

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**STUDY SESSION AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
THURSDAY, APRIL 5, 2018, 12:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Tessa Winebarger _____ Dan Capron _____ Marty Justus _____ Ramon Palomo _____
Betty Carter _____ Norm Crume _____ Mayor Ron Verini _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on April 3, 2018. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) PRESENTATION

A) Certified Local Government: Kayla Kirksey, Economic Development Coordinator, Revitalize Ontario!

6) OLD BUSINESS

- A) Ordinance #2724-2017: An Ordinance Amending OMC Title 2, Chapter 12, Section 10(A) Regarding Airport Leases - Final Reading
- B) Resolution #2018-115: To Require Good Financial Standing with the City to be Appointed to a City Board or Committee and Cause for Removal from a City Board or Committee

7) NEW BUSINESS

- A) Appointment to Diversity Advisory Committee
- B) Resolution 2018-118: A Resolution Establishing Derelict Structure Fees; Setting Appeal Fee
- C) Consideration of Exempting Precious Metal Bullion, Coins & Currency from Sales Tax

8) PUBLIC HEARING

- A) Acceptance of Public Right-of-Way on a Partition Plat, and Authorizing the Mayor to Execute the Final Plat: Brian and Donya Babcock, a Portion of Fortner Street and a Portion of NW 11th Avenue
- B) Ordinance #2738-2018: An Ordinance Vacating a Portion of the Street Right of Way of a Portion of North Park Boulevard, a Portion of Hollars Street, and a Portion of "B" Place, and Declaring an Emergency, on First Reading by Title Only

9) DEPARTMENT HEAD UPDATES

- A) Finance Department: Monthly Report Feb 2018

10) HAND-OUTS/DISCUSSION ITEMS

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (c) Labor Negotiations; (d) Real Property Transactions; (e) Exempt Public Records; (f) Trade Negotiations; (g) Litigation /Consult with Legal Counsel; (h) Performance Evaluation of Public Officers and Employees; (i) Trade Negotiations; and/or (j) Labor Negotiations.

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

- A) Fire Department: Monthly Report - Mar 2018
- B) Police Department: Monthly Report - Feb 2018
- C) Code Enforcement: Monthly Report - Feb 2018
- D) Packet - V&C Meeting 04-05-2018
- E) Agenda - SREDA 04-04-2018
- F) Minutes:
 - SREDA 03-06-2018
 - Planning Commission 03-05-2018
 - Public Works Committee 02-20-2018
 - County Court 02-28-2018
 - County Court 03-14-2018

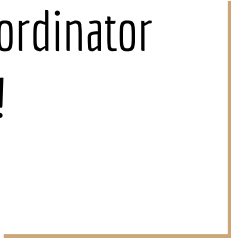
11) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

12) ADJOURN



Certified Local Government

Kayla Kirksey
Economic Development Coordinator
Revitalize Ontario!



What is a Certified Local Government?

A non-compulsory approach to historic preservation

- Federal program through the National Park Service and administered through the Oregon State Historic Preservation Office
 - Implemented in 51 cities across Oregon
 - Purpose is to preserve historic properties or districts through incentives
-

Requirements

- Historic Preservation Commission
- Preservation ordinance
- State historic building inventory program
- National Register of Historic Places nominations
- Enforce state preservation laws

Benefits

- Grants
- SHPO and National Park Service assistance
- Networking
- Increased Effectiveness

Grants

- 50/50 match
- \$5,000 to \$20,000 range
- For preservation activities
 - Surveys
 - Nominations
 - Public Education
 - Preservation Planning
 - Studies
 - Rehabilitation work
 - Training



Historic Preservation Ordinance



Existing Ordinance

What do we already have?

- Purpose
 - Commission
 - Designation criteria and procedures
 - Building permits, procedure, and criteria
 - Appeals
 - Economic hardship
 - Designated landmarks
-

New Ordinance

What have we added?

- Applicability
 - Definitions
 - Historic Preservation Commission
 - Designated Landmarks Register
 - Treatment of Historic Resources
 - Application and approval process for alteration, demolition, or relocation
 - Removal from the list
-

Old vs. New

PURPOSE

- Safe-guard the heritage of the City by providing for the protection of landmarks which represent significant elements of its history
- To foster public appreciation of, and civic pride in, the beauty of the City and the accomplishments of its past
- Strengthen the economy of the City by protecting and enhancing the City's attractions to residents and visitors
- Stabilize and improve property values within the City
- Promote the private and public use of historic resources for the education, prosperity, and general welfare of the people
- **Encourage the rehabilitation and ongoing viability of historic buildings and structures**
- **Encourage cultural heritage tourism**

10C-50-01 Purpose

The purpose of this historical preservation ordinance is to:

- 1 (a) Identify, recognize, and preserve significant properties related to the community's history;
- (b) Encourage the rehabilitation and ongoing viability of historic buildings and structures;
- f (c) Strengthen public support for historic preservation efforts within the community;
- c (d) Foster civic pride;
- t (e) Strengthen the economy of the City;
- p (f) Stabilize and improve property values within the City;
- p (g) Encourage cultural heritage tourism; and
- (h) Promote the private and public use of historic resources for the education, prosperity, and general welfare of the people.

Old vs. New

APPLICABILITY

- No provision of this ordinance shall be construed to **prevent the ordinary maintenance** of a Landmark when such an action does not change in design, materials, or appearance
- No provision of this ordinance shall be construed to prevent the alteration, demolition, or relocation of a Landmark when the Building Official certifies that **such an action is required for public safety**

Old vs. New

DEFINITIONS

- Alteration
- Demolition
- Demolition by Neglect
- Designated Landmark
- Designated Landmark Register
- Extraordinary historic importance
- Historic Integrity
- Historic Resource
- Historic resources of statewide significance
- Inventory of historic resources
- Relocation

Old vs. New

HISTORIC PRESERVATION COMMISSION

- Planning Director will serve as staff
- The Mayor, subject to council approval, shall appoint a Historic Preservation Commission of five members
 - Demonstrated competence, knowledge, or interest in historic preservation
 - Majority of members must reside in the City of Ontario
- Members shall serve without compensation
- Commission shall meet at least four times a year, and as required
- Minutes, applications, staff reports, findings, and decisions of the commission shall be maintained as public records in accordance with applicable state law

Old vs. New

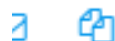
HISTORIC PRESERVATION COMMISSION DUTIES

- Maintain specific guidelines for designation of historical landmarks
- Maintain an inventory of landmarks within the city
- Review and comment upon the conflicts of land use, housing, municipal improvements, and other programs undertaken by any government agency as they relate to the historic resources of the city
- Recommend to council new or amended landmark designations
- Approve or disapprove applications for building or demolition permits

10C-50-05: Commission Duties

The Commission shall have the following duties:

- A. Maintain specific guidelines for the designation of historical landmarks;
- B. Review and comment upon the conflicts of land use, housing, municipal improvements, and other programs undertaken by an government agency as they relate to the historic resources of the City;
- C. Employing the procedures and criteria in 10C-50-06, the Commission shall periodically identify and evaluate the historic resources of the City of Ontario and maintain an inventory of historic resources. At such times as surveys are being conducted, owners of the subject properties shall be notified and invited to provide comment and input.
- D. For purposes consistent with this Ordinance and subject to the approval of the City Council, the Commission may seek, accept, and expend public appropriations; seek, accept, and expend grant and gift funds; cooperate with public and private entities; assist the owners of Landmarks in securing funding for the preservation of their properties; and report on such activities to the City Council.
- E. Designate properties to the Designated Landmarks Register; and
- F. Review and act upon applications for the alteration, relocation, or demolition of designated landmarks.



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Old vs. New

DESIGNATED LANDMARKS REGISTER

- ~~Designation Criteria~~
- ~~Designation Procedures~~
- Inventory and Evaluation
- Criteria for Designation
- Nomination Procedure
- Results of listing in the Designated Landmark Register

Designated Landmarks Register

What is the purpose of being listed?
What are the limitations?

- Inventory and Evaluation
- Criteria for Designation
- Nomination Procedure
- Results of listing

Treatment of Historic Resources

Activities **not subject** to the provision of this section:

- Alterations to building **interiors**
- Application of **exterior paint color** when color is not specifically noted in the record of designation
- Alterations to **landscape features** not specifically identified as historically significant

Nothing in this chapter shall be construed to **prevent the ordinance repair or maintenance** when such an action **doesn't involve a change in design, materials, or appearance**. Or when the Building Official certified that action is **required for public safety**

Treatment of Historic Resources

ALTERATIONS

- Meets provisions of the comprehensive plan
- Original use shall be maintained or require minimal change
- Historic character shall be retained
- Property shall be recognized as physical record of its time
- New additions, exterior alterations, or related new construction shall not destroy historic materials

Treatment of Historic Resources

RELOCATION AND DEMOLITION

- No prudent and feasible alternative exists
- The property is deteriorated beyond repair
- The value to the community of the relocation or demolition outweighs the value of retaining the landmark
- Economic hardship will be considered

Application and Approval Process

Once listed, property owners must follow these guidelines to alter, demolish, or relocate their historic landmark

- Pre-application conference
 - Provide all application materials
 - Public hearing before the commission
 - Approve, deny, or table based on criteria listed in 10C-50-07
-

Removal of Landmarks

How can property owners “opt-out?”

- Any individual or group can initiate the removal of a landmark
 - The landmark has ceased to meet the criteria for listing
 - The property owner at the time of listing did not provide written permission
 - Accidental damage to property allows for administrative removal
-

In conclusion....

Certified Local Government

- Requires
 - Historic Preservation Ordinance
 - Historic Preservation Commission
- Benefits
 - Grants
 - Technical assistance
 - Networking
 - Historic preservation

Historic Preservation Ordinance

- Keeps a register of historic landmarks
- Allows property owners to “opt-in”
- Non-compulsory
- Establishes treatment criteria to ensure historic integrity is upheld
- Allows for flexibility when it comes to economic hardship, public safety, and ordinary maintenance

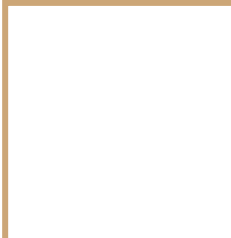
Other Considerations

- Cost to the City
- Public support
- Other cities

27	Jacksonville	September 11, 1986
28	Jefferson	July 27, 2010
29	La Grande	January 2, 2002
30	Lake Oswego	May 3, 2009
31	Linn County	October 6, 1999
32	McMinnville	October 23, 2007
33	Medford	May 5, 2010
34	Monmouth	February 18, 2008
35	Newberg	August 28, 2014
36	North Bend	March 23, 2006
37	Oakland	September 23, 2008
38	Oregon City	February 21, 1986
39	Pendleton	January 6, 2014
40	Port Orford	December 18, 2012
41	Portland	May 20, 1996

42	Redmond	May 24, 2012
43	Roseburg	January 28, 1987
44	Salem	February 21, 1986
45	Silverton	June 4, 2007
46	Springfield	June 20, 1989
47	St. Helens	January 21, 2009
48	The Dalles	December 2, 1992
49	Union	March 2, 2015
50	West Linn	January 10, 2007
51	Weston	January 24, 2011

25	Wood River	May 20, 1996
26	Independence	February 18, 2008



Next Steps



Thank you for your time, any
questions?



ORDINANCE #2724-2017

AN ORDINANCE AMENDING TITLE 2, CHAPTER 12, SECTION 10[A] OF THE ONTARIO MUNICIPAL CODE

WHEREAS Ordinance #2360, dated 08-21-95, established the Airport Committee and Ordinance 2545-2004 revised the Airport Committee to Title 2 of the Municipal Code; and

WHEREAS, The Airport Committee is currently required to review lease renewals and change of ownerships; and

WHEREAS, Neither the Airport Committee or City Council believe this amendment is necessary and would make lease approvals more efficient.

NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

Title 2, Chapter 12, Section 10(A) of the Ontario Municipal Code shall be amended to read:

- (A) All proposals for establishment of new aircraft hangers, ~~new or existing, and renewal of existing aircraft hangar leases.~~

PASSED AND ADOPTED by the Common Council of the City of Ontario this ____ day of _____, 2018 by the following vote:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this ____ day of _____, 2018.

ATTEST:

Ronald R. Verini, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
OLD BUSINESS
April 5, 2018**

To: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION #2018-115: TO REQUIRE GOOD FINANCIAL STANDING WITH THE CITY TO BE APPOINTED TO A CITY BOARD OR COMMITTEE AND CAUSE FOR REMOVAL FROM A CITY BOARD OR COMMITTEE**

DATE: March 6, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2018-115, A RESOLUTION REQUIRING COMMUNITY MEMBERS SERVING ON BOARDS AND COMMITTEE BE IN GOOD FINANCIAL STANDING WITH THE CITY AND HOLD NO UNPAID DEBTS TO THE CITY.

SUMMARY:

City Council requested a resolution to require community members serving on boards and committees to be in good financial standing with the City of Ontario to continue service with that committee.

BACKGROUND:

The City Council requested the City Manager to present a resolution requiring community members to be in good financial standing to serve on boards and committees. To further expound, the City Council requested a resolution to discuss whether individuals who are behind on payments to loans, fees, or utility payments should be allowed to continue serving in positions that recommend policy to the City Council.

CURRENT SITUATION:

A resolution has been prepared for discussion and consideration by the Ontario City Council.

ANALYSIS:

- A. **FINANCIAL** This has no immediate financial impact. This may promote community members serving on boards and committees to become current on their obligations with the city; however, the financial impact is minimal. Staff have not done a search

on current members serving on boards and committees, but this could be done very easily at any time.

- B. **TIMING** There is no time motive for this resolution. It can be passed whenever the Council sees fit to pass the resolution.
- C. **POLICY/LEGAL** This is a policy decision that can only be made by the Ontario City Council.

ALTERNATIVES:

Take no action - We have had members in the past, serving on committees and boards, who have not been current with payments owed to the city. Taking no action, would allow those individuals to continue to make policy recommendations to the City Council.

RECOMMENDATION:

Staff recommends approval of Resolution #2018-115.

ATTACHMENTS:

1. RES #2018-115 Good Financial Standing to Serve on Boards and Committees



RESOLUTION #2018-115

A RESOLUTION REQUIRING COMMUNITY MEMBERS AND BUSINESSES TO BE IN GOOD FINANCIAL STANDING WITH THE CITY AND HOLD NO UNPAID DEBTS TO THE CITY TO BE APPOINTED TO BOARDS AND COMMITTEES OR TO DO BUSINESS WITH THE CITY

- WHEREAS,** The City of Ontario is in need of the community to serve on various boards and committees to advise the city council; and
- WHEREAS,** Quality individuals are needed to serve in these roles and to take an active part in the direction of this community; and
- WHEREAS,** Those persons serving in positions on boards and committees should be in good standing and must not have any obligations with the city that would otherwise compromise them from acting in the best interest of the city; and
- WHEREAS,** The Ontario City Council desires that all members serving on city boards and commissions be in good financial standing with the regard to any financial obligations with the city; and
- WHEREAS,** All businesses paid to provide services with the City of Ontario, should comply with city ordinances, resolutions, and contracts; and
- WHEREAS,** The Ontario City Council desires that all businesses paid to provide services with the City of Ontario, should be in good financial standing with regard to any financial obligations with the city.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council that all community members serving on City boards and committees are required to be in good financial standing with the City of Ontario;

BE IT FURTHER RESOLVED, that all businesses providing services to the City of Ontario are required to be in good financial standing with the City of Ontario;

BE IT FURTHER RESOLVED, that any person currently serving that is not current with their financial obligations to the city may be removed from that committee by the Ontario City Council at any time and at the council's discretion.

BE IT FURTHER RESOLVED, that the city, through those employees having purchasing authority or by council approval may discontinue any services with that business if they are not in good financial standing with the City of Ontario.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this ____ day of _____, 20____, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this ____ day of _____, 20____.

Ronald Verini, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
April 5, 2018**

To: Mayor and City Council

FROM: Tori Barnett, City Recorder

THROUGH: Adam J. Brown, City Manager

SUBJECT: APPOINTMENT TO DIVERSITY ADVISORY COMMITTEE

DATE: March 29, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPOINT JEANETH MENDOZA TO THE DIVERSITY ADVISORY COMMITTEE, WITH TERM OF OFFICE COINCIDING WITH THE ESTABLISHING ORDINANCE.

SUMMARY:

The city actively recruited volunteers from the community to serve on the various Committees. An advertisement was placed in the Argus Observer, the Reminder, on the city's website, and all current members with expiring terms of service were contacted directly.

Most Committees were filled, but there does remain one vacancy on the Diversity Advisory Committee, two vacancies on the Parks & Recreation Board, and one vacancy on the Public Works Committee.

One application has been received requesting appointment to the Diversity Advisory Committee.

BACKGROUND:

The Council has historically appointed individuals to fill positions on the various city committees as they become vacant or open.

At the February 27, 2018, Council Meeting, following a discussion between the Council and the City Manager, it was Council consensus to postpone the activation of both the Marijuana Ad Hoc Committee and the Diversity Advisory Committee until after the May election. However, there was no direction given to not accept applications to serve on the Committee, nor to postpone appointments to fill the remaining vacancies.

CURRENT SITUATION:

There is currently one open position on the Diversity Advisory Committee; one application was submitted for appointment.

ANALYSIS:

- A. **FINANCIAL** None.
- B. **TIMING** The city would like to fill the open positions as soon as possible.
- C. **POLICY/LEGAL** City policy states appointment to all Boards, Committees, and the Planning Commissions are to be made by the Mayor, with consensus of the Council.

ALTERNATIVES:

Not appoint the applicant, leaving a vacancy on the Committee.

RECOMMENDATION:

Staff makes no recommendation on appointments, as this is a Council action.

ATTACHMENTS:

1. Committee Application - DAC - Jeaneth Mendoza

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CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: MENDOZA JEANETH A
Last First Middle Initial

HOME ADDRESS: 128 NW 8TH ST ONTARIO 97914
Street City Zip Code

TELEPHONE: 208 230 3066 mendj97914@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Diversity Advisory Committee

1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Euvalcree Board</u>	<u>1 year</u>	<u>Secretary/Treasurer</u>
<u>Ontario Rec. Dept</u>	<u>15 years</u>	<u>Soccer Coach</u>
<u> </u>	<u> </u>	<u> </u>

Employment:

<u>Oregon Human Development Corp</u>	<u>Workforce Consultant</u>	<u>2011 to present</u>
Current Employer:	Position:	Dates of Employment:

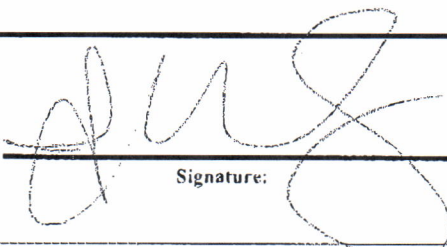
Education:

TVCC- AAS

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Would like to help my community in any way I can

Additional Information you feel may be helpful in considering your request for appointment:


Signature:

March 8, 2018

Date:





**AGENDA REPORT
NEW BUSINESS
April 5, 2018**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION 2018-118: A RESOLUTION ESTABLISHING DERELICT STRUCTURE FEES; SETTING APPEAL FEE**

DATE: March 30, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL ADOPT RESOLUTION #2018-118, A RESOLUTION ESTABLISHING DERELICT STRUCTURE FEES AND SETTING APPEAL FEE.

SUMMARY:

With approval by the Council, the city will charge registration fees for derelict structures on a monthly per structure fee schedule. The proposed resolution also sets the fee for filing an appeal.

BACKGROUND:

The Ontario City Council approved Ordinances #2733-2017 and #2736-2018, which addressed the registration of derelict structures. #2736-2018 authorizes the City Council to establish the fees by resolution.

CURRENT SITUATION:

Based on the Salem ordinances, staff proposes the following fee structure:

MONTHLY DERELICT STRUCTURE FEES

Fees per structure

First 6 months	\$250 per month
Months 7-12	\$500 per month
Months 13-18	\$750 per month
Thereafter	\$1,000 per month

Late Payment Penalty \$100 per month

Appeal Fee

\$250

ANALYSIS:

- A. **FINANCIAL** This resolution will allow the city to charge registration fees for derelict structures and also penalties and appeal fees.
- B. **TIMING** This should be approved as soon as possible to enable the city to collect fees from derelict buildings.
- C. **POLICY/LEGAL** The passage of a fee is subject to ORS 294.160(1) which provides: *"The governing body of a city, county or other unit of local government shall provide an opportunity for interested persons to comment on the enactment of any ordinance or resolution prescribing a new fee or a fee increase or an increase in the rate or other manner in which the amount of a fee is determined or calculated."*

ALTERNATIVES:

- A. Take no Action.

Without Council approval, the city will not be able to charge for derelict building registrations.

RECOMMENDATION:

Staff recommends the City Council approve Resolution #2018-118.

ATTACHMENTS:

- 1. Resolution+2018-118_Establishing+Derelict+Building+Fees_4+2018



RESOLUTION 2018-118

A RESOLUTION ESTABLISHING DERELICT STRUCTURE FEES AND SETTING APPEAL FEE

- WHEREAS,** The City Council of Ontario approved Ordinances #2733-2017 and #2736-2018 which created rules dealing with the registration of derelict structures; and
- WHEREAS,** Ordinance #2736-2018 authorizes the establishment of Derelict Structure Fees by resolution; and
- WHEREAS,** The City Council has provided an opportunity for public comment as required by ORS 294.160.

NOW THEREFORE, BE IT HEREBY RESOLVED that the City of Ontario establishes the following fees for derelict structure registrations and appeal fees:

MONTHLY DERELICT STRUCTURE FEES	
<i>fees per structure</i>	
First 6 months	\$250 per month
Months 7-12	\$500 per month
Months 13-18	\$750 per month
Thereafter	\$1,000 per month
Late Payment Penalty	\$100 per month

APPEAL FEE
\$250

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this __ day of April, 2018, by the following vote:

AYES:

NAYES:

EXCUSED:

ABSENT:

APPROVED by the Mayor this ____ day of _____, 2018.

ATTEST:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
April 5, 2018**

To: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: **CONSIDERATION OF EXEMPTING PRECIOUS METAL BULLION, COINS & CURRENCY FROM SALES TAX**

DATE: April 3, 2018

PROPOSED MOTION:

I MOVE THAT THE CITY COUNCIL DIRECT THE CITY MANAGER TO PREPARE AN AMENDMENT EXCLUDING PRECIOUS METAL, BULLION, AND CURRENCY FROM THE SALES TAX ORDINANCE.

SUMMARY:

It has been brought to council's attention that Precious Metal Bullion, Coins & Currency, is not taxed in Idaho and was not exempted in the Ontario Sales Tax Ordinance.

BACKGROUND:

The sale of precious metal bullion or the sale of monetized bullion is exempted from taxation in the state of Idaho. The City of Ontario has shops that sell precious metal bullion. If the local tax were to include a 1% tax on precious metal bullion sales, it would create a competitive disadvantage for shops in Ontario.

CURRENT SITUATION:

Council has asked to consider an amendment to the ordinance that was passed in the fall of 2017 and that now awaits voting on the ballot in May. The council's strategy all along has been to maintain a competitive advantage where one exists, not to lose a competitive advantage. While we do not have a competitive advantage in this case we would definitely lose equivalency with Idaho if we were to tax precious metal bullion coins.

ANALYSIS:

- A. **FINANCIAL** The financial impact was not calculated included in the report offered by the FCS Group. It comes under a North American Industry Classification System (NAICS) code that was not included in the retail analysis provided by the FCS group.

This will have no impact on the projections offered by the city.

- B. **TIMING** The council can amend the ordinance at any time. If the council wishes to exempt precious metal bullion, coins, and currency the city manager can work with staff to amend the sales tax ordinance
- C. **POLICY/LEGAL** The council has the discretion to include or exclude items in the sales tax ordinance.

ALTERNATIVES:

If left unchanged, precious metal bullion would be included in the retail sales tax because it has not been specifically excluded.

RECOMMENDATION:

The City Manager recommends preparing a revision to the sales tax ordinance to exclude precious metal bullion and coins.

ATTACHMENTS:

None



**AGENDA REPORT
PUBLIC HEARING
April 5, 2018**

To: Mayor and City Council

FROM: Dan Cummings, Community Development Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **ACCEPTANCE OF PUBLIC RIGHT-OF-WAY ON A PARTITION PLAT, AND AUTHORIZING THE MAYOR TO EXECUTE THE FINAL PLAT: BRIAN AND DONYA BABCOCK, A PORTION OF FORTNER STREET AND A PORTION OF NW 11TH AVENUE**

DATE: March 28, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE DEDICATION OF THE RIGHT OF WAY FOR A PORTION OF FORTNER STREET AND A PORTION OF NW 11TH AVENUE AS SHOWN ON THE FINAL PARTITION PLAT OF BRIAN AND DONYA BABCOCK SAID PARTITION BEING APPROVED BY AN ADMINISTRATION ACTION ON JANUARY 13, 2018 UNDER PLANNING FILE 2017-12-19PTN AND AUTHORIZE THE MAYOR TO EXECUTE HIS SIGNATURE ON THE SAID FINAL PLAT ACCEPTING THE DEDICATED RIGHT OF WAY.

