

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**STUDY SESSION AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
THURSDAY, MAY 3, 2018, 12:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Tessa Winebarger _____ Dan Capron _____ Marty Justus _____ Ramon Palomo _____
Betty Carter _____ Norm Crume _____ Mayor Ron Verini _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on May 1, 2018. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Our of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) OLD BUSINESS

- A) Ordinance #2740-2018: Amend Ontario Municipal Code 3-25-3; Adding 3-25-3(Q) Regarding Exemption of Precious Metals, Coins, Currency, and Bullion from the 1% Sales Tax, on Second and Final Reading by Title Only

6) NEW BUSINESS

- A) PERS Side Account Explanation

7) DEPARTMENT HEAD UPDATES

- A) Finance Department: Monthly Report April 2018
B) Public Works Department: Quarterly Report (Jan, Feb, Mar 2018)
C) Community Development Department: Quarterly Report (Jan, Feb, Mar 2018)

8) HAND-OUTS/DISCUSSION ITEMS

- A) Public Safety Fee Discussion
B) Utility Fee Distribution Policy Discussion
C) Business Use Fee
D) Cemetery District Discussion
E) Sales Tax Exemptions for Consideration - Bikes and Farmers Markets
F) Department Stats: Fire & Rescue April 2018
G) Packet: V&C Meeting 05-03-2018

- H) Minutes:
SREDA 04-04-2018
Malheur County Court 04-04-2018
Malheur County Court 04-11-2018

9) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

10) ADJOURN



**AGENDA REPORT
OLD BUSINESS
May 3, 2018**

To: Mayor and City Council

FROM: Tori Barnett, City Recorder

THROUGH: Adam J. Brown, City Manager

SUBJECT: **ORDINANCE #2740-2018: AMEND ONTARIO MUNICIPAL CODE 3-25-3; ADDING 3-25-3(Q) REGARDING EXEMPTION OF PRECIOUS METALS, COINS, CURRENCY, AND BULLION FROM THE 1% SALES TAX, ON SECOND AND FINAL READING BY TITLE ONLY**

DATE: April 19, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL ADOPT ORDINANCE #2740-2018, AN ORDINANCE AMENDING SECTION 3-25-3 OF TITLE 3, CHAPTER 25, OF THE ONTARIO MUNICIPAL CODE TO ADD SUBSECTION (Q) REGARDING THE EXEMPTION OF COLLECTION OF THE 1% SALES TAX ON PRECIOUS METALS, COINS, CURRENCY, AND BULLION, ON SECOND AND FINAL READING BY TITLE ONLY.

SUMMARY:

The City Council adopted Ordinance #2729-2017 on September, 2017, implementing the collection of a 1% sales tax. Citizens of Ontario filed a Petition in opposition of the ordinance, placing the action on the May 15, 2018, ballot.

The Petition stayed Ordinance #2729-2017, pending results of the election.

Proposed Ordinance #2740-2018 would add subsection (Q) to Ontario Municipal Code 3-25-3, exempting precious metals, coins, currency, and bullion from the 1% Sales Tax.

BACKGROUND:

04-17-2018 Council adopted Ordinance #2740-2018 on First Reading.

Should the sales tax ballot measure be defeated in the May 15th election, the amendment will become moot.

CURRENT SITUATION:

There have been no changes since First Reading.

ANALYSIS:

- A. **FINANCIAL** With an approximate profit margin of 2% on product, the exemption would not prove a significant loss to monies collected through the 1% sales tax. This exemption would not change the revenue estimate for the sales tax since it was not included in the consultant's report.
- B. **TIMING** If approved on final reading, the earliest the ordinance amendment would go into effect is June 3, 2018.

Should the sales tax ballot measure be defeated in the May 15th election, the amendment will become moot.

- C. **POLICY/LEGAL** An existing ordinance can only be amended by another ordinance. The City Council is the approving authority for ordinances. The action requires two readings.

ALTERNATIVES:

The Council could choose to not amend the ordinance, leaving precious metals, coins, currency, and bullion subject to collection of the 1% sale tax.

RECOMMENDATION:

Staff recommends adoption of Ordinance #2740-2018 on Second and Final Reading.

ATTACHMENTS:

1. Ord 2740-2018 OMC 3-25-3(Q) Exempt Precious Metals from Tax



ORDINANCE #2740-2018

AN ORDINANCE AMENDING SECTION 3-25-3 OF TITLE 3, CHAPTER 25, OF THE ONTARIO MUNICIPAL CODE TO ADD SUBSECTION (Q) REGARDING THE EXEMPTION OF COLLECTION OF THE 1% SALES TAX ON PRECIOUS METALS, COINS, CURRENCY, AND BULLION

- WHEREAS,** Ordinance #2729-2017, enacted September 26, 2017, established a 1% sales tax on the sale of retail goods with the City of Ontario; and
- WHEREAS,** Parts of Ordinance #2729-2019, including sections establishing and imposing a sales tax, are subject to a referendum election on May 15, 2018 ("the Sales Tax Measure") to approve or disapprove the imposition of a sales tax; and
- WHEREAS,** Section 3-25-3 of Title 3, Chapter 25, establishes those goods that would be exempt from collection of the 1% tax; and
- WHEREAS,** The sales of gold, bullion, precious metals and coins are exempt from sales tax in Idaho, and requiring Ontario sellers of those goods to pay a 1% sales tax would put them at a competitive disadvantage and eliminate or substantially reduce their profit margins; and
- WHEREAS,** This amendment of Section 3-25-3 is contingent upon voter approval of the Sales Tax Ballot Measure.

NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

Section 1. Section 3-25-3 of Title 3, Chapter 25, of the Ontario Municipal Code shall be amended by adding the following new subsection (Q):

(Q) Precious metals, bullion, coins, and currency.

Section 2. EFFECTIVE DATE: 30 days following final adoption by the City Council, and contingent upon voter approval of the Sales Tax Measure on May 15, 2018.

PASSED AND ADOPTED by the Common Council of the City of Ontario this _____ day of _____, 2018, by the following vote:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this _____ day of _____, 2018.

ATTEST:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
May 3, 2018**

To: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: PERS SIDE ACCOUNT EXPLANATION

DATE: April 27, 2018

PROPOSED MOTION:

SUMMARY:

BACKGROUND:

CURRENT SITUATION:

ANALYSIS:

- A. **FINANCIAL**
- B. **TIMING**
- C. **POLICY/LEGAL**

ALTERNATIVES:

RECOMMENDATION:

ATTACHMENTS:

1. PRES_PERS Match Explanation_5 4 2018



Presentation to Council

May 4, 2018

2018-2019 EXPLANATION OF PERS SIDE ACCOUNT

Match Program



- PERS (Pension) Side Account
 - 25% Matching

City Contribution to
Side Account

State
Match

SB 1529



● Incentive Fund Capitalization

- Establishes fund to assist PERS employers
- Projected \$25 million



SB 1566



Incentive Fund Framework

- Up to 25% of a PERS Employer's Contribution
- Must have an Unfunded Actuarial Liability Resolution plan
- Must contribute a minimum of \$25,000
- Maximum is up to 5% of UAL or \$300,000, whichever is greater
- Must apply by December 31, 2019
- One Time

SB 1566



Incentive Fund Framework

- Employers with UAL's of more than 200% of their PERS-eligible payroll will be eligible for the first 180 days
 - Ontario fits in this category
- Then it opens to all other employers

We need to be ready on June 2, 2018 to submit our plan to the state.

Budget Error



We thought all of the
\$709,000 was from surplus.



\$709,000

\$198,000 of the \$709,000
was from the FY 18-19 year
revenues

Budget Error



Surplus

\$198,000

2018-2019 General Fund
Revenue \$9.3 million

Budget Committee Choice:

1. Keep it towards PERS
2. Use it for services
3. Add it to contingency

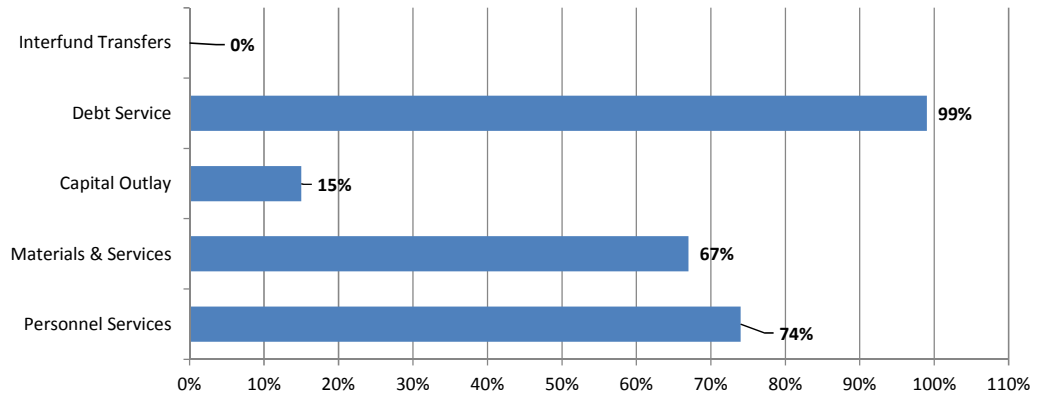
As you deliberate, Keep in mind
that next year we will have
\$230,000 in new PERS expense.

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
MARCH 31, 2018**

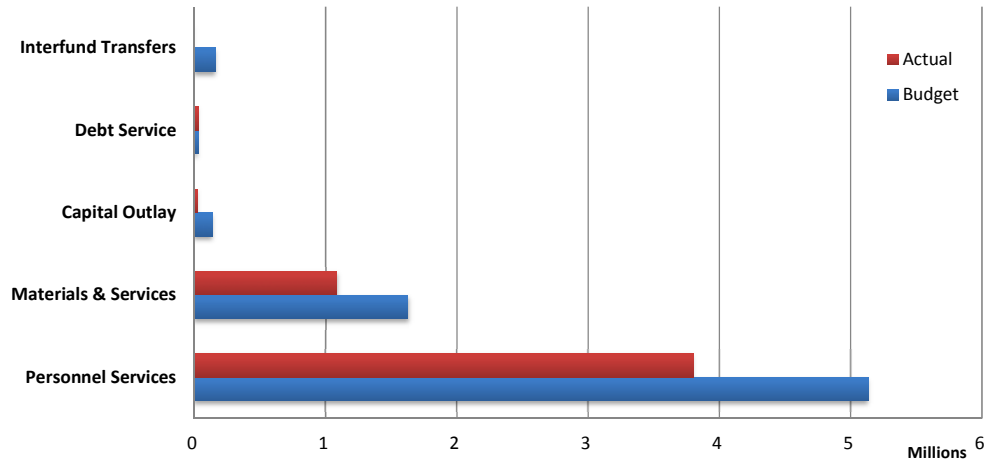
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	279,252	152,592	54.6%	
Recreation	211,129	149,527	70.8%	
Parks & Recreation	490,381	302,120	61.6%	
Fire	1,512,788	1,023,027	67.6%	
Code Enforcement	142,829	95,507	66.9%	
Police	3,306,290	2,501,551	75.7%	
Police reserves	2,000	4,783	239.2%	will need resolution, carryover from prior year
Public Safety Total	4,963,907	3,624,868	73.0%	
Administration	365,910	233,797	63.9%	
City Council	25,791	13,162	51.0%	
Human Resources	98,287	37,954	38.6%	
Business Registration	1,100	414	37.7%	
Cemetery	146,808	107,216	73.0%	
Finance	237,377	161,102	67.9%	
Technology	110,774	68,935	62.2%	
General Government Total	986,047	622,579	63.1%	
Community development	171,751	108,679	63.3%	
Community Development	171,751	108,679	63.3%	
Administrative Overhead	331,175	268,354	81.0%	
Other Total	331,175	268,354	81.0%	
Operating Transfers Out	127,910	-	0.0%	Interfund transfers not recorded yet.
GENERAL FUND TOTALS	\$ 7,071,171	\$ 4,926,600	69.7%	
YTD BUDGET BENCHMARK				75.0000%  5.3%

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
MARCH 31, 2018**

% Expended by Category



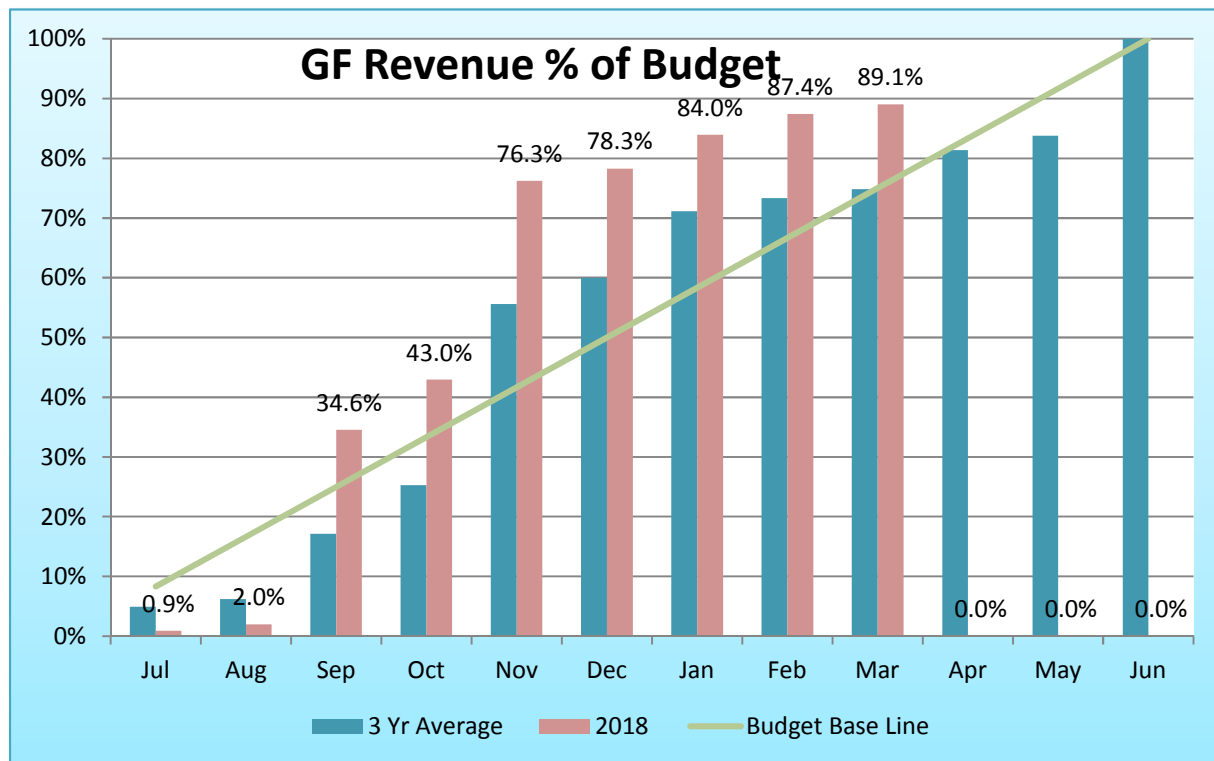
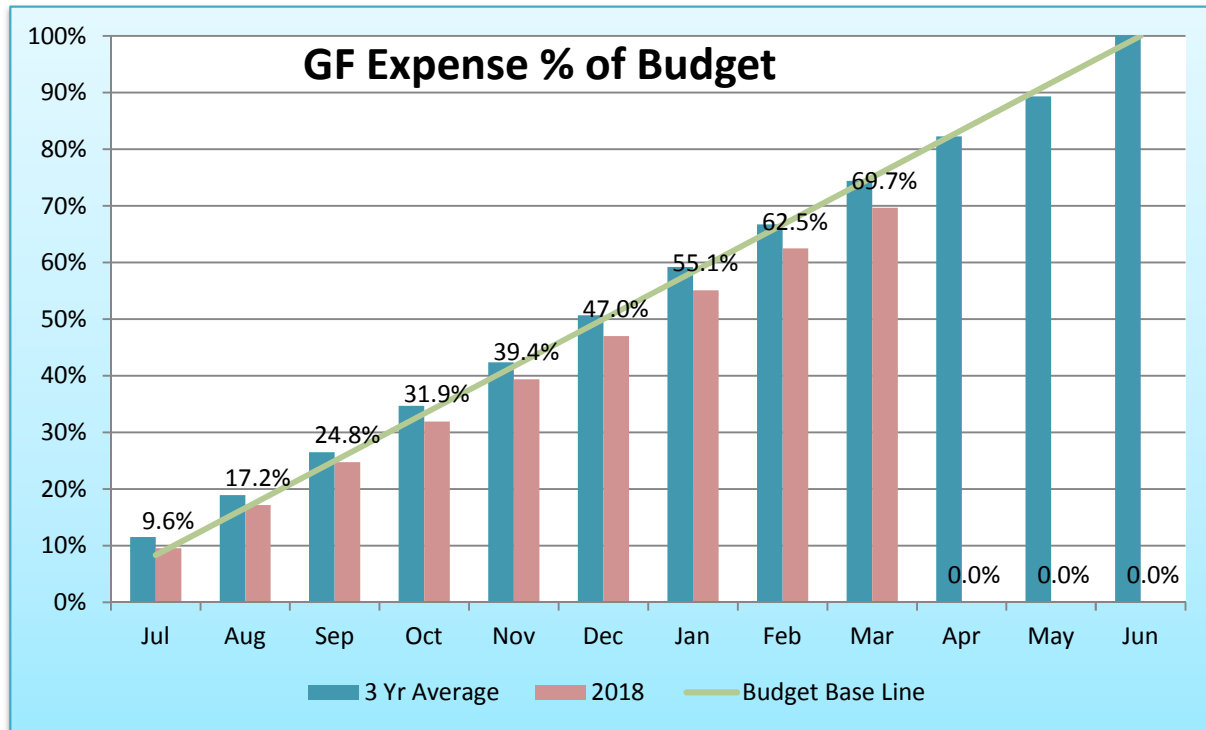
Budget to Actual by Category



