MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT, PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE

STUDY SESSION AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
THURSDAY, JUNE 6, 2019, 12:00 PM, MT

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Freddy Rodriguez _____ Marty Justus _____ Ramon Palomo _____ Dan Capron _____
Michael Braden _____ Norm Crume _____ Mayor Riley Hill _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on June 4, 2019. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) PRESENTATIONS

A) Census Bureau Presentation

B) Four Rivers Cultural Center Annual Presentation

6) OLD BUSINESS

A) SRCI Water Services Contract Extension

7) NEW BUSINESS

A) Liquor License Application: The Playground LLC

B) Infrastructure Investment List Needed for Economic Development

C) ESD Marijuana Buffer

D) Housing Incentive Program - Musil

E) Resolution #2019-121: Master Fee Schedule

F) Resolution #2019-122: Water & Sewer Rate Increase

8) HAND-OUTS/DISCUSSION ITEMS

A) Housing Incentive Program

B) Financial Report

C) Department Stats:
Fire & Rescue - May, 2019
Public Works - May, 2019
Police - Apr, 2019
Code Enforcement - Apr, 2019

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation /Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

D) Packet:
V&C 06-06-2019 & Minutes of 03-07-2019

E) Agenda:
SREDA 06-04-2019

F) Minutes:
Planning Commission 02-11-2019
County Court 02-27-2019
County Court (Budget) 04-23-2019
County Court (Budget) 04-24-2019
County Court 05-01-2019
County Court 05-08-2019
County Court 05-15-2019
County Court 05-22-2019
SREDA 05-07-2019

9) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

10) ADJOURN

AGENDA REPORT
OLD BUSINESS
June 6, 2019

TO: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: SRCI WATER SERVICES CONTRACT EXTENSION

DATE: May 28, 2019

PROPOSED MOTION:

I MOVE THAT THE CITY COUNCIL APPROVE A THREE MONTH EXTENSION TO THE WATER SERVICES AGREEMENT BETWEEN THE STATE OF OREGON AND THE CITY OF ONTARIO.

SUMMARY:

An extension of the State of Oregon contract for water services to Snake River Correctional Institute (SRCI) will expire at the end of June 1, 2019. City staff and the State of Oregon are in negotiations on the contract renewal and we believe it can be completed in three months.

BACKGROUND:

The original contract with SRCI expired on June 30, 2018. The contract was extended once and will expire again on June 30, 2019. We have been in constant discussion with the State since the last extension and are optimistic that we can come to an agreement within the next three months.

CURRENT SITUATION:

A contract extension is needed to maintain services with SRCI. The contract extension is only for three months, because staff believes we can finish negotiations within that time period.

ANALYSIS:

A. **FINANCIAL** SRCI is receiving the same increases that all residents receive. The new rate calculation takes into consideration the portion of the plant that supports their residents, the dedicated portion of infrastructure to get water to the State facility, and the capital requirements needed over the next ten years. All of these components will be considered in the new rate structure. Both parties want something that is fair for both the City and SRCI.

B. **TIMING** The contract will expire at the end of June. We have a rate model in review at this time and are prepared to have discussions about the first iteration. We believe we can wrap this up with a three month extension.

C. **POLICY/LEGAL** Without assurances from the city that we are moving forward in good faith the State will prepare to take the matter to court to prevent any gap in service. State law will compel us to go to a circuit court judge who will decide a fair and acceptable rate. At this point, I don't believe it would be in either parties best interest to go through court when we are working together in good faith.

ALTERNATIVES:

Take No Action - The State will prepare to take the matter to court, where we will not likely be fully prepared to defend our rate structure

RECOMMENDATION:

The City Manager recommends approval of the Water Services Agreement between the State of Oregon and the City of Ontario.

ATTACHMENTS:

1. SRCI Water Extension Agreement#2

AMENDMENT #2 TO
INTERGOVERNMENTAL AGREEMENT #1879

This amendment #2 (the "Amendment") to Intergovernmental Agreement #1879 (the "Agreement") executed on June 22, 1998 is entered into by and between the State of Oregon, acting by and through its Department of Corrections, hereinafter referred to as "DOC" and the City of Ontario, hereinafter referred to as "City". Each party, without distinction, shall be referred to individually as "Party" or collectively as "Parties". This Amendment shall become effective on the date of the last signature. The changes in this amendment apply to Services provided by City on and after the effective date of the amendment.

1. The Agreement is hereby amended as follows.

   Article 3.14, Term, is deleted in its entirety and replaced with the following:

   "The term of this Agreement shall commence as of the 22nd day of June, 1998, and shall continue through the 30th day of September, 2019."

2. This Amendment may be executed in counterparts and the counterparts, when assembled, shall constitute one and the same instrument.

3. Except as expressly amended above, all other terms and conditions of the Agreement are still in full force and effect. City certifies that the representation, warranties and certifications contained in the Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of the Amendment.

The Parties acknowledge that they have read and understand this Amendment, and agree to be bound by its terms and conditions as of the Effective Date.

FOR CITY OF ONTARIO:

By:__________ Title:__________ Date:__________

FOR THE DEPARTMENT OF CORRECTIONS:

By: [signature] Title: Assistant Director Date: 5/24/19

Legal Sufficiency: /s Janet Borth, Assistant Attorney General, May 22, 2019

AGENDA REPORT
NEW BUSINESS
June 6, 2019

TO: Mayor and City Council

FROM: Jason Cooper, Police Lieutenant, Interim Police Chief

THROUGH: Adam J. Brown, City Manager

SUBJECT: LIQUOR LICENSE APPLICATION: THE PLAYGROUND LLC

DATE: May 31, 2019

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE NEW OUTLET, FULL ON-PREMISES FOR PROFIT PRIVATE CLUB LIQUOR LICENSE APPLICATION FOR THE PLAYGROUND LLC.

SUMMARY:

The Playground, located at 490 East Lane, Suite 9, Ontario, Oregon completed the "New Outlet" application for Full On-Premises For Profit Private Club liquor license privileges through the Oregon Liquor Control Commission.

All necessary paperwork has been approved through the Oregon Liquor Control Commission office and is awaiting approval through the Ontario City Council.

BACKGROUND:

Criminal record process was completed on The Playground LLC. owner John Bowman. The record returned meeting state and local requirement. The application forms have been filled out appropriately and required fees have been paid. All permit and license requirements have been met through the Oregon Liquor Control Commission as well as through the City of Ontario Planning Department.

CURRENT SITUATION:

The Playground LLC. opened a poker club located at 490 East Lane, Suite 9, Ontario, Oregon. This location does not have a current liquor license which would allow them to serve alcohol during operation. This application process provides the necessary requirements for OLCC to license that location for New Outlet, Full On-Premises For Profit Private Club. Once this step is completed, the location will have the necessary license which will require renewal on a yearly basis.

Analysis:

A. **FINANCIAL** There is no financial impact for this action.

B. **TIMING** Approval required to allow sales of alcohol beverages at this point and forward.

C. **POLICY/LEGAL** All legal steps have been followed to completion, with no negative feedback.

Alternatives:

Not approve the license application.

This has no true effect on the process, as the Oregon Liquor Control Commission may take the city's objections to the action into consideration, but are not obligated to do so. They are the ultimate authority on the issuance of the license.

Recommendation:

Staff recommends that the City Council approve the new outlet Full On-premises For Profit Private Club liquor license for The Playground.

Attachments:

None

AGENDA REPORT
NEW BUSINESS
June 6, 2019

TO: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: INFRASTRUCTURE INVESTMENT LIST NEEDED FOR ECONOMIC DEVELOPMENT

DATE: May 30, 2019

PROPOSED MOTION:

I MOVE THAT THE CITY COUNCIL DIRECT STAFF TO COMPLETE THE CAPITAL PROJECT PRIORITIES AS AMENDED AND SUBMIT THE NEEDS TO BE INCLUDED IN THE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY.

SUMMARY:

The City of Ontario has been asked to be involved in the Comprehensive Economic Development Strategy (CEDS), which is a regional plan that will potentially carry merit for future state or federal funding. As part of that program, we were directed to identify key projects that would promote immediate economic improvement.

BACKGROUND:

Right now the city has a five-year capital improvement program.

CURRENT SITUATION:

Staff met together to consider projects that would have a positive immediate economic impact. We came up with the following list:

- Ontario Airport Industrial /Business Park
- Ontario BLM/Forestry Service location consolidation
- Navarette Property Utility Extension
- Southwest Ontario Area
- North Oregon Street Development Area
- North Park Boulevard Area
- Airport Industrial Area
- Phase 2 Water Plant Upgrade

- NPDES Permit Facility Improvements
- SE 2nd Truck Route 12th to 18th Avenue
- Re-paving of the Idaho Avenue Railroad Underpass
- NE 2nd Street
- Snake River Trail
- Dorian to Malheur Drive Connection
- ODOT 9th Avenue Quarry Acquisition and Development as a City Park

ANALYSIS:

A. **FINANCIAL** These are projects that are unfunded at this time. We are working on pricing and will have estimates to submit to the CEDS.

B. **TIMING** All of these projects would provide an immediate economic benefit to the city.

C. **POLICY/LEGAL** Not Applicable

ALTERNATIVES:

Submit No List of Priorities - A plan lacking this level of specificity will not carry the weight needed to acquire funding.

RECOMMENDATION:

Staff recommends that the City Council move forward with this list to submit to the CEDS as amended by council.

ATTACHMENTS:

None

AGENDA REPORT
NEW BUSINESS
June 6, 2019

TO: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: ESD MARIJUANA BUFFER

DATE: May 31, 2019

PROPOSED MOTION:

NO ACTION PROPOSED

SUMMARY:

The City of Ontario received a challenge to the buffer area approved by City Council via an application for a dispensary within Canyon Village, which is located on SW 4th Avenue and State Route 201. Since this application challenges the buffers set by the Council's marijuana ordinance, we are bringing it forth for discussion prior to acting on the application.

BACKGROUND:

Multiple land deals were attempted to lock up area on the west side of town with the knowledge that the ordinance called for a buffer around the Malheur Education Service District (ESD).

The ESD was approached by a speculator wishing to tie up land for a dispensary. During that meeting the dispensary's lawyers questioned the legitimacy of the buffer surrounding the ESD to the ESD staff. The ESD mentioned to the city that the speculator had questioned the legitimacy of the buffer. Not out of request, but out of interest, city staff conferred with the City Attorney. Discussions between the attorney and staff speculated that they may be correct in that interpretation.

CURRENT SITUATION:

On April 30, 2019, the city received an application from Smokey Joe's LLC (a different business owner than the one who had spoken to the ESD) for a dispensary in Canyon Village. The application was accompanied by a letter from the applicants attorney taking a position that the buffer was not valid.

Our staff asked for a written opinion from the City Attorney as to whether the buffer was valid or invalid. The city's attorney offered an opinion in agreement with the applicant.

ANALYSIS:

A. **FINANCIAL** There is no financial impact on the city. Obviously there is much more at stake among the private businesses competing for the market.

B. **TIMING** The first filer for a dispensary within the buffer was the first entity to formally challenge the marijuana ordinance buffer zones. The city must respond to the applicant within 90 days.

C. **POLICY/LEGAL** Staff has the first response to the conditional use permit for the dispensary. There is an appeal to the Planning Commission and then an appeal to the City Council. Either party may appeal the decision of the previous authority.

The City Attorney believes that the buffer will not stand if challenged.

ALTERNATIVES:

Direct staff to reject the application based on the ordinance's intent as written.

Direct staff to proceed with the staff review in accordance with the attorney's suggestion that the buffer is not valid.

Amend the ordinance to match the most recent legal interpretation of the ordinance.

RECOMMENDATION:

The City Manager recommends taking no action and allowing staff to review the application according to the time periods set by city law.

ATTACHMENTS:

None

AGENDA REPORT
NEW BUSINESS
June 6, 2019

TO: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: HOUSING INCENTIVE PROGRAM - MUSIL

DATE: June 4, 2019

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE APPLICATION BY BRENDA & ROBERT MUSIL FOR THE ONTARIO HOUSING INCENTIVE PROGRAM IN THE AMOUNT OF $10,000.

SUMMARY:

he Business Loan Committee is the reviewing and recommending authority for the City of Ontario Business Loan Fund and as such the Committee is tasked with reviewing and providing a recommendation to the City Council on all applications submitted for loan requests and Housing Incentive payments. The City Council is the final authority for approval of the applications. The City Manager, Finance Director and Community Development Director are responsible for insuring all requirements are met prior to payment of the approved application.

BACKGROUND:

The City Council, under Resolution Number 2018-111, updated the City of Ontario Business Loan Fund codes under Section 11a Housing Incentive Program to promote new housing development with the city limits of Ontario.

CURRENT SITUATION:

Brenda and Robert Musil are requesting approval of their application for the $10,000 incentive on a new home to be located at 731 Reiter Drive; Lot 109 of Sage Ridge Place Subdivision. The proposed dwelling will be 2,493 square feet with four (4) bathrooms and a three (3) car garage. The application was deemed to be complete by the Community Development Director and meeting or exceeding the minimum requirements of section 11 of the Business Loan Fund code. The application was forwarded to the Business Loan Fund Committee for their review and recommendation. The Business Loan Fund Committee recommended approval of the application.

<u>ANALYSIS:</u>

A. **<u>FINANCIAL</u>** If approved, the city would pay the funds from the Business Loan Fund. The $10,000.00 would be paid back to the fund through the city portion of the property taxes collected on the property and dwelling approved under this application.

B. **<u>TIMING</u>** Time is of the essence on this application as the applicant wants to pull a building permit and start construction as soon as they receive their approval.

C. **<u>POLICY/LEGAL</u>** The Business Loan Fund Committee makes recommendations to the City Council. If the City Council approves the action, the City Manager will have the Agreement signed by all parties authorizing the Building Department to issue a permit under this Agreement.

<u>ALTERNATIVES:</u>

Table the Action: The City Council could table the request and request further information from the Applicant.

Deny the Action: The $10,000 payment would not be made.

<u>RECOMMENDATION:</u>

Staff has reviewed the application for completeness and find it meeting or exceeding the minimum requirements. The Business Loan Fund Committee sent a favorable recommendation to the City Council and therefore the staff recommends that the City Council approve the Application by Brenda & Robert Musil in the amount of $10,000.00.

<u>ATTACHMENTS:</u>

1. Musil Housing Incentive Program Checklist
2. Musil Floorplans

City of Ontario, Oregon
Housing Incentive Program Checklist

Applicant: Brenda + Robert Musil **Date:** 5/7/19

Site Address or Tax Lot: 731 Reiter Drive

Application Number: 06-2019 **(City Use Only)**

Application Information: (Applicant or Staff)

- [x] Completed Application Signed & Dated:
- [ ] Documentation showing funding: WILL PROVIDE LATER
- [x] Within City Limits
- [ ] In Urban Growth Boundary Annexation Application filed:
- [x] Floor Plan or description describing minimum square footage:
  1. House Square footage: 2493
  2. Number of Baths: 4
  3. Size of Garage: 3-Car
- [x] Description of Property of Home:
  1. Tax Lot map & Number: 18S4704BC Lot 109
  2. Copy of Deed: ✓
  3. Or written description: ✓
- [x] Completed W-9 Taxpayer Form.

Process Completed: (Staff Use Only below)

- [x] PDAC (if Required) date Completed: NOT REQUIRED
- [x] Community Development Director approval date: 5/15/19
- [ ] Forwarded to Business Loan Fund Committee:
- [ ] BLF Committee forwards recommendation to City Manager:
- [ ] City Council Approval or Denial:
- [ ] City Manager signs application signifying Council **Approval**:
- [ ] Application submitted to Finance for tracking:
- [ ] Certificate of Occupancy issued (**within 2 yrs. of Council approval**):
- [ ] Proof of Owner Occupancy (**must be within 1 yr. of C of O**):
- [ ] Payment made to Owner:

Return to: Dan K Cummings, Community Development Director, 458 SW 3rd Street, Ontario, OR 97914
541-881-3222 – dan.cummings@ontariooregon.org

SINGLE FAMILY GENERAL NOTES:

GENERAL
Minor changes can usually be noted on the blueprints. Please contact K-CAD, Inc. if a modification to the plans is requested or required.
Where local governing agencies require engineering calculations or require the seal of a licensed Architect or Engineer on the construction drawings, that service can be provided at additional cost.
Inspection and/or job supervision is not provided by K-CAD, Inc.
The contractor shall check and verify all dimensions and conditions on different drawings and in the field before proceeding with construction.
Contractor to provide all necessary temporary support for walls and floors prior to completion of vertical and lateral load systems.

DESIGN LOADS

Roof live load:	25 PSF
Floor live load:	40 PSF
Deck live load:	60 PSF
Soilbearing Pressure	1500 PSF (assumed)

FOUNDATIONS
All footings to bear on firm undisturbed soil, minimum 24" below final grade.

CONCRETE
Minimum concrete compression strength to be 3000 PSI at 28 days (all slabs to be 3500 PSI).
Provide keyed control joints in all interior slabs on grade at 25'-0" O.C. each way maximum. Provide heavy (3/4") tooled joints at 50'-0" O.C. in all exterior walks and slabs.

REINFORCING STEEL
Double bars in all walls around openings. Provide corner bars 2'-0" x 2'-0" to match horizontal reinforcing at all corners and wall intersections. Provide dowels in footings to match vertical wall reinforcing.

MISCELLANEOUS
Tub and shower enclosures to have waterproof gypsum board minimum 6'-0" high (not required at monolithic figerglass units).
Exhaust fans, range hood, and clothes dryer to vent outside via metal ducts.
Water heaters on wood framed floors to rest on galvanized steel pan with floor drain.
Fireplaces and stoves shall be equipped with an outside air inlet(s) (net 6.5 square inches) closable from building interior. The inlet may enter directly into fire chamber through wall (near floor) or floor within 24" of fireplace of stove. The assembly shall be capable of providing all combustion air from the exterior of the building, crawl space, attic, or approved vented space.
Guardrails shall be not less than 34" in height. Guardrails and handrails shall have intermediate rails such that an object 5" in diameter cannot pass through.
Verify framing (where applicable) with Heating and Plumbing Contractors to insure proper installation of ducting and plumbing.
Smoke detectors shall be connected to the residence power source (110V).

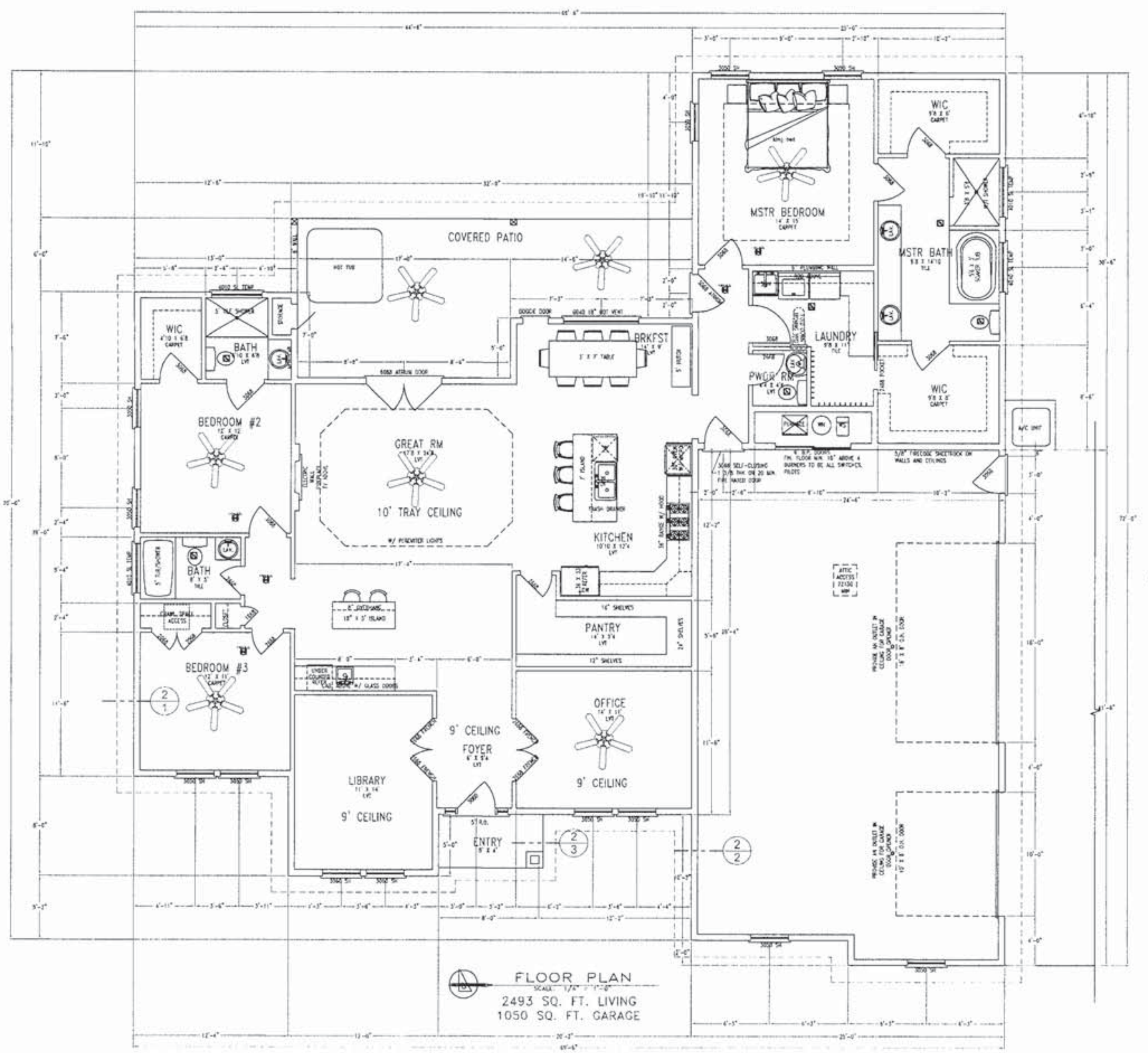
WOOD
All lumber species and grades to be as follows:
Joists, rafters and stringers: Douglas fir/larch #2 & Better
Bucks, blocking, bridging, and misc.: Douglas fir or hem/fir #3 and Better.
Studs: Stud grade
Sills, sleepers, plates, and nailing blocks embedded in concrete: Pressure treated Douglas fir.
Post, beams, and headers: Douglas fir/larch #1 & Better.
Decking - not exposed: Select & Better grade.
Decking - exposed: Select & Better grade.
Glued - laminated beams: Douglas fir/larch 2400F/8 per AITC
Plywood (see specifications) : CDX -EXT. - APA
All joist or beams framing into (not bearing on) beams, headers or girders shall be supported with "U" type "Simpson" or equal joist or beam hangers. All post/beam and post/footing connections to be made with "Simpson" post cap and base except where noted otherwise on drawings.
All exterior wall and interior bearing wall openings shall have (2) 2 X 12 headers, minimum or solid wood of equivalent section except where noted otherwise on drawings.
Block solid between joists and rafters at bearing walls. Crossbridge at 8'-0" O.C. maximum.
Beams, girders, and joists supporting bearing walls or other concentrated loads, shall not be notched except as specifically noted on drawings.
All joists shall have a minimum of 2" bearing at supports. Lapping joists shall have 6" laps centered over interior supports.
Ledgers and stud wall foundation sill plates shall be bolted to concrete with anchor bolts of size and minimum spacing as shown on the drawings. At least two bolts shall be provided for each piece with one bolt within 1'-0" of each end.

INSULATION

Ceilings, vaulted:	R-49
Ceilings, flat:	R-49
Walls:	R-21
Floors over unheated:	R-30
Basement walls:	R-21
Exterior perimeter slab:	R-15 (Rigid - 24" wide)

Ground cover: 6 mil black polyethylene, or under slab grade 55# rolled roofing with 12" lap
Doors and windows to be weatherstripped
Vapor barrier walls: In all exterior walls an approved barrier having a 1 perm dry cup rating or less shall be installed on the warm side of the insulation.
The portion of the building between living space and an unheated garage, storage room, and the portion of the wall above the ceiling of an adjacent section of a split-level dwelling to be insulated the same as roof, walls or floor of dwelling.

GLAZING
All windows shall be double glazed or insulating glass.
Minimum U-0 .35 (Verify w/ specific path design)
Bedroom window egress:
Provide minimum net clear opening of 5.7 sq. ft.
Provide minimum net clear opening of 20" wide x 24" high.
Maximum height of window from subfloor to finished window sill to be 44".
Verify window rough opening size with manufacturer.
Provide temp. glass panels in all hazardous locations such as: Fixed & sliding glass doors.
Glazing in door & enclosures for hot tubs, whirlpools, saunas, bathtubs, & showers.
Glazing in fixed or operable panels adjacent to a door where the nearest exposed edge of glazing is within a 24 inch arc of either vertical edge of the door in a closed position and where the bottom exposed edge off the glazing is less than 60 inches above the walking surface.
Exposed bottom edge of the glazed panel is less than 18 inches to the floor.



WARRANTY DISCLAIMER

DRAWINGS & SPECIFICATIONS

THESE DRAWINGS AND SPECIFICATIONS ARE INTENDED TO BE GUIDELINES FOR CONSTRUCTION.
THE CONTRACTOR IS RESPONSIBLE FOR DETERMINING ANY QUESTIONS AND MEANINGS IN THE DRAWINGS AND SPECIFICATIONS.
THE CONTRACTOR SHALL NOTIFY THE DESIGNER IN WRITING OF ANY ERRORS, OMISSIONS, OR UNSUITABLE DETAILING WHICH MAY CAUSE CONSTRUCTION PROBLEMS.
THE DESIGNER'S LIABILITY REGARDING ERRORS AND/OR OMISSIONS WILL BE LIMITED TO THE CORRECTION OF THE ORIGINAL DRAWINGS.
THE BRAND, TYPE AND QUALITY OF BUILDING MATERIALS SUCH AS FLOOR COVERING, WINDOWS, CROWN MOLDING, FIXTURES, CABINETS, ETC. ARE THE RESPONSIBILITY OF THE HOME OWNER AND CONTRACTOR.

APPROVED BY:

NOTES:
ENERGY PATH

WINDOW HEADERS TO BE 4 X 10 #2 OR BETTER, TYP EA. WINDOW

SLIDING & SINGLE HUNG WINDOWS:	.30 U-VALUE
FIXED WINDOWS	.30 U-VALUE
ENTRY DOOR - STEEL	.40 U-VALUE
ATRIUM DOOR	.40 U-VALUE

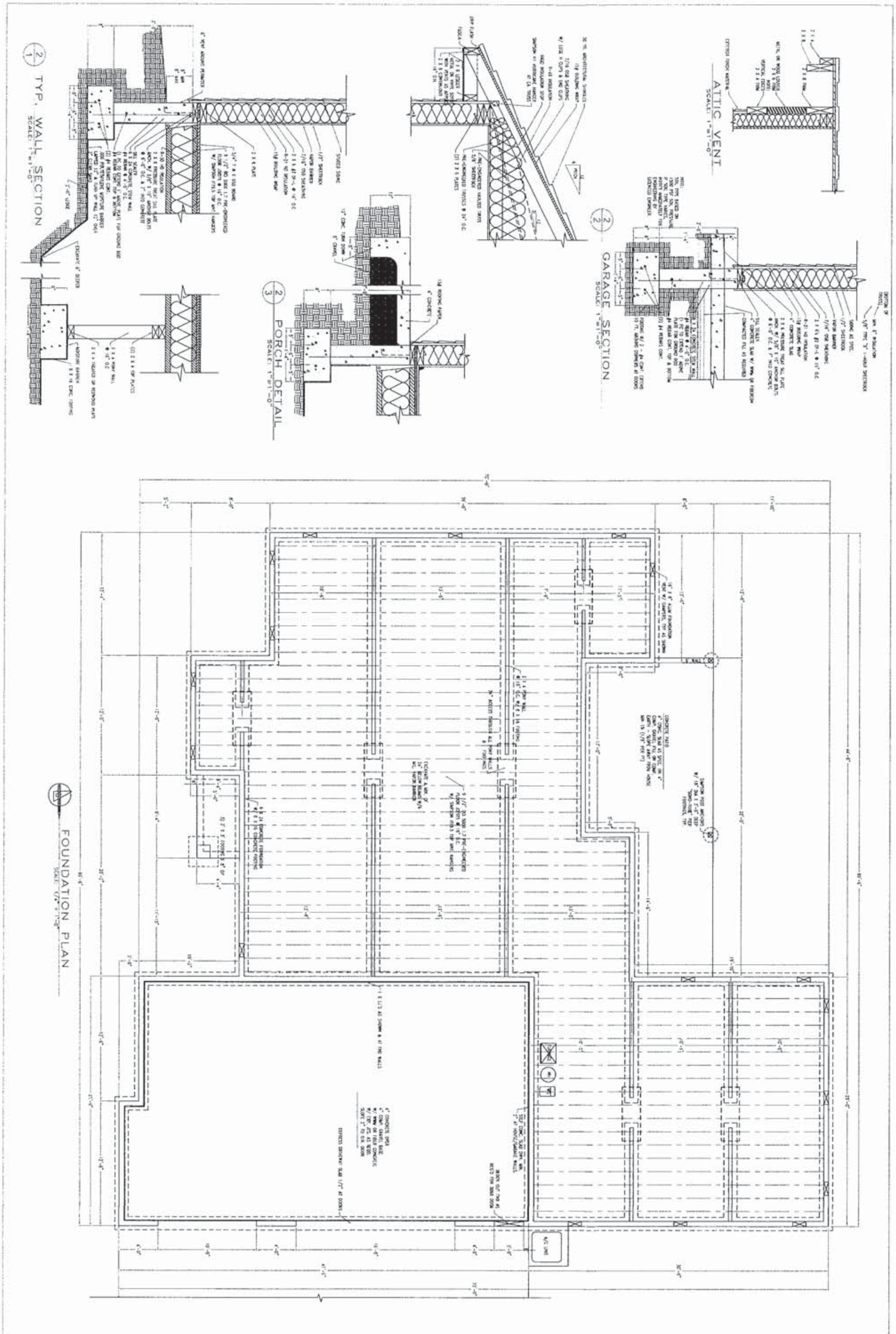
SMOKE DETECTORS ALL INTERCONNECTED
CEILING FAN
BATHROOM FAN AUTO CONTROLLED
KITCHEN FANS TO VENT TO OUTSIDE
SOLAR TUBE

DRAWN BY: Eddy Brittingham - K-CAD, Inc. Computer Aided Drafting Services Ontario, OR 97914 Phone: (541)889-3529
DATE: 5-1-2019

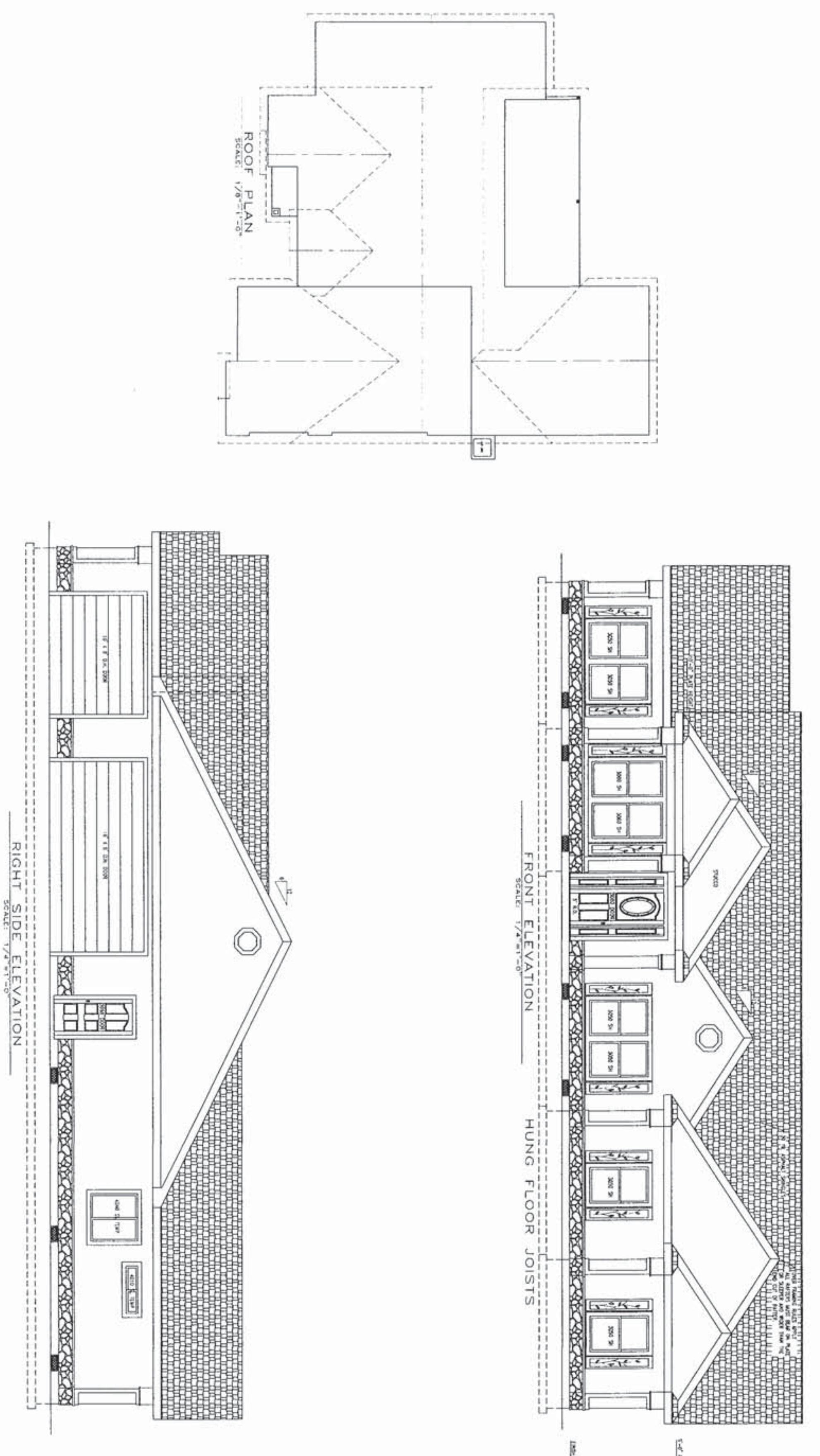
FLOOR PLAN
SCALE: 1/4"=1'-0" OR AS NOTED

