

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**STUDY SESSION AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
THURSDAY, JULY 12, 2018, 12:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Tessa Winebarger _____ Dan Capron _____ Marty Justus _____ Ramon Palomo _____
Betty Carter _____ Norm Crume _____ Mayor Ron Verini _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on July 10, 2018. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Our of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) OLD BUSINESS

- A) Ordinance #2739-2018: Repealing Title 10C-50 Historical Landmarks and Replacing it with Title 10C-60 Historical Preservation Landmarks (Final Reading)
- B) Ordinance #2741-2018: Creating Title 6, Chapter 10, of the Ontario Municipal Code to Adopt a Public Safety Fee for the City of Ontario (Final Reading)

6) NEW BUSINESS

- A) Hanger Lease w/Sam Ralston (367 Alpha)
- B) Resolution #2018-131: Grass Runway Dedication: Cash Troyer Memorial
- C) Phase 4 - City of Ontario National Pollutant Discharge Elimination System Permit - Variance Application

7) DEPARTMENT HEAD UPDATES

- A) Finance Department: Monthly Report
- B) City Recorder: Semi-Annual Report
- C) Police Department: Quarterly Report
- D) Airport: Quarterly Report

8) HAND-OUTS/DISCUSSION ITEMS

- A) Discussion of Business Loan Fund
- B) Agenda:
SREDA 07-11-2018
Public Works Committee 07-10-2018

- C) Minutes:
 - Malheur County Court 05-30-2018
 - Malheur County Court 06-06-2018
 - Malheur County Court 06-13-2018
 - SREDA 06-06-2018
 - Public Works Committee 05-08-2018
- D) Packet: V&C Board 07-12-2018 w/05-03-2018 Minutes
- E) Department Stats:
 - Public Works Department: 05-26-2018 thru 06-19-2018
 - Fire Department: 06/2018
 - Police Department: 05/2018
 - Police Department: 06/2018
 - Code Enforcement: 05/2018
 - Code Enforcement: 06/2018

9) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

10) ADJOURN



**AGENDA REPORT
OLD BUSINESS
July 12, 2018**

To: Mayor and City Council

FROM: Dan Cummings, Community Development Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **ORDINANCE #2739-2018: REPEALING TITLE 10C-50 HISTORICAL LANDMARKS AND REPLACING IT WITH TITLE 10C-60 HISTORICAL PRESERVATION LANDMARKS (FINAL READING)**

DATE: July 6, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE ORDINANCE #2739-2018 AN ORDINANCE REPEALING TITLE 10C-50 HISTORICAL LANDMARKS AND REPLACING IT WITH TITLE 10C-60 HISTORICAL PRESERVATION LANDMARKS ON SECOND AND FINAL READING BY TITLE ONLY.

SUMMARY:

A request for the City of Ontario to replace the city zoning and development code, Title 10C-50 Substantive Regulations for Land Development - Historical Landmarks to follow the Oregon State Historic Preservation Office (SHPO) guidelines to become a Certified Local Government (CLG). If approved, this action will show the city's demonstrated interest in historic preservation and be recognized as a CLG by the National Park Service. Becoming a CLG opens the city up for funding through SHPO, technical assistance, and trainings.

BACKGROUND:

On June 19, 2018, the City Council heard the action and approved it on First Reading by Title Only.

Chapter 10B-15-05 allows the initiation of zoning and development code amendments by the City Council or Planning Commission. The proposed amendments have been initiated.

As proposed, the amendment would replace Chapter 10C-50 entirely with a new Historical Landmarks Ordinance named Historic Preservation Ordinance.

Doing so will allow the National Park Service and the State Historic Preservation Office to recognize the City of Ontario as a Certified Local Government, opening up opportunities for

grants, technical assistance, historic inventories, and historic preservation trainings.

The code would be non-compulsory. Property owners would have to register their property as historic, if it meets the standards, in order to be eligible for grant money and be held to the restrictions laid out in this chapter.

81 other cities in Oregon are recognized as Certified Local Governments and therefore are eligible to receive grants of varying amounts from the State.

CURRENT SITUATION:

The request is to replace the current code with a code that adheres to SHPO standards. The changes are as follows:

REPEALING TITLE 10C-50 HISTORICAL LANDMARKS
AND REPLACING IT WITH TITLE 10C-60 HISTORICAL PRESERVATION LANDMARKS.

At a Public Hearing by the Ontario Planning Commission on June 11, 2018 the commission made a motion recommending the City Council approve planning action 2018-04-09ZCA, Ordinance #2739-2018.

On June 19, 2018, the City Council heard the action and approved it on First Reading by Title Only.

There has been no changes to the Ordinance since the first reading and no further comment has been submitted to our office,

ANALYSIS:

- A. **FINANCIAL** Other than staff time and recording fees (which the recording fees have been budgeted for) there should be no financial cost to the City. The application fees should cover the cost staff time to process any applications and the City should benefit from increased tax values with any remodeling of the Historical Buildings.
- B. **TIMING** Staff is trying to get this project approved and completed by the end of July.
- C. **POLICY/LEGAL** The city, from time to time, may amend its zoning regulations in response to emerging technologies or business concepts or changes in state law. The proposed amendments to Titles 10C Ontario City Code are both substantive and “housekeeping “ measures in response to Council direction and identification of changing business concepts and state regulations.

ALTERNATIVES:

- 1). The Council could table the action asking for further information based on testimony or questions raised at the hearing.

2) The Council could deny the action based on stated findings and reasoning.

RECOMMENDATION:

Staff recommends the City Council approve Ordinance # 2739-2018 on second and final reading.

ATTACHMENTS:

1. Ord 2739-2018 TB Version 04-13-2018



ORDINANCE 2739-2018

AN ORDINANCE REPEALING TITLE 10C-50 HISTORICAL LANDMARKS AND REPLACING IT WITH TITLE 10C-60 HISTORICAL PRESERVATION LANDMARKS

- WHEREAS,** Chapter 10B-15-05 allows the initiation of zoning and development code amendments by the City Council or Planning Commission; and
- WHEREAS,** The City Council finds that the proposed changes will allow the City to help local business and property owners apply for and obtain certain grants to aid in the preservation of Historical buildings; and
- WHEREAS,** Staff has been directed to prepare certain amendments to the Historical Landmark Section of the Code in advance of the city action; and
- WHEREAS,** The City of Ontario substantive regulations for land development are contained in Title 10C; and
- WHEREAS,** The replacement of Title 10C-50 has been initiated by the City Council in accord with Section 10B-15, Ontario City Code at their meeting on April 5, 2018; and
- WHEREAS,** Amendment actions are first referred to the Ontario Planning Commission for a public hearing and recommendation to the City Council; and
- WHEREAS,** A public hearing was held before the Planning Commission on June 11, 2018 and before the City Council June 19, 2018 and July 5, 2018; and
- WHEREAS,** The appropriate legal notices were provided to the Oregon Department of Land Conservation and Development and to the public in accordance with Oregon law and the Ontario City Code prior to the public hearings; and
- WHEREAS,** Having duly considered the information provided at the public hearings and the recommendations of the Planning Commission, the City Council finds that it is in the public interest to enact the recommended repeal of Title 10C-50 and its replacement by Title 10C-60 ("land regulations") of the Ontario City Code.

NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

Section 1. Ontario City Code Section 10C-50 Historical Landmarks is hereby repealed in its entirety and replaced with Title 10C-60 Historical Preservation Landmarks to the City Code as follows:

10C-60 Historical Preservation Landmarks

10C-60-05 Purpose

The purpose of these historical preservation regulations is to:

- (a) Identify, recognize, and preserve significant properties related to the community's history;
- (b) Encourage the rehabilitation and ongoing viability of historic buildings and structures;
- (c) Strengthen public support for historic preservation efforts within the community;
- (d) Foster civic pride;
- (e) Strengthen the economy of the City;
- (f) Stabilize and improve property values within the City;
- (g) Encourage cultural heritage tourism; and
- (h) Promote the private and public use of historic resources for the education, prosperity, and general welfare of the people.

10C-60-010 Applicability

The provisions of this chapter apply to the alteration and demolition of designated landmarks and historic resources of statewide significance. No provision of these regulations shall be construed to prevent the ordinary maintenance of a Landmark when such action does not change in design, materials, or appearance. No provision of these regulations shall be construed to prevent the alteration, demolition, or relocation of a Landmark when the Building Official certifies that such action is required for public safety. At his or her discretion, the Building Official may find that under state law and Oregon Structural Specialty Code that a landmark does not meet current building code but is not dangerous.

10C-60-15 Definitions

Definitions: The following definitions apply to terms used in this chapter.

"Alteration" means an addition, removal, or reconfiguration which significantly changes the character of a historic resource. Painting is not an alteration.

"Demolition" means the razing, destruction, or dismantling of a historic resource to the degree that its historic character is substantially obliterated.

"Demolition by neglect" means a situation in which the owner or other person(s) or entities who may have legal possession, custody, and control of a building, structure, or object allows the condition of the building, structure, or object to suffer such deterioration, potentially beyond the point of repair, as the threatened the structural integrity of the building, structure, or object or its relevant architectural details such that the building, structure, or object and its character may be lost to current and future generations.

"Designated Landmark" means a historic resource officially recognized by the City of Ontario as important in its history.

"Designated Landmarks Register" means the list of and record of information about historic resources, designated landmarks specifically, officially recognized by the City of Ontario as important in its history.

"Extraordinary historic importance" means the quality of historic significance achieved outside the usual norms of age, association, or rarity.

“Historic integrity” means the quality of wholeness of historic location, design, setting, materials, workmanship, feeling, and/or association of a resource, as opposed to its physical condition.

“Historic resource” means a building, structure, object or site that is or has the potential to be, pursuant to the provisions of this chapter, a designated landmark for inclusion onto the Designated Landmarks Register. Historic resource types are further described as follows:

“Building” means a construction made for purposes of shelter or habitation (e.g. house, barn, store, theater, train station, garage, school, etc.).

“Structure” means a construction made for functions other than shelter or habitation (e.g. bridge, windmill, dam, highway, boat, kiln, etc.).

“Object” means a construction which is primarily artistic or commemorative in nature and not normally movable or part of a building or structure (e.g. statue, fountain, milepost, monument, sign, etc.).

“Site” means the location of a significant event, use, or occupation which may include associated standing, ruined, or underground features (e.g. battlefield, shipwreck, campsite, cemetery, natural feature, garden, etc.).

“Historic resources of statewide significance” means specific buildings, structures, objects, and sites which are listed on the National Register of Historic Places.

“Inventory of historic resources” means the record of information about historic resources potentially significant in the history of the City of Ontario.

“Relocation” means the removal of a historic resource from its historical context.

10C-60-20: Historic Preservation Commission

The City of Ontario Historic Preservation Commission, a CLG (Certified Local Government Commission) is hereby established with the following provisions:

- A. The Planning Director will serve as Historic Preservation Officer and staff to the Historic Preservation Commission and to carry out the administrative provisions of these regulations. The Historic Preservation Officer may appoint a designee(s) to carry out responsibilities delegated to him or her under these regulations.
- B. The Mayor, subject to council approval, shall appoint a Historic Preservation Commission, hereinafter referred to as the “Commission,” of five members with a demonstrated competence, knowledge, or interest in historic preservation with preference given to those with professional experience in the fields of preservation, architecture, archaeology, community history, building trades, real estate, or related specialties. One of the Members will be the Current Planning Director. The majority of the members shall reside in the City of Ontario. Members shall serve without compensation, but are eligible for reimbursement of expenses related to their service.
- C. The council, in the initial appointment of members, shall appoint one (1) member, the Planning Director as a permanent term, two (2) members for a two (2) year term, and two (2) members for a one (1) year term. Subsequent terms of appointment shall be for three years, or in the case of a replacement, for the remainder of the unexpired term. Members shall be eligible for reappointment.
- D. A simple majority of members shall constitute a quorum to conduct official business.
- E. A Chair and Vice-Chair shall be elected annually by and from the seated membership. Officers are eligible for reelection.

- F. The Commission shall meet at least four times a year, and as required to conduct business in a timely fashion. Notice of the meetings shall be in accordance with applicable state law. Minutes, applications, staff reports, findings, and decisions of the Commission shall be maintained as public records in accordance with applicable state law.

10C-60-25: Commission Duties

The Commission shall have the following duties:

- A. Maintain specific guidelines for the designation of historical landmarks;
- B. Review and comment upon the conflicts of land use, housing, municipal improvements, and other programs undertaken by an government agency as they relate to the historic resources of the City;
- C. Employing the procedures and criteria in 10C-60-30, the Commission shall periodically identify and evaluate the historic resources of the City of Ontario and maintain an inventory of historic resources. At such times as surveys are being conducted, owners of the subject properties shall be notified and invited to provide comment and input.
- D. For purposes consistent with this Ordinance and subject to the approval the City Council, the Commission may seek, accept, and expend public appropriations; seek, accept, and expend grant and gift funds; cooperate with public and private entities; assist the owners of Landmarks in securing funding for the preservation of their properties; and report on such activities to the City Council.
- E. Designate properties to the Designated Landmarks Register; and
- F. Review and act upon applications for the alteration, relocation, or demolition of designated landmarks.

10C-60-30: Designated Landmarks Register

- A. Inventory and Evaluation
 - a. The Commission shall determine and periodically revise priorities for the identification and evaluation of historic resources.
 - a. Before commencing inventory studies or updates, the Commission shall provide public notice describing the inventory, its purposes, and invite public participation.
 - b. Unless the Commission finds “extraordinary historic importance,” only properties over 50 years of age shall be considered for inclusion in the inventory of historic resources.
 - c. The Commission shall develop or adopt a system, based on historic integrity and significance, for evaluating historic resources. The system shall rank surveyed historic resources as Eligible/Significant (ES), Eligible/Contributing (EC), Non-Contributing (NC), or Not in Period (NP). Evaluation and documentation of properties in the Historic Resource Survey shall meet the requirements of the document “Guidelines for Historic Resource Surveys in Oregon, 2010” or most recent guidance for such efforts published by the State Historical Preservation Office (SHPO) and be supplied to the agency within six (6) months of the completion of the study.
 - d. The Designated Landmarks Register shall be maintained as public record with the exception of archaeological sites, which is prohibited by state law.
 - e. The Designated Landmarks Register shall be established and updated by resolution.
- B. Criteria for Designation
 - a. Any building, structure, object, or site may be designated to the Designated Landmarks Register if it meets all the criteria below:
 - 1. The property is located within the boundaries of the City of Ontario.
 - 2. The property is over fifty (50) years of age or of extraordinary historic importance.
 - 3. The property possesses sufficient historic integrity, in that there are no major alterations or additions that have obscured or destroyed the historic features.
 - 4. The property has historic significance as demonstrated by meeting at least one of the following criteria:

- a. Association with events that have made a significant contribution to the broad patterns of our history; and/or
 - b. Association with the lives or persons significant in our past; and/or
 - c. Embody the distinctive characteristics of a type, period, or method of construction or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; and/or
 - d. Have yielded, or may be likely to yield, information important in prehistory or history.
- b. Properties listed on the National Register of Historic Places are eligible for automatic listing on the Designated Landmarks Register.
- C. Nomination Procedure:
 - a. Any person, group, or government agency may nominate a property for listing in the Designated Landmarks Register. The Historic Preservation Officer shall establish standards for a complete application.
 - b. The burden of proof lies with the applicant.
 - c. No property shall be so designated without the written consent of the owner, or, in the case of multiple ownership, all of the owners.
 - d. The City of Ontario may not object to the listing of a historic resource in City ownership.
 - e. Upon acceptance of a complete application the Historic Preservation Officer shall schedule a public hearing pursuant to the applicable state laws and provisions of the City of Ontario Developmental Code.
 - f. The Commission shall review the application and approve, deny, or table the application pending further testimony, or to allow for the petitioner to provide additional information as requested by the Commission. The Commission shall develop written findings to support its decisions.
 - g. Applications approved by the Commission shall be added to the Designated Landmarks Register with all accompanying documentation.
- D. Results of listing in the Designated Landmark Register:
 - a. All existing uses and restrictions established shall remain in effect unless changed through due process.
 - b. Landmarks are protected under the provisions of 10C-60-35.
 - c. City staff shall consider granting zoning variances and/or conditional use permits in order to encourage the productive use and preservation of landmarks.
 - d. The local Building Official shall consider waiving certain code requirements in accordance with existing state building code.
 - e. Property owners of landmarks may seek technical or financial assistance from the Commission in applying for grants or tax incentives for rehabilitating their properties as resources or funds are available.
 - f. Property owners of landmarks are eligible to receive City funded grants and loans to assist with the preservation of their buildings as resources and funds are available.

10C-60-35: Treatment of Historic Resources

The Commission shall use the provisions of this section to preserve the exterior historic integrity of landmarks listed in the Designated Landmark Register.

- A. Activities not subject to the provisions of this section:
 - a. Alterations to building interiors.
 - b. Application of exterior paint color when color is not specifically noted in record of designation.
 - c. Alterations to landscape features not specifically identified as historically significant.
- B. Nothing in this chapter shall be construed to prevent ordinary repair or maintenance, when such an action does not involve a change in design, materials, or appearance.

- C. Nothing in this chapter shall be construed to prevent the alteration, demolition, or relocation of a designated landmark or historic resource when the Building Official certifies that such action is required for the public safety because of its unsafe or dangerous condition.
- D. No Landmark or exterior landscape or archaeological element noted as significant shall be altered, relocated, or demolished, or a new building or structure constructed within the area defined in the Designated Landmark Register without a permit issued pursuant to this chapter.
 - a. In order to approve an application for the alteration of a Designated Landmark, the Commission must find that the proposal meets the following standards:
 - i. i. The provisions of the comprehensive plan;
 - ii. ii. A property shall be used as it was historically used or be given a new use that requires minimum change to its distinctive materials, features, and spatial relationships;
 - iii. iii. The historic character of a property shall be retained and preserved.
 - iv. iv. The removal or relocation of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property shall be avoided;
 - v. v. A property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, shall not be undertaken;
 - vi. vi. Changes to a property that have acquired historic significance in their own right shall be retained and preserved;
 - vii. vii. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved;
 - viii. viii. Deteriorated historic features shall be repaired rather than replaced. ix. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and where possible (including environmental considerations), materials. Replacement of missing features shall be substantiated by documentary and physical evidence;
 - ix. x. Chemical and physical treatments, if appropriate, shall be undertaken using the gentlest means possible. Treatments that cause damage to historic materials shall not be used;
 - x. xi. Archeological resources shall be protected and preserved in place. If such resources must be disturbed, mitigation measures shall be undertaken;
 - xi. xii. New additions, exterior alterations, or related new construction shall not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and shall be compatible in appearance with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment; and
 - xii. xiii. New additions and adjacent or related construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
 - b. In order to approve an application for the relocation or demolition of a Designated Landmark, the Commission must find that:
 - i. i. No prudent and feasible alternative exists; or
 - ii. ii. The designated property is deteriorated beyond repair; or
 - iii. iii. The value to the community of the proposed use of the property outweighs the value of retaining the designated landmark or historic resource.
 - c. When considering an application involving relocation or demolition, the Commission may also consider whether denial of the permit will subject the City to potential liability, involve substantial hardship to the applicant, and whether insurance of the permit would act to the substantial detriment of the public welfare and would be contrary to the intent and purposes of this code.

- E. Prior to alteration, demolition, or relocation, current photographs and/or drawings of all elevations shall be provided to the City for its public records. Photographs and drawings shall be archival quality; proof of such shall be provided with the photographs and/or drawings. In the case of demolition or relocation, the Commission may also require salvage and curation of significant elements or artifacts.
- F. All designated landmarks and historic resources of statewide significance shall be preserved against decay and deterioration, and kept free of structural defects by the owner or other person(s) or entities who may have legal possession, custody or control thereof.
- G. Demolition by neglect shall be prohibited.

10C-60-40: Application and approval process for alteration, demolition, or relocation

- A. A pre-application conference with City staff is required. See 10B-04-15(1).
- B. The application for alteration, demolition, or relocation shall be made on forms provided by the Historic Preservation Officer within six (6) months of the pre-application conference and must include the following:
 - a. Description of the proposed activity;
 - b. Accompanying maps, photographs, drawings, and other documentation;
 - c. The required fee; and
 - d. The Historic Preservation Officer may establish additional standards for a complete application.
- C. Upon acceptance of a complete application, the Historic Preservation Officer shall prepare a staff report that summarizes the proposed project and make a recommendation to the Commission to approve, approve with conditions, or deny the application for alteration, demolition, or relocation.
- D. A public hearing before the Commission shall be required for activities not exempted in other parts of this chapter.
- E. In order to approve an application for the alteration, demolition, or relocation of a Designated Landmark, the Commission must find that the proposal meets the criteria in 10C-60-35.

10C-60-45 Removal of Landmarks from the Designated Landmark Register

- A. Any individual or group, including the Commission acting on its own initiative may initiate the removal of a landmark from the Designated Landmark Register by submitting a complete application to the Historic Preservation Officer.
- B. The Historic Preservation Officer shall establish standards for a complete application.
- C. Upon acceptance of a complete application, the Historic Preservation Officer shall prepare a staff report that summarizes the proposed project and make a recommendation to the Commission to approve, approve with conditions, or deny the application for alteration, demolition, or relocation.
- D. A public hearing before the Commission shall be required for activities not exempted in other parts of this chapter.
- E. In order to approve an application for removal, the Commission must find the following:
 - a. The landmark has ceased to meet the criteria for listing in the Register because the qualities which caused it to be originally listed have been lost or destroyed; and/or
 - b. The property owner at the time the property was added did not provide written permission for such action.
 - c. If the landmark is accidentally destroyed by flood, fire, or other natural or accidental act, the landmark may be removed administratively from the Register by the Historic Preservation Officer. Notice of this action and written evidence documenting the demolition of the landmark shall be provided to the Commission at their next regular meeting. This same documentation shall be provided to the State Historical Preservation Office (SHPO). If a landmark is also listed in the National Register, the Commission shall request that the State Historical Preservation Office (SHPO) remove it from the National Register.

- F. Upon removing a landmark from the Designated Landmark Register, the Historic Preservation Officer shall post a legal notice in the local newspaper of general circulation announcing the removal, the criteria under which the removal was approved, and the historical significance of the property.

10C-60-50 Appeals

Decisions made pursuant to this chapter are appealable under the provisions of Title 10B.

10C-60-60 Economic Hardships

The Commission need not disapprove an application for a landmark alteration permit to carry out any proposed work on a designated landmark, or if the applicant presents clear and convincing evidence of facts demonstrating to the satisfaction of the Commission that such disapproval will work immediate and substantial hardship on the applicant because of conditions particular to the person seeking to carry out the proposed work, whether this be the property owner, tenant, or resident, or because of conditions peculiar to the particular improvement, building, structure, or other structure involved. If a hardship is found to exist under this Chapter, the Commission shall make written findings to that effect, and shall specify the facts and reason relied upon in making such a determination.

Section 2. Effective Date. This ordinance shall take effect 30 days after passage.

AYES:

NAYS:

EXCUSED:

ABSENT:

APPROVED by the Mayor this _____ day of _____, 2018.

ATTEST:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
OLD BUSINESS
July 12, 2018**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **ORDINANCE #2741-2018: CREATING TITLE 6, CHAPTER 10, OF THE ONTARIO MUNICIPAL CODE TO ADOPT A PUBLIC SAFETY FEE FOR THE CITY OF ONTARIO (FINAL READING)**

DATE: July 5, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE ORDINANCE NO. 2741-2018, AN ORDINANCE ADDING CHAPTER 10 TO TITLE 6 OF THE ONTARIO CITY CODE TO ADOPT A PUBLIC SAFETY FEE, ON SECOND AND FINAL READING.

SUMMARY:

Attached are the following documents:

- Ordinance No. 2741-2018, An Ordinance Creating Title 6, Chapter 10, of the Ontario Municipal code to Adopt a Public Safety Fee for the City of Ontario

BACKGROUND:

The budget committee met in April 2018 at which time a \$5 public safety fee was approved in the 2018-2019 budget based on a recommendation from the City Manager.

The City is in need of a funding mechanism to preserve the current police department staffing levels. The City Manager proposed a public safety fee and the budget committee approved a \$5 public safety fee listed as a separate line item on the water and sewer bills. The public safety fee preserves two police officer positions.

CURRENT SITUATION:

The Council approved the first reading of the ordinance on June 19, 2018. There have been no changes to the ordinance. This is the final reading necessary to approve the ordinance, which is the first step in the process outlined below.