SUMMARY:

The Council is being asked to accept the right of way for widening a portion of the existing right of way of Fortner Street and widening a portion of the existing right of way of NW 11th Avenue as shown on the final plat of Brian and Donya Babcock.

BACKGROUND:

On January 13, 2018, Dan K. Cummings, Community Development Director, acting as the Hearing's Officer, approved a request for a **Partition Tentative Plat** as an administrative action under Planning file 2017-12-19PTN for the creation of two parcels (one new).

The subject property is located at 1006 Fortner Street, designated as Assessor's Map #18S4703BB, Tax lot 600. The partition was approved for two parcels and this land division involved the creation of right of way for the widening of the right of way of a portion of Fortner Street and widening of a portion of NW 11th Avenue as shown on the Tentative and Final Plat.

CURRENT SITUATION:

On March 13, 2018 Brian C. & Donya S. Babcock submitted a request for the approval of the Final Plat based on the approval of the Tentative Plat approved on January 13, 2018. This Plat is being presented to the City Council at a Public Hearing to accept the dedication of right of way for road purposes for the streets known as Fortner Street and NW 11th Avenue.

Findings: The submitted final plat and supplemental material was reviewed by the Technical Review Committee (TRC) on March 14, 2018. The plat is in a recordable form and meets the requirements set forth in the tentative plat approval and the required dedication of right of way meets the requirements set forth in the approval of the tentative plans.

Conclusion: The final plat and supplemental materials have been submitted and reviewed by the TRC as required and meets the conditions set during the Tentative Plat approval.

ANALYSIS:

- A. **FINANCIAL** At this time there are no financial implications associated with this action as no new road sections are needed or are being required to be constructed.
- B. **TIMING** The request was filed on March 14, 2018 by the applicant. The 20-day notice to the affected persons and agencies were sent 20 days prior to the hearing as required by law, setting the Public Hearing date for right of way acceptance as April 5, 2018.
- C. **POLICY/LEGAL** Under 10B-55-45, land division involving the creation of streets, the City Council, at a Public Hearing, shall approve the final plat by motion accepting the public right of way, and the Mayor and Planning Official shall sign the plat.

ALTERNATIVES:

- 1. Alternative could be to not accept the right of way.
The Council could, by motion, not accept the right of way offered for dedication and instruct the applicant to remove the portions of streets offered for dedication from the final plat and resubmit the plat for approval by the Planning Official for recording without the dedication of additional right of way.

RECOMMENDATION:

Staff recommends that the Council accepts the findings of fact and approve the request of dedication of street right of way and authorize the Mayor to sign the plat as acceptance of the right of ways as shown on the attached Exhibit "A".

ATTACHMENTS:

- 1. EXHIBIT A Babcock Final Plat -2017-12-19PTN

PORTION OF TRACT 11, G.W. ROUTH TRACTS, IN THE NW $\frac{1}{4}$ NW $\frac{1}{4}$ OF SECTION 3, TOWNSHIP 18 SOUTH, RANGE 47 EAST, W.M., MALHEUR COUNTY, OREGON

I HEREBY ACCEPT, ON BEHALF OF THE PUBLIC,
THE ROADWAY DEDICATION AS SHOWN HEREON,
FOR PUBLIC ROAD PURPOSES.

NW COR. SEC. 3
PER C.R. ON FILE
LS1859, 9/21/83
NEW C.R. FILED HEREWITH

CURVE TABLE					
C#	LENGTH	RADIUS	DELTA	CH. BEARING	L.C.
C1	15.70'	10.00'	89°57'00"	S45°00'43"W	14.14'

MAYOR, CITY OF ONTARIO

TL500
BUTLER, S.R. & D.M.
W.D. INST. #2006-2682

1E400
BABCOCK, B. & D.
W.D. INST. #2015-10

BASIS OF BEARINGS
REGION COORDINATE REFERENCE SYSTEM
ONTARIO ZONE (SEE NARRATIVE)

NOTE #
PARCEL #2 IS AN EXISTING GRAVEL LOT WITH NO STRUCTURES OR BUILDINGS. THE PARCEL'S PLANNED USE IS FOR PARKING OF CUSTOMER VEHICLES BEING WORKED ON AT CONE'S AUTOMOTIVE (TL400, NORTHEAST OF PARCEL #2).

REFERENCES

- 1 W.D. INST. #2017-2908
- 2 ADDONER DEEDS AS SHOWN
- 3 TAX MAP 1854E005B, APRIL 14, 2009
- 4 UN-FILDED SURVEY BY L.K. MONROE, NO DATE VISIBLE
- 5 MC. R.O.S. #18-47-0385
- 6 MC. R.O.S. #18-47-0410
- 7 MC. R.O.S. #18-47-0862

NARRATIVE

[illegible]

DECLARATION & ACKNOWLEDGEMENT

STATE OF OREGON
COUNTY OF MALHEUR

KNOW ALL MEN BY THESE PRESENTS
THAT BRUNO C. BABROCK, HUSBAND AND WIFE, ARE THE OWNERS OF THE LANDS AS
SHOWN AND DESCRIBED ON THIS PLAT, AND HAVE CAUSED THE SAME TO BE PARTITIONED AND SURVEYED IN
ACCORDANCE WITH O.R.S. CHAPTER 92, THE PUBLIC RIGHT-OF-WAY ACT (PORTION OF NW 11TH AVE. AND FORMER
ST.) AS SHOWN ON THE PLATS IS HEREBY DEDICATED TO THE PUBLIC FOR PUBLIC ROAD PURPOSES.

Bruno C. Babrock *3/2/18*
DATE

Dorothy S. Babrock *3-2-18*
DOROTHY S. BABROCK DATE

COUNTY OF MALHEUR, Oregon, ss., before me, a Notary Public in and for said County and on this 24th day of December, 2018, appeared to me, the undersigned, BRYAN G. BARCOCK and DONNA S. BARCOCK, and proved to me on the basis of satisfactory evidence to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same. In witness whereof, I hereunto set my hand.

SIGNATURE  PRINTED NAME Jane L. Keen

NOTARY PUBLIC - OREGON _____

COMMISSION NO.: 940763
MY COMMISSION EXPIRES: 7-13-19

SURVEYORS CERTIFICATION

[illegible]

Section 3: A parcel of land being a portion of what is commonly known as Tract 11 of G.W. Routh Tracts, more particularly described as follows:

Commanding at the Southwest corner of Government Lot 1, in said Sec. 36, Township 36 North, Range 10 East, 1st Meridian, the said corner of the said Section 36, Township 36 North, coincident with the West boundary thereof, 826.26 feet to the POINT OF BEGINNING;

thence East 136 feet and 4 inches;

thence North 137.21 feet;

thence East 136 feet and 4 inches;

thence West 136 feet and 4 inches;

thence South 137.21 feet to a point of land 16 feet in width of the west side of the said Township 36 North, Range 10 East, 1st Meridian, the said corner of the said Township 36 North, Range 10 East, 1st Meridian, by Deed recorded May 24, 1960 under No. 116, Page 21 Deed Records.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Dan J. Coon

OREGON
JANUARY 8, 2002
DEAN J. COON
65667LS

EXPIRES: 12/31/19

CERTIFICATE OF MALHEUR
COUNTY RECORDER
STATE OF OREGON
COUNTY OF MALHEUR

Number of affidavits of vendor,
mortgage or trust deed holder
attached: _____

PLAT CAB. _____ SLIDE: _____

PARTITION APPROVALS OF
PLANNER, ASSESSOR, SURVEYOR

MALHEUR COUNTY SURVEYOR
(ORS 209.250)

COUNTY SURVEYOR APPROVAL	DATE
COUNTY ASSESSOR APPROVAL	DATE

Filed _____
Survey No. 18-47-0944
Dwg. No. B-01640

BRIAN & DONYA BABCOCK
ATLAS LAND SURVEYING

PROFESSIONAL LAND SURVEYING SERVICES
206 NW 9th Street • Fruitland, Idaho 83619
208-452-6462 (phone/fax) • 208-739-3802

DATE/REVISION: atlas@atlas-survey.com

17-058A-PP-BB	17-058A-PP.dwg	SHEET 1 OF 1
DRAWING NO.: B-0174	DRAWN BY: DJC	CHECKED BY: JTE
FIELD BOOK/PAGE: 1842-01, PG. 96-101		



**AGENDA REPORT
PUBLIC HEARING
April 5, 2018**

To: Mayor and City Council

FROM: Dan Cummings, Community Development Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **ORDINANCE #2738-2018: AN ORDINANCE VACATING A PORTION OF THE STREET RIGHT OF WAY OF A PORTION OF NORTH PARK BOULEVARD, A PORTION OF HOLLARS STREET, AND A PORTION OF "B" PLACE, AND DECLARING AN EMERGENCY, ON FIRST READING BY TITLE ONLY**

DATE: March 28, 2018

PROPOSED MOTION:

I MOVE THAT THE CITY COUNCIL APPROVE ORDINANCE 2738-2018, AN ORDINANCE VACATING A PORTION OF THE STREET RIGHT OF WAY OF A PORTION OF NORTH PARK BOULEVARD, A PORTION OF HOLLARS STREET, AND A PORTION OF "B" PLACE WITHIN BLOCKS 5 AND 6 OF THE CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, MALHEUR COUNTY, AND DECLARING AN EMERGENCY, ON FIRST READING BY TITLE ONLY.

SUMMARY:

In 2009 Oregon Department of Transportation (ODOT) awarded the City of Ontario \$4.5 million in Job and Transportation Act (JTA) funds for a Project named the "NW Washington Re-alignment Project".

In August of 2010 the City of Ontario entered into an agreement to have ODOT negotiate the purchase of lands needed for the construction of the NW Washington Project. As part of the negotiations the unused lands and right of ways were required to be vacated and exchanged.

BACKGROUND:

As part of the agreements made during this period a portion of the unused property purchased was agreed to be deeded to FM Idaho along with vacated portion of streets.

Also in the agreement any other surplus property not needed for this project was to be returned to ODOT of which has been done but to make some of these land usable some unused portion of street right of way need to be vacated as shown on Attachment Vacation Area Map.

CURRENT SITUATION:

The Ontario City Council held a public hearing on November 9, 2017, in the City Council Chambers concerning the proposed vacation of the street right of way being a portion of North Park Boulevard, a portion of Hollars street and a portion of "B" place within Blocks 5 and 6 of the Corrected Plat of Oregon and Western Colonization CO Subdivision Second Addition, Malheur County, Oregon and initiated the vacation action.

City Staff at the instruction of the City Council contacted the property owners affected by the vacations and received the required consent to vacation which are attached and made part of the record.

This is the second step in the process with the third and final step is to complete the Property line adjustment on the FM Idaho property after the completion of the street vacation and therefore for the preservation of the public health, peace, safety and welfare of the City of Ontario an emergency existing and the Street vacations are needed to go into force and effect immediately upon its passage and approval by the Mayor.

ANALYSIS:

- A. **FINANCIAL** ODOT and Love Travel Stops have agreed to pay for the document recordings required to complete this process through the remaining funds in the JTA Project and help City staff in completing this process therefore costing city staff time.
- B. **TIMING** The is action along with the required Public hearings for the vacations and property line adjustment need to be completed as soon as possible so that this project may be closed out.
- C. **POLICY/LEGAL** "Vacation on council's own motion; appeal. (1) The city governing body may initiate vacation proceedings authorized by ORS 271.080 and make such vacation without a petition or consent of property owners. Notice shall be given as provided by ORS 271.110, but such vacation shall not be made before the date set for hearing, nor if the owners of a majority of the area affected, computed on the basis provided in ORS 271.080, object in writing thereto, nor shall any street area be vacated without the consent of the owners of the abutting property if the vacation will substantially affect the market value of such property, unless the city governing body provides for paying damages. Provision for paying such damages may be made by a local assessment, or in such other manner as the city charter may provide."

Consent of all adjacent property owners were obtained and are attached and made a part of this record.

ALTERNATIVES:

Alternatives could be as follows:

- 1. The Council could choose not to move forward with the vacations and adjustments and make an agreement with FM Idaho for repayment of the agreed upon lands.
- 2. Chose not to declare an emergency and approval on First reading by Title only.

RECOMMENDATION:

Staff recommends that the City Council approval Ordinance No. #2738-2018, declaring an emergency.

ATTACHMENTS:

- 1. Ordinance 2738-2018-LAS Revision
- 2. Vacation Area Map
- 3. Property Owner Consents
- 4. Public Utility Company Letters



ORDINANCE NO. 2738-2018

AN ORDINANCE VACATING A PORTION OF THE STREET RIGHT OF WAY OF A PORTION OF NORTH PARK BOULEVARD, A PORTION OF HOLLARS STREET AND A PORTION OF "B" PLACE WITHIN BLOCKS 5 AND 6 OF THE CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, MALHEUR COUNTY, OREGON, AND DECLARING AN EMERGENCY

- WHEREAS,** The Ontario City Council held a public hearing on November 9, 2017, in the City Council Chambers concerning the proposed vacation of the street right of way being a portion of North Park Boulevard, a portion of Hollars street and a portion of "B" place within Blocks 5 and 6 of the Corrected Plat of Oregon and Western Colonization CO Subdivision Second Addition, Malheur County, Oregon and initiated the vacation action; and
- WHEREAS,** The Ontario City Council held a public hearing on April 5, 2018, in the City Council Chambers concerning the proposed vacation of the street right of way being a portion of North Park Boulevard, a portion of Hollars street and a portion of "B" place within Blocks 5 and 6 of the Corrected Plat of Oregon and Western Colonization CO Subdivision Second Addition; and
- WHEREAS,** Hearing no objections to the proposed vacations at said public hearing, the Common Council found that the vacation of said property will not prejudice the public interest;
- WHEREAS,** This vacation proceeding must be completed before the City can close out the Washington Street Project that has been pending for several years, and an emergency passage of this Ordinance is hereby declared to avoid additional delays in closing out the Washington Street Project.

NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

Section 1. The following described street right-of-ways are hereby vacated:

1. All that portion of the right of way of the Street known as **North Park Boulevard**, between Lots 18, 24 and 25 of Block 5, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon lying Northerly of Parcel No. 3 of that property transferred to the City of Ontario, described in that Relinquishment Deed to the City of Ontario, a municipal corporation of the State of Oregon, by and through its Elected Officials, recorded November 23, 2015 as Instrument No. 2015-4180, Malheur County Deed Records.
2. All that portion of the right of way of the Street known as Hollars Street between Lots 3 of Block 3 and Lot 3 of Block 6, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon said vacation being that portion of Hollars Street lying Southwesterly of the a line parallel with and 50.00 feet Southerly of the "W" centerline of said relocated Washington Avenue and 30.00 feet Westerly of the "O" centerline of relocated NW 9th Street, said centerlines are described as follows:

The "W" center line of relocated NW Washington Avenue is described as follows:

Beginning at Engineer's centerline Station "W" 125+23.07, said station being 797.53 feet South and 1650.74 feet East of the West one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon: thence on a 980.00 foot radius curve left (the long chord of which bears South 87° 45' 47" East 367.66 feet) 369.85 feet; thence on a 3,500.00 foot radius curve right (the long chord of which bears North 85° 58' 04" East 554.41) 554.99 feet; thence South 89° 29' 22" East 964.86; thence on a 580.00 foot radius curve right (the long chord of which bears South 67° 41' 56" East 430.61 feet) 441.17 feet; thence South 45° 54' 31" East 1,038.27 feet to Engineer's Station 158+92.22.

The "O" center line of relocated NW 9th Street is described as follows:

Beginning at Engineer's center line Station "O" 48+00.00, said station being 1,533.88 feet North and 793.36 feet East of the South one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon; thence North 1° 43' 03" West 200.00 feet to the center line of NW Washington Avenue at Engineer's Station "O" 50+00.00 equals "W" 143+65.58; thence continuing North 1° 43' 03" West 191.42 feet; thence on a 200.00 foot radius curve left (the long chord of which bears North 25° 02' 18" West 158.35 feet) 162.81 feet; thence on a 1,145.92 foot radius curve left (the long chord of which bears North 51° 13' 01" West 114.27 feet) 114.32 feet to Engineer's center line Station "O" 54+68.55.

3. All that portion of the right of way of the Street known as "B" Place between Lots 3 and 4 of Block 3, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon lying Northeasterly of the relocated right of way of NW Washington Avenue/North Oregon Street, said northerly right of way being 50 feet Northerly of and parallel with the "W" centerline of said relocated Washington Avenue described as follows:

Beginning at Engineer's centerline Station "W" 125+23.07, said station being 797.53 feet South and 1650.74 feet East of the West one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon: thence on a 980.00 foot radius curve left (the long chord of which bears South 87° 45' 47" East 367.66 feet) 369.85 feet; thence on a 3,500.00 foot radius curve right (the long chord of which bears North 85° 58' 04" East 554.41) 554.99 feet; thence South 89° 29' 22" East 964.86; thence on a 580.00 foot radius curve right (the long chord of which bears South 67° 41' 56" East 430.61 feet) 441.17 feet; thence South 45° 54' 31" East 1,038.27 feet to Engineer's Station 158+92.22.

4. All that portion of the right of way of the Street known as "B" Place between Lots 3 and 4 of Block 3, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon lying Southwesterly of the relocated right of way of NW Washington Avenue/North Oregon Street, said Southerly right of way being 50 feet Southerly of and parallel with the "W" centerline of said relocated Washington Avenue and 30.00 feet Easterly of the "O" centerline of relocated NW 9th Street said centerlines are described as follows:

The "W" center line of relocated NW Washington Avenue is described as follows:

Beginning at Engineer's centerline Station "W" 125+23.07, said station being 797.53 feet South and 1650.74 feet East of the West one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon: thence on a 980.00 foot radius curve left (the long chord of which bears South 87° 45' 47" East 367.66 feet) 369.85 feet; thence on a 3,500.00 foot radius curve right (the long chord of which bears North 85° 58' 04" East 554.41) 554.99 feet; thence South 89° 29' 22" East 964.86; thence on a 580.00 foot radius curve right (the long chord of which bears South 67° 41' 56" East 430.61 feet) 441.17 feet; thence South 45° 54' 31" East 1,038.27 feet to Engineer's Station 158+92.22.

The "O" center line of relocated NW 9th Street is described as follows:

Beginning at Engineer's center line Station "O" 48+00.00, said station being 1,533.88 feet North and 793.36 feet East of the South one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon; thence North 1° 43' 03" West 200.00 feet to the center line of NW Washington Avenue at Engineer's Station "O" 50+00.00 equals "W" 143+65.58; thence continuing North 1° 43' 03" West 191.42 feet; thence on a 200.00 foot radius curve left (the long chord of which bears North 25° 02' 18" West 158.35 feet) 162.81 feet; thence on a 1,145.92 foot radius curve left (the long chord of which bears North 51° 13' 01" West 114.27 feet) 114.32 feet to Engineer's center line Station "O" 54+68.55.

Vacated street portions are shown on attached Exhibit "A" made a part hereof.

With the following reservations:

- The City hereby reserves a Public Utility Easement for access, operation, inspection, repair or replacement, alteration, additions, and protection of public utilities within all vacated portions of above said street right of ways for public utilities including but not limited to the City of Ontario, Cable One, Cascade Natural Gas Company, Century Link and Idaho Power Company.
- No permanent structure(s) other than for utility purposes shall be erected within the limits of the said easement.

Section 2. An emergency having been declared, this Ordinance shall take effect immediately upon passage.

PASSED AND ADOPTED by the Common Council of the City of Ontario this _____ day of April, 2018.

AYES:

NAYS:

ABSENT:

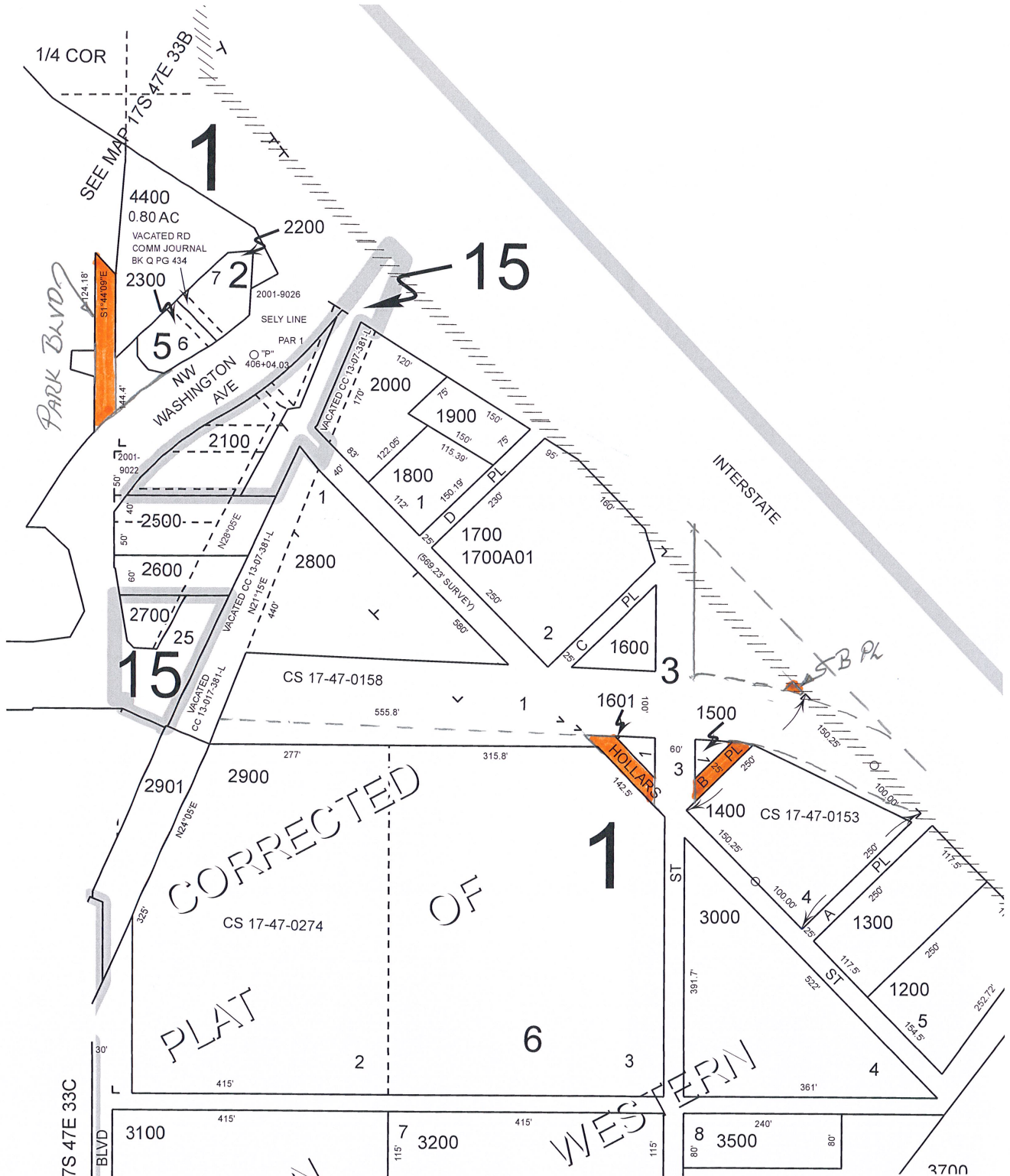
APPROVED by the Mayor this _____ day of April 2018.