FOR: BOB & BRENDA MUSIL
1320 ALEXANDRA AVE., ONTARIO, OR 97914
541-216-6863

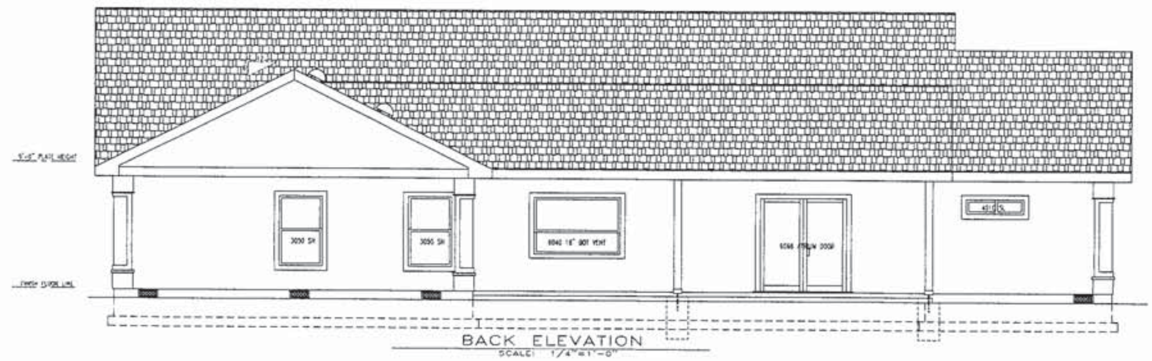
SHEET 1
OF 5



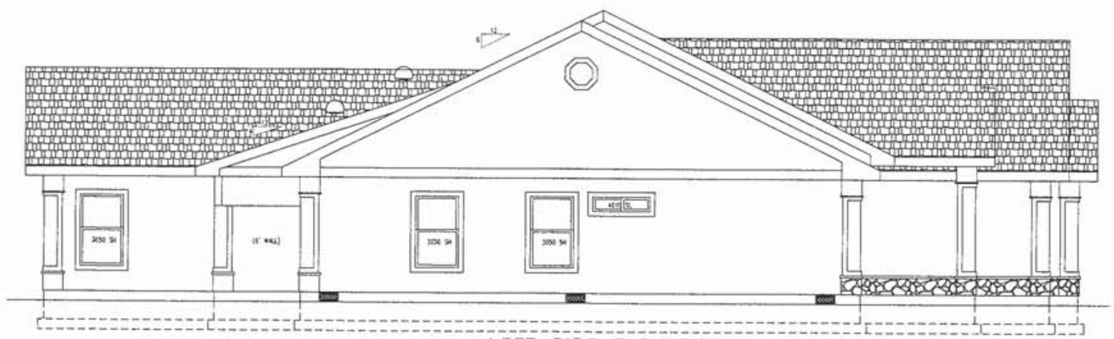
4	2	FOR: BOB & BRENDA MUSIL	FOUNDATION PLAN, SECTION, DETAILS SCALE: 1/4"=1'-0" OR AS NOTED	DRAWN BY: DATE: 3-1-2019 Computer Aided Drafting Services



SHEET 3 of 4	FOR: BOB & BRENDA MUSIL 1230 ALEXANDRA AVE., ONTARIO, OR 97914 541-316-6863	ELEVATIONS, ROOF PLAN SCALE: 1/4"=1'-0" OR AS NOTED	DRAWN BY: Emily Brittingham - E-CAD, Inc. Computer Aided Drafting Services Ontario, OR 97914 - Phone: (541)889-3529 DATE: 3-1-2019



BACK ELEVATION
SCALE: 1/4"=1'-0"



LEFT SIDE ELEVATION
SCALE: 1/4"=1'-0"

FOR: BOB & BRENDA MUSIL

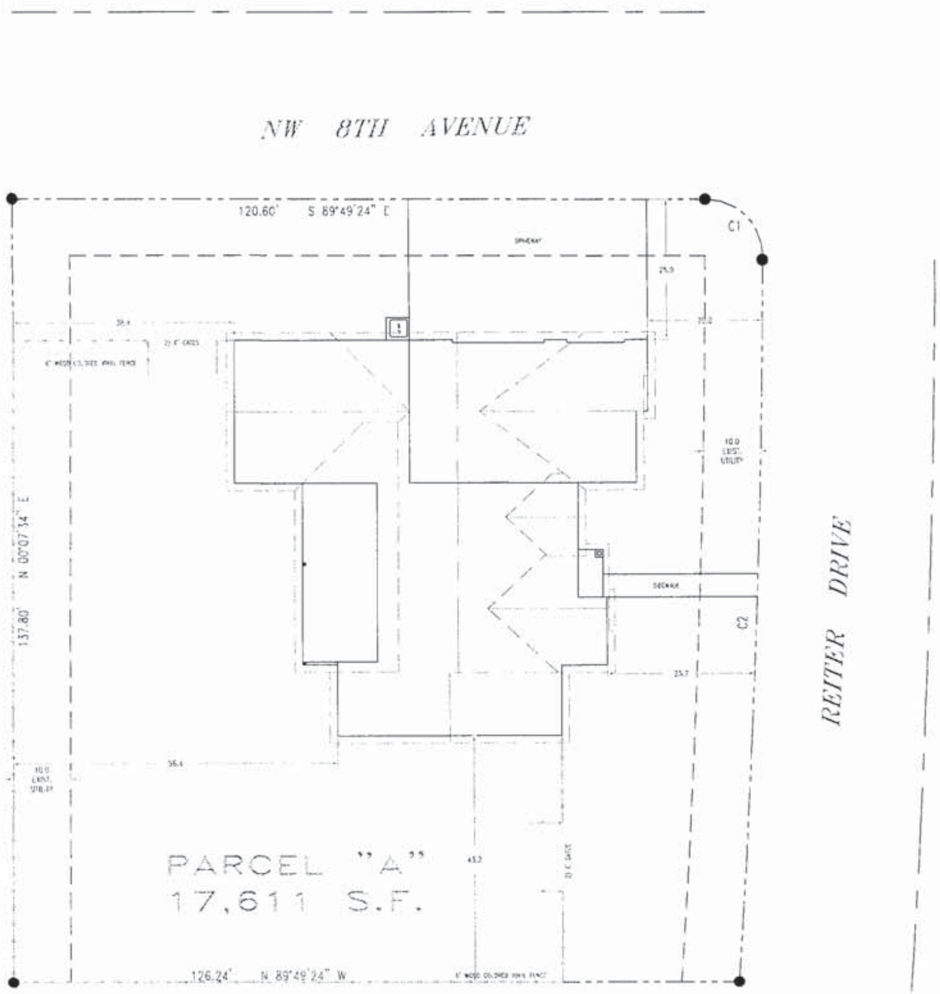
SCALE: 1/4"=1'-0" OR AS NOTED

ELEVATIONS

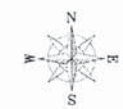
DRAWN BY:
DATE: 5-1-2019

SHEET 4

4



SAGE RIDGE PLACE SUBDIVISION
A PORTION OF THE NW $\frac{1}{4}$ OF SECTION 4
TOWNSHIP A8 SOUTH, RANGE 47 EAST, WILLAMETTE
MERIDIAN
CITY OF ONTARIO, MALHEUR COUNTY, OREGON
PARCEL "A"



NOTES:
1. ALL LOTS IN THIS SUBDIVISION ARE SINGLE-FAMILY RESIDENTIAL LOTS
2. ALL LOT LINES COMMON TO THE PUBLIC RIGHT-OF-WAY HAVE A TEN FOOT (10') WIDE PERMANENT PUBLIC UTILITY EASEMENT AS SHOWN HEREON.
3. ALL LOTS ARE SUBJECT TO AN IRRIGATION EASEMENT AS SHOWN HEREON IN FAVOR OF SAGE RIDGE PLACE SUBDIVISION AND HOMEOWNER'S ASSOCIATION FOR THE PURPOSE OF ACCESSING AND MAINTAINING THE IRRIGATION SYSTEM.
4. SEE RECORD OF SURVEY NO. 18-47-0906 FOR ADDITION BOUNDARY INFORMATION.

CURVE TABLE					
CURVE	RADIUS	LENGTH	DELTA	BEARING	CHORD
C1	10.00'	16.35'	93°41'3"	S42°58'42"E	14.59'
C2	2040.00'	127.24'	3°34'26"	S2°04'47"W	127.22'

Kathy Brittingham - K-CAD, Inc.
Computer Aided Drafting Services
Ontario, OR 97914 - Phone: (541)889-3539

PLOT PLAN

FOR: BOB & BRENDA MUSIL
1320 ALEXANDRA AVE., ONTARIO, OR 97914
541-216-6863

SHEET 1 OF 1

AGENDA REPORT
NEW BUSINESS
June 6, 2019

TO: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: RESOLUTION #2019-121: MASTER FEE SCHEDULE

DATE: May 31, 2019

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2019-121: A RESOLUTION ESTABLISHING A MASTER FEE SCHEDULE FOR THE 2019-2020 FISCAL YEAR.

SUMMARY:

A Master Fee Schedule is being presented for approval in accordance with the Ontario 2019-2020 comprehensive budget process..

BACKGROUND:

City fees have periodically been updated as issues arose, without consistent review and attention. Beginning in June 2018 the city implemented an annual schedule of approving a master fee list.

CURRENT SITUATION:

Attached is the Master Fee Schedule for 2019-2020 prepared by staff that combines city fees into one schedule.

ANALYSIS:

A. **FINANCIAL** As staff reviewed the fee schedule, adjustments were made where it was determined an increase is merited based on staff's knowledge of the time and materials needed to cover the cost and impact of the service associated with the fee.

B. **TIMING** It is best practice to approve a Master Fee Schedule in conjunction with the budget which must be approved by June 30, 2019. The Council can make adjustments to the fee schedule as needed with an additional opportunity to approve it on June 18, 2019.

Fees can be adjusted at any point during the year. Staff recommends that it be done with the budget so revenue changes associated with cost centers can be considered.

C. **POLICY/LEGAL** The passage of a fee is subject to ORS 294. 160(1) which provides: "The governing body of a city, county or other unit of local government shall provide an opportunity for interested persons to comment on the enactment of any ordinance or resolution prescribing a new fee or a fee increase or an increase in the rate or other manner in which the amount of a fee is determined or calculated."

ALTERNATIVES:

Take No Action - The Council can chose to not take action on the fee schedule.

Amend the Fee Schedule - The Council can amend the fee schedule and adopt it as amended.

RECOMMENDATION:

City Staff recommends approval of Resolution #2019-121.

ATTACHMENTS:

1. Resolution #2019-121 Master Fee Schedule
2. Master Fee List 2019-2020

RESOLUTION #2019-121

A RESOLUTION ADOPTING A MASTER FEE SCHEDULE FOR THE 2019-2020 FISCAL YEAR

WHEREAS, The City of Ontario charges various fees for services that need to be reviewed periodically; and

WHEREAS, A master fee schedule is a best practice for local governments; and

WHEREAS, A master fee schedule can be reviewed annually at the budget time to make adjustments comprehensively; and

WHEREAS, The Ontario City Council desires to amend and adopt fees annually by resolution.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council adopts the attached fee schedule as amended.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this _____ day of ____________, 2019, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this _____ day of ______________, 20___.

____
Riley J. Hill, Mayor

ATTEST:

____
Tori Barnett, MMC, City Recorder

City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2019 Fee	2020 Recommended Fee	% increase Recommended	Annual Amounted Revenues Expected 2019	Year Last Updated
Fire Department					
City Burn Permits (each)	$15.00	$15.00	0.00%	$500	
City Burn Barrels	$30.00	$30.00	0.00%	$300	
Fire Report Requests	$5.00	$5.00	0.00%	$50	
Airport					
Single Weekly	$20.00	$20.00	0.00%	$300	2018
Twin Weekly	$40.00	$40.00	0.00%	$800	2018
Turbo/Jet Weekly	$60.00	$60.00	0.00%	$480	2018
Single Monthly	$50.00	$50.00	0.00%	$150	2018
Twin Monthly	$100.00	$100.00	0.00%	$300	2018
Turbo/Jet Monthly	$150.00	$150.00	0.00%	$300	2018
Single Yearly	$500.00	$500.00	0.00%	$1,500	2018
Twin Yearly	$1,000.00	$1,000.00	0.00%	$1,000	2018
Turbo/Jet Yearly	$1,500.00	$1,500.00	0.00%	$1,500	2018
Administration					
Records Requests: 8.5x11 Per page	$0.25	$0.25	0.00%	$6	2009
Records Requests: 11x17 Per page	$0.50	$0.50	0.00%	$1	2009
Records Requests: DVD	$10.00	$10.00	0.00%	$0	2009
Records Requests: Cassette	$5.00	$5.00	0.00%	$0	2009
Business Registrations: New	$25.00	$25.00	0.00%	$2,000	2015
Business Registrations: Renewal	$10.00	$30.00	200.00%	$10,000	2015
General Government					
Transient Merchant Application	$100.00	$100.00	0%	$0	2005
Transient Merchant: Daily Fee	$500.00	$500.00	0%	$0	2005
Transient Merchant: Monthly Fee	$1,000.00	$1,000.00	0%	$0	2005
Transient Merchant: Six-Month Fee	$2,000.00	$2,000.00	0%	$0	2005
Christmas Tree Lots: Application	$20.00	$20.00	0%	$40	2005
Christmas Tree Lots: Daily Fee	$20.00	$20.00	0%	$0	2005

City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2019 Fee	2020 Recommended Fee	% increase Recommended	Annual Amounted Revenues Expected 2019	Year Last Updated
Christmas Tree Lots: Season Fee	$200.00	$200.00	0%	$400	2005
Firework Stands: Application	$20.00	$20.00	0%	$40	2005
Firework Stands: Daily Fee	$20.00	$20.00	0%	$0	2005
Firework Stands: Season Fee	$20.00	$20.00	0%	$400	2018
Entertainment: Application	$10.00	$10.00	0%	$0	2003
Entertainment: Annual	$1,000.00	$1,000.00	0%	$0	2003
Entertainment: Daily	$100.00	$100.00	0%	$0	2003
Garage/Yard Sale: Permit	$5.00	$5.00	0%	$2,400	2003
Flea Market: Application	$10.00	$10.00	0%	$0	2003
Flea Market: Daily Fee	$10.00	$10.00	0%	$0	2003
Flea Market: Monthly Fee	$200.00	$200.00	0%	$0	2003
Flea Market: Six-Month Fee	$500.00	$500.00	0%	$0	2003
Peddler/Canvassers/Solicitors: Application	$20.00	$20.00	0%	$40	2003
Peddler/Canvassers/Solicitors: Daily Fee	$10.00	$10.00	0%	$0	2003
Peddler/Canvassers/Solicitors: Weekly Fee	$40.00	$40.00	0%	$0	2003
Peddler/Canvassers/Solicitors: Monthly Fee	$100.00	$100.00	0%	$0	2003
Peddler/Canvassers/Solicitors: Annual Fee	$200.00	$200.00	0%	$400	2003
Sidewalk Food Vendor: Application	$20.00	$20.00	0%	$80	2003
Sidewalk Food Vender additional emp	$5.00	$5.00	0%	$10	
Sidewalk Food Vendor: Monthly Fee	$25.00	$25.00	0%	$100	2003
Sidewalk Food Vendor: Annual Fee	$75.00	$75.00	0%	$0	2003
Special Events: Application	$10.00	$10.00	0%	$400	2003

Explanation of Fee (What is it for?)	2019 Fee	2020 Recommended Fee	% increase Recommended	Annual Amounted Revenues Expected 2019	Year Last Updated
Special Events: Park Pavilion	$10.00	$10.00	0%	$1,200	2003
Special Events: Large Portion of Park	$50.00	$50.00	0%	$100	2003
Special Events: Clean-Up Deposit 10<	$25.00	$25.00	0%	$0	2003
Special Events: Clean-Up Deposit 10 - 25<	$50.00	$50.00	0%	$0	2003
Special Events: Clean-Up Deposit 25 - 50<	$75.00	$75.00	0%	$0	2003
Special Events: Clean-Up Deposit 50 - 100<	$100.00	$100.00	0%	$0	2003
Special Events: Clean-Up Deposit 100 - 250<	$250.00	$250.00	0%	$0	2003
Special Events: Clean-Up Deposit 250>	$500.00	$500.00	0%	$0	2003
Special Events: Damage from Equipment (Dep)	$500.00	$500.00	0%	$0	2003
Special Events: Damage from Vehicles (Dep)	$500.00	$500.00	0%	$0	2003
Special Events: Staff Pre/Post Inspection	$66.00	$66.00	0%	$66	2003
Special Events: Staff Street Closure	$100.00	$100.00	0%	$100	2003
Taxi Cab Application	$20.00	$20.00	0%	$20	
Taxi Cab Per Vechicle	$60.00	$60.00	0%	$60	
Dealer of Regulated Property Annual Fee	$25.00	$25.00	0%	$25	
Social Gaming License Annual Fee	$100.00	$100.00	0%	$100	2016
Social Gaming License Monthly Fee	$50.00	$50.00	0%	$0	2016
Social Gaming License Weekly Fee	$25.00	$25.00	0%	$0	2016
Social Gaming License Daily Fee	$10.00	$10.00	0%	$0	2016
LIEN Search Fee	$25.00	$25.00	0%	$750	2018
NSF	$25.00	$25.00	0%	$800	
Community Development					
Appeals on any action	$180.00	$180.00	0%	$0	2018
Change of Zoning Map	$330.00	$330.00	0%	$560	2018

Explanation of Fee (What is it for?)	2019 Fee	2020 Recommended Fee	% increase Recommended	Annual Amounted Revenues Expected 2019	Year Last Updated
Comprehensive Plan Change	$510.00	$510.00	0%	$440	2018
Conditional Use Permit	$180.00	$180.00	0%	$450	2018
Grading and excavation permit	$40.00	$40.00	0%	$0	2018
Non-Conforming Use exception	$120.00	$120.00	0%	$120	2018
Partition	$390.00	$390.00	0%	$780	2018
Property Line adjustment	$150.00	$150.00	0%	$600	2018
Site Development	$50.00	$50.00	0%	$0	2018
Subdivision, Tentative Plat 30 lots<	$530.00	$530.00	0%	$530	2018
Subdivision/Partition Final Plat-ROW	$175.00	$175.00	0%	$350	2018
Subdivision for each lot over 30	$10.00	$10.00	0%	$0	1988
Temporary Use Permit	$120.00	$120.00	0%	$240	2018
Annexation/Zone change	$390.00	$390.00	0%	$780	2018
Hearing body variance	$145.00	$145.00	0%	$145	2018
Variance, administrative	$45.00	$45.00	0%	$45	2018
Admin action notice/mailing	$80.00	$80.00	0%	$1,280	2018
Planning Commision action notice/mail	$220.00	$220.00	0%	$880	2018
Police					
Copy of Paper Report	$10.00	$10.00	0.00%	$4,000	2014
Copy of Audio Report (CD/DVD)	$10.00	$10.00	0.00%	$200	2014
Copy of Video/Photos on CD/DVD	$10.00	$10.00	0.00%	$100	2014
Dog License Annually(spayed/neutered)	$12.00	$12.00	0.00%	$840	
Dog License Annually (not spayed/neutered)	$18.00	$18.00	0.00%	$700	
Replacement Dog Tag	$5.00	$5.00	0.00%	$20	
Dog Release Form	$35.00	$35.00	0.00%	$1,700	
Fingerprint Card	$15.00	$15.00	0.00%	$1,300	

City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2019 Fee	2020 Recommended Fee	% increase Recommended	Annual Amounted Revenues Expected 2019	Year Last Updated
Impounded Vehicle Release	$100.00	$100.00	0.00%	$2,000	
Code Enforcement					
Derelict Structure Fees first 6 Months/month	$250.00	$250.00	0%	$8,000	2018
Derelict Structure Fee Months 7-12/month	$500.00	$500.00	0%	$4,000	2018
Derelict Structure Fee Months 13-18/month	$750.00	$750.00	0%	$3,000	2018
Derelict Structure fee Thereafter	$1,000.00	$1,000.00	0%	$1,000	2018
Derelict Structure Appeal Fee	$250.00	$250.00	0%	$1,000	2018
Abatement Administrative Fee	$150.00	$150.00	0%	$1,000	2018
Public Works					
Water Deposit	$170.00	$170.00	0%	$60,180	2018
Shut off fee	$40.00	$40.00	0%	$12,000	2018
Turn on fee	$40.00	$40.00	0%	$12,000	2018
After Hour Fee	$50.00	$50.00	0%	$100	
Meter tampering	$0.00	$50.00	N/A	$200	New
Per Gallon Septage Receiving Fee	$0.10	$0.10	0%	$18,000	2018
Hydrant Stand One Time User Fee	$35.00	$35.00	0%	$500	2018
Hydrant Stand Monthly Meter Fee	$35.00	$35.00	0%	$175	
Frozen Meter Fee	$50.00	$50.00	0%	$150	
Cemetery/City Adult Space	$350.00	$350.00	0%		2009
Cemetery/City Adult Space Perp. Care & Maintance	$400.00	$400.00	0%		2009
Cemetery/City Adult Space Open & Close	$300.00	$300.00	0%		2009
Cemetery/Non-City Adult Space	$500.00	$500.00	0%		2009
Cemetery/Non-City Adult Space Perp Care & Maintance	$450.00	$450.00	0%		2009
Cemetery/Non-City Adult Open & Close	$350.00	$350.00	0%		2009

City of Ontario Master Fee List

Explanation of Fee (What is it for?)	2019 Fee	2020 Recommended Fee	% increase Recommended	Annual Amounted Revenues Expected 2019	Year Last Updated
Cemetery/City Infant Space	$175.00	$175.00	0%		2009
Cemetery/City Infant Perp. Care & Maintance	$400.00	$400.00	0%		2009
Cemetery/City Infant Open & Close	$225.00	$225.00	0%		2009
Cemetery/Non-City Infant Space	$225.00	$225.00	0%		2009
Cemetery/Non-City Infant Perp. Care & Maintance	$450.00	$450.00	0%		2009
Cemetery/Non-City Infant Open & Close	$250.00	$250.00	0%		2009
Cemetery Adult Disinterment	$1,000.00	$1,000.00	0%		2009
Cemetery Infant Disinterment	$600.00	$600.00	0%		2009
Cemetery Disinterment	$400.00	$400.00	0%		2009
Cemetery Saturday Fee	$350.00	$350.00	0%		2009
Cemetery After 3:00 p.m. Weekday Fee	$350.00	$350.00	0%		2009
Cemetery Deed Transfer Fee	$50.00	$50.00	0%		2009

AGENDA REPORT
NEW BUSINESS
June 6, 2019

TO: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: RESOLUTION #2019-122: WATER & SEWER RATE INCREASE

DATE: May 31, 2019

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2019-122: A RESOLUTION INCREASING WATER AND SEWER SERVICE FEES AND CHARGES BY 2018 CONSUMER PRICE INDEX.

SUMMARY:

The attached resolution increases the water and sewer service rates by the 2018 annual Portland Oregon Consumer Price Index of 1.9%

BACKGROUND:

On December 5, 2016, the Council agreed to increase water and sewer rates annually based on the Portland, Oregon, Consumer Price Index.

The fee resolution implements City Code Sections 8-11-22 and 8-9-2 which allow the Council to set by resolution the water service rates for monthly water service and the sewer service rates for monthly sewer service to be charged by the city.

CURRENT SITUATION:

The change from December 2017 to December 2018 consumer price index was 1.9%. The attached resolution increases water and sewer rates by 1.9%. This increase will keep the water and sewer funds stable while accumulating more than the reserve recommendation.

The attached graphs show the historical and projected ending fund balance, current year activity, and recommended reserve.

ANALYSIS:

A. **FINANCIAL** The increase in the water and sewer fees provides a basis for keeping up with normal inflation.

B. **TIMING** Fees can take effect at the discretion of the Council. Staff is recommending that the increase become effective July 1, 2019.

C. **POLICY/LEGAL** The passage of a fee is subject to ORS 294. 160(1) which provides: "The governing body of a city, county or other unit of local government shall provide an opportunity for interested persons to comment on the enactment of any ordinance or resolution prescribing a new fee or a fee increase or an increase in the rate or other manner in which the amount of a fee is determined or calculated."

ALTERNATIVES:

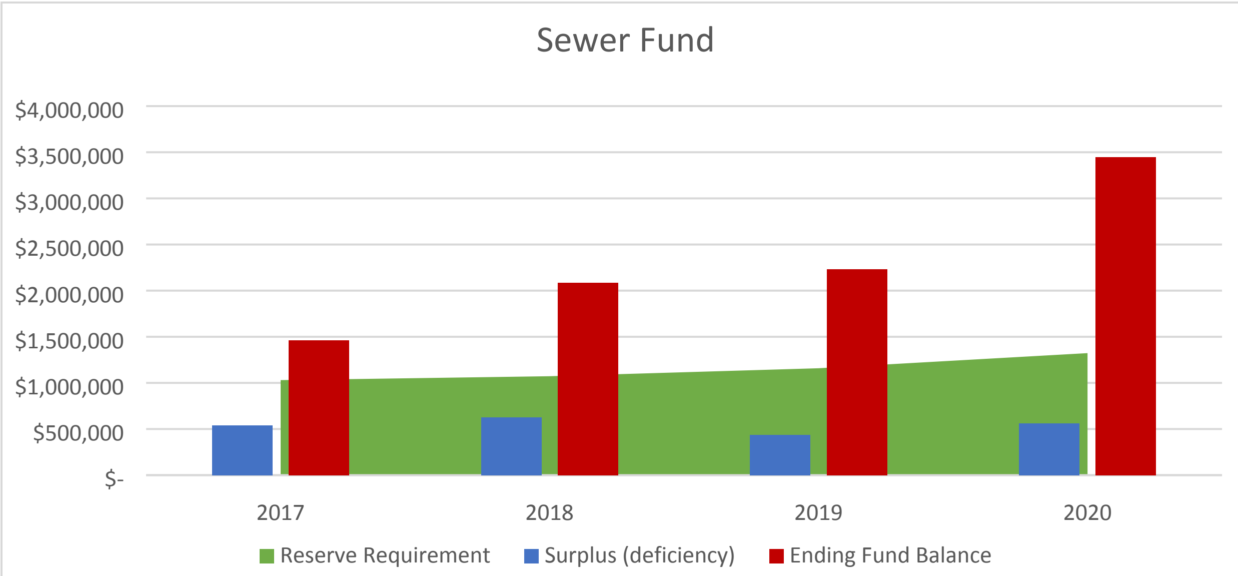
A. Take No Action -- the Council could take no action which would cause the water and sewer funds to remain at the current fee schedule.

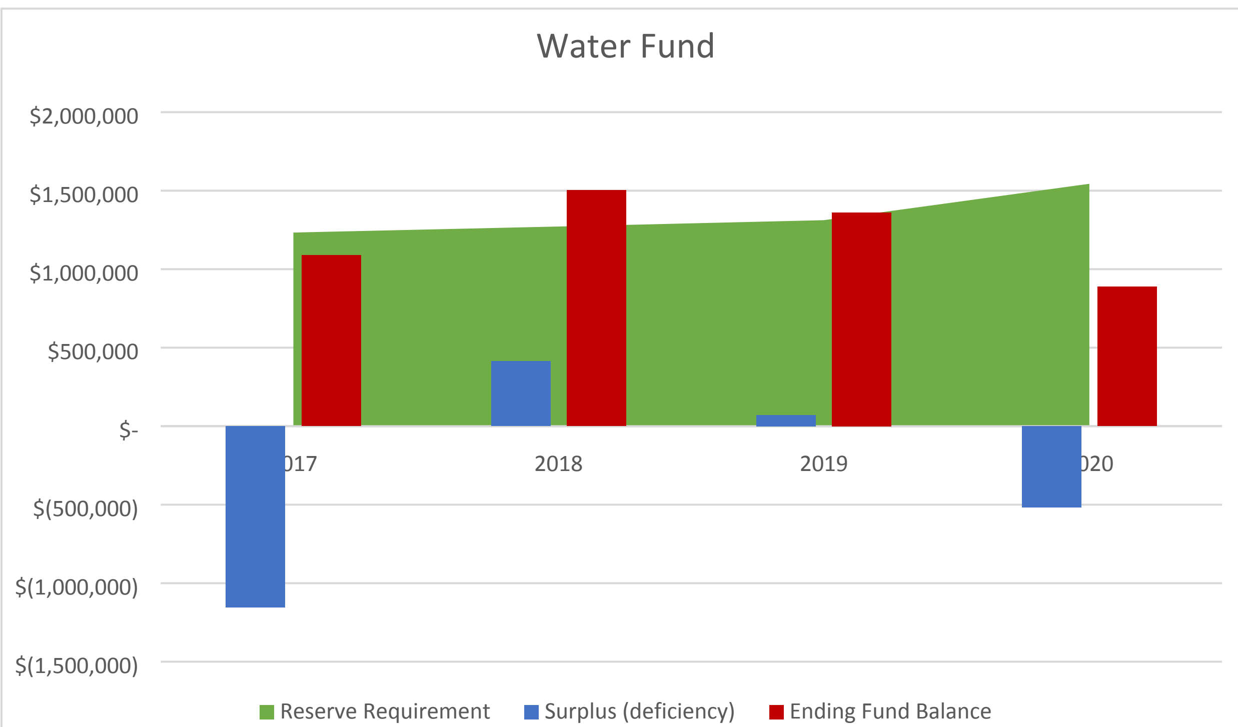
RECOMMENDATION:

Staff recommends the City Council approve Resolution #2019-122.

ATTACHMENTS:

1. Water & Sewer Graphs
2. RES_CC_Resolution Increasing Water & Sewer Rates_6 2019


Sewer Fund
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
2017
2018
2019
2020
Reserve Requirement
Surplus (deficiency)
Ending Fund Balance


Water Fund
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
$(500,000)
$(1,000,000)
$(1,500,000)
2018
2019
Reserve Requirement
Surplus (deficiency)
Ending Fund Balance

RESOLUTION 2019-122

A RESOLUTION INCREASING WATER AND SEWER SERVICE FEES AND CHARGES BY 2018 CONSUMER PRICE INDEX

WHEREAS, It is the policy of the City of Ontario to require the ascertainment and recovery of certain City costs from Fees and charges levied therefore in providing City services and regulations; and,

WHEREAS, The City Council has directed the City Manager to annually cause a review of City fees and charges to recover the percentage of City costs in providing City services and regulations and recommend adjustments to the City Council; and,

WHEREAS, By consensus on December 5, 2016, the Council proposed that the City should increase water and sewer rates annually based on the Portland, Oregon Consumer Price Index twelve-month percent change from December of the year prior to the prior year to December of the year prior to the current year as published by the Bureau of Labor Statistics: and

WHEREAS, The Portland, Oregon Consumer Price Index change was 1.9% for 2018: and

WHEREAS, This fee resolution implements City Code Sections 8-11-22 and 8-9-2 which allow the Council to set by resolution the water service rates for monthly water service and the sewer service rates for monthly sewer service to be charged by the City.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council as follows:

1) The City Council approves the following fee schedule for water service rates under City Code Section 8-11-22:

Meter Size	Monthly Base Rate	Outside City Limits	Consumption Rate per 1,000 gallons	Consumption Rate Outside City Limits per 1,000 gallons
5/8-1 inch	$12.06	$21.12	$1.63	$2.84
1 ½ inch	$30.17	$52.81	$1.63	$2.84
2 inch	$48.28	$84.49	$1.63	$2.84
3 inch	$120.70	$211.22	$1.63	$2.84
4 inch	$193.11	$337.95	$1.63	$2.84
6 inch	$483.01	$844.75	$1.63	$2.84
8 inch	$772.45	$1,351.81	$1.63	$2.84
10 inch	$2,510.49	$4,393.35	$1.63	$2.84

2) The City Council approves the following fee schedule for sewer service rates under City Code Section 8-9-2:

Base Inside City Limits	Monthly Rate Inside City Limits	Per	Base Outside City Limits	Monthly Rate Outside City Limits	Per
$6.64	$6.08	1,000 gallons	$11.63	$10.66	1,000 gallons

3) Subject to Paragraph 4 below, each year beginning in 2018 after the anniversary date of this Resolution, staff is directed to automatically increase the water service rates under City Code Section 8-11-22 and the sewer service rates under City Code Section 8-9-2 based on the Portland, Oregon Consumer Price Index twelve-month percent change from December of the year prior to the prior year to December of the year prior to the current year as published by the Bureau of Labor Statistics.

4) Before implementing each annual automatic increase in Paragraph 3 above, staff shall include the amount of the increase as an agenda item for a meeting of the City Council; and the City Council shall permit public comment under ORS 294.160(1) on the amount of the increase. Unless the increase is suspended or modified by the City Council, staff shall implement the increase.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this ____ day of _______, 2019, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this _____ day of ______________, 20___.

