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COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, FEBRUARY 20, 2018, 7:00 PM, MT

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Tessa Winebarger _____ Dan Capron _____ Marty Justus _____ Ramon Palomo _____
Betty Carter _____ Norm Crume _____ Mayor Ron Verini _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on February 16, 2018. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Our of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) CONSENT AGENDA

A) Adoption of Council Meeting Minutes: January 16, 2018

6) OLD BUSINESS

A) Ordinance #2736-2018: Registration and Fees for Derelict Structures (Second and Final Reading)

7) NEW BUSINESS

A) Discussion of Resolution 2005-127: A Resolution Establishing Fees and Charges for Sewer Use Regulations, Sewer Service Rates and Charges, and Disposal of Septic Tank Sludge

B) Hangar Lease Transfer: 370 Alpha (Clyde and Aimee Esplin)

8) HAND-OUTS/DISCUSSION ITEMS

A) Check Register: 01-03-2018 through 02-16-2018

B) Utility Billing Accounts to Collections: February, 2018

9) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

10) ADJOURN

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation /Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

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CITY COUNCIL MEETING MINUTES
January 16, 2018

The scheduled meeting of the Ontario City Council was called to order by Mayor Ronald Verini at 7:00 p.m. on Tuesday, January 16, 2018, in the Council Chambers of City Hall. Council members present were Ronald Verini, Norm Crume, Dan Capron, Betty Carter, Ramon Palomo, Tess Winebarger, and Marty Justus.

Members of staff present were Adam Brown, Tori Barnett, Larry Sullivan, Kari Ott, Terry Leighton, Cal Kunz, and Cliff Leeper.

The meeting was recorded and copies are available at City Hall.

Tess Winebarger led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on January 12, 2018. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

Mayor Verini stated they would be adding Resolution #2018-107 under New Business.

WINEBARGER moved, JUSTUS seconded, **TO ADOPT THE AGENDA AS AMENDED.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

CONSENT AGENDA

Councilor Justus indicated that with regard to the minutes of January 4, 2018, he was present via telephone, but hadn't been there for the entire meeting.

Tori Barnett, City Recorder, stated it was noted in the minutes.

CARTER moved, PALOMO seconded, **TO ADOPT CONSENT AGENDA (A) MINUTES OF REGULAR MEETING OF DECEMBER 19, 2017; (B) MINUTES OF REGULAR MEETING OF DECEMBER 26, 2017; AND (C) MINUTES OF WORK SESSION OF JANUARY 4, 2018.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

PRESENTATION

Ontario Chamber of Commerce Update

John Breidenbach, CEO, presented. Also in attendance were Chamber Board Chairman Les Alexander, and Board Chair-Elect Kathleen Rudd.

Mr. Breidenbach stated: *As you may recall, I came on January 4th, to the Work Session, and made kind of a brief, quick overview of what we have been doing in the last year. There were a few questions that were asked, so I'm back tonight to kind of finalize a couple of the questions and just to review without taking up your whole evening, some of the statistics and other things from 2017. Since Tessa was not here, and I don't know what part of the phone conversation Marty heard, but the biggest thing we were excited about in 2017, as far as tourism, of course, had to be the eclipse. We worked hard with Charlotte Fugate from Revitalize Ontario and many others, but our website hit in 2017 went up to 58,479; in 2016, it was 25,000; in 2015, it was 24,000. I can assure you that not all of that was eclipse related, but a major portion was. Relocation packets, we mailed out 25 total, specifically for relocation in 2017. I'm going to talk about that here in just a minute, and the question that the Mayor had. Phone calls in 2017, we answered over 2,200 phone calls, and again not all of those were concerning the eclipse. I was down a little bit from '16, which was 2,300, up from 1,800 in 2015. Walk-in statistics, in 2016, we were at 1,789, and in 2017, we were at 2,532, and about 350 of those were eclipse related.*

As I did mention on the 4th, one of the nice things at the Chamber was we were able to purchase a building. Saint Alphonsus had the land, and the pharmacy building. In that building, we have a tourism small-visitors center that is open Monday through Friday, where you can come in and get not only local information, but State of Oregon, Idaho, or Nevada maps. And hopefully always find somebody willing to help, either one of our volunteers if we're out, or somebody else. We are excited about that.

One of the questions that came up from the Mayor as I was finishing my presentation last time was about tourism and economic development. How do they kind of tie together. So the note I put down was tell us about how you deal with a person that comes in and then they move to the area. As fate would have it in my life, that was on the 4th, so on Friday, it would have been the next day, a young lady came in and she said to me, she said I need to learn about Ontario, this was about 8:30 in the morning, 9:00. She said I need to learn about Ontario. She says "my boyfriend is up at the high school right now applying for the Social Studies teacher. And I said, "wow, cool". Turns out she was from Hillsboro, and we had a nice conversation. I told her about Four Rivers Cultural Center. It was just shy of 9:00, so she was going to go see if the museum was open, and she was going to come over and walk around TVCC's campus and see what those are. So then Monday morning when I got back to work, this email was waiting in the Chamber's inbox, and I just kind of want to share it with you because it's kind of a typical how things happen at the Chamber in many ways. So, it says <u>"My name is Iris Young, and I will be relocating to Ontario soon. When I stopped by your office on Friday, John was very welcoming and gave me a great overview of the local area and community. I hope to become part of that community and make a meaningful contribution. Currently, I am a free-lance videographer and film maker in Portland, Oregon. I tell stories through short documentaries and short narrative films, as well as doing marketing videos, videographing for local organizations. I would love to do something similar for local businesses and organizations in Ontario. Can you please tell me the process of starting a business in Ontario, or recommend any other resources that are available. I am aware of the Small Business Development Center located at TVCC and plan to contact them as well. Any advice you can offer would be greatly appreciated and I look forward to talking to you in the future. Sincerely, Iris Young."</u> So we replied with "We hold our Chamber luncheons every Monday and she could join me for a Chamber lunch, oh wait, that's out of order. Thank you for reaching out to us. We are a good resource if you are interested in starting a business. I would be delighted to bring you as a guest to one of the Chamber luncheons so we could introduce you to some of our Chamber members, and have you talk about some of your services that you would provide to Ontario. Please let us know if you have any question. She says that she would be back and forth between Ontario and Portland for the next few weeks, but plans to fully relocate by the beginning of March. During that time, she would love to get the framework in place, and begin offering services as soon as she arrives. Can you direct me to the registration process, which we talked about business licenses for a long time with the Council, and process for legal requirements that she should be aware of in Ontario. We told her about our Chamber lunch, and then we said thank you very much, 'cuz she said she'd be back and forth, and we hold our Chamber lunches every Monday, and with the exception of certain days and holidays throughout the year, you can learn more about the registration process by contacting Dan Cummings, at 541-881-3222. Thank you very much. I will contact Dan and will reach out to you again soon about attending a luncheon when we have a clearer idea of when we will be in town. So, obviously the young man got the job at the high school, and she's going to move here anyway. So, when you had your budget advisory committee meeting the other night, I was here and I walked up and asked Dan if she did get ahold of him, and he said yes. That is fairly typical of a lot of times when one person is relocating here, and they have a spouse or somebody, in this case a significant other, to join them, so we reach out and do that. I hope that answers your question, Mr. Mayor.

The other thing I mentioned when I was here before about the V&C grant process, and that there is $30K annually that's in the grant, and it also came up at the advisory meeting, and as a follow-up to that, I will tell you that Megan Cook from the Friends of the Aquatic Center, has submitted an application to us for our next V&C meeting, which will be the first Thursday in February. She was very excited when she heard that news here, so obviously promoting that grant needs to be done more. I don't know, her grant application, she's asking for $20K. I told her I did not know what would be given; that's up to that Board, not me, but she would definitely have an audience with them on that morning.

I also mentioned that the Christmas decorations for the City of Ontario, and the ones we didn't put up over the underpass this year were really beat up. I have talked with Cliff and Betsy both, and we have two catalogs out of the three that I ordered in, and we will be following up and looking at measurements and prices to see what we can do working with CH to get the best of the best. Cliff suggested to me that I get ahold of the ones that they had over in Fruitland, and I did get ahold of that company. They sent me a catalog back. Apparently they are really good quality and low price. So we will continue to work with that.

I also mentioned last time I was here that we had put into Travel Oregon a grant request. I just filed it right when we came in, for agritourism workshops, and we got awarded that grant, so we will have an agritourism workshop in probably the end of March, first of April timeframe, and invite people who do Saturday markets and farmer's markets, and people with farm stands on how to become part of that program. They'd been working on it for about six-eight months now. It would be nice. It was going to cost us roughly about $1K, but Travel Oregon will be picking up the tab for the estimate and everything.

We worked with Charlotte and put in for a Heritage Grant or a Cultural Trust Grant, also, for the same program. With it being 175th of the Oregon Trail, there is some signage that really needs fixed, not only in town, but out of town. We'll be trying to work on that.

I did talk to Travel Oregon some more about what it actually looks like, and they are going to roll something out at the Governor's Conference, which is in April, but pretty much they are saying anybody who's on the Oregon Trail, should be starting now and continuing just promoting the fact that they are on the Oregon Trail. We are reaching out to my counterpart in Baker, asking them what they are going to do, because they always have all kinds of activities with the Oregon Trail, and they don't have anything extra special planned this year, other than Memorial Day weekend and Labor Day weekend, they will be having, the Interpretive Center will be having more activities than normal.

Speaking of Memorial Day weekend, I just got a message today from Kit Kamo and in 2018, at Clay Peak, they went to the County Commissioners in Payette County this morning, and they are going to have a two-day dessert enduro-race at Clay Peak. They should have about 250 national riders coming in, and out of those 250 riders, most of them will have to stay in hotels in Ontario because I still can't find 250 rooms in Payette County no matter how hard I try. So, I mentioned that last time, about the Fiddler Festival, and they were going to have a music festival, and a gentleman by the last name of Reed, had been working with Marty about maybe brining a restaurant into town. Nick Reed is planning on doing a music festival over in Weiser the week before Fiddler Fest, which was the week after Global Village, which is the same as the Great Owyhee Ride, which wouldn't be a conflict with any of that. And again, the reason I reached out to him, and he reached back to me, was strictly because Washington County, also like Payette County, has no hotels. What we're talking about here is Transient Occupancy Tax that's collected from hotels, so anytime we can bring in anything to our area, or help promote the things that are already in our area, we reach out and try to do that. Sometimes we will meet one of the people putting on the event and they own businesses, and want to own another restaurant, we will work with the local committee and sometimes somebody's coming to town and they're a school teacher and they are here for an interview and they decide they want to make videos here. That's kind of the life that we live in at the Chamber of Commerce.

The question has come up, why do I not come to City Council every quarter, and report. I'd be more than happy to, but you guys would get really tired of hearing me talk all the time. Our world changes on a daily basis. Before I open it for questions, and answer questions tonight or from the other day; hopefully, I covered all from the other day, I want to talk about one more thing that Adam and I, and Charlotte, and Maggie, and Marty was at one of the meetings, or a couple of the meetings, we started a partnership at the beginning of the year with, oh, and the Mayor, too, sorry Mr. Mayor, with RDI, Rural Development Initiative, about facilitating a road map for vitality for Ontario and what did that look like. Of course, we did the survey, sent it out, we did all that, and, of course, it came back with need a pool, you guys are working on that with the Splash Pad, and it came out with beautification, you guys have been working on that for a long time, so what we kind of came up with as a group was a campaign for perception. Kind of a lot similar to what Ontario School District is doing with their O-Positive campaign. We decided that it would be a great idea to do a campaign of the good things that happen in Ontario all the time. Whether it be people relocating or starting a business. We came up with a slogan that says "Put the Aw in Ontario", and we've had several meetings. We got derailed a little bit last year because of the snow, and we got derailed a little bit the last few months because of some switches with RDI and some things that you guys were working on internally that we wanted you to be able to focus on those needs for our community, and in the meantime, keep spreading the positive message of Ontario. I gave you all one of the pencils that's kind of one of the trademarks of it. That's one of the things we're doing. We will be restarting the hospitality white board series, and, of course, anybody is invited to that. The charm trail and anything else that I didn't mention on that Thursday afternoon, and I did pass out magazines, and I'm very proud of that fact that, and I was really hoping that they'd come in today, but they didn't, but we do have the front cover, the back cover, for Oregon Events and Festival magazine that you'll be seeing soon. I shared that on Facebook.

So, I don't go on all night, are there any questions.