In order to impose a public safety fee, the City is required to create an ordinance, approve two different resolutions, allow for public comment and publish notice in the newspaper. These documents do the following:

1. The ordinance will create Title 6, Chapter 10, of the Ontario Municipal Code which will allow the City to adopt the public safety fee and set up the parameters.
2. The first resolution will set the public safety fee as a monthly \$5 fee to each dwelling unit and non-residential unit. The resolution also certifies that a chance for public comment was given.
3. The second resolution classifies the public safety fee not subject to Measure 5 limitations. This also certifies that a publication will be published in the newspaper to give notice of the adoption of this resolution.

The resolutions will be brought to the council after the ordinance becomes effective.

ANALYSIS:

- A. **FINANCIAL** We expect this public safety fee at a monthly charge of \$5 will bring in \$217,500 annually.
- B. **TIMING** This should be approved as soon as possible to start bringing revenue into the city to fund public safety.
- C. **POLICY/LEGAL** The legal process as outlined under the current situation section is mandatory. The council is required to follow these steps to implement this public safety fee.

ALTERNATIVES:

A. Take No Action: The council could take no action on this matter; this would cause two police officers to be cut from the 2018-2019 budget

RECOMMENDATION:

Staff recommends the approval of Ordinance 2741-2018.

ATTACHMENTS:

1. ORD 2741-2018_Public Safety Fee_LAS Revision



ORDINANCE NO. 2741-2018

AN ORDINANCE CREATING TITLE 6, CHAPTER 10, OF THE ONTARIO MUNICIPAL CODE TO ADOPT A PUBLIC SAFETY FEE FOR THE CITY OF ONTARIO

- WHEREAS,** The City of Ontario recognizes the need to maintain services that safeguard, facilitate and encourage the health, safety and welfare of the residence and businesses of the city; and
- WHEREAS,** The Public Safety Fee is not intended to fund public safety in its entirety, it will be used to maintain public safety services; and
- WHEREAS,** The Ontario City Council and Budget Committee deemed it a priority to preserve public safety services as identified by the City Council; and
- WHEREAS,** In order to prevent cutting police officers, the Ontario City Council determined that funding from a Public Safety Fee is required in addition to existing sources of General Fund revenues.

NOW THEREFORE, The Common Council for the City of Ontario Ordains as follows:

Section 1. The following Chapter 10 is hereby added to Title 6 of the Ontario City Code and is entitled “Public Safety Fee”:

CHAPTER 10

6-10-1 DEFINITIONS

- (A) City Manager: The City Manager or the City Manager’s designee
- (B) Finance Director: The City Finance Director or the Finance Director’s designee.
- (C) Responsible Party: The person or persons who by occupancy or contractual arrangement are responsible to pay for utilities. Unless another party has agreed in writing to pay and a copy of the writing is filed with the city, the person(s) paying the city’s water or sewer bill shall be deemed the Responsible Party.
- (D) Developed property: A parcel of real property, or portion thereof, on which improvements have been constructed. Improvements include, but are not limited to buildings, structures, parking lots, and outside storage.
- (E) Nonresidential Unit: Developed property which is primarily not for personal domestic accommodation including but not limited to business or commercial enterprise. A nonresidential structure which provides facilities for one or more business or tenants, including, but not limited to, permanent provisions for access to the public, shall have each distinct unit or tenancy considered as a separate nonresidential unit. A business

that leases storage space does not create separate units for each storage space so long as the lease does not provide for general public access to the storage space from which the lessee runs a business.

- (F) Dwelling unit: One or more habitable rooms which are occupied or which are intended or designed to be occupied by one family with facilities for living, sleeping, cooking and eating. A home business within a dwelling unit is not a separate nonresidential unit. Each individual dwelling unit within a multifamily residential property, condominium, or mobile home park is a separate dwelling unit. A business that provides long-term assisted living care, including but not limited to a long-term care facility, but that does not provide full individualized living facilities for each unit is a single non-residential unit, not separate dwelling units. Transient lodging is not a dwelling unit.

6-10-2 CREATION AND PURPOSE

- (A) A Public Safety Fee is created and imposed for the purpose of providing a funding mechanism to maintain services to safeguard, facilitate and encourage the health, safety and welfare of the residents and businesses of the city. The Public Safety Fee shall be paid by the Responsible Party for each dwelling unit and non-residential unit per the terms of this ordinance.
- (B) Stable and reliable public safety services provide a multitude of economic and social benefits to the public, including, but not limited to: protection of life and property; reduction in the incidence of fire and crime; dependable response by law enforcement; reliable fire and emergency medical aid; promotion of business and industry; and promotion of community health, community spirit and growth. The Public Safety Fee is necessary to provide a funding mechanism to help pay for the benefits of police, fire and other safety services and to provide an acceptable level of service.

6-10-3 ADMINISTRATIVE OFFICERS DESIGNATED

- (A) Except as provided in subsections (B) of this Section, the City Manager shall be responsible for the administration of this chapter. The City Manager shall be responsible for developing administrative procedures for this Chapter, administration of fees, for establishing the fee for a specific Occupied Unit, and the consideration and assignment of categories of use subject to appeal in accordance with this Chapter.
- (B) The Finance Director shall be responsible for the collection and calculation of fees.

6-10-4 DETERMINATION OF PUBLIC SAFETY FEE

- (A) A Public Safety Fee is hereby established and shall be based upon the following:
1. The city's prioritized public safety services
 2. Fees will be charged on a per unit basis
 3. The amount of the Public Safety Fee shall be set by Council resolution.
 4. The Public Safety Fee Program shall be reviewed annually as part of the city's budget process.

6-10-5 PUBLIC SAFETY FEES ALLOCATION

- (A) All Public Safety Fees received shall be deposited in to the Police Department within the General Fund or other fund dedicated to the operation and maintenance of the city public safety services. Other revenue sources may also be used for public safety.

6-10-6 DETERMINATION OF AMOUNT, BILLING, AND COLLECTION OF FEE

- (A) Based upon the fees set by Council resolution, the Finance Director shall charge a per unit Public Safety Fee to the Responsible Party for each dwelling unit or non-residential unit with an active utility account.
- (B) The Public Safety Fee shall be billed to and collected from the Responsible Party identified in Section 6.A., above. Public Safety Fees shall be included as a separate line item on the water and sewer bill. All such bills shall be rendered regularly by the Finance Director and shall become due and payable upon receipt.
- (C) The Public Safety Fee shall be included as a separate line item in the city's monthly bill for water and sewer services. Public Safety Fee collections will be applied after mandatory garbage service and Transportation Utility Fees and before the remainder owed to the city on the water and sewer bill.
- (D) A failure to pay for the Public Safety Fee shall be subject to the same enforcement procedures as a failure to pay for water and sewer service, including, but not limited to, the imposition of a lien on the real property and termination of water and sanitary sewer service.

Section 2. Severability. The sections, subsections, paragraphs, and clauses of this ordinance are severable. The invalidity of one section, subsection, paragraph, or clause does not affect the validity of the remaining sections, subsections, paragraphs, and clauses.

Section 3. This ordinance shall become effective 30 days after passage.

PASSED AND ADOPTED by the Common Council of the City of Ontario this _____ day of _____, 2018, by the following vote:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this _____ day of _____, 2018.

ATTEST:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
July 12, 2018**

To: Mayor and City Council

FROM: Daniel Beaubien, Airport Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: **HANGER LEASE W/SAM RALSTON (367 ALPHA)**

DATE: July 6, 2018

PROPOSED MOTION:

I MOVE TO GRANT THE LEASE AS PRESENTED FOR HANGER 367 ALPHA AT THE ONTARIO MUNICIPAL AIRPORT TO SAMUAL RALSTON.

SUMMARY:

Sam Ralston has purchased Hanger 367 Alpha from Verla Holton and would like to continue the lease agreement with the city of Ontario.

BACKGROUND:

As per policy, all lease transfer are brought before the City Council for approval.

CURRENT SITUATION:

Hanger 367 Alpha has been purchased and has a new owner who is seeking a lease with the City of Ontario as required.

ANALYSIS:

- A. **FINANCIAL** New leases are set to begin at 15 cents per square foot of hanger space. This will be an increase over the previous rate paid to the city.
- B. **TIMING** The hanger has already been purchased and the requires a name change on the lease agreement to reflect that change.
- C. **POLICY/LEGAL** It is the responsibility of the city to grant land leases at the Ontario Municipal Airport for hangers.

ALTERNATIVES:

The City council Could chose not to grant the lease.

RECOMMENDATION:

Staff recommends the City Council grant the lease transfer to reflect the change in ownership of Hanger 367 Alpha.

ATTACHMENTS:

1. Bill of Sale: Holton to Ralston
2. Sam Ralston Hangar Lease: 367 Alpha
3. Sam Ralston Ins.
4. Map of 367 Sam Ralston hanger

Bill of Sale

Be it known, for good consideration, and in payment of the sum of \$15,500, plus expenses in the amount of \$803.84 incurred over the payment period (August 2014 through July 2017), the receipt and sufficiency of which is acknowledged. The undersigned, Verla Holton (Seller), hereby sells and transfers to Samuel Ralston (Buyer) and the buyer's successors and assigns forever the following described chattels and personal property:

**Full ownership in hangar #367 located at Ontario Municipal Airport,
Ontario, Oregon.**

The Seller warrants to the buyer that she has marketable ownership to said property, full authority to sell and transfer said property, and said property is sold free of all liens, encumbrances, liabilities and adverse claims of every nature and description whatsoever.

Said property, and all contents therein, is sold in "as is" condition and where presently located.

Signed:

Verla Holton August 18, 2017
Seller—Verla Holton Date

Samuel Ralston 7-2-2018
Buyer—Samuel Ralston Date

Note: Property taxes, city lease, and building insurance are current and paid in full.



Coverage Is Provided In:
The Ohio Casualty Insurance Company

Policy Number:
BKO (17) 56 20 35 45
Policy Period:
From 10/01/2016 To 10/01/2017
12:01 am Standard Time
at Insured Mailing Location

Commercial Property Declarations Schedule -Revised

Named Insured

JEFFREY C PITTS MD

Agent

(541) 372-5301
FIELD-WALDO INS. AGENCIES, INC.-N

SUMMARY OF PROPERTY COVERAGES - BY LOCATION

Continuation of 367 ALPHA ONTARIO MUNICIPAL, ONTARIO, OR 97914

**Building
Coverage**

Occupancy: Airport - Commercial-Hangers without Repairing or
Servicing

Description

Limit of Insurance - Replacement Cost	\$42,000
Coinsurance	90%
Covered Causes of Loss	
Special Form - Including Theft	
Deductible - All Covered Causes of Loss Unless Otherwise Stated	\$500

Premium **\$71.00**

0005 215 GOLF ONTARIO MUNICIPAL, ONTARIO, OR 97914

Property**Description:****Characteristics**

Construction: Frame

To report a claim, call your Agent or 1-800-362-0000

DS 70 23 01 08



**LEASE AGREEMENT
367 ALPHA**

THIS AGREEMENT made and entered into this **12th** day of July, **2018**, by and between the **City of Ontario, Oregon, a municipal corporation**, hereinafter referred to as "Landlord" and **Samuel Ralston** hereinafter referred to as "Tenant."

WITNESSETH:

WHEREAS, Landlord is the owner of certain real property known and operated as the Ontario Municipal Airport; and

WHEREAS, Tenant desires to lease certain real property for airplane storage and hangar use.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein it is agreed as follows:

- 1) Landlord lease to Tenant and Tenant leases from Landlord the real property described in Exhibit "A," attached hereto and by this reference incorporated herein, for a period of **TWENTY (20) years**, commencing on the **12th day of July, 2018** . If the lease is not in default, unless either party shall give written notice prior to each anniversary date of this lease, and subject to Landlord's receipt from Tenant of the annual lease payment, the lease term will automatically renew for a successive ten-year term. A decision by Landlord to give Tenant written notice that Landlord does not intend to extend the ten year term of this lease shall be based upon Landlord's need to utilize the subject property for other airport or aircraft purposes.
- 2) Tenant shall pay to the Landlord as yearly rent the sum of **fifteen cent (15.0) cents** per square foot of the property described in Exhibit "A", subject to the rights of Landlord to escalate said rental amount as more specifically provided for hereinafter. The parties hereto covenant and agree that the total area of the property described in Exhibit "A" is **(1,120) square feet** for the purposes of determining the annual rent herein. The annual rental amount shall be paid on or before the **15th day of August each year and is payable each year in advance**.
- 3) It is mutually understood and agreed between the parties hereto that the rental amount may be adjusted upward or downward annually in the sole discretion of the Common Council of the City of Ontario. Such adjustment may be made in any year and shall be effective for the balance of the lease term or until further adjustment, if any. Any increase in rent shall not exceed the percentage increase in the Consumer Price Index for Oregon for the previous year. Adjustments to the rent shall not be made more frequently than one adjustment per year and each yearly adjustment shall not be an amount greater than 6% of the then existing rent.
- 4) The property shall be used to build an airplane hangar to be used primarily as storage of one or more airplanes. Any such construction shall be completed solely with Tenant's labor and at Tenant's expense.

- 5) Any new construction or improvements made on the property are to be approved in writing prior to commencement of either, and the same to be constructed and operated in conformity with all ordinances and regulations of the City.
- 6) The Tenant will keep and maintain all structures on the leased property in a constant state of good repair, and will refrain from storing any airplane parts, equipment, or debris outside buildings and will keep the premises in a clean, sightly condition. Any aircraft hangar located on the leased premises shall have operative doors. It is mutually understood and agreed between the parties hereto that the building inspector of the City of Ontario shall have the right to inspect the premises periodically. In the event the building inspector of the City of Ontario deems any structure upon the leased premises not to be in compliance with any applicable statute, ordinance, rules or regulation or this agreement the Tenant agrees to correct such non-complying item at the Tenant's sole expense.
- 7) The Landlord covenants and agrees to spray or otherwise control weeds located on and around the leased premises.
- 8) The color of paint used in all new construction and in the painting of any and all structures shall conform to the airport color scheme as adopted by the Airport Committee.
- 9) The Tenant shall not use leased land for any purposes other than those authorized herein without the written consent of the Landlord.
- 10) The Landlord reserves the right to further develop the airport or landing area of the airport as it sees fit.
- 11) The Landlord reserves the right, but not the obligation to maintain and keep in repair the landing area of the airport and all public facilities of the airport.
- 12) This lease shall be subordinate to the provisions of any existing or future agreement between the Landlord and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.
- 13) During the time of war or national emergency, the Landlord shall have the right to lease the landing area or any part thereof to the United States government for military or naval use, and if such lease is executed, the provisions of this instrument insofar as they are inconsistent with the provisions of the lease to the government shall be suspended.
- 14) Except with respect to activities for which the Landlord is responsible, the Tenant shall pay as due all claims for work done on and for services rendered or material furnished to the leased premises and shall keep the premises free from any liens. If Tenant fails to pay such claims or to discharge any lien, Landlord may do so and collect the cost as additional rent. Any amount so added shall bear interest at the rate of 12% per annum from the date expended by Landlord and shall be payable on demand. Such action by Landlord shall not constitute a

waiver of any right or remedy which Landlord may have on account of Tenant's default.

Tenant may withhold payment of any claim in connection with a good-faith dispute over the obligation to pay, so long as Landlord's property interests are not jeopardized. If a lien is filed as a result of non-payment, Tenant shall, within ten days after knowledge of the filing, secure the discharge of the lien or deposit with Landlord cash or a sufficient corporate surety bond or other security satisfactory to Landlord in an amount sufficient to discharge the lien plus any costs, attorney fees and other charges that could accrue as a result of a foreclosure or sale under the lien.

15) The Tenant shall obtain Commercial General Liability Insurance in a responsible company, with limits of \$1,000,000 each occurrence with a \$2,000,000 General Aggregate. Such insurance shall cover all risks arising directly or indirectly out of Tenant's activities on or any condition of the leased premises whether or not related to an occurrence caused or contributed to by Landlord's negligence, shall protect Tenant against the claims of Landlord on account of the obligations assumed by Tenant under the provisions of the indemnification paragraph contained herein, and shall protect Landlord and Tenant against any and all claims of third persons. **Tenant is required to provide a copy of current insurance coverage to the city.**

For purposes of compliance with this section, the landlord may provide sufficient insurance, naming the tenant as an additional insured. Should the landlord be unable to obtain liability and property damage insurance which provides adequate coverage, the tenant shall be responsible for such coverage as specified above. In the event the landlord provides said insurance, landlord makes no representations, warranties or assurances that said coverage is adequate for the purposes of protecting tenant. The purpose of said insurance is solely for the protection of landlord and nothing in this paragraph is intended to waive the limits as established in the Oregon Tort Claims Act, ORS 30.260 et seq., as it applies to landlord.

Should the landlord be required to pay additional or increased rates, the City shall have a right to surcharge the tenants in an amount in excess of the annual rental rate as defined in Section 3 of this agreement sufficient to reimburse the City.

16) No part of the leased property may be assigned to any third person without the prior written consent of the Landlord. This provision shall apply to all transfers by operation of law and to transfers to and by trustees in bankruptcy, receivers, administrators, executors and legatees. No consent in one instance shall prevent the provision from applying to a subsequent instance. The Landlord shall consent to a transaction covered by this provision when withholding such consent would be unreasonable in the circumstances.

17) The following shall be events of default:

- a) Failure of Tenant to pay any rent or other charge within thirty (30) days after it is due.
- b) Failure of Tenant to comply with any term or condition or fulfill any obligation of the lease (other than the payment of rent or other charges) within fifteen (15) days after written notice by Landlord specifying the nature of the default with reasonable particularity. If the default is of such a nature that it cannot be completely remedied

with the fifteen (15) day period, this provision shall be complied with if Tenant begins correction of the default within the fifteen (15) day period and thereafter proceeds with reasonable diligence and in good-faith to effect the remedy as soon as practicable.

c) Insolvency of Tenant; an assignment by Tenant for the benefit of creditors; the filing by Tenant of a voluntary petition in bankruptcy; and adjudication that Tenant is bankrupt or the appointment of a receiver of the properties of Tenant; the filing of an involuntary petition of bankruptcy and failure of the Tenant to secure a dismissal of the petition within thirty (30) days after filing; attachment of or the levy of execution on the leasehold interest and failure of the Tenant to secure discharge of the attachment or release of the levy of execution within thirty (30) days. If Tenant consists of two (2) or more individuals or business entities, the events of default specified in this paragraph shall apply to each individual unless within thirty (30) days after an event of default occurs the remaining individuals produce evidence satisfactory to Landlord that they have unconditionally acquired the interest of the one causing the default. If the lease has been assigned, the events of default so specified shall apply only with respect to the one then exercising the rights of Tenant under the lease.

18) In the event of a default, the lease may be terminated at the option of the Landlord by notice in writing to Tenant. The notice may be given before or within thirty (30) days after the running of the grace period for default and may be included in a notice of failure of compliance given under the provisions of paragraph 17(b) above set forth. If the property is abandoned by Tenant in connection with a default, termination shall be automatic and without notice.

19) If the lease is not terminated by election of Landlord or otherwise, Landlord shall be entitled to recover damages from Tenant for the default.

20) If the lease is terminated for any reason, Tenant's liability for damages shall survive such termination, and Tenant shall vacate the property immediately and shall remove all improvements and buildings constructed on the leased premises and shall perform any necessary clean-up or other work required to lease the property in its original condition. Any improvements not removed within ninety (90) days after the termination of this agreement shall become the property of the Landlord. Landlord may re-enter, take possession of the premises and remove any persons or property by legal action or by self-help with the use of reasonable force and without the liability for damages.

21) The foregoing remedies shall be in addition to and shall not exclude any other remedy available to Landlord under applicable law.

22) Waiver by either party of strict performance of any provision of this lease shall not be a waiver of or prejudice the party's right to require strict performance of the same provision in the future or of any other provision.

23) If suit or action is instituted in connection with any controversy arising out of this lease, the prevailing party shall be entitled to recover in addition to the costs such sum as the court may adjudge reasonable as attorney fees, including attorney fees upon appeal.

24) Any notice required or permitted under this lease shall be given when actually delivered or when deposited in the United States mail as certified mail, addressed as follows:

To Landlord: City of Ontario
444 SW 4th Street
Ontario, Oregon 97914

To Tenant: Samuel Ralston
PO Box 778
Fruitland, Idaho 83619

or to such other address as may be specified from time to time by either of the parties in writing.

25) Subject to the above-stated limitation on transfer of Tenant's interest, this lease shall be binding upon and inure to the benefit of the parties, their respective successors and assigns.

26) If the Tenant fails to perform any obligation under this lease, the Landlord shall have the option to do so after fifteen (15) day's written notice to the Tenant. All of the Landlord's expenditures to correct the default shall be reimbursed by the Tenant on demand with interest at the rate of 12% per annum from the date of expenditure by the Landlord.

27) In construing this lease, it is understood that the Landlord or Tenant may be more than one person; that if the context so requires, the singular pronoun shall be taken to mean and include the plural, the masculine, the feminine and the neuter, and that generally all grammatical changes shall be made, assumed and implied to make the provisions hereof apply equally to corporations and to individuals.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed as of the date and year first above written.

CITY OF ONTARIO, OREGON

ATTEST

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder

TENANT

TENANT

Samuel Ralston



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/02/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Field-Waldo Insurance Agencies, Inc. 378 W Idaho Ave Ontario OR 97914	CONTACT NAME: Client B PHONE (A/C, No, Ext): (541) 372-5301 FAX (A/C, No): (541) 372-3069 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Ohio Casualty INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Pitts, Jeffrey C., MD, DBA: Ontario Medical Associates 269 SW 19th St. Ontario OR 97914	NAIC #

COVERAGES**CERTIFICATE NUMBER:** CL187203752**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			BKO1856203545	10/01/2017	10/01/2018	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
			MED EXP (Any one person) \$ 15,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
						GENERAL AGGREGATE \$ 2,000,000	
						PRODUCTS - COMP/OP AGG \$ 2,000,000	
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed is additional insured per endorsement #: CG2011.

The following people are Additional Named Insured's per endorsement #: CG3261: Allan Daniels, Bill Hart, Shay Meyers, Vera Holton.

The following location are covered by this policy: Ontario Municipal Airport, 373, 374, 375, 375, 377 Alpha, 330 Echo St, 363 Bravo St, 367 Alpha St, 215 Golf, 217 Golf, Ontario, Oregon 97914.

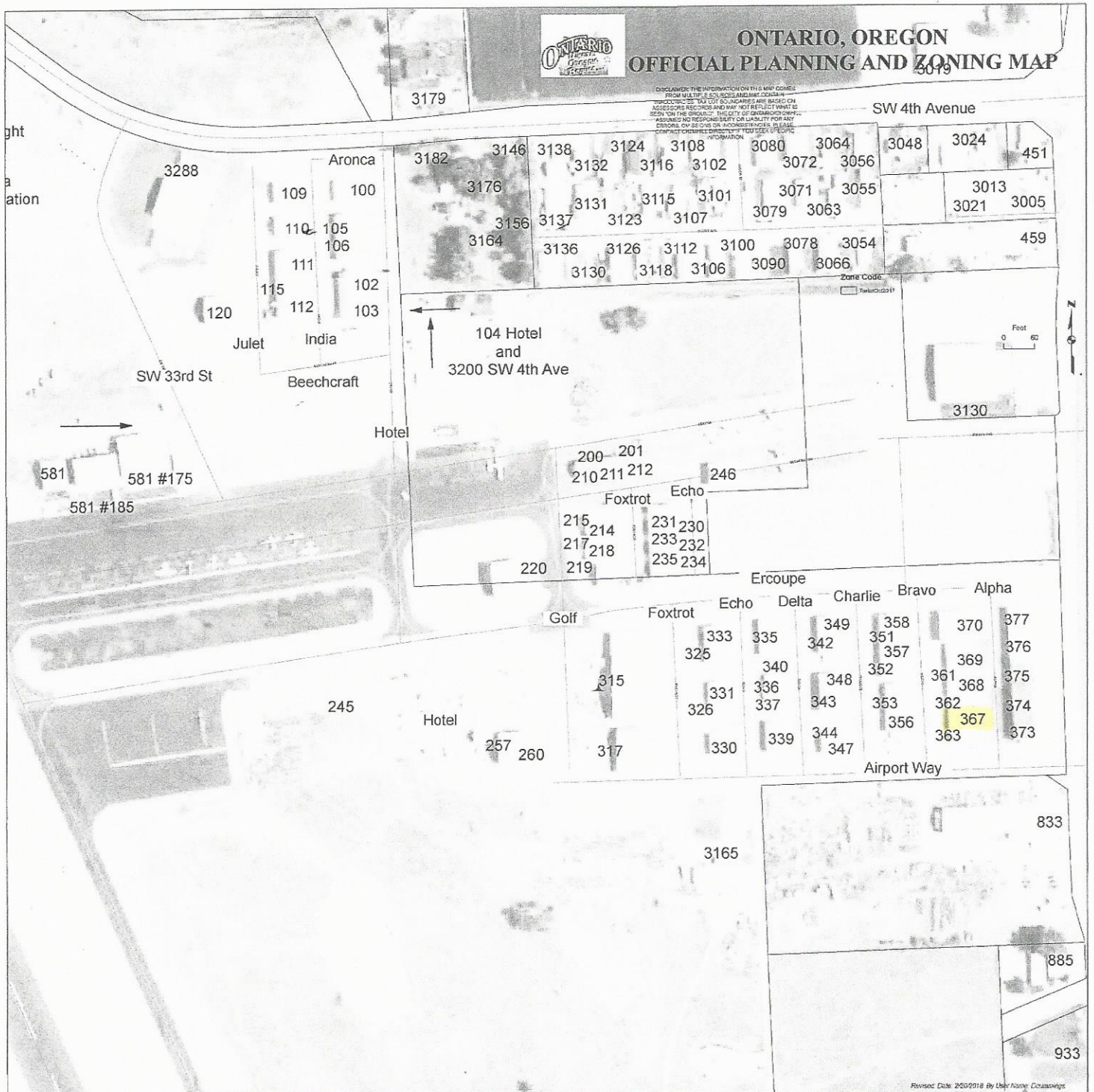
CERTIFICATE HOLDER**CANCELLATION**

City of Ontario 444 SW 4th Street Ontario OR 97914	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Exhibit "A"

Hanger Lease



City of Ontario
Municipal Airport,
Malheur County,
Oregon



**AGENDA REPORT
NEW BUSINESS
July 12, 2018**

To: Mayor and City Council

FROM: Daniel Beaubien, Airport Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION #2018-131: GRASS RUNWAY DEDICATION: CASH TROYER
MEMORIAL**

DATE: July 6, 2018

PROPOSED MOTION:

I MOVE THAT THE CITY COUNCIL ADOPT RESOLUTION #2018-131, A RESOLUTION DEDICATING THE GRASS LANDING STRIP AT THE ONTARIO AIRPORT IN HONOR OF CASH PRESTON LEE TROYER.