____
Riley J. Hill, Mayor

ATTEST:

____
Tori Barnett, MMC, City Recorder

AGENDA REPORT
HAND-OUTS/DISCUSSION ITEMS
June 6, 2019

TO: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: HOUSING INCENTIVE PROGRAM

DATE: May 28, 2019

PROPOSED MOTION:

I MOVE THAT THE CITY COUNCIL DIRECT STAFF TO AMEND THE HOUSING INCENTIVE PROGRAM TO REQUIRE ATTACHED GARAGES ON ALL HOMES USING THE INCENTIVE PROGRAM AND ALSO TO REQUIRE THAT HOMES BE FRAMED ON SITE.

SUMMARY:

Councilors have requested that the Housing Incentive Program be reviewed.

BACKGROUND:

Resolution No. 2017-143 revised the Ontario Business Loan Fund to create a housing incentive program. The original resolution required a home to be a minimum square footage of 1,600 square feet.

Resolution No. 2018-101 amended the program to not allow homes receiving other governmental funding access to the housing incentive program.

Resolution No. 2018- 111 allowed homes greater than 1,350 square feet with a two car garage and two bathrooms to be eligible for the housing incentive program.

CURRENT SITUATION:

Councilors have asked that we consider whether manufactured homes should have access to the housing incentive program. There are a variety of alternatives that the city could add to the program to ensure that the targeted type of housing is eligible for the housing incentive program.

1. Require a garage at the 1,600 square foot size. Right now no garage is required for houses with 1,600 square feet.

2. Require that the house be framed on site.

ANALYSIS:

A. **FINANCIAL** The program has been used six times. Several other applications are in process. The loan fund is still healthy and revenues from homes built in 2018 will start returning revenues to the fund annually.

B. **TIMING** If Council wishes to direct staff to make amendments to the housing incentive program, staff can bring back those amendments at any time.

C. **POLICY/LEGAL** Council has the authority to make changes to the program.

ALTERNATIVES:

The Eastern Oregon Economic Development Board (Border Board) is offering a similar incentive program county wide. The Council and staff will need to consider how we adapt our program to coordinate with the Border Board program. The Border Board program goes directly to the home buyer as well as property tax abatement. The combination will be very attractive to buyers.

RECOMMENDATION:

Staff recommends that the program be revised to require an attached garage for all homes built using housing incentive funds and that the program be amended to require framing to be built on site (not including engineered trusses).

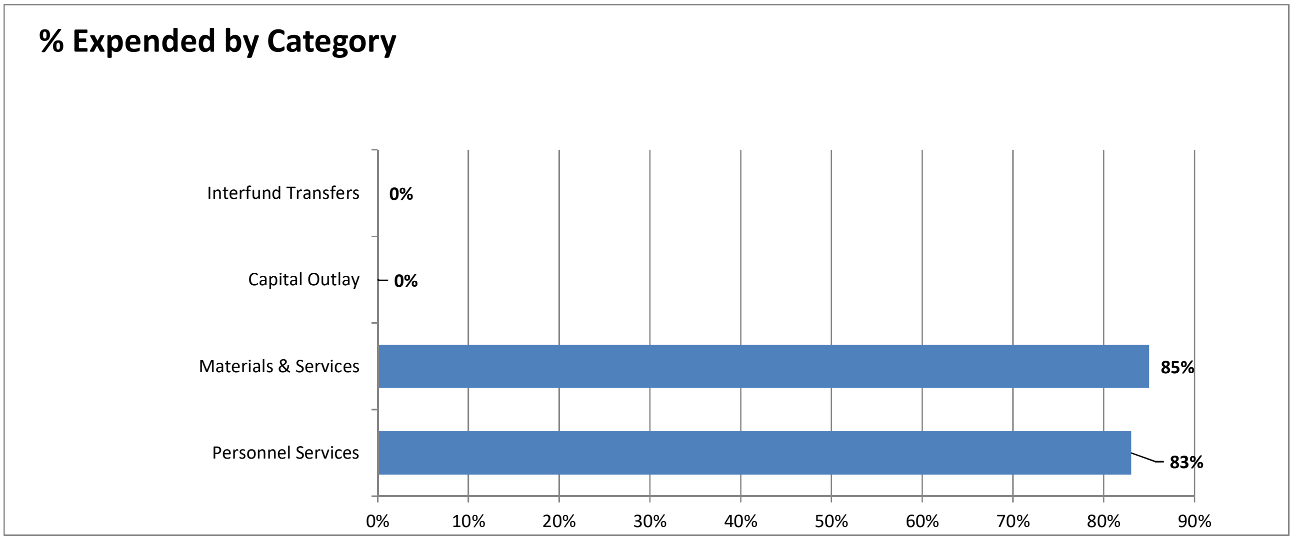
ATTACHMENTS:

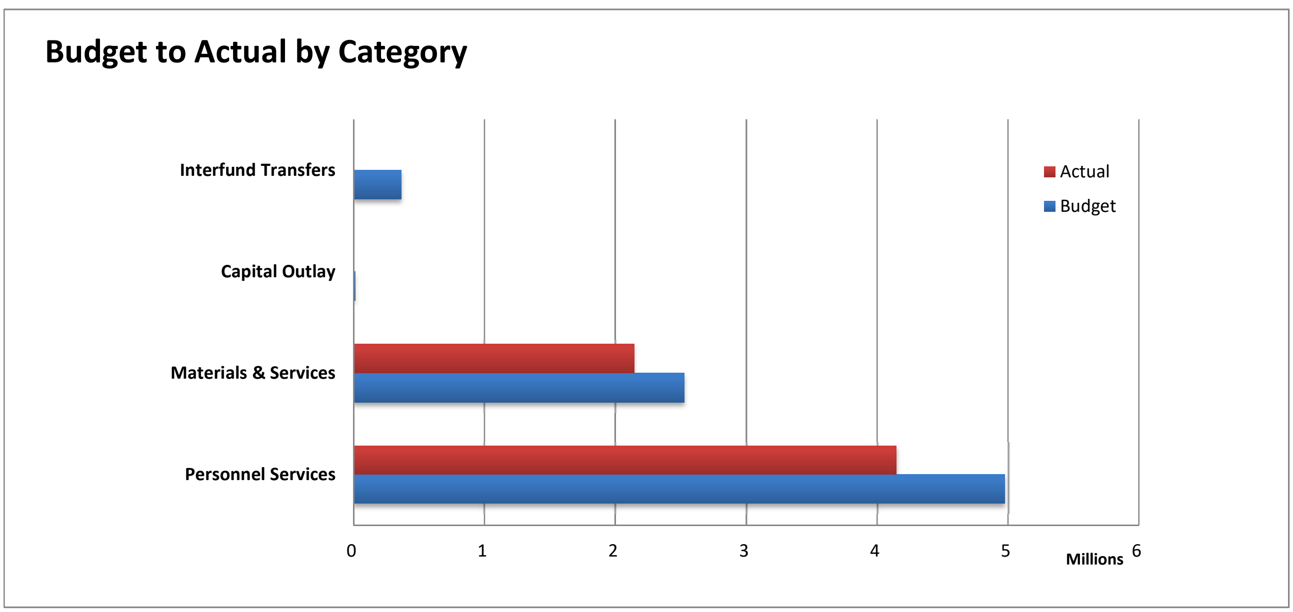
None

CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
APRIL 30, 2019

DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	130,374	108,045	82.9%	
Recreation	182,208	141,156	77.5%	
Parks & Recreation	312,582	249,201	79.7%	
Fire	1,436,598	1,152,684	80.2%	
Code Enforcement	126,154	98,532	78.1%	
Police	3,287,282	2,761,893	84.0%	high repairs, need to transfer payroll costs of one officer
Police reserves	2,000	440	22.0%	
Public Safety Total	4,852,034	4,013,548	82.7%	
Administration	470,084	345,564	73.5%	
City Council	25,292	10,052	39.7%	
Business Registration	1,100	422	38.3%	
Cemetery	116,418	100,202	86.1%	
Finance	234,857	179,037	76.2%	
Technology	108,606	77,252	71.1%	
General Government Total	956,357	712,529	74.5%	
Community development	163,760	121,061	73.9%	
Community Development	163,760	121,061	73.9%	
Administrative Overhead	1,259,111	1,194,828	94.9%	PERS side account payment made February 2019
Other Total	1,259,111	1,194,828	94.9%	
Operating Transfers Out	337,458	-	0.0%	
GENERAL FUND TOTALS	$ 7,881,302	$ 6,291,167	79.8%	
YTD BUDGET BENCHMARK			***83.3333%***	**3.5%**

CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
APRIL 30, 2019

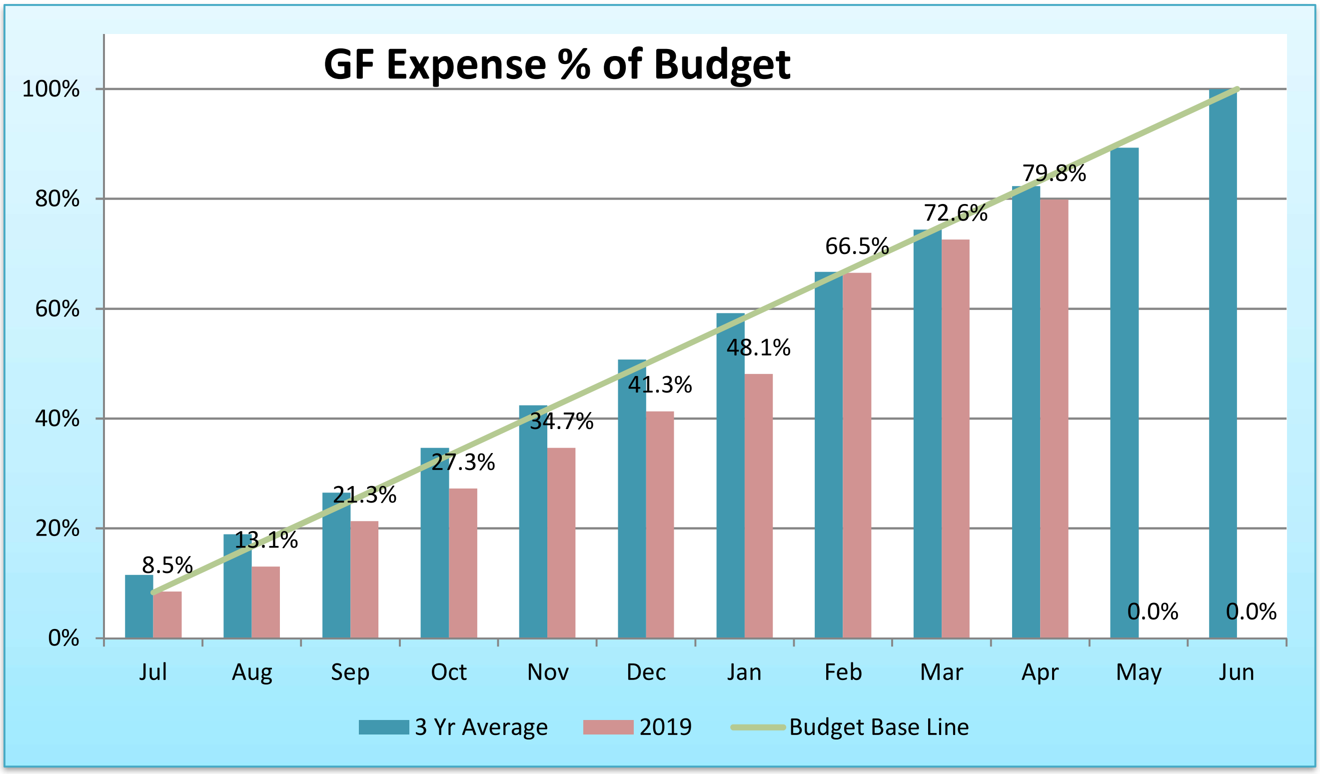


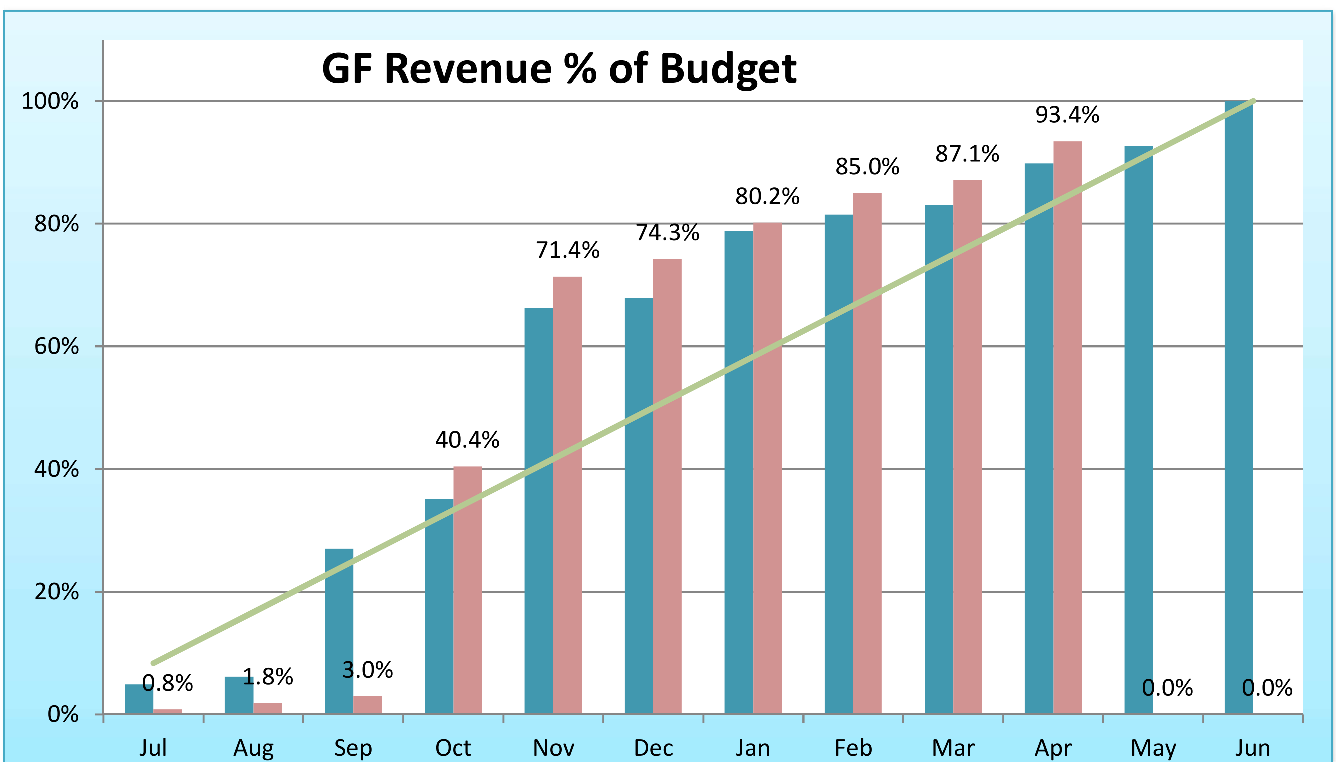


CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
APRIL 30, 2019

DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	*2,449,445*	*2,779,170*	*113.5%*	*(not calculated in totals)*
Parks	1,900	3,150	165.8%	
Recreation	79,465	57,932	72.9%	
Parks & Recreation	81,365	61,083	75.1%	
Fire	134,372	87,374	65.0%	*Quarterly payments rural fire*
Code Enforcement	21,050	68,918	327.4%	*Civil penalties & derelict buildings higher*
Police	420,510	324,365	77.1%	
Public Safety Total	575,932	480,657	83.5%	
Interest	35,000	56,181	160.5%	*Interest rates keep raising*
State Revenue Sharing	124,887	69,467	55.6%	*Quarterly payments*
PERS Allocation Transfer	146,480	146,480	100.0%	
Administrative Services	497,148	414,290	83.3%	
Other General Revenues	12,655	4,849	38.3%	
Property Taxes	3,634,901	3,447,771	94.9%	
Alcohol Bvg License & Fee	188,355	129,299	68.6%	
Cigarette tax	14,362	7,188	50.0%	
Franchise Fees	1,648,374	1,215,485	73.7%	*Quarterly payments*
Business Registration	1,700	2,535	149.1%	
Cemetery	51,750	17,590	34.0%	*less spaces*
General Government Total	6,355,612	5,511,135	86.7%	
P&Z Hearings	4,000	12,532	313.3%	
Application Fees	300	450	150.0%	
Community development	4,300	12,982	301.9%	
GENERAL FUND REVENUE TOTALS	$ 7,017,209	$ 6,065,857	86.4%	
YTD CURRENT YEAR PROFIT(LOSS)		**$ (225,311)**		
YTD BUDGET BENCHMARK			***83.3%***	**3.1%**

CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
APRIL 30, 2019





CITY OF ONTARIO
OTHER FUNDS - DEPARTMENT EXPENSES AND REVENUE
FOR THE PERIOD ENDED
APRIL 30, 2019

	EXPENDITURES			REVENUES		
DEPARTMENT/FUND	BUDGET	ACTUAL	% EXPENDED	BUDGET	ACTUAL	% REALIZED
005 Golf Course Fund	6,000	5,999	100.0%	6,000	5,999	100.0%
010 Grant Fund	388,976	499,976	128.5%	388,976	298,806	76.8%
027 Building Fund *	153,475	115,735	75.4%	192,475	363,763	189.0%
030 Capital Projects Fund	1,541,704	1,207,381	78.3%	3,875,536	3,827,346	98.8%
031 SDC Fund	340,221	-	0.0%	340,221	373,928	109.9%
035 Debt Service Fund	58,665	58,673	100.0%	81,380	66,174	81.3%
045 Street Fund	2,244,985	1,700,883	75.8%	2,244,985	1,700,883	75.8%
050 Trust Funds	636,825	253,993	39.9%	793,480	658,570	83.0%
055 Reserve Funds	678,284	57,403	8.5%	2,360,576	2,422,912	102.6%
060 Revolving Loan Fund	546,834	30,700	5.6%	546,834	542,772	99.3%
065 Aquatic Donation Fund **	25,814	-	0.0%	25,814	25,814	100.0%
105 Water Fund	3,176,064	2,662,019	83.8%	4,516,458	4,129,477	91.4%
110 Sewer Fund	3,127,885	2,408,033	77.0%	5,338,610	5,410,126	101.3%
115 Storm Sewer Fund	233,720	119,141	51.0%	615,981	594,807	96.6%
120 Airport Fund	172,976	101,577	58.7%	172,976	113,663	65.7%
125 Aquatic Fund	864,934	540,381	62.5%	864,934	308,962	35.7%

Comments:

*Building Fund -Will need a resolution to transfer funds from contract to payroll

**Aquatic Donations Fund - Still need to book the transfer to Aquatic Fund

***Will need to do a CDBG grant & Brownsfield Grant Resolution

YTD BUDGET BENCHMARK	***83.3%***

ONTARIO FIRE RESCUE DEPARTMENT

May 2019 ACTIVITY REPORT

Emergency Medical:

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults, etc.)

CITY	**152**
RURAL	**12**

1 of these emergency calls required back-up crews to be called in to respond to 2nd call.

Hazmat Team Calls: 0

Fire Related Emergency Calls:

(Types of fire related calls responded to: Rescue calls, building fires, vehicle fires, smoke detector/fire alarm activation, unauthorized burning, etc.)

	TOTAL	General	Mutual Aid
CITY	**21**	**1**	**1**
RURAL	**10**	**1**	**1**

1 of these emergency calls required back-up crews to be called in to respond to 2nd call.

TOTAL CALLS FOR MONTH

CITY	**173**
RURAL	**22**

FIREFIGHTER TRAINING:

4/30/19 Drafting and fire pumps.

4/30/19 New Level A Haz-Mat suit familiarization.

5/7/19 Stop the Bleed and tourniquet procedures.

5/9/19 Water supply evolutions.

5/10/19 Cardiology refresher and case studies.

5/14/19 Wildland fire hands on practical's.

5/14/19 SAIF workers comp training on body mechanics and proper lifting techniques.
5/21/19 Hose evolutions and VEIS vent, enter, isolate, search techniques

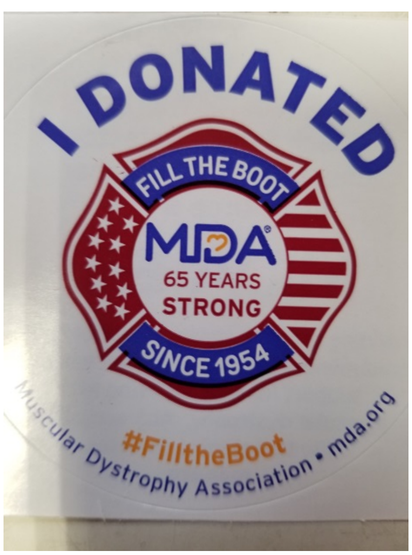
PERMITS ISSUED:
City Open Burns 13
City Burn Barrels 4

Rural Open Burns 79
Rural Burn Barrels 16

INSPECTIONS:
5/1/19 Final at Heinz fiber building, fire sprinklers, fire alarms and life safety.
5/15/19 Final at St Al's cancer and the Game room remodels.
5/15/19 Residential sprinklers in an envelope house on SW. 3rd street.
5/16/19 Final on Weedology dispensary.

COMMUNITY INVOLVEMENT:
4/26/19 Preschool station tour 9-kids
4/27/19 Serve day 24 pick-up loads of trash collected at Ontario sanitation.

4/30/19 Facilitated and participated in a local Critical Incident Stress Debriefing
4/30/19 Public education at Treasure Valley Christian school 6 students
5/1/19 Public education at St Peters school 14 students.
5/1/19 Public education at Four Rivers school 52 students.
5/3/19 Public education at Alameda school 60 students.
5/3/19 Public education at May Roberts school 45 students.
5/4/19 Public education at the Boys and Girls club Health fair.
5/11/19 Fire department community pancake breakfast.
5/15/19 Attended the local Peace officers memorial ceremony
5/16/19 Had a foreign exchange student from the Netherlands for a ride along.
5/18/19 Chief Participated in the Veterans Advocates ceremony
5/18/19 Firefighters 65th annual national fill the boot campaign. $12,400



Summary of Calls of Interest:

City Incidents:

175 NE. 6th ave. R1 was dispatched to 175 NE 6th Ave Heinz for report of a fryer fire inside the plant. Rescue arrived to find that the fire had been put out. Rescue investigated with personnel to make sure the fire was out. Heinz personnel had the situation well under control and stated that during the frying process, the pressure must be correct for the products entering the fryer. Sometimes if the ratio is not correct the product will expand and cause the oil to be expelled causing a fire.

258 Hillcrest R1 was dispatched to the scene of elderly female smelling heat from basement. On scene R-1 found that occupant had accidentally turned off the breaker for her pellet stove fan. The stove was burning but no fan to disseminate the heat. Problem was found and resolved.

784 NW. 2nd St. R-1 was dispatched for a confirmed gas leak. R-1 arrived on scene of a vacant residential city lot. One person on was on scene with a skid-steer loader and a mowing attachment on scene. R-1 staff made contact with the property owner who stated he was mowing weeds and accidentally sheered the 3/4" line coming through the ground. The lot no longer has a meter and there is a no way to shut off the gas. R-1 requested a gas company response and deployed a booster line for exposure protection.

401 NW 8th ave. Beck Kiwanis Park R1 was called to scene of fire along the pond started by kids playing with fireworks. On scenethe fire was in cattails on the edge of pond. R-1 was able to extinguish. OPD officers were looking for kids reported to have started fire.

187 NW 7th St. R1 was dispatched for a vehicle fire. Arrived on scene to find LE already on scene; LE had used a small fire extinguisher to attempt to knock down the fire. There was a passenger car (Vehicle 1) with heavy fire at the front end as well as a small amount of fire at the back end. Fire had also spread to the back end of another passenger car (Vehicle 2) that was parked in front Vehicle 1. We used a one-inch booster line to extinguish both vehicles. We used a halligan bar to pry open the hood of Vehicle 1. FF Benson obtained the keys to Vehicle 1 to access the interior and trunk. Fire had extended into the trunk area of Vehicle 1. After the fire was out we attempted to investigate the cause of the fire. The burn patterns on Vehicle 1 were suspicious; there was no apparent link between the fire in the front of the vehicle and the separate fire at the back of the vehicle. However, we were unable to find any incendiary devices or signs of accelerates. FF Benson made contact with family members on scene and arranged for a tow truck for Vehicle 1.

The crews responded to a couple of power line and transformer fires, and some illegal burns.

Rural Incidents:

2202 N. Verde R1 was called to a possible illegal burn. On scene a fire was burning in an old foundation type pit. R-1 decided to just let it burn out and have the occupants watch it. R1 was called back to the previous burn that is now out of control. On scene caller had dumped some water on it and knocked it down. R-1 put 1 tank of water on it and it was mostly extinguished. Caller was going to keep an eye on it.

Falcon Dr. and NW 11th St. 156 was enroute to a grass fire on vaquero and Hwy 201 and noticed a fire on Falcon and NW 11th st that appeared to be burning with no one around. After examining the fire on vaquero and noticed that fire was out on arrival we went enroute to the falcon fire. When we arrived on scene dispatch was just getting a 911 call for that fire. Appeared to be grass fire with railroad ties burning that 156 could handle. No structures were threaten and it burned approximately an area about 20' X 40 '. 156 Extinguished the fire with no info on who owns the property. The nearest home was across the street which was 1176 Falcon Dr. 156 Cleared the scene.

Railroad and Clark ave. 156 was called to approximate area for a reported fire in the ditch next to the road. Upon arrival R1 found a large ditch with an area of approx. 1/4 mile in length. It has appeared that someone had started burning with a burn permit. But being later in the evening they had left the fire and it had picked back up with the wind. There was a burn permit for the area and the RP was called but there was no answer. Fire was extinguished and dispatch was notified that there would be smoldering throughout the night.

River and NW 19th St. Payette; Ontario Rural FD was dispatched to a mutual aid fire to assist Payette Rural FD. 155 responded with a crew of 4. Upon arrival 155 provided water to support Payette's initial attack engine. 155 crew split with 2 members relieving a hand line crew on the C side of the building. 1 member assisted Payette FD brush truck and did fire attack on a brush fire sparked by the structure. The brush fire covered approx. 1 acre. 155 provided 2 full tanks of water during fire operations. 155 was released and returned to district.

3525 NW 5th ave. R1 was dispatched for a possible gas leak outside of a shop. Arrived on scene to find property owner visiting with a rep from the gas company. Property owner had been digging trenches for sprinkler lines and hit a natural gas service. The gas company rep told us that everything was under control.

50 E. Washington Huntington; Ontario Fire received a mutual aid request from the City of Huntington for Tender and manpower. OFD unit 155 responded with a crew of 3 and 105 responded with 1 personnel. Upon arrival 155 was assigned to fire attack on the Bravo/Charlie corner of a large commercial building in downtown Huntington. 2 pre-connect lines were pulled as well as a 3" line to assist in fire attack and additional surrounding structure protection. OFD was on scene for approximately 5 hours and released from the scene by Huntington FD IC. 155 was put back into service around 08:00

JACOBS

April 20 – May 22 2019 Report

May
2019

Prepared by JACOBS for
CITY OF ONTARIO/PUBLIC WORKS DEPARTMENT

Monthly Business Review

PUBLIC WORKS DEPARTMENT

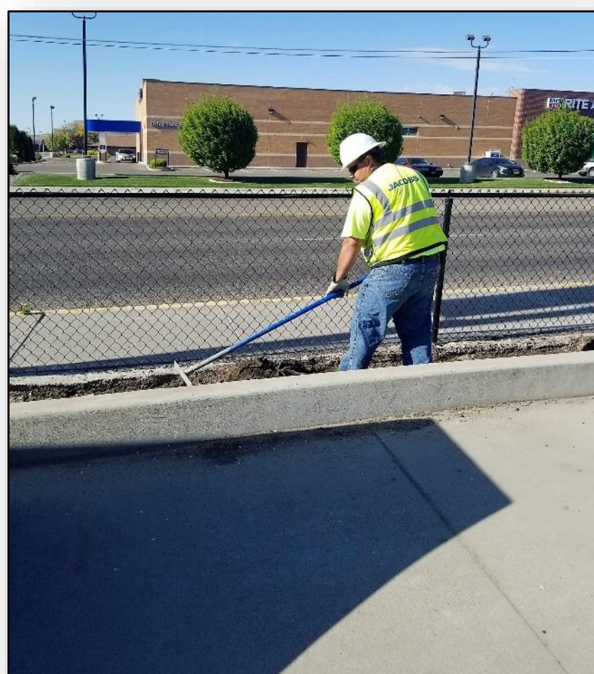
CONTENTS

FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

Activities April 20 – May 22:

- Tree project on East Idaho continues, crews installed drip irrigation systems, added rock and framed wooden boxes where the iron grates will be installed when they arrive. We will plant trees this Fall. This is a work in progress.
- Weed spraying on various streets throughout the community and the police gun range.
- Staff worked on excavating a trench at the police gun range to provide power to the trailer at that location.
- Staff focused on landscaping activities at the Splash Park. 100 yards of 3" to 6" river cobble and 17 yards of sugar rock were used.
- Installed Pergola at Splash Park.
- Water maintenance – leaking setters, broken angle stops, and broken boxes were repaired through-out town.
- Weekly maintenance checks on lift stations.
- We discovered a problem with the Verde irrigation pump, some fittings and a pump rebuild will be required.
- Replaced a 36" long section of failed 12" pipe and flange in the Verde irrigation vault. The pipe failed when the pump was started for the first time this irrigation season.
- Repainted some parking blocks on S. Oregon that had faded.
- Cleaned catch basins during heavy storm events.
- Vehicle maintenance was performed as mandated by our CMMS program.
- Backflow devices for the City were tested.

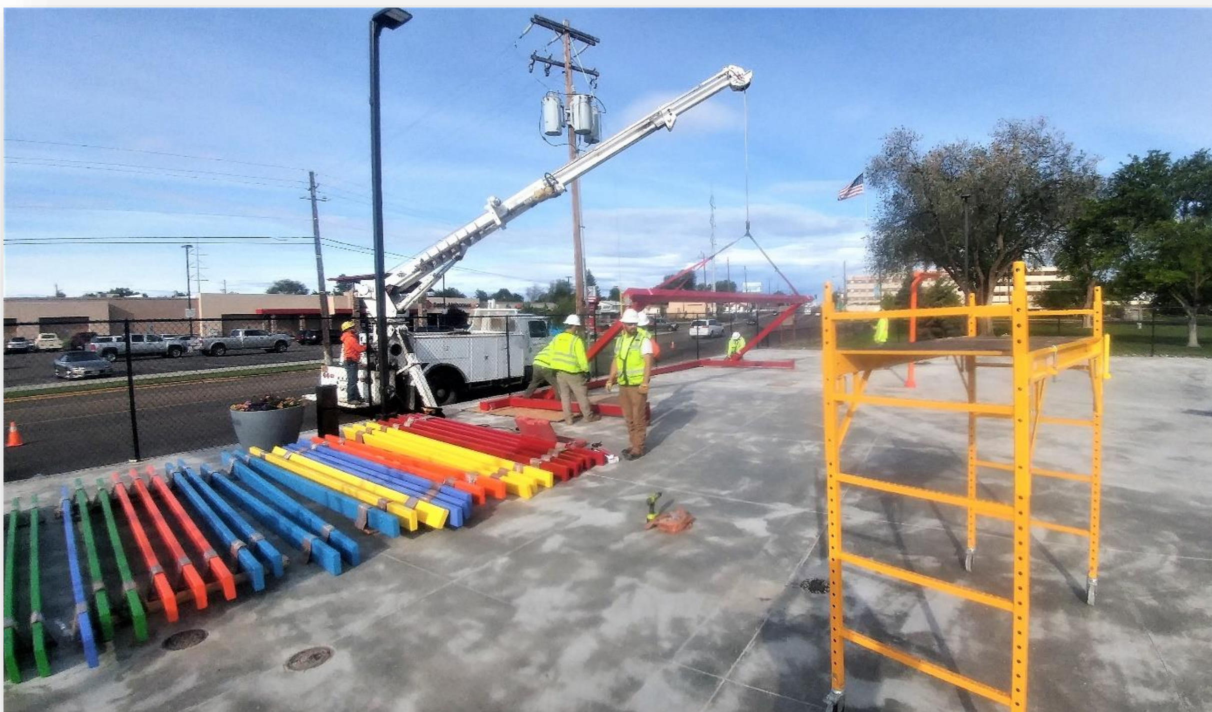
Both: Jacobs crew working on landscaping at Splash Park.



FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

Activities April 20 – May 22:

- 7 new water services were installed.
- 83 water services were turned on per customer request.
- 21 water services were shut off per customer request.
- 31 water services were read-only on/off per customer request.
- 8 water services were checked for leaks per customer request.
- 7 water services were shut off for repairs per customer request.
- 8 water services were checked to verify leaks had been repaired by customer.
- 5 water services were checked for consumption issues.
- 20 water meters were changed out for non-functioning.
- 45 water services were shut off for non-payment.
- 33 water services were turned on for payment received.
- 19 water services were checked to verify still off from non-payment list.
- 67 utility locates were completed.



Jacobs crew installing pergola at Splash Park.