**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
MARCH 31, 2018**

DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	2,350,000	2,788,700	118.7%	(not calculated in totals)
Parks	101,900	3,070	3.0%	budgeted \$100,000 playground grant
Recreation	74,900	54,126	72.3%	
Parks & Recreation	176,800	57,196	32.4%	
Fire	133,622	63,538	47.6%	
Code Enforcement	10,998	39,151	356.0%	
Police	203,625	129,911	63.8%	
Public Safety Total	348,245	232,601	66.8%	
Interest	20,000	27,829	139.1%	Interest rates keep raising Quarterly payments
State Revenue Sharing	128,500	32,176	25.0%	
Administrative Services	497,149	372,861	75.0%	Less Misc. revenue
Other General Revenues	12,055	3,516	29.2%	
Property Taxes	3,395,459	3,366,940	99.2%	P. taxes are due in November
Alcohol Bvg License & Fee	173,500	108,005	62.3%	Quarterly payments
Cigarette tax	14,530	7,939	54.6%	State slow on payments
Marijuana tax	32,679	34,103	104.4%	Full amount is received
Franchise Fees	1,634,300	799,142	48.9%	Quarterly payments
Business Registration	1,700	1,660	97.6%	
Cemetery	45,500	23,900	52.5%	
General Government Total	5,955,372	4,778,071	80.2%	
P&Z Hearings	1,500	8,468	564.5%	
Application Fees	-	150	#DIV/0!	
Community development	1,500	8,618	574.5%	
GENERAL FUND REVENUE TOTALS	\$ 6,481,917	\$ 5,076,485	78.3%	
YTD BUDGET BENCHMARK			75.0%	 3.3%

**CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
MARCH 31, 2018**



**CITY OF ONTARIO
OTHER FUNDS - DEPARTMENT EXPENSES AND REVENUE
FOR THE PERIOD ENDED
MARCH 31, 2018**

DEPARTMENT/FUND	EXPENDITURES				REVENUES		
	BUDGET	ACTUAL	% EXPENDED		BUDGET	ACTUAL	% REALIZED
005 Golf Course Fund	803	803	100.0%		803	6,802	847.1%
010 Grant Fund	964,109	829,381	86.0%		973,219	646,372	66.4%
027 Building Fund	188,420	190,620	101.2%		188,600	347,934	184.5%
030 Capital Projects Fund	719,893	103,493	14.4%		3,343,956	3,550,162	106.2%
031 SDC Fund	202,001	-	0.0%		202,001	285,220	141.2%
035 Debt Service Fund	61,433	61,276	99.7%		142,330	136,750	96.1%
045 Street Fund	2,160,861	1,599,054	74.0%		2,160,861	1,462,759	67.7%
050 Trust Funds	586,072	290,370	49.5%		741,012	668,599	90.2%
055 Reserve Funds	383,810	9,784	2.5%		1,959,484	2,043,973	104.3%
060 Revolving Loan Fund	516,977	24,762	4.8%		516,977	550,268	106.4%
065 Aquatic Donation Fund	25,814	-	0.0%		25,814	25,814	100.0%
105 Water Fund	3,277,875	2,494,262	76.1%		4,054,788	3,440,426	84.8%
110 Sewer Fund	3,558,196	2,450,290	68.9%		4,313,783	4,283,177	99.3%
115 Storm Sewer Fund	212,324	76,849	36.2%		599,123	569,064	95.0%
120 Airport Fund	95,892	64,484	67.2%		95,892	66,599	69.5%
125 Aquatic Fund	623,297	50,122	8.0%		623,297	223,250	35.8%
YTD BUDGET BENCHMARK75.0%							



Jan/Feb/Mar
2018

Prepared by CH2M for
CITY OF ONTARIO/PUBLIC WORKS DEPARTMENT

Quarterly Business Review

PUBLIC WORKS DEPARTMENT

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FIELD SERVICES: STREETS AND COLLECTION/DISTRIBUTION

JANUARY ACTIVITIES:

- There was a snow event beginning Christmas Eve, crews were dispatched in the early morning and followed the snow plan. Primary and secondary streets were plowed, chemical was added, and sanded as needed.
- Airport runways and taxiways were plowed in addition to snow removal efforts throughout the City.
- The new skid steer was used to address and help with snow removal efforts down town, the snow blower attachment worked well. It was used to blow and windrow snow into a following dump truck.
- Delivered 75 bottles and instructions for the second round of Lead and Copper sampling, required by the state. Crews picked up 63 samples and shipped them to the lab for testing.
- Removed the damaged Verde Irrigation Pump and delivered it to Riverside Electric in Parma to undergo repairs.
- Placed TVCC banner back on the underpass.
- Performed weekly vehicle, equipment, lift station, and building inspections.
- Pushed up brush piles for the Fire Department to burn.
- Cleared catch basins during the rain storms.
- Repaired and built new construction barricades on dead end roads around town.
- Completed individual health and safety training for staff to assure they met current state and federal standards.
- Inspected winter equipment for readiness.
- Pre-treated Primary and Secondary Routes, for black ice, on December 28th and January 5th.
- Maintained and installed street signs throughout the city.
- Repaired pot holes throughout the city.



Top: Crew applying salt to road during snow storm on December 24th.

Below: Distribution crew delivering lead and copper bottles for samples.



FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

JANUARY ACTIVITIES CONTINUED:

- Cleaned sewers in area 8 and began working on area 9 of the city.
- Installed new signs at Train Depot. One “Depot Parking Only” and three “Do Not Climb on Rail.”
- Hydro-excavated 8 of the remaining 16 water services on SE 10th Ave./Claude Rd.
- Sign was erected at Lion’s Park sharing funding information for the Splash Pad.
- 33 water services were turned on per customer request.
- 18 water services were shut off per customer request.
- 99 water services were shut off for non-payment.
- 25 water services were read-only on/off per customer request.
- 20 water services were checked for consumption issues.
- 80 water services were turned on for payment received.
- 10 water services were checked to verify leaks had been repaired by customer.
- 9 water services were shut off due to leaks, per customer requests.
- 11 water services were checked for leaks per customer request.
- 29 water meters were changed out for not functioning.
- 23 services were checked to verify locked off for non-payment.
- 26 utility locates were completed.



New signs at Train Depot.



Right: Collections staff performing sewer line cleaning.

FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

FEBRUARY ACTIVITIES:

- Poured 25 tree grate frames on E. Idaho Ave. for the Meadow Project.
- Removed Christmas decorations and put banners back up.
- Performed weekly vehicle, equipment, lift station, and building inspections.
- 3 staff members attended a chemical applicator's training for two days in order to maintain their CEU's.
- Built 25 new construction barricades.
- Built 4 new shooting benches for the Police Department's shooting range.
- Maintained and installed street signs throughout the city.
- Repaired pot holes throughout the city.
- Cleaned sewers in city.
- Continued weekly sweeping of down town, Underpass, and SE 5th Ave overpass.
- Swept Primary and Secondary routes.
- Continued weekly trash pick up on E. Idaho Ave.
- 27 water services were turned on per customer request.
- 18 water services were shut off per customer request.
- 50 water services were shut off for non-payment.
- 29 water services were read-only on/off per customer request.
- 10 water services were checked for consumption issues.
- 70 water services were turned on for payment received.
- 3 water services were checked to verify leaks had been repaired by customer.
- 3 water services were shut off due to leaks, per customer requests.
- 17 water services were checked for leaks per customer request.
- 73 water meters were changed out for not functioning.
- 39 utility locates were completed.



Top: Employees finishing concrete for tree grates on E. Idaho Ave.

Bottom: Staff cleaning sanitary sewer.



FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

MARCH ACTIVITIES:

- Installed water service on SE 2nd St. for TOP Onion.
- Concrete work completed on E. Idaho for tree grates.
- Hydro-excavated 25 of 33 tree wells and are ready for planting.
- Performed weekly vehicle, equipment, lift station, and building inspections.
- Installed 14 residential parking sign around Ontario High School on SW 1st Ave, SW 11th St., and SW 12th St. Signs were put up due to multiple complaints about school kids parking in front of resident houses.
- Two staff members attended Cross Connection Specialist training in Redmond, Oregon.
- Fabricated 7 new shooting targets and stands for the Police Department shooting range.
- 9 staff members attended Herbicide Applicator Class in Ontario, Oregon.
- One staff member attended Traffic Control Supervisor Training in Salem, Oregon.
- Lower Lift Station had an electrical failure. Vale Electric replaced breaker and ACS switched out the

Multi-Ranger Controller.

- Cleaned sewers in city.
- Continued weekly sweeping of downtown.
- Continued weekly trash pick-up on E. Idaho Ave.
- 34 water services were turned on per customer request.
- 19 water services were shut off per customer request.
- 26 water services were read-only on/off per customer request.
- 22 water services were checked for consumption issues.
- 5 water services were turned on for payment received.



Top: CH2M crew installing water service on SE 2nd St.

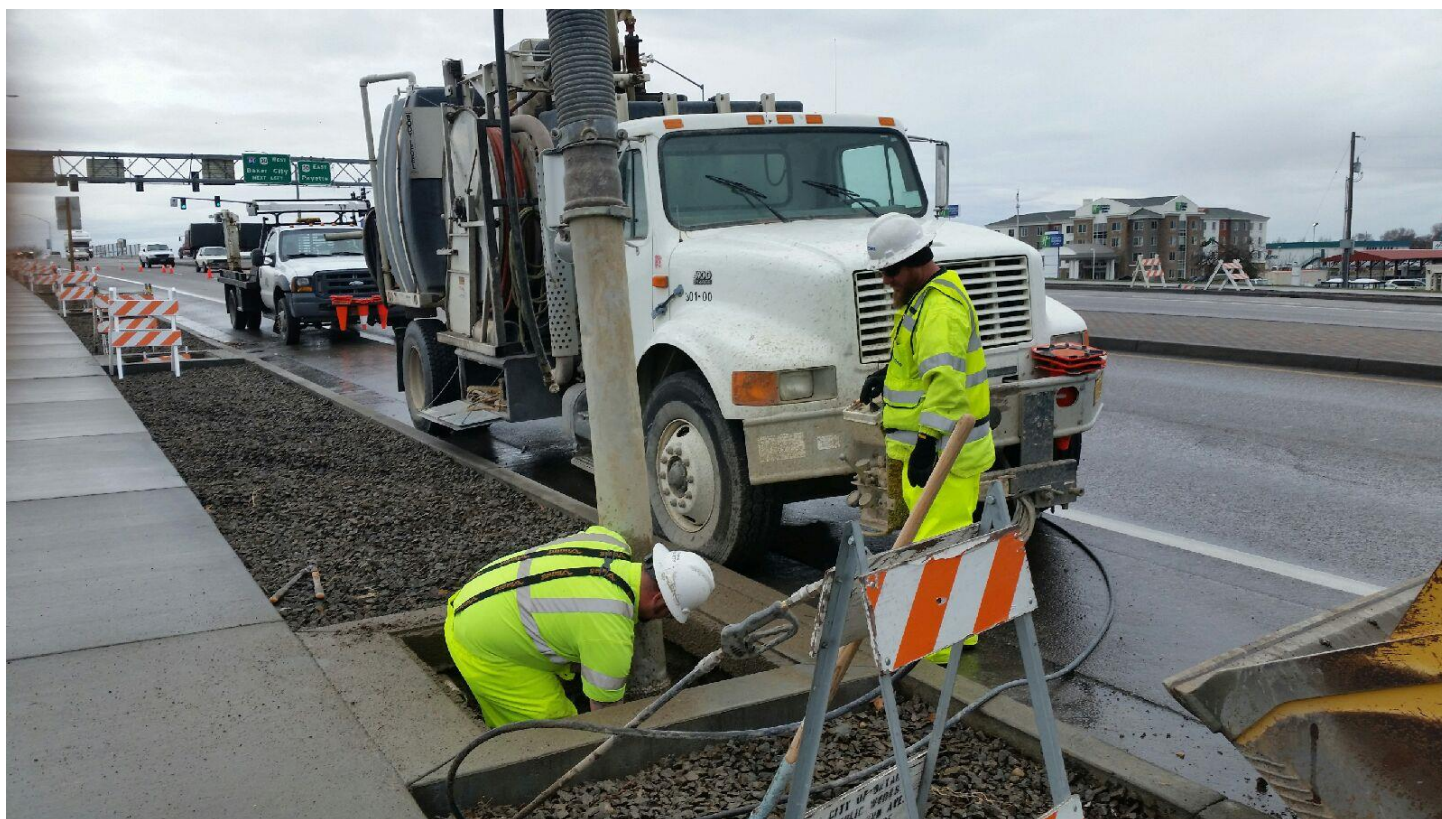
Bottom: New “Residential Parking” signs.



FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

MARCH ACTIVITIES CONTINUED:

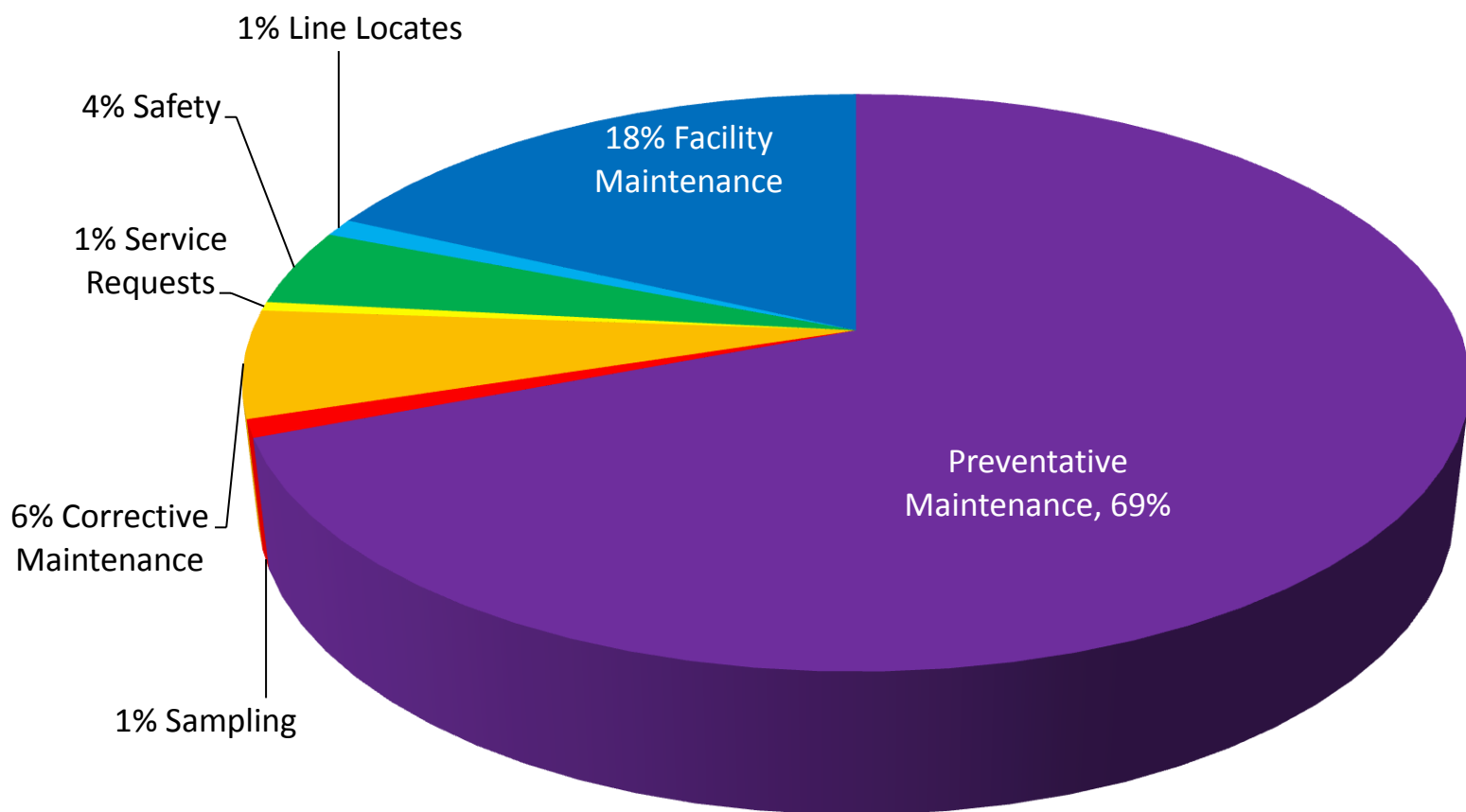
- 11 water services were checked to verify leaks had been repaired by customer.
- 15 water services were shut off due to leaks, per customer requests.
- 28 water services were checked for leaks per customer request.
- 1 water meter was changed out for not functioning.
- 2 water services were installed.
- 39 utility locates were completed.



CH2M crew hydro-excavating tree wells on E. Idaho Ave. in preparation for planting trees.

FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

January ~ February ~ March
Work Orders Actual Hours by Work Order Type



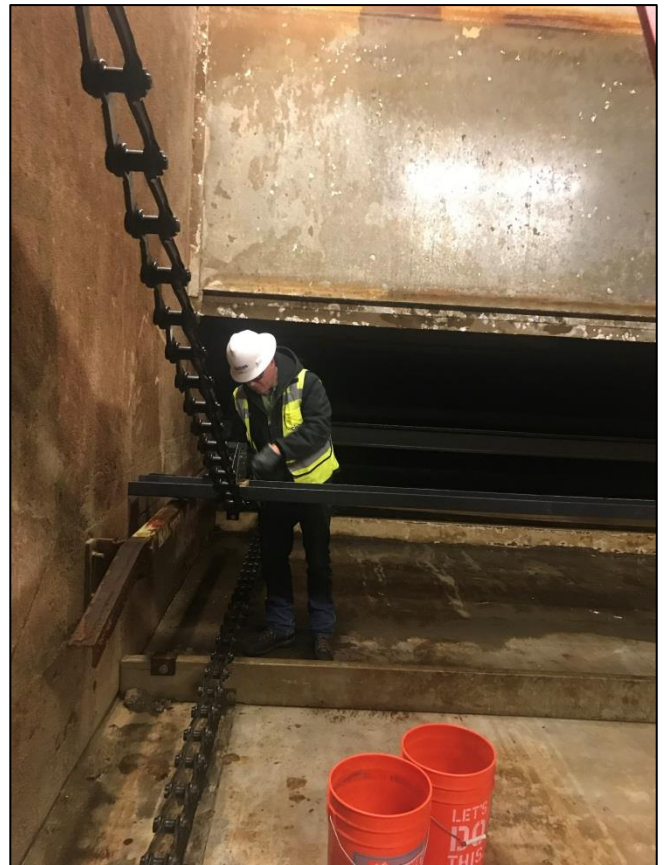
WATER TREATMENT PLANT SUMMARY

JANUARY ACTIVITIES:

- Heinz was off line for Christmas holiday and maintenance activities, which meant system demand significantly decreased.
- Clarifier #1 was taken off line for a few days to complete routine maintenance.
- New paddles were installed on mixing chamber flights (Clarifier #1).
- An internal lab audit was performed for both water and wastewater lab by an independent company staff member.
- Bidding was completed on new sand filter wash arms. Procurement will follow after a review of bids.
- New computer monitors were installed and integrated.
- Total Organic Carbon (TOC), disinfection byproduct (DPB) quarterly samples collected.



CH2M employees removing sand from Clarifier #1 at Water Treatment Plant.



Employee replacing a flight in Clarifier #1 at Water Treatment Plant.

WATER TREATMENT PLANT SUMMARY

JANUARY ACTIVITIES CONTINUED:



Left: WTP staff taking bacteria samples.



Employees replacing a defective sample pump at Water Treatment Plant.

WATER TREATMENT PLANT SUMMARY

FEBRUARY ACTIVITIES:

- West Tech filter maintenance was completed and the unit placed back in service.
- New paddles were installed on mixing chamber flights (Clarifier #1).
- A level sensor in disinfection brine tank failed. We will run the system in manual until new sensor is installed.
- New computer monitors were installed and integrated. This integration has been completed and some new training related to this new system has begun for all operations staff.
- All required Lead and Copper samples were collected and sent off for analysis. We are required to collect a minimum of 60 samples twice per year.



CH2M Water Treatment staff taking water samples.

WATER TREATMENT PLANT SUMMARY

FEBRUARY ACTIVITIES CONTINUED:



Employee making repairs to filter #2 at old Water Treatment Plant.

WATER TREATMENT PLANT SUMMARY

MARCH ACTIVITIES:

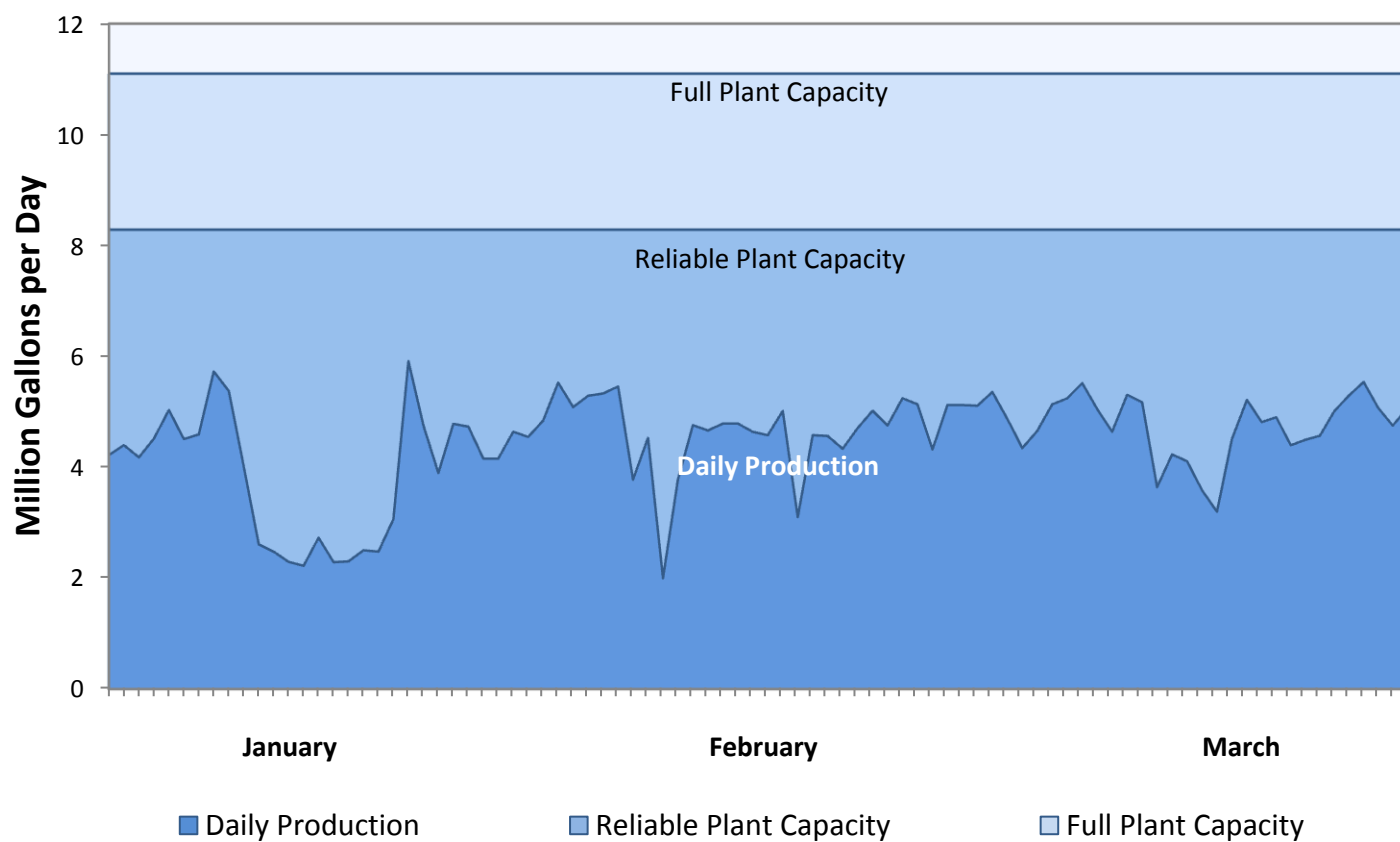
- West Tech filter maintenance was completed and the unit placed back in service.
- The raw water influent pipe from the river was back flushed and purged with air to address some potential flow reductions we have noted, there doesn't seem to be any blockage.
- An odd harmonic noise was noted in our influent pumps that feed raw water from the river to the treatment plant. The team developed a plan to pull and replace the existing pumps with spares so that existing pumps can be inspected and repaired as needed. Anticipate completing the project within the month.
- An issue with one of our automatic valves that may be causing some turbidity spike during startup was noted and that valve will be pulled and a new valve installed.
- Completed maintenance to filter #2 on the new plant.
- Media for the filter at the treatment plant will be added to bring volumes up to optimum levels.



Well # 14 Rehab.

WATER TREATMENT PLANT SUMMARY

Demand vs. Availability January ~ February ~ March



WASTEWATER TREATMENT PLANT SUMMARY

JANUARY ACTIVITIES:

- Work on updating maintenance throughout the system continues.
- Normal discharge amounts are roughly 1.5 to 1.8 million gallons per day.
- A leak was discovered in our effluent line going out to the Snake River, in the WWTP parking lot. The pavement was cut and then hydro-excavated to determine the cause of leak. The cause appears to be a gasket failure on pipe transitions. Repairs were made and the system is fully functional.



Left : Bill DuChene and Bobby Green installing new aerator on Waste Water Treatment Plant Lagoon #1.



Right: Field Service Crew making a repair to the Effluent line at the Waste Water Treatment Plant.

WASTEWATER TREATMENT PLANT SUMMARY

FEBRUARY ACTIVITIES:

- Aerator maintenance for lagoon system continued.
- Normal discharge amounts are roughly 1.5 to 1.8 million gallons per day.
- We hired a new staff member and he has begun training.
- One of the off-line chlorine contact basins was emptied and cleaned.
- Held meeting with Pheasants are Forever volunteers to determine potential volunteer project for our Malheur Farm operation. This has been a model for other communities in the region and is recognized as an asset to our town.
- A presentation was given to the Public Works Committee on the new permit. That presentation will mirror the one that is presented to City Council.
- Review of the new proposed NPDES permit has begun. A detailed power point presentation will be presented to Council on 2/27/18.



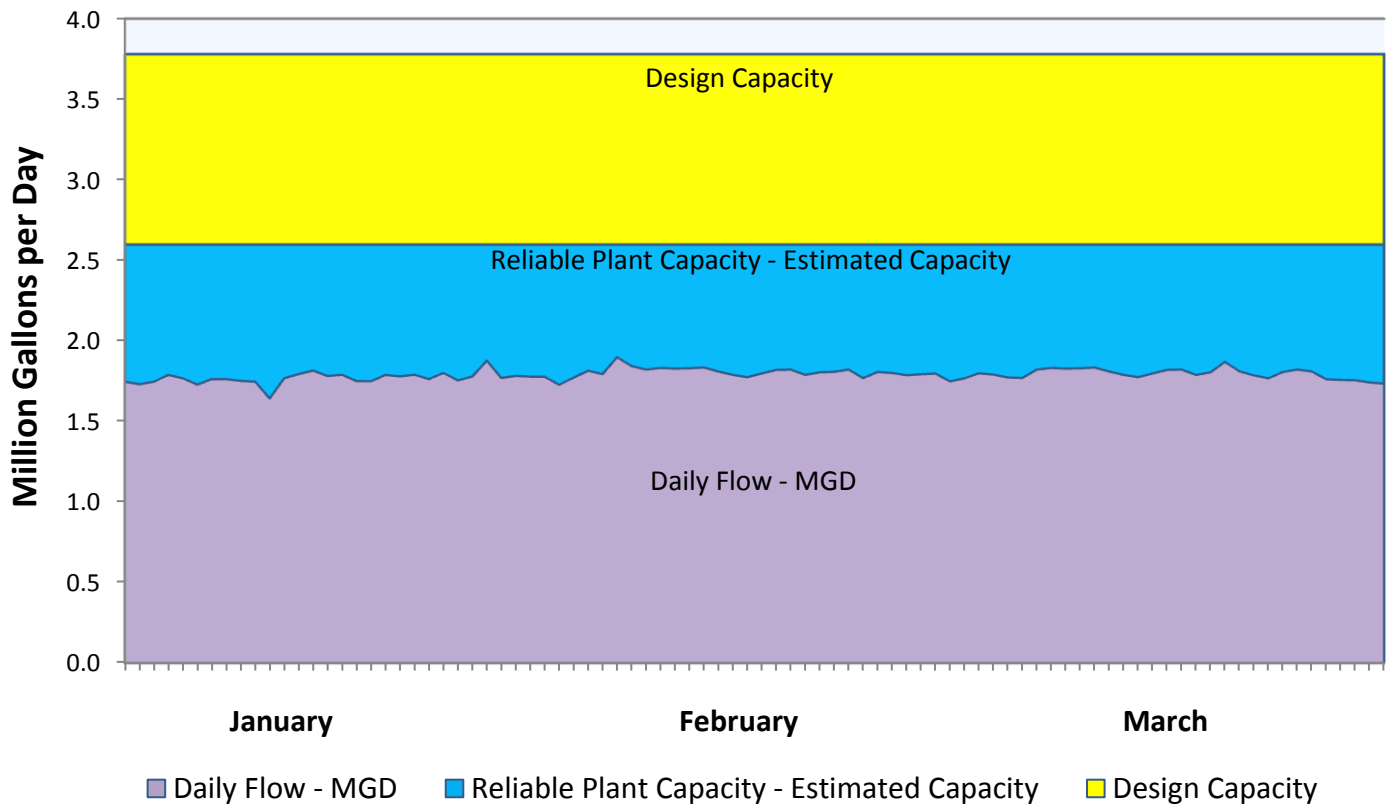
Swans at WWTP

WASTEWATER TREATMENT PLANT SUMMARY

MARCH ACTIVITIES:

- Normal discharge amounts are roughly 1.5 to 1.8 million gallons per day.
- Crews continued with regularly scheduled maintenance as tracked by our maintenance management system.
- Began cleaning the #2 contact chamber.
- Review of the new draft NPDES permit has begun. A detailed power point presentation was presented to Council on 2/27/18.

