

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,  
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**STUDY SESSION AGENDA  
CITY COUNCIL – CITY OF ONTARIO OREGON  
THURSDAY, JANUARY 9, 2020, 6:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

**1) CALL TO ORDER**

Roll Call: Freddy Rodriguez \_\_\_\_\_ Marty Justus \_\_\_\_\_ Ramon Palomo \_\_\_\_\_ Dan Capron \_\_\_\_\_  
Michael Braden \_\_\_\_\_ Norm Crume \_\_\_\_\_ Mayor Riley Hill \_\_\_\_\_

**2) PLEDGE OF ALLEGIANCE**

This Agenda was posted on January 7, 2020. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at [www.ontariooregon.org](http://www.ontariooregon.org).

**3) MOTION TO ADOPT THE AGENDA**

**4) PUBLIC COMMENTS** Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

**5) OLD BUSINESS**

- A) Discussion of Downtown Bulb-outs
- B) Resolution #2020-103: A Resolution to Appropriate Additional Funding for Police Radio and Camera Upgrade

**6) NEW BUSINESS**

- A) Committee Appointments
- B) Resolution #2020-101: Amending Resolution #2018-133, the Five-Year Compensation Plan for Paid On-Call Firefighters, to Include Probationary Firefighter Positions
- C) Resolution 2020-102: Supplemental Budget to Receive and Expend Unexpected Police Revenues
- D) Request for City Council to Initiate a Vacation on Council's Own Motion - Requested by the Community Development Director and Jeff Rice, Property Owner, regarding the SE 5th Avenue Project
- E) Strategic Planning Update

**7) DEPARTMENT HEAD UPDATES**

- A) Finance ~ Monthly Report
- B) City Recorder ~ Annual Report 2019
- C) Police Department ~ 4th Quarter Report 2019

**8) DISCUSSION ITEMS**

- A) Noise Ordinance Revision (#2767-2020)
- B) East Idaho Crosswalk at 3rd Street
- C) Senior Center Roof Replacement Grant Writing
- D) Homelessness Update

E) Marijuana Tax Letter to House Revenue Committee

**9) HAND-OUTS**

A) Department Stats:

Public Works ~ Dec 2019

Code Enforcement ~ Dec 2019

Code Enforcement ~ End of Year 2019

Fire & Rescue ~ Dec 2019

Police ~ Dec 2019

B) Minutes:

County Court ~ 11-07-2019, 11-13-2019, 12-11-2019, 12-18-2019, 12-20-2019

Public Works Committee ~ 12-10-2019 (DRAFT)

SREDA ~ 12-03-2019

C) Agendas:

Public Works Committee ~ 01-14-2020

SREDA ~ 01-07-2020

**10) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS**

**11) EXECUTIVE SESSION**

A) ORS 192.660(2)(i)

B) ORS 192.660(2)(h)

**12) ADJOURN**



**AGENDA REPORT  
OLD BUSINESS  
January 9, 2020**

To: Mayor and City Council  
FROM: Adam J. Brown, City Manager  
THROUGH: Adam J. Brown, City Manager  
**SUBJECT: DISCUSSION OF DOWNTOWN BULB-OUTS**  
DATE: January 7, 2020

---

**PROPOSED MOTION:**

**I MOVE THE CITY COUNCIL HAVE PUBLIC WORKS AND THE CITY MANAGER WORK WITH A LOCAL LANDSCAPER TO COME UP WITH LOW MAINTENANCE LANDSCAPING FOR THE SOUTH OREGON STREET BULB OUT PROJECT**

**SUMMARY:**

The South Oregon Street safety and repaving project is near readiness for bidding. Several Council members have asked that we re-address the bulb out decisions made in November of 2019 regarding the solutions for the bulb out fill.

**BACKGROUND:**

The Council first discussed the bulb-out fill on June 18, 2019. Council determined that they wanted some beautification element in the design rather than for it to be all concrete. Council directed staff to come back with a plan that included some beautification.

Staff reported back to the City Council on November 19, 2019, with options for the bulb outs. The staff designs were not where I would have liked them to be and the Council directed staff to go with the concrete fill.

**CURRENT SITUATION:**

I have spoken with many Council members who have asked to readdress this item and were uncomfortable with the choices available during our last presentation. Council members said that they believed the project should be more than just safety ramps and repaving and that beautification should also be a driver behind the design.

I have reviewed the Downtown Revitalization Plan from 2009 and the update to the plan in 2016. Both plans reference beautification downtown and specifically mention the bulb outs as

an opportunity to add landscaping. Specifically, the 2016 plan says to "Prepare Oregon Street and Gateway Streetscape Design Concept" and specifically mentions "Curb Extensions - extend curbs to allow for added landscaping."

**ANALYSIS:**

- A. **STRATEGIC PLAN** This project addresses the beautification and livability strands of your strategic plan. Your Desirability goal is to "make Ontario a place businesses and potential citizens want to call home and have community members proud to call it home." To meet this objective, I believe we will have to put more effort into providing a more attractive place for both businesses and patrons.
- B. **FINANCIAL** The concrete for the fill areas will cost approximately \$36,000. Staff believes they can find a landscaping plan for much less than that. We are working with local landscapers for fill alternatives. Additionally, if the Council decides to go forward with the concrete, we will need a change order to revise the bid documents for concrete or stamped concrete designs which would be approximately another \$3,000.

It will cost more to maintain landscaping, but to provide a more attractive downtown for both business owners and consumers, that is an investment we have to make. Currently our contract with Jacobs includes watering of downtown plants.

- C. **TIMING** We need to get this project bid for a spring construction. Our desire is that we have this project finished by the summer and especially before the first annual Tatar Tot Festival.
- D. **POLICY/LEGAL** The Council must finalize the decision on the bulb out design.

**ALTERNATIVES:**

Continue with all concrete bulb-outs. Bids will be higher and may or may not fit within the project budget.

**RECOMMENDATION:**

The City Manager recommends that the City Council allow Public Works and the City Manager to work with a local landscaper to handle the bulb out fill with a plan consistent with our climate, but beautifies downtown.

**ATTACHMENTS:**

1. Landscaped areas





**AGENDA REPORT  
OLD BUSINESS  
January 9, 2020**

To: Mayor and City Council

FROM: Steven Romero, Police Chief

THROUGH: Adam J. Brown, City Manager

**SUBJECT: RESOLUTION #2020-103: A RESOLUTION TO APPROPRIATE ADDITIONAL FUNDING FOR POLICE RADIO AND CAMERA UPGRADE**

DATE: January 7, 2020

---

**PROPOSED MOTION:**

**I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2020-103: A RESOLUTION TO APPROPRIATE ADDITIONAL FUNDING FOR CRITICAL POLICE RADIO COMMUNICATIONS SYSTEMS AND CAMERA UPGRADE.**

**SUMMARY:**

The police radio system infrastructure is outdated and currently failing. Since the equipment is outdated, replacement parts have become unavailable to effect repairs. A resolution is attached to appropriate funding for a new system upgrade.

**BACKGROUND:**

The police radio system infrastructure was last upgraded in 2006. The system is outdated and currently failing. There is a significant public safety liability risk associated with the current situation.

There is currently no funding in the 2019-2020 budget to implement any necessary upgrade(s). Funding for the project is requested through the public safety fund reserve.

**CURRENT SITUATION:**

The police radio system infrastructure is currently failing. One of three voting stations within the city is not operational. The microwave Airya link at the non-operational voting station is broken. The loss of the third voting station has diminished range capability and reception within the city, particularly when police personnel attempt to communicate from indoor areas such as schools, St. Alphonsus Medical Center, and other multi-level structures.

Since the equipment is outdated, replacement parts are unavailable. This has created a

significant public safety risk to both the city's citizens and police staff. The operating system contains five (5) microwave Airya links that work in conjunction with one another. The most significant microwave link is referred to as the "Access Point." When this "access point" fails, the radio communication system will not function. At the risk of experiencing complete communications failure, it is recommended that the microwave link system be replaced sooner rather than later. The cost of replacement is \$27,570.29.

The current police radio infrastructure was last upgraded in 2006 and currently functions in an analog state. The radio repeater(s) voting system and receivers at each location are outdated, however are still operable at this point. According to our current communications service contractors, the voting system should have been replaced years ago and have exceeded their anticipated work life. This same sentiment was shared with OPD by an independent contractor (Task-Comm, Idaho) who provided a pro-bono consultation and assessment of OPD's communications system's current state.

Replacement has been recommended to improve reliability, functionality, safety, and in preparation for any future conversion to a digital platform. The phase two cost of replacing the remaining of the radio infrastructure is forthcoming.

In researching the replacement equipment, our vendor discovered that he could integrate our new remote cameras into the voting system. It was anticipated that we use cradle points to send remote security camera footage back to city hall. We had planned on that expense. With this solution, however, we can save the annual cost for each cradle point. The bandwidth needed to merge these technologies would be more than enough to handle any future camera needs as the system expands. The cost for the additional wireless camera system and installation is \$7,163.08.

#### **ANALYSIS:**

- A. **STRATEGIC PLAN** An immediate upgrade to the radio system infrastructure platform and equipment for the Ontario Police Department is needed. The upgrade will provide the city with a reliable, functioning police radio system, while diminishing liability risks. The improvement of the system will prepare the city for the future potential of conversion to a digital platform.
- B. **FINANCIAL** This project can be done in phases lowering the immediate financial impact. The first phase would be the microwave link replacement and installation, which is the most critical at this juncture. The second phase would consist of replacement to the radio repeater and receivers, along with associated components that could take place in the next fiscal budget.

Including the wireless camera system hardware will realize a return on investment in as soon as one year from the expected cost of the cradle point solution. Staff is proposing these two upgrades be done now and come from the public safety reserve

fund. The balance in the public safety fund is \$289,691.

- C. **TIMING** Staff would like to purchase the radio equipment listed in the project bid as soon as possible to move forward with replacement installation. Purchasing the camera wireless solution will prevent us from needing to get the cellular technology with it's monthly associated fees.
- D. **POLICY/LEGAL** A formal resolution approved by the City Council is required to expend funds per ORS 294.

**ALTERNATIVES:**

Take no Action- The Council could take no action on this matter.

Replace Entire System – The Council could choose to replace the entire system at a one time cost instead of phase replacement.

**RECOMMENDATION:**

Staff recommends the approval of Resolution #2020-103.

**ATTACHMENTS:**

1. Quote c120319r-5 City of Ontario Camera wireless network
2. Quote J11619N-4 Ontario PD backhaul replacement
3. RES 2020-103\_CC\_RADIO EQUIPMENT & CAMERAS



1976 Century Way  
Boise ID 83709  
208-323-1976  
[crogers@daywireless.com](mailto:crogers@daywireless.com)

# Quote

Quote # c120319r-5  
Date: 12/4/2019  
Expiration Date: 3/3/2020

To: City of Ontario

Attn Adam Brown

Day Wireless Contact	Project Name	Payment Terms
Cliff Rogers	Camera wireless system	Net 30

Parts & Materials			
QTY	Description	Price	Extended Price
3	Ubiquiti 5GHZ 60-120 Degree Sector Antenna	\$283.33	\$849.99
3	Ubiquiti Rocket M5	\$148.33	\$444.99
1	Toughcable CAT5e 1000ft	\$300.00	\$300.00
1	4 Port POE Passthrough Switch	\$66.67	\$66.67
3	5Ghz nano beam	\$198.33	\$594.99
1	Nema 4 box for switch and backbone	\$815.00	\$815.00
<b>Equipment Total:</b>			<b>\$3,071.64</b>

Labor	
Description of Work	Total
EQUIPMENT SETUP	\$3,200.00
INSTALL NEMA 4 BOX AND CONFIGURE	\$400.00
<b>Labor Total:</b>	<b>\$3,600.00</b>

Other Expenses	
Description	Total
EQUIPMENT SHIPPING	\$107.14
SYSTEM DESIGN	\$200.00
<b>Other Total:</b>	<b>\$307.14</b>

<b>Estimated Taxes:</b>	<b>\$184.30</b>
<b>Grand Total:</b>	<b>\$7,163.08</b>

**Notes**  
Install 3 antenna on customers water tower. Install Nema 4 box at base of tower on customer supplied mounting location or unistrute. Customer to supply 120VAC outlet in Nema 4 box

Quotation for goods and services named.  
To Accept this quotation, sign here and return: \_\_\_\_\_ Date: \_\_\_\_\_

**Thank you for your Business**



# Quote

Quote # J11619N-4  
 Date: 10/9/2018  
 Expiration Date: 1/7/2019  
[crogers@daywireless.com](mailto:crogers@daywireless.com)

To: Ontario PD

Contact Name	Project Name	Payment Terms
Cliff Rogers	Ontario PD Backhaul	Net 30

Labor	
Description of Work	Total
BACKHAUL INSTALLATION 4 SITES	\$8,500.00
BACKHAUL STAGING SETUP	\$3,850.00
TRAVEL	\$1,540.00
<b>Labor Total:</b>	<b>\$13,890.00</b>

Parts & Materials			
QTY	Description	Price	Extended Price
10	UBIQUITI AF-4X 4.9GHZ AIRFIBERX PTP	\$565.00	\$5,650.00
3	OUTDOOR SHIELDED CAT5E	\$276.67	\$830.01
1	CAT5E CONNECTOR	\$70.00	\$70.00
10	UBIQUITI ETHERNET SURGE PROTECTION	\$17.50	\$175.00
10	5GHZ AIRFIBERX DISH 30DBI	\$196.25	\$1,962.50
10	RADIO COVER 5GHZ DISH	\$95.48	\$954.80
5	UBIQUITI 8 PORT POE SWITCH	\$163.33	\$816.65
5	RACK MOUNT SHELF	\$85.92	\$429.60
1	UBIQUITI SWITCH 16PORT 150W	\$425.00	\$425.00
1	CAT5 SURGE SUPPRESSOR	\$414.80	\$414.80
1	MISC HARDWARE FOR INSTALLATION	\$333.33	\$333.33
<b>Parts &amp; Materials Total:</b>			<b>\$12,061.69</b>

Other Expenses	
Description	Total
DESIGN FEE	\$500.00
SHIPPING	\$700.00
PERMITS	\$418.60
<b>Other Total:</b>	<b>\$1,618.60</b>
<b>Estimated Taxes:</b>	
<b>Grand Total:</b>	<b>\$27,570.29</b>

**Exemptions**  
 Preliminary quote for pricing purposes.

Quotation for goods and services named.

To Accept this quotation, sign here and return: \_\_\_\_\_ Date: \_\_\_\_\_

**Thank you for your Business**



**RESOLUTION 2020-103**

**A RESOLUTION TO APPROPRIATE ADDITIONAL FUNDING FOR CRITICAL POLICE RADIO COMMUNICATIONS SYSTEMS AND CAMERA UPGRADE**

**WHEREAS,** The City of Ontario police radio system infrastructure is outdated and currently failing and replacement parts are unavailable due to the system being severely outdated; and

**WHEREAS,** The police radio infrastructure system was last upgraded in 2006 and the voting system should have been replaced years ago; and

**WHEREAS,** An upgrade of the Ontario Police Department camera equipment will make all of our current and future mobile cameras wireless using the new voting system; and

**WHEREAS,** The City desires to modify the 2019-2020 Reserve Fund Public Safety Department in order to make the necessary radio equipment and camera purchases.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Ontario City Council to approve the following adjustments to the fiscal year 2019-2020 budget:

Line Item	Item Description	FY 19-20 Budget	Amount of Change	Adjusted Budget
<b>RESERVE FUND – PUBLIC SAFETY DEPARTMENT</b>				
055-131-712105	Radio Equipment	\$ -	\$34,734	\$34,734
055-131-871000	Contingency	\$324,425	(\$34,734)	\$289,691

**EFFECTIVE DATE:** Effective immediately upon passage.

**PASSED AND ADOPTED** by the Common Council City Council of the City of Ontario this \_\_\_\_ day of \_\_\_\_\_, 2020, by the following vote:

AYES:

NAYES:

ABSENT:

**APPROVED** by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Riley J. Hill, Mayor

**ATTEST:**

\_\_\_\_\_  
Tori Barnett, MMC, City Recorder

# Committee/Council Liaison Appointments - 2020

<u>Committee</u>	<u>Term Expires</u>	<u>Current Member</u>	<u>Applicant-Interested</u>	<u>Appointed</u>
<u>Airport</u>				
Public Member	12/23	Shay Meyers		_____
<u>Budget</u>				
Public Member	12/23	John Hall	Stephen Meyer	_____
<u>Diversity Advisory</u>				
Public Member	12/22	Paul Cheney	Paul Cheney	_____
Public Member	12/22	Terry Fisher	Levi Anderson	_____
Public Member	12/20	Cydney Cooke (Resigned)		_____
<u>Parks</u>				
Public Member		Vacant	Lynn Johnson	_____
Public Member		Vacant	Michael Miller	_____
Rotary Representative		Vacant	David Goldthorpe	_____
Lions Representative		Vacant	Michele Grimaldo	_____
Kiwanis Representative		Vacant	Sam Gastonguay	_____
City Councilor		Vacant		_____
Recreation District (Elected/Staff)		Vacant	Andrew Maeda	_____
<u>Planning Commission</u>				
Public Member	12/23	Ralph Poole	Ralph Poole	_____
Public Member	12/23	Richard Newman	Blu Fortner	_____
<u>Public Works</u>				
Public Member	12/22	Bernie Babcock	Bernie Babcock	_____
<u>V&amp;C</u>				
Public Member - Chamber Rep	12/22	Cheryl Cruson	Cheryl Cruson	_____
Public Member - Svc Industry	12/22	Doug Dean	Doug Dean	_____

Airport: 4th Monday each month, 6:00 p.m. @ the Airport

Budget: As needed

Diversity Advisory: 2nd Tuesday each month, 5:30 p.m., @ City Hall

Marijuana Ad-Hoc: As needed, 5:30 p.m. @ City Hall

Parks: 3rd Thursday, Quarterly, 5:30 p.m. @ City Hall

Planning: 2nd Monday each month, 7:00 p.m. @ City Hall

Public Works: 2nd Tuesday each month, 3:00 p.m. @ City Shop

V&C: 1st Thursday each month, 7:00 a.m. @ Chamber Office

received  
1-7-2020

Please Type or Print  
With Blue Ballpoint

Please Type or Print  
with Blue Ballpoint

# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*  
*444 SW 4th St., Ontario, OR 97914*  
*(541) 889-3232 FAX (541) 889-7121*

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Meyer Stephen S  
Last First Middle Initial

HOME ADDRESS: 1447 NW 6<sup>th</sup> Ave Ontario 97914  
Street City Zip Code

TELEPHONE: (208) 739-8471 stephenm@4starrealestatewv.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Budget Committee  
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Elks Lodge 1690</u>	<u>28 years</u>	<u>member</u>
_____	_____	_____
_____	_____	_____

Employment:

Self small Business owner/Locksmit 1991 to Current  
- Realtor -  
Current Employer: Position: Dates of Employment:

Education:

High School, TVCC (now regner)

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To take a active role in the development and future of Ontario.

Additional Information you feel may be helpful in considering your request for appointment:

I am a former committee member and understand the budget process.

Stephen Meyer  
Signature

November 13, 2019  
Date:

# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*  
444 SW 4th St., Ontario, OR 97914  
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Cheney \_\_\_\_\_ Paul \_\_\_\_\_ H \_\_\_\_\_  
Last First Middle Initial

HOME ADDRESS: 1633 Hickory \_\_\_\_\_ Fruitland \_\_\_\_\_ 83619 \_\_\_\_\_  
Street City Zip Code

TELEPHONE: 208-484-9838 \_\_\_\_\_ phcheney@yahoo.com \_\_\_\_\_  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board, Committee, or Commission for appointment requested:**

Diversity Committee \_\_\_\_\_  
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Committees:**

Activity / Organization:	Length of Service	Position (s) Held:
City of Ontario Diversity Committe	1 year	Committee Member
_____	_____	_____
_____	_____	_____

**Employment:**

Saint Alphonus \_\_\_\_\_ Senior HR Business Partner \_\_\_\_\_ 2016 to Present \_\_\_\_\_  
Current Employer: Position: Dates of Employment:

**Education:**

Masters Degree in Organizational Leadership - Colorado State. Bachelors in HR Management - Boise State

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

I would like to continue my service on the Diversity Committe

**Additional Information you feel may be helpful in considering your request for appointment:**

Paul Cheney \_\_\_\_\_ November 21, 2019 \_\_\_\_\_  
Signature: Date:



Please Type or Print  
With Blue Ballpoint

received

12/13/19 12:03

Please Type or Print  
with Blue Ballpoint

MM

# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **City of Ontario -- City Recorder**  
444 SW 4th St., Ontario, OR 97914  
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME:     
Last First Middle Initial

HOME ADDRESS:     
Street City Zip Code

TELEPHONE:    
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<input type="text" value="Western Treasure Valley Pride"/>	<input type="text" value="December 2018"/>	<input type="text" value="Member"/>
<input type="text" value="Welcome Center"/>	<input type="text" value="April 2019"/>	<input type="text" value="Volunteer"/>
<input type="text" value="Vale Schools"/>	<input type="text" value="December 2018"/>	<input type="text" value="Senior Project Advisor"/>

Employment:

<input type="text" value="Oregon Department of Human Resources"/>	<input type="text" value="Employment and training navigator"/>	<input type="text" value="August 2016 - Present"/>
<small>Current Employer:</small>	<small>Position:</small>	<small>Dates of Employment:</small>

Education:

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Additional Information you feel may be helpful in considering your request for appointment:

Signature:

Date:

Submit

Reset

I would like to join this local initiative because I know supporting and championing for marginalized populations brings growth and stability to communities as a whole.

I work closely with many organizations in the area connecting individuals and families from marginalized populations to resources and supportive initiatives. I know that these efforts can also serve well the Diversity Advisory Committee in achieving goals and purpose for our Western Treasure Valley communities. I believe in this work, I have seen this work change lives and communities, and I look forward to being a part of this effort in the place where I grew up.

**received**  
12/13/19 11:36

MM

# CITY OF ONTARIO

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **City of Ontario -- City Recorder**  
444 SW 4th St., Ontario, OR 97914  
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Johnson Last Lynn First R Middle Initial  
HOME ADDRESS: 1246 Moore Way Street Ontario City 97914 Zip Code  
TELEPHONE: 208-571-6739 Home, Work, Cell, or Business (Include Area Code) allstarpt@msn.com E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Parks + Recreation  
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held
<u>Nampa Recreation Center</u>	<u>1 year</u>	<u>Construction Advisory Committee</u>
<u>Lakeview Park Splash Pad</u>	<u>1 year</u>	<u>Same as above</u>
<u>Nampa Parks Dept</u>	<u>4 yrs summer job</u>	<u>Maintenance &amp; Grounds</u>

Employment:

STARS Current Employer: Physical Therapist Position: 2014 to present Dates of Employment:

Education:

B.S. Pre-PT, University of Idaho 1974  
Certificate in PT, Children's Hospital of Los Angeles, School of PT, 1976

Please indicate why you are requesting appointment to this Board (s)/Commission (s):

I've interest in lending my experience to the community.

Additional Information you feel may be helpful in considering your request for appointment:

I was intimately involved in design & equipping Nampa Rec Center & Splash Pad.

Lynn Johnson  
Signature:

November 13, 2019  
Date: 12/11/19 JRS

Submit

Reset



# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *City of Ontario – City Recorder*  
444 SW 4th St., Ontario, OR 97914  
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

**NAME:** Miller \_\_\_\_\_ Michael \_\_\_\_\_ L \_\_\_\_\_  
Last First Middle Initial

**HOME ADDRESS:** 1092 SW 2nd Ave \_\_\_\_\_ Ontario \_\_\_\_\_ 97914  
Street City Zip Code

**TELEPHONE:** 503 799 8365 \_\_\_\_\_ kagaemi@gmail.com \_\_\_\_\_  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board, Committee, or Commission for appointment requested:**

Parks Committee \_\_\_\_\_  
 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Committees:**

Activity / Organization:	Length of Service	Position (s) Held:
Four Rivers Cultural Center	4+ years	Volunteer Curator - Japanese Garden
Institute of Applied Ecology	2 years	Assist with 'Sage Brush Project' @SRCI
Community Concerts of Treasure Valley	3 years	assist with concert auxilliary duties

**Employment:**

Retired \_\_\_\_\_  
 Current Employer: \_\_\_\_\_ Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

**Education:**

Horticulture program, Mount Hood Community College; attended and presented at several Urban Planning and Garden study symposiums in Japan. Educated garden staff at the newly formed Portland Chinese Garden.

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

I hope my 50 years of professional, hands-on experience in both private and public (Portland Park Bureau) urban landscape settings might provide helpful insight, adding to the aesthetic value of Ontario.

**Additional Information you feel may be helpful in considering your request for appointment:**

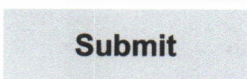
My professional experience includes role as education director at the Portland Japanese Garden. I conducted workshops all over the state & designed and installed garden exhibits

Michael Lee Miller

Signature:

December 27, 2019

Date:



FAX 541-889-7121

Please Type or Print  
With Blue Ballpoint

RECEIVED  
12/30/19

Please Type or Print  
with Blue Ballpoint

# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*  
444 SW 4th St., Ontario, OR 97914  
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Goldthorpe David M  
Last First Middle Initial  
HOME ADDRESS: 1929 Arcata Way Ontario 97914  
Street City Zip Code  
TELEPHONE: 503-569-0278 dave.goldthorpe@malheurco.org  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Parks Committee 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Rotary Club	4 years	President Elect, President

Employment:

State of Oregon	Malheur County DA	January 2017-Present
Current Employer:	Position:	Dates of Employment:

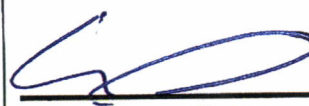
Education:

B.A. -Brigham Young University, J.D.-Willamette University College of Law

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To voice opinions and plans related to Rotary Club's park and the beautification of our city.

Additional Information you feel may be helpful in considering your request for appointment:

  
Signature:

December 30, 2019  
Date:

# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *City of Ontario -- City Recorder*  
*444 SW 4th St., Ontario, OR 97914*  
*(541) 889-3232 FAX (541) 889-7121*

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

**NAME:** Grimaldo \_\_\_\_\_ Michele \_\_\_\_\_ L \_\_\_\_\_  
Last First Middle Initial

**HOME ADDRESS:** 1497 Arcata Way \_\_\_\_\_ Ontario \_\_\_\_\_ 97914 \_\_\_\_\_  
Street City Zip Code

**TELEPHONE:** 541-212-6650 \_\_\_\_\_ michele@malheurfcu.org; salchemg@gmail.com \_\_\_\_\_  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board, Committee, or Commission for appointment requested:**

1. Parks Committee \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Committees:**

Activity / Organization:	Length of Service	Position (s) Held:
Ontario Lions Club	15 years	President, VP, Secretary, Admin
Ontario Volunteer Fire Auxilliary	19 years	participant
_____	_____	_____

**Employment:**

Malheur Federal Credit Union	Compliance Officer	July 2015-present
<small>Current Employer:</small>	<small>Position:</small>	<small>Dates of Employment:</small>

**Education:**

AA Business Administration; multiple professional licenses & certifications; courses towards BA Business Administration

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

To represent Lions Club with regard to development of City Parks System

**Additional Information you feel may be helpful in considering your request for appointment:**

Michele Grimaldo \_\_\_\_\_ January 3, 2020 \_\_\_\_\_  
Signature: Date:

# CITY OF ONTARIO

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *City of Ontario -- City Recorder*  
444 SW 4th St., Ontario, OR 97914  
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

**NAME:** Castonguay Samuel R  
Last First Middle Initial

**HOME ADDRESS:** 41 N Dorian Dr. Ontario 97914  
Street City Zip Code

**TELEPHONE:** 541-430-0577 scaston23@gmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board, Committee, or Commission for appointment requested:**

Parks Committee  
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Committees:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Friends of the Owyhee</u>	<u>4 years</u>	<u>Board of Directors Chaiperson</u>
<u>Kiwanis International</u>	<u>3 years</u>	<u>member</u>
_____	_____	_____

**Employment:**

<u>Treasure Valley Community College</u>	<u>Instructor (part-time)</u>	<u>8/2015 - present</u>
<small>Current Employer:</small>	<small>Position:</small>	<small>Dates of Employment:</small>

**Education:**

M.Sc. in Geological Science, University of Oregon, 2013

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

Ontario citizen with children and vested interest in planning future of Ontario parks.

**Additional Information you feel may be helpful in considering your request for appointment:**



SC  
Signature:

December 30, 2019  
Date:

**Submit**

**Reset**



RECEIVED  
1-3-2020

Please Type or Print  
With Blue Ballpoint

Please Type or Print  
with Blue Ballpoint

# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*  
444 SW 4th St., Ontario, OR 97914  
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Maeda George A  
Last First Middle Initial

HOME ADDRESS: 1581 NW 3rd Avenue Ontario 97914  
Street City Zip Code

TELEPHONE: 208-740-9357 andrew@ontariorecdistrict.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board, Committee, or Commission for appointment requested:**

Parks Committee \_\_\_\_\_  
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Committees:**

<small>Activity / Organization:</small>	<small>Length of Service</small>	<small>Position (s) Held:</small>
<u>Pool Committee</u>	<u>08/06/2019 - Present</u>	<u>Chairperson</u>
_____	_____	_____
_____	_____	_____

**Employment:**

<u>Ontario Recreation District</u>	<u>Executive Director</u>	<u>08/06/2019 - Present</u>
<small>Current Employer:</small>	<small>Position:</small>	<small>Dates of Employment:</small>

**Education:**

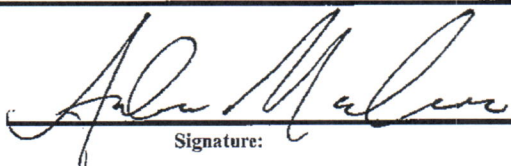
Masters of Science (Biomechanics) -Illinois State University, Bachelors of Science (Exercise Science) - Western Oregon University

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

The decisions made by the parks committee will directly effect the facilities used by the senior, adult, and youth recreation programs.

**Additional Information you feel may be helpful in considering your request for appointment:**

The Ontario Recreation District is directly interested in helping with the updating and renovation of park facilities used for recreation programs.

  
Signature:

January 3, 2020  
Date:





RECEIVED  
1-3-2020

Please Type or Print  
With Blue Ballpoint

Please Type or Print  
with Blue Ballpoint

# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*  
444 SW 4th St., Ontario, OR 97914  
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Fortner \_\_\_\_\_ Blu \_\_\_\_\_  
Last First Middle Initial

HOME ADDRESS: 1007 Fortner Street \_\_\_\_\_ Ontario \_\_\_\_\_ 97914  
Street City Zip Code

TELEPHONE: 2088606779 \_\_\_\_\_  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Planning & Zoning \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Kiwanis _____	<1 Year _____	Vice President _____
_____	_____	_____
_____	_____	_____

Employment:

Medicinal Botanical Seed \_\_\_\_\_ Partner \_\_\_\_\_ 12/18 - Present \_\_\_\_\_  
Current Employer: Position: Dates of Employment:

Education:

HS Diploma plus some college \_\_\_\_\_

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I like to help the city progress in the right direction \_\_\_\_\_

Additional Information you feel may be helpful in considering your request for appointment:

Requested to apply by Dan Cummings \_\_\_\_\_

Blu Fortner \_\_\_\_\_  
Signature:

January 2, 2020 \_\_\_\_\_  
Date:

Submit

Reset

Please Type or Print  
With Blue Ballpoint

Please Type or Print  
with Blue Ballpoint



RECEIVED  
12/31/19

# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *City of Ontario -- City Recorder*  
*444 SW 4th St., Ontario, OR 97914*  
*(541) 889-3232 FAX (541) 889-7121*

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

**NAME:** Babcock \_\_\_\_\_ Bernie \_\_\_\_\_ C \_\_\_\_\_  
Last First Middle Initial

**HOME ADDRESS:** 1066 SW 6TH Ave \_\_\_\_\_ Ontario \_\_\_\_\_ 97914 \_\_\_\_\_  
Street City Zip Code

**TELEPHONE:** 541-212-9576 \_\_\_\_\_ Bbabcock@tvcc.cc \_\_\_\_\_  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board, Committee, or Commission for appointment requested:**

1. Public Works Committee \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Committees:**

Activity / Organization:	Length of Service	Position (s) Held:
Public Works _____	8 -10 Years? _____	Member/Co Chair/Chair _____
_____	_____	_____
_____	_____	_____

**Employment:**

TVCC \_\_\_\_\_ Owners Authorized Representative(PT)/Former Facility Director \_\_\_\_\_ 1986 to Current \_\_\_\_\_  
Current Employer: Position: Dates of Employment:

**Education:**

Bachelor's of Education, Eastern Oregon State College (now EOU)1996

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Continued Service

Additional Information you feel may be helpful in considering your request for appointment:

Bernie Babcock \_\_\_\_\_  
Signature:

December 31, 2019 \_\_\_\_\_  
Date:

Submit

Reset

# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *City of Ontario -- City Recorder*  
*444 SW 4th St., Ontario, OR 97914*  
*(541) 889-3232 FAX (541) 889-7121*

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

**NAME:** Cruson Cheryl L  
Last First Middle Initial

**HOME ADDRESS:** 375 Outlook Drive Ontario 97914  
Street City Zip Code

**TELEPHONE:** 541.881.6168 cheryl@oregontrailhobbies.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board, Committee, or Commission for appointment requested:**

V&C Board  
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Committees:**

<small>Activity / Organization:</small>	<small>Length of Service</small>	<small>Position (s) Held:</small>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Employment:**

<u>Self</u>	<u>Owner Oregon Trail Hobbies</u>	<u>40 years plus</u>
<small>Current Employer:</small>	<small>Position:</small>	<small>Dates of Employment:</small>

**Education:**

College

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

Have served several years and request renewal

**Additional Information you feel may be helpful in considering your request for appointment:**

\_\_\_\_\_

Cheryl Cruson  
Signature:

January 3, 2020  
Date:



# CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*  
444 SW 4th St., Ontario, OR 97914  
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Dean Douglas \_\_\_\_\_  
Last First, Middle Initial

HOME ADDRESS: 1017 SW 2nd Ave Ontario 97914  
Street City Zip Code

TELEPHONE: 541-709-8368 = cell dougd933@gmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

V & C Board \_\_\_\_\_  
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:  
Activity / Organization: Length of Service Position (s) Held:

Veteran Advocates of Ore- 11 years Advisor/Volunteer  
\_\_\_\_\_  
\_\_\_\_\_

**Employment:**

Retired Financial Consultant \_\_\_\_\_  
Current Employer: Position: Dates of Employment:

**Education:**

Please indicate why you are requesting appointment to this Board (s) /Commission (s):  
Since moving to Ontario in 2004 I have been interested is serving our City & Community.

Additional Information you feel may be helpful in considering your request for appointment:  
I do have a few years experience in serving on this V & C Board

Douglas Dean Dec 11, 2019  
Signature: Date:





**AGENDA REPORT  
NEW BUSINESS  
January 9, 2020**

To: Mayor and City Council

FROM: Terry Leighton, Fire Chief

THROUGH: Adam J. Brown, City Manager

**SUBJECT: RESOLUTION #2020-101: AMENDING RESOLUTION #2018-133, THE FIVE-YEAR COMPENSATION PLAN FOR PAID ON-CALL FIREFIGHTERS, TO INCLUDE PROBATIONARY FIREFIGHTER POSITIONS**

DATE: December 24, 2019

---

**PROPOSED MOTION:**

**I MOVE THE CITY COUNCIL ADOPT RESOLUTION #2020-101, A RESOLUTION AMENDING RESOLUTION #2018-133 FIVE YEAR COMPENSATION PLAN FOR PAID ON-CALL FIREFIGHTERS, TO INCLUDE THE PROBATIONARY FIREFIGHTER COMPENSATION LINE.**

**SUMMARY:**

This is to amend Resolution #2018-133, the five year compensation plan for paid on-call firefighters. The five year compensation plan had not been updated for many years and with the increase to the state required minimum wage the scales were adjusted. When the new wage scale plan was put on a chart, the line for probationary firefighter was left off by mistake. A new wage scale chart to include the probationary firefighter line has been included in this new resolution for the same five year compensation plan.