SUMMARY:

Cash Preston Lee Troyer's dream was to become a pilot. Sadly, his life was cut short at 9 and a half years of age. He helped begin the new grass strip which will be used for back country fliers, as well as gliders. It seems very fitting that the grass strip be named after him.

BACKGROUND:

Cash was a fixture at the airport. He knew many pilots and had knowledge beyond his years of airplanes of all types and classes. He's the one who was spoken of in the elite group of pilots who had visited the Ontario Airport. His hospitality in greeting and helping pilots soon spread in the aviation community to the point that pilots would land and look for his smiling face as their first greeting at the airport. Cash was never hard to find.

CURRENT SITUATION:

Cash's mother and grandfather still greet pilots as they come to the airport, however, it is quite different without that youthful smile. The Ontario City Council and the Airport Committee unanimously agreed to name the new grass strip after Cash. His family is deeply moved that the City of Ontario would dedicate the grass strip in his honor.

ANALYSIS:

A. **FINANCIAL** None

- B. **TIMING** The healing within the family and his many friends has begun. This will aid in the healing process and is timely.
- C. **POLICY/LEGAL** A resolution to proclaim the grass landing strip in Cash's name is required to make it official.

ALTERNATIVES:

Council could decide not to dedicate the property.

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution #2018-131.

ATTACHMENTS:

1. Cash runway resolution 2018
2. Cash's Plane
3. Fence Project 10
4. Cash2
5. Cash
6. IMG_2133
7. IMG_2841
8. IMG_2838
9. IMG_2853



RESOLUTION # 2018-131

A RESOLUTION NAMING THE NEW ONTARIO MUNICIPAL AIRPORT GRASS LANDING STRIP AS THE CASH PRESTON LEE TROYER RUNWAY

- WHEREAS,** Cash Preston Lee Troyer's young life was dedicated to aviation and most recently, the designing and building of the new grass landing strip at Ontario Municipal Airport; and
- WHEREAS,** Sadly, Cash lost his life in June, 2018 at the age of 9; and
- WHEREAS,** Cash's family is still invested in bringing about the completion of the grass strip and continues to donate equipment, time, and talents toward this effort for the city of Ontario and the Ontario Municipal Airport; and
- WHEREAS,** The flying community, both locally and abroad, has openly and strongly expressed the desire to honor cash's memory with the naming of the grass runway; and
- WHEREAS,** The Ontario City Council and the Ontario Airport Committee support the dedication of this runway.

NOW, THEREFORE BE IT RESOLVED, that the City of Ontario name the new grass runway, to forever be known as; "the Cash Preston Lee Troyer runway"

EFFECTIVE DATE: Effective immediately upon passage of this resolution.

PASSED AND ADOPTED by the Ontario City Council this 12th day of July, 2018, by the following vote:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this 12th day of July, 2018.

ATTEST:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder



















**AGENDA REPORT
NEW BUSINESS
July 12, 2018**

To: Mayor and City Council

FROM: Betsy Roberts, City Engineer

THROUGH: Adam J. Brown, City Manager

SUBJECT: **PHASE 4 - CITY OF ONTARIO NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT - VARIANCE APPLICATION**

DATE: July 6, 2018

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE PHASE 4 OF THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT PROCESS REGARDING DEVELOPMENT OF AN APPLICATION FOR VARIANCE FOR JACOBS AND WOODS CONSULTING FOR \$47,845.

SUMMARY:

Over the past two years, the City has been negotiating with the Oregon Department of Environmental Quality (DEQ) over the development of a draft NPDES permit. The DEQ is currently finalizing the NPDES Permit for public comment. Once the permit has been reviewed by the public, the DEQ will finalize it and it will become enforceable at the City of Ontario. The Ontario NPDES team met with the Director of the DEQ early this spring. The outcome of that meeting was an agreed upon direction forward, which includes development of an application for variance by the City of Ontario. This Task Order includes the effort needed to develop that application for variance. A minor part of the Task Order will cover the continued arsenic monitoring effort being conducted around the City.

BACKGROUND:

Woods Consulting and Jacobs Engineering have been working with the City Manager on the City's behalf with the Oregon DEQ and the EPA over the past two years regarding the City's future NPDES permit. The City of Ontario's NPDES Permit has been extended administratively since 2009 by the DEQ. The team has been working to develop a draft NPDES Permit that provides a long timeframe for compliance and protects the City from unreasonable financial burden. The City of Ontario is unique; implementation of the 2.1 ug/l arsenic limit is new to the state and is lower than surrounding natural conditions, the City is just downstream of flows coming out of Idaho where the current limit is much higher, and the community is financially depressed.

CURRENT SITUATION:

The DEQ is moving forward with preparing the draft permit for public review and will continue to move toward finalizing the permit. However, the DEQ is working with the City to find alternative ways to support the City through the permitting process. The current recommendation is to move forward with an application for variance based on finances. A variance can be granted if the community can prove that the permit requirements will cause a financial burden, which equates to a sewer rate greater than 2% of the Median Household Income.

ANALYSIS:

- A. **FINANCIAL** The estimated effort for development of the NPDES permit application for variance is \$49,890 to cover both Woods Consulting (\$27,600) and Jacobs staff (\$22,290). \$50,000 is budgeted in 2018-2019 in the sewer fund line item 110-165-628900.

Previously, the city has paid a total of \$62,530.53 for Jacobs/CH2M staff and Wood Consulting work on the permit.

- B. **TIMING** As part of the meeting with DEQ, it was determined that the variance application could be submitted immediately after the permit becomes final. This is anticipated to be sometime this fall. Staff recommends being prepared to submit the variance application as quickly as possible.
- C. **POLICY/LEGAL** The City Council must approve this contract work as the contracting body for the City of Ontario according to state law and city policy.

ALTERNATIVES:

A. Approve the Task Order for Phase 4

1. By approving this Task Order, the City retains the best opportunity to maintain some control over the impact of the NPDES permit on the community.

B. Do Nothing

1. By not acting, City may lose momentum gained with the DEQ and current staff.

RECOMMENDATION:

Staff recommends that the City Council approve Phase 4 of the NPDES permit process.

ATTACHMENTS:

1. CH2M Phase 4 Task Order July 12 2018
2. Jacobs City of Ontario NPDES Permit Support Proposal
3. Woods City of Ontario NPDES Permit Support Proposal Addendum 3 to OMI

Phase 4 – City of Ontario National Pollutant Discharge Elimination Scope of Work

Variance Application Process

PREPARED FOR: Adam Brown/City Manager

COPY TO: Shawn Moffitt

Mark Bowen

Cliff Leeper

PREPARED BY: Betsy Roberts

DATE: July 6, 2018

Team

The core CH2M team will include: Shawn Moffitt/Operations and Maintenance Regional Manager, Mark Bowen/senior engineer and Area Manager, Cliff Leeper/Public Works Director, Betsy Roberts/City Engineer, Wastewater Technologists, and Kim Lord/Water & Wastewater Supervisor. Not all members will be involved in the project at all times, but will be available as their specific skillset is needed. Certainly, other members will be added as necessary.

Team Special Services

The majority of the team members are already part of the Ontario Core Team and will not be charging to this Task Order. The Jacobs members who provide special services beyond the Core team are Mark Bowen and the Wastewater Technology team, most likely consisting of Bill Leaf and Ana Arango. John Wiskus and Jordan Segal will be supporting the effort through the continued arsenic monitoring program.

Subconsulting to the CH2M team will be Paul Woods of Woods Consulting Group.

Phase 4

The Phases 1, 2 and 3 efforts associated with the City of Ontario National Pollutant Discharge Elimination System (NPDES) have been completed. Most recently, the Phase 3 effort included a meeting in Portland with the Director of the DEQ, and included EPA regional staff on conference call. The effort helped solidify a direction forward regarding the Draft Permit that had been developed over the previous year. That direction included the development of a Variance application to be submitted shortly after the Permit is finalized.

The overall goal of this task order is to develop the technical information needed to support a Variance based on economic challenges. This task order anticipates the variance application can be submitted by November 1, 2018. Jacobs staff will work closely with Paul Woods of Woods Consulting. Mr. Woods will lead the effort regarding the application development, and the Jacobs team will provide technical

assistance as directed. Technical activities conducted by the Jacobs staff include high level evaluation of several technically feasible treatment alternatives. Evaluation will include proper treatment system sizing; design, construction, and maintenance cost estimating; and community impact analysis. The economic impact of the most viable solution will be developed and the individual user rate calculated to compare to the DEQ's variance limit. In addition to evaluation of wastewater treatment alternatives and economic impacts, the Jacobs team will also represent the City of Ontario throughout the process.

The monitoring of arsenic around the wastewater collection and treatment system has been an additional and on-going effort associated with the permit development. John Wiskus and Jordan Segal will continue to provide support for the collection and synthesis of arsenic information during the year. This information informs the potential selection of treatment alternatives.

Anticipated Effort

The level of effort identified in the cost for Jacobs is associated with those technical experts who are not a part of the Public Works and City Engineer team and come to the task as specialists. As noted above, those individuals may include Mark Bowen, Bill Leaf, and Ana Arango. The outside consultant, Woods Group, comprises the other portion of cost on the project. Woods Group Scope of Work as a CH2M subconsultant is attached. The anticipated cost for the combined effort over approximately the next 6 months is: \$49,890.

Activity Hour Effort

Activity	Mark Bowen Area Mgr	Bill Leaf Sr. Technologist	Ana Arango Mid Technologist	John Wiskus Sr. Technologist	Jordan Segal Engineer 1
Representation	40				
Treatment alternative development and evaluation		25	114		
Arsenic testing and monitoring				16	12

Jacobs Level of Effort: \$22,290

Woods Consulting Level of Effort: \$27,600

Total Project: \$49,890

Phase 4 – City of Ontario National Pollutant Discharge Elimination Scope of Work

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PREPARED FOR: Adam Brown/City Manager

COPY TO: Shawn Moffitt

Mark Bowen

Cliff Leeper

PREPARED BY: Betsy Roberts

DATE: July 6, 2018

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Treatment alternative development and evaluation		25	114		
Arsenic testing and monitoring				16	12

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Woods Consulting Level of Effort: \$27,600

Total Project: \$49,890



May 29, 2018

Ms. Betsy Roberts
Jacobs Operations Management Inc.
322 East Front St., Suite 200
Boise, Idaho 83702

RE: **Addendum 3 to Award/Agreement No. 10520-7-101563**
Project Number: 496187
City of Ontario, Oregon Wastewater Discharge Permit Renewal

Dear Betsy:

Woods Consulting Group is pleased to provide this Addendum 3 to the proposal for professional consulting services to Jacobs Operations Management Inc. for assistance in preparing a variance application for arsenic for compliance with the City of Ontario's National Pollutant Discharge Elimination System (NPDES) permit.

Paul Woods will perform all of the work under this proposal. The scope of services will address the following topic areas:

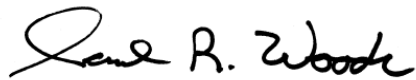
Task 9: Prepare NPDES Variance Application for Arsenic Compliance

This task will consist of working with Jacobs Operations Management Inc. staff to develop an NPDES Variance Application for arsenic compliance. This work will be a first of its kind since Oregon DEQ has not issued such a variance before and the guidance documents are not yet complete. Paul Woods will coordinate with DEQ staff to make sure the necessary information is provided along with all applicable analysis. This task will be completed at the direction of Jacobs staff and will involve technical analysis, technical writing and meeting with City staff as assigned. The goal of this task is to have a completed variance application submitted to Oregon DEQ by November 1, 2018.

The estimated time to complete this task is 200 hours and travel expenses will be billed at \$0.54 per mile in addition to the hourly rate. The total estimated cost to complete the scope of work in Tasks 9 as outlined in this proposal is 200 hours @ \$128 per hour for a total of \$25,600 in labor costs plus an estimated \$2,000 in travel costs for a total cost not to exceed \$27,600. Woods Consulting Group is prepared to begin the project immediately upon authorization and approval under the terms and conditions of the existing consulting agreement.

Thank you for the opportunity to provide this proposal to Jacobs and I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads "Paul R. Woods". The signature is written in a cursive style with a large, stylized 'P' and 'W'.

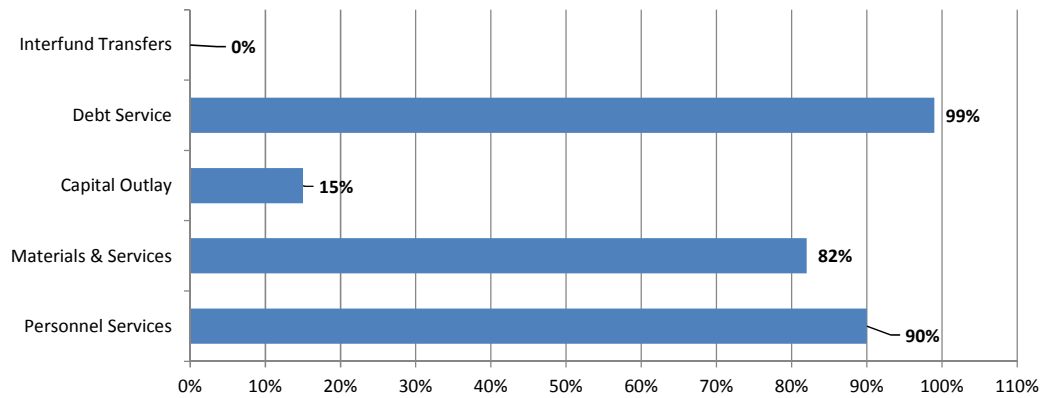
Paul R. Woods
Woods Consulting Group, LLC

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
MAY 31, 2018**

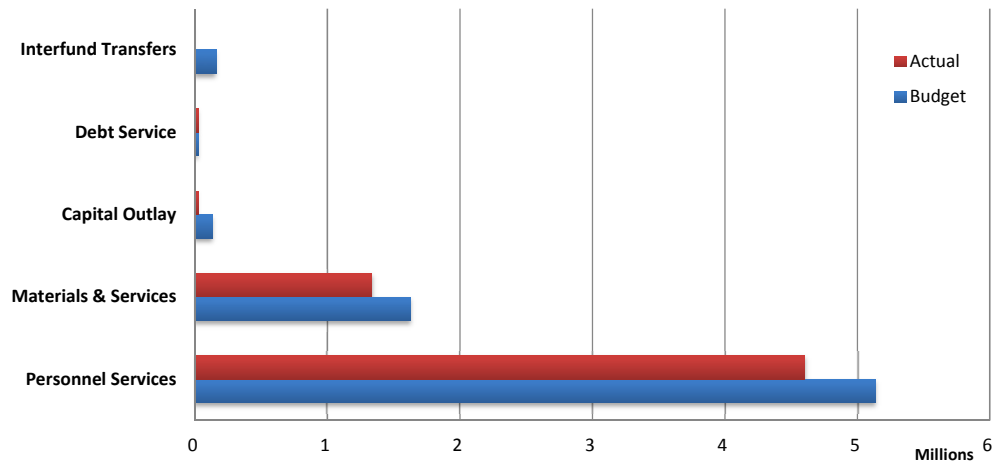
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	279,252	178,829	64.0%	
Recreation	211,129	194,838	92.3%	
Parks & Recreation	490,381	373,667	76.2%	
Fire	1,512,788	1,260,977	83.4%	
Code Enforcement	142,829	114,982	80.5%	
Police	3,306,290	3,050,950	92.3%	
Police reserves	2,000	4,783	239.2%	will need resolution, carryover from prior year
Public Safety Total	4,963,907	4,431,692	89.3%	
Administration	365,910	287,917	78.7%	
City Council	25,791	15,993	62.0%	
Human Resources	98,287	37,954	38.6%	
Business Registration	1,100	422	38.3%	
Cemetery	146,808	128,658	87.6%	
Finance	237,377	199,177	83.9%	
Technology	110,774	86,167	77.8%	No website upgrade expenses
General Government Total	986,047	756,289	76.7%	
Community development	171,751	131,315	76.5%	no expenses on parking lot until June
Community Development	171,751	131,315	76.5%	
Administrative Overhead	331,175	291,533	88.0%	
Other Total	331,175	291,533	88.0%	
Operating Transfers Out	127,910	-	0.0%	Interfund transfers not recorded yet.
GENERAL FUND TOTALS	\$ 7,071,171	\$ 5,984,496	84.6%	
YTD BUDGET BENCHMARK			91.6667%	

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
MAY 31, 2018**

% Expended by Category



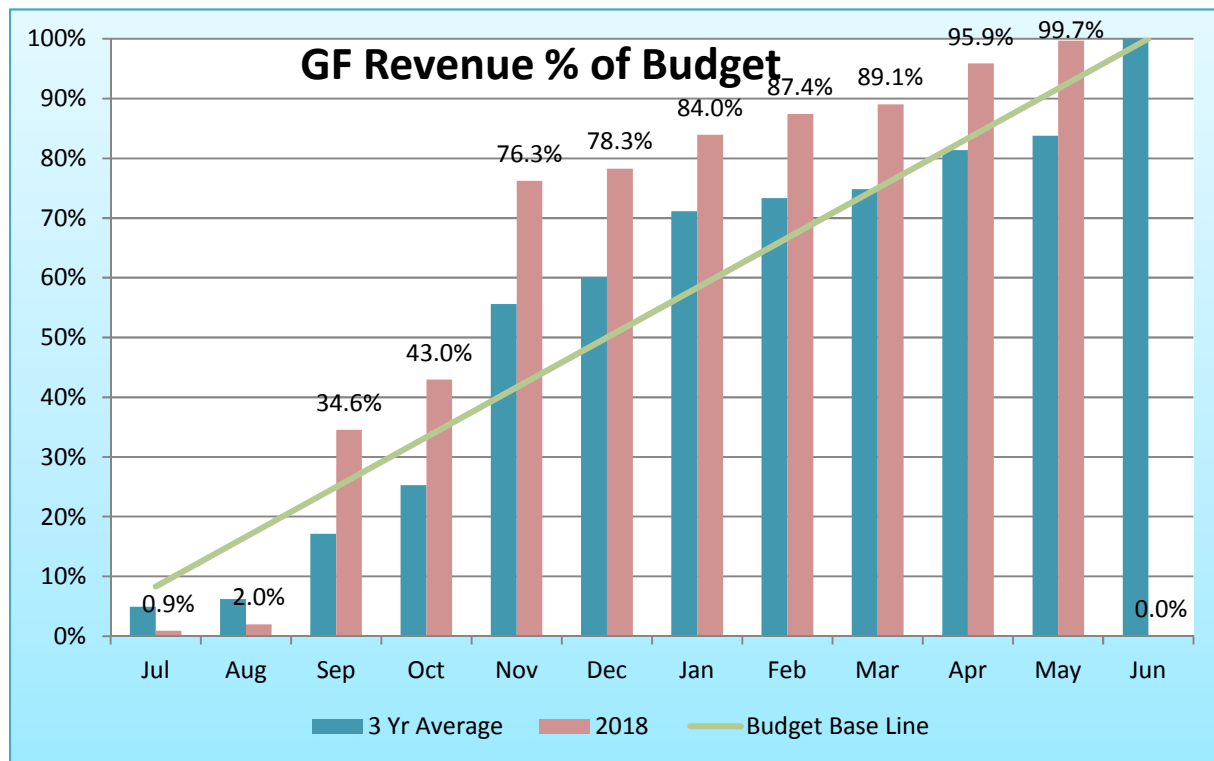
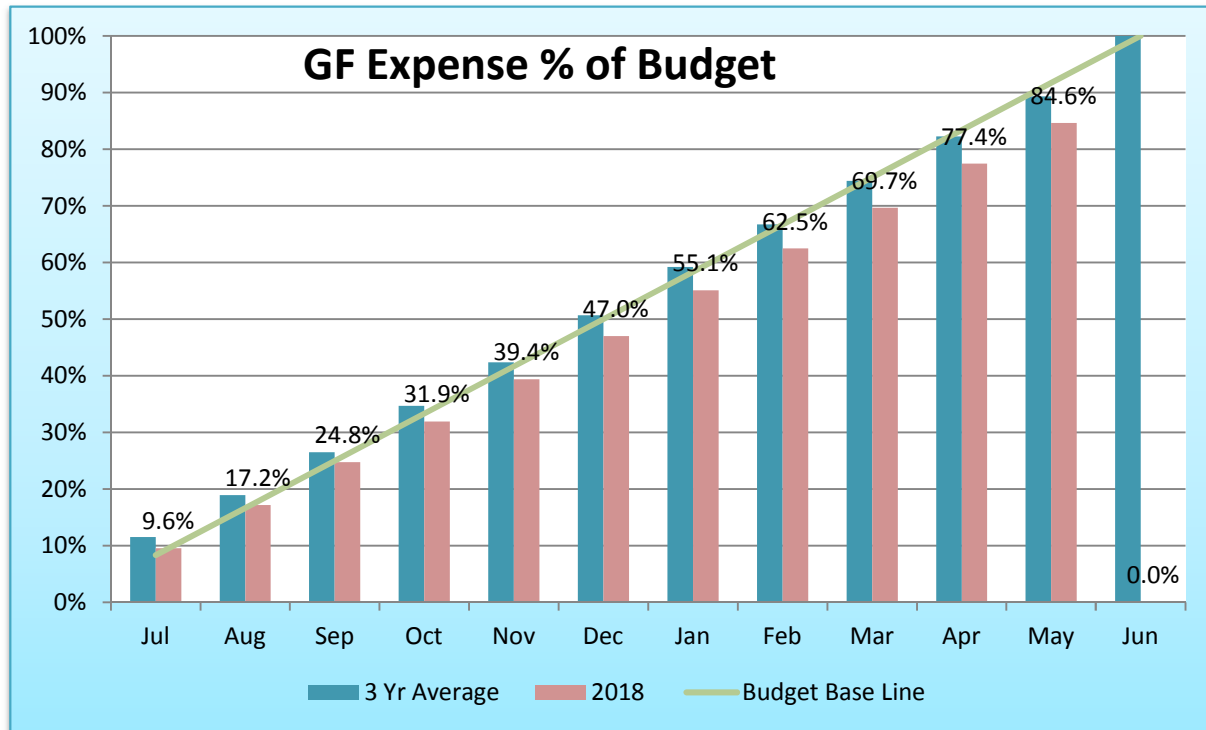
Budget to Actual by Category



