

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, JUNE 19, 2018, 7:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Tessa Winebarger ____ Dan Capron ____ Marty Justus ____ Ramon Palomo ____
Betty Carter ____ Norm Crume ____ Mayor Ron Verini ____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on June 14, 2018. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Our of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) CONSENT AGENDA

A) Adoption of Council Meeting Minutes: May 15, 2018

6) OLD BUSINESS

A) Resolution #2018-124: Master Fee Schedule

7) NEW BUSINESS

- A) Resolution #2018-127: Accepting the Abstract of Votes for the May 15, 2018, Primary Election
- B) Resolution #2018-128: A Resolution Adopting a Supplemental Budget to Recognize Unexpected Revenues and to Transfer Budgeted Appropriations for Unexpected Items
- C) Resolution #2018-130: Designating City Manager as Certifying Officer
- D) Snake River Correctional Institution Water Agreement Extension
- E) Ordinance #2741-2018: Creating Title 6, Chapter 10, of the Ontario Municipal Code to Adopt a Public Safety Fee for the City of Ontario

8) PUBLIC HEARING

- A) Resolution #2018-129: Supplemental Budget Authorizing the Appropriations to Expend Unexpected Additional Building Permit Revenues
- B) Ordinance #2739-2018: Repealing Title 10C-50 Historical Landmarks and Replacing it with Title 10C-60 Historical Preservation Landmarks (First Reading)

9) HAND-OUTS/DISCUSSION ITEMS

- A) Resignation of Councilor Montessa Winebarger/Discuss Replacement Options
- B) JACOBS Contract Extension and Amendment
- C) Residency Requirement for Owners of Marijuana Businesses - It has been proposed for discussion that if marijuana establishments are legalized in Ontario, that owners with at least 51% share of the business be required to live within the city limits for at least two years.
- D) Agenda: Recreation Department 06-20-2018
- E) Check Register April 2018 to June 13, 2018

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (c) Labor Negotiations; (d) Real Property Transactions; (e) Exempt Public Records; (f) Trade Negotiations; (g) Litigation /Consult with Legal Counsel; (h) Performance Evaluation of Public Officers and Employees; (i) Trade Negotiations; and/or (j) Labor Negotiations.

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

10) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

11) ADJOURN



CITY COUNCIL MEETING MINUTES May 15, 2018

The scheduled meeting of the Ontario City Council was called to order by Mayor Ronald Verini at 7:00 p.m. on Tuesday, May 15, 2018, in the Council Chambers of City Hall. Council members in attendance were Ronald Verini, Norm Crume, Dan Capron, Marty Justus, Betty Carter, and Ramon Palomo. Tess Winebarger arrived at 7:08 p.m.

Members of staff present were Adam Brown, Tori Barnett, Kari Ott, Dan Cummings, Terry Leighton, Larry Sullivan, Betsy Roberts, and Cliff Leeper.

The meeting was recorded and copies are available at City Hall.

Norm Crume led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on May 11, 2018. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

Mayor Verini noted a change to the Agenda. Under New Business, they would be adding C) Building Official.

CRUME moved, PALOMO seconded, **TO ADOPT THE AGENDA AS AMENDED**. Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-out; Verini-yes. Motion carried 6/0/1.

Councilor Winebarger arrived at 7:08 p.m.

PUBLIC COMMENT

Marsha Armstrong, Ontario, read a statement into the record. Typed verbatim from provided document [Attached].

Mayor Verini, Members of the Council, and Mr. Brown,

I would like to thank each of you for your service to Ontario. I would also like to thank members of the Ontario Police Department and Ontario Fire for their honorable service to this community. My purpose here tonight is to respectfully request that you do not approve the recommendation by the budget committee to eliminate Code Enforcement. To do so would be highly irresponsible and not serve the people of Ontario. Have you looked around lately? I don't know what business owners, property owners, absentee landlords and renters are doing but it is very apparent that they aren't bending over to pull weeds, pick up their junk, secure their dogs, or take measures to quiet their dogs.

The deteriorating conditions in once nice neighborhoods are having a negative impact on property values and livability. Not too many years ago, one could drive through town and say "This looks like a nice place to live." That's not true anymore. For example, it used to be that living between West Idaho and SW 4th Avenue bordered by Verde and SW 9th Street was a good thing. Now almost every weed mentioned as unacceptable in the city code is found growing in abundance there. Barking dogs and dogs running at large abound; a peaceful evening to enjoy one's yard or company on the patio no longer exists.

Examples: The loud big black dog at 1108 SW 1st avenue barked for 3 hours on Saturday May 12. The owners were home. This dog is a continuing problem as is his fat white dog buddy. The dog at 1091 SW 2nd Ave barked for 2.5 hours on May 13. That owner has been cited but he told the judge he was getting rid of the dog. So she dismissed the complaint. He did get rid of the dog. For about 2 months. And then he brought it back. Those two dogs' barking and the barking of the smaller dogs at 1511 SW 1st avenue occur frequently every day – most often in the evenings. One house on SW 11th street between Idaho and SW 1st Avenue has 5 dogs. The city code says that a property owner can have a max of 3 dogs. Any more than that requires a kennel license. I'm sure that other neighborhoods have the same problem with inconsiderate property owners and dog owners.



The point I'm trying to make is that this city desperately needs Code Enforcement. Officer Brockett, who is doing a good job and who is very responsive to the complaints of Ontario citizens, needs more help. Who is going to take care of the weeds, the dogs, the garbage, the junk cars, and the dangerous attractive nuisances if this city doesn't have Code Enforcement? The regular OPD officers have too much to do already. If Ontario is to return to the livable city it once was, we also need a Municipal Judge who is believes in a hard line code enforcement, not one who thinks the city ordinances are only a suggestion.

In conclusion, if Code Enforcement goes away, my family is considering moving to a town where citizens demonstrate a sense of civic pride and responsibility, and where city government and the municipal court do what is required by city code to protect the rights of all citizens.

CONSENT AGENDA

CARTER moved, CRUME seconded, **TO ADOPT THE CONSENT AGENDA**, which consisted of the Council Meeting minutes of April 17, 2018. Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

SPECIAL ACTION

Special Recognition: Four Community Members who Repaired the Public Education Trailer and Installed Wainscoting the Council Chambers

Adam Brown, City Manager, stated the Fire Chief was going to handle this action, but was currently at the Police Memorial at the Four Rivers Cultural Center, and was running a bit late. Chief Leighton had invited Mike Bell, Marty Hysick, Dennis Miller, and Ronald Metzger. They donated their services to do the installation of the wainscoting in the Council Chambers, and also to assist with the Fire Safety House. Their work was certainly appreciated.

NEW BUSINESS

Resolution #2018-120: Support County Court Initiated Park and Recreation District

Adam Brown, City Manager, presented.

Due to projected budget cuts in the upcoming 2018-2019 budget year, the Recreation Department was presented to the Budget Committee as slated for elimination.

During the Tuesday, May 24, 2018 Budget Hearing, a local citizen, Mary Jo Evers, upon hearing of the potential elimination of both the Recreation Department and the decrease in maintenance for the parks, volunteered to spear-head the efforts to submit a Park and Recreation District to the voters, following the area outlined in the Malheur County Library District. This action would be before the voters on the November, 2018, ballot.

If this action proceeded, it would be conducted by the Malheur County Elections Office, as it encompassed land outside of the Ontario City Limits. The time frame for getting this action on the November, 2018, ballot, by a citizen or citizen group, was passed, leaving only one option for getting it on the November ballot. It MUST be initiated by the County itself.

Ms. Evers presented the request to the County Court at their May 9, 2018, regular session. The Court discussed the matter, and will be making their final decision at the May 16, 2018, meeting.

A requirement by the County Court to consider this ballot issue, prior to making their decision, was to receive a resolution by the City of City of Ontario in support of this endeavor. The support was for the new taxing district to provide recreation programming and to manage the Ontario Aquatic Center. The recommendation was only requested if the sales tax ballot initiative did not pass.

A District, should it be passed by the voters, would see the creation of the District on their property tax assessment, and would be paying 55¢ per \$1,000 of assessed property value. The median home value in Malheur County was approximately \$126,600 according to the 2016 American Community Survey conducted by the US Census Bureau. A median home owner would pay approximately \$69.63 annually, or \$5.81 per month, if this was approved.

It was crucial to pass Resolution #2018-120 immediately, as the County Court must have it in hand prior to their meeting on May 16th. If the Council passed the resolution, it would be emailed to the County Court Clerk following the Council meeting.

A Parks and Recreation District was authorized by ORS 266 as a taxing authority and legal governing body. It was anticipated that the Park and Recreation Authority would operate recreational programming and the Ontario Aquatic Center.

If the Council elected to not support the resolution, OR the County Court elected to not support the District, it would need to be conducted by the citizens, and would not be eligible for any ballot until May, 2019.

CRUME moved, PALOMO seconded, **THAT THE CITY COUNCIL ADOPT RESOLUTION #2018-120, A RESOLUTION TO SUPPORT THE ESTABLISHMENT OF THE ONTARIO PARK AND RECREATION DISTRICT, TO BE INITIATED BY THE MALHEUR COUNTY COURT.** NO VOTE

Councilor Justus verified that the Council was saying if the sales tax passed, the motion would be moot, or would they be moving forward with the Recreation District either way. If they wanted to do the Recreation District, when they approved the budget, they could keep the Rec District in that budget. Was that correct?

Mayor Verini stated yes, if they wanted to.

Councilor Winebarger stated she did not think that what was being proposed was contingent upon the sales tax, or was it?

Mr. Brown stated it was.

Councilor Winebarger stated conversations in the community were that the Recreation District was wanted regardless of the sales tax outcome.

Councilor Carter stated her agreement with Councilor Winebarger.

Mr. Brown stated the Recreation District would cost people more money. Currently, that service was being provided by the city at a lesser cost. They would go ahead to quickly open the pool and make major renovations, whereas the city's plan would be as the money was gathered, it would be pay as you go. The pool wouldn't be opened "as is", but the roof would be removed and probably have it open only in the summer where it would cash-flow. Their plan would be to restore the pool immediately and then pay debt service on it.

Councilor Carter stated she did not want to see the pool attached because she knew those phases for the aquatic center, through the Friends of the Aquatic Center, had already been written and decided.

Mr. Brown stated the financial plan for that petition was for it to include Recreation programming and the Aquatic Center.

Councilor Justus verified if the Council approved the proposed resolution that night, they were saying if the sales tax passed, the city was going to take on the responsibility of the Recreation Department as they'd done in the past. If they wanted to change that, they would have to make it different after that night. They couldn't make a resolution that they wanted the Recreation District on the ballot either way?

Mr. Brown stated they could do that, but if it expanded beyond the city limits, they didn't have the authority to put a ballot measure on that would expand beyond the city limits.

Councilor Justus agreed, but they could make a resolution that would support the County Commissioners forming a Recreation District, whether the sales tax passed or not.

Mr. Brown stated yes, they could do that.

Councilor Justus stated he would like to make that amendment to the proposed resolution.

Councilor Carter asked Councilor Justus if his resolution included the swimming pool.

Councilor Justus stated it would include the pool. The Recreation District would be all encompassing.

Councilor Carter stated she was not in agreement with that.

Councilor Winebarger called for the vote.

RETYPE MOTION:

CRUME moved, PALOMO seconded, **THAT THE CITY COUNCIL ADOPT RESOLUTION #2018-120, A RESOLUTION TO SUPPORT THE ESTABLISHMENT OF THE ONTARIO PARK AND RECREATION DISTRICT, TO BE INITIATED BY THE MALHEUR COUNTY COURT.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-no; Capron-no; Winebarger-yes; Verini-yes. Motion carried 5/2/0.

NW 4th Avenue and Verde Drive Intersection – Opportunity for Stop Control Change

Betsy Roberts, City Engineer, presented.

After review of traffic volumes and crash data for the given intersection, the City Engineer recommends the intersection be upgraded from a 2-way stop controlled intersection to a 4-way stop controlled intersection.

NW 4th Avenue was a 2-lane collector running east/west with a design hourly volume of approximately 160 vehicles per hour. Verde Drive was a 2-lane collector running north/south with a design hourly volume of approximately 280 vehicles per hour. The two roads intersected perpendicularly, with NW 4th Avenue being stop controlled. No turning lanes were provided at the intersection on either road. Both roads utilized curb and gutter with an underground storm drain system, and sidewalk adjacent to the curb. There was limited pedestrian use, on the range of two to three pedestrians crossing the intersection per hour. Traffic counts were conducted at the intersection in January of 2018.

The intersection's crash history consisted of 15 accidents from 2010 through 2017. None of these accidents were fatal. Most accidents were due to vehicles running the stop signs on NW 4th Avenue and being hit by crossing traffic on Verde Drive. Twice, a vehicle running a stop sign on NW 4th Avenue collided with a vehicle on Verde Drive, which was then pushed into the existing pump house facility on the northeast corner of the intersection; once in 2011 and again in 2017.

The City of Ontario requested that the intersection be analyzed to determine if a four way stop condition was warranted, and if a four way stop condition would help to prevent the city's pump facility from being damaged in future collisions.

Factors Warranting a Four Way Stop

The Manual of Uniform Traffic Control Devices (MUTCD) outlined the circumstances in which an intersection may warrant being converted into a four way stop controlled intersection. One factor was crash history, the other was traffic volumes. The MUTCD suggested that intersections where five or more crashes that were susceptible to correction by a multi-way stop installation were justified in being converted to multi-way stop intersections. The NW 4th Avenue/Verde Drive intersection did not meet those criteria, as it experienced one to four crashes per year, since 2010, and not all of those crashes would have been susceptible to prevention by installing a four-way stop.

Justifying a multi-way stop condition based on traffic numbers required meeting the following criteria:

1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averaged at least 300 vehicles per hour for any eight hours of an average day; and
2. The combined vehicular, pedestrian, and bicycle volume entering the intersections from the minor street approaches (total of both approaches) averaged at least 200 units per hour for the same eight hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but
3. If the 85th percentile approached speed or the major-street traffic exceeded 40 mph, the minimum vehicular volume warrants are 70% of the values provided in Items 1 and 2.

Based on the traffic counts conducted in January of 2018, the NW 4th Avenue/Verde Drive intersection did not satisfy these conditions when looking at 8-hour segments, but did satisfy these conditions during peak hours. As the population increased, the intersection would increasingly approach the formalized criteria for a four-way stop. In addition, the crashes that resulted in damage to the pump facility were the type that could be susceptible to correction by installing a four way stop condition.

The city has also expressed interest in installing bollards around the pump house to provide additional protection to the facility in the event that another vehicle could impact that quadrant of the intersection. These bollards would not be considered break-away features, and would pose a significant hazard to an errant vehicle impacting them. However, the existing corridor contained multiple hazards near the roadway including power poles, trees, fences, and boulders. In addition, the bollards would be located behind the sidewalk and outside the clear zone of 14 feet assuming an edge of travel way 12 feet away from the centerline of the road. Also, considering that in the urban environment clear zone was not always a practical design criterion due to slower vehicle speeds and numerous features near the roadway, the location of these bollards, even if they were within the clear zone, would be justification to negate their installation. For these reasons, installation of the bollards was justifiable as a means to protect the city's infrastructure.