**BACKGROUND:**

On August 9, 2018, a five-year compensation plan for paid on-call firefighters was adopted by Resolution #2018-133. This was passed as a result of a zero compensation increase since 2003, and to stay in line with the increase in Oregon's minimum wage laws. That resolution reflected the positions of Shift Relief, Firefighter, and Junior Firefighter, indicating there would be compensation increases coinciding with Oregon's minimum wage increases.

**CURRENT SITUATION:**

After passage of Resolution #2018-133, it was noted that the Probationary Firefighter line that has been a part of the compensation plan, was inadvertently omitted. Resolution #2020-101 includes the missing category.

**ANALYSIS:**

- A. **STRATEGIC PLAN** This action affects three categories of the Strategic Plan: Desirability, by providing a safe community in which citizens want to reside; Lifestyle, by ensuring the quality of life can be maintained through trained, competent firefighters are on staff; and Growth, by proactively employing qualified personnel in the department, to encourage personal and professional growth which benefits the city overall.
- B. **FINANCIAL** This will save the department money as a Probationary Firefighter is compensated \$1.50 less an hour than a regular Firefighter.
- C. **TIMING** By addressing this oversight, the city will begin saving money in the department due to a lower wage paid out to those firefighters in probationary status.
- D. **POLICY/LEGAL** All resolutions are required to be approved by the City Council.

**ALTERNATIVES:**

Leave the pay plan as it is and not have this probationary position pay any different than the firefighter position.

**RECOMMENDATION:**

Staff recommends approval of Resolution #2020-101.

**ATTACHMENTS:**

1. Reso #2018-133-1 Five-Year Compensation Plan for Paid On-Call Firefighters 08-09-2018
2. Reso #2020-101 Amend 2018-133 Firefighter Compensation (Include Probationary Firefighter Position)



**RESOLUTION #2018-133**

**A RESOLUTION ADOPTING A FIVE YEAR COMPENSATION PLAN FOR PAID ON-CALL FIREFIGHTERS**

- WHEREAS,** Paid on-call firefighters are essential to provide cost effective fire protection to the citizens of Ontario and the Rural Fire District; and
- WHEREAS,** No compensation increase has been given since 2003; and
- WHEREAS,** Oregon minimum wage has increased and will continue to increase according to state law; and
- WHEREAS,** Paid on-call firefighters require significant amounts of specialized training to support the full-time fire and rescue staff; and
- WHEREAS,** The Ontario City Council desires to amend the compensation plan by resolution.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Ontario City Council adopts the five-year compensation plan as shown below;

Position	1/1/2018	9/1/2018	7/1/2019	7/1/2020	7/1/2021	7/1/2022
Shift Relief	\$ 15.00	\$ 16.00	\$ 16.50	\$ 17.00	\$ 17.50	\$ 18.00
Firefighter	\$ 12.50	\$ 13.50	\$ 14.00	\$ 14.50	\$ 15.00	\$ 15.50
Juniors	\$ 10.50	\$ 10.50	\$ 11.00	\$ 11.50	\$ 12.00	\$ 12.50

**EFFECTIVE DATE:** Effective immediately upon passage.

**PASSED AND ADOPTED** by the City Council of the City of Ontario this 9<sup>th</sup> day of August, 2018, by the following vote:

- AYES:** CAPRON, WINEBARGER, CRUME, VERINI, JUSTUS, CARTER, PALOMO
- NAYES:** NONE
- ABSENT:** NONE

**APPROVED** by the Mayor this 9<sup>th</sup> day of August, 2018.

Ronald Verini, Mayor

**ATTEST:**

Tori Barnett, MMC, City Recorder



**RESOLUTION #2020-101**

**A RESOLUTION AMENDING RESOLUTION #2018-133, ADOPTING A FIVE-YEAR COMPENSATION PLAN FOR PAID ON-CALL FIREFIGHTERS, TO INCLUDE THE PROBATIONARY FIREFIGHTER POSITION**

**WHEREAS,** Paid on-call firefighters are essential to provide cost effective fire protection to the citizens of Ontario and the Rural Fire District; and

**WHEREAS,** No compensation increase has been given since 2003; and

**WHEREAS,** Oregon minimum wage has increased and will continue to increase according to state law; and

**WHEREAS,** Paid on-call firefighters require significant amounts of specialized training to support the full-time fire and rescue staff; and

**WHEREAS,** The Ontario City Council desires to amend the compensation plan by resolution.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Ontario City Council adopts the five-year compensation plan as shown below;

Position	1/1/2018	9/1/2018	7/1/2019	7/1/2020	7/1/2021	7/1/2022
Shift Relief	\$ 15.00	\$ 16.00	\$ 16.50	\$ 17.00	\$ 17.50	\$ 18.00
Firefighter	\$ 12.50	\$ 13.50	\$ 14.00	\$ 14.50	\$ 15.00	\$ 15.50
Probation FF.	\$ 11.00	\$ 12.00	\$ 12.50	\$ 13.00	\$ 13.50	\$ 14.00
Juniors	\$ 10.50	\$ 10.50	\$ 11.00	\$ 11.50	\$ 12.00	\$ 12.50

**EFFECTIVE DATE:** Effective immediately upon passage.

**PASSED AND ADOPTED** by the City Council of the City of Ontario this \_\_\_\_\_ day of January, 2020, by the following vote:

AYES:

NAYES:

ABSENT:

**APPROVED** by the Mayor this \_\_\_\_\_ day of January, 2020.

**ATTEST**

\_\_\_\_\_  
Riley J. Hill, Mayor

\_\_\_\_\_  
Tori Barnett, MMC, City Recorder



**AGENDA REPORT  
NEW BUSINESS  
January 9, 2020**

To: Mayor and City Council  
FROM: Kari Ott, Finance Director  
THROUGH: Adam J. Brown, City Manager  
**SUBJECT: RESOLUTION 2020-102: SUPPLEMENTAL BUDGET TO RECEIVE AND EXPEND UNEXPECTED POLICE REVENUES**  
DATE: December 31, 2019

---

**PROPOSED MOTION:**

**I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2020-102 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET TO RECOGNIZE AND EXPEND UNEXPECTED POLICE REVENUES.**

**SUMMARY:**

Attached is Resolution #2020-102.

**BACKGROUND:**

Also, the police department periodically gets donations from different organizations. They are not guaranteed donations so aren't budgeted in the original budget.

**CURRENT SITUATION:**

The police department received the following donations:

- American Legion Post #67 \$300
- American Legion Auxiliary Unit 67 \$100
- American Legion Post #67 \$100 (to be used for citizens on patrol)
- Ontario V.F.W. Post 5452 \$300

OPD would like to use \$700 of these donations to purchase anti-drug and educational materials for the 2019-2020 anti-drug campaign.

The \$100 from American Legion Post #67 will be used for citizens on patrol supplies.

**ANALYSIS:**

- A. **STRATEGIC PLAN** This strengthens the Council's Education and Lifestyle strategies. These programs consist of OPD working with other organizations to create educational opportunities for children, who are the future of Ontario.
- B. **FINANCIAL** A total of \$800 will be received and expended.
- C. **TIMING** The Ontario Police Department would like to utilize the funding as soon as possible.
- D. **POLICY/LEGAL** A resolution approved by the City Council is required to expend the funds as per ORS 294.

**ALTERNATIVES:**

The Council could take no action on this matter; however, this would cause the donation funds not to be expended in 2019-2020.

**RECOMMENDATION:**

Staff recommends the City Council approve Resolution #2020-102.

**ATTACHMENTS:**

1. Reso #2020-102 Unexpected police revenues



**RESOLUTION #2020-102**

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET TO RECOGNIZE AND EXPEND UNEXPECTED POLICE REVENUES**

**WHEREAS,** The Ontario Police Department received unexpected donations from the Ontario VFW, American Legion Post and the American Legion Auxiliary; and

**WHEREAS,** The budget for fiscal year 2019-2020 was adopted without the knowledge of such funds; and

**WHEREAS,** \$700 of the donations will be used for drug prevention and educational items for the 19-20 anti-drug campaign and \$100 will be used for the citizens on patrol program; and

**WHEREAS,** The City desires to modify the 2019-2020 budget to receive and expend the funds.

**NOW THEREFORE, THE CITY OF ONTARIO RESOLVES** to approve the adjustments to the fiscal year 2019-2020 budget:

Line Item	Item Description	FY 19-20 Budget	Amount of Change	Adjusted Budget
<b>GENERAL FUND</b>				
001-000-469210	Misc. Police Revenue	\$5,500	\$800	\$6,300
001-024-613500	General Supplies & Maintenance	\$5,223	\$700	\$5,923
001-024-613501	Citizens on Patrol Supplies	\$1,000	\$100	\$1,100

**PASSED AND ADOPTED** by the Common Council of the City of Ontario this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

- AYES:
- NAYS:
- EXCUSED:
- ABSENT:

**APPROVED** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2020

**ATTEST:**

\_\_\_\_\_  
Riley J. Hill Mayor

\_\_\_\_\_  
Tori Barnett, MMC, City Recorder



**AGENDA REPORT  
NEW BUSINESS  
January 9, 2020**

To: Mayor and City Council

FROM: Dan Cummings, Community Development Director

THROUGH: Adam J. Brown, City Manager

**SUBJECT: REQUEST FOR CITY COUNCIL TO INITIATE A VACATION ON COUNCIL'S OWN MOTION - REQUESTED BY THE COMMUNITY DEVELOPMENT DIRECTOR AND JEFF RICE, PROPERTY OWNER, REGARDING THE SE 5TH AVENUE PROJECT**

DATE: January 2, 2020

---

**PROPOSED MOTION:**

**I MOVE THE CITY COUNCIL APPROVE THE REQUEST OF THE COMMUNITY DEVELOPMENT DIRECTOR AND JEFF RICE FOR THE CITY COUNCIL TO INITIATE A VACATION PROCEEDING AUTHORIZED UNDER ORS 271.130, FOR VACATION OF A PORTION OF SE 7TH AVENUE AS PER PARTITION PLAT 2009-06 AND AS SHOWN ON ATTACHMENT "1" IN THIS REPORT.**

**I MOVE THAT THE CITY COUNCIL REQUIRE JEFF RICE TO PAY THE CITY EXPENSES INCURRED FOR THIS ACTION WHICH ARE OUTLINED IN THIS REPORT.**

**SUMMARY:**

Jeff Rice Managing Member of Rocking R Investments, LLC is the owners of the Parcels known as Tax Lots 1100, 1300 and 1500 on Tax Map 18S4710A as shown on Attachment "2" of this report.

The Community Development Director contacted Mr. Rice to discuss the development of his lands adjacent to SE 5th Avenue and the development of SE 10th Street with the up coming SE 5th Avenue Sidewalk Project, and the three road intersections onto SE 5th that do not meet separation requirements. They have agreed that it would be in the best Interest of both the City and the Developer to vacate the undeveloped right of way of SE 7th Avenue in exchange for Rocking R Investment, LLC dedicating new right of way for SE 6th Avenue to allow for better street circulation as well as being able to eliminate two of the street connections onto SE 5th Avenue as the property develops.

## **BACKGROUND:**

On June 25, 2019 a Partition Plat No. 2009-06 (Attachment 1) was recorded with the Malheur County Clerk dedicating Right of Way for a Section of SE 7th Avenue as well as right of way for SE 10th Street for future connection to Claude road.

It is not clear why SE 7th Avenue was created at the current location as Ontario code will not allow the existing mobile homes in the existing park on Parcel 2 to access onto this future street as they all face an interior street within the Park, as well as the extension of the street would interfere with the existing use of the land to the east, as well as not meet the intersection separation with the extension of Sierra Drive (see Attachment 4).

Claude Road currently connects to SE 5th Avenue approximately 500 feet west of the bridge over Interstate 84, approximate 80 feet east of a private gravel road access and approximately 260 feet east of the intersection of SE 5th Avenue and SE 10th Street (see Exhibit "3"). These existing connections make it unsafe by not having the proper separation as well as the close distance to the overpass bridge for sight clearance issues.

ORS 271.130 Reads:

"Vacation on council's own motion; appeal. (1) The city governing body may initiate vacation proceedings authorized by ORS 271.080 and make such vacation without a petition or consent of property owners. Notice shall be given as provided by ORS 271.110, but such vacation shall not be made before the date set for hearing, nor if the owners of a majority of the area affected, computed on the basis provided in ORS 271.080, object in writing thereto, nor shall any street area be vacated without the consent of the owners of the abutting property if the vacation will substantially affect the market value of such property, unless the city governing body provides for paying damages. Provision for paying such damages may be made by a local assessment, or in such other manner as the city charter may provide."

## **CURRENT SITUATION:**

In preparation of the upcoming SE 5th Avenue sidewalk project and better development of the properties fronting on SE 5th Avenue it is the Community Development Directors opinion that the citizens would be better served by a street connection at the location as shown on Attachment "3" and labeled as SE 6th Avenue which will allow for connecting Claude road to SE 10th Street before connecting to SE 5th Avenue.

The owner is will to dedicate the new right of way required for the proposed SE 6th Avenue as well as pay for the fees associated with this action.

## **ANALYSIS:**

- A. **STRATEGIC PLAN** This request is in harmony with the City Council Strategic Plan in providing for future growth in a more efficient manner and desirability for business to develop sooner.

- B. **FINANCIAL** The property owner has agreed to pay for all the application, advertising and recording fees.  
City staff has agreed to process the request and work with the owner in preparing the new right of way deed and descriptions required.
- C. **TIMING** This action is needed to initiate the vacation process and the formal Vacation action will be brought back to the Council at a later date
- D. **POLICY/LEGAL** “Vacation on council’s own motion; appeal. (1) The city governing body may initiate vacation proceedings authorized by ORS 271.080 and make such vacation without a petition or consent of property owners. Notice shall be given as provided by ORS 271.110, but such vacation shall not be made before the date set for hearing, nor if the owners of a majority of the area affected, computed on the basis provided in ORS 271.080, object in writing thereto, nor shall any street area be vacated without the consent of the owners of the abutting property if the vacation will substantially affect the market value of such property, unless the city governing body provides for paying damages. Provision for paying such damages may be made by a local assessment, or in such other manner as the city charter may provide.”

**ALTERNATIVES:**

City Council could choose not to allow the vacation of SE 7th Avenue and leave things as they are.

**RECOMMENDATION:**

Staff feels it is in the best interest to move the Street location to the north and recommends the City Council initiate the vacation on Council's own motion.

**ATTACHMENTS:**

1. Attachment 1
2. Attachment 2
3. Attachment 3
4. Attachment 4

# Attachment "1"

## CERTIFICATE OF COUNTY RECORDER

STATE OF OREGON }  
COUNTY OF MALHEUR } SS

I hereby certify that this instrument was filed at the request of Alan & Christine Bowditch & Buck Luck's Investment Co at 4:5 minutes past 12 o'clock P. m. on this 25 day of June 2009 in my office and was duly recorded as Cabinet B, Slide No. 86

Fee: \$136 Instrument No. 2009-4938

Shirley Childs Malheur County Clerk

### APPROVALS

I have reviewed this plat and find it complies with ORS Chapter 92 and ORS 209.230.

Don Kunkelberg Date 6/25/09

Malheur County Surveyor

Mark Niles Date 6/25/09

Malheur County Assessor

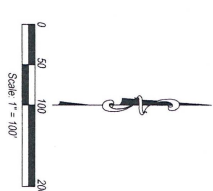
Don Kunkelberg Date 6/16/09

City of Ontario Clerk

LINE TABLE	DATE	BY	REASON
C1	6/26/09	272254	14.81
C2	6/29/09	1632354	34.71
C3	6/29/09	1632354	34.71
C4	6/29/09	1632354	34.71
C5	6/29/09	1632354	34.71
C6	6/29/09	1632354	34.71
C7	6/29/09	1632354	34.71
C8	6/29/09	1632354	34.71
C9	6/29/09	1632354	34.71
C10	6/29/09	1632354	34.71
C11	6/29/09	1632354	34.71
C12	6/29/09	1632354	34.71
C13	6/29/09	1632354	34.71
C14	6/29/09	1632354	34.71
C15	6/29/09	1632354	34.71

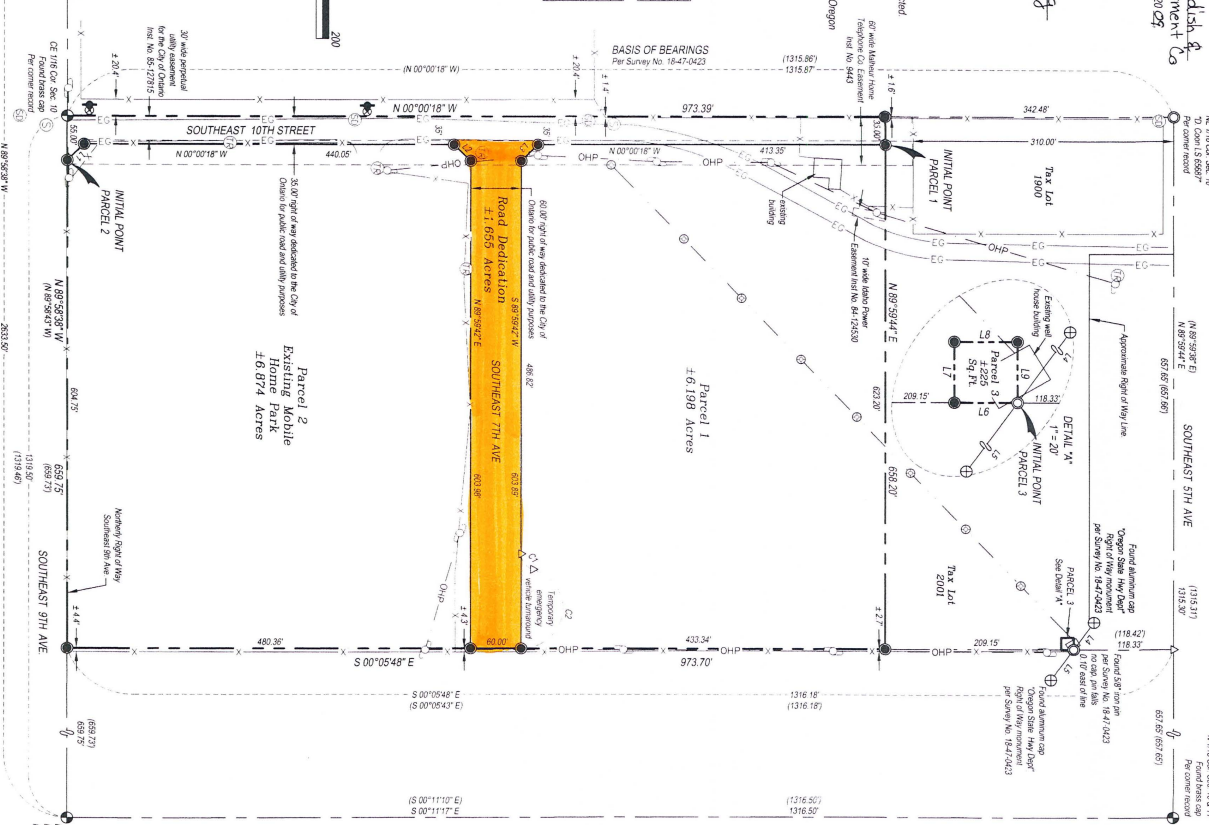
### LEGEND

- △ Calculated point
- Four aluminum cap
- Found brass cap monument
- Set 48 inch dia. x 30 inch iron pin
- Wipacac C.I.S. PLS 78150
- Found 5/8 inch dia. iron pin
- Water valve
- Sewer manhole
- Storm drain manhole
- Ingotation riser
- Fire hydrant
- Utility pole
- Telephone tower
- ( ) Record data per Survey No. 16-47-4023
- ( ) Boundary / exterior parcel line
- ( ) Section line
- ( ) Interior parcel line
- ( ) Easement line
- ( ) Fence line
- ( ) Pressure irrigation line
- ( ) Overhead power line
- ( ) Edge of gravel road
- ( ) UHP
- ( ) C-14 Cap Sec. 10
- ( ) Per corner record



## PARTITION PLAT NO. 2009 - 06

### A PORTION OF THE W1/2 SE1/4 NE1/4 SECTION 10, T. 18 S. R. 47 E., W.M., ONTARIO, MALHEUR COUNTY, OREGON, 2009



### DECLARATION

We, Alan Bowditch and Christine Bowditch and the Buckdicks Investment Co. do hereby declare that we have caused this partition to be prepared in accordance with Oregon Revised Statutes Chapter 92. Further, we hereby dedicate to the public forever a 55.00 foot wide strip of land as right-of-way for Southeast 10th Street for public road and utility purposes only, as shown hereon. Further, we hereby dedicate to the public forever a 60.00 foot wide strip of land as right-of-way for Southeast 7th Ave for public road and utility purposes only, as shown hereon. Further, we hereby grant a temporary easement to the City of Ontario for the purpose of surveying and staking the boundaries of the parcels shown hereon. The easement shall immediately terminate upon extension of Southeast 7th Ave as shown hereon. The easement shall include the right of ingress and egress for the purpose of maintenance, repair, improvement and replacement. The easement shall immediately terminate upon extension of Southeast 7th Ave as shown hereon. The easement shall include the right of ingress and egress for the purpose of maintenance, repair, improvement and replacement. The easement shall immediately terminate upon extension of Southeast 7th Ave as shown hereon.

Alan Bowditch Christine Bowditch

Alan R. Galtman Malheur County Surveyor

### ACKNOWLEDGEMENT

STATE OF OREGON }  
COUNTY OF CLATSOP } SS

Be it remembered that on this 13 day of June, in the year 2009, before me, the undersigned, a notary public in and for said state, personally appeared Alan Bowditch and Christine Bowditch, known or identified to me to be the person(s) whose name(s) are subscribed to the within instrument, and acknowledged to me that they executed the same.

In witness whereof, I have hereunto set my hand and related seal the day last above written.

Alan R. Galtman Notary Public

### ACKNOWLEDGEMENT

STATE OF OREGON }  
COUNTY OF } SS

Be it remembered that on this 13 day of June, in the year 2009, before me, the undersigned, a notary public in and for said state, personally appeared Alan R. Galtman who is known and identified to me to be a Managing Partner of the Company, that he executed the instrument or the behalf of said Company, and acknowledged to me that such Company executed the same.

In witness whereof, I have hereunto set my hand and related seal the day last above written.

Alan R. Galtman Notary Public

### NARRATIVE

This survey was made at the request of Alan Bowditch and Christine Bowditch and Buckdicks Investment Co. to partition a parcel of land being the W 1/2 SE 1/4 NE 1/4, Section 10, Township 18 South, Range 47 East EXCEPTING THEREFROM the North 342.48 feet of said W 1/2 SE 1/4 NE 1/4, Also, a 15 foot by 15 foot well site as shown hereon, all located in the City of Ontario, Malheur County, Oregon. This survey is the existing promissory as shown herein marking the west boundary of said W 1/2 SE 1/4 NE 1/4, also shown on the original Malheur County Survey No. 16-47-4023.

### CERTIFICATE OF SURVEYOR

I, Jeff Baughly, a Registered Professional Land Surveyor hereby certify that this survey was completed on August 25, 2008 and was made by me or under my direct supervision, that the boundary corners are marked as shown and that this map is a true and accurate representation of said survey. The land being partitioned is more fully described as a parcel of land being the W 1/2 SE 1/4 NE 1/4, Section 10, Township 18 South, Range 47 East EXCEPTING THEREFROM the North 342.48 feet of said W 1/2 SE 1/4 NE 1/4, located in the City of Ontario, Malheur County, Oregon.

I hereby certify this partition plat to be a true and exact copy of the original.

REGISTERED PROFESSIONAL LAND SURVEYOR  
Jeff Baughly

OREGON  
JULY 18, 2005  
JEFF BAUGHLY  
7815015

EXPIRATION DATE: 12/31/09

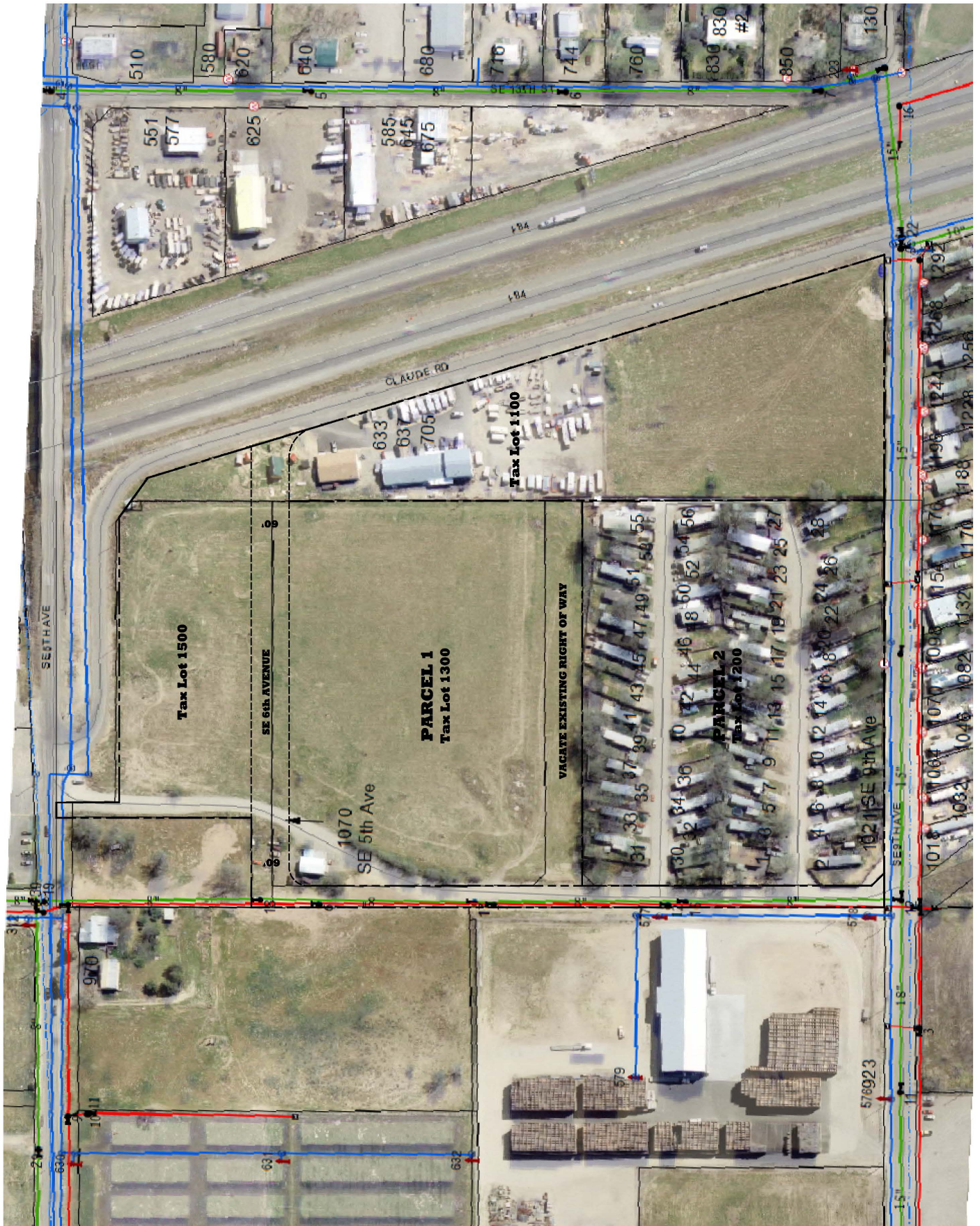
COMPASS LAND SURVEYING  
4270 E. AMITY AVE. MAZDA, ID 83607  
(208) 442-0115  
(208) 327-2108 Fax

By: Don Kunkelberg  
Accepted: 6/16/09  
Survey No. 16-47-0256  
Dwg. No. B-01288

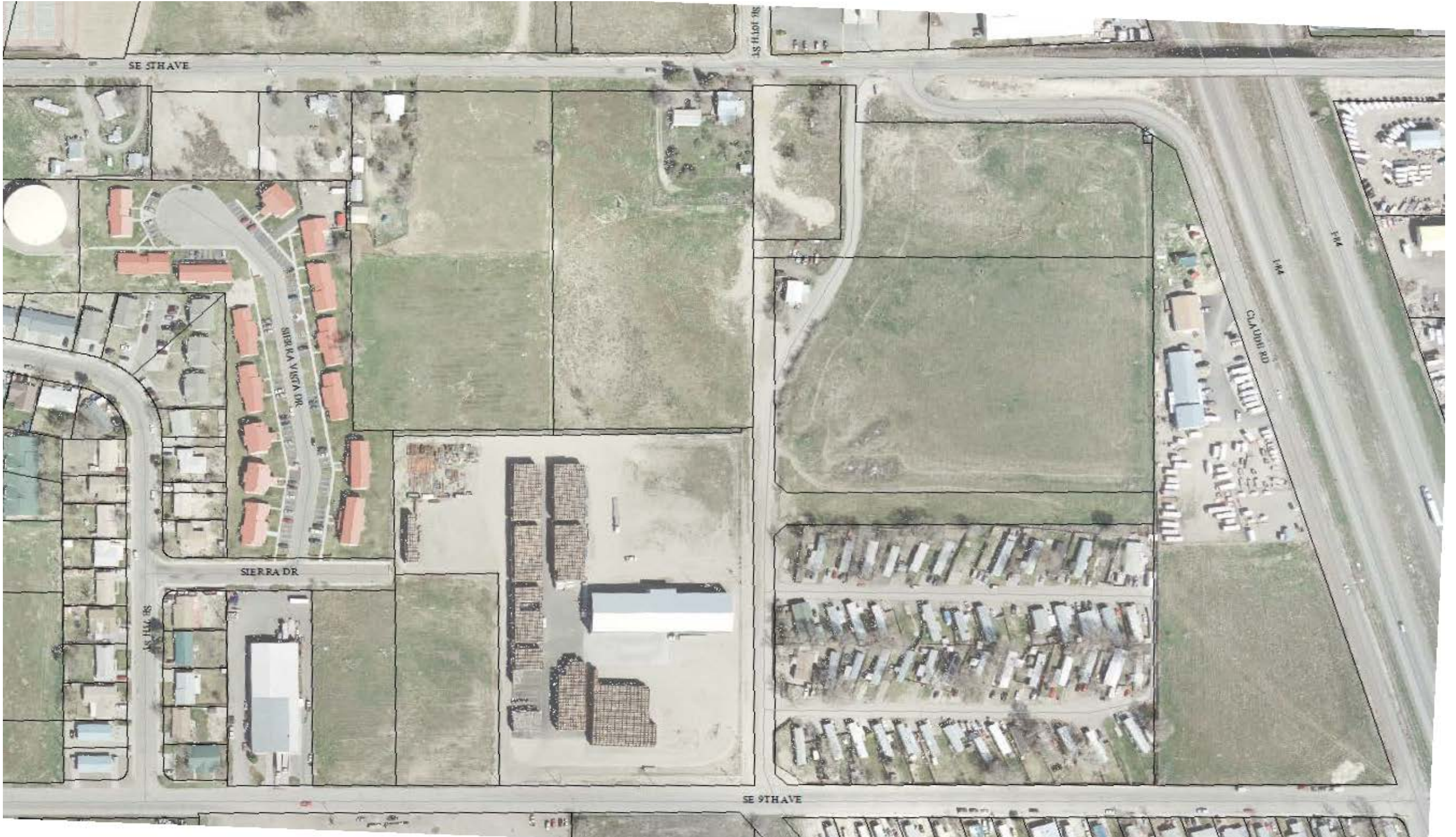




# Attachment "3"



Attachment "4"



# CITY OF ONTARIO

2020-2021 Budget Kickoff



Phase I - Strategic Plan Review

# BUDGET PROCESS



1. Strategic Plan Review
2. Revenue and Expenditure Forecast
3. Target budget with priorities

**Our Mission:** To create a healthy, safe, diverse, and prosperous city by engaging community members to develop an enriched quality of life.



# What we want you to be thinking about and bring up:

- Are these the right goals?
- Are these the right strategies?
- Are these the right activities?

What are the changes you would like to see?





# STRATEGIES

1. Improve cleanliness in Ontario
2. Create more things to do
3. Explore funding opportunities



# STRATEGY 1

Improve cleanliness in Ontario

- ✓ Added extra street sweeps to primary routes
- ✓ Provided free dump passes on Serve Day
- Increase garbage, cart, and weed cleanup
- Increase code enforcement effectiveness





# STRATEGY 2

Create more things to do

- ✓ Finish and open the Splash Park
- Have more city-sponsored activities
  - ✓ Partnering with the 2020 Tater Tot Festival
  - ✓ Helped organize Airport Appreciation Day
- Promote the City
  - ✓ Increased Facebook followers by 58% in 2019
  - ✓ Started city wayfinding/branding project





# STRATEGY 2

Create more things to do

- Establish and maintain relationship with the Rec District
  - ✓ Provided \$100,000 loan
- Establish trails and community gathering places
  - ✓ Received grant for TV Connector Trail (Starts Spring 2020)
  - ✓ Awarded bid for downtown attraction study
  - ✓ Tater Tot Trail project is progressing





# STRATEGY 3

Explore funding opportunities

- ✓ Implemented a classification and compensation plan
- Increase grant-writing capacity
  - ✓ Received over \$150,000 in grant funding in 2019
    - Hire/contract a grant writer
    - Create a public grant committee
- Establish a fund for community improvements (\$5000/month)
- Hire more detectives (Expected early 2020)
- Set up a public safety equipment fund
- Keep safety employees safe and equipped

The logo for Ontario City Council is a green shield-shaped emblem with a white border. It contains the text 'ONTARIO CITY COUNCIL' at the top, 'DESIRABILITY' in a large, bold font in the center, and 'STRATEGIC PLAN 2019-2023' at the bottom.

ONTARIO  
CITY COUNCIL

**DESIRABILITY**

STRATEGIC PLAN  
2019-2023

# LET'S TALK

- Is this the right goal?
- Are these the right strategies?
- Are these the right activities?
- What are the changes you would like to see?

The logo for Ontario City Council is a red shield-shaped emblem with a white border. It contains the text "ONTARIO CITY COUNCIL" at the top, "EDUCATION" in a large font in the middle, and "STRATEGIC PLAN 2019-2023" at the bottom.

ONTARIO  
CITY COUNCIL

# EDUCATION

STRATEGIC PLAN  
2019-2023

# STRATEGIES

The background of the slide features a faded, grayscale image of a modern school building with a brick facade and large windows. A light blue horizontal bar is positioned at the top, containing the word "STRATEGIES" in large white letters.

1. Increase job placement within our community
2. Give students civic opportunities
3. Strengthen our relationships with our schools



ONTARIO  
CITY COUNCIL

# EDUCATION

STRATEGIC PLAN  
2019-2023

# STRATEGY 1

Increase job placement within our community

- Meet with businesses and the College to help support local employment for graduating students
- Find out the needs of local employers
- Identify future projected industries
- Create a water/wastewater class at TVCC

The logo for Ontario City Council is a red shield-shaped emblem. At the top, it says "ONTARIO CITY COUNCIL" in white capital letters. Below that, a dark red horizontal bar contains the word "EDUCATION" in large, white, bold capital letters. At the bottom of the shield, it says "STRATEGIC PLAN 2019-2023" in white capital letters.

