

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, MAY 15, 2018, 7:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Tessa Winebarger _____ Dan Capron _____ Marty Justus _____ Ramon Palomo _____
Betty Carter _____ Norm Crume _____ Mayor Ron Verini _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on May 11, 2018. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Our of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) CONSENT AGENDA

A) Adoption of Council Meeting Minutes: April 17, 2018

6) SPECIAL ACTION

A) Special Recognition: Four Community Members who Repaired the Public Education Trailer and Installed Wainscoting in the Council Chambers

7) NEW BUSINESS

- A) Resolution #2018-120: Support County Court Initiated Park and Recreation District
- B) NW 4th Avenue and Verde Drive Intersection - Opportunity for Stop Control Change

8) HAND-OUTS/DISCUSSION ITEMS

A) Check Register: March 1-May 10, 2018

9) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

10) ADJOURN



CITY COUNCIL MEETING MINUTES April 17, 2018

The scheduled meeting of the Ontario City Council was called to order by Mayor Ronald Verini at 7:00 p.m. on Tuesday, April 17, 2018, in the Council Chambers of City Hall. Council members in attendance were Ronald Verini, Norm Crume, Dan Capron, Tess Winebarger, Marty Justus, Betty Carter, and Ramon Palomo.

Members of staff present were Adam Brown, Tori Barnett, Kari Ott, Dan Cummings, Terry Leighton, Cal Kunz, Cliff Leeper, Betsy Roberts, and Larry Sullivan.

The meeting was recorded and copies are available at City Hall.

Dan Capron led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on April 13, 2018. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

CARTER moved, WINEBARGER seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

CONSENT AGENDA

WINEBARGER moved, PALOMO seconded, to adopt the Consent Agenda, which included Council Meeting minutes of February 27, 2018, Council Work Session minutes of April 5, 2018, and Council Meeting minutes of March 27, 2018. Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

OLD BUSINESS

Resolution #2018-119: Support Application for a Grant for a War Memorial Fountain at Lanterman Kiwanis Park; Agreement Between the City of Ontario and Cydney Cooke, Incorporated, for Administration of the Grant

Adam Brown, City Manager, presented.

Cydney Cooke, Cydney Cooke Incorporated, brought the city a proposal to write and administer a grant for a War and Veteran's Memorial grant. Staff recommended working with Cydney Cooke Incorporated to write and administer a grant for a memorial fountain at Lanterman Kiwanis Park.

Ms. Cooke proposed a grant opportunity to the City of Ontario at the April 5, 2018, Work Session, to receive a grant for and to construct a Veterans and War Memorial at a city park. After reviewing all of the parks in the Parks Master Plan with Ms. Cooke, staff identified a potential partnership with the Kiwanis Club and their vision for Lanterman Kiwanis Park. The Master Plan for Lanterman Kiwanis Park included a fountain. The fountain could be used as a War and Veterans Memorial, which would add meaning and significance to the park. This also became a mutually beneficial project for the Kiwanis Club and the city's veteran service organizations such as the VFW, American Legion, County Veterans Office, and Veteran Advocates of Ore-Ida.



The grant application was due by April 25, 2018. Ms. Cooke would prepare the grant application and submit it to the Oregon Department of Parks and Recreation. If awarded, it was proposed that Ms. Cooke, by agreement, administer the grant for costs allowed under the grant agreement. This would allow work to proceed according to the Parks Master Plan without having to encumber staff time, which was scarce.

A 10% match requirement was needed for the grant. Donations could be raised for the matching portion of the grant through both the City of Ontario and the Kiwanis Club.

Timing was critical as the grant deadline was April 25, 2018.

The City Council had to express support for the project to meet the application requirements. Also, the City Council had to approve the agreement between Cydney Cooke Incorporated and the City of Ontario.

Cydney Cooke stated: *As Adam said, we were looking over Parks and Rec, and we came across the Lanterman Kiwanis map, and they basically have a whole grouping of ideas that they want to do, and doing some further research I discovered the Bob Lanterman was actually a veteran of WWII. He was in Europe at the time. He's also a graduate of Ontario School District, and part of the Kiwanis Club.*

So, who are we honoring? We want to honor seven of the Vietnam veterans, as well as the forgotten soldiers, nurses, aides, and the soldiers without guns. Me and the Kiwanis Club discovered what would make this memorial very different than all others, in the fact that nurses do not receive much representation, as well as the other non-infantry soldiers. Normally, memorials are given to the ones who held the gun, or jumped on the bomb, or did something crazy. Nobody talks about the people behind the scenes that have to deal with the gunshot wounds, who also risk their lives, as well as Bob Lanterman and Josh Brennan. We talked to Josh's mother, Janice, today, and she said that she would love to have her son featured in the memorial park, and if we gave her enough time, she'd actually try to come out either during the ground-breaking or the opening.

Our parks plans, this park will have an archway, dedicated to Mr. Bob Lanterman, as well as a water feature. At first, we discussed the fountain, but a couple of Kiwanis members were upset a little bit about the actual maintenance of the fountain, and all that comes with that, so they want a water feature, they're just not sure exactly which one to get. But, we've done a budget and prices, and it all fits in our plan. In time, the water feature is going to be a flagpole to represent all five branches, as well as one for POW, which is the Prisoners of War, again another group of people that aren't readily recognized for their efforts. Also, throughout the park there will be stone benches dedicated to either a person or a group of veterans who fought for the liberties of all, whether they died in combat or after. Two picnic shelters that will be dedicated to the easily forgotten soldiers, such as the extraordinary women, the nurses, and those who were not considered infantry. We really wanted to incorporate women because in the military women weren't allowed to do much early on, and it was not until, I believe, 2016, that they were actually able to become infantry. So, before that, women were just behind the scenes.

Lastly, the park will have state of the art park equipment, swings, football/basketball courts, and a walking path.

By working with everybody to do this project, I really realized how much this community wants and supports this park and supports their veterans. It was just a great learning experience. I've met so many people. I'm just really thankful for this opportunity.

Mayor Verini stated he appreciated this, and knew the veterans would, too. One comment she had made about women being behind the scenes, on the contrary, even in Vietnam, the women were right up there, up front and personal. They weren't authorized to do that, but they were there, giving their lives.

CARTER moved, WINEBARGER seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2018-119, A RESOLUTION AUTHORIZING THE CITY OF ONTARIO TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR DEVELOPMENT OF A WAR MEMORIAL FOUNTAIN AT LANTERMAN KIWANIS PARK AND DELEGATING AUTHORITY TO THE CITY MANAGER TO SIGN THE APPLICATION.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

CAPRON moved, JUSTUS seconded, **THAT THE CITY COUNCIL APPROVE AN AGREEMENT BETWEEN THE CITY OF ONTARIO AND CYDNEY COOKE INCORPORATED FOR GRANT WRITING AND ADMINISTRATION SERVICES FOR THE WAR MEMORIAL GRANT.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

NEW BUSINESS**Ordinance #2740-2018: Amend Ontario Municipal Code 3-25-3; Adding 3-25-3(Q) Regarding Exemption of Precious Metals, Coins, Currency, and Bullion from the 1% Sales Tax [First Reading]**

Adam Brown, City Manager, presented.

The City Council adopted Ordinance #2729-2017 on September, 2017, implementing the collection of a 1% sales tax. Citizens of Ontario filed a Petition in opposition of the ordinance, placing the action on the May 15, 2018, ballot. The Petition stayed Ordinance #2729-2017, pending results of the election.

At the April 5, 2018, Council Work Session, an Ontario business owner spoke before the Council, and requested the exemption of precious metals, coins, currency, and bullion from being subjected to the collection of the 1% sales tax, stating sales of the product only saw about a 2% profit. Adding any sales tax to those items would take his business of the realm of competitiveness with dealers in Idaho. Council directed staff to bring an ordinance forward which would amend the sales tax enacting ordinance, to include the exemption. The ordinance was created and reviewed by the City Attorney, and was now before the Council for review, discussion, and action.

The document was ready for reading by Council. Changes could be made during the reading at the discretion of the Council if comments were received from the public, or there were suggested changes from the Council. Should the sales tax ballot measure be defeated in the May 15th election, the amendment would become moot.

With an approximate profit margin of 2% on product, the exemption would not prove a significant loss to monies collected through the 1% sales tax. This exemption would not change the revenue estimate for the sales tax since it was not included in the consultant's report.

A second reading should be calendared for the May 3, 2018, Council Work Session. If approved on final reading, the earliest the ordinance amendment would go into effect was June 3, 2018.