Councilor Justus stated he had several. For the record, where did the Chamber stand on the sales tax for the City of Ontario?

Mr. Breidenbach stated the Chamber stood on the sales tax for the city that they were going to try and educate the businesses in this community to the pros and cons of the sales tax.

Councilor Justus asked if the Chamber had taken a formal stance on supporting or not supporting the sales tax?

Mr. Breidenbach stated no. They took the stance that they'd educate.

Councilor Justus asked if anyone had approached him about the Chamber taking as stance on supporting the sales tax?

Mr. Breidenbach stated no one had directly asked them to take stance. They had been asked to take a stance against, and that's when they decided that they would educate the community.

Councilor Justus asked if he could tell them exactly how much the Chamber received from the TOT to promote tourism. How much was allocated to the Chamber of Commerce from the TOT every year for tourism.

Mr. Breidenbach stated it was 36%....

Councilor Justus asked if there was a dollar figure, what they had received for 2017.

Mr. Breidenbach stated had not added it up for 2017.

Councilor Justus asked Kari Ott if she could tell him how much the Chamber got?

Kari Ott, Finance Director, stated $163,037.57 for last year, which included the $30K, so it was about $133K.

Councilor Justus stated of that $133K investment, would he say that he had taken those dollars, and out of that $133K, could he tell him that for every dollar he'd been given, he brought $2 back to the community?

Mr. Breidenbach said sure, they'd probably brought several dollars back.

Councilor Justus asked if he could prove that.

Mr. Breidenbach invited him to come look at the numbers. He wasn't quite sure what Councilor Justus was asking.

Councilor Justus said he was saying that in a business, for someone that was in business, if he spent $1 on advertising, he expected, he hoped to get, he hoped, to get $3 back in revenue. So the citizens of Ontario have given the Chamber $133K. So, they should expect, in a business solution, to have a $333K return.

Mr. Breidenbach asked what the total revenue was for all the hotels last year. How do you, how…

Councilor Justus stated if he were going to come before the Council, and he told John to be prepared for him, he should have brought to him and said, or brought to the Council, and said here's what we've done with your $133K investment. And he hadn't done that. So what he was asking him to do was prove to him, or prove to the Council, that there's a return on the $133K investment. That's all he was asking.

Mr. Breidenbach stated by state statute, what they were doing with the tourism dollars was what they were supposed to do with it, and if investing back in magazines and website, and getting people to come to town, promoting areas to visit, he would tell him that they had probably brought more back into the community than just $2 per person…..

Councilor Justus stated he should be espousing on that, and be proud of it.

Mr. Breidenbach stated he was proud of it.

Councilor Justus stated he should be able to prove it.

Mr. Breidenbach stated he also wanted to add that going down the road from here, everything they did to promote Ontario today would matter 20 years from now. They were trying to change the perception of what happened today, what people thought of Ontario and the relationships they had with the state, was…

Councilor Justus asked how long John had been Chamber Director.

Mr. Breidenbach stated he was in his 13th year.

Councilor Justus stated John was telling him for 13 years, there had been a positive impact, with him as the lead.

Mr. Breidenbach stated yes.

Councilor Justus stated he couldn't verify, that night, what the return on the $133K investment in the Chamber that year. John wasn't prepared to do that. It's a yes or no, you could or you couldn't.

Mr. Breidenbach stated tonight he couldn't, but…

Councilor Justus stated thank you; that's all he needed to know.

Mr. Breidenbach stated what he could report was that the money that was put back into bringing things in, went back into the hotels, because that's where it was tracked.

Councilor Justus asked if he had the statistics for hotel occupancy, for the last 13 years. For the last 13 years the city had the occupancy numbers?

Mr. Breidenbach stated they had the occupancy numbers every quarter, provided by the state.

Councilor Justus stated the $133K that was awarded to the Chamber from the TOT, that wasn't used to balance the Chamber budget, it was used to promote tourism, correct? So, if the Council decided right now, to change the way they funded that $133K, it wouldn't affect the Chamber at all, would it? How? If they weren't using it to balance the budget…

Mr. Breidenbach stated it would. It would affect the entire community because of the service that was provided to promote not only tourism, but economic development and everything else.

Councilor Justus stated the $133K was dedicated to tourism, yes or no?

Mr. Breidenbach stated the $133K was dedicated to tourism by law. By agreement the Chamber had with the city…

Councilor Justus stated he understood. So, in the Chamber's budget, he should be able to tell him exactly how much of that $133K was used for overhead, etc.

Mr. Breidenbach stated yes, invoices went out every month.

Councilor Justus stated he was going to ask that he come back to the next Council meeting to present those numbers.

Mr. Breidenbach stated he could him now. $10,071 a month from that fund to help support the Chamber of Commerce, overhead, utilities, etc., was that the number he was looking for?

Councilor Justus stated no. He was looking for the $133K that was awarded to the Chamber and if it was used to help balance their budget, yes or no?

Mr. Breidenbach stated some money went into the budget…

Councilor Justus asked yes or no?

Mr. Breidenbach stated legally they were allowed to…

Councilor Justus stated he understood it was legal; he wanted a yes or no on using funds to balance the budget.

Mr. Breidenbach stated yes.

Councilor Justus state then, if the city decided not to fund the Chamber with that $133K, it would have a negative effect on the Chamber.

Mr. Breidenbach stated that was correct.

Councilor Justus stated so everyone understood that the city had to make cuts, look for funds, and the Chamber would understand that if the Council had to rearrange those funds, there would be no hard feelings about that, right?

Mr. Breidenbach stated sure there would be. The Chamber was providing a bang for the buck, and delivering not only the tourism industry, which, by state statute, they had to do…

Councilor Justus stated there were other organizations they could hire to do the same thing.

Mr. Breidenbach stated they could, but he didn't know if they'd be able to deliver at the same level. If Councilor Justus wanted to take Ontario backwards, and start fresh, he could….

Councilor Justus stated that would be the argument the Chamber would make if the Council decided to change the funding.

Mr. Breidenbach stated there would be more than just the Chamber making that argument.

Councilor Justus stated he was just asking questions.

Mr. Breidenbach asked how the Council got any work done- sorry.

Councilor Justus asked Mr. Breidenbach to explain that comment.

Mr. Breidenbach stated Councilor Justus was just there to argue with him about something that really, by statute, they couldn't do any way.

Councilor Justus asked if he was telling him that the Chamber was holding the city's feet to the fire and they had to give the money? Was that what he was saying?

Mr. Breidenbach stated no. Was the city holding the Chamber's feet to the fire if they didn't support the 1% sales tax, they'd try and take away the funding?

Councilor Justus said he was telling him that if they didn't have the 1% sales tax, the city had to look at all the dollars that came in and how to disburse them absolutely within the laws of the State of Oregon, but if they had to look at how the money was redistributed, then they'd redistribute the money. Did he agree with that?

Mr. Breidenbach informed the Mayor that he'd stop arguing, and would answer any other questions.

Councilor Carter asked how Councilor Justus wanted the Chamber to measure their actions.

Councilor Justus stated if he were in charge, he would know how many hotel rooms were increased during the Global Village for example. If the Village had been going on for five years, and it had increased in out-of-area visitors, then the hotel rooms would have increased. He would know those numbers. It was about tourism. It wasn't about having a festival for the locals. Tourism would be bringing people into that area that did not live here. Correct?

Mr. Breidenbach stated it was also a celebration for what was here in this community. When they won the state award for that event, it wasn't about tourism or the locals, it was about celebrating diversity. As outlined in the flyer he had handed out…

Councilor Justus asked if he was now saying the Global Village was not a tourism event?

Mr. Breidenbach stated sure it was.

Councilor Justus stated if he was going to say they were getting $333K from the investment, than he needed to be prepared to show where they were giving the money. He should be blowing his horn so they'd all know that their investment was a wise one. If it wasn't wise, it needed to be looked at. Currently, he saw evidence that the Chamber was doing its job, but he hadn't seen evidence that the city was getting the return on the $133K investment. That's what he was looking for. That was all his questions. Thank you for responding.

Councilor Winebarger stated she thought the Chamber was doing a good job, and she appreciated the magazines.

Councilor Carter stated she thought so, too, and the Chamber was great for the community. The Council needed to always recognize that. If they didn't have a Chamber, they'd be like other areas. Think about that, and be positive.

Mayor Verini asked if the Council wanted Mr. Breidenbach to return with an updated document and answers to Councilor Justus's questions, or maybe Councilor Justus should present his questions to John and have them answered in written form.

Councilor Capron stated what portion went to overhead, etc., as he didn't really know how it worked. He didn't need to know what went to what magazine, or whatever, but yes, overhead, wages, etc., this was what the TOT funded. He didn't need him to come back, just put it in writing, send an email.

Mr. Breidenbach stated January-December, there was $10,071 allocated to go towards rent and overhead of the Chamber office.

Mayor Verini asked if wanted Mr. Breidenbach to return again?

Councilor Capron stated he did not.

Councilor Winebarger stated she didn't need him to return. Whatever he was using the money for, as long as it was promoting the Chamber, she didn't care. They were doing a good job.

Councilor Crume stated he thought John had been doing a great job, and had proven that over the years. He will not, and would not, vote to change the funding being dedicated to the Chamber of Commerce.

Councilor Carter stated she was good; he didn't need to return.

Councilor Palomo stated he was good, too. If they were going to be doing that with the Chamber, they might as well start doing that with everybody else. He would want to know what Revitalize Ontario was doing with their money, and what their returns were, and they'd need to start digging into everybody. That'd be great if they could do that.

Councilor Justus said he could show him right now.

Councilor Palomo stated he thought the Chamber had been doing a wonderful job. Revitalize Ontario had also done a wonderful job, and he trusted they were doing their jobs in supporting Ontario and bring in the business.

Mayor Verini stated he also supported the Chamber of Commerce, and didn't think John should have to return.

Mr. Breidenbach voiced his thanks to Councilors Crume and Carter, and Charlotte Fugate, for going to the Chamber office and asking questions. He invited Councilor Justus to come by anytime.

Councilor Justus stated he would be by. He looked forward to the Chamber Board inviting him to speak with them, so he could promote the sales tax. Did the Council understand the Chamber was not supporting the sales tax that was unanimously voted for.

Councilor Winebarger said he hadn't said that; that was not a fair statement.

Councilor Justus stated it was a fair statement.

Councilor Capron stated John had made a statement as to why he didn't; he'd like to know why.

Mr. Breidenbach stated the reason they were not taking a stance was that there many Chamber businesses that were adamantly opposed to the tax; therefore, if it was supported by the Chamber, those businesses would drop their Chamber membership, and that would cost the smaller businesses more money by an increase in dues. At the same time, the city was desperately in a situation where funds are needed. He felt bad for the Budget Committee, but fee vs. tax on public safety and recreation, etc., there was a story to tell the citizens. The Chamber was in a position to say yes, vote for it, because they wanted to save the city, but they were in same position to say no, don't vote for, and kill any funding coming in from TOT. Therefore, they were choosing to educate people, invite Council or the City Manager to make presentations, do a pro and con debate. There was obviously a need for the citizens, the ones who would be voting, to do it. His concern was that once passed, there would be a lawsuit, which would cost more money. It wasn't that they were for or against it, and he'd been talking with some business owners who said they were against it, but when they got the actual ballot, no one would truly know what they wrote down, so don't give up the fight.

Mayor Verini thanked Mr. Breidenbach for his presentation.

<u>Four Rivers Cultural Center Update</u>
Matt Stringer, Executive Director, presented.