**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
MAY 31, 2018**

DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	2,350,000	2,788,700	118.7%	(not calculated in totals)
Parks	101,900	3,601	3.5%	budgeted \$100,000 playground grant
Recreation	74,900	67,545	90.2%	
Parks & Recreation	176,800	71,146	40.2%	
Fire	133,622	98,096	73.4%	
Code Enforcement	10,998	31,371	285.2%	
Police	203,625	173,590	85.2%	
Public Safety Total	348,245	303,057	87.0%	
Interest	20,000	36,497	182.5%	Interest rates keep raising Quarterly payments
State Revenue Sharing	128,500	65,409	50.9%	
Administrative Services	497,149	455,719	91.7%	Less Misc. revenue
Other General Revenues	12,055	5,739	47.6%	
Property Taxes	3,395,459	3,593,529	105.8%	P. taxes are due in November
Alcohol Bvg License & Fee	173,500	139,395	80.3%	Quarterly payments
Cigarette tax	14,530	10,725	73.8%	State slow on payments
Marijuana tax	32,679	34,103	104.4%	Full amount is received
Franchise Fees	1,634,300	1,259,976	77.1%	Quarterly payments
Business Registration	1,700	2,030	119.4%	
Cemetery	45,500	31,175	68.5%	
General Government Total	5,955,372	5,634,296	94.6%	
P&Z Hearings	1,500	8,586	572.4%	
Application Fees	-	150	#DIV/0!	
Community development	1,500	8,736	582.4%	
GENERAL FUND REVENUE TOTALS	\$ 6,481,917	\$ 6,017,235	92.8%	
YTD BUDGET BENCHMARK			91.7%	 1.2%

**CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
MAY 31, 2018**

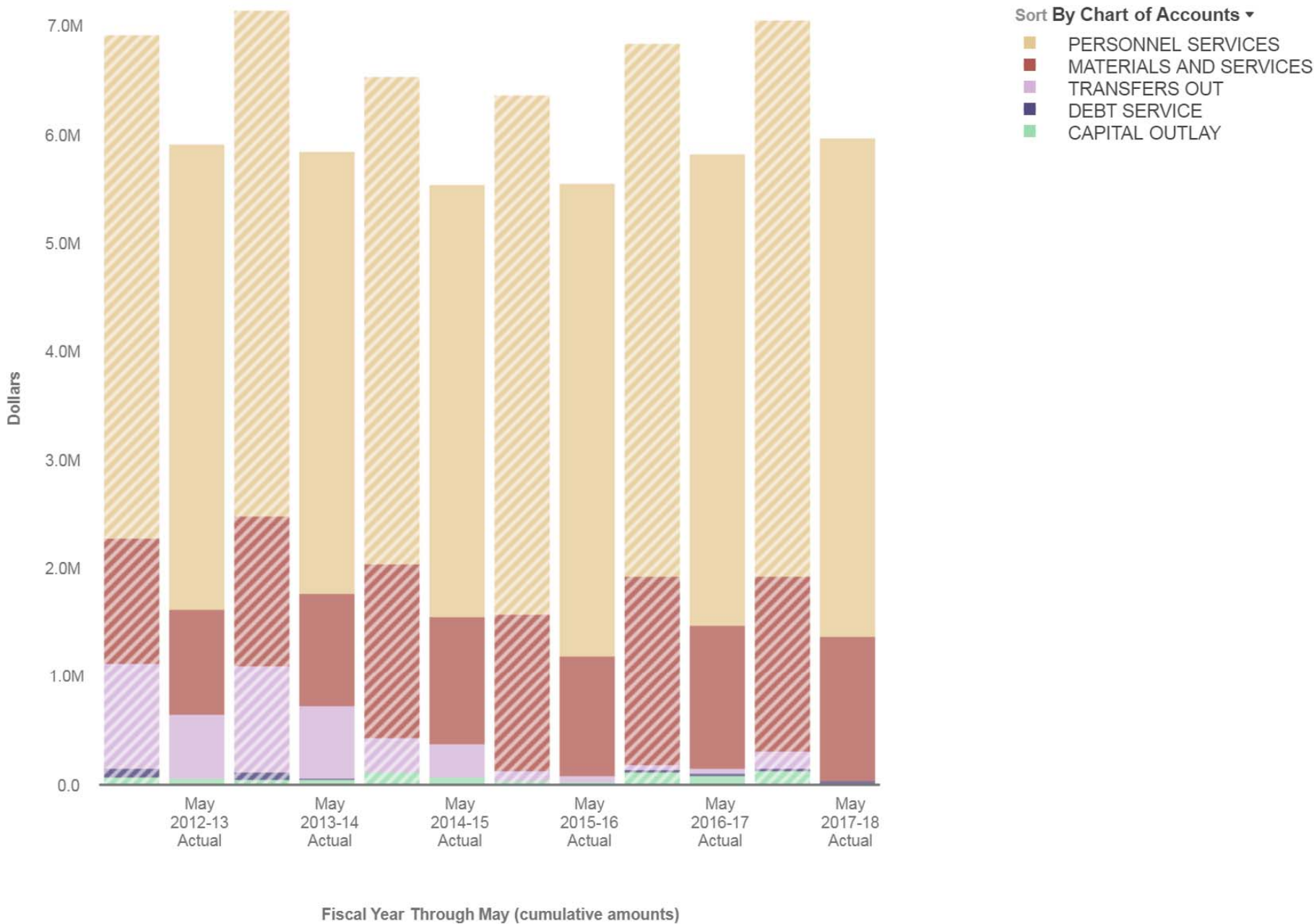


**CITY OF ONTARIO
OTHER FUNDS - DEPARTMENT EXPENSES AND REVENUE
FOR THE PERIOD ENDED
MAY 31, 2018**

DEPARTMENT/FUND	EXPENDITURES				REVENUES		
	BUDGET	ACTUAL	% EXPENDED		BUDGET	ACTUAL	% REALIZED
005 Golf Course Fund	803	803	100.0%		803	6,802	847.1%
010 Grant Fund	964,109	848,208	88.0%		973,219	766,233	78.7%
027 Building Fund	188,420	222,658	118.2%		188,600	390,352	207.0%
030 Capital Projects Fund	719,893	298,493	41.5%		3,343,956	3,644,551	109.0%
031 SDC Fund	202,001	-	0.0%		202,001	285,220	141.2%
035 Debt Service Fund	61,433	61,276	99.7%		142,330	138,492	97.3%
045 Street Fund	2,160,861	1,882,103	87.1%		2,160,861	1,747,779	80.9%
050 Trust Funds	586,072	351,143	59.9%		741,012	728,188	98.3%
055 Reserve Funds	383,810	9,982	2.6%		1,959,484	2,092,221	106.8%
060 Revolving Loan Fund	516,977	24,868	4.8%		516,977	570,865	110.4%
065 Aquatic Donation Fund	25,814	-	0.0%		25,814	25,814	100.0%
105 Water Fund	3,277,875	2,680,180	81.8%		4,054,788	3,957,292	97.6%
110 Sewer Fund	3,558,196	2,821,985	79.3%		4,313,783	4,838,373	112.2%
115 Storm Sewer Fund	212,324	92,110	43.4%		599,123	587,316	98.0%
120 Airport Fund	95,892	77,823	81.2%		95,892	68,085	71.0%
125 Aquatic Fund	623,297	58,918	9.5%		623,297	238,985	38.3%
YTD BUDGET BENCHMARK91.7%							

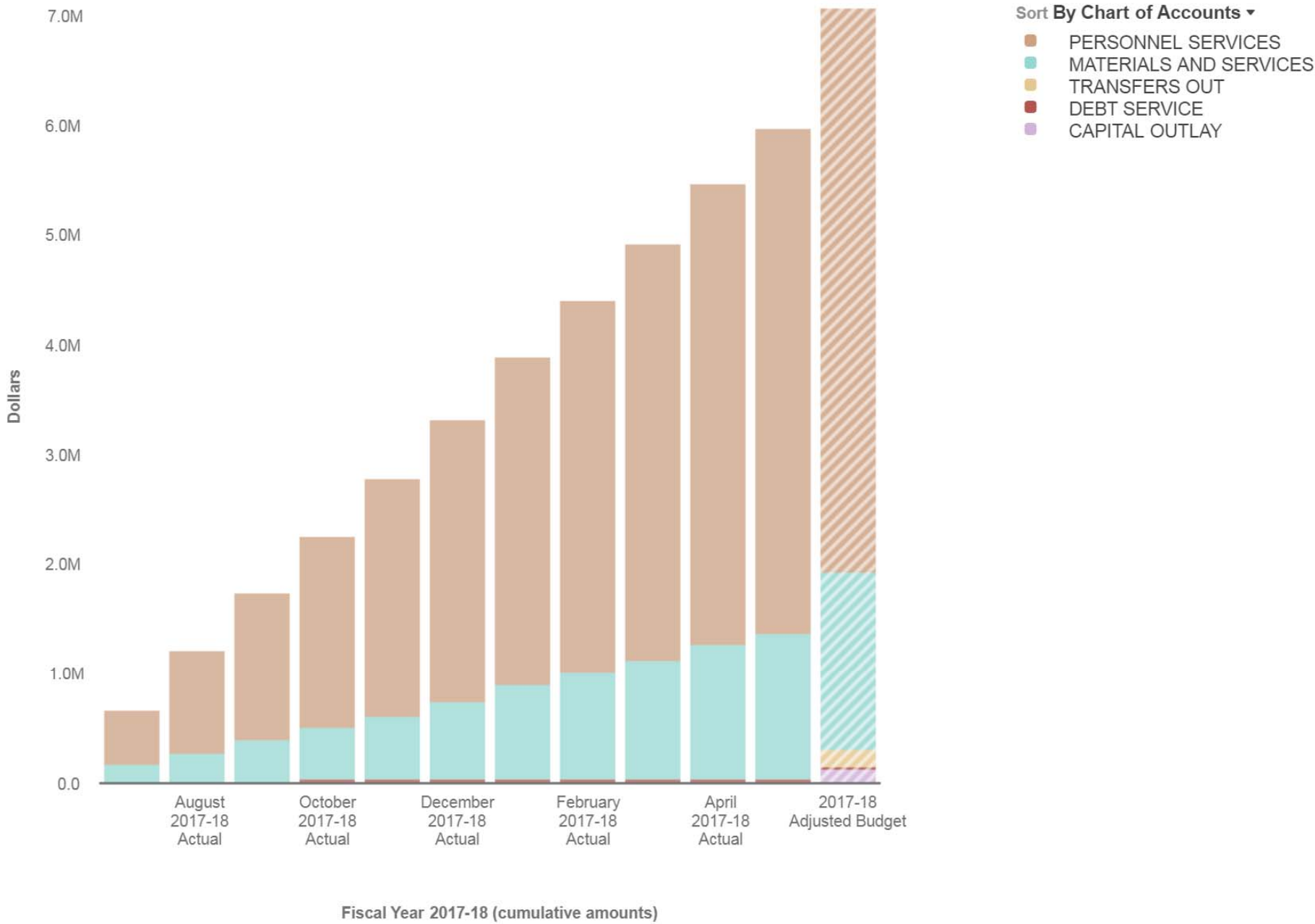
Monthly Budget to Actual

General Fund May 2018 Budget to Actual



Monthly Budget to Actual

General Fund YTD 2017-2018





07/12/2018

City Recorder

Semi-Annual Report
Jan 1-Jun 30, 2018

Tori Barnett, MMC
City Recorder



Job duties include:

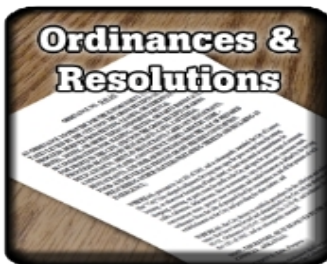


- ❖ Records Custodian/Archivist
- ❖ Elections Official
- ❖ Ordinance/Resolution Docket
- ❖ Business Registrations
- ❖ Cemetery Records/Deeds
- ❖ Clerk to the Council
- ❖ Website Co-Administrator
- ❖ Agent of Record
- ❖ Notary Public
- ❖ Updates to OpenGov
- ❖ CivicClerk Co-Administrator
- ❖ Municipal Code Book Updates





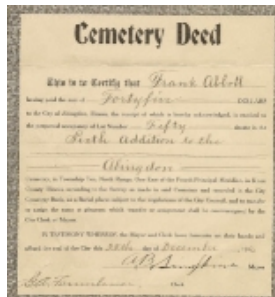
One Officer and three Reserve Police Officers sworn into office.



Eight ordinances and 30 resolutions were brought before Council.



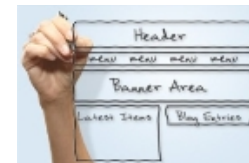
**29 new applications filed;
126 renewals filed.**



**Processed 78 cemetery documents.
That includes deeds, receipts, burials,
transfers, or changes.**



- ✧ The Council held eight regular meetings, six work sessions, and one special Budget Advisory meeting. Fourteen packets were created and distributed.
- ✧ Processed multiple FIOA requests.
- ✧ Worked on updates for the city's website.
- ✧ Updated the Municipal Code.
- ✧ Notarized multiple documents.
- ✧ Worked on two ballot Measures for May, 2018.
- ✧ Worked on three Initiatives, and Council elections for the November, 2018, ballot.
- ✧ Began recruitment for an upcoming Council vacancy.
- ✧ Began implementation of OpenGov; kept updated.
- ✧ Updated Boards, Committees, and Commissions
 - Recruited for vacant positions





Questions?

07/12/2018

Police Department Quarterly Report

2018 Quarter Two



Introducing...

Officer Brian Cook



Introducing... K9 Officer Buster



Service

[Commitment to doing what is right]



Calls for Service Comparison



Quarter 2 2017	2890
Quarter 2 2018	2779
Increase/Decrease	- 3.8%



Traffic Enforcement



Traffic Stops	
2017 Quarter 2	483
2018 Quarter 2	665 + 37.7%

Traffic Collisions	End Q2; Year to Date
2017	264
2018	237 -10.2%

Community

[Respect for the citizens we serve]



- ✓ Fish with a Cop
- ✓ Cub Scout Tours
- ✓ Drug Take Back
- ✓ Car Seat Fitting
- ✓ School Events



Training Update



Reserve Officer Program Update

[Efficiency in providing services.]



Volunteer Hours	
Year to Date	480+ hours
Quarter 2	234+ hours
Average Monthly	80 hours/20 per Reserve

Citizens on Patrol Update



Fleet Update:



Questions/Comments?



9/1/2016

Airport Manager's Report



January -
July 2018



January

- Monthly meeting 1/22/18
- New members to Airport Committee
 - New Pres. Shawn Coleman



February



Meeting 2/26/18

Irrigation ditch

Taking down fence for new runway

BLM meeting for SEAT planes



Irrigation Ditch



Fence Project



March



Meeting 3/26/18

Auto cross car tune up

Hosted burnt River High school

Sister city students airplane rides

Discussions on airport museum

Needs assessment



April

Meeting 4/23

- Needs assessment prioritized
 - Discussion Irrigation of grass strip
 - Glider op. procedures and protocol
- Tie down fee update proposed
Open bids for FAA fence project
Money set aside for equip. Purchase
NDB decommissioning
Review Airport city manual vs. City codes



May

- Meeting 5/21/18
- 5/15/18 - Ontario TAG students
- 5/17/18 - Payette school district students



June

Meeting 6/25/18

Grass Airstrip cleared

ACE Camp

Checked into using golf course pumps

Hangar association

Based aircraft report

Fire extinguisher presentation by Frank

NDB decommissioning letter sent to board

Airport volunteer Jaelen Grove



ACE Students



This month a senior at OHS has started to volunteer here. I am working with her to help her better understand aviation.



**We have changed lights
on the wind sock,
runway, and taxiway.**



PAPI and REIL

Update Hangar Leases

Vault



On behalf of your crew Thank you





BOARD OF DIRECTORS

Meeting Agenda

July 11, 2018 – 7 am

City of Nyssa Council Chambers, 14 S 3rd Street, Nyssa, Oregon
(Upstairs via the elevator)

1. Call meeting to order Chair Patrick Nauman
2. Introduction of attendees
3. Approval of June 6th minutes
4. Financial update - Sandy Hemenway, Treasurer
5. City and Community Highlights
Fruitland, Payette, Ontario, New Plymouth, Nyssa, Weiser, Vale
6. County Highlights
Payette County, Washington County, & Malheur County
7. Executive Director Report
 - i. Action item – from Intermountain Gas IRP Advisory Committee
 - ii. Projects & activities
8. Round Table Discussion
9. Adjourn

Calendar of EVENTS

June 7 & 8, 2018	OEDA Summer Conference and Class – Corvallis, OR
July 11, 2018	SREDA Monthly Board Meeting – Council Chambers, 14 S 3rd Street, Nyssa, OR
August 3, 2018	1-3 pm Onion Decorating Contest, Malheur County Fairgrounds
August 8, 2018	SREDA Monthly Board Meeting – New Plymouth, ID
September 5, 2018	SREDA Monthly Board Meeting – TBD
October 7-9	OEDA Annual Meeting, Klamath Falls, OR
October 17	SW Idaho Manufacturers Day, Nampa, ID
November 6-8	IEDA Annual Meeting, Boise, ID
November	SREDA ANNUAL Membership meeting - TBA

*****All SREDA monthly meetings are open to the public*****

AGENDA
MEETING OF THE ONTARIO PUBLIC WORKS COMMITTEE
Tuesday, July 10, 2018, 3:00 P.M., MT.
**** PUBLIC WORKS HEADQUARTERS ****

1) Call to Order:

This agenda previously published / e-mailed **July 6, 2018.**

ROLL CALL:

____ Scott Wilson

____ Riley Hill

____ Vacant

____ Bernie Babcock

____ Pat Woodcock

2) Adoption of Minutes: May 08, 2018*

3) NPDES Status

Cliff

4) SRCI Status

Cliff

5) Project Updates

Cliff

6) Adjourn

* Handout attached

MALHEUR COUNTY COURT MINUTES

May 30, 2018

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

ROAD ACCEPTANCE - PARTITION PLAT

Surveyor/Engineer Tom Edwards met with the Court and presented a road dedication on a partition plat for the Court's consideration. Commissioner Hodge moved to accept the road dedication of a portion of Bench Road on Whitaker Vale Farm LLC's Partition Plat #18-06. Commissioner Wilson seconded and the motion passed unanimously. See instrument # [2018-2077](#)

WEED BOARD

Weed Inspector Gary Page met with the Court regarding membership of the Weed Advisory Board (WAB). Mr. Page recommended that Mike Greeley be appointed to the WAB. Commissioner Wilson moved to appoint Mike Greeley to the Weed Advisory Board. Commissioner Hodge seconded and the motion passed unanimously.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of May 16, 2018 as written. Commissioner Wilson seconded and the motion passed unanimously.

CROSSING PERMITS

Commissioner Wilson moved to approve Crossing Permit #32-18 to Idaho Power Company to install a bank of transformers on an existing pole on Napton Road #1052; Permit #33-18 to Cascade Natural Gas for maintenance on a gas main on Long Dr. aka Railroad St. #1134; Permit #34-18 to Idaho Power Company to replace a cross arm on Grove Rd. #920; Permit #35-18 to Idaho Power Company to replace a cross arm on Holly Rd. #1022; and Permit #36-18 to Idaho Power Company to replace a pole on Ivanhoe Ave. #1115. Commissioner Hodge seconded and the motion passed unanimously. Original permits will be kept on file at the Road Department.

AGREEMENT - JACOBS

Commissioner Wilson moved to approve Agreement with Justin A. Jacobs. Commissioner Hodge seconded and the motion passed unanimously. The Road Department will purchase 1/2" chip seal chips from Jacobs gravel pit. See instrument # [2018-2078](#)

SUPPLEMENTAL BUDGET

Commissioner Hodge moved to approve Supplemental Budget Resolution No. R18-12: In the Matter of Fiscal Year 2017/2018 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Wilson seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate funds that were received but not anticipated when the adopted budget was prepared. Funds are from the Oregon Community Foundation to be used for the front gate of the fairgrounds and insurance proceeds from snow damage. See instrument # [2018-2079](#)

CHECK REGISTER

The Court signed the Accounts Payable register for April 2018.

JUSTICE COURT - VACANCY

There will be an Office Assistant (OA) II vacancy at Justice Court; staff will proceed with posting a vacancy notice.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.

MALHEUR COUNTY COURT MINUTES

June 6, 2018

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

EASTERN OREGON COMMUNITY BASED SERVICES HUB

Community Based Services Director Kelly Poe met with the Court. The Early Learning Division Council is doing strategic planning; strategic planning for the Eastern Oregon Hub will be in July. Ms. Poe requested updates to the board members for Malheur County. Commissioner Wilson moved to appoint Suzanne Bolyard to the position previously filled by Abby Lee; and moved to appoint Lindsay Grosvenor to the currently vacant position. Commissioner Hodge seconded and the motion passed unanimously. Ms. Bolyard is the head of the Early Childhood Education Department at TVCC; and Ms. Grosvenor is a Registered Dietician with Valley Family Health Care. Ms. Poe and Ms. Grosvenor have been working with the OHSU Moore Institute to initiate a pilot Nutrition Oregon Campaign project.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of May 30, 2018 as written. Commissioner Wilson seconded and the motion passed unanimously.

AMENDMENT - IGA #154122

Commissioner Hodge moved to approve Sixth Amendment to Oregon Health Authority 2017-2019 Intergovernmental Agreement #154122 for the Financing of Public Health Services. Commissioner Wilson seconded and the motion passed unanimously. Section 1 of Exhibit C entitled Financial Assistance Award of the Agreement is replaced in its entirety by Attachment A in the amendment. A copy will be returned for recording.

Commissioner Hodge moved to approve Amendment #8: Amendment and Restated 2017-2019 Intergovernmental Agreement for the Financing of Public Health Services, Agreement #154122. Commissioner Wilson seconded and the motion passed unanimously. The Amendment and Restated Agreement becomes effective July 1, 2018. A copy will be returned for recording.

EMPLOYMENT CONTRACT - SMITH

Commissioner Hodge moved to approve Employment Contract between Malheur County and Dr. Morris Smith for Health Officer Services. Commissioner Wilson seconded and the motion passed unanimously. The contract updates the duties and responsibilities of the health officer. See instrument #[2018-2169](#)

ODOT AGREEMENT - LYTLE BLVD.

Commissioner Hodge moved to approve ODOT Local Agency Agreement, State Funded Local Project Program, Project Name: Lytle Blvd Signing Improvements (Malheur Co.), Agreement No. 32884. Commissioner Wilson seconded and the motion passed unanimously. A copy will be returned for recording.

AGREEMENT - DEPARTMENT OF REVENUE

Commissioner Wilson moved to approve Intergovernmental Services Agreement, Contract #3707-18, with Department of Revenue for map maintenance and related cartographic activities to be performed by Department of Revenue for Malheur County. Commissioner Hodge seconded and the motion passed unanimously. A copy will be returned for recording.

GREGORY SMITH & COMPANY - ECONOMIC DEVELOPMENT

A request was made from Greg Smith for additional funding for an additional staffer to perform technical writing work. The position will play three critical roles: Treasure Valley Reload Center (TVRC) Technical Writing; Better Utilizing Investments to Leverage Development (BUILD) Transportation Grant Writing; and Additional Malheur County Writing Projects. It is expected that the position will be a one-year limited duration position. The position will be paid under the contractual agreement between Malheur County and Gregory Smith & Company. Mr. Smith requested a funding increase of \$6,000 per month to the contract. Commissioner Hodge moved to approve the funding request. Commissioner Wilson seconded and the motion passed unanimously. An amendment to the contract will be drafted with an effective date of July 1, 2018.

LETTER OF SUPPORT - STONE HOUSE MUSEUM

The Court signed a letter of support for an outdoor exhibit at the Rinehart Stone House Museum. The Malheur Historical Project is working to expand their Oregon Trail Collection with an authentic wagon that was used by the pioneers on their trek to come out West. See instrument #[2018-2170](#)

CROSSING PERMIT

Commissioner Wilson moved to approve Crossing Permit #37-18 to Idaho Power Company to install a pole on Hyline Road #911. Commissioner Hodge seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

FAIRGROUNDS UPDATE

Fairgrounds Manager Lynelle Christiani met with the Court and provided an update of activities. The construction projects are continuing; various plumbing issues have arisen. The Vale FFA will be working on the design and building of the fairgrounds main gate (by fair office); a grant was received from the Oregon Community Foundation for supplies; the design and construction will incorporate the rebranding and renaming project the Fair Board has been working on. An Eagle Scout is planting some trees and installing a drip system in an area of the fairgrounds. Various events have been held at the fairgrounds; and a large number of individuals have participated in the events. It is hoped that it might be possible to hire a part-time staff member next year as the events and number of people using the grounds necessitates the need for additional preparation and cleanup activities. Ms. Christiani will participate in the Art in the Park event in Vale this weekend. The Fair Board is holding meetings twice a month.

COURT ADJOURNMENT

The meeting was adjourned.

MALHEUR COUNTY COURT MINUTES

June 13, 2018

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

Also present was Vector Control Board Trustee Terry Off.