ONTARIO  
CITY COUNCIL

**EDUCATION**

STRATEGIC PLAN  
2019-2023

# STRATEGY 2

Give students civic opportunities

- Have representatives from each school involved in civic opportunities
- Connect with government teachers to assist with local government curriculum
- Get youth involved in government
- Allow and promote youth to be ex officio members on committees

The logo is a red shield-shaped emblem with a white border. At the top, it says 'ONTARIO CITY COUNCIL' in white. Below that, a dark red horizontal bar contains the word 'EDUCATION' in large, white, bold, sans-serif capital letters. At the bottom of the shield, it says 'STRATEGIC PLAN 2019-2023' in white.

ONTARIO  
CITY COUNCIL

**EDUCATION**

STRATEGIC PLAN  
2019-2023

# STRATEGY 3

Strengthen our relationships with our schools

- ✓ Supported 8C School District bond
- Establish and maintain a relationship with our schools
  - ✓ Extending sewer lines and adding fiber to accommodate TVCC Aviation Program
  - ✓ Partnering with TVCC, 8C, and Four Rivers Community School on the Complete Count Committee
- Utilize the community strategic plan

The logo for Ontario City Council is a red shield-shaped emblem with a white border. It contains the text "ONTARIO CITY COUNCIL" at the top, "EDUCATION" in a large, bold font in the center, and "STRATEGIC PLAN 2019-2023" at the bottom.

ONTARIO  
CITY COUNCIL

# EDUCATION

STRATEGIC PLAN  
2019-2023

# LET'S TALK

The background of the slide features a faded, grayscale image of a modern brick building with large windows and a glass entrance canopy. A light blue horizontal bar is positioned at the top of the slide, behind the "LET'S TALK" text.

- Is this the right goal?
- Are these the right strategies?
- Are these the right activities?
- What are the changes you would like to see?

ONTARIO  
CITY COUNCIL

**GROWTH**

STRATEGIC PLAN  
2019-2023

# STRATEGIES

1. Focus on the airport
2. Prepare for city expansion
3. Improve existing infrastructure



ONTARIO  
CITY COUNCIL

**GROWTH**

STRATEGIC PLAN  
2019-2023

# STRATEGY 1

Focus on the airport

- ✓ Connect fiber to the airport
- ✓ Add sewer lines to the airport
- Revise hangar leases and designate additional signers (In progress)
- Build more hangars
- Promote the Airport for development
- Move co-located federal agencies to the NW corner



ONTARIO  
CITY COUNCIL

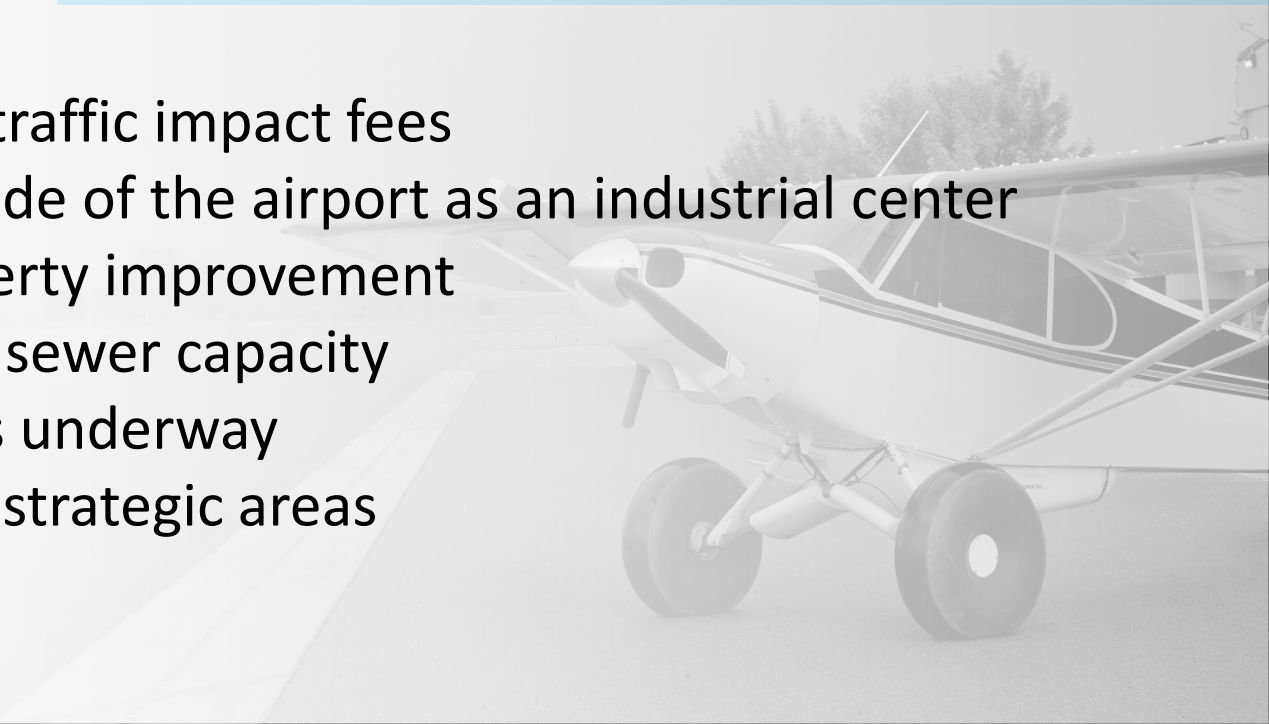
**GROWTH**

STRATEGIC PLAN  
2019-2023

# STRATEGY 2

Prepare for city expansion

- Replace SDCs with traffic impact fees
- Develop the west side of the airport as an industrial center
- Incentives for property improvement
- Increase water and sewer capacity
  - ✓ Water Master is underway
- Utility extension to strategic areas



ONTARIO  
CITY COUNCIL

**GROWTH**

STRATEGIC PLAN  
2019-2023

# STRATEGY 3

Improve existing infrastructure

- Sidewalk fill-in
- E. Idaho underpass street repairs
- NE 2<sup>nd</sup> Street rebuild



ONTARIO  
CITY COUNCIL

**GROWTH**

STRATEGIC PLAN  
2019-2023

# LET'S TALK

- Is this the right goal?
- Are these the right strategies?
- Are these the right activities?
- What are the changes you would like to see?





# STRATEGIES

1. Bring more art and culture to Ontario
2. Improve cleanliness in Ontario
3. Create more things to do



# STRATEGY 1

Bring more art and culture to Ontario

- Have more public art
  - ✓ Install wrap art on electrical boxes (Coming 2020)
  - Create more murals (begun in 2019)
  - Create a “Freak Alley” type of event
- Enhance our gateway
  - ✓ Gateway arch (Expecting 2021)
  - Lighting on overpass
  - Cloverleaf enhancement





# STRATEGY 1

Bring more art and culture to Ontario

- Have matching entrances
  - ✓ Started city wayfinding/branding project
- Put a new mural on the water tower



# STRATEGY 2

Improve cleanliness in Ontario

- ✓ Added extra street sweeps to primary routes
- ✓ Provided free dump passes on Serve Day
- ✓ Add an additional full-time code enforcement position
  - Stop fine forgiveness for code enforcement violations
  - Promote more content related to code enforcement and public safety
    - Public information campaign for clean community



# STRATEGY 3

Create more things to do

- Have more city-sponsored activities
  - ✓ Partnering with the 2020 Tater Tot Festival
  - ✓ Helped organize Airport Appreciation Day
- Have a city-owned reader board





# LET'S TALK

- Is this the right goal?
- Are these the right strategies?
- Are these the right activities?
- What are the changes you would like to see?

ONTARIO  
CITY COUNCIL

# LIFESTYLE

STRATEGIC PLAN  
2019-2023

# STRATEGIES

1. Create more amenities
2. Bring more housing/affordability to Ontario
3. Focus on Downtown Ontario
4. Create more things to do
5. Internal improvements



# STRATEGY 1

Create more amenities

- ✓ Increase downtown seating
- ✓ New shelter at Lion's Park
- Dog Park
  - ✓ Lanterman Park
  - Lion's Park
- Downtown gazebo
- Plant trees at Lanterman Park
- Bathrooms at Beck Park





# STRATEGY 2

Bring more housing/affordability to Ontario

- Educate public on Housing Incentive Program
  - ✓ Social media push
  - ✓ New informational materials
  - ✓ 9 participants in 2019, 11 total
- Fill in housing assistance
- Support middle- class housing starts
- Build a variety of housing options
- Living wage (or Increase MHI)

An informational graphic with a black background and yellow accents. At the top, it says "Looking to build in Ontario?". Below that, it explains the \$10,000 Housing Incentive Program, which is available to homeowners and contractors building a single-family home in the City of Ontario. It provides contact information for the City of Ontario Community &amp; Economic Development Department, including a phone number, email, and website. At the bottom, there are four small images showing different types of housing: a modern house, a kitchen, a house with a porch, and a living room. To the right of the images is a logo for "ONTARIO Where Oregon Begins..." with a sunburst and stars.

# STRATEGY 3

Focus on Downtown Ontario

- Downtown beautification Phase I
  - ✓ Benches, Planters, Garbage Cans, Bike Racks
- Phase II – Decorative Street Lighting
- ✓ Maintain a relationship and support our downtown organization
- Replenish façade grant funding (Expect 2021)



# STRATEGY 4

Create more things to do

- Improve playgrounds through city match funds for service clubs
  - ✓ \$10,000 for Lion's Club (Lion's Park)
  - ✓ \$10,000 for Kiwanis Club (Lanterman Park)
  - ✓ \$10,000 for Rotary Club (Laxson Park)
- Create Trails
  - ✓ TV Connector and Tater Tot trail are progressing
- Create water trails

ONTARIO  
CITY COUNCIL

**LIFESTYLE**

STRATEGIC PLAN  
2019-2023

# STRATEGY 5

Internal improvements

- Educate department heads on methods of interacting with a diverse community
- More Council exposure in community
  - ✓ Kyle Petty Ride Across America
  - ✓ Airport Appreciation Day
  - ✓ Citizens Coalition of Ontario Community Forums

ONTARIO  
CITY COUNCIL

# LIFESTYLE

STRATEGIC PLAN  
2019-2023

# LET'S TALK

- Is this the right goal?
- Are these the right strategies?
- Are these the right activities?
- What are the changes you would like to see?



# NEXT STEPS



- Budget Calendar
  - **1/28/2020** Revenue and Expenditure Forecast (Preliminary Budget Committee Meeting)
  - **2/25/2020** Budget Target
  - **3/10/2019-3/12/2020** Official Budget Committee Meetings
  - **4/21/2020** Council Presentation of Budget

## Ontario, Oregon Strategic Plan 2019-2023

<b>Strand:</b> Desirability							
<b>Goal:</b> We want to make Ontario a place businesses and potential citizens want to call home and have community members proud to already call it home.							
<b>Measurements of Success for the Goal:</b>							
<b>Strategy:</b> Improve cleanliness in Ontario							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Garbage, cart, and weed cleanup		Short		Police			
Clean streets	Increase sweeps	Short	2019	Jacobs (Streets)	Added more sweeps to primary roads.		2019
Have the City provide dumpsters on Serve Day	Work with Ontario Sanitary to provide dumpsters annually	Short	Annually	Administration, Ontario Sanitary Service	Provided dumpsters on serve day 2019.	1	5
Code Enforcement effectiveness		Long		City Council, Administration, Code Enforcement			
<b>Strategy:</b> Create more things to do							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Finish and open the splash park		Short	5/23/2019	Administration, Contractors, Jacobs			Opened June 3
Have more City-sponsored activities	Tator Tot Festival	Short		City Council, Administration			
Promote the City	Facebook	Short		Administration			
	Brand						

## Ontario, Oregon Strategic Plan 2019-2023

Work more closely with community partners to create more events and festivals		Short		City Council, Administration, 4RCC, Revitalize Ontario!			
Establish and maintain a good relationship with the Recreation District		Both		City Council, Administration, Recreation District			
Establish trails and community gathering places (Depot Park Entertainment Plaza)		Long		City Council, Administration, Community Development, Revitalize Ontario!, Jacobs			
<b>Strategy: Explore funding opportunities</b>							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Establish a \$5,000/month fund to do something visible in the community		Long		Finance, City Council			
Increase grant-writing capacity		Long		Administration, Finance			
Hire/contract a grant writer		Long		Administration, Finance			
Create a public grant committee		Long		Administration			
Keep our safety employees safe and equipped		Long		Police, Fire, Code Enforcement			
Set up a public safety equipment fund		Long		Police, Fire, Code Enforcement, Finance			
Keep our department heads and pay what they are worth	Wage Study	Long	1-Jul-19	City Council, Administration, Finance			

# Ontario, Oregon Strategic Plan 2019-2023

Hire more detectives		Short		Police			
----------------------	--	-------	--	--------	--	--	--

## Ontario Oregon Strategic Plan 2019-2023

<b>Strand:</b> Education							
<b>Goal:</b> We know that the future of Ontario is based on the education of its children. We value and support our schools.							
<b>Measurements of Success for the Goal:</b>							
<b>Strategy:</b> Increase job placement within our community							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Meet with Ore-Ida, the City, and the College		Short		Administration, Ore-Ida, TVCC			
Find out what the needs of local employers are		Short		Administration, local employers			
Work with businesses through TVCC to train new employees who are ready for the workplace. Steer education towards future projected industries		Long		City Council, TVCC, OHS, 4RCS, local employers, Worksource Oregon			
Create a water/wastewater class at TVCC		Long		Jacobs (water/waste water), TVCC			
<b>Strategy:</b> Give students civic opportunities							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Have Civic opportunities for students (have representatives from each school, each month)		Short		City Council, 8C School District, 4RCS, Private Schools			
Get youth involved in Government							
Allow and promote youth to be ex officio members on committees		Short	2021	City Council, 8C School District, 4RCS, Private Schools			
<a href="#">Work with teachers to assist with local gov curriculum</a>							

# Ontario Oregon Strategic Plan 2019-2023

Strategy: Strengthen our relationships with our schools							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Support school bonds	No cost	Short	May-19	City Council	passed resolution in support of 2019 8c bond request	1	1
Establish and maintain a relationship with our schools (boards, teachers, students)		Short		City Council, 8C School District, 4RCS, Private Schools, TVCC			
Utilize the community strategic plan		Long		Administration, Community Strategic Plan			

## Ontario Oregon Strategic Plan 2019-2023

<b>Strand:</b> Growth							
<b>Goal:</b> Ontario has the potential to grow. We will make responsible choices to assist that growth and proactively plan for a sustainable future.							
<b>Measurements of Success for the Goal:</b>							
<b>Strategy:</b> Focus on the airport							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Revise hangar leases and designate additional signers	Code amendment	Short		Airport, Administration			
Build more hangars	Public, private			Airport			
Promote the Airport for development				Airport, Administration			
Move co-located federal agencies (BLM, forest service) to the north-west corner of the airport	Capital	Long		Airport			
Grow the airport by connecting fiber	Contract, plan, timetable,	Short	by Summer 2020	Airport, Administration, JACOBS			
<b>Strategy:</b> Prepare for city expansion							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Replace SDCs with traffic impact fees	Ordinance to suspend SDCs and reinstate TIFs	Short		Community Development			
Develop the west side of the airport as an industrial center	Updated Airport Layout Plan and Capital	Long		Administration, Community Development			

# Ontario Oregon Strategic Plan 2019-2023

Utility extension to strategic areas							
Incentives property improvement.	Housing Incentive Program						
Increase water and sewer capacity (Add an additional cassette)	Public financing	Mid	2020	Jacobs (Water/Wastewater)	MGD	11.2 MGD	12.4 MGD
<b>Strategy: Improve existing infrastructure</b>							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measurable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
E. Idaho underpass street repairs							
NE 2nd street rebuild							
Sidewalk fill-in							

# Ontario Oregon Strategic Plan 2019-2023

**Strand:** Beautification

**Goal:** We live in the beautiful treasure valley and want to add to that beauty by keeping our city clean and filling it with art and culture.

**Measurements of Success for the Goal:**

**Strategy:** Bring more art and culture to Ontario

Activities	Resources Needed (e.g. Cost, Equipment)	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Install wrap art on electrical boxes		Summer/F all 2019		Revitalize Ontario!, Community members			
Create more murals	Community Partners	Short		Revitalize Ontario!, Community members			
Create a "freak alley" type of event		Long		Revitalize Ontario!, Community members			
Have more public art	Matt Stringer, Pam Helfridge, TVCC art dept.	Long		Administration, Community members			
Enhance gateway	RO Archway Project	Long		Administration			
	Lighting on Overpass						
	Cloverleaf						
Have matching entrances (brand)	Signs like the 201 and SW 4th St.						
Put a new mural on the water tower	RO Heinz/Kraft/ TVCC/ 8c/ FRCS	Long		Administration, Community members			

**Strategy:** Improve cleanliness in Ontario

Activities	Resources Needed (e.g. Cost, Equipment)	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target

# Ontario Oregon Strategic Plan 2019-2023

Promote more content related to code enforcement and public safety	Content, flyers, website	Short		Code Enforcement, Administration, Website Committee	Distribution of media, reduction in complaints		
Community Serve Day		Annual		Community members			
Public Information Campaign for Clean Community		2020					
Add extra street sweeps to primary routes		1-Jul-19		Jacobs (Streets)			
Stop fine forgiveness for code enforcement violations		Short		Code Enforcement, Finance (Account Receivable)			
Provide free trash dump on Serve Day		Annual		Administration, Ontario Sanitary Services			
Add an additional full-time Code Enforcement position		2019		Police			

**Strategy: Create more things to do**

Activities	Resources Needed (e.g. Cost, Equipment)	Timeline		Person/Entity Responsible & Involved	Measurable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Support citizen and city created events	Tater Tot Festival	Long		City Council, Administration			
City reader board			2023				

## Ontario Oregon Strategic Plan 2019-2023

<b>Strand:</b> Lifestyle							
<b>Goal:</b> We will work with community partners to enhance the quality of life in Ontario by providing amenities.							
<b>Measurements of Success for the Goal:</b>							
<b>Strategy:</b> Create more amenities							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Seating downtown		Short		Jacobs, Administration			
New Shelter erected at Lion's Park	Concrete contractor.	Short	2019	Jacobs	Completion	Complete	
Dog Park (Lanterman and Lions)	Fencing and contractor cost.	Short	2019	Jacobs / Kiwanis	Lanterman Park Complete	1	2
Downtown gazebo		Short	2020	Jacobs			
Trees at Lanterman Park		Short		Jacobs			
Bathrooms at Beck Park		Long		Jacobs			
<b>Strategy:</b> Bring more housing/affordability to Ontario							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Educate the public on the \$10,000 housing incentive program	Trifold brochure developed and placed at strategic locations	Short	2019	Community Development, Administration (Peter), City Council			
Fill in housing assistance	Permanent Supportive Housing Pilot Grant	Both		Community Development, City Council			

# Ontario Oregon Strategic Plan 2019-2023

	Housing Incentive Program	2018	2023	Community Development, Business Loan Fund Committee	Applications for Housing Incentive Program	9	40
Support middle-class housing starts		Long		Administration, Community Development			
Build a variety of housing options		Long		City Council, Administration, Community Development	Have desirable housing options		
Living Wage		Long		City Council			

## Ontario Oregon Strategic Plan 2019-2023

Strategy: Focus on Downtown Ontario							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Maintain a relationship and support with our downtown organization		Short		Administration, Revitalize Ontario!	Vacancy rate, property values, grants received		
Downtown Beautification: Phase 1		Summer 2019 & Spring 2020		Administration, Community Development, Revitalize Ontario!	Vacancy rate, property values, types of business		
Replenish façade grant funding		FY 2021		City Council, Revitalize Ontario!			
Strategy: Create more things to do							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Improve Playgrounds through the city match of service club parks.		Summer 2019		Jacobs, Service Organizations			
Create water trails	Work with Property Owners for out-slip	Summer 2020		Administration, Community Development	Working on possible trail end with Idaho Power.		
Create trails	Grant written for the RTP.	Fall 2019		Administration, Community Development	North South Trail	Could be ready to build in Spring of 2020.	
	Working on agreements with Kraft-Heinz and Walmart	Long			Snake River Trail		

# Ontario Oregon Strategic Plan 2019-2023

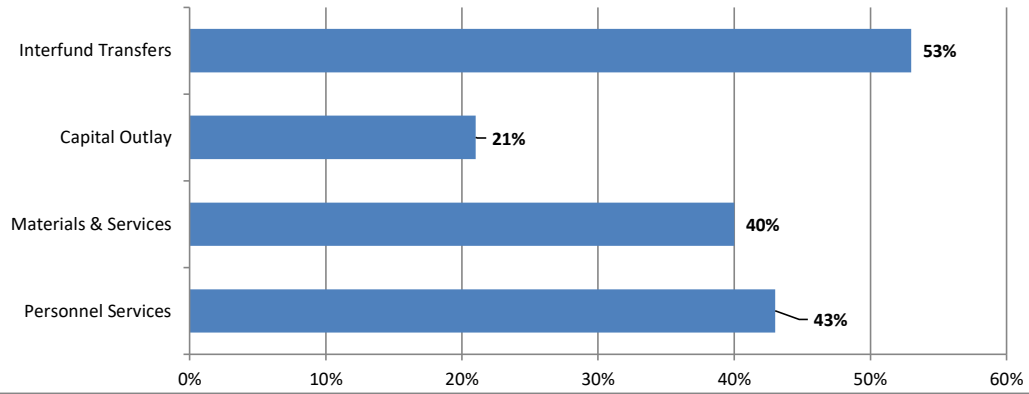
	ODOT approval	Midterm		Administration, Community Development	Trail Head		
<b>Strategy: Internal Improvements</b>							
Activities	Resources Needed (e.g. Cost,	Timeline		Person/Entity Responsible & Involved	Measureable Outcome/Evidence of Success		
		Start Date	End Date		Description	Present	Target
Educate department heads on methods of interacting with a diverse community	Leadership Team Meeting	Both		Administration	Diversity Training		
More Council exposure in the community		Short		City Council			

**CITY OF ONTARIO  
GENERAL FUND - DEPARTMENT EXPENSE  
FOR THE PERIOD ENDED  
NOVEMBER 30, 2019**

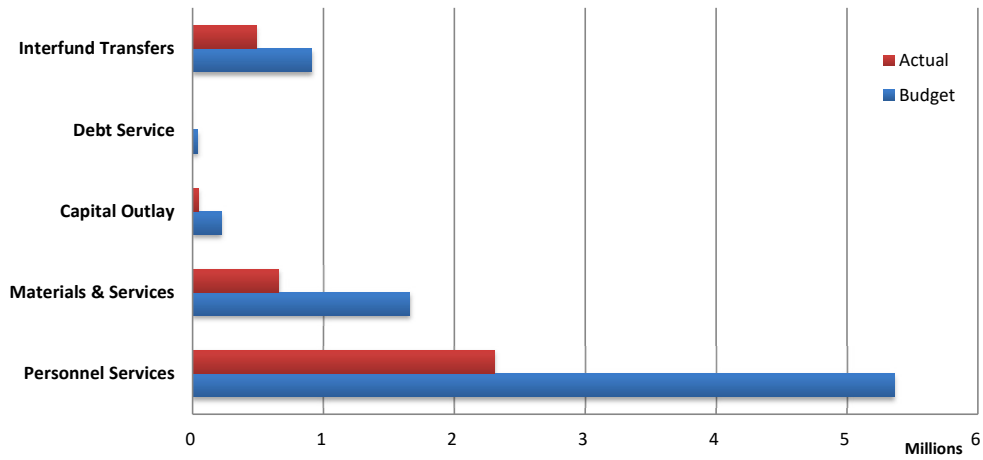
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	270,562	82,504	30.5%	
<b>Parks &amp; Recreation</b>	<b>270,562</b>	<b>82,504</b>	<b>30.5%</b>	
Fire	1,621,332	640,074	39.5%	
Code Enforcement	213,764	55,059	25.8%	
Police	3,625,206	1,627,924	44.9%	
Police reserves	7,000	1,558	22.3%	
<b>Public Safety Total</b>	<b>5,467,302</b>	<b>2,324,616</b>	<b>42.5%</b>	
Administration	487,088	201,383	41.3%	
City Council	25,569	5,682	22.2%	
Business Registration	1,100	7	0.6%	
Cemetery	143,470	64,003	44.6%	
Finance	239,123	89,900	37.6%	
Technology	129,220	57,772	44.7%	Equipment purchases
<b>General Government Total</b>	<b>1,025,570</b>	<b>418,746</b>	<b>40.8%</b>	
Community development	212,791	65,811	30.9%	
<b>Community Development</b>	<b>212,791</b>	<b>65,811</b>	<b>30.9%</b>	
Administrative Overhead	371,054	184,117	49.6%	Timing of insurance & downtown beautification
Non-Departmental Contributions	30,000	10,000	33.3%	
<b>Other Total</b>	<b>401,054</b>	<b>194,117</b>	<b>48.4%</b>	
Operating Transfers Out	815,334	416,965	51.1%	PERS transfers out.
<b>GENERAL FUND TOTALS</b>	<b>\$ 8,192,613</b>	<b>\$ 3,502,760</b>	<b>42.8%</b>	
<b>YTD BUDGET BENCHMARK</b>			<b>41.6667%</b>	<b>-4.1%</b>

**CITY OF ONTARIO  
GENERAL FUND - DEPARTMENT EXPENSE  
FOR THE PERIOD ENDED  
NOVEMBER 30, 2019**


**% Expended by Category**



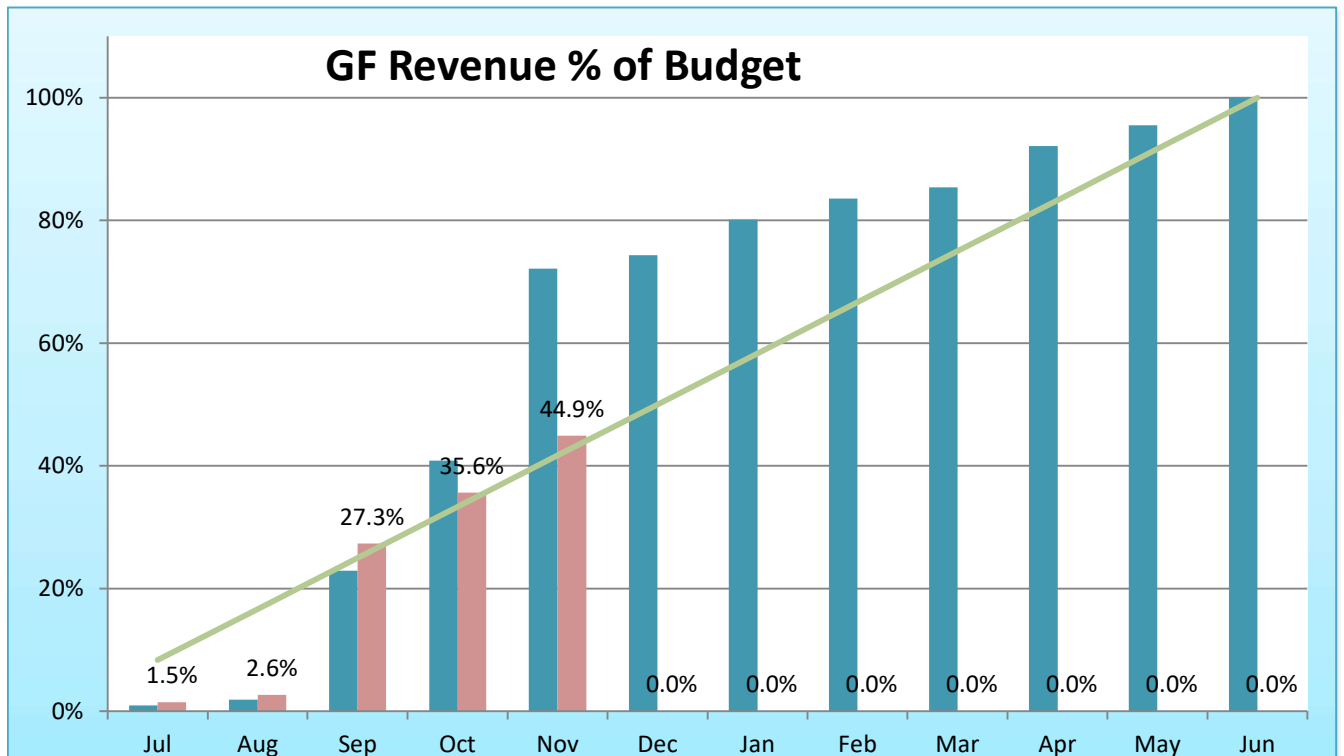
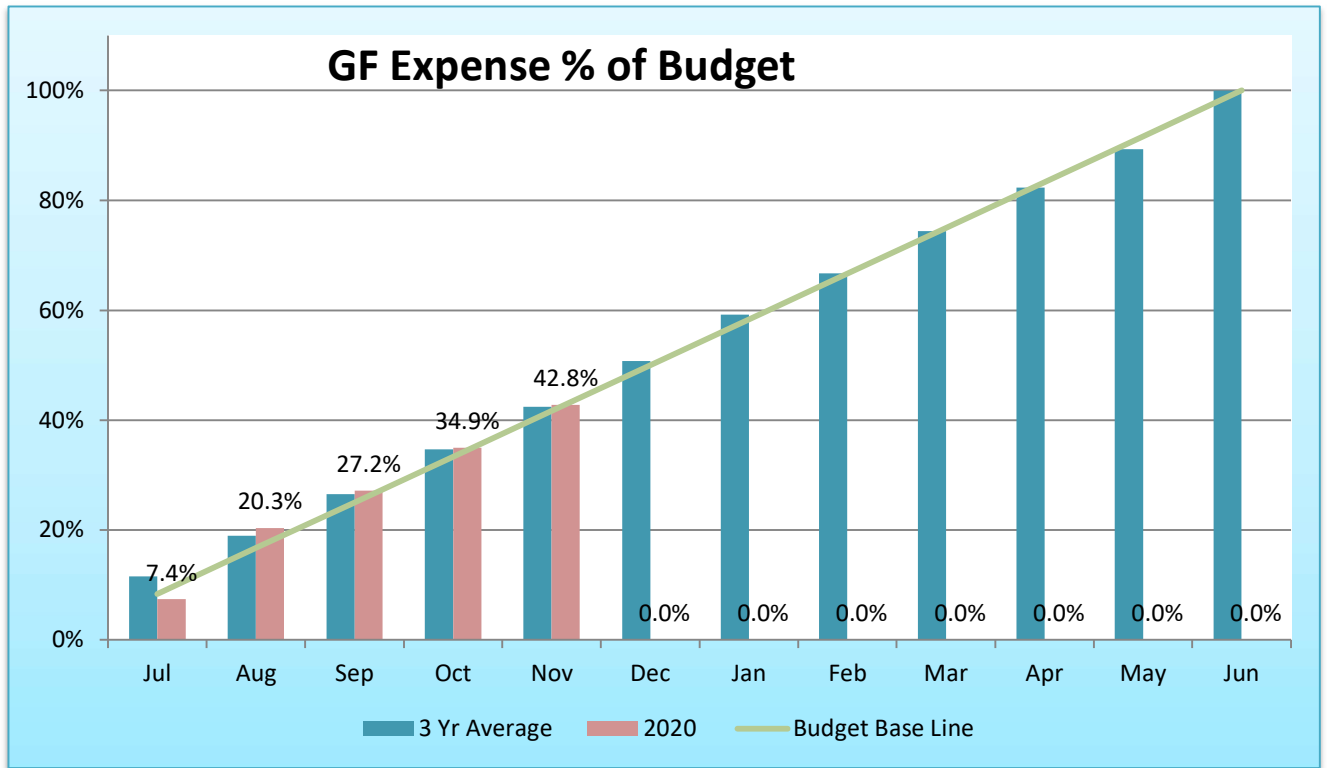
**Budget to Actual by Category**



**CITY OF ONTARIO  
GENERAL FUND - DEPARTMENT REVENUE  
FOR THE PERIOD ENDED  
NOVEMBER 30, 2019**

DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
<i>GENERAL FUND BEGINNING FUND BALANCE</i>	2,122,655	2,234,162	105.3%	<i>(not calculated in totals)</i>
Parks	1,900	680	35.8%	
<b>Parks &amp; Recreation</b>	<b>1,900</b>	<b>680</b>	<b>35.8%</b>	
Fire	134,372	28,238	21.0%	
Code Enforcement	18,735	82,048	437.9%	<i>Civil Penalties Income High</i>
Police	488,593	210,095	43.0%	
Dispensary Business License	144,000	24,800	17.2%	
<b>Public Safety Total</b>	<b>785,700</b>	<b>345,181</b>	<b>43.9%</b>	
Interest	65,700	26,291	40.0%	
State Revenue Sharing	132,656	33,164	25.0%	
PERS Allocation Transfer	-	-	#DIV/0!	
Administrative Services	497,148	207,145	41.7%	
Other General Revenues	8,575	11,984	139.8%	
Property Taxes	3,688,265	3,186,517	86.4%	<i>Collections in November</i>
Alcohol Bvg License & Fee	196,838	50,824	25.8%	
Cigarette tax	13,535	4,490	33.2%	
Marijuana tax	750,000	185,285	24.7%	<i>two months collection</i>
Franchise Fees	1,638,121	409,375	25.0%	
Business Registration	2,000	235	11.8%	
Cemetery	36,000	10,650	29.6%	
<b>General Government Total</b>	<b>7,028,838</b>	<b>4,125,959</b>	<b>58.7%</b>	
Planning & Zoning	4,450	4,382	98.5%	
Wayfinding Grant	25,000	-	0.0%	
<b>Community development</b>	<b>29,450</b>	<b>4,382</b>	<b>14.9%</b>	
<b>GENERAL FUND REVENUE TOTALS</b>	<b>\$ 7,845,888</b>	<b>\$ 4,476,203</b>	<b>57.1%</b>	
<b>YTD CURRENT YEAR PROFIT(LOSS)</b>		<b>\$ 973,443</b>		
<b>YTD BUDGET BENCHMARK</b>		<b>41.7%</b>	 <b>15.4%</b>	

**CITY OF ONTARIO  
GENERAL FUND  
FOR THE PERIOD ENDED  
NOVEMBER 30, 2019**



**CITY OF ONTARIO  
OTHER FUNDS - DEPARTMENT EXPENSES AND REVENUE  
FOR THE PERIOD ENDED  
NOVEMBER 30, 2019**

DEPARTMENT/FUND	EXPENDITURES			REVENUES		
	BUDGET	ACTUAL	% EXPENDED	BUDGET	ACTUAL	% REALIZED
002 Marijuana Enforcement Fund	250,000	2,945	1.2%	250,000	10,011	4.0%
010 Grant Fund	722,867	89,187	12.3%	722,867	35,595	4.9%
027 Building Fund	189,469	62,176	32.8%	218,747	293,858	134.3%
030 Capital Projects Fund	2,804,082	-	0.0%	3,214,902	2,960,469	92.1%
031 SDC Fund	430,000	10,676	2.5%	430,000	390,933	90.9%
035 Debt Service Fund	29,027	27,943	96.3%	29,027	18,812	64.8%
045 Street Fund	3,431,544	1,071,186	31.2%	3,431,544	1,273,575	37.1%
050 Trust Funds	633,756	153,925	24.3%	797,728	567,582	71.1%
055 Reserve Funds	2,694,160	1,411,734	52.4%	4,125,313	3,705,299	89.8%
060 Revolving Loan Fund	494,022	134,553	27.2%	494,022	611,220	123.7%
105 Water Fund	3,635,932	1,960,800	53.9%	4,512,615	3,334,958	73.9%
110 Sewer Fund	3,104,768	1,625,557	52.4%	6,519,403	4,640,874	71.2%
115 Storm Sewer Fund	191,678	63,590	33.2%	560,561	526,028	93.8%
120 Airport Fund	116,877	44,388	38.0%	116,877	108,427	92.8%
125 Aquatic Fund	-	600	#DIV/0!	-	57,975	#DIV/0!

