

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, NOVEMBER 19, 2019, 6:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Freddy Rodriguez ____ Marty Justus ____ Ramon Palomo ____ Dan Capron ____
Michael Braden ____ Norm Crume ____ Mayor Riley Hill ____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on November 15, 2019. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) CONSENT AGENDA

- A) Minutes:
10-03-2019 Work Session Minutes
10-15-2019 Council Meeting Minutes

6) PRESENTATIONS

- A) Follow-up re Emergency Homeless Shelter: Barb Higinbotham & Pastor James Vogt
- B) South Oregon ADA Crossing Alternatives

7) NEW BUSINESS

- A) Liquor License Application: Balance Studio, LLC

8) PUBLIC HEARING

- A) Accept Right of Way along Sunset Drive and SW 7th Avenue as per the approved Partition under Planning Action 2019-09-63 PTN

9) DISCUSSION ITEMS

- A) Proposed 2020-2021 Budget Calendar

10) HAND-OUTS

- A) Check Register October 1 - November 15, 2019

11) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

12) EXECUTIVE SESSION

- A) ORS 192.660(2)(h)

13) ADJOURN



CITY COUNCIL WORK SESSION MINUTES October 3, 2019

The scheduled Work Session of the Ontario City Council was called to order by Mayor Riley Hill at 6:00 p.m. on Thursday, October 3, 2019, in the Council Chambers of City Hall. Council members present were Riley Hill, Dan Capron, Michael Braden, Norm Crume, Freddy Rodriguez, Ramon Palomo, and Marty Justus.

Members of staff present were Tori Barnett, Dan Cummings, Terry Leighton, Kari Ott, Larry Sullivan, Cliff Leeper, Steven Romero, and Veronica Pantaleon.

The meeting was recorded and copies are available at City Hall.

Mayor Hill led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on October 1, 2019. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

CAPRON moved, PALOMO seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Braden-yes; Justus-yes; Palomo-yes; Crume-yes; Rodriguez-yes; Capron-yes; Hill-yes. Motion carried 7/0/0.

PRESENTATION

Four Rivers Community School

Students provided the Council an update on the projects they had been working on.

OLD BUSINESS

Resolution #2019-133: Sidewalk Installation on Alameda Drive between 8th and 11th Avenues

Kari Ott, Finance Director, presented.

CRUME moved, JUSTUS seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2019-133, A RESOLUTION TO APPROPRIATE FUNDS FOR THE ALAMEDA SIDEWALK PROJECT**. Roll call vote: Braden-yes; Justus-yes; Palomo-yes; Crume-yes; Rodriguez-yes; Capron-yes; Hill-yes. Motion carried 7/0/0.

Ordinance #2762-2019: Create OMC 7-7 "Public Smoking Restrictions" (Final Reading)

Larry Sullivan, City Attorney, presented.

CAPRON moved, JUSTUS seconded, **THAT THE CITY COUNCIL ADOPT ORDINANCE #2762-2019, AN ORDINANCE CREATING CHAPTER 7 UNDER TITLE 7 OF THE ONTARIO MUNICIPAL CODE TITLED "PUBLIC SMOKING RESTRICTIONS" TO PROVIDE A LOCAL SMOKING RESTRICTION TO BE ENFORCED BY THE ONTARIO POLICE DEPARTMENT, ON SECOND AND FINAL READING BY TITLE ONLY**. Roll call vote: Braden-yes; Justus-yes; Palomo-yes; Crume-yes; Rodriguez-no; Capron-yes; Hill-no. Motion failed 5/2/0.

NEW BUSINESS**Housing Incentive Program: Allen Thompson (601 Reiter Drive)**

Kari Ott, Finance Director, presented.

JUSTUS moved, BRADEN seconded, **THAT THE CITY COUNCIL APPROVE THE APPLICATION BY ALLEN THOMPSON AT 601 REITER DRIVE FOR THE ONTARIO HOUSING INCENTIVE PROGRAM IN THE AMOUNT OF \$10,000.** Roll call vote: Braden-yes; Justus-yes; Palomo-yes; Crume-yes; Rodriguez-yes; Capron-yes; Hill-yes. Motion carried 7/0/0.

Airport Fiber Project

Dan Cummings, Community Development Director, presented.

JUSTUS moved, CAPRON seconded, **TO TABLE THE ACTION.** Roll call vote: Braden-yes; Justus-yes; Palomo-yes; Crume-yes; Rodriguez-yes; Capron-yes; Hill-yes. Motion carried 7/0/0.

DEPARTMENT HEAD UPDATES**Financial Monthly Report** *(Attached)*

Kari Ott, Finance Director, presented.

Fire Department Quarterly Report *(Attached)*

Terry Leighton, Fire Chief, presented.

Community Development Quarterly Report *(Attached)*

Dan Cummings, Community Development Director, presented.

DISCUSSION ITEMS**Noise Ordinance**

Steven Romero, Police Chief, stated staff had been directed to look into ways to restructure the existing noise ordinance. Based upon his research, he was seeking direction from the Council on the next step.

Council consensus to bring an ordinance back before Council, the document Chief Romero referred to as a Disturbing the Peace Control ordinance.

Marijuana Ad-Hoc Committee Recommendation

Dan Cummings, Community Development Director, presented.

A question that had been asked was if the city should continue charging for completing background checks on the dispensary employees. Committee consensus was to send a recommendation to the City Council to remove the \$220 fee currently required to conduct a background check. The Committee felt since the state was already issuing permits, it was not fair to charge another fee to do the same thing. Another option was to lower the fee, and Chief Romero had created a document outlying the costs associated with staff's time in doing the checks. Background checks would still be conducted on the business owners, but not on the employees.

Councilor Capron moved to have an ordinance written, or to amend the current ordinance, to remove the \$220 employee background fee charged by the city.

RODRIGUEZ moved to remove the fee; no second.

Mayor Hill stated that meant getting rid of the ordinance.

Councilor Rodriguez stated only the \$220 fee.

Mr. Cummings clarified the Council wanted staff to do another ordinance with the removal of the \$220 fee.

Mayor Hill stated there was a motion on the floor to remove the \$220, but were they also looking to remove the background check?

Councilor Rodriguez stated yes, remove the fee and background check.

Mr. Sullivan stated a motion like that didn't carry any weight. The same action could be done by a consensus of the Council because all Council was doing was directing staff to bring back an amended ordinance.

Council consensus to bring back an amended ordinance for Council review and possible action.

River Trail Eminent Domain

Dan Cummings, Community Development Director, stated staff had been trying to obtain easement for the River Trail, and had been given by all areas. Kraft-Heinz had not done an actual donation, but opted to do a street vacation. Walmart indicated there was no issue with donating the easement/right-of-way; however, corporate contacted the City Manager and stated to get the easement would be a long process, and asked the city to instead begin the condemnation process on that piece of property. Staff was looking into the process, based on Walmart's request. Staff needed authority from Council to move forward.

Council consensus to move forward, with Councilor Braden stating opposition.

HAND-OUTS

Department Stats: *(Attached)*

Public Works: Sep 2019

Fire & Rescue: Sep 2019

Code Enforcement: Sep 2019

Police: Sep 2019

Minutes: *(Attached)*

SREDA: Sep 3, 2019

County Court: Sep 11, 2019

Public Works Committee: May 31, 2019; Aug 13, 2019

Agenda:

SREDA: Oct 1, 2019

SREDA Report Card – Through July, 2019

Packet:

V&C Board Oct 3, 2019 w/Minutes of Aug 2, 2019

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

- Mayor Hill stated during the budget process, there was a discussion related to the 9-1-1 system and the charges that were currently on the utility bill, and he didn't believe that had been brought back and rectified.

Kari Ott, Finance Director, stated the county hadn't been receiving revenue yet for that process. The bill that had passed was not going to completely cover what the city had anticipated. It had only increased by 25¢. The county would not begin receiving those funds until January, 2020. It was her understanding from the Budget Committee that the city would look at what additional revenues the county would receive, and the city would then reduce the fee on the utility bill by a like amount. She had staff pull the minutes from that meeting and from what was said at the meeting, staff took it as a reduction equal to the gap. Whatever increase the county received, the city would decrease the fee on the utility statement. However, the Council had full discretion to do what they wanted with that fee; she was basing her comments on what had been discussed in the budget meetings.

- Councilor Crume stated he had a citizen ask why his water bill was so high. It was around \$200 a month. He compared it with his own for the same time frame, and under the sewer, the citizen's cost was considerably higher, but it showed consumption lower. He spoke with City Hall and found that there was a flag on his account from January due to a leak. When asked why he wasn't notified, he was told it was because there was no phone number on file. In his opinion, when the city verified there was a leak, they could be informed on their bill. Based on that, he wanted to know the process.

Ms. Ott stated this was the first time she'd heard of it, and she would do the research along with Public Works. She was unaware that staff was not notifying the citizens. It was usually the citizen contacting City Hall. Regardless, it would be looked into.

- Councilor Justus asked about the ability to do a chair tax on lottery machines. He wanted to start challenging the state on their disbursements.

Mr. Sullivan stated he would need to research that action, but did not believe it would be a viable option.

- Larry Sullivan stated after SNJ Online failed to close the sale of the Stelling property, the city was now in receipt of the \$10K.

ADJOURN

CRUME moved, CAPRON seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Braden-yes; Justus-yes; Palomo-yes; Crume-yes; Rodriguez-yes; Capron-yes; Hill-yes. Motion carried 7/0/0. (7:49 p.m.)

