



CITY COUNCIL WORK SESSION MINUTES May 7, 2020

The scheduled Work Session of the Ontario City Council was called to order by Mayor Riley Hill at 6:00 p.m. on Thursday, May 7, 2020, in the Council Chambers of City Hall. Council members present were Riley Hill, Dan Capron, Marty Justus, Michael Braden, and Ramon Palomo. Freddy Rodriguez arrived at 6:02; Norm Crume was excused, but joined the meeting for the Executive Session at 7:40 p.m. and remained on the line through the end of the meeting.

Members of staff present were Adam Brown, Tori Barnett, Dan Cummings, Terry Leighton, Peter Hall, Cliff Leeper, and Steven Romero. Kari Ott, Larry Sullivan, Betsy Roberts, and Dan Beaubien participated by phone.

The meeting was recorded, and copies are available at City Hall.

Mayor Hill led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on May 5, 2020. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

CAPRON moved, PALOMO seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-yes. Motion carried 5/0/2.

Councilor Rodriguez arrived at the meeting at 6:02 p.m.

OLD BUSINESS

Appointment to Planning Commission and Public Works Committee

Mayor Hill presented two names to the Council for appointment to city committees. There were no opposing comments from the Council about the Mayor's suggestions for the candidates.

Mayor Hill appointed Cydney Cooke to the Planning Commission and Jake Galeener to the Public Works Committee. Both appointments were effective immediately.

Ordinance #2774-2020: Amend OMC 6-1-6 re Noise Ordinance

Steven Romero, Police Chief, presented.

CAPRON moved, JUSTUS seconded, **THAT THE CITY COUNCIL ADOPT ORDINANCE #2774-2020, AN ORDINANCE REPEALING SECTION 6-6-6.1 OF THE OTNARIO MUNICIPAL CODE AND REPLACING THAT SECTION WITH SECTION 6-6-6.2 CONCERNING NOISE CONTROL, ON FIRST READING BY TITLE ONLY**. Roll call vote: Rodriguez-no; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-no. Motion carried 4/2/1.

NEW BUSINESS**Liquor License Application: HIE Ontario, LLC**

Steven Romero, Police Chief, presented.

CAPRON moved, PALOMO seconded, **THAT THE CITY COUNCIL APPROVE THE LIMITED ON-PREMISES LIQUOR LICENSE APPLICATION FOR HIE ONTARIO, LLC.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-yes. Motion carried 6/0/1.

Housing Incentive Program: Greystone Builders (581 Hayden Drive)

Mayor Hill stepped down from the dais due to conflict of interest on the action. Council President Capron handled the action item.

Dan Cummings, Community Development Director, presented.

PALOMO moved, JUSTUS seconded, **THAT THE CITY COUNCIL APPROVE THE APPLICATION BY GREYSTONE BUILDERS AT 581 HAYDEN DRIVE FOR THE ONTARIO HOUSING INCENTIVE PROGRAM IN THE AMOUNT OF \$10,000.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-abstain. Motion carried 5/0/1/1.

Mayor Hill returned to the dais.

Housing Incentive Program: Agile Homes (1324 Jake's Drive)

Councilor Justus stepped down from the dais due to conflict of interest on the action.

Dan Cummings, Community Development Director, presented.

CAPRON moved, PALOMO seconded, **THAT THE CITY COUNCIL APPROVE THE APPLICATION BY AGILE HOMES AT TAX LOT 4102 FOR THE ONTARIO HOUSING INCENTIVE PROGRAM IN THE AMOUNT OF \$10,000.** Roll call vote: Rodriguez-yes; Justus-abstain; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-yes. Motion carried 6/0/1/1.

Councilor Justus returned to the dais.

Resolution #2020-119: Council Support of DLCD Planning Assistance Grant

Dan Cummings, Community Development Director, presented.

JUSTUS moved, CAPRON seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2020-119, A RESOLUTION SUPPORTING THE APPLICATION FOR A DLCD PLANNING ASSISTANCE GRANT FOR HB 2001 AND HB 2003.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-yes. Motion carried 6/0/1.

Resolution #2020-120: Revising the Business Loan Fund for a COVID-19 Micro Loan Program

Kari Ott, Finance Director, presented.

BRADEN moved, CAPRON seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2020-120, A RESOLUTION REVISING THE CITY OF ONTARIO BUSINESS LOAN FUND AND LOAN ALLOCATION PROCEDURES MOST RECENTLY REVISED BY RESOLUTION #2018-111.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-yes. Motion carried 6/0/1.

Resolution #2020-121: South Oregon Project Funding

Kari Ott, Finance Director, presented.

CAPRON moved, JUSTUS seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2020-121, A RESOLUTION APPROPRIATING FUNDS FOR SOUTH OREGON STREET IMPROVEMENTS.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-yes. Motion carried 6/0/1.

Resolution #2020-122: Ballistic Trauma Plates

Steven Romero, Police Chief, presented.

JUSTUS moved, PALOMO seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2020-122, A RESOLUTION APPROPRIATING FUNDING TO PURCHASE BALLISTIC TRAUMA PLATES.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-yes. Motion carried 6/0/1.