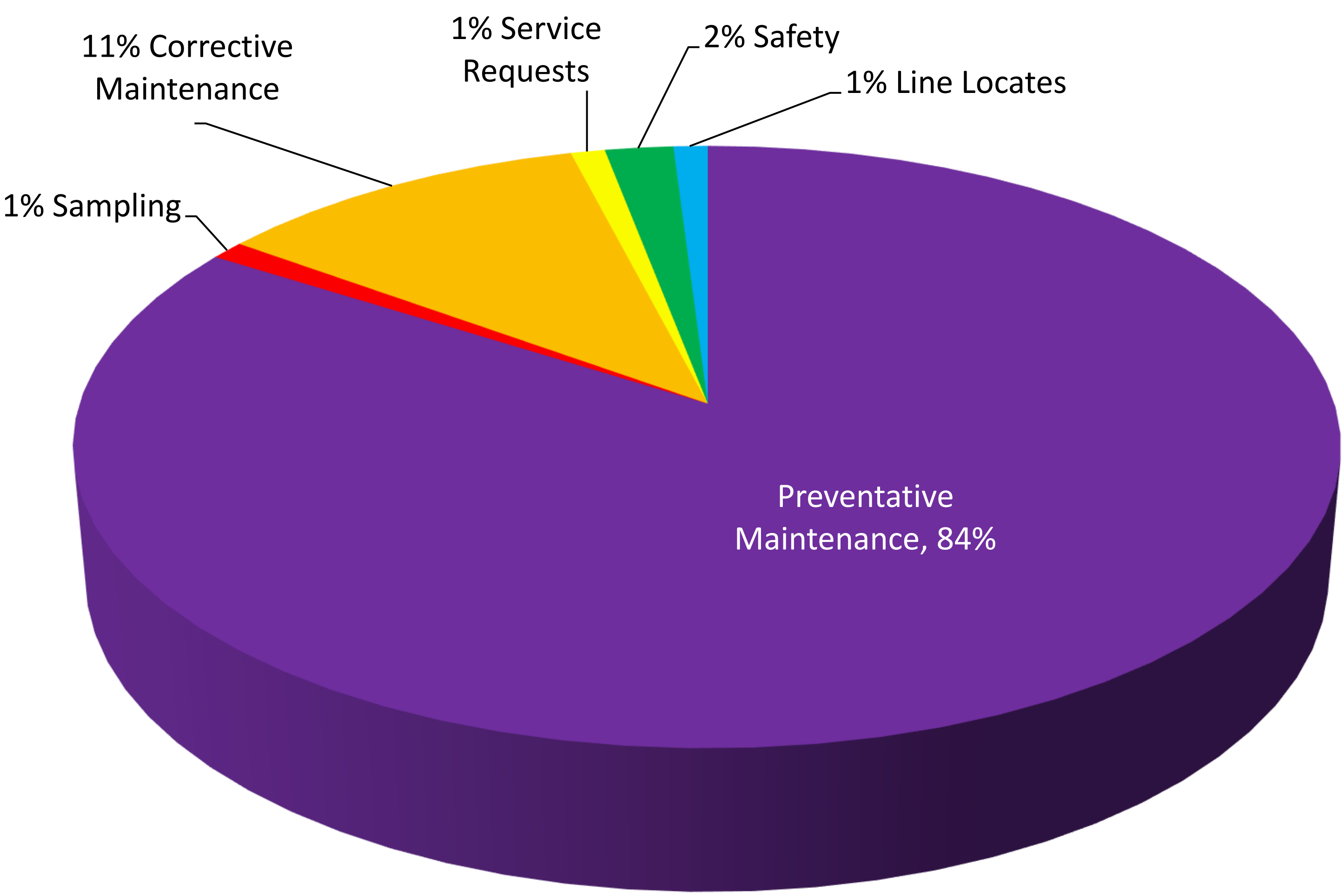
FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES APRIL 20 – MAY 22:

Both: Jacobs crew installing pergola at Splash Park.

FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

Work Orders
April 20 – May 22
Actual Hours by Work Order Type



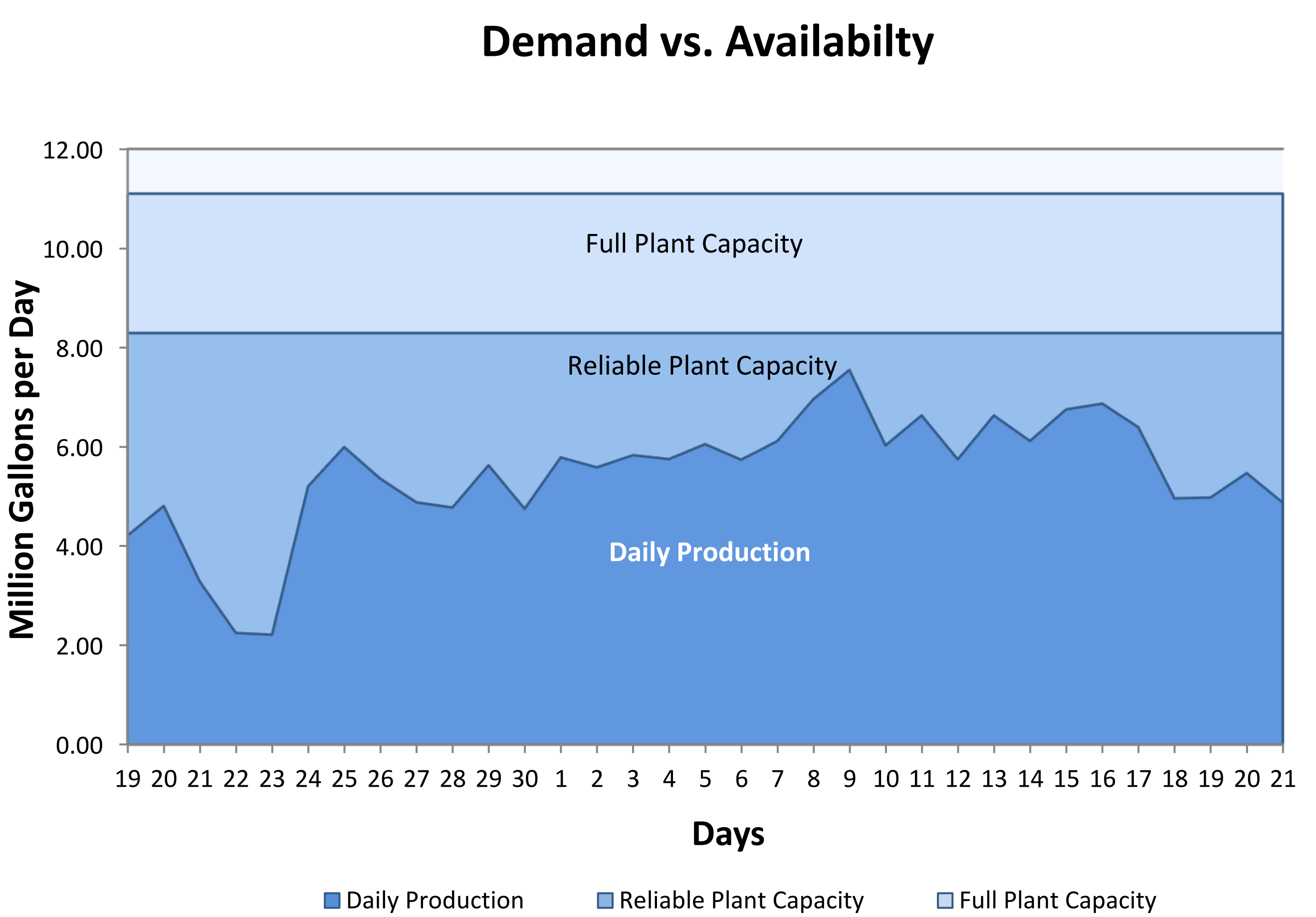
WATER TREATMENT PLANT SUMMARY

ACTIVITIES APRIL 20 – MAY 22:

- The plant is operating well with no issues, inventory amounts at target levels.
- Trouble shooting was completed on our chlorine disinfection system.
- Crews completed annual maintenance on clarifier #2.
- 1 staff member received certification of water treatment and distribution level 4.
- Staff continue to pull required UCMR4 (Fourth Unregulated Contaminate Monitoring Rule).
- Snake river flows are gradually increasing, current flows are 30,000 cfs. We anticipate this to increase as snow melt in the mountains continues.

WATER TREATMENT PLANT SUMMARY

ACTIVITIES APRIL 20 – MAY 22:



WASTEWATER TREATMENT PLANT SUMMARY

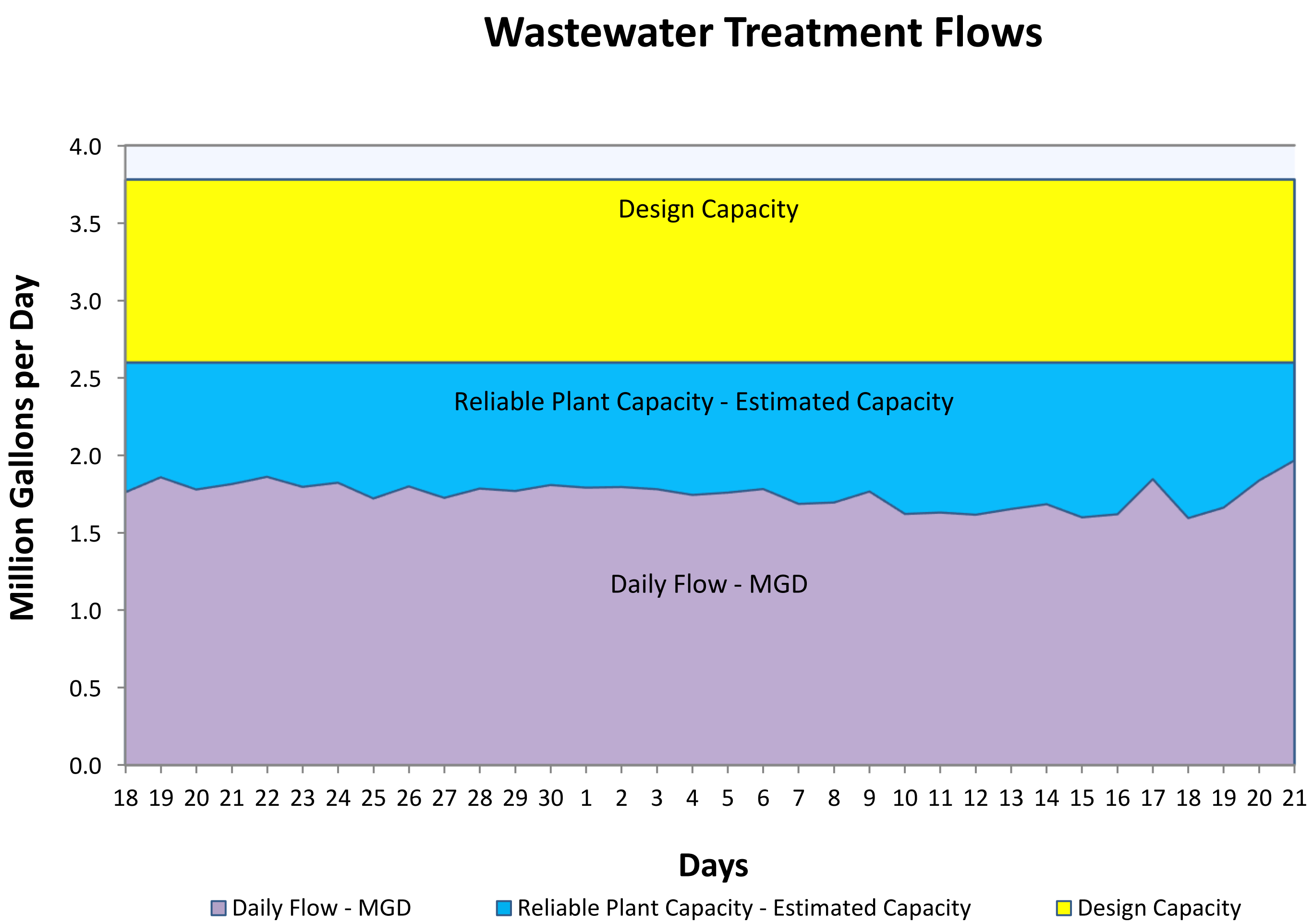
ACTIVITIES APRIL 20 – MAY 22:

- We experienced a biological overload in one of our lagoons, which caused some odor issues. We are working through addressing this issue and have added extra aeration to alleviate this problem. We have seen the odor problem diminish, but the odors are still present.
- Irrigation has begun at Skyline Farms.
- All wastewater effluent flows are being sent to the skyline farms for irrigation use. Our permit requires we do not discharge into the river from May 1 through October 31.
- Ground water sampling in static monitoring wells surrounding the wastewater treatment facility were taken as per regulations.
- Staff members continue weed control around the facilities.

WWTP staff spraying herbicide around facilities.

WASTEWATER TREATMENT PLANT FLOWS

ACTIVITIES APRIL 20 – MAY 22:



PARKS AND CEMETERY SUMMARY

ACTIVITIES APRIL 20 – MAY 22:

- There were 2 burials and 1 disinterment at Evergreen Cemetery and 0 at Sunset Cemetery.
- 50 trees were donated by Kiwanis Club and were planted at Beck Park, the trees were planted near the pond and will provide additional shade for the park as they grow. Thank you to the Kiwanis Club for this donation.
- Tree trimming continues in parks and cemeteries, as needed.
- Normal activities including regular maintenance of parks and cemeteries; weed spraying.
- Staff focused on getting the cemeteries ready for Memorial Day, this is the biggest day of the year for our cemeteries and we want them to be immaculate.

Trees planted at Beck Park that were donated by Kiwanis Club.

FACILITIES SUMMARY

ACTIVITIES APRIL 20 – MAY 22:

- Replaced broken window at City Hall.
- New carpet was installed at one of the offices in the Police Department, the carpet was in dire need of replacement.

ENGINEERING SUMMARY

ACTIVITIES APRIL 20 – MAY 22:

- Issued 9 Right-of-Way permits.
- Issued 1 new addresses to a new business.
- Numerous Splash Park sight inspections.
- Attended 2 PDAC meetings to discuss new specialty retail businesses.
- Attended a meeting with ODOT regarding SE 2nd St.
- Joined a Sustainability Webinar.
- Provided presentation on Pavement Condition to Council.
- S. Oregon Design – Continued working with CK3 team regarding options for bulb-outs and vegetated swales; advanced design. Presented information to Public Works committee for input. PW reviewing 75% design.
- National Pollutant Discharge Elimination System (NPDES) – Final version of permit in place. Moving forward with finalizing permit-related activities for the current fiscal year.
- CIP – was available and provided information to Budget Committee during budget meetings in April.
- SRCI – Reviewed water agreement and provided input. Reviewed current water billing to SRCI to understand process. Collected information on historical water usage to develop average daily use to be compared to overall system wide average daily use for percentage of system maintenance and operation costs. Developing overall maintenance and operation costs. Had several calls between City staff, Public Works, and Jacobs rate/utility specialists.
- Splash Park – Continued coordination with Anderson Pool Works, Warrington Construction, and electrical/mechanical. Reviewed shade structure structural submittals and supported prep for erection of structures. Continued coordination of funds with Adam.
- Lions Shelter – Prepared and submitted bid to three local bidders for informal bid scenario – received no bids. Construction industry completely overloaded. Began reaching out to negotiate individually.
- Water Master Plan – Continue coordination on data and especially the water model info recently; coordinated next workshop.
- Treasure Valley Community College Connector Path – Finalizing specifications and developed modification to reflect right-of-way. Work closely with Adam and Dan on requirements. Created schematic easement request map for Adam's use with TVCC to make easement request.
- WTP Slough – Wetland specialist evaluation, staff submitted application to State Lands to conduct maintenance in slough.

ENGINEERING SUMMARY

ACTIVITIES APRIL 20 – MAY 22:

- WTP Solids – Working with Jay Hartley to get WTP solids taken to Clay Peak. PO in place and Jay starting work.
- SE 2nd Street – Prepared 75% San/Water extension drawings for review by PW staff; continuing with specs development. Met with ODOT team to review overall costs and develop cost saving measures and scope reduction as needed.
- TSP – met with ODOT team and with consultant individually to discuss scope and budget and support negotiation.

Splash park before water features were installed.

Splash park with water features in place.

APPENDIX

FIELD SERVICES

Collection and Distribution staff is responsible for Sewer Collection and Water Distribution throughout the City. Water distribution duties include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a barscreen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.

Collection and Distribution Staff maintains
78 miles of sanitary sewer lines
56 miles of storm drain collection lines,
and 1,450 catch basins throughout
City Limits

The Street Maintenance Division maintains more than 122 lane miles of improved streets and more than 9 miles of alleys. The Street Division is responsible for resurfacing, repairing and maintaining the streets, installing and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. The division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chipsealing, snow removal and sanding during the winter months, and weed control along the alleys. Street Maintenance staff assists the Chamber of Commerce by putting decorations on street lights during the Christmas season and replacing them with regular decorations when the season is over.

Street Maintenance Division maintains more than
122 Lane Miles of Improved Streets
9 Miles of Alleys
Chipseals last a minimum of 8 years,
and Public Works chipseals 7 miles per year

As part of the Street Division's maintenance program, crews chipseal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. A chipseal maintains the existing pavement, delaying further aging resulting from water and sun, provides a moisture barrier, and corrects existing pavement problems by sealing cracks. A chipseal application provides substantial savings to taxpayers and should last a minimum of 8 years with minimal maintenance required. The city chipseals approximately 7 miles of streets per year.

APPENDIX CONTINUED

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an upflow clarifier. The steps for treatment are flocculation, sedimentation, filtration and disinfection, which meet the compliance of the Oregon Health Authority.

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including SRCI.

The water treatment plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 mgd and a maximum capacity of 11 mgd. The water treatment plant average production is 6 mgd and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 million gallons (MG) of that water.

The Water Treatment Plant has a reliable capacity of 8.3 MGD and a maximum capacity of 11 MGD.

Approximately 80 percent of water comes from the Snake River, the other 20 percent from wells.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 mgd for municipal use.

All of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-mgd design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

Average discharge volume is approximately 1.5 mgd. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm.

APPENDIX CONTINUED

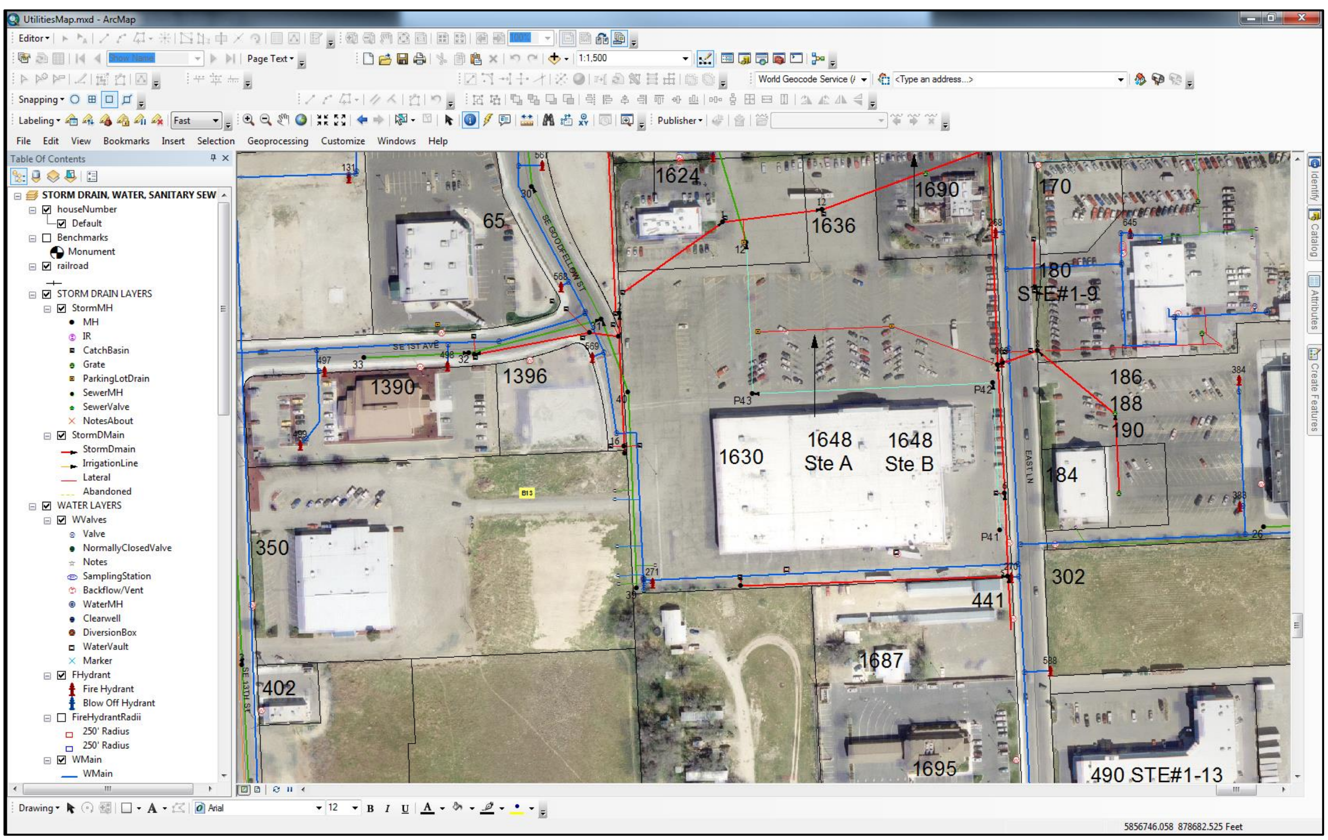
PARKS DEPARTMENT

The Ontario park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park.

ENGINEERING DIVISION

The Engineering Division reviews plans for construction of public improvements, maintains the city's mapping system, and manages the engineering projects within both the Capital Improvements and Maintenance Programs. The department provides technical support to residents, developers, builders, other city departments, consulting engineers, and surveyors. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents for public works maintenance projects, and provide project management for public improvements.

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.



City of Ontario
POLICE DEPARTMENT
Office of the Chief
444 SW 4th Street
Ontario, OR 97914

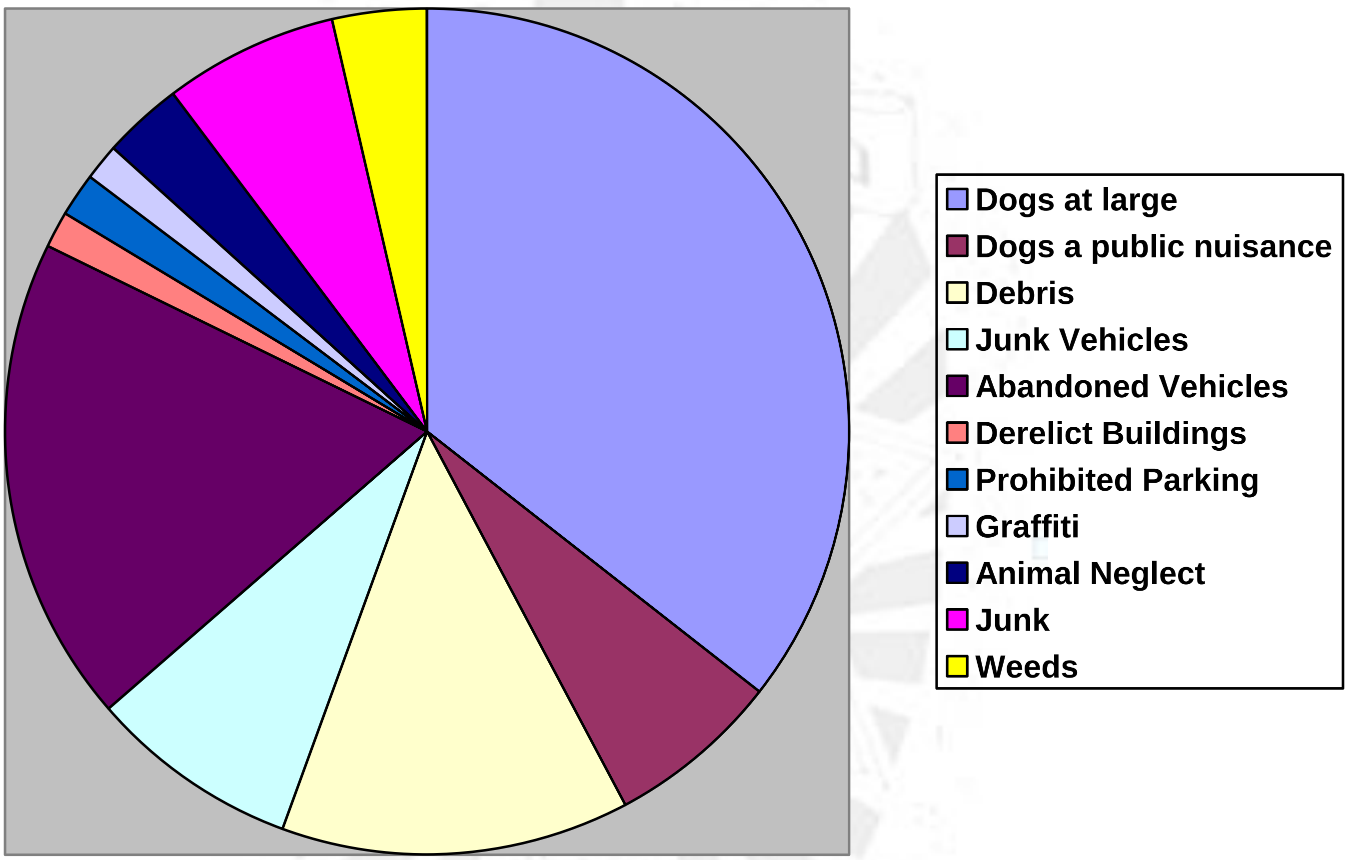
To: Ontario City Council
Re: Department Statistics for April 2019

Activity	Month of April	Previous Month	Year to Date	Prior Year to Date
Calls for Service	870	843	3319	3303
Traffic Stops	192	118	533	893
Cited Traffic/Parking	119	52	279	493
Motor Vehicle Crashes	48	38	164	161
Arrests	95	69	513	302
Arrests w/ Use of Force	1	1	6	3
Citizen Complaints	0	0	0	0
SRO Cases	30	29	130	143
Gang Related Cases	7	8	20	75
Gang Designations	0	0	0	4
Graffiti	7	8	19	71
Death Investigations	1	1	2	7
Burglary	16	17	67	27
Robbery	1	3	7	4
Thefts	70	58	219	121
Assault	16	12	51	37
Homicide	1	0	3	0
Sex Crimes	3	10	9	13
Alarms	16	24	79	90

ONTARIO POLICE DEPARTMENT

444 SW 4TH STREET, ONTARIO, OR 97914
OFFICE: (541) 889-7684   DISPATCH: (541) 473-5125   FAX: (541) 889-3026

Code Enforcement Stats
APRIL 2019



Total Cases	134
Debris (Garbage, junk, scrap, debris)	18
Dogs running at large	48
Dogs taken to Ani-Care	13
Junk Vehicles	11
Junk	9
Weeds	5
Derelict Buildings Registered	2

AGENDA
ONTARIO VISITORS AND CONVENTIONS BUREAU BOARD
JUNE 6, 2019 - 7:00 a.m. M.T.
CLARION INN

1) Call to order:
This agenda was emailed: June 3, 2019

(a) Roll Call:
Debbie Blackaby____ Cheryl Cruson_____ Doug Dean____ Terry Dols____
John Hall____ Bob Quinn____ Dan Capron____

City Manager Adam Brown____
V&C Director John Breidenbach____

2) New Business

a) Grant Request: Four Rivers Healthy Community's Snake River Brewstock
b) Palmer Rose and Healing Garden

3) Motion to adopt V&C Meeting Minutes of March 7, 2019 meeting

4) Review Financial Report – John Hall

5) V&C Director Report – John Breidenbach

6) Adjourn

VISITORS AND CONVENTION BOARD
C/O Ontario Area Chamber of Commerce
251 SW 9th St.
Ontario, OR 97914
541-889-8012 (Voice) 541-889-8331 (Fax)
info@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: Four Rivers Healthy Community

Complete Mailing Address: P.O. Box 923, Ontario, OR 97914

Telephone: 541-881-6010 Fax: 541-889-0768 E-Mail: barb@cina.team

Principal Contact Barb Higinbotham or Jane Padgett

Complete Mailing Address: Barb - 9415 SW 3rd Ave, Ontario, OR 97914

Telephone: 541-881-6010 Fax: 541-889-0768 E-Mail: barb@cina.team

Name of Event and Date and Time Event Will Be Held: Snake River BrewStock

Has organization applied for a V&C Grant Before: ______ Yes XX______ No

If yes was the V&C grant request approved and for what amount:

_____Yes _____ No / $____________

If grant request was approved did the organization give their 90 day follow-up report

______Yes _____ No

Description of Promotion or Event: This is the 5th annual Snake River Brewstock. The event attracts 400 to 600 people and is held at the Four Rivers Cultural Center. People from Idaho, Oregon, and Washington have attended in the past. The proceeds will support a new community foundation that is partnering with Oregon Community Foundation and we need to raise a minimum of $25,000. This advised fund will support ongoing community efforts.

NATURE OF PROMOTION/EVENT: Entertainment

_____ Tourism based capital project   X_____ Multi-night local lodging event

_____ Special media promotion   _____ Education and/or training project

Amount of Funding Support Requested: $ $4,000

Total Promotion/Event Budget: $ $9405

What specific expenditures will the granted funds be used for?*: The funds will pay for actual costs incurred for the event. This may include the cost of the venue and the cost food, beverages, insurance, etc.

List promotion/event supporters or partners**: Lifeways DFC and Valley Family Health are present to promote a Safe and Sober campaign. Other supporters include Argus, Craig Stein Beverage, Bert's Growler Garage, Dirty Dog Wash, Community Building Supply, Coley Glass, and the local brewers group.

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.)*: There are many participants who will stay in Ontario the evening of the event and potentially a day either before or after the event. We anticipate that there will be between 400 and 600 people attending. Snake River Brewstock is becoming a premier event in Ontario for the surrounding communities. Craft beer distributors within a 100 mile radius participate and the event has gotten a lot of good exposure. Restaurants should see an influx of people Saturday and Sunday and the downtown area should attract a lot of the folks who attend. We sell reasonable advertising for local businesses for the event. We will also provide exposure for the Chamber of Commerce at the event and in materials published at the event and in the Argus Observer that promote supporters.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year's promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1 Sponsorships	Amount $ 3500.00
Source #2 Ticket Sales	Amount $ 3500.00
Source #3 Donations	Amount $ 1000.00
Source #4 Food Sales	Amount $ 2000.00
Source #5 Other	Amount $ 500

TOTAL REVENUES $ 10500

PROPOSED EXPENDITURES

Use #1 Insurance	Amount $ 500.00
Use #2 Advertisement	Amount $ 1500.00
Use #3 Lilcenses	Amount $ 50.00
Use #4 Beverages	Amount $ 3000.00
Use #5 Entertainment	Amount $ 1200.00
Use #6 Food Supplies	Amount $ 1500.00
Use #7 Ice	Amount $ 155.00
Use #8 Other	Amount $ 1500.00
Use #9	Amount $
Use #10	Amount $

TOTAL EXPENDITURES $ 9405

REVENUES MINUS EXPENDITURES $ 1095

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

5-16-2019
Date

Signed

Barb Higinbotham
Printed Name of Applicant

Date Received: 5-16-2019 Ontario Area Chamber President/CEO:

Snake River Brewstock 2019 Estimated Budget and Revenue

Buded Amount	Memo/vendor			Estimated Revenue		Amount
$ 500.00	insurance			Ticket Sales		$ 3,500.00
$ 1,500.00	Advertisement			Sponsorships		$ 3,500.00
$ 50.00	License			Donations		$ 1,000.00
$ 3,000.00	Beverage Costs			Food Revenue		$ 2,000.00
$ 1,200.00	Entertainment Costs			Other		$ 500.00
$ 1,500.00	Food Costs					
$ 155.00	Ice					
$ 1,500.00	Other					
$ 9,405.00						$ 10,500.00

Income Statement

For The 3 Periods Ended 3/31/2019

FOUR RIVERS HEALTHY COMMUNITY INC (FOU)

	Year to Date	% of Revenue
Revenue		
Sales		
Membership Dues	3,150.00	40.49
Membership Dues:ELS	2,500.00	32.14
Membership Dues:Caregivers Conference	227.00	2.92
Membership Dues:4RCF Endowment	50.00	0.64
Membership Dues:Share the Rock	99.20	1.28
Contributions, Gifts, Etc:HTC Youth Summit	1,752.59	22.53
Total Sales:	7,778.79	100.00
Other Income/Expense		
Interest income	0.03	0.00
Total Other Income/Expense:	0.03	0.00
Total Revenue:	7,778.82	100.00
Gross Profit:	7,778.82	100.00
Expenses		
Dues, subscriptions	50.00	0.64
Insurance:ELS	216.30	2.78
Legal and accounting	280.00	3.60
Postage	184.00	2.37
Total Expenses:	730.30	9.39
Net Income From Operations:	7,048.52	90.61
Earnings Before Income Tax:	7,048.52	90.61
Net Income (Loss):	7,048.52	90.61

2019 Balance + Income Statement

ALL DISCLOSURES OMITTED
NO ASSURANCE PROVIDED

General Ledger Trial Balance for Period Ending 3/31/2019

FOUR RIVERS HEALTHY COMMUNITY INC (FOU)

Account Number	Description		Debit	Credit
Current Assets				
011-00	Checking		9,554.38	
012-00	Checking- Encumbered Funds		108,485.72 *	
013-00	Savings		523.48	
014-00	Savings - Encumbered Funds		225.00	
		Current Assets:	118,788.58	
Equity				
198-00	Accumulated Funds			111,740.06
		Equity:		111,740.06
Sales				
211-00	Membership Dues			3,150.00
211-20	Membership Dues:ELS			2,500.00
211-40	Membership Dues:Caregivers Conference			227.00
211-71	Membership Dues:4RCF Endowment			50.00
211-78	Membership Dues:Share the Rock			99.20
213-20	Contributions, Gifts, Etc:HTC Youth Summit			1,752.59
		Sales:		7,778.79
Expenses				
425-00	Dues, subscriptions		50.00	
433-20	Insurance:ELS		216.30	
439-00	Legal and accounting		280.00	
453-00	Postage		184.00	
		Expenses:	730.30	
Other Income/Expense				
525-00	Interest income			0.03
		Other Income/Expense:		0.03
		Report Total:	119,518.88	119,518.88

Snake River Brewstock
Funds have not been
received yet this
year.