ACCEPTED:

ATTEST

Riley J. Hill, Mayor

Tori Barnett, MMC, City Recorder



CITY COUNCIL MEETING MINUTES October 15, 2019

The scheduled meeting of the Ontario City Council was called to order by Mayor Riley Hill at 7:00 p.m. on Tuesday, October 15, 2019, in the Council Chambers of City Hall. Council members present were Riley Hill, Dan Capron, Norm Crume, Michael Braden, Freddy Rodriguez, Ramon Palomo, and Marty Justus.

Members of staff present were Adam Brown, Tori Barnett, Larry Sullivan, Terry Leighton, Kari Ott, Dan Cummings, Steven Romero, Peter Hall, Cliff Leeper, Jason Cooper, Betsy Roberts, Dave Walters, Sheri Smith, and Danielle Llamas.

The meeting was recorded and copies are available at City Hall.

Mayor Hill led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on October 11, 2019. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

CRUME moved, CAPRON seconded, **TO ADOPT THE AGENDA AS PRESENTED.**

BRADEN moved, JUSTUS seconded, **TO AMEND COUNCILOR CRUME'S MOTION TO DROP ITEM 7A FROM THE AGENDA.** Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0.

Vote on original motion: Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0.

PUBLIC COMMENT

Eddy Thiel invited the Council to the upcoming Citizen's Coalition Forum, scheduled for October 30, 2019.

CONSENT AGENDA

CAPRON moved, PALOMO seconded, **TO ADOPT THE CONSENT AGENDA, WHICH INCLUDED SEPTEMBER 5, 2019, COUNCIL WORK SESSION MINUTES; AND SEPTEMBER 17, 2019, COUNCIL MEETING MINUTES.** Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0.

SPECIAL RECOGNITION

Officer Danielle Llamas

Steven Romero, Police Chief, recognized Officer Danielle Llamas on her exceptional police work. Each year, Oregon Police Officer's Association recognized individuals in law enforcement who distinguished themselves or their agency in their profession for outstanding work in law enforcement. Officer Llamas had been nominated by her peer group, her supervisory staff, submitted, and had been selected. The award was a Life Saving Award. On July 28, 2019, at 2:49 am, officers were dispatched to the overpass on East Idaho Avenue and I-84 in response to a suicidal female, hanging over the edge of the overpass. Officer Llamas was able to create a rapport with the female, eventually convincing her to not jump off the bridge.

PRESENTATION**Revitalize Ontario! Utility Wrap Art and Murals**

Charlotte Fugate, Committee Member, stated they had formed a committee under the Revitalize umbrella, called Arts for Ontario. They were formed to begin the process of wrapping the utility boxes. They were hoping to get the first box wrapped within the next couple of weeks. They were also moving forward with murals on the side of buildings in the downtown area. The first painting was on the wall of Vintage Rose. She was asking the Council to consider the options for maintenance of the murals. They were also working on organizing the Tater Tot Festival, scheduled for November, 2020. They would be fundraising for the Gateway Arch on Idaho Avenue.

Councilor Justus would like to see the city put together some type of process for mural projects. He'd like the group to develop some guidelines the Council could pass outlining the process.

Mayor Hill asked the Council if there was interest in creating guidelines for murals.

Consensus to not create the guidelines at this time.

OLD BUSINESS**Resolution #2019-130: Airport Wastewater Extension**

Betsy Roberts, City Engineer, presented.

CRUME moved, CAPRON seconded, **THAT THE CITY COUNCIL APPROVE THE CONTRACT WITH JACOBS TO DO THE DESIGN OF THE SEWER LINE FOR THE AIPTOT WITH AN EXCEPTION TO COME BACK TO THE COUNCIL AT A LATER DATE TO MAKE A FINAL DECISION ON THE INDIVIDUAL LINES GOING TO EACH PROPERTY.** Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0.

CAPRON moved, CRUME seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2019-130, A RESOLUTION AMENDING THE BUDGET FOR THE AIRPORT WASTEWATER EXPANSION PROJECT.** Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0.

Resolution #2019-133: Sidewalk Installation on Alameda Drive between 8th and 11th Avenues

Adam Brown, City Manager, stated when this issue was presented at the previous meeting, he was not in attendance due to a conference. Subsequent to that, it was noted that some erroneous information was given to the Council. No action would be necessary, but he wanted the Council to have correct data. It needed to be clear that this project would be fully funded from the city's General Fund Contingency.

Airport Fiber Project

Adam Brown, City Manager, presented.

CAPRON moved, BRADEN seconded, **THAT THE CITY COUNCIL APPROVE THE SCOPE OF WORK WITH LS NETWORKS FOR A 60 MONTH CONTRACT AND THE MASTER SERVICES AGREEMENT TO PROVIDE FIBER TO THE ONTARIO MUNICIPAL AIRPORT.** Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0.

Ordinance #2763-2019: Marijuana Employee Tax Amendment (1st Reading)

Adam Brown, City Manager, presented.

Mr. Sullivan stated if the Council wanted to preserve staff's ability to collect that fee from the one dispensary that has not yet paid, something should be added to the language which dealt with the effective date.

RODRIGUEZ moved, CAPRON seconded, **THAT THE CITY COUNCIL APPROVE ORDINANCE #2763-2019, AN ORDINANCE AMENDING SECTIONS 3-24-4, 3-24-5, AND 3-24-6 OF CHAPTER 24 OF TITLE 3 OF THE ONTARIO MUNICIPAL CODE FOR COLLECTION OF THE RETAIL MARIJUANA TAX, ON FIRST READING BY TITLE ONLY.** Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0.

Council consensus to bring back the verbiage at the second reading with regard to the last two dispensaries that were open prior to the effective date of the ordinance would be required to pay the fee.

NEW BUSINESS

Resolution #2019-134: Bid Award ~ Camera Contract

Adam Brown, City Manager, presented.

CRUME moved, CAPRON seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2019-134, A RESOLUTION BUDGETING AND APPROPRIATING FUNDS FOR THE CITY-WIDE CAMERA SECURITY PROJECT, AND AWARDING THE CONTRACT TO DAY WIRELESS FOR THE PURCHASE AND INSTALLATION OF THE VERKADA CAMERA SOLUTION FOR \$83,779.94.** Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0.

DEPARTMENT HEAD UPDATE

Police Quarterly Report *(Attached)*

Steven Romero, Police Chief, presented.

DISCUSSION ITEMS

SRCI Water and Wastewater Contract

Adam Brown, City Manager, stated the city had been working on this project for quite a while. The city had presented a cost strategy to the Council, in that the city would use the same rate as used for the normal population. They developed a capital asset fee that would amortize the improvements or the maintenance of the facility over time, as well as the utility capitalization fund. With meeting with SRCI, they had backed away from the capitalization asset fund; they didn't want to go that route. The city's strategy was not currently working. SRCI wanted to shift more cost towards the city and more responsibility for those lines towards the city. The city needed to reassess their strategy with respect to taking on that liability. SRCI previously agreed through the temporary agreement that they were going to cover the cost for capital improvements and that the city shouldn't bear those costs. SRCI wanted to put the syphon repair into the next biennium budget, but they had backed off on taking responsibility for the maintenance of the line or anything that might come. The city needed to charge a premium for that transfer of burden.

CRUME moved, CAPRON seconded, **TO DIRECT STAFF TO PURSUE A DIFFERENT RATE STRATEGY FOR THE SRCI WATER AND WASTEWATER CONTRACT.** Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0.

HAND-OUTS

Check Register: *Attached*

September 13, 2019 → October 11, 2019

Mayor Hill asked why there had been two checks issued to the County Sheriff's Office instead of one.

Kari Ott, Finance Director, stated the city had not received the invoice for the second quarter of 2019, so AP called and requested it. That was the last quarter of the last fiscal year. The second was for the first quarter of the current fiscal year.

Councilor Rodriguez asked about the check to the Oregon Government Ethics Commission. What was that?

Mr. Brown stated it was the annual cost the city paid to have the Ethics Commission review the Statement of Economic Interest forms.

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

- Councilor Crume stated they had been struggling with the wording in the ordinance with regard to trailer parking within the city. It would behoove them to have the City Manager and the Police Chief review that wording and improve it so that wasn't being interpreted in different ways by different people. The main issue was to put in some type of wording that the public understood that public streets were not meant for storage for trailers.

Mr. Brown stated he had already discussed it with Chief Romero and they were in agreement that the wording could be written better.

Chief Romero stated he was reviewing several different ordinances along those lines, looking for language that would be better suited. He had some suggestions that he would be sending over to the City Attorney for comments.

- Councilor Braden thanked city staff for their hard work. Having sat up on the Council dais for the past year, he saw the hours, dedication, and devotion that staff had for Ontario, and he wanted to just say thank you.

ADJOURN

JUSTUS moved, CAPRON seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Crume-yes; Rodriguez-yes; Palomo-yes; Justus-yes; Capron-yes; Braden-yes; Hill-yes. Motion carried 7/0/0. (7:56 p.m.)