WINEBARGER moved, PALOMO seconded, **THAT THE CITY COUNCIL ADOPT ORDINANCE #2740-2018, AN ORDINANCE AMENDING SECTION 3-25-3 OF TITLE 3, CHAPTER 25, OF THE ONTARIO MUNICIPAL CODE TO ADD SUBSECTION (Q) REGARDING THE EXEMPTION OF COLLECTION OF THE 1% SALES TAX ON PRECIOUS METALS, COINS, CURRENCY, AND BULLION, ON FIRST READING BY TITLE ONLY.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

Snake River Correctional Institute Lower Lift Station Emergency Repairs

Betsy Roberts, City Engineer, presented.

The Snake River Correctional Institute (SRCI) Lower Lift Station had two significant failures in the past month and needed to be repaired on an emergency basis. Additionally, the Public Works Committee had met and agreed to recommend to the Council that the city should request full funding of the repair from the Department of Corrections (DOC), because this lift station served the DOC solely.

ACS had been the city's sole proprietor for SCADA services. They provided a company specific product, monitored the SCADA system remotely, and responded to emergency situations. They worked closely with Vale Electric when the services of an electrician were required in conjunction with ACS's control work. For those reasons, the work identified needed to be considered a sole source contract.

There were two raw sewage near spills at the Snake River Correctional Institute (SRCI) Lower Lift Station over the past month. On March 16th there was a total loss of all power, such that even the generator was not tripped. Fortunately, the alarm did sound at 10:30 PM. Public Works staff reacted immediately and averted a spill. Staff contacted ACS and Vale Electric to provide support, to attempt to restore power to the site and keep the pumps functioning. Staff, ACS, and Vale Electric were at the site all night running the pumps and evaluating and monitoring the situation. Somewhere through the night, they found the bad connection and were able to restore power. At that time, ACS and Vale Electric made wire connections that had been broken and replaced the main breaker. The Lift Station worked sufficiently for about two weeks as more significant repairs were discussed.

On March 29th at 2:30 PM, pumps once again shut down. This time, the team found eight (8) broken wires on the terminal. This resulted in all communications out of the wet-well being severed, meaning that there were no signal from "floats" in the wet-well to the control panel to tell the pumps to either start up or shut down. Public Works staff immediately contacted Vale Electric to repair the wiring.

Over this past summer, the city engineering staff reviewed the SRCI Lift Station and found the electrical system to be in very poor condition. Staff developed an evaluation report and provided that to the city and Public Works staff. The report suggested alternatives for improvements ranging from minimal repairs to full replacement with a siphon system. After review, the staff recommended to the Council that, at the least, the city should conduct the minimal electrical repairs. This recommendation was prepared prior to the two incidents noted above. The repair budget was going to be put into the coming fiscal year, but obviously needed to be tapped into now.

When this situation, and the Capital Improvement Program (CIP), was brought before the Public Works Committee for discussion, the Committee felt that the DOC should be responsible for making improvements on infrastructure used solely by them and made the following motion:

The motion was made by Mr. Hill, seconded by Mr. Wilson, that the Public Works Committee recommend to the City Council, and it be put on the next agenda, that they bill the State of Oregon Prison System for 100% of the Manhole replacement and lining, and the Repairs at the Lower Lift Station: Mr. Bernie Babcock – Yes; Mr. Riley Hill – Yes; Mr. Scott Wilson – Yes: Motion Passed 3-0-2 (Woodcock-absent, one vacant).

The manhole replacement and lining work referred to a project identified in the current CIP to replace the frames and lids for 37 manholes along the gravity sewer line that conveyed sewage from SRCI to the city's Wastewater Treatment Plant. The new frames and lids would be epoxy coated and could cost up to \$1,000 for each manhole.

Currently, Public Works staff continued to work with Vale Electric and ACS to determine a cost to conduct the needed emergency electrical and controls repairs. Financial information was not yet available, but was estimated to be less than \$85,000 for the emergency repairs at SRCI. There was funding available in the Wastewater Fund under Line Item: 110-165-719317.

This was an emergency situation, so work would be conducted immediately as parts and final quotes were provided and scope was agreed upon. The work was propriety and the majority would be conducted by the city's SCADA provider, ACS. This was an emergency situation, so there was really no good alternative.

Councilor Crume stated it all sounded good, but he didn't believe the state would pay for it until there was a new contract in place, which addressed what they'd pay for and what the city would fix. Did that sound about right?

Larry Sullivan, City Attorney, stated he'd need to review the contract.

Councilor Justus, speaking as the ex-officio of Public Works, stated this lift station had been a point of contention. Public Works wanted this before the Council, so the Council would understand that Public Works was very, very, very concerned about this lift station. The state was the one that was not communicating. He wanted them charged for the emergency repairs that had taken place, too. It would start negotiations. The state started out \$200K in the hole, and that's where the city should start with them, instead of giving them a clean slate. The city was going to have to push, hard. The contract was expiring in September. How much interaction had been had with the state?

Ms. Roberts stated they had their next meeting on Friday.

Councilor Justus stated in September, when it was time to extend the contract again, because nothing had been done, he would be a no vote. Plug it up. Give them the bill for \$200K, not a zero bill.

Councilor Palomo stated the report read that broken wires caused all this. Was that from the years it was out there, common wear and tear, or was it something malfunctioning in the equipment? The first one took a reconnection, then on the 29th, eight more wires were located that should have been found the first time.

Ms. Roberts stated the electrical system was the most critical element of this whole lift station. There was no signal between the wet-well and the very corrosive gasses that leaked out, went up with the cable, from the floats all the way up to the panel box. That meant sewer gas was coming up through there, which corroded the wiring inside the panel. That hadn't been sealed before, but it would be. It was not normal wear and tear. Somewhere along the line, that was not done, and it wasn't picked up on. It was seen in the evaluation, but they wanted to do all the repairs at one time. They didn't want to seal it, then have to break the seal to fix wiring, just to reseal it. They thought they could make it to the end of the fiscal year, but the wiring just didn't make it.

Mayor Verini stated when this contract was originally signed, were there any stipulations regarding population at the prison? Had they exceeded the original numbers?

Mr. Brown stated they held numerous meetings with DOC, up to the extension, but then things dropped. They had not exceeded the numbers in the contract with regard to population and employment, but there were other areas of service that were exceeded, such as density. The contract also had provisions for new regulations, so the city did have some leverage. There was some changeover, too, and staff would be meeting with the new facilities manager on Friday. Mr. Sullivan would be included in the conversations, too.

Councilor Winebarger asked, as a point of clarification, that the figure “up to \$75K” should be changed to “up to \$30K”?

WINEBARGER moved, CRUME seconded, **THE CITY COUNCIL APPROVE A SOLE SOURCE CONTRACT WITH ADVANCED CONTROL SYSTEMS (ACS), THE CITY'S SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) PROVIDER, FOR UP TO \$30,000 TO CONDUCT EMERGENCY REPAIRS SERVICES AT THE SRCI LOWER LIFT STATION. AUTHORIZATION OF THE CONTRACT AND AMOUNT IS BASED ON ACCEPTANCE BY THE CITY MANAGER AND CITY ENGINEER, WHO WILL REVIEW THE SCOPE AND FEE AS SOON AS IT IS AVAILABLE.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

CARTER moved, CAPRON seconded, **THAT THE CITY COUNCIL BILL THE STATE OF OREGON DEPARTMENT OF CORRECTIONS FOR 100% OF THE MANHOLE REPLACEMENT AND LINING, AND THE REPAIRS AT THE LOWER LIFT STATION AS RECOMMENDED BY THE PUBLIC WORKS COMMITTEE.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

HAND-OUTS/DISCUSSION ITEMS

Budget Committee Opening

Due to the resignation of committee member Charlotte Fugate, there was now a vacancy on the Budget Committee. David Armstrong, Stephen Meyer, and Mary Jo Evers had all submitted applications seeking appointment to fill the vacancy.

Councilor Justus stated Mary Jo Evers had reached out to him on Facebook, indicating she'd be interested in the position, so he forwarded her an application. She had mentioned to him that she would have to get her Board's approval to sit on the city's Budget Committee, as she was the CFO for the Ontario School District. He would love very much to have her, just because of her expertise, but he didn't want to approve her and come back in two weeks saying they needed to appoint somebody else.

Mayor Verini stated they couldn't wait to appoint someone, as they had a meeting next Tuesday, the 24th. Whoever they appointed needed to be up to date before that.