* 4 Rivers Healthy Community
manages these funds
on behalf of other
entities.

Balance Sheet
As of 7/31/2018

FOUR RIVERS HEALTHY COMMUNITY INC (FOU)

Assets		
Current Assets		
Checking	6,812.79	
Checking- Encumbered Funds	75,380.25	
Savings	523.39	
Savings - Encumber Funds	225.00	
Total Current Assets:		82,941.43
Total Assets:		82,941.43
Equity		
Accumulated Funds	68,756.54	
Retained Earnings-Current Year	14,184.89	
Total Equity:		82,941.43
Total Liabilities & Equity:		82,941.43

2018 Balance &
Income Stmt

ALL DISCLOSURES OMITTED
NO ASSURANCE PROVIDED

Income Statement
For The 7 Periods Ended 7/31/2018

FOUR RIVERS HEALTHY COMMUNITY INC (FOU)

	Year to Date	% of Revenue
Revenue		
Membership Dues	1,505.00	5.29
Fundraising Events	1,099.89	3.86
Fundraising Events:Caregivers Conference	1,171.11	4.11
Fundraising Events:Robert Manwill Foundation	5,853.46	20.56
Fundraising Events:Robert Manwell - Operating	1,753.00	6.16
Fundraising Events:Snake River Brewstock	6,284.22	22.07
Contributions, Gifts, Etc:HTC Youth Summit	2,500.00	8.78
Contributions, Gifts, Etc:Caregivers Conference	4,489.40	15.77
Contributions, Gifts, Etc:Snake River Brewstock	2,405.92	8.45
Grants - Robert Manwilll Scholarship Fund	266.20	0.93
Grants - Robert Manwill Event/Expense	1,143.00	4.01
Total Revenue:	28,471.20	100.00
Gross Profit:	28,471.20	100.00
Expenses		
Advertising	58.45	0.21
Advertising:Caregivers Conference	642.45	2.26
Advertising	216.88	0.76
Advertising:Snake River Brewstock	1,658.25	5.82
Fundraising Event Expense - Robert Manwill Found	1,038.27	3.65
Fundraising Event Expense - Robert Manwell - Oper	142.65	0.50
Entertainment:Snake River Brewstock	1,200.00	4.21
Dues, subscriptions	249.00	0.87
Insurance:Snake River Brewstock	470.30	1.65
Legal and accounting	1,260.00	4.43
Licenses:Snake River Brewstock	50.00	0.18
Meeting Expense	75.00	0.26
Meeting Expense:HTC Youth Summit	1,527.09	5.36
Meeting Expense:Caregivers Conference	2,882.10	10.12
Meeting Expense:Snake River Brewstock	201.00	0.71
Postage	82.00	0.29
Postage:Robert Manwell - Operating	59.77	0.21
Rent:Robert Manwell - Operating	250.00	0.88
Rent:Snake River Brewstock	500.00	1.76
Supplies:Robert Manwell - Operating	51.68	0.18
Supplies:Snake River Brewstock	1,574.42	5.53
Taxes	97.00	0.34
Total Expenses:	14,286.31	50.18
Net Income From Operations:	14,184.89	49.82
Earnings Before Income Tax:	14,184.89	49.82
Net Income (Loss):	14,184.89	49.82

ALL DISCLOSURES OMITTED
NO ASSURANCE PROVIDED

FOUR RIVERS HEALTHY COMMUNITY INC (FOU)

Assets		
Current Assets		
Checking	2,805.32	
Checking- Encumbered Funds	67,823.77	
ICB - Savings	518.39	
Total Current Assets:		71,147.48
Total Assets:		71,147.48
Equity		
Accumulated Funds	52,387.06	
Retained Earnings-Current Year	18,760.42	
Total Equity:		71,147.48
Total Liabilities & Equity:		71,147.48

2017 Balance + Income Sheet

ALL DISCLOSURES OMITTED
NO ASSURANCE PROVIDED

Income Statement
For The 7 Periods Ended 7/31/2017

FOUR RIVERS HEALTHY COMMUNITY INC (FOU)

	Year to Date	% of Revenue
Revenue		
Membership Dues	1,284.22	3.46
Membership Dues:Youth Development	1,570.00	4.23
Fundraising Events:Robert Manwill Foundation	4,005.00	10.78
Fundraising Events:Robert Manwell - Operating	1,178.74	3.17
Contributions, Gifts, Etc	7.05	0.02
Contributions, Gifts, Etc:HTC Youth Summit	500.00	1.35
Contributions, Gifts, Etc:Caregivers Conference	5,279.00	14.21
Contributions, Gifts, Etc:Robert Manwill Foundatio	4,167.48	11.22
Contributions, Gifts, Etc:Robert Manwell - Operati	235.00	0.63
Contributions, Gifts, Etc:Diversity Conference	2,500.00	6.73
Contributions, Gifts, Etc:Snake River Brewstock	8,144.73	21.93
Contributions, Gifts, Etc:Youth Development	4,170.93	11.23
Contributions, Gifts, Etc:Poverty Simulation	2,600.00	7.00
Contributions, Gifts, Etc:Summer Institute	1,500.00	4.04
Total Revenue:	37,142.15	100.00
Gross Profit:	37,142.15	100.00
Expenses		
Advertising:Caregivers Conference	577.50	1.55
Advertising:Snake River Brewstock	1,600.00	4.31
Bank charges	3.35	0.01
Bank charges:Caregivers Conference	40.18	0.11
Bank charges:Robert Manwill Foundation	110.97	0.30
Fundraising Event Expense - Robert Manwill Found	874.50	2.35
Fundraising Event Expense - Robert Manwell - Oper	225.00	0.61
Donations:Robert Manwill Foundation	125.00	0.34
Dues, subscriptions	50.00	0.13
Insurance:Snake River Brewstock	470.30	1.27
Legal and accounting	940.00	2.53
Licenses:Snake River Brewstock	50.00	0.13
Meeting Expense:HTC Youth Summit	1,172.23	3.16
Meeting Expense:Caregivers Conference	2,865.49	7.71
Office expense	160.01	0.43
Office expense:Youth Development	63.16	0.17
Scholarship:Robert Manwell - Operating	1,000.00	2.69
Postage	76.00	0.20
Supplies:Snake River Brewstock	3,353.47	9.03
Supplies:Youth Development	528.47	1.42
Taxes	95.00	0.26
Utilities:Youth Development	1,466.43	3.95
Meetings & Meals:Caregivers Conference	2,000.00	5.38
Web Expense	534.67	1.44
Total Expenses:	18,381.73	49.49
Net Income From Operations:	18,760.42	50.51
Earnings Before Income Tax:	18,760.42	50.51
Net Income (Loss):	18,760.42	50.51

ALL DISCLOSURES OMITTED
NO ASSURANCE PROVIDED

V&C GRANT CRITERIA CHECKLIST

Applicant/Event: Four Rivers Healthy Community's Snake River Brewstock

	Criteria	Meets No Criteria - Point Value 0	Partly Meets Criteria - Point Value 1	Sufficiently Meets Criteria - Point Value 3	Exceeds Criteria - Point Value 5
1	The project is a capital project, which enhances tourism such as, but not limited to, beautification. Examples of such potential projects might include coordinated refuse bins in shopping areas or enhancements to the highway arterial entrances to the City of Ontario such as shrubs, lighting or signage.				
2	Events that would attract attendees and participants from out of the area and would promote local tourism and business. Extra consideration will be given to multi-night events that necessitate over night lodging in the Ontario area.				
3	Projects consisting of special area media promotions. These could include, among others, special brochures or videos or advertising co-op projects designed to extol the virtues of Ontario as a tourism, convention, cultural, or recreational destination.				
4	Projects related to the education and/or training of the Visitors and Conventions Director or Board members.				

	ADDITIONAL QUESTIONS	YES	NO		
	Is this a not for profit project?				
	TOTAL POINTS				

POINT SYSTEM		
	0	Unable to provide funding.
	1 through 3	May provide funding with or without contingencies.
	4 through 5	May provide funding with or without contingencies.

Date: 06/06/19

Ontario V&C Minutes
March 7, 2019
7:00 am
Clarion Inn

Meeting called to order at 7:00 am by Bob Quinn.
Roll Call – Debbie Blackaby, Doug Dean, Terry Dols, John Hall, Bob Quinn, Dan Capron, City Manager Adam Brown, V&C Director John Breidenbach
Absent: Cheryl Cruson

NEW BUSINESS

Grant Request: Four Rivers Cultural Center's Tradition Keepers
Matthew Stringer presented the grant request for Four Rivers Cultural Center's Tradition Keepers. The objective of the event is to make it a grand festival that also generates travel and activity in the community. Oregon Folklife Network determined that there are more ancient, rich cultures in Malheur County and the Eastern Region of Oregon compared to the rest of the state. The Oregon Folklife Network says that, other than county historical societies, the event helps fill a gap in Oregon's traditional arts infrastructure in a rural community such as Ontario. Several traditional artists and entertainers are invited to participate in Tradition Keepers; an additional 12 artisans were added to this year's event. Traditional food vendors partake in Tradition Keepers as well.
The cost of the program over a course of four years costs about $205,300, with some in-kind funding. Tradition Keepers does not generate income so grant applications are important in funding it. The event is estimated to bring in 40 hotel reservations, with 15 of the 40 staying more than one night. There were 750 attendees for last year's event; about 250 of these attendees were children. Businesses are also being encouraged to attend the event to learn more about it and possibly fund it in later years. The possibility of turning Tradition Keepers into a week-long event is being considered. Funds will be used for paying participant stipends.
Funds in the full amount of $4,000.00 for the Four Rivers Cultural Center's Tradition Keepers were approved. Moved by Debbie Blackaby and seconded by John Hall. Motion carried.

Grant Request: Malheur County Fair Board's 3rd Annual Fair Concert Series
Lynelle Christiani presented the grant request for the Malheur County Fair Board's 3rd Annual Fair Concert Series. Fees for the fair attendees have been kept at a low rate in order to encourage all people of different demographics to attend. A significant amount of current funding is being spent on the facilities. Because of this, outside funding is required for entertainment projects. Gate money went up 20% last year and the number of vendors increased as well. Funds will be used for the professional stage, sound and light technician, and security.
Funds in the amount of $5,000.00 for the Four Malheur County Fair Board's 3rd Annual Fair Concert Series were approved. Moved by Doug Dean and seconded by John Hall. Motion carried.

Grant Request: Ontario Area Chamber of Commerce & V&C
John Breidenbach presented the grant request for Ontario Area Chamber of Commerce & V&C.

The City of Ontario and the Friends of the Aquatic Center previously received a V&C grant towards the splash pad. The project currently needs $110,000 in funding, but the concrete can be poured soon. The Ontario Area Chamber of Commerce and the V&C Board thought it would be appropriate to use the funds as a donation from the Ontario Area Chamber of Commerce and the V&C to the splash pad project. The grant would pass from the Ontario Area Chamber of Commerce to splash pad. The splash pad could prove to be a good asset to help promote Ontario and attract more tourism.
Funds in the amount of $5,000.00 for the Ontario Area Chamber of Commerce's splash pad donation were approved. Moved by Debbie Blackaby and seconded by Doug Dean. Motion carried.

MINUTES/FINANCIALS
The February 2019 minutes were reviewed; it was moved by Debbie Blackaby and seconded by John Hall to approve the minutes as presented. Motion carried. Financials were presented by John Hall. It was moved by Debbie Blackaby and seconded by Doug Dean to approve the financials as presented. Motion carried.

V&C DIRECTOR'S REPORT
John Breidenbach attended the Oregon Events and Festivals Association meeting. He also met with the new V&C Board members and helped transition John Hall into the Treasurer position. The Governor's Conference is scheduled in the middle of April in Eugene and John will be attending it. The Ontario Area Chamber of Commerce directly received a $5,000 agritourism grant. The Eastern Oregon Visitors Association received a contract with Travel Oregon to do tourism for Oregon. The contract is for one year rather than the typical four years.

Meeting adjourned.

CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
PROMOTIONS AND EVENT FUND
BALANCES THROUGH
DRAFT MAY 2019

2018	*RESOURCES*	*EXPENSES*	*BALANCE*
BALANCE FORWARD	$642,814.15	$628,107.26	$14,706.89
JULY *T.O.T. Disbursement -$2500*	$2,500.00	$4,269.62	$12,937.27
AUGUST *T.O.T. Disbursement -$2500*	$2,500.00	$0.00	$15,437.27
SEPTEMBER *T.O.T. Disbursement -$2500*	$2,500.00	$0.00	$17,937.27
OCTOBER *T.O.T. Disbursement -$2500*	$2,500.00	$2,069.62	$18,367.65
NOVEMBER *T.O.T. Disbursement -$2500*	$2,500.00	$0.00	$20,867.65
DECEMBER *T.O.T. Disbursement -$2500*	$2,500.00	$69.62	$23,298.03
2019			
JANUARY *T.O.T. Disbursement -$2500*	$2,500.00	$0.00	$25,798.03
FEBRUARY *T.O.T. Disbursement -$2500*	$2,500.00	$69.62	$28,228.41
MARCH *T.O.T. Disbursement -$2500*	$2,500.00	$14,069.62	$16,658.79
APRIL *T.O.T. Disbursement -$2500*	$2,500.00	$0.00	$19,158.79
MAY *T.O.T. Disbursement -$2500*	$2,500.00	$0.00	$21,658.79
JUNE *T.O.T. Disbursement -$2500*			$21,658.79
TOTAL FISCAL	$27,500.00	$20,548.10	
ACCRUALS FROM JULY 1997 TO PRESENT	$670,314.15	$648,655.36	$21,658.79

CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
ACTIVITY SUMMARY
BEGINNING SEPTEMBER 1997

DATE	REQUESTOR	REQUESTED	GRANTED	DISBURSED
MAY 2018	V & C BREAKFAST MEETING (05/03/18) ***Check #123111 dated 05/04/18***	$ 69.62	$ 69.62	$ 69.62
MAY 2018	TRI-COUNTY LOVE, INC. 2018 BRINGING HOPE FESTIVAL	$ 2,000.00	$ 1,000.00	$ 1,000.00
JUNE 2018	NO NEW ACTIVITY	$ -	$ -	$ -
JULY 2018	V & C BREAKFAST MEETING (07/12/18) ***Check #123405 dated 07/13/18***	$ 69.62	$ 69.62	$ 69.62
JULY 2018	TREASURE VALLEY COMMUNITY COLLEGE TVCC NEW STUDENT ORIENTATION	$ 5,000.00	$ 4,200.00	$ 4,200.00
AUG 2018	NO NEW ACTIVITY	$ -	$ -	$ -
SEP 2018	NO NEW ACTIVITY	$ -	$ -	$ -
OCT 2018	V & C BREAKFAST MEETING (10/04/18) ***Check #123765 dated 10/12/18***	$ 69.62	$ 69.62	$ 69.62
OCT 2018	TREASURE VALLEY COMMUNITY COLLEGE RODEO TEAM 2018 TVCC CHUKAR RODEO	$ 2,000.00	$ 2,000.00	$ 2,000.00
NOV 2018	NO NEW ACTIVITY	$ -	$ -	$ -
DEC 2018	V & C Breakfast Meeting (12/06/18) ***Invoiced 12/27/18 to be paid 12/28/18*** *Paid 12/28/19 - Check #124059*	$ 69.62	$ 69.62	$ 69.62
JAN 2019	NO NEW ACTIVITY	$ -	$ -	$ -
FEB 2019	V & C Breakfast Meeting (02/07/19) ***Invoice Received 2/25/19 - Scheduled for 3/1/19 Payment*** **Paid 03/01/19 - Check #124342**	$ 69.62	$ 69.62	$ 69.62
MAR 2019	V & C Breakfast Meeting (3/8/19) **Paid 3/29/19 - Check #124459**	$ 69.62	$ 69.62	$ 69.62
MAR 2019	Four Rivers Cultural Center Tradition Keepers	$ 4,000.00	$ 4,000.00	$ 4,000.00
MAR 2019	Malheur Coun ty Fair Board 3rd Annual County Fair Concert Series	$ 6,500.00	$ 5,000.00	$ 5,000.00
MAR 2019	Ontario Area Chamber of Commerce Splash Pad Project	$ 10,000.00	$ 5,000.00	$ 5,000.00
APR 2019	NO NEW ACTIVITY	-	-	-
MAY 2019	NO NEW ACTIVITY	$ -	$ -	$ -
5/31/2019		$ 759,283.80	$ 632,888.53	$ 632,888.53

SNAKE RIVER
Economic Development Alliance

BOARD OF DIRECTORS
Meeting Agenda
June 4, 2019 – 7 am TUESDAY
DL Evans Bank, Fruitland, Idaho

1. Call meeting to order Chair Patrick Nauman
2. Introduction of attendees
3. Business Update – DL Evans Bank
4. Approval of May minutes
5. Financial update - Sandy Hemenway, Treasurer
6. City and Community Highlights
   Fruitland, Payette, Ontario, Weiser, New Plymouth, Nyssa, Vale
7. County Highlights
   Payette County, Washington County, & Malheur County
8. Executive Director Report
   i. Projects & activities
9. Round Table Discussion
10. Adjourn

Calendar of EVENTS

2019	
June 4	****Tuesday - SREDA Monthly meeting – DL Evans Bank, Fruitland**
June 6-7	OEDA Summer Conference & Board meeting in Cottage Grove
July 2	****Tuesday – SREDA Monthly meeting – Payette Senior Center, Payette**
August 6	****Tuesday – SREDA Monthly meeting – St. Luke's, Fruitland**
September 3	**TBA**
October 2	**SREDA Monthly meeting – Agile Homes, Fruitland**
October 15-16	**Southwest Idaho Manufacture's Alliance "2019 Made Here"**

*****All SREDA monthly meetings are open to the public*****

CITY OF ONTARIO, 444 SW 4TH STREET, ONTARIO OREGON 97914

PLANNING COMMISSION MEETING MINUTES
Monday
February 11, 2019

The Ontario Planning Commission was called to order at 7:00 pm in the Council Chambers of City Hall. Commission members present were Craig Smith, Cindy McLeran, Max Twombly, John Hall, John Briedenbach, and Richard Newman. Chairman Ralph Poole was excused.

City Staff present were Ex-Officio Adam Brown, City Manager; Dan Cummings, Community Development Director; and Marcy Siriwardene, Planning and Zoning Technician. Ramone Palomo, City Council Ex-Officio, was absent.

The meeting was recorded on tape and the tape is on file at the City Community Development Center. The Agenda for this meeting was emailed on or before February 4, 2019. Copies of the Agenda were available at the City Community Development Center.

Commissioner Twombly led everyone in the Pledge of Allegiance.

ADOPTION OF AGENDA
John Hall moved, seconded by Craig Smith, to adopt the agenda as presented. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-yes; Newman-yes; Poole-out. Motion carried 6/1/0.

ADOPTION OF MINUTES
John Briedenbach moved, seconded by John Hall, to adopt the minutes of October 8, 2018. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-yes; Newman-yes; Poole-out. Motion carried 6/1/0.

There were no unscheduled public appearances.

There were no objections to Planning Commission jurisdiction and no abstentions or ex-parte contact.

There were no Old Business Discussion Items.

PUBLIC HEARING 2018-10-17AZ

ACTION 2018-10-17AZ: A request for Annexation and Rezone of a parcel of land being located at 2819 SW 4th Avenue. If approved, this action will result in the Annexation of 0.46 acres of land into the City of Ontario; and, the rezoning of the subject property from Urban Growth Area Commercial (UGA-C2) to the City General Commercial (C-2) Zone. The property will be removed from the Rural Road Assessment District No. 3 and Ontario Rural Fire District No 7-302. The applicant is H BAR H Properties LLC.

II. SUMMARY & BACKGROUND:

The applicant owns a parcel of land, known as 18S4705C, tax lot 3800. The applicants wish to annex and rezone the property into the City to connect to City Sanitary Sewer and water to further develop the property to its fullest potential. This application, if approved, will result in the annexation of 0.46 acres, plus the right of way for SW 4th Avenue, adjacent to the lands, into the City and a rezone of the property from Urban Growth Area Commercial (UGA-C2) to City General Commercial (C-2).

This request for annexation and rezone needs a recommendation for approval or rejection from the Planning Commission to the City Council. The Ontario Municipal Code (OMC) designates the Planning Commission as the decision making body for a request for rezone, without City Council participation. The OMC designates the City Council as the decision making body for a request for annexation, without Planning Commission participation. State Law requires an Ordinance be adopted by the local governing body to accomplish a rezone. The City's governing body is the City Council, and they are the only body that may adopt an Ordinance; therefore, a request for rezone should go before the Council for a final decision. Staff feels that the best procedure is consistency with State law; therefore, this matter needs a recommendation from the Planning Commission, and then will be forwarded to the City Council for their decision.

III. PREVIOUS PLANNING COMMISSION ACTION:

Nothing on this request.

IV. Applicable Ordinance & Comprehensive Plan Criteria and Standards:

The proposed development must comply with applicable provisions of the OCC (City of Ontario Zoning Ordinance as set forth in the Ontario City Code), and the City of Ontario Comprehensive Plan. Generally, unless otherwise noted, if a request is found to be consistent with the Zoning Ordinance it is considered to be consistent with the Comprehensive Plan.

A. Rezone

1. *Section 10B-20-30 REQUIRED FINDINGS, DECISION CRITERIA. In preparing findings to support a quasi- judicial zoning map amendment decision, the following findings shall be addressed except when alternatives are set forth or where a required findings clearly does not apply to the current action:*
   a. *The zoning map amendment is in conformance with statewide planning goals and guidelines.*
   b. *The zoning map amendment is in conformity with the acknowledged comprehensive plan.*
   c. *The applicant has demonstrated a mistake or error in the original zone designation or the applicant has demonstrated a change in physical, social or market conditions generally effecting the area which make the proposed change appropriate.*
   d. *A public need is demonstrated for this zoning at this location and is not the granting of a special privilege for a single property or small group of properties.*
   e. *The property effected by the change is adequate in size and shape to facilitate its use and development as permitted under the new zoning classification.*
   f. *The property effected by the proposed change of zone is properly related to streets and public facilities and with services adequate to meet the demands of the uses allowed in the new zone.*
   g. *The proposed zoning map change will not result in adverse effects upon surrounding properties or surrounding uses from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land.*

Findings of fact based on the answers and information given in the application made a part hereof:

a. The City of Ontario Municipal Code Implements policies contained in the City of Ontario Comprehensive Plan, which conforms to the Statewide Planning Goals; if a proposed rezone meets all criteria and standards contained in the OMC, the request will be consistent with Comprehensive Plan Policies and therefore conform to the Statewide Planning Goals. The existing property is zoned UGA Commercial and is proposed to be rezoned to City C-2 General Commercial.

b. The subject properties are currently zoned UGA Commercial and the request is to rezone to the companion City C-2(General Commercial) Zone that is the same zone as adjacent and nearby properties. The requested zone allows basically the same use as the UGA zone, and is reflected in the Comprehensive Plan. No Comprehensive Plan amendment is necessary for this rezone; therefore, the proposal is consistent with, and conforms to, the Comprehensive Plan.

c. The applicants have requested annexation into the City of Ontario concurrent with the request for rezone; a City Zone must be applied to the property once within City Limits. The existing zone is not a mistake, and there is no need to demonstrate a change in conditions in the surrounding area; the change in zone is necessary and appropriate.

d. This request is legally necessary due to the annexation of the property; granting of this request is not a special privilege and no public need has to be demonstrated. The property is commercially designated under the Comprehensive Plan so a commercial zone is the most appropriate for the property.

e. The property exceeds the size requirements for commercial property, and is rectangular in shape. The property is a residentially developed and meets setback and other size requirements and the proposed future use of Multifamily development meets the zoning use.

f. The property owner is requesting annexation and rezoning to connect to City Sanitary Sewer and water, which said city systems are available in SW 4th Avenue. All City main line exists in SW 4th Avenue. City fire and police services will be available upon annexation for the property.

   City streets, including curb, gutter, sidewalks are already developed and no addition right of way is required at this time.

g. Uses allowed by the current zone are basically identical to the proposed zone. No significant difference in allowed uses will occur as a result of the rezone. Allowed uses under city commercial zone designations are no more likely to produce dust, noise, ect. than those under the UGA commercial zone.

Conclusion: The proposed rezone is consistent with all applicable criteria and standards.

B. Annexation:

1. 10B-45-10 INITIATION OF ACTION. When a person, authorized by statute, wishes to extend the city's boundaries, an application on forms supplied by the city shall be filed with the Planning Director and which include: annexation consent forms, by the property owners, and by tenants if required by law or court decision; request for a change in zoning map designation, or plan change if required; request for other quasi-judicial action if required; fees, and other exhibits and requirements for a quasi- judicial action as set forth *in this Title. All land use actions associated with the annexation shall be consolidated, as feasible, and one fee paid.*

2. *Oregon Revised Statute 222.125: Annexation by consent of all owners of land and majority of electors; proclamation of annexation. The legislative body of a city need not call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.*

Findings based on the answers and information given in the application made a part hereof:

1. The applicants have paid the fees and provided the proper application with signatures.

2. The property is annexable because it lies inside the Urban Growth Boundary and is contiguous with current city limits.

3. The property is currently zoned for Commercial use in the Urban Growth Area; the requested zone, City General Commercial (C-2), is consistent with contiguous property.

4. Findings from preceding sections of this report are herein included by this reference. A change to the comprehensive plan map or text is not necessary to annex the property; however, the annexation of the property must be consistent with all applicable Comprehensive Plan Policies.

5. Annexation would benefit the city by increasing tax revenue, and, by providing more Muli- Family residential lands in a highly developable area.

Conclusion: All criteria and standards applicable to a request for annexation have been met. The property may be annexed.

V. SUMMARY CONCLUSIONS AND PLANNING COMMISSION DECISION

A request for annexation and rezone of property may be recommended for approval or denial by the Planning Commission to the City Council if all applicable decision criteria and standards are found met, or able to be met through appropriate conditions of approval. In this case, findings must be made by the Planning Commission that the specific criteria are either met, able to be met through conditions of approval, or not met; options and discussion are provided under "**Findings:**" and "**Conclusion:**" for each criterion. **All** of the criteria and standards must be met in order for the request to be recommended for approval.

VI. SUGGESTED MOTIONS FOR APPROVAL/DENIAL

A. Approval:

1. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Commercial to City C-2 General Commercial, as set forth in **ACTION 2018-10-17AZ** be

recommended for **APPROVAL** to the City Council, based on the information, findings and conclusions set forth in Sections I through IV above, subject to the conditions of approval as set forth in Section VII of this report.

B. Denial:

1. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Commercial to City C-2 General Commercial, as set forth in **ACTION 2018-10-17AZ** be recommended for **DENIAL** to the City Council, based on the information, findings and conclusions stated below:
State Reasons:

VII. CONDITIONS OF APPROVAL:

1. The approval of the annexation and rezone granted herein is valid for a period of one year from the date the decision of the Council is final; that final decision date shall be the date of expiration of the 21-day period for appeal to LUBA as required by Oregon Revised Statute and as noted in the Notice of Decision for this request.

2. The existing home will be connected to City Sewer and water.

3. The owner will sign a lien causing any unpaid Utility bill to be a lien against the property.

DISCUSSION OF 2018-10-17AZ

Commissioner Smith asked if duplexes were allowed in the C-2 zone.

Dan Cummings, Community Development Director, answered that duplexes were allowed through a Master Plan but by themselves would not be allowed.

Commissioner Briedenbach commented that when driving by, he noticed that they were being demolished.

Mr. Cummings answered that they were being demolished and would pull permits in the city instead of the county.

Commissioner Briedenbach asked if the access would be off of SW 4th Avenue or Hwy 201.

Mr. Cummings said that there was only one access and that they were considering purchasing adjoining property and would not access off Hwy 201.

APPROVAL OF PLANNING ACTION 2018-10-17AZ
John Hall moved, seconded by John Briedenbach, to approve Planning Action 2018-10-17AZ and approve Findings of Fact. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-yes; Newman-yes; Poole-out. Motion carried 6/1/0.

ACTION 2018-10-19AZ: A request for Annexation and Rezone of a parcel of land being located at 716 SE 13th Street. If approved, this action will result in the Annexation of 0.54 acres of land into the City of Ontario; and, the rezoning of the subject property from Urban

Growth Area Industrial (UGA I-2) to the City Heavy Industrial (I-2) Zone. The applicant is Charles Oakes, Organizer and property owner is Snake River Ventures LLC.

II. SUMMARY & BACKGROUND:

The applicant owns a parcel of land, known as 18S4711BC, tax lot 1101. The applicants wish to annex and rezone the property into the City for further development of the property and connect to city services. This application, if approved, will result in the annexation of 0.54 plus the right of way for SE 13th Street of land into the City and a rezone of the property from Urban Growth Area Industrial (UGA I-2) to City Heavy Industrial (I-2).

This request for annexation and rezone needs a recommendation for approval or rejection from the Planning Commission to the City Council. The Ontario Municipal Code (OMC) designates the Planning Commission as the decision making body for a request for rezone, without City Council participation. The OMC designates the City Council as the decision making body for a request for annexation, without Planning Commission participation. State Law requires an Ordinance be adopted by the local governing body to accomplish a rezone. The City's governing body is the City Council, and they are the only body that may adopt an Ordinance; therefore, a request for rezone should go before the Council for a final decision. Staff feels that the best procedure is consistency with State law; therefore, this matter needs a recommendation from the Planning Commission, and then will be forwarded to the City Council for their decision.

III. PREVIOUS PLANNING COMMISSION ACTION:

Nothing on this request.

IV. Applicable Ordinance & Comprehensive Plan Criteria and Standards:

The proposed development must comply with applicable provisions of the OCC (City of Ontario Zoning Ordinance as set forth in the Ontario City Code), and the City of Ontario Comprehensive Plan. Generally, unless otherwise noted, if a request is found to be consistent with the Zoning Ordinance it is considered to be consistent with the Comprehensive Plan.

A. Rezone

1. **Section 10B-20-30 REQUIRED FINDINGS, DECISION CRITERIA. In preparing findings to support a quasi- judicial zoning map amendment decision, the following findings shall be addressed except when alternatives are set forth or where a required findings clearly does not apply to the current action:**

   a. *The zoning map amendment is in conformance with statewide planning goals and guidelines.*

   b. *The zoning map amendment is in conformity with the acknowledged comprehensive plan.*

   c. *The applicant has demonstrated a mistake or error in the original zone designation or the applicant has demonstrated a change in physical, social or market conditions generally effecting the area which make the proposed change appropriate.*

   d. *A public need is demonstrated for this zoning at this location and is not the granting of a special privilege for a single property or small group of properties.*

e. *The property effected by the change is adequate in size and shape to facilitate its use and development as permitted under the new zoning classification.*

f. *The property effected by the proposed change of zone is properly related to streets and public facilities and with services adequate to meet the demands of the uses allowed in the new zone.*

g. *The proposed zoning map change will not result in adverse effects upon surrounding properties or surrounding uses from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land.*

Findings of fact based on the answers and information given in the application (see applicant's narrative) made a part hereof:

a. The City of Ontario Municipal Code Implements policies contained in the City of Ontario Comprehensive Plan, which conforms to the Statewide Planning Goals; if a proposed rezone meets all criteria and standards contained in the OMC, the request will be consistent with Comprehensive Plan Policies and therefore conform to the Statewide Planning Goals.

b. The subject properties are currently zoned UGA Industrial (I-2) and the request is to rezone to the companion City I-2 (Heavy Industrial) Zone that is the same zone as adjacent and nearby properties. The requested zone allows basically the same use as the UGA zone, and is reflected in the Comprehensive Plan. No Comprehensive Plan amendment is necessary for this rezone; therefore, the proposal is consistent with, and conforms to, the Comprehensive Plan.

c. The applicants have requested annexation into the City of Ontario concurrent with the request for rezone; a City Zone must be applied to the property once within City Limits. The existing zone is not a mistake, and there is no need to demonstrate a change in conditions in the surrounding area; the change in zone is necessary and appropriate.

d. This request is legally necessary due to the annexation of the property; granting of this request is not a special privilege and no public need has to be demonstrated. That being said, the applicant is wanting to improve the property and there is a need for improving and redeveloping this area as the applicant wishes to do.

e. The subject property is adequate in size and shape for the proposed use to be rezoned from UGA Industrial to City I-2 Heavy Industrial.

f. The property owner of tax lot 1101 proposes future development and is requesting annexation and rezoning for timely redevelopment of the property in the near future. City Water and Sewer is available adjacent to the property on the west in SE 13th Street and sewer and water services are extended to this property. Applicant will connect existing building to these services. City fire and police services will be available upon annexation for the property.
Additional right of way for SE 13th Street will be a requirement of this annexation process and will be granted to the City prior to final approval of the Annexation order.
City streets, including curb, gutter, sidewalks and public utilities will be deferred under a Deferred Improvement Agreement (DIA) being recorded prior to or concurrent with final approval of this action **<u>for a term not to exceed 4 years</u>**. This will give the applicant time to work with other property owners north of these lands to get a street design done that will work with all the properties.

g. Uses allowed by the current zone are basically identical to the proposed zone. No significant difference in allowed uses will occur as a result of the rezone. Requirements in the OMC applicable to uses in the commercial zone will ensure that impacts from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land are minimized.