Mr. Stringer stated: *Hello, good evening, it's nice to be here. It's been about two years since I came and gave a presentation to the Council. A lot has gone on through the years. At the Four Rivers Cultural Center, we're doing everything in our power to ultimately make this a place that is a self-sustaining entity, something it's never been in the 20 years of existence. I wish I didn't need the hotel money, but it has never been feasible to operate without it. While we generate more income than ever before in the 20 year history of that facility, we don't generate enough. To keep the doors open without the ………. We operate the facility in a manner that has enriched the community and its people, as well as bringing visitors and customers to Ontario. One thing I learned three years into this job was a non-profit entity, I read a book, but you're never going to make the kind of money you would if you had a blockbuster movie or if you had the biggest hit on Broadway. But, one thing you have that they don't have is supporters and donations and volunteers and champions to succeed. It kind of took my breath away, and I'm like, we don't have that. The membership program had been discontinued; there was no formal ask or anyway to generate income from the community. So, for me, it was an epiphany that helped me understand why the facility has never operated on sure footing. Experts go on to say without this, they won't keep their doors open. Most non-profits generate 70% of their total income from fundraising. We were generating about 8%. The last Executive Director didn't really generate any income beyond the conference facility rentals. The only fundraiser is the Center Ball function, which generated between $15-17K, on average a year, of $600K in income. I've instituted a development department since learning this. Development is a separate discipline and something I didn't know existed. When I took the job, I had no training in non-profit organizations. Since instituting this department, we've successfully executed a $300K capital campaign. These funds were restricted to future facility improvements and repairs, including recent ones. A new stage floor in the theater, new carpeting in the theater, new sound acoustic panels in the theater, a* *comprehensive audio/video system throughout the entire conference facility, with 68 speakers in the ceiling and uniform sound everywhere and opportunities to have different music in consecutive rooms all at the same time at the touch of a button. Those were the kinds of things that we're doing, and uninteresting things like window casings. But, our membership has gone from 30, when I got there, to 250. We have community members stepping up and assisting with our educational programs, our gift shop buying, and many other things. We now have community members who feel a sense of ownership in the space and are emotionally attached. We're set to receive significant donations from a community theater group, either through a direct ask or a membership program. We're identifying what aspects of space, what people are attached to, identifying where and why they want to support us.*

What does the hotel investment pay for? The city transient lodging received for the last fiscal year was $50K more than it was in 2012. Directionally, somebody was doing something right. This paid for 32% of the Center's operating expenses. It paid for 29% of capital outlay, loan principal payment, or non-operating expenditures. Because I can credit you with keeping our doors open, I think this one is really important. Because you keep the doors open, I'm able to write for $250K each and every year in grant money to pay for the programming and dynamic community participation projects that occur here very regularly. I cannot get operating grants; they do not exist. I can get grants for programming and grants for capital improvements – the sound system, the carpet. This programming generates hotel business that I pay for to lodge theater talent, visiting lecturers, artists, and everything we make from selling tickets to events, of which very few cost anything. We're trying to do virtually everything for free. We're trying to get more engaging things for the community. A dollar spent at the Cultural Center does more for our community than a dollar spent at Walmart. Now that the bulk of our ticket sales for events come from online purchase, we can track zip codes. Our efforts to reach out to a broader population based on marketing the Boise, Nampa, Meridian area, is paying off. A larger percentage of events and activities are coming from 50 miles away, in Idaho, and they are eating in our restaurants, buying our gas, and shopping in our stores. On March 8th, we have a performance by an Americana group, which is a big hit with young people, called Dead South. We've sold over 300 tickets so far, and 60% of the sales are from the Boise/Meridian area.

To give you a frame of reference on how the Cultural Center is doing, at this point, 35% of our rental income comes from Portland, Salem, and Eugene. I was amazed when that was figured. These people are having conventions and meetings here, and they are staying in the motels, eating in our restaurants, buying toothpaste at Rite-Aid. In one large grant I received in 2017, I made the commitment to generate $21K in new business in a 12-month time frame. Not social or rental business. We generated more than $35K in convention and business meeting revenue. One example was a PEO convention that lasted four full days and had 440 attendees, 260 of which were from out of town. The rental bill at our facility is $6,482, and they rented at least 1,000 hotel rooms. I counted more than 20 state leaders that we've had, mostly from Salem, some from Portland, with small groups, 25 people, for three days. But 25 people for three days can be as much as 75 hotel rooms, times 20 meetings, is 1,500 hotel rooms. It's very difficult to know what you can attribute to yourself. You know when your functions are, and the way you're doing things, but if I were to go through every booked meeting that occurred, I could come up with something that could be close to the actual number of rooms that we bring in. I think it's probably safe to say that, and much more for the business than the functions we're constructing ourselves, that we bring in more hotel stays than any other entity in the city.

We want you to feel good about your investment. In 2012, we estimated 41K people would walk through our doors. In 2017, we had more than 85K bodies come though the Cultural Center. In 2012, we had 268 meetings booked at the facility, and in 2017, we had 668. In 2012, we figured we administered to probably about 2,800 children through museum tours and educational programs; in 2017, we entertained over 16,000, including kids from the Paiute Reservation. We had 5,000 kids from the Nampa School District come and visit the museum. Our Community Theater Program sells tickets. The year before I got here, the staff didn't program a single event. Today, we execute more than 52 of these each year. The average is one a week, whether it's a lecture, or a theater concert, or a music event in the garden. The car shows, senior citizen expos, theater performances, lectures, painters, guide-dog trainers, cooking classes, learn Japanese in an hour, we focus on the community. We do all in our power to involve community. We just sent out a survey where we seek more than 400 responses. We listen and we respond. We're starting Zumba classes, there is Tai Chi in the garden beginning end of March, and we are hosting a series called "Cooking Matters". We have cooking classes that Bob Komoto has given, something that I've begged Marty to do in his spare time. We're doing things that are just trying to be very human. We presented a 8-movie series on social justice, we featured a different marginalized population each week – homeless people, working poor, mentally challenged, physically disabled, LGBTQ, in an effort to make our community more sensitive and knowledgeable about those invisible to most populations. This is what your money is either directly, or more indirectly, paying for.

We also have a heart. We are definitely trying to provide service forums for people to learn how to protect themselves. I want you to be proud of this space; I want you to be proud that a community as small as this one has a facility as big as this; I want you to be proud that there are so many programs that help our children learn; I want you to be proud that we do things for our local ethnic population, and that we express respect for them. We're desperately trying to make this space work. We are trying to be good stewards of the money generated, and the money you give us. We're under no false understanding that the money you give us helps us be what we are. It is my biggest wish that we can build the Center into the bright spot for the community. We want to be the community's living room; we want all of you to spend time there. We want all of you to be proud of this resource.

As I stated, 27% of our revenue contributed by the hotel tax, 32% of our expenses are covered by the hotel tax, and 29% of our expenditures uncovered if we had in a mortgage payment and our capital expenditures, which include air conditioners at $15K each, and three have broken in the past year and half.

One of the things that is very detrimental to the facility that I think is very shortsighted from the people that have administered the building prior to me is until I got there, there hasn't been any kind of reserve fund. As we all know, if you live in a condominium, and your boiler breaks, all of a sudden your monthly charges go from $120 to $650 because there is no reserve fund to pay for things. So, when something goes wrong and I even have $15K to replace it, that's an unplanned cost incurred. So, we've taken more than $100K of this $300K we've been able to generate from the capital campaign and put that into a maintenance fund that could only be used for really defined things. We received $50K more than in 2012; $213,266 from the TOT revenue, and our total revenue this year was $801K, which is also $200K more in revenue than the year I got here. I was talking to Charlotte and saying should I tell myself I can retire when we get that up to a million dollars in revenue, but I think that's quite ambitious. But, with that growth in revenue also comes the really extensive growth in expenses. Our two primary categories that occur are labor, when we have so many more events for setting up and tearing down. An event that costs $100, I only make $60 because of the labor to put it up and pull it down. And I feel like we're in a growth phase. We feel like things are just wonderful. The space is blossoming. That old adage of you've got to spend money to make money, I try to conservatively state that to the best of my abilities. Any questions?

Councilor Justus stated for full disclosure, he was on the Center Ball Committee, and had been for five years. Did Matt personally support the sales tax?

Mr. Stringer stated as an individual, he did.

Councilor Justus stated if he, in representing Four Rivers Cultural Center, would it be detrimental for him to say the Cultural Center supported the sales tax?

Mr. Stringer stated he often started a lot of his speeches prior to a discussion about physically disabled people, undocumented people that the Cultural Center doesn't mean right, and it didn't mean left, it just meant human. He knew that when asked to man the Democratic booth at the Malheur County Fair, he was directed by a couple people, including a City Council member, that he shouldn't present himself that way. He had been directed not to join Kiwanis, Lion's, or Rotary, because that, in and of itself, factioned the Cultural Center off to one entity. So, he'd been loath to do that. When people had asked if they could put their signs up to vote on something, he'd told them absolutely, but he'd never….he wanted him to become a Council member so I would want your sign, but if anybody else asked that he didn't want to, he'd take their sign, too. He didn't know if it would be good to present themselves that way. He received phone calls from people asking why they were celebrating Cinco de Mayo, and he had to go through the whole logical non-assertive discussion about it.

Councilor Justus stated he understood, but from his point of view, the Chamber and the Cultural Center, because they received funds from the city, that supporting a revenue resource from the city was something that they should consider doing.

Mr. Stringer stated he would talk about it in his personal conversations, and it was like, come on, we've got to figure out how to get these things, and it doesn't cost very much, and we don't live in Norway.

Councilor Justus voiced his appreciation for his response. He knew what Mr. Stringer had done at the Cultural Center, but he saw the Cultural Center, and it was, since he'd become the Executive Director, it truly was Ontario's living room. He wanted to tell him how much he appreciated everything he'd done.

OLD BUSINESS

Housing Incentive Program Update and Discussion

Adam Brown, City Manager, presented.

This had been presented before, but now included a few more ideas from the Council. Some ideas that he had received were one, to consider, in addition to the 1,600 square foot minimum, also maybe consider a 1,400 square foot minimum if they had a two-car garage.

Councilor Capron confirmed it was to be an <u>attached</u> two-car garage.

Mr. Brown stated yes.

Councilor Carter asked if the 1,600 would also have the garage.

Mr. Brown stated it currently read simply 1,600 square feet. They could do a 1,600 square feet OR 1,400 with an attached two-car garage.

Mayor Verini asked if any contractors had approached the city on this.

Mr. Brown stated that some Councilors had been approached.

Councilor Justus stated the cost of a 1,600 square foot property was going to be around $199-200K to build that. A 1,400 square foot would be about $180-185K. That was a more affordable figure. Once you hit the $200K price range, they've put some of the people looking for housing, out of that reach of the $10K deal. At the 1,400 with the two-car garage, it would open up the program to a lot more people. It wouldn't be a small house; it would be a standard house. It was $125-130 a foot to build, so when it was brought down 200 square feet, they brought the affordability factor down. This was based on a discussion with Agile Homes.

Councilor Crume stated his perception of this program was that it was to attract the middle class, which was where the 1,600 came from. It was valid to think that 1,400 with the two-car expense would be pretty close.

Councilor Capron stated if he was looking at a home, there would be no way he could get the 1,600. If they wanted people with families, kids in school, starting out, that would be a stretch, that extra $200-300 a monthly for a payment. Most new builds were going to require a garage. Even at 1,600, you'd have to have a garage. It's a great way to open the door for more people.

Councilor Carter asked if someone wanted a two-car garage with the 1,600 plan, was that something that could be done.

Councilor Justus stated yes. Currently, the 1,600 had no garage, so they'd amend it to 1,400 with a two-car garage, or more. If someone wanted a 1,800 square foot home, they could do that.

Consensus to modify and put it together.

Resolution #2018-105: Appropriating Funds to Purchase OpenGov Software
Adam Brown, City Manager, presented.

The city had worked to be as transparent as possible especially regarding financial reporting. The financial software used by the city could be difficult to use by staff and access wasn't available to the public. Most Enterprise Resource Planning (ERP) systems didn't provide public portals. Staff would like to create better access for senior staff and create more openness to the public of the city's finances.

The city recently changed its budget process to make financial reporting more transparent; however, staff struggled to get financial information to department heads and the public. Recently, when the Human Resources Director and the Front Desk Receptionist resigned, the City Manager made the decision to not fill the vacancies at this time. This would lead to a total savings of $94,162 for the remainder of the year. Also, staff had been able to save approximately $7,500 by getting rid of financial software modules that weren't being utilized.

OpenGov was a cloud-based software that could be integrated with the city's financial software (Springbrook) to provide financial information that would be readily accessible to city staff, City Council, and the public. Reports could be run across different fiscal years and would make it more efficient to provide financial information. No hardware purchases would be required to implement this software.

The software purchase would incur a one-time implementation cost and an annual fee. The contract would be for a five-year period. The annual cost of the software was $9,000 and there was a one-time implementation fee of $7,500 for the training and the set up for the City of Ontario.

If the Council elected to take no action, it would result in the financial reporting process remaining the same and no improvements to efficiency and transparency would be gained.

CAPRON moved, CARTER seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2018-105, A RESOLUTION APPROPRIATING FUNDS FOR THE PURCHASE OF OPENGOV SOFTWARE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT WITH OPENGOV.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

Resolution #2018-107: Appropriating Funds for Homeless Program
Kari Ott, Finance Director, presented.