Councilor Justus stated for full disclosure, Stephen Meyer was his neighbor; he was also a realtor for Four Star Real Estate. He had been on the Budget Committee before. He had submitted his application in December. He knew what he was doing, and he understood the budget process. He made the most sense.

Councilor Capron stated in his conversations with David Armstrong, he was interesting and had new ideas, bringing in a younger point of view. He was on Facebook a lot, making suggestions about the budget. He was out in the community a lot. He had also coached soccer.

Mayor Verini stated he [David Armstrong] also sat on the Board of Directors for Community in Action, and he worked very closely with the budget committee over there, and also in finance.

Councilor Crume stated all three applicants were qualified to do the job. He'd never met Mr. Armstrong before, but because he was new to the committee, with the atmosphere in the city, maybe the city getting some fresh ideas wouldn't be a bad thing. He was more surprised the city had received three applications, since there was so much going on in the community. But, Stephen had done a great job when he was on the committee, too, and he had known him for several years. He also agreed with the Mayor in that they couldn't really hold up the process for Mary Jo, since meetings were coming up.

CRUME moved, WINEBARGER seconded, to appoint David Armstrong to fill the vacant seat on the Budget Committee. Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

- Councilor Winebarger stated she had attended an LOC Board meeting last week, and it was great. The state was watching Ontario very closely on the sales tax issue. A lot of questions were being asked by other cities.
- Councilor Winebarger stated she had made a connection with Amanda Fritz, a Portland Commissioner. The Portland Commissioners didn't really get super involved with other cities, but Commissioner Fritz was interested in the sales tax, among other things. She asked what kinds of things were affecting Ontario; what decisions being made in Portland hurt this area? They exchanged email addresses, and Commissioner Fritz told her that one thing she and the Commission had been working on was trying to look at the little cities. Commissioner Fritz told her she hadn't been aware of the number of cities in Oregon under a 500 population, and she wanted to reach out and do more communication.
- Councilor Winebarger stated the League's main focus this year was going to be housing and homelessness, as it was something the entire state was seeing. They'd discussed various way of approaching the legislature.
- Councilor Winebarger stated the LOC survey was coming soon, sometime in May, tracking what types of things they cared about. It was done anonymously, but was combined for everyone to review.
- Councilor Crume verified the graffiti machine would be available and ready for him to use on Serve Day. He'd also like a list of places to clean up, if one was available. He wanted to ensure he had permission to clean up the area on the first Jersey barrier going down into the underpass, heading East, on the right side. It was right behind Mike Miller's insurance agency building. He believed the property was owned by Larry Tuttle. He wasn't going to drive on that property and clean that up if he didn't have solid permission to do that.
- Councilor Crume stated everyone needed to read the newspaper for that night. It made him smile.
- Councilor Justus stated the Chocolate and Wine Walk was coming up May 5th, 4-7pm. They needed volunteers, beginning at 3pm (bartenders, chocolate servers). It was \$45 per person, 26 stops, six wine stops. Weiser Classic Candy was providing the chocolate, selected specifically to match the different wines. Tickets could be purchased at Four Star Real Estate.
- Mayor Verini stated with regard to Citizens for a Better Ontario, it was extremely exciting to see the inner communication between the citizens and people that were pro and con on the 1% sales tax. He believed they were getting some traction. There were two events coming up – one Friday, April 20th, which would be a Facebook event, sponsored by the PAC. The second event would be April 23rd, noon to about 1:30.
- Mayor Verini stated as a city and as a PAC, there would be an event on the 23rd, sponsored by the Chamber of Commerce, held at the Ontario Middle School, beginning at 6:00pm. The opposition had been invited to attend, but no response had been received yet. There would be three on the panel – Mr. Brown, Councilor Crume, and himself.

Councilor Capron stated he had asked the opposition about attendance, and they told him they were afraid of retaliation.

Councilor Crume stated he was happy to sit on the panel, but he'd only do it with the full support of the Council.

Councilor Justus stated the letter Norm wrote, that was put on the Citizens page, was amazing. The feedback had been amazing, too. Having Norm on the panel, talking about how yes, he could understand why someone would vote no, but after sitting in that Council seat for nine years, he now understood why it needed to be yes. That would be more powerful than any other Councilor up there, because he had been adamantly a no person, because all the city had to do was get the budget straight and it would solve all their problems. But, that was not the issue. Norm was the exact right choice to be on the panel.

Mayor Verini stated his hope that the entire Council would be in attendance, as they should stand united.

- Councilor Justus stated on May 1, 2018, there would be a sales tax forum at Four Rivers School, and Councilor Palomo would be attending, acting as translator. That would begin at 6pm.
- Councilor Crume stated the Strategic Planning meeting was set to begin at 4pm, but he had to work until 5pm. He'd be there, just late.

- Councilor Winebarger stated she was aware that Councilor Crume had been discouraged, and felt he had a target on his back, but that was due to the stance he held before on the tax, and because he was such a long-standing member of the Council. She agreed that he was perfect, if he was comfortable with it, to sit on the panel.

Councilor Carter agreed. It should be the Mayor, Council President, and the City Manager, as they represented all of the Council.

- Adam Brown stated the strategic planning session had been designed so that whenever anyone could make it, they'd be welcome. Kayla Kirksey was going to assist in the organization and facilitation of the session. It was scheduled to conclude at 6pm, so anyone who wanted to attend Representative Findley's town hall meeting, they'd have time to do that.
- Adam Brown stated staff was a bit behind on distributing the budget documents, compared to last year. Target date was now Friday, April 20th.
- Adam Brown stated on Thursday, he would be going to Portland with Cliff, Betsy, and Paul from CH2/Jacobs, to meet with representatives from the governor's office, DEQ, and EPA Region X. He had told Representative Findley about the meeting, who appeared excited about it, and asked Adam to provide an overview upon their return. They'd leave early Thursday, returning the same day.
- Chief Terry Leighton requested time for him and the Police Chief to make a quick presentation. He stated the history of the challenge coin had started back during the war. Coins were originally traded by veterans as a form of memorabilia. It had now gone to trading between veterans, police officers, and fire fighters, and were now called challenge coins. They were collection items. He and Chief Kunz, due to their great working relationship and their departments operating as a unified group, had decided they wanted to develop a challenge coin that represented both departments. So, Ontario had the first police/fire challenge coin, and they wanted to present one to each member of the City Council.

Mayor Verini stated it was an honor to receive the coin. He reminded them all that if they were in a bar and they were the one who didn't have a coin, they had to buy!

ADJOURN

CRUME moved, JUSTUS seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

ACCEPTED:

Ronald Verini, Mayor

ATTEST

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
May 15, 2018**

To: Mayor and City Council

FROM: Tori Barnett, City Recorder

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION #2018-120: SUPPORT COUNTY COURT INITIATED PARK AND RECREATION DISTRICT**

DATE: May 10, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL ADOPT RESOLUTION #2018-120, A RESOLUTION TO SUPPORT THE ESTABLISHMENT OF THE ONTARIO PARK AND RECREATION DISTRICT, TO BE INITIATED BY THE MALHEUR COUNTY COURT.

SUMMARY:

Due to projected budget cuts in the upcoming 2018-2019 budget year, the Recreation Department was presented to the Budget Committee as slated for elimination.

BACKGROUND:

During the Tuesday, 24, 2018 Budget Hearing, a local citizen, Mary Jo Evers, upon hearing of the potential elimination of both the Recreation Department and the decrease in maintenance for the parks, volunteered to spear-head the efforts to submit a Park and Recreation District to the voters, following the area outlined in the Malheur County Library District. This action would be before the voters on the November, 2018, ballot.

CURRENT SITUATION:

If this action proceeds, it will be conducted by the Malheur County Elections Office, as it encompasses land outside of the Ontario City Limits. The time frame for getting this action on the November, 2018, ballot, by a citizen, or citizen group, has passed, leaving only one option for getting it on the November ballot. It MUST be initiated by the County itself.

Ms. Evers presented the request to the County Court at their May 9, 2018, regular session. The Court discussed the matter, and will be making their final decision at the May 16, 2018, meeting.

A requirement by the County Court to consider this ballot issue, prior to making their decision, is to receive a resolution by the City of Ontario in support of this endeavor. The support is for the new taxing district to provide recreation programming and to manage the Ontario Aquatic Center.

The recommendation is only requested if the sales tax ballot initiative does not pass.