Comments:

**YTD BUDGET BENCHMARK**

**41.7%**

01/09/2020



# City Recorder

Annual Report  
Jan 1-Dec 31, 2019

Tori Barnett, MMC  
City Recorder



# Job duties include:



- ❖ Records Custodian/Archivist
- ❖ Public Records Request Contact
- ❖ Elections Official
- ❖ Ordinance/Resolution Docket
- ❖ Business Registrations
- ❖ Cemetery Records/Deeds
- ❖ Clerk to the Council
- ❖ Website Co-Administrator
- ❖ Agent of Record
- ❖ Notary Public
- ❖ City Committees Coordinator
- ❖ CivicClerk Co-Administrator
- ❖ Municipal Code Book Updates

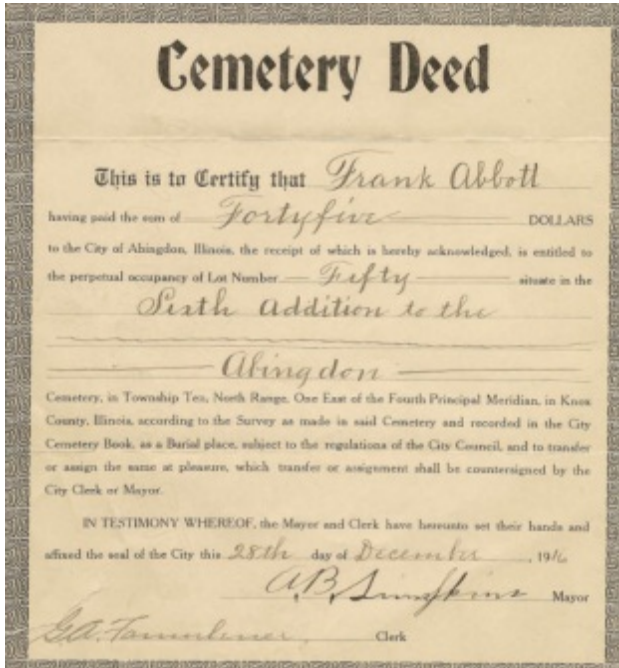




The Mayor, three City Councilors, the Police Chief, three Police Officers, and one Reserve Officer were sworn into office.

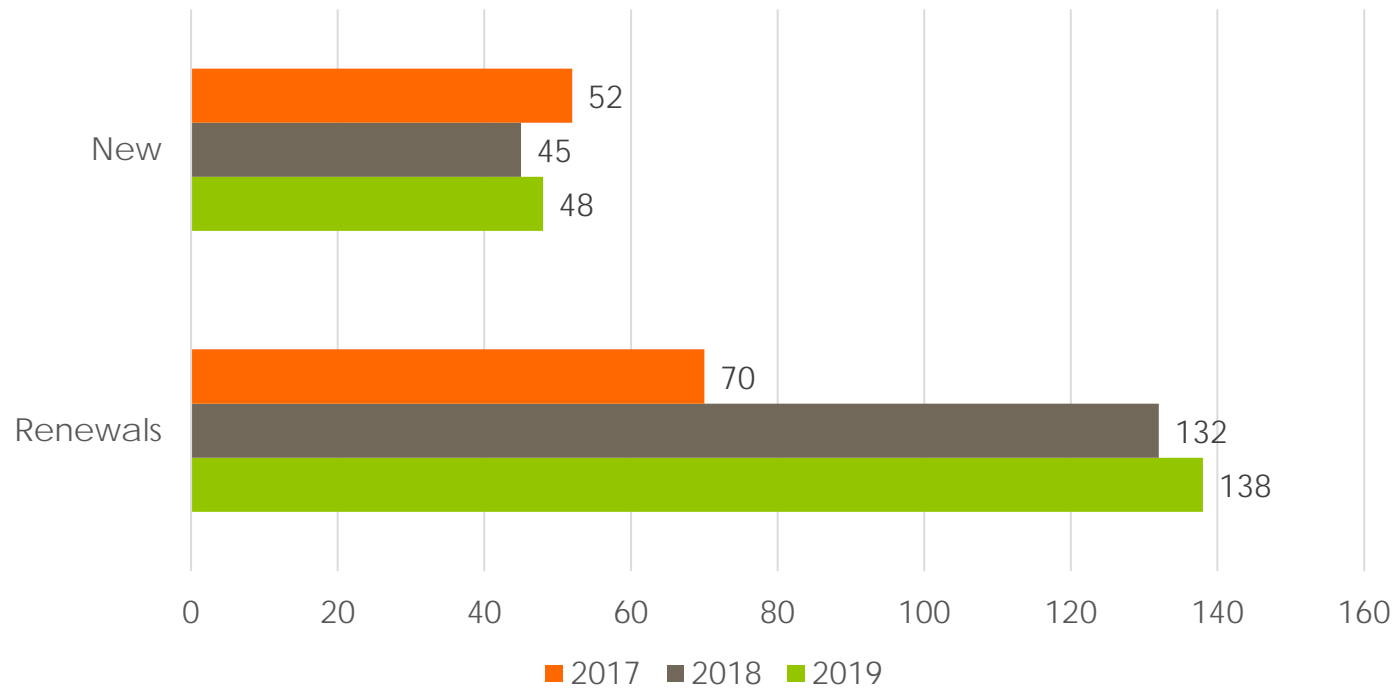


19 ordinances and 135 resolutions were brought before Council.



Processed 138 cemetery documents, which includes processing deeds, receipts, burials, disinterments, transfers, or changes.

# Business Registrations





- The Council held 14 regular meetings and 12 work sessions; 40 packets were created and distributed.
- Processed multiple FIOA requests.
- Maintained pages on the city's website.
- Updated the Municipal Code.
- Notarized multiple documents.
- Recruited for current or upcoming vacancies on city Boards and Committees; Updated Boards, Committees, and Commissions, as needed.
- Co-Chairing the Complete Count Committee in preparation of the 2020 Census.
- Created and presented donation baskets for ONTCCY and the Volunteer Firefighter's Benefit Dinner/Dance.





# Questions?

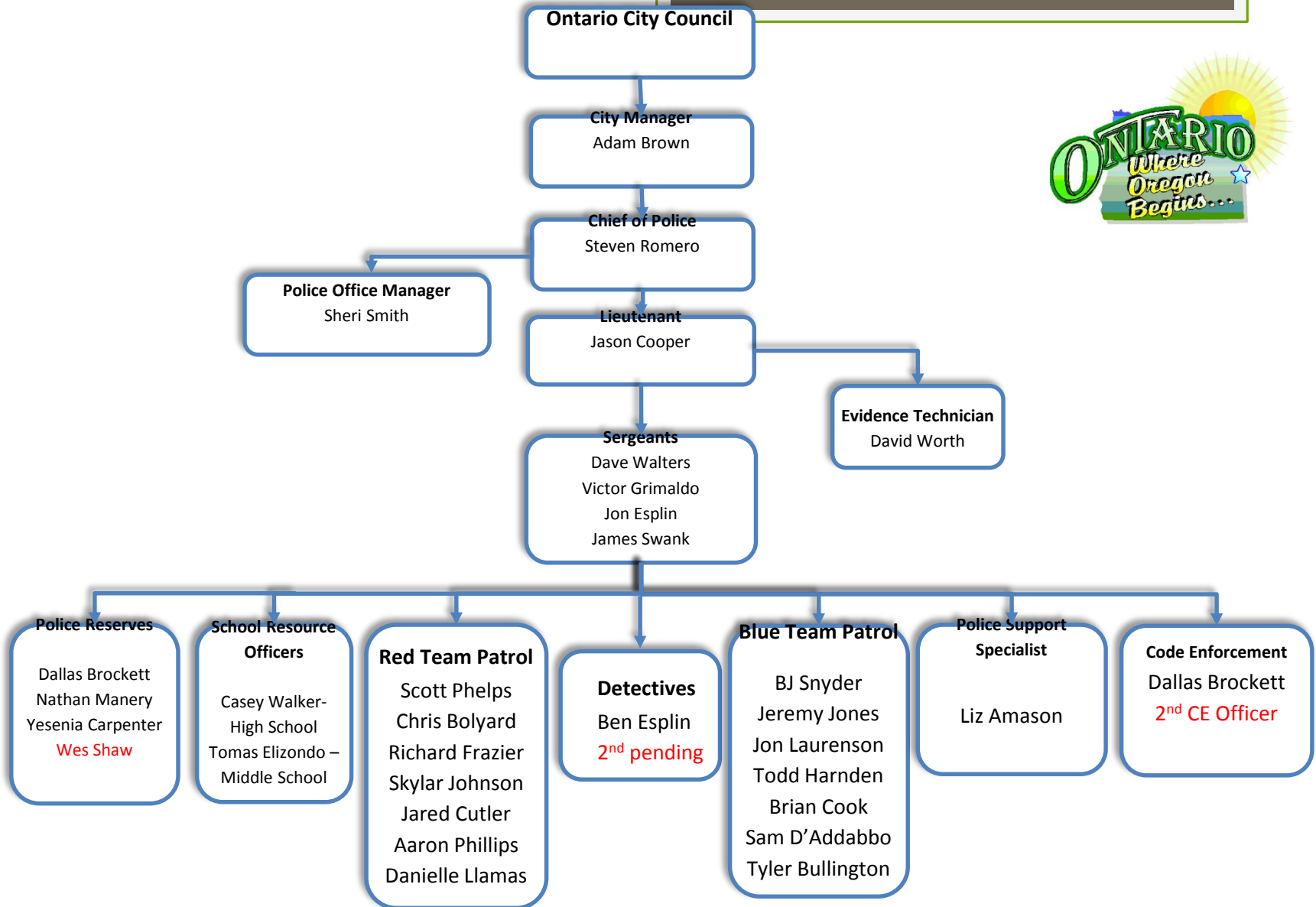


01/09/2020

# Police Department Quarterly Report

2019 4<sup>th</sup> Quarter

Steven Romero  
Chief of Police



# Retirees / Re-hires



Sergeant  
Dave Walters  
25 years

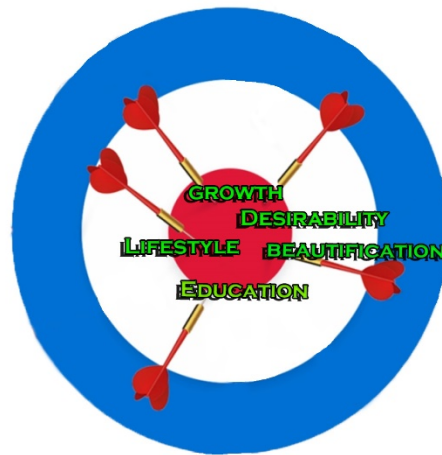


Officer  
Tomas Elizondo  
25 Years

# Hitting the Mark!



## Strategic Goals



## Core Values

- Commitment
- Openness
- Respect
- Efficiency



# Life Saving Award

[Oregon Peace Officers Association]



Ofc Danielle Llamas



# Making the News



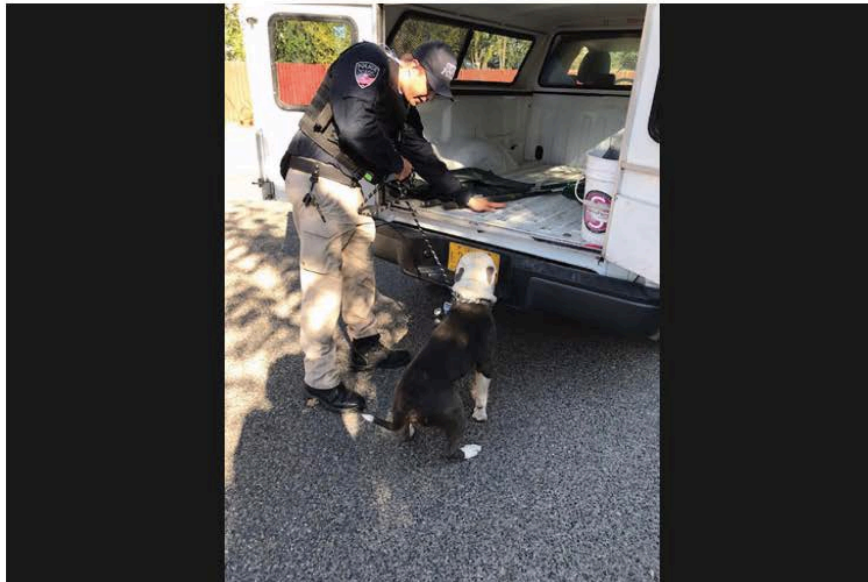
MENU ARGUS OBSERVER NEWS SPORTS OBITUARIES CLASSIFIEDS NEWSLETTERS 41° SUBSCRIBE

## A day in the life with Ontario's ordinance officer



Maggie Wood Special to The Argus Observer Dec 18, 2019

Stay Informed. Subscribe For Only \$1.99 Per Week




Every 8 minutes,  
we respond to a disaster.

American Red Cross [HELP NOW](#)

# Making the News



**ONTARIO SCHOOL DISTRICT**



**Chief hosts drug education seminar for Tiger parents**

**NO DRUGS**  
No-Action Zone

**ONTARIO**

"I think, right now, we're looking, I think, at the worst case in America's history for drug abuse."

That was among the closing remarks from Ontario Chief of Police Tom Romero on Tuesday night at his Drug Prevention and Education Seminar at Clear in High School as parents here to look at participating in one if

school.

Romero, who came to Clear in this seminar, was previously in California and worked on anti-drug campaigns in the greater Los Angeles area. He was able to give some of his insight on the topic of drug use and prevention among the parents.

Tom Romero, who has been working with Ontario School District for 10 years, led the presentation on drug prevention that has been common at the schools in recent years. Romero

**CHIEF ROMERO'S PREVENTING MESSAGES FOR PARENTS**

1. Do not allow for a positive parent. Love your children.
2. Be an involved parent and a user-limiter.
3. Develop home stability for your children.
4. Work with school resources.
5. Be an informed parent, and provide role models.
6. Support your children to positive role models.
7. Put your children's welfare before others.
8. Teach respect, integrity and honesty to the home.

SEE SEMINAR PAGE 8A

**Seminar: 'One of the biggest life lessons ... having kids'**

**FROM ROMERO**

something to business or it's a super-power/edge or 'TIC based best products or vendors.

**Ontario High School**  
Principal Josh Edwards, who is attending, said it's important to know that most 'TIC based products look small and cute but when you're not talking had products from people you don't fully trust.

When asked about making sure children's candy purchased during Halloween isn't laced with 'TIC' or other drugs, Romero said it's important to check the candy to fully understand it to a product that you recognize.

One of the questions on what to look out for with children, part of Romero's presentation on Tuesday was reminding parents of how important their role is in a child's development.

After the presentation on drug, Romero posed a question to the audience: "Who is responsible for prevention and a child's success in life?"

The crowd quickly responded with "the parents."

Romero said it's important to be an involved parent, showing a child that you care. He stepped out to the stage to read the following list to successful parenting, and shared the audience a breakdown of how and how with individual responsibility as parents for their own kids.

Romero said he understands that his title is what makes

**(Ontario Police Chief Tom Romero) calls a great secret to have for the students and the families.**

Angela Salas  
Parent involvement coordinator



**Ontario Police Officer Tom Romero shows a vape cartridge that was seized at Ontario High School last year.**

great parenting isn't a catch-all. "One of the biggest life lessons I've had is having kids," Romero said. "That was the biggest life lesson I've had in my life."

**Multi-lingual seminar**

After the 3:00 p.m. class ended, a second group filed into the Ontario High School gym as Romero prepared to host the seminar a second time, this time the second seminar was in Spanish.

Ontario High School Parent Involvement Coordinator Angela Salas said she has been overwhelmed with calls from the last month about how excited people were to have a drug prevention seminar.

"They were all so excited when they heard that this was coming," Romero said.

In every year, if Ontario School District were to hold a Spanish seminar like this, it would have to be done through a translator, which Salas said makes it more difficult to connect with the audience.

"We just all know 'right now' that we would do it on much better," Romero said. "It's worth a great secret to have for the students and the families."

The top of speaking Spanish, Romero also comes from a Spanish family. While he was born in California, Romero's parents came to the United States from Mexico. His two oldest siblings were born in Mexico, too. Romero said his parents worked on farms and moved towns for money as he grew up in "the worst part" of Stockton, California.

Romero, who works with the Ontario School District Parent Involvement Program, said Romero is someone that the students can trust and are reliable.

According to data in Ontario District's Public Relations and Communications Coordinator Ferny Smith, the district school year data shows that Ontario School District is 40 percent bilingual. Latin with 20 percent of all students being categorized as English Language Learners of those students, there are 17 non-English languages they speak.

"It's been to the schools and the kids here, he shares the same stories that they do," Romero said. "And they know that he's a person not to be afraid of."

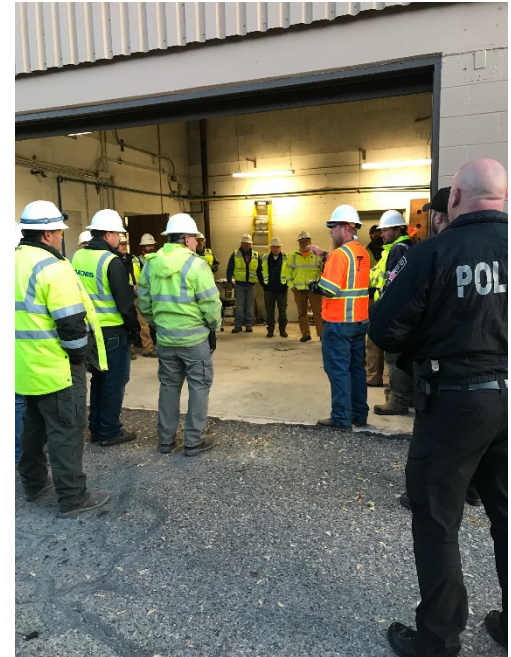


# The OPD News October 2019



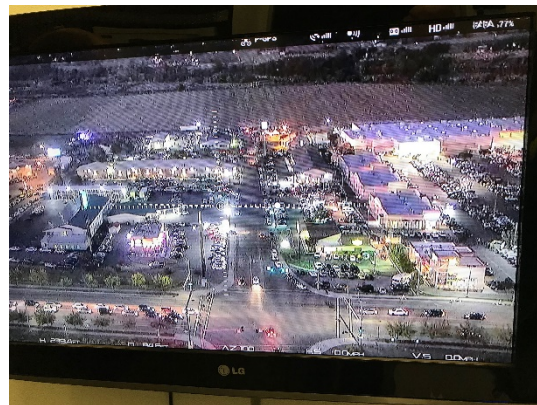
- ✓ Hotbox "Snoop Dogg Concert"
- ✓ Nyssa Shooting suspect arrested  
(Det. Esplin Observation)
- ✓ Snake River Cleanup assist to ODOT/Jacobs
- ✓ Officer Llamas arrest of Idaho Arian Gang  
member with a gun

# The OPD News October 2019



River clean up

# The OPD News October 2019



***The Snoop Dogg Arrival!***



# The OPD News November 2019



- ✓ Tire slashers: 3 suspected; 1 arrested & 1 prosecuted
- ✓ Stabbing incident St. Alphonsus ER – 1 arrested
- ✓ Homicide SE 2<sup>nd</sup> Ave. Investigation ongoing



# The OPD News December 2019



- ✓ Pilot/Arby's stabbing – 1 arrested



## Records

MOA Temporary Agreement

Position increased to 1 FTE



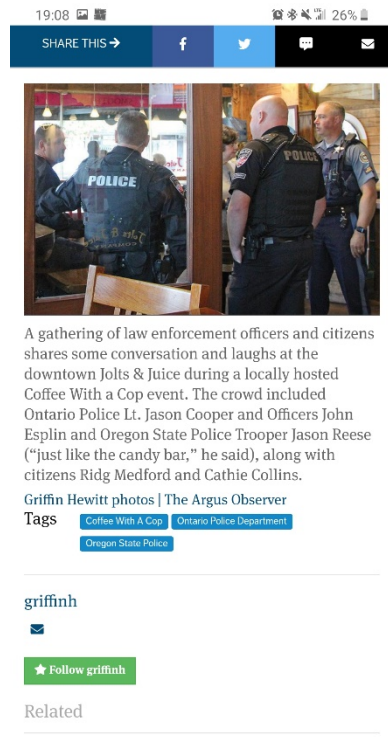
# Special Training



2019 **OLCC**-Recreational  
marijuana in Oregon

OPD, MSO, NPD Probation & Parole

# Community Policing October



CWAC



CRN  
Colors Run



Elks Corn Hole  
Tournament

# Community Policing October



Home Depot Safety Day

Trunk or Treat

# Community Policing October



Red Ribbon Week



FRCC Prep School  
Senior Project

# Community Policing November



Veterans Day Luncheon



Masonic Lodge Dinner

# Community Policing December

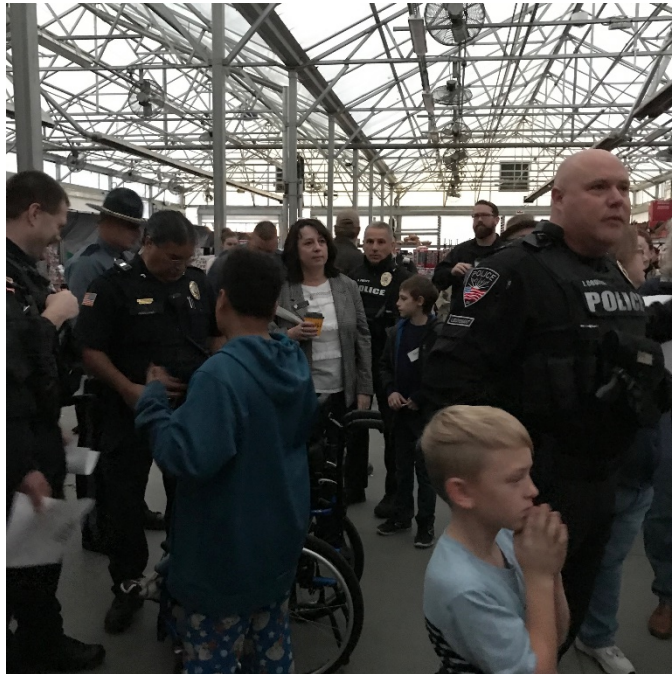


Elks Lodge  
Santa's Breakfast



Christmas Parade

# Community Policing December



Shop with a Cop

# Community Policing December



CWAC



American Legion Dinner

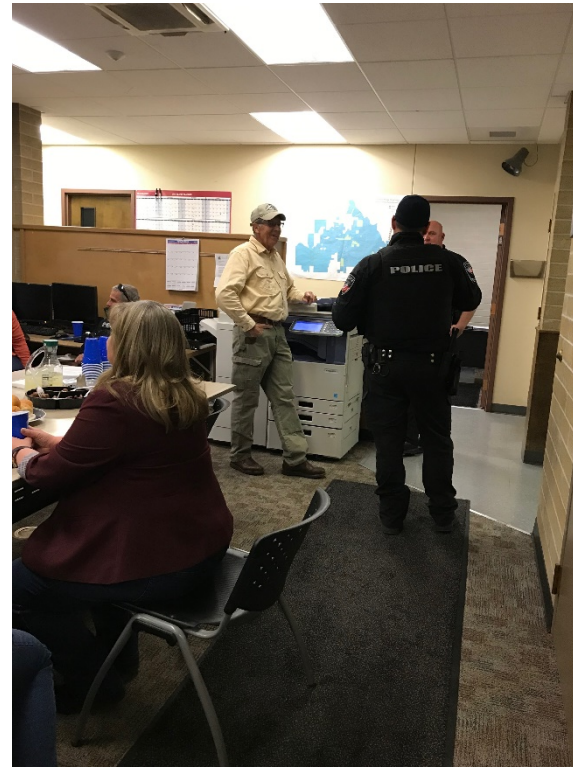


# Appreciation Days



Law Enforcement Appreciation Day

# Appreciation Days



OPD Retiree Appreciation Day

# Supporting Our Community



DHS Winter Coats



OMS Wrestling

# Calls for Service Comparison

## 2019 to 2018



Activity	Month of December	Month of November	Year to Date	Qrt1 Jan-Mar	Qrt2 Apr-Jun	Qrt3 Jul-Sept	Qrt4 Oct-Dec	PRIOR YTD
Calls for Service	843	867	10824	2379	2790	3020	2635	10529
Traffic Stops	196	158	2203	341	501	830	531	2123
Cited Traffic/Parking	81	65	867	160	287	213	207	1108
Motor vehicle Crashes	44	44	484	116	128	104	136	454
Arrests	82	93	1100	254	268	303	275	940
Arrests w/Use of Force	1	1	15	5	1	5	4	12
SRO Cases	17	32	272	100	47	44	81	490
Gang Related Cases	1	1	37	13	12	10	2	116
Graffiti	1	2	68	12	17	30	9	126
Death Investigations	1	1	9	1	3	3	2	21
Burglary	20	11	181	51	50	41	39	109
Robbery	2	2	14	6	3	0	5	10
Thefts	72	68	755	149	216	184	206	417
Assault	9	12	149	35	44	39	31	105
Homicide	0	1	3	2	0	0	1	1
Sex Crimes	3	3	52	13	17	7	15	25
Alarms	26	25	306	63	65	94	84	336



Questions/Comments/Direction?





**AGENDA REPORT  
DISCUSSION ITEMS  
January 9, 2020**

**TO:** Mayor and City Council

**FROM:** Adam J. Brown, City Manager  
Steven Romero, Police Chief

**THROUGH:** Adam J. Brown, City Manager

**SUBJECT:** **NOISE ORDINANCE REVISION (#2767-2020)**

**DATE:** December 27, 2019

---

**PROPOSED MOTION:**

**NO MOTION AT THIS TIME**

**SUMMARY:**

The Council has held various discussions about the City's noise ordinance over the past year. Through these discussions it was determined that the ordinance was found to be ineffective at dealing with disturbing the peace in the community. The Chief of Police has researched other policies and model policies recommended by the League of Oregon Cities.

**BACKGROUND:**

This noise ordinance draws extensively from the Model Noise Ordinance developed by the International Municipal Lawyer's Association (IMLA) Model Ordinance Service, Oregon League of Cities, and current Oregon State Law. The IMLA Model Ordinance Service is a comprehensive collection of model ordinances, editor's comments, annotations, and drafting guidelines covering a variety of current local government topics.

**CURRENT SITUATION:**

These regulations approach the problem of noise control through the enforcement of "reasonable person" standards. "Reasonable person" standards are more subjective than those based on maximum decibel readings.

The subjective nature of enforcement is the major drawback of the reasonable person noise ordinances. Ordinances based on the reasonable person standard, however, are more easily enforced, less costly, require no specialized equipment or training and can be enforced on credible citizen complaints without the necessity of a specially trained officer or other expert being present at the time of the offense or in court. Both decibel level and reasonable person

noise provisions raise some constitutional issues, though the reasonable person ordinance is more susceptible to challenge.

The issues center around violations of due process and freedom of speech. Due process issues arise if ordinance provisions are not sufficiently detailed to place a person on notice of violations and free speech issues arise if prohibitions are drafted or enforced so broadly as to encompass communication. Full protection of civil liberties can be assured, however, through careful ordinance drafting while eliminating or limiting unwanted noises. The authority of Ontario, Oregon to enact these provisions is clear.

**ANALYSIS:**

- A. **STRATEGIC PLAN** This ordinance would apply to the Desirability Goal of the City of Ontario Strategic Plan. The goal calls for us to make Ontario a place potential citizens want to call home.
- B. **FINANCIAL** No financial impact in terms of the City's direct costs. An undesirable community, however, leads to slower growth and perhaps loss of residents to other communities.
- C. **TIMING** Staff has studied the issue at length and worked together to prepare this draft ordinance. This is the first review and explanation of the ordinance revision. If the Council supports the revision we will move it to a first reading at the next meeting of the City Council.
- D. **POLICY/LEGAL** Ordinances must be approved by the City Council. Ordinances require two readings.

**ALTERNATIVES:**

Take No Action - The City will continue to enforce the current ordinance which has not been effective.

Amend - The Council can make suggestions for amending the prepared ordinance. Staff will investigate recommendations and discuss inclusion of the recommendations with the City Attorney.

**RECOMMENDATION:**

Staff recommends that the Council move this amended ordinance to the next Council meeting for first reading.

**ATTACHMENTS:**

1. Ord #2767-2020 omc 6-1-6.2 noise-LAS draft12.30.2019 (002)



## ORDINANCE #2767-2020

### AN ORDINANCE REPEALING SECTION 6-1-6.1 OF THE ONTARIO MUNICIPAL CODE AND REPLACING THAT SECTION WITH SECTION 6-1-6.2, CONCERNING NOISE CONTROL

- WHEREAS,** Ontario Municipal Code (OMC) Section 6-1-6.1 regulates noise within the Ontario City limits by imposing decibel limits on noise; and
- WHEREAS,** The Ontario City Council finds that a city's noise ordinance should instead regulate the adverse impacts of noise by applying a reasonable person standard that does not require the measurement of decibel levels; and
- WHEREAS,** Using that new standard allows cities to avoid spending public funds on purchasing and maintaining noise measurement equipment; and
- WHEREAS,** The standard also allows enforcement officers to make subjective determinations on what noise is unreasonably loud or raucous under the circumstances; and
- WHEREAS,** This method of enforcement is simple and cost-effective; and
- WHEREAS,** Loud and raucous noise degrades the environment of the city to the degree that:
- (a) Is harmful to the health, welfare, and safety of its residence and visitors;
  - (b) Interferes with comfortable enjoyment of life and property;
  - (c) Interferes with the well-being, tranquility, and privacy of the home: and
  - (d) Both causes and aggravates health problems; and
- WHEREAS,** Both the effective control and elimination of loud and raucous noise are essential to the health and welfare of the city's residence and visitors, and to the conduct of the normal pursuits of life, including recreation, employment, and communication.
- WHEREAS,** The use of sound amplification equipment creates loud and raucous noise that may, in a particular manner and at a particular time and place, substantially and unreasonably invade the privacy, peace, and freedom of inhabitants of, and visitors to, the City.
- WHEREAS,** Certain short-term easing of noise restrictions is essential to allow the construction and maintenance of structures, infrastructure, and other elements necessary for the physical and commercial vitality of the City.

**WHEREAS,**

The obligation to draft regulations that affect speech in a content-neutral fashion is of paramount importance to protect the freedom of expression guaranteed by Article I, section 8, of the Oregon Constitution and the First Amendment of the United States Constitution. This ordinance enacts narrowly drawn, content-neutral regulations that are to be interpreted as such so as not to infringe upon constitutionally protected rights.

**NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:**

**Section 1.** Section 6-1-6.1 of the Ontario Municipal Code is hereby repealed.

**Section 2.** The Ontario City Council hereby enacts Section 6-1-6.2 as set forth in in Attachment A of this ordinance as a replacement for Section 6-1-6.1.

**EFFECTIVE DATE:** Effective 30 days upon passage.

**PASSED AND ADOPTED** by the Common Council City Council of the City of Ontario this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by the following vote:

AYES:

NAYES:

ABSENT:

**APPROVED** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Riley J. Hill, Mayor

**ATTEST:**

\_\_\_\_\_  
Tori Barnett, MMC, City Recorder

## 6-1-6.2 – Noise Control

**(A) Purpose.** The purpose of this Section 6-1-6.2 is to protect, preserve, and promote the health, safety, welfare, peace, and quiet of the citizens of Ontario, Oregon through the reduction, control, and prevention of loud and raucous noise, or any noise which unreasonably disturbs, injures, or endangers the comfort, repose, health, peace, or safety; or causes public inconvenience, annoyance or alarm to reasonable persons of ordinary sensitivity.

**(B) Scope.** This Section 6-1-6.2 applies to the control of all sound originating within the jurisdictional limits of the City.

**(C) Definitions.** The following terms and definitions shall apply in this Section 6-1-6.2 unless the context requires otherwise:

**EMERGENCY** means any occurrence or set of circumstances involving actual or imminent physical trauma or property damage demanding immediate attention.

**EMERGENCY WORK** means any work performed for the purpose of preventing or alleviating physical trauma or property damage, whether actually caused or threatened by an emergency, or work by private or public utilities when restoring utility service.

**CHIEF OF POLICE** means the Police Chief or designee.

**CITY** means the “City of Ontario”.

**CITY MANAGER** means the City Manager or designee.

**NOISE SENSITIVE AREA** includes, but is not limited to real property normally used for sleeping, or normally used as a school, church, hospital or public library.

**DOMESTIC TOOLS** means power tools or equipment used for home or building repair, maintenance, alteration or other home manual arts projects, including but not limited to powered hand tools, lawnmowers, garden equipment and snow removal equipment.

**IDLING SPEED** means that speed at which an engine will run when no pressure is applied to the accelerator or accelerator linkage.

**MOTOR VEHICLE** means any land vehicle, which is, or is designed to be, self-propelled.

**NOISE SENSITIVE** means any use of a church, temple, synagogue, day care center, hospital, rest home, retirement home, group care home, school, dwelling unit (single-family dwelling, duplex, triplex, multifamily dwelling, or mobile home) or other use of the same general type, and rights-of-way appurtenant thereto, whether publicly or privately owned.

**PUBLIC RIGHT-OF-WAY** means any street, avenue, boulevard, highway, sidewalk, alley, or similar place normally accessible to the public which is owned or controlled by a government entity.

**PUBLIC SPACE** means any real property or structures on real property, owned by a government entity and normally accessible to the public, including but not limited to parks and other recreational areas.

**RESIDENTIAL AREA** means any real property which contains a structure or building in which one or more persons reside, provided that the structure or building is properly zoned, or is legally nonconforming, for residential use in accordance with the terms and maps of the City's zoning ordinance.

**PERSON** means and includes, in addition to any individual, any public or private corporation, association, partnership or other legally recognized public or private entity.

**PLAINLY AUDIBLE** means unambiguously communicated to the listener. Plainly audible sounds include, but are not limited to, understandable musical rhythms, understandable spoken words and vocal sounds other than speech, which are distinguishable as raised, or normal.

**SOUND PRODUCING DEVICE** means and includes but is not limited to:

1. Loudspeakers, public address systems;
2. Radios, tape recorders and/or tape players, phonographs, television sets, stereo system including those installed in a vehicle; on a motorcycle or any conveyance;
3. Musical instruments, amplified or unamplified;
4. Sirens, bells;
5. Vehicle engines or exhausts, when the vehicle is not on a public right-of-way, particularly when the engine is operated above idling speed;
6. Vehicle tires, when caused to squeal by excessive speed or acceleration;
7. Domestic tools, including electric drills, chain saws, lawnmowers, electric saws, hammers and similar tools, but only between ten o'clock (10:00) P.M. and seven o'clock (7:00) A.M. of the following day;
8. Heat pumps, air conditioning units and refrigeration units, including those mounted on vehicles.

## **(D) General Prohibition.**

(1) It is unlawful for any person to knowingly create, assist in creating, permit, continue or permit the continuance of any noise disturbance.

- a. Any unreasonably loud or raucous noise; or

b. Any noise which unreasonably disturbs, injures, or endangers the comfort, repose, health, peace or safety of reasonable persons of ordinary sensitivity, within the jurisdictional limits of the City; or

c. Any noise which is so harsh, prolonged, unnatural, or unusual in time or place as to occasionally create unreasonable discomfort to any persons within the neighborhood from which said noises emanate, or as to unreasonably interfere with the peace and comfort of neighbors or their guests, or operators or customers in places of business, or as to detrimentally or adversely affect such residences or places of business.