PUBLIC HEARING - ADOPTION OF ASD BUDGET

The Court met as the governing body of the Ambulance Service District. Judge Joyce opened the public hearing for consideration of Resolution R18-8 adopting the Ambulance Service District budget; notice of the hearing was published in the Argus Observer. No public comments were received. Judge Joyce closed the hearing. Commissioner Wilson moved to approve Resolution R18-8: In the Matter of the Adoption of a Budget and Levy of Taxes for the Fiscal Year 2018/19 as Required by ORS 294.456. Commissioner Hodge seconded and the motion passed unanimously. Total Appropriation is \$419,200. See instrument # [2018-2241](#)

VECTOR CONTROL DISTRICT-AMENDMENT

Commissioner Hodge moved to approve Fifth Amendment to Intergovernmental Agreement Between Board of Trustees of the Vector Control District of Malheur County and the Malheur County Court for Implementation of the General Operations Plan of the Vector Control District. Commissioner Wilson seconded and the motion passed unanimously. The Agreement is extended for five years. See instrument #[2018-2240](#)

Vector Control Board of Trustees Chair Terry Off thanked the Court for continuing the agreement and provided a brief update on the District.

PUBLIC HEARING - ADOPTION OF EXTENSION TAX DISTRICT BUDGET

The Court met as the governing body of the Malheur County Agricultural Educational Extension Service District. Judge Joyce opened the public hearing for consideration of Resolution R18-9 adopting the Extension tax district budget; notice of the hearing was published in the Argus Observer. No public comments were received. Judge Joyce closed the hearing. Commissioner Wilson moved to approve Resolution R18-9: In the Matter of the Adoption of a Budget and Levy of Taxes for the Fiscal Year 2018/19 as Required by ORS 294.456. Commissioner Hodge seconded and the motion passed unanimously. Total Appropriation is \$841,045 and the tax rate is \$0.23 per \$1,000 of assessed value. See instrument #[2018-2239](#)

PUBLIC HEARING - COUNTY BUDGET

Judge Joyce opened the public hearing for consideration of Resolution R18-10 adopting the County budget; notice of the hearing was published in the Argus Observer. No public comments were received. Ms. DuBois explained changes minor changes that were made since the budget was approved. Judge Joyce closed the hearing. Commissioner Hodge moved to approve Resolution R18-10: In the Matter of the Adoption of a Budget and Levy of Taxes for the Fiscal Year 2018/19 as Required by ORS 294.456. Commissioner Wilson seconded and the motion passed unanimously. The total sum of the budget for the 2018/19 fiscal year is \$31,244,751; and the tax rate is \$2.5823 per \$1,000 of assessed value. See instrument #[2018-2237](#) for the document listing the changes to Contingency before budget adoption; and instrument #[2018-2238](#) for Resolution R18-10.

COURT MINUTES

Commissioner Wilson moved to approve Court Minutes of June 6, 2018 as written. Commissioner Hodge seconded and the motion passed unanimously.

IGA #157330

Commissioner Hodge moved to approve State of Oregon Intergovernmental Agreement # 157330. Commissioner Wilson seconded and the motion passed unanimously. Work to be performed under the Agreement relates principally to Oregon Health Authority (OHA) - Public Health Maternal & Child Health, Center for Prevention & Health Promotion and the Malheur County Health Department. The agreement expires June 30, 2023 and funding will not exceed \$470,000. A copy will be returned for recording.

CALICO GRASSY MOUNTAIN GOLD PROJECT - WILDLIFE SUBCOMMITTEE

Correspondence was received from Randy Jones, Chemical Process Mining Coordinator - Department of Geology and Mineral Industries inviting the

County to appoint an ex-officio representative to the Calico Grassy Mountain Gold Project - Wildlife Subcommittee of the Calico Technical Review Team (TRT). Subcommittee meetings will be approximately every month or so, both during the local land use planning process and through the completeness review of the Consolidated Permit Application. The subcommittee will include representatives of BLM, DEQ, DOGAMI, DSL, ODA and ODFW.

CONTRACT - ANI-CARE

Commissioner Wilson moved to approve Contract with Ani-Care Animal Shelter, Inc. Commissioner Hodge seconded and the motion passed unanimously. The Contract expires June 30, 2020; the monthly rate for FY2018/2019 is \$2644. See instrument #[2018-2236](#)

CROSSING PERMIT

Commissioner Hodge moved to approve Crossing Permit No. 38-18 to Oregon-Idaho Utilities for placement of underground fiber optics to the school area on Arock Road #729. Commissioner Wilson seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

RECREATION DISTRICT - PETITION SIGNATURES

Staff has verified the signatures of 1280 voters within the 8C School District boundaries, requesting the measure to approve the formation of an Ontario Park and Recreation District be submitted to the voters of the jurisdiction in the November 2018 election. The first public hearing will be June 20, 2018 at 9:00 a.m.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.



SREDA Board Meeting
TVCC Weese Hall, Ontario, Oregon
June 6, 2018

Board & Members – Adam Brown, Dan Cummings, Dan Greig, Rick Watkins, Ken Bishop, Dana Young, Patrick Nauman, Jeff Williams, Randy Griffin, Craig Jensen, Matt McGraw, Bob Komoto, Matt Frye, Cathy Yasuda, Dennis Baughman, Jennifer Huff, Laurel Adams, and Melody Goodman.

Guests – Representative Ryan Kerby, Tobin Dixon (USDA Rural Development), Ed Susman (Worksource Oregon), and Laura Gross and Carolann Tracy (Payette Valley Food Connection)

Staff - Kit Kamo, Executive Director for SREDA

1. Call the Meeting to Order: Chairman Patrick Nauman called the meeting to order at 7:08 a.m. and quickly moved on to the next agenda item.
2. Introductions of Attendees: Chairman Nauman then thanked everyone for coming to today's meeting in Ontario at TVCC; everything was nicely decorated and set up thanks to Cathy Yasuda and TVCC. Multiple communities were once again represented and the turnout was very good. We went around the room and everyone present introduced themselves and the business or entity they were representing.
3. Approval of May 2, 2018 Board Minutes: Chairman Nauman asked if everyone had a chance to read and review the revised/corrected May 2, 2018 board minutes that were sent out to everyone. Next, chairman Nauman then asked if anyone had any questions or corrections to the minutes. Hearing none, Chairman Nauman asked for a motion to approve the minutes. Dan Greig made a motion to approve the minutes as presented and printed, seconded by Dan Cummings. The motion passed unanimously.
4. Financial Update: Treasurer Sandy Hemenway was absent so Executive Director Kit Kamo presented the financial report information. Kit went over in detail the financial handouts for the month of May discussing balances at the end of the month in both the checking and money market accounts, and then totals for month end. Kit explained to the group SREDA had \$35,485.84 in our ICB checking account, \$40,858.64 in our Money Market account for a total checking and savings balance of \$76,344.68. Kit then reviewed the income for the month in some detail including private contributions of \$8,500.00, which were from MTE Communications (new), Argus, Red Apple, Kohn Foods, Three Rivers Insurance, Eckhardt Oil, Intermountain Gas, Teton Machine, Columbia Bank, American Staffing, Valley Family Health, Campo Poole Oil, PC Energy, and Malheur Federal Credit Union. Public contributions of \$18,500.00, from Payette County, and the Cities of Payette, New Plymouth, and Weiser. Next Kit reviewed expenses for the month commenting on certain ones for the group. After Kit's detailed review and explanations, Chairman Nauman asked if anyone had any questions on the



financial report. Hearing none, Ken Bishop made a motion to approve the financial report as presented, seconded by Jeff Williams. The motion passed unanimously.

5. Business Update: Treasure Valley Community College – President Dana Young provided a comprehensive business update for TVCC. President Young began by discussing the College’s new career and technical education center. This will be a complete renovation of the Vocational building. The College is working on architectural plans now and new blue print drawings will be out soon. This is an exciting project for the college and something that is much needed. Once the architectural plans are completed the College will host listening sessions with the community to hone in on community training needs and opportunities. President Young then stressed to the group that the College obviously has multiple degree programs but please remember they also perform a lot of short term training often partnering with business and industry on specific needs.

The President then discussed the college aviation program by first reviewing the successful Caldwell helicopter training program with Silver Hawk Aviation which now has approximately sixty students. The President went on to say that nationwide there currently is an extreme shortage of pilots. Students in these programs are finding jobs quickly, which is exciting. The President then let the group know about the new fixed wing program at the Ontario Airport with new advertising regarding the program and its benefits coming out very soon.

6. City and Community Highlights:
City Highlights:

a. Fruitland: The Fruitland City Administrator, Rick Watkins, informed the group about a couple of new subdivisions and the opening of the City’s second new splash pad which is very exciting, and it has been received very well by the community. Several other business issues are in the works as well. Overall, the City of Fruitland continues to grow and move forward in a positive way.

b. Payette: Payette Councilman Craig Jensen began by discussing the city’s work on the hotel feasibility study which is about to come to a conclusion. Councilman Jensen did state that the study has recommend a forty-five to fifty room facility complete with necessary meeting rooms. The City has also seen one new business come to town and some new subdivisions are in the works as well. Councilman Jensen then reminded the group that tomorrow is the grand opening for the city’s new Boys and Girls Club at 6:00 p.m. Classes for the Club will begin on June 11th.

c. Ontario: City Manager Adam Brown discussed the new TVCC aviation program which the City has now created a grass runway on the west side of the existing runway for necessary college training in the fixed wing program. It will used to train pilots with gliders. The new airport manager, Dan Beaubian, has done a lot of great work leveling and getting the grass strip ready for use. The city is now working on the irrigation to complete the project.



Next Mr. Brown discussed the changes in the new State of Oregon building code rules which has a large impact on the city.

Dan Cummings, Economic Development Director for the City, added more information on the State building code changes. Basically, the city will no longer be able to use a third party inspector as they have been doing in the past. The City now must have their own staff on board. They also have one year to get a new plan funded and in place. Currently, one city staff member will step up and be trained to handle these necessary services in the future. The city plans to hire a part-time person to work with and train the city staff member until this person can take over on a full-time basis.

On the economic side, the city is working with a developer on a subdivision for twenty-two new building lots. They also are working with someone to build twelve to eighteen housing lots for tiny homes to house veterans. Within this development, there would be a tiny cluster within the subdivision development. Some veterans will buy their property out right and build their own house while others will buy the house but will be in the cluster with a community center. This will provide a place for community type events. One new housing building permit has also been issued. The city is working with SREDA on three new industrial projects which are exciting. And lastly, they are working with Jim Smith to reopen the Gym on Fourth Avenue.

d. Nyssa: No one was present from the City of Nyssa so no report was given.

e. Weiser: Patrick Nauman provided the city report by stating the new Ridley's grocery store is now moving forward as engineering plans are about ready to be submitted to the city for review. Once permits have been issued a ground breaking will be planned. Ridley's is also moving forward on the demolition of the old building in downtown Weiser. Part of the reason this has taken so long is the renovation bids had to be reissued due to asbestos in the building but this process is now moving forward. The city is also working on sidewalks and curbing throughout the city. Patrick also said the USDA Rural Development feasibility grant for the Hotel Project study is now in phase two. Patrick then discussed a couple of other development projects which are in the works. Project Senior 1K is looking at potential housing subdivision development and Project Soup which is looking for fifteen to twenty acres for their project.

f. New Plymouth: No one was present from the City of New Plymouth so no report was given.

g. Vale: No one was present from the City of Vale so no report was given.

Community Highlights:

a. Fruitland: SREDA representative Ken Bishop informed the group about the ribbon cutting for the City's second splash pad which will be held on June 12th. Also, Ken reminded the group that today is also the Fruitland Chamber luncheon.



- b. Payette: Mayor Jeff Williams informed the group that a new real estate agent has applied for a business license which bodes well for new growth within the city.
- c. Ontario: No community report was given this month.
- d. Nyssa: No community report was given this month.

Weiser: Jennifer Huff with the Weiser Chamber of Commerce said the Chamber luncheon would not be held today because of other multiple activities such as the Fiddle Festival. Jennifer then said the Golf course will have live music on Friday and Saturday nights so please try to attend. The Weiser River Festival is a new community addition this year and will have between ten to fifteen bands coming to town play prior to fiddle week. Remember, Fiddle week is the third week in June and is a very large event. Also Waffle Berries, a new restaurant, is now open. The city has many other community activities going on too.

- e. No other community highlights were given this month either.

7. County:

- a. Payette County: Payette County Commissioner was in Northern Idaho at a meeting so no report was provided this month by Payette County.
- b. Washington County: Washington County Commissioner was also in Northern Idaho at a meeting so no report was provided for the county.
- c. Malheur County: No one from Malheur County was present so no report was provided by Malheur County.

d. District Nine Representative Ryan Kerby stated that he has been in meetings with Idaho Commerce and different industry representatives which surveyed several businesses and legislative folks regarding needs in the State of Idaho. Workforce development came out as number one. House Representative Kerby then discussed Medicaid expansion and stated that it will be on the Idaho ballot this year. It appears it will be approved with some side boards such as a work requirement and maybe drug testing requirements. Several thanked him for the improvements to highway 95 between Payette and Weiser. These improvements were much needed.

8. Executive Director Report: Executive Director Kit Kamo's report for June 6, 2018 is as follows:

Kit presented an economic update to the Fruitland Chamber of Commerce; she participated in the hotel feasibility study tour and related data collection for the City of Payette; attended the New Plymouth City Council, Washington County Commissioner meeting, and the Weiser City Council meeting; she attended the Ontario area ag forum; attended the RDI Rural to Urban



Conference in Portland (partially grant funded); and met with Oregon Energy Trust's housing specialist to learn about their new programs.

Projects:

Project Lead – this group received an Oregon grant and will be moving forward with their cooperative efforts. Met with partners and some of the local businesses involved. They will be hiring a coordinator for this project very soon.

Project Soup – Phone conference call with the company and Idaho Commerce. Connected company to Weiser, as per their request, to look at a site.

Project JD – Received a referral/lead from the City of Nampa. The consultant was looking for some possible sites in both Oregon and Idaho – recommended several sites with access to the power grid.

Project Derrick – called and asked to assist with a business startup, location setup, and potential side businesses. Referred him onto folks who could provide expertise in these areas.

Project Senior 1K – Received an inquiry regarding the Weiser area about a housing project. Was told that originally they had looked at Homedale, but were not satisfied with the reception received there. Connected them with officials in Weiser. Client took the time to call back and thank us for helping them – They were delighted with the reception that they received from Weiser. Could be up to 1,000 new homes with the first 100 lots maybe sold by this fall.

Project Equine – Company recently purchased an operation and they are looking at expanding the processing part closer to the short line railroad and natural gas access.

Project Or Mat – Company bought out US Geothermal and will take over their existing operations in the next few months (both in Oregon and Idaho).

Project BVEP – Received a lead from Boise Valley Economic Partners looking for a building for one of their clients. They were interested in the Cider plant, however it is currently leased and not available.

Project Silver Leaf – Received a direct lead from a site consultant for an Idaho site for a manufacturing company that would employ 50 people and have a 10 mil investment. Although we really didn't have any sites that fit all their criteria, after talking to the consultants, we submitted 2 green field sites from our area that may be of interest to their client.

9. Round Table Discussion:

Jeff Williams told the group that with Kit's recent appointments to state boards that it will take more of her time and it may be something SREDA needs to address in terms of more help which



has been discussed multiple times in the past. Chairman Nauman also discussed the money needed to fund a potential part-time assistant. Patrick then reminded everyone to continue with fund raising and if you do not feel comfortable doing this, please contact Patrick and he is more than willing to assist at any time.

Dan Cummings mentioned that the City of Ontario is getting numerous calls regarding growing hemp, which is now legal to grow in the State of Oregon. Dan stated his department is trying hard to get up to speed on the new regulations and associated laws. Actually there are many uses for hemp.

Matt McGraw then thanked Kit for her director appointments to the Idaho & Oregon State Economic Development Boards which will help SREDA and the tri-county region.

Adam Brown told the group that this is a very tough year for the city of Ontario budget, but did go on to say that the City did recommend \$10,000 to continue to fund SREDA.

Ed Susman with the Oregon Employment Department said SREDA needs to develop a job description for a part time person and then maybe find a retired person who aligns with the job requirements. Ken Bishop stated he feels like this is not a part-time position because it is multifaceted. After discussion it was determined we need to look for program expansion tied to SREDA's long term goals. This could start with Kit putting together a work program complete with needed job duties.

Dan Cummings then reminded the group that the Lions Club Buckaroo Dinner is tomorrow night from 5:30 p.m. to 7:30 p.m. If anyone is interested Dan said he has tickets with him for sale. This year proceeds will go towards the new splash pad and improvements to Lions Park.

Dan Greig then discussed Farmers Mutual Telephones plans over the next three years regarding fiber upgrades which is a big deal. This will help to develop and expand the Fruitland community now and into the future. Dan then plugged the Toastmasters program which meets at the college and provides great leadership opportunities for many individuals.

Bob Komoto discussed the Four Rivers Cultural Center upcoming events. Bob discussed in detail the upcoming Brew Fest and the Alive Live after Five events. Remember, if you join the Cultural Center you will get enough drink tickets to pay for your membership fee. Bob discussed many other upcoming events and said for those interested please visit the Cultural Center's website or Facebook page for a list of all Cultural events.

Cathy Yasuda said the College was delighted to have SREDA on campus today. This Saturday will be the Chukar Charity Shootout annual event. Also, the College Foundation will be hosting its fourth annual garden tour on June 24. There will be seven garden locations throughout the



valley on display. Tickets for the event are \$15 and if you do not want to drive, the College will have vans and drivers available for an additional \$5.

Matt McGraw then discussed Lifeways new substance abuse program which just started. Matt stated that many folks in our communities are suffering from opioid addiction. Eventually they hope to roll this out to all eight clinics. Lastly, Lifeways has a six week cooking class beginning soon.

Tobin Dixon, USDA Rural Development, stated that they will have two interns coming into the office working in housing and business.

Carolann Tracy, from the Payette Valley Food Connection said that the new food guides are now available.

Adam Brown added that the recently held Global Village event was a huge success and that the Boys and Girls Club fundraiser will be held this Saturday night.

10. Adjournment: Chairman Patrick Nauman then adjourned the meeting at 8:21 a.m.

Patrick also informed the group that the July and August SREDA meetings will be moved back one week. July 11th in Nyssa, OR beginning at 7:00 a.m. and August 8th in New Plymouth, ID, also at 7 am.

Calendar of Events

June 7 & 8, 2018	OEDA Summer Conference and Class – Corvallis, OR
July 11, 2018	SREDA Monthly Board Meeting – Nyssa City Council Chambers, OR
August 8, 2018	SREDA Monthly Board Meeting – New Plymouth, ID

**** All SREDA Monthly Meetings are open to the public****

Minutes prepared by Randy Griffin, SREDA Secretary

PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, May 08, 2018, 12:00 p.m. MT

**** PUBLIC WORKS HEADQUARTERS ****

Meeting called to order at 3:00 p.m. by Riley Hill, Public Works Committee Vice-Chairman.

Committee members present included Mr. Scott Wilson, Mr. Riley Hill, and Mr. Pat Woodcock (Mr. Babcock - Excused; one vacant position).

Others present included Cliff Leeper, Betsy Roberts, Suzanne Mulvany, and Kari Ott, Oster.

The press was notified. This meeting was recorded (the tape is available at the Public Works Headquarters); the minutes are on file at City Hall and on the city's website at www.ontariooregon.org.

ADOPTION OF MINUTES – APRIL 12, 2018

RESOLUTION, ACTION &/OR MOTION:

The motion was made by Mr. Wilson, seconded by Mr. Woodcock to adopt the minutes of the previous meeting, April 12, 2018: Motion passed unanimously.

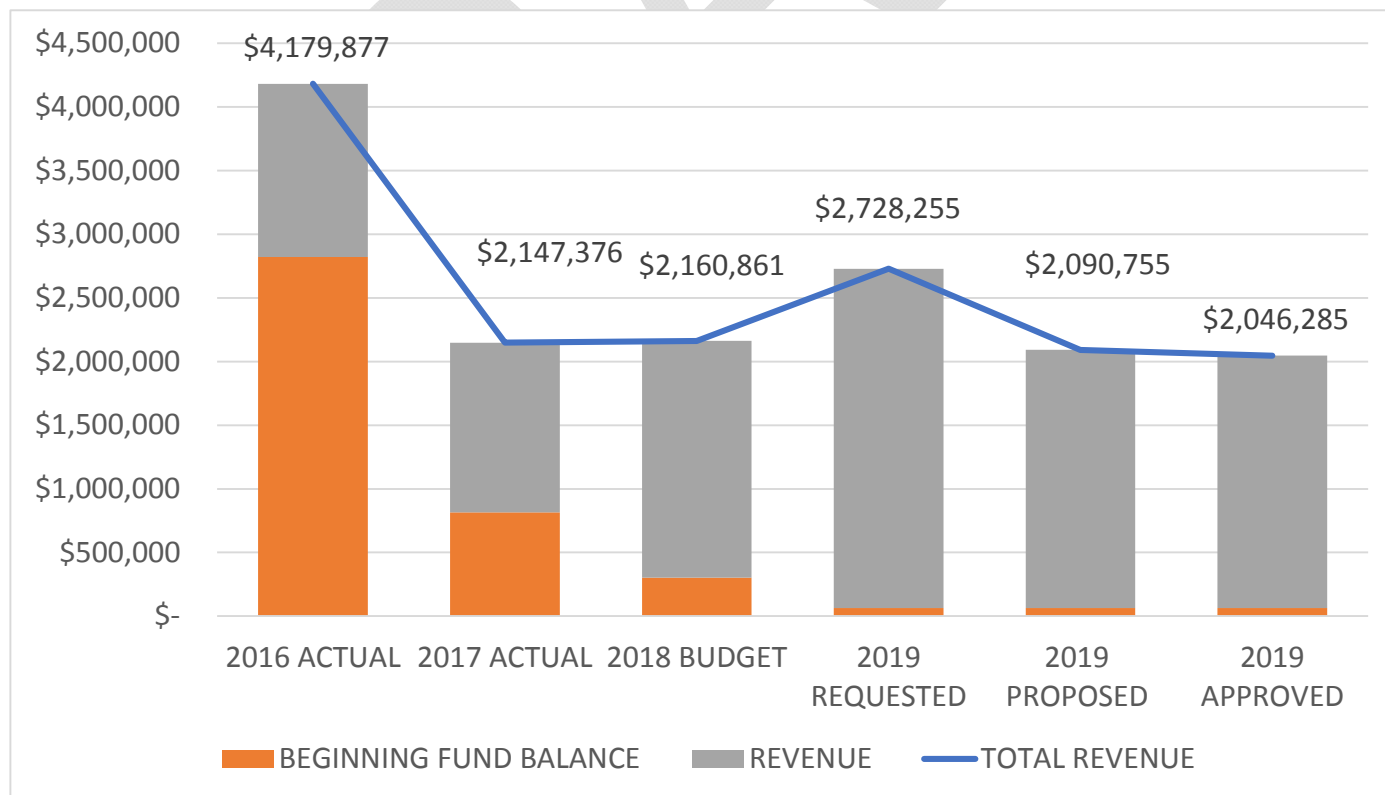
**2018-2019
ONTARIO CITY BUDGET**

KARI

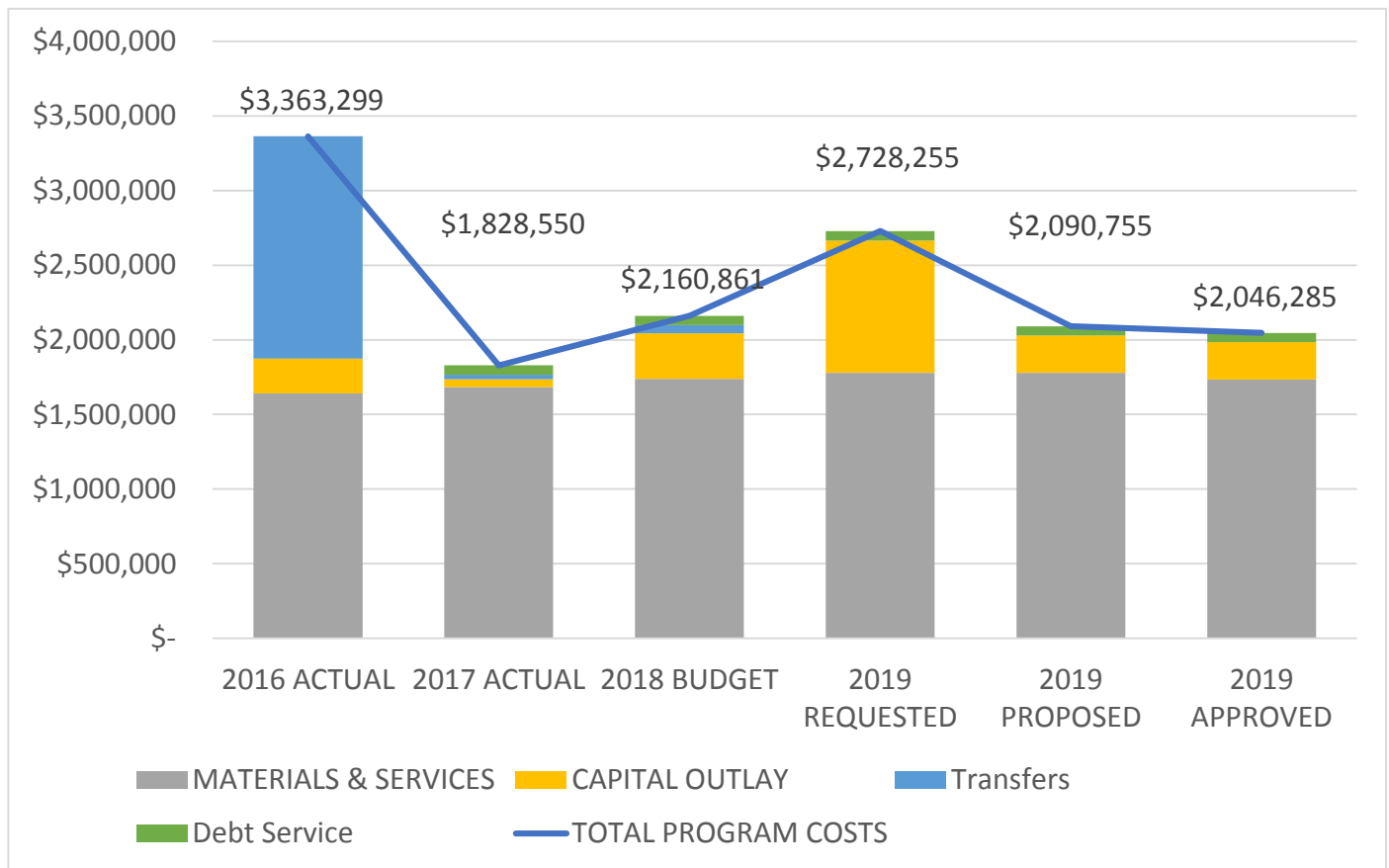
(PowerPoint presentation)