Wastewater Treatment Flows January ~ February ~ March



PARKS AND CEMETERY SUMMARY

JANUARY ACTIVITIES:

- Five burials at Evergreen Cemetery and none at Sunset Cemetery.
- Completed tree trimming at Evergreen Cemetery and Sunset Cemetery.
- Tree trimming has begun at all parks.



Parks Department crew trimming trees at Beck Kiwanis Park.



PARKS AND CEMETERY SUMMARY

FEBRUARY ACTIVITIES:

- Transplanted some of the burning bushes plants from Lion's Park to Beck Park.
- Tree trimming continues at all parks.
- Flag was lowered at Lion's Park for the shooting in Florida.
- Ground breaking for the new splash pad at Lion's Park was held on 2/19/18, a relatively large group was there to celebrate the new project start up.
- Tree removal at Lion's Park began on 2/22/18, a large section of the main trunk from the largest tree will be saved for potential use at the new park.



Left: Council members, Ramon Palomo, Betty Carter, Ron Verini, and Marty Justus participate in Splash Pad groundbreaking.

Bottom: Local kids participate in Splash Pad groundbreaking.

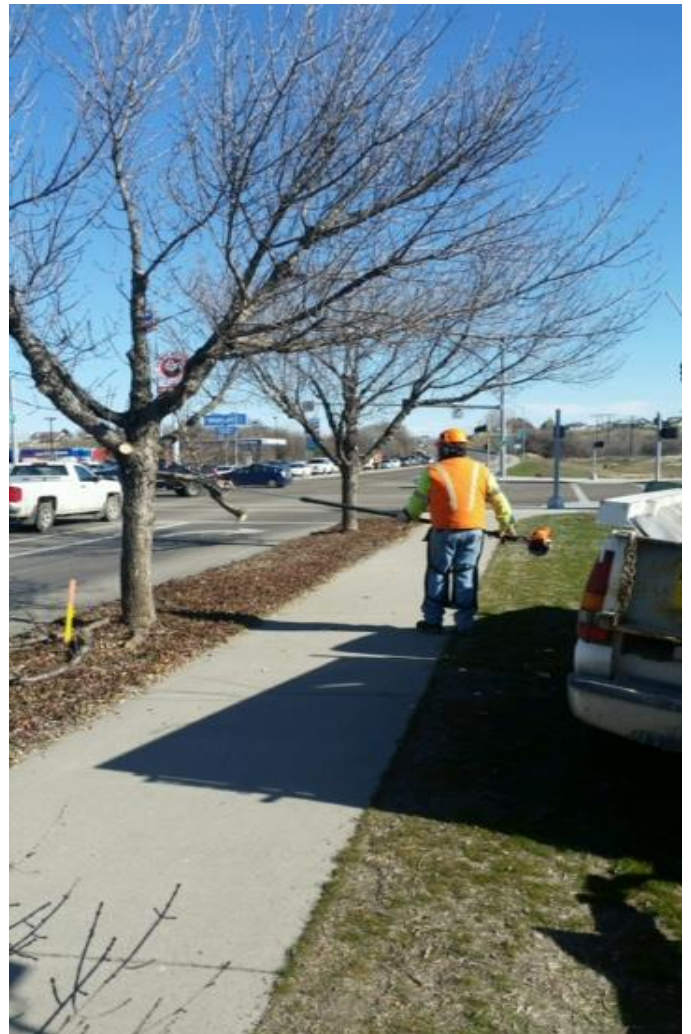


PARKS AND CEMETERY SUMMARY

FEBRUARY ACTIVITIES CONTINUED:



Both: CH2M Parks Department staff trimming trees along E. Idaho Ave. and mulching tree trimmings with chipper.



PARKS AND CEMETERY SUMMARY

FEBRUARY ACTIVITIES CONTINUED:



Both: Trees removed at Lion's Park for Splash Pad Project.

Right: Largest tree in park system.



PARKS AND CEMETERY SUMMARY

MARCH ACTIVITIES:

- There were 5 burials at Evergreen Cemetery and 0 at Sunset Cemetery.
- Crews are about 90% done with trimming the trees in the parks.
- Sprayed ground sterilant on the fence lines at the Cemeteries and at Beck Park to keep weeds down for the year.
- Sprayed ground sterilant at Sky Line City Farm that will help keep weeds down.
- Mowers were serviced and are ready to start mowing when needed.



**Tree Planting at Beck
Kiwanis Park.**

FACILITY MAINTENANCE SUMMARY

JANUARY ACTIVITIES:

- New pump and motor were installed on the heating system at the Aquatic Center.
- New furnace was installed at the Waste Water Treatment Plant.
- New faucet was installed in the upstairs break room at City Hall.
- New thermostat was installed at Fire Station 2.
- Spot-treated carpet in City Recorder's Office at City Hall.
- Replaced broken window on main door at Aquatic Center. It was broken due to vandalism.



Left:

Shattered glass on main door at Aquatic Center due to vandalism.

Right: Aquatic Center main door after glass was replaced.

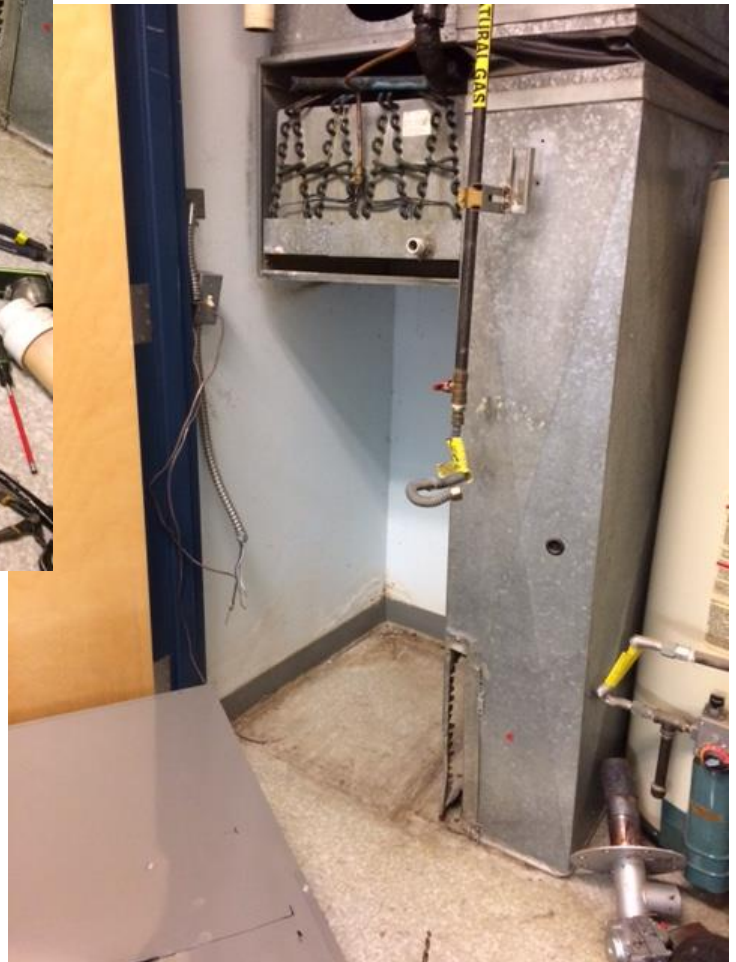


FACILITY MAINTENANCE SUMMARY

JANUARY ACTIVITIES CONTINUED:



**Replacing furnace at
WWTP.**



FACILITY MAINTENANCE SUMMARY

FEBRUARY ACTIVITIES:

- Installed camera's at 8th Ave. lift station.
- New faucet was installed in the upstairs break room at City Hall.
- Replaced broken window on back door of City Hall. It was broken by detainee.



Left: Shattered glass on back door at City Hall due to detainee.

FACILITY MAINTENANCE SUMMARY

MARCH ACTIVITIES:

- Working with Peak Alarm Co. to get some security cameras put up at Aquatic Center and to overlook the new spray park. They should be ready in about 2 weeks.
- Working on putting up security cameras up at the old Golf Course Club House, they should be up and running in 2 to 3 weeks.

ENGINEERING DIVISION SUMMARY

JANUARY ACTIVITIES:

- Right-of-way permits issued: 3
- Collaborated with Malheur County Environmental on sewer problem.
- Attended development meeting for proposed expansion of existing business.
- Attended development meeting to find out potential development requirements on an existing lot.
- Continuing to work with property owner wanting to connect to city water.
- Working on an ADA evaluation on street intersection.
- Conducting a stop sign warrant evaluation for street signage, including on-site traffic, pedestrian, and bicycle counts as well as gathering crash data. Data and counts will be analyzed to determine whether intersection warrants a 4-way stop.
- SRCI - Continuing to await input back from DOC regarding next steps. Letter from DOC has been received at City Hall.
- North Park Sidewalk – Coordinated with City regarding reimbursement for this completed project. .
- National Pollutant Discharge Elimination System (NPDES) – Continued coordination with the Oregon Department of Environmental Quality (DEQ) regarding progress of draft NPDES permit. Worked on review schedule.
- Skyline Farms Reuse Report – Working on Annual Reuse Report regarding ed with contract farmer on crop status and data required for year-end Reuse Report.
- Supervisory Control and Data Acquisition (SCADA) – Continue to coordinate with ACS regarding WWTP, collections, and WTP SCADA upgrades.
- Water Treatment Plant Solids Removal – Proposal has been moved forward regarding combination of Water Plant Solids with soils from Kraft-Heinz Plant to reduce arsenic and allow them to be spread on a location like the golf course. Continuing to work with DEQ on this item.
- WTP Chem Feed Project – Presented final costs to Council and requested reallocation of funds to account for overage in cost.

ENGINEERING DIVISION SUMMARY

FEBRUARY ACTIVITIES:

- Right-of-way permits issued: 1
- Attended development meeting for existing industrial complex replacing storm damaged buildings.
- Attended development meeting for proposed expansion of existing business.
- Attended development meeting to find out potential use of existing building for a new business.
- Continuing to work with property owner wanting to connect to city water.
- Working on an ADA evaluation on street intersection (Park and SW 5th).
- Conducting a stop sign warrant evaluation for street signage, including on-site traffic, pedestrian, and bicycle counts as well as gathering crash data. Data and counts will be analyzed to determine whether intersection warrants a 4-way stop.
- SRCI - Continuing to await input back from DOC regarding next steps. Letter from DOC has been received at City Hall.
- North Park Sidewalk – Coordinated with City regarding reimbursement for this completed project. Coordinated with ODOT – this is complete.
- National Pollutant Discharge Elimination System (NPDES) – Continued coordination with the Oregon Department of Environmental Quality (DEQ) regarding progress of draft NPDES permit. Began the Applicant Review process and presented the review comments to the PW Committee.
- Skyline Farms Reuse Report – Completed and submitted final Annual Reuse Report.
- Supervisory Control and Data Acquisition (SCADA) – Continue to coordinate with ACS regarding WWTP, collections, and WTP SCADA upgrades. Integration and training is a big part.
- Water Treatment Plant Solids Removal – Proposal has been moved forward regarding combination of Water Plant Solids with soils from Kraft-Heinz Plant to reduce arsenic and allow them to be spread on a location like the golf course. Continuing to work with DEQ on this item.
- WTP Chem Feed Project – Received final invoice from MSA engineering.
- 2 Staff from engineering attended a certification program for evaluating manholes, sewer mains and services. This certification meets with national standard process.
- Working with staff on CIP.
- Continuing to work on various small project bids.

Engineering staff taking measurements required for mid-block crossing project.



ENGINEERING DIVISION SUMMARY

MARCH ACTIVITIES:

- Right-of-way permits issued: 5
- Attended development meeting for proposed multi-business downtown.
- Attended meeting between CH2M Splash Pad project manager and City staff to move forward with Splash Pad plans.
- SRCl – Continued reaching out to Christine Coleman of DOC to set up meeting.
- National Pollutant Discharge Elimination System (NPDES) – Continued coordination with the Oregon Department of Environmental Quality (DEQ) regarding progress of draft NPDES permit. Completed the Applicant Review process and presentation to the City Council.
- Skyline Farms Reuse Report – Coordinated with contract farmer regarding upcoming crop plan.
- Water Treatment Plant Solids Removal – Proposal has been moved forward regarding combination of Water Plant Solids with soils from Kraft-Heinz Plant to reduce arsenic and allow them to be spread on a location like the golf course. Continuing to work with DEQ on this item.
- Splash Pad – engaged Lena Gandiaga from the Boise office to manage the project.
- Working with staff on CIP; prepared presentation for PW Committee for March 20th.
- Parks Master Plan – continued coordination with Adam and Dan on Master Plan.
- 2018 Water and Sewer Project – review was completed and comments sent back to Keller. Project getting ready for bid.



City Staff meeting with CH2M Splash Pad Project Manager and Splash Pad Contractor on site.

APPENDIX

FIELD SERVICES

Collection and Distribution staff is responsible for Sewer Collection and Water Distribution throughout the City. Water Distribution duties include maintenance and repair of approximately 97 miles of water lines and 3,625 services which include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

Sewer Collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the City. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a barscreen and one lift station from Snake River Correctional Institution. The City has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout the City limits. Duties include Storm drain maintenance and repair, cleaning of approximately eleven miles of Storm drain lines and cleaning the catch basins.

*COLLECTION AND DISTRIBUTION STAFF MAINTAINS
78 MILES OF SANITARY SEWER LINES
56 MILES OF STORM DRAIN COLLECTION LINES
AND 1,450 CATCH BASINS THROUGHOUT
CITY LIMITS*

The Street Maintenance Division maintains more than 122 lane miles of improved streets and more than 9 miles of alleys. The street department is responsible for resurfacing, repairing and maintaining the streets, installing and maintaining street signs and markings, tree trimming, repairing all established pavement markings. The division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chipsealing, snow removal and sanding during the winter months, and weed control along the alleys. Street Maintenance staff assists the Chamber of Commerce by putting up decorations on street lights during the Christmas season and replacing them with the regular decorations when the season is over.

*STREET MAINTENANCE DIVISION MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS
9 MILES OF ALLEYS
CHIPSEALS LAST A MINIMUM OF 8 YEARS,
AND PUBLIC WORKS CHIPSEALS 7 MILES PER YEAR*

As part of the Street Division's maintenance program, crews chipseal street surfaces in the summer to protect them from water and weather damage and to keep them in good condition. A chipseal maintains the existing pavement, delaying further aging due to water and sun; and provides a moisture barrier and corrects existing pavement problems by sealing cracks. A chipseal application provides substantial savings to taxpayers and

should last a minimum of eight years with minimal maintenance required. The City chipseals approximately 7 miles per year.



APPENDIX CONTINUED

WATER TREATMENT PLANT

Water Treatment Plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent of our water comes from the Snake River and 20 percent comes from wells. Two plants treat our city's water. One is a conventional filtration plant, and the other is an upflow clarifier. The steps for treatment are flocculation, sedimentation, filtration and disinfection – meeting the compliance of the Oregon Health Authority.

The Oregon Health Authority requires an operator on duty 365 days a year. Ontario customers account for 3,845 water services, not including Snake River Correctional Institution (SRCI).

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

The Water Treatment Plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 million gallons per day (MGD) and a maximum capacity of 11 MGD.

APPROXIMATELY 80 PERCENT OF OUR WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

The Water Treatment Plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 million gallons (MG) of that water.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (CFS), 24.71 million gallons per day (MGD) for municipal use.

All of the City's potable water is treated and disinfected at the Water Treatment Plant. The plant has an original 8 MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

WASTEWATER TREATMENT PLANT

The Wastewater Treatment Plant collects wastewater from the entire city and Snake River Correctional Institution. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater Treatment Plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. On-site generation of chlorine is used for disinfection.