There would be minimal cost to install stop signs and temporary signage notifying public of intersection changes; this effort was not time critical; and there were no policy or legal issues associated.

CRUME moved, JUSTUS seconded, **THAT THE CITY COUNCIL APPROVE THE MODIFICATION TO THE NW 4TH AVENUE AND VERDE DRIVE INTERSECTION FROM A 2-WAY STOP CONTROLLED TO A 4-WAY STOP CONTROLLED INTERSECTION AND ADD BOLLARDS FOR INFRASTRUCTURE PROTECTION, BASED ON THE ENGINEERING ANALYSIS PROVIDED.** Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

Building Official

Adam Brown, City Manager, began the action, and then deferred to Dan Cummings, Community Development Director.

The city had received an inquiry, a request for a plan from the state as to how the city was going to address the Building Official issue. The Attorney General's opinion was sent down to municipalities and counties, and the interpretation was that the Building Official was a function of the municipal government, and had to be done by a municipal employee. Currently, the city contracted out that service with Fruitland, Idaho, and it had worked well, but following some inquiries by Mr. Cummings, and was told that situation was not going to meet the standards the state wanted. The city had until the 24th to submit a plan to the state. Staff had looked into a few scenarios: hiring a Building Official, and if that was even affordable; they looked at going with the county. The county had not approached the city, but staff suspected the number of municipalities partnering with the county was capped at no more than three entities, so if the county was working with Vale and Nyssa already, which they were, that would negate the ability for Ontario to partner with them. There were other cities Ontario could potentially partner with, such as Baker City. That conversation had not occurred yet. There was also the option of state inspections.

Staff's paramount concern was responsiveness and economic development. Being able to have control and move projects forward quickly, ensuring efficient inspections for development. The last thing they wanted to do with a developer was get the process bogged down. The system being used by the city currently worked well, and they'd like to maintain that level of service.

Dan Cummings, Community Development Director, stated his answer to the issue had literally occurred that day at 5:00 p.m. As stated earlier, he had been negotiating with the state. They did not recognize out of state cities for the service. He was still negotiating with the state to see if they would allow it to continue, even for a short period, until someone licensed could be lined up. Trying to put on a full-time person, funding that position, as it was now, there were no funds for a Building Official.

Mr. Brown stated a fully-burdened, full-time Building Official, based on current comparisons, was around \$140K. The annual income was significantly less than that.

Mr. Cummings stated had done a three-year average, six-year average, and a seven-year average, and the results were \$69K, \$79K, \$89K. That was what was paid to the City of Fruitland. To bring in more money, the city would have to increase fees quite a bit, but increasing fees may see reduced development. But then --- Marcy Siriwardene, Planning Technician, stepped up and stated she was willing to take the classes to become a licensed Building Official. He would also step up, and not ask that anyone else be hired. Between the two of them, they'd handle everything. If it got super busy, where they might need extra help in the planning side of things - posting notices, that type of thing - they might ask for a temporary worker. But, for now, they'd handle it. He had sent another email to the state, asking to allow them to use the program currently in place with Fruitland, which was set to expire June 30th. If that was denied, staff would have to come up with someone to cover the short-term.

Mr. Cummings was asking for permission to allow Ms. Siriwardene to take the necessary classes, which were about \$800, and there was funding in their budget.

Councilor Carter asked the length of time that Marcy would be attending classes?

Mr. Cummings stated the majority of the classes were online. It was set up for two days a week online. For taking each test, she'd have to go to Salem for that. A few could be taken online. The actual Building Official test was a one-day class over in Salem, so she'd have to go there for that. As a back-up plan to that, he was also willing to do that. The plan was, he would still oversee the Building Department, but for the Building Official title, should Marcy begin having issues with some of the more difficult contractors, then he would be willing to obtain that certificate, too. Issues could probably be resolved without that having to occur, but he was willing, should the need arise. He had every confidence that Marcy would be able to handle things.

Council consensus to move forward with the plan.

HAND-OUTS/DISCUSSION ITEMS**Check Register: March 1-May 10, 2018**

No comments (Attached)

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

- Mayor Verini stated Chief Leighton had arrived, so he invited the four gentlemen who had been mentioned earlier, to come forward.

Chief Leighton these four gentlemen had been public servants, and even though they were retired, they were still giving back to their community. They had approached him about doing community events and public service events. They stepped up and remodeled the Public Education Trailer, and also installed the wainscoting around the Council Chamber walls. He still had some other ideas, too, that he'd appreciate their assistance on.

- Councilor Winebarger stated the city's Police Department had done an awesome job with the memorial service at the Cultural Center. It was very well done, and a couple of our officers actually put it together. Officer James Swank, with the assistance of Officer Chris Bolyard, prepared the whole thing, and Chief got it up and running for them.
- Councilor Capron stated he'd like to clarify a vote – he voted no on the Rec Department. He wanted the Recreation Department to go to them, but he wanted yes or no on the sales tax. He wanted them to know that he wanted to go over there. A few of those he had spoken with wanted the same thing, too.
- Councilor Capron stated this coming week-end, there were 360 people saying they were coming to cruise Ontario Saturday. They were printing logos for cars and everything. This Saturday, be careful. It would be 8:00 p.m. at Ashley's.

ADJOURN

CARTER moved, JUSTUS seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Crume-yes; Carter-yes; Palomo-yes; Justus-yes; Capron-yes; Winebarger-yes; Verini-yes. Motion carried 7/0/0.

ACCEPTED:**ATTEST**

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
OLD BUSINESS
June 19, 2018**

To: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: RESOLUTION #2018-124: MASTER FEE SCHEDULE

DATE: June 13, 2018

PROPOSED MOTION:

I RECOMMEND THE CITY COUNCIL HAVE A FIRST READING RESOLUTION 2018-124: A RESOLUTION ESTABLISHING A MASTER FEE SCHEDULE FOR THE 2018-2019 FISCAL YEAR.

SUMMARY:

A Master Fee Schedule is being presented for approval in accordance with the Ontario 2018-2019 Fiscal Year Budget.

BACKGROUND:

City fees have periodically been updated as issues arose, without consistent review and attention.

CURRENT SITUATION:

Staff created a Master Fee Schedule attempting to combine all city fees into one schedule that can be reviewed annually. Giving the Council the opportunity to review all fees annually will provide for a more consistent review of each fee.

ANALYSIS:

- A. **FINANCIAL** As staff reviewed the fee schedule, adjustments were made where it was determined an increase is merited based on staff's knowledge of the time and materials needed to cover the cost and impact of the service associated with the fee.
- B. **TIMING** It is a best practice to approve a Master Fee Schedule in conjunction with the budget which must be approved by June 30, 2018. The Council can make adjustments to the fee schedule as needed with an additional opportunity to approve it on June 19, 2018.

Fees can be adjusted at any point during the year. Staff recommends that it be done with the budget so revenue changes associated with cost centers can be considered.

- C. **POLICY/LEGAL** The Council holds the authority to change service fees.

ALTERNATIVES:

Take No Action - The Council can chose to not take action on the fee schedule.

Amend the Fee Schedule - The Council can amend the fee schedule and adopt it as amended.

RECOMMENDATION:

The City Manager recommends approval of the Master Fee Schedule.

ATTACHMENTS:

1. Reso #2018-124 Adopt Master Fee Schedule
2. Table_City_Master Fee Schedule_6 7 2018



RESOLUTION #2018-124

A RESOLUTION ADOPTING A MASTER FEE SCHEDULE FOR THE 2018-2019 FISCAL YEAR

- WHEREAS,** The City of Ontario charges various fees for services that need to be reviewed periodically; and
- WHEREAS,** A master fee schedule is a best practice for local governments; and
- WHEREAS,** A master fee schedule can be reviewed annually at the budget time to make adjustments comprehensively; and
- WHEREAS,** The Ontario City Council desires to amend and adopt fees annually by resolution.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council adopts the attached fee schedule as amended.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this ____ day of _____, 20____, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this ____ day of _____, 20____.

Ronald Verini, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2018 Fee	2019 Reccomended Fee	% increase Recommended	Annual Amounted Revenues Expected 2018	Year Last Updated
Fire Department					
City Burn Permits (each)	\$15.00	\$15.00	0.00%	\$800	
Airport					
Single Weekly	\$0.00	\$20.00	N/A	\$300	New
Twin Weekly	\$0.00	\$40.00	N/A	\$800	New
Turbo/Jet Weekly	\$0.00	\$60.00	N/A	\$480	New
Single Monthly	\$0.00	\$50.00	N/A	\$150	New
Twin Monthly	\$0.00	\$100.00	N/A	\$300	New
Turbo/Jet Monthly	\$0.00	\$150.00	N/A	\$300	New
Single Yearly	\$0.00	\$500.00	N/A	\$1,500	New
Twin Yearly	\$0.00	\$1,000.00	N/A	\$1,000	New
Turbo/Jet Yearly	\$0.00	\$1,500.00	N/A	\$1,500	New
Light Aircraft Tie Down Per Day	\$2.00	\$0.00	-100.00%		1999
Light Aircraft Tie Down Per Week	\$10.00	\$0.00	-100.00%		1999
Light Aircraft Tie Down Per Month	\$20.00	\$0.00	-100.00%		1999
Light Aircraft Tie Down Per Year	\$150.00	\$0.00	-100.00%		1999
Administration					
Records Requests: 8.5x11 Per page	\$0.25	\$0.25	0.00%	\$6	2009
Records Requests: 11x17 Per page	\$0.50	\$0.50	0.00%	\$1	2009
Records Requests: DVD	\$10.00	\$10.00	0.00%	\$0	2009
Records Requests: Cassette	\$5.00	\$5.00	0.00%	\$0	2009
Business Registrations: New	\$25.00	\$50.00	100.00%	\$2,000	2015
Business Registrations: Renewal	\$10.00	\$30.00	200.00%	\$10,000	2015
General Government					
Transient Merchant Application	\$100.00	\$100.00	0%	\$0	2005
Transient Merchant: Daily Fee	\$500.00	\$500.00	0%	\$0	2005
Transient Merchant: Monthly Fee	\$1,000.00	\$1,000.00	0%	\$0	2005
Transient Merchant: Six- Month Fee	\$2,000.00	\$2,000.00	0%	\$0	2005



City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2018 Fee	2019 Reccomended Fee	% increase Recommended	Annual Amounted Revenues Expected 2018	Year Last Updated
Christmas Tree Lots: Application	\$20.00	\$20.00	0%	\$40	2005
Christmas Tree Lots: Daily Fee	\$20.00	\$20.00	0%	\$0	2005
Christmas Tree Lots: Season Fee	\$200.00	\$200.00	0%	\$400	2005
Firework Stands: Application	\$20.00	\$20.00	0%	\$40	2005
Firework Stands: Daily Fee	\$20.00	\$20.00	0%	\$0	2005
Firework Stands: Season Fee	\$200.00	\$20.00	-90%	\$400	2005
Entertainment: Application	\$10.00	\$10.00	0%	\$0	2003
Entertainment: Annual	\$1,000.00	\$1,000.00	0%	\$0	2003
Entertainment: Daily	\$100.00	\$100.00	0%	\$0	2003
Garage/Yard Sale: Permit	\$5.00	\$5.00	0%	\$2,400	2003
Flea Market: Application	\$10.00	\$10.00	0%	\$0	2003
Flea Market: Daily Fee	\$10.00	\$10.00	0%	\$0	2003
Flea Market: Monthly Fee	\$200.00	\$200.00	0%	\$0	2003
Flea Market: Six-Month Fee	\$500.00	\$500.00	0%	\$0	2003
Peddler/Canvassers/Solici tors: Application	\$20.00	\$20.00	0%	\$40	2003
Peddler/Canvassers/Solici tors: Daily Fee	\$10.00	\$10.00	0%	\$0	2003
Peddler/Canvassers/Solici tors: Weekly Fee	\$40.00	\$40.00	0%	\$0	2003
Peddler/Canvassers/Solici tors: Monthly Fee	\$100.00	\$100.00	0%	\$0	2003
Peddler/Canvassers/Solici tors: Annual Fee	\$200.00	\$200.00	0%	\$400	2003
Sidewalk Food Vendor: Application	\$20.00	\$20.00	0%	\$80	2003
Sidewalk Food Vender additional emp	\$5.00	\$5.00	0%	\$10	
Sidewalk Food Vendor: Monthly Fee	\$25.00	\$25.00	0%	\$100	2003



City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2018 Fee	2019 Reccomended Fee	% increase Recommended	Annual Amounted Revenues Expected 2018	Year Last Updated
Sidewalk Food Vendor: Annual Fee	\$75.00	\$75.00	0%	\$0	2003
Special Events: Application	\$10.00	\$10.00	0%	\$400	2003
Special Events: Park Pavilion	\$10.00	\$10.00	0%	\$1,200	2003
Special Events: Large Portion of Park	\$50.00	\$50.00	0%	\$100	2003
Special Events: Clean-Up Deposit 10<	\$25.00	\$25.00	0%	\$0	2003
Special Events: Clean-Up Deposit 10 - 25<	\$50.00	\$50.00	0%	\$0	2003
Special Events: Clean-Up Deposit 25 - 50<	\$75.00	\$75.00	0%	\$0	2003
Special Events: Clean-Up Deposit 50 - 100<	\$100.00	\$100.00	0%	\$0	2003
Special Events: Clean-Up Deposit 100 - 250<	\$250.00	\$250.00	0%	\$0	2003
Special Events: Clean-Up Deposit 250>	\$500.00	\$500.00	0%	\$0	2003
Special Events: Damage from Equipment (Dep)	\$500.00	\$500.00	0%	\$0	2003
Special Events: Damage from Vehicles (Dep)	\$500.00	\$500.00	0%	\$0	2003
Special Events: Staff Pre/Post Inspection	\$66.00	\$66.00	0%	\$66	2003
Special Events: Staff Street Closure	\$100.00	\$100.00	0%	\$100	2003
Taxi Cab Application	\$20.00	\$20.00	0%	\$20	
Taxi Cab Per Vechicle	\$60.00	\$60.00	0%	\$60	
Dealer of Regulated Property Annual Fee	\$25.00	\$25.00	0%	\$25	
Social Gaming License Annual Fee	\$100.00	\$100.00	0%	\$100	2016
Social Gaming License Monthly Fee	\$50.00	\$50.00	0%	\$0	2016
Social Gaming License Weekly Fee	\$25.00	\$25.00	0%	\$0	2016
Social Gaming License Daily Fee	\$10.00	\$10.00	0%	\$0	2016
LIEN Search Fee	\$25.00	\$25.00	0%	\$750	2018
NSF	\$25.00	\$25.00	0%	\$800	