ACCEPTED:**ATTEST**

Riley J. Hill, Mayor

Tori Barnett, MMC, City Recorder



JACOBS

South Oregon Street Project

Bulb Out Opportunities

S Oregon Project - Agenda



- Reminders:
 - Project Location
 - Project Description
 - Project Goals & Challenges
- Bulb Out Options
- Estimated Costs
- Bid Options



S Oregon Project Location





Project Description

- Mill and overlay existing pavement
- Removal of crosswalks at 4 intersections
- Removal of mid-block crossings
- Constructing new ADA compliant crosswalks with bulb outs

Existing conditions:





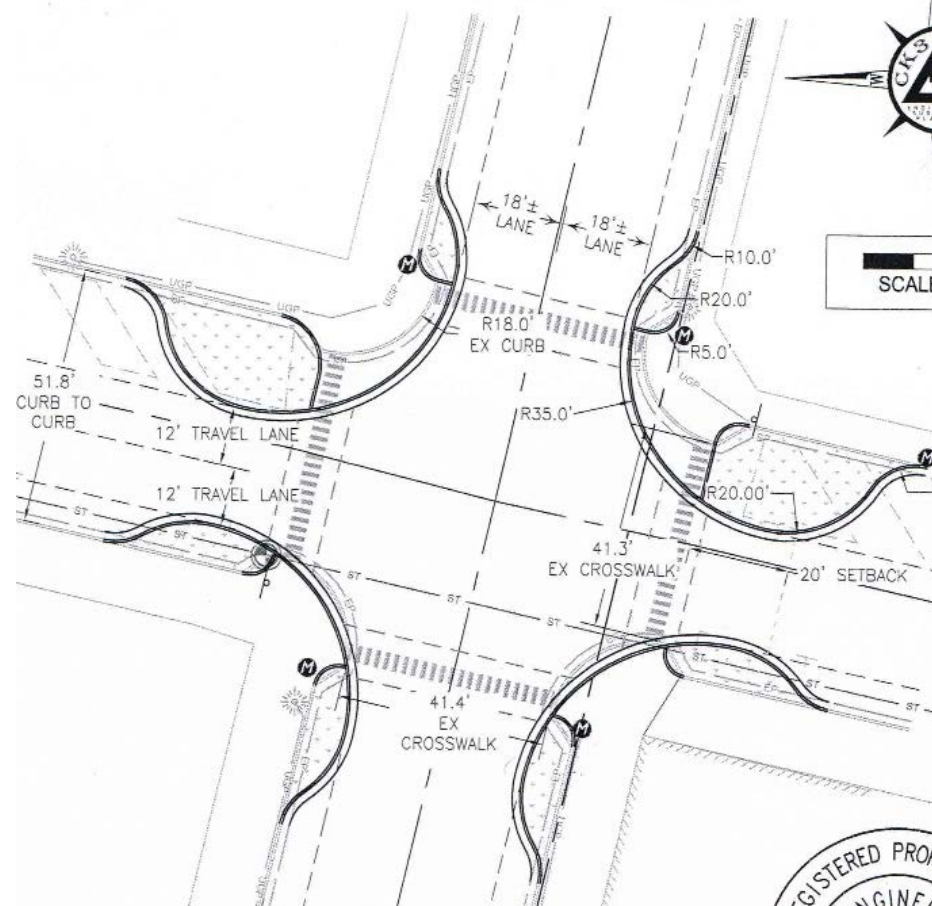
Project Goals & Challenges

- Goals:
 - Meet ADA Requirements
 - Improve crosswalk safety
 - Improve aesthetics
- Challenges:
 - Grading to Existing Elevations
 - Budget restraints
 - Respecting Future Bike Lanes/Parking Alignment

Concrete Bulb Outs



OPTION 3B
*Existing Curb Extensions & Crosswalks
 with 35' Radius Curb and Diagonal Parking
 City of Ontario, Oregon*



Bulb Out Options

- Landscape Planters
- Concrete Surfacing





Landscape Planters

- Planter Space
 - Base material
 - Rocks
 - Wood chips
 - Plants
 - Potted Plants
 - Drought tolerant plants
- Furniture
 - Standard black metal bench/garbage can

Landscape Planters



Installation - Sisters, OR



Installation - Sisters, OR



Landscaped Bulb Out



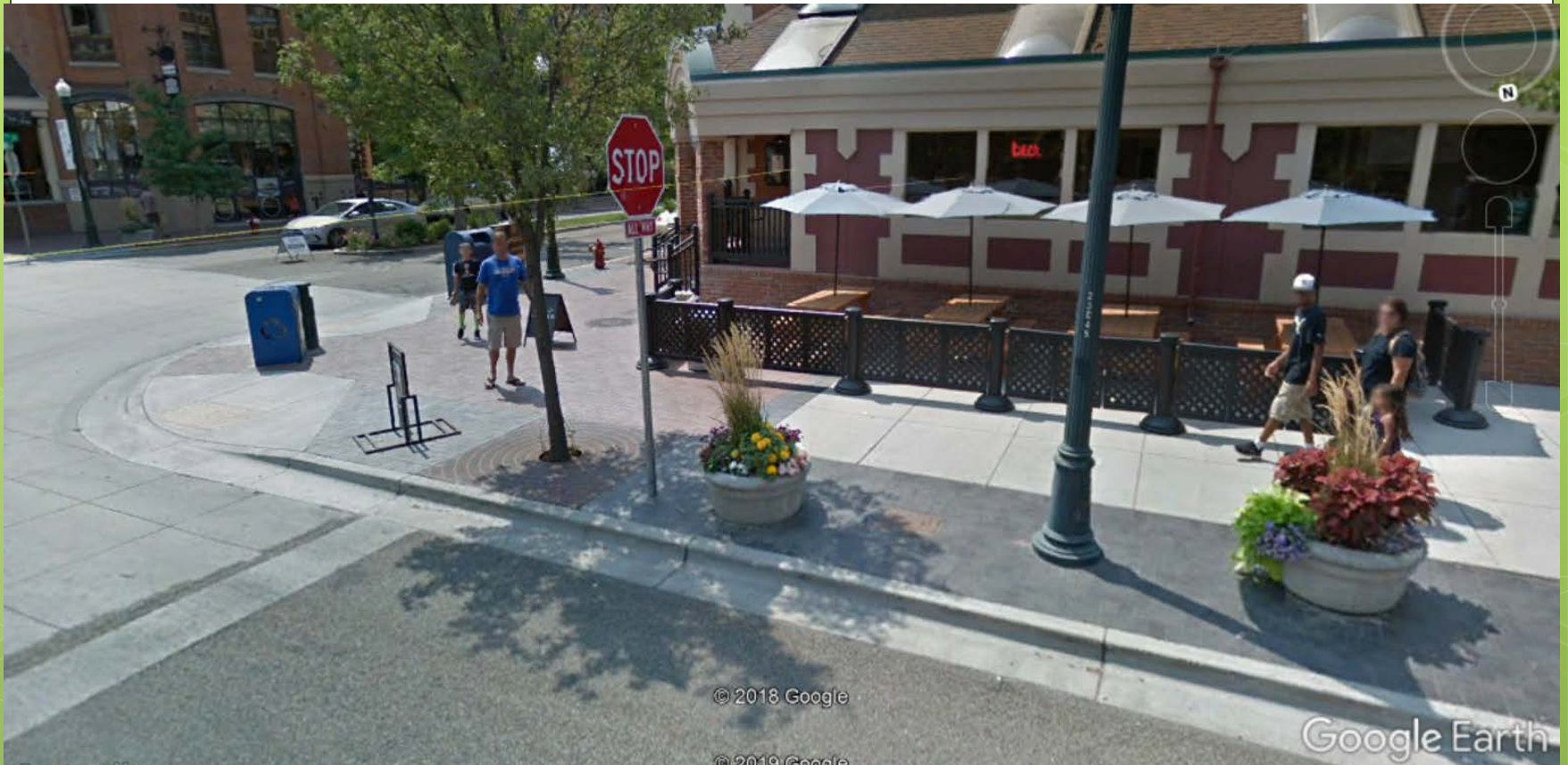
- Considerations
 - Aesthetically pleasing
 - Can help match existing slopes
 - Moderate maintenance for watering/plant care
 - Upfront cost may be less than concrete