Average discharge volume is approximately 1.5 million gallons a day (MGD). Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm.

APPENDIX CONTINUED

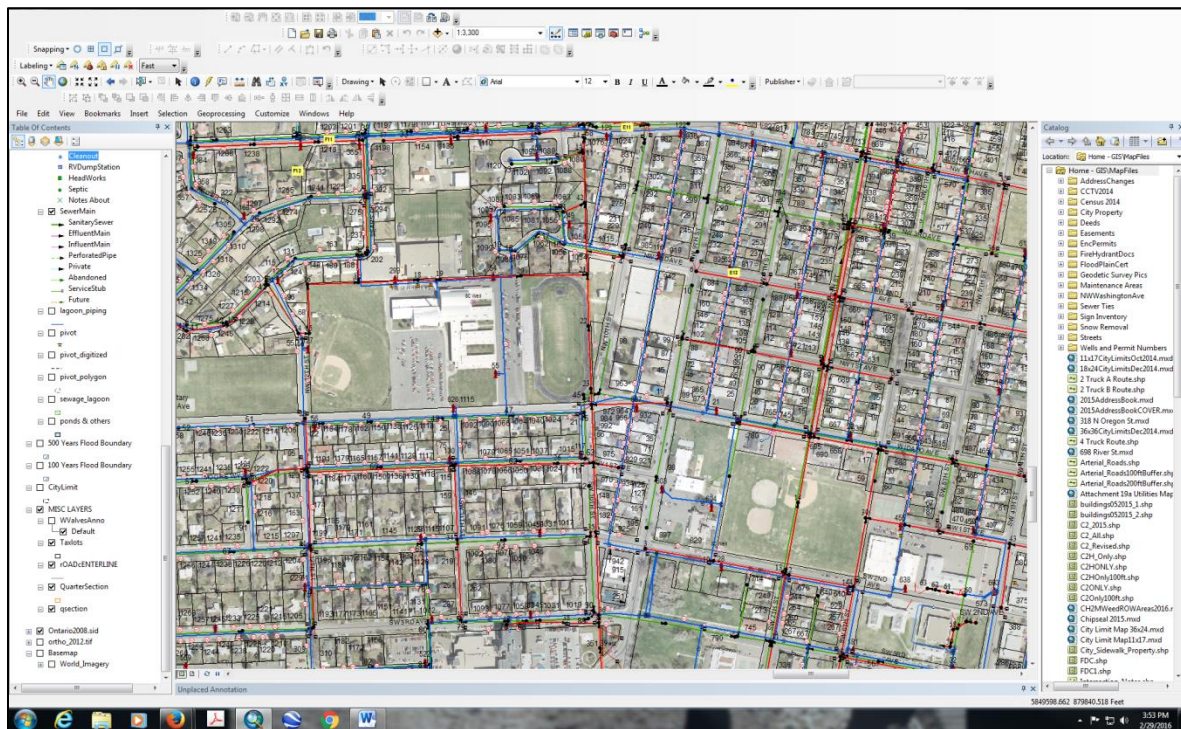
PARKS DEPARTMENT

The Ontario park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The City also owns the skateboard park.

ENGINEERING DIVISION

The Engineering Division reviews plans for construction of public improvements, maintains the City's mapping system, and manages the engineering projects within both the Capital Improvements and Maintenance Programs. The department provides technical support to residents, developers, builders, other City departments and consulting engineers and surveyors. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents for public works maintenance projects and provide project management for public improvements.

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also maintains and updates the record maps for all City utilities, right-of-way, easements, land division plots and City base maps.





City of Ontario Community Development Quarterly Report 1st Quarter 2018

Presentation by
Dan K. Cummings
May 3, 2018



Planning & Zoning Department Stats

1st Quarter 2018



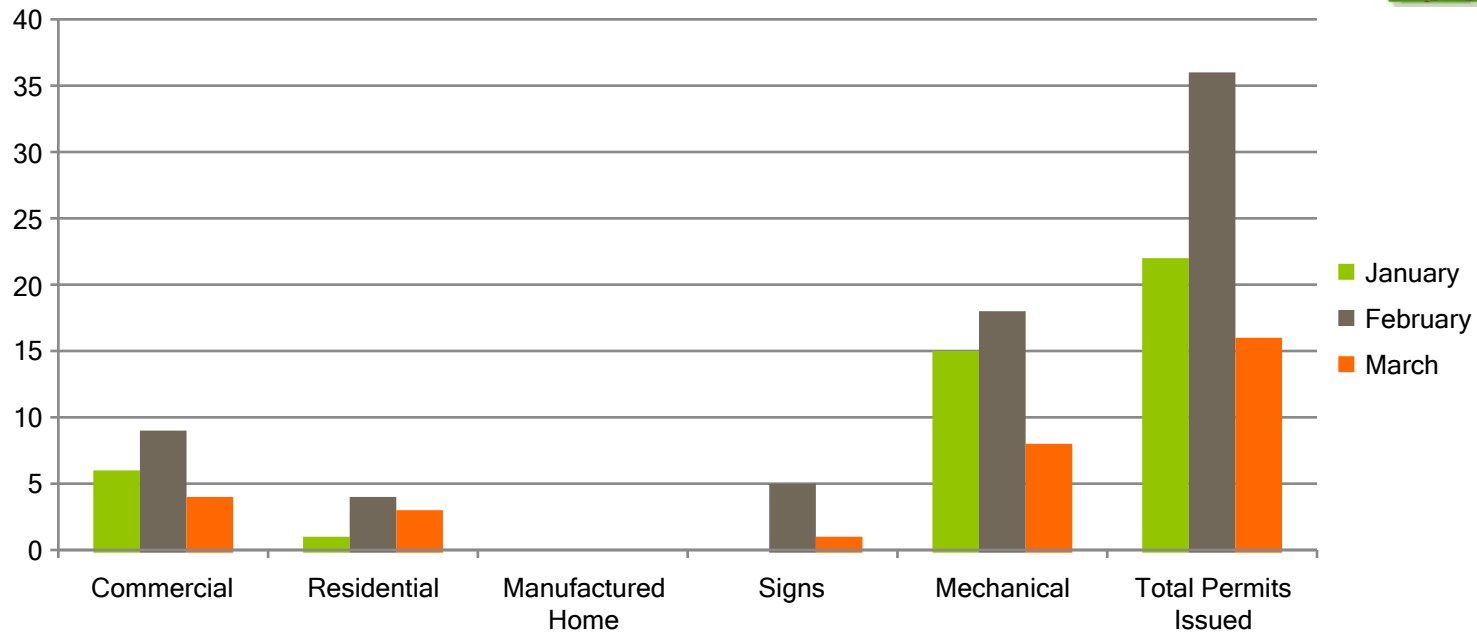
7 Land Use Actions

- 🌀 3 Conditional Use Permits
- 🌀 2 Site Development Permits
- 🌀 1 Non-conforming Use Permit
- 🌀 1 Partition

\$1060 Total Fees

Building Department Stats

1st Quarter 2018 Permits

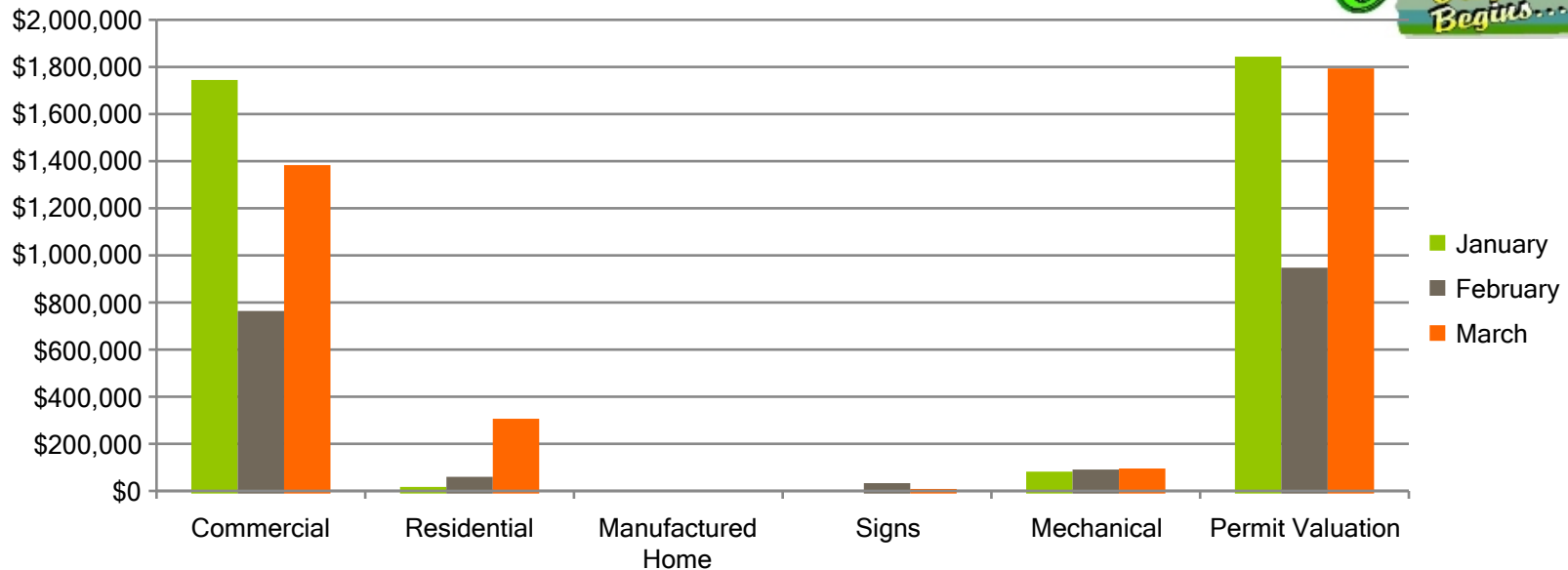


2018 Permits	January	February	March
Commercial	6	9	4
Residential	1	4	3
Manufactured Home	0	0	0
Signs	0	5	1
Mechanical	15	18	8
Total Permits Issued	22	36	16

Com Dev 1st Quarter Report

Building Department Stats

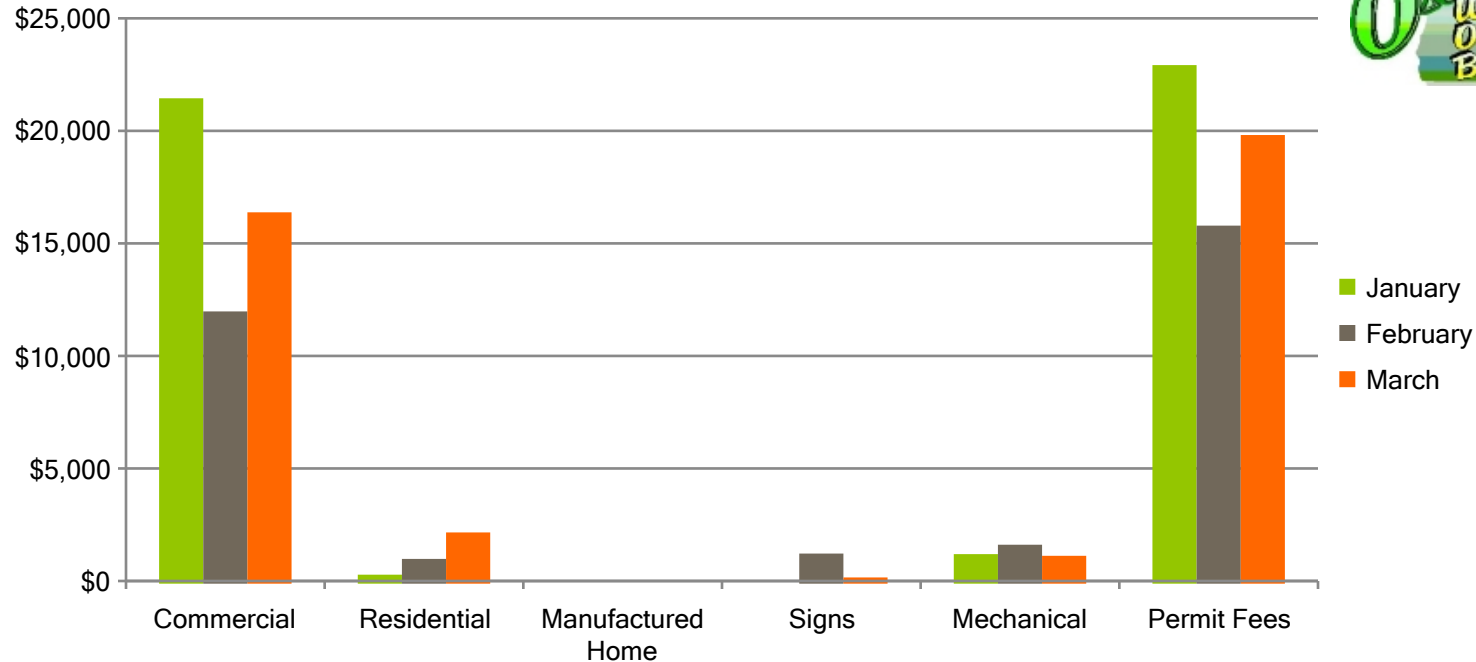
1st Quarter 2018 Building Values



2018 Permit Valuations	January	February	March
Commercial	\$1,744,674	\$764,008	\$1,383,424
Residential	\$17,044	\$59,889	\$306,471
Manufactured Home	\$0	\$0	\$0
Signs	\$0	\$33,067	\$8,500
Mechanical	\$81,975	\$90,820	\$95,175
Permit Valuation	\$1,843,693	\$947,784	\$1,793,570

Building Department Stats

1st Quarter 2018 Permit Fees



2018 Fees Received	January	February	March
Commercial	\$21,448	\$11,978	\$16,381
Residential	\$281	\$981	\$2,158
Manufactured Home	\$0	\$0	\$0
Signs	\$0	\$1,219	\$158
Mechanical	\$1,194	\$1,612	\$1,119
Permit Fees	\$22,922	\$15,790	\$19,815

Com Dev 1st Quarter Report

Revenue Breakdown of Building Permits 1st Quarter 2018



Fruitland Fees	\$27,444
State Fees	\$3,639
Misc Fees	\$0
Building Department Revenue	\$27,444
Total Permit Fees	\$58,527

Com Dev 1st Quarter Report

Economic Development Department Activity

1st Quarter 2018



Economic Activity

- ✧ Project Cadet
- ✧ Project Indigo II
- ✧ Project SST
- ✧ Options for the use of the vacant Airport property
- ✧ Project One-1
- ✧ West Park Plaza
- ✧ Working on 2017 EPA Brownfield Grant
- ✧ Malheur County Reload Facility and Industrial Park
- ✧ Airport Commercial & Private Hanger Facilities

Economic Development Department Activity 1st Quarter 2018

Recent economic
activity going on in
Ontario



Com Dev 1st Quarter Report

Economic Development
Department Activity
1st Quarter 2018

Recent economic activity
going on in Ontario-
Fairgrounds



Com Dev 1st Quarter Report



April 2018 ACTIVITY REPORT



April 2018



Emergency Medical:

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults, etc.)

CITY	155
RURAL	15

3 of these emergency calls required back-up crews to be called in to respond to 2nd call.

Hazmat Team Calls:

0

Fire Related Emergency Calls:

(Types of fire related calls responded to: Rescue calls, building fires, vehicle fires, smoke detector/fire alarm activation, unauthorized burning, etc.)

	TOTAL	General	Mutual Aid
CITY	18	3	1
RURAL	9	5	3

1 of these emergency calls required back-up crews to be called in to respond to 2nd call.