City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2018 Fee	2019 Reccomended Fee	% increase Recommended	Annual Amounted Revenues Expected 2018	Year Last Updated
Community Development					
Appeals on any action	\$150.00	\$180.00	20%	\$0	2007
Change of Zoning Map	\$280.00	\$330.00	18%	\$560	2007
Comprehensive Plan Change	\$440.00	\$510.00	16%	\$440	2007
Conditional Use Permit	\$150.00	\$180.00	20%	\$450	2007
Grading and excavation permit	\$25.00	\$40.00	60%	\$0	1988
Non-Conforming Use exception	\$100.00	\$120.00	20%	\$100	2007
Partition	\$330.00	\$390.00	18%	\$660	2007
Property Line adjustment	\$35.00	\$150.00	329%	\$140	2007
Site Development	\$0.00	\$50.00	N/A	\$0	2015
Subdivision, Tentative Plat 30 lots<	\$440.00	\$530.00	20%	\$440	2007
Subdivision/Partition Final Plat-ROW	\$160.00	\$175.00	9%	\$320	2007
Subdivision for each lot over 30	\$10.00	\$10.00	0%	\$0	1988
Temporary Use Permit	\$85.00	\$120.00	41%	\$170	2007
Annexation/Zone change	\$330.00	\$390.00	18%	\$660	2007
Hearing body variance	\$125.00	\$145.00	16%	\$125	2007
Variance, administrative	\$35.00	\$45.00	29%	\$35	2007
Admin action notice/mailing	\$60.00	\$80.00	33%	\$960	2015
Planning Commision action notice/mail	\$185.00	\$220.00	19%	\$740	2015
Recreation Department					
Shin Guards	\$6.00	\$6.00	0%		2018
Soccer Socks	\$3.00	\$3.00	0%		2018
Arts & Crafts Summer Class full day	\$20.00	\$20.00	0%	\$2,700	2017
Arts & Crafts Summer Class half day	\$15.00	\$15.00	0%	Included above	2017
Arts & Crafts Summer 3 day class	\$50.00	\$50.00	0%	Included above	2017
Arts & Crafts Holiday Class - 1 day	\$20.00	\$20.00	0%	\$360	2017
Arts & Crafts Holiday Class - 3 days	\$48.00	\$48.00	0%	\$860	
Pickleball session	\$15.00	\$15.00	0%	\$400	2017



City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2018 Fee	2019 Reccomended Fee	% increase Recommended	Annual Amounted Revenues Expected 2018	Year Last Updated
NFL Flag Football	\$52.00	\$52.00	0%	\$6,500	2016
Youth Track Meet gate fee	\$1.00	\$1.00	0%	\$200	2000
Tackle Football gate fee	\$2.00	\$2.00	0%	\$500	
Tennis session	\$42.00	\$42.00	0%	\$750	2015
Fall Soccer	\$25.00	\$25.00	0%	\$2,500	2015
Fall Soccer Jersey	\$22.00	\$22.00	0%	\$800	2015
Tackle Football league	\$55.00	\$55.00	0%	\$2,175	2016
Youth Volleyball Camp	\$28.00	\$28.00	0%	\$1,400	2013
Youth Dodgeball	\$25.00	\$25.00	0%	\$750	2012
Youth Basketball	\$35.00	\$35.00	0%	\$4,550	2015
Youth Basketball Jersey	\$22.00	\$22.00	0%	\$1,000	2018
Youth Spring Soccer	\$44.00	\$44.00	0%	\$33,000	2018
Girls Softball	\$44.00	\$44.00	0%	\$4,400	2018
Coed Volleyball	\$200.00	\$200.00	0%	\$1,200	2016
Soccer T-Shirt sponsor fee per team	\$160.00	\$160.00	0%	\$11,200	2016
Girls Softball T-Shirt / visor sponsor fee per team180.00	\$180.00	\$180.00	0%	\$14,400	2016
Out of City fee	\$10.00	\$10.00	0%	Included in program income	2018
Late Fee	\$7.50	\$8.00	7%	Included in program income	2014
Police					
Copy of Paper Report	\$10.00	\$10.00	0.00%	\$4,000	2014
Copy of Audio Report (CD/DVD)	\$10.00	\$10.00	0.00%	\$200	2014
Copy of Video/Photos on CD/DVD	\$10.00	\$10.00	0.00%	\$100	2014
Dog License Annually(spayed/neutered)	\$12.00	\$12.00	0.00%	\$840	
Dog License Annually (not spayed/neutered)	\$18.00	\$18.00	0.00%	\$700	
Replacement Dog Tag	\$5.00	\$5.00	0.00%	\$20	
Dog Release Form	\$35.00	\$35.00	0.00%	\$1,700	
Fingerprint Card	\$15.00	\$15.00	0.00%	\$1,300	
Impounded Vehicle Release	\$100.00	\$100.00	0.00%	\$2,000	
Code Enforcement					



City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2018 Fee	2019 Reccomended Fee	% increase Recommended	Annual Amounted Revenues Expected 2018	Year Last Updated
Derelict Structure Fees first 6 Months/month	\$250.00	\$250.00	0%		2018
Derelict Structure Fee Months 7-12/month	\$500.00	\$500.00	0%		2018
Derelict Structure Fee Months 13-18/month	\$750.00	\$750.00	0%		2018
Derelict Structure fee Thereafter	\$1,000.00	\$1,000.00	0%		2018
Derelict Structure Appeal Fee	\$250.00	\$250.00	0%		2018
Abatement Administrative Fee	\$150.00	\$150.00	0%		
Public Works					
Water Deposit	\$136.00	\$170.00	25%	\$48,144	
Shut off fee	\$20.00	\$40.00	100%	\$12,000	
Turn on fee	\$20.00	\$40.00	100%	\$12,000	
After Hour Fee	\$50.00	\$50.00	0%	\$100	
Per Gallon Septage Receiving Fee	\$0.10	\$0.10	0%	\$18,000	2018
Hydrant Stand One Time User Fee	\$100.00	\$35.00	0%	\$500	
Hydrant Stand Monthly Meter Fee	\$35.00	\$35.00	0%	\$175	
Frozen Meter Fee	\$50.00	\$50.00	0%	\$150	
Cemetery/City Adult Space	\$350.00	\$350.00	0%		2009
Cemetery/City Adult Space Perp. Care & Maintance	\$400.00	\$400.00	0%		2009
Cemetery/City Adult Space Open & Close	\$300.00	\$300.00	0%		2009
Cemetery/Non-City Adult Space	\$500.00	\$500.00	0%		2009
Cemetery/Non-City Adult Space Perp Care & Maintance	\$450.00	\$450.00	0%		2009
Cemetery/Non-City Adult Open & Close	\$350.00	\$350.00	0%		2009
Cemetery/City Infant Space	\$175.00	\$175.00	0%		2009
Cemetery/City Infant Perp. Care & Maintance	\$400.00	\$400.00	0%		2009



City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2018 Fee	2019 Reccomended Fee	% increase Recommended	Annual Amounted Revenues Expected 2018	Year Last Updated
Cemetery/City Infant Open & Close	\$225.00	\$225.00	0%		2009
Cemetery/Non-City Infant Space	\$225.00	\$225.00	0%		2009
Cemetery/Non-City Infant Perp. Care & Maintance	\$450.00	\$450.00	0%		2009
Cemetery/Non-City Infant Open & Close	\$250.00	\$250.00	0%		2009
Cemetery Adult Disinterment	\$1,000.00	\$1,000.00	0%		2009
Cemetery Infant Disinterment	\$600.00	\$600.00	0%		2009
Cemetery Disinterment	\$400.00	\$400.00	0%		2009
Cemetery Saturday Fee	\$350.00	\$350.00	0%		2009
Cemetery After 3:00 p.m. Weekday Fee	\$350.00	\$350.00	0%		2009
Cemetery Deed Transfer Fee	\$50.00	\$50.00	0%		2009



**AGENDA REPORT
NEW BUSINESS
June 19, 2018**

To: Mayor and City Council

FROM: Tori Barnett, City Recorder

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION #2018-127: ACCEPTING THE ABSTRACT OF VOTES FOR THE MAY 15, 2018, PRIMARY ELECTION**

DATE: June 12, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL ADOPT RESOLUTION #2018-127, A RESOLUTION ACCEPTING THE ABSTRACT OF VOTES FOR THE MAY 15, 2018, PRIMARY ELECTION.

SUMMARY:

In the May 15, 2018, Primary Election, two Measures were placed before the Ontario voters. Measure #23-58 would impose a 1% retail sales tax in Ontario, and Measure #23-59 would amend the Ontario City Charter to read that no increase in sales tax could occur without going for a vote of the citizens.

By state election law, the Council is required to adopt the Abstract of Votes, or the results of that election, as provided by the Malheur County Clerk's Office.

BACKGROUND:

The citizens of the City of Ontario had two Measures before them during the May 15, 2018, Primary Election. Measure #23-58 would allow the collection of a 1% sales tax, and Measure #23-59 would amend the City Charter to reflect that the 1% could not be increased without going to a vote of the people. Measure #23-59 would only be realized if Measure #23-58 passed.

Measure #23-59 was successful, but became void upon the failure of Measure #23-58.

CURRENT SITUATION:

By state statute, the Council was required to adopt the Canvass of Votes as supplied by the County Election Official for each election. Resolution #2018-127 accomplished that requirement.

ANALYSIS:

- A. **FINANCIAL** None.
- B. **TIMING** Adopting the Canvass of Votes needed to be accomplished at the next available Council meeting following receipt of the votes.
- C. **POLICY/LEGAL** State statute requires Council adoption of the Canvass of Votes for each election.

ALTERNATIVES:

None. If the Council opted to not adopt the proposed resolution, they would be in violation of state election statutes.

RECOMMENDATION:

Staff recommends the Council adopt Resolution #2018-127 as presented.

ATTACHMENTS:

- 1. Reso #2018-127 Declaring Election Results
- 2. Abstract of Votes - May 15, 2018 Primary Election



RESOLUTION #2018-127

A RESOLUTION ACCEPTING THE ABSTRACT OF VOTES FOR THE MAY 15, 2018, PRIMARY ELECTION

- WHEREAS,** at a primary election held in the State of Oregon on May 15, 2018, in the City of Ontario, Oregon, there was submitted to the voters an Measure titled ***“Authorizes 1% Retail Sales Tax For City Of Ontario”***; and
- WHEREAS,** at a primary election held in the State of Oregon on May 15, 2018, in the City of Ontario, Oregon, there was submitted to the voters an Measure titled ***“Amends City Charter”***; and
- WHEREAS,** passage of the Measure titled ***“Amends City Charter”*** would become void should the Measure titled ***“Authorizes 1% Retail Sales Tax For City Of Ontario”*** fail; and
- WHEREAS,** the City Council of the City of Ontario has canvassed the results of said election and has found as follows:

#23-58 AUTHORIZES 1% RETAIL SALES TAX FOR CITY OF ONTARIO

NO VOTES CAST
1589

YES VOTES CAST
830

#23-59 AMENDS CITY CHARTER

NO VOTES CAST
393

YES VOTES CAST
1954

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council that at the Primary Election held May 15, 2018, the following:

1. Measure #23-58 failed to pass; and
2. Measure #23-59 passed, but was rendered void by the defeat of Measure #23-58.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this 19th day of June, 2018, by the following vote:

AYES:

NAYES:

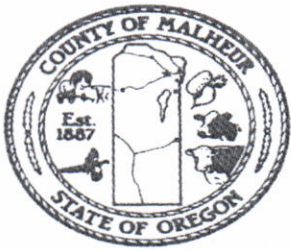
ABSENT:

APPROVED by the Mayor this 19th day of June, 2018.

Ronald Verini, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



Malheur County Clerk

Gayle Trotter

251 B St W
Courthouse Box 4
Vale Oregon, 97918

Phone: 541-473-5151
Fax: 541-473-5523
Email: Countyclerk@malheurco.org

Real Estate Recording
Probate Records
Elections

DATE: June 4, 2018

TO: Ontario City Recorder, Tori Barnett

FROM: Gayle V. Trotter, CRA, CEA 
Malheur County Clerk

RE: May 15, 2018 Primary Election

Enclosed you will find the Official Abstract of the May 15, 2018 Primary Election, for the Measures filed by the City. This reveals the official outcome of the election.

[illegible]



**AGENDA REPORT
NEW BUSINESS
June 19, 2018**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION #2018-128: A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET TO RECOGNIZE UNEXPECTED REVENUES AND TO TRANSFER BUDGETED APPROPRIATIONS FOR UNEXPECTED ITEMS**

DATE: June 14, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION 2018-128: A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET TO RECOGNIZE UNEXPECTED REVENUES AND TO TRANSFER BUDGETED APPROPRIATIONS FOR UNEXPECTED ITEMS

SUMMARY:

Attached is Resolution 2018-128: A Resolution Adopting a Supplemental Budget to Recognize Unexpected Revenues and to Transfer Budgeted Appropriations for Unexpected Items.

BACKGROUND:

At the time the 2017-2018 budget was approved, there were some items that were unknown. since these amounts are now known, a budget resolution is necessary to prevent over expenditures in various departments.

CURRENT SITUATION:

The following items need to be adjusted within the budget to prevent over expenditures of budget appropriations:

- An employee from American Staffing worked at the front desk for a couple of months.
- There was carryover from the prior year for the reserve program.
- Recreation officials were hired through the city for most of the year instead of using American Staffing.
- A warranty needed extended for two servers.
- The CDBG Grant and Brownsfield Grant was received.
- Eclipse revenue was received along with expenses associated with the eclipse events.

ANALYSIS:

- A. **FINANCIAL** An additional \$207,774 will be appropriated and the remaining budget changes are transfers between items already appropriated.
- B. **TIMING** by law, the proposed resolution must be approved on or before June 30, 2018.
- C. **POLICY/LEGAL** A formal resolution approved by the City Council is required to expend funds per ORS 294.