This was the same resolution that had been presented in December. The entity would be requesting for $6,500 annually during the normal budget process. This $4,000 was to get them through the end of June.

Councilor Crume stated he had been against this for various reasons. One, he wanted feedback from the Budget Committee, either in support or against, and the Council had received that support. Secondly, this was a stop-gap measure for now as compared to fully funding it perpetually. He could be in favor for the stop-gap, but not for a future annual expenditure. There were other methods that should be explored, such as churches and service organizations. He'd also be in favor of the stop-gap if was tied in with the county and other cities all partnering to resolve this. If it was just Ontario footing the bill, he'd be a no vote.

Councilor Capron stated the Budget Committee voted yes, rather quickly, which surprised him, but that's how they'd voted.

Councilor Carter stated this was our future. The homeless were here, and all cities were facing this. They needed to educate themselves. Homelessness was part of the community, and the city would need to provide some resources.

Councilor Winebarger stated that during the whole budget discussion, there had not been any community input. There had been no comments on the article in the newspaper, either.

WINEBARGER moved, JUSTUS seconded, **THAT THE CITY COUNCIL APPROVE RESOLTUTION #2018-107, A RESOLUTION APPROPRIATEING FUNDS FROM THE PUBLIC SAFETY FUND FOR ADDITIONAL FUNDING NEEDED FOR HOMELESS SERVICES AS RECOMMENDED BY THE BUDGET COMMITTEE.** Roll call vote: Crume-no; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 6/1/0.

NEW BUSINESS

Appointments to Boards and Committees
The Council discussed the various applications received by the city.

CRUME moved, PALOMO seconded, **THAT THE CITY COUNCIL APPOINT ALFREDO RODRIGUEZ, JAHMEL COOKE, AND ANDREW PETERSON TO THE MARIJUANA AD HOC COMMITTEE WITH TERMS OF OFFICE COINCIDING WITH THE ESTABLISHING ORDINANCE.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

CRUME moved, WINEBARGER seconded, **THAT THE CITY COUNCIL REAPPOINT PATRICK WOODCOCK TO THE PUBLIC WORKS COMMITTEE WITH TERM OF OFFICE COINCIDING WITH THE ESTABLISHING ORDINANCE.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

WINEBARGER moved, CAPRON seconded, **THAT THE CITY COUNCIL REAPPOINT JOHN HALL TO THE VISITORS AND CONVENTIONS BUREAU BOARD WITH TERM OF OFFICE COINCIDING WITH THE ESTABLISHING ORDINANCE.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

Refunding of Bond Numbers B04003 and G06004
Adam Brown, City Manager, presented.

Business Oregon informed the city that an opportunity was available, based upon favorable interest rates, to refinance two city Bonds. Bond Number B04003 had a current balance of $3,066,491 and Bond Number G06004 had a current balance of $2,996,415.

Bond BO4003 (full faith and obligations series) was entered into by the city for the amount of $4,482,580 on May 1, 2007. The interest rates ranged from 4.0% to 4.375% with the final payment due December 1, 2031. Revenues from water fees were used to repay the note. The project was for the Ontario Water Transmission and Treatment Plant Upgrade.

Bond GO6004 (full faith and obligations series) was entered into by the city for the amount of $3,976,000 on May 27, 2009. The interest rates ranged from 3.0% to 5.25% with the final payment due December 1, 2033. Revenues from sewer fees were used to repay the note. The project was for Wastewater System Improvements.

Business Oregon notified the city on December 29, 2017, that an opportunity existed to refinance both Bonds. Bond B04003 had a principal balance of $3,066,491 and Bond G06004 had a principal balance of $2,996,415. The estimated Net Present Value Savings for both projects was $595,765.

Refunding these bonds would save the city approximately $37,000 per year in water and waste water funds. The savings did not come in a lump sum to the city, but rather in reduced bond payments each year.

There issuance costs for refinancing the bonds were included in the net present value savings. The city could, however, at their own cost, use the city Bond Counsel to verify the validity and enforceability of the refunding loan.

The actual savings would depend on the interest rates at the time of refunding. The state would not act unless there was an opportunity to get a lower interest rate.

The deadline for notifying the state was set as January 18, 2018. The state estimated reissuing bonds in April or May of 2018, based on the rates at the time of reissuance.

Only the City Council could authorize the refunding of bonds. If the letter of intent was approved by the City Council, the Council would need to amend the loan documents.

If the Council opted to not accept this offer, the future debt obligations would not change from their current status.

JUSTUS moved, CARTER seconded, **THAT THE CITY COUNCIL AUTHORIZE THE STATE OF OREGON TO REFUND BONDS B04003 AND G06004 FOR AN ESTIMATED NET PRESENT VALUE SAVINGS OF $595,765.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

Resolution #2018-106: Support of Parks Master Plan Update
Adam Brown, City Manager, presented.

The City of Ontario must update the Parks Master Plan to be eligible for state grant funding. Staff intended to do this in house since there was no funding available to hire an outside consultant.

The city made a grant application to the State of Oregon for the Ontario Aquatic Center in 2017, but were not awarded the grant. One of the deficiencies noted by the selection committee was that the city's Parks and Recreation Plan was not current. The last one was approved in 2003 and was not reflective of the current status of the Ontario parks and recreation system.

Resolution No. 2006-118 was passed in 2006, which modified the Plan to include a Greenbelt Trail and Safe School Route Map. While this could be considered an amendment, it did not impact any of the current projects for which the city had requested funding and was still beyond the five-year timeline requested by the State of Oregon.

Working with multiple groups, staff felt they could update the Plan in time to apply for the next round of grant funding. Resolution 2018-106 followed the recommended protocol for initiating a revision to the Parks Plan.

Staff received multiple sources of feedback that could be used to update the Plan. First, staff had significant amounts of data which could be pulled from the strategic planning process. Staff initiated contact to work collaboratively with the college on a trail around campus and they were engaging students in the process. The Friends of the Aquatic Center had done multiple surveys and developed a Master Plan for the Ontario Aquatic Center that could be incorporated. Lastly, the Fair Board made significant progress updating their long range plan that could be incorporated in the process.

Staff did not anticipate spending any city funds to update the Plan. City staff would use community partners to assist in the preparation of the document.

Staff would like to apply for another round of funding in April of 2018, which meant moving quickly. The City Council would have to adopt an amended plan as late as March of 2018.

The state provided guidelines for preparing a Community Park and Recreation Plan. One of the recommended steps was passing a resolution supporting planning. The proposed resolution followed the state template. The City Council would need to adopt the final plan to make it current and acceptable to the State of Oregon.

While approving the resolution in support of planning was a recommended step, the city could still proceed with planning without approval of the resolution.

If the Council opted to not update the Plan, it would make the city ineligible for any funding in 2018.

CARTER moved, PALOMO seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2018-106, A RESOLUTION IN SUPPORT OF PLANNING.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

HAND-OUTS/DISCUSSION ITEMS

Proposed 2018-2019 Budget Calendar

Consensus to adopt the 2018-2019 Budget Calendar as presented. *[Attached]*

Abatement List by Name

Kari Ott, Finance Director, stated this was provided at the request of the City Council at the previous meeting.

Councilor Crume stated he had asked that names be attached to the accounts in an attempt to better understand where the city was at on this. He'd like to see some discussion about this. On some, it appeared it might be an act of defiance, for whatever reason, of not paying. It wasn't that they couldn't, they were choosing not to. He struggled with that type of attitude, with that person being involved with the city by serving on a committee. If it was sent to collections, there'd just be another fight with this person. They all needed to understand there would be consequences with that particular one.

Mayor Verini stated to Ms. Ott that the invoice was mailed in 2015; had there been any follow-through? Was it a monthly billing?

Ms. Ott stated yes. Some people had moved, some died, but the city did issue "one last letter" letting them know it was going to collections if not paid by the first. Prior to that, yes, a monthly invoice was sent to each name on the list. The letter also let the individual know that the city added on 40% to the bill. They were already charging interest at 9%.

Councilor Justus stated if they wanted to amend the committee requirements, they could indicate that if someone owed the city back anything, either contractually, tax-wise, utilities, etc., then that person would be ineligible to serve on a committee. If someone was already on a committee, they should be suspended until the situation was corrected. He wouldn't have any problem contacting Riley about this.

Larry Sullivan, City Attorney, stated they could amend the ordinance to read that a vacancy would arise on a committee, if there was an ordinance violation that resulted in an unpaid fine or assessment.

Councilor Capron stated it should be a three-month suspension, and if not paid by then, that person was gone.

Councilor Justus stated they should go 90 days, 120 if they were being nice. Not paying a bill anywhere else, you'd lose your privileges. They were not living up to their fiduciary responsibilities to the citizens, by carrying this $19K+ debt.

Ms. Ott stated they had brought this abatement list to the Council over a year ago, and there was a process in place for handling this. This was actually an old list, and they just wanted to get it cleaned up.

Consensus to amend the ordinance.

Check Register: Dec 1, 2017-Jan 12, 2018

No comment. *[Attached]*

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

Councilor Capron stated he had already spoken to Marty, but he was interested in paperless billing. Then charge for any type of mailing.

> Councilor Winebarger stated not everyone had a computer. It was a great idea, but you can't force someone to buy a computer or get internet service.
>
> Councilor Justus stated they needed to automate first.
>
> Mr. Brown stated we were also limited by our own technology.

Councilor Capron stated at the budget meeting, they had brought up a bond for the pool.

Councilor Crume suggested having the Friends come in before the Budget Hearings started.

Everyone agreed that was a good idea. They'd like to hear about the phases.

Councilor Winebarger stated the LOC was looking at revamping some trainings and information they'd be sending out. She had spoken with the new Executive Director, and he was a ball of energy, and had tons of ideas. They wanted to know what type of trainings to hold, and were seeking input from the membership.

Councilor Winebarger stated she would like to review the Council Rules & Procedures. Everyone had them in orientation, but they were not followed sometimes.

Councilor Palomo stated the Parks & Recreation Committee met last week. They had discussed some options for generating revenue for the Recreation Department. It was a great committee.

Councilor Carter asked if Mr. Brown had heard anything about the equity pay act.

Mr. Brown stated he had not.

Mr. Brown stated they'd be letting an RFP tomorrow for the airport hangar project. They would be looking for engineers to create specifications for a design build hangar project.

EXECUTIVE SESSION

Executive Session: ORS 192.660(2)(h)

An executive session was called at **9:36 p.m.** under provisions of ORS 192.660(1)(h) *current or pending litigation.* The Council reconvened into regular session at **9:54 p.m**.

WINEBARGER moved, CRUME seconded, **TO ACCEPT THE FINAL PROPOSAL FOR THE BALLOT MEASURE ON THE SALES TAX.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

ADJOURN

CRUME moved, CAPRON seconded, **THAT THE MEETING BE ADJOURNE**D. Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

ACCEPTED: **ATTEST**

______________________________ __________________________________

Ronald Verini, Mayor Tori Barnett, MMC, City Recorder

ORDINANCE 2736-2018

AN ORDINANCE AMENDING SECTIONS 7-2A-7 AND 7-2A-8 OF CHAPTER 2A OF TITLE 7 CONCERNING REGISTRATION OF DERELICT STRUCTURES

WHEREAS, On December 19, 2017, the City Council enacted Ordinance No. 2733-2017, which created a new Chapter 2A of Title 7, but failed to include certain revisions proposed at a City Council work session on December 7, 2017, to Sections 7-2A-7 and 7-2A-8 dealing with the registration of derelict structures and derelict structure registration fees.

NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

Section 1. Sections 7-2A-7 and 7-2A-8 of Chapter 2A of Title 7 are hereby amended by deleting those portions that are stricken and by adding those portions that are underlined.

7-2A-7 Derelict Structure Registration Order; Appeal.

(A) If the City Manager determines that a building or structure is a derelict structure, the owner shall be required to register the building or structure within ten (10) days of the City Manager's issuance of an order to register. The order shall be served by first class US mail to the last known address of the owner. Registration shall be made on forms provided by the City Manager, and shall include information relating to the location and ownership of the building or structure, the expected period of its vacancy, a plan for regular maintenance during the period of vacancy, and a plan for its re-occupancy and use, or its remediation or demolition. Any change in the information required to be provided pursuant to this section shall be given to the City Manager not more than thirty days of the date of such change. When all conditions making the building or structure a derelict structure have been corrected, the owner shall contact the City Manager and request an inspection to determine compliance.