STREET FUND

REVENUES



EXPENDITURES



FUNDED ITEMS

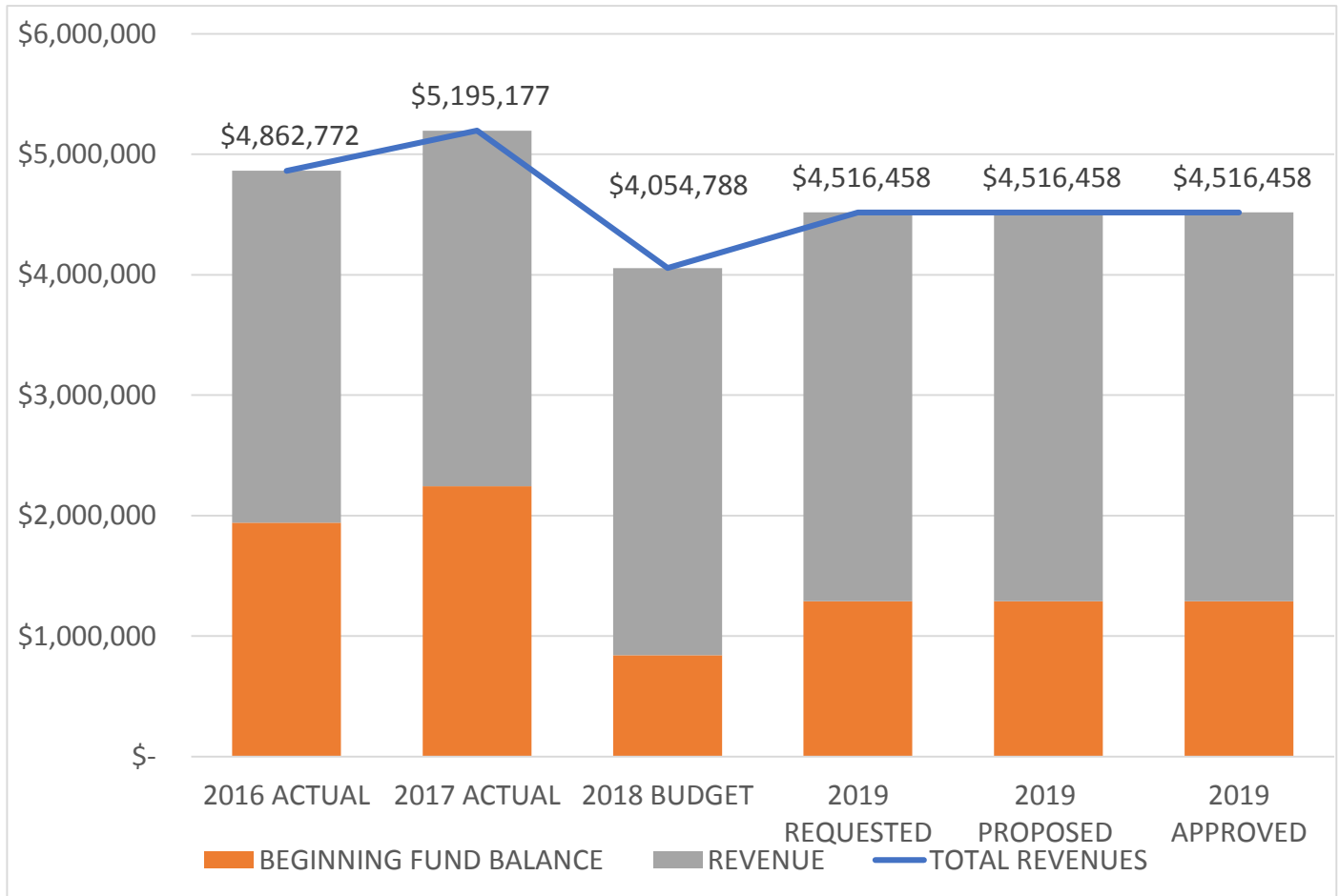
- Crack Fill \$ 45,000
- Midblock Crossing Project \$ 18,000
- ODOT Grant Projects \$100,000
 - o Match from STP funds

ITEMS UNFUNDED IN CURRENT BUDGET

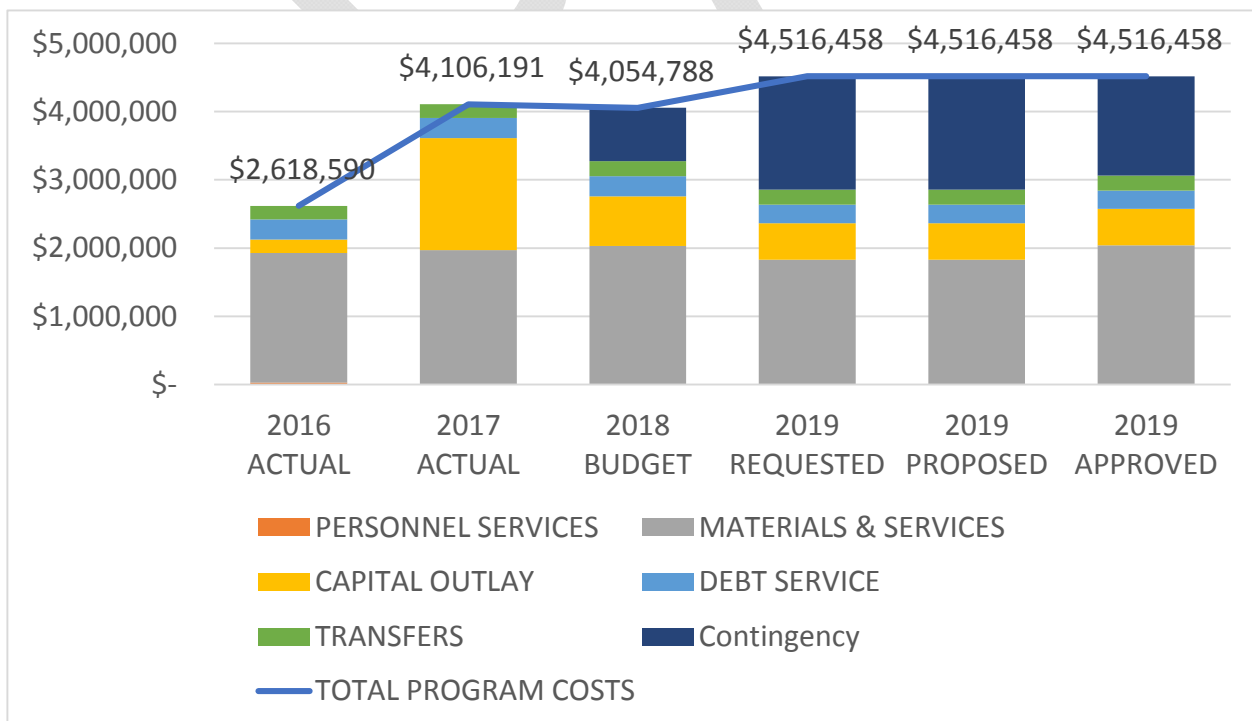
- East Idaho Meadow Planter Project \$ 40,000
- Cimline Crack-fill Machine \$ 60,000
- Crack fill \$ 15,000
 - o Annual Program should be \$ 18,000
- ADA Compliance Project \$280,000
- Curb and Gutter \$ 20,000
- Chip Seal \$158,262
 - o Annual Program should be \$300,000
- Street Services are Reduced for seasonal employees

WATER FUND

REVENUES



EXPENDITURES

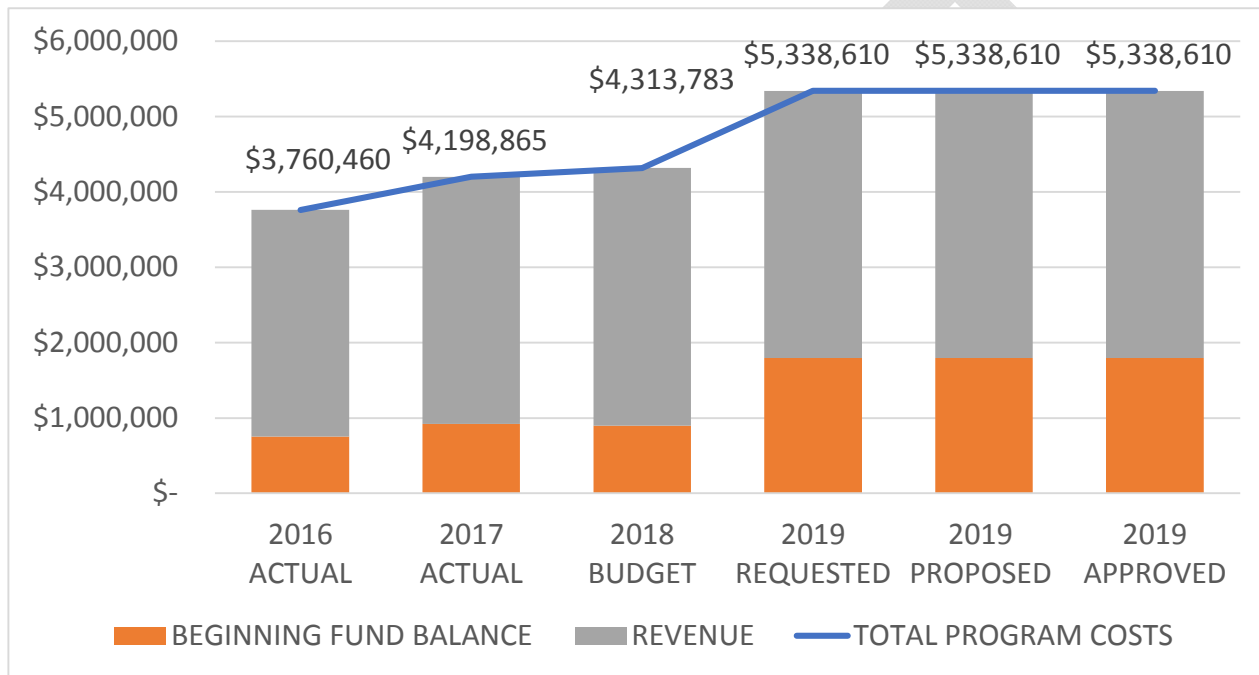


FUNDED ITEMS (Water Fund)

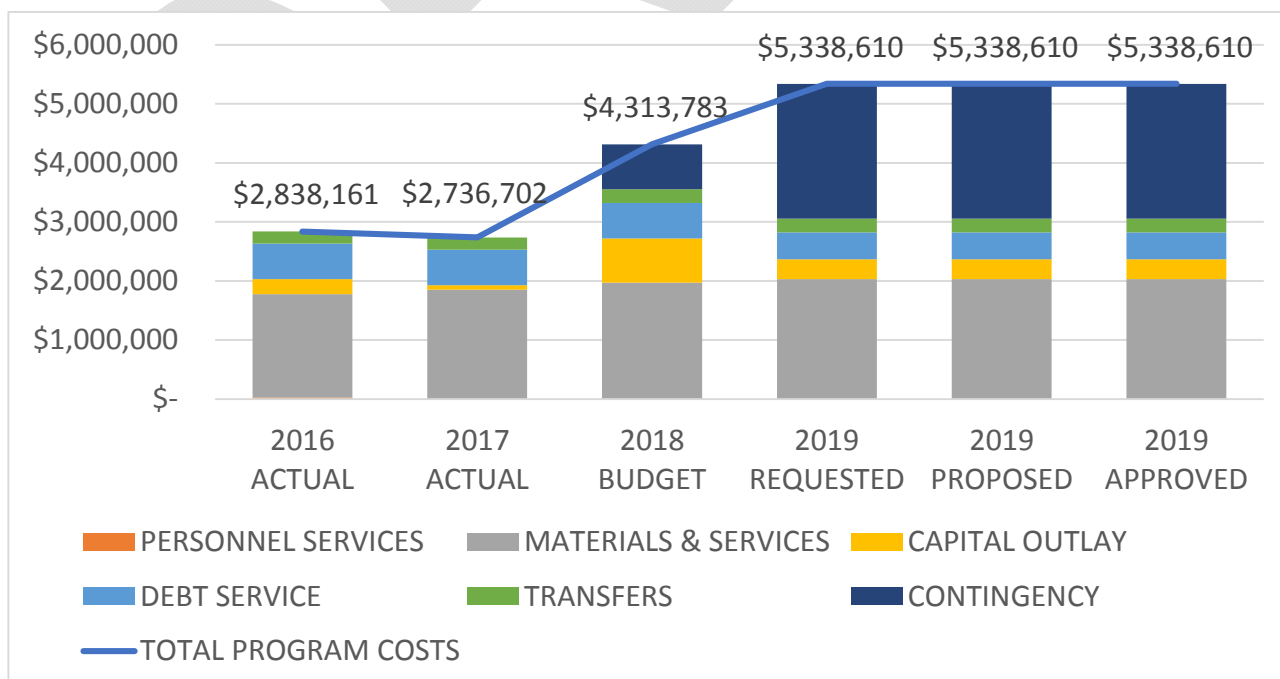
➤ Baffle Wall Replacement	\$160,000
➤ Microchlor Cell Replacement	\$ 27,000
➤ Solids Removal	\$ 50,000
➤ Water Master Plan	\$175,000
➤ Reservoir Improvements	\$ 10,000
➤ Wall Rehabilitations	\$ 10,000
➤ Clean and Repair Slough	\$ 20,000
➤ Backhoe (Split- Water/Sewer)	
➤ Pickup	

SEWER FUND

REVENUES



EXPENDITURES

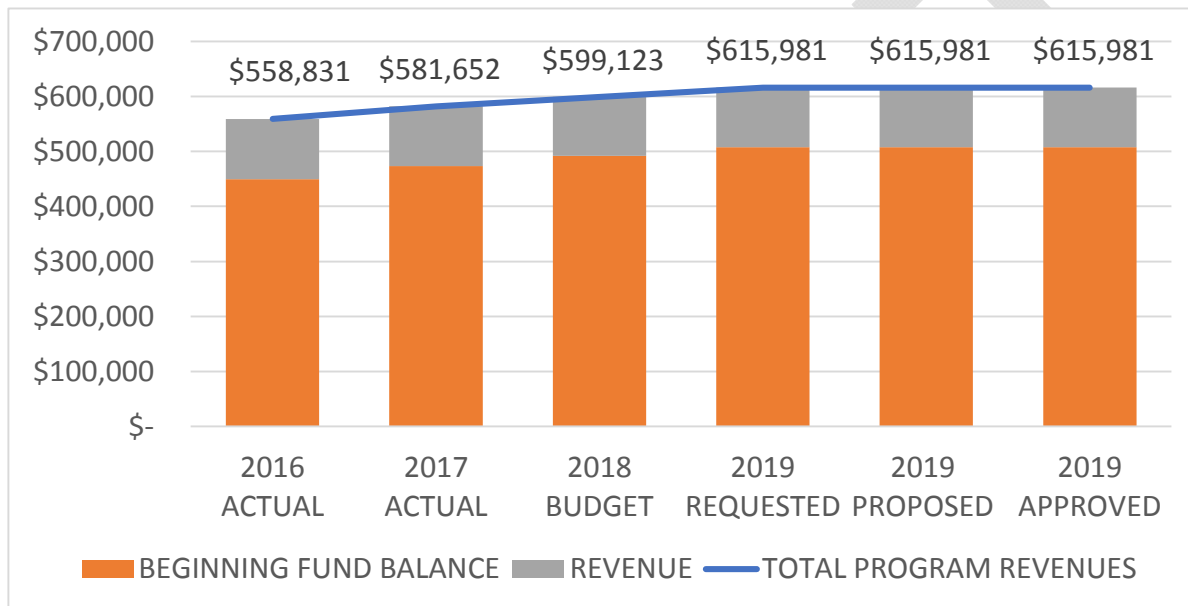


FUNDED ITEMS (Sewer Fund)

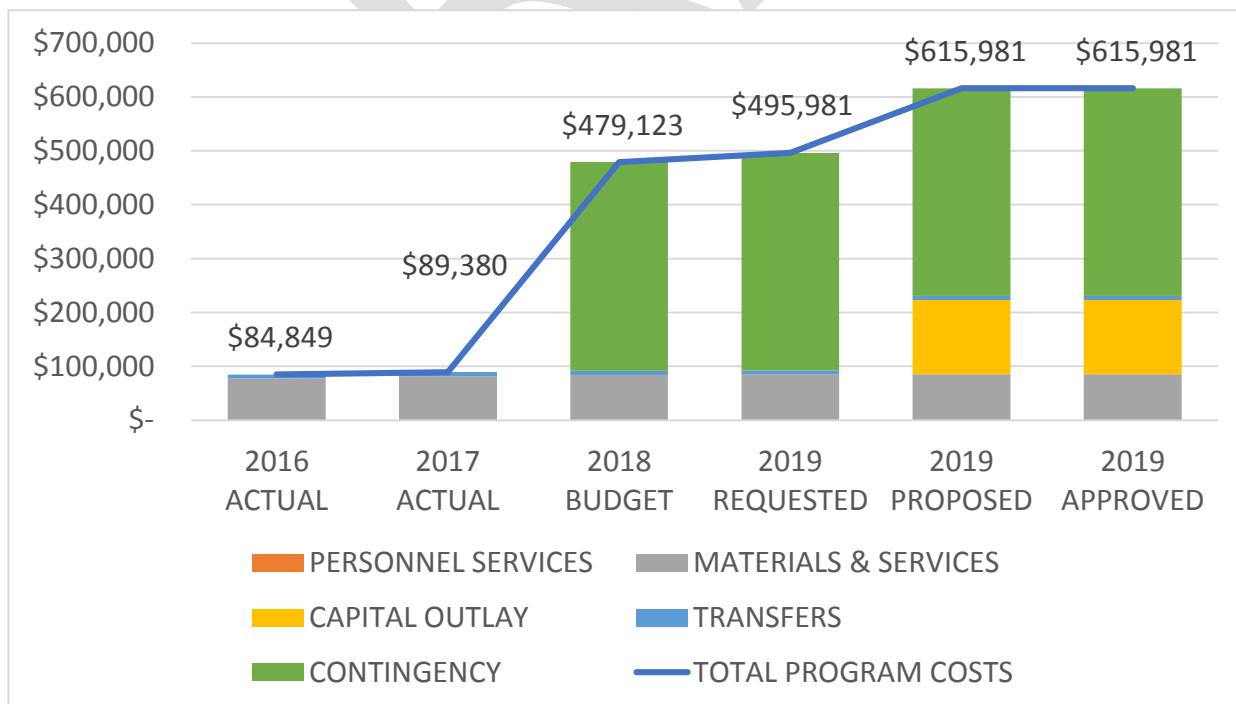
➤ NPDES Reports (templates)	\$ 45,000
➤ NPDES Requirements	\$ 65,000
➤ Interim Facility Improvements	\$ 50,000
➤ SRCI Lower Lift Station	\$ 85,000
➤ Push Camera	\$ 8,950
➤ Skid Camera	\$ 85,000
➤ SRCI 37 MH Replacement	\$ 37,000
➤ Sewer Line Evaluation	\$ 10,000
➤ Phase Two Security Upgrade	\$ 10,000
➤ Backhoe (Split- Water/Sewer)	

STORM WATER FUND

REVENUES



EXPENDITURES



FUNDED ITEMS (Storm Water Fund)

- Downtown Storm Drains \$ 18,000
 - o Mid-Block Crossing Project
- Storm Drainage Mainline Repair \$120,000

UCF DEPARTMENT

Description	2016 Actual	2017 Actual	2018 Adopted	2019 Requested	2019 Proposed	2019 Approved
UCF REVENUES						
AVAILABLE CASH - UCF DEPT	2,184,946	2,263,730	2,246,983	2,736,868	2,736,868	2,736,868
UTILITY CAPITALIZATION FEE REV	466,088	466,768	613,912	613,912	613,912	613,912
Grand Total	\$ 2,652,034	\$ 2,710,498	\$ 2,760,895	\$ 3,250,868	\$ 3,250,868	\$ 3,250,868
UCF EXPENDITURES						
MATERIALS & SERVICES						
BAD DEBT EXPENSE	87	-	-	1,000	1,000	1,000
MATERIALS & SERVICES TOTAL	\$ 87	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
CAPITAL OUTLAY						
13WAT-02 NEW WELL #17	2,000	26,961	-	-	-	-
14SEW-01 SEWER LINE REPLAC	204,644	-	-	-	-	-
14WAT-03 NEW FIRE HYDRANT IN	-	-	25,000	25,000	25,000	25,000
14WAT-11 EASTSIDE RESV #2	186,873	60,041	-	-	-	-
SANITARY SEWER HOT SPOTS	-	8,632	200,000	-	-	-
VALVE REPLACEMENT	-	-	30,000	-	-	-
WATER LINE REPLACEMENT	-	20,962	200,000	-	-	-
WATER/SEWER LINE REPLACEMENT	-	-	-	1,180,000	1,180,000	1,180,000
METER REGISTER REPLACEMENT	-	-	-	200,000	200,000	200,000
CAPITAL OUTLAY TOTAL	\$ 394,216	\$ 108,895	\$ 455,000	\$ 1,405,000	\$ 1,405,000	\$ 1,405,000
CONTINGENCY						
UCF DEPT CONTINGENCY	-	-	2,306,896	1,844,868	1,844,868	1,844,868
CONTINGENCY TOTAL	\$ -	\$ -	\$ 2,306,896	\$ 1,844,868	\$ 1,844,868	\$ 1,844,868
Grand Total	\$ 398,303	\$ 108,695	\$ 2,760,895	\$ 3,250,868	\$ 3,250,868	\$ 3,250,868

FUNDED ITEMS (UCF Dept.)

- Water Sewer Line Replacement \$1,180,000
- Meter Register Replacement \$ 200,000
- New Hydrant \$ 25,000

CEMETERY DISTRICT

- KO – The council had a discussion on a Cemetery District; some really want to get a district on the ballot, but others are afraid they wouldn't get a board for it. Therefore, they are leaning towards looking at increasing the rates to try to keep up with the expenses.

VERDE / NW 4TH AVE. INTERSECTION

(Handout)

BR – We would like to consider putting in a 4-way stop at the intersection of Verde and NW 4th Avenue. Blaise from our office in Boise did a warrant on it, and this intersection doesn't quite make the warrant. Meaning "is it really necessary or not"? Because you don't want to put control in where it's not warranted. Or create issues by creating the control as well, i.e. safety issues.