(2) Factors for determining whether a sound is unreasonably loud and raucous include, but are not limited to, the following:

- a. The proximity of the sound to sleeping facilities, whether residential or commercial;
- b. The land use, nature, and zoning of the area from which the sound emanates and the area where it is received or perceived;
- c. The time of day or night the sound occurs;
- d. The duration of the sound; and
- e. Whether the sound is recurrent, intermittent, or constant.

**(E) Specific Noise Disturbances Prohibited.** Persons who perform the following acts are performing noise disturbances which are declared to be nuisances. This list is not exclusive.

(1) Dynamic Braking Devices. Using any dynamic braking device on any motor vehicle, except to avoid imminent danger to persons or property. A dynamic braking device commonly referred to, as a Jake or Jacobs brake, is one used primarily on trucks and buses to convert a motor from an internal combustion engine to an air compressor for the purpose of vehicle braking without the use of wheel brakes.

(2) Idling Engines on Motor Vehicles. Operating for more than fifteen (15) consecutive minutes any idling engine in such a manner as to be plainly audible within any dwelling unit between ten o'clock (10:00) P.M. and seven o'clock (7:00) A.M.

(3) Motor Vehicle Repair and Testing. Repairing or testing any motor vehicle in such a manner as to be plainly audible within any dwelling unit between ten o'clock (10:00) P.M. and seven o'clock (7:00) A.M.

(4) Steam Whistles. Blowing any steam whistle attached to any stationary boiler.

(5) Sirens. Sounding a siren.

(6) Exhausts. Discharging into the open air the exhaust of any steam engine, internal combustion engine or any mechanical device operated by compressed air or steam without a muffler, or with a sound control device less effective than that provided on the original engine or mechanical device. Plainly Audible Sound.

(7) Producing or permitting the production of sound which is plainly audible:

1. Within a noise sensitive unit, which is not the source of the sound, at any time between ten o'clock (10:00) P.M. and seven o'clock (7:00) A.M. the following day.
  2. On a public right-of-way at a distance of fifty (50) feet or more from the source of the sound at any time.
- (8) Domestic Tools. Operating domestic power equipment in such a manner as to be plainly audible within any dwelling unit other than the source of the sound.
- (9) Excessive Tire Noise. Operating motor vehicle on any public street or premises open to the public in such a manner as to cause any squealing or screeching noise from the tires of such motor vehicle as a result of unnecessarily rapid acceleration, regardless of whether or not the production of such noise was an intended result of said acceleration.

**(F) Exemptions.** Sounds caused by the following are exempt from the prohibitions set out in subsection (E) of Section 6-1-6.2.

- (1) Sounds caused by organized athletic or other group activities, when such activities are conducted on property generally used for such purposes, including parks, schools, churches, athletic fields and waterways; provided, however, that said exception shall not impair the City's power to declare such events or activities otherwise to violate other laws, ordinances or regulations.
- (2) Sound made by an emergency vehicle, as defined in ORS 487.005, when responding to or from an emergency or when in pursuit of an actual or suspected violator of the law.
- (3) Sounds caused by sources regulated as to sound production by federal law, including, but not limited to, sounds caused by railroad, aircraft or commercially licensed watercraft operations.
- (4) Sounds made by warning devices to protect persons or property from imminent exposure to danger; provided, however, that burglar or fire alarms shall not operate continuously for more than fifteen (15) minutes.
- (5) Sounds made by work necessary to restore property to a safe condition following a public calamity or work required to protect persons or property from imminent exposure to danger.
- (6) Sounds caused by industrial, agricultural or construction organizations or workers during their normal operations between the hours of seven o'clock (7:00) A.M. to seven o'clock (7:00) P.M.
- (7) Sounds made by activities by or on direction of the City in maintenance, construction or repair of public improvements in public rights-of-way or easements.
- (8) Sounds made between the hours of seven o'clock (7:00) A.M. and ten o'clock (10:00) P.M. which are made by or in simulation of bells and chimes and whose purpose is to denote the time of day and which do not exceed three (3) minutes in length.
- (9) Noise resulting from emergency action to avoid imminent danger to a person or property.

**(G) Variances.** Any person who is planning the use of a sound-producing device, which may violate any provision of this Section 6-1-6.2, may apply to the Chief of Police for a variance from such provision.

(1) Application. The application for a variance shall be in writing on a form provided by the City and shall include an application fee in the amount determined by Council resolution. The applicant shall submit information regarding the date, time and location of the activity or event that will generate the noise for which a variance is being sought, the reasons the variance is being requested and any other information requested by the Chief of Police. The application shall not be received until all the requested information and application fee has been submitted.

(2) Review Considerations. The Chief of Police shall consider:

- (a) The nature and duration of the sound emitted;
- (b) Whether the public health, safety or welfare is endangered;
- (c) The nature of the surrounding properties and the benefit to the community shall be considered in relation to the event;
- (d) Whether compliance with the provision would produce no benefit to the public; and
- (e) Whether previous permits have been issued and the applicant's record of compliance.

(3) Time Duration of Variance. A variance may be granted for a specific time interval only.

(4) Time for Decision. The Chief of Police shall within ten (10) days of receipt of the application, deny the application, approve it, or approve it subject to conditions.

(5) Appeal. Within ten (10) days of the decision of the Chief of Police, The Chief of Police's decision may be appealed to the City Manager by written notice delivered to the City Recorder. The City Manager shall review the decision within fifteen (15) days of the appeal, and deny the application, approve it, or approve it subject to conditions.

(6) The Chief of Police may at any time before or during the operation of a variance granted by the Chief of Police, revoke the variance for good cause. The City Council may at any time before or during the operation of any variance, revoke the variance for good cause.

## **(H) Administration and Enforcement.**

(1) The Chief of Police for the City shall administer, supervise and perform all acts necessary to enforce this Section 6-1-6.2. The Chief of Police may appoint or assign persons, as he deems necessary to accomplish effective enforcement of this Section 6-1-6.2. Nothing in this Section 6-1-6.2 shall prevent the Police Chief from obtaining voluntary compliance by way of warning, notice or education.

- (2) Upon citation of a person for a violation of this Section 6-1-6.2, the person issuing the citation may seize the sound-producing device, which was the source of the sound as evidence. The sound-producing device, if seized, shall be impounded subject to disposition of the issued citation and determination by the court whether the sound-producing device shall be returned to the cited person or deemed contraband, subject to section 11, subsection (2) of this Section. It is the intent of this Section 6-1-6.2 to avoid such seizures except where the person being cited has received a previous citation within the previous six (6) months for the use of the same or similar sound-producing device. The previous citations may, but need not, occur on the same date as the citation, which prompts the seizure.

### **(I) Penalties.**

- (1) Violation of any provision of this Section shall constitute a Class A violation as prescribed in OMC Section 1-4-1(A).
- (2) In addition to the penalties prescribed in this Section, the court may order any sound producing device found to have been used to violate this Section seized, confiscated and destroyed as contraband or sold with the proceeds of sale to be deposited in the City general fund.
- (3) Each occurrence of a violation, or, in the case of continuous violations, each day a violation occurs or continues, constitutes a separate offense and may be punished separately.

**(J) Severability Clause.** A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section or part, of this Ordinance shall not affect the validity of the remaining parts to this Ordinance.

**(K) Savings Clause.** A prosecution which is pending on the effective date of this Section 6-1-6.2 and which arose from a violation of Section 6-1-6.1 repealed by Ordinance No. 2767-2020, shall be tried and determined exactly as if 6-1-6.1 had not been repealed.



**AGENDA REPORT  
DISCUSSION ITEMS  
January 9, 2020**

To: Mayor and City Council  
FROM: Adam J. Brown, City Manager  
THROUGH: Adam J. Brown, City Manager  
**SUBJECT: SENIOR CENTER ROOF REPLACEMENT GRANT WRITING**  
DATE: January 6, 2020

---

**PROPOSED MOTION:**

**DIRECT STAFF TO PREPARE A BUDGET AMENDMENT TO FUND GRANT WRITING FOR THE ROOF AT THE ONTARIO SENIOR CENTER.**

**SUMMARY:**

The Ontario Senior Center, a tax exempt non-profit entity, needs repairs to the roof. The roof has multiple leaks. Mayor Hill would like the City Council to discuss the city hiring a grant writer to apply for a Community Development Block Grant to fix the roof.

**BACKGROUND:**

The Ontario Senior Center, located at 698 NW 8th Avenue, is a tax-exempt non-profit.

**CURRENT SITUATION:**

The mayor has located a grant writer that would write the CDBG grant on behalf of the City.

All projects must meet one of three national objectives:

1. The proposed activities must benefit low- and moderate-income individuals.
2. The activities must aid in the prevention or elimination of slums or blight.
3. There must be an urgent need that poses a serious and immediate threat to the health or welfare of the community.

This project should meet objective 1 and 2.

It is possible that we will be applying for a city water or wastewater project in this same grant cycle. The state has told us that the city must prioritize the projects, but that it is possible that both projects get funded.

## **ANALYSIS:**

- A. **STRATEGIC PLAN** The strategic plan does include a goal of increasing grant writing capacity, although it does not have any specific tie to other strategies that fall within the city's current services.
- B. **FINANCIAL** The grant writer has said he expects the cost to be between \$1,500 and \$2,000. We would need to budget the money from contingency.

The maximum assistance for public facilities is \$1,500,000. The grant writing could include other repairs to the facility including HVAC and parking lot safety improvements. It is expected that the cost could be as high as \$600,000. The current facility has a land and improvement value of \$51,930. The improvements to the roof would increase the value of the building.

By using federal funding, additional state and federal requirements would be invoked, which is why the cost would be so much larger than the worth of the building.

It is not apparent if match funding is required, or if the project is funded at 100% of the cost.

- C. **TIMING** The normal CDBG cycle ends on September 30th of each year. The next CDBG cycle opens soon and is due in March. It is our understanding that a mid-year grant cycle will occur this year.
- D. **POLICY/LEGAL** The city can apply on behalf of the Ontario Senior Center. In fact, to access the CDBG funds, a government entity must be the applicant for the program.

## **ALTERNATIVES:**

Make no application - The Ontario Senior Center could continue its own fund raising efforts. Re-roofing could be done much more cost effective if done privately than publicly.

Other Governmental Support - The only other sponsor for the Ontario Senior Center to help the organization apply for CDBG funds is Malheur County.

## **RECOMMENDATION:**

There is a potential to get a large grant for a relatively small cost for grant writing. While not being a city service at the current time, one of our goals is to beautify our community. The current facility is not being fully used, is in disrepair, and would be considered a blight in a very visible part of our city, near Beck Kiwanis Park and the Desert Sage Event Center. The City Manager recommends that the city fund the grant writing out of contingency if no match is required for the grant.

**ATTACHMENTS:**

None



**JACOBS**

**November 21 -**

**December 20**

**2019 Report**

December  
2019

Prepared by JACOBS for  
CITY OF ONTARIO/PUBLIC WORKS DEPARTMENT

# Monthly Business Review

PUBLIC WORKS DEPARTMENT

## CONTENTS

**FIELD SERVICES: STREETS AND COLLECTION/DISTRIBUTION SUMMARY.....2-6**

**WATER TREATMENT PLANT SUMMARY.....7-8**

**WASTEWATER TREATMENT PLANT SUMMARY .....9-10**

**PARKS AND CEMETERY SUMMARY .....11**

**ENGINEERING DIVISION SUMMARY.....12-13**

**APPENDIX.....14-16**

## FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES NOVEMBER 21 – DECEMBER 20:

- Weekly maintenance checks on lift stations and sewer cleaning.
- Sweeping continues throughout the town as part of our overall sweeping plan.
- Staff addressed multiple water leaks throughout the city, primarily water services that have degraded over time.
- Water service line and meter boxes repaired through the town as needed.
- 2 staff members attended an inhouse maintenance training seminar in Portland, they will in turn train the rest of our staff on new tools and procedures on our maintenance management system.
- Installed the Holiday banners and decorations throughout town.
- Staff prepared 4 sander trucks, a magnesium chloride truck, and skid steer with a snow blower attachment in preparation winter operations.
- Completed the fall leaf pick up. Over 100 loads were hauled to Ontario Sanitary.
- Sign installation and maintenance throughout town.
- Installed speed 20mph speed limit signs and crosswalk signs on SW 11<sup>th</sup> Ave at TVCC.
- Staff addressed the snow event we had the week of December 9<sup>th</sup> and made multiple circuits on primary and secondary snow routes, crews were on a 24-hour schedule until snow fall stopped. Crews did an excellent job.
- Training for new staff members on snow plow operation and procedures. New drivers work on learning truck operation at the airport.
- Staff completed the construction of the Lions Park shelter. Some landscaping remains but that will not be done until the spring.
- New traffic signs were installed throughout town. Most of these installations were related to earlier traffic evaluations.
- Manhole inspections of over 50 manholes throughout the community as part of our maintenance management program.
- A meeting was held with representative from the City of The Dalles to investigate our Public Works operation.
- Staff prepared for Saturday's Holiday parade. Barricades were erected and taken down on Saturday.
- Reviews with road crews of designated snow routes for upcoming winter season.
- We are ready for winter; all available equipment is staged and ready to be used as needed.
- 12/01/19 Treated a snow event of 5 inches, plowed the primary and secondary routes multiple times, used salt and Liquid De-icer to clear the asphalt to wet pavement. Crews came in the following night to clean up the remaining snow that was down town.
- 12/02/19 Plowed the runway, taxiway and parking area at the Airport.
- Pre-treated the primary and secondary routes for a small snow even on Dec. 18· 2019. Used liquid De-icer and salt to get to wet pavement.



## FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES NOVEMBER 21 – DECEMBER 20:

- Worked on clearing some chemical feed lines at the WTP.
- Storm water line at TVCC was cleaned and run with our jet rodding equipment, mud and other debris builds in the line and needs to be cleaned throughout the year.
- Crews started working on repairing and building 30 new barricades for construction.
- 24 water services were turned on customer request.
- 14 water services were shut off customer request.
- 39 water services were shut off for non-payment.
- 31 water services were turned on for payment received.
- 27 water services were turned on/off read only customer request.
- 10 water services were checked to verify still off from the non-payment list.
- 22 water meters were changed out for non-functioning.
- 10 water services were shut off for leaks customer request.
- 9 water services were turned on and verified leaks were repaired by customer.
- 1 irrigation meter was shut off and winterized.
- 9 meters were checked for consumption issues high and low readings.
- 1 new water service was installed.
- 43 utility locates were completed.



**Above:** Jacobs crew cleaning Storm water line at TVCC with our jet rodding equipment

**FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY**

**ACTIVITIES NOVEMBER 21 – DECEMBER 20:**



**Jacobs crew installing Christmas decorations.**



**FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY**

**ACTIVITIES NOVEMBER 21 – DECEMBER 20:**



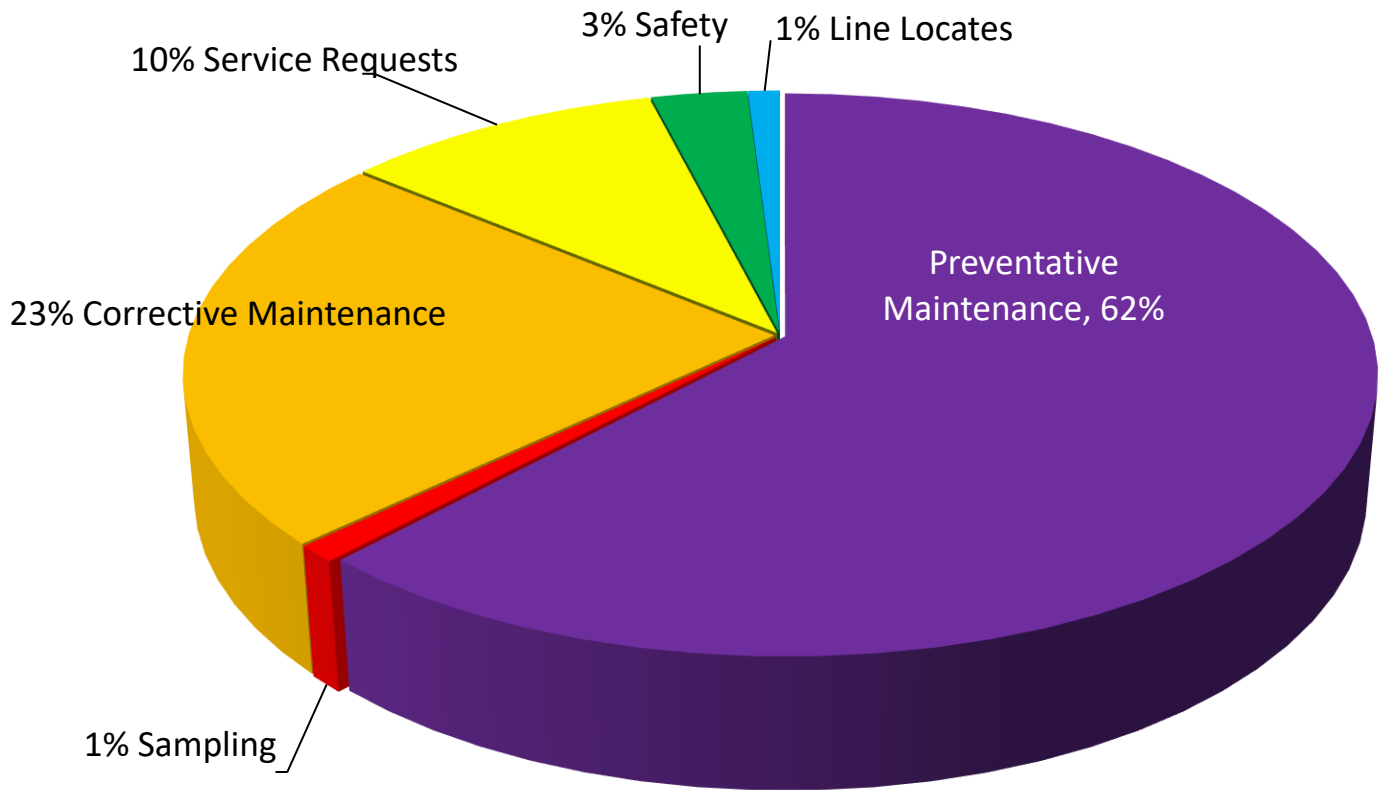
**Above:** Crosswalk signs on SW 11<sup>th</sup> Ave at TVCC



**Right:** Barricade repairs underway

**FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY**

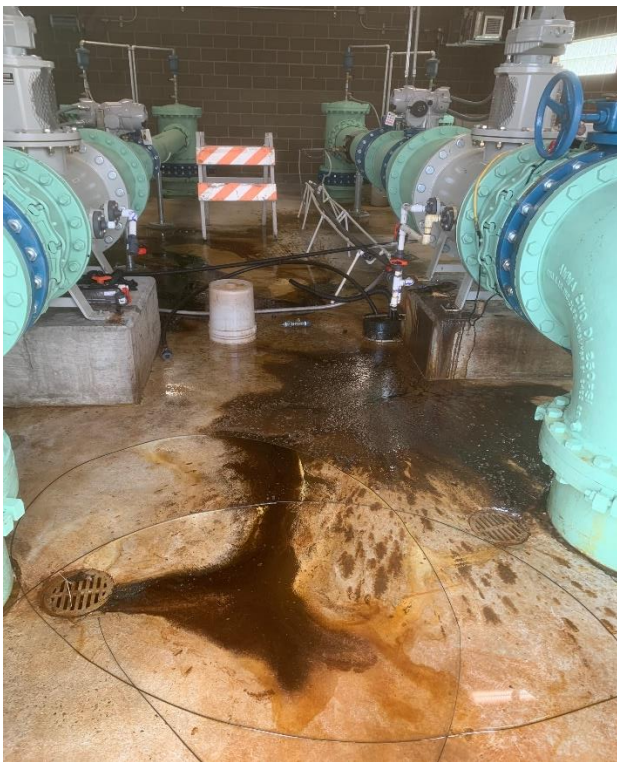
**Work Orders  
November 21 – December 20  
Actual Hours by Work Order Type**



## WATER TREATMENT PLANT SUMMARY

ACTIVITIES NOVEMBER 21 – DECEMBER 20:

- Water inventories are at target levels.
- Housekeeping projects focusing on inside improvement.
- Water treatment staff continues to run diagnostic checks (jar testing) weekly to ensure that the chemical dosing is correct for the river water quality. As water quality in the river improve it makes our job more difficult due to lack of colloids in the river to help in sedimentation.
- Modifications were made to the chemical feed system, including double check valves on specific chemical feed lines to prevent similar problems in the future.
- Clarifier # taken out of service for maintenance and cleaned.
- UCMR 4 samples were taken as mandated by State Requirements.
- Chemical feed lines were purged and cleaned again.
- Staff member attended Maintenance Connection training.



**Above:** Chemical feed line flushing at the WTP

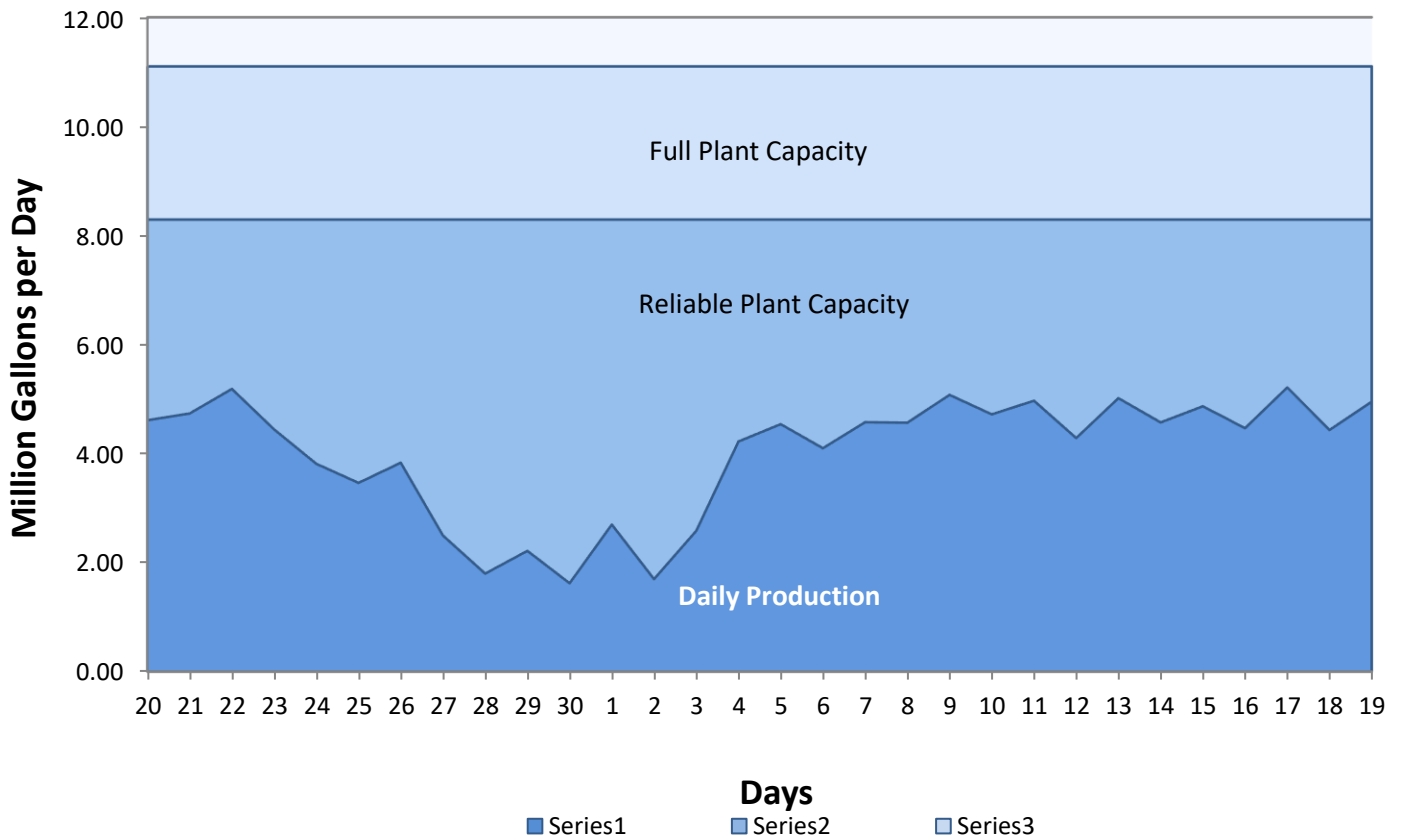
**Below:** Annual maintenance on WesTech clarifier #1



# WATER TREATMENT PLANT SUMMARY

ACTIVITIES NOVEMBER 21 – DECEMBER 20:

## Demand vs. Availability Nov 20 - Dec 19, 2019



## WASTEWATER TREATMENT PLANT SUMMARY

ACTIVITIES NOVEMBER 21 – DECEMBER 20:

- Wastewater Plant is operating well.
- Weekly inspections of the equipment and buildings including maintenance and trouble shooting.
- We are discharging to the Snake River as mandated by our new NPDES permit.
- Staff members continue weed control around the facilities.
- Significant extra sampling is required with our new NPDES permit requirement, staff are focusing on these requirements to assure compliance.
- An issue with our effluent disinfection system was discovered and addressed.
- Odors at the Waste water treatment plant remains normal.

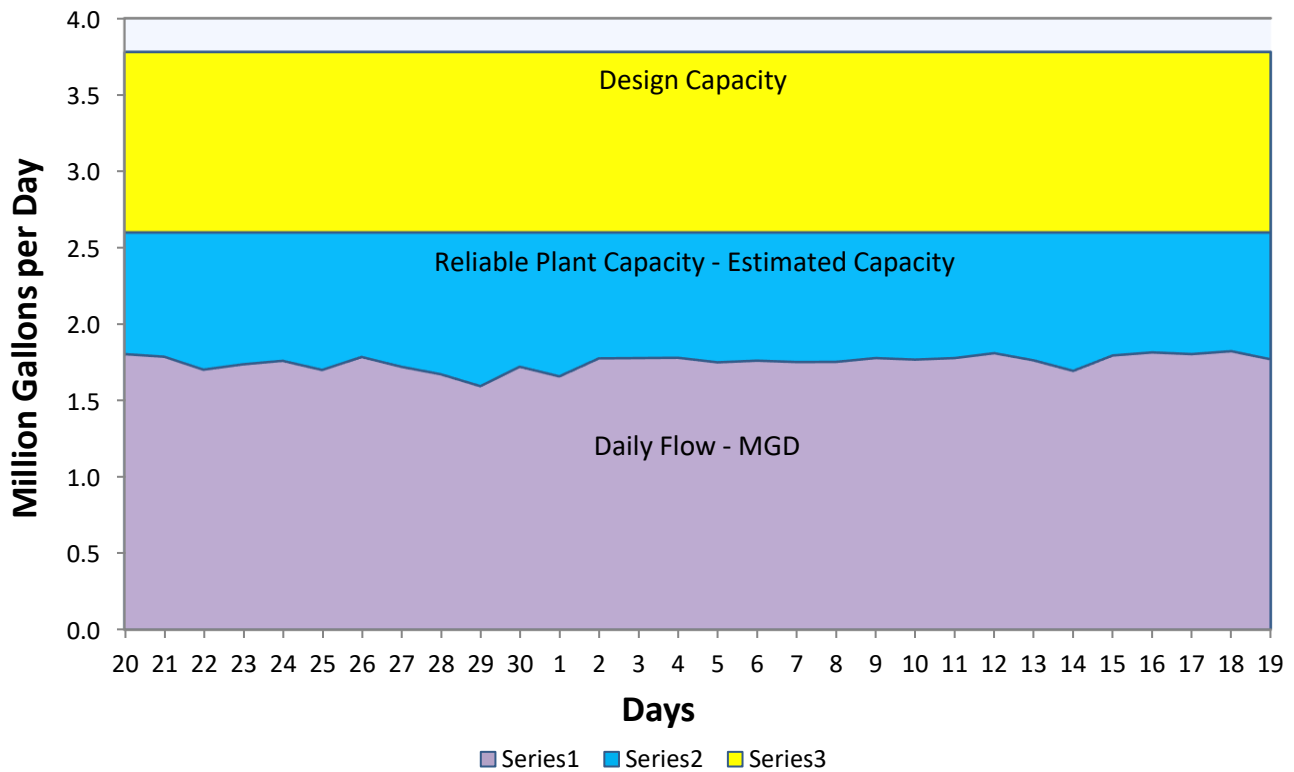


**WWTP staff:** taking a sample at the Wastewater treatment plant.

# WASTEWATER TREATMENT PLANT FLOWS

ACTIVITIES NOVEMBER 21 – DECEMBER 20:

## Wastewater Treatment Flows Nov 20 - Dec 19, 2019



## PARKS AND CEMETERY SUMMARY

ACTIVITIES NOVEMBER 21 – DECEMBER 20:

- We had 1 burial at Evergreen Cemetery and 0 burials Sunset Cemetery.
- Pre-emergent herbicide has been put in all the shrub and tree beds to help with the weeds for next year.
- Leaf mulching at the parks is complete.
- Community Christmas Tree at Lions Park has been decorated and is ready for lighting.
- Crews went over snow removal equipment to assure reliable operation for the winter.
- Staff has begun moving wooden picnic tables to shop area for cleanup and refinishing. We are moving to purchase new expanded metal tables to replace the older wooden ones. This is a process and will take a few years to get them all replaced.
- A new key code door lock has been installed on the door that is in-between the police and fire department, to avoid any problems in cases of an emergency.
- 4 burned out ballast lights in City Hall were replaced with LED lights.
- New carpet is being installed in the police women's new locker room.
- We removed the snow off the sidewalks at the parks and at Evergreen Cemetery and deiced them.



Ontario Train Depot

## ENGINEERING SUMMARY

### ACTIVITIES NOVEMBER 21 – DECEMBER 20:

- SRCI contract negotiations.
- Water Master Plan.
- Issued 7 ROW Permits.
- Issued 4 New Addresses to new residential lots.
- Issued 2 New Address to commercial lots.
- Attended 0 PDAC meetings to discuss the expansion of a business.
- Attended 4 PDAC meeting to discuss the remodel of an existing building for a new business.
- Attended 1 PDAC meeting to discuss a partition of property for housing.
- Attended the Jacobs monthly safety meeting.
- Inspected the abandonment of 0 Backflow devices on irrigation systems.
- Multiple plan reviews for new construction.
- Held a bid opening for the SW 33<sup>rd</sup> St. sewer main extension.

**S. Oregon Design** – November 19<sup>th</sup>, City Council reviewed landscape vs all concrete ramps and provided direction. Jacobs contacted CK3 and has asked them to be on hold briefly as the City Manager explores some variation to the option moving forward. This delay will likely impact the timing of CK3 completing their design but, is essential to get “right”.

**NPDES** – City staff and Jacobs met with the Business Oregon One-Stop team to talk about funding opportunities. Jacobs presented the Keller Associates Task Order for Sanitary Sewer Rehab 2020 design at the Dec. 17 council meeting. Council approved. This design will be the basis for application for a CDBG. The CDBG opens up February through April 2020. The grant application will request the maximum \$2.5M.

**CIP** – Engineering is working on improving the cost estimating information for the CIP. Working with Anderson Perry to try to secure information developed for the Water Master Plan that applies to the CIP.

**SRCI** – Jacobs and the City are working closely to continue to develop options for the SRCI rate schedule. Splash Park/Skate Park RR – Jacobs had a minor set-back on schedule, as the architect was called out of the office for some time. The team is back on track and moving forward quickly to make up lost ground and get to a mid-February bid opening.

**Lions Shelter** – Warrington Construction was the low bidder for the concrete pad and sidewalk. They completed their work and Jacobs team is continuing to work on the final completion of the roof.

**Water Master Plan** – Continuing to work with Anderson Perry to get the WMP to a near final document. The team is planning to meet Jan. 6 to go over the current draft and begin to finalize the document.

**TVCC Path** – The City received a grant and Jacobs has begun the advertisement period. Bids open January 14<sup>th</sup>

## ENGINEERING SUMMARY

### ACTIVITIES NOVEMBER 21 – DECEMBER 20:

**Airport** – Five bids were received for the SW 33<sup>rd</sup> Street Sanitary Sewer Extension. The low bid came in at \$59k. A Notice of Award will be sent to Warrington Construction after the Oregon required period for bid contest. Warrington expect to start construction sometime in late January or February. PW will work with them shortly after the New Year to establish a schedule.

**WTP Slough** – The report has been delivered to the State for review. The staff plans to complete the work on the project in the spring.

**SE 2<sup>nd</sup> Street** – The low bidder for Construction was Knife River. Their bid came in at \$2,996,814. ODOT was able to secure an additional funding to help cover the overrun. Knife River complained about the sewer work that was proposed to be done this fall within the footprint of the project and ODOT required the City to pull the advertisement and allow the work to be Change Ordered in by the Contractor (unless we cannot come to terms). There are some potential hazardous materials in the area from a previous clean up that are now slowing down progress. However, the engineering team and the construction management team from ODOT are working to resolve the issues and get the sewer work negotiated.

**TSP – ODOT** had prepared an IGA but found that several missing pieces so has withdrawn that and will resubmit as soon as possible. Kittleson is prepared to start the project as soon as ODOT and the City have an agreement in place.

**SE 5<sup>th</sup>** – This project may be pushed out in time to allow for more funds to be built up in the Fund Exchange program, as more will be needed for the SE 2<sup>nd</sup> Street project. The SE 2<sup>nd</sup> Street project and the fund balance in the Fund Exchange program will be monitored.

**Beck Park Bridge** – Structural engineers reviewed this bridge and provided a draft report for internal review. It is back to the review engineer with comments. It will be delivered to the City in December. Tennis Courts – Because there were no bids, PW has been negotiating with Cody Taylor of Beynon Construction. We have been struggling to get an estimate for this work but, continue to press the contractor for estimates for spring construction.

**Alameda School** – ADA ramps have been constructed and a crosswalk has been striped on Alameda. Additionally, new stop signs have been installed on the back side of the school where the majority of pick up and drop off occurs.

## APPENDIX

### FIELD SERVICES

Collection and Distribution staff is responsible for Sewer Collection and Water Distribution throughout the City. Water distribution duties include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a barscreen and one lift station from SRCL. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.

---

*COLLECTION AND DISTRIBUTION STAFF MAINTAINS  
78 MILES OF SANITARY SEWER LINES  
56 MILES OF STORM DRAIN COLLECTION LINES,  
AND 1,450 CATCH BASINS THROUGHOUT  
CITY LIMITS*

---

The Street Maintenance Division maintains more than 122 lane miles of improved streets and more than 9 miles of alleys. The Street Division is responsible for resurfacing, repairing and maintaining the streets, installing and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. The division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chipsealing, snow removal and sanding during the winter months, and weed control along the alleys. Street Maintenance staff assists the Chamber of Commerce by putting decorations on street lights during the Christmas season and replacing them with regular decorations when the season is over.

---

*STREET MAINTENANCE DIVISION MAINTAINS MORE THAN  
122 LANE MILES OF IMPROVED STREETS  
9 MILES OF ALLEYS  
CHIPSEALS LAST A MINIMUM OF 8 YEARS,  
AND PUBLIC WORKS CHIPSEALS 7 MILES PER YEAR*

---

As part of the Street Division's maintenance program, crews chipseal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. A chipseal maintains the existing pavement, delaying further aging resulting from water and sun, provides a moisture barrier, and corrects existing pavement problems by sealing cracks. A chipseal application provides substantial

savings to taxpayers and should last a minimum of 8 years with minimal maintenance required. The city chipseals approximately 7 miles of streets per year.

## APPENDIX CONTINUED

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an upflow clarifier. The steps for treatment are flocculation, sedimentation, filtration and disinfection, which meet the compliance of the Oregon Health Authority.

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including SRCl.