Conclusion: The proposed rezone is consistent with all applicable criteria and standards.

B. Annexation:

1. *10B-45-10 INITIATION OF ACTION. When a person, authorized by statute, wishes to extend the city's boundaries, an application on forms supplied by the city shall be filed with the Planning Director and which include: annexation consent forms, by the property owners, and by tenants if required by law or court decision; request for a change in zoning map designation, or plan change if required; request for other quasi-judicial action if required; fees, and other exhibits and requirements for a quasi- judicial action as set forth in this Title. All land use actions associated with the annexation shall be consolidated, as feasible, and one fee paid.*
2. *Oregon Revised Statute 222.125: Annexation by consent of all owners of land and majority of electors; proclamation of annexation. The legislative body of a city need not call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.*

Findings based on the answers and information given in the application made a part hereof:

1. The applicants have paid the fees and provided the proper application with signatures.

2. The property is annexable because it lies inside the Urban Growth Boundary and is contiguous with current city limits by annexing the right of way of SE 13th Street along the Industrial lands to City Industrial lands.

3. The property is currently zoned for Industrial use in the Urban Growth Area; the requested zone, City Heavy Industrial (I-2), is consistent with contiguous property.

4. Findings from preceding sections of this report are herein included by this reference. A change to the comprehensive plan map or text is not necessary to annex the property; however, the annexation of the property must be consistent with all applicable Comprehensive Plan Policies.

5. Annexation would benefit the city by increasing tax revenue, and, by providing more potentially developable industrial lands in a highly developable area.

Conclusion: All criteria and standards applicable to a request for annexation have been met. The property may be annexed.

V. SUMMARY CONCLUSIONS AND PLANNING COMMISSION DECISION

A request for annexation and rezone of property may be recommended for approval or denial by the Planning Commission to the City Council if all applicable decision criteria and standards are found met, or able to be met through appropriate conditions of approval. In this case, findings must be made by the Planning Commission that the specific criteria are either met, able to be met through conditions of approval, or not met; options and discussion are provided under "**Findings:**" and "**Conclusion:**" for each criterion. **All** of the criteria and standards must be met in order for the request to be recommended for approval.

VI. SUGGESTED MOTIONS FOR APPROVAL/DENIAL

A. Approval:

1. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Industrial (I-2)to City I-2 Heavy Industrial, as set forth in **ACTION 2018-10-19AZ** be recommended for **APPROVAL** to the City Council, based on the information, findings and conclusions set forth in Sections I through IV above, subject to the conditions of approval as set forth in Section VII of this report.

B. Denial:

1. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Industrial to City I-2 Heavy Industrial, as set forth in **ACTION 2018-10-19AZ** be recommended for **DENIAL** to the City Council, based on the information, findings and conclusions stated below:

VII. CONDITIONS OF APPROVAL:

1. The approval of the annexation and rezone granted herein is valid for a period of one year from the date the decision of the Council is final; that final decision date shall be the date of expiration of the 21-day period for appeal to LUBA as required by Oregon Revised Statute and as noted in the Notice of Decision for this request.
2. The owner of the property dedicated to the City of Ontario the required additional 10 feet of right of way along SE 13th Street for 30 feet of right of way adjacent to the west of this property as measured from the sectional line/centerline of the street.
3. The owner shall sign a Deferred Improvement Agreement (DIA) to defer street improvements to **not exceed 4 years** and cause it to be recorded prior to the final recording of the Ordinance authorizing the Annexation and rezoning.
4. The existing buildings shall be connected to City sewer and water service.
5. The owner will sign a lien causing any unpaid Utility bill to be a lien against the property

DISCUSSION OF 2018-10-19AZ

Commissioner Briedenbach asked about the I-2 zone and what was planned.

Mr. Cummings said that it would mainly be manufacturing. More heavy industrial was needed and they were putting in a small manufacturing company which was not marijuana related.

Commissioner Hall asked about street improvements.

Mr. Cummings answered that all the city could make them do is a half street improvement (a heavy half street would be required).

Commissioner McLeran asked about scheduled improvements on 5th Avenue.

Mr. Cummings commented that it would only be for sidewalks through a grant for 2020 or 2021 and that it would start at the water tank and curve to 13th. It would be designed in 2019.

APPROVAL OF PLANNING ACTION 2018-10-19AZ
Cindy McLeran moved, seconded by John Hall, to approve Planning Action 2018-10-19AZ and approve Findings of Fact. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-yes; Newman-yes; Poole-out. Motion carried 6/1/0.

ACTION 2018-11-20AZ: A request for Annexation and Rezone of a parcel of land being located at 1987 NW 11th Street. If approved, this action will result in the Annexation of 1.01 acres of land into the City of Ontario; and, the rezoning of the subject property from Urban Growth Area Industrial (UGA I-1) to the City Light Industrial (I-1) Zone. The applicant is Charles Oakes, Organizer and property owner is HEVN LLC.

II. SUMMARY & BACKGROUND:

The applicant owns a parcel of land, known as 17S4733C, tax lot 3001. The applicants wish to annex and rezone the property into the City for further development of the property and to connect to City Sanitary Sewer and Water as they further develop the property to its fullest potential. This application, if approved, will result in the annexation of 1.01 Acres plus the right of way for NW 20th Avenue, into the City and a rezone of the property from Urban Growth Area Industrial (UGA I-1) to City Light Industrial (I-1).

This request for annexation and rezone needs a recommendation for approval or rejection from the Planning Commission to the City Council. The Ontario Municipal Code (OMC) designates the Planning Commission as the decision making body for a request for rezone, without City Council participation. The OMC designates the City Council as the decision making body for a request for annexation, without Planning Commission participation. State Law requires an Ordinance be adopted by the local governing body to accomplish a rezone. The City's governing body is the City Council, and they are the only body that may adopt an Ordinance; therefore, a request for rezone should go before the Council for a final decision. Staff feels that the best procedure is consistency with State law; therefore, this matter needs a recommendation from the Planning Commission, and then will be forwarded to the City Council for their decision.

III. PREVIOUS PLANNING COMMISSION ACTION:

Nothing on this request.

IV. Applicable Ordinance & Comprehensive Plan Criteria and Standards:

The proposed development must comply with applicable provisions of the OCC (City of Ontario Zoning Ordinance as set forth in the Ontario City Code), and the City of Ontario Comprehensive Plan. Generally, unless otherwise noted, if a request is found to be consistent with the Zoning Ordinance it is considered to be consistent with the Comprehensive Plan.

A. Rezone

1. Section 10B-20-30 REQUIRED FINDINGS, DECISION CRITERIA. In preparing findings to support a quasi- judicial zoning map amendment decision, the following findings shall be addressed except when alternatives are set forth or where a required findings clearly does not apply to the current action:

a. The zoning map amendment is in conformance with statewide planning goals and guidelines.

b. The zoning map amendment is in conformity with the acknowledged comprehensive plan.

c. The applicant has demonstrated a mistake or error in the original zone designation or the applicant has demonstrated a change in physical, social or market conditions generally effecting the area which make the proposed change appropriate.

d. A public need is demonstrated for this zoning at this location and is not the granting of a special privilege for a single property or small group of properties.

e. The property effected by the change is adequate in size and shape to facilitate its use and development as permitted under the new zoning classification.

f. The property effected by the proposed change of zone is properly related to streets and public facilities and with services adequate to meet the demands of the uses allowed in the new zone.

g. The proposed zoning map change will not result in adverse effects upon surrounding properties or surrounding uses from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land.

Findings of fact based on the answers and information given in the application (see applicant's narrative) made a part hereof:

a. The City of Ontario Municipal Code Implements policies contained in the City of Ontario Comprehensive Plan, which conforms to the Statewide Planning Goals; if a proposed rezone meets all criteria and standards contained in the OMC, the request will be consistent with Comprehensive Plan Policies and therefore conform to the Statewide Planning Goals.

b. The subject properties are currently zoned UGA Industrial (I-1) and the request is to rezone to the companion City I-1 (Light Industrial) Zone that is the same zone as adjacent and nearby properties. The requested zone allows basically the same use as the UGA zone, and is reflected in the Comprehensive Plan. No Comprehensive Plan amendment is necessary for this rezone; therefore, the proposal is consistent with, and conforms to, the Comprehensive Plan.

c. The applicants have requested annexation into the City of Ontario concurrent with the request for rezone; a City Zone must be applied to the property once within City Limits. The existing zone is not a mistake, and there is no need to demonstrate a change in conditions in the surrounding area; the change in zone is necessary and appropriate.

d. This request is legally necessary due to the annexation of the property; granting of this request is not a special privilege and no public need has to be demonstrated. That being said, the applicant wants to improve the property and there is a need for improving and redeveloping this area as the applicant wishes to do. Also in this area the majority of the lands within the City limits zoned Light Industrial is already developed therefor creating a need for more Light Industrial lands with the City limits

e. The subject property is adequate in size and shape for the proposed use to be rezoned from UGA Industrial to City I-2 Heavy Industrial.

f. The property owner of tax lot 3001 proposes future development and is requesting annexation and rezoning for timely redevelopment of the property in the near future. City Water is within 150 feet of the site and Sewer is available 400 feet from the site and the main lines will be extended at time of building permits and development of the property other than agricultural use with no buildings. Applicant will connect existing building to these services or remove the existing structure if the main lines are not extended. City fire and police services will be available upon annexation for the property.
Additional right of way for NW 20th Avenue will be a requirement of this annexation process and will be granted to the City prior to final approval of the Annexation order.
City streets, including curb, gutter, sidewalks and public utilities will be constructed at time of building permits being issued. Agricultural use with no buildings will not require the construction of the City services.

g. Uses allowed by the current zone are basically identical to the proposed zone. No significant difference in allowed uses will occur as a result of the rezone. Requirements in the OMC applicable to uses in the commercial zone will ensure that impacts from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land are minimized.

Conclusion: The proposed rezone is consistent with all applicable criteria and standards.

B. Annexation:

1. *10B-45-10 INITIATION OF ACTION. When a person, authorized by statute, wishes to extend the city's boundaries, an application on forms supplied by the city shall be filed with the Planning Director and which include: annexation consent forms, by the property owners, and by tenants if required by law or court decision; request for a change in zoning map designation, or plan change if required; request for other quasi-judicial action if required; fees, and other exhibits and requirements for a quasi- judicial action as set forth in this Title. All land use actions associated with the annexation shall be consolidated, as feasible, and one fee paid.*
2. *Oregon Revised Statute 222.125: Annexation by consent of all owners of land and majority of electors; proclamation of annexation. The legislative body of a city need not call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.*

Findings based on the answers and information given in the application made a part hereof:

1. The applicants have paid the fees and provided the proper application with signatures.

2. The property is annexable because it lies inside the Urban Growth Boundary and is contiguous with current city limits along its east boundary.

3. The property is currently zoned for Industrial use in the Urban Growth Area; the requested zone, City Light Industrial (I-1), is consistent with contiguous property.

4. Findings from preceding sections of this report are herein included by this reference. A change to the comprehensive plan map or text is not necessary to annex the property; however, the annexation of the property must be consistent with all applicable Comprehensive Plan Policies.

5. Annexation would benefit the city by increasing tax revenue, and, by providing more potentially developable industrial lands in a highly developable area.

Conclusion: All criteria and standards applicable to a request for annexation have been met. The property may be annexed.

V. SUMMARY CONCLUSIONS AND PLANNING COMMISSION DECISION

A request for annexation and rezone of property may be recommended for approval or denial by the Planning Commission to the City Council if all applicable decision criteria and standards are found met, or able to be met through appropriate conditions of approval. In this case, findings must be made by the Planning Commission that the specific criteria are either met, able to be met through conditions of approval, or not met; options and discussion are provided under "**Findings:"** and "**Conclusion:"** for each criterion. **All** of the criteria and standards must be met in order for the request to be recommended for approval.

VI. SUGGESTED MOTIONS FOR APPROVAL/DENIAL

A. Approval:

1. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Industrial (I-1)to City I-1 Light Industrial, as set forth in **ACTION 2018-11-20AZ** be recommended for **APPROVAL** to the City Council, based on the information, findings and conclusions set forth in Sections I through IV above, subject to the conditions of approval as set forth in Section VII of this report.

B. Denial:

2. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Industrial to City I-1 Light Industrial, as set forth in **ACTION 2018-11-20AZ** be recommended for **DENIAL** to the City Council, based on the information, findings and conclusions stated below:

VII. CONDITIONS OF APPROVAL:

6. The approval of the annexation and rezone granted herein is valid for a period of one year from the date the decision of the Council is final; that final decision date shall be the date of expiration of the 21-day period for appeal to LUBA as required by Oregon Revised Statute and as noted in the Notice of Decision for this request.

7. The owner of the property dedicated to the City of Ontario the required additional 17.50 feet of right of way along NW 20th Avenue for 30 feet of right of way (60 feet both sides) adjacent to the north of this property.
8. The owner shall extend all City services and construction NW 20th Avenue to city standards upon any building permit requested or continuing use of existing buildings.
9. The existing buildings shall be connected to City sewer and water service or removed from the property prior to recording of the final Ordinance approving annexation.
10. The owner will sign a lien causing any unpaid Utility bill to be a lien against the property

DISCUSSION OF 2018-11-20AZ

Commissioner Hall asked Mr. Cummings to show him where the city limits were.

Mr. Cummings showed him the city limits.

Commissioner Hall wanted to know where the water and sewer would come from.

Mr. Cummings showed him on the map where the water and sewer would come from.

Adam Brown, City Manager, asked if there were any legal restraints on the time between readings.

Mr. Cummings answered that once the public hearing process was completed through the first reading, the second reading would not be a public hearing and could be adopted when it was set up the way the city wanted it to be set up and wouldn't be adopted or recorded until it had been resolved.

Commissioner McLeran asked what the intent was to develop.

Mr. Cummings said that it would be either a marijuana grow site or manufacturing but not a dispensary.

APPROVAL OF PLANNING ACTION 2018-11-20AZ
Craig Smith moved, seconded by Richard Newman, to approve Planning Action 2018-10-19AZ and approve the Findings of Fact. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-yes; Newman-yes; Poole-out. Motion carried 6/1/0.

ACTION 2018-12-21AZ: A request for Annexation and Rezone of a parcel of land being located at corner of SE 10th Street and SE 5th Avenue. If approved, this action will result in the Annexation of 16.1 acres of land into the City of Ontario; and, the rezoning of the subject property from Urban Growth Area Commercial (UGA-C2) to the City General Heavy Commercial (C-2H) Zone. The applicant is H2MK LLC.

II. SUMMARY & BACKGROUND:

The applicant owns a parcel of land, known as 18S4710D1, tax lots 1200,1300,1301,1302,1303,1305 and 1310. The applicants wish to annex and rezone the property into the City to chave the property ready for further development of the property to its fullest potential. This application, if approved, will result in the annexation of 16.1 acres, with right of way adjacent to the lands, into the City and a rezone of the property from Urban Growth Area Commercial (UGA-C2) to City General Heavy Commercial (C-2H).

This request for annexation and rezone needs a recommendation for approval or rejection from the Planning Commission to the City Council. The Ontario Municipal Code (OMC) designates the Planning Commission as the decision making body for a request for rezone, without City Council participation. The

OMC designates the City Council as the decision making body for a request for annexation, without Planning Commission participation. State Law requires an Ordinance be adopted by the local governing body to accomplish a rezone. The City's governing body is the City Council, and they are the only body that may adopt an Ordinance; therefore, a request for rezone should go before the Council for a final decision. Staff feels that the best procedure is consistency with State law; therefore, this matter needs a recommendation from the Planning Commission, and then will be forwarded to the City Council for their decision.

III. PREVIOUS PLANNING COMMISSION ACTION:

Nothing on this request.

IV. Applicable Ordinance & Comprehensive Plan Criteria and Standards:

The proposed development must comply with applicable provisions of the OCC (City of Ontario Zoning Ordinance as set forth in the Ontario City Code), and the City of Ontario Comprehensive Plan. Generally, unless otherwise noted, if a request is found to be consistent with the Zoning Ordinance it is considered to be consistent with the Comprehensive Plan.

A. Rezone

1. Section 10B-20-30 REQUIRED FINDINGS, DECISION CRITERIA. In preparing findings to support a quasi- judicial zoning map amendment decision, the following findings shall be addressed except when alternatives are set forth or where a required findings clearly does not apply to the current action:

a. The zoning map amendment is in conformance with statewide planning goals and guidelines.

b. The zoning map amendment is in conformity with the acknowledged comprehensive plan.

c. The applicant has demonstrated a mistake or error in the original zone designation or the applicant has demonstrated a change in physical, social or market conditions generally effecting the area which make the proposed change appropriate.

d. A public need is demonstrated for this zoning at this location and is not the granting of a special privilege for a single property or small group of properties.

e. The property effected by the change is adequate in size and shape to facilitate its use and development as permitted under the new zoning classification.

f. The property effected by the proposed change of zone is properly related to streets and public facilities and with services adequate to meet the demands of the uses allowed in the new zone.

g. The proposed zoning map change will not result in adverse effects upon surrounding properties or surrounding uses from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land.

Findings of fact based on the answers and information given in the application made a part hereof:

a. The City of Ontario Municipal Code Implements policies contained in the City of Ontario Comprehensive Plan, which conforms to the Statewide Planning Goals; if a proposed rezone meets all criteria and standards contained in the OMC, the request will be consistent with Comprehensive Plan Policies and therefore conform to the Statewide Planning Goals. The existing property is zoned UGA Commercial and is proposed to be rezoned to City C-2H General Heavy Commercial.

b. The subject properties are currently zoned UGA Commercial and the request is to rezone to the companion City C-2H (General Heavy Commercial) Zone that is the same zone as adjacent to the South and nearby properties. The requested zone allows basically the same use as the UGA zone, and is reflected in the Comprehensive Plan. No Comprehensive Plan amendment is necessary for this rezone; therefore, the proposal is consistent with, and conforms to, the Comprehensive Plan.

c. The applicants have requested annexation into the City of Ontario concurrent with the request for rezone; a City Zone must be applied to the property once within City Limits. The existing zone is not a mistake, and there is no need to demonstrate a change in conditions in the surrounding area; the change in zone is necessary and appropriate.

d. This request is legally necessary due to the annexation of the property; granting of this request is not a special privilege and no public need has to be demonstrated. The property is commercially designated under the Comprehensive Plan so a commercial zone is the most appropriate for the property.

e. The property exceeds the size requirements for commercial property, and is rectangular in shape and can easily meet any development large or small.

f. The property owner is requesting annexation and rezoning to have the property ready for future development. All City main line exists in SE 5th Avenue and SE 10th Street. City fire and police services will be available upon annexation for the property.

City streets, including curb, gutter are already developed along SE 10th Street and sidewalk will be developed along the portions being developed with a building permit and no addition right of way is required at this time. Paving exists along SE 5th Avenue and Curb, Gutter and sidewalk will be developed under a deferred development agreement.

g. Uses allowed by the current zone are basically identical to the proposed zone. No significant difference in allowed uses will occur as a result of the rezone. Allowed uses under city commercial zone designations are no more likely to produce dust, noise, ect. than those under the UGA commercial zone.

Conclusion: The proposed rezone is consistent with all applicable criteria and standards.

B. Annexation:

1. 10B-45-10 INITIATION OF ACTION. When a person, authorized by statute, wishes to extend the city's boundaries, an application on forms supplied by the city shall be filed with the Planning Director and which include: annexation consent forms, by the property owners, and by tenants if required by law or court decision; request for a change in zoning map designation, or plan change if required; request for other quasi-judicial action if required; fees, and other exhibits and requirements for a quasi- judicial action as set forth in this Title. All land use actions associated with the annexation shall be consolidated, as feasible, and one fee paid.

2. Oregon Revised Statute 222.125: Annexation by consent of all owners of land and majority of electors; proclamation of annexation. The legislative body of a city need not call or hold *an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.*

Findings based on the answers and information given in the application made a part hereof:

1. The applicants have paid the fees and provided the proper application with signatures.

2. The property is annexable because it lies inside the Urban Growth Boundary and is contiguous with current city limits.

3. The property is currently zoned for Commercial use in the Urban Growth Area; the requested zone, City General Heavy Commercial (C-2H), is consistent with contiguous property.

4. Findings from preceding sections of this report are herein included by this reference. A change to the comprehensive plan map or text is not necessary to annex the property; however, the annexation of the property must be consistent with all applicable Comprehensive Plan Policies.

5. Annexation would benefit the city by increasing tax revenue, and, by providing more Heavy Commercial lands in a highly developable area.

Conclusion: All criteria and standards applicable to a request for annexation have been met. The property may be annexed.

V. SUMMARY CONCLUSIONS AND PLANNING COMMISSION DECISION

A request for annexation and rezone of property may be recommended for approval or denial by the Planning Commission to the City Council if all applicable decision criteria and standards are found met, or able to be met through appropriate conditions of approval. In this case, findings must be made by the Planning Commission that the specific criteria are either met, able to be met through conditions of approval, or not met; options and discussion are provided under "**Findings:"** and "**Conclusion:"** for each criterion. **<u>All</u>** of the criteria and standards must be met in order for the request to be recommended for approval.

VI. SUGGESTED MOTIONS FOR APPROVAL/DENIAL

A. Approval:

1. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Commercial to City C-2H General Heavy Commercial, as set forth in **ACTION 2018-12-21AZ** be recommended for **APPROVAL** to the City Council, based on the information, findings and conclusions set forth in Sections I through IV above, subject to the conditions of approval as set forth in Section VII of this report.

B. Denial:

3. I move that the request for Annexation of the subject properties into the City of Ontario, and the request for Rezone of the subject properties from UGA Commercial to City C-2H General Heavy Commercial, as set forth in **ACTION 2018-12-21AZ** be recommended for **DENIAL** to the City Council, based on the information, findings and conclusions stated below:
State Reasons:

VII. CONDITIONS OF APPROVAL:

11. The approval of the annexation and rezone granted herein is valid for a period of one year from the date the decision of the Council is final; that final decision date shall be the date of expiration of the 21-day period for appeal to LUBA as required by Oregon Revised Statute and as noted in the Notice of Decision for this request.

12. Any new development shall be connected to City sewer and water, along with any street improvements not in place along the development envelope established on the building site plan at the time of building permit.

13. The owner will sign a lien causing any unpaid Utility bill to be a lien against the property.

DISCUSSION OF 2018-12-21AZ

Commissioner Briedenbach asked if the property had been buffered out for a marijuana facility.

Mr. Cummings answered that part of the property was buffered out but part of it could be used for a dispensary. A partition was in the process for Malheur Council on Aging.

Commissioner Hall asked if the green and pink colors on the map were currently within the City of Ontario city limits.

Mr. Cummings commented that any solid color was already within city limits.

Commissioner Briedenbach asked about a small piece of property that was outside city limits.

Mr. Cummings said that it was owned by Sizzlers and that he didn’t understand what had happened in the past with it but that it would hopefully be cleaned up in the future.

Mr. Hanigan discussed fire hydrant locations.

Mr. Cummings commented on the Rural Fire Board and their lack of funds in the future and ways to resolve it.

Commissioner McLeran asked about whether a traffic study would need to be completed for 5th Avenue.

Mr. Cummings answered that a traffic study had already been done in the past and that other issues would be addressed when a permit was pulled in the future.

APPROVAL OF PLANNING ACTION 2018-12-21AZ

John Briedenbach moved, seconded by Richard Newman, to approve Planning Action 2018-12-21AZ and approve Findings of Fact. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-yes; Newman-yes; Poole-out. Motion carried 6/1/0.

There was discussion of when the next Planning Commission would be. Affordable housing type subdivisions were discussed and were necessary to fit a need in the community.

MOTION TO ADJOURN

John Hall moved, seconded by Cindy McLeran, to Adjourn. Roll call vote: Smith-yes; McCleran-yes; Twombly-yes; Hall-yes; Briedenbach-yes; Newman-yes; Poole-out. Motion carried 6/1/0.

____
Max Twombly
Vice-Chairman

____
Attest: Marcy Siriwardene
Planning & Zoning Technician

MALHEUR COUNTY COURT MINUTES

February 27, 2019

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois and County Counsel Stephanie Williams.

SREDA UPDATE

Snake River Economic Development Alliance (SREDA) Executive Director Kit Kamo met with the Court and provided an update of SREDA activities. SREDA received a marketing grant and with that grant was able to attend a site selector forum in Nashville. At that forum, Ms. Kamo met with 20 different site selectors/consultants; there was some interest in Oregon from some of the site selectors. Ms. Kamo met with a site consultant from the east coast that was interested in data farms. In January, Ms. Kamo attended the Shot Show in Las Vegas. Panic Plastics was at the Shot Show and visited with SREDA; they are a company from California who also has a location in Payette, Idaho. Pacific Powersports is a California company that recently located in Ontario; and Seat Concepts, another California company, recently located in Caldwell, Idaho. Project Muir is looking for a location for a Washington lumber manufacturer; information for property in Ontario was submitted. A number of companies have expressed interest in the reload facility project and those inquires have been referred to Economic Development. Ms. Kamo has met with the Eastern Oregon Border Board a number of times and there may be several potential projects interested in the Border Boards programs. Interest in a project in the Westfall area has resurfaced; contact has been made with Business Oregon , DEQ and the Governors office. Project Glass in Ontario will involve a contract with the State and staff approximately 12 persons. SREDA also assisted Woodgrain in their process to purchase Boise Cascade locations in the LaGrande and Pilot Rock areas. Rodriguez Bakery is expanding and will be leasing a new property location. Project Red Rock is still interested in the area. Ms. Kamo started working with a California company, AFC, in 2012; this company will break ground on a facility in the Weiser area in March. Ms. Kamo is also a member of the Oregon Economic Development Association; the Association has been working with the Association of Oregon Counties (AOC) regarding lottery funding. Ms. Kamo also works with Team Oregon; and worked with Economic Development staff to update the property listings on the Oregon Prospector website. Testimony for cap and trade is also being prepared.

PLANNING DEPARTMENT

Planner Eric Evans met with the Court. Mr. Evans provided his sixth monthly report to the Court as the Court has required. Mr. Evans also requested authorization to renew his EHS (Environmental Health Specialist) license; consensus of the Court was for Mr. Evans to renew his license and pay the fee from the Planning Department budget ($150.00).

RILEY HILL - PUBLIC COMMENT

Riley Hill briefly joined the meeting. Judge Joyce asked Mr. Hill for comments regarding the recent hearing opportunity regarding the cap and trade legislation. Mr. Hill commented there was one person in favor of it at the Baker hearing; the legislation will be detrimental to our county. The Governor will be in Ontario on Friday, March 1. Mr. Hill also thanked the Court for recommending his reappointment to the Eastern Oregon Workforce Board; and explained he may have secured funding to purchase milling machines for the high school program. Additionally, Mr. Hill has been asking questions and requesting information from TEC (Training and Employment Consortium) and he may possibly suggest it be beneficial to split off from the current entity.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of February 13, 2019 as written. Commissioner Wilson seconded and the motion passed unanimously.

CROSSING PERMITS

Commissioner Hodge moved to approve Crossing Permit #07-19 to Idaho Power Company to install a pole and bank of transformers for a pump on Plum Ln #1068; Permit #08-19 to Idaho Power Company to replace a pole and install a bank of transformers and service across Clark Blvd. #857 for a pump; Permit #09-19 to Idaho Power Company to replace a pole and install a bank of transformers for service across Ivanhoe Drive #1115 for a pump; and Permit #10-19 to Idaho Power Company to install a pole and transformer for service to a pump on Columbia Ave. #860. Commissioner Wilson seconded and the motion passed unanimously. Original permits will be kept on file at the Road Department.

QUITCLAIM DEED - BTAZ

Commissioner Hodge moved to approve Quitclaim Deed to BTAZ Nevada, LLC for Ref. #11991. Commissioner Wilson seconded and the motion passed unanimously. BTAZ is an adjoining landowner; purchase price was $3600.00. See instrument # 2019-0650

ORDER FOR SELL OF PROPERTIES

Commissioner Wilson moved to approve Order No. GO-03-19: Order for the Sale of County Properties. Commissioner Hodge seconded and the motion passed unanimously. The County Land Sale will be held April 23, 2019. See instrument # 2019-0651

AMENDMENT - IGA #153131

Commissioner Hodge moved to approve Seventh Amendment to 2017-2019 Intergovernmental Agreement for the Financing of Community Mental Health, Substance Use Disorders, and Problem Gambling Services Agreement #153131. Commissioner Wilson seconded and the motion passed unanimously. The amendment contains various language changes. A copy will be returned for recording.

PETITION FOR RULEMAKING - MALHEUR AND WALLOWA-WHITMAN FORESTS

Commissioner Hodge moved to approve the Petition for USDA Rulemaking to Exempt the Malheur and Wallowa-Whitman National Forests from the Travel Management Rule and Related Actions. Commissioner Wilson seconded and the motion passed unanimously. Harney, Wallowa, Malheur, Grant, Baker, Union, and Malheur Counties are submitting the petition to exempt the Malheur National Forest and Wallowa-Whitman National Forest from the 2005 Travel Management Rule and Designated Routes and Areas for Motor Vehicle Use. See instrument # ***

SOLAR PROJECT AT FAIRGROUNDS

Ms. Williams updated the Court on the solar project at the fairgrounds. There was a loss of revenue in fiscal year 2017/2018 when the panels were damaged; loss is estimated at $8800. In previous discussions with Roger Findley regarding the loss, it was agreed that Malheur County and Findley Livestock would further discuss how to share the loss of revenue. Mr. Findley has been contacted and has indicated that he would review the data and confer with Findley Land and Livestock. So far this year, the revenue is looking good. Power expenses have increased but not necessarily due to the solar panels; there are two additional meters since the solar project began.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(d) Labor Negotiator Consultations with Judge Joyce presiding and Commissioner Hodge and Commissioner Wilson present. Also present was Administrative Officer Lorinda DuBois and County Counsel Stephanie Williams. No decisions were made during or following the session.

COURT ADJOURNMENT

The meeting was adjourned.

MALHEUR COUNTY BUDGET BOARD MEETING MINUTES

APRIL 23 -24, 2019

The Malheur County Budget Board convened on April 23, 2019 to consider the 2019/2020 budget with Judge Dan Joyce, Commissioner Don Hodge, and Commissioner Larry Wilson present; Budget Board Members present were Richard Eiguren, Ron Haidle, and Rod Price; and Budget Officer Lorinda DuBois. Notice of the meeting was published in the Argus Observer.

Also present was Larry Meyer of the Argus Observer.

BUDGET MESSAGE & APPOINTMENT OF CHAIRMAN

Judge Joyce gave the Budget Message and explained it would be short as the meeting needed to get started: *We appreciate all of the volunteers, you guys coming and spending the two days getting it straightened out; and Lorinda thank you for getting this put together. And so, we'll elect a chair, Richard I believe you're the number one person for this spot, you've got the most experience so we're going to go with you again.*

INFORMATION SERVICES (IS) DEPARTMENT

IS Director Frank Goble and IS Coordinator Josh Kreger met with the Budget Board and discussed Page 3 - Information Services; and Page 83 - IS Tech Fund. Mr. Goble requested the Travel/Training line-item be increased $250 to allow for travel to the Nyssa office where the County Building Program will be located. It was also noted that there is a large increase in the Licensing line-item as many licensing renewals are due this year (this will occur in several budgets also).

Page 3 - Information Services was approved with the additional $250 to Travel/Training; and Page 83 - IS Tech Fund was approved.

Kit Kamo and Linda Rowe joined the meeting. Mr. Eiguren was briefly out of the room.

ASSESSOR

Assessor Dave Ingram met with the Budget Board and discussed Page 5 - Assessor; and Page 67 - GIS Maintenance Fund. Map maintenance expenses with Department of Revenue were down this year.

Page 5 - Assessor; and Page 67- GIS Maintenance Fund were approved.

SREDA

Snake River Economic Development Alliance (SREDA) Executive Director Kit Kamo met with the Budget Board and requested $5,000 in funding support from the lottery dollars the County receives for economic development uses. SREDA is supported by both public and private entities and helps market a three county/two state community (Washington and Payette Counties, Idaho; Malheur County, Oregon). Ms. Kamo reviewed various projects SREDA has been involved in and the SREDA 2018 Annual Report.

SWCD

Soil and Water Conservation District (SWCD) Director Linda Rowe met with the Budget Board. Ms. Rowe provided an update on the District. SWCD requested maintaining financial support in the amount of $10,000. Ms. Rowe reviewed various projects and activities SWCD has been involved in. SWCD is a special district; its focus is helping to implement best management practices for soil and water conservation, and water quality for the benefit of the environment and economy in Malheur County. Ms. Rowe also shared information on Oregon Department of Agriculture's (ODA) Agricultural Water Quality Program Strategic Implementation Areas; compliance with the program is required by state law.

COURT SECURITY; DRUG COURT; MEDIATION

Circuit Court Operations Supervisor Sharon Schlupe met with the Budget Board and reviewed Page 60 - Court Facilities Security; Page 61 - State Drug Court Fund; and Page 62 - State Mediation Fund.

Page 60 - Court Facilities Security; Page 61 - State Drug Court Fund; and Page 62 - State Mediation Fund were approved.

ONTARIO JUSTICE COURT

Page 12 - Ontario Justice Court was reviewed and approved.

GENERAL FUND NON-DEPARTMENTAL REVENUES

Page 1 - General Fund Non-Departmental Revenue was reviewed. These are revenue sources not tied to a specific department. It was explained that the line-item for Building Permit Fees will now be in the Building Program budget; this is a new program that the County will be forming July 1.