Even thou it didn't quite make the warrant for the volume of traffic or the types of accidents, Blaise felt giving all the circumstances, including the school zone, we could make an engineering judgment to justify putting in the 4-way stop. Taking into consideration the traffic volume due to the beltline, the consistent pattern of accidents, and school zone.

Background

NW 4th Ave is a 2-lane collector running east/west with a design hourly volume of approximately 160 veh/hr. Verde Drive is a 2-lane collector running north/south with a design hourly volume of approximately 280 vehicles per hour. The two roads intersect perpendicularly, with NW 4th Ave being stop controlled. No turning lanes are provided at the intersection on either road. Both roads utilize curb and gutter with an underground storm drain system, and sidewalk adjacent to the curb. There is limited pedestrian use, on the range of 2 to 3 pedestrians crossing the intersection per hour.



Figure 1 NW 4th Ave and Verde Drive Intersection

The intersection's crash history consists of 15 accidents from 2010 through 2017. None of these accidents were fatal. Most accidents were caused by vehicles running the stop signs on NW 4th Ave and being hit by crossing traffic on Verde Drive. Twice, a vehicle running a stop sign on NW 4th Ave collided with a vehicle on Verde Drive, which was then pushed into the existing pump house facility on the northeast corner of the intersection; once in 2011 and again in 2017.

The City of Ontario requested that the intersection be analyzed to determine if a four way stop condition is warranted, and if a four way stop condition would help to prevent the City's pump facility from being damaged in future collisions.

Factors Warranting a Four Way Stop

The Manual of Uniform Traffic Control Devices (MUTCD) outlines the circumstances in which an intersection may warrant being converted into a four way stop controlled intersection. One factor is crash history, the other is traffic volumes.

The MUTCD suggests that intersections where five or more crashes that are susceptible to correction by a multi-way stop installation are justified in being converted to multi-way stop intersections. The NW 4th Ave/Verde Drive intersection does not meet these criteria, as it experiences one to four crashes per year, since 2010, and not all of these crashed would have been susceptible to prevention by installing a four-way stop.

Justifying a multi-way stop condition based on traffic numbers requires meeting the following criteria:

1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and
2. The combined vehicular, pedestrian, and bicycle volume entering the intersections from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but
3. If the 85th percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.

Based on the traffic counts conducted in January of 2018, The NW 4th Ave/Verde Drive intersection does not satisfy these conditions when looking at 8-hour segments, but does satisfy these conditions during peak hours. As the population increases, the intersection will increasingly approach the formalized

criteria for a four-way stop. In addition, the crashes that resulted in damage to the pump facility were the type that could be susceptible to correction by installing a four way stop condition.

Conclusions

The NW 4th Ave/Verde Drive intersection does not meet the standard warrant criteria for a multi-way stop condition. However, it comes close to meeting these criteria, and given a reasonable traffic growth factor, could meet this criteria in the near future. In addition, the installation of a four way stop condition here would help in avoiding future damage to the City's pump facility. For these reasons, installation of a four-way stop is considered justifiable by means of engineering judgement.

The City has also expressed interest in installing bollards around the pump house to provide additional protection to the facility in the event that another vehicle may impact that quadrant of the intersection. These bollards would not be considered break-away features, and would pose a significant hazard to an errant vehicle impacting them. However, the existing corridor contains multiple hazards near the roadway including power poles, trees, fences, and boulders. In addition, the bollards would be located behind the sidewalk and outside the clear zone of 14 feet (as shown in the 2011 AASHTO Roadside Design Guide Table 3-1) assuming an edge of travel way 12 feet away from the centerline of the road.

Also, considering that in the urban environment clear zone is not always a practical design criterion due to slower vehicle speeds and numerous features near the roadway, the location of these bollards, even if they were within the clear zone, would be justification to negate their installation. For these reasons, installation of the bollards is justifiable as a means to protect the City's infrastructure.

RESOLUTION, ACTION &/OR MOTION:

The Public Works Committee members are all okay with moving forward with the 4-way stop at the intersection of Verde and 4th Avenue

UPDATES

BETSY/CLIFF

- Lower Lift Station electrical panel repairs to happen mid-week on the 22nd
- Wastewater discharging switched over to the Skyline irrigation; no longer to the river until October.
- Streets – helping support some of the issues associated with the Splash Pad.
- Annex – curb and gutter work is formed and to be poured tomorrow.
- FRCC – Pre-construction meeting soon for the Sanitary Storm and Water project.

COMMENTS

RH – Have you developed any type of new fee schedule that you'd like to see associated with the prison?
BR – Not detailed yet. But did talk about it at the last meeting.

ADJOURN

The motion was made by Mr. Wilson, seconded by Mr. Woodcock to adjourn: Motion passed unanimously.

APPROVED:

Signature

Date

(Bernie Babcock, Chairman / Riley Hill, Vice-Chairman)

AGENDA
ONTARIO VISITORS AND CONVENTIONS BUREAU BOARD
JULY 12, 2018 - 7:00 a.m. M.T.
CLARION INN

- 1) Call to order:
This agenda was emailed: July 5, 2018
 - (a) Roll Call:
Debbie Blackaby____ Cheryl Cruson____ Laura Davis____
Doug Dean____ John Hall____ Bob Quinn____ Ron Verini____

City Manager Adam Brown____
V&C Director John Breidenbach____
- 2) New Business
 - a) Grant Request: Treasure Valley Community College New Student Orientation
- 3) Motion to adopt V&C Meeting Minutes of May 3, 2018 meeting
- 4) Review Financial Report
- 5) Adjourn

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, if you contact the City at 889-7684 at least one working day prior to the need for services, we will make every reasonable effort to accommodate the need. T.D.D. available by calling 889-7266.



VISITORS AND CONVENTION BOARD

C/O Ontario Area Chamber of Commerce

251 SW 9th St.

Ontario, OR 97914

541-889-8012 (Voice) 541-889-8331 (Fax)

info@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: Treasure Valley Community College

Complete Mailing Address: 650 College Blvd, Ontario, OR 97914

Telephone: (541) 881 - 5585 Fax: _____ E-Mail: cyasuda@tvcc.cc

Principal Contact: Cathy Yasuda

Complete Mailing Address: 650 College Blvd, Ontario, OR 97914

Telephone: (541) 881-5585 Fax: _____ E-Mail: cyasuda@tvcc.cc

Name of Event and Date and Time Event Will Be Held: _____

TVCC New Student Orientation - 9/21/2018

Has organization applied for a V&C Grant Before: _____ Yes _____ **X** No

**If yes was the V&C grant request approved and for what amount:*

_____ Yes _____ No / \$ _____

**If grant request was approved did the organization give their 90 day follow-up report*

_____ Yes _____ No

Description of Promotion or Event: TVCC will be hosting ~250 students, as well as their families, for our New Student Orientation programming. This is our most important large-scale student success event of the academic year. The outcome of this event ensures that our students have the skills to navigate a college environment and create bonds within the college community. New to the programming this year is a parent information session designed to provide a successful college transition for our families, as well as our students.

NATURE OF PROMOTION/EVENT: _____

_____ Tourism based capital project

_____ Multi-night local lodging event

_____ Special media promotion

X Education and/or training project

Amount of Funding Support Requested: \$ 5000

Total Promotion/Event Budget: \$ 8175

What specific expenditures will the granted funds be used for?*: _____

These funds will be used towards a grant for our local businesses in the amount of \$400. In providing this grant, businesses will be asked to supply samples of their signature menu items for students and their families. The remaining funds will be put towards printed materials (bags, t-shirts, folders) that will promote the community, financial literacy, and the Chamber of Commerce.

List promotion/event supporters or partners***: _____

The college will be partnering with Malheur Federal Credit Union, Sodexo for basic food services, local businesses, and utilizing the college's Title III event staff and resources.

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): This event will shine a spotlight on our local businesses through the designated food grants, allowing area restaurants to make an impression on TVCC students. According to Forbes, Millennials spend 40% of their food dollars or roughly \$2,921 a year on restaurant food. Generation Z (the generation which these new students belong to) is projected to spend even more on restaurant food. With an incoming cohort of ~250, we can expect students to contribute in the range of ~\$700,000 to the local food service economy. Making this impression early will promote our locally owned businesses to students

from out of town who might spend their money elsewhere. In addition, families will be
contributing to the economy through hotel bookings, furnishing for students in the dorms,
groceries, meals, and other necessities for our incoming students.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year's promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1 <u>TVCC Student Services Budget</u>	Amount \$ <u>5,200</u>
Source #2 <u>TVCC Student Life Budget</u>	Amount \$ <u>500</u>
Source #3 <u>Malheur Federal Credit Union</u>	Amount \$ <u>1500</u>
Source #4 <u>Ontario Chamber of Commerce</u>	Amount \$ <u>4200</u>
Source #5 _____	Amount \$ _____

TOTAL REVENUES \$ 11,400.00

PROPOSED EXPENDITURES

Use #1 <u>Grant for Food Vendors</u>	Amount \$ <u>3200</u>
Use #2 <u>Printed Materials: Bags, T-Shirts, Folders</u>	Amount \$ <u>1000</u>
Use #3 _____	Amount \$ _____
Use #4 _____	Amount \$ _____
Use #5 _____	Amount \$ _____
Use #6 _____	Amount \$ _____
Use #7 _____	Amount \$ _____
Use #8 _____	Amount \$ _____
Use #9 _____	Amount \$ _____
Use #10 _____	Amount \$ _____

TOTAL EXPENDITURES \$ 4200.00

REVENUES MINUS EXPENDITURES \$ 7200.00

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

6/21/2018
Date

Cathy Gamola
Signed

Cathy Yasuda
Printed Name of Applicant

Date Received: 6/27/18 Ontario Area Chamber President/CEO: _____

Timeline of New Student Orientation

September 20, 2018

Time	Event	Location	Team Members
10:00 – 5:00 PM	Housing Move-In	Residence Halls	Housing Team

September 21, 2018

Time	Event	Location	Team Members
10:00 – 1:00 PM	Housing Move-In	Residence Halls	Housing Team
12:00 – 1:00 PM	Open Campus Tours + Check-In	Student Services	Student Ambassadors
1:00 – 1:45 PM	Welcome	Starting Location: PAC Auditorium	President, VPs, and Event Support Staff
2:00 – 3:15 PM	Parent Session		Cathy Yasuda, Brad Hammond
Session 1 2:00 -2:30 PM	Compliance/Disability	Science Center	Travis McFetridge
Transition Time 1 2:30 -2:40 PM	Advising	Auditorium	Stephanie, Danyele
Session 2 2:40 – 3:10 PM			
Transition Time 2 3:10 – 3:40 PM	Financial Aid/Financial Literacy	Weese 110	
Session 3 3:40 – 3:50 PM			
Transition Time 3 3:50 – 4:00 PM	Student Panel/Campus Safety	Barber Hall – Large Classroom	ASG, Student Life
Session 4 4:00 – 4:30 PM			
4:00 – 5:30 PM	Closing Session/Local Business Showcase/Lawn Games	Weese Courtyard Area	

Base NSO Budget and Expenses

2018-2019

Printed Materials	Cost	Amount	Total
Cinch Bags	2.5	400	\$1,000.00
T-Shirts	5	400	\$2,000.00
Pocket Folders	0.95	500	\$475.00
Subtotal - Printed Materials			\$3,475.00

Closing Meal Cost	Cost	Amount	Total
Meal Grant	\$400.00	8	\$3,200.00
Sodexo - Basic Meal	\$5.75	300	\$1,725.00
Subtotal			\$4,925.00

Outdoor Recreational Supplies	Cost	Amount	Total
Large Scale Outdoor Recreation Rental	\$1,000.00	1	\$1,000.00

Misc. Supplies and Paper Printing	Cost	Amount	Total
Door Prizes and Raffles	\$500.00	1	\$500.00
Misc. Expenses - Paper Printing	\$1,500.00	1	\$1,500.00
Subtotal - Misc. Supplies and Printing			\$2,000.00

Subtotal	\$9,675.00
Donation from MFCU	(1500.00)
Total	\$8,175.00

V&C GRANT CRITERIA CHECKLIST

Applicant/Event: Treasure Valley Community College New Student Orientation

Criteria		Meets No Criteria - Point Value 0	Partly Meets Criteria - Point Value 1	Sufficiently Meets Criteria - Point Value 3	Exceeds Criteria - Point Value 5
1	The project is a capital project, which enhances tourism such as, but not limited to, beautification. Examples of such potential projects might include coordinated refuse bins in shopping areas or enhancements to the highway arterial entrances to the City of Ontario such as shrubs, lighting or signage.				
2	Events that would attract attendees and participants from out of the area and would promote local tourism and business. Extra consideration will be given to multi-night events that necessitate over night lodging in the Ontario area.				
3	Projects consisting of special area media promotions. These could include, among others, special brochures or videos or advertising co-op projects designed to extol the virtues of Ontario as a tourism, convention, cultural, or recreational destination.				
4	Projects related to the education and/or training of the Visitors and Conventions Director or Board members.				

ADDITIONAL QUESTIONS

YES

NO

Is this a not for profit project?			X
-----------------------------------	--	--	---

TOTAL POINTS

--	--	--	--

POINT SYSTEM

0	Unable to provide funding.
1 through 3	May provide funding with or without contingencies.
4 through 5	May provide funding with or without contingencies.

Date: 07/12/18

Ontario V&C Minutes
May 3, 2018
7:00 am
Clarion Inn

Meeting called to order at 7:00 am by Bob Quinn.

Roll Call – Debbie Blackaby, Laura Davis, Doug Dean, John Hall, Bob Quinn, Ron Verini, V&C Director John Breidenbach

Absent: Cheryl Cruson, City Manager Adam Brown

NEW BUSINESS

Grant Request: Bringing Hope Festival

Chrissy Roberts and Dave Armstrong presented the funds request for the Tri-County Love INC's Bringing Hope Festival. This is the third year for the event, and it is scheduled for the warmer weather in June. The Bringing Hope Festival was previously held in May when it rained and the second day was later moved to June due to such issues. She mentioned that the event did not do as well as expected last year; the expenses were almost \$2,000 while the profit was just short of \$1,000.

Vendors pay a \$25 fee in order to participate in the Bringing Hope Festival. There were 32 vendors at the previous event and the number is expected to remain the same for this year. Funds would be used for activities, games, supplies, stage equipment, prizes, food, catering, event planning, and marketing. Advertisements will be made through the Ontario Area Chamber of Commerce's newsletter. A Christian radio station in Boise will be advertising for the event as well. A new budget will be made due to changing expenses.

Funds in the amount of \$1,000.00 for the Bringing Hope Festival were approved with the stipulation that they bring back a portion of their profits and bring a more organized budget that shows better preparation for the event. Moved by Debbie Blackaby and seconded by Doug Dean. Motion carried.

MINUTES/FINANCIALS

The April 2018 minutes were reviewed; it was moved by John Hall and seconded by Ron Verini to approve the minutes as presented. Motion carried. Financials were presented by Laura Davis. It was moved by Ron Verini and seconded by Debbie Blackaby to approve the financials as presented. Motion carried.

Meeting adjourned.

**CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
PROMOTIONS AND EVENT FUND
BALANCES THROUGH
DRAFT JUNE 2018**

2017	RESOURCES	EXPENSES	BALANCE
BALANCE FORWARD	\$612,152.15	\$589,235.30	\$22,916.85
JULY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$1,569.62	\$23,847.23
AUGUST <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$10,825.00	\$15,522.23
SEPTEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$139.24	\$17,882.99
OCTOBER <i>T.O.T. Disbursement -\$2500 V&C Proj.Reimbrsmnt-\$662</i>	\$3,162.00	\$2,259.62	\$18,785.37
NOVEMBER	\$2,500.00	\$0.00	\$21,285.37
DECEMBER	\$2,500.00	\$0.00	\$23,785.37
2018			\$0.00
JANUARY	\$2,500.00	\$0.00	\$26,285.37
FEBRUARY	\$2,500.00	\$11,569.62	\$17,215.75
MARCH	\$2,500.00	\$69.62	\$19,646.13
APRIL	\$2,500.00	\$11,369.62	\$10,776.51
MAY	\$2,500.00	\$1,069.62	\$12,206.89
JUNE	\$2,500.00	\$0.00	\$14,706.89
TOTAL FISCAL	\$30,662.00	\$38,871.96	
ACCRUALS FROM JULY 1997 TO PRESENT	\$642,814.15	\$628,107.26	\$14,706.89

CITY OF ONTARIO
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TOTAL FISCAL	\$30,662.00	\$38,871.96	
ACCRUALS FROM JULY 1997 TO PRESENT	\$642,814.15	\$628,107.26	\$14,706.89



Jacobs

May 26 – June 19 2018 Report



June
2018

Prepared by CH2M for
CITY OF ONTARIO/PUBLIC WORKS DEPARTMENT

Monthly Business Review

PUBLIC WORKS DEPARTMENT

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FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES MAY 26 – JUNE 19:

- Poured new side walk and approach in front of the old water tower and city lot on SW 2nd St.
- Poured the remainder of the approach for the Annex parking lot.
- Poured 150 feet of curb inside the new parking lot at the Annex Building.
- Graded the Annex parking lot for asphalt and site work.
- Installed a new irrigation line across the Annex parking lot that will be under the new asphalt.
- Installed a new 4 way stop at Verde Dr. and NW 4th Ave. Additional signs were temporarily installed to help people understand the new traffic pattern.
- The covered wagon and oxen that were at Moore Park were moved to the chamber of Commerce.
- Finished a pad for the new police training facility at the Skyline training range.
- Helped support the move of a trailer to the police gun range on Skyline.
- Completed the 3rd round of sweeping throughout the City. All streets, both primaries and residential streets were swept.
- Sewer cleaning continues throughout the City.



Top: Crew moving covered wagon from Moore Park to the Chamber of Commerce.

Bottom: Jacobs crew prepping Annex parking lot for paving and curbing.



FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES MAY 26 – JUNE 19:

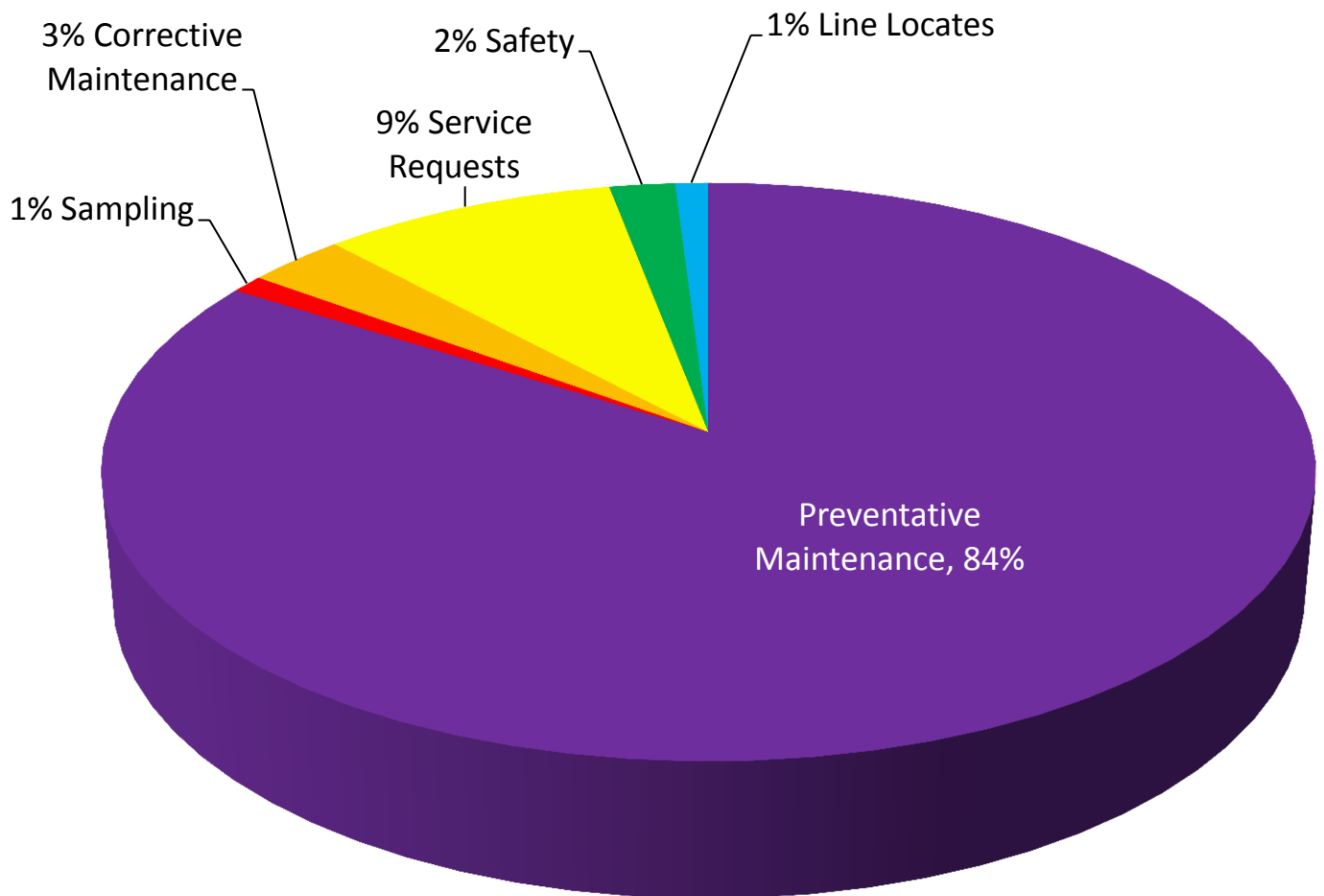
- Hauled 9 truckloads of material to the Splash Pad site that will be used as fill material.
- Painted parking stalls in the down town business area.
- Applied herbicide to city right of way.
- Performed weekly vehicle, equipment, lift station, and building inspections.
- Water maintenance – broken angle stops, boxes and small leaks were repaired through-out town.
- Installed a new water service on NW 4th Ave.
- Replaced 2 leaking water service saddles on water mains.
- Cleaned 2 lift station wet wells – Malheur and Murakami lift stations.
- Removed a plug from West Idaho lift station pump #2.
- 3 new water services were installed.
- 42 water services were turned on per customer request.
- 24 water services were shut off per customer request.
- 24 water services were read-only on/off per customer request.
- 11 water services were checked for consumption issues.
- 31 water services were turned on for payment received.
- 4 water services were checked to verify leaks had been repaired by customer.
- 6 water services were shut off due to leaks, per customer requests.
- 16 water services were checked for leaks per customer request.
- 20 water meters were changed out for not functioning.
- 52 water meters were shut off for non-payment.
- 18 services were checked to verify locked off for non-payment.
- 45 utility locates were completed.



**Annex parking lot
curb forms.**

FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

**Work Orders
May 26 – June 19
Actual Hours by Work Order Type**



WATER TREATMENT PLANT SUMMARY

ACTIVITIES MAY 26 – JUNE 19:

- Water inventories are stable and in good shape.
- Continued standard maintenance throughout the system.
- Operations are good. River raw water supply is stable and good treatment has resulted.
- Required sampling was taken throughout the system as per Federal and State regulations.
- A chemical leak was observed at the KMNO₄ tank, this has been an ongoing issue. We have ordered titanium bolts to help resolve the issue.
- Repaired and modified Chlorine injection line at Bench Reservoir.
- River levels are high due to run off.
- Water demand is increasing as irrigation season begins again and warmer temperatures increase.