TOTAL CALLS FOR MONTH

CITY	173
RURAL	24

FIREFIGHTER TRAINING:

3/27/18 Building awareness St. Al's Hospital

4/3/18 Wildland fires

4/10/18 Emergency Response Guide Book usage refresher

4/17/18 Water tender operations

4/18/18 Leadership Ontario Tourism and Business

4/19/18 Operations for Electric Vehicles

4/21/18 EMT Vehicle Extrication



April 2018



PERMITS ISSUED:

City Open Burns 10

City Burn Barrels 3

Rural Open Burns 145

Rural Burn Barrels 11

INSPECTIONS:

3/28/18 Two Ashley Manor assisted living facilities

4/10/18 Underground fire sprinkler system at Girvin Hall Fairgrounds

4/16/18 Valley Family Health center Knox box assistance

4/17/18 Numerous public works buildings that CH2M/Jacobs manages

4/19/18 Inspected with State Fire Marshal 3 non-traditional schools

COMMUNITY INVOLVEMENT:

4/12/18 Boy and Girls Club station tour. 15 Attendees

4/18/18 Strategic Planning meeting

4/18/18 Town Hall meeting Rep. Lynn Findlay.

4/23/18 Fire prevention tour at OCDC. 60 students

Summary of Calls of Interest:

City Incidents:

SW 4th Ave and Hwy 201: Rescue 1 was dispatched to the intersection of Hwy 201 and SW. 4th ave for a vehicle fire. It appeared there was a medium size suv parked on the shoulder, white smoke and flames rolling from the rear cargo area. R-1 advised dispatch that R-1 can handle the fire; Lt. Grimaldo was able to attack the fire through the rear hatch window which was broken prior to Rescue 1 arrival. Lt. Grimaldo was able to extinguish the fire. Once the fire was out, firefighter Rico was able to disconnect the hot wire leading to the main fuse box located in the engine compartment. No battery was located in the front engine compartment; the property owner stated he had disconnected the battery as soon as he confirmed fire and after removing his daughter from the vehicle. The property owner stated he had purchased this vehicle in Mexico a year prior to the fire. He noticed his dash lights started to flicker, he heard strange noise coming from the rear cargo area (area of ignition.) He smelled hot wires, noticed the white smoke and he decided to pull the vehicle over and remove his daughter from the vehicle. The fire originated in the passenger rear cargo area behind the trim and above the spare tire carrier area.



April 2018

The fire melted the interior paneling as well as exterior trim around the fuel door area. Upon extinguishment R-1 was able to see and locate melted wire and copper exposed.

540 SE 9th Ave.: R-1 Dispatched to Garbage truck on fire. Prior to arrival dispatch stated there has been one explosion. Upon arrival R-1 found one dump truck with cab fully engulfed. R-1 quickly started extinguishing the fire with booster line. R-1 got a good initial knockdown. When 103 arrived, 103 pulled 1.75" pre connect to help extinguish the fire and mop up hot spots. Fire was contained to the cab area and engine compartment of the truck. Ontario sanitation employee pulled the truck away from other trucks and structures in case of rekindle. 2 other dump trucks sustained minor damage.



April 2018



1494 SW. 4th Ave.: Dispatched to a car on fire in the parking lot of Tractor Supply. Fire was extinguished upon arrival. We investigated and monitored the fire scene to make sure it wouldn't re-ignite. The fire seemed to be isolated under the open hood, on and around the carburetor. We did not need to apply any water, and there appeared to be no fuel leak. The vehicle was a 1978 blue Chevy Nova. The owner heard a backfire about 30 minutes before the fire. He continued driving. He was traveling West on SW 4th Ave when he noticed smoke coming from the engine compartment. He pulled into the McDonalds parking lot, when a passerby noticed the fire and called it in. Apparently, several other people noticed the fire and responded with fire extinguishers, extinguishing the fire prior to our arrival.



April 2018

1130 N. 2nd street Payette: OFD was paged out to respond to a mutual aid request from Payette City Fire. Upon arrival 103's crew was tasked with salvage and overhaul efforts of a 2 bedroom duplex with only 1 unit effected by the fire. 103 crew members used a thermal image camera to determine any hot shots and then transitioned to ventilating smoke out of the structure by placing a PPV fan at the front door of the residence. A rear bedroom window was opened during the ventilation process. Once the smoke was clear of the building OFD was released from the scene.

781 SE. 9th Ave.: R1 called for RP that was on scene and advised the building was filled with smoke, and he could not see flames. Upon arrival R1 staged at the A side on SE 9th Ave, and assumed command. The man door was open and there was a light haze coming from the open door. R1 was met by the worker on scene and was advised there was equipment, fuel, oil, and vehicles inside the building. 147 checked inside the front door with TIC and no visible heat signatures. It was also stated the building was separated and the separation had a large opening so the north and south sections were connected. 100 on scene assumed/transfer command, 147 to a sector. 103, 101, 156 all on scene Crews entered building from both ends to meet in middle. Ventilation was set on north side at as winds were blowing from the north to the south. Crews quickly discovered there was a semi that had been consumed by fire, but everything around it was untouched other than by smoke damage. After origin was found interior crews searched the office areas and worked with ventilation to evacuate smoke from the building. All areas of the interior were affected by smoke. It was stated by an employee the semi-tractor was in the shop for service. It was unclear at this time what specific work was being done. After the business was clear of smoke the entire business and contents were checked and monitors were used to check levels for overhaul and investigation. 100 and R1 stayed on scene for investigation and to meet with RP coming to scene.

1041 NW Washington Ave.: R1 called for a diesel leak at a truck at a pump. A semi pulled up to a pump and shut off his tractor. A sheen of diesel was discovered under the vehicle and had flowed to the length of the trailer. Approx. 15-20 gallons of fuel had been released before the leak was stopped. The issue appeared to be in a broken fuel line. The business RP was able to put down pads and floor dry to absorb the fuel. They had crews cleaning up the absorbed material previous to R1 clearing the scene.

1775 E. Idaho Ave.: R-1 was dispatched to the area of 1775 east lane, the Walmart south east end parking lot. Dispatch center received a report of a fire under the Snake River odot bridge. R-1 found no signs of fire or smoke. R-1 proceeded to investigate; R-1 staff was able to locate a transient camp under the odot bridge. This area appears to be used by transients as a sleeping area and a possible living area also. No fire was located, although an adult male was spotted in an island located in the center of the bridge. He stated he had a small cooking fire but had extinguished the flames. He was advised to not burn after dark, to which he agreed.

Rural Incidents:

731 Onion Ave: 156 was called to scene of hay stack fire. On scene flames were coming from the south end of a large stack of approximately 500 ton of Hay. Hay was harvested last year. 156 was able to



April 2018

prevent the spread of the fire while workers removed hay with loaders, to get to the seat of the fire. Calm wind conditions aided in the ability to keep the fire from spreading. The hay removed was sorted and crews helped extinguish hot spots. 155 supplied water to 156 for fire attack and 157 protected exposed hay to the west of the burning hay. 159 extinguished burning bales of hay after they were removed from the pile; they also supplied water to fill 155.



I-84 under 5th ave overpass: MCSO has several calls for a fire under the SE 5th Ave overpass on I84. Upon arrival R1 found bystanders had stopped to try to extinguish fire. R1 made direct attack on what appeared to be a mattress, chair, and clothing with some other food items. Suppression was effective and fire extinguished. ODOT was on scene to complete clean up.

I-84 EB MP 357: on arrival 155 crew established stabilization on the downhill side of the victim's vehicle which was lying on its top. Crew was able to open driver side door, help victim out of her seat belt and then pt. was able to crawl out at that point. Also assisted ALS with cot to and from ambulance. All pt. care via ALS.

1515 W. 1st Street Fruitland: OFD received a mutual aid request for Payette Rural Fire Dept. to respond to a structure fire outside of Fruitland city limits. Tender 159 and 100 responded. Once on scene 159's crew assisted with salvage and overhaul efforts of what turned out to be a small camp trailer and small ground area that burned due to having various wood products spread throughout.



April 2018

Lytle Blvd Vale: OFD was dispatched to a mutual aid request from Vale FD to respond to the County Dump site on Lytle Blvd west of Vale Oregon. 159 and 105 responded. 159 set-up water supply to a ground monitor and pumped approximately 5,000 gallons of water onto the fire down in one of the garbage pits.

AGENDA
ONTARIO VISITORS AND CONVENTIONS BUREAU BOARD
MAY 3, 2018 - 7:00 a.m. M.T.
CLARION INN

- 1) Call to order:
This agenda was emailed: April 26, 2018
 - (a) Roll Call:
Debbie Blackaby____ Cheryl Cruson____ Laura Davis____
Doug Dean____ John Hall____ Bob Quinn____ Ron Verini____

City Manager Adam Brown____
V&C Director John Breidenbach____
- 2) New Business
 - a) Grant Request: Bringing Hope Festival
- 3) Motion to adopt V&C Meeting Minutes of April 5, 2018 meeting
- 4) Review Financial Report
- 5) Adjourn

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, if you contact the City at 889-7684 at least one working day prior to the need for services, we will make every reasonable effort to accommodate the need. T.D.D. available by calling 889-7266.



VISITORS AND CONVENTION BOARD

C/O Ontario Area Chamber of Commerce
251 SW 9th St.

Ontario, OR 97914

541-889-8012 (Voice) 541-889-8331 (Fax)

info@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: Tri-County Love INC

Complete Mailing Address: PO Box 1238 Ontario, OR. 97914

Telephone: (541) 889-7860 Fax: (541) 889-9230 E-Mail: office@tricountyloveinc.org

Principal Contact Chrissy Roberts

Complete Mailing Address: 1031 N. 6th St. Payette, ID. 83661

Telephone: (208) 405-8291 Fax: N/A E-Mail: same ↑

Name of Event and Date and Time Event Will Be Held: Bringing Hope Festival June 16, 2018

Has organization applied for a V&C Grant Before: ☒ Yes ☐ No 11-5

*If yes was the V&C grant request approved and for what amount:

☒ Yes ☐ No / \$ 1,000

*If grant request was approved did the organization give their 90 day follow-up report

☐ Yes ☒ No

Description of Promotion or Event: Bringing Hope Festival will be held in Lion's Park

June 16th 11-5. This event will have vendors, food, family friendly games,

Bands. We are working on vendors + bands from out of the area.

As well as contacting the local paper + Radio Stations in Boise area.

NATURE OF PROMOTION/EVENT:

☐ Tourism based capital project

☐ Multi-night local lodging event

☒ Special media promotion

☐ Education and/or training project

Amount of Funding Support Requested:

\$ 2,000

Total Promotion Event Budget:

\$ 2,195

What specific expenditures will the granted funds be used for?: The grant will be used to provide fun family activities. Specifically supplies, needed for games, prizes, some food, Bouncy balls, and marketing.

List promotion/event supporters or partners**:

Ken Cross, Wingers, Idaho Pizza, reNEW, + Sunset lanes, + SRCI.

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): Bringing Hope Festival will be an all day event. We have asked for local vendors as well as vendors from different communities to take part. Bringing Hope Festival will be hosting Battle of the bands during this time as well. This event will have bands coming from Boise, Mountain Home, local, + more. The festival will increase retail, restaurant sales, and gasoline sales. Tri-County Love Inc is looking forward to hosting this Festival that will bring in new people for the day to help generate our local economy.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year's promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

Total Budget Cost: \$2,195

Food- 500

Games/prizes- 600

Rustic Pig Catering- 250

City of Ontario fee's- 35

Event Planner- 300

Bouncy Balls- 100

Marketing- 150

Stage Equipment- 100

Bathrooms- 160

Plus 200 volunteer hours/ 20 volunteers for 10 hours. \$22.75 rate for this.

Proposed Revenues:

City- 285

Rustic Pig- 250

Vendors- 150

Food- 700

Auction- 300

Bouncy Balls- 75

Tickets- 75

LOVE INC

Transaction Detail By Account

March 20 through July 31, 2017

isis

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
FUNDRAISERS								
OTHER								
Invoice	3/29/2017	5217	ONTARIO VISITOR...	GRANT		Accounts Rec...	1,000.00	1,000.00
Deposit	4/26/2017			Deposit		COLUMBIA C...	134.15	1,134.15
Invoice	5/8/2017	5256	MISC DONORS			Accounts Rec...	25.00	1,159.15
Invoice	5/8/2017	5256	MISC DONORS			Accounts Rec...	225.00	1,384.15
Invoice	5/8/2017	5256	MISC DONORS			Accounts Rec...	412.00	1,796.15
Invoice	5/24/2017	5283	MISC DONORS			Accounts Rec...	60.00	1,856.15
Invoice	5/24/2017	5286	MISC DONORS			Accounts Rec...	40.00	1,896.15
Deposit	5/31/2017			SQUARE		COLUMBIA C...	95.09	1,991.24
Invoice	6/23/2017	5329	MISC DONORS			Accounts Rec...	219.00	2,210.24
Invoice	6/23/2017	5332	MISC DONORS			Accounts Rec...	568.80	2,779.04
Invoice	6/23/2017	5332	MISC DONORS			Accounts Rec...	75.00	2,854.04
Deposit	6/30/2017			SQUARE BHF		COLUMBIA C...	103.07	2,957.11
Total OTHER							2,957.11	2,957.11
Total FUNDRAISERS							2,957.11	2,957.11

TOTAL

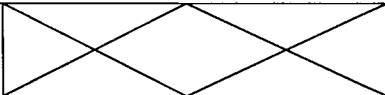
Expenses 1958.19

Profit 998.92

V&C GRANT CRITERIA CHECKLIST

Applicant/Event: Tri-County Love INC/Bringing Hope Festival

Criteria		Meets No Criteria - Point Value 0	Partly Meets Criteria - Point Value 1	Sufficiently Meets Criteria - Point Value 3	Exceeds Criteria - Point Value 5
1	The project is a capital project, which enhances tourism such as, but not limited to, beautification. Examples of such potential projects might include coordinated refuse bins in shopping areas or enhancements to the highway arterial entrances to the City of Ontario such as shrubs, lighting or signage.				
2	Events that would attract attendees and participants from out of the area and would promote local tourism and business. Extra consideration will be given to multi-night events that necessitate over night lodging in the Ontario area.				
3	Projects consisting of special area media promotions. These could include, among others, special brochures or videos or advertising co-op projects designed to extol the virtues of Ontario as a tourism, convention, cultural, or recreational destination.				
4	Projects related to the education and/or training of the Visitors and Conventions Director or Board members.				

ADDITIONAL QUESTIONS	YES	NO	
Is this a not for profit project?			
TOTAL POINTS			
POINT SYSTEM	0 1 through 3 4 through 5 Unable to provide funding. May provide funding with or without contingencies. May provide funding with or without contingencies.		
Date:			05/03/18

Ontario V&C Minutes
April 5, 2018
7:00 am
Clarion Inn

Meeting called to order at 7:00 am by Cheryl Cruson.

Roll Call – Debbie Blackaby, Cheryl Cruson, Doug Dean, John Hall, Ron Verini, City Manager
Adam Brown, V&C Director John Breidenbach

Absent: Laura Davis, Bob Quinn

NEW BUSINESS

Grant Request: Four Rivers Cultural Center, Tradition Keepers Event and Exhibit

Matthew Stringer presented the funds request for the Tradition Keepers Event and Exhibit. He explained that the Four Rivers Cultural has been focusing on events in diversity, equity, ethnicity, and traditions. Tradition Keepers is scheduled for one day in mid to late June and will last from 9:00 am to 6:00 pm. The educational event would highlight various cultural traditions such as dancing, cooking, and crafting. The Four Rivers Cultural Center has gathered 30 different traditionalists and the goal is to increase this number by ten. Many people have traveled to Ontario from out of town to see the Four Rivers Cultural Center's events as well. About 80% of FRCC ticket sales are now online, but there will not be a gate fee for Tradition Keepers. Matthew has already written a grant to the National Endowment of the Arts to hire a residential folklorist, which was awarded and then renewed once. Matthew has yet to hear back from his other grant applications for the Tradition Keepers Event and Exhibit. Funds would be used for the advertising and event participant expenses.

Funds in the amount of \$4,800.00 for the Tradition Keepers Event and Exhibit were approved.

Moved by Ron Verini and seconded by Debbie Blackaby. Motion carried.

MINUTES/FINANCIALS

The March 2018 minutes were reviewed; it was moved by Doug Dean and seconded by Debbie Blackaby to approve the minutes as presented. Motion carried. Financials were presented by John Breidenbach. It was moved by John Hall and seconded by Debbie Blackaby to approve the financials as presented. Motion carried.