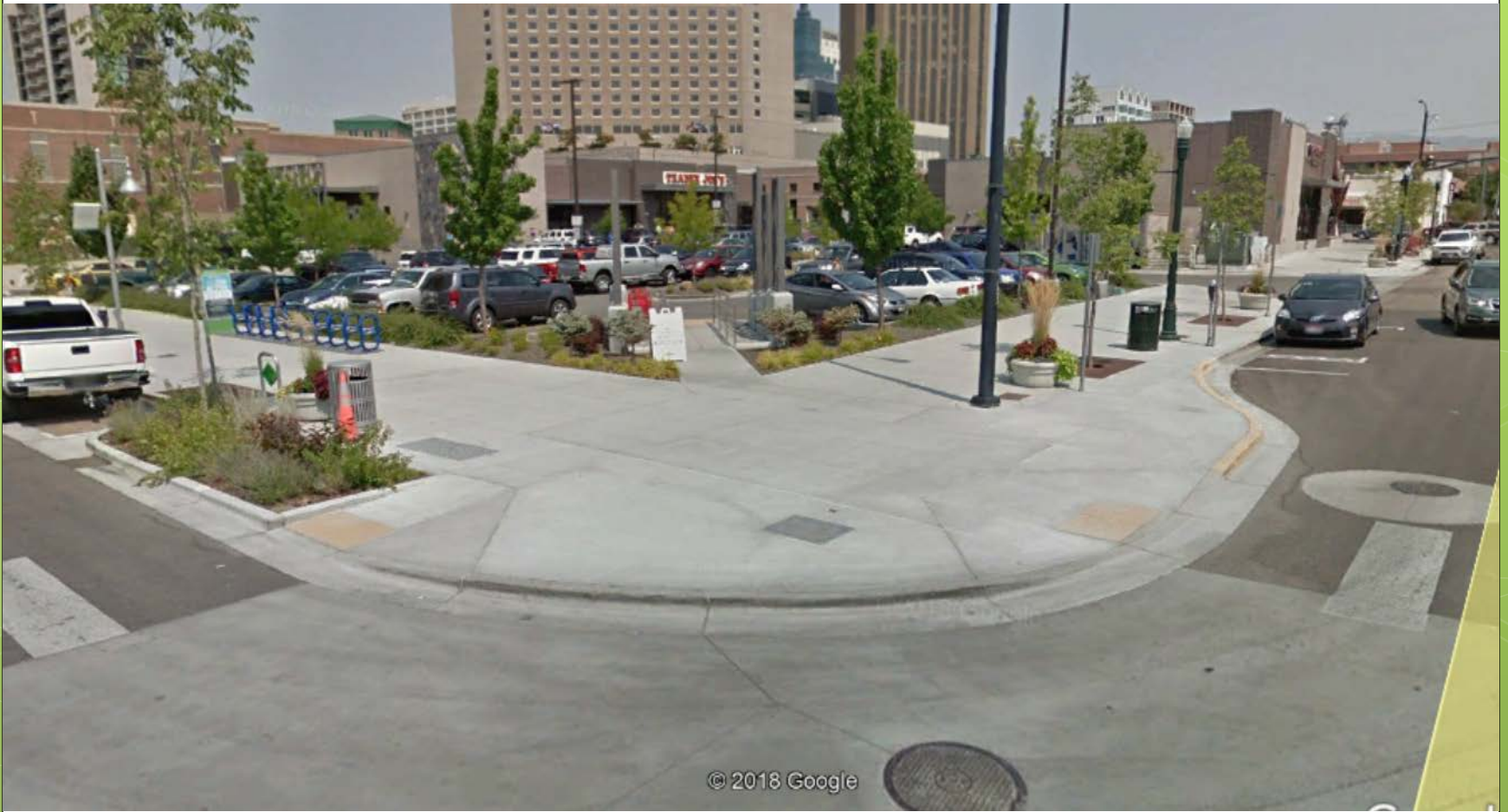
Concrete Surfacing

- Base surface material
 - Concrete
- Plants
 - Potted Plants
- Furniture
 - Standard black metal bench/garbage can

Installed – Boise's Bo Do



Installed – Boise LIV District



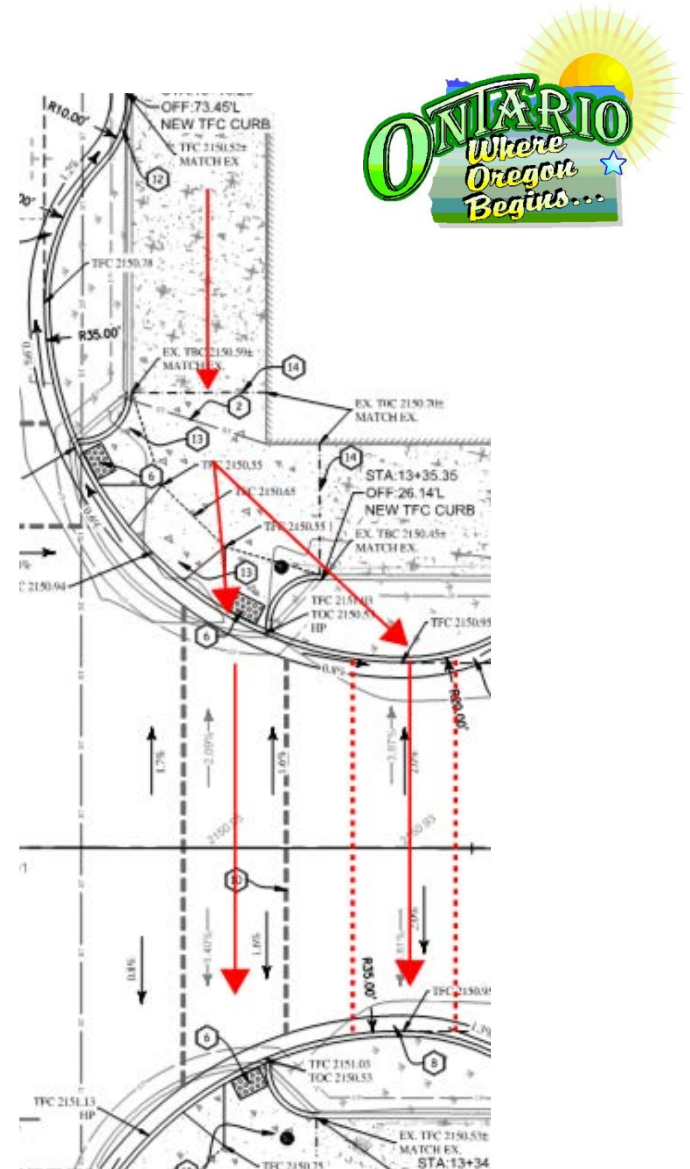
Concrete Surfacing Bulb Out



- Considerations
 - Simple maintenance
 - Concrete may be more expensive initial cost than landscape
 - Less flexibility with slopes
 - Valley gutter within sidewalk

Concrete Bulb out - Crosswalk Options

- Option 1: Typical crosswalk (grey dash)
 - Pros - Better walking alignment
 - Cons – longer distance in street
- Option 2: Modified crosswalk (red dash)
 - Pros – Shorter distance in street
 - Cons – Skewed walking path



Basic Cost Comparison



- Roughly Estimated Cost ranges per one bulb:
 - Concrete Surfacing: \$13,000 – \$16,000
 - Anticipate landscape version approximately \$1,000 less

Proposed Project Schedule



- November
 - Secure Council consensus on Bulb Out surfacing
 - Contact potential contractors about project
 - Direct engineer to finalize design
- January
 - Begin final reviews
 - Advertise
- February
 - Award Bid



QUESTIONS?



**AGENDA REPORT
NEW BUSINESS
November 19, 2019**

To: Mayor and City Council

FROM: Steven Romero, Police Chief

THROUGH: Adam J. Brown, City Manager

SUBJECT: LIQUOR LICENSE APPLICATION: BALANCE STUDIO, LLC

DATE: November 14, 2019

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE NEW OUTLET LIMITED ON-PREMISES SALES LIQUOR LICENSE APPLICATION FOR BALANCE STUDIO LLC.

SUMMARY:

Balance Studio, LLC, owner of Balance Studio located at 122 South Oregon Street, Ontario, Oregon, has completed the New Outlet, Limited On-Premises Sales application through the Oregon Liquor Control Commission.

All necessary paperwork has been approved through the Oregon Liquor Control Commission office and is awaiting approval through the Ontario City Council.

BACKGROUND:

Balance Studio, located at 122 South Oregon Street, Ontario, Oregon, is an exercise studio that offers several different types of exercise options encouraging a healthy and fit way of life. Occasionally Balance Studio will hold special events at their venue such as Bikes & Brews as well as Wine & Yoga. Each time they hold these special events, they are required to obtain a Temporary Sales License – For Profit (TSL-FP) application through the Oregon Liquor Control Commission (OLCC). By obtaining a Limited On-Premises Sales license through OLCC they will have the licensing required to hold these special events without having to obtain a special license each time. The Limited On-Premises Sales license will be an annual license requiring renewal once a year.

Criminal Record process was completed on Balance Studio, LLC owners, Megan Cook and Janet Dinsmore. All records returned meeting state and local requirements. The application forms have been filled out appropriately and required fees have been paid. All Permit requirements have been met. This business has also completed all necessary requirements through the City

of Ontario Planning Department.

CURRENT SITUATION:

Balance Studio is required to obtain a special Temporary Sales License – For Profit through OLCC each time they hold a special event program where alcohol will be available. This process can be tedious, time consuming and creates an expense to the business each time they apply. This venue has been a positive addition to the businesses located within the City of Ontario.

ANALYSIS:

- A. **STRATEGIC PLAN** This meets the Council's adopted Strategic Plan for Lifestyle. This type of event provides a contemporary approach to a new way of expanding community collaboration and still promoting fitness. We find this concept unique and trend setting as seen throughout the Boise region.
- B. **FINANCIAL** There is no financial impact for this action.
- C. **TIMING** Approval is required prior to holding another special event where alcohol will be available unless they continue to obtain a Temporary Sales License - For Profit each time.
- D. **POLICY/LEGAL** All legal steps have been followed to completion, with no negative feedback.

ALTERNATIVES:

Not approve the license application.

This has no true effect on the process, as the Oregon Liquor Control Commission may take the city's objections to the action into consideration, but are not obligated to do so. They are the ultimate authority on the issuance of the license.

RECOMMENDATION:

Staff recommends that the City Council approve the new outlet limited on-premises sales liquor license for Balance Studio, LLC.