The water treatment plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 mgd and a maximum capacity of 11 mgd. The water treatment plant average production is 6 mgd and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 million gallons (MG) of that water.

*THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.*

*APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.*

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 mgd for municipal use.

All of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-mgd design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

## WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCl. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

Average discharge volume is approximately 1.5 mgd. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm.

## APPENDIX CONTINUED

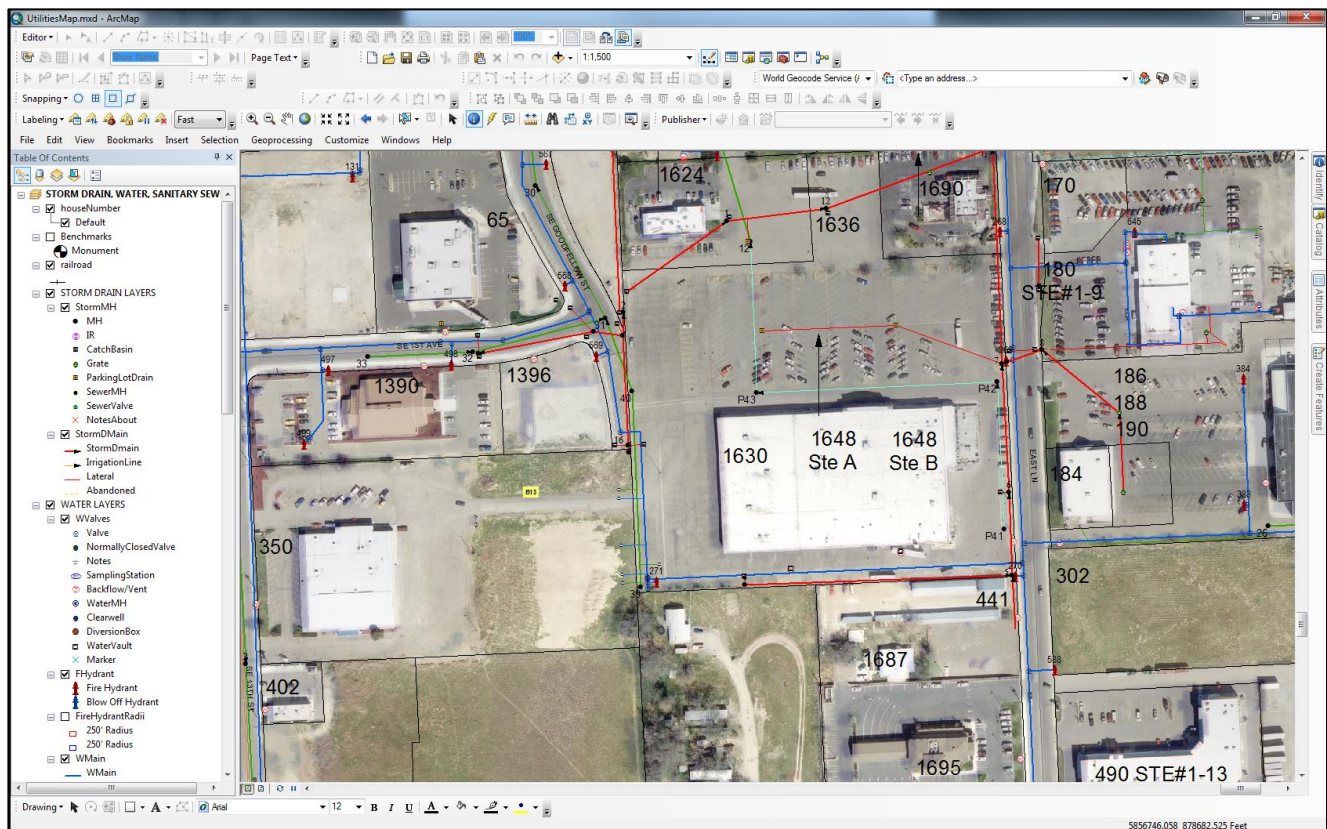
### PARKS DEPARTMENT

The Ontario park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park.

### ENGINEERING DIVISION

The Engineering Division reviews plans for construction of public improvements, maintains the city's mapping system, and manages the engineering projects within both the Capital Improvements and Maintenance Programs. The department provides technical support to residents, developers, builders, other city departments, consulting engineers, and surveyors. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents for public works maintenance projects, and provide project management for public improvements.

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.



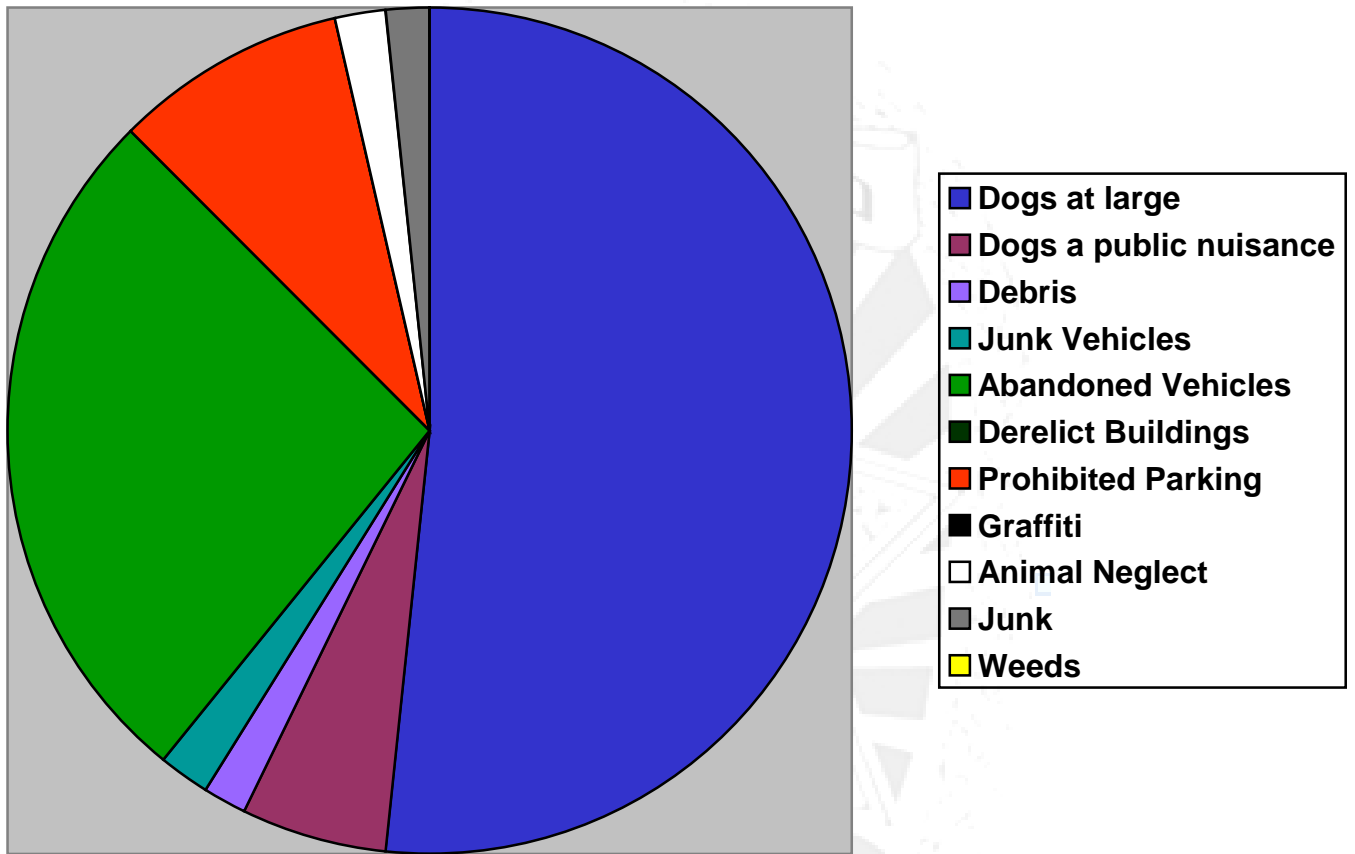


# ONTARIO POLICE DEPARTMENT

444 SW 4<sup>TH</sup> STREET, ONTARIO, OR 97914

OFFICE: (541) 889-7684 DISPATCH: (541) 473-5125 FAX: (541) 889-3026

## Code Enforcement Stats DECEMBER 2019



<b>Total Cases</b>	69
<b>Debris (Garbage, junk, scrap, debris)</b>	1
<b>Dogs running at large</b>	29
<b>Dogs taken to Ani-Care</b>	14
<b>Junk Vehicles</b>	0
<b>Junk</b>	1
<b>Weeds</b>	0
<b>Derelict Buildings Registered</b>	0
<b>Parking Citations</b>	1

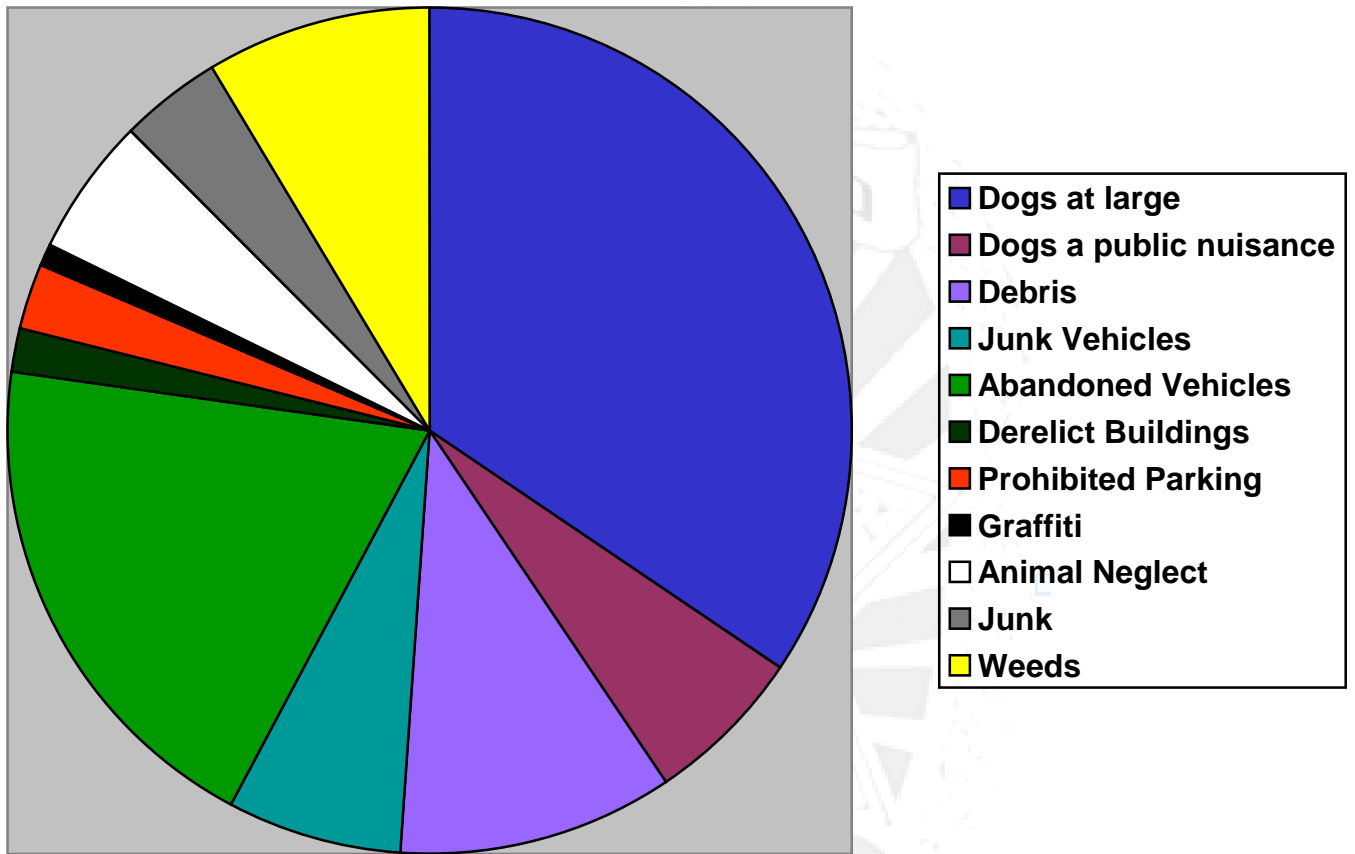


# ONTARIO POLICE DEPARTMENT

444 SW 4<sup>TH</sup> STREET, ONTARIO, OR 97914

OFFICE: (541) 889-7684 DISPATCH: (541) 473-5125 FAX: (541) 889-3026

## Code Enforcement Stats YEARLY - 2019



<b>Total Cases</b>	1369
<b>Debris (Garbage, junk, scrap, debris)</b>	99
<b>Dogs running at large</b>	353
<b>Dogs taken to Ani-Care</b>	114
<b>Junk Vehicles</b>	99
<b>Junk</b>	76
<b>Weeds</b>	87
<b>Derelict Buildings Registered</b>	0
<b>Abandoned Vehicles</b>	200

**ONTARIO**



**DEPARTMENT**

*December 2019 ACTIVITY REPORT*



**Emergency Medical:**

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults, etc.)

<b>CITY</b>	<b>154</b>
<b>RURAL</b>	<b>17</b>

**3** of these emergency calls required back-up crews to be called in to respond to 2<sup>nd</sup> call.

**Hazmat Team Calls:**

<b>1</b>
----------

**Fire Related Emergency Calls:**

(Types of fire related calls responded to: Rescue calls, building fires, vehicle fires, smoke detector/fire alarm activation, unauthorized burning, etc.)

	<b>TOTAL</b>	<b>General</b>	<b>Mutual Aid</b>
<b>CITY</b>	<b>18</b>	<b>0</b>	<b>0</b>
<b>RURAL</b>	<b>3</b>	<b>1</b>	<b>0</b>

**0** of these emergency calls required back-up crews to be called in to respond to 2<sup>nd</sup> call.

**TOTAL CALLS FOR MONTH**

<b>CITY</b>	<b>172</b>
<b>RURAL</b>	<b>20</b>

**FIREFIGHTER TRAINING:**

*11/26/19 SCBA Fit testing.*

*11/26/19 Hydraulic extrication tools.*

*12/3/19 Cold weather emergencies.*

*12/11/19 TVP Patient refusal policies and procedures.*

*12/12/19 Malheur County Emergency Management Team was demonstrated the capabilities and responses of Ontario’s Haz-Mat team 14 also the mass casualty response equipment and capabilities.*



December 2019



**PERMITS ISSUED:**

*City Open Burns 0  
City Burn Barrels 0*

*Rural Open Burns 4  
Rural Burn Barrels 12*

**INSPECTIONS:**

*12/11/19 St Al's Pharmacy remodel.  
12/17/19 Golf Course Hemp processing follow up on some previous requirements.  
12/19/19 Annuals with OSFM at 3 Ashley Manor care homes.*

**COMMUNITY INVOLVEMENT:**

*12/4/19 Station tour for OHS special education class 15 students.*



*12/6/19 Ontario Chamber of Commerce  
Santa's breakfast.*

*12/7/19 Winter Wonderland Parade.  
12/7/19 Fire and Rescue Awards  
banquet.  
12/10/19 Fire and Rescue family  
Christmas night.*



*12/11/19 Station tour for 7-year-old boy  
birthday.  
12/14/19 VFW Christmas banquet.  
12/14/19 American Legion Christmas  
banquet.*





December 2019



*12/19/19 Law Enforcement Officers appreciation lunch at the fire station.*



### **Summary of Calls of Interest:**

#### **City Incidents:**

**Nov. 26** - 1249 Tapadera Clarion Inn. R1 responded to a fire alarm and found the occupant in room 106 had burned food. The cleared the smoke and reset the alarm.

**Nov. 27** - 341 NW 2<sup>nd</sup> St. R1 responded to an alarm and this occupant had also burnt some food.

**Nov. 28** - 175 NE 6<sup>th</sup> Ave. Heinz R1 responded to a false alarm they or the staff could not find a problem and just reset the alarm.

**Nov. 28 and Dec. 12** - 351 SW. 9<sup>th</sup> St. St. Al's R1 responded two different day to a fire sprinkler alarm for water flow and could not find a problem either time and they reset the system.

**Nov. 28** - 995 Manor Way R-1 dispatched for a smoke alarm. Upon arrival R-1 retrieved keys to make entry to the apartment #23. After making entry R-1 found a pot on the stove that had been left on high. Occupant to #23 had left her apartment. R-1 removed pot and turned off the burner. R-1 ventilated the apartment and the hallway.



December 2019



**Nov. 29 and Dec. 4** - 995 Manor Way R1 responded for alarms that were false and they investigated and then reset the system.

**Dec. 5 and Dec. 12** - 298 NE. 1<sup>st</sup> St. Americold. R1 responded to a fire sprinkler alarm for water flow and arrived both times to find it a false alarm they assisted with resetting the system.

**Dec. 5** - 1802 SW. 4<sup>th</sup> ave. Ontario Auto Ranch R1 and 100 responded to a fire sprinkler alarm. They found a leak in the system and the dry system had activated. The crew showed the responsible party the issue and left the alarm in the silence mode until the system could be fixed the next day.

**Dec. 6** - 375 N. Dorian Dorian Place R1 responded to a fire alarm that they found to be two pull stations pulled maliciously in different areas of the facility. They checked the facility for any problems and reset the pull stations and then the alarm.

**Dec. 7** - 88 SW. 3<sup>rd</sup> ave. SRCI Pharmacy R1 responded to an alarm but it was a false alarm, they along with the responsible party checked around the whole facility and did not find any issues.

**Dec. 13** - 986 NW 4<sup>th</sup> St. Ontario fire was dispatched for a cat suck in a storm drain. 1. R-1 arrived on scene of a multiple unit apartment complex. By stander on scene called because she noticed a cat in the storm drain. Cat appeared to be alive. R-1 removed the man hole cover and removed the feline from the storm drain.

**Dec. 17** - 740 NW 3<sup>rd</sup> St. R1 called for fire in the backyard of a residence on NW 3rd St. This was called in by OPD. Upon arrival R1 found a large pile of construction and yard debris burning. The pile was approximately 1/8 consumed. R1 extinguished fire and tried to penetrate the pile but the pile itself may smolder for days. Occupant stated he may be able to get a loader to come over and break up the pile. Tearing the pile may be the only way to fully extinguish this rubbish. Occupant stated he did not start the fire and he did not have a burn permit. He figured it must have been started by someone walking through his yard. There was no evidence found of an ignition source. R1 was able to clear with pile steaming.

**Dec. 19** - 124 NW 4<sup>th</sup> ave #10 Ontario Fire was dispatched for a carbon dioxide alarm. R-1 arrived on scene of a single story, multi-unit apartment complex. No signs of fire from the exterior. R-1 contacted next-door neighbor, who stated the alarm has been alarming for the last 20 minutes. He stated this is an ongoing problem and most unit's detectors have been removed by tenants. R-1 attempted to gain access into the apartment but the unit was locked. R-1 contacted dispatch center and requested key holder information. Dispatched advised that tenant was called, and he didn't answer a message was left on his mailbox. R-1 staff member was able to pick the latch with a credit card. R-1 made access into the studio apartment. Tenant had left his oven on and set to 190 degrees Fahrenheit with oven door open in an attempt to warm the unit. Temperature inside the apartment was at 124 degrees. R-1 used TIC camera to check for possible extension into the cabinets around the oven. No excess heat located, heat signature showed 130 degrees Fahrenheit. CO2 levels in the unit showed 74 ppm. R-1 turned the oven off and ventilated the unit. R-1 ventilated the unit till CO2 levels cleared, R-1 secured the door and reported the findings to dispatch.



December 2019



## **Rural Incidents:**

**Dec. 14** - Stanton Blvd SRCI Haz-Mat 14 A with two staff responded to SRCI for chemical identification. The staff responded with hazmat 14A with monitors, turnouts and SCBA and were instructed to meet OSP Detective Downing in the parking lot.

Up on arrival at SRCI at 1735, we met the OSP Detective in the parking lot. We put on our PPE and grabbed two four gas monitors, PID, SensIR, PH paper, Radiological monitor, 9 step kit, latex and rubber gloves. We entered the prison and was escorted to the kitchen building. No one was in the kitchen area. We set up all the equipment before going on air. We were given the keys and developed a game plan before entering. We went on air about 1815 and entered to dining area. Worked our way into the kitchen and found a product on a baking sheet on the floor. We did not pick up anything on the monitors. We set up the SensIR and took three samples. One in the plastic container, and two from the baking sheet. The first sample came back as Ammonium metavanadate. The second reading had a score of .50 for Protriptyline HCl. We backed out and showed staff the results. We told them that the monitors never picked up anything off gassing. The result showed nothing conclusive for a hazard. We felt comfortable of going back in on air and removing the material outside until we could determine proper disposal. We placed it in a trash can and set it out by the dumpster. We went back in and told staff it would be about a half hour before we could let them know how to clean up and disposal of material. We spoke to Brule about what we had. He said treat the material as a solid waste based on monitors, and SensIR. For cleanup use soap and water. I called back to SRCI and spoke to Capt. Kyle. Told him how to dispose and cleanup the floor and area.

**Dec. 15** - 3754 Alameda R1 and 155 were dispatched to MVA vehicle fully involved. Arrived to find minivan in irrigation drainage canal upside down fully involved. Flames 20' high. Power lines overhead not involved. R-1 Pulled foam pre-connect line and booster line. Cooled vehicle to point where only small flames visible in area under engine where magnesium was burning. R-1 paged for tender 155 for water supply. 105 arrived with Allen Montgomery to offer command assistance. Booster line from 155 finished cooling the engine area. Vehicle was still warm and steaming. Advise LEO that it would probably be better to tow later in the morning when it cooled and daylight for safety.

**Dec. 23** - Malheur Dr. and N. Park Blvd. R1 paged for a fire in a garbage truck, on scene R1 found heavy smoke coming from the back on the truck. R1 contacted MCSO dispatch and had them contact Malheur County fairgrounds and see if it was ok to dump the truck in their back lot and they gave their ok. After dumping the truck R1 was able to put the fire out.



# Police Stat Report 2019

Activity	Month of December	Month of November	Year to Date	Qrt1 Jan-Mar	Qrt2 Apr-Jun	Qrt3 Jul-Sept	Qrt4 Oct-Dec	PRIOR YTD
Calls for Service	843	867	10824	2379	2790	3020	2635	10529
Traffic Stops	196	158	2203	341	501	830	531	2123
Cited Traffic/Parking	81	65	867	160	287	213	207	1108
Motor vehicle Crashes	44	44	484	116	128	104	136	454
Arrests	82	93	1100	254	268	303	275	940
Arrests w/Use of Force	1	1	15	5	1	5	4	12
SRO Cases	17	32	272	100	47	44	81	490
Gang Related Cases	1	1	37	13	12	10	2	116
Graffiti	1	2	68	12	17	30	9	126
Death Investigations	1	1	9	1	3	3	2	21
Burglary	20	11	181	51	50	41	39	109
Robbery	2	2	14	6	3	0	5	10
Thefts	72	68	755	149	216	184	206	417
Assault	9	12	149	35	44	39	31	105
Homicide	0	1	3	2	0	0	1	1
Sex Crimes	3	3	52	13	17	7	15	25
Alarms	26	25	306	63	65	94	84	336

**MALHEUR COUNTY COURT MINUTES**

**SPECIAL MEETING**

**JOINT PUBLIC HEARING WITH THE CITY OF ONTARIO**

November 7, 2019

The Malheur County Court held a Special Meeting at Ontario City Hall with the City of Ontario Council. Present from Malheur County were Judge Dan Joyce and Commissioner Larry Wilson; and staff members Planner Eric Evans and Planning Management Assistant Tatiana Burgess. Present from the City of Ontario were Mayor Riley Hill, and City Councilors Dan Capron, Michael Braden, Norm Crume, Freddy Rodriguez, Ramon Palomo, and Marty Justus. The meeting was opened at 6:00 p.m. The purpose of the Special Meeting was to hold a joint public hearing to expand the urban growth boundary and change the designation of certain land. Notice of the hearing was published in the Argus Observer.

Minutes of the joint public hearing were provided by the City of Ontario.

**SPECIAL ACTION – JOINT PUBLIC HEARING**

**Ordinance #2766-2019: Joint Public Hearing with Malheur County Court and City of Ontario for an Ordinance Amending the City of Ontario Comprehensive Plan and Zoning Maps for Expanding the Urban Growth Boundary to Change the Designation of Certain Land from County Exclusive Farm Use (C-A1) to Ontario Urban Growth Area (UGA); Rezoning said Certain Land to Urban Growth Area-Residential (UGA-R); and Declaring an Emergency**

It being the date advertised for public hearing on the matter of City of Ontario Ordinance #2766-2019/Malheur County Ordinance No. 221, the Hearing was declared open. There were no objections to the jurisdiction to hear the action, no abstentions, ex-parte contact, and no declarations of conflict of interest. Mayor Hill turned this portion of the action over to the County Court.

Judge Dan Joyce opened the hearing.

Eric Evans, Malheur County Planning and Zoning Administrator presented.

Mr. Evans read into the record:

*Now is the time to hear the proposal to amend the Ontario Urban Growth Area/Boundary (UGA/UGB) to include property commonly identified as Map 18S47E06D TL 200 (0.94 acres) and correct the exclusion of said property from the URA when Ontario adopted the most current UGA/URA in 2007; and Re-zone property from C-A1/EFU to UGA-R. County Planning Department file 2019-09-001. City's Planning Action #2019-08-57CPAMD.*

*Please sign in at the podium, fill out a testimony and question sheet if you have not done so already and when called to speak please state your name, address and title (if any) for the record.*

*1. There is a general time limit for testimony of 5 minutes. The applicant's initial presentation will be 20 minutes; with a rebuttal of 10 minutes.*

*2. All testimony and questions shall be directed to or through the chair. Testimony and questions should not be directed to staff or directly to witnesses.*

*3. Do any members of the Ontario City Council or Malheur County Court need to abstain, disclose conflicts, disclose biases, or disclose any ex parte communications or site visits? If so, state the reason. None.*

*4. Does anyone object to any of the members of the Ontario City Council or Malheur County Court hearing this matter? No objections.*

*5. Does anyone challenge the Ontario City Council or Malheur County Court's jurisdiction to hear this matter? No challenges.*

*6. Land use statements for the record: Oregon land use law requires several items be read into the record at the beginning of this hearing. I will now read these items:*

*The applicable substantive criteria upon which the application will be decided are found in Oregon State laws and rules as well as local code provisions, which are specifically set out in the Staff Report and include:*

*The Malheur County Code: MCC 6-10-7*

*Joint Management Agreement between Ontario and Malheur County, Ontario Municipal Code 108-20-30*

*Statewide Planning Goals 1, 2, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14.*

*Testimony, arguments, and evidence presented must be directed toward these approval criteria or other criteria in state law, the Malheur*

*County Comprehensive Plan, the Malheur County Code, or the Ontario Municipal Code that the speaker believes to apply to the decision.*

*The failure of anyone to raise an issue accompanied by statements or evidence sufficient to afford the decision makers and the parties the opportunity to respond to the issue will preclude appeal on that issue.*

*An issue that may be the basis of an appeal must be raised no later than the close of the record. Such issues must be raised and accompanied by statements or evidence sufficient to afford the decision makers and the parties an adequate opportunity to respond to each issue. Failure to raise an issue may preclude raising it before LUBA.*

*The failure of the applicant to raise constitutional or other issues relating to proposed conditions of approval with sufficient specificity to allow the decision makers to respond to the issue precludes an appeal or an action for damages to circuit court.*

Mr. Evans presented a staff report to the County Court.

#### Summary and Background:

**Proposal.** A zone change is proposed for the Property as shown on Map 1 attached as Exhibit 1. The overall affect is to bring the Property into the Ontario URA/UGB and ultimately annex the Property into the City of Ontario in order to alleviate a public health risk created by a failing onsite wastewater treatment system on the Property. The owners of the Property intend to connect to Ontario's water and sewer system.

**Use/Surrounding Uses.** The subject property is 0.94 acres and since approximately 1960 has been used for a single family residential dwelling. The Property is completely surrounded by lands zoned UGA-R and industrial and is irrevocably committed to other uses.

**Analysis for Compliance with State and Local Regulations.** The requirements of statewide Goal 14 Urbanization are required to be addressed when amending an urban growth boundary. Oregon Administrative Rules Chapter 660 Division 24 contains the requirements for addressing Goal 14 and is addressed under Section IV. Because the Property proposed for inclusion in Ontario's UGB is currently zoned EFU, a *goal exception* to Statewide Goal 3 Agricultural Lands is sought under OAR 660-004-0028 as the property is irrevocably committed to other uses. A goal exception essentially justifies why the requirements of an applicable statewide goal should not apply to a particular use that cannot reasonably be accommodated in an area that does not require an exception.

Statewide land use goals and implementing OARs applicable to this request are addressed in Section IV.

The property will be rezoned from County Exclusive Farm Use (C-A/EFU) to Ontario UGA Residential (UGA-R). It is further anticipated that the property will be annexed into the Ontario City limits.

In addition to the requirements under Oregon's statewide goals and administrative rules, Malheur County and the City of Ontario have criteria in their zoning ordinances that must be met in order for the proposal to be approved. County and City provisions are addressed in Section III. Because the plan amendment and zone change affect land within the County's jurisdiction and the City of Ontario, both the County and City governing bodies must approve the zone change and amendment to the UGA.

This request is being processed subject the procedures for a quasi-judicial land use hearing contained in Chapter 11 of the Malheur County Code, and the Urban Growth Area Joint Management Agreement between the City of Ontario and Malheur County.

#### Applicable City and County Criteria and Standards:

The applicable criteria can be found in Ontario Planning and Zoning Development Standards IOB-20-30: REQUIRED FINDINGS, DECISION CRITERIA:

The Zoning Map amendment is in conformance with statewide planning goals and guidelines.

**Proposed Finding:** Statewide land use goals and implementing OARs applicable to this request are addressed in Section IV.

The Zoning map amendment is in conformity with the acknowledged Comprehensive plan.

**Proposed Finding:** The Malheur County Comprehensive Plan states, "The county will work with the cities of Ontario, Nyssa, and Vale in establishing and amending urban growth boundaries and joint management agreements." Malheur County and the City of Ontario have an ongoing relationship in order to jointly manage lands in the UGB, pursuant to the Ontario Joint Management Plan. Both Malheur County and the City of Ontario agree that the subject property was overlooked when the last URA amendment for the City occurred in 2007, and this process will rectify the error. Malheur County and the City of Ontario also agree that the subject property is irrevocably committed to other uses. Had the Property been included in the URA it would have been first priority for inclusion in the Ontario UGB.

The applicant has demonstrated a mistake or error in the original zone designation or the applicant has demonstrated a change in physical, social or market conditions generally affecting the area which make the proposed change appropriate.

**Proposed Finding:** Both Malheur County and the City of Ontario agree that the subject property was overlooked when the last URA amendment for the City occurred in 2007, and this process will rectify the error. Malheur County and the City of Ontario also agree that the subject property is irrevocably committed to other uses. Had the Property been included in the URA it would have been first priority for inclusion in the Ontario UGB.

A public need is demonstrated for this zoning at this location and is not the granting of special privilege for a single property or small group of properties.

**Proposed Finding:** The residence on the subject property has a failed onsite wastewater treatment system which in itself has a negative effect on the groundwater of the area. By adding the Property to the UGB and then annexing it into the City of Ontario, urban level facilities will be provided having a

net positive affect on the groundwater in the area and alleviate a public health threat.

The property affected by the change is adequate in size and shape to facilitate its use and development as permitted under the new zoning classification.

Proposed Finding: The Property is 0.94 (~40,946 square feet) acres and has 150 feet of street frontage. The City of Ontario has established a minimum lot size of 5,000 square feet and each lot must have 50 feet of street frontage. The Property is more than adequate in size and shape to facilitate its use and development.

The property affected by the proposed change of zone is properly related to streets and public facilities and with services adequate to meet the demands of the uses allowed in the new zone.

Proposed Finding: The Property is located adjacent to SW 4th Avenue. There is both water and sewer available and is currently stubbed out to service the Property.

The proposed Zoning map change will not result in adverse effects upon surrounding properties or surrounding uses from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land.

Proposed Finding: This proposal will have no impact on any of the surrounding uses with respect to dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land. The Property is already developed as a single-family dwelling and will continue to be zoned residential, this criterion is not applicable.

The applicable criteria can be found in Malheur County Code 6-10-7: COMPLIANCE WITH COMPREHENSIVE PLAN:

In considering an amendment to the text or the zoning maps, the planning commission and County Court shall determine the following:

That the proposed change is consistent with the comprehensive plan.

Proposed Finding: The Malheur County Comprehensive Plan states, "The county will work with the cities of Ontario, Nyssa, and Vale in establishing and amending urban growth boundaries and joint management agreements." Malheur County and the City of Ontario have an ongoing relationship in order to jointly manage lands in the UGB, pursuant to the Ontario Joint Management Plan. Both Malheur County and the City of Ontario agree that the subject property was overlooked when the last URA amendment for the City occurred in 2007, and this process will rectify the error. Malheur County and the City of Ontario also agree that the subject property is irrevocably committed to other uses. Had the Property been included in the URA it would have been first priority for inclusion in the Ontario UGB.

That the level of development in other locations has reached the point whereby additional land is needed for the proposed use(s), and that the area of the proposed change can best meet such needs.

Proposed Finding: Because the Property is already developed as a single family dwelling and will continue to be zoned residential, this criterion is not applicable. This amendment will correct a mistake when the subject property was inadvertently left out of the last Ontario URA amendment in 2007. The proposed site is needed for residential development and is already developed for the proposed use. Including the Property within the Ontario UGA (and annexation) will allow urban facilities to the Property.

That adequate rural services are available and will not be overburdened.

Proposed Finding: The subject property will be zoned UGB and then annexed into the City of Ontario. Thereafter, the Property will connect to City water and sewer services. Urban services will be provided and will not be overburdened. Public facilities are stubbed to and extend beyond the Property. See Exhibit 2. This criterion is not directly applicable, as the proposal is to provide urban services to the site.

That amendments to the text or zoning map which significantly affect a transportation facility shall assure that allowed land uses are consistent with the function, capacity, and level of service of the facility identified in the transportation system plan. This shall be accomplished by one of the following:

Limiting allowed land uses to be consistent with the planned function of the transportation facility;

Amending the transportation system plan to ensure that existing, improved or new transportation facilities are adequate to support the proposed land uses consistent with the requirement of the transportation planning rule; or

Altering land use designations, densities, or design requirements to reduce demand for automobile travel and meet travel needs through other modes.

A text or zoning map amendment significantly affects a transportation facility if it:

Changes the functional classification of an existing or planned transportation facility;

Changes standards implementing a functional classification system;

Allows types or levels of land use that would result in levels of travel or access that are inconsistent with the functional classification of a transportation facility; or

Would reduce the level of service of the facility below the minimum acceptable level identified in the transportation system plan. (Ord. 125, 6-20-2000)

Proposed Finding: The subject property is 0.94 acres and currently has a home which was constructed in 1960. No new development is proposed with this amendment. This proposal will not impact transportation facilities.

Applicable Statewide Planning Goals and Oregon Administrative Rules.

#### Goal 1 - Citizen Involvement:

Proposed Finding: This Goal is met through the required quasi-judicial process including public notice and public hearings. The process provides the opportunity for citizens to be involved by allowing them to comment and present testimony or evidence on the proposed amendment.