Page 1 - General Fund Non-Departmental Revenues was approved.

JUVENILE DEPARTMENT

Juvenile Department Director Susan Gregory met with the Budget Board and discussed Page 14 - Juvenile Department; Page 57 - Juvenile Crime Prevention; and Page 74 - MS (Measure) 11 Detention Fund. The Support Services line-item was requested at $6,800; $3,400 was proposed; Ms. Gregory explained this fund is used for youth/family miscellaneous expenses that may be needed throughout the year and for items such as staff safety equipment. Ms. DuBois explained that items such as staff safety equipment should be budgeted separately as a budget specific request. Judge Joyce asked about vehicle(s) for the department; vehicle(s) are a part of the carpool budget. The Juvenile Department does a lot of prevention work.

Page 57 - Juvenile Crime Prevention (JCP) are grant funds from the state and are used for detention, electronic monitoring and other programs. Funding is on a biennium and Ms. Gregory is in the process of submitting the required JCP Plan to the state. The Restitution Crew work has been slow as the department no longer has a Community Service Coordinator so the probation officers (juvenile counselors) must oversee the program.

Page 74 - MS 11 Detention Fund is a Special Fund for Measure 11 Detention youth and funds are not spent until the detention line-items in other budgets are exhausted.

HEALTH DEPARTMENT

Health Department Director Sarah Poe and Nursing Supervisor Rebecca Stricker met with the Budget Board and discussed Pages 26-27 Health Department; Page 28 - Medical Investigation; and Page 64 - Healthy Start. The Health Department currently has 20 staff and includes an Accounting Specialist that will start next week, and three contracted positions- school nurse, nurse practitioner, and medical director. The department is strategizing across its programs on how to implement new practices aimed at increasing revenue. Revenue is derived from a variety of programs and revenue has increased this year as the department has moved to fee-for-service. In 2018 the WIC program put over $772,000 into the local economy while providing needed nutrition and education to families with young children. Other programs include tobacco prevention, TB case management and emergency preparedness. The OHA Outreach grant has funded two OHP Application Assistors; each individual makes hundreds of contacts each month and have become important resources to many other state and local organizations and with that help the uninsured rate in Malheur county has dropped from 12% to 10% in the last year. (It is hopeful that grant funds for the next year will be $100,000 but only $75,000 was budgeted for.) Additional grants are actively being sought. With a new Biller (accounting specialist) coming on board and new billing procedures meant to increase quality control practices it is hoped that revenue from Health Fees will increase. Ms. Poe noted that Office Supplies was requested at $17,000; and proposed is $15,000 and indicated that the department could stay within that budget but it would be difficult. The Small Equipment increase is for software licensing and label printers.

Page 28 - Medical Investigation. Revenue generated from the vital statistics program is reported in Health Fees in the Health Department budget. A .4 FTE Accounting Specialist who does vital records (birth/death certificates) is in this budget as well as the Medical Investigator. Dr. Brauer is the Medical Investigator; Dr. Brauer has been the Medical Investigator for 20 years and has requested an increase from $200 a month to $1,000 a month. The fee schedule for autopsies was also increased and that change is accounted for in the Autopsies line-item (Dr. Rysenga does the autopsies).

Page 64 - Healthy Start. This budget is for the Healthy Families regional grant and funds a home visiting program. A .8 FTE RN and a .25 FTE Health Specialist is funded from this program. Ms. Poe noted that the State offers several home visiting programs and staff is reviewing those programs with a goal of serving more families while increasing revenue.

PLANNING DEPARTMENT

Planner Eric Evans met with the Budget Board and discussed Page 16 - Planning/Zoning. Also present was Environmental Health Director Craig Geddes and Surveyor/Engineer Tom Edwards. Mr. Evans stressed the need for an ordinance officer and supported the Sheriff's Office budget request for an Ordinance Deputy. The Planning Assistant position is now a Management Assistant position. The Training & Education line-item was combined with the Travel & Training line-item. Small Equipment includes expenses for 3 software licenses. Expenses for Legal Notices may need increased next year; public notices for planning commission actions are lengthy and costly.

Page 16 - Planning/Zoning was approved.

SURVEYOR/ENGINEER

Surveyor/Engineer Tom Edwards met with the Budget Board and discussed Page 36 - County Surveyor; and Page 44 - Surveyor Corner Preservation Fund; no changes from last year to the budgets other than software licensing.

Page 36 - County Surveyor; and Page 44 - Surveyor Corner Preservation Fund were approved.

ENVIRONMENTAL HEALTH

Environmental Health Director Craig Geddes met with the Budget Board and discussed Page 17 - Solid Waste; and Page 29 - Environmental Health. Solid Waste is for Lytle Boulevard Landfill; the landfill contractor has requested an increase in the contract; and the Court is in the process of considering an increase to the rates at the landfill. The increase to Office Supplies in the Environmental Health budget is for software licensing. Mr. Geddes also expressed support for an ordinance officer in the Sheriff's budget.

Page 17 - Solid Waste; and Page 29 Environmental Health were approved.

The meeting recessed for lunch.

Budget meetings resumed after lunch.

EXTENSION SERVICE

Present for the Extension Service budget discussion and the Extension Tax Service District budget discussion were: Extension Leader Stuart Reitz, OSU Eastern Region Regional Director Natalie Kinion; and Extension District Advisory Board Members Jeff Burkhardt and Bob Komoto. Ms. Kinion explained that Extension Office operations are supported through a combination of County General Funds and Tax Service District funding. The Extension Office receives no operating funds from OSU campus. Combined operating funds are used for utilities, office supplies, equipment, travel, vehicle maintenance and building maintenance. $16,000 is requested from the County - $10,000 in Telephone/ IT Communications; $3,000 in

Travel/Vehicle Maintenance; and $3,000 in Building Maintenance. (Additionally, the County provides an Office Manager at the Extension Office.)

Page 34 - Extension Service was approved.

The County Budget meeting was closed and the Malheur County Agricultural Educational Extension Service District budget meeting was opened. Notice of the budget meeting was published in the Argus Observer.

EXTENSION TAX SERVICE DISTRICT

Ms. Kinion reviewed the budget for the Malheur County Agricultural Educational Extension Service District. The budget is to support extension oriented programs conducted by OSU Extension Service and OSU Experiment Station in Malheur county. Anticipated tax collections for the district are $436,273; and anticipated cash on hand funds of $418,047 (includes salary and personnel cost savings from the vacant extension office position the first half of the year). One half of the tax revenue is allocated to personnel costs at the Experiment Station to support extension related projects; and one half is allocated to the Extension Office in personnel costs and other materials and services. Mr. Reitz explained that the service district funds make up approximately 30% of the Experiment Station's operating budget. Ms. Kinion explained the Extension Office uses approximately 65% of the service district funds for personnel and the remaining 35% for operations. The Crops/Watershed Agent is funded by the service district; the 4-H faculty position is 1/2 funded by the service district and 1/2 by OSU; and the summer 4-H intern position is funded from the service district. Other materials and services include day-to-day operating expenses, staff travel, and vehicle insurance deductibles of $5,000 per vehicle as required by OSU. Unused funds are carried over for future replacement vehicles. With the proposed budget it is expected to have approximately $418,000 cash on hand at the end of the fiscal year - keeping that as a reserve.

The Budget Board approved the Extension Service District budget.

The Extension Service District session was closed and the County budget session was reopened.

COUNTY COURT

The Budget Board reviewed Page 2 - County Court. Increase in Office Supplies is for software licensing.

ADMINISTRATIVE OFFICE

The Budget Board reviewed and approved Page 6 - Administrative Office.

NON-PROGRAM

Page 19 - Non-Program was reviewed. The Capital Outlay Goodfellow line-item is for a handicap door at the Goodfellow building. The Transfer to Insurance Reserve was increased in the proposed budget as the general liability insurance may increase 25%.

WATERMASTER

Page 33 - Watermaster was reviewed and approved. The State Watermaster office is in the Courthouse; budget is $1,000 and includes telephone and office expenses.

DISTRICT ATTORNEY'S OFFICE

District Attorney Dave Goldthorpe and Management Assistant Nancy McDaniel met with the Budget Board and discussed Pages 8-9 - District Attorney. Mr. Goldthorpe read a prepared statement as follows: *My Fellow Public Servants, Serving you and our fellow citizens here in Malheur County over the past two and a half years has been an immense pleasure. This last year was filled with plenty of crime unfortunately, including several homicides and multiple suspect standoffs with police. Answering late night calls and reporting to the scene to assist our police is part of the job, and I am proud to do it. In November I was officially elected to a full four-year term which thrilled my entire family. Thank you for allowing me to continue to serve our county. Things have been very busy in the DA's Office. We are finally fully staffed and serving the community at full-capacity. The team that we have assembled now should remain for a long time, avoiding costly turnover for the county. I continue to volunteer and serve as a board member for Project Dove, the Star Center for Child Abuse Victims and the Drug Free Communities Coalition. I have been serving this year as the Chair for the LPSCC and am the President-Elect for our local Rotary club.*

Mr. Goldthorpe said there have been a lot of homicides; there is only one remaining prison case (out of a previous six). As it is expected to possibly have an aggravated murder case go to trial the Witness Fees line-item request will be kept higher (DeFrank and Montwheeler are both pending).

Grant issues for the victims advocates program have been resolved and it is expected that the grants will continue in the future without any problems.

Affiliation Dues was increased as well as Small Equipment for software licensing. An increase to the DA Salary Supplement was also requested.

Mr. Goldthorpe and Ms. McDaniel left the meeting.

Ms. DuBois reviewed Page 10 - VOCA Grant/DA; Page 11 - CAMI Grant/DA; Page 13 - CFA/DA; and Page 50 - DA Enforcement.

The County budget meeting was closed and the ASD session was opened.

AMBULANCE SERVICE DISTRICT (ASD)

ASD Director Bob Dickinson met with the Budget Board and presented the ASD Budget Message; notice of the budget meeting was published in the Argus Observer. ASD Budget Message: *I am pleased to submit to you the proposed budget for FY 2019 – 2020. Each budget year brings* *unique challenges as we strive to provide the most effective emergency response and prevention services to our citizens, while maintaining excellent fiscal stewardship. This commitment drives our budget process and allocating resources and funding.*

The Malheur County ambulance service district is comprised of approximately 72 frontline paramedics, EMTs, and EMR's. These people are trained, highly skilled individuals. In addition to the work they do each day, the majority of these individuals are volunteer, Each paramedic is required to complete 48 hours of continuing education every two years as well as having certifications in advanced cardiac life support, pediatric advanced life support, and CPR. The EMTs require about 24 hours every two years. With unwavering dedication and compassion our paramedics and EMTs are there to provide medical attention to a variety of injuries and conditions and do so under the guidance of our Medical Director, Dr. Brian Kitamura.

The need for prehospital emergency medical care has risen exponentially each and every year. Last year Treasure Valley Paramedics responded to 3318 calls, Vale responded to 559 calls, keeping in mind a small percentage of these calls from Vale may have been in Brogan, Harper, Juntura, or Ironside. Adrian QRU responded to 115 calls, Jordan Valley responded to 60 calls, and Nyssa responded to over 400 EMS calls. Please understand that this is in a County that covers 9950 square miles. Part of my job as the ASD Director is to make sure that each and every one of these paramedics and EMTs are getting the proper training, equipment, and funding.

I would like to give you a brief overview of some of the positive things we were able to accomplish in the last fiscal year. Jordan Valley has a brand-new building to house their ambulances, have meetings, and medical training. It has living quarters, washer, dryer, bathroom and shower facilities and a small kitchen. I was just informed last week that they were awarded the bid on a used ambulance from Parma. This new unit will be in service within the next month. Jordan Valley also has four new EMR's and drivers that they are training at this time. They continue to work hard to improve that service in one of the most remote areas of our county.

New technology is a wonderful thing, we currently have the ability to call life flight from the scene using an app provided by Life Flight network. It will show location latitude and longitude, and will notify the EMS personnel when the aircraft is lifted off, ETA, etc. Some of the county agencies are also using an application called IM responding. The system provides supplemental dispatch notifications directly to their mobile devices and lets them know who is responding to their calls and dispatches where they are responding to and when they will be responding, this saves critical time and reduces response times for EMS agencies, fire departments, etc. We have established a new quality control assurance committee, and will be revising our current protocols, and placing them on an app on each of the EMTs and paramedics cellphones, so the protocols will be available with just a touch of the finger.

Adrian QRU obtained an SUV from Vale Ambulance, they refurbished it, put in a new engine and transmission, new logos and it looks amazing. This will give them four-wheel-drive capability, in some of the tougher terrain that they frequently encounter. The ambulance that they were using as a quick response unit was donated to Harper QRU, which had been stagnant up until this last year. Kelly Jordan had been the only EMT in that area, at our last ASD meeting we were told that Harper is now training up to seven people as EMR's. That's an amazing accomplishment. So as you can see our agencies working together toward a common goal of taking care of our citizens.

Steve Patterson the owner of Treasure Valley Paramedics as you well know started a foundation when they became a for-profit operation. Through the efforts of this foundation, we have purchased three Lucas devices, which are hands-free CPR devices. There is one at Ontario Fire Rescue, one in Vale and one in Nyssa. We were also able to obtain a new cardiac monitor for Vale ambulance. This will enhance their ability to identify time sensitive cardiac emergencies. The foundation also gave the ASD $15,000 toward the purchase of a training manikin. My goal is to obtain one of TVP's older ambulances, equip it with a gurney, bandaging supplies, splints and other equipment. This will be used as a mobile training unit, to be taken to the outlying areas for hands on training.

The proposed budget allows us to continue to deliver outstanding medical services to our citizens in a fiscally conservative and prudent manner. I present the 2019 – 2020 budget to you.

Mr. Dickinson discussed the ASD budget with the Budget Board and answered questions. Costs continue to increase for the providers and the ASD; funding for ASD is a set amount per household and it may be necessary to explore increasing the amount collected by the district in the future.

The Budget Board approved the Ambulance Service District budget.

The ASD session was closed and the County Budget meeting was reopened.

COURTHOUSE

Maintenance Supervisor Don Dalton met with the Budget Board and discussed Page 15 - Courthouse. Capital Outlay funding requested is for a fire alarm project in the Sheriff's Office/jail; a ceiling access project in the jail; and a juvenile department waiting room.

Page 15 - Courthouse was approved.

WEED DEPARTMENT

Weed Inspector Gary Page met with the Budget Board and discussed Page 35 - Weed Control. The BLM agreements are on a reimbursement basis. The additional funds requested in Telephone are for satellite subscription for the GPS units purchased last year; it is an important safety feature for staff working in the field. The additional funds requested in Small Equipment is for a power hose reel.

Mr. Page also voiced support for the Ordinance Deputy position proposed in the Sheriff's budget.

Page 35 - Weed Control was approved.

DOG CONTROL/ANI-CARE ANIMAL SHELTER

Amanda Grosdidier met with the Budget Board and discussed funding for dog control within the County. Also present was Kim Hansen. Ms. Grosdidier requested the contract with Ani-Care Animal Shelter continue for another year at a monthly rate of $2884.80 beginning July 2019. The contract is for the maintenance, care and disposal according to law, of abandoned or stray canines located within the confines of Malheur County; not city limits. Ms. Grosdider also reviewed stats for the shelter: 2017 - 181 adopted/83 returned to owner/11 died; 2018 - 138 adopted/75 returned to owner/7 died; 2019 so far - 112 adopted/36 returned to owner/3 died.

POVERTY TO PROSPERITY (P2P)

Dirk DeBoer met with the Budget Board and requested financial support in the amount of $5,000 to support the continued efforts of Poverty to Prosperity (P2P). Also present was Irene Folkman. Local high school students continue to be involved in welding and health care programs.

SHERIFF'S OFFICE

Sheriff Brian Wolfe met with the Budget Board and discussed Pages 20-21 - Sheriff; Pages 22-23 - Jail; Page 24 - MCSO Communication Center; Page 25 - Emergency Management; Pages 45-46 - Community Corrections; Page 48 - Boat License Fund; Page 49 - Corrections Assessment; Page 52 - Task Force Fund; Page 58 - 911 Fund; Page 59 - Traffic Safety Fund; Page 66 - Search and Rescue Fund; Page 73 - Federal Forfeiture Fund; and Page 80 - Work Release Construction Fund.

Pages 20-21 - Sheriff. Request was made for an Ordinance Deputy and an additional full time Deputy; proposed budget includes the Ordinance Deputy only. The Marine Board has reduced funding for a Marine Deputy by two months; it is proposed that the County cover that 2 months of salary expenses. There is a concern that there may be further reductions by the Marine Board next year (somewhat dependent on what the legislature does this session). Investigation Expenses and the Travel/Vehicle Maintenance line-items are somewhat lower in the proposed budget than what was requested; there is some concern with these budgets as more major crime activity has been occurring and fuel costs continue to increase. The Task Force team currently consists of one; it is hoped that OSP and City of Ontario may join back in on the team. The Capital Outlay request was for three vehicles and cameras; the proposed budget includes two vehicles and cameras.

Pages 22-23 - Jail. Small Equipment includes funds to replace a printer, the copier lease, and 2 tasers/cartridges.

Page 24 - MCSO Communication Center. A request was made for an additional dispatcher position; and it is in the proposed budget. The increase in the Maintenance line-item is for relocation and installation of radio equipment on Rinehart Butte. There is currently a House Bill under consideration (introduced by Representative Findley) that would increase the tax on phone lines; if this bill passes it will benefit the Communication Center.

Page 25 - Emergency Management. The Small Equipment increase is for data ports, monitors, and computers for the Emergency Operations Center (EOC).

Pages 45-46 - Community Corrections. State funding may increase next year (FY 2020/2021) through the Justice Reinvestment Grant.

Page 48 - Boat License Fund. Majority of revenue is from the Marine Board grant.

Page 49 - Corrections Assessment. Funds a portion of the Program Coordinator position.

Page 52 - Task Force Fund. Very small fund.

Page 58 - 911 Fund. Revenue is from 911 tax on phones.

Page 59 - Traffic Safety Fund. There is currently not an active Traffic Safety Commission.

Page 66 - Search and Rescue Fund. Includes a small amount of funds that the Search & Rescue volunteer members raised. Sheriff Wolfe noted that the volunteer group raised funds to purchase a side-by-side; and the Yamaha Corporation provides one through a loan program.

Page 73 - Federal Forfeitures Funds. No activity in this fund; seizure laws have changed through the years and there is not a lot of this type of activity anymore.

Page 80 - Work Release Construction Fund. Remaining funds were from the construction of the facility and the funds can only be used on the facility.

The meeting recessed for the day.

MALHEUR COUNTY BUDGET BOARD MEETING

APRIL 23 - 24, 2019

The Malheur County Budget Board continued its meeting on April 24, 2019 with Judge Dan Joyce, Commissioner Don Hodge and Commissioner Larry Wilson present; Budget Board Members present were Richard Eiguren, Ron Haidle, and Rod Price; and Budget Officer Lorinda DuBois.

Also present was Larry Meyer of the Argus Observer.

ROAD DEPARTMENT

Road Supervisor Dave Tiffany met with the Budget Board and discussed Page 31 - Marine & Park; Pages 38-40 - Road Fund; Page 41 - Major Bridge Fund; Page 42 - Road Equipment Fund; and Page 43 - Road Improvement Fund.

Page 31 - Marine & Park. Bully Creek Grounds and Herbicides/Fertilizers line-items were slightly increased.

Pages 38-40 - Road Fund. Sand & Gravel was left at last years amount; chip sealing projects are planned for this summer. Weed Control Expenses was slightly increased in an effort to offset the costs of chemicals. Small Equipment is for an iPad for Jordan Valley.

Page 41 - Major Bridge Fund. A portion of the State Highway Tax Apportionment is transferred to this fund each year.

Page 42 - Road Equipment Fund. Grader in Jordan Valley may be the next needed replacement.

Page 43 - Road Improvement Fund.

Page 31 - Marine & Park; Pages 38-40 - Road Fund; Page 41 - Major Bridge Fund; Page 42 - Road Equipment Fund; and Page 43 - Road Improvement Fund were approved.

VETERANS SERVICE

Veterans Service Officer Connie Tanaka met with the Budget Board and discussed Page 30 - Veterans Service; and Page 65 - CVSO Expansion Fund. Mr. Tanaka assists the public with applying for veterans benefits and aid for which they are entitled to. Funding is from the State and County. CVSO Expansion Fund is grant funds from the State through lottery dollars. Funds in this budget are to be expended each fiscal year; it may be possible to carryover some for a future vehicle purchase (Mr. Tanaka is still trying to confirm this). A part-time position may be implemented in the CVSO Expansion Fund. In 2017 over $15 million came into the county in Veteran funds for disability compensation and pension. Veterans Court had its first graduate this year.

Page 30 - Veterans Service; and Page 65 - CVSO Expansion Fund were approved.

TREASURER/TAX OFFICE

Treasurer/Tax Collector Jennifer Forsyth met with the Budget Board and discussed Page 7 - County Treasurer/Tax. Small Equipment request is for a receipt printer. Ms. Forsyth requested the part-time (.4 FTE) position be increased to 3 days a week (.6 FTE). Ms. Forsyth explained the office is staffed by 2 persons and the part-time position which leaves a lot of days when there is only one person in the office (due to vacation/sick/training etc.); for safety reasons it is helpful to have two persons in the office as much as possible and increasing the part-time position to three days a week would help achieve that. It was also noted that the County Court recently approved changing the Accounting Tech position to a Management Assistant position.

CLERK'S OFFICE

Clerk Gayle Trotter met with the Budget Board and discussed Page 4 - County Clerk; and Page 68 - Clerk Records Fund. Presidential election coming in the next fiscal year; election costs continue to increase as more people are registered through the motor-voter law. Legislation currently being considered that would require the postage be prepaid on voted ballots. Permanent records are digitized/archived with funds in the Clerk Records Fund.

Page 4 - County Clerk; and Page 68 - Clerk Records Fund were approved.

SNAKE RIVER TRANSIT

Malheur Council on Aging and Community Services (MCOA&CS) Executive Director Loni Thomas and Transportation Project Manager Brittany White met with the Budget Board and requested funding to be used as match dollars for grants supporting the transit system in the amount of $15,000. Ms. White reviewed the transportation services offered through MCOA&CS. Funding for the transit system 5311 Match is transferred from the Economic Development budget.

PREDATORY ANIMAL CONTROL

USDA APHIS/Wildlife Services District Supervisor Patrick Smith and Wildlife Specialist Scott Phillips met with the Budget Board and discussed Page 19 - line-item 5-20-8020 Predatory Animal Control. Also present was public member Tom McElroy. Wildlife Services is requesting $68,361.62 for the wildlife services program. It is unknown at this time if State funding will be received; without State funding there will be an approximate $15,000 deficit. If funding from the State is not received a request may be made to the County for the funds in order to maintain the current level of 1 FTE. (Note: the County budget for Predatory Animal Control also includes the County's landowner match fly program of $20,000.)

ONTARIO COMMUNITY LIBRARY

Ontario Community Library Director Darlyne Johnson met with the Budget Board and discussed Page 32 - Ontario Community Library. The library is requesting funding for Bookmobile services in the amount of $6,000 for Bookmobile services outside the district's boundaries. The funds are transferred from the Economic Development budget to the Library budget.

ECONOMIC DEVELOPMENT FUND

Ms. DuBois reviewed the transfers within the Economic Development Fund with the Budget Board.

The meeting recessed for lunch.

Commissioner Wilson left the meeting and was not present for the remainder of the day.

Budget meetings resumed after lunch.

FAIRGROUNDS

Fairgrounds Manager Lynelle Christiani met with the Budget Board and discussed Pages 54-55 - County Fair Fund. Also present was Advisory Board Member Josh Kreger. Ms. Christiani read the following prepared message: *As you know the Malheur County Fair Board is considered a "Department" within Malheur County's budget. However the Fair Board is required to operate financially independent of the County. Our Board relies on gate and vendor receipts from the County Fair, facility rentals throughout the year, as well as leasing the 'Horse' end of the facility to the Treasure Valley Community College's Rodeo Team. We receive monies from the State to facilitate the Board's ability to produce the County Fair. We also receive a small amount from the County Economic Development monies (10% or less of our budget), this gets rolled into our 'Maintenance' line item.* ***Any*** *and all projects or major improvements are dependent on volunteers, donations and grant monies. In the last few years grant money is over $70,000. The Board has applied for grants and then put the grant money together with every spare penny we could justify spending from our maintenance line item and donations from the community to make the fairgrounds look as good as it does today. We believe it is important to reflect our pride and professionalism in our buildings and grounds. We have increased our facility bookings and are promoting the fairgrounds. Our Board is fiscally sound regarding day to day operations and in producing the annual County Fair.*

The Board is pleased that the facility looks better. However, please understand that under the paint lies OLD, rickety lumber. We would like to initiate a proactive maintenance program at our facility. However, without the support of the County Court and Budget Committee we cannot move forward with this process. We have put together a 5-10 year plan for the fairgrounds. However without your financial investment; this list is a just a wish list.

We asked the Board to give an estimate of the number of hours they worked on the grounds this past year. The total number of conservative hours was 2000. 2,000 hours that these volunteers spent on the fairgrounds trying to make it safe and useable for the public. And make it look good for our community to use and be proud of calling this fairgrounds their fairgrounds. 2,000 hours that they didn't get to spend with their family. ***IF*** *you were to pay the Board members $10/hour for their work that would come to $20,000. This figure doesn't include money out of our pockets that we donate. Machinery brought down to use to make a job easier. Nuts, bolts, wire, office supplies and water that is picked up for a project by Board members knowing there isn't money in our budget to reimburse them.* ***The Board does all these things because we have pride in our work and in our community****. We want the best for our kids coming to the Fair. We want the facility available for our community to utilize. We are willing to make sacrifices to make each year that we are affiliated with the Fairgrounds a little better than the previous year.* ***Will you not step up and stand beside us as our partner to improve our fairgrounds and our community??***

You may have heard the love of Agriculture is dying in our Country. Not so in Malheur County. There are 900 4-H & FFA members in the County. Our County Fair has the largest beef market show in the northwest. During our Fair all of our livestock barns are filled to capacity. The Fair Board is now working with the local Boys and Girls Club and other local groups to bring the urban kids into our Fair family. Our ***Fair kids*** *are the next generation of community business owners and service club members.*

In 2018 we had over 500 youth and adults participating at our Fair. The Junior Livestock Sale sold 240 lots, bringing into our community over $535,000. That money will be ***invested*** *in future projects, college and careers in Agriculture in our community. IF we don't take care of the fairgrounds where will these kids take their projects? The Boards' goal is to maintain and improve the grounds to assure future generations that our facility will be here to house their Fairs.*

Being ***'involved'*** *in the community is something that is taught to our youth by example. Our Fair Board is dedicated to be a partner in the community that helps to facilitate* ***'giving back'****. Currently our Fair Board has entered into a partnership with the 6 local FFA Chapters in our County to* ***design, build*** *and* ***replace*** *the existing 5 exterior gates at the Malheur County Fairgrounds. This project focuses on education in Agriculture. It also focuses on 'Community'. Our Board wants to be part of 'community pride' continuing. The Fair Board wants to create a vested partnership with these teenagers. These youth are the next generation of Fair Board members, City Councilman and County Commissioners.*

Unfortunately this year our budget was returned to us with some changes that we cannot work with. We are requesting the following:

The 'Power, Electric 'Line Item we requested $18,000 and it was returned to us at $14,000. This year's budget is at $15,000. With the addition of Girvin Hall and the Small Animal Barn that were only on the power bill for ½ the year and with the new lighting that we hope to have on the facility by Fair time, the $14,000 will not cover our expenses. We request that the 5-20-4101 be put back at the requested $18,000.

- *The 'Gas, Utilities 'Line Item we requested $11,000 and it was returned to us at $7,000. This year's budget is at $8,000. Again, with the additional buildings on this bill we don't feel that the $7,000 will cover the expense. We request that the 5-20-4102 be adjusted at the requested $11,000.*
- *The 'Maintenance 'Line Item we requested $38,000 and it was returned to us at $30,000. This year's budget is at $30,000. This year we*

will be beginning the 3-5 year maintenance barn improvement schedules that were suggested by Commissioner Wilson. This entails replacing uprights throughout the barns to facilitate building stability. It has also been brought to our attention that some of our facility is not ADA accessible. To become compliant this will also require expense. We request that the 5-20-4300 be put back at the requested $38,000.

- *This brings us to The 'Insurance, Bonds 'Line Item. We requested $2,500 (as discussed with Commissioner Wilson) and it was returned to us at $19,000. The Board feels the liability insurance on County owned buildings should be paid for by the County. We request that the Board is only responsible for the contents insurance; line item 5-20-5200 should be $2,500.*

Thank you for your time and consideration.

Ms. Christiani discussed the budget and answered questions. Commissioner Hodge requested a RV rent line-item be created rather than having it in the Stall Rent line-item. It was discussed that perhaps the facility rental fees should be increased to help offset the increased costs of utilities. The Boards 5-10 year project plan was reviewed. Ms. Christiani explained that the infrastructure of the facility is the focus right now rather than beautification. Members of the Budget Board expressed personal concern with holding events at the fairgrounds that promote cannabis; it was felt that events at the County fairgrounds should be family friendly events. It was also noted that cannabis is prohibited under Federal law; there may be a possibility that Federal funds the County receives could be impacted by engaging in cannabis activity. Commissioner Hodge stressed his thoughts that the participants who utilize the fair (4-H, FFA, etc.) should be volunteering more and partnering with the fair. It was discussed that the buildings and property belong to the County and the Board would like the County to pay the insurance costs on those building; however, the Fair Board has control and management of the buildings/property.

Ms. Christiani left the meeting and the Budget Board continued to discuss the budget. After discussion, consensus was to change Gas & Utilities line-item 5-20-4102 to $9,000; Repairs, Maintenance to $34,000; share the insurance costs between the County Insurance Budget and the Fair Budget - Insurance Bonds line-item 5-20-5200 to $12,000; and Contingency 5-60-8080 to $2,779.

Pages 54-55 - County Fair Fund were approved with the above noted changes.

ECONOMIC DEVELOPMENT

The Budget Board continued its review of Page 37 - Economic Development Fund. Appropriations from Technical Assistance, line-item 5-20-5405, approved were: SWCD $10,000; Poverty to Prosperity $5,000; and SREDA $1,000; and transfers from the Economic Development Fund of: County Fair $30,000; Extension Service $20,000; Special Transportation Fund $15,000; and Bookmobile $6,000.

Page 37 - Economic Development Fund was approved.

LAW LIBRARY

The Budget Board reviewed and approved Page 47 - Law Library.

TAYLOR GRAZING FUND

The Budget Board reviewed and approved Page 51 - Taylor Grazing Fund.

SPECIAL TRANSPORTATION FUND (STF)

The Budget Board reviewed and approved Page 56 - Special Transportation Fund. Revenue is ODOT grant funds for transportation purposes and the County subcontracts with MCOA&CS to provide the services. The "5311 Match" for Snake River Transit is in this budget.

MENTAL HEALTH FUND

The Budget Board reviewed and approved Page 63 -Mental Health Fund. Funds are from the State and go to Lifeways for mental health services.

WOLF DEPREDATION FUND

The Budget Board reviewed and approved Page 72 - Wolf Depredation Fund. These are grant funds from Oregon Department of Agriculture (ODA).

45TH PARALLEL FUND

The Budget Board reviewed and approved Page 76 - 45th Parallel Fund. Funds can only be expended upon agreement of the District Attorney and County Court.

BUILDING PROGRAM

The Budget Board reviewed and approved Pages 78-79 - Building Program.

INSURANCE RESERVE

The Budget Board reviewed and approved Page 81 - Insurance Reserve. The General Fund transfer to this budget is $225,000. The County's portion of the Fair's insurance will be paid from this budget as agreed upon earlier in the meeting.

CARPOOL FUND

The Budget Board reviewed and approved Page 82 - Car Pool Fund.

GENERAL COUNTY EQUIPMENT FUND

The Budget Board reviewed and approved Pages 84-85 - General County Equipment Fund.

COUNTY COUNSEL

The Budget Board reviewed and approved the County Counsel budget. This is a newly formed budget; portions of the budget were previously in the County Court budget and the Non-Program Budget.

COUNTY COURT

Page 2 - County Court was approved with the changes that were moved into the County Counsel budget.

JUVENILE DEPARTMENT

The Juvenile Department budget was again reviewed; consensus was to leave the Support Services line-item at the proposed amount of $3,400.

Page 14 - Juvenile Department; Page 57 - Juvenile Crime Prevention; and Page 74 - MS 11 Detention Fund were approved.

HEALTH DEPARTMENT

The Health Department budget was again reviewed; consensus was to leave the Office Supplies line-item at the proposed amount of $15,000.

Pages 26-27 - Health Department; Page 28 - Medical Investigation; and Page 64 - Healthy Start were approved.

NON-PROGRAM

Page 19 - Non-Program was further discussed. A request was received from Community In Action for funding in the amount of $5,000 to support the initiative of successfully implementing a day/warming shelter within Ontario city limits for the homeless. The shelter would provide relief from inclement weather, access to showers and laundry, a children's corner with educational material and games, and an adequate meal Monday through Friday. Consensus with to allocate $1,500 in the Aid to Indigent line-item in response to Community In Action's funding request. The Dog Control line-item was approved to include Ani-Care Animal Shelter's request of $2884.80 per month for the fiscal year. This budget also includes the requested funding for Predatory Animal Control.

Page 19 - Non-Program was approved.

DISTRICT ATTORNEY'S OFFICE

The Salary Supplement for the District Attorney was discussed. Consensus was to maintain the current supplement of $8,000 for the fiscal year.