ANALYSIS:

- A. **FINANCIAL** A District, should it be passed by the voters, will see the creation of the District on their property tax assessment, and will be paying 55 cents per \$1,000 of assessed property value. The median home value in Malheur County is approximately \$126,600 according to the 2016 American Community Survey conducted by the US Census Bureau. A median home owner will pay approximately \$69.63 annually, or \$5.81 per month, if this is approved.
- B. **TIMING** It is crucial to pass Resolution #2018-120 immediately, as the County Court must have it in hand prior to their meeting on May 16th. If the Council passes the resolution, it will be emailed to the County Court Clerk following the Council meeting.
- C. **POLICY/LEGAL** A Parks and Recreation District is authorized by ORS 266 as a taxing authority and legal governing body. It is anticipated that the Park and Recreation Authority will operate recreational programming and the Ontario Aquatic Center.

ALTERNATIVES:

If the Council elects to not support the resolution, OR the County Court elects to not support the District, it will need to be conducted by the citizens, and will not be eligible for any ballot until May, 2019.

RECOMMENDATION:

Staff recommends adoption of Resolution #2018-120.

ATTACHMENTS:

1. Reso_2018-120_Support for Recreation District_5 11 18



RESOLUTION 2018-120

A RESOLUTION TO SUPPORT THE ESTABLISHMENT OF THE ONTARIO PARK RECREATION DISTRICT – TO BE INITIATED BY THE MALHEUR COUNTY COURT

- WHEREAS,** The City of Ontario is a municipal corporation located within the boundaries of Malheur County, Oregon; and
- WHEREAS,** The City of Ontario values the social, educational, economic and cultural value of recreational activities, especially for youth; and
- WHEREAS,** The City of Ontario finds that a park and recreation district will better meet the needs for recreation services, including re-opening the swimming pool and operations of a splash pad, to all city residents; and
- WHEREAS,** Citizens within Malheur County have come together to research and recommend the creation of a Park and Recreation District to provide financial stability and the long-term viability of recreation services; and
- WHEREAS,** If the citizens of the City of Ontario do not approve a sales tax, the council believes that recreation opportunities must still be provided and that a park and recreation district focused on recreation programming and the Ontario Aquatic Center is the best alternative without additional revenue to support the City of Ontario Recreation Department.
- WHEREAS,** Notwithstanding this resolution, the formation of this district will include a permanent tax rate and will require a vote of citizens of Malheur County and the City of Ontario, who are electors within the physical boundaries of the 8C School District.

NOW, THEREFORE, BE IT RESOLVED by the Ontario City Council:

The City of Ontario supports the creation of a recreation district, if the city sales tax ballot initiative 23-58 fails, and approves initiating its formation to include the boundaries of the city limits of Ontario and recommends that it also extend to the boundaries of the 8c School District.

PASSED AND ADOPTED by the Ontario City Council this 15th day of May 2018 by the following vote:

Ayes:

Nays:

Absent:

Abstain:

APPROVED by the Mayor this 15th day of May 2018.

Attest:

Ron Verini, Mayor

Tori Barnett, City Recorder



**AGENDA REPORT
NEW BUSINESS
May 15, 2018**

To: Mayor and City Council

FROM: Betsy Roberts, City Engineer

THROUGH: Adam J. Brown, City Manager

SUBJECT: **NW 4TH AVENUE AND VERDE DRIVE INTERSECTION - OPPORTUNITY FOR STOP CONTROL CHANGE**

DATE: May 9, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE MODIFICATION TO THE NW 4TH AVENUE AND VERDE DRIVE INTERSECTION FROM A 2-WAY STOP CONTROLLED TO A 4-WAY STOP CONTROLLED INTERSECTION AND ADD BOLLARDS FOR INFRASTRUCTURE PROTECTION, BASED ON THE ENGINEERING ANALYSIS PROVIDED.

SUMMARY:

After review of traffic volumes and crash data for the given intersection, the City Engineer recommends the intersection be upgraded from a 2-way stop controlled intersection to a 4-way stop controlled intersection.

BACKGROUND:

NW 4th Avenue is a 2-lane collector running east/west with a design hourly volume of approximately 160 veh/hr. Verde Drive is a 2-lane collector running north/south with a design hourly volume of approximately 280 vehicles per hour. The two roads intersect perpendicularly, with NW 4th Avenue being stop controlled. No turning lanes are provided at the intersection on either road. Both roads utilize curb and gutter with an underground storm drain system, and sidewalk adjacent to the curb. There is limited pedestrian use, on the range of two to three pedestrians crossing the intersection per hour. Traffic counts were conducted at the intersection in January of 2018.

The intersection's crash history consists of 15 accidents from 2010 through 2017. None of these accidents were fatal. Most accidents were due to vehicles running the stop signs on NW 4th Avenue and being hit by crossing traffic on Verde Drive. Twice, a vehicle running a stop sign on NW 4th Avenue collided with a vehicle on Verde Drive, which was then pushed into the existing pump house facility on the northeast corner of the intersection; once in 2011 and again in 2017.

CURRENT SITUATION:

The City of Ontario requested that the intersection be analyzed to determine if a four way stop condition is warranted, and if a four way stop condition would help to prevent the city's pump facility from being damaged in future collisions.

Factors Warranting a Four Way Stop

The Manual of Uniform Traffic Control Devices (MUTCD) outlines the circumstances in which an intersection may warrant being converted into a four way stop controlled intersection. One factor is crash history, the other is traffic volumes.

The MUTCD suggests that intersections where five or more crashes that are susceptible to correction by a multi-way stop installation are justified in being converted to multi-way stop intersections. The NW 4th Avenue/Verde Drive intersection does not meet these criteria, as it experiences one to four crashes per year, since 2010, and not all of these crashed would have been susceptible to prevention by installing a four-way stop.

Justifying a multi-way stop condition based on traffic numbers requires meeting the following criteria:

1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any eight hours of an average day; and
2. The combined vehicular, pedestrian, and bicycle volume entering the intersections from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same eight hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but
3. If the 85th percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.

Based on the traffic counts conducted in January of 2018, the NW 4th Avenue/Verde Drive intersection does not satisfy these conditions when looking at 8-hour segments, but does satisfy these conditions during peak hours. As the population increases, the intersection will increasingly approach the formalized criteria for a four-way stop. In addition, the crashes that resulted in damage to the pump facility were the type that could be susceptible to correction by installing a four way stop condition.

The city has also expressed interest in installing bollards around the pump house to provide additional protection to the facility in the event that another vehicle may impact that quadrant of the intersection. These bollards would not be considered break-away features, and would pose a significant hazard to an errant vehicle impacting them. However, the existing corridor contains multiple hazards near the roadway including power poles, trees, fences, and boulders. In addition, the bollards would be located behind the sidewalk and outside the clear zone of 14 feet (as shown in the 2011 AASHTO Roadside Design Guide Table 3-1) assuming an

edge of travel way 12 feet away from the centerline of the road. Also, considering that in the urban environment clear zone is not always a practical design criterion due to slower vehicle speeds and numerous features near the roadway, the location of these bollards, even if they were within the clear zone, would be justification to negate their installation. For these reasons, installation of the bollards is justifiable as a means to protect the city's infrastructure.

The Public Works Committee has reviewed this request and has recommended approval of the 4-way stop sign installation.

ANALYSIS:

- A. **FINANCIAL** Minimal cost to install stop signs and temporary signage notifying public of intersection changes.
- B. **TIMING** This effort is not time critical.
- C. **POLICY/LEGAL** None.

ALTERNATIVES:

Do nothing - leave the intersection a 2-way stop controlled intersection.

RECOMMENDATION:

Staff recommends the City Council approve the modification of the NW 4th Avenue and Verde Drive intersection from a 2-way stop controlled intersection to a 4-way stop controlled intersection and that bollards be installed outside of the clear zone to protect the irrigation pump station.

ATTACHMENTS:

- 1. MVC NW 4th and Verde Drive Crash History
- 2. VerdeNW4thAve



ONTARIO POLICE DEPARTMENT

444 SW 4TH STREET, ONTARIO, OR 97914
OFFICE: (541) 889-5312 DISPATCH: (541) 473-5125

Motor Vehicle Crashes on NW 4th Avenue/N Verde Drive 2010-2017

2017

April 26, 2017- 1507 Hours- Two car MVC; vehicle pulled out from NW 4th Avenue onto Verde. Angle crash. No drivers transported to the hospital. One driver complained of pain.