ALTERNATIVES:

A. Take No Action - The Council could take no action on this matter; this would cause budget over expenditures.

RECOMMENDATION:

Staff recommends the City Council approve Resolution 2018-128

ATTACHMENTS:

- 1. RES_CC_2018-128 Clean Up End of Year Budget_Jun 2018



RESOLUTION 2018-128

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET TO RECOGNIZE UNEXPECTED REVENUES AND TO TRANSFER BUDGETED APPROPRIATIONS FOR UNEXPECTED ITEMS

- WHEREAS,** The 2017-2018 budget was adopted without the knowledge of the fiscal impact on a few different items; and
- WHEREAS,** The Community Development Block Grant and the Brownsfield Grant were not anticipated in the 2017-2018 budget; and
- WHEREAS,** The eclipse created some revenue and expenses that weren't budgeted, along with a few other unexpected/unanticipated items; and
- WHEREAS,** The city desires to modify the 2017-2018 budget to receive and expend the unexpected items.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council to approve the following adjustments to the fiscal year 2016-2017 budget:

Line Item	Item Description	FY 17-18 Budget	Amount of Change	Adjusted Budget
GENERAL FUND				
001-002-615551	Contract Labor	\$ -	\$5,045	\$5,045
001-002-511000	Wages & Salaries	\$211,529	(\$6,245)	\$205,284
001-002-611900	Data Processing	\$1,200	\$1,200	\$2,400
001-019-613555	Personal Protective Devices	\$ -	\$2,784	\$2,784
001-000-458000	Transfers In	\$ -	\$2,784	\$2,784
001-025-512000	Part-Time Employees	\$ -	\$12,000	\$12,000
001-025-615551	Contract Services	\$27,500	(\$12,000)	\$15,500
001-026-712112	Website Upgrade	\$5,475	(\$5,475)	\$ -
001-026-610610	Network Supplies	\$3,340	\$5,475	\$8,815
GRANT FUND				
010-000-458110	Community Development Block Grant	\$ -	\$170,000	\$170,000
010-038-714195	CDBG Expenses	\$ -	\$170,000	\$170,000
010-000-458111	Brownsfield Grant Revenues	\$ -	\$30,000	\$30,000
010-038-714196	Brownsfield Grant Expenses	\$ -	\$30,000	\$30,000
RESERVE FUND				
055-131-827000	Transfers Out	\$ -	\$2,784	\$2,784
055-131-871000	Contingency	\$439,483	(\$3,516)	\$435,967
055-131-614680	Narc Dog	\$9,250	\$732	\$9,982
STORM SEWER FUND				
115-170-719301	Storm Drainage Mainline Repair	\$120,000	(\$2,000)	\$118,000
115-170-615550	Contract Services	\$77,276	\$2,000	\$79,276
AIRPORT FUND				
120-000-469205	Reservation Income – Eclipse	\$ -	\$4,990	\$4,990
120-006-613700	Eclipse Expenses	\$ -	\$4,990	\$4,990

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this ___th day of June, 2018, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this ___th day of June, 2018.

Ronald Verini, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
June 19, 2018**

To: Mayor and City Council

FROM: Tori Barnett, City Recorder

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION #2018-130: DESIGNATING CITY MANAGER AS CERTIFYING OFFICER**

DATE: June 13, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2018-130, A RESOLUTION DESIGNATING THE CITY MANAGER AS THE CDBG PROJECT CERTIFYING OFFICER.

SUMMARY:

The proposed resolution is necessary to proceed with the current Community Development Block Grant application process.

BACKGROUND:

A grant was awarded to the City of Ontario for housing rehabilitation projects within the city, which will be administered through the county's third party administrator Community in Action.

CURRENT SITUATION:

The city is required to assign a signatory for the purpose of signing off on documents related to the grant. This is most often the chief administrator of the local government. Staff recommends that the City Council assign the City Manager to be the signatory in line with the prevailing practice.

ANALYSIS:

- A. **FINANCIAL** Grant funds cannot be administered until this designation has been approved by the City Council.
- B. **TIMING** Timing is critical. Community in Action is ready to move forward with the application. Delaying submission of necessary documents may jeopardize the overall project.

- C. **POLICY/LEGAL** Section 1.8(5) of the Ontario Financial Policies & Procedures Manual, dated April 19, 2004, states *"No individual has the authority to enter purchase agreements or contracts on behalf of the city unless specifically authorized to do so. Individuals with authority are the City Manager up to \$75K..."* The Council must authorize contracts for values over \$75K.

ALTERNATIVES:

Taking no action would delay advancement of the project, possibly losing the funding for the grant.

RECOMMENDATION:

Staff recommends approval of Resolution #2018-130.

ATTACHMENTS:

1. Reso 2018-130 Appoint CM as Certifying Officer



RESOLUTION #2018-130

DESIGNATING THE CITY MANAGER AS THE CDBG PROJECT CERTIFYING OFFICER

- WHEREAS,** the City is a member of the Harney Malheur Residential Housing Rehabilitation Initiative Program which includes the incorporated cities of Vale, Nyssa and all unincorporated areas of Malheur County; and
- WHEREAS,** the City of Ontario was the recent recipient of a Community Development Block Grant for the implementation of the Harney Malheur Residential Housing Rehabilitation Initiative, which was assigned Project Number H17012; and
- WHEREAS,** The Community Development Block Grant Program typically provides that the City's highest elected official, which would be the Mayor, executes environmental review documents related to the Block Grant Program; and
- WHEREAS,** The Community Development Block Grant Program also provides for the option for a City to designate a person other than the Mayor to have the authority to execute environmental review documents associated with a grant awarded under the Community Development Block Grant Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Council of the City of Ontario, Malheur County, State of Oregon, as follows:

The City Council hereby appoints Adam Brown, City Manager, as the Federal Certifying Officer for the Harney Malheur Residential Housing Rehabilitation Initiative Program associated with the Oregon Community Development Block Grant No. H17012; Community in Action as sub-grantee.

EFFECTIVE DATE: Immediately upon passage.

PASSED AND ADOPTED by the Ontario City Council this 19th day of June, 2018, by the following vote:

Ayes:
Nays:
Absent:

APPROVED by the Mayor this 19th day of June, 2018.

ATTESTED/FILED:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
June 19, 2018**

To: Mayor and City Council

FROM: Betsy Roberts, City Engineer

THROUGH: Adam J. Brown, City Manager

SUBJECT: SNAKE RIVER CORRECTIONAL INSTITUTION WATER AGREEMENT EXTENSION

DATE: June 12, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE PROPOSED ONE-YEAR EXTENSION OF THE INTERGOVERNMENTAL AGREEMENT #1879, FOR WATER SERVICES, WITH OREGON DEPARTMENT OF CORRECTIONS (DOC), SNAKE RIVER CORRECTIONAL INSTITUTION (SRCI)

SUMMARY:

The water agreement between the DOC and the City of Ontario enables the SRCI to utilize the city water for their needs. The agreement for the original contract expires on the 22nd of June 2018. This extension would continue all of the same conditions for SRCI and would extend the current agreement until 22nd of June 2019.

BACKGROUND:

On June 22nd 1998, the City entered an intergovernmental agreement, #1879, with the Department of Corrections. Through this agreement the Snake River Correctional Institution receives City water for their facilities. The institution then repays the City based on the water usage rates as established in the agreement. The agreement is set to terminate on the 22nd of June 2018.

CURRENT SITUATION:

Because, the agreement is going to terminate on June 22nd, the DOC has officially requested a one year extension to continue water service to the SRCI for their current water needs. The year's extension will allow DOC and City staff to conduct a thorough review of the existing contract and work closely together to update the agreement to best reflect the needs of both parties. Once a mutually satisfactory agreement is drafted, it will come before Council for consideration for a long-term extension of services.

ANALYSIS:

- A. **FINANCIAL** There will be no additional costs associated with this extension. The same usage rates included in the original contract will continue with this extension.
- B. **TIMING** The contract terminates on June 22nd 2018; it is desirable to have the extension in place prior to that termination period.
- C. **POLICY/LEGAL** None.

ALTERNATIVES:

One alternative would be to let the contract terminate and not reinstate a new one. However, this leaves both the DOC and the City in a vulnerable position with no agreement regarding water service.

Another alternative would be to simply extend the existing agreement for another long-term period. This would ensure a contract is in place continually, but staff would not be able to conduct a thorough review of the agreement to include any needed modifications.

RECOMMENDATION:

Staff recommends that the City Council approve the motion to amend Intergovernmental Agreement #1879 (the water agreement) with the DOC for service to the Snake River Correctional Institution for one year to allow staff time to review and potentially modify the agreement.

ATTACHMENTS:

1. 1879(1) City of Ontario Draft 060518 (2)

**AMENDMENT #1 TO
INTERGOVERNMENTAL AGREEMENT #1879**

This amendment #1 (the "Amendment") to Intergovernmental Agreement #1879 (the "Agreement") executed on June 22, 1998 is entered into by and between the State of Oregon, acting by and through its Department of Corrections, hereinafter referred to as "DOC" and the City of Ontario, hereinafter referred to as "City". Each party, without distinction, shall be referred to individually as "Party" or collectively as "Parties". This Amendment shall become effective on the date of the last signature. The changes in this amendment apply to Services provided by City on and after the effective date of the amendment.

1. The Agreement is hereby amended as follows. New language is indicated by being in **bold and underlined** and deleted language is indicated by [brackets]:

a. Article 3.14, Term, is hereby amended as follows:

"The term of this Agreement shall commence as of the 22nd day of June, 1998, and shall continue [for a period of twenty years, through the 21st day of June, 2018] **through the 22nd day of June, 2019.**"

2. This Amendment may be executed in counterparts and the counterparts, when assembled, shall constitute one and the same instrument.

3. Except as expressly amended above, all other terms and conditions of the Agreement are still in full force and effect. City certifies that the representation, warranties and certifications contained in the Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of the Amendment.

The Parties acknowledge that they have read and understand this Amendment, and agree to be bound by its terms and conditions as of the Effective Date.

FOR CITY OF ONTARIO:

BY _____
Date

FOR THE DEPARTMENT OF CORRECTIONS:

BY _____
Toni Payseno, Designated Procurement Officer Date

Legal Sufficiency: /s Janet Borth



**AGENDA REPORT
NEW BUSINESS
June 19, 2018**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **ORDINANCE #2741-2018: CREATING TITLE 6, CHAPTER 10, OF THE ONTARIO MUNICIPAL CODE TO ADOPT A PUBLIC SAFETY FEE FOR THE CITY OF ONTARIO**

DATE: June 13, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE ORDINANCE NO. 2741-2018, AN ORDINANCE ADDING CHAPTER 10 TO TITLE 6 OF THE ONTARIO CITY CODE TO ADOPT A PUBLIC SAFETY FEE, ON FIRST READING BY TITLE ONLY.

SUMMARY:

Attached are the following documents:

- Ordinance No. 2741-2018, An Ordinance Creating Title 6, Chapter 10, of the Ontario Municipal code to Adopt a Public Safety Fee for the City of Ontario

BACKGROUND:

The budget committee met in April 2018 at which time a \$5 public safety fee was approved in the 2018-2019 budget based on a recommendation from the City Manager.

CURRENT SITUATION:

The City is in need of a funding mechanism in order to preserve the current police department staffing levels. The City Manager proposed a public safety fee and the budget committee approved a \$5 public safety fee listed as a separate line item on the water and sewer bills.

In order to impose a public safety fee, the City is required to create an ordinance, approve two different resolutions, allow for public comment and publish notice in the newspaper. These documents do the following:

1. The ordinance will create Title 6, Chapter 10, of the Ontario Municipal Code which will allow the City to adopt the public safety fee and set up the parameters.

2. The first resolution will set the public safety fee as a monthly \$5 fee to each dwelling unit and non-residential unit. The resolution also certifies that a chance for public comment was given.

3. The second resolution classifies the public safety fee not subject to Measure 5 limitations. This also certifies that a publication will be published in the newspaper to give notice of the adoption of this resolution.

The resolutions will be brought to the council after the ordinance becomes effective.

ANALYSIS:

- A. **FINANCIAL** We expect this public safety fee at a monthly charge of \$5 will bring in \$217,500 annually.
- B. **TIMING** This should be approved as soon as possible to start bringing revenue into the city to fund public safety.
- C. **POLICY/LEGAL** The ordinance and two resolutions are required to be approved in order to adopt a public safety fee. The City is also required to provide an opportunity for public comment.

ALTERNATIVES:

A. Take No Action: The council could take no action on this matter; this would cause two police offices to be cut from the 2018-2019 budget.

RECOMMENDATION:

Staff recommends the approval of Ordinance 2741-2018.

ATTACHMENTS:

- 1. ORD # 2741-2018 Public Safety Fee-LAS Revision



ORDINANCE NO. 2741-2018

AN ORDINANCE CREATING TITLE 6, CHAPTER 10, OF THE ONTARIO MUNICIPAL CODE TO ADOPT A PUBLIC SAFETY FEE FOR THE CITY OF ONTARIO

- WHEREAS,** The City of Ontario recognizes the need to maintain services that safeguard, facilitate and encourage the health, safety and welfare of the residence and businesses of the city; and
- WHEREAS,** The Public Safety Fee is not intended to fund public safety in its entirety, it will be used to maintain public safety services; and
- WHEREAS,** The Ontario City Council and Budget Committee deemed it a priority to preserve public safety services as identified by the City Council; and
- WHEREAS,** In order to prevent cutting police officers, the Ontario City Council determined that funding from a Public Safety Fee is required in addition to existing sources of General Fund revenues.

NOW THEREFORE, The Common Council for the City of Ontario Ordains as follows:

Section 1. The following Chapter 10 is hereby added to Title 6 of the Ontario City Code and is entitled "Public Safety Fee":

CHAPTER 10

6-10-1 DEFINITIONS

- (A) City Manager: The City Manager or the City Manager's designee
- (B) Finance Director: The City Finance Director or the Finance Director's designee.
- (C) Responsible Party: The person or persons who by occupancy or contractual arrangement are responsible to pay for utilities. Unless another party has agreed in writing to pay and a copy of the writing is filed with the city, the person(s) paying the city's water or sewer bill shall be deemed the Responsible Party.
- (D) Developed property: A parcel of real property, or portion thereof, on which improvements have been constructed. Improvements include, but are not limited to buildings, structures, parking lots, and outside storage.
- (E) Nonresidential Unit: Developed property which is primarily not for personal domestic accommodation including but not limited to business or commercial enterprise. A nonresidential structure which provides facilities for one or more business or tenants, including, but not limited to, permanent provisions for access to the public, shall have each distinct unit or tenancy considered as a separate nonresidential unit. A business

that leases storage space does not create separate units for each storage space so long as the lease does not provide for general public access to the storage space from which the lessee runs a business.

- (F) Dwelling unit: One or more habitable rooms which are occupied or which are intended or designed to be occupied by one family with facilities for living, sleeping, cooking and eating. A home business within a dwelling unit is not a separate nonresidential unit. Each individual dwelling unit within a multifamily residential property, condominium, or mobile home park is a separate dwelling unit. A business that provides long-term assisted living care, including but not limited to a long-term care facility, but that does not provide full individualized living facilities for each unit is a single non-residential unit, not separate dwelling units. Transient lodging is not a dwelling unit.

6-10-2 CREATION AND PURPOSE

- (A) A Public Safety Fee is created and imposed for the purpose of providing a funding mechanism to maintain services to safeguard, facilitate and encourage the health, safety and welfare of the residents and businesses of the city. The Public Safety Fee shall be paid by the Responsible Party for each dwelling unit and non-residential unit per the terms of this ordinance.
- (B) Stable and reliable public safety services provide a multitude of economic and social benefits to the public, including, but not limited to: protection of life and property; reduction in the incidence of fire and crime; dependable response by law enforcement; reliable fire and emergency medical aid; promotion of business and industry; and promotion of community health, community spirit and growth. The Public Safety Fee is necessary to provide a funding mechanism to help pay for the benefits of police, fire and other safety services and to provide an acceptable level of service.