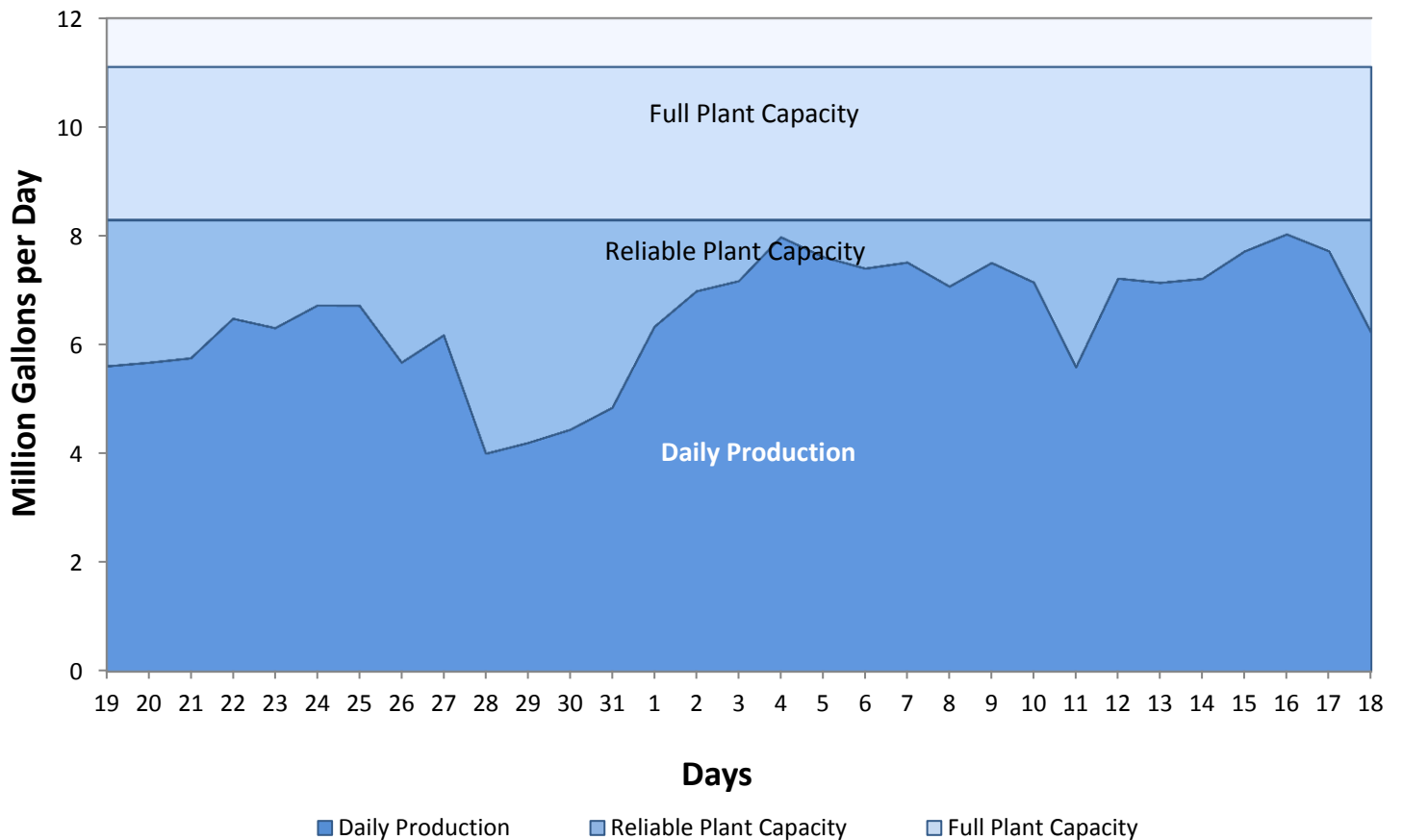


Jacobs employees repairing and modifying the Chlorine injection line at Bench Reservoir.

WATER TREATMENT PLANT SUMMARY

ACTIVITIES MAY 26 – JUNE 19:

Demand vs. Availability



WASTEWATER TREATMENT PLANT SUMMARY

ACTIVITIES MAY 26 – JUNE 19:

- Normal operations, plant is operating well.
- Plant effluent now fully diverted to Skyline Farms as per permit requirements.
- Crews continue with regularly scheduled maintenance as tracked by our maintenance management system.
- Received replacement utility vehicle.

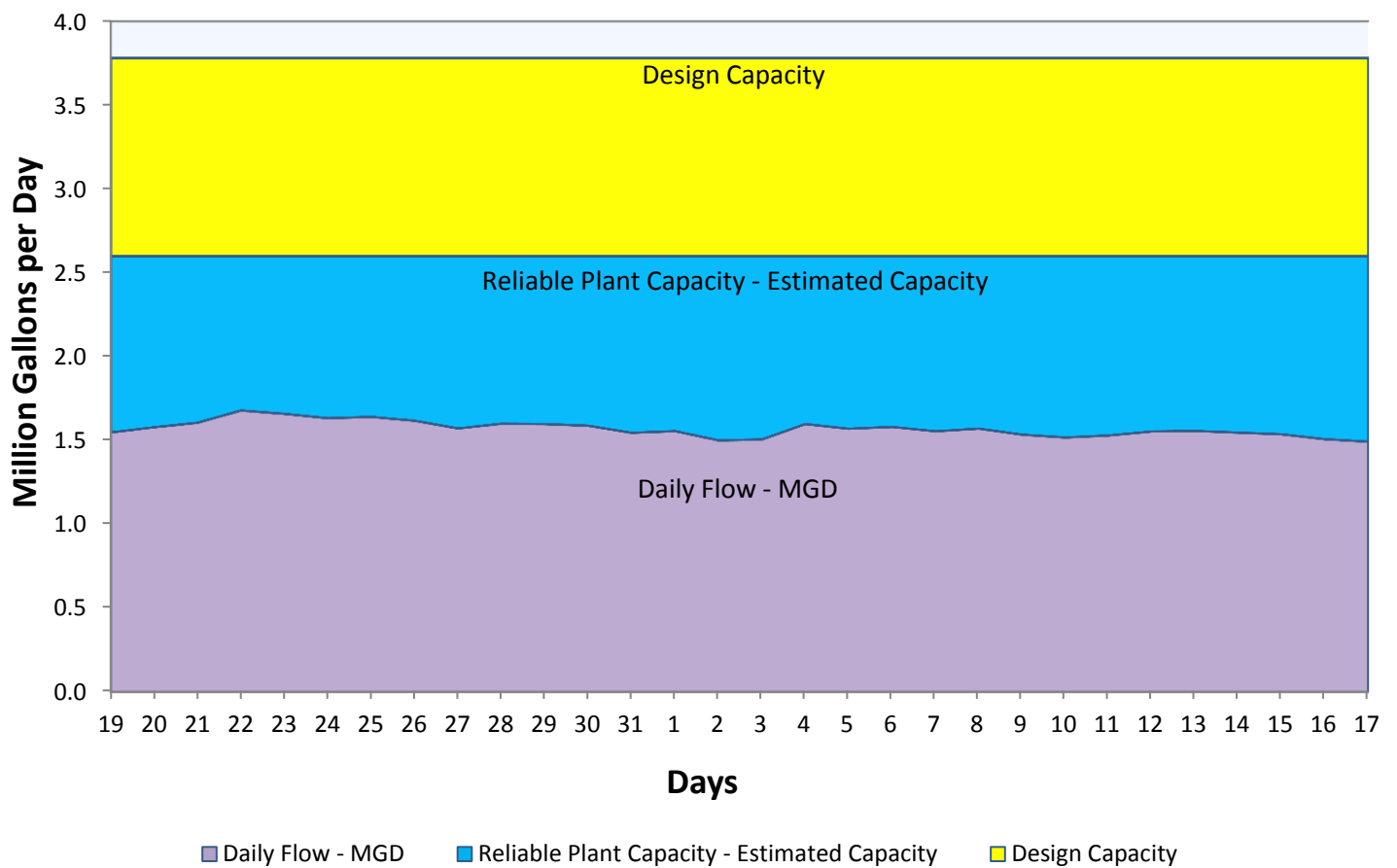


Jacobs employees discussing operations at WWTP.

WASTEWATER TREATMENT PLANT FLOWS

ACTIVITIES MAY 26 – JUNE 19:

Wastewater Treatment Flows



PARKS AND CEMETERY SUMMARY

ACTIVITIES MAY 26 – JUNE 19:

- There were 5 burials at Evergreen Cemetery and 1 at Sunset Cemetery.
- Parks department staff were busy picking up trash, mowing, and trimming all parks and cemeteries.
- Works crews from the prison helped gather flowers left from Memorial day and then weed eating duties at Water and Wastewater Plants and E. Idaho area.
- Installed a new pump at Laxon Park to replace an irrigation pump that failed.

FACILITY MAINTENANCE SUMMARY

ACTIVITIES MAY 26 – JUNE 19:

- Vacuumed media sand from old pool building as part of the ongoing Splash Pad Project.



Left: Jacobs crew removing sand media from the old pool building.

FACILITY MAINTENANCE SUMMARY

ACTIVITIES MAY 26 – JUNE 19:



Both: Jacobs employees vacuuming media sand from the old pool building as part of the Splash Pad Project.



ENGINEERING SUMMARY

MAY 26 – JUNE 19

- Right-of-way permits issued: 1
- Assisted with development information request.
- Processed information concerning grease interceptor.
- Attended a development meeting for proposed warehouse.
- Attended a development meeting for new business in downtown core.
- Attended a development meeting for change of use at existing business.
- Processed work orders for three water meters.
- Continued coordination with vendors for UTV and chlorine analyzers.
- Continued coordinated with vendor for Wash Arm project (low bidder).
- Based on revised plan for City Hall remodel that requires less impactful changes but meets space and security needs, design team developed new drawings, specifications, and project write up.
- Attended June council meetings (7th and 19th). Presented Baffle Wall Task Order and watermain construction on NW 4th Ave for homeowner annexing into the City. Presented the extension of the Water Agreement between City and DOC for SRCI services.
- Worked with Finance Director on depreciation and costs associated with SRCI Lower Lift Station.
- National Pollutant Discharge Elimination System (NPDES) – Coordinated with DEQ staff regarding presentation at June 7th Council Meeting and continued work on development of application for Variance.
- TSP Grant – Finalized and submitted TGM grant application
- Splash Pad – Continued supporting Lena Gandiaga and the team regarding pool project design and construction. Evaluate soil samples etc. as necessary during construction. Worked with team regarding the waterline modification that was completed by Dave Anderson.
- Lions Shelter – worked with contractor to develop replacement cost for insurance purposes.
- Midblock crossings – revised project slightly and created bid form.
- Skyline Farm – reviewing options for installation of vents in pond liner and options for cleaning sediment out of pond.
- Began work on Water Master Plan with Anderson Perry – just scoping at this point.
- Responding to questions from Warrington regarding sewer and water project for this year.
- Developed cost estimate for TVCC trail (and design effort).

APPENDIX

FIELD SERVICES

Collection and Distribution staff is responsible for Sewer Collection and Water Distribution throughout the City. Water distribution duties include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a barscreen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.

*COLLECTION AND DISTRIBUTION STAFF MAINTAINS
78 MILES OF SANITARY SEWER LINES
56 MILES OF STORM DRAIN COLLECTION LINES,
AND 1,450 CATCH BASINS THROUGHOUT
CITY LIMITS*

The Street Maintenance Division maintains more than 122 lane miles of improved streets and more than 9 miles of alleys. The Street Division is responsible for resurfacing, repairing and maintaining the streets, installing and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. The division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chipsealing, snow removal and sanding during the winter months, and weed control along the alleys. Street Maintenance staff assists the Chamber of Commerce by putting decorations on street lights during the Christmas season and replacing them with regular decorations when the season is over.

*STREET MAINTENANCE DIVISION MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS
9 MILES OF ALLEYS
CHIPSEALS LAST A MINIMUM OF 8 YEARS,
AND PUBLIC WORKS CHIPSEALS 7 MILES PER YEAR*

As part of the Street Division's maintenance program, crews chipseal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. A chipseal maintains the existing pavement, delaying further aging resulting from water and sun, provides a moisture barrier, and corrects existing pavement problems by sealing cracks. A chipseal application provides

substantial savings to taxpayers and should last a minimum of 8 years with minimal maintenance required. The city chipseals approximately 7 miles of streets per year.

APPENDIX CONTINUED

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an upflow clarifier. The steps for treatment are flocculation, sedimentation, filtration and disinfection, which meet the compliance of the Oregon Health Authority.

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including SRCl.

The water treatment plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 mgd and a maximum capacity of 11 mgd. The water treatment plant average production is 6 mgd and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 million gallons (MG) of that water.

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 mgd for municipal use.

All of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-mgd design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCl. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

Average discharge volume is approximately 1.5 mgd. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm.

APPENDIX CONTINUED

PARKS DEPARTMENT

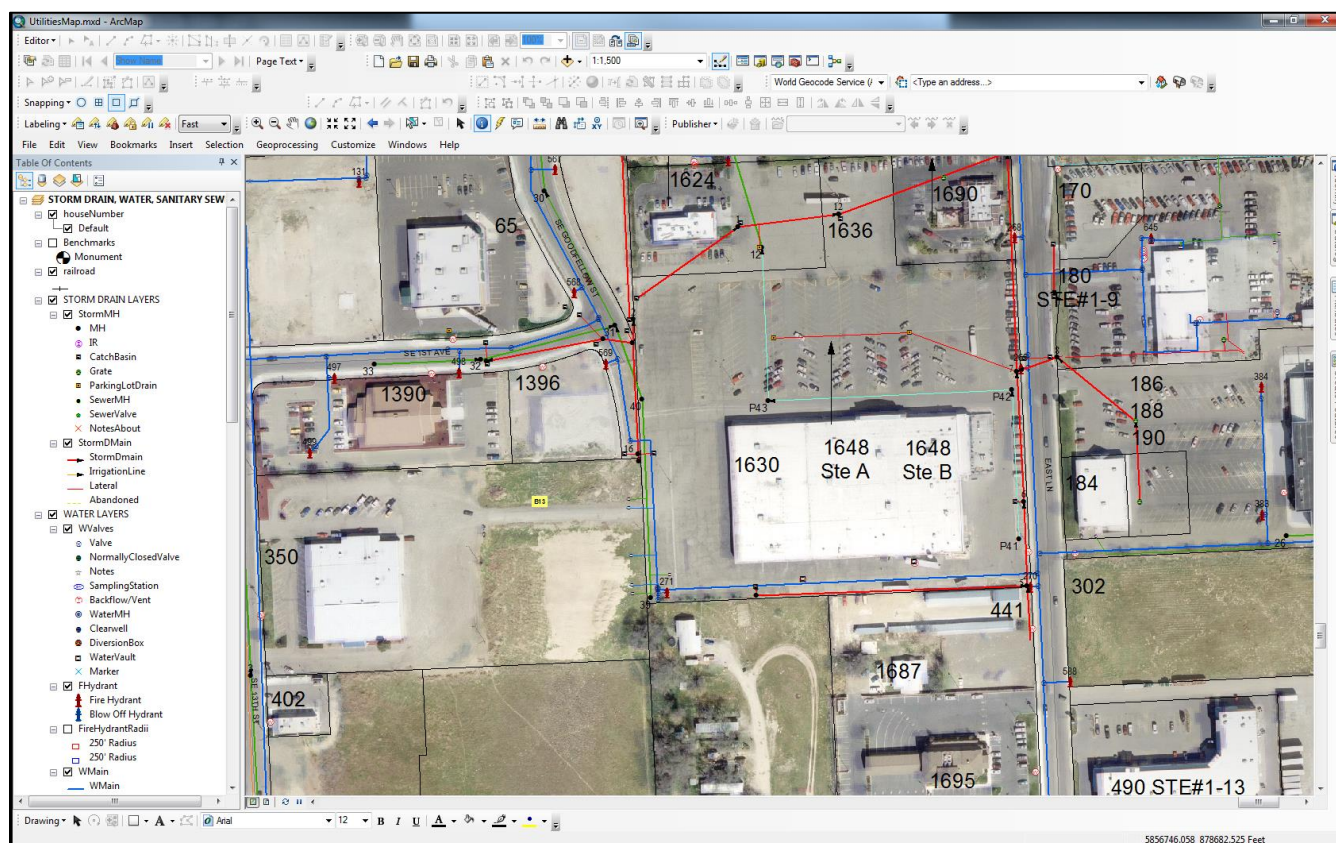
The Ontario park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park.

ENGINEERING DIVISION

The Engineering Division reviews plans for construction of public improvements, maintains the city's mapping system, and manages the engineering projects within both the Capital Improvements and Maintenance Programs. The department provides technical support to residents, developers, builders, other city departments, consulting engineers, and surveyors. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents for public works maintenance projects, and provide project management for public improvements.

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.

June Business Review





June 2018 ACTIVITY REPORT



June 2018



Emergency Medical:

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults, etc.)

CITY	167
RURAL	12

2 of these emergency calls required back-up crews to be called in to respond to 2nd call.

Hazmat Team Calls: 0

Fire Related Emergency Calls:

(Types of fire related calls responded to: Rescue calls, building fires, vehicle fires, smoke detector/fire alarm activation, unauthorized burning, etc.)

	TOTAL	General	Mutual Aid
CITY	17	3	0
RURAL	8	0	0

0 of these emergency calls required back-up crews to be called in to respond to 2nd call.

TOTAL CALLS FOR MONTH

CITY	184
RURAL	20

FIREFIGHTER TRAINING:

5/29/18 Haz-Mat operations and decontamination

6/2/18 Emergency Vehicle Operations

6/5/18 Medical airway management

6/12/18 Nozzles and fire streams

6/14/18 Power tool operations and maintenance

6/19/18 Water Rescue

6/21/18 Engineer operations



June 2018



PERMITS ISSUED:

City Open Burns 11

City Burn Barrels 2

Rural Open Burns 52

Rural Burn Barrels 5

INSPECTIONS:

6/11/18 Sprinkler rough in at Girvin Hall Malheur County Fairgrounds

6/15/18 St Al's standpipe test and inspection

6/21/18 Wilkins saw shop

6/21/18 Inspections with the State Fire Marshall at OCDC child care, an Assisted Living facility and a business training center

6/22/18 Fire sprinkler and hydrant inspections at Veterans Advocates, Kenworth truck repair and Malheur County fairgrounds

COMMUNITY INVOLVEMENT:

6/15/18 Assist St Al's with standpipe test

Summary of Calls of Interest:

City Incidents:

122 NW. 3rd ave: This is a single level studio apartment that was fully involved when the crew arrived. There was one occupant and he escaped without injury. The fire was caused by an electrical problem.



June 2018



112 NW 8th St.: This is a small garage with a lean to attached for a second parking bay. There was heavy fire when the crew arrived and it was threatening the overhead power lines. There was heavy damage to the main garage especially the roof area.



Rural Incidents:

107 Erlebach Way : This is couple of acre grass fire caused by some minor boys playing with lighters and trying to start fires in wood, paper and some rope. They were interviewed and explained the dangers of fire.



June 2018





City of Ontario
POLICE DEPARTMENT
Office of the Chief

444 SW 4th Street
 Ontario, OR 97914

To: Ontario City Council
Re: Department Statistics for May 2018

Activity	Month of May	Previous Month	Year to Date	Prior Year to Date
Calls for Service	956	890	4259	4378
Traffic Stops	230	266	1123	497
Cited Traffic/Parking	86	131	579	459
Motor Vehicle Crashes	34	51	195	221
Arrests	81	80	383	301
Arrests w/ Use of Force	1	0	4	5
Citizen Complaints	1	0	1	0
Task Force Cases	2	1	15	21
SRO Cases	32	34	175	250
Gang Related Cases	7	25	82	35
Gang Designations	0	2	4	1
Graffiti	8	25	79	34
Death Investigations	0	2	7	6
Burglary	11	5	38	53
Robbery	0	0	4	2
Larceny	43	43	164	298
Assault	8	11	45	98
Homicide	0	0	0	2
Sex Crimes	2	7	15	5
Alarms	33	30	123	129
Ordinance Cases Total	75	111	466	572



City of Ontario
POLICE DEPARTMENT
Office of the Chief

444 SW 4th Street
 Ontario, OR 97914

To: Ontario City Council
Re: Department Statistics for June 2018

Activity	Month of June	Previous Month	Year to Date	Prior Year to Date
Calls for Service	933	956	5192	5392
Traffic Stops	169	230	1292	622
Cited Traffic/Parking	75	86	654	574
Motor Vehicle Crashes	42	34	237	264
Arrests	72	81	455	386
Arrests w/ Use of Force	1	1	5	5
Citizen Complaints	1	1	2	0
Task Force Cases	1	2	16	22
SRO Cases	47	32	222	359
Gang Related Cases	6	7	82	50
Gang Designations	0	0	4	1
Graffiti	6	8	85	41
Death Investigations	2	0	9	7
Burglary	8	11	46	63
Robbery	1	0	5	3
Larceny	36	43	200	324
Assault	8	8	53	107
Homicide	0	0	0	2
Sex Crimes	1	2	16	6
Alarms	47	33	170	155
Ordinance Cases Total	44	75	510	699



ONTARIO POLICE DEPARTMENT

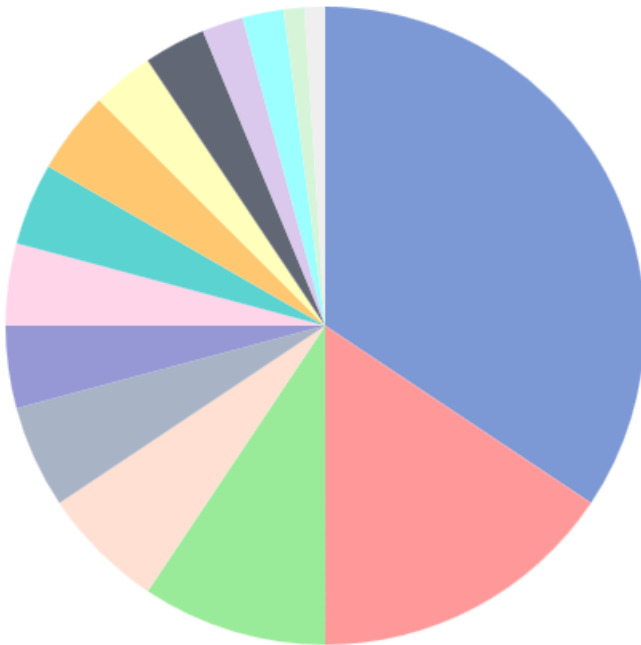
444 SW 4TH STREET, ONTARIO, OR 97914

OFFICE: (541) 889-7684 DISPATCH: (541) 473-5125 FAX: (541) 889-3026

Code Enforcement Stats MAY 2018

Open Date From:
Open Date To:

05/01/2018
05/31/2018



Violations by Violation Type		
Dog running at large	33	34.4%
Weeds	15	15.6%
Graffiti prohibited	9	9.4%
Animal Complaint	6	6.3%
Public nuisance	5	5.2%
Dog license required; No dog license	4	4.2%
Parking Complaint	4	4.2%
Parking over 72 hours ? Abandoned Vehicle	4	4.2%
AniCare Transport	4	4.2%
Debris	3	3.1%
Found Property	3	3.1%
Animal Neglect II	2	2.1%
Others	2	2.1%
Animals at large	1	1.0%
Location outside camps	1	1.0%

Total Violations	96
Total Cases	75
Garbage	1
Dogs running at large	33
Dogs taken to Ani-Care	4
Junk	2



ONTARIO POLICE DEPARTMENT

444 SW 4TH STREET, ONTARIO, OR 97914

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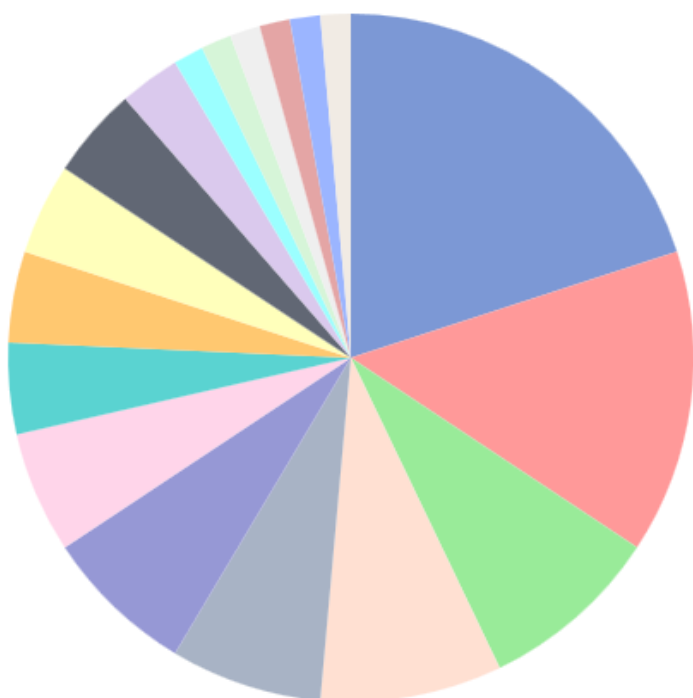
Code Enforcement Stats JUNE 2018

Open Date From:

06/01/2018

Open Date To:

06/30/2018



Violations by Violation Type		
Graffiti prohibited	14	20.0%
Dog running at large	10	14.3%
Parking over 72 hours ? Abandoned Vehicle	6	8.6%
Prohibited parking and stopping	6	8.6%
AniCare Transport	5	7.1%
Animal Complaint	5	7.1%
Public nuisance	4	5.7%
Noxious Weeds	3	4.3%
Parking Complaint	3	4.3%
Weeds	3	4.3%
Animals at large	3	4.3%
Animal Neglect II	2	2.9%
Debris	1	1.4%
Found Property	1	1.4%
Littering	1	1.4%
Outdoor Storage of Other Nontrash Items	1	1.4%
Tree maintenance required	1	1.4%
Trees	1	1.4%

Total Violations	71
Total Cases	44
Garbage	1
Dogs running at large	10
Dogs taken to Ani-Care	5
Junk	0