May 15, 2017- 1533 Hours- Two car MVC; vehicle on Verde stopped for pedestrian crossing Verde and was rear ended. No one transported to the hospital. One driver complained of pain but refused treatment.

October 27, 2017 1420 Hours- Two car MVC; vehicle ran the stop sign on NW 4th Avenue and was hit by vehicle traveling on Verde Drive. Vehicle ran into pump house on the NE corner of the intersection. Both drivers were injured and one driver was transported to the hospital.

December 12, 2017 1846 hours- Two car MVC; vehicle rear ended the other while on NW 4th Avenue waiting to turn onto Verde. One driver complained of pain and nobody was transported to the hospital.

2016

July 1, 2016 1327 Hours- Vehicle vs Pedestrian- Pedestrian was hit in the crosswalk by vehicle traveling east on NW 4th Avenue. Pedestrian was crossing NW 4th Avenue on the east side of Verde Drive. Pedestrian sustained injuries and was transported to the hospital.

2015

January 8, 2015 1454 Hours- Two car MVC; vehicle on NW 4th Avenue ran the stop sign and hit vehicle traveling south on Verde. No injuries reported.

February 7, 2015 1744 Hours- Two car MVC; vehicle stopped on NW 4th Avenue, preparing to turn onto Verde Drive rolled back and hit the vehicle behind them. No injuries reported.

May 3, 2015 1449 Hours- Two car MVC; vehicle on NW 4th Avenue ran the stop sign and hit vehicle traveling south on Verde Drive. No injuries reported.

2014

July 27, 2014 1713 Hours- Two car MVC; vehicle on NW 4th Avenue ran the stop sign and hit the vehicle traveling south on Verde Drive. Both drivers were injured but refused to be transported by ambulance.

2013

July 15, 2013 1200 Hours- Two car MVC; vehicle on NW 4th Avenue ran the stop sign and hit the vehicle traveling south on Verde Drive. No injuries were reported.

2011

March 21, 2011 2236 Hours- Two car MVC; vehicle on NW 4th Avenue ran the stop sign and hit the vehicle traveling north on Verde Drive. The driver of the vehicle that ran the stop sign, fled on foot and was later located. One driver was transported to the hospital for minor injuries.

August 18, 2011 2037 Hours- Two Car MVC; vehicle traveling north on Verde Drive at a high rate of speed. Collided with vehicle turning south on Verde Drive from NW 4th Avenue. Vehicle was pushed into pump house on the NE corner of the intersection. Both drivers were injured and one transported to the hospital.

2010

January 22, 2010 1223 Hours- Two car MVC; Vehicle on NW 4th Avenue ran the stop sign and hit the vehicle traveling north on Verde Drive. No injuries reported.

April 17, 2010 1208 Hours- Two car MVC; Vehicle on NW 4th Avenue ran the stop sign and hit the vehicle traveling north on Verde Drive. No injuries reported.

September 7, 2010 1358 Hours- Two car MVC; Vehicle on NW 4th Avenue ran the stop sign and Hit the vehicle traveling north on Verde Drive. Complaint of injury but refused being transported to the hospital.

	North Bound Verde				South Bound Verde				West Bound NW 4th Ave				East Bound NW 4th Ave			
	left	thru	right	ped	left	thru	right	ped	left	thru	right	ped	left	thru	right	ped
7:00 AM		3	11	4		3	14	0		1	8	4		2	4	5
7:15 AM		4	12	6		5	34	3		7	7	5		1	10	9
7:30 AM		6	22	3		5	38	4		3	16	3		2	13	25
7:45 AM		6	22	5		5	45	18		6	8	8		3	14	12
8:00 AM		3	14	8	1	3	29	0		10	4	5		2	9	13
8:15 AM		12	18	10		6	45	1	1	6	9	5		0	12	13
8:30 AM		3	17	10		6	29	0	1	8	5	8		3	14	12
8:45 AM		5	21	5		0	32	4		4	11	2		1	9	4
Totals		42	137	51		33	266	30		45	68	40		14	85	93

	North Bound				South Bound				West Bound				East Bound			
	left	thru	right	ped	left	thru	right	ped	left	thru	right	ped	left	thru	right	ped
11:00 AM		7	12	4	1	11	20	0		2	9	2		4	13	14
11:15 AM		12	14	5		4	27	0		7	8	1		0	12	7
11:30 AM		6	23	10		2	29	2		5	6	2		4	6	5
11:45 AM		1	15	9		2	25	1		4	7	2		1	7	7
12:00 PM		10	34	5	1	4	35	6		5	11	6	1	1	11	10
12:15 PM		9	19	4		2	23	1	1	9	7	4		5	5	5
12:30 PM		5	34	5		3	30	5	B thru	5	4	0		5	12	11
12:45 PM		6	21	1	1	5	41	1		6	15	5	1	3	10	6
Totals		56	172	43		33	230	16		43	67	22		23	76	65

	Verde	NW 4th Ave
Count 1	559	345
Count 2	550	296

Accounts Payable

Checks by Date - Summary by Check Date

User: kari.ott
Printed: 5/11/2018 7:57 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
122810	879130	Ani-Care Animal Shelter, Inc.	03/01/2018	1,370.08
122811	130624	B & W Car Wash	03/01/2018	33.00
122812	626400	Campo & Poole Distributing, LLC	03/01/2018	2,560.56
122813	637830	Century Link	03/01/2018	696.97
122814	878915	CH2M Hill OMI	03/01/2018	431,537.82
122815	173000	Chief Supply Corporation, Inc.	03/01/2018	317.67
122816	364000	Clarion Inn	03/01/2018	112.12
122817	336725	Core & Main	03/01/2018	2,054.79
122818	879028	Dan Cummings	03/01/2018	35.00
122819	215300	DCS Technologies, LLC	03/01/2018	1,604.20
122820	270160	Emblem Enterprises, Inc.	03/01/2018	496.94
122821	303800	Frank's Extinguisher Service	03/01/2018	113.87
122822	879273	The Parents of Blake & Matty Gressley	03/01/2018	108.00
122823	879274	The Parents of Mason Harris	03/01/2018	44.00
122824	376000	Idaho Power	03/01/2018	1,865.46
122825	UB*11397	DAVID INGRAM	03/01/2018	15.77
122826	420000	John Deere Financial	03/01/2018	79.71
122827	MALLEAM/	Mallory Mallea	03/01/2018	35.00
122828	461829	Minert & Associates, Inc.	03/01/2018	118.00
122829	22427	Murrysmith, Inc.	03/01/2018	1,477.68
122830	572000	Ontario Sanitary Service, Inc.	03/01/2018	444.38
122831	598220	Owyhee Irrigation District	03/01/2018	3,380.00
122832	368050	Robb Enterprises	03/01/2018	133.90
122833	666192	Savvy Software, Inc.	03/01/2018	240.00
122834	879145	Silver Signet, LLC	03/01/2018	130.00
122835	684622	Marcy Siriwardene	03/01/2018	35.00
122836	686822	Sprint	03/01/2018	104.04
122837	702008	Staples Business Advantage	03/01/2018	55.47
122838	702100	Staples Credit Plan	03/01/2018	65.46
122839	879146	Toshiba Financial Services	03/01/2018	1,694.39
122840	878957	Valli Information Systems, Inc.	03/01/2018	164.65
122841	288897	Verizon	03/01/2018	1,322.47
Total for 3/1/2018:				452,446.40
122842	033300	Argus Observer	03/09/2018	24.99
122843	UB*11400	JESUS\HERIBERTA BARRON\CONTREI	03/09/2018	82.22
122844	&260	Four Rivers Cultural Center	03/09/2018	3,545.10
122845	UB*11398	CODY LINVILLE	03/09/2018	58.98
122846	UB*11401	BRITTNEY MCGINNIS	03/09/2018	10.27
122847	539200	Ontario Area Chamber of Commerce	03/09/2018	3,211.44
122848	UB*11402	SALON SALON**	03/09/2018	45.95
122849	UB*11399	RICHARD SANSGAARD	03/09/2018	56.12
122850	879138	Stantec Consulting Services, Inc.	03/09/2018	4,938.03
122851	879276	The Anderson Group, Inc.	03/09/2018	5,312.90
122852	879240	Advanced Control Systems, LLC	03/09/2018	17,851.50
122853	033300	Argus Observer	03/09/2018	103.20