ATTEST:

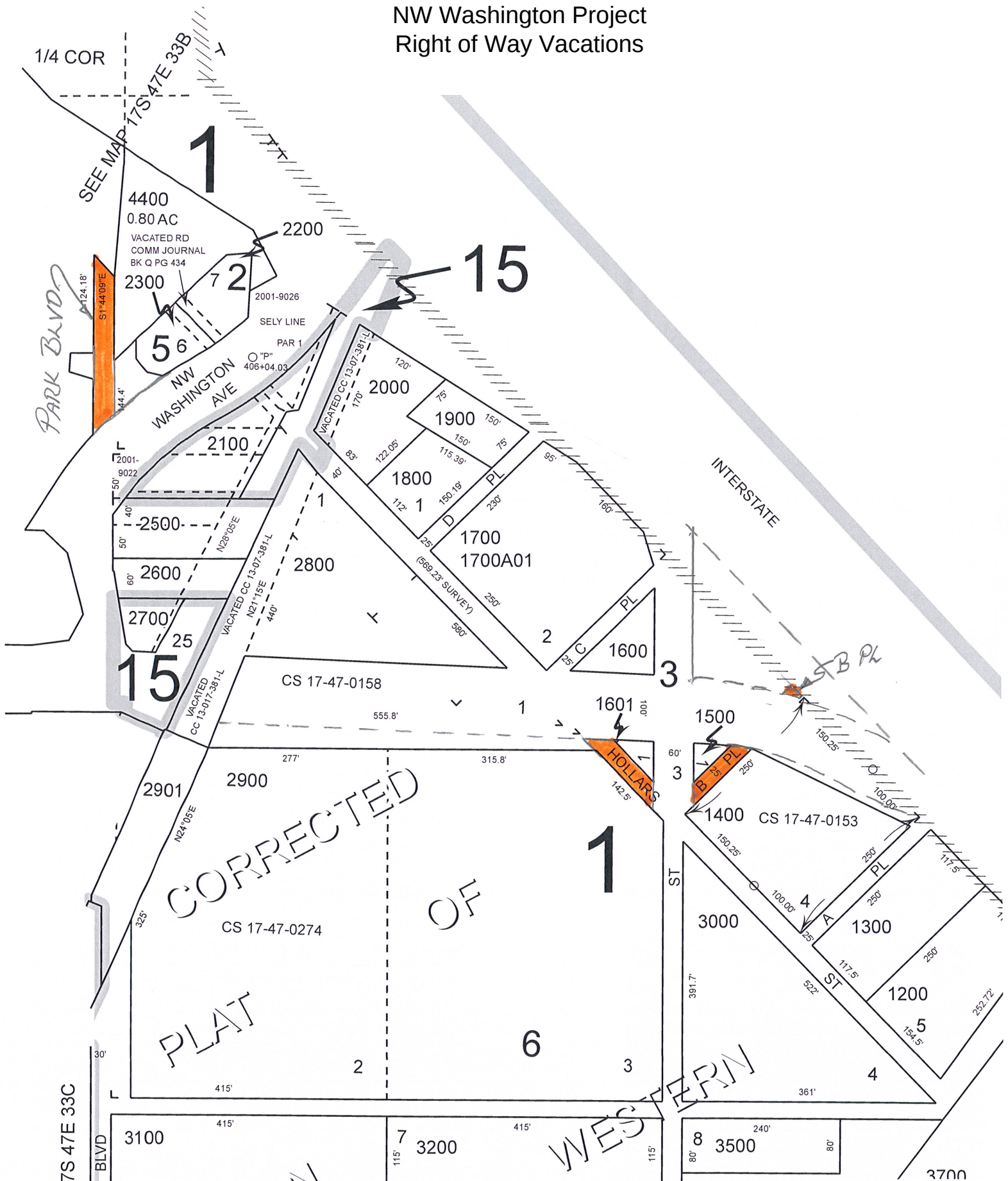
Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder

Exhibit "A"



NW Washington Project Right of Way Vacations



Filed in the office of:
Tori Barnett, City Recorder
Ontario City Hall
444 SW 4th Ave
Ontario, OR 97914

CONSENT TO VACATION BY PROPERTY OWNER(S)
Under ORS 271.130 by City own motion

1. In accordance with ORS 271.130 it is hereby represented and stated that the undersigned FM IDAHO CO., LLC, an Idaho Limited Liability Company is/are the owner(s) of lands abutting the proposed Right of Way being vacated as described within this document.
2. That the undersigned irrevocably consents to the vacation of said Right of Way. This irrevocable consent to vacation is an instrument affecting the title and possession of the real property described herein.
3. All terms and conditions herein imposed shall run with the land and shall be binding upon and inure to the benefit of the successors in interest of owner. That the title to the lands vacated under this action shall adhere to ORS 271.140. Upon any sale or division of the property as herein described the terms of this consent shall apply separately to each parcel and the owner of each parcel shall succeed to the obligations imposed on owner by this consent.
4. The undersigned signatures on the original consent were filed in the office of the City Clerk in accordance with the State Statute. The above parties are consenting to the vacation of the lands referenced below.

Description: All that portion of the right of way of the Street known as **"B" Place** between Lots 3 and 4 of Block 3, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon lying Southwesterly of the relocated right of way of NW Washington Avenue/North Oregon Street, said Southerly right of way being 50 feet Southerly of and parallel with the "W" centerline of said relocated Washington Avenue and 30.00 feet Easterly of the "O" centerline of relocated NW 9th Street said centerlines are described as follows:

The "W" center line of relocated NW Washington Avenue is described as follows:

Beginning at Engineer's centerline Station "W" 125+23.07, said station being 797.53 feet South and 1650.74 feet East of the West one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon; thence on a 980.00 foot radius curve left (the long chord of which bears South 87° 45' 47" East 367.66 feet) 369.85 feet; thence on a 3,500.00 foot radius curve right (the long chord of which bears North 85° 58' 04" East 554.41) 554.99 feet; thence South 89° 29' 22" East 964.86; thence on a 580.00 foot radius curve right (the long chord of which bears South 67° 41' 56" East 430.61 feet) 441.17 feet; thence South 45° 54' 31" East 1,038.27 feet to Engineer's Station 158+92.22.

The "O" center line of relocated NW 9th Street is described as follows:

Beginning at Engineer's center line Station "O" 48+00.00, said station being 1,533.88 feet North and 793.36 feet East of the South one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon; thence North 1° 43' 03" West 200.00 feet to the center line of NW Washington Avenue at Engineer's Station "O" 50+00.00 equals "W" 143+65.58; thence continuing North 1° 43' 03" West 191.42 feet; thence on a 200.00 foot radius curve left (the long chord of which

bears North 25° 02' 18" West 158.35 feet) 162.81 feet; thence on a 1,145.92 foot radius curve left (the long chord of which bears North 51° 13' 01" West 114.27 feet) 114.32 feet to Engineer's center line Station "O" 54+68.55.

Said vacated right of way is also shown on attached Exhibit "A" made a part hereof.

AND

Description: All that portion of the right of way of the Street known as **Hollars Street** between Lots 3 of Block 3 and Lot 3 of Block 6, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon said vacation being that portion of Hollars Street lying Southerly of a line parallel with and 50.00 feet Southerly of the "W" centerline of said relocated Washington Avenue and 30.00 feet Westerly of the "O" centerline of relocated NW 9th Street, said centerlines are described as follows:

The "W" center line of relocated NW Washington Avenue is described as follows:

Beginning at Engineer's centerline Station "W" 125+23.07, said station being 797.53 feet South and 1650.74 feet East of the West one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon; thence on a 980.00 foot radius curve left (the long chord of which bears South 87° 45' 47" East 367.66 feet) 369.85 feet; thence on a 3,500.00 foot radius curve right (the long chord of which bears North 85° 58' 04" East 554.41) 554.99 feet; thence South 89° 29' 22" East 964.86; thence on a 580.00 foot radius curve right (the long chord of which bears South 67° 41' 56" East 430.61 feet) 441.17 feet; thence South 45° 54' 31" East 1,038.27 feet to Engineer's Station 158+92.22.

The "O" center line of relocated NW 9th Street is described as follows:

Beginning at Engineer's center line Station "O" 48+00.00, said station being 1,533.88 feet North and 793.36 feet East of the South one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon; thence North 1° 43' 03" West 200.00 feet to the center line of NW Washington Avenue at Engineer's Station "O" 50+00.00 equals "W" 143+65.58; thence continuing North 1° 43' 03" West 191.42 feet; thence on a 200.00 foot radius curve left (the long chord of which bears North 25° 02' 18" West 158.35 feet) 162.81 feet; thence on a 1,145.92 foot radius curve left (the long chord of which bears North 51° 13' 01" West 114.27 feet) 114.32 feet to Engineer's center line Station "O" 54+68.55.

Said vacated right of way is also shown on attached Exhibit "A" made a part hereof.

Bearings are based on the Oregon Coordinate System of 1983(91) South Zone.

By: FM IDAHO CO., LLC

Wendell M. Starke, Sr. Manager of FM Idaho LLC
Wendell Starke Managing Member Date

January 22, 2018
Date

STATE OF GA)
County of Hall) ss.

The foregoing instrument was acknowledged before me this 22nd day of January, 2018.

by Wendell M. Starke _____, & _____
Name Title Name Title

Brenda J Bahel

Notary Public for the State of
My Commission expires:

Brenda J Bahel
Notary Public
Hall County, Georgia
My Commission Expires
March 5, 2021

"B" Place & Hollars Street
ROW Vacation



Filed in the office of:
Tori Barnett, City Recorder
Ontario City Hall
444 SW 4th Ave
Ontario, OR 97914

CONSENT TO VACATION BY PROPERTY OWNER(S)
Under ORS 271.130 by City own motion

1. In accordance with ORS 271.130 it is hereby represented and stated that the undersigned LOVE'S TRAVEL STOPS & COUNTRY STORES, INC., is/are the owner(s) of lands abutting the proposed Right of Way being vacated as described within this document.
2. That the undersigned irrevocably consents to the vacation of said Right of Way. This irrevocable consent to vacation is an instrument affecting the title and possession of the real property described herein.
3. All terms and conditions herein imposed shall run with the land and shall be binding upon and inure to the benefit of the successors in interest of owner. That the title to the lands vacated under this action shall adhere to ORS 271.140. Upon any sale or division of the property as herein described the terms of this consent shall apply separately to each parcel and the owner of each parcel shall succeed to the obligations imposed on owner by this consent.
4. The undersigned signatures on the original consent were filed in the office of the City Clerk in accordance with the State Statute. The above parties are consenting to the vacation of the lands referenced below.

Description: All that portion of the right of way of the Street known as **North Park Boulevard**, between Lots 18, 24 and 25 of Block 5, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon lying Northerly of Parcel No. 3 of that property transferred to the City of Ontario, described in that Relinquishment Deed to the City of Ontario, a municipal corporation of the State of Oregon, by and through its Elected Officials, recorded November 23, 2015 as Instrument No. 2015-4180, Malheur County Deed Records.

Said vacated right of way is also shown on attached Exhibit "A" made a part hereof.

an ~~Oklahoma~~ Corporation

Name: Diana Stussi

✓

11

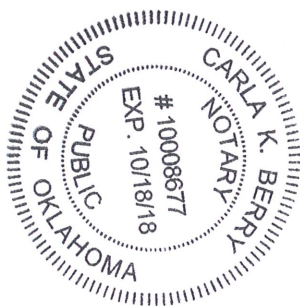
STATE OF OKLAHOMA

County of OKLAHOMA

The foregoing instrument was acknowledged before me this 14th day of December

The foregoing instrument was acknowledged before me this 11 day of December, 2017, at San Francisco, California, by Erin V. CEO of Love's.

2017, by Doug Stuss, as Exec VP CFO of Love S



Carla K. Berry
ary Public for the State of

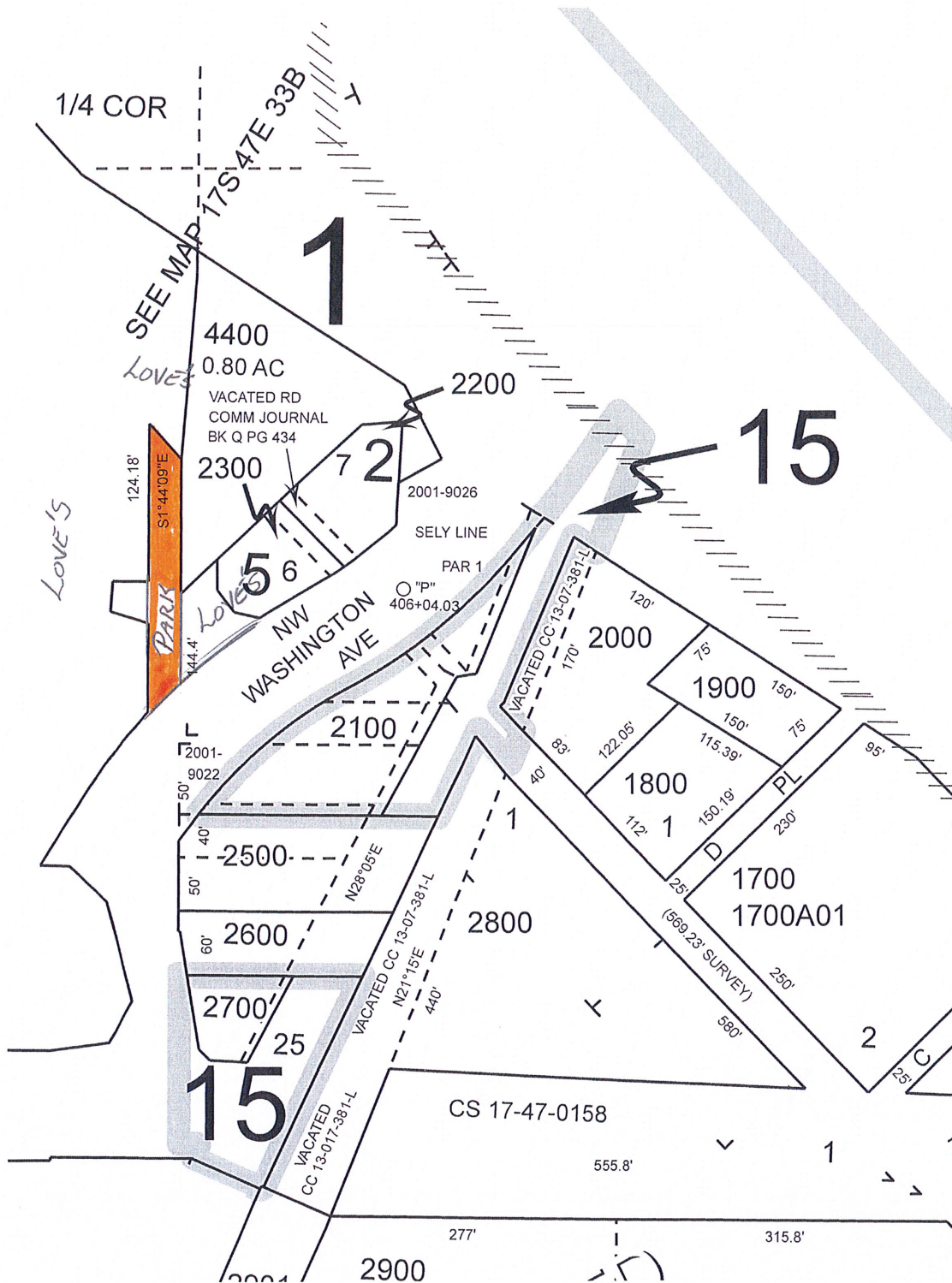
Notary Public for the State of

My Commission expires:

Exhibit "A"

N. Park Blvd

ROW Vacation



Filed in the office of:
Tori Barnett, City Recorder
Ontario City Hall
444 SW 4th Ave
Ontario, OR 97914

CONSENT TO VACATION BY PROPERTY OWNER(S)
Under ORS 271.130 by City own motion

1. In accordance with ORS 271.130 it is hereby represented and stated that the undersigned is/are the owner(s) of lands abutting the proposed Right of Way being vacated as described within this document.
2. That the undersigned irrevocably consents to the vacation of said Right of Way. This irrevocable consent to vacation is an instrument affecting the title and possession of the real property described herein.
3. All terms and conditions herein imposed shall run with the land and shall be binding upon and inure to the benefit of the successors in interest of owner. That the title to the lands vacated under this action shall adhere to ORS 271.140. Upon any sale or division of the property as herein described the terms of this consent shall apply separately to each parcel and the owner of each parcel shall succeed to the obligations imposed on owner by this consent.
4. The undersigned signatures on the original consent were filed in the office of the City Clerk in accordance with the State Statute. The above parties are consenting to the vacation of the lands referenced below.

Description: All that portion of the right of way of the Street known as **"B" Place** between Lots 3 and 4 of Block 3, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon lying Northeasterly of the relocated right of way of NW Washington Avenue/North Oregon Street, said northerly right of way being 50 feet Northerly of and parallel with the "W" centerline of said relocated Washington Avenue described as follows:

Beginning at Engineer's centerline Station "W" 125+23.07, said station being 797.53 feet South and 1650.74 feet East of the West one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon: thence on a 980.00 foot radius curve left (the long chord of which bears South 87° 45' 47" East 367.66 feet) 369.85 feet; thence on a 3,500.00 foot radius curve right (the long chord of which bears North 85° 58' 04" East 554.41) 554.99 feet; thence South 89° 29' 22" East 964.86; thence on a 580.00 foot radius curve right (the long chord of which bears South 67° 41' 56" East 430.61 feet) 441.17 feet; thence South 45° 54' 31" East 1,038.27 feet to Engineer's Station 158+92.22.

Said vacated right of way is also shown on attached Exhibit "A" made a part hereof.

AND

Description: All that portion of the right of way of the Street known as **Hollars Street** between Lots 3 of Block 3 and Lot 3 of Block 6, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon said vacation being that portion of Hollars Street lying Southwesterly of the a line parallel with and 50.00 feet Southerly of the "W" centerline of said relocated Washington Avenue and 30.00 feet Westerly of the "O" centerline of relocated NW 9th Street, said centerlines are described as follows:

The "W" center line of relocated NW Washington Avenue is described as follows:

Beginning at Engineer's centerline Station "W" 125+23.07, said station being 797.53 feet South and 1650.74 feet East of the West one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon; thence on a 980.00 foot radius curve left (the long chord of which bears South 87° 45' 47" East 367.66 feet) 369.85 feet; thence on a 3,500.00 foot radius curve right (the long chord of which bears North 85° 58' 04" East 554.41) 554.99 feet; thence South 89° 29' 22" East 964.86; thence on a 580.00 foot radius curve right (the long chord of which bears South 67° 41' 56" East 430.61 feet) 441.17 feet; thence South 45° 54' 31" East 1,038.27 feet to Engineer's Station 158+92.22.

The "O" center line of relocated NW 9th Street is described as follows:

Beginning at Engineer's center line Station "O" 48+00.00, said station being 1,533.88 feet North and 793.36 feet East of the South one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon; thence North 1° 43' 03" West 200.00 feet to the center line of NW Washington Avenue at Engineer's Station "O" 50+00.00 equals "W" 143+65.58; thence continuing North 1° 43' 03" West 191.42 feet; thence on a 200.00 foot radius curve left (the long chord of which bears North 25° 02' 18" West 158.35 feet) 162.81 feet; thence on a 1,145.92 foot radius curve left (the long chord of which bears North 51° 13' 01" West 114.27 feet) 114.32 feet to Engineer's center line Station "O" 54+68.55.

Said vacated right of way is also shown on attached Exhibit "A" made a part hereof.

Bearings are based on the Oregon Coordinate System of 1983(91) South Zone.

By: Oregon Department of Transportation

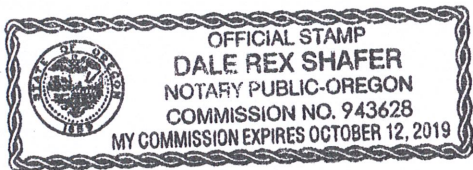
Scott C. Claus
Printed Name: Scott C. Claus

Printed Name:

STATE OF OREGON)
) ss.
County of Malheur)

The foregoing instrument was acknowledged before me this 14th day of December, 2017,

by Dale Shater Exec. Asst. & _____
Name Title Name Title

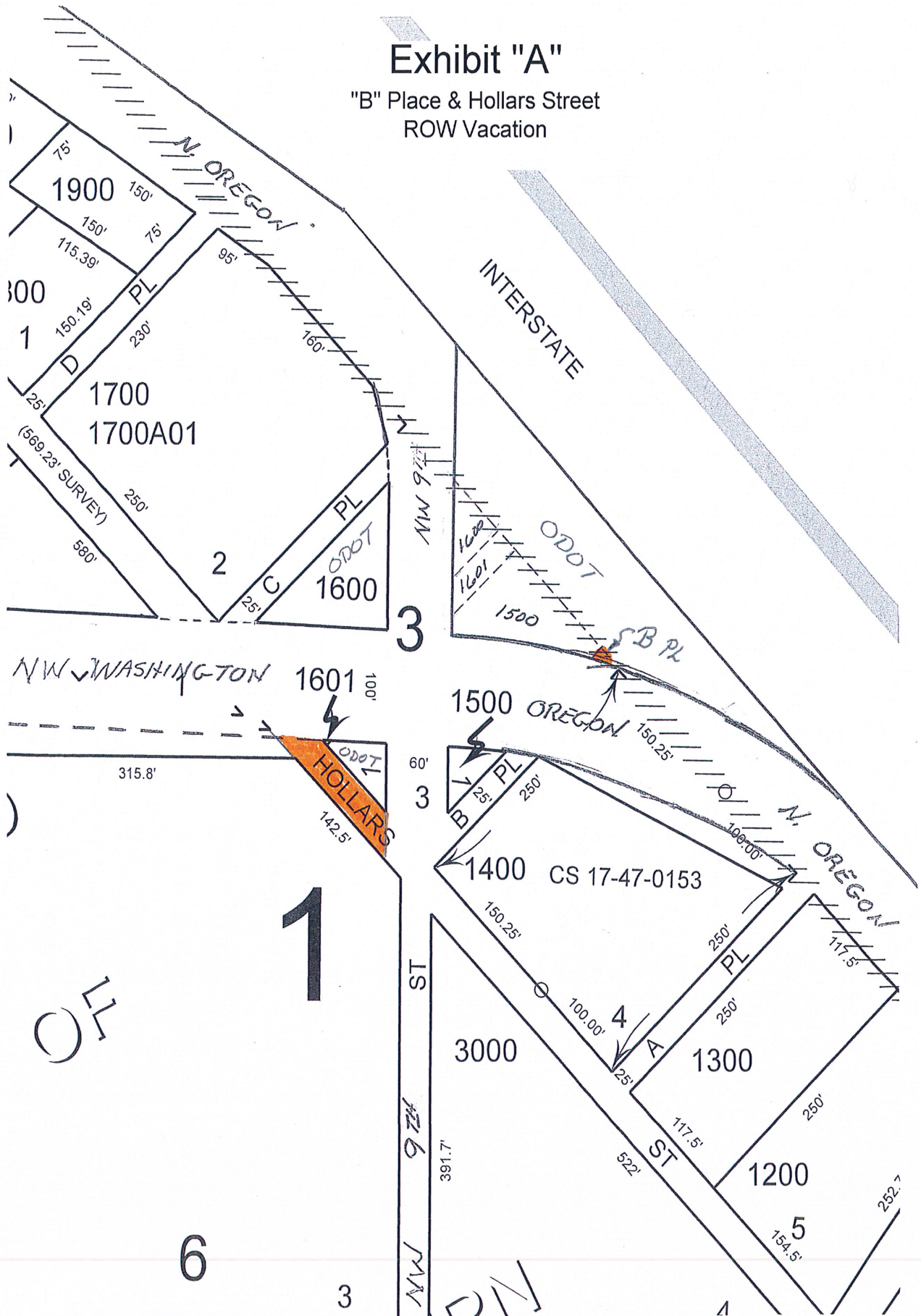


Dale R. Shater

Notary Public for the State of Oregon
My Commission expires: 10/12/2019

Exhibit "A"

"B" Place & Hollars Street
ROW Vacation



Filed in the office of:
Tori Barnett, City Recorder
Ontario City Hall
444 SW 4th Ave
Ontario, OR 97914

CONSENT TO VACATION BY PROPERTY OWNER(S)
Under ORS 271.130 by City own motion

1. In accordance with ORS 271.130 it is hereby represented and stated that the undersigned MALHEUR COUNTY, a political corporation of the State of Oregon, has or had an interest or rights in the Right of Way being vacated under an action by the City of Ontario, as described within this document.
2. That the undersigned irrevocably consents to the vacation of said Right of Way. This irrevocable consent to vacation is an instrument affecting the title and possession of the real property described herein.
3. All terms and conditions herein imposed shall run with the land and shall be binding upon and inure to the benefit of the successors in interest of owner. That the title to the lands vacated under this action shall adhere to ORS 271.140. Upon any sale or division of the property as herein described the terms of this consent shall apply separately to each parcel and the owner of each parcel shall succeed to the obligations imposed on owner by this consent.
4. The undersigned signatures on the original consent were filed in the office of the City Clerk in accordance with the State Statute. The above parties are consenting to the vacation of the lands referenced below.

Description: All that portion of the right of way of the Street known as **North Park Boulevard**, between Lots 18, 24 and 25 of Block 5, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon lying Northerly of Parcel No. 3 of that property transferred to the City of Ontario, described in that Relinquishment Deed to the City of Ontario, a municipal corporation of the State of Oregon, by and through its Elected Officials, recorded November 23, 2015 as Instrument No. 2015-4180, Malheur County Deed Records.