ATTACHMENTS:

None



**AGENDA REPORT
PUBLIC HEARING
November 19, 2019**

To: Mayor and City Council

FROM: Dan Cummings, Community Development Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **ACCEPT RIGHT OF WAY ALONG SUNSET DRIVE AND SW 7TH AVENUE AS PER
THE APPROVED PARTITION UNDER PLANNING ACTION 2019-09-63 PTN**

DATE: November 14, 2019

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE DEDICATION OF THE RIGHT OF WAY FOR A PORTION OF SUNSET DRIVE AND SW 7TH AVENUE AS SHOWN ON THE PARTITION PLAT OF CHELSEY & ANDREA WARRINGTON SAID PARTITION BEING APPROVED BY AN ADMINISTRATION ACTION ON OCTOBER 9, 2019 UNDER PLANNING FILE 2019-09-63PTN AND AUTHORIZE THE MAYOR TO EXECUTE HIS SIGNATURE ON THE FINAL PLAT ACCEPTING THE DEDICATED RIGHT OF WAY.

SUMMARY:

This action is to have the City Council, who is the governing body for the City of Ontario, accept the right of way of a portion of Sunset Drive and SW 7th Avenue as shown on the Plat, attached as exhibits to this report.

BACKGROUND:

The property was recently annexed into the City limits and rezoned to City RS-50 zone under Planning Action 2019-04-34AZ.

On October 9, 2019, the Community Development Director approved administratively the partition of the parcel to create three pieces with two of the parcels containing the existing single family dwelling and requiring the dedication of public right of way for portions of Sunset Drive and SW 7th Avenue. The existing homes would also be required to connect to city service and construct sidewalks in front of these homes.

CURRENT SITUATION:

The two single family dwellings have been connected to city services and the required sidewalk has been constructed.

The partition is ready to be finalized and the Public Right of Way accepted by the City Council.

ANALYSIS:

- A. **STRATEGIC PLAN** This partition leads the way to allow for subdividing the large parcel of land into 10 single family dwellings to meet the growth and desirability portions of the City Councils Strategic Plan.
- B. **FINANCIAL** At this time there are no financial implications associated with this action as no new road section are needed or are being required to be constructed.
- C. **TIMING** This action needs to be completed and the right of way accepted so that the developer may move forward with the subdivision of the remaining parcels in a timely manner.
- D. **POLICY/LEGAL** The City Council, under 10 B-55-45 for a land division involving the creation of streets, shall by action of the City Council at a public hearing, approve the final plat by motion accepting the public right of way, and the Mayor and Planning Official shall sign the plat.

ALTERNATIVES:

Alternative could be to not accept the right of way.

The Council could, by motion, not accept the right of way offered for dedication and instruct the applicant to remove the portions of streets offered for dedication from the final plat and resubmit the plat for approval by the Planning Official for recording without the dedication of additional right of way.

RECOMMENDATION:

Staff recommends that the Council approve the request of dedication of street right of way and authorize the Mayor to sign the plat and acceptance of the right of ways as shown on the attached Plat.

ATTACHMENTS:

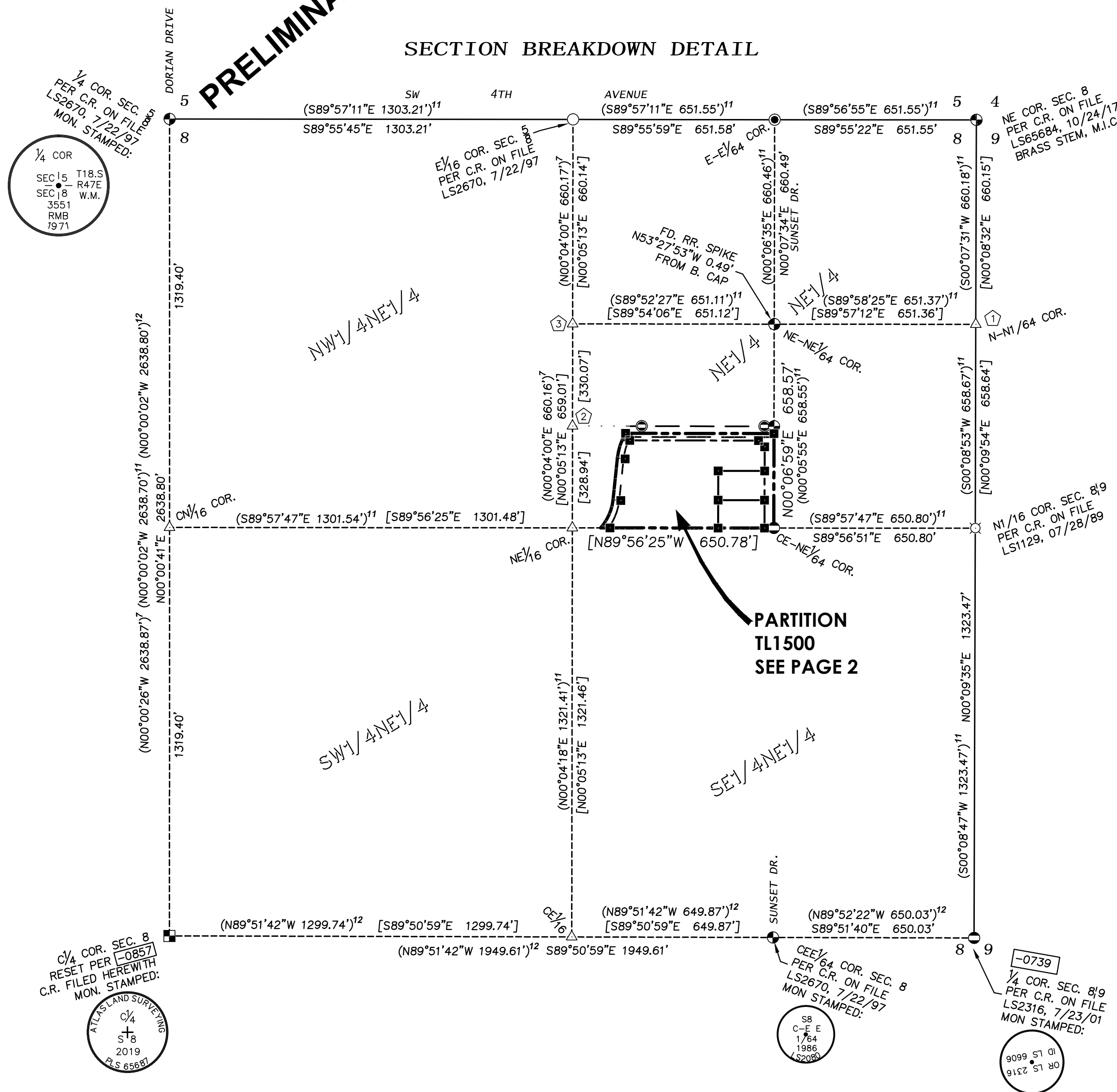
- 1. v191112-1 PRELIM 19-033B-PP - PARTITION PLAT
- 2. v191112-2 PRELIM 19-033B-PP - PARTITION PLAT

PARTITION PLAT NO. _____
WITHIN THE SW $\frac{1}{4}$ NE $\frac{1}{4}$ NE $\frac{1}{4}$ OF SECTION 8,
TOWNSHIP 18 SOUTH, RANGE 47 EAST, W.M.
MALHEUR COUNTY, OREGON

PRELIMINARY

PRELIMINARY

SECTION BREAKDOWN DETAIL



SURVEYORS CERTIFICATION (ORS 92.070)

I, DEAN J. COON, DO HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL LAND SURVEYOR, LICENSED BY THE STATE OF OREGON, AND THAT THIS PARTITION PLAT, AS SHOWN HEREON, CORRECTLY REPRESENTS AN ACTUAL SURVEY, MADE ON THE GROUND, UNDER MY DIRECT SUPERVISION, AND HAVE PROPERLY LOCATED AND MONUMENTED THE INITIAL POINT IN ACCORDANCE WITH ORS 92.060(1). THE SURVEY WAS COMPLETED ON 11/11/19 (LAST MONUMENT SET). LANDS ENCOMPASSED IN THIS PARTITION, AND THE PARCELS CREATED BY IT, ARE DESCRIBED AS FOLLOWS:

LEGAL DESCRIPTION OF RECORD, INST. #2019-1381

Land in City of Ontario, Malheur County, Oregon, as follows:
In Township 18 South, Range 47 East, Willamette Meridian:
Section 8: All that portion of the S1/2 SW1/4 NE1/4 NE1/4 LYING EAST OF THE LATERAL CANAL OF THE OWYHEE DITCH CO. EXCEPTING THEREFROM, the north 23.3 feet thereof.

THIS COPY WAS MADE IN COMPLIANCE WITH ORS 92.130 AND IS A TRUE AND EXACT COPY OF THE ORIGINAL RECORD.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

DEAN J. COON
JULY 18, 2002
D.J. COON
5687LS
NEWS: 12/31/

300 0 300
SCALE: 1 INCH = 300 U.S. FEET
BASIS OF BEARINGS
OREGON COORDINATE REFERENCE
SYSTEM, ONTARIO ZONE
(SEE NARRATIVE)

DECLARATION & ACKNOWLEDGEMENT

STATE OF OREGON }
COUNTY OF MALHEUR } S.S.

KNOW ALL MEN BY THESE PRESENTS:
THAT CHELSEY AND ANDREA WARRINGTON ARE THE OWNERS OF THE LANDS AS SHOWN AND DESCRIBED ON THIS PLAT AND HAVE CAUSED THE SAME TO BE PARTITIONED AND SURVEYED IN ACCORDANCE WITH O.R.S. CHAPTER 92. WE ALSO HEREBY DEDICATE, IN PERPETUITY, TO THE PUBLIC, ALL THAT PORTION OF SUNSET DRIVE AND SW 7TH AVENUE, AS SHOWN HEREON, FOR ROADWAY PURPOSES.
WE ACKNOWLEDGE THE FOLLOWING EASEMENTS

20' DITCH RIGHT-OF-WAY EASEMENT FOR STEWART-CARTER DITCH
(OWYHEE DITCH CO.)