(B) The owner shall have 15 days from the date of issuance of an order to register to file an appeal under Section 1-15-11 of Chapter 15 of Title 1 for a hearing to be conducted by a hearings officer under Chapter 15 of Title 1. Prior to the hearing, the City Manager or Designee will make good faith attempts to mediate the appeal.

7-2A-8 Derelict Structure Fees.

(A) Every owner who, after receipt of an order under Section 7-2A-~~3~~7, fails to register the building or structure within the required time set forth in the order, or registers the building or structure but allows the building or structure to remain in a derelict condition, shall pay a monthly derelict structure fee ~~of $____________.~~ as set by City Council resolution. Payment of the fee is due on the fifteenth day of each month. Any payment of the fee that is more than thirty days past due may be considered delinquent and subject to a penalty ~~of $___________~~ for every delinquent monthly payment in an amount set by City Council resolution. The derelict structure fee and penalty fee for delinquent payment may be amended from time to time by City Council resolution.

(B) The City Manager or Designee may temporarily postpone the imposition of the derelict structure fee upon proof by the owner of all of the following:

1) that the structure became a derelict structure because of a natural disaster or other circumstance beyond the reasonable control of the owner; and

2) that the owner has adequate property insurance coverage or other financial resources to remediate the structure so that it is no longer a derelict structure; and

3) that the delay in remediating the structure is caused by circumstances beyond the reasonable control of the owner, such as a delay by the insurance company in completing its investigation or by the unavailability of a contractor to complete the remediation within a reasonable time. In order to satisfy this condition, the owner must provide specific information allowing the City Manager or Designee to verify the cause of the delay. During the period of the postponement, the owner shall contact the City Manager or Designee at least every thirty days to justify continued postponement of the imposition of the derelict structure fee. If the owner fails to contact the City Manager or Designee for more than thirty days, the City Manager may impose the derelict structure fee on the owner without further notice to the owner.

~~(B)~~(C) In the event that the fees due under this section are delinquent for more than ninety days, or in the event the owner fails to register the building or structure as required by Section 7-2A-7, the City Attorney, on request of the City Manager, may file an action in the circuit court of Malheur County for the recovery of any and all delinquent fees and penalties due under this section, which shall be the total yearly fees plus all delinquent penalties.

~~(C)~~(D) All fees imposed under this section are to be paid prior to the issuance of any permit required for the demolition, alteration or repair of the derelict building or structure.

~~(D)~~(E) In addition to any other remedies available to the City, the City has the authority to collect unpaid derelict structure fees, and any unpaid late fees, by filing a lien for the entire amount against the real property.

Section 2. Effective Date. This ordinance shall take effect 30 days after passage.

AYES:

NAYS:

EXCUSED:

ABSENT:

APPROVED by the Mayor this _______day of _______________, 2018.

ATTEST:

______________________________ ___________________________

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder

Resolution 2005-127

A RESOLUTION ESTABLISHING FEES AND CHARGES FOR SEWER USE REGULATIONS, SEWER SERVICE RATES AND CHARGES, AND DISPOSAL OF SEPTIC TANK SLUDGE FOR THE CITY OF ONTARIO

WHEREAS, It is the policy of the City of Ontario to require the ascertainment and recovery of certain City costs from fees and charges levied therefore in providing City services and regulations; and,

WHEREAS, The City Manager shall periodically cause a review of City fees and charges to recover the percentage of City costs in providing City services and regulations and recommend adjustments to the City Council; and,

WHEREAS, The City Manager has caused a review of all City fees and charges and determined the cost of such fees and charges; and,

WHEREAS, This fee resolution amends sections within Title 8, Chapter 7 Sewer Use Regulations, Chapter 9 Sewer Service Rates and Charges, and Chapter 10, Disposal of Septic Tank Sludge.

NOW, THEREFORE, BE IT RESOLVED by the Ontario City Council to approve the following fee schedule regarding Sewer Use Regulations in Title 8, Chapter 7 and Sewer Service Rates and Charges in Title 8, Chapter 9 of Ontario City Code.

Title 8 Chapter 7 Sewer Use Regulations

8-7-3 Building Sewers and Connections

(B) Fee for Constructing a Sewer Tap: When a sewer is tapped by any City employee or employees, the person for whom or which such sewer is tapped will pay a charge or fee of $250.00 in advance of the tap being made.

(C) Sewer Connection and/or Tap Permit Required, Conditions: Any person desiring a connection to be made to any sewer will first obtain from the Public Works Director a permit to connect or hook up such sewer. The Public Works Director will impose a fee of $100.00 for the issuance of such permit to connect to a sewer. Such permit from the Public Works Director will be first had and obtained whether such connection to a sewer be performed by the City or by a licensed plumber.

8-7-3.5 Sewer Service Rates

Meters will be read twice annually for all users including, but not limited to, residential, motels/hotels, manufactured home parks, businesses, multi-family residential dwellings and apartment complexes.

Users' wastewater charge shall be established based upon the average water consumption during the months of November, December, January, February and March of each fiscal year.

The consumption will then be divided by five (5) months to determine the average sewer usage per month.

New accounts will be based on an average of similar accounts or 7,700 gallons per month.

The City shall establish a surcharge on users discharging wastes into the sewerage system which exceed either the BOD and/or TSS for the ERU. Said surcharge shall be in accordance with the formulas proposed in the City of Ontario Sewer Rate Study dated October 1994.

Title 8 Chapter 9 Sewer Use Regulations

8-9-2 Sewer Service Rates, Computation of Charges

Base	Monthly Rate Inside City Limits	Per	Monthly Rate Outside City Limits	Per
$5.00	$4.58	1,000 gallons	$8.02	1,000 gallons

EFFECTIVE DATE: August 18, 2005.

Passed and adopted by the Ontario City Council this 1st day of August, 2005.

Ayes: Cummings, Allen, Gaskill, Cammack, Cheatham, Mosier, Jacobs

Nays: None

Absent: None

Approved by the Mayor this 1st day of August, 2005.

ATTESTED:

LeRoy Cammack

LeRoy Cammack, Mayor

Tori Ankrum

Tori Ankrum, City Recorder

AGENDA REPORT
NEW BUSINESS
February 20, 2018

TO: Mayor and City Council

FROM: Daniel Beaubien, Airport Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: HANGAR LEASE TRANSFER: 370 ALPHA (CLYDE AND AIMEE ESPLIN)

DATE: February 13, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL GRANT THE LEASE OF HANGER 370 ALPHA TO CLYDE AND AIMEE ESPLIN AS SET FORTH IN THE ATTACHED AGREEMENT.

SUMMARY:

Hanger 370 Alpha has been purchased by Clyde and Aimee Esplin.

BACKGROUND:

The city has approved Hanger Leases in the past as required.

CURRENT SITUATION:

Clyde and Aimee Esplin have purchased the hanger at 370 Alpha and would like a current Lease with the city.

ANALYSIS:

A. **FINANCIAL** Keeping the Lease current maintains an uninterrupted cash flow to the city.

B. **TIMING** The purchase has been made and Lease needs to be updated to show current ownership.

C. **POLICY/LEGAL** Policy states that it is the responsibility of the city to approve the Lease transfer.

ALTERNATIVES:

The City Council could deny approval of the Lease.

RECOMMENDATION:

Staff recommends the Lease be approved for new owners Clyde and Aimee Esplin.

ATTACHMENTS:

1. Hangar Lease: 370 Alpha
2. Map 370 Alpha
3. Bill of Sale Esplin
4. Hanger 370 alpha Clyde Esplin Insurance

LEASE AGREEMENT
370 Alpha

THIS AGREEMENT made and entered into this 20th **day of** February **, 2018**, by and between the **City of Ontario, Oregon, a municipal corporation**, hereinafter referred to as "Landlord" and **Clyde D. Esplin and Aimee S. Esplin** hereinafter referred to as "Tenant."

WITNESSETH:

WHEREAS, Landlord is the owner of certain real property known and operated as the Ontario Municipal Airport; and

WHEREAS, Tenant desires to lease certain real property for airplane storage and hangar use.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein it is agreed as follows:

1) Landlord lease to Tenant and Tenant leases from Landlord the real property described in Exhibit "A," attached hereto and by this reference incorporated herein, for a period of **TWENTY (20) years**, commencing on the **20th day of February , 2018** . If the lease is not in default, unless either party shall give written notice prior to each anniversary date of this lease, and subject to Landlord's receipt from Tenant of the annual lease payment, the lease term will automatically renew for a successive ten-year term. A decision by Landlord to give Tenant written notice that Landlord does not intend to extend the ten year term of this lease shall be based upon Landlord's need to utilize the subject property for other airport or aircraft purposes.

2) Tenant shall pay to the Landlord as yearly rent the sum of **fifteen cent (15.0)** cents per square foot of the property described in Exhibit "A", subject to the rights of Landlord to escalate said rental amount as more specifically provided for hereinafter. The parties hereto covenant and agree that the total area of the property described in Exhibit "A" is (**3,000) square feet** for the purposes of determining the annual rent herein. The annual rental amount shall be paid on or before the **15th day of August each year and is payable each year in advance**.

3) It is mutually understood and agreed between the parties hereto that the rental amount may be adjusted upward or downward annually in the sole discretion of the Common Council of the City of Ontario. Such adjustment may be made in any year and shall be effective for the balance of the lease term or until further adjustment, if any. Any increase in rent shall not exceed the percentage increase in the Consumer Price Index for Oregon for the previous year. Adjustments to the rent shall not be made more frequently than one adjustment per year and each yearly adjustment shall not be an amount greater than 6% of the then existing rent.

4) The property shall be used to build an airplane hangar to be used primarily as storage of one or more airplanes. Any such construction shall be completed solely with Tenant's labor and at Tenant's expense.

5) Any new construction or improvements made on the property are to be approved in writing prior to commencement of either, and the same to be constructed and operated in conformity with all ordinances and regulations of the City.

6) The Tenant will keep and maintain all structures on the leased property in a constant state of good repair, and will refrain from storing any airplane parts, equipment, or debris outside buildings and will keep the premises in a clean, sightly condition. Any aircraft hangar located on the leased premises shall have operative doors. It is mutually understood and agreed between the parties hereto that the building inspector of the City of Ontario shall have the right to inspect the premises periodically. In the event the building inspector of the City of Ontario deems any structure upon the leased premises not to be in compliance with any applicable statute, ordinance, rules or regulation or this agreement the Tenant agrees to correct such non-complying item at the Tenant's sole expense.

7) The Landlord covenants and agrees to spray or otherwise control weeds located on and around the leased premises.

8) The color of paint used in all new construction and in the painting of any and all structures shall conform to the airport color scheme as adopted by the Airport Committee.

9) The Tenant shall not use leased land for any purposes other than those authorized herein without the written consent of the Landlord.

10) The Landlord reserves the right to further develop the airport or landing area of the airport as it sees fit.

11) The Landlord reserves the right, but not the obligation to maintain and keep in repair the landing area of the airport and all public facilities of the airport.

12) This lease shall be subordinate to the provisions of any existing or future agreement between the Landlord and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

13) During the time of war or national emergency, the Landlord shall have the right to lease the landing area or any part thereof to the United States government for military or naval use, and if such lease is executed, the provisions of this instrument insofar as they are inconsistent with the provisions of the lease to the government shall be suspended.

14) Except with respect to activities for which the Landlord is responsible, the Tenant shall pay as due all claims for work done on and for services rendered or material furnished to the leased premises and shall keep the premises free from any liens. If Tenant fails to pay such claims or to discharge any lien, Landlord may do so and collect the cost as additional rent. Any amount so added shall bear interest at the rate of 12% per annum from the date expended by Landlord and shall be payable on demand. Such action by Landlord shall not constitute a waiver of any right or remedy which Landlord may have on account of Tenant's default.

Tenant may withhold payment of any claim in connection with a good-faith dispute over the obligation to pay, so long as Landlord's property interests are not jeopardized. If a lien is filed as a result of non-payment, Tenant shall, within ten days after knowledge of the filing, secure the discharge of the lien or deposit with Landlord cash or a sufficient corporate surety bond or other security satisfactory to Landlord in an amount sufficient to discharge the lien plus any costs, attorney fees and other charges that could accrue as a result of a foreclosure or sale under the lien.