AND

Description: All that portion of the right of way of the Street known as **"B" Place** between Lots 3 and 4 of Block 3, as dedicated on the CORRECTED PLAT OF OREGON AND WESTERN COLONIZATION CO SUBDIVISION SECOND ADDITION, Malheur County, Oregon lying Northeasterly and Southwesterly of the relocated right of way of NW Washington Avenue/North Oregon Street, said northerly and southerly right of way being 50 feet Northerly and Southerly of and parallel with the "W" centerline of said relocated Washington Avenue described as follows:

Beginning at Engineer's centerline Station "W" 125+23.07, said station being 797.53 feet South and 1650.74 feet East of the West one quarter corner of Section 33, Township 17 South, Range 47 East, W.M., Malheur County, Oregon: thence on a 980.00 foot radius curve left (the long chord of which bears South 87° 45' 47" East 367.66 feet) 369.85 feet; thence on a 3,500.00 foot radius curve right (the long chord of which bears North 85° 58' 04" East 554.41) 554.99 feet; thence South 89° 29' 22" East 964.86; thence on a 580.00 foot radius curve right (the long chord of which bears South 67° 41' 56" East 430.61 feet) 441.17 feet; thence South 45° 54' 31" East 1,038.27 feet to Engineer's Station 158+92.22.

AND

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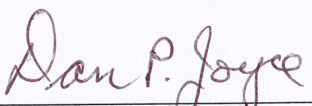
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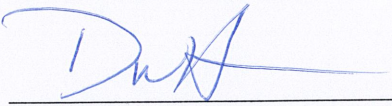
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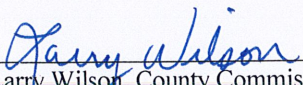
Said vacated right of way is also shown on attached Exhibit "A" made a part hereof.

Bearings are based on the Oregon Coordinate System of 1983(91) South Zone.

By: MALHEUR COUNTY, a political corporation of the State of Oregon

 12-20-2017
By: Dan Joyce, County Judge Date


Don Hodge, County Commissioner


Larry Wilson, County Commissioner

NW Washington Project Right of Way Vacations





City of Ontario
Department of Community Development
Community Development Director
444 SW 4th Street
Ontario, OR 97914
Voice (541)881-3222
Fax (541)881-3251
Dan.Cummings@ontariooregon.org

March 22, 2018

Cable One
Brett Pike
2101 E Karcher Rd
Nampa, ID 83687

City of Ontario City Street Right of Way Vacation Notice

Dear Public Utility Company:

This letter is to notify you that the City of Ontario is holding a public hearing on April 5, 2018 at Ontario City Hall at the regular City Council meeting which starts at 12:00 pm (MDT) on an ordinance to vacate parts of N. Park Blvd., North of NW Washington Ave., a part of Hollars Street, South of NW Washington and North of NW 9th Street and a part of "B" Place, being NE of NW 9th Street and South of NW Washington Avenue and all that part of "B" Place, North of NW Washington within the City of Ontario and as shown on attached Exhibit A.

The City will be reserving Public Utility easements within all vacated portions of above said streets for all Public Utilities existing in said areas.

If you have any questions or concerns, please notify us by writing prior to said public hearing or have a representative at the public hearing to testify. Thank you in advance and please feel free to contact me with any questions you may have.

Sincerely,

Dan K. Cummings
Community Development Director



City of Ontario
Department of Community Development
Community Development Director
444 SW 4th Street
Ontario, OR 97914
Voice (541)881-3222
Fax (541)881-3251
Dan.Cummings@ontariooregon.org

March 22, 2018

Cascade Natural Gas
District Manager
218 SW 19th Ave
Ontario, OR 97914

City of Ontario City Street Right of Way Vacation Notice

Dear Public Utility Company:

This letter is to notify you that the City of Ontario is holding a public hearing on April 5, 2018 at Ontario City Hall at the regular City Council meeting which starts at 12:00 pm (MDT) on an ordinance to vacate parts of N. Park Blvd., North of NW Washington Ave., a part of Hollars Street, South of NW Washington and North of NW 9th Street and a part of "B" Place, being NE of NW 9th Street and South of NW Washington Avenue and all that part of "B" Place, North of NW Washington within the City of Ontario and as shown on attached Exhibit A.

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Sincerely,

Dan K. Cummings
Community Development Director



City of Ontario
Department of Community Development
Community Development Director
444 SW 4th Street
Ontario, OR 97914
Voice (541)881-3222
Fax (541)881-3251
Dan.Cummings@ontariooregon.org

March 22, 2018

Century Link
Cindi Davis
3110 Commercial Way
Caldwell, ID 83605

City of Ontario City Street Right of Way Vacation Notice

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This letter is to notify you that the City of Ontario is holding a public hearing on April 5, 2018 at Ontario City Hall at the regular City Council meeting which starts at 12:00 pm (MDT) on an ordinance to vacate parts of N. Park Blvd., North of NW Washington Ave., a part of Hollars Street, South of NW Washington and North of NW 9th Street and a part of "B" Place, being NE of NW 9th Street and South of NW Washington Avenue and all that part of "B" Place, North of NW Washington within the City of Ontario and as shown on attached Exhibit A.

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If you have any questions or concerns, please notify us by writing prior to said public hearing or have a representative at the public hearing to testify. Thank you in advance and please feel free to contact me with any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan K. Cummings", written over a horizontal line.

Dan K. Cummings
Community Development Director



City of Ontario
Department of Community Development
Community Development Director
444 SW 4th Street
Ontario, OR 97914
Voice (541)881-3222
Fax (541)881-3251
Dan.Cummings@ontariooregon.org

March 22, 2018

Idaho Power Company
Arlin Smith-Western Region Design Leader
1550 Hwy 95
Payette, ID 83661

City of Ontario City Street Right of Way Vacation Notice

Dear Public Utility Company:

This letter is to notify you that the City of Ontario is holding a public hearing on April 5, 2018 at Ontario City Hall at the regular City Council meeting which starts at 12:00 pm (MDT) on an ordinance to vacate parts of N. Park Blvd., North of NW Washington Ave., a part of Hollars Street, South of NW Washington and North of NW 9th Street and a part of "B" Place, being NE of NW 9th Street and South of NW Washington Avenue and all that part of "B" Place, North of NW Washington within the City of Ontario and as shown on attached Exhibit A.

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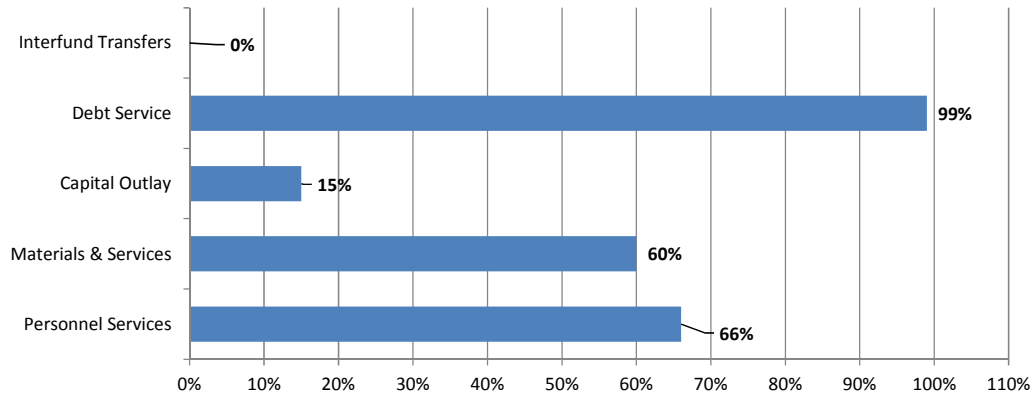
Dan K. Cummings
Community Development Director

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
FEBRUARY 28, 2018**

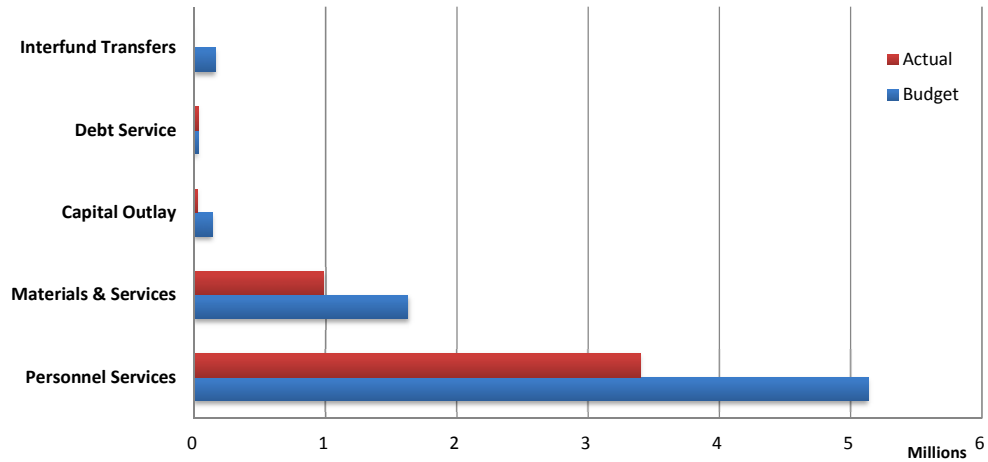
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	279,252	139,475	49.9%	
Recreation	211,129	132,399	62.7%	
Parks & Recreation	490,381	271,873	55.4%	
Fire	1,512,788	912,706	60.3%	
Code Enforcement	142,829	82,916	58.1%	
Police	3,306,290	2,240,834	67.8%	
Police reserves	2,000	4,783	239.2%	will need resolution, carryover from prior year
Public Safety Total	4,963,907	3,241,240	65.3%	
Administration	365,910	208,186	56.9%	
City Council	25,791	12,251	47.5%	
Human Resources	98,287	37,836	38.5%	
Business Registration	1,100	279	25.3%	
Cemetery	146,808	96,494	65.7%	
Finance	237,377	143,741	60.6%	
Technology	110,774	62,777	56.7%	
General Government Total	986,047	561,565	57.0%	
Community development	171,751	97,342	56.7%	
Community Development	171,751	97,342	56.7%	
Administrative Overhead	331,175	246,883	74.5%	
Other Total	331,175	246,883	74.5%	
Operating Transfers Out	127,910	-	0.0%	Interfund transfers not recorded yet.
GENERAL FUND TOTALS	\$ 7,071,171	\$ 4,418,902	62.5%	
YTD BUDGET BENCHMARK			66.6667%	 4.2%

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
FEBRUARY 28, 2018**

% Expended by Category



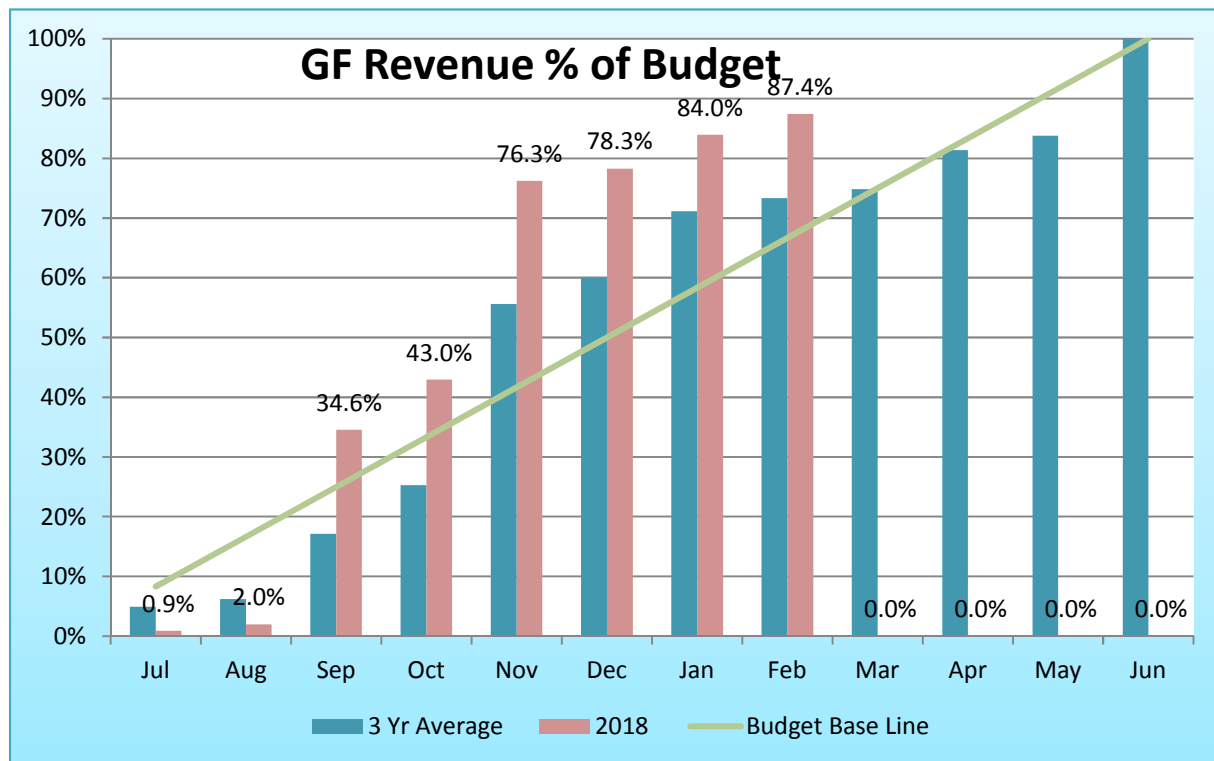
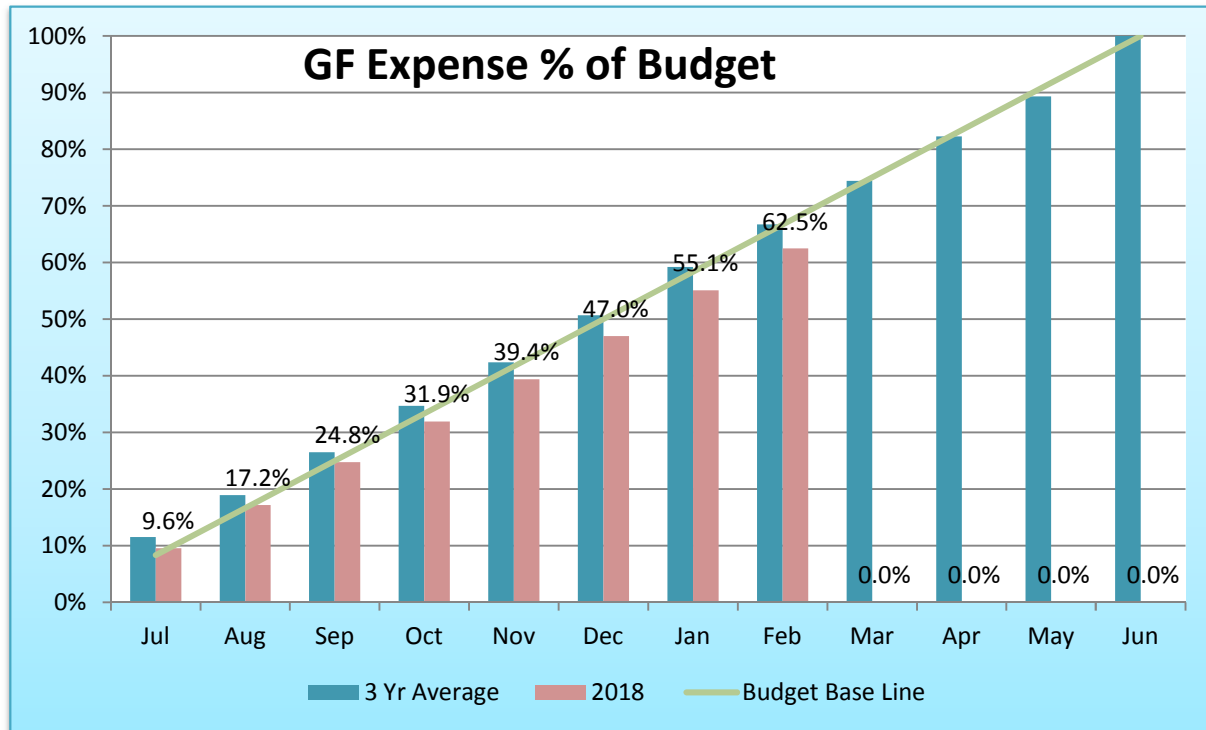
Budget to Actual by Category



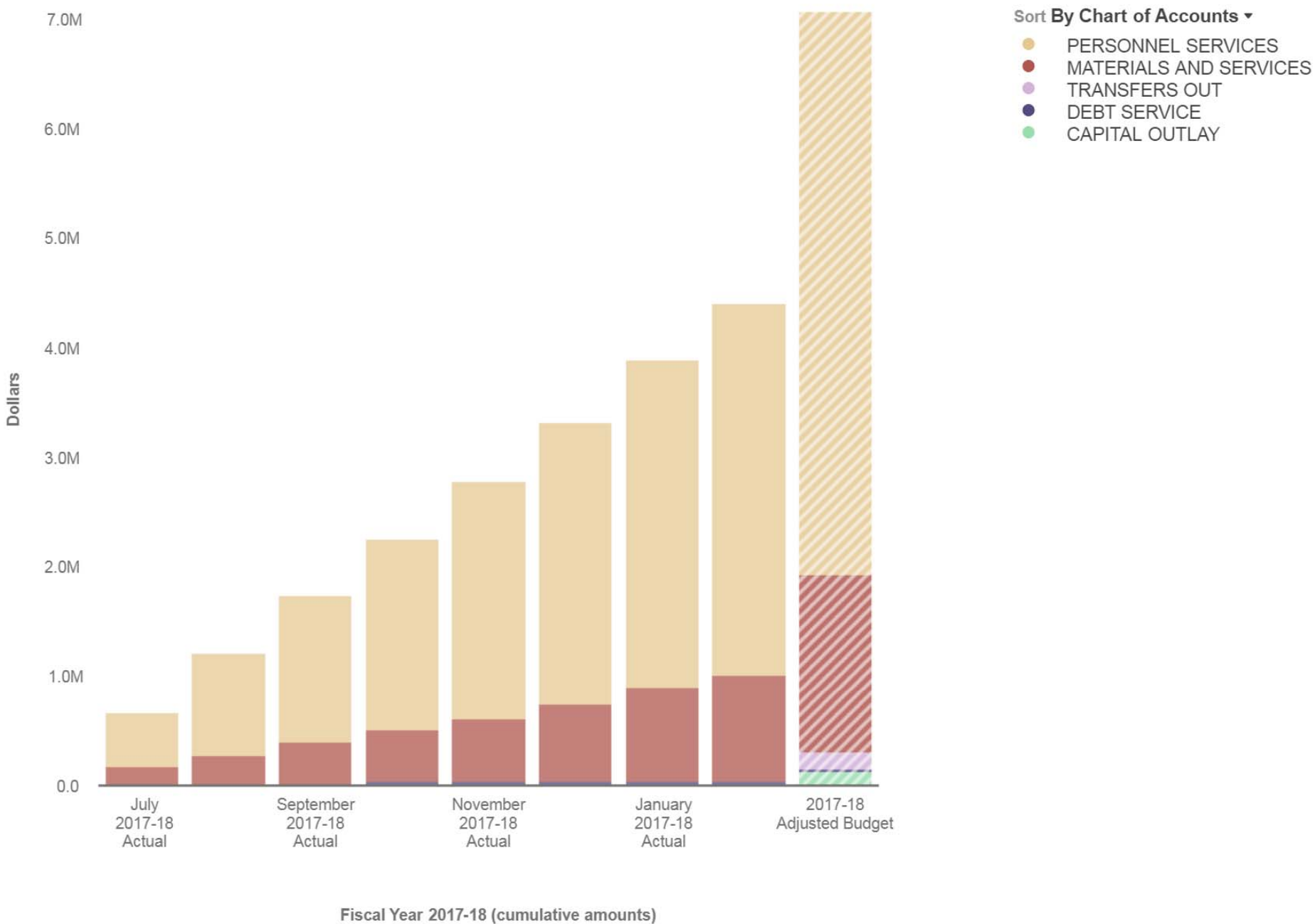
**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
FEBRUARY 28, 2018**

DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	2,350,000	2,788,700	118.7%	(not calculated in totals)
Parks	101,900	2,980	2.9%	budgeted \$100,000 playground grant
Recreation	74,900	35,962	48.0%	
Parks & Recreation	176,800	38,942	22.0%	
Fire	133,622	63,283	47.4%	
Code Enforcement	10,998	20,162	183.3%	
Police	203,625	110,878	54.5%	
Public Safety Total	348,245	194,323	55.8%	
Interest	20,000	23,923	119.6%	Interest rates keep raising Quarterly payments
State Revenue Sharing	128,500	32,176	25.0%	
Administrative Services	497,149	331,432	66.7%	Less Misc. revenue
Other General Revenues	12,055	3,359	27.9%	
Property Taxes	3,395,459	3,338,944	98.3%	P. taxes are due in November
Alcohol Bvg License & Fee	173,500	97,069	55.9%	Quarterly payments
Cigarette tax	14,530	7,939	54.6%	State slow on payments
Marijuana tax	32,679	34,103	104.4%	Full amount is received
Franchise Fees	1,634,300	799,142	48.9%	Quarterly payments
Business Registration	1,700	1,600	94.1%	
Cemetery	45,500	21,250	46.7%	
General Government Total	5,955,372	4,690,936	78.8%	
P&Z Hearings	1,500	7,927	528.5%	
Application Fees	-	150	#DIV/0!	
Community development	1,500	8,077	538.5%	
GENERAL FUND REVENUE TOTALS	\$ 6,481,917	\$ 4,932,278	76.1%	
YTD BUDGET BENCHMARK			66.7%	 9.4%

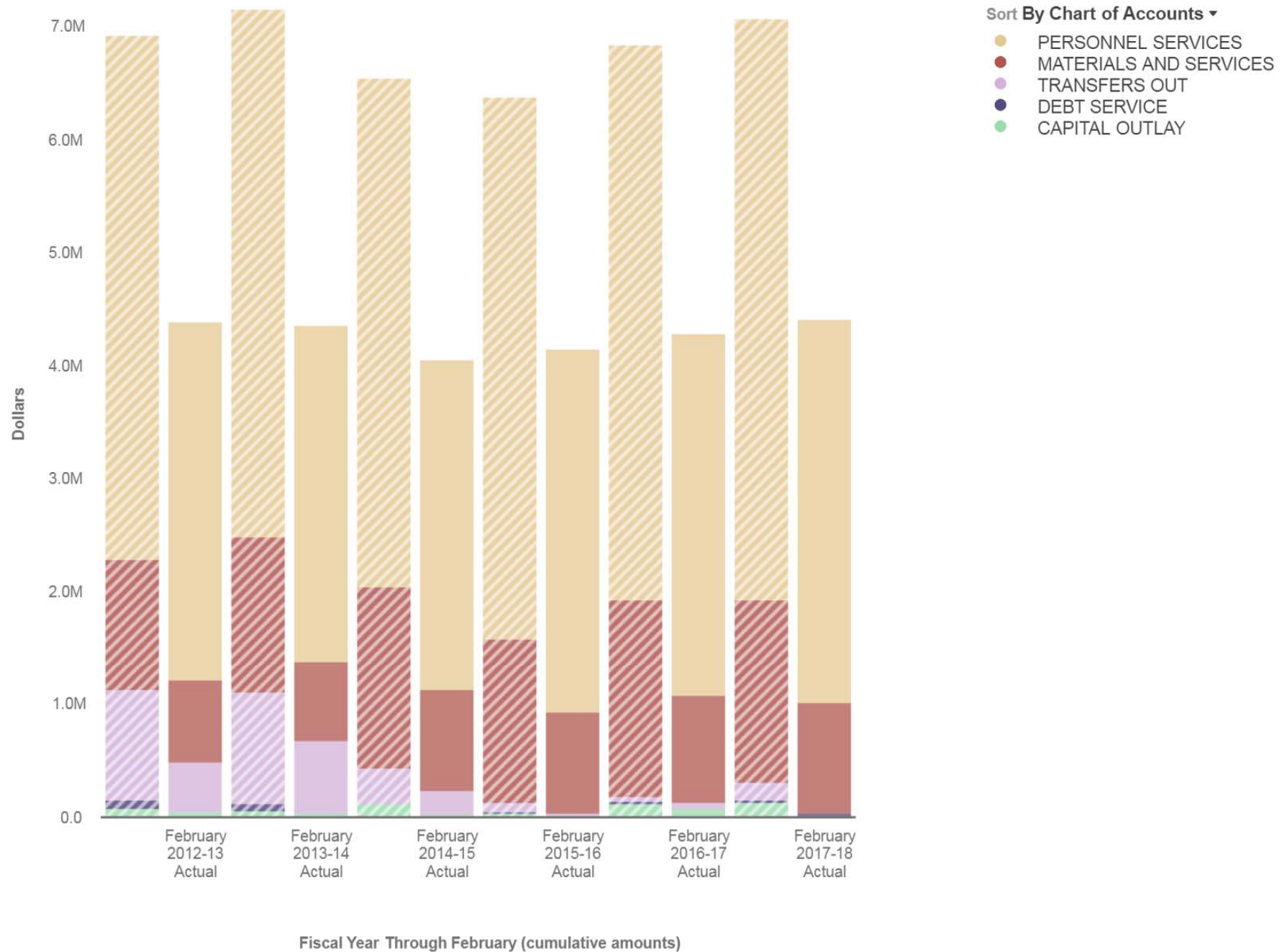
**CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
FEBRUARY 28, 2018**



General Fund YTD February 2018 Budget to Actual



General Fund February Budget to Actual



**CITY OF ONTARIO
OTHER FUNDS - DEPARTMENT EXPENSES AND REVENUE
FOR THE PERIOD ENDED
FEBRUARY 28, 2018**

DEPARTMENT/FUND	EXPENDITURES				REVENUES		
	BUDGET	ACTUAL	% EXPENDED		BUDGET	ACTUAL	% REALIZED
005 Golf Course Fund	803	803	100.0%		803	6,802	847.1%
010 Grant Fund	964,109	796,737	82.6%		973,219	191,323	19.7%
027 Building Fund	188,420	176,410	93.6%		188,600	324,235	171.9%
030 Capital Projects Fund	719,893	81,535	11.3%		3,343,956	3,516,116	105.1%
031 SDC Fund	202,001	-	0.0%		202,001	283,932	140.6%
035 Debt Service Fund	61,433	61,276	99.7%		142,330	135,879	95.5%
045 Street Fund	2,160,861	1,394,353	64.5%		2,160,861	1,326,331	61.4%
050 Trust Funds	586,072	264,944	45.2%		741,012	646,041	87.2%
055 Reserve Funds	383,810	9,736	2.5%		1,959,484	2,034,491	103.8%
060 Revolving Loan Fund	516,977	24,657	4.8%		516,977	547,957	106.0%
065 Aquatic Donation Fund	25,814	-	0.0%		25,814	25,814	100.0%
105 Water Fund	3,277,875	2,312,290	70.5%		4,054,788	3,227,699	79.6%
110 Sewer Fund	3,558,196	2,257,982	63.5%		4,313,783	3,915,651	90.8%
115 Storm Sewer Fund	212,324	69,271	32.6%		599,123	560,104	93.5%
120 Airport Fund	95,892	56,499	58.9%		95,892	66,399	69.2%
125 Aquatic Fund	623,297	4,340	0.7%		623,297	217,399	34.9%
YTD BUDGET BENCHMARK66.7%							



March 2018 ACTIVITY REPORT



March 2018



Emergency Medical:

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults, etc.)