CHELSEY WARRINGTON DATE

ANDREA WARRINGTON DATE

NARRATIVE

PURSUANT TO ORS 209.250, THE FOLLOWING OBSERVATIONS AND OPINIONS ARE SUBMITTED REGARDING THE VARIOUS UNCERTAINTIES IN THE LOCATION OF LINES AND CORNERS ESTABLISHED OR REESTABLISHED FOR THIS SURVEY, MADE AT THE REQUEST OF CHELSEY AND ANDREA WARRINGTON (WARRINGTON CONSTRUCTION), WHICH WAS COMPLETED TO PARTITION TL1500 (MAP #18S47E08), IN THE SW $\frac{1}{4}$ NE $\frac{1}{4}$ NE $\frac{1}{4}$ OF SECTION 8, T. 18 S., R. 47 E., W.M., MALHEUR COUNTY, QTY OF ONTARIO, OREGON. THERE MAY BE UNWRITTEN RIGHTS ASSOCIATED WITH THESE UNCERTAINTIES:

A) AVAILABILITY/CONDITION OF REFERENCE MONUMENTS

THE MONUMENTS FOUND AT THE SECTIONAL CORNERS SHOWN HEREON WERE USED AS THE CONTROLLING MONUMENTS TO DETERMINE THE BOUNDARIES OF THE SUBJECT TRACT.

THE 1983 ALUMINUM CAP ORIGINALLY SHOWN ON M.C. R.O.S. #18-47-0387 AT THE C1/4 CORNER WAS NOT FOUND AND IS CONSIDERED OBLITERATED. I HAD PREVIOUSLY LOCATED THE 1983 ALUMINUM CAP IN 2009 (SEE SURVEY NO. 18-47-0857) WITH GPS. THE CORNER WAS RE-SET IN 2019 USING THE SAME GPS VECTORS/RAW DATA FROM MY 2009 SURVEY. I CHECKED INTO MONUMENTS AT THE FOLLOWING CORNERS:

- N1/4 (BRASS CAP)
- E1/16 (SECTIONS 8, #5 REBAR IN CASE)
- CENE1/64 (#5 REBAR W/YELLOW PLASTIC CAP)
- CEE1/64 (BRASS CAP)

THESE MONUMENTS CHECKED TO WITHIN 0.03' OF THE POSITIONS DETERMINED IN 2009.

THE FOLLOWING ACCESSORIES WERE SET/ESTABLISHED AT THE C1/4 CORNER:

- 1) #4 REBAR w/ORANGE PLASTIC CAP, N50°41'E 33.28' FROM CORNER
- 2) #4 REBAR w/ORANGE PLASTIC CAP, S77°34'E 37.52' FROM CORNER
- 3) #4 REBAR w/ORANGE PLASTIC CAP, S66°56'W 17.40' FROM CORNER
- 4) #4 REBAR w/ORANGE PLASTIC CAP, N81°22'W 16.04' FROM CORNER

CORNER ① (N-N1/64 CORNER OF SECTIONS 8/9) WAS NOT VISITED OR VERIFIED THIS SURVEY. IT WAS ORIGINALLY ESTABLISHED AND SET BY BLAKLEY (SEE M.C. R.O.S. 18-47-0483) AND LOCATED BY DAN CUMMINGS (SEE M.C. R.O.S. 18-47-0748). THE DATA FROM SAID CUMMINGS SURVEY WAS USED TO CALCULATED THE POSITION OF THE CORNER SHOWN HEREON.

CORNER ② WAS CALCULATED BASED ON THE TWO PIPES/CAP FOUND ON THE SOUTH LINE OF SUNSET CEMETERY, AS SHOWN ON M.C. R.O.S. #18-47-0451. THE DISTANCES NORTH TO CORNER ③ AND TO THE NORTH LINE OF THE SECTION ARE PROPORTIONED BASED ON M.C. R.O.S. #18-47-0451; DISTANCE SOUTH FROM THIS CORNER TO THE NW1/16 CORNER WAS CALCULATED BASED ON THE COMPUTED POSITION OF THE NW1/16 CORNER.

B) INCONSISTENCIES OF OCCUPATION IN RELATION TO THE SURVEYED LINES

THERE IS A WOOD, SPLIT RAIL FENCE ALONG THE SOUTH BOUNDARY OF THE PARTITION, BETWEEN 3.2' AND 4.5' SOUTH OF THE PARTITION LINE.

C) DISCREPANCIES IN RECORD DOCUMENTS

THE RIGHT-OF-WAY FOR SUNSET DRIVE WAS LIKELY OFFERED AT SOME POINT IN THE PAST, PROBABLY NOTED IN A COMMISSIONER'S JOURNAL FILED AT THE COUNTY CLERK/RECORDER OFFICE. TO MODERNIZE THIS RIGHT-OF-WAY AND TO MAKE IT A MATTER OF RECORD, 30' ON THE WEST SIDE OF THE SECTIONAL LINE IS BEING OFFERED HERE.

A MAP PROVIDED BY THE OWYHEE IRRIGATION DISTRICT SHOWS A RIGHT-OF-WAY EASEMENT FOR THE STEWART-CARTER LATERAL AS "20' R.O.W. ABOVE, 15' R.O.W. BELOW" THE LATERAL. AN EMAIL FROM SANDRA FERGUSON, REALTY SPECIALIST FOR THE BUREAU OF RECLAMATION CONFIRMS THESE DIMENSIONS. VISUAL INSPECTION OF THE CANAL SHOWS LAND TO THE EAST BEING HIGHER THAN THE LATERAL AND LAND TO THE WEST BEING LOWER THAN THE LATERAL. THEREFORE, THE 20' RIGHT-OF-WAY ABOVE (EAST OF) THE CANAL IS SHOWN ON THIS PLAT.

D) RANDOM ERROR IN MEASUREMENTS

MEASUREMENTS TAKEN DURING THE COURSE OF THIS SURVEY WERE USING TOPCON HIPER V GPS RECEIVERS USING REAL-TIME KINEMATIC METHODS. UNCERTAINTIES DUE TO RANDOM ERROR IN THESE MEASUREMENTS ARE LESS THAN 0.05 FEET. SURVEY DATA WAS PROJECTED TO A LOW DISTORTION MAP PROJECTION (LDP); NO ROTATION WAS APPLIED. CONVERGENCE ANGLE AT THE C1/4: 00°00'11"

LDP Meta Data:
Datum: NAD83 (2011 OPUS) CM: 117°00'00"W LAT. OF ORIGIN: 43°15'00"N
FALSE NORTH: 0m FALSE EAST: 80,000m SCALE: 1.000100
PROJECTION: TRANSVERSE MERCATOR

PARTITION APPROVALS OF
PLANNER, SURVEYOR, & ASSESSOR

CITY OF ONTARIO PLANNER APPROVAL

MALHEUR COUNTY SURVEYOR

MALHEUR COUNTY ASSESSOR APPROVAL

MALHEUR COUNTY SURVEYOR
(ORS 209.250)

By _____

Received **10/31/2019**

Filed _____

Survey No. **18-47-0969**

Dwg. No. **B-01738**

PREPARED FOR:

CHELSEY & ANDREA WARRINGTON

ATLAS LAND SURVEYING

PROFESSIONAL LAND SURVEYING SERVICES

206 NW 9th Street • Fruitland, Idaho 83619

208-452-6462 (phone/fax) • 208-739-3802

atlas@atlas-surveying.com

JOB NO: 19-033B-PP-WC	CADD FILE: 19-033B-PP.dwg	SHEET 1 OF 2	DATE/REVISIONS: 09/19/19-SUBMIT TO CITY 10/22/19-SUBMIT TO COUNTY 11/12/19-SUBMIT TO CITY
FIELD BOOK/PAGE: 18472-01, PG. 52-58	DRAWING NO.: B-0233	DRAWN BY: DJC	CHECKED BY: JTE

PARTITION PLAT NO. _____

CERTIFICATE OF MALHEUR
COUNTY RECORDER
STATE OF OREGON
COUNTY OF MALHEUR

Number of affidavits of vendor,
mortgage or trust deed holder
attached: _____

PLAT CAB. SLIDE: _____

PARTITION PLAT NO. _____
WITHIN THE SW $\frac{1}{4}$ NE $\frac{1}{4}$ NE $\frac{1}{4}$ OF SECTION 8,
TOWNSHIP 18 SOUTH, RANGE 47 EAST, W.M.
MALHEUR COUNTY, OREGON

PRELIMINARY

PRELIMINARY

TL1501
"TREASURE VALLEY"
GRAPEVINE 7 INC.
MOBILE VILLAGE"

TL1600
CITY OF ONTARIO
(SUNSET CEMETERY)
DEED #103537

TL1500
WARRINGTON, CHELSEY & ANDREA
W.D. #2019-1381
PARCEL #3
2.52 Ac.

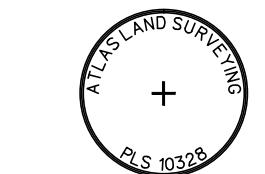
PARCEL #2
0.33 Ac.

PARCEL #1
0.31 Ac.