#### Goal 2- Land Use Planning: OAR 660-004-0028 Exception Requirements for Land Irrevocably Committed to Other Uses.

Proposed Finding: Goal 2 outlines the basic procedures of Oregon's statewide planning program. Goal 2 also requires consistency between comprehensive plans and implementing zones. In order to achieve consistency in this matter, an exception to Goal 3, under Goal 2 is required to justify why the proposed amendment into the UGB should be allowed on land zoned EFU. The property is deemed irrevocably committed to other uses as set in OAR 660-004-0028 (2):

Characteristic of the exception area: The property is 0.94 acres. It was inadvertently left out of the URA expansion when the last URA amendment was adopted by Malheur County and the City of Ontario in 2007. See Malheur County Ordinance Number 167 recorded with the Malheur County Clerk on October 25, 2017 as Instrument No. 2007-7974.

Characteristic of adjacent lands. The subject parcel is completely surrounded by Ontario-Industrial lands to the east and north, Ontario-URA-Industrial to the west, and Ontario-VGA-Residential to the south.

The relationship between the exception area and the lands adjacent to it. The exception area is a single small parcel which is not large enough to be farmed. The exception area is surrounded by urban zones. Adjacent properties are not farmed. The current owners of the Property do not own any adjacent property.

Other relevant factors in OAR 660-004-0028 (6). Currently, there are nearby public water and sewer facilities which can adequately supply urban levels of services to the Property. These public work facilities are underground and stubbed to the Property. The Property is small at 0.94 acres and impracticable to farm. The owners of the Property do not own adjacent property. Urban and industrial uses occur on adjacent property. Adjacent properties are not in farm use.

#### Goal 3 - Agricultural Lands:

Proposed Finding: Goal 3 is applicable because the Property is currently zoned C-A/EFU. In order to add it to the UGB, an exception to this Goal is required. The requirements for justifying a goal exception are contained in Goal 2 Land Use Planning and in OAR 660-004-0028, which is addressed above. The Property is 0.94 acres and is too small to be farmed. The Property is completely surrounded by residential and industrial zones and is currently used as nonfarm residential dwelling. The Property is irrevocably committed to other uses and farming the property is impracticable. The exclusive farm use designation should not apply to the Property.

#### Goal 5 - Natural Resources, Scenic and Historic Areas, and Open Spaces:

Proposed Finding: No identified natural resources have been identified on the subject property. The Property is too small to be farmed as a single unit and cannot be combined with other resource lands as the surrounding property is zoned residential or industrial. Farm use does not occur on adjacent properties.

#### Goal 6 - Air, Land and Water Quality:

Proposed Finding: No negative impacts to air, land, water or other resources have been identified through this process. The residence on the subject property has a failed onsite wastewater treatment system which in itself has a negative effect on the groundwater of the area. By adding the Property to the UGB and then annexing it into the City of Ontario, urban level facilities will be provided having a net positive affect on the groundwater in the area.

#### Goal 7 - Areas Subject to Natural Hazards:

Proposed Finding: No known natural hazards have been identified on the Property. The subject property is outside the 100 and 500 year floodplains.

#### Goal 8 - Recreation:

Proposed Finding: No current recreational lands or properties are being affected by this UGB expansion. This goal is not applicable.

#### Goal 9 - Economic Development.

Proposed Finding: Goal 9 requires cities to provide an estimate of the approximate number, acreage and site characteristics needed to accommodate industrial and other employment uses to implement plan policies. This goal is not applicable as the property is to be zoned residential.

#### Goal 10 - Housing:

Proposed Finding: The City of Ontario requires 50 foot of street frontage for any residential development and at least 5000 square feet of area. The Property currently has a little over 150 feet of street frontage on 4th Avenue. Therefore, a maximum of three homes could be built once the Property is annexed into the City. This is highly unlikely considering the current home would have to be demolished to develop the Property to this potential. As a result, this UGB expansion will have no immediate effect on housing for Ontario. The overall development potential is a maximum of three residential dwellings (either singlefamily or duplex).

#### Goal 11 - Public Facilities and Services:

Proposed Findings: The subject property sites a single-family dwelling. Adequate public facilities and services are stubbed to the Property. The UGB

expansion would not change public services provided by the City of Ontario.

Goal 12 - Transportation:

Proposed Finding: This action will not create additional average daily trips and will not trigger a traffic impact analysis under the Malheur County or City of Ontario Transportation System Plans. New access to the Property is not needed. The Property has a driveway access/frontage on 4th Avenue. A safe, convenient and economic transportation system consisting of developed and maintained county roads and city streets serve the Property.

Goal 13 - Energy:

Proposed Finding: Additional energy services are not expected with this expansion of the UGA. The use of Ontario public utilities on the Property will be more energy efficient.

Goal 14 - Urbanization:

Proposed Findings: The subject property currently contains a single-family dwelling, and the City has adequate public facilities and services to serve it. The Property is currently developed as a non-farm dwelling and is immediately surrounded by urban uses. This amendment is needed for an orderly and efficient transition from C-A1/EFU to UGA-residential and will provide for a more livable area in order to accommodate a failing wastewater system on the Property. This UGB expansion is not based on land need, but rather to correct an error when the Property was not included in the URA in 2007 and to solve an environmental health matter. The findings, exhibits, analysis, urbanization study and data supporting Malheur County Ordinance 167, which established the Ontario URA in 2007, is incorporated herein by reference. Ordinance No. 167 was recorded with the Malheur County Clerk on October 25, 2007, as Instrument #2007-7974.

The Hearing was opened for public testimony. Opponents: None. Proponents: None. There being no Proponent and no Opponent testimony, the public comment portion of the Hearing was closed.

Dan Cummings, Community Development Director, stated this piece of property should have never been left out of the first action. He recommended approval of the action.

Judge Joyce closed the County's portion of the Public Hearing. Mayor Hill closed the city's portion of the Public Hearing.

Commissioner Wilson moved, Judge Joyce seconded, **THAT THE COUNTY COURT ACCEPT AND APPROVE THE FINDINGS OF FACT AS SET FORTH IN THE COUNTY PLANNING ACTION 2019-09-001 AND CITY PLANNING ACTION 2019-08-57CPAMD AS SET FORTH IN THE STAFF REPORT.** Vote: Wilson-yes; Joyce-yes. Motion carried.

Commissioner Wilson moved, Judge Joyce seconded, **THAT THE REQUEST FOR AMENDING THE ONTARIO URBAN GROWTH AREA BOUNDARY TO INCLUDE PROPERTY COMMONLY IDENTIFIED AS MAP 18S47E06D TL 200, AND CORRECT THE EXCLUSION OF SAID PROPERTY FROM THE URA WHEN ONTARIO ADOPTED THE MOST CURRENT UGA/URA IN 2007; AND RE-ZONE PROPERTY FROM C-A1/EFU TO ONTARIO UGA-R, AS SET FORTH IN THE COUNTY PLANNING ACTION #2019-09-001, CITY PLANNING ACTION #2019-08-57CPAMD, BE BASED ON THE INFORMATION, FINDINGS, AND CONCLUSIONS SET FORTH IN THE STAFF REPORT.** Vote: Wilson-yes; Joyce-yes. Motion carried.

CRUME moved, CAPRON seconded, **THAT THE CITY COUNCIL ACCEPT THE RECOMMENDATION OF THE ONTARIO PLANNING COMMISSION AND THE MALHEUR COUNTY COURT AND APPROVE THE FINDINGS OF FACT AND APPROVE ORDINANCE #2766-2019, AN ORDINANCE AMENDING THE CITY OF ONTARIO COMPREHENSIVE PLAN AND ZONING MAPS BY EXPANDING THE URBAN GROWTH BOUNDARY TO CHANGE THE DESIGNATION OF CERTAIN LAND FROM COUNTY EXCLUSIVE FARM USE (C-A1) TO ONTARIO URBAN GROWTH AREA (UGA); REZONING SAID CERTAIN LAND TO URBAN GROWTH AREA-RESIDENTIAL (UGA-R); AND DECLARING AN EMERGENCY.** Roll call vote: Braden-yes; Justus-yes; Palomo-yes; Crume-yes; Rodriguez-yes; Capron-yes; Hill-yes. Motion carried 7/0/0.

CRUME moved, JUSTUS seconded, **THAT THE COUNCIL WAIVE THE SECOND READING OF ORDINANCE #2766-2019.** Roll call vote: Braden-yes; Justus-yes; Palomo-yes; Crume-yes; Rodriguez-yes; Capron-yes; Hill-yes. Motion carried 7/0/0.

See instrument [#2019-4103](#) for Ordinance Number 221: An Ordinance Amending the Malheur County Comprehensive Plan and Zoning Maps by Expanding the Urban Growth Boundary to Change the Designation of Tax Lot 200, Map 18S47E06D, Ref. #7685 of the Malheur County Assessor's Office from County Exclusive Farm Use (C-A1) to Ontario Urban Growth Area (UGA); Rezoning Said Property to Urban Growth Area – Residential (UGA-R); and Declaring an Emergency.

The County Court special meeting was adjourned.

## MALHEUR COUNTY COURT MINUTES

November 13, 2019

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:01 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Larry Wilson present. Others present were Planner Eric Evans, Economic Development Contractor Greg Smith and his staff John Braese, public member Clayne Beck, and Pat Caldwell of the Malheur Enterprise. Notice of the meeting was posted on the County website, Courthouse public bulletin board, and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice.

### **SECOND PUBLIC HEARING - ORDINANCE NO. 219**

Judge Joyce opened the second public hearing for consideration of Ordinance No. 219: An Ordinance Amending the Text of Malheur County Code Title 5 Chapter 2 Entitled Flood Control to Conform with Federal Floodplain Regulations and Oregon Specialty Codes. Notice of the hearing was published in the Argus Observer on October 13 and October 25, 2019. No written or oral comments were received. Mr. Evans explained the County's flood control provisions have not been updated since 1987 and changes are needed in order to comply with the minimum standards for participation in the National Flood Insurance Program and the Oregon Specialty Codes. Judge Joyce closed the hearing. Commissioner Wilson moved to approve Ordinance No. 219: An Ordinance Amending the Text of Malheur County Code Title 5 Chapter 2 Entitled Flood Control to Conform with Federal Floodplain Regulations and Oregon Specialty Codes. Commissioner Hodge seconded and the motion passed unanimously. See instrument [#2019-4142](#)

### **PUBLIC COMMENTS**

Public member Clayne Beck explained to the Court that in July 2019 he had a bicycle accident on Vale View Road. Mr. Beck explained he was riding on Kochsmeier Road and turned right onto Vale View Road; unbeknownst to him, Vale View Road had been recently chip sealed and Mr. Beck fell and broke his hip. Mr. Beck explained there were not signs posted on Kochsmeier alerting travelers of the chip seal on Vale View Road. Mr. Beck made a claim to the County's insurance company and the claim was denied. Mr. Beck explained he wanted the Court members to be aware of the potentially dangerous situation for bicyclers and possibly motorcyclists also. Judge Joyce told Mr. Beck he would inform the Safety Committee of the matter.

County Counsel Stephanie Williams joined the meeting.

Mr. Beck left the meeting.

### **ECONOMIC DEVELOPMENT UPDATE**

Economic Development Director Contractor Greg Smith and Staff John Braese met with the Court. Mr. Smith provided an update on the reload facility project. Mr. Smith explained it is important to understand that at this point in the reload facility project he (and staff) is trying to facilitate conversations that will lead to the development of a reload facility; each entity involved has different requirements that must be adhered to. If it were a private development the developer would direct how they want the project to proceed forward; when you're utilizing public resources with many entities that have say in how the project proceeds forward it becomes an opportunity to facilitate how that's going to happen. The end goal is through the facilitation to move everyone to the center and to get the project completed.

Assessor Dave Ingram joined the meeting.

The shippers will be hosting a private meeting amongst themselves to determine an entity to create to negotiate what a lease agreement would like with a third party operator of the reload facility. A third party operator has stated that it would be much more beneficial for shippers in the county and for the operator to have a single entity to negotiate with, rather than having multiple individual shippers all trying to negotiate a price and level of service. However, this does not stop any individual shipper from negotiating on their own. Union Pacific has also stated the same. Once the shippers determine if it is in their best interest to form a single operating entity, further conversations with a potential operator of the reload facility can take place as well as further negotiations with Union Pacific. The shippers have looked at the economics of the project and feel that the facility can operate at a level that will be beneficial to all of them; they feel that it will benefit the agricultural industry of the Treasure Valley.

Mr. Smith clarified that the Development Corporation will be the owner of the reload facility; the Development Corporation will lease the facility through a triple net lease to an operator; the operator will then negotiate with the entities that want to utilize the reload facility. There is nothing that would preclude any company or any commodity from negotiating for use of the facility.

The civil engineering is on schedule per ODOT requirements and timeline; this week surveyors are out doing final surveying work and it is anticipated it will be completed by the end of the week. Additionally, topographical measuring and lidar measuring are being completed.

The Special Public Works Fund application was accepted by Business Oregon and has gone through underwriting. (This funding will assist in a portion of the financing on acquiring the entire property.) Mr. Smith explained that in conversations with Business Oregon there was a consensus that it was prudent to acquire the needed real estate for a long term investment and as such the Nyssa Industries property was included in the Special Public Works Fund application.

Commissioner Wilson stated that he will be abstaining from anything related to the Nyssa Industries property.

A separate application for the Regionally Significant Industrial Site program will be made; this program allows for repayment of expenses associated with industrial improvements, including the acquisition of industrial land. As part of the Special Public Works Fund industrial land will be purchased; over the next ten years it is projected that there may be water, sewer, and road investments that will need to be made and the Special Public Works Fund may be used to accommodate those investments. Should a qualifying company locate on the site (employs a minimum of 25 employees and qualifying wages),

their state income taxes are reimbursed to the applicant (County) to repay industrial investments, such as land acquisition and infrastructure costs. The site must be designated as a Regionally Significant Industrial Site before eligible activities can be reimbursed.

Primary methods of repayment for the Special Public Works Fund include:

- Lease revenue generated from a triple net lease agreement with an operating company on the facility (the County and Development Corporation will need to determine what portion will need to be retained by the Development Corporation to take care of depreciation, upkeep, maintenance, insurance, etc. and what portion will be assigned to paying down debt.
- Additional lease revenues from future expansion
- Sale of available industrial property (non Connect Oregon property)
- Lease of available industrial property (non Connect Oregon property)
- Refinancing
- Sale of the industrial property that has enhanced value due to water, sewer, and road infrastructure
- Regionally Significant Industrial Site program

Mr. Smith discussed the need for the Development Corporation to establish a line of credit for payment of vendors as the Connect Oregon funds are payable on a reimbursement basis only. CPA Lonny Hytrek has been retained to provide bookkeeping services. ODOT has outlined what tasks can be completed with the Connect Oregon funding; contracts will submit their invoices for payment - the invoices are reviewed by Mr. Smith (who will confer with ODOT) and several Development Corp. Board members; once approved Mr. Hytrek will issue payment of the invoices; after the checks clear a request for reimbursement can be made to ODOT. A line of credit is needed to pay the invoices while awaiting reimbursement from ODOT. The financial institution will need a resolution from the County Court being the guarantor of the line of credit. Mr. Smith also encouraged the Court to appoint a County representative to review the invoices before approved for payment. Commissioner Hodge stated he wanted to be involved in the acquisition process of the line of credit; Mr. Smith encouraged him to participate on the subcommittee assigned to the financial process. Commissioner Wilson confirmed that interest charges are not eligible for reimbursement; Mr. Smith concurred and as such invoices and reimbursement requests must be made in a timely matter.

Commissioner Wilson inquired how it would be ensured that work performed by the contractors are eligible for reimbursement; Mr. Smith explained there are milestones that ODOT has set out and eligible work must be within those milestones. Additionally, one member of the Court could join the weekly Monday phone conferences with the contractors.

Public member Andy Bentz joined the meeting.

Ms. Williams noted the need to confer with Administrative Officer Lorinda Dubois and the auditor regarding the line of credit.

Mr. Smith noted that Bluebird carwash has filed an appeal with the Oregon Tax Court, Magistrate Division, appealing the denial of an enterprise zone tax exemption. Mr. Smith expressed his desire to help the company in any way possible but it was not possible to designate the enterprise zone exemption for the carwash as retail is not eligible; in economic development the goal is to try to get through barriers and problems but in this case it was not possible.

#### **PUBLIC HEARING - SUPPLEMENTAL BUDGET**

Judge Joyce opened the public hearing for consideration of Resolution R19-31. Notice of the hearing was published in the Argus Observer. A public hearing was required as the supplemental budget will adjust the current budget fund by 10% or more of the expenditures of that fund. No public comments were received. Judge Joyce closed the hearing. Commissioner Hodge moved to approve Resolution No. R19-31: In the Matter of Fiscal Year 2019-2020 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Wilson seconded and the motion passed unanimously. The supplemental budget allocates additional STIF Formula and Discretionary funds that were not anticipated when the adopted budget was prepared; the funds are to be used as stated in the STIF Plan and the Discretionary award. See instrument [#2019-4143](#)

Mr. Caldwell left the meeting.

#### **WATER RESOURCE DEPARTMENT**

Water Resource Department East Region Manager Jason Spriet and Watermaster Ron Jacobs met with the Court. Mr. Spriet explained that an Assistant Watermaster position has been approved and that staff member will start work with Mr. Jacobs December 4th. The position will be housed in the Courthouse in Mr. Jacobs office. Mr. Spriet requested the Court consider if there was any office space in the Courthouse available that would be more conducive to two persons.

#### **COURT MINUTES**

Commissioner Hodge moved to approve Court Minutes of October 30, 2019 as written. Commissioner Wilson seconded and the motion passed. (Judge Joyce was not present on October 30, 2019.)

#### **FAIR BOARD**

Commissioner Wilson moved to reappoint Helen Thomas, Warren Osborne, and Chris Johnston to the Fair Board. Commissioner Hodge seconded and the motion passed unanimously.

#### **OWYHEE BASIN STEWARDSHIP COALITION**

Paulette Pyle and Owyhee Basin Stewardship Coalition (OBSC) Board Members Steve Russell, Mark Mackenzie, Andy Bentz, Ken Davis, Tom McElroy, and Dan Anderson met with the Court and reviewed the Malheur Community Empowerment for the Owyhee (Malheur C.E.O.s) bill recently

introduced by Senator Wyden and answered questions from the Court. OBSC Chairman Steve Russell explained the bill will bring resolution to the WSA issues, instigate land health programs, and provide for a Programmatic EIS. Vice Chair Mark Mackenzie said the bill does give the county's voice the ability to be heard in the management decisions; under the bill a C.E.O. group will be formed that will work with the BLM on management decisions on public lands in Malheur county.

Public member Jennifer Martin joined the meeting.

The proposed bill would release approximately 1 million acres from Wilderness Protection and revert back to multiple use. Other areas would be designated as wilderness, but with protections for grazing written into the bill, as well as allowing firefighting and mechanized restoration work.

The bill does not affect existing mineral claims or subsurface mineral rights, except for the legislative determination of one administrative mineral withdrawal at Leslie Gulch. Roads are maintained, either cherry-stemmed in Wilderness Areas or for administrative purposes; County roads are not affected.

The bill sets out the funding necessary to monitor, conduct adaptive management, and enforce the anticipated uses of and effects on the federal land; funding appropriations are set out in a ten year increment (2020 -2030).

Members of OBSC, conservation groups, state universities and federal agencies worked with Senator Wyden's staff to develop the bill.

Mr. McElroy explained that this bill does not establish a wilderness as was done 40 years ago; this bill allows for things still to be done in the wilderness designation; Mr. Mackenzie referred to it as "wilderness with benefits".

The bill leaves two unresolved WSA's as they overlap with Harney county.

The setback for roads adjacent to the wilderness areas is 300 feet in the bill.

The goal of the legislation is to maintain the economic future of Malheur county.

Under the bill voluntarily suspended AUMs will be returned to the permit holder when it's determined that the land is capable of supporting them.

Under the bill loop roads are designated to direct recreation opportunities around the county; additionally feasibility studies are authorized to pursue recreational opportunities such as improvements to Oregon State Parks, establishment of marinas on the Owyhee Reservoir, and other opportunities.

Mr. McElroy requested the Court consider supporting the bill; it was requested the Court take time to review the bill and let the OBSC board members know of any questions they may have.

Judge Joyce stated the Court would take the matter under advisement. See instrument [#2019-4189](#) for the written summary of the bill provided by Owyhee Basin Stewardship Coalition.

### **COURT ADJOURNMENT**

The meeting was adjourned.

## MALHEUR COUNTY COURT MINUTES

December 11, 2019

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois. Others present were Owyhee County, Idaho Commissioner Jerry Hoagland and Larry Meyer of the Argus Observer. Notice of the meeting was posted on the County website and Courthouse public bulletin board; and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice.

### COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of December 4, 2019 as written. Commissioner Wilson seconded and the motion passed unanimously.

### SUPPLEMENTAL BUDGET RESOLUTION

Commissioner Wilson moved to approve Resolution R19-35: In the Matter of Fiscal Year 2019/2020 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Hodge seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate additional funds from the Oregon Health Authority (OHA) and fees generated by programs that were not anticipated when the adopted budget was prepared - the funds are to be used per the agreement between OHA and the County. See instrument #[2019-4554](#)

### CROSSING PERMIT

Commissioner Hodge moved to approve Crossing Permit #31-19 to Cascade Natural Gas to bore on Clark Blvd. #755. Commissioner Wilson seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

### VECTOR CONTROL DISTRICT

Commissioner Hodge moved to reappoint Ray Waldo to the Vector Control Board of Trustees. Commissioner Wilson seconded and the motion passed unanimously.

### WEED ADVISORY BOARD

Commissioner Wilson moved to reappoint Jean Findley to the Weed Advisory Board. Commissioner Hodge seconded and the motion passed unanimously.

### NACO DUES

Commissioner Hodge moved to authorize payment of NACo 2020 membership dues in the amount of \$626. Commissioner Wilson seconded and the motion passed unanimously.

### ORDER CREATING LIEN - EASOM

Commissioner Wilson moved to approve Order Go-13-19: Order Creating Lien Against Real Property - 1337 Alameda Drive, Ontario; Reference #8296 Map #18S4709 Tax Lot #4200. Commissioner Hodge seconded and the motion passed unanimously. Malheur County incurred costs and expenses in abating the public nuisances on the property and those costs and expenses have not been paid. Pursuant to County Code a lien will be placed on the property. See instrument #[2019-4555](#)

Commissioner Wilson moved to approve Notice of Lien to be recorded in the real property records of the County Clerk. Commissioner Hodge seconded and the motion passed unanimously. See instrument #[2019-4556](#)

Joe Siess from the Malheur Enterprise joined the meeting.

Surveyor/Engineer Tom Edwards and Planner Eric Evans joined the meeting.

### SAGE GROUSE LOCAL IMPLEMENTATION TEAM (LIT)

Sage grouse LIT Coordinator Julie Unfried, Owyhee County, Idaho, Commissioner Jerry Hoagland, and Staff Jim Desmond met with the Court. Also present were Weed Inspector Gary Page, Jordan Valley Cooperative Weed Management Area (JV CWMA) Coordinator Eric Morrison, and Dave Bunker. Commissioner Hoagland gave a brief background on the Owyhee County local working group; meetings are well attended and include representatives of US Fish & Wildlife Service, Idaho Department of Fish & Game, Idaho Office of Species Conservation, Nature Conservancy, Idaho Department of Lands, Idaho Department of Agriculture, BLM, and private landowners and has been active since 1998.

Mr. Desmond explained that in 1998 a MOU was signed between Idaho Department of Fish & Game and the Owyhee County Planning Committee to establish working relationships to facilitate a local sage grouse working group. The Owyhee County Planning Committee eventually became the Owyhee County Natural Resources Committee (NRC) and the Owyhee County Sage Grouse Local Working Group is a subcommittee of the NRC. The Natural Resources Committee makes recommendations to the Owyhee County Board of Commissioners. The local working group was the first in the state as was the plan it developed. Owyhee County provides a note taker for committee meetings and acts as the fiscal agent for the endangered species fund (various projects have been done with these funds in the county).

Ms. Unfried gave a history of Sage-Grouse Local Implementation Teams (LITs). Five LITs were initially convened in 2005 when ODFW published its

sage-grouse plan that identified 300 actions that could be taken on the landscape that would benefit sage grouse populations or habitat. By 2012 the LITs had stopped meeting because one person was charged with coordinating all the meetings across the state. In 2016 it was apparent in the Baker area that the sage grouse were not doing well and action needed to take place; ODFW convened meetings again in that area and the local representatives were involved and a robust strategy developed which resulted in grant funding to implement identified projects. ODFW has since partnered with BLM, Pheasants Forever, and the Intermountain West Joint Venture to create the LIT Coordinator position. Ms. Unfried works in the ODFW office in Hines and is an employee of Pheasants Forever and is the LIT Coordinator for the Malheur area and Prineville area. The LITs are open to anyone who wishes to attend and contribute. Interests and priorities are being identified in order to develop a plan with the intent to eventually seek out grant funding (funding through the legislature is not available as is in some states). A priority for the Malheur local working groups is to identify what good work has already been completed on the landscape and how to fill in the gaps.

Mr. Evans commented that currently a developer pays a sage grouse mitigation fee to ODFW and it may be more beneficial if that was paid into a local working group fund that would have the ability to fund sage grouse projects. (This is a suggestion for the LITs to consider.)

Judge Joyce inquired about predation studies. Ms. Unfried explained that Baker LIT is currently doing a large raven study and have framed it as raven predation is a short-term solution and is part of the problem but needs to be complemented with other practices.

Those present further visited about predators and sage grouse; Judge Joyce mentioned the 1948 Oregon Game Commission study about sage grouse and predation. Mr. Bunker encouraged the County Court to be involved in the LIT process.

Pat Caldwell and Yadira Lopez of the Malheur Enterprise joined the meeting.

### **CALICO RESOURCES - GRASSY MOUNTAIN PROJECT**

Andy Bentz, Paramount Gold President Glen Van Treek, Carlo Buffone, and Chris Theodossiou briefly met with the Court. Commissioner Wilson was out of the room during the majority of this visit. Introductions were conducted. Calico Resources filed its Consolidated Permit Application with DOGAMI in November; there is now a 90-day review period of the application. Public hearings may begin in January 2020.

County Counsel Stephanie Williams joined the meeting.

### **RELOAD FACILITY PROJECT UPDATE**

Economic Development Director Contractor and MCDC Board Member Greg Smith and Staff John Braese met with the Court. Also present were Malheur County Development Corporation (MCDC) Board Chair Grant Kitamura and Board Members Kay Riley, Corey Maag, and Jason Pearson Watermaster Ron Jacobs; and public members Ken Landreth, Kathy Clarich, Andy Bentz and Dave Bunker. (Mr. Bentz and Mr. Bunker left before the session was complete.) Malheur Enterprise live-streamed the session via Facebook.

Mr. Smith provided a background of the MCDC board members:

- Chair Grant Kitamura is a co-owner of Baker Murakami Produce, has been in the onion business his entire life and has extensive experience in shipping and processing of onions; he has also been appointed by Governor Brown to the Oregon State Board of Agriculture.
- Corey Maag is a farmer, cattleman, and businessman; he is the owner of Y1 Farms and Jamieson Produce and is a lifelong farmer with extensive experience in agriculture and agricultural development.
- Mr. Riley is a partner in Snake River Produce and a former president of the National Onion Association. Mr. Riley grew up on a farm and has been with Snake River Produce since 1999.
- Mr. Pearson is the newest board member; he is a native of Nyssa and is an onion commodity manager for Eagle Eye Produce.
- Lynn Findley is currently a House Representative; he has extensive background with BLM and was a city manager for the City of Vale; he has extensive knowledge in land use planning and development.
- Toni Parrish is vice-president of Northwest Farm Credit Services and has extensive experience in agricultural lending; she has been a tremendous resource in the financial management considerations of the project.

Mr. Braese is Mr. Smith's assistant working on the project. Mr. Smith spoke recently at the northwest's largest business and environmental conference; he was asked to speak on public finance, economic development, and the politics of local government and how to move projects forward. Mr. Smith has over 25 years of economic and industrial development experience; the County contracts with Mr. Smith to provide these services and he brings with him a team of professionals and a depth of experience. Mr. Smith is currently assisting on a project at the request of the Port of Morrow, Port of Umatilla, Morrow County, Umatilla County, and the Confederated Tribes of Umatilla - the project is the development of over 19,000 acres of property owned by the US Army and converted into industrial use.

Mr. Smith shared a site layout map with the Court members and explained that as the project moves forward you constantly have to adjust to the issues at hand; the project will continue to adjust until completion. In this project the flow of traffic is important - it is extremely important to maximize throughput time (do not want to have trucks sitting idle, do not want labor sitting idle, and do not want to create a backlog on any of the roads). The design is in such a way that trucks arrive, weigh, stage, back in, unload and load, and proceed on through. Additionally, included is another route that will allow for emergency services and future development.

Mr. Smith provided an overview of how the project site was selected. The MCDC Board looked at five different locations throughout the county - locations in Ontario, Nyssa, and other areas of the county. Regional managers who serve as the key engineering team for Union Pacific (UP) also made site visits and provided their expertise. Not all industrial land is the same - very few pieces of industrial land have the needed space requirements of the project. In order to bring a unit train off of the UP mainline you must, at a minimum, have a one-mile stretch of property. A cost comparison of the real estate, development, and utilities was done. The cost per acre was comparable to a like purchase of property in the Vale area which was \$10,000 per acre and was not adjacent to the UP mainline. The owner of the property was approached by Mr. Smith. (Farmers (property owners) did not solicit for the purchase.)

Public member Sarah Ray joined the meeting.

An appraisal of the property was done. Because the appraisal was on over 280 acres there was not a lot of comparable land in Oregon. An additional appraisal can be done in the future as the property is divided into smaller pieces; when the 65 acres for the reload center is partitioned the value will increase. Additionally, as industrial utility services, road and rail spur development is completed the value of the property will increase. The price of the property needed to be locked before it increased.

Commissioner Wilson commented that in order to be on the Union Pacific railroad the only area that could be considered was from the south end of Ontario to the north end of Nyssa.

Mr. Smith explained that property in Nyssa was considered but it had significant mitigation issues along with not meeting the needs of Union Pacific. (Union Pacific is a critical piece of the project as their engineering requirements must be met.) Parcels of property in Ontario were considered but the price was 4 to 5 times higher than the selected property with an equal or greater amount of industrial utility development; and there were concerns about the impact to area residents.

As a requirement of the Oregon Department of Transportation (ODOT) pre-application process a feasibility study was conducted to evaluate the ability of the facility to operate profitably. EcoNorthwest was retained; extensive interviews with industry, shippers, and others were conducted and a proforma was created. (A proforma is an estimate of potential revenues and expenses.) The intent of MCDC is to enter into a triple net lease agreement with a private operator with extensive experience nationwide in shipping agricultural commodities. MCDC will negotiate with an operator; a lease payment will be made to MCDC and property taxes will be paid. The operator will negotiate with shippers for the movement of commodities through the facility to destinations throughout the United States. It is believed that the negotiation with the potential operator will serve existing markets as well as open up many new markets.

Commissioner Wilson requested Mr. Smith explained some of the repayment options for the County; and explained that the parameters of funding for the project have changed as originally it was thought that the ODOT funds would be used for the entire project rather than just approximately 65 acres and now the County has been considering various options of funds to purchase the property. The Special Public Works Fund is only available to public agencies and an application for the fund has been made by the County. The Farmer property is one parcel of approximately 290 acres (mix zoning of industrial and EFU); the property for the reload center is within this 290 acre parcel and as such needs to be purchased by the County; after purchase the parcel for the reload center will be partitioned from the parent parcel. The Court also inquired of Eastern Oregon Border Board of possible funding avenues for the property purchase.

Mr. Smith explained that the Special Public Works Fund (SPWF) will allow the County to purchase the 290.35 acres, commonly known as the Farmer Property; this will also include 51.1 acres of water rights from a ground irrigation well and 52 acres of water rights from the Snake River. The SPWF interest rate is currently 2.81%. Repayment negotiations will take place and it is anticipated that payments will begin 3 to 5 years from now. Sources of repayment for the SPWF loan include:

- Lease income from the triple net lease agreement with an operating company (\$26 million has been appropriated from the legislature to build the facility - this is not a loan)
- Lease income from real estate in the reload facility as well as the industrial park that can be leased to future tenants
- Sale of property within the industrial park
- Reimbursement from ODOT (Connect Oregon) for purchase of the 65 acres for the reload facility
- Sale of the industrial property that has enhanced value due to rail spur, water, sewer, and road infrastructure
- Regionally Significant Industrial Site (RSIS) program (An application has been submitted for this program; this program allows for repayment of expenses associated with industrial improvements. State income tax reimbursements go the applicant (County) when a qualifying company (employs a minimum of 25 employees and qualifying wages) locates on the designated site to repay industrial investments.

Commissioner Hodge asked about the payments on the SPWF; Mr. Smith explained that the terms of the loan will be negotiated and contained in a contract to be executed between the County and the State. There is no prepayment penalty. Commissioner Hodge noted he wants to be involved in the negotiations with the State.

Mr. Smith reiterated that after/if the County acquires the Farmer Property it will then go through the partition process to separate the 65 acres for the reload center; it is anticipated that an updated appraisal will then be acquired on the smaller parcel.

Mr. Smith stressed there is a lot of navigation that goes on in a project like this; and this is the first time that Malheur County has taken on a development project of this type. Continued updates with the Court and staff will take place; MCDC will also be a part of the County's annual audit process. As part of the financial process for the project, invoices will be submitted to the CPA who will aggregate them; Chair Kitamura, Mr. Smith, a County representative, and the line of credit lender will review the invoices and recommend approval; invoices will be paid with dual signatures; after the checks clear (using auto pay) a request for reimbursement from ODOT will be made; reimbursement will be made to MCDC. It is important to have a seamless process in order to keep interest charges down.

Commissioner Hodge noted that he recently met with the line of credit lender.

Commissioner Wilson noted that Farmers are retaining 5 acres as part of the purchase and sale agreement the County entered into with the Farmers. Commissioner Wilson also noted that he owns Malheur Realty; the Farmer property was not listed and he has no beneficial gain from the transaction; he has no personal or business interest in the sale of the property.

Mr. Smith reiterated that he approached Jim Farmer after a site analysis was conducted; the MCDC board looked at all the options and determined what they believed was an appropriate location and price. Mr. Smith commented that Commissioner Wilson has done nothing but try to be above board on this transaction and during times of critique has shared multiple times with Mr. Smith and the public that he wanted to make sure the project was done for the public's benefit. The Court has made it clear that they want the project done correctly and transparently and they want project information

shared with the public. MCDC board meetings are currently held every Tuesday and these are public meetings and public questions are allowed at the meeting.

Commissioner Wilson commended the MCDC board members and their vast knowledge; they have stake in the county and the community. The MCDC board members are volunteers and have invested extensive time in the project.

Mr. Smith explained that next steps include significant negotiations with a potential operator and with Union Pacific; possible rates and schedules are being examined as well as new market opportunities.

Commissioner Wilson explained that the Court will need to determine if it will accept the Special Public Works Fund loan and provide direction to staff.

Mr. Smith thanked the County staff for their work.

MCDC Chair Grant Kitamura commended Mr. Smith and his staff for their work on the project; Mr. Smith's experience and connections have really helped to navigate through the hurdles in the project; and stated that the project is for the good of all - not just the onion industry, it will help the whole economy.

Mr. Smith and the Court answered various questions from the public and media present.

### **SPECIAL PUBLIC WORKS FUND**

Commissioner Wilson moved to accept the full award for the Special Public Works Fund, Treasure Valley Reload Center Land Purchase in the amount of \$2,444,650; and to appropriate general fund contingency funds for the remainder of the needed funds for the land purchase(s). Commissioner Hodge seconded and the motion passed unanimously. Staff will proceed with the supplemental budget process for the funds. A contract with the State will be prepared for the Special Public Works Fund.

### **COURT ADJOURNMENT**

The meeting was adjourned.