CITY	143
RURAL	10

2 of these emergency calls required back-up crews to be called in to respond to 2nd call.

Hazmat Team Calls:

0

Fire Related Emergency Calls:

(Types of fire related calls responded to: Rescue calls, building fires, vehicle fires, smoke detector/fire alarm activation, unauthorized burning, etc.)

	TOTAL	General	Mutual Aid
CITY	27	6	0
RURAL	4	2	0

TOTAL CALLS FOR MONTH

CITY	170
RURAL	14

FIREFIGHTER TRAINING:

2/27/18 Forcible Entry and Haz-Mat refresher

3/3/18 Burn treatment, Pediatric trauma, Airways and IV's simulation labs

3/13/18 Rope rescue

3/20/18 ODOT driving competencies course

3/23/18 Health Fair



March 2018



PERMITS ISSUED:

City Open Burns 12

City Burn Barrels 2

Rural Open Burns 113

Rural Burn Barrels 17

INSPECTIONS:

3/13/18 Final fire alarms St. Al's hospital second floor

3/15/18 Knox box key installs at both SW 4th ave Auto Ranch dealerships and west side McDonalds

Numerous Business inspections by staff

COMMUNITY INVOLVEMENT:

3/6, 16/18 Treasure Valley Christen school classes visit and fire prevention training approx. 30 attendees.

3/7/18 Citizens on Patrol presentation

3/13 Ontario waste treatment plant Bon fire.

3/15/18 Station tour Osakasayama guests.

3/16/18 Chief Kunz graduation





March 2018





March 2018



Summary of Calls of Interest:

City Incidents:

127 SW 19th St. Called to scene of car fire R-1 found a 1997 Ford Mustang with the hood up and the battery on fire. The fire was extinguished and battery cables cut or removed. The Reporting Party came over and stated she saw a young male driving the car and smoke was coming from the hood. She saw him lift the hood and try to extinguish the fire with his coat. He was unsuccessful at extinguishing fire and then got into a black pickup that was following him and left the scene.

1255 SE 1st Ct. R-1 was dispatched to 1255 SE 1st CT, Wingers restaurant parking lot for a possible car fire, fire was out upon arrival. Rp stated she had traveled from Payette to Ontario for a lunch date at Wingers, when they arrived the passenger side rear wheel area was smoking, but no flames visible. R-1 deployed the booster reel as a precaution. Upon further investigation, it was determined that owner had driven from Payette to Ontario with her emergency brake on. Lt. Grimaldo inspected the surrounding area for heat with the tic camera, it appeared the heat was isolated to the disk rotors.

88 N. Oregon St. R-1 was dispatched for a fire inside the hotel. Upon arrival the fire was out and the crew was flagged down to the basement by property owner. He stated the clothing dryer located in the basement caught fire, he was able to extinguish with an ABC fire extinguisher. He stated the fire was out but requested for rescue one to further investigate.

Lt. Grimaldo grabbed the tic camera and made entry in to the basement area of the structure. He requested for firefighter Ricco to clear the remnant smoke. Upon further investigation it appeared the fire started in the burner compartment of the industrial dryer. It appeared that there may have been some clothing lint build up along the walls of this compartment that ignited and caused the flames to escape the burner area. It appeared that the dryer was in poor mechanical condition, it showed signs of poor maintenance, such as exposed wiring, open inspection covers as well as exposed electrical junction boxes. The owner stated they had mechanical problems and had replaced the electrical motor for the unit recently. He affirmed r-1 that the dryer would be taken out of service after this incident.

Lt. Grimaldo turned off the power to the damaged area, and further inspection of the surrounding area confirmed that the fire was confined to the area of origin, with minimal extension to the adjacent wall. The basement area is used for storage, work shop, laundry room and utilities. It appears the motel is under new ownership and the new owner stated he was in the process of sorting and bringing his business to a safer standard

35 W. Idaho Ave. Dispatched for an MVC with injury, extrication required. R1 arrived on scene to find a single passenger vehicle that had a head on collision with a steel power pole. LE was on scene. R1 crew set up equipment for extrication. FF Romayor had witnessed the accident and started an assessment of the situation prior to our arrival. FF Romayor stated that he broke the rear driver window to check a child car seat in the area. It was found that the driver was the single occupant. R1 crew was able to open the doors and access the PT. R1 crew set up a 1" booster line and continued to assess extrication



March 2018

options. TVP crew was able to disentangle PT without additional extrication. 103 crew arrived on scene and assisted with the operation. R1 crew assisted with PT care. FF Rico rode with TVP to the ER and assisted with continued assessment and treatment. FF Benson stayed on scene to provide fire protection until the towing company removed the car from the scene.



645 NW 1st St. R1 responded to a residential structure fire, 100 Chief Leighton also responded and gave a size up of a two story house with smoke showing and assumed command. It was confirmed that everyone was out of the house. Chief Leighton did a 360 walk around and could see the fire through a bedroom window on the bravo side. The fire attack crew entered the delta side and went into the bedroom and put out the fire. It had extended up the wall and into an area under the stairway upstairs. After further investigation it was determined that a 3 year old child had started a fire in his bedroom in a pile of clothes that were stored in plastic bags, while the adult was napping in the other room. There were no smoke detectors that operated.





March 2018

1294 SW 4th Ave. R-1 dispatched to car fire behind Fit City Gym at 21:06. Upon arrival R-1 found a 4 door silver car fully involved. Flame lengths of 6 foot coming out all 3 front windows. R-1 extinguish fire with booster line threw back window. Back windows broke out after hitting them with water. R-1 had fire knocked down at 21:18. R-1 moped up hot spots and investigated cause of ignition. Owner of the vehicle stated he was having battery troubles with his car. Engine compartment was unaffected by the fire.



Rural Incidents:

3664 Butte Dr. Received a landline call from owner stating that he has a burn permit and is burning his pasture and it has gotten away from him and he needs help. 156 arrived to find a slow moving fire that had consumed about 5 acres. 100 arrived and took command of the fire. The fire was approaching the edges of the field. 156 entered through a fence and started knocking down the perimeter with the front spray bar. Pumper Tender 155 arrived and monitored the south end of the fire. 156 finished knocking down the perimeter and went to the south end to fight the head of the southern fire. The flames were quickly knocked down and 156 circled the perimeter again to put out any hot spots.

Intersection N. Park and Malheur Dr. R-1 dispatched to non-injury MVC at 23:00. Vehicle drove off road way into Natural gas pipes. Upon arrival R-1 monitored the area with 4 gas monitor and was unable to pick up any gas nor smell any gas. R-1 stayed on scene to provide lighting. Cascade Natural Gas arrived and was not able to pick up any gas with their monitors. The left front of the car was tangled up in gas pipes, CNG stated he did not want the car moved until the next morning so his team can properly remove the car without causing a gas leak.



City of
Ontario
POLICE DEPARTMENT

Chief

Office of the

444 SW 4th

Street

Ontario, OR

97914

To: Ontario City Council
Re: Department Statistics for February 2018

Activity	Month of February	Previous Month	Year to Date	Prior Year to Date
Calls for Service	724	831	1555	1518
Traffic Stops	228	186	414	133
Cited Traffic/Parking	121	125	246	128
Motor Vehicle Crashes	29	39	68	111
Arrests	66	73	139	127
Arrests w/ Use of Force	1	1	2	1
Citizen Complaints	0	0	0	0
Task Force Cases	4	3	7	2
SRO Cases	30	37	67	123
Gang Related Cases	14	10	24	0
Gang Designations	0	0	0	0
Graffiti	16	10	26	0
Death Investigations	2	0	2	3
Burglary	8	5	13	13
Robbery	2	1	3	1
Larceny	20	26	46	65
Assault	2	13	15	27
Homicide	0	0	0	2
Sex Crimes	4	1	5	2
Alarms	25	17	42	48
Ordinance Cases Total	108	87	195	160





ONTARIO POLICE DEPARTMENT

444 SW 4TH STREET, ONTARIO, OR 97914

OFFICE: (541) 889-7684 DISPATCH: (541) 473-5125 FAX: (541) 889-3026

Code Enforcement Stats FEBRUARY 2018

Violations by Violation Type		
	Dog running at large	18 11.8%
	Storage of Junk	18 11.8%
	Storage of Motor Vehicles or Parts	18 11.8%
	Parking Complaint	14 9.2%
	Parking over 72 hours ? Abandoned Vehicle	12 7.9%
	Graffiti prohibited	12 7.9%
	Debris	10 6.6%
	Others	10 6.6%
	Animal Complaint	8 5.3%
	Outdoor Storage of Other Nontrash Items	6 3.9%
	Weeds	6 3.9%
	Accumulation of Garbage	5 3.3%
	Prohibited parking and stopping	4 2.6%
	Public nuisance	3 2.0%
	Iceboxes and Other Containers	3 2.0%
	Animal Abandonment	1 0.7%
	Dog license required; No dog license	1 0.7%
	Graffiti removal required	1 0.7%
	Found Property	1 0.7%
	Vision Obstructions	1 0.7%



ONTARIO POLICE DEPARTMENT

444 SW 4TH STREET, ONTARIO, OR 97914

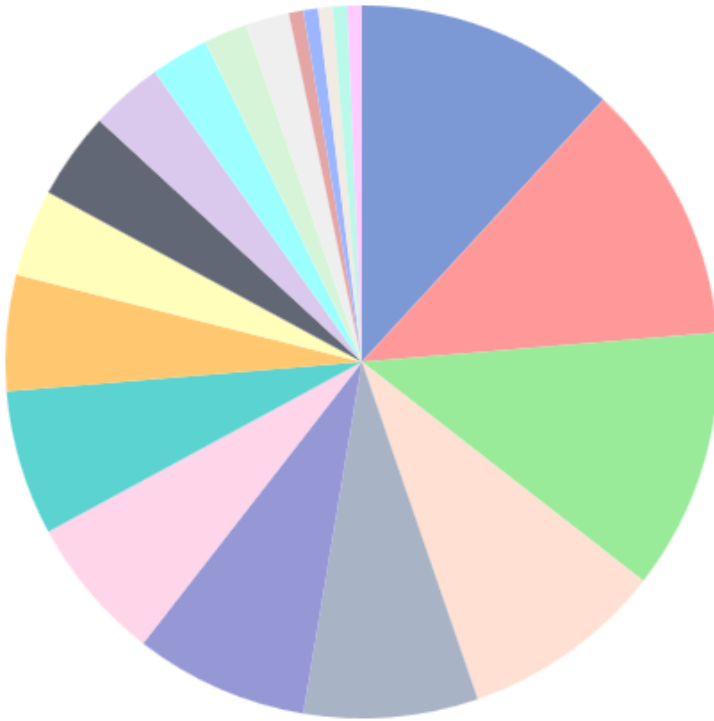
OFFICE: (541) 889-7684 DISPATCH: (541) 473-5125 FAX: (541) 889-3026

Open Date From:

02/01/2018

Open Date To:

02/28/2018



Total Violations	152
Total Cases	108
Garbage	5
Dogs running at large	18
Dogs taken to Ani-Care	5
Junk	18

AGENDA
ONTARIO VISITORS AND CONVENTIONS BUREAU BOARD
APRIL 5, 2018 - 7:00 a.m. M.T.
CLARION INN

- 1) Call to order:
This agenda was emailed: March 28, 2018
 - (a) Roll Call:
Debbie Blackaby____ Cheryl Cruson____ Laura Davis____
Doug Dean____ John Hall____ Bob Quinn____ Ron Verini____

City Manager Adam Brown____
V&C Director John Breidenbach____
- 2) New Business
 - a) Grant Request: Tradition Keepers Event and Exhibit
- 3) Motion to adopt V&C Meeting Minutes of March 1, 2018 meeting
- 4) Review Financial Report
- 5) Adjourn

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, if you contact the City at 889-7684 at least one working day prior to the need for services, we will make every reasonable effort to accommodate the need. T.D.D. available by calling 889-7266.



VISITORS AND CONVENTION BOARD

C/O Ontario Area Chamber of Commerce

251 SW 9th St.

Ontario, OR 97914

541-889-8012 (Voice) 541-889-8331 (Fax)

info@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: Four Rivers Cultural Center

Complete Mailing Address: 676 SW 5th Avenue, Ontario, OR 97914

Telephone: 541 889 8191 Fax: 541 889 7628 E-Mail: matt@4rcc.com

Principal Contact Matthew Stringer

Complete Mailing Address: 676 SW 5th Avenue, Ontario, OR 97914

Telephone: 541 889 8191 Fax: 541 889 7628 E-Mail: matt@4rcc.com

Name of Event and Date and Time Event Will Be Held: Tradition Keepers Event and Exhibit

Has organization applied for a V&C Grant Before: ☒ Yes ☐ No

**If yes was the V&C grant request approved and for what amount:*

☒ Yes ☐ No / \$ 900

**If grant request was approved did the organization give their 90 day follow-up report*

☒ Yes ☐ No

Description of Promotion or Event: This is an event that tells our local citizens their story.

Tradition Keepers from Eastern Oregon will be celebrated at a large center wide event

with readings/demonstrations/presentations. This event will be held on Saturday, June

23 from 10 am - 6 pm. It will also include a gallery exhibit produced for and owned by

us. Horsehide whips, Basque cooking, Paiute dancing, Taiko drumming as examples

NATURE OF PROMOTION/EVENT: _____

☐ Tourism based capital project

☒ Multi-night local lodging event

☒ Special media promotion

☐ Education and/or training project

Amount of Funding Support Requested: \$ 5,250
Total Promotion/Event Budget: \$ 21,000

What specific expenditures will the granted funds be used for?*: To pay for 30 participants
\$200 per diem (many are families) and 1/3 of the newspaper, Facebook and radio
advertising

List promotion/event supporters or partners**: National Endowment of Arts, Future Hispanic
Business Leaders Club, JACL, Euvalcree, 8C school district

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): We hope to have 2,000 people attend
this event. Because there will be artisans from 6 different Eastern Oregon counties,
their friends and families will attend. We will also have 25 artisans here overnight. We
estimate conservatively that we will fill 25 rooms with participants and another 20 with
family/friends. Being here for 24 hours or more means store and restaurant sales also.
Because we are aligned with the Eastern Oregon Visitors Association we have a broad
network of marketing support that can infiltrate all these small communities and
get interest for them to attend. These artisans are famous in their community and
they are a source of pride for their local communities. They are supported and friends
and family will attend.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year's promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1 <u>Requested V & C Board</u>	Amount \$ <u>5,250</u>
Source #2 <u>Starseed Foundation (tbd)</u>	Amount \$ <u>5,250</u>
Source #3 <u>NEA grant</u>	Amount \$ <u>5,250</u>
Source #4 <u>FRCC Operating income</u>	Amount \$ <u>5,250</u>
Source #5 _____	Amount \$ _____

TOTAL REVENUES \$ 21,000

PROPOSED EXPENDITURES

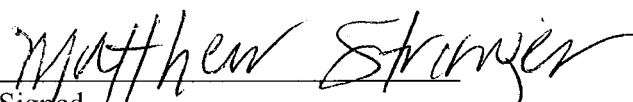
Use #1 <u>20 hotel rooms @ \$100</u>	Amount \$ <u>2000</u>
Use #2 <u>Mileage for 30 @ \$100</u>	Amount \$ <u>3000</u>
Use #3 <u>Per diem for 30 @ \$200</u>	Amount \$ <u>5000</u>
Use #4 <u>Advtg.-NP, FaceBook, Radio</u>	Amount \$ <u>800</u>
Use #5 <u>Poster, Program, Banner, Post</u>	Amount \$ <u>1000</u>
Use #6 <u>Saff Labor - 100 hours @\$20</u>	Amount \$ <u>2000</u>
Use #7 <u>Exhibit design photos/text</u>	Amount \$ <u>900</u>
Use #8 <u>Print and foam core exhibit</u>	Amount \$ <u>600</u>
Use #9 <u>Folklorist mileage/lodging</u>	Amount \$ <u>1,200</u>
Use #10 <u>Secure talent, coordinate</u>	Amount \$ <u>4,500</u>

TOTAL EXPENDITURES \$ 21,000

REVENUES MINUS EXPENDITURES \$ 0

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

March 15, 2018
Date


Signed

Matthew Stringer
Printed Name of Applicant

Date Received: _____ Ontario Area Chamber President/CEO: _____

**TRADITION KEEPERS EXHIBIT AND EVENT
BUDGET**

PROJECT BUDGET

Event

20 hotel rooms @ \$100 = \$2,000

Mileage for 30 @ \$50 = \$1,500

Stipend for 30 @ 200 = \$5,000

Advertising (newspaper, facebook, radio) = \$800

Poster, Program, Banner, Postcard = \$1,000

Staff labor 100 hrs @ \$2000

TOTAL = \$12,300

Exhibit

Design photo/text panels – 30 @ \$30 each = \$900

Print and foam core text panels – 30 @ \$20 = \$600

3 dimensional object cases - \$1,000

TOTAL = \$2,500

Money funded by NEA

Folklorist expenses

Mileage - \$500

Lodgings - \$700

Research, writing for exhibit and event - \$2,100

photo acquisition – \$500

Calls, solicitation, coordination for event - \$2,400

TOTAL = \$6,200

GRAND TOTAL – EVENT AND EXHIBIT \$21,000

This submission proposes	Ontario V&C fund \$4,800
	NEA \$6,200
	Starseed Foundation (tbd) fund \$7,300
	FRCC Noodle Bowl Fundraiser \$2,700

We estimate 45 hotel bookings. This includes participants, their families and local community historical societies and organizations who support and sponsor artisan attendees. At an average price of \$110. Per room this would generate hotel revenue of \$4,950

**VISITORS AND CONVENTION BOARD
GRANT SUBMISSION ADDENDUM
Four Rivers Cultural Center**

Tradition Keepers Exhibit and Event

This program was conceived of by the Four Rivers Cultural Center's Executive Director, and Josh Chrystler who is our resident folklorist. Because we are conscious of all of the distinct ancient arts and traditions that exist in our area and the concern that some of these art forms will be lost, Four Rivers Cultural Center wrote a grant to the National Endowment of The Arts to request hiring a folklorist to do work locally. We were awarded the grant and he spends 60 days here a year for four consecutive years.

We are fortunate that our resident folklorist has established relationships with tradition keepers in six counties. He met with over 60 artisans last year on field trips to Eastern Oregon. We produced mini tradition keeper events in Ontario, Burns, Baker and Umatilla to test the concept. Each was very well attended.

We recently did a community survey asking for knowledge of what we do and our mission, and what events/activities are of interest and received. 482 people responded. People said they wanted to learn local history and be taught things. This event does both. We program 52

concerts/classes/performance/exhibits/plays yearly, increasing from 3 programming events offered in 2011. Theatre ticket sales increased from average of 150 in 2012 to average of 350 with many sold out shows (535). Traffic has increased from 40,000 unduplicated visitors in 2012 to 83,000 in 2017. Our recent public satisfaction survey of 491 individuals provided below results:

-Do you feel FRCC offers a broad representation of cultural events, performances, and exhibits during a season of programming? 78% responded yes.

-FRCC Mission is to: Unite our community through the celebration and education of diversity and culture. Do you feel our programming brings our communities together with opportunities to explore each other's stories/perspectives/cultures/heritages? 83% answered yes.

-In the last two years, has your child had a positive experience through FRCC with local school outreach programming? 50% indicated yes, 43% said had no school children.

-Did you know FRCC serves 10,000 youth in our region with museum tours, community theater, opera, exhibits and school extensions? 57% indicated yes 42% No (was 78% 2 yrs ago).

-FRCC keeps high-quality art/culture programming accessible by offering events free or low-cost to our community. Do you feel ticket pricing is reasonable? 71% said pricing was reasonable for most citizens.

Tradition Keepers from Eastern Oregon will be celebrated at a large center wide event with readings and demonstrations being featured through our conference facility, exhibit gallery, Japanese Garden This event will be held on Saturday, June 23rd, 2018 at the Four Rivers Cultural Center in Ontario, Oregon. The Four Rivers Cultural Center is currently producing an exhibit on the Ranching and Buckaroo Traditions of the Four Rivers Region. This exhibit features traditional arts and skills associated with buckaroos and the ranching world unique to this corner of the world. To accompany the opening of this exhibit, we are also producing a large day-long **tradition keeper's event**. This program will feature many of the buckaroo artists featured in the exhibit, but will also go beyond this, celebrating the diverse cultures, folklife, and traditional art of the Four Rivers area. We will have traditional artists demonstrating their various traditions—ranging from saddle making, Native Paiute basketry, to Basque cooking.

These traditional arts and skills are what make our region unique, and will be on display for audiences to observe, interact, ask questions, and learn from their own community members. Meanwhile, we will also have a performance area, featuring performances from traditional artists in their verbal or musical traditions, ranging from cowboy poetry, Paiute Indian dancing, to Japanese Taiko drumming. Again, this event will allow the audience to interact directly with their own community members who practice traditional arts and skill that have been learned through their family or cultural group, resulting in education and intercultural interaction. Many exhibitors will have hands on demonstrations and opportunities for local citizens to participate in making various crafts and tasting various foods.

The individuals listed below are examples of traditional artists that will be attending. Many of these have been identified by the Oregon Folklife Network as excellent demonstrators of a tradition; others have been identified by our resident folklorist, Josh Chrysler.

Performers:

- 1 Kathy Moss: cowboy poetry
- 2 Arizona Kennedy: western singer/songwriter
- 3 Ruel Teague/High Desert Fiddlers: old-time fiddling
- 4 Thomas Angle: cowboy poetry and songs
- 5 Randi Johnson: cowboy poetry
- 6 Barbara Nelson: Traditional Western music
- 7 Janet Komoto: Japanese Taiko Drumming
- 8 Acosia Red Elk: World Champion Jingle dancer (Umatilla, Cayuse and Walla Walla, Nez Perce and Colville)
- 9 Paiute Dancers: (5 members of tribe doing rain, war and fire dances)
- 10 Basque Dancers

Demonstrators:

- 11 Dan Fowler: rawhide braiding
- 12 Clair Kehrberg: leatherwork, saddlemaking
- 13 Leon Gage: silversmithing
- 14 Helen Dougal Corbrari: mecate making (horsehair rope)
- 15 Mike Strong: western boot maker
- 16 Pat Dougherty: rock jack builder
- 17 Ricardo Maestrejuan: saddlemaker
- 18 Dean Adams: Paiute silversmithing and basketmaking
- 19 Sara Barton: Paiute Cradleboard and basketmaking
- 20 Frederick A. Hill: Cayuse drum maker
- 21 Mildred Quaempts: Umatilla Dentalium Piecework
- 22 Ryan Atagi: Japanese kendo demonstrations
- 23 Robert Fukuda: Japanese Judo demonstrations
- 24 Marco Rodriquez: Traditional Mexican baking
- 25 Javier Ortiz – Stories of the Bracero program
- 26 Juan Elguezabal – Stories of the migrant laborer

- 27 Darlene Albisu: Traditional Basque cooking
- 28 Eva Castellanoz: Curanderismo (Traditional Healing) and corona making
- 29 Carol Etchemendy: Spinning and Weaving
- 30 Kenny Hiramatsu – Japanese Mochi making
- 31 Joan Suyematsu – Sushi making

Who will the project serve?