Check No	Vendor No	Vendor Name	Check Date	Check Amount
122854	037600	AT&T	03/09/2018	21.02
122855	130950	Cable One	03/09/2018	298.94
122856	637830	Century Link	03/09/2018	511.21
122857	637828	Century Link Communications, LLC	03/09/2018	84.29
122858	634311	Frazier Aviation, LLC	03/09/2018	425.00
122859	344128	City of Fruitland	03/09/2018	7,373.38
122860	878973	Guardian Management Company	03/09/2018	280.69
122861	879247	Idaho Communications LLC	03/09/2018	470.00
122862	376002	Idaho Power - Payette Operations Center	03/09/2018	635.30
122863	879191	Kristy's Custom Sewing	03/09/2018	15.00
122864	436000	Lindsay Eco Water	03/09/2018	17.00
122865	441140	Looks Nu, Inc.	03/09/2018	101.00
122866	879275	Ogletree, Deakins, Nash, Smoak, & Stewar	03/09/2018	3,355.16
122867	879142	Oregon Association of Municipal Recorders	03/09/2018	75.00
122868	602520	Payette County Recreation District	03/09/2018	1,300.00
122869	614087	Peace Officers Research Association of Cal	03/09/2018	351.00
122870	642093	Red's Automotive Repair, Inc.	03/09/2018	119.70
122871	702008	Staples Business Advantage	03/09/2018	43.98
122872	&357	Larry A. Sullivan	03/09/2018	1,172.50
122873	878931	M&D Tire, Inc.	03/09/2018	381.50
122874	788402	TransUnion Risk & Alternative Data Soluti	03/09/2018	140.00
122875	879212	Uniforms 2 Gear	03/09/2018	874.60
122876	878957	Valli Information Systems, Inc.	03/09/2018	1,947.05
122877	879151	Waste-Pro	03/09/2018	30.00
Total for 3/9/2018:				55,264.02
122878	005800	Action Medical, Inc.	03/16/2018	77.05
122879	034240	Art's Service, Inc.	03/16/2018	1,287.96
122880	144000	Cascade Natural Gas Corporation	03/16/2018	1,097.33
122881	184000	Claire Bowers Claire's Automotive	03/16/2018	2,616.84
122882	333852	Graphic Impressions	03/16/2018	395.00
122883	879277	The Parents of Hugo Herrera	03/16/2018	44.00
122884	412500	Keller Associates, Inc.	03/16/2018	21,957.50
122885	440000	L.N. Curtis and Sons	03/16/2018	50.00
122886	879250	Larsen Firearms	03/16/2018	1,598.00
122887	360049	RIDG MEDFORD	03/16/2018	115.50
122888	879173	Tonia Montgomery	03/16/2018	70.00
122889	572210	Ontario School District 8C	03/16/2018	279.00
122890	516494	State of Oregon Department of Transportati	03/16/2018	328.84
122891	718000	State of Oregon Employment Department	03/16/2018	5,596.85
122892	UB*11403	OREGON PARTNERS LLC	03/16/2018	35.63
122893	UB*11404	OREGON PARTNERS LLC	03/16/2018	35.63
122894	528405	Oster Professional Group, LLC	03/16/2018	23,460.00
122895	879166	Pitney Bowes Global Financial Services, LI	03/16/2018	953.25
122896	682406	Sister Cities International	03/16/2018	430.00
122897	738002	Symbol Arts, LLC	03/16/2018	90.00
122898	841600	Warmsprings Irrigation District	03/16/2018	4,604.58
122899	774001	Wtechlink	03/16/2018	300.00
Total for 3/16/2018:				65,422.96
122900	879276	The Anderson Group, Inc.	03/23/2018	38,962.90
122901	&525	American Staffing, Inc.	03/23/2018	224.63
122902	130950	Cable One	03/23/2018	63.75
122903	626400	Campo & Poole Distributing, LLC	03/23/2018	3,332.81
122904	144000	Cascade Natural Gas Corporation	03/23/2018	670.98

Check No	Vendor No	Vendor Name	Check Date	Check Amount
122905	878926	Jared Cutler	03/23/2018	40.00
122906	230001	Daily Journal of Commerce	03/23/2018	236.90
122907	376000	Idaho Power	03/23/2018	2,890.19
122908	420000	John Deere Financial	03/23/2018	64.99
122909	879191	Kristy's Custom Sewing	03/23/2018	54.00
122910	UB*11405	SPENCER LIPP	03/23/2018	63.23
122911	UB*11406	SPENCER LIPP	03/23/2018	89.95
122912	879275	Ogletree, Deakins, Nash, Smoak, & Stewar	03/23/2018	660.00
122913	879103	Online Solutions, LLC	03/23/2018	600.00
122914	716553	Saint Luke's	03/23/2018	494.00
122915	UB*11407	CHRISTOPHER SCHLEGEL	03/23/2018	18.54
122916	879176	Seder Architecture & Urban Design, LLC	03/23/2018	5,000.00
122917	702008	Staples Business Advantage	03/23/2018	95.84
122918	879008	Treasure Valley Children's Relief Nursery	03/23/2018	40.00
122919	832852	Wells Fargo Business Elite Card	03/23/2018	8,167.15
Total for 3/23/2018:				61,769.86
ACH	PRAFLAC	AMERICAN FAMILY LIFE ASSURANCE	03/30/2018	2,146.28
ACH	PRAMERF	AMERICAN FUNDS GROUP	03/30/2018	500.00
ACH	PRCCIS	E B S TRUST	03/30/2018	63,925.65
ACH	PRFED	PAYROLL TAXES	03/30/2018	59,966.72
ACH	PRNATW	NATIONWIDE RETIREMENT SOLUTIONS	03/30/2018	250.00
ACH	PRORJU	OREGON DEPARTMENT OF JUSTICE	03/30/2018	215.00
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	03/30/2018	16,630.25
ACH	PROSGP	OREGON SAVINGS & GROWTH PLAN	03/30/2018	2,200.00
ACH	PRPERS	OREGON PERS	03/30/2018	73,059.29
19595	PRICMA	I C M A RETIREMENT TRUST 457	03/30/2018	150.00
19596	PRIDCHIL	IDAHO CHILD SUPPORT RECEIPTING	03/30/2018	461.00
19597	PRLINC	LINCOLN NATIONAL LIFE INS CO	03/30/2018	350.00
19598	PRSFIRE	UMPQUA BANK	03/30/2018	360.00
19599	PRUTCH	UTAH, OFFICE OF RECOVERY SERVICES	03/30/2018	716.00
122920	879058	A Plus Awards	03/30/2018	20.00
122921	879290	The Parents of Firas Alkhakidi	03/30/2018	44.00
122922	&525	American Staffing, Inc.	03/30/2018	803.48
122923	879278	The Parents of Luke Anderson	03/30/2018	54.00
122924	879130	Ani-Care Animal Shelter, Inc.	03/30/2018	1,370.08
122925	010500	Tori Barnett	03/30/2018	96.00
122926	637830	Century Link	03/30/2018	696.97
122927	364000	Clarion Inn	03/30/2018	51.00
122928	&260	Four Rivers Cultural Center	03/30/2018	11,012.25
122929	879281	The Parents of Jacob Gonzalez	03/30/2018	54.00
122930	333890	Graphix Wear	03/30/2018	300.00
122931	879247	Idaho Communications LLC	03/30/2018	470.00
122932	376000	Idaho Power	03/30/2018	1,557.49
122933	392000	Interstate Electric Supply	03/30/2018	50.35
122934	408200	J-U-B Engineers, Inc.	03/30/2018	20,148.50
122935	879191	Kristy's Custom Sewing	03/30/2018	12.00
122936	879279	The Parents of Brayden McElravy	03/30/2018	61.50
122937	879101	Mountain West Bank	03/30/2018	63,175.54
122939	572000	Ontario Sanitary Service, Inc.	03/30/2018	444.38
122940	646085	Rodda Paint	03/30/2018	912.94
122941	716553	Saint Luke's	03/30/2018	138.00
122942	879280	The Parents of Conner Salsgiver	03/30/2018	54.00
122943	682495	SBE Oregon, LLC	03/30/2018	1,225.77
122944	686822	Sprint	03/30/2018	104.04
122945	878977	SRV Fire Chiefs Association	03/30/2018	304.70