Meeting adjourned.

**CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
PROMOTIONS AND EVENT FUND
BALANCES THROUGH
DRAFT APRIL 2018**

2017	RESOURCES	EXPENSES	BALANCE
BALANCE FORWARD	\$612,152.15	\$589,235.30	\$22,916.85
JULY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$1,569.62	\$23,847.23
AUGUST <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$10,825.00	\$15,522.23
SEPTEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$139.24	\$17,882.99
OCTOBER <i>T.O.T. Disbursement -\$2500 V&C Proj.Reimbrsmnt-\$662</i>	\$3,162.00	\$2,259.62	\$18,785.37
NOVEMBER	\$2,500.00	\$0.00	\$21,285.37
DECEMBER	\$2,500.00	\$0.00	\$23,785.37
2018			\$0.00
JANUARY	\$2,500.00	\$0.00	\$26,285.37
FEBRUARY	\$2,500.00	\$11,569.62	\$17,215.75
MARCH	\$2,500.00	\$69.62	\$19,646.13
APRIL	\$2,500.00	\$11,369.62	\$10,776.51
MAY			\$10,776.51
JUNE			\$10,776.51
TOTAL FISCAL	\$25,662.00	\$37,802.34	
ACCRUALS FROM JULY 1997 TO PRESENT	\$637,814.15	\$627,037.64	\$10,776.51

**CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
ACTIVITY SUMMARY
BEGINNING SEPTEMBER 1997**

DATE	REQUESTOR	REQUESTED	GRANTED	DISBURSED
APR 2017	ONTARIO AREA CHAMBER OF COMMERCE 2017 FESTIVAL & EVENTS CONFERENCE	\$ 912.00	\$ 912.00	\$ 912.00
APR 2017	EUVALCREE CHILDRENS EVENT DAY	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
APR 2017	TVCC - STUDENT PROGRAMS STAR WARS INVADERS THE TREASURE VALLEY	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
MAY 2017	V&C BREAKFAST MEETING (04/17/17 - CK# 121646)	\$ 69.62	\$ 69.62	\$ 69.62
JUNE 2017	V&C BREAKFAST MEETING (06/08/17 - CK# 121816)	\$ 69.62	\$ 69.62	\$ 69.62
JUNE 2017	REVITALIZE ONTARIO RING OF FIRE FESTIVAL	\$ 4,844.00	\$ 4,844.00	\$ 4,844.00
JUNE 2017	ONTARIO AREA CHAMBER OF COMMERCE REIMBURSEMENT FOR GOVERNOR'S CONF. ON TOURISM	\$ 856.00	\$ 856.00	\$ 856.00
JULY 2017	V & C BREAKFAST MEETING (07/06/17 - CK# 121989)	\$ 69.62	\$ 69.62	\$ 69.62
JULY 2017	ONTARIO AREA CHAMBER OF COMMERCE PROMOTION OF AWE ONTARIO	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
AUG 2017	BULLS & BRONCS EXTRAVAGANZA BULLS & BRONCS EXTRAVAGANZA EVENT	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
AUG 2017	ONTARIO AREA CHAMBER OF COMMERCE SOLAR ECLIPSE BANNERS & BUSES	\$ 1,825.00	\$ 1,825.00	\$ 1,825.00
AUG 2017	SNAKE RIVER NISEI GOLF ASSOCIATION 83RD ANNUAL NORTHWEST NIKKEI GOLF TOURNAMENT	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
SEP 2017	V & C BREAKFAST MEETING (08/03/17 - CK# 122090)	\$ 69.62	\$ 69.62	\$ 69.62
SEP 2017	V & C BREAKFAST MEETING (09/08/17 - CK# 122134)	\$ 69.62	\$ 69.62	\$ 69.62
OCT 2017	V & C BREAKFAST MEETING (10/06/17 - CK#122233)	\$ 69.62	\$ 69.62	\$ 69.62
OCT 2017	TVCC RODEO TEAM TVCC CHUCKAR RODEO	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
OCT 2017	VETERAN'S SMALL BUSINESS MANAGEMENT VETERAN'S SMALL BUSINESS BROCHURE PUBLICATION	\$ 190.00	\$ 190.00	\$ 190.00
NOV 2017	NO NEW ACTIVITY	\$ -	\$ -	\$ -
DEC 2017	NO NEW ACTIVITY			
JAN 2018	NO NEW ACTIVITY			
FEB 2018	V & C BREAKFAST MEETING (02/01/18) ** Check #122724 dated 02/08/18**	\$ 69.62	\$ 69.62	\$ 69.62
FEB 2018	BORDER TOWN COMIC CON BORDER TOWN COMIC CON 2018	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
FEB 2018	FRIENDS OF THE AQUATIC CENTER SPLASH PAD PARK	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
MAR 2018	V & C BREAKFAST MEETING (03/01/18) **Check #122816 dated 03/01/18**	\$ 69.62	\$ 69.62	\$ 69.62
APR 2018	V & C BREAKFAST MEETING (04/05/18) **Check #122963 dated 04/05/18**	\$ 69.62	\$ 69.62	\$ 69.62
APR 2018	FOUR RIVERS CULTURAL CENTER TRADITION KEEPERS EVENT & EXHIBIT	\$ 5,250.00	\$ 4,800.00	\$ 4,800.00
APR 2018	MALHEUR COUNTY FAIR BOARD MALHEUR COUNTY FAIR CONCERT SERIES	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
	4/26/2018	\$ 729,366.08	\$ 611,270.81	\$ 611,270.81



SREDA Board Meeting
April 4, 2018
Zion's Bank, Weiser, Idaho

Members – Rick Watkins, Craig Jensen, Torie Ramirez, Larry Hogg, Dan Greig, Ken Bishop, Bob Komoto, Dennis Baughman, Patrick Nauman, Jeff Williams, Andy Oyervides, Rick LaHuis, Adam Brown, Dan Cummings, Randy Griffin, Matt McGraw, Tim Heinze, Tim Hoekstra, Marla Roberts, Jerry Smith, Layna Hafer, Melody Goodman, and Dick Hart
Guests – John Stuart, Michael Bergquist, Jenny Hemly
Staff - Kit Kamo, Executive Director for SREDA

1. Call the Meeting to Order: Chairman Patrick Nauman called the meeting to order at 7:01 a.m. and quickly moved on to the next agenda item.
2. Introductions of Attendees: Chairman Nauman then thanked everyone for coming to today's meeting in Weiser, ID. Multiple communities were once again represented with a very good turnout. We then went around the room and everyone present introduced themselves and the business or entity they were representing.
3. Approval of March 6, 2018 Board Minutes: Chairman Nauman asked if everyone had a chance to read and review the March 6, 2018 board minutes that were sent out to everyone. Next, chairman Nauman then asked if anyone had any questions or corrections to the minutes. Hearing none, Chairman Nauman asked for a motion to approve the minutes. Jeff Williams made a motion to approve the minutes as presented and printed, seconded by Dan Greig. The motion passed unanimously.
4. Financial Update: Treasurer Sandy Hemenway was absent attending other meetings so Executive Director Kit Kamo presented the financial report information. Kit went over in detail the financial handouts for the month of March discussing balances at the end of the month in both the checking and money market accounts, and then totals for month end. Kit explained to the group SREDA had \$14,355.29 in our ICB checking account, \$40,583.81 in our Money Market account for a total checking and savings balance of \$54,939.10. Kit then stated that income for the month included private donations in the amount of \$1,016.66 from the Argus, Zion's, Red Apple, Subway, and Weiser Classic Candy. Public donations received were \$1,000.00 from Malheur County. Next Kit reviewed expenses for the month commenting on certain ones for the group. After Kit's review and explanations, Chairman Nauman asked if anyone had any questions on the financial report. Hearing none Ken Bishop made a motion to approve the treasurer's report as printed and presented, seconded by Dan Cummings. The motion passed unanimously.
5. City Highlights:
 - a. Fruitland: The Fruitland City Administrator Rick Watkins informed the group of several residential developments going on in Fruitland. Also four new business licenses were issued this month and SREDA is assisting with a couple of very large projects for the future. Rick then explained some of the long range plans for the city and what those may mean going forward.
 - b. Payette: Payette City Councilman Craig Jensen said the city will be hosting a looking glass training with the purpose being to create safer bike and walking routes for our citizens. This event will be held on May 22nd and 23rd. Craig was also proud to point out that Payette in terms of cost, low property taxes etc.... is now the number one best city to live in in Idaho and the city property tax levy is down to the lowest it has been in the last thirty years. The City is also working with the Idaho Governor to create an Opportunity Zone which will help get new small businesses up and running. Several other business



ventures are going on also. Lastly, Craig reported the city is working on two new residential subdivisions.

c. Ontario: City Manager Adam Brown said the city is heavy into the next budget season holding several meetings. The City just completed an updated Parks Master Plan which needed done and will now allow the city to request grant dollars for project updates. Also, the city has an upcoming Strategic Planning session this month. Adam then said the city has now held one sales tax forum which was last week with one more slated for the week of April 23rd.

Economic Development Director Dan Cummings then informed the group that the insurance settlement on the old mall has now been completed. Dan said that Ashley Furniture will purchase a little more of the building and that other plans are being worked on to reconfigure the rest of the mall with perhaps building more of it out to Southwest Fourth Avenue. Dan is also working with a potential tenant at the old Kmart building which would fill the space between Ware Mart Foods and Harbor Freight. The City is continuing work on the Brownsfield grant and is working on some historical building designations to help obtain grant improvements.

d. Nyssa: The City of Nyssa was represented by City Clerk Marla Roberts who said the city is seeing some good activity in an improvement sense. Also the construction of the new water treatment plant, which is located on the Idaho side of the Snake River, is going very well. The City has also seen three new businesses now started in town and the old Twilight Café building which collapsed two winters ago is now about all torn down. Plans are to build a new eatery in this same location which will be good for the city. Nyssa also has a new bakery. Lastly, Marla said that home builders Agile Homes has been very good for Nyssa.

e. Weiser: City Councilman Larry Hogg said the City is continuing work on the 9th street bridge project. A group is also working on developing the old performing arts institute and hopes to get it up and running soon. The City has also just completed a new building at the airport which is important to that operation. New restroom facilities have been completed in the park as part of the City's improvement master plan. Larry stated the City now has a new city attorney and that "First Thursday" of the month's event begins this week at Peoples Furniture. He also reminded the group that on April 12th the Job Fair will be held.

f. New Plymouth: No one was present from the City of New Plymouth so no report was given.

g. Vale: No one was present from the City of Vale so no report was given.

6. Community Highlights:

a. Fruitland: SREDA Representative Ken Bishop told the group that today Fruitland Chamber will host a Congressional Candidates forum for the public. Also the annual Apple Jam Festival will be held in two weeks and Ken was pleased to announce it is almost sold out.

b. Payette: Mayor Jeff Williams informed the group about the community Heritage Byway project which just had the first kiosk go up. It is located across the Snake River Bridge on the Payette River just to the right. This will be a great project.

c. Ontario: Community member Bob Komoto informed the group of several upcoming events at the Four Rivers Cultural Center and the Noodle Bowl fundraiser on May 2nd. Bob then told the group about



the Eastside Park renaming which will now be called the Lanterman Eastside Park with many more improvements coming.

Patrick Nauman mentioned that the Revitalize Ontario annual Wine and Chocolate Walk fundraiser will be held on May 5th.

d. Nyssa: Torie Ramirez said the new Agile homes sales are going very fast. Once a new home gets built they sell very quickly which is good. Many new dollars are being invested into Nyssa right now. The new Reload Facility is also progressing. Right now Nyssa is a very good community to move into. The recently held Chamber of Commerce banquet went really well and was sold out.

e. Weiser: Weiser Councilwoman Layna Hafer discussed a little more about the Job Fair and said that it will be a good opportunity for businesses to recruit potential workers. Also Weiser Memorial Hospital will be hosting a career fair as there appears to be a huge shortage of health care workers coming up in the future. This is designed to help with this problem and this event will be held on April 27th so please send kids to the event. The idea is to examine potential career choices by plugging recipients into needed job openings.

Patrick Nauman then mentioned the upcoming Crab Feed and Action for the Weiser Chamber of Commerce which will be this weekend. Please buy tickets and attend.

7. County Highlights:

a. Payette County: No one from Payette County was present so no report was given for Payette County.

b. Washington County: No one from Washington County was present so no report was given for Washington County.

c. Malheur County: No one from Malheur County was present but Dan Cummings told the group that the Reload Facility group recently held a meeting and selected an engineering firm for the rail design and things are moving forward.

7. Executive Director Report: Executive Director Kit Kamo's report for April 2018 is as follows: Kit handed out information on Idaho's enterprise zones around the state and discussed the process some. Kit then handed out the SREDA updated Report Card and reviewed the projects and related data. Please note that the heading says 2017 but it should read 2018. The report also contains historical data. Items in bold at the bottom part of the report represents businesses that have expanded or moved here or are coming to our region.

Trade Shows:

Natural Products Show, the world's largest natural, organic and healthy products event held in Anaheim – she attended with Team Oregon and worked at the Oregon booth as well as walked the floor catching up with companies from previous shows and meeting new folks. The show has really grown and they had a record breaking 85,000 attendees. There were quite a few Oregon businesses attending, but not as many Idaho companies. Interest is still strong from the California companies looking to move out of their state! The Oregon reception is always very well attended and features Oregon products.

Other:

Opportunity Zones: Assisted New Plymouth Mayor with their Opportunity Zone application to the state. Assisted and sent in Opportunity Zone requests to Oregon for the Cities of Ontario and Nyssa. Each tract



had to be sent in individually. For example, Ontario had 3 tracts while New Plymouth only had 1 tract, but a very big one! The City of Payette has also submitted their tracts. Each state is allowed to pick a limited number of tracts.

Gave a presentation to the New Plymouth Kiwanis – always a great group of folks with lots of ideas and questions.

Projects:

Project Aliza 1 – researched data and information for a potential incubator/meeting space in a downtown corridor – worked with SBDC consultant.

Project Aliza 2 – worked with SBDC consultant on a home health facility.

Project WILD – new – corporate company from Pittsburgh looking at developing a retail type business in Payette County.

Project Load – follow up meeting with locals – the project is in the top 3 of receiving an Oregon State funded grant. The grant will jump start the process that will help a significant number of local and small business owners in our region to be more successful.

Project Red Rock – several meetings and phone calls –Vale and Nyssa are still being considered. The project also met with Business Oregon officials on infrastructure and financing.

Pumpkin project – Finally completed all the necessary paperwork and follow up required on the Pumpkin project – Final payment was received and will be passed on to cover the costs of the equipment. SREDA has MOUs on file for the equipment.

Project Sunshine Ranch – project involved potential solar farms in Malheur County.

Project Soup – This Company came for a site visit. They are interested in developing a soup plant in the Vale area using many of our local ingredients. They were able to meet with TVCC, the county Judge, Vale Mayor, Oregon Employment, and others during their visit. Plus they enjoyed the Maag's cattle sale and BBQ.

Project Duchess – local individual is working with an Eastern Idaho company that is needing to expand. They explored the Fruitland – New Plymouth area because of the short line railroad. The project looks to have stalled due to the lack of availability of international shipping containers.

State Representative Jenny discussed the work being done in region 3 with all the cities and counties in the rural areas. They are working on a business plan to submit to EDA to get the region 3 development district going again. The idea is to get an organization that can assist with revolving loan funds, grant writing help and other services back in our area like the old Ida-Ore and Sage from the past.

8. Round Table Discussion:

Dan Greig informed everyone that the Payette American Legion in Payette will be hosting a fund raising breakfast this weekend to help support our local veterans, so please try to attend if you can.

Craig Jensen then said he was proud to announce that the fundraising goal for the new Payette Boys and Girls club has now been reached. With funding secured the club will open either the first of May or no later than the first of June.

Torie Ramirez discussed the St. Alphonsus Foundation's annual Hoedown fundraiser which the proceeds provide up to \$1,000 to potential students going into the medical field.