This project will benefit residents in the eight counties of eastern Oregon (Harney, Malheur, Grant, Baker, Wallowa, Union, Umatilla, and Morrow), which include the Confederated Tribes of Umatilla, the Burns Paiute, and the Fort McDermitt Paiute as well as those communities along the Oregon borders in Washington, Idaho, and Nevada. Eastern Oregon is a very rural, underserved area. This project reaches and benefits many underserved communities in the area. Four Rivers is inclusive in our support, interest and enthusiasm for all cultures, including the Japanese American population, American Basque population, Native American population, the Hispanic community, and the ranching and farming community. Highlighting the traditional culture, arts and folklife of these cultural groups develops mutual respect, awareness, and knowledge about their traditions.

Other expected benefits include:

- new paid demonstration and teaching opportunities for folk and traditional artists in these communities. Selected artists will be given the chance to demonstrate or teach workshops on their traditional art.
- the opportunity for individuals, Tribes, cultural organizations and communities to collaborate with a regional cultural center to create programs, exhibits, performances, and presentations for the general public and for specific cultural groups. Four Rivers is known across the region as a respected center for cultural discussion and education.
- active multicultural learning for k12 students, elders, and other underserved populations
- and the creation of new and deeper relationships among diverse communities and individuals, regional cultural organizations, Tribes, and state-level agencies as a result of this partnership.

The fascinating history and heritage of our region will be told through these ancient skills. These tradition keepers open our eyes to our distinct identities and entice us to connect to our heritages in a deeper and richer way. Many of these traditions are passing or being carried on by only one generation. We hope that renewed interest will be a possible outcome, to insure these traditions continue to pass down rather than being lost.

How many will the project serve?

We expect at least 2,000 people to attend this grand event. People will come from long distances to see all of these traditional arts and demonstrations. Not only will Paiute Tribesmen come from their reservation in Burn, Oregon in Harney County, local Japanese will come to see Mochi making and Taiko drumming demonstrations and will come to speak to Kendo and Judo experts, local Basque's will come and bring their children to dance and show off their cooking. Local Mexican traditions of food, baked goods, healing and making coronas (paper flowers for Quinceañeras) will be demonstrated.

How will success be measured?

- Sales of items for vendors
- Volume of food sales
- Attendance – counted at the door
- Exit survey
- Number of out of town guests/overnight guests

We measure metrics by growth in participation in our programs, tickets sales and community surveys. In the last three years all of our metrics have increased. We now program 52 concerts, classes, performances, exhibits, plays which has steadily increased from 2 programming events being offered in 2011.

Is the program established, and what have been a few past successes

Four Rivers Cultural Center received a two year grant to fund a resident folklorist. Selected candidate Josh Chrysler spent 60 days in Ontario last year and will spend 60 here again this year meeting with and documenting the work of resident folk artists, storytellers and tradition keepers. This is an impact event being executed after testing the concept last Summer.

Programs were spread across eastern Oregon in Ontario (Malheur County), Pendleton (Umatilla County), Frenchglen (Harney County), and Baker City (Baker County). These programs celebrated the diversity of cultures, including a community conversation with James Dionne, Native (Chippewa and Cree) powwow dancer and sweat lodge leader in Ontario; a community conversation with Margaret Johnson, Native (Crow/Chippewa/Cheyenne) children are part of the Confederated Tribes of Umatilla) bead worker in Pendleton; demonstrations with various traditional artists, including Burns Paiute cradleboard and basket maker Sara Barton and rawhide braider Dan Fowler, during the Frenchglen Jamboree in Frenchglen; and a performance and conversation in Baker City with Kawa Taiko, traditional Japanese drumming group based in Ontario.

This folklorist position fills a huge gap in Oregon's traditional arts infrastructure. Oregon Folklife Network's (based in Eugene at UofO) staff of 2 FTE serves a state of nearly 4 million in nearly 100,000 square miles. Maintaining a staff folklorist 400 miles from the state's designated Folk & Traditional Arts Program in Eugene has already significantly affected Oregon's ability to respond to the needs of traditional artists and underserved rural communities. Our resident folklorist is Josh Chrysler, a folklorist based in Fort Collins, CO. Chrysler holds a BA in English from Colorado State University, and an MA in Folk Studies from Western Kentucky University. He has worked as a contract folklorist and historic preservationist for organizations across the country, including state and federal agencies and non-profits in Idaho, Kentucky, Nebraska, Oregon, South Dakota, and West Virginia. Currently, Chrysler is working as the Folk & Traditional Arts Coordinator for the South Dakota Arts Council, and as a Contract Folklorist for the Four Rivers Cultural Center in Ontario, Oregon.

The project is promoted and publicized through both traditional media and social, online media by multiple partnering organizations. Partner organizations will aid in promotion and networking with the general public through established internal and external outlets. OFN has an active social media presence, and helps to publicize the project and activities that the staff folklorist

and Four Rivers develops. As well, the previous years of folklife fieldwork provide a unique extension network of contacts among ethnic groups, occupational groups, and Tribes to further spread the word about this exciting new venture. Four Rivers has an extensive network for promoting its programs online and via social media as well as through a variety of established print and online public media, including social media outlets.

Include organizational mission statement and purpose, organizational qualifications, history of accomplishments, governance, area and population served, role of volunteers.

Four Rivers Cultural Center's mission is to unite the community through the celebration and education of diversity and culture. When I came to the cultural center as Executive Director 6 ½ years ago, it was my objective to entertain and educate the community in an effort to dramatically increase community participation; simple propositions to try to dramatically increase the number of people who participate in programming here. Now that we have succeeded in activating the community, we are trying to do more things applicable to a community center – focusing on the various cultures that live here locally and dealing with issues of social injustice, equity for all people and conversations about inclusion, human rights and civil rights. We want to inspire our community to experience different viewpoints, in a positive community building way, that creates unity and excitement for our differences and similarities.

Four Rivers Cultural Center (FRCC) was built in 1997 to provide arts and cultural heritage activities to the people of this isolated, barren and poverty stricken region. It includes a conference facility, 535 seat performing arts theatre, exhibit gallery, 13,000 sq ft. museum and the 2nd largest Japanese Garden in Oregon. At that time, there were no other providers of performing arts, educational exhibits, or community celebrations; nor are there today. FRCC is the single source of these events, and the community relies on us to provide activities that educate the mind, uplift the spirit, and create an appreciation for life. Two years ago, the people of Ontario (Malheur County's largest city) voted on what they thought were the City's most important assets. FRCC WAS VOTED THE MOST IMPORTANT ASSET.

FRCC is truly the heart of this struggling community and without it, there is very little else to bring joy to those who live here. Today, we offer a wide range of quality music, humanities, civic discourse, educational activities, art exhibits, live theater and local and world cultural events. Our goal is to maintain a busy schedule of concerts, theater performances, lectures, cultural exhibits, youth programs, and meeting events that significantly enhance the lives of those living in this region. We select activities that educate the mind, uplift the spirit, and create a culture of appreciation for life and other people.

In terms of history of accomplishments, we have had a remarkable success trajectory over the past five year. FRCC is doing well. We appreciate the Starseed

Foundation. You began to support us in 2016. We hope to build our relationship with you so that you trust us and see the value we provide to this impoverished community. We engaged more than 20,000 children last year with museum visits, reading programs, college fairs, our community theatre program and gallery exhibits. We estimate that 41,000 unduplicated audience came to the Center in 2012 and more than 86,000 walked through our doors in 2016. When I came here there was no programming whatsoever, only the bookings in the conference facility. This year we have more than 55 events scheduled including lots of educational programming for kids - such as a film series on social injustice, a slam poetry workshop. We are grateful for your previous support and hope to build a stronger relationship over time.

Four Rivers Cultural Center is governed by a 14 person board of Directors. We have 12 full board meetings year, and many sub-committee meetings for fundraising, membership, finance and policies/procedures sub-committees. The board has four officers – President, Vice-President, Secretary, Treasurer. All board members contribute financially annually. We have 44 active volunteers. 24 of them work one three hour shift each week. Others have specialties – digitizing our photo library, museum archiving, selling theatre tickets and so much more.

The area covered and population served by Four Rivers Cultural Center is all communities within a 100 mile radius, a population of 60,000 in our county and the bordering county. The population we serve is very unique. The two key elements to our local communities is ethnicity and poverty. We live in an extremely ethnically diverse community. More than 50% of our population is Mexican. We have the 2nd most Japanese Americans per capita of any community in Oregon and the largest Basque population in the United States lives in this valley. We cater to these ethnic populations with Smithsonian exhibits, Independence Day celebrations and Immigration forums for our Hispanic population. We have great historical exhibits, Taiko Drum performances and Japanese garden events for our Japanese American citizens and we have Basque Theatre performances, exhibits and an annual Dance and Auction. We encourage people of all races to attend all of these cross cultural events.

1. Contact information for the person submitting the report

Matthew Stringer – Executive Director – Four Rivers Cultural Center. Phone 541 889 8191, Fax 541 889 7628, email – matt@4rcc.com

SUMMARY STATEMENT OF ACTIVITIES**Fiscal Years Ended June 30, 2016 and 2017**

	Jul '15 - Jun 16	Jul '16 - Jun 17
OPERATING INCOME		
Local Support / 2% Motel Tax	193,765.13	213,265.82
Rental Income	224,011.34	222,940.18
Catering Income	13,087.93	10,594.68
Unrestricted Donations	67.00	967.50
Gift Shop	7,506.16	6,556.14
Membership	5,210.00	5,385.00
Museum	5,719.00	5,131.00
Miscellaneous Income	5,958.03	2,303.23
Programs	54,614.21	51,242.37
Operating Income - Other	0.00	353.08
Total Operating Income	509,938.80	518,739.00
TEMP. RESTRICTED FUNDS		
Fundraisers	45,873.00	28,958.00
Donations	88,792.41	92,282.02
Total TEMP. RESTRICTED FUNDS	134,665.41	121,240.02
IN KIND DONATIONS	1,271.25	49.85
Total Income	645,875.46	640,028.87
Cost of Goods Sold in Gift Shop	5,139.02	3,530.42
Gross Profit	640,736.44	636,498.45
EXPENSES:		
FACILITIES EXPENSE BEFORE DEPRECIATION	155,157.92	147,170.37
LABOR, PR TAXES & BENEFITS	249,406.03	272,750.82
PROGRAM EXPENSES	42,159.16	42,850.63
FUNDRAISING	600.00	3,268.18
JAPANESE GARDEN	10,982.17	14,936.95
MARKETING	45,224.56	46,230.50
GIFT SHOP EXPENSE	(12.06)	1,200.17
MUSEUM EXPENSE	204.95	683.47
OFFICE & ADMIN	51,783.54	29,231.24
VOLUNTEER EXPENSE	360.00	20.99
Total Expense	555,866.27	558,343.32
Net Ordinary Income	84,870.17	78,155.13
Other Income/Expense		
Other Income		
Grant Support		
Grant Support Activity	102,712.57	110,761.19
Grant Expenditures	(48,219.22)	(77,814.83)
Total Grant Support	54,493.35	32,946.36
RESTRICTED Funds		
Endowment Funds	(774.47)	2,382.23
Total RESTRICTED Funds	(774.47)	2,382.23
Misc. Money	3,524.73	3,037.56
Total Other Income	57,243.61	38,366.15
Other Expense	0.00	(20,316.00)
Net Other Income	57,243.61	58,682.15
Net Income Before Depreciation Expense	142,113.78	136,837.28

Four Rivers Cultural Center
Balance Sheet
As of February 28, 2018

Feb 28, 18

ASSETS	
Current Assets	
Checking/Savings	
10000 · Columbia Bank (Checking)	
10100 · Operating Checking Account	77,558.03
10200 · Grant Balance - Temp Restricted (Deferred Grant Revenue)	(7,696.53)
10500 · Special Use - Temp Restricted	10,098.24
10600 · Japanese Garden Funds Balance	10,996.61
10700 · Building & Major Repairs Funds	146,179.16
10900 · Funds to Money Market Accts	(16,436.07)
Total 10000 · Columbia Bank (Checking)	220,699.44
11211 · MM Columbia Bank	16,438.28
11400 · Eastern Oregon NonProfit Confer	5,234.25
11600 · PayPal	50.00
11700 · Petty Cash (Petty Cash)	479.83
11800 · Volunteer's Petty Cash Fund	163.57
Total Checking/Savings	243,065.37
Accounts Receivable	
12100 · Accounts Receivable (Accounts Receivable)	15,040.32
12500 · Pledges Receivable	2,655.50
Total Accounts Receivable	17,695.82
Other Current Assets	
12101 · *Inventory Asset (Costs of inventory purchased for resale)	15,611.16
14000 · Undeposited Funds	(3,195.67)
14025 · Employee Payroll Advances	100.00
Total Other Current Assets	12,515.49
Total Current Assets	273,276.68
Fixed Assets	
15000 · Property & Equipment (Property & Equipment)	
15010 · Building (Building)	7,332,649.90
15020 · Equipment (Equipment)	609,020.54
15030 · Exhibits (Exhibits)	615,416.01
15040 · Japanese Garden	476,814.21
15050 · Land (Land)	304,690.00
15070 · Fixtures	48,487.00
15100 · Depreciation-Accumulated	(3,864,371.02)
Total 15000 · Property & Equipment (Property & Equipment)	5,522,706.64
Total Fixed Assets	5,522,706.64
Other Assets	
16000 · Oregon Community Endowment	29,398.55
Total Other Assets	29,398.55

Four Rivers Cultural Center
Balance Sheet
As of February 28, 2018

	Feb 28, 18
TOTAL ASSETS	5,825,381.87
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable (Accounts Payable)	16,737.40
Total Accounts Payable	16,737.40
Credit Cards	
21000 · Credit Cards	728.63
Total Credit Cards	728.63
Other Current Liabilities	
22000 · CURRENT LIABILITIES	14,172.32
22260 · Community Concerts - Liability	130.00
22270 · Consignment Sales - Liability (Owing to vendor of consigned goo...	122.20
22280 · Comic Con - Liability	6,236.94
22315 · Insurance Liability	1,580.75
22900 · Other Payables	375.00
23000 · Refundable Deposit	500.00
24000 · Deferred Grant Revenue	2,873.44
24700 · Deferred Insurance Funds	43,310.95
Total Other Current Liabilities	69,301.60
Total Current Liabilities	86,767.63
Long Term Liabilities	
25000 · Bank of Eastern Oregon-Mortgage (\$3665.89 due 3rd of month)	218,616.78
Total Long Term Liabilities	218,616.78
Total Liabilities	305,384.41
Equity	
31000 · Unrestricted Net Assets	5,394,552.65
31300 · Temp. Restricted Net Assets	5,815.00
31500 · Perm. Restricted Net Assets	26,684.00
Net Income	92,945.81
Total Equity	5,519,997.46
TOTAL LIABILITIES & EQUITY	5,825,381.87

V&C GRANT CRITERIA CHECKLIST

Applicant/Event: Four Rivers Cultural Center

Criteria		Meets No Criteria - Point Value 0	Partly Meets Criteria - Point Value 1	Sufficiently Meets Criteria - Point Value 3	Exceeds Criteria - Point Value 5
1	The project is a capital project, which enhances tourism such as, but not limited to, beautification. Examples of such potential projects might include coordinated refuse bins in shopping areas or enhancements to the highway arterial entrances to the City of Ontario such as shrubs, lighting or signage.				
2	Events that would attract attendees and participants from out of the area and would promote local tourism and business. Extra consideration will be given to multi-night events that necessitate over night lodging in the Ontario area.				
3	Projects consisting of special area media promotions. These could include, among others, special brochures or videos or advertising co-op projects designed to extol the virtues of Ontario as a tourism, convention, cultural, or recreational destination.				
4	Projects related to the education and/or training of the Visitors and Conventions Director or Board members.				

ADDITIONAL QUESTIONS

YES

NO

Is this a not for profit project?			
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TOTAL POINTS

--	--	--	--

POINT SYSTEM

0 Unable to provide funding.
1 through 3 May provide funding with or without contingencies.
4 through 5 May provide funding with or without contingencies.

Date: 04/05/18

Ontario V&C Minutes
March 1, 2018
7:00 am
Clarion Inn

Meeting called to order at 7:00 am by Chairman Bob Quinn.
Roll Call – Debbie Blackaby, Cheryl Cruson, Doug Dean, John Hall, Bob Quinn, Ron Verini,
City Manager Adam Brown, V&C Director John Breidenbach
Absent: Laura Davis

NEW BUSINESS

Grant Request: Malheur County Fair Board

Lynelle Christiani presented the funds request for the Malheur County Fair Board. She explained that last year's fair utilized \$40,000 of tents and generators due to prior building damage. Furthermore, the Fair Board had to purchase items such as shelving, cases, and panels. During the last Fair Board meeting, it was decided that the Concert Series was a tremendous attraction, especially with the catered dinner. Current sponsors include Northwest Farm Credit Services, Bi-Mart, Ontario V&C Bureau, and the Malheur County Fair Board. More sponsors will be necessary for the upcoming Concert Series. Sponsors are included on stage and in all advertising. They would like to cut their gate prices to allow more people to attend the fair. After the first gate price reduction, an additional 3,000 guests attended the fair. Planning for the upcoming concert performance is underway. Their budget is from July 1st to June 30th so funds are not required immediately. The community has shown a strong desire for a carnival, so a contract has also been signed for a carnival. The Malheur County Fair helps boost visitors in the area, bringing them to the local restaurants and hotels. Funds would be used for the entertainment, stage, security, and the sound & light technician.

Funds in the full amount of \$6,500.00 for the Malheur County Fair Board were approved, with the check scheduled to be disbursed within the next 60 days due to lack of funds. Moved by Doug Dean and seconded by Debbie Blackaby. Motion carried.

MINUTES/FINANCIALS

The February 2018 minutes were reviewed; it was moved by Ron Verini and seconded by Cheryl Cruson to approve the minutes as presented. Motion carried. Financials were presented by Bob Quinn. It was moved by Debbie Blackaby and seconded by Cheryl Cruson to approve the financials as presented, with a possible correction of the Friends of the Aquatic Center disbursement check being changed from \$10,500 to \$10,000. Adam Brown will be checking the accuracy of the check amount as well. Motion carried.

Meeting adjourned.

**CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
PROMOTIONS AND EVENT FUND
BALANCES THROUGH
DRAFT MARCH 2018**

2017	RESOURCES	EXPENSES	BALANCE
BALANCE FORWARD	\$612,152.15	\$589,235.30	\$22,916.85
JULY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$1,569.62	\$23,847.23
AUGUST <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$10,825.00	\$15,522.23
SEPTEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$139.24	\$17,882.99
OCTOBER <i>T.O.T. Disbursement -\$2500 V&C Proj.Reimbrsmnt-\$662</i>	\$3,162.00	\$2,259.62	\$18,785.37
NOVEMBER	\$2,500.00	\$0.00	\$21,285.37
DECEMBER	\$2,500.00	\$0.00	\$23,785.37
2018			
JANUARY	\$2,500.00	\$0.00	\$26,285.37
FEBRUARY	\$2,500.00	\$11,569.62	\$17,215.75
MARCH	\$2,500.00	\$69.62	\$19,646.13
APRIL			\$19,646.13
MAY			\$19,646.13
JUNE			\$19,646.13
TOTAL FISCAL	\$23,162.00	\$26,432.72	
ACCRUALS FROM JULY 1997 TO PRESENT	\$635,314.15	\$615,668.02	\$19,646.13

**CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
ACTIVITY SUMMARY
BEGINNING SEPTEMBER 1997**

DATE	REQUESTOR	REQUESTED	GRANTED	DISBURSED
Sep, 1997	Chamber V&C Director (Conference & Travel Expenses)	\$ 893.13	\$ 893.13	\$ 893.13
JULY 2017	V & C BREAKFAST MEETING (07/06/17 - CK# 121989)	\$ 69.62	\$ 69.62	\$ 69.62
JULY 2017	ONTARIO AREA CHAMBER OF COMMERCE PROMOTION OF AWE ONTARIO	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
AUG 2017	BULLS & BRONCS EXTRAVAGANZA BULLS & BRONCS EXTRAVAGANZA EVENT	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
AUG 2017	ONTARIO AREA CHAMBER OF COMMERCE SOLAR ECLIPSE BANNERS & BUSES	\$ 1,825.00	\$ 1,825.00	\$ 1,825.00
AUG 2017	SNAKE RIVER NISEI GOLF ASSOCIATION 83RD ANNUAL NORTHWEST NIKKEI GOLF TOURNAMENT	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
SEP 2017	V & C BREAKFAST MEETING (08/03/17 - CK# 122090)	\$ 69.62	\$ 69.62	\$ 69.62
SEP 2017	V & C BREAKFAST MEETING (09/08/17 - CK# 122134)	\$ 69.62	\$ 69.62	\$ 69.62
OCT 2017	V & C BREAKFAST MEETING (10/06/17 - CK#122233)	\$ 69.62	\$ 69.62	\$ 69.62
OCT 2017	TVCC RODEO TEAM TVCC CHUCKAR RODEO	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
OCT 2017	VETERAN'S SMALL BUSINESS MANAGEMENT VETERAN'S SMALL BUSINESS BROCHURE PUBLICATION	\$ 190.00	\$ 190.00	\$ 190.00
NOV 2017	NO NEW ACTIVITY	\$ -	\$ -	\$ -
DEC 2017	NO NEW ACTIVITY			
JAN 2018	NO NEW ACTIVITY			
FEB 2018	V & C BREAKFAST MEETING (02/01/18) ** Check #122724 dated 02/08/18**	\$ 69.62	\$ 69.62	\$ 69.62
FEB 2018	BORDER TOWN COMIC CON BORDER TOWN COMIC CON 2018	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
FEB 2018	FRIENDS OF THE AQUATIC CENTER SPLASH PAD PARK	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
MAR 2018	V & C BREAKFAST MEETING (03/01/18) **Check #122816 dated 03/01/18**	\$ 69.62	\$ 69.62	\$ 69.62
	3/27/2018	\$ 717,546.46	\$ 599,901.19	\$ 599,901.19



BOARD OF DIRECTORS

Meeting Agenda

April 4, 2018 – 7 am

Zion's Bank, Weiser, Idaho

1. Call meeting to order Chair Patrick Nauman
2. Introduction of attendees
3. Approval of March 6th minutes
4. Financial update - Sandy Hemenway, Treasurer
5. City and Community Highlights
Fruitland, Payette, Ontario, Nyssa, Weiser, New Plymouth, Vale
6. County Highlights
Payette County, Washington County, & Malheur County
7. Idaho State Director of Commerce
8. Executive Director Report
 - i. Projects & activities
9. Round Table Discussion
10. Adjourn

Calendar of EVENTS

April 4, 2018	SREDA Monthly Board Meeting – Weiser, Idaho at Zion's Bank
April 24, 2018	Malheur County Budget meeting 9:25 am – Vale
April 24-26	IEDA Spring Conference Burley
May 2, 2018	SREDA Monthly Board Meeting – Lifeways, Ontario, Oregon
May 2, 2018	SREDA speak at Fruitland Chamber
May 18-21	Regards to Rural, Bridging between rural & urban, Portland (scholarship)
June 6, 2018	SREDA Monthly Board Meeting – TBD
June 7-8	OEDA Summer Conference Corvallis

*****All SREDA monthly meetings are open to the public*****



SREDA Board Meeting
March 6, 2018

Farmer's Mutual Telephone Company, Fruitland, Idaho

Members – Georgia Hanigan, Rick Watkins, Craig Jensen, Beth Earles, Torie Ramirez, Larry Hogg, Annette Serrano, Dan Greig, Ken Hart, Charlotte Fugate, Sandy Hemenway, Bob Komoto, Judy Cordeniz, Mike Hanigan, Dennis Baughman, Patrick Nauman, Adam Brown, Kathy Patrick, Dawn Callahan, Rob Frye, Brian Howell, Cathy Yasuda, Alan Daniels, and Randy Griffin
Guests – Laura Gross, Jennifer Huff, Laurel Adams, Melody Goodman, Ed Susman, Tony Wendel, Carolann Tracy, and Liz Amason
Staff - Kit Kamo, Executive Director for SREDA

1. Call the Meeting to Order: Chairman Patrick Nauman called the meeting to order at 7:01 a.m. and quickly moved on to the next agenda item.
2. Introductions of Attendees: Chairman Nauman thanked everyone for coming to today's meeting. Multiple communities were once again represented with a very good turnout. We then went around the room and everyone present introduced themselves and the business or entity they were representing. Patrick then thanked Dan Greig and Melody Goodman with Farmer's Mutual Telephone Company for hosting our meeting today; and thanks for the goodies!
3. Approval of February 7, 2018 Board Minutes: Chairman Nauman asked if everyone had a chance to read and review the February 7, 2018 board minutes that were sent out to everyone. Next, chairman Nauman then asked if anyone had any questions or corrections to the minutes. Hearing none, Chairman Nauman asked for a motion to approve the minutes. Dan Greig made a motion to approve the minutes as presented and printed, seconded by Mike Hanigan. The motion passed unanimously.
4. Financial Update: Treasurer Sandy Hemenway presented the financial information. Sandy went over in detail the financial handouts for the month of February discussing balances at the end of the month in both the checking and money market accounts, and then totals for month end. Sandy explained to the group SREDA had \$19,928.35 in our ICB checking account, \$40,582.78 in our Money Market account for a total checking and savings balance of \$60,511.13. Sandy stated that income for the month included private donations in the amount of \$9,450.00 and public donations of \$10,000 for a total of \$19,450.00. Next Sandy reviewed expenses for the month commenting and explaining certain ones for the group. After Sandy's review and explanations, Chairman Nauman asked if anyone had any questions on the financial report. Hearing none Georgia Hanigan made a motion to approve the treasurer's report as printed and presented, seconded by Bob Komoto. The motion passed unanimously.
5. City and Community Highlights:
 - a. Fruitland: The Fruitland City Administrator Rick Watkins told the group the city is now on its fifth draft of the new Oil and Gas ordinance and will be looking for adoption at Monday night's meeting. Rick then discussed several new subdivisions going in throughout Fruitland which are numerous. Fruitland has a lot of activity in this area. He then mentioned that Rice Storage will be expanding in the Dickinson's vicinity and the new DL Evans Bank will begin construction soon. The City is also looking at a Domino's Pizza near the new Spread Wood Fire Eatery, two new Pediatric and Dental offices and a new auto dealership on the old PayOnt drive-in property. The City is working also on several annexation projects.



b. Payette: Payette city councilman Craig Jensen said the city is having a breakfast fundraiser for the new Boys and Girls club and that they hope to open in either May or June of this year. This is a great thing for Payette. The City Council has also approved money for a pro-forma study to construct a new hotel in Payette and a matching grant for a building on Main Street that was donated to a local group and will be refurbished.

c. Ontario: City Manager Adam Brown said the city recently passed a new resolution which will require newly hired city department head positions to reside within the Ontario city limits. Other newly hired city workers will be required to live within the Ontario School District boundaries. The city will have all council meetings available via the web and they are located on the City of Ontario website. The City also launched a new platform which will make finances of the city available to the public too.