Pages 8-9 - District Attorney; Page 10 - VOCA Grant/DA; Page 11 - CAMI Grant/DA; Page 13 - CFA/DA; and Page 50 - DA Enforcement were approved.

SHERIFF'S OFFICE

The Sheriff's Office budget was discussed. Consensus was to leave the budget as proposed.

Pages 20-21 - Sheriff; Pages 22-23 - Jail; Page 24 - MCSO Communication Center; Page 25 - Emergency Management; Pages 45-46 - Community Corrections; Page 48 - Boat License Fund; Page 49 - Corrections Assessment; Page 52 - Task Force Fund; Page 58 - 911 Fund; Page 59 - Traffic Safety Fund; Page 66 - Search and Rescue Fund; Page 73 - Federal Forfeiture Fund; and Page 80 - Work Release Construction Fund were approved.

TREASURER/TAX COLLECTOR

The Treasurer/Tax request to change the part-time position from two days a week to three days was discussed. Consensus was to make the change as requested by Ms. Forsyth.

Page 7 - County Treasurer/Tax was approved with the OA II position changed to .6 FTE.

GENERAL COUNTY CONTINGENCY

The Budget Board approved Page 18 - General County Contingency as the amount to be calculated by Ms. DuBois after all agreed upon changes to the budget are made. Ms. DuBois explained that County Court has not set a minimum budget amount for Contingency but her goal is a minimum of 10 %. Agreed upon changes can be found on instrument # 2019-1726

APPROVALS

Judge Joyce moved to approve the budget for the Malheur County Ambulance Service District for the 2019-2020 fiscal year in the amount of $420,700. Commissioner Hodge seconded and the motion passed.

Judge Joyce moved to approve the budget for the Malheur County Agricultural Educational Extension Service District for the 2019-2020 fiscal year in the amount of $874,420; and moved to approve property taxes for the 2019-2020 fiscal year at the rate of $0.23 per $1,000 of assessed value for operating purposes in the District Special Fund. Commissioner Hodge seconded and the motion passed.

Judge Joyce moved to approve the budget for Malheur County for the 2019-2020 fiscal year in the amount of $32,789,015; and moved to approve property taxes for the 2019-2020 fiscal year at the rate of $2.5823 per $1,000 of assessed value for operating purposes in the General Fund. Mr. Price seconded and the motion passed.

ADJOURNMENT

Chair Eiguren adjourned the meeting.

MALHEUR COUNTY COURT MINUTES

May 1, 2019

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge present. Staff present was Administrative Officer Lorinda DuBois, County Counsel Stephanie Williams, Planner Eric Evans, and Personnel Officer Susan Salove.

Also present was Phil Johnson.

2020 CENSUS

Nick Brown, Partnership Specialist with the Los Angeles Regional Census Center for the United States Census Bureau met with the Court. Mr. Brown provided the Court members with the United States Census Bureau Measuring America packet and discussed the upcoming 2020 Census. The first census was conducted in 1790; since then it has been conducted every ten years. The U.S. Constitution requires that each decade a census of the population be done (Article 1, Section 2). The census determines the power and money that is distributed throughout the country; congressional seats are apportioned every ten years based on the number of people who live in the state and Oregon is growing. In 2016, every resident in Oregon was worth roughly $3100 in federal funding. It is expected that approximately 25% of Malheur county's population will not respond to the census. 95% of the addresses in the United States will receive the census information by mail; the information is not sent to PO Boxes. The census can be completed on the internet, by phone, or by mail; the goal is to have 45% complete the census via the internet. 12 languages will be available via the internet or phone; language identification cards will be available for 59 languages. The census will consist of 10 or 11 questions - address, phone number, count of each person at the address, name, sex, age, date of birth, race, whether someone lives somewhere else, relationship status, citizenship (currently under review by the Supreme Court). The census information is protected by federal law; the Census Bureau does not give out personal data, it only releases statistical data. The Court was asked to consider creating a Complete County Committee to facilitate the 2020 Census in Malheur county.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(d) - Labor Negotiator Consultations with Judge Joyce and Commissioner Hodge present. Also present was County Counsel Stephanie Williams, Administrative Officer Lorinda DuBois, Personnel Officer Susan Salove, and Mediator Phil Johnson. No decisions were made during or following the session.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of April 17, 2019 as written. Judge Joyce seconded and the motion passed.

SUPPLEMENTAL BUDGET

Commissioner Hodge moved to approve Supplemental Budget Resolution R19-10: In the Matter of Fiscal Year 2018/2019 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Judge Joyce seconded and the motion passed. The supplemental budget resolution allocates OSFM (Office of the State Fire Marshal) grant funds in the amount of $10,226 that were received by not anticipated when the adopted budget was prepared. The funds are to be used to develop an Emergency Response Plan for hazardous materials. See instrument #2019-1689

SUBDIVISION PLAT

Surveyor/Engineer Tom Edwards presented a subdivision plat for the Court's approval. Judge Joyce moved to approve Victoria M. Subdivision Plat (Developer is Larry Tuttle). Commissioner Hodge seconded and the motion passed. See instrument #2019-1680

QUITCLAIM DEED - DENTINGER

Commissioner Hodge moved to approve Quitclaim Deed to Dentinger Feed & Seed Co. for Ref. #4635. Judge Joyce seconded and the motion passed. This property was offered on the 2015 County Land Sale and did not sell. See instrument #2019-1688

STIF BY-LAWS; 3-YEAR PLAN; GRANT APPLICATION

Commissioner Hodge moved to approve State Transportation Improvement Fund (STIF) Advisory Committee of Malheur County By-Laws (revision date May 1, 2019). Judge Joyce seconded and the motion passed. See instrument #2019-1682

The Court reviewed the three-year STIF Formula Plan proposed by the STIF Advisory Committee. Consensus of the Court was to amend the Plan to include administration for oversight of STIF by the Malheur County Administrative Officer. Commissioner Hodge moved to approve the Amended Three-Year STIF Formula Plan. Judge Joyce seconded and the motion passed. See instrument #2019-1681

Commissioner Hodge moved to authorize Ms. DuBois to submit the STIF grant application to ODOT. Judge Joyce seconded and the motion passed.

QUITCLAIM DEED - GOVERNMENT LAND SALES

Commissioner Hodge moved to approve Quitclaim Deed to Government Land Sales for Ref. #11962. Judge Joyce seconded and the motion passed. This property was sold at the recent County Land Sale. See instrument #2019-1687

QUITCLAIM DEED - WEBSTER

Commissioner Hodge moved to approve Quitclaim Deed to Wayne Webster for Ref. #14966. Judge Joyce seconded and the motion passed. This property was sold to Mr. Webster on contract at the 2014 County Land Sale. See instrument #2019-1686

QUITCLAIM DEEDS - 200 PARK LLC

Commissioner Hodge moved to approve Quitclaim Deed to 200 Park LLC for Ref. #8820; and Quitclaim Deed to 200 Park LLC for Ref. #130. Judge Joyce seconded and the motion passed. Both properties were offered for sale at the recent County Land Sale and did not sell; 200 Park LLC has since purchases the properties through the Over-the-Counter process through the Tax Office. See instrument #2019-8220; and 2019-1685

PERMIT - VALE FARMERS & CRAFTERS

Commissioner Hodge moved to approve Application and Permit to Occupy or Perform Operations Upon Public Roads in Malheur County, Oregon (Crossing Permit) to Vale Farmers & Crafters for the use of Glenn Street Bridge No. 45C120 on July 6, 2019 in conjunction with its 1st Annual Viking Pillage & Plunder Obstacle Race. Judge Joyce seconded and the motion passed. See instrument #2019-1683

EXTENSION SERVICE DISTRICT ADVISORY BOARD

Acting as the Governing Body of the Malheur County Agricultural Educational Extension Service District, Commissioner Hodge moved to appoint Larry Kitamura to the Malheur County Agricultural Educational Extension Service District Advisory Board. Judge Joyce seconded and the motion passed. Mr. Kitamura replaces Reed Saito on the Advisory Board.

ADJOURNMENT

The meeting was adjourned.

*Note: The Sheriff's Return of Sale for the April 23, 2019 County Land Sale was recorded as instrument #2019-1690.

MALHEUR COUNTY COURT MINUTES

May 8, 2019

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge present. Staff present was Administrative Officer Lorinda DuBois and Juvenile Department Director Susan Gregory.

NATIONAL DRUG COURT MONTH

Present for the signing of the proclamation in support of National Drug Court Month were Circuit Court Judge Erin Landis, Trial Court Administrator Marilee Aldred, Management Assistant Lydia Machuca; Jim Warren from Community Corrections; Melissa Jacobs with Department of Human Services (DHS); and SAFE Court graduate Mr. Chaney. Judge Landis gave a brief overview of Drug Court. Mr. Chaney gave comments on his success with Drug Court. Judge Landis read the proclamation:

ALL RISE

PROCLAMATION IN SUPPORT OF NATIONAL DRUG COURT MONTH

WHEREAS this year marks the 30th anniversary of treatment courts; and

WHEREAS there are now more than 3,000 treatment courts nationwide; and

WHEREAS treatment courts are the cornerstone of justice reform sweeping the nation; and

WHEREAS treatment courts have served more than 1.5 million individuals; and

WHEREAS they are now recognized as the most successful justice system intervention in our nation's history; and

WHEREAS they save an average of $6,000 for every individual they serve; and

WHEREAS treatment courts significantly improve substance use disorder treatment outcomes, substantially reduce addiction and related crime, and do so at less expense than any other criminal justice strategy; and

WHEREAS treatment courts improve education, employment, housing and financial stability, promote family reunification, reduce foster care placements, and increase the rate of addicted mothers delivering babies who are fully drug free.

WHEREAS treatment courts facilitate community-wide partnerships, bringing together public safety and public health professionals; and

WHEREAS treatment courts demonstrate that when one person rises out of substance use and crime, we all rise.

THEREFORE, BE IT RESOLVED that Malheur County declares that Drug Court Month be established during the month of May 2019.

Commissioner Hodge moved to declare May as Drug Court Month. Judge Joyce seconded and the motion passed. The Court signed the proclamation.

Additional comments about the program were shared from the group.

JUVENILE DEPARTMENT

Juvenile Department Director Susan Gregory met with the Court. Also present was County Counsel Stephanie Williams. Ms. Gregory requested authorization to contract with recent retiree Julie Rayon. The Court had no objections to the request. Ms. Williams will draft a contract for Judge Joyce and Ms. Rayon to sign. See instrument #2019-1759

PLANNING DEPARTMENT

Planner Eric Evans met with the Court. Mr. Evans provided his eighth monthly report to the Court as the Court has required.

RESOLUTION -ADOPTING LEPC PLAN

Lieutenant Rich Harriman met with the Court and presented a resolution adopting the Local Emergency Planning Committee and Plan. Lieutenant Harriman explained the LEPC identifies and implements hazardous materials emergency preparedness and response activities and responsibilities. Additionally, due to the sensitive and confidential nature of the information in the Plan it will be kept on file with Emergency Management and not shared with the general public. Commissioner Hodge moved to approve Resolution No. R19-14: Resolution Adopting the Local Emergency Planning Committee (LEPC) and LEPC Plan. Judge Joyce seconded and the motion passed. See instrument #2019-1750

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of May 1, 2019 as written. Judge Joyce seconded and the motion passed.

LETTER OF SUPPORT - CinA

Commissioner Hodge moved to sign a letter of support for Community in Action's (CinA) application for the HUD Youth Homelessness Demonstration

Program Grant. Judge Joyce seconded and the motion passed. See instrument #2019-1752

CONTRACT TO SELL - GONZALEZ

Commissioner Hodge moved to approve Contract to Sell/Installment Agreement Pursuant to ORS 275.190 with Melissa R Gonzalez and Leobardo R Gonzalez for Ref. #1255 purchased at the recent County Land Sale. Judge Joyce seconded and the motion passed. See instrument #2019-1751

CROSSING PERMIT

Commissioner Hodge moved to approve Crossing Permit #12-19 to Romans Precision Irrigation for installation of pipeline and power line for an irrigation system across Foothill Drive #869. Judge Joyce seconded and the motion passed. The original permit will be kept on file at the Road Department.

LETTER OF SUPPORT - EOCCO

Commissioner Hodge moved to sign a letter of support for Eastern Oregon Coordinated Care Organization's (EOCCO) Request for Application. Judge Joyce seconded and the motion passed. See instrument # 2019-1753

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 162.660(2)(d) - Labor Negotiator Consultations with Judge Joyce presiding and Commissioner Hodge present. Also present was County Counsel Stephanie Williams and Administrative Officer Lorinda DuBois. No decisions were made during or following the session.

COURT ADJOURNMENT

The meeting was adjourned.

MALHEUR COUNTY COURT MINUTES

May 15, 2019

County Court met with Commissioner Don Hodge presiding and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois and Juvenile Department Director Susan Gregory.

LETTER OF SUPPORT

The Court signed a letter of support for the City of Ontario's Recreation Trails Program grant application for the Treasure Valley Connector Trail. The Treasure Valley Connector Trail will be Ontario's first bike pedestrian trail and is consistent with County Priorities identified in the 2019-2023 State Comprehensive Outdoor Recreation Plan (SCORP). See instrument #2019-1864

CROSSING PERMIT

Commissioner Hodge moved to approve Crossing Permit No. 14-19 to Oregon-Idaho Utilities for installation of cable on Yturri Blvd #809. Commissioner Wilson seconded and the motion passed. The original permit will be kept on file at the Road Department.

SAFETY COMMITTEE

Commissioner Hodge noted that he attended the recent Safety Committee Meeting. Concern was noted with the condition of a storage building at the Road Department; Commissioner Hodge has since discussed the concern with Road Supervisor Dave Tiffany. It was also noted that the Safety Committee is statutorily required and participation by all offices/departments is encouraged.

County Counsel Stephanie Williams joined the meeting.

UPDATE - BUIDLING PROGRAM

Ms. Williams updated the Court on the progress of transitioning the building program to an internalized County building program/department. The A-Level Structural Inspector position has been advertised for three weeks now; interviews are scheduled with two applicants. A permit technician/clerk County employee position has not been advertised yet; and a current City/County Inspections Services (CCIS) staff person will remain as a County employee and fill an office manager type position and possibly building official duties. The State was contacted about possibly contracting with them for plumbing and electrical inspectors. The State indicated they have a shortage of inspectors and that they are not willing to provide a partial program; the State will only provide the full building program. Ms. Williams has contacted other jurisdictions regarding plumbing and electrical inspectors but so far has not found anyone willing to contract for the services; she is still pursuing a couple other possibilities. There is concern that the County may not be able to provide a full building program by July 1. It was noted that it currently takes 12 weeks for a Plan Review in Grant County. CCIS has actively been recruiting for inspectors for the past five years.

MANAGEMENT/NON-REPRESENTED SALARY ADJUSTMENT

Ms. Williams explained that an agreement was reached with AFSCME for a 3.25% salary increase effective July 1, 2019; and 2020-2022 it will be a 1-3% increase. The Sheriff's Union is 1.6% for July 1, 2019. The proposed 2019-2020 budget included a 1.6% cost-of-living adjustment for management with a note that AFSCME covered positions, and possibly management, would be updated according to the outcome of mediation. The Court was asked to determine the salary adjustment for management/non-represented for fiscal year 2019/2020. The matter will be placed on the agenda next week.

CONTRACT WITH GREG SMITH

Ms. Williams explained that confirmation was received from Greg Smith that he wishes to continue his contract with the County for another year for economic development services; no changes were requested to the contract and the financial consideration will remain the same at $9,000 per month.

Additionally, Mr. Smith was agreeable to continuing the addendum to the contact for additional services in connection to the Malheur County Development Corporation (MCDC) and the Treasure Valley Reload Center (TVRC) at the rate of $6,000 per month. Mr. Smith will continue to be an Officer, non-voting board member for MCDC and Project Manager for TVRC; make oral and written presentations on TVRC; and provide technical and grant writing associated with the TVRC project and other projects as needed. The additional services under the addendum may be provided by Mr. Smith and other personnel as contracted/employed/or hired by Mr. Smith. Mr. Smith also suggested the Court consider setting aside in the budget a line-item for operational expenses for MCDC for third party professional services such as legal advertisements, accounting/bookkeeping fees, interest expenses, printing, etc. Ms. Williams asked the Court to inform her of any changes or modifications to the terms of the contract they would like made.

ADJOURNMENT

Commissioner Hodge adjourned the meeting.

MALHEUR COUNTY COURT MINUTES

May 22, 2019

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois and Planner Eric Evans.

PUBLIC HEARING - INCREASES TO LICENSED FACILITY FEES

Present for the public hearing to consider proposed fee increases to the Licensed Facility program was Environmental Health Director Craig Geddes. Notice of the hearing was advertised in the Argus Observer on May 7, 2019.

Judge Joyce opened the hearing. Mr. Geddes explained that the proposed increases reflect a 7.5% increase to the current fees which will cover the increase to the State remittance fees.

No public comments were received.

Judge Joyce closed the hearing. Commissioner Hodge moved to approve Resolution No. R19-05: A Resolution Establishing and Increasing Fees Collected by the Environmental Health Department for Licensed Facilities to Include Restaurants; Temporary Restaurants; Mobile Units; Tourist Facilities; RV Parks; Schools; Daycares; and Swimming Pools. Commissioner Wilson seconded and the motion passed unanimously. Effective date of the new fees is July 1, 2019. See instrument #2019-1942

PROCLAMATION - OLDER AMERICANS MONTH

Malheur Council on Aging and Community Services (MCOA&CS) Executive Director Loni Thomas met with the Court and presented a proclamation for their consideration. Judge Joyce read the proclamation as follows:

Older Americans Month Proclamation of 2019

WHEREAS, Malheur County includes a growing number of older Americans who enrich our community through their diverse life experiences; and

WHEREAS, Malheur County is committed to strengthening our community by connecting with and supporting older adults, their families, and caregivers and acknowledging their many valuable contributions to society; and

WHEREAS, Malheur County recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all; and

WHEREAS, Malheur County can enhance the lives of older Americans in our community by:

- Promoting home-and community-based services that support independent living;
- Involving older adults in community events and other activities; and
- Providing opportunities for older adults to work, volunteer, learn, lead and mentor.

Now, therefore, we, the County Court of Malheur County, Oregon do hereby proclaim May 2019 to be Older Americans Month. We urge every resident to take time during this month to recognize older adults and the people who serve them as essential and valuable members of our community.

Dated this 22nd day of May 2019.

MALHEUR COUNTY COURT

The Court signed the proclamation.

BUDGET MINUTES

Commissioner Hodge moved to approve Budget Meeting Minutes of April 23 and 24, 2019 as written. Commissioner Wilson seconded and the motion passed unanimously.

COURT MINUTES

Judge Joyce moved to approve Court Minutes of May 8, 2019 as written. Commissioner Hodge seconded and the motion passed. (Commissioner Wilson was not present on May 8, 2019.)

Commissioner Wilson moved to approve Court Minutes of May 15, 2019 as written. Commissioner Hodge seconded and the motion passed. (Judge Joyce was not present on May 15, 2019.)

ODOT AGREEMENTS

Commissioner Hodge moved to approve Oregon Department of Transportation, Rail and Public Transit Division, Agreement No. 33428 - Capital, Operating, Planning 5311. Commissioner Wilson seconded and the motion passed unanimously. Funding is for Administration, Operations, Preventive Maintenance, Planning, and Mobility Management for public transportation services. A sub-agreement will be entered into with MCOA&CS to provide the services.

Commissioner Hodge moved to approve Oregon Department of Transportation, Rail and Public Transit Division, Agreement No. 33495 - Operating

STATE . Commissioner Wilson seconded and the motion passed unanimously. STF (Special Transportation Fund) funding is to support special transportation services benefitting seniors and individuals with disabilities. A sub-agreement will be entered into with MCOA&CS to provide the services.

PUBLIC HEARING - LANDFILL RATES

Present for the public hearing to consider prosed increases to Lytle Boulevard Landfill fees was Environmental Health Director Craig Geddes. Notice of the hearing was published in the Argus Observer on May 7, 2019.

Judge Joyce opened the hearing. Mr. Geddes explained the proposed increase reflects a 4.35% increase to the current fees; and also implements a new fee on Out-of-State Uncompacted Commercial Waste.

Mr. Evans left the meeting.

No public comments were received.

Judge Joyce closed the hearing. Commissioner Hodge moved to implement the new landfill fees as proposed effective July 1, 2019. Commissioner Wilson seconded and the motion passed unanimously. See instrument #2019-1943

CONTRACT - GREGORY SMITH & COMPANY

Commissioner Wilson moved to approve Contract for Personal Services: Malheur County Economic Development Consultant with Gregory Smith & Company, LLC. Commissioner Hodge seconded and the motion passed unanimously. Financial consideration is $9,000 per month; the contract expires June 30, 2020. See instrument #2019-1944

Commissioner Wilson moved to approve Addendum to Contract for Personal Services: Malheur County Economic Development Consultant/Coordinator - Additional Personal Services for Malheur County Development Corporation and Treasure Valley Reload Facility Project. Commissioner Hodge seconded and the motion passed unanimously. Financial consideration is $6,000 per month; the contract expires June 30, 2020. See instrument #2019-1945

CHECK REGISTER

Commissioner Wilson moved to approve the Accounts Payable (AP) Register for February and March 2019. Commissioner Hodge seconded and the motion passed unanimously.

AMENDMENT - IGA #90G000247

Commissioner Wilson moved to approve Amendment #1 to Intergovernmental Agreement #90G000247 with Department of Consumer and Business Services, Building Codes Division (DCBS). Commissioner Hodge seconded and the motion passed unanimously. The amendment makes effective retroactively to November 20, 2013 IGA #90G000247 for use of DCBS' ePermit System. (The County had signed the IGA in 2013, however the State did not execute the IGA until May 20, 2019.)

AMENDMENT - IGA #154122

Commissioner Hodge moved to approve Fourteenth Amendment to Oregon Health Authority 2017-2019 Intergovernmental Agreement #154122for the Financing of Public Health Services. Commissioner Wilson seconded and the motion passed unanimously. Funding is added for the ACDP (Acute and Communicable Disease Prevention) Health Equity Grant; and the RH (Reproductive Health) Community Participation & Assurance of Access program.

MANAGEMENT/NON-REPRESENTED SALARY ADJUSTMENT

Commissioner Wilson moved to authorize a salary adjustment for management/non-represented employees for fiscal year 2019/2020 of 3%; and a 1-3% for 2020-2022. Commissioner Hodge seconded and the motion passed unanimously.

UPDATE - BUILDING PROGRAM

County Counsel Stephanie Williams updated the Court on the progress of transitioning the building program to an internalized County building program/department. The Court will interview one applicant for the A-Level Structural Inspector position next week. It may be possible to contract with four different individuals to provide electrical and plumbing inspections; discussions are in progress and Ms. Williams will keep the Court apprised.

ADJOURNMENT

The meeting was adjourned.

SREDA Board Meeting
May 7, 2019
Lifeways, Ontario, Oregon

Board Members & Membership Board – Patrick Nauman, Rick Watkins, Ken Bishop, Dan Greig, Riley Hill, Adam Brown, Dan Cummings, Dana Young, Cathy Yasuda, Bob Komoto, Ken Hart, Kyle McCauley, John Breidenbach, Alicia Cavazos, Angie Goodwin, Jennifer Huff, Georgia Hanigan, Blas Guerra, Karie Boone, Annette Serrano, Orquidea Erickson, Lisa Horzen, Glenn Erhardt, and Tina Newsome

Staff: Kit Kamo, Executive Director for SREDA

1. Call the Meeting to Order: Chairman Patrick Nauman called the meeting to order at 7:02 a.m. Patrick welcomed everyone to the early morning meeting and thanked Lifeways for hosting the meeting with all the goodies!

2. Introductions of Attendees: Chairman Nauman asked everyone present to introduce themselves and the business or entity they were representing.

3. Approval of the April 3, 2019 Board Minutes: Chairman Nauman then asked if anyone had any questions or corrections to the April minutes as emailed out. Hearing none, Chairman Nauman asked for a motion to approve the minutes. Dan Cummings made a motion to approve the minutes as presented, second by Ken Bishop. The motion passed unanimously.

4. Financial Update: Treasurer Sandy Hemenway was out of town so Chairman Nauman presented the financial information. He went over in detail the financial snap shot for the month of April discussing balances at the end of the month in both the checking and money market accounts, and then totals for month end. He then reviewed the income and expenses for the month with the group. Monthly receivables were from Red Apple, Zions, Argus, and Subway. Annual renewal receivables were from Weiser Memorial Hospital, Columbia Bank, Intermountain Gas, Cascade Gas, and St. Luke's. Chairman Nauman then asked if anyone had any questions on the financial report. Hearing none, Bob Komoto made a motion to approve the treasurer's report as printed and presented, seconded by Dan Cummings. The motion passed unanimously.

5. Business Update: Annette Serrano said that the Boise Lifeways, behind the mall, is up and running, as is the Caldwell Crisis Center. The Caldwell facility is a joint partnership with SW Health District. Glenn Erhardt, Supportive Employment director, talked about his program that assists clients in getting work either full time or part time. In some cases it can be as little as 1 hour per day or whatever works for the employer and employee. He provides support for employers throughout the process. Great opportunity for employers looking for additional workers.

6. City Highlights:
Fruitland: City Administrator Rick Watkins reported that April had 11 new single family housing permits, a 58 lot subdivision that will be located south of Swans and the new Subaru Auto Ranch facility's final plans were approved. This is a $5 million project. The city also approved striping the tennis courts for pickle board.
Community: Ken Bishop reminded everyone that the Fruitland Spring Fair with a parade, Lions chicken BBQ, and Bull Rider Burnout fundraiser.

Payette:
Community: John Breidenbach mentioned that the Apple Blossom was the following week after the Spring Fair.

Ontario: City Manager Adam Brown reported that the budget was approved by the committee and now goes before the Council. The budget includes funds for downtown revitalization, 2 police officers and trail funds. A grant was received for the first TV connector trail. There is a group working on a Frisbee golf course at Beck Kiwanis Park. The new Chief of Police starts on June 3. New businesses opening were Marshall's, Aubree's, Golden Nuggets, Hot CBD, and Project Glass is up and running. The Splash Pad grand opening will be May 30, at 5:30 pm. The grass runway project is moving forward at the airport.
Community: John Breidenbach announced that the Global Village will be the 1st of June; July 20, they will be assisting to bring back the Airport Appreciation event that Roger Smith had always worked on. John also thanked everyone for the successful welcome party for the Kyle Petty Fundraiser Motorcycle ride. It was a huge success.

Nyssa: No report given

Weiser: Councilwoman Alicia Cavazos reported that the pool has been resurfaced and will open on Memorial Day. There has been a lot of park cleanup and Ridleys is planning on a June opening prior to Fiddle Festival weekend.
Community: Jenn Huff reported that Weiser Community is hosting the District 9 legislators this week at the High School and an evening town hall at 7:30 pm Tuesday May 7th at the High School.
Rocky Mountain Elk Foundation dinner will be at the Vendome on May 18th. June 1st is the Hells Canyon Days in Cambridge and the Weiser River Music Festival and Fiddle Festival are scheduled for June.

New Plymouth: No report given
Vale: No report given

7. County Highlights:
Payette County: County Commissioner Georgia Hanigan said that she didn't have anything new to report.

Washington County: County Commissioner Lisa Collini is at the AIC meeting in Weiser today as they are hosting it.

Malheur County: Ontario City Manager updated the group on the County's Reload facility and that Union Pacific has given their approval for the hauling the onions.

8. Executive Director Report:

   SREDA presentations for this last period included the Fruitland Chamber of Commerce Luncheon, the New Plymouth Kiwanis Luncheon, and the Ontario Area Chamber of Commerce Luncheon.

   We had a very successful tour and meetings with the new Idaho Dept. of Commerce Director, Tom Kealey. After our SREDA meeting, we drove around the Sunnyside Industrial Park looking at the existing businesses and discussing the new business; we met and toured Teton Machine; we stopped in and visited the new business, Panic Plastics; we met and toured Woodgrain; we attended the Fruitland Chamber of Commerce luncheon; we met and toured Swire Coca-Cola; we met and visited with Seneca; and we met and visited with the CEO of Truckstop.com.

   Kit attended the IEDA Spring conference in Boise, Idaho. She met with Jessica Keys from US Senator Merkley's office. Kit presented the SREDA request to the Malheur County Budget committee. She attended the grand presentation and dedication of the Payette Post Office. She also met with members of the Payette URD.

   Projects:
   Project Meat – Assisted with a project in Dubois, Idaho, for their industrial park.
   Project Load – Trucking cooperative and new employee at the helm.
   Project Launch – Met with an online robotics program instructor looking to fill a need. Following up with locations.
   Project Red Rock – Finalizing location and financing.
   Project Safety – Exploring assistance for fire suppression upgrade for several businesses.
   Project Pumpkins – Idaho Dept of Ag with a new company looking for pumpkin seeds.
   Project Connect – Local company negotiates expansion and rewards employees.
   Project MBS – local entrepreneur's projects relating to value added agriculture in the region.

   Letters of support were written to the Malheur County Planning and Zoning meetings for Calico Mines and Jordan Valley Cell Towers (Burns Jct), and for the Eastern Oregon Border Board's occupational licensing between states bill before the Oregon Senate.

9. Round Table Discussion:

Riley Hill mentioned that Cathy Yasuda had written a grant to the Workforce group and had received the grant.
TVCC College President Dana Young reported that the college is moving forward with the CTE Grant for the new building. Because of the federal part of the grant, with the government shutdown and the "snow" in Seattle, the process has been slowed down. But they are working hard to get things going. The Oregon Legislative session goes until the end of June. Last week TVCC was in Salem working on the next capital project. Since the state only matches any building funds, they must get these projects on the books. This will be for the Allied Health and Nursing Building and has successfully made the list now. Some nursing faculty have resigned so the school is in the process of filling that void. This is a common situation in many nursing schools with the aging faculty retiring and no new Master-degreed nurses to move into the positions. TVCC is working with Saint Alphonsus and other state and federal entities to find creative solutions.
There will be an Eastern Oregon Economic Development summit on July 26th in Hermiston sponsored by the Eastern Oregon Woman's Coalition focusing on how to keep Eastern Oregon's economy strong. The governor, speaker of the house, and eastern Oregon legislatures will be in attendance. It was suggested that SREDA have a booth there or attend. Dana will get more information to Kit.

John Breidenbach mentioned the GEODC survey that was sent out to our region and that Mayor Riley Hill requested more emphasis be on Malheur County in their surveys and reports. The group agreed. John also reported that the Eastern Oregon Visitors group has hired a new Executive Director who lives in La Grande. John will be working to get our area back on the map and get more exposure for us.

Ken Hart, member of the Border Board Finance committee, reported that the Border Board is getting close to rolling out the $5 million dollar loan and grant program. Some will be for CTE and some has been earmarked for housing projects. Ken also reported that the annual Hoe Down fundraiser event sponsored by Saint Alphonsus raised $20k! This money is awarded to local health care students to attend classes. This year they awarded $12k to 17 local students. However, there were 25 applications.

Karie Boone, U of I Extension, reported that they have been working on developing a program for new farmers. They are applying for a USDA grant for an apprenticeship program for new farmers and are looking for more farm partners to work with. They are continuing on with the regional food assessment and that meeting is scheduled for Monday at 5:30 pm. The goal is to have a great representation from the area.

Lisa Horzen, from Lazy Bear Ranch, gave background on their foundation creation by Tim Wrightman to give back to the kids and how their kids' camps were very successful. On June 15, there will be a cardboard boat race with all proceeds going to the foundation for the children. There are 17 boat teams and still room for more.

The competitors are given cardboard and LOTS of duct tape! There will be food, vendors, and entertainment. The public is encouraged to participate.
Cathy Yasuda updated the group on the TVCC Foundation activities. The scholarships will be awarded this spring and the foundation is giving out about $300k to area students. Cathy will attempt to personally attend the events around the valley and acknowledge those recipients. The Pops Concert, their major fund raiser, will be May 17. The annual Garden Tour has been postponed until 2020 still on June 20th. Cathy also thanked the Mayor, Adam Brown and Judge Joyce for their assistance and support for the $14K workforce grant TVCC received. This will be used for equipment for the manufacturing and automated systems in the new CTE building.

Riley Hill, with Poverty to Prosperity, said that 100 students from Nyssa, Vale, and Ontario will be graduating from the CTE program on May 13, at 7 pm.

Bob Komoto, Four Rivers Cultural Center, reported that May has free senior fitness classes, there will be a singer song writer, Casey Russell, performing on May 16th, May 31st there will be a sculptor exhibit in the Japanese Garden, and the BYU ballet group will be performing Sleeping Beauty on May 11.

Patrick Nauman reported that this week is teacher and nurses appreciation week!

Chairman Nauman reminded everyone to like SREDA on Facebook and to check in while at the meeting.

Next Board Meeting will the first Tuesday of June 4, at DL Evans in Fruitland.

10. Adjournment: With no other business discussion, Chairman Nauman then adjourned the meeting at 7:57 a.m. and networking continued.

Minutes prepared by Bob Komoto and Dan Greig, Co-Secretaries.

Calendar of events:

ALL meetings will be on the first Tuesday of the month unless otherwise stated!

June 4	SREDA Monthly meeting - DL Evans Bank, Fruitland
July 2	SREDA Monthly meeting - Payette Senior Center, Payette
August 6	SREDA Monthly meeting – St. Luke's, Fruitland
September 3	TBA
October 1	SREDA Monthly meeting – Agile Homes, Fruitland

October 15-16 SW Idaho Manufacture's Alliance "2019 Made Here" event (also includes the western Treasure Valley into Oregon)!