## MALHEUR COUNTY COURT MINUTES

December 18, 2019

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBoi and Planner Eric Evans. Notice of the meeting was posted on the County website and Courthouse public bulletin board; and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice.

### **BUILDING DEPARTMENT- HOMELESS TRANSITIONAL SHELTERS**

Building Official Adele Schaffeld met with the Court. Ms. Schaffeld explained a request had been received to waive the electrical permit fees for the City of Ontario Homeless Transitional Shelters project. Twenty-one (21) shelters are proposed; each shelter will have its own permit as each has its own sub panel. The project requires an A Level electrical inspector perform the inspections; the County currently contracts for this service and per the contract 80% of the permit fee goes to the contractor that provides the inspection service. Ms. Schaffeld explained she will proceed as the Court directs. It is not best practice to waive a fee as the department is solely funded by permit fees and this provides fairness to all applicants. After discussion, consensus of the Court was to not waive any fees. The Court requested Ms. Schaffeld relay the decision to the City.

### **EMPLOYMENT AGREEMENT - HARRIMAN**

Commissioner Hodge moved to approve Lieutenant Malheur County Sheriff's Office - Employment of PERS Retiree Employment Agreement with Ric Harriman. Commissioner Wilson seconded and the motion passed unanimously. The County will employ Mr. Harriman as the Lieutenant/Malheur County Emergency Services Manager for the period January 1, 2020 through December 31, 2020. See instrument [#2019-4641](#)

### **LEASE AGREEMENT - CITY OF NYSSA**

Commissioner Wilson moved to approve Lease Agreement - Office Space Usage for County Inspection Services & Staff in the Offices of the City of Nyssa. This is a five (5) year lease for office space for the County Building Department. The agreement expires December 31, 2024. See instrument [#2019-4643](#)

### **SUPPLEMENTAL BUDGET**

Commissioner Hodge moved to approve Resolution No. R19-37: In the Matter of Fiscal Year 2019/2020 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Wilson seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate Reinvestment funds from Community Corrections that were not anticipated when the adopted budget was prepared - the funds will be used to eventually purchase a new control panel for the Jail; to allocate Measure 57 Supplemental funds from Department of Corrections that were not anticipated when the adopted budget was prepared - the funds are to be used per the agreement between the State and County; and to allocate additional General Fund Transfer funds that were not anticipated when the adopted budget was prepared - the funds will eventually be used to purchase a new Jail control board. See instrument [#2019-4642](#)

### **CROSSING PERMITS**

Commissioner Wilson moved to approve Crossing Permit #32-19 to Idaho Power to replace a pole on Cedar Road #945; Permit #33-19 to Idaho Power to replace a pole on Grove Road #920; and Permit #34-19 to Idaho Power to replace a pole on Jacobsen Gulch Road #1067. Commissioner Hodge seconded and the motion passed unanimously. Original permits will be kept on file at the Road Department.

### **SECOND PUBLIC HEARING - ORDINANCE NO. 222**

Judge Joyce opened the second public hearing for consideration of Ordinance No. 222: An Ordinance Adopting Temporary Specialty Code Provisions for the Malheur County Building Program; and Declaring an Emergency. Notice of the hearing was published in the Argus Observer, posted in the office of the Building Department, posted at the Courthouse, and posted on the County website. No public comment was received. Judge Joyce closed the hearing. Commissioner Wilson moved to approve Ordinance No. 222: An Ordinance Adopting Temporary Specialty Code Provisions for the Malheur County Building Program; and Declaring an Emergency. Commissioner Hodge seconded and the motion passed unanimously. See instrument [#2019-4640](#)

### **ENVIRONMENTAL HEALTH**

Environmental Health Director Craig Geddes met with the Court; Mr. Geddes requested authorization to contract with Melissa Ney for temporary services to perform restaurant inspections in Baker County and Malheur County for the first inspection cycle of 2020 (January 1 to June 30, 2020). The Environmental Health Specialist position in the department is still vacant; applications continue to be sought and interviews continue to be held. Consensus of the Court was to proceed with a contract for temporary environmental health specialist services with Ms. Ney. Mr. Geddes and the Court discussed the qualifications of the vacant position and difficulties in filling the position.

### **APPEAL OF PLANNING COMMISSION DECISION**

Planner Eric Evans met with the Court and requested direction from the Court regarding a Notice of Appeal filed by Donna Shenk in regards to the Planning Commission's approval of a conditional use permit application for two non-farm partitions and two non-farm dwellings. Planning Department File No. 2019-10-006. Mr. Evans explained that the Planning Commission heard the matter on November 19, 2019. Notice was published in the Argus Observer on November 1, 2019 and sent to all property owners within 750 feet on October 29, 2019. On October 30th, an additional Notice was sent to the same property owners correcting the date of the hearing from the 20th to the 19th. The Appellant states she attempted to attend the Planning Commission meeting on November 20th as stated in the first Notice she received; she states that she did not receive the second notice

correcting the meeting date. Reasons for appeal include: cannot be shown to benefit the community or the county as a whole and that the community is suitable for its historic use of farming; will create a strain on civil services to include the Homedale Highway District, water, law enforcement, medical services, school district, and fire services; the unfarmed lands act as buffer zones for wildlife conservation; there is not substantial evidence to support the conditional use permit; and the appellant wants the opportunity to have input and provide information.

Mr. Evans explained that the Court is the appellate body for decisions of the Planning Commission and that appeals are to be based on the record made before the Planning Commission. However, County Code does allow for a de novo hearing if the applicant provides information that shows good cause.

The Court can proceed with the appeal on the record; proceed with the appeal de novo; or remand the matter back to the Planning Commission. Mr. Evans recommended the Court hold a de novo hearing on the matter. Commissioner Hodge moved to approve Order No. GO-14-19: Order for de novo Hearing Before the Malheur County Court on Appeal from Decision of Malheur County Planning Commission Granting a Conditional Use Perm for Two Non-farm Partitions and Two Non-farm Dwellings for Bruning (Assessor's Map 23S47E tax lot 200 ref. #11043) (Planning Department File #2019-10-006); and Setting Date and Time for Appeal Hearing. Commissioner Wilson seconded and the motion passed unanimously. The appeal will be heard by the Court on January 15, 2020; and notice of the appeal will be provided to all parties and property owners as set forth in the County Code. See instrument #[2019-4639](#)

#### **COURT ADJOURNMENT**

The meeting was adjourned.

## **MALHEUR COUNTY COURT MINUTES**

### **SPECIAL MEETING**

**DECEMBER 20, 2019**

The Malheur County Court held a Special Meeting on December 20, 2019; Judge Joyce called the meeting to order at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois. Notice of the meeting was posted on the County website and Courthouse public bulletin board; and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice.

Also present was public member Mike Walker.

### **PUBLIC HEARING - SUPPLEMENTAL BUDGET**

Judge Joyce opened the hearing for consideration of supplemental budget resolution R19-36. Notice of the hearing was published in the Argus Observer and Malheur Enterprise. A public hearing was required as the supplemental budget will adjust the current budget fund by 10% or more of the expenditures of that fund.

Judge Joyce asked for a Staff Report. Ms. DuBois explained the supplemental budget is needed to create the Fund in the County budget for the Reload/Industrial Park Project and to appropriate the funds for the property purchase.

Judge Joyce asked for proponent testimony; there was none.

Judge Joyce asked for opponent testimony.

Mike Walker (2445 Jefferson Drive, Nyssa): First off, I'm not against the strategy of investment in the reload center. I'm not against the industrial build out; there's so much growth in the greater Boise area, no river is going to be able to stop that growth coming into Malheur county. So, I think the strategy is great. The problem I have is this latest issue with the appraisal. You've got a situation where the appraisal came in at half the negotiated purchase price. Now Larry Wilson, you know this better than anybody else, when an appraisal comes in light like that that's a big green light to renegotiate the purchase price and it's inconceivable to me that the board or commissioners could have signed a purchase agreement for that property without some kind of contingency clauses related to what if the appraisal comes in light. So, what my advice to the commissioners is don't approve this budget. Tell your project manager to go back and renegotiate the deal with Farmers and Nyssa Industries. Now you might not get it to \$5000 an acre; I bet you can get it to \$7500 an acres. That's the way every commercial deal goes down when you have this kind of disparity in the appraisal versus purchase price. It's not a new concept, it's very very common. And if this goes through everybody's going to be looking at that and you'll be the laughingstocks of the entire state for overpaying on that property. It's not a good start to a project. And yeah, there's going to be a delay; you've had so many delays already

on this reload facility another month or two won't make any difference. You haven't closed; you've got time. That's my comment.

Judge Joyce asked for additional public comments; there were none.

Judge Joyce asked for a summary and recommendation from Staff. Ms. DuBois again explained the supplemental budget allocates the Special Public Works Fund loan funds; it does not purchase anything; and the terms of the SPWF loan are still being negotiated.

Commissioner Wilson explained that various site locations were explored; there was certain criteria that the property needed to meet; Union Pacific needs at least a one-mile stretch of property in order to bring a unit train off of the mainline; and cost comparisons were done. The appraisal was on the entire property which is over 280 acres; the seller was not willing to divide the property before selling it.

The hearing was closed.

Commissioner Hodge voiced his support for the project and the site selected.

Commissioner Wilson commented that the parameters of funding for the project have changed as originally it was thought that the ODOT funds (Connect Oregon) would be used for the entire project rather than just approximately 65 acres. Malheur County Development Corporation (MCDC) will pay to the County the entire amount it is reimbursed from ODOT for the property purchase and that amount will be applied to the SPWF loan.

Judge Joyce did not have any questions or concerns.

Commissioner Hodge moved to approve Resolution R19-36 In the Matter of Fiscal Year 2019/2020 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Wilson seconded and the motion passed unanimously. See instrument [#2019-4657](#)

Commissioner Hodge thanked Mr. Walker for attending the meeting.

County Counsel Stephanie Williams joined the meeting.

## **COURT MINUTES**

Commissioner Wilson moved to approve Court Special Meeting Minutes of November 7, 2019 as written. Judge Joyce seconded and the motion passed. (Commissioner Hodge was not present on November 7, 2019.)

Commissioner Hodge moved to approve Court Minutes of December 11, 2019 as written. Commissioner Wilson seconded and the motion passed unanimously.

Commissioner Hodge moved to approve Court Minutes of December 18, 2019 as written. Commissioner Wilson seconded and the motion passed unanimously.

### **NYSSA INDUSTRIES PROPERTY**

Commissioner Wilson abstained from the discussion on the Nyssa Industries property. Commissioner Hodge and Judge Joyce indicated they wanted an appraisal done on the property; and payment for the appraisal was to be made from the Economic Development fund (an estimate for the appraisal is \$3500) - Ms. DuBois said it could be paid from the Technical Assistance line-item in the Economic Development fund.

Commissioner Hodge moved to order the appraisal. Judge Joyce seconded and the motion passed.

After the appraisal is received the Court will need to determine if the County will purchase the property and what funds will be used for the purchase.

### **LETTER OF AGREEMENT WITH MCDC**

Ms. Williams presented a Letter of Agreement (LOA) with Malheur County Development Corporation (MCDC); Business Oregon has requested the document as part of receiving the Special Public Works Fund (SPWF) loan. An agreement is currently being negotiated between the County and MCDC for development, management, and operation of the reload center; it cannot be completed until various components of the project are finalized. The LOA sets forth general expectations and how the County and Corporation will exchange funds to repay the SPWF. Commissioner Hodge moved to approve the Letter of Agreement between Malheur County and the Malheur County Development Corporation. Commissioner Wilson seconded and the motion passed unanimously. See instrument #[2019-4669](#)

### **SUPPLEMENTAL BUDGET RESOLUTION**

Commissioner Wilson moved to approve Supplemental Budget Resolution R19-40: In the Matter of Fiscal Year 2019/2020 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Hodge seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate donation funds in the amount of \$500 that were not anticipated when the adopted budget was prepared; the funds will be used for aid to indigent veterans. See instrument #[2019-4658](#)

### **PUBLIC COMMENTS**

Mike Walker: Question for the commission, how comfortable are you going into a situation where you have noncompetitive sole source negotiation with the operator? We sort of got a taste of what happens when you do that with the land purchase. Isn't that a little bit unsettling? And number two, this triple net lease is not a good idea because a private operator will have a certain amount of money that they can spend for the facility; they have to pay taxes and utilities blah blah, they'll just take that amount off what they're going to pay the County; it's a fixed amount

they're going to pay because they need to make a profit. But, if I'm a private operator I've got no idea what the property's going to be assessed at; I've got no idea what the utilities are going to be; I've got no idea of even when this project is going to be completed so I'm going to have to add contingencies on to each one of those items and they're going to be significant contingencies because I want to really cover all those costs that I don't really know what they are. You'd be much better off just bending that idea of that triple net lease. Let them pay what they're going to pay and then the County take the risk on the taxes and utilities. Otherwise you're going to be paying them to take the risk.

The Court thanked Mr. Walker for his comments and attendance.

### **COURT ADJOURNMENT**

Commissioner Wilson moved to adjourn the meeting. Commissioner Hodge seconded and the motion passed unanimously.

---

## PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, December 10, 2019, 3:00 p.m. MT

\*\* Public Works Headquarters \*\*

Meeting called to order at 3:05 p.m. by Bernie Babcock, Public Works Committee Chairman.

Committee members present included Mr. Bernie Babcock, Mr. Scott Wilson, and Mr. Jackson Fox (Woodcock & Tuttle -excused).

Others present included Cliff Leeper, Betsy Roberts, Adam Brown and Suzanne Mulvany.

The press was notified. This meeting was recorded (the tape is available at the Public Works Headquarters); the minutes are on file at City Hall and on the city's website at [www.ontariooregon.org](http://www.ontariooregon.org).

---

### ADOPTION OF MINUTES – NOVEMBER 12, 2019

#### RESOLUTION, ACTION &/OR MOTION:

**The motion was made by Mr. Wilson, seconded by Mr. Fox to adopt the minutes of the previous meeting, November 12, 2019: Motion passed unanimously.**

---

### NATIONAL LEAGUE OF CITIES SERVICE LINE WARRANTY PROGRAM UTILITY SERVICE PARTNERS INC.

#### **GENERAL DISCUSSION**

##### SEWER LATERAL & SEPTIC LINE COVERAGE \*\* WATER LINE & WELL LINE COVERAGE

*Homeowner repair protection for broken, cracked, or leaking water and sewer lines from the point of utility connection to the home exterior.*

##### INTERIOR PLUMBING AND DRAINAGE

*Homeowner repair protection for in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry.*

JF – Mr. Dennis Lyon came from Philadelphia gave a presentation wanting to ensure the service line from the meter to the house; same with the sewer. I asked for it to be tabled because I wanted to talk to my insurance agent, Mike Miller, and he said that is all covered on a regular homeowner's policy. Anything on your property is a water issue. So, this is an additional insurance that we are asking homeowners to do to? Plus, he wants to use the City's Logo.

CL – Cannot speak to the insurance related to homeowners, just thought that when we had this presented to us thought this would be an option for some individuals that had no coverage for disasters under their homeowner's insurance; for them to have some piece of mind. Because the lion's share does not have \$5,000 - \$8,000 for a major repair to a water or sewer line sitting in our bank account.

AB – There were several people approach City Council members over the past year about having failures costing about \$5,000 - \$7,000, and not sure if they were not insured or enough insured but were asking if they could do a loan so that they could pay it over time. And was about this same time that we ran across this insurance program with National League of Cities. It's optional and no cost; we are not going to take anything off the top.

JF – They have a kick-back program to pay the City from the rate payers.

AB – No, we would not do that.

CL – They have one plan for the water, one plan for the sewer, and a third plan for anything in the house. Some may be covered under the homeowner's policy, I'd have to check.

JF – Only talked to Mike Miller, The Insurance Group in Ontario and he said that this is standard coverage. I have a disaster co-insurance, and this is what this is. Personally, I am not interested in it. And what I did not like he said, "If a rate payer agrees to purchase their insurance then they do not get anymore advertising from this company in

---

Philadelphia, but if you don't agree you are going to get flyers with the City of Ontario's Logo on it". I don't like that at all. In the past we didn't even let the Ontario Mayor use that logo.

BB – What is the City Council's position on this? Have they discussed it?

AB – Believe only briefly and referred it to this committee for feedback.

BB – Do we know how widely used this program is?

CL – The presentation showed there were multiple communities in the State of Oregon that are using it, and naturally from a salesman we're going to see all the five-star results.

JF – Believe we should get Mike Miller, Mike Blackaby, etc. into the City Council, have them explain what a standard homeowners policy covers or answer any questions. I have the standard coverage but also have a disaster flyer; according to Mike Miller the standard homeowner insurance pays clear to the property line.

CL – For example the responsibility of the City for the water/sewer is up to the meter. Therefore, anything from the meter to the house is up to the home owner.

BB – A little concerned that he would use the City marketing. Do you have to collect the bills? Do you have to bill for that service?

CL – No. This is all elective (or optional). And the bottom line here is exactly what was shared previously. "We had an incident several months ago where an individual called, she had an issue with her sewer line on the resident side where the cost for the repair was approximately \$7,000. She asked if we (the City) could take care of that cost? No, we can't. Sorry." Remembered her comment "What am I going to do"? She didn't have the money. Gave her the numbers of a few contractors that might be able to help her out, but that was it.

SW – My understanding is that this is one of many companies that offer this type of service or coverage. Could get on the internet and take your pick but think the hang-up here is the usage of the Logo and the kick-back (however not so much an issue any more). They just want to piggy-back and want the City's endorsement.

BB – What is the City's policy on using the logo?

SW – Don't think the City has a policy.

AB – There are programs like this; the one that comes to mind is we originally did some videos and again it was another company that had an agreement with the National League of Cities; it was to do videos for your community. They would do all the production, etc. for free then they would go around to businesses in the community and say, "we have videos that we worked with the City on (they use our logo) and ask the business if they would like to advertise on them?" Therefore, they do these banner advertising and that is where they get their money. Doesn't cost the City anything. Just using the National League of Cities or local City as a reputable organization.

JF – I'd be willing to make a recommendation to invite local insurance agents to give a presentation.

AB – Like the idea of inviting local insurance agents...

BB – Hearing consensus, no formal resolution.

JF – Recommendation would be to have the council ask the local insurance agents, i.e. Mike Miller, Mike Blackaby, Brian Halcomb, etc. (those that sell homeowners policies) to give a presentation to the Council. Then they can verify coverage.

BB – Scott's recommendation was the same, and really comes down to policy decision about using the logo. And certainly, against any form of a kick-back for the City promoting this; don't think that is ethical.

RESOLUTION, ACTION &/OR MOTION:

**Consensus: To recommend the City Council invite local insurance agents, that sell homeowners policies, to give a presentation of policies and coverage.**

---

## SRCI

AB – Had meeting last week with the “insurance model”. The UCF covers the plant and their system is solely from the plant to the physical facility on top of the hill, which is approximately 9 miles. The rate experts at the Jacobs Denver office calculated an insurance premium (or risk premium). The City asked the State to pay this premium as an insurance policy; that premium was about \$11,464 a month to insure the lines. Therefore, over a 20-year period it’s about \$2.7 million, which scared them into a response. They retreated a bit and stated that maybe they should pay everything and put that into the contract.

There will be a monthly increase because of the new calculations; they now have a first draft stating that they will pay for everything and that is now in our court to review as of Friday.

JF – Why would we even want to contract with them...? Just send them a bill. What is the benefit of having a contract with them?

AB – They’re a special customer that takes 17% of our load and if we are going to invest in our system in maintaining it for 20 years, we really want a long-term commitment from them that they’re going to be on it for that 20 years.

BB – Also for liability purposes and for the sake of understanding you need something in writing. The reality is they gave the line to the City; therefore, you want to have it in writing that basically restructures your agreement.

AB – This includes them doing the siphon also.

---

## PROJECT UPDATES

- **Skate Park** – Question last meeting “Is the Skate Park part of the Recreation District”? – Yes, it is.
- **Beck Park Bridge** – Looked at the two options, repair/rehab -vs- new and did not know what the life span was. The \$20,000 rehab life span is about 10-20 years; the \$90,000 steel bridge total replacement would be closer to 75 years. Need to make a decision moving forward as it is 30+ years old. Also need to check with the insurance company to see what might be covered; there is a \$10,000 deductible. *Bring back next month for a recommendation.*
- **SE 2<sup>nd</sup> St Project** – Water & Sewer extension, ODOT basically took it over and added it to their project. We did get an estimate from them that came in at \$149,500 and had a total budget this year for the project of \$160,000 which covers the design fee. Also talked about pulling that line back just a little bit.
- **Airport** – Bid opening next Tuesday the 17<sup>th</sup>, then to Council (sewer extension down to Life Flight, FBO, and staged for future extension).
- **South Oregon** – Is in final design process. CK3, LLC is to provide an updated schedule, and hoping to get an early bid in the season; to make phone calls to make locals aware. Also, need to make sure all those businesses on South Oregon are fully aware when this is happening, etc.
- **TVCC Trail** – Advertising soon over holidays, open on Jan. 14<sup>th</sup>. And have grant money for it.
- **Grants – CDBG and Biz Oregon** – This all stemmed from the NPDES Permit; knowing all the projects, etc. we’re going to have to be doing. We’ve been talking with Business Oregon and they pulled together these “One-stop-shopping” kind of events. This is a wonderful service as they had a representative from CDBG, DEQ and their loan program, Parks and Rec, Department of AG, etc. all on the phone and run through everything so you can compare it right there. So, it looks like a good deal to go after a CDBG Grant for our Sanitary Sewer project.
  - Looking at 2020 (\$400,000 in budget for design and into construction next summer).
  - Reviewing all CCTV; identified large area near the Community College that we will need to deal with for the NPDES anyway.
  - Decided to back away from project that was small pieces and focus on expanding the design; have a lot of area designed and ready to go for rehab and repair.
  - If get \$2.5m from CDBG in a grant we’d be ready to go. If not, we can break it into smaller projects that we can continue with what we have.
  - Two different opening times:
    - February to April
    - July to September.
  - Free money on the CDGB

---

Business Oregon - we can get some loan forgiveness and funding for i.e. solids removal, and some different parts of the project. We did specifically pick because CDGB does have federal strings and one of the easiest is this pipeline work that needs to be done; could probably get a categorical exclusion on that.

- **Snow Event** – Had about 4-5” of snow and utilized four trucks (plows and sanders). One truck with a mag-chloride tank on it; had crews on a 24-hour cycle and all went well.

---

**3:55 PM - ADJOURN**

**The motion was made by Mr. Wilson, seconded by Mr. Fox to Adjourn: Motion passed unanimously.**

**APPROVED:**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

*(Bernie Babcock, Chairman / Scott Wilson, Vice-Chairman)*

DRAFT



**SREDA Board Meeting  
December 3, 2019**

**Treasure Valley Community College, Board Room, Ontario, Oregon**

Directors, Members & Guests present:

Patrick Nauman, Jeff Williams, Rick LaHuis, Cathy Yasuda, Adam Brown, Larry Hogg, Ken Hart, Dan Cummings, Georgia Hanigan, Andy Oyervides, Dan Greig, Bob Komoto, Jennifer Huff, Dana Young, Angie Goodwin, Alicia Cavazos, Charlotte Fugate, Corey Evan, Blas Guerra, Ed Susman, Andrea Testi, Scott Fairley, Jan Padgett, Carl Melle, and Tobin Dixon  
Staff: Kit Kamo, Executive Director & Jessica Mallard, Bookkeeper

1. Chairman Patrick Nauman called the meeting to order at 7:04 a.m. Patrick welcomed everyone to the Tuesday morning meeting.

2. Introductions of Attendees: Chairman Nauman asked everyone present to introduce themselves and the business or entity they were representing. This month's meeting was held at the TVCC Board Room. The room was decorated and festive in true Christmas spirit. We enjoyed coffee, juice, frittata, scones, homemade banana bread, and fresh fruit salad compliments of Cathy Yasuda, TVCC Foundation and TVCC catering. Chairman Nauman announced and welcomed the newest member of SREDA, Boise State University, Carl Melle, to the meeting.

3. Approval of the October 23, 2019 Annual Membership Meeting and Board Minutes: Chairman Nauman asked if anyone had any questions or corrections to the minutes as emailed out. Hearing none, Chairman Nauman asked for a motion to approve the minutes. Andy Oyervides made a motion to approve the minutes as presented, seconded by Dana Young. The motion passed unanimously. Approval of the October 1, 2019 Board Meeting Minutes: Chairman Nauman asked if anyone had any questions or corrections to the minutes as emailed out. Hearing none, Chairman Nauman asked for a motion to approve the minutes. Adam Brown made a motion to approve the minutes as presented, seconded by Dan Cummings. The motion passed unanimously.

4. Chairman Nauman then asked for the Financial Report which was presented by Larry Hogg, as Sandy was out of town. Larry went over the financial snap shot for the month of November discussing balances at the end of the month in both the checking and money market accounts and total for month end. Income for the month was \$100.00 – this included monthly membership Red Apple. Chairman Nauman then asked if anyone had any questions on the financial report. Hearing none, a motion to approve was made by Bob Komoto and seconded by Rick LaHuis. The motion passed unanimously.

5. City and Community reports:

City of Payette: Mayor Jeff Williams reported that the Payette City Council has four new positions coming on in January. The city attorney has completed the roles and responsibilities for the city's elected officials and the council will be having training soon. This weekend, Santa is coming to town along with the Payette Fire Department's annual chili feed.

City of Ontario: Manager Adam Brown said they received a grant of \$132,000 for the TV Connector Trail that goes by the college campus along Park Blvd. That will be Ontario's first multi-purpose trail. The City is doing a Way Finding study to define a brand name for



the City and they are also doing a downtown drop-in study. The City has approved doing a Tiny Home pilot project for the homeless. They also have a warming shelter. Adam also reported they have a 5 million dollar grant to do 2 projects at the airport to benefit the TVCC Fixed Wing program and the hanger expansion. They will extend broadband and sewer to the airport.

Adam gave an example of how the city council has been very responsive with requests. A petition came from the community asking for a cross walk on the west side of Alameda to the east side for the elementary school children. The council quickly approved that action to take place.

Brown also reported that there will be some remodeling of sidewalks with “bulb-outs” similar to what you see in Fruitland, as well as some paving in the downtown area. The bulb-outs should make it safer, with narrower areas to cross the road.

Dan Cummings reported that there have been 68 land use actions, with ½ related to marijuana, 1/3 related to the hemp industry and most of the rest are small business activities. He also said that he has been wading through all the new federal codes and redoing the city codes to meet the new requirements.

City of Weiser: City Councilman Larry Hogg updated the group that Weiser is starting to issue residential permits. Unfortunately there is more demand than supply. He reported that Randy Hibberd was elected as the new mayor. Randy has held various board positions in the community and is currently on the city council. Larry also mentioned several updates on local businesses such as Domino’s are hiring, Ruzoni’s is adding breakfast and a bakery, plus the newer operations of 2 Farm Wives and Oh Fudge.

Weiser Community: Jennifer Huff, Executive Director of the Chamber, reported that this week is the Festival of trees at the Vendome; Friday night is the Christmas light parade starting at 6 pm and the lighting of the Christmas tree; on the 6 & 7 is the Wonderful Life Radio Show and Victoria’s Singers; on the 8<sup>th</sup> is the Jokers and Jesters at the Senior Center at 7 pm. Also there will be a band concert at the high school.

Vale Community: Jane Padgett reported that Vale will be having their Christmas Tree Lighting in the park this Friday at 5:30 pm.

No reports for the cities of Fruitland, Nyssa, or New Plymouth.

#### 6. County:

Payette County: Commissioner Georgia Hanigan reported that the county has released an RFP for their comprehensive plan.

Washington County: Patrick reported that the county is working on a job description for a new P & Z director. Meanwhile they are having the City assist them with planning and zoning activities.

Malheur County: No report given.

#### 7. Executive Director Kit Kamo:

2020 Budget and Work Plan drafts were presented to the board. There was discussion and the board and members were asked to submit their suggestions and recommendations to Kit or Patrick prior to the January meeting where the budget and work plan will be adopted.

Kit included a written report in the board packets (**please see attached report**). She reviewed the proposed trade shows and events for 2020 as well as updated the group on a number of new and existing projects. Kit has been working with several companies, big and small, looking at doing expansions, as well as new businesses moving to the area.



8. Round Table Discussion:

Charlotte Fugate, Revitalize Ontario, reported that they are busy with the Art for Ontario project that involved covering the traffic utility boxes with art using area artists. The boxes will be wrapped with vinyl. They will be doing a call for artists soon.

Dana Young, TVCC President, updated the group that December 5<sup>th</sup> was their Holiday Concert and that the recent Turkey Trot, a fund raiser for the X country team, was a big success. She went on to update that the CTE building remodel will hopefully have a January groundbreaking. Petra was awarded the contract. The original building will have a major over haul and then an additional 12,000 sq feet will be built. Dana wanted to let everyone know that TVCC, in partnership with BSU, will be having a national speaker talking on Homelessness and Hunger in 2020. TVCC's nursing program is good and they are looking for a new Director of Nursing (master's degree required).

Scott Fairley, Business Oregon Development Officer, talked about their business finance programs for rural Oregon. They have a great program that includes a forgivable loan which focuses on small rural businesses. He said that Colin Sears, Recruitment Officer, is planning on a visit in early 2020, hopefully with a client. The Governor's Regional Solutions Team is having an open house December 12<sup>th</sup> in La Grande from 9 am – 2 pm. The team consists of all the state agencies such as Business Oregon, DEQ, Land Use, ODOT, and more. The public is invited to stop by say hi and visit with these folks. Scott also mentioned that he will be working with Euvalcree on the Latino business outreach in our area. And finally the Eastern Oregon Border Board's grant and loan program is being reviewed by the Justice Department and should be out early in 2020. Adam Brown added that Scott had set up a one stop shop for the city on a couple of projects and Adam was very impressed that they met with all the possible agencies and funding sources on 2 projects. The group was very responsive.

Ken Hart, Saint Alphonsus Medical Center, stated that they have partnered with TVCC's nursing program and he is very impressed with the program. He also said that they have a \$950,000 remodel of the pharmacy that will be in the original part of the 1911 portion of the hospital. The Ontario Chamber has selected Saint Alphonsus for their Partner of the Year Award! And Ken proudly announced that the CMS (federal) Stars Rating (1-5) for hospitals has just been announced. Boise, Nampa, and Baker all received a 4 star rating and Ontario received the coveted 5 star rating! Only 6.4% of hospitals in the US ever get a 5 star rating. Congratulations Saint Alphonsus Ontario!!

Jane Padgett, Four Rivers Healthy Community member, invited everyone to their annual breakfast at 7:30 am at the hospital's Snake River Room and she also talked about the Help Them To Hope concert on Sunday. The Four Rivers Community Foundation endowment is a regional and has successfully raised the required \$25,000. We are the first to have a true "community foundation".

Carl Melle announced to the group that Boise State University President, Dr. Marlene Tromp, is launching a Community Impact Program initiative to serve rural communities



in Idaho. Communities for this pilot project, set to launch in fall 2020, include McCall, Mountain Home, and Payette. The purpose of this grow-your-own initiative is to connect students to educational opportunities through online learning with in-person community-based experiences in Payette. The program is expected to provide additional pathways to bachelor's degree programs for students who have completed a program at local community colleges. This will help students build on the valuable skills they have already gained at a community college so that they can further their career or grow their own business in the community. The next step is for the community to select representatives who will develop a program with Boise State that helps meet local workforce needs. Carl Melle with Extended Studies is the liaison to Payette.

Bob Komoto, Four Rivers Cultural Center, announced that Friday night is the Donor Appreciation dinner and the Halcyon show. Halcyon will put on an acrobatic show. December 10<sup>th</sup> is the Nutcracker with the Eugene Ballet; the Christmas Light show is ongoing. Stop by, tune into 93.5, and watch the musical light show; and February 1 is the Center Ball Fundraiser.

Patrick Nauman added that on December 19<sup>th</sup> everyone should watch NBC as Miss Idaho will be vying for the Miss America title in Connecticut. This year's Miss Idaho is Grace Zimmerman from Weiser. The last time a Miss Idaho won the Miss America pageant was in 1962 or 64 according to Patrick.

Patrick announced that the next meeting location will be determined, but it will be on the first Tuesday of the month, January 7<sup>th</sup>. He also said that he would encourage anyone who might like to host a meeting or something in particular you'd like to see, please let Kit or he know.

9. Adjournment: With no other business discussion, Chairman Nauman then adjourned the meeting at 7:59 a.m. and networking continued.

Minutes prepared by Dan Greig and Bob Komoto, Co-Secretaries.

### **2020 – Tentative Calendar**

<b>January 7</b>	<b>SREDA Monthly Meeting – 7 am TBA</b>
Jan 20-24	Shot Show – Las Vegas
<b>February 4</b>	<b>SREDA Monthly Meeting – 7 am TBA</b>
Feb 4-9	Pacific NW Sportsmen Show – Portland
Mar 2-3	Idaho Housing & Economic Development Conference - Boise
<b>March 3</b>	<b>SREDA Monthly Meeting – 7 am TBA</b>
Mar 18-22	Road to the Horse – Lexington, KY
<b>April 7</b>	<b>SREDA Monthly Meeting – 7 am TBA</b>
Apr 28-30	MRO Americas, International Aviation trade show, Dallas, TX

*All meetings are open to the public*

**AGENDA**  
**MEETING OF THE ONTARIO PUBLIC WORKS COMMITTEE**  
**Tuesday, January 14, 2020, 3:00 P.M., MT.**  
**\*\* Public Works Headquarters \*\***

**1) Call to Order:**

This agenda previously published / e-mailed December 30, 2019.

**ROLL CALL:**

\_\_\_\_\_ Bernie Babcock                      \_\_\_\_\_ Pat Woodcock                      \_\_\_\_\_ Jackson Fox  
\_\_\_\_\_ Scott Wilson                              \_\_\_\_\_ Larry Tuttle

**2) Adoption of Minutes: December 10, 2019\***

**3) SRCI –**

**4) Project Updates –**

- Beck Park Bridge – *recommendation?*
- Beck Park Tennis Courts –
- SE 2<sup>nd</sup> St project –
- Airport –
- TVCC Trail –
- Grants – CDBG and Biz Oregon

**5) Adjourn**

\* Handout attached



## BOARD OF DIRECTORS

Meeting Agenda

January 7, 2020 – 7 am TUESDAY

Plaza Inn Restaurant, 812 SW 4<sup>th</sup> Ave, Ontario, OR

1. Call meeting to order Chair Patrick Nauman
2. Introduction of attendees
3. Approval of December meeting minutes
4. Financial update Sandy Hemenway
5. Adoption of 2020 Budget and 2020 Work plan
6. City and Community Highlights  
Fruitland, Payette, Ontario, Nyssa, Weiser, New Plymouth, Vale
7. County Highlights  
Payette County, Washington County, & Malheur County
8. Executive Director Report
  - i. Project updates
  - ii. Other
9. Round Table Discussion
10. Adjourn

### ***Calendar of EVENTS***

**2020 –**

<b>January 7</b>	<b>SREDA Monthly Meeting – 7 am Plaza Inn, Ontario</b>
Jan 20-24	Shot Show – Las Vegas
<b>February 4</b>	<b>SREDA Monthly Meeting – 7 am TBA</b>
Feb 4-9	Pacific NW Sportsmen Show – Portland
Mar 2-3	Idaho Housing & Economic Development Conference - Boise
<b>March 3</b>	<b>SREDA Monthly Meeting – 7 am TBA</b>
Mar 18-22	Road to the Horse – Lexington, KY
<b>April 7</b>	<b>SREDA Monthly Meeting – 7 am Energy Trust of Oregon, Ontario</b>
Apr 28-30	MRO Americas, International Aviation trade show, Dallas, TX

*\*\*All SREDA monthly meetings are open to the public\*\**