Adam then discussed the new requirements for the discharge permit into the Snake River which under the new DEQ regulations could cost the city a lot of money in the future. Kit said that SREDA would be happy to provide a letter of support for the city regarding this matter.

On another note, the city also just held a ground breaking for a new Splash Pad in Lions Park. The City and community groups have been working on this for long time. It is great to see.

d. Nyssa: No one was present from the city of Nyssa so no report was given.

e. Weiser: Council member Larry Hogg said that bridge replacement work will be done on West 9th Street and the City is working on long range plans at the airport which will include new storage facilities and re-striping of runways. The Weiser River Festival will be held on Father's Day Weekend. The City is also hosting a Job Fair at the Vendome Center on April 12th. They hope to have thirty to forty businesses represented. The event will run from noon to 6:00 p.m.

f. New Plymouth: The Mayor of New Plymouth was present and said the city is working with the Governor's office to get an Opportunity Zone designation. This would allow for new investment into the community for things like infrastructure, new housing, and many more business development activities.

g. Vale: Alan Daniels, the new Vale City Manager, was introduced and told the group the city is working on some new EPA drinking water regulations. Also, the City is looking to hire a Waste Water Operator position to comply with the EPA standards. If you know of anyone interested please point them in the right direction. He then discussed the Vale swimming pool and stated that Vale is lucky as it is heated with geothermal energy which saves the city money.

Additional Community Highlights:

a. Fruitland: Dawn Callahan reported that the Fruitland Chamber will be hosting a couple of upcoming events in March and April including Apple Jam on April 21st.

b. Payette: Councilwoman Kathy Patrick announced that Payette will be hosting St. Patrick's Day celebration at the Eagles Lodge with proceeds going to help the St. Luke's Children's Hospital. Over the last twenty-one years more than \$60,000 has been raised for this important cause.

Last, the Miracle League of Payette is getting ready to kick off its fourth operating season.

c. Ontario: Charlotte Fugate with Revitalize Ontario said group will be headed to La Grande, OR to discuss several potential grant opportunities. Also, the annual Chocolate and Wine walk fundraiser will be held on May 5, 2018.

Cathy Yasuda reported that Treasure Valley Community College is close to completing its on-going negotiations with the college faculty. She also reported the College is looking to fill a new position through a grant for an Education Workforce Coordinator which is a much needed position to work with the workforce experience. The college hopes to get a grant for tuition assistance to help with this program. The Natural Resource Department will be hosting its annual fundraiser in conjunction with the Pheasants Forever group. Also the College Foundation will be awarding scholarships in the amount of \$300,000 to local students. Lastly, the college is ending its winter quarter and is now registering for spring term.

John Breidenbach then said that on March 16th the Ontario Chamber of Commerce will be holding its annual ONTCCY fundraiser event at the Four Rivers Cultural Center.

Bob Komoto reported that the Ontario Kiwanis Club will be making several improvements at the Eastside Kiwanis Park and that the Four Rivers Cultural Center upcoming concert featuring “Dead South” is sold out, with 475 tickets sold online and many of those to people in Boise, Meridian and as far away as Portland.

d. Weiser: Community events coming up include the Onion Skins presentation of “What Would Zero Do”, the Little Theater group presentation, the annual Easter Egg Hunt on March 31st, and the annual Crab Feed Auction fundraiser on April 7th.

e. No other community highlights were given this month either.

6. County Highlights:

a. Payette County: Georgia Hanigan said a couple of new businesses are looking to locate near Exit 3 and the county is working on several zoning issues.

b. Washington County: Patrick Nauman said the a new business, Intrinsic Organics, is hiring positions and the new Ridley’s Grocery Store will soon begin breaking ground on their new store located on highway 95.

c. Malheur County: Alan Daniels said the new proposed Grassy Mountain mine is progressing very well and is in the permit process right now. This could be a very big deal for Malheur County with over two hundred employees when in full production. Also, a new mushroom plant is in process too. And lastly, demolition has started for the new Farewell Bend truck stop rebuild.

7. Executive Director Report: Executive Director Kit Kamo began her monthly report by discussing several trade shows as follows:



North West Sportsman Trade Show – Portland, OR. – SREDA shared a booth with the State of Idaho, Lemhi County, and Rural Canyon/Owyhee Counties for a five day show with 800 vendors and 40,000+ attendees. The show had a variety of retired folks come through during the week and on the weekend it was heavy with families. The show was a success. Gave away ALL the Eastern Oregon Visitor guides and four boxes of Idaho Visitor Guides, as well as many of the Weiser, Fruitland and other local pamphlets that we had on display. We are considering this booth again next year, but would like to be located next to the Idaho Fish & Game’s booth



(who sold more than \$15,000 in hunting licenses in the first four days). The show is a commercial one, so it covers tourism as well as business owners.

Idaho Sportsman Show – Sunday I hit the Idaho show in Boise just to see how it was. Not as large as Portland.

Natural Products Show – I will be with Team Oregon at the booth. I will be leaving tomorrow morning. The team has about six new Oregon companies that join them in the booth, as well as a cool reception with Oregon products (such as crab flown in).

Other:

Gave a presentation to the Eastern Oregon Border Board.

Met the Mayor and new city council member from Fruitland; met with mayor and new city manager in Vale; attended city council meetings in New Plymouth and Fruitland.

Phone conference meetings with Team Oregon; and IEDA Education Committee for Spring Conference in April 24-26 in Burley.



Projects:

Project Old Joe – working with VFW in Payette on a project.

Project Hotel – Support with two cities in their process of getting much needed hotels.

Project 121 N Main – working with the Portia Club and their renovation of a building on Main Street Payette. Their hope is to develop an incubator that enables entrepreneurial growth.

Project Chamber – responded to a request for information from a company in Portland.

Project Load – follow up conference call with local parties and Washington consultants.

Project Adam – follow up with owner on schedule and with state on incentives.

Project Red Rock – several meetings and phone calls – sites in New Plymouth, Payette, Vale and Nyssa.

Project Energy – back on track – met with primary party.

Project Mini Farm – folks moving to Idaho and purchased five acres that want to grow pumpkins – Nampa area. I got them in touch with other folks that currently grow pumpkins, as well as educated them on needing to connect with their irrigation district (since crops need irrigation in our region to grow).

Pumpkin project – conference call with state; met with some of the growers; submitting more documents to the state to close out the project; contact at the state is changing for these types of projects.

Project Payette URA – met with Jim Franklin and reviewed the information and incentives available in Payette.

Project Soup – new – arranged meetings for upcoming visit.

Project Howard – new – sent data and connected them to short line railroad folks.

Project PSU Rural Housing in Malheur County – Report compiled on rural subdivisions in Malheur County by Portland state University and funded by the state. Finished publication that was turned over to the state was full of typos, misspelled names, erroneous facts and Portland-based assumptions, errors in agricultural data, resources sited as Wikipedia and Oregon Public Broadcasting, and many other issues that did not reflect the county as it really is. SREDA assisted in touring the PHD assistant professor, as well as met with students and gave them lists of local people to visit with. Sad that the document can and will be used in the future against Eastern Oregon during testimony, or sited as factual.



8. Round Table Discussion: Ken Hart, Vice President with St. Alphonsus Hospital, said the hospital will be hosting a grand opening and blessing on March 14th for the new remodeled surgical unit with twenty-seven new beds. They are also working on upgrading the ICU Unit which should be completed in August of this year.

Ed Susman with the Oregon Employment Department said they have now completed a workforce center renovation making the facility much more user friendly. Ed said the employment office is about getting folks jobs and working with potential employers. They also focus on obtaining work force training dollars to help offset employer training costs of up to 50%.

Georgia Hanigan said the county will be attending a regional economic development meeting in Caldwell, ID which focuses on our region. It will allow access to EPA Federal funding.

9. Adjournment: Chairman Patrick Nauman then adjourned the meeting at 7:55 a.m.

Patrick then informed the group that the next monthly SREDA meeting will be held on April 4, 2018 at the Vale City Hall Council Chambers in Vale, OR beginning at 7:00 a.m.

**** All SREDA Monthly Meetings are open to the public****

Calendar of Events

March 6, 2018	SREDA Monthly Board Meeting – Fruitland, ID (Tuesday) Farmers Mutual Telephone community hall.
March 7-11, 2018	Natural Products Show – Anaheim, CA – Partner with Team Oregon
April 4, 2018	SREDA Monthly Board Meeting – Weiser, Idaho at Zion's Bank
April 24, 2018	Malheur County Budget meeting 9:25 am – Vale
April 24-26	IEDA Spring Conference Burley
May 2, 2018	SREDA Monthly Board Meeting – Lifeways, Ontario, Oregon
May 2, 2018	SREDA speak at Fruitland Chamber
May 18-21	Regards to Rural, Bridging between rural & urban, Portland (scholarship)
June 6, 2018	SREDA Monthly Board Meeting – TBD
June 7-8	OEDA Summer Conference Corvallis

Minutes prepared by Randy Griffin, SREDA Secretary

PLANNING COMMISSION MEETING MINUTES

**Monday
March 5, 2018**

The Ontario Planning Commission was called to order at 7:00 pm in the Council Chambers of City Hall. Commission members present were Chairman Ralph Poole, Cindy McLeran, Max Twombly, John Hall, and Craig Smith. John Briedenbach was excused. Richard Newman resigned.

City Staff present were Dan Cummings, Community Development Director and Marcy Siriwardene, Planning and Zoning Technician. Betty Carter, City Council Ex-Officio, and Adam Brown, City Manager, were both present.

The meeting was recorded on tape and the tape is on file at the City Community Development Center. The Agenda for this meeting was emailed on or before February 26, 2018. Copies of the Agenda were available at the City Community Development Center.

Commissioner Hall led everyone in the Pledge of Allegiance.

ADOPTION OF MINUTES

John Hall moved, seconded by Craig Smith, to adopt the minutes of November 6, 2017. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-out; Newman-out; Poole-yes. Motion carried 5/2/0.

There were no unscheduled public appearances.

There were no objections to Planning Commission jurisdiction and no abstentions or ex-parte contact.

There were no Old Business Discussion Items.

PUBLIC HEARING 2017-12-21AZ A REQUEST FOR ANNEXATION AND REZONE FOR THE PROPERTY ADDRESSED 2601 NW 4TH AVENUE:

I. GENERAL INFORMATION:

SUBJECT: **ACTION 2017-12-21AZ:** A request for **Annexation and Rezone** of a parcel of land being located at 2601 NW 4th Avenue. If approved, this action will result in the Annexation of 0.41 acres of land into the City of Ontario; and, the rezoning of the subject property from Urban Growth Area Residential (UGA-R) to the City Single Family Residential (RS-50) Zone. The applicant is Lindsay Roulston.

LEGAL DESCRIPTION: The subject property is designated as Assessor's Map #18S4705BD; Tax Lot #3500.

PROPERTY OWNER: Ryan and Lindsey (Mayer) Roulston
2601 NW 4th Avenue
Ontario, OR 97914

II. SUMMARY & BACKGROUND:

The applicant owns a parcel of land, known as 18S4705BD, tax lot 3500. The applicants wish to annex and rezone the property into the City to connect to City Sanitary Sewer due to a failed septic system. The subject property is within 300 feet of the City Sanitary Sewer system and therefore under State regulations they are not allowed to repair their Septic system and therefore must annex to connect to City services. This application, if approved, will result in the annexation of 0.41 acres, plus the right of way for NW 4th Avenue, adjacent to the lands, into the City and a rezone of the property from Urban Growth Area Residential (UGA-R) to City Single Family Residential (RS-50).

This request for annexation and rezone needs a recommendation for approval or rejection from the Planning Commission to the City Council. The Ontario Municipal Code (OMC) designates the Planning Commission as the decision making body for a request for rezone, without City Council participation. The OMC designates the City Council as the decision making body for a request for annexation, without Planning Commission participation. State Law requires an Ordinance be adopted by the local governing body to accomplish a rezone. The City's governing body is the City Council, and they are the only body that may adopt an Ordinance; therefore, a request for rezone should go before the Council for a final decision. Staff feels that the best procedure is consistency with State law; therefore, this matter needs a recommendation from the Planning Commission, and then will be forwarded to the City Council for their decision.

III. PREVIOUS PLANNING COMMISSION ACTION:

Nothing on this request.

IV. Applicable Ordinance & Comprehensive Plan Criteria and Standards:

The proposed development must comply with applicable provisions of the OCC (City of Ontario Zoning Ordinance as set forth in the Ontario City Code), and the City of Ontario Comprehensive Plan. Generally, unless otherwise noted, if a request is found to be consistent with the Zoning Ordinance it is considered to be consistent with the Comprehensive Plan.

A. Rezone

1. *Section 10B-20-30 REQUIRED FINDINGS, DECISION CRITERIA. In preparing findings to support a quasi-judicial zoning map amendment decision, the following findings shall be addressed except when alternatives are set forth or where a required findings clearly does not apply to the current action:*
 - a. *The zoning map amendment is in conformance with statewide planning goals and guidelines.*
 - b. *The zoning map amendment is in conformity with the acknowledged comprehensive plan.*

- c. The applicant has demonstrated a mistake or error in the original zone designation or the applicant has demonstrated a change in physical, social or market conditions generally affecting the area which make the proposed change appropriate.*
- d. A public need is demonstrated for this zoning at this location and is not the granting of a special privilege for a single property or small group of properties.*
- e. The property effected by the change is adequate in size and shape to facilitate its use and development as permitted under the new zoning classification.*
- f. The property effected by the proposed change of zone is properly related to streets and public facilities and with services adequate to meet the demands of the uses allowed in the new zone.*
- g. The proposed zoning map change will not result in adverse effects upon surrounding properties or surrounding uses from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land.*

Findings of fact based on the answers and information given in the application made a part hereof:

- a. The City of Ontario Municipal Code Implements policies contained in the City of Ontario Comprehensive Plan, which conforms to the Statewide Planning Goals; if a proposed rezone meets all criteria and standards contained in the OMC, the request will be consistent with Comprehensive Plan Policies and therefore conform to the Statewide Planning Goals. The existing property is zoned UGA Residential and is proposed to be rezoned to City RS-50 Single Family Residential.
- b. The subject properties are currently zoned UGA Residential and the request is to rezone to the companion City RS-50(Single Family Residential) Zone that is the same zone as adjacent and nearby properties. The requested zone allows basically the same use as the UGA zone, and is reflected in the Comprehensive Plan. No Comprehensive Plan amendment is necessary for this rezone; therefore, the proposal is consistent with, and conforms to, the Comprehensive Plan.
- c. The applicants have requested annexation into the City of Ontario concurrent with the request for rezone; a City Zone must be applied to the property once within City Limits. The existing zone is not a mistake, and there is no need to demonstrate a change in conditions in the surrounding area; the change in zone is necessary and appropriate.
- d. This request is legally necessary due to the annexation of the property; granting of this request is not a special privilege and no public need has to be demonstrated. The property is residentially designated under the Comprehensive Plan so a residential zone is the most appropriate for the property.
- e. The property exceeds the size requirements for residential property, and is rectangular in shape. The property is already residentially developed and meets setback and other size requirements.
- f. The property owner is requesting annexation and rezoning to connect to City Sanitary Sewer due to failure of their septic system, which said city system is available in NW 4th Avenue. The owner is extending the City main line from the east side of their property to the west boundary of the property and is asking to defer the extension of the City water line and city street to city standards. City fire and police services will be available upon annexation for the property.

City streets, including curb, gutter, sidewalks and remaining public utilities will be deferred under a Deferred Improvement Agreement (DIA) being recorded prior to or concurrent with final approval of this action or connection to the Sanitary Sewer line.

- g. Uses allowed by the current zone are basically identical to the proposed zone. No significant difference in allowed uses will occur as a result of the rezone. Allowed uses under city residential zone designations are no more likely to produce dust, noise, ect. Than those under the UGA residential zone.

Conclusion: The proposed rezone is consistent with all applicable criteria and standards.

B. Annexation:

1. *10B-45-10 INITIATION OF ACTION. When a person, authorized by statute, wishes to extend the city's boundaries, an application on forms supplied by the city shall be filed with the Planning Director and which include: annexation consent forms, by the property owners, and by tenants if required by law or court decision; request for a change in zoning map designation, or plan change if required; request for other quasi-judicial action if required; fees, and other exhibits and requirements for a quasi- judicial action as set forth in this Title. All land use actions associated with the annexation shall be consolidated, as feasible, and one fee paid.*
2. *Oregon Revised Statute 222.125: Annexation by consent of all owners of land and majority of electors; proclamation of annexation. The legislative body of a city need not call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.*

Findings based on the answers and information given in the application made a part hereof:

1. The applicants have paid the fees and provided the proper application with signatures.
2. The property is annexable because it lies inside the Urban Growth Boundary and is contiguous with current city limits.
3. The property is currently zoned for Residential use in the Urban Growth Area; the requested zone, City Single Family Residential (RS-50), is consistent with contiguous property.
4. Findings from preceding sections of this report are herein included by this reference. A change to the comprehensive plan map or text is not necessary to annex the property; however, the annexation of the property must be consistent with all applicable Comprehensive Plan Policies.

5. Annexation would benefit the city by increasing tax revenue, and, by providing more residential lands in a highly developable area.

Conclusion: All criteria and standards applicable to a request for annexation have been met. The property may be annexed.

V. SUMMARY CONCLUSIONS AND PLANNING COMMISSION DECISION

A request for annexation and rezone of property may be recommended for approval or denial by the Planning Commission to the City Council if all applicable decision criteria and standards are found met, or able to be met through appropriate conditions of approval. In this case, findings must be made by the Planning Commission that the specific criteria are either met, able to be met through conditions of approval, or not met; options and discussion are provided under “**Findings:**” and “**Conclusion:**” for each criterion. All of the criteria and standards must be met in order for the request to be recommended for approval.

VI. SUGGESTED MOTIONS FOR APPROVAL/DENIAL

A. Approval:

1. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Residential to City RS-50 Single Family Residential, as set forth in **ACTION 2017-12-21AZ** be recommended for **APPROVAL** to the City Council, based on the information, findings and conclusions set forth in Sections I through IV above, subject to the conditions of approval as set forth in Section VII of this report.

B. Denial:

1. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Residential to City RS-50 Single Family Residential, as set forth in **ACTION 2017-12-21AZ** be recommended for **DENIAL** to the City Council, based on the information, findings and conclusions stated below:
State Reasons:

VII. CONDITIONS OF APPROVAL:

1. The approval of the annexation and rezone granted herein is valid for a period of one year from the date the decision of the Council is final; that final decision date shall be the date of expiration of the 21-day period for appeal to LUBA as required by Oregon Revised Statute and as noted in the Notice of Decision for this request.
2. The property will not be removed from the Rural Road Assessment District No. 3 until NW 4th Avenue is constructed to City Standards.

3. The owner shall sign a Deferred Improvement Agreement (DIA) and cause it to be recorded prior to the final recording of the Ordinance authorizing the Annexation and rezoning.
4. The owner will sign a lien causing any unpaid Utility bill to be a lien against the property.

DISCUSSION

Chairman Poole asked how deep the sewer was at that location.

Dan Cummings, Community Development Director, answered that it was fairly deep.

Chairman Poole asked if it would go all the way over to Yturri Beltline.

Mr. Cummings said that it would eventually. In the Master Plan, it showed that the sewer would go under the Yturri Beltline and then further down the hill.

Commissioner Hall asked where the City boundary line was, Mr. Cummings showed him.

Chairman Poole asked if Mr. and Mrs. Roulston were willing to pay to extend the sewer.

Mr. Cummings said that they would need bids to see what they could afford. They would have to hook up to sewer but not water. They would have to pull it all the way across their property.

Commissioner Twombly asked if both water and sewer services could be in one trench, the answer was no.

Commissioner Smith noted that there would still be some cost savings if both were installed at the same time.

Chairman Poole commented that if the owners paid for the sewer, possibly the City should pay for the water since the City would need both services for growth in the future.

Mr. Cummings commented that the water and sewer stopped at the same spot.

Adam Brown, City Manager, commented that another issue for the City Public Works department was inflow infiltration. Arsenic levels were possibly higher due to private well inflows.

Mr. Cummings wanted to bring the infiltration topic up to the City Council. State rules did not want the City to be too harsh to force owners to do everything on their own.

Commissioner Poole asked if they would construct their sidewalk, curb, gutter, and maybe put a lien on the property.

Mr. Cummings said that if the City were to extend both the service lines, it would be executed under and Advance Finance District. Each property owner would be assessed back the cost of the services, like an LID. When it only involves sewer and water it was called an Advance Finance District. If streets and such were included, it would be an LID and $\frac{3}{4}$ of the property owners would have to consent. The Advance Finance District would allow the city to assess the cost back to the property owners and they would have the option of making the payments right away or be assessed interest. There were several ways of doing it.

Commissioner Poole commented that the property owners to the East of the property would eventually want to hook up to services.

Mr. Cummings noted that the proponents could do a recapture ordinance to recapture monies from the surrounding owners as each one hooked up to services.

Commissioner Smith asked if the setbacks and the street right of way were good or would they need to be adjusted.

Mr. Cummings answered that the full width was already dedicated.

Mr. Brown asked if the sidewalks would be under a Deferred Improvement. Mr. Cummings said that anything requirements that hadn't been met would be under a Deferred Improvement Agreement. The City would have to purchase any extra right of way from the owners if not already dedicated.

Commissioner Twombly stated that incoming property owners from annexations shouldn't have to pay for other peoples faults. They should only have to pay for their own portion, not others.

Commissioner Hall commented that if it was all done, the person should only have to pay for half of the length of their property.

Chairman Poole asked if there was any further discussion.

Mr. Brown added that he wouldn't have a problem recommending that the City help to pay for the water line to the City Council.

APPROVAL OF LAND USE ACTION#2017-12-21AZ A REQUEST FOR ANNEXATION AND REZONE FOR THE PROPERTY ADDRESSED 2601 NW 4TH AVENUE

John Hall moved, seconded by Max Twombly, to accept the Findings of Fact as presented. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-out; Newman-out; Poole-yes. Motion carried 5/2/0.