Tim Hoekstra, the new Lifeways CEO, then discussed some of Lifeways new ventures especially the new hospital in Hermiston which will be good for a very large area.



Layna Hafer said the City has now had several inquiries regarding purchasing property out on Highway 95 where Ridleys plans to build their new store because Ridleys has not yet fiscally secured the property at this time. Ridleys plans need to move forward quickly.

9. Adjournment: Chairman Patrick Nauman then adjourned the meeting at 7:45 a.m.

Patrick informed the group that the next monthly SREDA meeting will be held on May 2, 2018 at Lifeways in Ontario, OR beginning at 7:00 a.m. as May is Mental Health month.

**** All SREDA Monthly Meetings are open to the public****

Calendar of Events

April 4, 2018	SREDA Monthly Board Meeting – Weiser, Idaho (location TBD)
April 24, 2018	Malheur County Budget meeting 9:25 am – Vale
April 24-26	IEDA Spring Conference Burley
May 2, 2018	SREDA Monthly Board Meeting – Lifeways, Ontario, Oregon
May 2, 2018	SREDA speak at Fruitland Chamber
May 18-21	Regards to Rural, Bridging between rural & urban, Portland (scholarship)
June 6, 2018	SREDA Monthly Board Meeting – TBD
June 7-8	OEDA Summer Conference Corvallis

**** All SREDA Monthly Meetings are open to the public****

Minutes prepared by Randy Griffin, SREDA Secretary

MALHEUR COUNTY COURT MINUTES

April 4, 2018

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

Also present was John Braese of the Malheur Enterprise and public member Tonya Beesley.

DEDICATION OF LINDA CUMMINGS MEMORIAL BENCH

Present for the dedication ceremony of the Linda Cummings Memorial Bench were numerous family members, friends, co-workers, and community partners of Linda Cummings. Larry Meyer of the Argus Observer was also present. Jane Padgett from DHS and Undersheriff Travis Wolfe spoke. The memorial bench will be located outside in front of the courthouse. The following words were given by Ms. Padgett: *Linda Marie Cummings was a beloved wife, mother, daughter, and grandmother. She was born on December 21st, 1956 in The Dalles, Oregon and lost her battle with lung cancer on October 14th, 2015. She passed away at home surrounded by many family and friends. Linda was raised in The Dalles and graduated in 1975 from The Dalles High School. In 1979, she graduated from Western Oregon College and completed a practicum with the Wasco County Juvenile Department. Linda began her career with the Malheur County Juvenile Department in 1979, and in 2004 she became the Director of the Juvenile Department. Linda worked for Malheur County for 36 years - she had an easy going, non-judgmental nature, which showed in the large number of people devastated by her passing. In fact, several of her former juvenile department "kids" reached out following her death to say what a difference she had made in their lives. Linda married Bill Cummings on February 28th, 1981. To their marriage they added two children, Joe and Alicia, who joined Tony and Toby. Linda loved spending time with her family, and was particularly proud of being a grandmother! She was also quite passionate about the Boys & Girls Club of the Western Treasure Valley, which she helped to establish. Unfortunately, Linda died before we could celebrate her retirement. In typical Linda fashion, her family, friends and acquaintances convened an impromptu Celebration of Life and Memorial Service for her on Saturday, October 17, 2015 (the day previously planned for her retirement party) at the Four Rivers Cultural Center. The Malheur County Drug Free Community Coalition, and many others who worked with Linda and knew her well have chosen to further honor her memory with the dedication of this bench and plaque "To the Youth of Malheur County." May it be a place of peace and respite in Linda's memory for many years to come.*

ROAD DEPARTMENT

Road Supervisor Richard Moulton met with the Court. Commissioner Wilson moved to approve 2018 Fund Exchange Agreement, Improvements on Various County Roads, Malheur County, Agreement No. 32597. Commissioner Hodge seconded and the motion passed unanimously. Funding is in the amount of \$437,537.10. The Fund Exchange agreement provides funding for specific roadway projects and may also be used for the purchase or production of aggregate and purchase of equipment to be used for highway purposes. A copy will be returned for recording.

Commissioner Hodge moved to sign the Oregon Parks and Recreation Department County Parks Assistance Program Certification Statement for July 1, 2018-June 30, 2019. Commissioner Wilson seconded and the motion passed unanimously. The estimated RV fee revenue distribution for Malheur County is \$54,589.00 which will be budgeted in the Marine and Parks budget. See instrument [#2018-1129](#)

Mr. Moulton told the Court he will be meeting with ODOT regarding a road use agreement for access to the Tub Mountain Aggregate site (ODOT is in the process of completing its application for an aggregate mining permit for Tub Mountain). County roads that will be involved are Moores Hollow Road and Alkali Gulch Road.

FAIRGROUNDS UPDATE

Fairgrounds Manager Lynelle Christiani met with the Court and provided a monthly update of activities. Wyatt Currey's Senior Project was a great experience and very successful. The footings in Horse Barn C were poured; trusses were put on and they started putting the roof on yesterday. The Hog Barn has one more concrete pour; the sidewalks are poured and painting is taking place. Trees are onsite and should be planted in a couple more weeks. SRCI's work crew removed the arena fencing. New fencing has been constructed. The concrete for Girvin Hall should be poured next week. The concrete for the Small Animal Barn was poured last week. The Burkhardt family beef/cattle wash rack project is moving forward (the old wash rack has been removed). Idaho Power dug trenches yesterday for the Girvin Hall transformer. Upcoming events being held at the fairgrounds include: hog sale in the Red Barn, wedding reception in the Commercial Building, Ontario Prom in the Red Barn, Fruitland Prom in the Commercial Building, and the annual PEO Dinner in the Commercial Building.

COURT MINUTES

Judge Joyce moved to approve Court Minutes of March 21, 2018 as written. Commissioner Wilson seconded and the motion passed. (Commissioner Hodge was not present on March 21, 2018.)

BUDGET TRANSFER RESOLUTION

Commissioner Wilson moved to approve Resolution No. R18-5: In the Matter of Fund Transfers Under Local Budget Law ORS 294.463. Commissioner Hodge seconded and the motion passed unanimously. Funds transferred are within the Sheriff's Office budgets. See instrument #[2018-1130](#)

EOCA INVOICE

Commissioner Wilson moved to authorize payment of Eastern Oregon Counties Alliance (EOCA) Invoice in the amount of \$1220.69 for EOCA Expenses. Commissioner Hodge seconded and the motion passed unanimously.

SEACT

Commissioner Wilson moved to appoint City of Ontario Community Development Director Dan Cummings as a voting member of the Southeast Area Commission on Transportation (SEACT). Commissioner Hodge seconded and the motion passed unanimously. (Mr. Cummings was previously the County's Alternate for SEACT.)

AMENDMENT TO EMPLOYMENT AGREEMENT - CASTRO

Commissioner Hodge moved to approve Malheur County Sheriff Deputy - employment of PERS retiree First Amendment to Temporary Employment Agreement Recorded with the Malheur County Clerk as Instrument Number [2018-0023](#) with Roy Castro. Commissioner Wilson seconded and the motion passed unanimously. See instrument # [2018-1131](#)

GRANT APPLICATION RESOLUTION - ASSESSOR'S OFFICE

Assessor Dave Ingram met with the Court. Commissioner Wilson moved to approve the 2018-2019 Grant Application Resolution for the Department of Revenue's County Assessment Funding Assessment Program. By approving the resolution, the County agrees to appropriate the budgeted dollars based on 100% of the expenditures certified in the grant application in the amount of \$1,033,343. See instrument #[2018-1126](#)

EASEMENT - CASCADE NATURAL GAS

Commissioner Hodge moved to approve Right of Way Easement with Cascade Natural Gas Corporation. Commissioner Wilson seconded and the motion passed unanimously. The easement is for property at the fairgrounds. Cascade Natural Gas will record the document.

RAC MEETING - PELICAN POINT

Commissioner Hodge mentioned that the airstrip at Owyhee Reservoir/Pelican Point was discussed at his recent Resource Advisory Council (RAC) meeting.

CHECK REGISTER

The Court signed the Accounts Payable (AP) register for February 2018.

The meeting recessed until 1:00 p.m.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents with Judge Joyce presiding and Commissioner Hodge and Commissioner Wilson present. Also present was Administrative Officer Lorinda DuBois and Brad Duckworth. No decisions were made during or following the session.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents with Judge Joyce

presiding and Commissioner Hodge and Commissioner Wilson present. Also present was Administrative Officer Lorinda DuBois and Jeff Mendiola. No decisions were made during or following the session.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents with Judge Joyce presiding and Commissioner Hodge and Commissioner Wilson present. Also present was Administrative Officer Lorinda DuBois and David Tiffany. No decisions were made during or following the session.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents with Judge Joyce presiding and Commissioner Hodge and Commissioner Wilson present. Also present was Administrative Officer Lorinda DuBois and Logan Keller. No decisions were made during or following the session.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents with Judge Joyce presiding and Commissioner Hodge and Commissioner Wilson present. Also present was Administrative Officer Lorinda DuBois and Brian Cortright. No decisions were made during or following the session.

COURT ADJOURNMENT

The meeting was adjourned.

MALHEUR COUNTY COURT MINUTES

April 11, 2018

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois and Sheriff Brian Wolfe.

Also present was John Braese of the Malheur Enterprise.

ECONOMIC DEVELOPMENT - UPDATE

Economic Development Director Greg Smith and Assistant Phil Scheuers met with the Court and provided an update of activities. Mr. Smith met with the Jordan Valley ambulance board; the board hopes to secure financing to construct a new ambulance storage facility (approximate \$140,000 project). Funding will be applied for through the Eastern Oregon Business Development Fund.

Approximately 65 Adrian community members have been participating in community strategic planning. Mr. Smith has visited with the participants several times. The community would like to have a grocery store established and is also interested in developing a small school-based health care clinic. Funding is available for school-based health care clinics that are overseen by the local school board; services can be available to students as well as the community. Another concern of the community is the amount of properties that have marijuana grow sites on them. The Regional Director of Oregon State Parks will also be invited to the community to explore potential opportunities for park developments.

Mr. Smith attended the Natural Products Expo in L.A. last month. Mr. Smith suggested that the expo not be attended in the future and rather become a member of the National Onion Association and support that effort.

A site visit to Farmers Fresh Mushrooms is planned in May. The financing efforts are progressing and getting closer to completion.

TVCC contacted Economic Development for assistance with financing options for equipment for its CTE program.

A new legislative committee was formed: Joint Committee on Student Success. The committee is structured after the special committee that secured HB 2017 (transportation package). It is expected that the governor will be directing \$300 million into prioritized CTE projects throughout the State; this committee will be responsible for allocating the funding. Additionally, conversations will take place regarding capital construction projects for education in Oregon. Mr. Smith also serves in the Legislature and serves as vice-chair of this committee, as well as vice-chair of Revenue and Ways and Means. Mr. Smith will work closely with Representative Findley and Senator Bentz.

Mr. Scheuers explained that DLCD will be meeting next week with the County regarding the Economic Opportunity Analysis (EOA) Program. The legislature allocated additional funds (\$300,000) to the program that is designated to specific eastern Oregon counties. It is an opportunity to look at land use planning and determine if any modifications need to be made for long term economic benefit.

Exhibit B to the Project Plan Grant Agreement with ODOT for the Reload Center was submitted to ODOT; it is expected that ODOT will be distributing the Agreement for signatures in the next 10-12 days. The Malheur County Development Corporation is the responsible party for multiple items in the project plan schedule and in the very near future additional staff will be needed. The Development Board reviewed RFPs and Anderson Perry was selected as the Site Engineer and RailPros will be the Rail Engineer. EcoNorthwest will provide the feasibility analysis and market study. OSU Extension will assist EcoNorthwest to reach out to growers, packers, and shippers, both in Oregon and Idaho, to gather information; and the Dean of OSU Extension will peer review the analysis. CPA Doug Lamm will assist with certain areas of the business plan. A RFP for a qualified lender will be disturbed most likely next week; a line of credit will be needed as the funding from ODOT is reimbursement based. A request will be made to the Regional Solutions Team for quarterly meetings regarding the reload facility project; weekly meetings will be held with key project partners. A site visit to a facility in North Carolina has been recommended by ODOT, Union Pacific and others and Mr. Smith will travel there in the near future. Agreements with the property owners are nearing completion; gratitude to County Counsel was expressed by Mr. Smith. Several prominent local companies have expressed interest in the reload facility, which could include expanding their operations at the reload facility once it is operational. In the future, a professional will need to be hired to operate the reload facility; it is anticipated that the Development Corporation will operate the industrial park.

Mr. Braese left the meeting.

PROCLAMATION - TELECOMMUNICATIONS WEEK

Sheriff Brian Wolfe met with the Court and presented a proclamation for public safety telecommunications week. Sheriff Wolfe read the proclamation:

PROCLAMATION PUBLIC SAFETY TELECOMMUNICATIONS WEEK APRIL 8-14, 2018 BY THE MALHEUR COUNTY COURT, OREGON

WHEREAS, since 1981 the Congress of the United States, and the President of the United States have established the second week of April as National Telecommunicators Week; and

WHEREAS, Malheur County considers the services of the public safety telecommunicators to be critical to the interest of the community; and

WHEREAS, emergencies can occur at any time of the day and night. They can range from a serious medical emergency, to an active fire or need for law enforcement assistance. Often when an individual encounters an emergency they reach for the phone and dial 911. The men and women who answer

these calls for help are trained to gather essential information, dispatch the proper resources and provide vital information and instructions to a caller in distress; and

WHEREAS, public safety telecommunicators are more than a calm and reassuring voice at the end of the phone. They are knowledgeable and skilled professionals who work closely with law enforcement, fire and medical personnel; and

WHEREAS, our County enjoys a high standard of public health and safety and we owe a great deal of gratitude to them. During this special observance we extend a profound thank you to each operator who answers our request for help -- Tom, Robin, Yesenia, Kathe, Brittany, Kathy, Tauni, Carissa, and Jess.

NOW, THEREFORE, the Malheur County Court proclaims the week of April 8th- 14th, 2018 to be Malheur County Public Safety Telecommunicators Week. We invite all residents to observe this week in honor of our telecommunicators who help to protect our health and safety.

The Court signed the proclamation.

Sheriff Wolfe left the meeting.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of April 4, 2018 as written. Commissioner Wilson seconded and the motion passed unanimously.

QUITCLAIM DEED - WORTH

Commissioner Wilson moved to approve Quitclaim Deed to David G. Worth. Commissioner Hodge seconded and the motion passed unanimously. The deed completes a property line adjustment from a 1996 survey.

AMENDMENT - IGA #153131

Commissioner Hodge moved to approve Fourth Amendment to 2017-2019 Intergovernmental Agreement for the Financing of Mental Health, Substance Use Disorders, and Problem Gambling Services Agreement #153131. Commissioner Wilson seconded and the motion passed unanimously. The amendment is for the Community Readiness Assessment Model related to problem gambling. A copy will be returned for recording.

AMENDMENT - IGA WITH MARION COUNTY

Commissioner Hodge moved to approve Amendment #1 to the Intergovernmental Agreement between Marion County and Malheur County for detention services. Commissioner Wilson seconded and the motion passed unanimously. A copy will be returned for recording.

SUPPLEMENTAL BUDGET

Commissioner Wilson moved to approve Resolution No. R18-6: In the Matter of Fiscal Year 2017/2018 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Hodge seconded and the motion passed unanimously. The supplemental budget resolution allocates State funds that were received but not anticipated when the adopted budget was prepared. Funding in the amount of \$72,640 is allocated in the Mental Health Fund for substance use disorder prevention, early intervention and treatment recovery services; and funding in the amount of \$18,160 is allocated in the Community Corrections Fund for alcohol and drug abuse prevention, early intervention and treatment services for parolees therefrom and for probationers. See instrument #[2018-1231](#)

ROAD SUPERVISOR VACANCY

The Court authorized Ms. DuBois to offer the Road Supervisor position to the number one candidate and proceed with negotiations.

COURT ADJOURNMENT

The meeting was adjourned.