6-10-3 ADMINISTRATIVE OFFICERS DESIGNATED

- (A) Except as provided in subsections (B) of this Section, the City Manager shall be responsible for the administration of this chapter. The City Manager shall be responsible for developing administrative procedures for this Chapter, administration of fees, for establishing the fee for a specific Occupied Unit, and the consideration and assignment of categories of use subject to appeal in accordance with this Chapter.
- (B) The Finance Director shall be responsible for the collection and calculation of fees.

6-10-4 DETERMINATION OF PUBLIC SAFETY FEE

- (A) A Public Safety Fee is hereby established and shall be based upon the following:
1. The city's prioritized public safety services
 2. Fees will be charged on a per unit basis
 3. The amount of the Public Safety Fee shall be set by Council resolution.
 4. The Public Safety Fee Program shall be reviewed annually as part of the city's budget process.

6-10-5 PUBLIC SAFETY FEES ALLOCATION

- (A) All Public Safety Fees received shall be deposited in to the Police Department within the General Fund or other fund dedicated to the operation and maintenance of the city public safety services. Other revenue sources may also be used for public safety.

6-10-6 DETERMINATION OF AMOUNT, BILLING, AND COLLECTION OF FEE

- (A) Based upon the fees set by Council resolution, the Finance Director shall charge a per unit Public Safety Fee to the Responsible Party for each dwelling unit or non-residential unit with an active utility account.
- (B) The Public Safety Fee shall be billed to and collected from the Responsible Party identified in Section 6.A., above. Public Safety Fees shall be included as a separate line item on the water and sewer bill. All such bills shall be rendered regularly by the Finance Director and shall become due and payable upon receipt.
- (C) The Public Safety Fee shall be included as a separate line item in the city's monthly bill for water and sewer services. Public Safety Fee collections will be applied after mandatory garbage service and Transportation Utility Fees and before the remainder owed to the city on the water and sewer bill.
- (D) A failure to pay for the Public Safety Fee shall be subject to the same enforcement procedures as a failure to pay for water and sewer service, including, but not limited to, the imposition of a lien on the real property and termination of water and sanitary sewer service.

Section 2. Severability. The sections, subsections, paragraphs, and clauses of this ordinance are severable. The invalidity of one section, subsection, paragraph, or clause does not affect the validity of the remaining sections, subsections, paragraphs, and clauses.

Section 3. This ordinance shall become effective 30 days after passage.

PASSED AND ADOPTED by the Common Council of the City of Ontario this _____ day of _____, 2018, by the following vote:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this _____ day of _____, 2018.

ATTEST:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
PUBLIC HEARING
June 19, 2018**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION #2018-129: SUPPLEMENTAL BUDGET AUTHORIZING THE APPROPRIATIONS TO EXPEND UNEXPECTED ADDITIONAL BUILDING PERMIT REVENUES**

DATE: June 13, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION 2018-129 : A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AUTHORIZING THE APPROPRIATIONS TO EXPEND UNEXPECTED ADDITIONAL BUILDING PERMIT REVENUES

SUMMARY:

Attached is Resolution #2018-129 for City Council approval.

BACKGROUND:

The snow event in the 2016-2017 caused extensive damage to buildings in Ontario. Due to this unforeseen circumstance, building permit revenues received were substantially higher than budgeted.

CURRENT SITUATION:

Building permit fees received require payments to the City of Fruitland for inspection services and to the State of Oregon. The Building Fund have received approximately \$200,000 in revenues over the budgeted \$100,000. The budget change is greater than 10% of the fund, therefore a publicized budget hearing is required.

ANALYSIS:

- A. **FINANCIAL** The Building Fund would increase revenue and expenditure appropriations by \$200,000.
- B. **TIMING** The resolution needs to be approved before June 30, 2018 in order to change

the 2017-2018 budget.

- C. **POLICY/LEGAL** A formal resolution approving the supplemental budget by the City Council is required to expend the funds per ORS 294.

ALTERNATIVES:

A. Take no action - The Council could take no action on this matter; this would cause the City to have budget over expenditures.

RECOMMENDATION:

Staff recommends the City Council approve Resolution 2018-129.

ATTACHMENTS:

1. RES_CC_Resolution Building Fund Appropriations_6 2018



RESOLUTION 2018-129

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AUTHORIZING THE APPROPRIATIONS TO EXPEND UNEXPECTED ADDITIONAL BUILDING PERMIT REVENUES

- WHEREAS,** The 2016-2017 winter had a snow event which caused an unexpectedly high amount of building permits to be issued in 2017-2018; and
- WHEREAS,** A large portion of the building permit revenue is required to be paid out for building inspection services and to the State of Oregon; and
- WHEREAS,** The Building Fund budget for Fiscal Year 2017-2018 was adopted without the knowledge of such funds; and
- WHEREAS,** The change is over 10% of the fund, so the supplemental budget was published in the newspaper as required by Oregon local budget law; and
- WHEREAS,** The City desires to modify the 2017-2018 budget to receive and expend the funds.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council to approve the following adjustments to the fiscal year 2017-2018 budget:

Line Item	Item Description	FY 17-18 Budget	Amount of Change	Adjusted Budget
BUILDING FUND				
027-000-424000	Building Permits & Fees	\$100,000	\$200,000	\$300,000
027-010-511000	Wages & Salaries	\$49,716	\$6,000	\$55,716
027-010-617000	State Assessment	\$12,000	\$24,000	\$36,000
027-010-617100	Inspection Services Agmt	\$50,000	\$170,000	\$220,000

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this ____ day of _____, 2018, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this ____ day of _____, 20____.

Ronald Verini, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
PUBLIC HEARING
June 19, 2018**

To: Mayor and City Council

FROM: Dan Cummings, Community Development Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **ORDINANCE #2739-2018: REPEALING TITLE 10C-50 HISTORICAL LANDMARKS AND REPLACING IT WITH TITLE 10C-60 HISTORICAL PRESERVATION LANDMARKS (FIRST READING)**

DATE: June 14, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE ORDINANCE #2739-2018 AN ORDINANCE REPEALING TITLE 10C-50 HISTORICAL LANDMARKS AND REPLACING IT WITH TITLE 10C-60 HISTORICAL PRESERVATION LANDMARKS ON FIRST READING BY TITLE ONLY.

SUMMARY:

A request for the City of Ontario to replace the city zoning and development code, Title 10C-50 Substantive Regulations for Land Development - Historical Landmarks to follow the Oregon State Historic Preservation Office (SHPO) guidelines to become a Certified Local Government (CLG). If approved, this action will show the city's demonstrated interest in historic preservation and be recognized as a CLG by the National Park Service. Becoming a CLG opens the city up for funding through SHPO, technical assistance, and trainings.

BACKGROUND:

Chapter 10B-15-05 allows the initiation of zoning and development code amendments by the City Council or Planning Commission. The proposed amendments have been initiated.

As proposed, the amendment would replace Chapter 10C-50 entirely with a new Historical Landmarks Ordinance named Historic Preservation Ordinance.

Doing so will allow the National Park Service and the State Historic Preservation Office to recognize the City of Ontario as a Certified Local Government, opening up opportunities for grants, technical assistance, historic inventories, and historic preservation trainings.

The code would be non-compulsory. Property owners would have to register their property as

historic, if it meets the standards, in order to be eligible for grant money and be held to the restrictions laid out in this chapter.

81 other cities in Oregon are recognized as Certified Local Governments and therefore are eligible to receive grants of varying amounts from the State.

CURRENT SITUATION:

The request is to replace the current code with a code that adheres to SHPO standards. The changes are as follows:

REPEALING TITLE 10C-50 HISTORICAL LANDMARKS
AND REPLACING IT WITH TITLE 10C-60 HISTORICAL PRESERVATION LANDMARKS.

At a Public Hearing by the Ontario Planning Commission on June 11, 2018 the commission made a motion recommending the City Council approve planning action 2018-04-09ZCA, Ordinance #2739-2018

ANALYSIS:

- A. **FINANCIAL** Other than staff time and recording fees (which the recording fees have been budgeted for) there should be no financial cost to the City. The application fees should cover the cost staff time to process any applications and the City should benefit from increased tax values with any remodeling of the Historical Buildings.
- B. **TIMING** Staff is trying to get this project approved and completed by the end of July.
- C. **POLICY/LEGAL** The city, from time to time, may amend its zoning regulations in response to emerging technologies or business concepts or changes in state law. The proposed amendments to Titles 10C Ontario City Code are both substantive and “housekeeping “ measures in response to Council direction and identification of changing business concepts and state regulations.

ALTERNATIVES:

- 1). The Council could table the action asking for further information based on testimony or questions raised at the hearing.
- 2) The Council could deny the action based on stated findings and reasoning.

RECOMMENDATION:

Staff recommends the City Council approve Ordinance # 2739-2018.

ATTACHMENTS:

- 1. Ord 2739-2018 TB Version 04-13-2018



ORDINANCE 2739-2018

AN ORDINANCE REPEALING TITLE 10C-50 HISTORICAL LANDMARKS AND REPLACING IT WITH TITLE 10C-60 HISTORICAL PRESERVATION LANDMARKS

- WHEREAS,** Chapter 10B-15-05 allows the initiation of zoning and development code amendments by the City Council or Planning Commission; and
- WHEREAS,** The City Council finds that the proposed changes will allow the City to help local business and property owners apply for and obtain certain grants to aid in the preservation of Historical buildings; and
- WHEREAS,** Staff has been directed to prepare certain amendments to the Historical Landmark Section of the Code in advance of the city action; and
- WHEREAS,** The City of Ontario substantive regulations for land development are contained in Title 10C; and
- WHEREAS,** The replacement of Title 10C-50 has been initiated by the City Council in accord with Section 10B-15, Ontario City Code at their meeting on April 5, 2018; and
- WHEREAS,** Amendment actions are first referred to the Ontario Planning Commission for a public hearing and recommendation to the City Council; and
- WHEREAS,** A public hearing was held before the Planning Commission on June 11, 2018 and before the City Council June 19, 2018 and July 5, 2018; and
- WHEREAS,** The appropriate legal notices were provided to the Oregon Department of Land Conservation and Development and to the public in accordance with Oregon law and the Ontario City Code prior to the public hearings; and
- WHEREAS,** Having duly considered the information provided at the public hearings and the recommendations of the Planning Commission, the City Council finds that it is in the public interest to enact the recommended repeal of Title 10C-50 and its replacement by Title 10C-60 ("land regulations") of the Ontario City Code.

NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

Section 1. Ontario City Code Section 10C-50 Historical Landmarks is hereby repealed in its entirety and replaced with Title 10C-60 Historical Preservation Landmarks to the City Code as follows:

10C-60 Historical Preservation Landmarks

10C-60-05 Purpose

The purpose of these historical preservation regulations is to:

- (a) Identify, recognize, and preserve significant properties related to the community's history;
- (b) Encourage the rehabilitation and ongoing viability of historic buildings and structures;
- (c) Strengthen public support for historic preservation efforts within the community;
- (d) Foster civic pride;
- (e) Strengthen the economy of the City;
- (f) Stabilize and improve property values within the City;
- (g) Encourage cultural heritage tourism; and
- (h) Promote the private and public use of historic resources for the education, prosperity, and general welfare of the people.

10C-60-010 Applicability

The provisions of this chapter apply to the alteration and demolition of designated landmarks and historic resources of statewide significance. No provision of these regulations shall be construed to prevent the ordinary maintenance of a Landmark when such action does not change in design, materials, or appearance. No provision of these regulations shall be construed to prevent the alteration, demolition, or relocation of a Landmark when the Building Official certifies that such action is required for public safety. At his or her discretion, the Building Official may find that under state law and Oregon Structural Specialty Code that a landmark does not meet current building code but is not dangerous.

10C-60-15 Definitions

Definitions: The following definitions apply to terms used in this chapter.

"Alteration" means an addition, removal, or reconfiguration which significantly changes the character of a historic resource. Painting is not an alteration.

"Demolition" means the razing, destruction, or dismantling of a historic resource to the degree that its historic character is substantially obliterated.

"Demolition by neglect" means a situation in which the owner or other person(s) or entities who may have legal possession, custody, and control of a building, structure, or object allows the condition of the building, structure, or object to suffer such deterioration, potentially beyond the point of repair, as the threatened the structural integrity of the building, structure, or object or its relevant architectural details such that the building, structure, or object and its character may be lost to current and future generations.

"Designated Landmark" means a historic resource officially recognized by the City of Ontario as important in its history.

"Designated Landmarks Register" means the list of and record of information about historic resources, designated landmarks specifically, officially recognized by the City of Ontario as important in its history.

"Extraordinary historic importance" means the quality of historic significance achieved outside the usual norms of age, association, or rarity.

“Historic integrity” means the quality of wholeness of historic location, design, setting, materials, workmanship, feeling, and/or association of a resource, as opposed to its physical condition.

“Historic resource” means a building, structure, object or site that is or has the potential to be, pursuant to the provisions of this chapter, a designated landmark for inclusion onto the Designated Landmarks Register. Historic resource types are further described as follows:

“Building” means a construction made for purposes of shelter or habitation (e.g. house, barn, store, theater, train station, garage, school, etc.).

“Structure” means a construction made for functions other than shelter or habitation (e.g. bridge, windmill, dam, highway, boat, kiln, etc.).

“Object” means a construction which is primarily artistic or commemorative in nature and not normally movable or part of a building or structure (e.g. statue, fountain, milepost, monument, sign, etc.).

“Site” means the location of a significant event, use, or occupation which may include associated standing, ruined, or underground features (e.g. battlefield, shipwreck, campsite, cemetery, natural feature, garden, etc.).

“Historic resources of statewide significance” means specific buildings, structures, objects, and sites which are listed on the National Register of Historic Places.

“Inventory of historic resources” means the record of information about historic resources potentially significant in the history of the City of Ontario.

“Relocation” means the removal of a historic resource from its historical context.

10C-60-20: Historic Preservation Commission

The City of Ontario Historic Preservation Commission, a CLG (Certified Local Government Commission) is hereby established with the following provisions:

- A. The Planning Director will serve as Historic Preservation Officer and staff to the Historic Preservation Commission and to carry out the administrative provisions of these regulations. The Historic Preservation Officer may appoint a designee(s) to carry out responsibilities delegated to him or her under these regulations.
- B. The Mayor, subject to council approval, shall appoint a Historic Preservation Commission, hereinafter referred to as the “Commission,” of five members with a demonstrated competence, knowledge, or interest in historic preservation with preference given to those with professional experience in the fields of preservation, architecture, archaeology, community history, building trades, real estate, or related specialties. One of the Members will be the Current Planning Director. The majority of the members shall reside in the City of Ontario. Members shall serve without compensation, but are eligible for reimbursement of expenses related to their service.
- C. The council, in the initial appointment of members, shall appoint one (1) member, the Planning Director as a permanent term, two (2) members for a two (2) year term, and two (2) members for a one (1) year term. Subsequent terms of appointment shall be for three years, or in the case of a replacement, for the remainder of the unexpired term. Members shall be eligible for reappointment.
- D. A simple majority of members shall constitute a quorum to conduct official business.
- E. A Chair and Vice-Chair shall be elected annually by and from the seated membership. Officers are eligible for reelection.