Cindy McLeran moved, seconded by Craig Smith, to recommend approving the Annexation and Rezone request subject to the conditions of approval listed in the Planning Staff Report to the City Council. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-out; Newman-out; Poole-yes. Motion carried 5/2/0.

Chairman Poole wanted the City Council to require sewer and water hookups at a minimum, regardless of the location in the city and would like to have them do curb, gutter and sidewalks, but possibly in a Deferred Improvement Agreement.

Commissioner Smith asked if there was a possibility of getting the adjoining property owner to pay for his portion.

Mr. Cummings said that the City would have a better chance collecting from the adjoining property owner then the applicants themselves. There were several issues that the City Council needed to address. The City's ordinance did not currently require the owner to hook up to city water, only city sewer. How it got hooked up to city sewer was up to the city.

Chairman Poole asked if the ordinance would be amended.

Mr. Cummings commented that he was going to take a look at it and present it to the Council in the future.

Commissioner Smith noted that there were additional fees with bringing water to the owner, fees and the water meter, around \$3,500.

Mr. Cummings thought it sounded high. Even if the city carried the bulk of the water service line, there would still be considerable costs to the property owners. If the city helped with half the sewer line, it may be possible for them financially.

Commissioner McLeran understood that it could be cost prohibitive and may need to be looked at on a case by case basis.

Chairman Poole asked if it would be easier to put a lien on the owner's property that would have to be paid upon sale of the property.

Mr. Cummings commented that it would be easy to do if it were part of the agreement to start with. It would be hard to put a lien on the adjoining owner's property without that kind of agreement at the start.

Commissioner Twombly commented that it would be a lien for when the property owner wants to connect to services, not for when it sells.

Mr. Cummings said that the City had several issues that needed to be addressed concerning the neighboring property as the sewer line was extended. He thought it would be a good idea for the Planning Commission make a recommendation to the City Council.

Commissioner Twombly asked how much cost they were looking at to get the sewer down to the property.

Mr. Cummings stated that it may be as much as \$25,000 for the full sewer extension, not just their half. If the property is within 300' of city sewer they have to hook up. If the annexation was denied, the property would be condemned.

Commissioner McLeran asked if the property owners would pay half of the \$25,000 of city service costs and if water would be double that.

Mr. Cummings explained it according to 136' feet of water and sewer services, \$50 a foot each totaling \$13,600 instead of the \$25,000 just for the sewer. That would be their half of the costs. It would just be their frontage footage.

Mr. Brown stated that the city would be better poised for things that happened down the road to extend both the water and sewer services.

John Hall moved, seconded by Max Twombly, to recommend to the City Council that the City extend the water and sewer services to the end of 2601 NW 4th Avenue and charging that property owner half the cost. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-out; Newman-out; Poole-yes. Motion carried 5/2/0.

Craig Smith moved, seconded by John Hall, to recommend to staff to bring back an ordinance addressing those issues to the Planning Commission first and then to the City Council. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-out; Newman-out; Poole-yes. Motion carried 5/2/0.

DISCUSSION ITEMS

A) Housing Incentive Program

Mr. Cummings gave an update of the Housing Incentive Program. The City Council decided to reduce the Housing Incentive Program required house size from a minimum of 1600 square feet to a minimum size of 1350 square feet. A two car garage would be required as well as two bathrooms. This would facilitate for more affordable housing. Adam Smith had looked at a 1350 square foot spec home with a two car garage.

Mr. Smith commented that it was a nice home and was a home that the City of Ontario would like in their community. He took pictures of the home and sent them to the City Council members.

Mr. Cummings said that they had received the first Housing Incentive Program application for a home being built in Sage Ridge Subdivision that was greater than 1700 square feet. It was approved.

B) Report from the Community Development Director: Quarterly Presentation

Mr. Cummings gave the 4th Quarter Presentation that had been previously given to the City Council.

C) Discussion on PC Meeting Days

The Planning Commission discussed and decided they would rather meet on the second Monday of every month.

Craig Smith moved, seconded by Max Twombly, to move the Planning Commission meetings to the second Monday of the month. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-out; Newman-out; Poole-yes. Motion carried 5/2/0.

D) Recent Building Permit Activity

Mr. Cummings presented building permit activity for the City of Ontario.

E) Resignation of Richard Newman

Marcy received an email from Richard Newman stating that he was resigning from the Planning Commission effective immediately. The Planning Commission wanted a card of appreciation to be sent to him.

ADJOURN

Cindy McLeran moved, seconded by John Hall, to adjourn. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-out; Newman-out; Poole-yes. Motion carried 5/2/0.

Ralph Poole
Chairman

Attest: Marcy Siriwardene
Planning & Zoning Technician

PUBLIC WORKS COMMITTEE MEETING MINUTES
Tuesday, February 20, 2018, 3:00 p.m. MT
**** PUBLIC WORKS HEADQUARTERS ****

Meeting called to order at 3:00 p.m. by Bernie Babcock, Public Works Committee Chairman.

Committee members present included Mr. Bernie Babcock, Mr. Pat Woodcock and Mr. Riley Hill (Mr. Scott Wilson-excused; one vacant position).

Others present included Cliff Leeper, Betsy Roberts, Suzanne Mulvany, Mark Bowen, CH2M, Adam Brown, City Manager, and Paul Woods, Woods Consulting.

The press was notified. This meeting was recorded (the tape is available at the Public Works Headquarters); the minutes are on file at City Hall and on the city's website at www.ontariooregon.org.

ADOPTION OF MINUTES – JANUARY 9, 2018

RESOLUTION, ACTION &/OR MOTION:

The motion was made by Mr. Hill, seconded by Mr. Woodcock to adopt the minutes of the previous meeting, January 9, 2018: Motion passed unanimously.

NPDES

BETSY/PAUL W.

(PowerPoint Handout)

DRAFT NEW NPDES WASTEWATER TREATMENT PERMIT

OBJECTIVE:

- Update the Public Works Commission on the implications of the new draft NPDES wastewater discharge permit and make recommendations to the City Council on comments and concerns.

NPDES Permit Background

- Current Permit issued in 2004 and expired at the end of 2008;
- Permit has been administratively extended by DEQ every year since expiration;
- Oregon's Water Quality Standards disapproved by EPA in 2010 and replaced with new standards in 2011;
- New Water Quality Standards require new limits for arsenic and hydrogen sulfide that will be the major drivers in decision-making for the facility.

NPDES Permit Negotiating Outcomes

- Permit limits are still stringent
 - Arsenic
 - Other new constituents
 - Monitoring and testing onerous
- Negotiated 15-year compliance window
 - 1st 5-year cycle rate increases reasonable
 - 2nd 5-year cycle may require debt
 - 3rd 5-year cycle major capital investment or off-ramp
- Encouraging State to engage in TMDL process to address global water quality in Snake River

NPDES Permit Conditions

- Mixing Zone Study and installation of Diffuser to address Ammonia;
- Mercury monitoring and development of mercury minimization plan;
- Biosolids monitoring and biosolids management plan;
- New water quality monitoring requirements for new pollutants.
- Development of new pollutant identification and reduction program for arsenic;
- Development of a Facility Plan to evaluate pollutant source elimination, year-round land application or new treatment technologies to meet the final effluent limit for arsenic;

- 15-year schedule of compliance to attain the final effluent limit.

NPDES Permit Concerns

- Without a similar commitment to address non-point sources of arsenic, DEQ's permit for the City of Ontario will not result in meaningful improvement in attaining the Water Quality Standard for arsenic in the Snake River;
- Staff recommends that the City request from DEQ schedule of compliance flexibility to match non-point source reduction efforts;
- The City hopes to achieve the final effluent limit through elimination of arsenic from sources such as shallow groundwater infiltration or private wells;
- The identification of arsenic sources and elimination of these sources may require additional time beyond that provided in the schedule of compliance and the City requests flexibility be specifically stated in the schedule of compliance.
- The financial implications of the permit conditions are as summarized in the staff memo (below).

- *The new NPDES permit for the City of Ontario will require considerable investment in order to attain compliance. An estimate of additional costs above the current base condition is provided below:*

New Costs (estimated) in First Permit Cycle	Year 1	Year 2	Year 3	Year 4	Year 5
pH Control System Installation and Operation	\$ 15,000	\$ 100,000	\$ 5,000	\$ 5,000	\$ 5,000
Diffuser Design Plan, Mixing Zone Study & Diffuser Installation for Ammonia	\$ 7,500	\$ 50,000	\$ 5,000		\$ 50,000
Pollutant Source Reduction Program (Arsenic)	\$ 50,000	\$ 100,000	\$ 250,000	\$ 250,000	\$ 350,000
Water Quality Monitoring	\$ 60,000	\$ 40,000	\$ 50,000	\$ 50,000	\$ 50,000
Facility Plan Study Outline					\$ 25,000
Biosolids Monitoring & Management Plan	\$ 10,000	\$ 10,000	\$ 25,000	\$ 10,000	\$ 10,000
Mercury Minimization Plan	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Total	\$ 152,500	\$ 305,000	\$ 340,000	\$ 320,000	\$ 495,000

Total over 5-year Term \$ 1,612,500

New Costs (estimated) in Second Permit Cycle	Year 6	Year 7	Year 8	Year 9	Year 10
pH Control	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Water Quality Monitoring	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Biosolids Monitoring and Reporting	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Pollutant Source Reduction Program (Arsenic)	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Facility Plan (Technical & Financial Analysis)	\$ 350,000	\$ 250,000			
Facility Plan Public Outreach and Participation		\$ 50,000	\$ 50,000		
Preliminary Engineering to Secure Financing			\$ 100,000	\$ 100,000	
Obtain Financing				\$ 125,000	
Debt Service Reserve for new debt financing	\$ 100,000	\$ 100,000	\$ 250,000	\$ 250,000	\$ 500,000
	\$ 765,000	\$ 715,000	\$ 715,000	\$ 790,000	\$ 815,000

Total over 5-year Term \$ 3,800,000

NPDES Permit Recommendations

- Review staff recommendations;
- Other Concerns;

NPDES Permit Next Steps

Action Items	Dates
Ontario PW Committee Meeting	02/20/2018
Ontario Council Meeting	02/27/2018
Ontario Draft Comments Discussion (Phone with City/DEQ)	03/06/2018
Ontario Draft Comments to DEQ – Based on staff review and Council Input	03/16/2018
Applicant and EPA Comments received	03/20/2018
DEQ responded to applicant & EPA	04/03/2018
Public notice begins	04/06/2018
Public notice closes (35 days)	05/11/2018
DEQ incorporates public comments	05/15/2018
Final Permit Documents Posted	05/18/2018

BR – We have a word version of the permit; is very long, etc. but we will be able to do track changes.

BB – Asking us to propose a supportive motion to allow the City Manager to provide written comment to DEQ on the permit.

RH – Suggest reducing that to a 1-2-page summary for our State Representatives because they do not have time to read all that. Just need a basic understanding.

BB – Staff is recommending to the Public Works Committee that we support the City Council and the City Manager providing written comments to DEQ outlining the City's concern on the draft NPDES for the City Wastewater Treatment operations; also recommending there be a version or a summary document to provide to the legislation.

RH – also, a summarized version.

RESOLUTION, ACTION &/OR MOTION:

The motion was made by Mr. Hill seconded by Mr. Woodcock that the Public Works Committee recommend the City Council authorize the City Manager to provide written comments to DEQ outlining the City's concern on the draft NPDES for the City Wastewater Treatment operations; also recommending there be a version or a summary document to provide to the legislation: Mr. Bernie Babcock – Yes; Mr. Riley Hill – Yes; Mr. Pat Woodcock – Yes; Motion Passed 3-0-2 (Wilson-excused, one vacant).

UPDATES

BETSY/CLIFF

- Tree project – moving forward. Concrete work is done and excavating all the tree wells.
- Mid-block crossing ramps will be coming out
- CIP update next month – 10-year view.

COMMENTS

RH – Reiterate about putting together a plan for projects for the infrastructure bill.

AB – Have had conversations with Cliff & Betsy about this.

ADJOURN

The motion was made by Mr. Hill, seconded by Mr. Woodcock to Adjourn: Motion passed unanimously.

APPROVED:

Signature

Date

(Bernie Babcock, Chairman / Riley Hill, Vice-Chairman)

MALHEUR COUNTY COURT MINUTES

February 28, 2018

County Court met with Commissioner Don Hodge presiding with Commissioner Larry Wilson present.

Also present was Larry Meyer of the Argus Observer.

COURT MINUTES

Commissioner Wilson moved to approve Court Minutes of February 21, 2018 as written. Commissioner Hodge seconded and the motion passed.

EOCCO CAC APPOINTMENTS

Commissioner Wilson moved to appoint Sarah Sherman, Kristie Rae Cooper, and Karen Barbery to the Eastern Oregon Coordinated Care Organization (EOCCO) Community Advisory Council (CAC); Ms. Barbery and Ms. Cooper will serve as each others proxy's. Commissioner Hodge seconded and the motion passed.

FAIR ADVISORY BOARD - KREGER

Commissioner Wilson moved to appoint Joshua Kreger to the Fair Board as an Advisory Member. Commissioner Hodge seconded and the motion passed. Mr. Kreger will serve as a volunteer on the advisory board, not a County employee.

COOS COUNTY - JAIL DIVERSION PROGRAM

Annette Serrano from Lifeways met with the Court and explained that persons from Crook County were exploring the Jail Diversion program in Malheur County. Present from Crook county were: LPSCC Coordinator Ken Fahlgren, Crook County Undersheriff James Savage, Crook County Jail Commander Brian Bishop, and Walter Lee from Lutheran Community Services Northwest. Introductions were made and brief conversation ensued.

County Counsel Stephanie Williams joined the meeting.

SHERIFF'S OFFICE

Undersheriff Travis Johnson met with the Court and updated them on the recent resignation of a patrol deputy; the recruitment process will begin soon. Commissioner Hodge asked about the status of the boilers in the jail; should be another week or so until they are here. Commissioner Wilson commented about a recent complaint received regarding matters in the jail; Undersheriff Johnson was aware of the complaint and said that an internal investigation will be done.

COUNTY LAND SALE

Treasurer/Tax Collector Jennifer Forsyth met with the Court and reviewed the properties to be sold at the 2018 County Land Sale. Ref. #4812, the "Slipper" property was discussed. It was discussed that the County is under obligation to repay the State any proceeds from the sale of the property as the State funded the demolition/cleanup of the property (approximately \$80,000). Consensus was to set the minimum bid for Ref. #4812 at \$35,000. Commissioner Wilson moved to approve Order No. GO-03-18: In the Matter of the Sale of Properties Acquired by the County. Commissioner Hodge seconded and the motion passed. See instrument # ***

Ms. Forsyth also reviewed a newly drafted County Land Sale Policy. (Historically, the County has not had a written County Land Sale Policy.) Ms. Forsyth has researched policies in various counties and has modeled her policy after Lake County's policy. The minimum bid at the land sale auction will be 60% of Real Market Value, unless otherwise determined by the County Court. Contracts of sale will only be offered for parcels selling for over \$20,000; and contract terms are 1/3 down with the balance on a three year contract and interest at the rate of 8% per annum and each periodic payment due on the anniversary of the sale date. Parcels not sold at auction will be made available on an "Over the Counter For Sale List" maintained by the Tax Office. The complete Malheur County Land Sale Policy of County Owned Property by Tax Foreclosure can be found at #*****. Commissioner Wilson moved to adopt the policy as presented by Ms. Forsyth. Commissioner Hodge seconded and the motion passed.

CARETAKER CONTRACT - FAIRGROUNDS - EUVALCREE

Commissioner Hodge moved to approve Contract to Perform Caretaker/Groundskeeper Services at the Malheur County Fairgrounds with Euvalcree.

Commissioner Wilson seconded and the motion passed. The contract expires June 30, 2018. Euvalcree will perform caretaker services at the Fairgrounds; the statement of work fits within Euvalcree's mission and vision to mobilize and engage underserved and underrepresented populations to improve the lives of all children, families, and communities in Oregon and Idaho. See instrument #[2018-0704](#)

EMPLOYMENT AGREEMENT - HOPKINS

Commissioner Hodge moved to approve Employment Agreement with Hallie Hopkins for dietician and WIC training supervisor duties at the Health Department. Commissioner Wilson seconded and the motion passed. See instrument #[2018-0703](#)

CROSSING PERMITS

Commissioner Hodge moved to approve the following Crossing Permits: Permit #15-18 for Idaho Power Company to install transformers on a pole for a pivot on Ivy Road #918; Permit #16-18 for Probst Electric to replace primary power for Idaho Power on Columbia Avenue #860; Permit #17-18 to Cascade Natural Gas for work on NW 36th Street #537; Permit #18-18 for Cascade Natural Gas to replace a gas valve on Sage Road #933; Permit #19-18 for Cascade Natural Gas to replace a gas valve on Foothill Drive #869; Permit #20-18 for Idaho Power Company to install a pole and transformer for a pump on Grey Blvd. #956; Permit #21-18 for Idaho Power Company to install a bank of transformers on Clark Blvd. #857; and Permit #22-18 for Idaho Power Company to upgrade a transformer bank on Vista Drive #977. Commissioner Wilson seconded and the motion passed. Original permits will be kept on file at the Road Department.

HB 4106- WALLOWA COUNTY LETTER

Commissioner Wilson moved to support a letter written by Wallowa County Commissioner Susan Roberts in support of House Bill (HB) 4106 (2018 Session). Commissioner Hodge seconded and the motion passed. The Bill would require Fish and Wildlife to report to the Legislative Assembly regarding estimated changes in the wolf population; and require the Legislative Assembly to identify state funding to assist county programs with wolf depredation and financial assistance. See instrument #[2018-0702](#) for Commissioner Roberts letter.

SB 1502

Commissioner Wilson moved to not support Senate Bill (SB) 1502 (2018 Session) as introduced. Commissioner Hodge seconded and the motion passed.

IDAHO POWER SERVICE DOCUMENTS - FAIRGROUNDS

Commissioner Wilson moved to sign the Idaho Power Company Service Request documents for a new transformer at the Fairgrounds. Commissioner Hodge seconded and the motion passed. See instrument #[2018-0701](#)

COURT ADJOURNMENT

The meeting was adjourned.

MALHEUR COUNTY COURT MINUTES

March 14, 2018

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

OREGON FOOD BANK - SOUTHEAST OREGON SERVICES

Oregon Food Bank - Southeast Oregon Services Regional Community Resource Developer Peter Lawson met with the Court and provided an annual update. The Governor's Food Drive is just concluding and the contributions from the employees of SRCI and DHS were incredible. Last year Oregon Food Bank contributed \$15,000 in support of the transition from Harvest House Missions to Community In Action (CinA); and there is still an active homeless taskforce. \$8,000 in support was contributed for the 2017 Vale Youth Summer Lunch Program Reboot; discussions are currently taking place to ensure the program continues. The warehouse operations distributed just under 900,000 pounds of food in 2017; adding direct contributions to the partnering agencies that number increases to well over one-million pounds. The warehouse location is in Ontario and is a regional food bank that provides food to 35 partnering agencies and programs in Malheur and Harney Counties and is a branch of the nonprofit Oregon Food Bank. The Intake process at the food pantries will soon be computerized. Mr. Lawson visits with partners throughout the region seeking product in support of the statewide food bank system. A local ag industry resource team meets quarterly and shares information with Mr. Lawson. Oregon Food Bank is asking its agricultural industry partners (growers, producers, shed, and processors) to commit to a combined total of 12 truckloads of product in FY 17/18 from the region. Oregon Food Bank supports the community through other partnerships, efforts, and advocacy such as FFA, Onion Growers Meeting Sponsorships, Ontario Ag Forum participation, OSU Extension, and understanding of local policies and activities such as HB 2012 and HB 2017. The Great Owyhee Ride fundraiser has been discontinued this year. Mr. Lawson answered questions from the Court members.

FAIRGROUNDS UPDATE

Fairgrounds Manager Lynelle Christiani met with the Court and provided an update of activities. Contact was made with the fairgrounds adjoining landowner (Brewer) and they are not interested in providing an easement for power purposes on the end of the property by the horse barns. The rebuild and repair projects are moving forward. The Burkhardt family is donating funding for a wash rack facility. The permit for repair of the horse barn was received. The fencing around the arena is going to be replaced. Planning is underway to possibly revamp the restrooms/shower rooms under the grandstands after this year's Fair. Steve Hansen recently donated funding to assist with purchase of a new water truck; and a replacement water truck was recently purchased. It was discovered that the existing water truck is the property of the Road Department and as such it will be returned to the Road Department. Wayatt Currey is having a dinner fundraiser this weekend to benefit the fairgrounds as his Senior Project.

County Counsel Stephanie Williams joined the meeting.

UMPQUA BANK

Lee Birch, Umpqua Bank Nyssa Branch Manager met with the Court. Mr. Birch introduced himself and explained that Umpqua Bank is one of two banks in Nyssa; and Umpqua Bank would be very interested in the opportunity to submit a request for proposal for the transload facility. Mr. Birch gave a brief background of his experience; the Court thanked him for his interest and support of the project.

ROAD DEPARTMENT

Road Supervisor Richard Moulton met with the Court. Commissioner Hodge moved to approve Crossing Permit #23-18 to Idaho Power to install an overhead transformer on an existing pole on Heritage Drive #555; Permit #24-18 to Idaho Power to install a pole and transformer bank for a pump on Eureka Avenue #862; Permit #25-18 to Idaho Power to install a pole for an overhead line extension for a new pump on Power Road #907; Permit #26-18 to Idaho Power to replace a pole and upgrade a transformer on Klamath Road #540; and Permit #27-18 to Idaho Power to install a transformer bank on a pole on Columbia Avenue #860. Commissioner Wilson seconded and the motion passed unanimously. Original permits will be kept on file at the Road Department.

Mr. Moulton visited with the Court members about the Brogan property. The residence is currently rented out; and the Road Department is utilizing the gravel pit. There are approximately 7 acres that have water rights that are not in use. Mr. Moulton has been contacted by an individual wishing to rent the property. A fence would need to be constructed to protect the gravel pit. Mr. Moulton suggested renting the property and the renter will pay the annual water bill which will keep the water rights current. The Court was agreeable to the proposal. Mr. Moulton will work out remaining details and coordinate with Ms. Williams to draft a lease document.

Mr. Moulton also visited with the Court about the water truck at the Fairgrounds. The water truck was loaned to the Fairgrounds in 2007 with the agreement that the Fairgrounds would maintain it. Now that the truck is no longer needed by the Fairgrounds it needs to be returned to the Road Department; the Road Department will in turn declare it as surplus and sell it. (The truck was originally purchased with dedicated funds and as such must stay within the Road fund.)

Also, Mr. Moulton's last day of work will be April 26, 2018.

OPEN RANGE

Commissioner Wilson commented on an inquiry he had received asking about open range in the Arcadia Blvd. area. The area does not qualify for open range designation.

COURT MINUTES

Commissioner Wilson moved to approve Court Minutes of February 28, 2018 as written. Commissioner Hodge seconded and the motion passed. (Judge Joyce was not present on February 28, 2018.)

SUPPLEMENTAL BUDGET

Commissioner Hodge moved to approve Resolution No. R18-4: In the Matter of Fiscal Year 2017/2018 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Wilson seconded and the motion passed unanimously. The supplemental budget allocates insurance funds that were received but not anticipated when the adopted budget was prepared to pay for Fair expenses related to losses due to snow damage claims; and allocates the spending of additional donations which were received but not anticipated when the adopted budget was prepared; funds are to be used to purchase a water truck. Commissioner Hodge seconded and the motion passed unanimously. See instrument [#2018-0874](#)

AOC DUES

Commissioner Wilson moved to approve payment of 2018 AOC dues in the amount of \$19,565.56. Commissioner Hodge seconded and the motion passed unanimously.

QUITCLAIM DEED

Commissioner Wilson moved to execute Quitclaim Deed to the State of Oregon, Department of Transportation. Commissioner Hodge seconded and the motion passed unanimously. Map and Tax Lot #30S46E TL 3399. (The property was previously a gravel pit and is no longer needed by the County; the adjoining landowner, Mike Hanley, is working with ODOT to purchase the property.) The deed will be returned by ODOT for recording.

AMENDMENT - IGA #154122

Commissioner Hodge moved to approve Fifth Amendment to Oregon Health Authority 2017-2019 Intergovernmental Agreement for the Financing of Public Health Services, Agreement #154122. Commissioner Wilson seconded and the motion passed unanimously. Section 1 of Exhibit C is superseded and replaced in its entirety by Attachment A of the amendment. A copy will be returned for recording.

OPPORTUNITY ZONE DESIGNATION LETTER

The Court authorized the submittal of a letter to Governor Brown regarding a Malheur County Opportunity Zone designation for five Low-Income Community (LIC) Tracts in the County in the communities of Nyssa, Ontario, and Vale. The letter was prepared by Economic Development Department and will be submitted by them. See instrument # ***

COURT ADJOURNMENT

The meeting was adjourned. The Court members then met at the Health Department for a walk-through and visit with staff.