Check No	Vendor No	Vendor Name	Check Date	Check Amount
122946	879138	Stantec Consulting Services, Inc.	03/30/2018	7,320.53
122947	702008	Staples Business Advantage	03/30/2018	55.51
122948	738001	James Swank	03/30/2018	47.99
122949	879146	Toshiba Financial Services	03/30/2018	1,694.79
122950	878957	Valli Information Systems, Inc.	03/30/2018	155.75
122951	288897	Verizon	03/30/2018	1,314.36
122952	539200	Ontario Area Chamber of Commerce	03/30/2018	90.00
122953	539200	Ontario Area Chamber of Commerce	03/30/2018	7,587.57
Total for 3/30/2018:				342,357.68
122954	&525	American Staffing, Inc.	04/05/2018	2,097.81
122955	033300	Argus Observer	04/05/2018	936.75
122956	037600	AT&T	04/05/2018	21.02
122957	130624	B & W Car Wash	04/05/2018	27.00
122958	130950	Cable One	04/05/2018	298.94
122959	626400	Campo & Poole Distributing, LLC	04/05/2018	3,687.01
122960	143500	Cascade Fire Equipment Company	04/05/2018	3,134.70
122961	637828	Century Link Communications, LLC	04/05/2018	94.02
122962	878915	CH2M Hill OMI	04/05/2018	433,084.13
122963	364000	Clarion Inn	04/05/2018	69.62
122964	237002	Dell Marketing, L.P.	04/05/2018	1,683.53
122965	408200	J-U-B Engineers, Inc.	04/05/2018	20,148.50
122966	879250	Larsen Firearms	04/05/2018	648.00
122967	436000	Lindsay Eco Water	04/05/2018	12.00
122968	602320	NAPA Auto Parts	04/05/2018	14.49
122969	583401	State of Oregon Department of Environmer	04/05/2018	125.00
122970	702008	Staples Business Advantage	04/05/2018	113.31
122971	&357	Larry A. Sullivan	04/05/2018	2,275.00
122972	878931	M&D Tire, Inc.	04/05/2018	2,618.00
122973	788402	TransUnion Risk & Alternative Data Soluti	04/05/2018	140.00
122974	879151	Waste-Pro	04/05/2018	30.00
122975	774001	Wtechlink	04/05/2018	300.00
122977	879028	Dan Cummings	04/05/2018	35.00
122978	879282	The Parents of Jessica Dotson	04/05/2018	54.00
122979	&260	Four Rivers Cultural Center	04/05/2018	738.75
122980	MALLEAM/	Mallory Mallea	04/05/2018	35.00
122981	539200	Ontario Area Chamber of Commerce	04/05/2018	669.22
122982	684622	Marcy Siriwardene	04/05/2018	35.00
122983	87983	The Parents of Traycinn & Donovan Tolm	04/05/2018	108.00
122984	&260	Four Rivers Cultural Center	04/05/2018	4,800.00
122985	451350	Malheur County Fair Board	04/05/2018	6,500.00
122986	UB*11439	ACE REALTY	04/05/2018	74.62
122987	UB*11242	AGILE HOMES	04/05/2018	53.77
122988	UB*11426	KRISTILIA BROWN	04/05/2018	40.75
122989	UB*11418	DARDENELLA DANENS	04/05/2018	41.90
122990	UB*11433	DARDENELLA DANENS	04/05/2018	42.40
122991	UB*11424	BRIANA DELGADO	04/05/2018	143.76
122992	UB*11429	THOMAS/SUZANNE DUNBRASKY &	04/05/2018	12.39
122993	UB*11423	JHANA EASLY	04/05/2018	27.05
122994	UB*10690	JOHN ECHANIS &	04/05/2018	16.19
122995	UB*11411	EDWARD ASPITARTE REVOCABLE LI	04/05/2018	61.97
122996	UB*11438	MARIA ENCINAS	04/05/2018	158.72
122997	UB*11417	BRUCE ERLEBACH	04/05/2018	56.79
122998	UB*11442	BRUCE ERLEBACH	04/05/2018	53.83
122999	UB*11427	CAROL FRIEND	04/05/2018	17.75
123000	UB*11425	MICHEAL FRY	04/05/2018	136.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123001	UB*11421	REBECCA/LANE GEKELER*	04/05/2018	134.05
123002	UB*11319	EMMA HANCOCK	04/05/2018	36.19
123003	UB*11432	MARY HILL &	04/05/2018	27.43
123004	UB*11369	KRISTA HOBBS	04/05/2018	52.52
123005	UB*11397	DAVID INGRAM	04/05/2018	80.43
123006	UB*11428	SHAUNA JACKSON	04/05/2018	136.00
123007	UB*11422	HEATHER LONGONI	04/05/2018	73.65
123008	UB*11441	MAX MILLS	04/05/2018	36.25
123009	UB*11412	ALAN NAKAMOTO	04/05/2018	42.14
123010	UB*11408	NORTHGATE-ATTN OFFICE	04/05/2018	47.41
123011	UB*11430	NORTHGATE-ATTN OFFICE	04/05/2018	17.97
123012	UB*11437	KEVIN O'NEIL	04/05/2018	47.84
123013	UB*11431	ONTARIO SCHOO DISTRICT	04/05/2018	98.33
123014	UB*11413	OREGON PARTNERS LLC	04/05/2018	136.00
123015	UB*11440	OREGON PARTNERS LLC	04/05/2018	116.64
123016	UB*11419	TODD\CHRISTINE PACKER	04/05/2018	59.11
123017	UB*11416	PVPM - DANIEL LEES &	04/05/2018	83.83
123018	UB*11414	CHELSEA QUINTERO SKEEN	04/05/2018	111.19
123019	UB*11434	JULIE RYSENGA	04/05/2018	17.28
123020	UB*11399	RICHARD SANSGAARD	04/05/2018	72.84
123021	UB*11420	JUDY/ MARY SCHAEFER/ CARTER	04/05/2018	81.90
123022	UB*11435	BRENDA / TAMMY SMITH/ KOHSE	04/05/2018	65.49
123023	UB*11286	TREASURE VALLEY CUSTOM UPHOL	04/05/2018	36.39
123024	UB*11410	LAURA URIBE	04/05/2018	67.37
123025	UB*11415	WESTERN STOCKMANS SUPPLY	04/05/2018	70.67
123026	UB*11409	DENNY\ANNA YEE	04/05/2018	37.50
123027	UB*11436	DENNY\ANNA YEE	04/05/2018	26.00
Total for 4/5/2018:				487,284.11
123028	602500	Payette County	04/09/2018	15.00
Total for 4/9/2018:				15.00
23048	ub*11450	MUNTASSER AL KHALIDI	04/12/2018	18.34
23049	879284	The Parents of Aiden Cassity	04/12/2018	44.00
23050	UB*11443	SARMAD ELIAS	04/12/2018	103.56
23051	UB*11446	SERGIO HERRERA	04/12/2018	5.79
23052	UB*11447	DUSTIN MILLARD	04/12/2018	122.66
23053	UB*11444	ALEC PIENAAR	04/12/2018	221.36
23054	UB*11448	CHRISTINE POND	04/12/2018	74.30
23055	879287	Ryan Reeve	04/12/2018	81.14
23056	879135	Jonathan Rico	04/12/2018	69.16
23057	UB*11449	ASHLEY / KARL ROYER \ NIGHTINGA	04/12/2018	110.81
23058	879213	Cameron Saito	04/12/2018	152.11
23059	UB*11445	LINDA SMALLWOOD	04/12/2018	19.64
23060	879285	The Parents of Megan Twombly	04/12/2018	51.50
23061	879286	The Parents of Dylan Williams	04/12/2018	54.00
Total for 4/12/2018:				1,128.37
123029	032180	Anytime Septic Service, LLC	04/13/2018	50.00
123030	033300	Argus Observer	04/13/2018	1,600.00
123031	130950	Cable One	04/13/2018	63.75
123032	637830	Century Link	04/13/2018	510.99
123033	237002	Dell Marketing,L.P.	04/13/2018	2,875.94