- F. The Commission shall meet at least four times a year, and as required to conduct business in a timely fashion. Notice of the meetings shall be in accordance with applicable state law. Minutes, applications, staff reports, findings, and decisions of the Commission shall be maintained as public records in accordance with applicable state law.

10C-60-25: Commission Duties

The Commission shall have the following duties:

- A. Maintain specific guidelines for the designation of historical landmarks;
- B. Review and comment upon the conflicts of land use, housing, municipal improvements, and other programs undertaken by an government agency as they relate to the historic resources of the City;
- C. Employing the procedures and criteria in 10C-60-30, the Commission shall periodically identify and evaluate the historic resources of the City of Ontario and maintain an inventory of historic resources. At such times as surveys are being conducted, owners of the subject properties shall be notified and invited to provide comment and input.
- D. For purposes consistent with this Ordinance and subject to the approval the City Council, the Commission may seek, accept, and expend public appropriations; seek, accept, and expend grant and gift funds; cooperate with public and private entities; assist the owners of Landmarks in securing funding for the preservation of their properties; and report on such activities to the City Council.
- E. Designate properties to the Designated Landmarks Register; and
- F. Review and act upon applications for the alteration, relocation, or demolition of designated landmarks.

10C-60-30: Designated Landmarks Register

- A. Inventory and Evaluation
 - a. The Commission shall determine and periodically revise priorities for the identification and evaluation of historic resources.
 - a. Before commencing inventory studies or updates, the Commission shall provide public notice describing the inventory, its purposes, and invite public participation.
 - b. Unless the Commission finds “extraordinary historic importance,” only properties over 50 years of age shall be considered for inclusion in the inventory of historic resources.
 - c. The Commission shall develop or adopt a system, based on historic integrity and significance, for evaluating historic resources. The system shall rank surveyed historic resources as Eligible/Significant (ES), Eligible/Contributing (EC), Non-Contributing (NC), or Not in Period (NP). Evaluation and documentation of properties in the Historic Resource Survey shall meet the requirements of the document “Guidelines for Historic Resource Surveys in Oregon, 2010” or most recent guidance for such efforts published by the State Historical Preservation Office (SHPO) and be supplied to the agency within six (6) months of the completion of the study.
 - d. The Designated Landmarks Register shall be maintained as public record with the exception of archaeological sites, which is prohibited by state law.
 - e. The Designated Landmarks Register shall be established and updated by resolution.
- B. Criteria for Designation
 - a. Any building, structure, object, or site may be designated to the Designated Landmarks Register if it meets all the criteria below:
 - 1. The property is located within the boundaries of the City of Ontario.
 - 2. The property is over fifty (50) years of age or of extraordinary historic importance.
 - 3. The property possesses sufficient historic integrity, in that there are no major alterations or additions that have obscured or destroyed the historic features.
 - 4. The property has historic significance as demonstrated by meeting at least one of the following criteria:

- a. Association with events that have made a significant contribution to the broad patterns of our history; and/or
 - b. Association with the lives or persons significant in our past; and/or
 - c. Embody the distinctive characteristics of a type, period, or method of construction or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; and/or
 - d. Have yielded, or may be likely to yield, information important in prehistory or history.
- b. Properties listed on the National Register of Historic Places are eligible for automatic listing on the Designated Landmarks Register.
- C. Nomination Procedure:
 - a. Any person, group, or government agency may nominate a property for listing in the Designated Landmarks Register. The Historic Preservation Officer shall establish standards for a complete application.
 - b. The burden of proof lies with the applicant.
 - c. No property shall be so designated without the written consent of the owner, or, in the case of multiple ownership, all of the owners.
 - d. The City of Ontario may not object to the listing of a historic resource in City ownership.
 - e. Upon acceptance of a complete application the Historic Preservation Officer shall schedule a public hearing pursuant to the applicable state laws and provisions of the City of Ontario Developmental Code.
 - f. The Commission shall review the application and approve, deny, or table the application pending further testimony, or to allow for the petitioner to provide additional information as requested by the Commission. The Commission shall develop written findings to support its decisions.
 - g. Applications approved by the Commission shall be added to the Designated Landmarks Register with all accompanying documentation.
- D. Results of listing in the Designated Landmark Register:
 - a. All existing uses and restrictions established shall remain in effect unless changed through due process.
 - b. Landmarks are protected under the provisions of 10C-60-35.
 - c. City staff shall consider granting zoning variances and/or conditional use permits in order to encourage the productive use and preservation of landmarks.
 - d. The local Building Official shall consider waiving certain code requirements in accordance with existing state building code.
 - e. Property owners of landmarks may seek technical or financial assistance from the Commission in applying for grants or tax incentives for rehabilitating their properties as resources or funds are available.
 - f. Property owners of landmarks are eligible to receive City funded grants and loans to assist with the preservation of their buildings as resources and funds are available.

10C-60-35: Treatment of Historic Resources

The Commission shall use the provisions of this section to preserve the exterior historic integrity of landmarks listed in the Designated Landmark Register.

- A. Activities not subject to the provisions of this section:
 - a. Alterations to building interiors.
 - b. Application of exterior paint color when color is not specifically noted in record of designation.
 - c. Alterations to landscape features not specifically identified as historically significant.
- B. Nothing in this chapter shall be construed to prevent ordinary repair or maintenance, when such an action does not involve a change in design, materials, or appearance.

- C. Nothing in this chapter shall be construed to prevent the alteration, demolition, or relocation of a designated landmark or historic resource when the Building Official certifies that such action is required for the public safety because of its unsafe or dangerous condition.
- D. No Landmark or exterior landscape or archaeological element noted as significant shall be altered, relocated, or demolished, or a new building or structure constructed within the area defined in the Designated Landmark Register without a permit issued pursuant to this chapter.
 - a. In order to approve an application for the alteration of a Designated Landmark, the Commission must find that the proposal meets the following standards:
 - i. i. The provisions of the comprehensive plan;
 - ii. ii. A property shall be used as it was historically used or be given a new use that requires minimum change to its distinctive materials, features, and spatial relationships;
 - iii. iii. The historic character of a property shall be retained and preserved.
 - iv. iv. The removal or relocation of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property shall be avoided;
 - v. v. A property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, shall not be undertaken;
 - vi. vi. Changes to a property that have acquired historic significance in their own right shall be retained and preserved;
 - vii. vii. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved;
 - viii. viii. Deteriorated historic features shall be repaired rather than replaced. ix. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and where possible (including environmental considerations), materials. Replacement of missing features shall be substantiated by documentary and physical evidence;
 - ix. x. Chemical and physical treatments, if appropriate, shall be undertaken using the gentlest means possible. Treatments that cause damage to historic materials shall not be used;
 - x. xi. Archeological resources shall be protected and preserved in place. If such resources must be disturbed, mitigation measures shall be undertaken;
 - xi. xii. New additions, exterior alterations, or related new construction shall not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and shall be compatible in appearance with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment; and
 - xii. xiii. New additions and adjacent or related construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
 - b. In order to approve an application for the relocation or demolition of a Designated Landmark, the Commission must find that:
 - i. i. No prudent and feasible alternative exists; or
 - ii. ii. The designated property is deteriorated beyond repair; or
 - iii. iii. The value to the community of the proposed use of the property outweighs the value of retaining the designated landmark or historic resource.
 - c. When considering an application involving relocation or demolition, the Commission may also consider whether denial of the permit will subject the City to potential liability, involve substantial hardship to the applicant, and whether insurance of the permit would act to the substantial detriment of the public welfare and would be contrary to the intent and purposes of this code.

- E. Prior to alteration, demolition, or relocation, current photographs and/or drawings of all elevations shall be provided to the City for its public records. Photographs and drawings shall be archival quality; proof of such shall be provided with the photographs and/or drawings. In the case of demolition or relocation, the Commission may also require salvage and curation of significant elements or artifacts.
- F. All designated landmarks and historic resources of statewide significance shall be preserved against decay and deterioration, and kept free of structural defects by the owner or other person(s) or entities who may have legal possession, custody or control thereof.
- G. Demolition by neglect shall be prohibited.

10C-60-40: Application and approval process for alteration, demolition, or relocation

- A. A pre-application conference with City staff is required. See 10B-04-15(1).
- B. The application for alteration, demolition, or relocation shall be made on forms provided by the Historic Preservation Officer within six (6) months of the pre-application conference and must include the following:
 - a. Description of the proposed activity;
 - b. Accompanying maps, photographs, drawings, and other documentation;
 - c. The required fee; and
 - d. The Historic Preservation Officer may establish additional standards for a complete application.
- C. Upon acceptance of a complete application, the Historic Preservation Officer shall prepare a staff report that summarizes the proposed project and make a recommendation to the Commission to approve, approve with conditions, or deny the application for alteration, demolition, or relocation.
- D. A public hearing before the Commission shall be required for activities not exempted in other parts of this chapter.
- E. In order to approve an application for the alteration, demolition, or relocation of a Designated Landmark, the Commission must find that the proposal meets the criteria in 10C-60-35.

10C-60-45 Removal of Landmarks from the Designated Landmark Register

- A. Any individual or group, including the Commission acting on its own initiative may initiate the removal of a landmark from the Designated Landmark Register by submitting a complete application to the Historic Preservation Officer.
- B. The Historic Preservation Officer shall establish standards for a complete application.
- C. Upon acceptance of a complete application, the Historic Preservation Officer shall prepare a staff report that summarizes the proposed project and make a recommendation to the Commission to approve, approve with conditions, or deny the application for alteration, demolition, or relocation.
- D. A public hearing before the Commission shall be required for activities not exempted in other parts of this chapter.
- E. In order to approve an application for removal, the Commission must find the following:
 - a. The landmark has ceased to meet the criteria for listing in the Register because the qualities which caused it to be originally listed have been lost or destroyed; and/or
 - b. The property owner at the time the property was added did not provide written permission for such action.
 - c. If the landmark is accidentally destroyed by flood, fire, or other natural or accidental act, the landmark may be removed administratively from the Register by the Historic Preservation Officer. Notice of this action and written evidence documenting the demolition of the landmark shall be provided to the Commission at their next regular meeting. This same documentation shall be provided to the State Historical Preservation Office (SHPO). If a landmark is also listed in the National Register, the Commission shall request that the State Historical Preservation Office (SHPO) remove it from the National Register.

- F. Upon removing a landmark from the Designated Landmark Register, the Historic Preservation Officer shall post a legal notice in the local newspaper of general circulation announcing the removal, the criteria under which the removal was approved, and the historical significance of the property.

10C-60-50 Appeals

Decisions made pursuant to this chapter are appealable under the provisions of Title 10B.

10C-60-60 Economic Hardships

The Commission need not disapprove an application for a landmark alteration permit to carry out any proposed work on a designated landmark, or if the applicant presents clear and convincing evidence of facts demonstrating to the satisfaction of the Commission that such disapproval will work immediate and substantial hardship on the applicant because of conditions particular to the person seeking to carry out the proposed work, whether this be the property owner, tenant, or resident, or because of conditions peculiar to the particular improvement, building, structure, or other structure involved. If a hardship is found to exist under this Chapter, the Commission shall make written findings to that effect, and shall specify the facts and reason relied upon in making such a determination.

Section 2. Effective Date. This ordinance shall take effect 30 days after passage.

AYES:

NAYS:

EXCUSED:

ABSENT:

APPROVED by the Mayor this _____ day of _____, 2018.

ATTEST:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder



Fellow Councilors, Mayor Verini, and Staff:

It is with a heavy heart I submit this resignation letter to you. My last meeting will be the Tuesday regular meeting in August, so am I hoping this is enough time to allow for the team to decide what to do with my seat (and my candy drawer). As many of you know, I've been pursuing furthering my education, and a great opportunity has presented itself that I cannot refuse. I've been accepted in nursing school in the fall to continue the pursuit of my RN. My classes will start on the 27th of August in Boise, and are very demanding. I will not have the time I need to dedicate to this position to best serve our citizens with you. I will continue to stay invested in the community, and attend meetings as I can. I thank our citizens for choosing me for this opportunity, and each of you for putting up with me and teaching me so much. I'll continue advocating for public safety, and support the City however I can. It's been a pleasure to serve and work with each of you, and leaving is very hard for me, as each of you are another part of my family after our nearly four years together.

Thank you for everything,

Tess



AGENDA REPORT
HAND-OUTS/DISCUSSION ITEMS
June 19, 2018

To: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: **JACOBS CONTRACT EXTENSION AND AMENDMENT**

DATE: June 16, 2018

PROPOSED MOTION:

TAKE NO ACTION

SUMMARY:

JACOBS Engineering has requested an extension to their contract that expires in June of 2019. They have proposed two options for extending the operations and maintenance contract for city public works for either 5 years or 10 years.

BACKGROUND:

The City of Ontario entered into a contract with CH2M (now JACOBS) in 2014 for Public Works services including Street, Storm-water, Water, Wastewater, Parks, Facilities, and Cemeteries.

The Public Works Committee has reviewed the contract on two different meetings. No changes were recommended by the Public Works Committee.

CURRENT SITUATION:

An extension to the contract has been proposed by JACOBS. The city has received excellent service under JACOBS management of the public works functions. Their organization brings depth to our city that would be difficult to find elsewhere at the same cost.

I have analyzed the inflationary costs of JACOBS service since coming on board with the City of Ontario. Their inflation costs have been similar to or less than other departments personnel costs.

ANALYSIS:

- A. **FINANCIAL** A five year extension would reduce the Fiscal Year overall cost for Public

Works Services from 2.9% to 1.5%. This amounts to a reduction of \$73,214 that would be split proportionally among the various Public Works funds.

A ten year extension would reduce the Fiscal Year overall cost for Public Works Services from 2.9% to 1%. This amounts to a reduction of \$99,362 that would be split proportionally among the various Public Works funds.

	Current Contract Amount	2.9% Proposed and Budgeted	1.5% 5-Year Extension	1% 10-Year Extension
2018 FY	\$5,229,571			
2019 FY		\$5,381,228.56	\$5,308,014.57	\$5,281,866.71
Savings from 2018			\$73,213.99	\$99,361.85

Either under a five year or ten year extension the savings for the next fiscal year will be compounded by each additional year of the extension.

- B. **TIMING** The proposed amendments incorporate a discount into the 2018-2019 fiscal year operations budget. Approval of the extension now will ensure a discount for the city for the next year. It may be that if approved after the fiscal year, the savings will be less or negotiated at a later date closer to the contract expiration.

The current contract allows the city to opt out of services with JACOBS at any time with 120 days notice.

- C. **POLICY/LEGAL** Only the City Council has the authority to approve this contract extension and amendment.

ALTERNATIVES:

Take No Action - The City still has one year left on the contract with JACOBS, the successor to CH2M. The city could spend more time analyzing whether to continue services with JACOBS.

RECOMMENDATION:

The City Manager recommends taking no action at this time for additional time to review the contract.