TL1400
CHARLES DAVIS TRUST
LAURA DAVIS TRUST
DEED #95-347

LEGEND, ABBREVIATIONS

PARTITION LINE	---
NEW PARCEL LINE	---
SECTION LINE	---
$\frac{1}{4}$, $\frac{1}{16}$ SECTIONAL LINE	---
EXISTING PROP. LINE	---
STREET R/W LINE	---
PROPOSED EASEMENT	---
CENTER LINE	---
CALCULATED/TIE LINE	---
FENCE	x x
RECORD MEASUREMENT	[]
CALCULATED VALUE	{ }
FD. M.C. BRASS MON.	⊙
FD. #5 REBAR/PLASTIC CAP	⊗
FD. 2" DRIVE SHAFT/AXLE	⊠
FD. AL. CAP	⊡
FD. PIPE/CAP	⊙
FD. #5 REBAR	⊗
FD. #4 REBAR/NO CAP	⊙
SET #5 REBAR/AL. CAP (SEE DETAIL)	⊡
SET MAG NAIL/WASHER	⊙
CALCULATED POINT	⊙
AL. CAP	⊡
B.S.D.	⊙
C.R.	⊙
C.O.O.	⊙
COR.	⊙
DESC.	⊙
EX.	⊙
FD.	⊙
GL.O.	⊙
M.C.	⊙
MON.	⊙
PROP.	⊙
R.O.S.	⊙
R/W	⊙
SEC.	⊙
W.C.	⊙
####	⊙
#	⊙
ALUMINUM CAP	⊙
BARGAIN & SALE DEED	⊙
CORNER RECORD	⊙
CITY OF ONTARIO	⊙
CORNER	⊙
DESCRIPTION	⊙
EXISTING	⊙
FOUND	⊙
GENERAL LAND OFFICE	⊙
MALHEUR COUNTY	⊙
MONUMENT	⊙
PROPERTY	⊙
RECORD OF SURVEY	⊙
RIGHT-OF-WAY	⊙
SECTION	⊙
WITNESS CORNER	⊙
M.C. R.O.S. NO. 18-47-####	⊙
CORNER NUMBER	⊙



DETAIL OF
SET 2" AL. CAP

REFERENCES (SUPERSCRIPED DATA)

- W.D. INST. #2019-1381
- DEED INST. #95-347
- INST. #7628, #7629, #7630
- W.D. INST. #1075347
- MAP OF STEWART-CARTER LATERAL;
OWYHEE IRR. DISTRICT
- M.C. R.O.S. #18-47-0387
- M.C. R.O.S. #18-47-0451
- M.C. R.O.S. #18-47-0483
- M.C. R.O.S. #18-47-0489
- M.C. R.O.S. #18-47-0739
- M.C. R.O.S. #18-47-0748
- M.C. R.O.S. #18-47-0857

ROAD ACCEPTANCE (ORS 92.014)

I HEREBY ACCEPT, ON BEHALF OF THE PUBLIC, THE
ROADWAY DEDICATION FOR SW 7TH AVENUE AND SUNSET
DRIVE, AS SHOWN HEREON, FOR PUBLIC ROAD PURPOSES.

MAYOR, CITY OF ONTARIO

MALHEUR COUNTY SURVEYOR
(ORS 209.250)

By _____
Received **10/31/2019**
Accepted _____
Survey No. **18-47-0969**
Dwg. No. **B-01738**

PREPARED FOR:

CHELSEY & ANDREA WARRINGTON

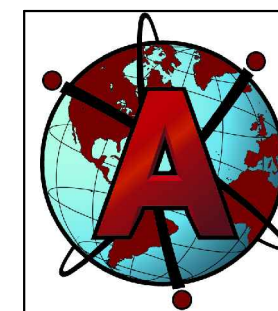
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JOB NO: 19-033B-PP-WC	CADD FILE: 19-033B-PP.dwg	SHEET 2 OF 2	DATE/REVISIONS: 09/19/19-SUBMIT TO CITY 10/22/19-SUBMIT TO COUNTY 11/12/19-SUBMIT TO CITY
FIELD BOOK/PAGE: 18472-01, PG. 128-	DRAWING NO.: B-0223	DRAWN BY: DJC	CHECKED BY: JTE

THIS COPY WAS MADE IN COMPLIANCE
WITH ORS 92.130 AND IS A TRUE AND
EXACT COPY OF THE ORIGINAL RECORD.

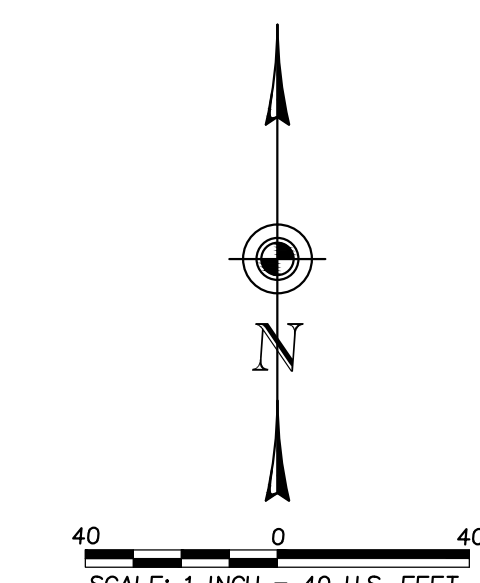
REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JANUARY 8, 2002
K. J. COON
65687LS

RENEWS: 12/31/

PRELIMINARY

PRELIMINARY



BASIS OF BEARINGS
OREGON COORDINATE REFERENCE SYSTEM
ONTARIO ZONE (SEE NARRATIVE)

C#	LENGTH	RADIUS	DELTA	CH. BEARING	L.C.
[C1]	100.85'	165.00'	35°01'12"	N23°33'32"E	99.29'
[C4]	84.65'	200.00'	24°15'04"	N18°10'28"E	84.02'
C5	31.42'	20.00'	90°00'49"	S44°53'26"E	28.29'

C2-C3 NOT USED ON THIS PARTITION

2020-2021 Budget Calendar



Departments prepare requested budget documents	December 1, 2019
Budget priorities with City Council	December 5, 2019
Departments turn in budget documents to Finance Department	January 2, 2020
Budget narrative and performance measures completed	January 9, 2020
Finance Department prepares requested/proposed budget	January 2 – January 15, 2020
Review budget between Finance Director, City Manager, and Assistant to City Manager	January 16, 2020
Proposed budget reviewed with departments	January 16 – February 1, 2020
Preliminary Budget Committee Meeting	January 28, 2020
Publish first notice of Budget Committee Meeting (5 – 30 days before meeting)	February 24, 2020
Proposed budget made available to Budget Committee and Public	February 25, 2020
Publish second notice of Budget Committee Meeting (5 days before meeting)	March 2, 2020
Budget Committee Meetings (Budget Committee approves budget; Budget Committee approves state revenue sharing)	March 10, 11, 12, 2020
Prepare budget summary	March 17, 2020
Publish budget summary and notice of Budget Hearing (5 – 30 days before hearing)	April 1, 2020
Public Hearing by City Council	April 21, 2020
City Council adopts budget, makes appropriations, imposes taxes, and categorizes taxes, election to receive state revenues	April 21, 2020
Certify taxes to County Assessor	By July 15, 2020
File budget document with County Clerk	By September 30, 2020