15) The Tenant shall obtain Commercial General Liability Insurance in a responsible company, with limits of $1,000,000 each occurrence with a $2,000,000 General Aggregate. Such insurance shall cover all risks arising directly or indirectly out of Tenant's activities on or any condition of the leased premises whether or not related to an occurrence caused or contributed to by Landlord's negligence, shall protect Tenant against the claims of Landlord on account of the obligations assumed by Tenant under the provisions of the indemnification paragraph contained herein, and shall protect Landlord and Tenant against any and all claims of third persons. **Tenant is required to provide a copy of current insurance coverage to the city.**

For purposes of compliance with this section, the landlord may provide sufficient insurance, naming the tenant as an additional insured. Should the landlord be unable to obtain liability and property damage insurance which provides adequate coverage, the tenant shall be responsible for such coverage as specified above. In the event the landlord provides said insurance, landlord makes no representations, warranties or assurances that said coverage is adequate for the purposes of protecting tenant. The purpose of said insurance is solely for the protection of landlord and nothing in this paragraph is intended to waive the limits as established in the Oregon Tort Claims Act, ORS 30.260 et seq., as it applies to landlord.

Should the landlord be required to pay additional or increased rates, the City shall have a right to surcharge the tenants in an amount in excess of the annual rental rate as defined in Section 3 of this agreement sufficient to reimburse the City.

16) No part of the leased property may be assigned to any third person without the prior written consent of the Landlord. This provision shall apply to all transfers by operation of law and to transfers to and by trustees in bankruptcy, receivers, administrators, executors and legatees. No consent in one instance shall prevent the provision from applying to a subsequent instance. The Landlord shall consent to a transaction covered by this provision when withholding such consent would be unreasonable in the circumstances.

17) The following shall be events of default:

a) Failure of Tenant to pay any rent or other charge within thirty (30) days after it is due.

b) Failure of Tenant to comply with any term or condition or fulfill any obligation of the lease (other than the payment of rent or other charges) within fifteen (15) days after written notice by Landlord specifying the nature of the default with reasonable particularity. If the default is of such a nature that it cannot be completely remedied with the fifteen (15) day period, this provision shall be complied with if Tenant begins correction of the default within the fifteen (15) day period and thereafter proceeds with reasonable diligence and in good-faith to effect the remedy as soon as practicable.

c) Insolvency of Tenant; an assignment by Tenant for the benefit of creditors; the filing by Tenant of a voluntary petition in bankruptcy; and adjudication that Tenant is bankrupt or the appointment of a receiver of the properties of Tenant; the filing of an involuntary petition of bankruptcy and failure of the Tenant to secure a dismissal of the petition within thirty (30) days after filing; attachment of or the levy of execution on the leasehold interest and failure of the Tenant to secure discharge of the attachment or release of the levy of execution within thirty (30) days. If Tenant consists of two (2) or more individuals or business entities, the events of default specified in this paragraph shall apply to each individual unless within thirty (30) days after an event of default occurs the remaining individuals produce evidence satisfactory to Landlord that they have unconditionally acquired the interest of the one causing the default. If the lease has been assigned, the events of default so specified shall apply only with respect to the one then exercising the rights of Tenant under the lease.

18) In the event of a default, the lease may be terminated at the option of the Landlord by notice in writing to Tenant. The notice may be given before or within thirty (30) days after the running of the grace period for default and may be included in a notice of failure of compliance given under the provisions of paragraph 17(b) above set forth. If the property is abandoned by Tenant in connection with a default, termination shall be automatic and without notice.

19) If the lease is not terminated by election of Landlord or otherwise, Landlord shall be entitled to recover damages from Tenant for the default.

20) If the lease is terminated for any reason, Tenant's liability for damages shall survive such termination, and Tenant shall vacate the property immediately and shall remove all improvements and buildings constructed on the leased premises and shall perform any necessary clean-up or other work required to lease the property in its original condition. Any improvements not removed within ninety (90) days after the termination of this agreement shall become the property of the Landlord. Landlord may re-enter, take possession of the premises and remove any persons or property by legal action or by self-help with the use of reasonable force and without the liability for damages.

21) The foregoing remedies shall be in addition to and shall not exclude any other remedy available to Landlord under applicable law.

22) Waiver by either party of strict performance of any provision of this lease shall not be a waiver of or prejudice the party's right to require strict performance of the same provision in the future or of any other provision.

23) If suit or action is instituted in connection with any controversy arising out of this lease, the prevailing party shall be entitled to recover in addition to the costs such sum as the court may adjudge reasonable as attorney fees, including attorney fees upon appeal.

24) Any notice required or permitted under this lease shall be given when actually delivered or when deposited in the United States mail as certified mail, addressed as follows:

To Landlord: City of Ontario
444 SW 4th Street
Ontario, Oregon 97914

To Tenant: Clyde and Amiee Esplin
2476 Lauren Drive
Ontario, Oregon 97914

or to such other address as may be specified from time to time by either of the parties in writing.

25) Subject to the above-stated limitation on transfer of Tenant's interest, this lease shall be binding upon and inure to the benefit of the parties, their respective successors and assigns.

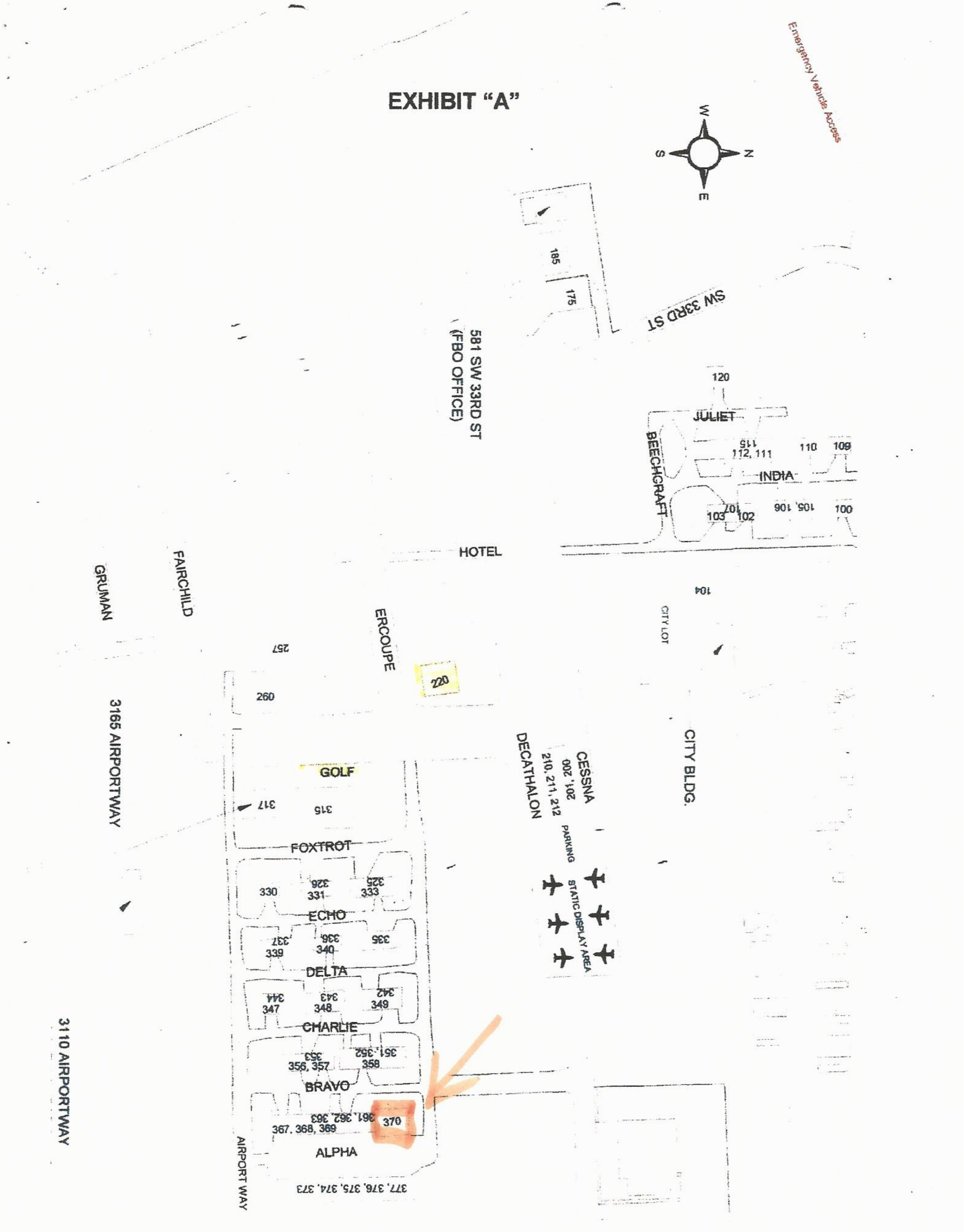
26) If the Tenant fails to perform any obligation under this lease, the Landlord shall have the option to do so after fifteen (15) day's written notice to the Tenant. All of the Landlord's expenditures to correct the default shall be reimbursed by the Tenant on demand with interest at the rate of 12% per annum from the date of expenditure by the Landlord.

27) In construing this lease, it is understood that the Landlord or Tenant may be more than one person; that if the context so requires, the singular pronoun shall be taken to mean and include the plural, the masculine, the feminine and the neuter, and that generally all grammatical changes shall be made, assumed and implied to make the provisions hereof apply equally to corporations and to individuals.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed as of the date and year first above written.

CITY OF ONTARIO, OREGON	ATTEST
______________________________	______________________________
Ronald Verini, Mayor	Tori Barnett, MMC, City Recorder
TENANT	TENANT
______________________________	______________________________
Clyde D. Esplin	Amiee S. Esplin

EXHIBIT "A"



Emergency Vehicle Access
W
N
S
E
185
175
SW 33RD ST
581 SW 33RD ST (FBO OFFICE)
120
JULIET
BEECHCRAFT
115
112, 111
110
109
INDIA
107
103
102
105, 106
100
HOTEL
104
CITY LOT
GRUMAN
FAIRCHILD
ERCOUPE
257
220
260
CITY BLDG.
CESSNA
201, 200
210, 211, 212
DECATHALON
3165 AIRPORTWAY
GOLF
317
315
PARKING
FOXTROT
STATIC DISPLAY AREA
330
326
331
325
333
ECHO
337
339
336
340
335
DELTA
344
347
343
348
342
349
CHARLIE
353
356, 357
351, 352
358
3110 AIRPORTWAY
BRAVO
361, 362, 363
370
367, 368, 369
ALPHA
AIRPORT WAY
377, 376, 375, 374, 373

BILL OF SALE

1. Sale and Transfer of Hangar. For good and valuable consideration of $65,000, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, Rita Lockner, Trustee of the Merle Maine Trust dated March 13, 2013 ("Seller"), hereby sells, transfers, assigns, conveys, grants and delivers to Clyde D. Esplin ("Buyer"), effective as of the date below, all of Seller's right, title and interest in and to that certain item of personal property known to the parties as the hangar located at 370 Alpha at the Ontario Airport, in Ontario, Oregon (the "Hangar").

2. No Warranties; As-Is. Seller is providing no warranties to Buyer regarding this conveyance. The Hanger is being sold to Buyer "as-is" and "where is" with all faults. Buyer has inspected the Hangar and satisfied himself that the current condition of the hangar is acceptable. Buyer acknowledges that he will need to make arrangements with the city of Ontario regarding the real property on which the Hangar is situated. Seller's obligations regarding such lease terminate on the date of this Bill of Sale. Buyer further acknowledges that all insurance coverage on the Hangar and any contents expires on the date of this Bill of Sale and Buyer will be responsible for all insurance coverage hereafter.

SELLER	**BUYER**
THE MERLE MAINE TRUST DATED MARCH 13, 2013	
Rita Lockner	Clyde D Esplin
Rita Lockner, ~~Trustee~~	Clyde D. Esplin
Date: Feb. 9, 2018	Date: 9 Feb 2018

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	
Field-Waldo Insurance Agencies, Inc. 218 Main Street PO Box 1667 Nyssa OR 97913	CONTACT NAME: Client D PHONE (A/C, No, Ext): (541)372-5301 FAX (A/C, No): (541)372-3069 E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Ohio Security Insurance Co	24082
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Clyde D & Aimee S Esplin
2476 Lauren Dr
Ontario OR 97914

COVERAGES **CERTIFICATE NUMBER:** CL1821403640 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		BLS1958539519	02/09/2018	02/09/2019	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Ontario is additional insured in regards the land that the hangar sits on.