ATTACHMENTS:

1. Ontario_OM_OMM_06042014_A4_05222018_10yr_wla
2. Ontario_OM_OMM_06042014_A4_05232018_5yr_wla



AMENDMENT NO. 4
to the
AGREEMENT FOR OPERATIONS
MAINTENANCE, AND MANAGEMENT SERVICES
for
THE CITY OF ONTARIO, OREGON

This Amendment No. 4 (the "Amendment") to the Agreement for Operations, Maintenance and Management Services for the City of Ontario, Oregon dated June 4, 2014 (the "Agreement") is made and entered into this _____ date of _____, 2018 by and between the City of Ontario (hereinafter "City") and Operations Management International, Inc. (hereinafter "CH2M HILL").

NOW THEREFORE, City and CH2M HILL agree to amend the Agreement as follows:

1. Article 4.1.1 is hereby deleted in its entirety and replaced with the following:

The initial term of this Agreement shall be for five (5) years commencing on July 1, 2014. This Agreement is hereby renewed for a ten (10) year period effective July 1, 2019 and extending to June 30, 2029. Thereafter this Agreement shall be automatically renewed for successive terms of five (5) years unless cancelled by either Party not less than One Hundred Twenty (120) days prior to expiration.

2. Appendix B, Section B.18, Weed Abatement is deleted in its entirety.
3. Appendix B, Section B.19, Municipal Airports Facilities Maintenance is deleted in its entirety.
4. Appendix E, Section E.1.1 is deleted in its entirety and replaced with the following:

E.1.1 City shall pay to CH2M HILL as compensation for services performed under this Agreement a Base Fee of Five Million One Hundred Seventy Thousand Six Hundred Ninety Three Dollars (\$5,170,693) for the period of July 1, 2018 through June 30, 2019. Subsequent Years' base fee shall be determined as hereinafter specified in Appendix E.3.

This Amendment together with any previous Amendments and the Agreement constitutes the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated all other terms and conditions of the Agreement shall remain in full force and effect. Neither this Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

The Parties, intending to be legally bound, indicate their approval of this Amendment by their signatures below.

Operations Management International, Inc.,

The City of Ontario, Oregon

Name: Gary Young

Title: Designated Manager

Date:

Name:

Title:

Date:



AMENDMENT NO. 4
to the
AGREEMENT FOR OPERATIONS
MAINTENANCE, AND MANAGEMENT SERVICES
for
THE CITY OF ONTARIO, OREGON

This Amendment No. 4 (the “Amendment”) to the Agreement for Operations, Maintenance and Management Services for the City of Ontario, Oregon dated June 4, 2014 (the “Agreement”) is made and entered into this _____ date of _____, 2018 by and between the City of Ontario (hereinafter “City”) and Operations Management International, Inc. (hereinafter “CH2M HILL”).

NOW THEREFORE, City and CH2M HILL agree to amend the Agreement as follows:

1. Article 4.1.1 is hereby deleted in its entirety and replaced with the following:

The initial term of this Agreement shall be for five (5) years commencing on July 1, 2014. This Agreement is hereby renewed for a five (5) year period effective July 1, 2019 and extending to June 30, 2024. Thereafter this Agreement shall be automatically renewed for successive terms of five (5) years unless cancelled by either Party not less than One Hundred Twenty (120) days prior to expiration.

2. Appendix B, Section B.18, Weed Abatement is deleted in its entirety.
3. Appendix B, Section B.19, Municipal Airports Facilities Maintenance is deleted in its entirety.
4. Appendix E, Section E.1.1 is deleted in its entirety and replaced with the following:

E.1.1 City shall pay to CH2M HILL as compensation for services performed under this Agreement a Base Fee of Five Million One Hundred Ninety Six Thousand Eight Hundred Forty One Dollars (\$5,196,841) for the period of July 1, 2018 through June 30, 2019. Subsequent Years’ base fee shall be determined as hereinafter specified in Appendix E.3.

This Amendment together with any previous Amendments and the Agreement constitutes the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated all other terms and conditions of the Agreement shall remain in full force and effect. Neither this Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

The Parties, intending to be legally bound, indicate their approval of this Amendment by their signatures below.

Operations Management International, Inc.,

The City of Ontario, Oregon

Name: Gary Young

Title: Designated Manager

Date:

Name:

Title:

Date:

AGENDA
ONTARIO RECREATION BOARD

June 20, 2018 @ 3:30 p.m., M.T.
Recreation Center, 745 SW 3rd Ave, Ontario, OR 97914

1) Call to order:

Roll Call: Greg Herrera ____ Jeremy Roberts ____
Juan Lopez ____ Eric Evans ____ Alfredo Rodriguez ____
Vacant ____ Vacant ____

Council Liaison Ramon Palomo ____
Recreation Manager Debbie Jeffries ____
Recreation Program Coordinator Mallory Mallea ____
CH2M / Jacobs Jay Hysell ____

This agenda was set June 13, 2018

2) New Business:

- A) Quarterly Report
- B) Spring Review
- C) New members
- D) Upcoming Events/ programs
- E) Recreation Department Future

3) Comments from Board Members and/or Visitors

4) Adjourn

Accounts Payable

Checks by Date - Summary by Check Date

User: kari.ott
Printed: 6/13/2018 12:42 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
122954	&525	American Staffing, Inc.	04/05/2018	2,097.81
122955	033300	Wick Communications	04/05/2018	936.75
122956	037600	AT&T	04/05/2018	21.02
122957	130624	B & W Car Wash	04/05/2018	27.00
122958	130950	Cable One	04/05/2018	298.94
122959	626400	Campo & Poole Distributing, LLC	04/05/2018	3,687.01
122960	143500	Cascade Fire Equipment Company	04/05/2018	3,134.70
122961	637828	Century Link Communications, LLC	04/05/2018	94.02
122962	878915	CH2M Hill OMI	04/05/2018	433,084.13
122963	364000	Clarion Inn	04/05/2018	69.62
122964	237002	Dell Marketing, L.P.	04/05/2018	1,683.53
122965	408200	J-U-B Engineers, Inc.	04/05/2018	20,148.50
122966	879250	Larsen Firearms	04/05/2018	648.00
122967	436000	Lindsay Eco Water	04/05/2018	12.00
122968	602320	NAPA Auto Parts	04/05/2018	14.49
122969	583401	State of Oregon Department of Environmen	04/05/2018	125.00
122970	702008	Staples Business Advantage	04/05/2018	113.31
122971	&357	Larry A. Sullivan	04/05/2018	2,275.00
122972	878931	M&D Tire, Inc.	04/05/2018	2,618.00
122973	788402	TransUnion Risk & Alternative Data Soluti	04/05/2018	140.00
122974	879151	Waste-Pro	04/05/2018	30.00
122975	774001	Wtechlink	04/05/2018	300.00
122977	879028	Dan Cummings	04/05/2018	35.00
122978	879282	The Parents of Jessica Dotson	04/05/2018	54.00
122979	&260	Four Rivers Cultural Center	04/05/2018	738.75
122980	MALLEAM/	Mallory Mallea	04/05/2018	35.00
122981	539200	Ontario Area Chamber of Commerce	04/05/2018	669.22
122982	684622	Marcy Siriwardene	04/05/2018	35.00
122983	87983	The Parents of Traycinn & Donovan Tolm	04/05/2018	108.00
122984	&260	Four Rivers Cultural Center	04/05/2018	4,800.00
122985	451350	Malheur County Fair Board	04/05/2018	6,500.00
122986	UB*11439	ACE REALTY	04/05/2018	74.62
122987	UB*11242	AGILE HOMES	04/05/2018	53.77
122988	UB*11426	KRISTILIA BROWN	04/05/2018	40.75
122989	UB*11418	DARDENELLA DANENS	04/05/2018	41.90
122990	UB*11433	DARDENELLA DANENS	04/05/2018	42.40
122992	UB*11429	THOMAS/SUZANNE DUNBRASKY &	04/05/2018	12.39
122993	UB*11423	JHANA EASLY	04/05/2018	27.05
122994	UB*10690	JOHN ECHANIS &	04/05/2018	16.19
122995	UB*11411	EDWARD ASPITARTE REVOCABLE LI	04/05/2018	61.97
122996	UB*11438	MARIA ENCINAS	04/05/2018	158.72
122997	UB*11417	BRUCE ERLEBACH	04/05/2018	56.79
122998	UB*11442	BRUCE ERLEBACH	04/05/2018	53.83
122999	UB*11427	CAROL FRIEND	04/05/2018	17.75
123000	UB*11425	MICHEAL FRY	04/05/2018	136.00
123001	UB*11421	REBECCA/LANE GEKELER*	04/05/2018	134.05
123002	UB*11319	EMMA HANCOCK	04/05/2018	36.19

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123003	UB*11432	MARY HILL &	04/05/2018	27.43
123004	UB*11369	KRISTA HOBBS	04/05/2018	52.52
123005	UB*11397	DAVID INGRAM	04/05/2018	80.43
123006	UB*11428	SHAUNA JACKSON	04/05/2018	136.00
123007	UB*11422	HEATHER LONGONI	04/05/2018	73.65
123008	UB*11441	MAX MILLS	04/05/2018	36.25
123009	UB*11412	ALAN NAKAMOTO	04/05/2018	42.14
123010	UB*11408	NORTHGATE-ATTN OFFICE	04/05/2018	47.41
123011	UB*11430	NORTHGATE-ATTN OFFICE	04/05/2018	17.97
123012	UB*11437	KEVIN O'NEIL	04/05/2018	47.84
123013	UB*11431	ONTARIO SCHOO DISTRICT	04/05/2018	98.33
123014	UB*11413	OREGON PARTNERS LLC	04/05/2018	136.00
123015	UB*11440	OREGON PARTNERS LLC	04/05/2018	116.64
123016	UB*11419	TODD\CHRISTINE PACKER	04/05/2018	59.11
123017	UB*11416	PVPM - DANIEL LEES &	04/05/2018	83.83
123018	UB*11414	CHELSEA QUINTERO SKEEN	04/05/2018	111.19
123019	UB*11434	JULIE RYSENGA	04/05/2018	17.28
123020	UB*11399	RICHARD SANSGAARD	04/05/2018	72.84
123021	UB*11420	JUDY/ MARY SCHAEFER/ CARTER	04/05/2018	81.90
123022	UB*11435	BRENDA / TAMMY SMITH/ KOHSE	04/05/2018	65.49
123023	UB*11286	TREASURE VALLEY CUSTOM UPHOL	04/05/2018	36.39
123024	UB*11410	LAURA URIBE	04/05/2018	67.37
123025	UB*11415	WESTERN STOCKMANS SUPPLY	04/05/2018	70.67
123026	UB*11409	DENNY\ANNA YEE	04/05/2018	37.50
123027	UB*11436	DENNY\ANNA YEE	04/05/2018	26.00
Total for 4/5/2018:				487,140.35
123028	602500	Payette County	04/09/2018	15.00
Total for 4/9/2018:				15.00
23048	ub*11450	MUNTASSER AL KHALIDI	04/12/2018	18.34
23049	879284	The Parents of Aiden Cassity	04/12/2018	44.00
23050	UB*11443	SARMAD ELIAS	04/12/2018	103.56
23051	UB*11446	SERGIO HERRERA	04/12/2018	5.79
23052	UB*11447	DUSTIN MILLARD	04/12/2018	122.66
23053	UB*11444	ALEC PIENAAR	04/12/2018	221.36
23054	UB*11448	CHRISTINE POND	04/12/2018	74.30
23055	879287	Ryan Reeve	04/12/2018	81.14
23056	879135	Jonathan Rico	04/12/2018	69.16
23057	UB*11449	ASHLEY / KARL ROYER \ NIGHTINGA	04/12/2018	110.81
23058	879213	Cameron Saito	04/12/2018	152.11
23059	UB*11445	LINDA SMALLWOOD	04/12/2018	19.64
23060	879285	The Parents of Megan Twombly	04/12/2018	51.50
23061	879286	The Parents of Dylan Williams	04/12/2018	54.00
Total for 4/12/2018:				1,128.37
123029	032180	Anytime Septic Service, LLC	04/13/2018	50.00
123030	033300	Wick Communications	04/13/2018	1,600.00
123031	130950	Cable One	04/13/2018	63.75
123032	637830	Century Link	04/13/2018	510.99
123033	237002	Dell Marketing,L.P.	04/13/2018	2,875.94
123034	634311	Frazier Aviation, LLC	04/13/2018	425.00
123035	344128	City of Fruitland	04/13/2018	9,296.58

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123036	333890	Graphix Wear	04/13/2018	9,660.00
123037	412500	Keller Associates, Inc.	04/13/2018	11,520.00
123038	477523	Municipal Code Corporation	04/13/2018	900.00
123039	500400	Norco, Inc.	04/13/2018	134.16
123040	516494	State of Oregon Department of Transportati	04/13/2018	589.48
123041	240100	State of Oregon Dept of Consumer & Busir	04/13/2018	3,639.01
123042	528405	Oster Professional Group, LLC	04/13/2018	23,460.00
123043	646085	Rodda Paint	04/13/2018	815.60
123044	879176	Seder Architecture & Urban Design, LLC	04/13/2018	3,270.00
123045	879212	Uniforms 2 Gear	04/13/2018	10.00
123046	878957	Valli Information Systems, Inc.	04/13/2018	3,280.51
123047	863995	White Cloud Communications-Boise, Inc.	04/13/2018	35.00
Total for 4/13/2018:				72,136.02
123062	879240	Advanced Control Systems, LLC	04/20/2018	3,316.50
123063	&525	American Staffing, Inc.	04/20/2018	1,518.06
123064	626400	Campo & Poole Distributing, LLC	04/20/2018	3,789.83
123065	144000	Cascade Natural Gas Corporation	04/20/2018	310.18
123066	152005	Century West Engineering Corp	04/20/2018	2,500.00
123067	215300	DCS Technologies, LLC	04/20/2018	125.50
123068	440000	L.N. Curtis and Sons	04/20/2018	271.14
123069	441140	Looks Nu, Inc.	04/20/2018	107.00
123070	456402	Malheur County Clerk	04/20/2018	42.00
123071	451750	Malheur County Sheriff's Office	04/20/2018	48,536.00
123072	516440	City of Nyssa	04/20/2018	1,580.00
123073	879262	Owyhee Metal Works	04/20/2018	200.00
123074	716553	Saint Luke's	04/20/2018	414.00
123075	879138	Stantec Consulting Services, Inc.	04/20/2018	1,190.00
123076	863995	White Cloud Communications-Boise, Inc.	04/20/2018	2,959.50
123077	879214	Baker Packing	04/20/2018	975.00
Total for 4/20/2018:				67,834.71
123078	832852	Wells Fargo Business Elite Card	04/23/2018	4,683.47
Total for 4/23/2018:				4,683.47
123079	&525	American Staffing, Inc.	04/27/2018	2,022.54
123080	033300	Wick Communications	04/27/2018	103.20
123081	144000	Cascade Natural Gas Corporation	04/27/2018	306.99
123082	637830	Century Link	04/27/2018	694.99
123083	385000	I C M A	04/27/2018	974.40
123084	879247	Idaho Communications LLC	04/27/2018	470.00
123085	376000	Idaho Power	04/27/2018	3,452.48
123086	412500	Keller Associates, Inc.	04/27/2018	3,710.00
123087	440000	L.N. Curtis and Sons	04/27/2018	102.44
123088	392200	Don E. Lewis	04/27/2018	694.23
123089	718000	State of Oregon Employment Department	04/27/2018	3,319.35
123090	686822	Sprint	04/27/2018	51.95
123091	738002	Symbol Arts, LLC	04/27/2018	125.00
123092	878957	Valli Information Systems, Inc.	04/27/2018	161.00
123093	288897	Verizon	04/27/2018	1,397.99
123094	879288	The Parents of Samantha Belcher	04/27/2018	44.00
123095	879087	Adam Brown	04/27/2018	192.00
123096	&260	Four Rivers Cultural Center	04/27/2018	11,558.52