Accounts Payable

Checks by Date - Summary by Check Date

User: kari.ott
Printed: 11/15/2019 9:11 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
125243	033300	Argus Observer	10/04/2019	192.40
125244	037600	AT&T	10/04/2019	22.34
125245	130624	B & W Car Wash	10/04/2019	3.00
125246	626400	Campo & Poole Distributing, LLC	10/04/2019	3,848.11
125247	192000	CDW Government	10/04/2019	837.54
125248	364000	Clarion Inn	10/04/2019	25.50
125249	879247	Day Wireless Systems	10/04/2019	470.00
125250	360015	Home Depot Credit Services	10/04/2019	122.85
125251	376000	Idaho Power	10/04/2019	2,473.34
125252	436000	Lindsay Eco Water	10/04/2019	12.00
125253	602320	NAPA Auto Parts	10/04/2019	48.55
125254	572000	Ontario Sanitary Service, Inc.	10/04/2019	313.06
125255	232058	State of Oregon Dept of Administrative Ser	10/04/2019	1,000.00
125256	333809	State of Oregon Government Ethics Commi	10/04/2019	768.41
125257	642093	Red's Automotive Repair, Inc.	10/04/2019	167.10
125258	879145	Silver Signet, LLC	10/04/2019	61.70
125259	738002	Symbol Arts, LLC	10/04/2019	135.00
125260	879146	Toshiba Financial Services	10/04/2019	1,722.02
125261	788402	TransUnion Risk & Alternative Data Soluti	10/04/2019	140.00
125262	879413	Treasure Valley Custom Upholstery	10/04/2019	315.00
125263	879400	Treetop Products, Inc.	10/04/2019	5,368.71
125264	774001	Wtechlink	10/04/2019	300.00
125265	UB*11674	AMERICAN CONSTRUCTION	10/04/2019	40.79
125266	&260	Four Rivers Cultural Center	10/04/2019	27,256.74
125267	UB*11677	AMY GLUCH	10/04/2019	77.89
125268	879299	Dwayne Holloway	10/04/2019	106.75
125269	539200	Ontario Area Chamber of Commerce	10/04/2019	22,190.84
125270	684622	Marcy Siriwardene	10/04/2019	106.75
125271	UB*11676	CODY & BROOKE STONE	10/04/2019	44.31
125272	738001	James Swank	10/04/2019	51.99
125273	UB*11675	JESUS TALAVERA	10/04/2019	264.71
Total for 10/4/2019:				68,487.40
125274	879026	Accela, Inc.	10/11/2019	1,035.00
125275	879130	Ani-Care Animal Shelter, Inc.	10/11/2019	1,370.08
125276	192000	CDW Government	10/11/2019	1,325.20
125277	637830	Century Link	10/11/2019	475.54
125278	637828	Century Link Communications, LLC	10/11/2019	78.38
125279	180798	CIS	10/11/2019	382.00
125280	879327	Coastline Equipment Company	10/11/2019	128,367.00
125281	237002	Dell Marketing,L.P.	10/11/2019	48,547.83
125282	520400	Dorman's, Inc.	10/11/2019	53.58
125283	634311	Frazier Aviation, LLC	10/11/2019	425.00
125284	879346	Hughey & Phillips	10/11/2019	92.43
125285	413204	Kenworth Sales Company, Inc.	10/11/2019	168.17
125286	879191	Kristy's Custom Sewing	10/11/2019	18.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
125287	429992	Lissman Repair	10/11/2019	311.00
125288	451750	Malheur County Sheriff's Office	10/11/2019	61,598.17
125289	879415	Midco Diving & Marine Services, Inc.	10/11/2019	18,548.00
125290	879301	Net Assets Corporation	10/11/2019	144.00
125291	500400	Norco, Inc.	10/11/2019	248.00
125292	642093	Red's Automotive Repair, Inc.	10/11/2019	509.18
125293	130950	Sparklight Business	10/11/2019	458.65
125294	&357	Larry A. Sullivan	10/11/2019	857.50
125295	738002	Symbol Arts, LLC	10/11/2019	60.00
125296	788302	TVCC - Rodeo Team	10/11/2019	2,000.00
125297	842040	Warrington Irrigation, Inc.	10/11/2019	399.25
125298	879151	Waste-Pro	10/11/2019	30.00
Total for 10/11/2019:				267,501.96
125299	451750	Malheur County Sheriff's Office	10/14/2019	56,707.50
Total for 10/14/2019:				56,707.50
125300	&525	American Staffing, Inc.	10/18/2019	336.94
125301	033300	Argus Observer	10/18/2019	89.49
125302	036800	Atlas Business Solutions, Inc.	10/18/2019	537.60
125303	626400	Campo & Poole Distributing, LLC	10/18/2019	3,735.93
125304	144000	Cascade Natural Gas Corporation	10/18/2019	81.52
125305	878915	Jacobs	10/18/2019	436,421.36
125306	408200	J-U-B Engineers, Inc.	10/18/2019	6,391.20
125307	879191	Kristy's Custom Sewing	10/18/2019	46.00
125308	441140	Looks Nu, Inc.	10/18/2019	105.00
125309	516494	State of Oregon Department of Transportati	10/18/2019	575.47
125310	528405	Oster Professional Group, LLC	10/18/2019	24,264.33
125311	642093	Red's Automotive Repair, Inc.	10/18/2019	68.01
125312	879145	Silver Signet, LLC	10/18/2019	30.00
125313	879138	Stantec Consulting Services, Inc.	10/18/2019	7,686.75
125314	878992	Wolfcom Enterprises	10/18/2019	304.00
125315	879087	Adam Brown	10/18/2019	248.50
125316	879028	Dan Cummings	10/18/2019	302.50
125317	&260	Four Rivers Cultural Center	10/18/2019	1,513.76
125318	879318	Peter Hall	10/18/2019	282.68
125319	879416	Ryan A. Harvey	10/18/2019	74.66
125320	539200	Ontario Area Chamber of Commerce	10/18/2019	1,371.28
Total for 10/18/2019:				484,466.98
125321	832852	Wells Fargo Business Elite Card	10/22/2019	8,938.54
Total for 10/22/2019:				8,938.54
125322	879418	Shadow Butte Enterprises, LLC	10/23/2019	1,519.32
Total for 10/23/2019:				1,519.32
125323	&525	American Staffing, Inc.	10/25/2019	566.06
125324	637830	Century Link	10/25/2019	740.37
125325	376000	Idaho Power	10/25/2019	2,090.94
125326	22427	Murrysmith, Inc.	10/25/2019	31,828.99
125327	583352	State of Oregon Department of Consumer a	10/25/2019	67.20

Check No	Vendor No	Vendor Name	Check Date	Check Amount
125328	583401	State of Oregon Department of Environmen	10/25/2019	614.00
125329	879393	PortaPros, LLC	10/25/2019	74.65
125330	642093	Red's Automotive Repair, Inc.	10/25/2019	693.26
125331	682495	SBE Oregon, LLC	10/25/2019	2,814.98
125332	130950	Sparklight Business	10/25/2019	63.75
125333	738002	Symbol Arts, LLC	10/25/2019	153.00
125334	878931	Tire Factory of Ontario	10/25/2019	736.00
125335	878957	Valli Information Systems, Inc.	10/25/2019	1,962.48
125336	288897	Verizon	10/25/2019	3,981.30
125337	854205	Veteran Advocates of Ore-Ida	10/25/2019	30.00
125338	UB*11679	BERTHA GUTIERREZ	10/25/2019	28.76
125339	UB*11678	RUSSELL HURSH *	10/25/2019	144.62
125340	879419	Barbara & Andrew Mollahan	10/25/2019	10,000.00
125341	UB*11680	CASANDRA THOMPSON	10/25/2019	62.59
Total for 10/25/2019:				56,652.95
125345	818000	U.S. Postmaster	10/31/2019	1,500.00
125346	879234	Automatic Ice Corporation	10/31/2019	345.00
125347	130624	B & W Car Wash	10/31/2019	6.00
125348	878956	Centro Print Solutions	10/31/2019	2,933.60
125349	270205	Emergency Responder Services, Inc.	10/31/2019	284.64
125350	376000	Idaho Power	10/31/2019	1,731.16
125351	413204	Kenworth Sales Company, Inc.	10/31/2019	887.39
125352	451650	Malheur County Tax Collector	10/31/2019	60.89
125353	602320	NAPA Auto Parts	10/31/2019	33.98
125354	501200	Norm's Auto Electric	10/31/2019	213.70
125355	572000	Ontario Sanitary Service, Inc.	10/31/2019	313.06
125356	516780	Oregon Building Officials Association	10/31/2019	395.00
125357	583352	State of Oregon Department of Consumer a	10/31/2019	358.40
125358	583450	State of Oregon Dept of Corrections	10/31/2019	1,770.00
125359	879145	Silver Signet, LLC	10/31/2019	215.00
125360	702008	Staples Business Credit	10/31/2019	319.50
125361	878931	Tire Factory of Ontario	10/31/2019	141.00
125362	879007	Weidner Fire	10/31/2019	4,714.55
125363	879420	Wildcat Arms, LLC	10/31/2019	325.00
125364	878992	Wolfcom Enterprises	10/31/2019	879.00
125365	878960	B.P.O.E. Ontario Lodge No. 1690	10/31/2019	4,552.71
125366	COOPJ	Jason Cooper	10/31/2019	127.50
125367	&260	Four Rivers Cultural Center	10/31/2019	21,794.26
125368	879363	Danielle Llamas	10/31/2019	222.00
125369	539200	Ontario Area Chamber of Commerce	10/31/2019	17,244.25
125370	879388	Steven Romero	10/31/2019	127.50
Total for 10/31/2019:				61,495.09
125371	480000	911 Supply	11/08/2019	556.00
125372	879026	Accela, Inc.	11/08/2019	559.00
125373	&525	American Staffing, Inc.	11/08/2019	557.07
125374	032000	Andrews Seed Co., Inc.	11/08/2019	1,555.65
125375	037600	AT&T	11/08/2019	22.53
125376	879252	Daniel Beaubien	11/08/2019	61.25
125377	879087	Adam Brown	11/08/2019	41.11
125378	626400	Campo & Poole Distributing, LLC	11/08/2019	4,886.30
125379	637830	Century Link	11/08/2019	476.67
125380	637828	Century Link Communications, LLC	11/08/2019	96.60
125381	216000	D & B Supply Company	11/08/2019	177.60

Check No	Vendor No	Vendor Name	Check Date	Check Amount
125382	879247	Day Wireless Systems	11/08/2019	470.00
125383	520400	Dorman's, Inc.	11/08/2019	46.22
125384	634311	Frazier Aviation, LLC	11/08/2019	425.00
125385	360015	Home Depot Credit Services	11/08/2019	138.56
125386	436000	Lindsay Eco Water	11/08/2019	7.00
125387	879301	Net Assets Corporation	11/08/2019	168.00
125388	242083	State of Oregon Department of Transportati	11/08/2019	3.00
125389	879373	Aaron Phillips	11/08/2019	125.00
125390	130950	Sparklight Business	11/08/2019	458.65
125391	&357	Larry A. Sullivan	11/08/2019	1,470.00
125392	879146	Toshiba Financial Services	11/08/2019	1,721.89
125393	788402	TransUnion Risk & Alternative Data Soluti	11/08/2019	50.00
125394	878957	Valli Information Systems, Inc.	11/08/2019	196.96
125395	879151	Waste-Pro	11/08/2019	30.00
Total for 11/8/2019:				14,300.06
Report Total (150 checks):				1,020,069.80