CERTIFICATE HOLDER

City of Ontario
444 SW 4th Ave
Ontario OR 97914

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Rebekah Wagster

Accounts Payable

Checks by Date - Summary by Check Date

User: kari.ott
Printed: 2/16/2018 4:43 PM

Check No	Vendor No	Vendor Name	Check Date	Check Amount
122594	879133	Community in Action	01/03/2018	23,090.00
			Total for 1/3/2018:	23,090.00
122595	626400	Campo & Poole Distributing, LLC	01/05/2018	3,024.01
122596	637828	Century Link Communications, LLC	01/05/2018	56.10
122597	878915	CH2M Hill OMI	01/05/2018	423,535.34
122598	183201	CK3, LLC	01/05/2018	18,480.00
122599	879028	Dan Cummings	01/05/2018	35.00
122600	520400	Dorman's, Inc.	01/05/2018	3.46
122601	303800	Frank's Extinguisher Service	01/05/2018	106.91
122602	&597	Gresham Ford	01/05/2018	44,356.00
122603	378001	International Institute of Municipal Clerks	01/05/2018	160.00
122604	412500	Keller Associates, Inc.	01/05/2018	1,917.50
122605	MALLEAM/	Mallory Mallea	01/05/2018	35.00
122606	470102	Motorola Solutions, Inc.	01/05/2018	283.20
122607	879258	Musick Auction	01/05/2018	2,310.00
122608	572000	Ontario Sanitary Service, Inc.	01/05/2018	444.38
122609	879142	Oregon Association of Municipal Recorders	01/05/2018	50.00
122610	&690	Oregon City/County Management Associati	01/05/2018	268.42
122611	583401	State of Oregon Department of Environmen	01/05/2018	62,512.97
122612	240100	State of Oregon Dept of Consumer & Busir	01/05/2018	4,175.38
122613	589200	Oregon Mayors Association	01/05/2018	135.00
122614	T242	State of Oregon Secretary of State	01/05/2018	350.00
122615	642080	Petty Cash	01/05/2018	335.84
122616	879120	Record Steel and Construction, Inc.	01/05/2018	219,876.41
122617	684622	Marcy Siriwardene	01/05/2018	35.00
122618	&357	Larry A. Sullivan	01/05/2018	4,115.00
122619	878931	Tire Factory of Ontario	01/05/2018	183.00
122620	879146	Toshiba Financial Services	01/05/2018	1,694.39
122621	788402	TransUnion Risk & Alternative Data Soluti	01/05/2018	140.00
122622	288897	Verizon	01/05/2018	1,380.50
122623	072400	Dave Walters	01/05/2018	838.79
122624	774001	Wtechlink	01/05/2018	300.00
122625	583401	State of Oregon Department of Environmen	01/05/2018	306.47
			Total for 1/5/2018:	791,444.07
122626	033300	Argus Observer	01/12/2018	297.60
122627	037600	AT&T	01/12/2018	20.90
122628	878960	B.P.O.E. Ontario Lodge No. 1690	01/12/2018	837.41
122629	130950	Cable One	01/12/2018	298.94
122630	144000	Cascade Natural Gas Corporation	01/12/2018	1,668.82
122631	637830	Century Link	01/12/2018	511.21
122632	183201	CK3, LLC	01/12/2018	3,920.00
122634	UB*11256	MICHAEL/SEFERINA DALE	01/12/2018	66.61
122635	253897	Dustbusters, Inc.	01/12/2018	4,671.23

Check No	Vendor No	Vendor Name	Check Date	Check Amount
122636	303800	Frank's Extinguisher Service	01/12/2018	420.00
122637	634311	Frazier Aviation, LLC	01/12/2018	425.00
122638	344128	City of Fruitland	01/12/2018	5,251.60
122639	336784	Gunarama Wholesale, Inc.	01/12/2018	999.99
122640	UB*11382	CALEB HARP	01/12/2018	136.00
122641	368200	Hughes Fire Equipment, Inc.	01/12/2018	255.64
122642	UB*11381	TYLER HUSTON	01/12/2018	25.33
122643	879247	Idaho Communications LLC	01/12/2018	470.00
122644	879191	Kristy's Custom Sewing	01/12/2018	75.00
122645	436000	Lindsay Eco Water	01/12/2018	12.00
122646	441140	Looks Nu, Inc.	01/12/2018	33.00
122647	456402	Malheur County Clerk	01/12/2018	94.00
122648	UB*11380	ASHLEY MORENO	01/12/2018	18.26
122649	22427	Murrysmith, Inc.	01/12/2018	9,034.71
122650	151001	City of Ontario	01/12/2018	10.00
122651	516494	State of Oregon Department of Transportati	01/12/2018	138.28
122652	528405	Oster Professional Group, LLC	01/12/2018	23,460.00
122653	614087	Peace Officers Research Association of Cal	01/12/2018	351.00
122654	879259	Personnel Concepts	01/12/2018	20.90
122655	UB*11379	CHAD REIHER	01/12/2018	57.20
122656	666190	Sassy Softeware Solutions, LLC	01/12/2018	468.00
122657	879145	Silver Signet, LLC	01/12/2018	945.00
122658	879138	Stantec Consulting Services, Inc.	01/12/2018	8,163.56
122659	878957	Valli Information Systems, Inc.	01/12/2018	1,936.63
122660	879151	Waste-Pro	01/12/2018	30.00
			Total for 1/12/2018:	65,123.82
122661	879260	Salem Police Department	01/18/2018	3,000.00
			Total for 1/18/2018:	3,000.00
122662	033300	Argus Observer	01/19/2018	117.80
122663	738800	Axon Enterprise, Inc.	01/19/2018	986.16
122664	626400	Campo & Poole Distributing, LLC	01/19/2018	2,817.87
122665	878979	Toni Evans	01/19/2018	96.00
122666	360015	Home Depot Credit Services	01/19/2018	369.85
122667	368200	Hughes Fire Equipment, Inc.	01/19/2018	348.64
122668	376000	Idaho Power	01/19/2018	3,164.99
122669	440000	L.N. Curtis and Sons	01/19/2018	1,170.69
122670	451750	Malheur County Sheriff's Office	01/19/2018	48,536.00
122671	539200	Ontario Area Chamber of Commerce	01/19/2018	35.00
122672	879261	Jonathan M. Dennis, Managing Attorney O	01/19/2018	300.00
122673	863995	White Cloud Communications-Boise, Inc.	01/19/2018	647.00
122674	878992	Wolfcom Enterprises	01/19/2018	827.96
122675	832852	Wells Fargo Business Elite Card	01/19/2018	6,408.33
			Total for 1/19/2018:	65,826.29
122676	UB*11384	AHMED AL TEKREETI	01/26/2018	55.27
122677	UB*11383	JERRY BAKER	01/26/2018	65.15
122678	BROCKDAL	DALLAS BROCKETT	01/26/2018	88.24
122679	UB*11385	JOSE CONTRERAS	01/26/2018	9.64
122680	405949	JON ESPLIN	01/26/2018	324.50
122681	UB*11386	DENNIS SLAGER SR	01/26/2018	39.86
122682	UB*11387	JEREMIAH STRAWN	01/26/2018	99.01

Check No	Vendor No	Vendor Name	Check Date	Check Amount
122683	879263	Casey Walker	01/26/2018	324.50
122684	033300	Argus Observer	01/26/2018	192.40
122685	130950	Cable One	01/26/2018	63.75
122686	144000	Cascade Natural Gas Corporation	01/26/2018	702.86
122687	637830	Century Link	01/26/2018	696.97
122688	879264	Brian Cook	01/26/2018	125.00
122689	237002	Dell Marketing,L.P.	01/26/2018	2,368.71
122690	333890	Graphix Wear	01/26/2018	2,176.00
122691	376000	Idaho Power	01/26/2018	1,800.34
122692	420000	John Deere Financial	01/26/2018	10.24
122693	412500	Keller Associates, Inc.	01/26/2018	2,865.00
122694	440000	L.N. Curtis and Sons	01/26/2018	172.33
122695	462397	L-3 COMMUNICATIONS MOBILE VISI(	01/26/2018	153.00
122696	287000	Malheur County Title Company, Inc.	01/26/2018	15.00
122697	879262	OWYHEE METAL WORKS	01/26/2018	600.00
122698	682495	SBE Oregon, LLC	01/26/2018	1,423.05
122699	879145	Silver Signet, LLC	01/26/2018	5.00
122700	686822	Sprint	01/26/2018	104.04
122701	702008	Staples Business Advantage	01/26/2018	195.35
122702	878957	Valli Information Systems, Inc.	01/26/2018	195.57
122703	288897	Verizon	01/26/2018	1,314.30
122704	863995	White Cloud Communications-Boise, Inc.	01/26/2018	2,493.23
122705	878992	Wolfcom Enterprises	01/26/2018	13.56
			Total for 1/26/2018:	18,691.87
ACH	PRAFLAC	AMERICAN FAMILY LIFE ASSURANCI	01/31/2018	2,146.28
ACH	PRAMERF	AMERICAN FUNDS GROUP	01/31/2018	500.00
ACH	PRCCIS	E B S TRUST	01/31/2018	63,915.06
ACH	PRFED	PAYROLL TAXES	01/31/2018	65,104.52
ACH	PRNATW	NATIONWIDE RETIREMENT SOLUTIO	01/31/2018	250.00
ACH	PRORJU	OREGON DEPARTMENT OF JUSTICE	01/31/2018	215.00
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	01/31/2018	17,394.82
ACH	PROSGP	OREGON SAVINGS & GROWTH PLAN	01/31/2018	1,900.00
ACH	PRPERS	OREGON PERS	01/31/2018	75,625.54
19515	PRICMA	I C M A RETIREMENT TRUST 457	01/31/2018	150.00
19516	PRIDCHIL	IDAHO CHILD SUPPORT RECEIPTING	01/31/2018	461.00
19517	PRLINC	LINCOLN NATIONAL LIFE INS CO	01/31/2018	350.00
19518	PRSFIRE	UMPQUA BANK	01/31/2018	360.00
19519	PRUTCH	UTAH, OFFICE OF RECOVERY SERVIC	01/31/2018	716.00
122706	&260	Four Rivers Cultural Center	01/31/2018	10,851.78
122707	539200	Ontario Area Chamber of Commerce	01/31/2018	7,330.42
122708	21014	Snake River Economic Development Allian	01/31/2018	10,000.00
			Total for 1/31/2018:	257,270.42
122709	405945	Jeremy Jones	02/01/2018	132.50
122710	738001	James Swank	02/01/2018	132.50
			Total for 2/1/2018:	265.00
122711	005900	Action Target	02/08/2018	240.00
122712	879130	Ani-Care Animal Shelter, Inc.	02/08/2018	1,370.08
122713	037600	AT&T	02/08/2018	21.11
122714	130624	B & W Car Wash	02/08/2018	18.00
122715	879072	Border Town Comic Con	02/08/2018	1,500.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
122716	130950	Cable One	02/08/2018	298.94
122717	626400	Campo & Poole Distributing, LLC	02/08/2018	3,625.45
122718	637830	Century Link	02/08/2018	511.21
122719	637828	Century Link Communications, LLC	02/08/2018	79.52
122720	878915	CH2M Hill OMI	02/08/2018	432,979.62
122721	879266	Colin A. Chester	02/08/2018	4,128.75
122722	879268	Civic Plus	02/08/2018	7,788.00
122723	184000	Claire Bowers Claire's Automotive	02/08/2018	6,390.52
122724	364000	Clarion Inn	02/08/2018	69.62
122725	879133	Community in Action	02/08/2018	38,420.00
122726	879028	Dan Cummings	02/08/2018	35.00
122727	520400	Dorman's, Inc.	02/08/2018	4.75
122728	879265	Eastern Oregon Hypnosis & Mind Control I	02/08/2018	15.00
122729	303800	Frank's Extinguisher Service	02/08/2018	455.00
122730	634311	Frazier Aviation, LLC	02/08/2018	425.00
122731	879267	Friends of the Aquatic Center	02/08/2018	10,000.00
122732	878973	Guardian Management Company	02/08/2018	1,819.86
122733	336784	Gunarama Wholesale, Inc.	02/08/2018	718.00
122734	358018	Rea Ann & Bill Hollingsworth	02/08/2018	250.00
122735	879247	Idaho Communications LLC	02/08/2018	1,150.00
122736	408200	J-U-B Engineers, Inc.	02/08/2018	18,545.89
122737	879191	Kristy's Custom Sewing	02/08/2018	12.00
122738	440000	L.N. Curtis and Sons	02/08/2018	224.81
122739	878961	Lewis, Poe, Moeller, Gunderson & Roberts	02/08/2018	20,090.00
122740	436000	Lindsay Eco Water	02/08/2018	7.00
122741	456402	Malheur County Clerk	02/08/2018	97.00
122742	456002	Malheur Utility Coordinating Council	02/08/2018	35.00
122743	MALLEAM/	Mallory Mallea	02/08/2018	35.00
122744	461500	METROQUIP, INC	02/08/2018	171,860.00
122745	602320	NAPA Auto Parts	02/08/2018	13.49
122746	500400	Norco, Inc.	02/08/2018	185.42
122747	572000	Ontario Sanitary Service, Inc.	02/08/2018	444.38
122748	879269	Open Gov, Inc.	02/08/2018	16,500.00
122749	879259	Personnel Concepts	02/08/2018	14.95
122750	638602	Quality Electric, Inc.	02/08/2018	493,488.38
122751	684622	Marcy Siriwardene	02/08/2018	35.00
122752	879138	Stantec Consulting Services, Inc.	02/08/2018	2,107.50
122753	702008	Staples Business Advantage	02/08/2018	56.94
122754	879256	Steve's Hometown	02/08/2018	787.14
122755	&357	Larry A. Sullivan	02/08/2018	1,277.50
122756	738002	Symbol Arts, LLC	02/08/2018	310.00
122757	878931	Tire Factory of Ontario	02/08/2018	137.00
122758	879146	Toshiba Financial Services	02/08/2018	1,694.39
122759	788402	TransUnion Risk & Alternative Data Soluti	02/08/2018	140.00
122760	879212	Uniforms 2 Gear	02/08/2018	1,023.86
122761	879151	Waste-Pro	02/08/2018	30.00
122762	832852	Wells Fargo Business Elite Card	02/08/2018	6,670.86
122763	863995	White Cloud Communications-Boise, Inc.	02/08/2018	825.00
122764	774001	Wtechlink	02/08/2018	300.00
			Total for 2/8/2018:	1,249,261.94
122765	242083	STATE OF OREGON DEPARTMENT OF	02/12/2018	119.00
			Total for 2/12/2018:	119.00
122766	UB*11390	ANEISSA ALLEN	02/15/2018	46.14