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123097	UB*11451	JOHN MC DONOUGH	04/27/2018	51.95
123098	539200	Ontario Area Chamber of Commerce	04/27/2018	7,858.87
Total for 4/27/2018:				37,291.90
ACH	PRAFLAC	AMERICAN FAMILY LIFE ASSURANCE	04/30/2018	2,146.28
ACH	PRAMERF	AMERICAN FUNDS GROUP	04/30/2018	500.00
ACH	PRCCIS	E B S TRUST	04/30/2018	63,996.70
ACH	PRFED	PAYROLL TAXES	04/30/2018	60,510.39
ACH	PRNATW	NATIONWIDE RETIREMENT SOLUTION	04/30/2018	250.00
ACH	PRORJU	OREGON DEPARTMENT OF JUSTICE	04/30/2018	947.00
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	04/30/2018	16,844.15
ACH	PROSGP	OREGON SAVINGS & GROWTH PLAN	04/30/2018	2,200.00
ACH	PRPERS	OREGON PERS	04/30/2018	72,817.22
123099	PRICMA	I C M A RETIREMENT TRUST 457	04/30/2018	150.00
123100	PRIDCHIL	IDAHO CHILD SUPPORT RECEIPTING	04/30/2018	461.00
123101	PRLINC	LINCOLN NATIONAL LIFE INS CO	04/30/2018	350.00
123102	PRSFIRE	UMPQUA BANK	04/30/2018	360.00
123103	PRUTCH	UTAH, OFFICE OF RECOVERY SERVICE	04/30/2018	716.00
Total for 4/30/2018:				222,248.74
ACH	PRFED	PAYROLL TAXES	05/03/2018	4,188.16
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	05/03/2018	1,301.77
ACH	PRPERS	OREGON PERS	05/03/2018	562.69
Total for 5/3/2018:				6,052.62
123104	005800	Action Medical, Inc.	05/04/2018	114.10
123105	879240	Advanced Control Systems, LLC	05/04/2018	11,270.40
123106	&525	American Staffing, Inc.	05/04/2018	1,996.38
123107	033300	Wick Communications	05/04/2018	192.40
123108	626400	Campo & Poole Distributing, LLC	05/04/2018	5,148.04
123109	637828	Century Link Communications, LLC	05/04/2018	94.19
123110	878915	CH2M Hill OMI	05/04/2018	432,273.90
123111	364000	Clarion Inn	05/04/2018	146.12
123112	879209	Elite Extrication & Equipment	05/04/2018	650.00
123113	879283	eMotorsWest.com Superstore	05/04/2018	8,013.00
123114	879191	Kristy's Custom Sewing	05/04/2018	20.00
123115	436000	Lindsay Eco Water	05/04/2018	12.00
123116	470102	Motorola Solutions, Inc.	05/04/2018	502.57
123117	878978	National Hose Testing, Specialties, Inc.	05/04/2018	3,182.00
123118	572000	Ontario Sanitary Service, Inc.	05/04/2018	444.38
123119	642093	Red's Automotive Repair, Inc.	05/04/2018	878.18
123120	&357	Larry A. Sullivan	05/04/2018	2,852.50
123121	879146	Toshiba Financial Services	05/04/2018	1,694.39
123122	788402	TransUnion Risk & Alternative Data Solutions	05/04/2018	140.25
123123	879007	Weidner Fire	05/04/2018	122.62
123124	863995	White Cloud Communications-Boise, Inc.	05/04/2018	1,280.26
123125	774001	Wtechlink	05/04/2018	300.00
123126	879291	The Parents of Danielle Capron	05/04/2018	44.00
123127	879141	Skyler Johnson	05/04/2018	368.00
123128	879155	Chief Cal Kunz	05/04/2018	127.50
123129	879189	Chief Terry Leighton	05/04/2018	176.50
123130	642080	Petty Cash	05/04/2018	203.54
123131	738001	James Swank	05/04/2018	36.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123132	879289	Diana L. Weston	05/04/2018	88.00
Total for 5/4/2018:				472,371.22
123133	879026	Accela, Inc.	05/11/2018	6,253.20
123134	&525	American Staffing, Inc.	05/11/2018	2,178.61
123135	879130	Ani-Care Animal Shelter, Inc.	05/11/2018	1,370.08
123136	037600	AT&T	05/11/2018	20.84
123137	130950	Cable One	05/11/2018	298.94
123138	637830	Century Link	05/11/2018	510.99
123139	634311	Frazier Aviation, LLC	05/11/2018	425.00
123140	441140	Looks Nu, Inc.	05/11/2018	130.00
123141	528405	Oster Professional Group, LLC	05/11/2018	23,460.00
123142	602374	William R. & Karen M. Bommersbach	05/11/2018	167.77
123143	878957	Valli Information Systems, Inc.	05/11/2018	1,952.08
123144	879151	Waste-Pro	05/11/2018	30.00
123145	UB*11450	MUNTASSER AL KHALIDI	05/11/2018	85.58
123146	010500	Tori Barnett	05/11/2018	216.50
123147	UB*11276	SANDRA DUNCAN	05/11/2018	91.87
123148	UB*11452	ROSS LAUER	05/11/2018	53.00
123149	UB*11453	ROBERT/BRENDA MAY	05/11/2018	202.92
123150	738001	James Swank	05/11/2018	47.99
123151	UB*11454	CAROL TEGLAND	05/11/2018	27.04
123152	879293	Christina Torres	05/11/2018	136.00
123153	879165	Tri-County Love, Inc.	05/11/2018	1,000.00
Total for 5/11/2018:				38,658.41
123154	832852	Wells Fargo Business Elite Card	05/18/2018	6,590.20
123155	&525	American Staffing, Inc.	05/18/2018	2,098.08
123156	032000	Andrews Seed Co., Inc.	05/18/2018	148.72
123157	130624	B & W Car Wash	05/18/2018	51.00
123158	130950	Cable One	05/18/2018	63.75
123159	626400	Campo & Poole Distributing, LLC	05/18/2018	4,594.46
123160	143500	Cascade Fire Equipment Company	05/18/2018	230.70
123161	144000	Cascade Natural Gas Corporation	05/18/2018	432.34
123162	344128	City of Fruitland	05/18/2018	5,179.95
123163	368200	Hughes Fire Equipment, Inc.	05/18/2018	201.23
123164	413204	Kenworth Sales Company, Inc.	05/18/2018	119.16
123165	440000	L.N. Curtis and Sons	05/18/2018	4,739.60
123166	441140	Looks Nu, Inc.	05/18/2018	55.00
123167	456402	Malheur County Clerk	05/18/2018	193.00
123168	477523	Municipal Code Corporation	05/18/2018	1,644.54
123169	532000	Ontario Bearing & Hydraulic, Inc.	05/18/2018	26.94
123170	516494	State of Oregon Department of Transportati	05/18/2018	1,295.27
123171	879145	Silver Signet, LLC	05/18/2018	155.00
123172	879292	StormWind, LLC	05/18/2018	2,990.00
123173	878992	Wolfcom Enterprises	05/18/2018	71.00
123174	879294	The Parents of Elly Copeland	05/18/2018	44.00
123175	879220	Caitlin Cruickshank	05/18/2018	56.50
123176	879028	Dan Cummings	05/18/2018	185.50
123177	UB*11424	BRIANA DELGADO	05/18/2018	143.76
123178	879295	Nickolas Smith	05/18/2018	41.45
123179	878977	SRV Fire Chiefs Associaton	05/18/2018	38.20
123180	738001	James Swank	05/18/2018	216.00
Total for 5/18/2018:				31,605.35

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123181	&525	American Staffing, Inc.	05/25/2018	1,792.30
123182	879130	Ani-Care Animal Shelter, Inc.	05/25/2018	1,370.08
123183	144000	Cascade Natural Gas Corporation	05/25/2018	119.94
123184	637830	Century Link	05/25/2018	694.99
123185	878915	CH2M Hill OMI	05/25/2018	18,088.58
123186	878904	Crop Production Services, Inc.	05/25/2018	230.00
123187	879296	DOT/ FAA/Mike Monroney Aeronautical C	05/25/2018	13,638.24
123188	376000	Idaho Power	05/25/2018	1,741.58
123189	420000	John Deere Financial	05/25/2018	17.76
123190	686822	Sprint	05/25/2018	51.95
123191	879138	Stantec Consulting Services, Inc.	05/25/2018	510.00
123192	878957	Valli Information Systems, Inc.	05/25/2018	159.38
123193	288897	Verizon	05/25/2018	1,228.34
123194	UB*11456	GEORGE RODRIGUEZ	05/25/2018	108.37
123195	UB*11455	KEVIN WHORTON	05/25/2018	65.13
Total for 5/25/2018:				39,816.64
ACH	PRAFLAC	AMERICAN FAMILY LIFE ASSURANCE	05/31/2018	2,146.28
ACH	PRAMERF	AMERICAN FUNDS GROUP	05/31/2018	400.00
ACH	PRCCIS	E B S TRUST	05/31/2018	60,923.55
ACH	PRFED	PAYROLL TAXES	05/31/2018	59,325.24
ACH	PRNATW	NATIONWIDE RETIREMENT SOLUTIO	05/31/2018	250.00
ACH	PRORJU	OREGON DEPARTMENT OF JUSTICE	05/31/2018	947.00
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	05/31/2018	16,512.57
ACH	PROSGP	OREGON SAVINGS & GROWTH PLAN	05/31/2018	2,200.00
ACH	PRPERS	OREGON PERS	05/31/2018	71,697.74
123196	&525	American Staffing, Inc.	05/31/2018	722.55
123197	879298	City/County Inspection Services	05/31/2018	438.20
123198	183201	CK3, LLC	05/31/2018	350.00
123199	364000	Clarion Inn	05/31/2018	8.50
123200	270201	Emergency Services Marketing Corp., Inc.	05/31/2018	735.00
123201	879247	Idaho Communications LLC	05/31/2018	470.00
123202	412500	Keller Associates, Inc.	05/31/2018	4,780.00
123203	440000	L.N. Curtis and Sons	05/31/2018	50.00
123204	527000	Ontario Animal Hospital	05/31/2018	149.90
123205	572000	Ontario Sanitary Service, Inc.	05/31/2018	444.38
123206	879145	Silver Signet, LLC	05/31/2018	62.50
123207	879297	Sportsman's Market, Inc.	05/31/2018	289.80
123208	738002	Symbol Arts, LLC	05/31/2018	125.00
123209	879146	Toshiba Financial Services	05/31/2018	1,694.39
123210	COOPJ	Jason Cooper	05/31/2018	89.99
123211	&260	Four Rivers Cultural Center	05/31/2018	15,745.08
123212	539200	Ontario Area Chamber of Commerce	05/31/2018	11,763.19
123213	PRICMA	I C M A RETIREMENT TRUST 457	05/31/2018	150.00
123214	PRIDCHIL	IDAHO CHILD SUPPORT RECEIPTING	05/31/2018	461.00
123215	PRLINC	LINCOLN NATIONAL LIFE INS CO	05/31/2018	350.00
123216	PRSFIRE	UMPQUA BANK	05/31/2018	360.00
123217	PRUTCH	UTAH, OFFICE OF RECOVERY SERVIC	05/31/2018	716.00
Total for 5/31/2018:				254,357.86
ACH	PRFED	PAYROLL TAXES	06/01/2018	317.58
ACH	PRPERS	OREGON PERS	06/01/2018	715.94
123218	879299	Dwayne Holloway	06/01/2018	38.25

Check No	Vendor No	Vendor Name	Check Date	Check Amount
123219	684622	Marcy Siriwardene	06/01/2018	116.50
Total for 6/1/2018:				1,188.27
123220	&525	American Staffing, Inc.	06/07/2018	336.94
123221	032180	Anytime Septic Service, LLC	06/07/2018	450.00
123222	130950	Cable One	06/07/2018	298.94
123223	626400	Campo & Poole Distributing, LLC	06/07/2018	5,627.44
123224	436000	Lindsay Eco Water	06/07/2018	17.00
123225	878931	M&D Tire, Inc.	06/07/2018	130.00
123226	602320	NAPA Auto Parts	06/07/2018	88.37
123227	583401	State of Oregon Department of Environmen	06/07/2018	100,491.00
123228	608001	Pitney-Bowes, Inc.	06/07/2018	104.97
123229	879176	Seder Architecture & Urban Design, LLC	06/07/2018	14,280.07
123230	702008	Staples Business Advantage	06/07/2018	759.32
123231	&357	Larry A. Sullivan	06/07/2018	2,485.00
123232	788402	TransUnion Risk & Alternative Data Soluti	06/07/2018	140.00
123233	879151	Waste-Pro	06/07/2018	30.00
123234	033300	Wick Communications	06/07/2018	509.13
123235	774001	Wtechlink	06/07/2018	300.00
123236	UB*11463	CREED & HOLLY CAMERON	06/07/2018	22.57
123237	UB*10746	Famous Footwear	06/07/2018	1,192.83
123238	UB*11459	LARINDA FERRERIA	06/07/2018	51.18
123239	&260	Four Rivers Cultural Center	06/07/2018	3,837.11
123240	UB*11460	MIKE JARAMILLO	06/07/2018	44.02
123241	UB*11461	STEPHANIE JONES	06/07/2018	85.80
123242	UB*11462	JEROME MAROSTICA	06/07/2018	52.54
123243	539200	Ontario Area Chamber of Commerce	06/07/2018	3,475.98
123244	UB*11457	EMMANUEL VAZQUEZ	06/07/2018	70.10
123245	UB*11458	KALEY WHITE	06/07/2018	43.12
123246	037600	AT&T	06/07/2018	20.93
123247	637828	Century Link Communications, LLC	06/07/2018	101.95
123248	376000	Idaho Power	06/07/2018	1,306.79
Total for 6/7/2018:				136,353.10
ACH	PRFED	PAYROLL TAXES	06/12/2018	141.48
ACH	PRPERS	OREGON PERS	06/12/2018	318.92
Total for 6/12/2018:				460.40
Report Total (318 checks):				1,873,342.43