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123034	634311	Frazier Aviation, LLC	04/13/2018	425.00
123035	344128	City of Fruitland	04/13/2018	9,296.58
123036	333890	Graphix Wear	04/13/2018	9,660.00
123037	412500	Keller Associates, Inc.	04/13/2018	11,520.00
123038	477523	Municipal Code Corporation	04/13/2018	900.00
123039	500400	Norco, Inc.	04/13/2018	134.16
123040	516494	State of Oregon Department of Transportati	04/13/2018	589.48
123041	240100	State of Oregon Dept of Consumer & Busir	04/13/2018	3,639.01
123042	528405	Oster Professional Group, LLC	04/13/2018	23,460.00
123043	646085	Rodda Paint	04/13/2018	815.60
123044	879176	Seder Architecture & Urban Design, LLC	04/13/2018	3,270.00
123045	879212	Uniforms 2 Gear	04/13/2018	10.00
123046	878957	Valli Information Systems, Inc.	04/13/2018	3,280.51
123047	863995	White Cloud Communications-Boise, Inc.	04/13/2018	35.00
Total for 4/13/2018:				72,136.02
123062	879240	Advanced Control Systems, LLC	04/20/2018	3,316.50
123063	&525	American Staffing, Inc.	04/20/2018	1,518.06
123064	626400	Campo & Poole Distributing, LLC	04/20/2018	3,789.83
123065	144000	Cascade Natural Gas Corporation	04/20/2018	310.18
123066	152005	Century West Engineering Corp	04/20/2018	2,500.00
123067	215300	DCS Technologies, LLC	04/20/2018	125.50
123068	440000	L.N. Curtis and Sons	04/20/2018	271.14
123069	441140	Looks Nu, Inc.	04/20/2018	107.00
123070	456402	Malheur County Clerk	04/20/2018	42.00
123071	451750	Malheur County Sheriff's Office	04/20/2018	48,536.00
123072	516440	City of Nyssa	04/20/2018	1,580.00
123073	879262	Owyhee Metal Works	04/20/2018	200.00
123074	716553	Saint Luke's	04/20/2018	414.00
123075	879138	Stantec Consulting Services, Inc.	04/20/2018	1,190.00
123076	863995	White Cloud Communications-Boise, Inc.	04/20/2018	2,959.50
123077	879214	Baker Packing	04/20/2018	975.00
Total for 4/20/2018:				67,834.71
123078	832852	Wells Fargo Business Elite Card	04/23/2018	4,683.47
Total for 4/23/2018:				4,683.47
123079	&525	American Staffing, Inc.	04/27/2018	2,022.54
123080	033300	Argus Observer	04/27/2018	103.20
123081	144000	Cascade Natural Gas Corporation	04/27/2018	306.99
123082	637830	Century Link	04/27/2018	694.99
123083	385000	I C M A	04/27/2018	974.40
123084	879247	Idaho Communications LLC	04/27/2018	470.00
123085	376000	Idaho Power	04/27/2018	3,452.48
123086	412500	Keller Associates, Inc.	04/27/2018	3,710.00
123087	440000	L.N. Curtis and Sons	04/27/2018	102.44
123088	392200	Don E. Lewis	04/27/2018	694.23
123089	718000	State of Oregon Employment Department	04/27/2018	3,319.35
123090	686822	Sprint	04/27/2018	51.95
123091	738002	Symbol Arts, LLC	04/27/2018	125.00
123092	878957	Valli Information Systems, Inc.	04/27/2018	161.00
123093	288897	Verizon	04/27/2018	1,397.99
123094	879288	The Parents of Samantha Belcher	04/27/2018	44.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123095	879087	Adam Brown	04/27/2018	192.00
123096	&260	Four Rivers Cultural Center	04/27/2018	11,558.52
123097	UB*11451	JOHN MC DONOUGH	04/27/2018	51.95
123098	539200	Ontario Area Chamber of Commerce	04/27/2018	7,858.87
Total for 4/27/2018:				37,291.90
ACH	PRAFLAC	AMERICAN FAMILY LIFE ASSURANCE	04/30/2018	2,146.28
ACH	PRAMERF	AMERICAN FUNDS GROUP	04/30/2018	500.00
ACH	PRCCIS	E B S TRUST	04/30/2018	63,996.70
ACH	PRFED	PAYROLL TAXES	04/30/2018	60,510.39
ACH	PRNATW	NATIONWIDE RETIREMENT SOLUTION	04/30/2018	250.00
ACH	PRORJU	OREGON DEPARTMENT OF JUSTICE	04/30/2018	947.00
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	04/30/2018	16,844.15
ACH	PROSGP	OREGON SAVINGS & GROWTH PLAN	04/30/2018	2,200.00
ACH	PRPERS	OREGON PERS	04/30/2018	72,817.22
123099	PRICMA	I C M A RETIREMENT TRUST 457	04/30/2018	150.00
123100	PRIDCHIL	IDAHO CHILD SUPPORT RECEIPTING	04/30/2018	461.00
123101	PRLINC	LINCOLN NATIONAL LIFE INS CO	04/30/2018	350.00
123102	PRSFIRE	UMPQUA BANK	04/30/2018	360.00
123103	PRUTCH	UTAH, OFFICE OF RECOVERY SERVICE	04/30/2018	716.00
Total for 4/30/2018:				222,248.74
ACH	PRFED	PAYROLL TAXES	05/03/2018	4,188.16
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	05/03/2018	1,301.77
ACH	PRPERS	OREGON PERS	05/03/2018	562.69
Total for 5/3/2018:				6,052.62
123104	005800	Action Medical, Inc.	05/04/2018	114.10
123105	879240	Advanced Control Systems, LLC	05/04/2018	11,270.40
123106	&525	American Staffing, Inc.	05/04/2018	1,996.38
123107	033300	Argus Observer	05/04/2018	192.40
123108	626400	Campo & Poole Distributing, LLC	05/04/2018	5,148.04
123109	637828	Century Link Communications, LLC	05/04/2018	94.19
123110	878915	CH2M Hill OMI	05/04/2018	432,273.90
123111	364000	Clarion Inn	05/04/2018	146.12
123112	879209	Elite Extrication & Equipment	05/04/2018	650.00
123113	879283	eMotorsWest.com Superstore	05/04/2018	8,013.00
123114	879191	Kristy's Custom Sewing	05/04/2018	20.00
123115	436000	Lindsay Eco Water	05/04/2018	12.00
123116	470102	Motorola Solutions, Inc.	05/04/2018	502.57
123117	878978	National Hose Testing, Specialties, Inc.	05/04/2018	3,182.00
123118	572000	Ontario Sanitary Service, Inc.	05/04/2018	444.38
123119	642093	Red's Automotive Repair, Inc.	05/04/2018	878.18
123120	&357	Larry A. Sullivan	05/04/2018	2,852.50
123121	879146	Toshiba Financial Services	05/04/2018	1,694.39
123122	788402	TransUnion Risk & Alternative Data Solutions	05/04/2018	140.25
123123	879007	Weidner Fire	05/04/2018	122.62
123124	863995	White Cloud Communications-Boise, Inc.	05/04/2018	1,280.26
123125	774001	Wtechlink	05/04/2018	300.00
123126	879291	The Parents of Danielle Capron	05/04/2018	44.00
123127	879141	Skyler Johnson	05/04/2018	368.00
123128	879155	Chief Cal Kunz	05/04/2018	127.50
123129	879189	Chief Terry Leighton	05/04/2018	176.50

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123130	642080	Petty Cash	05/04/2018	203.54
123131	738001	James Swank	05/04/2018	36.00
123132	879289	Diana L. Weston	05/04/2018	88.00
Total for 5/4/2018:				472,371.22
123133	879026	Accela, Inc.	05/11/2018	6,253.20
123134	&525	American Staffing, Inc.	05/11/2018	2,178.61
123135	879130	Ani-Care Animal Shelter, Inc.	05/11/2018	1,370.08
123136	037600	AT&T	05/11/2018	20.84
123137	130950	Cable One	05/11/2018	298.94
123138	637830	Century Link	05/11/2018	510.99
123139	634311	Frazier Aviation, LLC	05/11/2018	425.00
123140	441140	Looks Nu, Inc.	05/11/2018	130.00
123141	528405	Oster Professional Group, LLC	05/11/2018	23,460.00
123142	602374	Payette Printing Co.	05/11/2018	167.77
123143	878957	Valli Information Systems, Inc.	05/11/2018	1,952.08
123144	879151	Waste-Pro	05/11/2018	30.00
123145	UB*11450	MUNTASSER AL KHALIDI	05/11/2018	85.58
123146	010500	Tori Barnett	05/11/2018	216.50
123147	UB*11276	SANDRA DUNCAN	05/11/2018	91.87
123148	UB*11452	ROSS LAUER	05/11/2018	53.00
123149	UB*11453	ROBERT/BRENDA MAY	05/11/2018	202.92
123150	738001	James Swank	05/11/2018	47.99
123151	UB*11454	CAROL TEGLAND	05/11/2018	27.04
123152	879293	Christina Torres	05/11/2018	136.00
123153	879165	Tri-County Love, Inc.	05/11/2018	1,000.00
Total for 5/11/2018:				38,658.41
Report Total (368 checks):				2,386,965.49