Check No	Vendor No	Vendor Name	Check Date	Check Amount
122767	UB*11388	HAMID AYAR	02/15/2018	7.46
122768	130624	B & W Car Wash	02/15/2018	24.00
122769	184000	Claire Bowers Claire's Automotive	02/15/2018	801.42
122770	130950	Cable One	02/15/2018	63.75
122771	144000	Cascade Natural Gas Corporation	02/15/2018	1,421.29
122772	UB*11392	CLASSIC PROPERTIES	02/15/2018	16.65
122773	UB*11391	BREANNA CRUZ	02/15/2018	95.29
122774	878926	Jared Cutler	02/15/2018	125.00
122775	215300	DCS Technologies, LLC	02/15/2018	2,101.96
122776	344128	City of Fruitland	02/15/2018	10,773.83
122777	UB*11394	JAMES KING	02/15/2018	116.67
122778	879191	Kristy's Custom Sewing	02/15/2018	15.00
122779	UB*11389	RICHARD LARSON	02/15/2018	39.67
122780	441140	Looks Nu, Inc.	02/15/2018	95.00
122781	456402	Malheur County Clerk	02/15/2018	77.00
122782	UB*11393	MARIA DE JESUS MEZA SOTO	02/15/2018	100.02
122783	527000	Ontario Animal Hospital	02/15/2018	49.50
122784	582200	Oregon Association Chiefs of Police	02/15/2018	32.00
122785	582152	State of Oregon Department of Aviation	02/15/2018	75.00
122786	516494	State of Oregon Department of Transportati	02/15/2018	628.28
122787	528405	Oster Professional Group, LLC	02/15/2018	23,460.00
122788	618100	Physicians Primary Care Center, Inc.	02/15/2018	260.00
122789	716553	Saint Luke's	02/15/2018	46.00
122790	879145	Silver Signet, LLC	02/15/2018	160.00
122791	UB*11395	SCOTT SMITH	02/15/2018	98.91
122792	878957	Valli Information Systems, Inc.	02/15/2018	2,431.27
122793	UB*11396	TARAH YOUNG	02/15/2018	39.69
			Total for 2/15/2018:	43,200.80
			Report Total (213 checks):	2,517,293.21

ACCOUNTS TO COLLECTIONS FEBRUARY 2018

Account No	Last Name	First Name	DATE FINALED	TOTAL DUE	FINAL BILL WAS	INTEREST TO WRITE OFF	BAD DEBT TO WRITE OFF	AMOUNT TO COLLECTIONS	NOTES
010523-000	DUNN	BARNEY	8/22/17	$ 2,779.71	$ 2,779.71	$ -	$ -	$ 2,779.71	sewer only account, in a place that it couldn't really be shut off. The house is vacant now.
014236-000	NIELSEN	GLORIA	9/19/17	$ 10.06	$ 7.40	$ -	$ -	$ 10.06	
005968-001	CLAUDIO	MONICA	6/1/17	$ 64.30	$ 31.46	$ 16.97	$ -	$ 47.33	
005943-000	FIT FOR LIFE M/R		6/5/17	$ 187.25	$ 91.62	$ 62.79	$ -	$ 124.46	
013550-000	FLORES	KARA	6/5/17	$ 456.76	$ 195.25	$ 153.16	$ -	$ 303.60	
014190-000	RAY	MARY	6/15/17	$ 283.60	$ 130.83	$ 95.09	$ -	$ 188.51	
013840-000	STAFFORD M\R	DEREK	6/16/17	$ 169.36	$ 82.87	$ 44.68	$ -	$ 124.68	
014448-000	RIEDER	PRISCILLA	6/20/17	$ 167.40	$ 81.91	$ 44.17	$ -	$ 123.23	
014335-000	MENDOZA M/R	CARLOS	6/20/17	$ 265.99	$ 130.15	$ 70.18	$ -	$ 195.81	
008013-000	HERNANDEZ*	CAROL\GERMAN	6/20/17	$ 284.97	$ 139.44	$ 75.19	$ -	$ 209.78	
011988-000	ZIEGELE M\R	AMBROSIA	6/20/17	$ 306.33	$ 149.90	$ 80.82	$ -	$ 225.51	
014369-000	VALDEZ	CECILIA	6/20/17	$ 484.22	$ 236.94	$ 127.76	$ -	$ 356.46	
008157-001	MANRAJOS ** M\R	JULIA	6/20/17	$ 854.00	$ 417.89	$ 225.32	$ -	$ 628.68	
011902-001	MAUCHER	ROBERT/CORA	6/30/17	$ 213.23	$ 104.33	$ 56.26	$ -	$ 156.97	
012183-000	ROSE	TANA	7/6/17	$ 195.02	$ 98.74	$ 51.45	$ -	$ 143.57	
014106-000	SUAREZ	JOSE	7/7/17	$ 89.83	$ 48.68	$ 16.59	$ -	$ 73.24	
007118-001	OROSCO M\R	NATALIE	7/17/17	$ 129.29	$ 70.07	$ 23.88	$ -	$ 105.41	
013819-000	JACOB	JULIAN	7/18/17	$ 42.11	$ 25.27	$ 4.09	$ -	$ 38.02	
013641-000	BENAVIDEZ M\R	TONY	7/18/17	$ 115.84	$ 69.53	$ 11.24	$ -	$ 104.60	
013916-000	BANKS	DOROTHY	7/18/17	$ 46.64	$ 113.67	$ 38.74	$ -	$ 171.01	
013899-000	BROWN	DEVIN	7/18/17	$ 223.54	$ 121.15	$ 41.29	$ -	$ 182.25	
014199-000	AVILA	ALEJANDRA	7/18/17	$ 251.35	$ 136.21	$ 46.43	$ -	$ 204.92	
007768-000	TOLMAN **	DENNIS	7/18/17	$ 259.17	$ 140.45	$ 47.87	$ -	$ 211.30	
014401-000	COFFELT	JENNIFER	7/18/17	$ 574.53	$ 311.35	$ 106.12	$ -	$ 468.41	
014303-000	RICE \ USREY	DERRICK \ BELAMIE	7/28/17	$ 324.77	$ 176.01	$ 59.98	$ -	$ 264.79	
014240-000	GROVE/LOPEZ M\R	TESSA/HERIBERTO	7/31/17	$ 127.86	$ 69.28	$ 23.62	$ -	$ 104.24	
014185-000	GASTELUM M\R	DENISE	8/2/17	$ 370.91	$ 208.60	$ 68.51	$ -	$ 302.40	
014393-000	BACON	THRESSA	8/2/17	$ 405.03	$ 223.69	$ 74.81	$ -	$ 330.22	
013987-000	RIVERA M\R	BRITTANY	8/7/17	$ 594.95	$ 329.96	$ 109.89	$ -	$ 485.06	
013892-000	VASQUEZ ORDONEZ	FREDIDAM	8/21/17	$ 191.90	$ 109.26	$ 35.45	$ -	$ 156.45	
013589-001	FLORES	LORRAINE	8/21/17	$ 731.11	$ 422.27	$ 135.05	$ -	$ 596.06	
011382-003	MEJIA M\R	JUAN	8/22/17	$ 148.65	$ 91.16	$ 14.43	$ -	$ 134.22	
014184-001	ALMARAZ M\R	AUGUSTINE	8/22/17	$ 295.64	$ 177.44	$ 54.61	$ -	$ 241.03	
014455-000	MARTINEZ M\R	ORLANDO	8/22/17	$ 388.18	$ 234.92	$ 37.68	$ -	$ 350.50	
014456-000	PEPLINSKI	SHARON	8/22/17	$ 461.23	$ 276.82	$ 44.77	$ -	$ 416.46	
011956-000	SOLIS CANARE M,/R	ELVIRA	8/22/17	$ 624.12	$ 74.58	$ 60.58	$ -	$ 563.54	
014300-000	TREJO M/R	JUAN	8/22/17	$ 1,242.03	$ 745.44	$ 120.56	$ -	$ 1,121.47	Had a leak on the final billings, then didn't pay.
010288-000	MARTINEZ	ADRIANA	9/7/17	$ 62.39	$ 41.46	$ -	$ 62.39	$ -	DECEASED
013099-000	DAVIDSON	PENNI	9/8/17	$ 154.18	$ 94.81	$ 14.97	$ -	$ 139.21	
014083-000	CAMPOS M\R	JOE	9/19/17	$ 412.27	$ 259.27	$ 40.02	$ -	$ 372.25	
004483-001	HELMICK *	JERRIMI	9/20/17	$ 38.92	$ 26.65	$ -	$ -	$ 38.92	
014297-000	HARVEY M\R	NATALIE	9/20/17	$ 130.25	$ 87.35	$ -	$ -	$ 130.25	
013250-001	RIOS / FIGUEROA M\R	NICOLE / RICHARD	9/20/17	$ 147.32	$ 98.70	$ -	$ -	$ 147.32	
013515-000	ALEXANDRA M/R	AVILA	9/20/17	$ 150.99	$ 101.14	$ -	$ -	$ 150.99	
014156-000	DANIEL DELACRUZ M\F	JOSIE	9/20/17	$ 194.50	$ 130.06	$ -	$ -	$ 194.50	
010903-001	MILLS	MICHAEL	9/20/17	$ 199.10	$ 133.11	$ -	$ -	$ 199.10	
014194-000	SANSGAARD	SAMPSON	9/20/17	$ 284.97	$ 190.19	$ -	$ -	$ 284.97	
011505-000	RUE 21, INC. **** BANKRUI		5/22/17	$ 32.25	$ 32.25	$ -	$ 32.25	$ -	BANKRUPTCY
000158-001	PAYLESS SHOESOURCE #:	BANKRUPTCY ACCOUN	4/19/17	$ 48.90	$ 44.15	$ -	$ 44.15	$ -	BANKRUPTCY
014527-000	THOMPSON	TED & MEGHAN	10/5/17	$ 177.81	$ 122.99	$ -	$ -	$ 177.81	
				$ 16,394.73	**$ 10,216.38**	**$ 2,335.02**	**$ 138.79**	**$ 14,079.28**	