Resolution #2020-123: Appropriate Funding for Unanticipated Pivot Pump Repairs

Betsy Roberts, City Engineer, presented.

CAPRON moved, BRADEN seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2020-123, A RESOLUTION APPROPRIATING FUNDING FOR UNANTICIPATED PUMP REPAIRS AT SKYLINE AND MALHEUR FARMS.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-yes. Motion carried 6/0/1.

Production Well 6 and Well 15 Cleaning, Redevelopment, Video Survey, and Disinfection

Betsy Roberts, City Engineer, presented.

CAPRON moved, JUSTUS seconded, **THAT THE CITY COUNCIL APPROVE AWARD OF THE BID FOR THE WELL 6 AND WELL 15 CLEANING, REDEVELOPMENT, VIDEO SURVEY, AND DISINFECTION TO TREASURE VALLEY DRILLING FOR \$48,500.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-out; Hill-yes. Motion carried 6/0/1.

DEPARTMENT HEAD UPDATES**Financial Monthly Report** *(Attached)*

Kari Ott, Finance Director, presented.

Public Works Quarterly Report *(Attached)*

Cliff Leeper, Public Works Director, presented.

DISCUSSION ITEMS

- Councilor Justus stated regarding the financial data provided by Kari Ott, over the past three or four meetings, the Council had moved money around. He'd like to propose on the first page, moving forward with the new budget, that whenever money is moved, it is reflected on the first page and stayed there for the year. When the Council reviewed the budget, they'd know they had moved, for example, \$225K from "here" to "there". That would show a cumulative total of what they were doing, budget-wise, for dollars. Then it wasn't so much a shell game, but transparency. It was for the Council and the citizens to see.
- Mayor Hill stated the city had made an application to the Border Board for money to do the Airport Master Plan. The city was not successful in their application. He listened to the discussion by the Board, and he didn't feel they were completely ruling the city out in the future, but was the city going to begin the Master Plan, or what would the city do now? Did that need to be completed to receive the \$2.5M from BLM?

Mr. Brown stated no, that did not need to be completed because that Master Plan was for the entire airport, and the BLM would be located base in the plan where it was originally intended to be. The next step was to circle back with Business Oregon and talk with them about the design services grant they had to that part of the plan could be designed. There was \$2.5M the city could use on build out for that.

Mayor Hill asked if the city had a letter from the BLM, or was it all just verbal, the \$2.5M.

Mr. Brown stated he was unsure if there was a follow-up email, but it was a call originally. He would look into that.

- Mayor Hill stated he was not sure how many were aware, but they moved several COVID-19 people, and he was unsure of how many, from other institutions to SRCI. The state transferred people to our area that were from another area. He just wanted the public aware. The city was practicing the shelter in home, but then the state decides to shelter them over here where there wasn't much political liability.
- Mayor Hill stated the Council might want to consider, he received comments all the time about how many police cars were in the parking lot. He wanted to throw out that maybe police officers that lived in the Ontario city limits, take a car home. It put more of a presence in the community. It seemed that it would a positive presence. He didn't know if it would be a good or bad idea. He wanted the Police Chief and the City Manager to give it some thought.
- Mayor Hill stated soon, even the committee that Councilor Braden was on, the city needed to prepare. The feds and the state were going to have some money that was going to be distributed directly to the cities. Ontario needed to prepare what our losses were and that had to include PERS, and he did not know how they accessed the actuarial tables or whatever, but the city was going to be hurting.
- Councilor Capron stated he couldn't recall the name of the study, but the study done regarding the police (ICMA Study), he believed it was suggested that the police take their cars home, as long as they lived in Ontario. Only about one-third of the cars would be taken home.

Mr. Brown stated they'd have to rearrange the scheduling of the vehicles. He agreed, conceptually, with the concept. He thought there were officer that shared cars for their shift, and then it flipped to another officer.

- Councilor Justus asked for consensus on having the transparency in the budget and having those monies shown every time Kari presented her report, showing the money transferred. He'd like to see when Kari presented her monthly financials, to have a total of budgetary transfers completed, where the money had gone, so the Council was aware and had a constant tally of where they were moving money. Today alone, the Council had moved \$300K.

Mr. Brown stated to be clear, they wanted to know of transfers, budget increases, budget decreases, or all? Much of what they had done, they hadn't done the \$150K cassette, they had done a much smaller contract, so the budget had not been increased. They were taking savings from one project and applying it to a different project.

Councilor Justus stated they had just completed the budget process and had placed all the monies into categories and then they were already starting to shift the categories around. He wanted to be transparent, and he didn't want the Mayor to say it was all a shell game.

Councilor Braden wanted to hear from Kari about using this document to track that information, and how clear it would be for the Council to understand.

Ms. Ott stated that was something that could be done. There were things done that weren't necessarily budget resolutions, and those could be listed. It could get to be a long list that might prove difficult to read. She was brainstorming on how to make that work. She would get something to work where the Council would receive that information.

Council consensus to have the document created.

HAND-OUTS

Department Stats: *(Attached)*

Fire & Rescue: Apr 2020

Public Works: Apr 2020

Police: Apr 2020

Code Enforcement: Apr 2020

Minutes: *(Attached)*

County Court: 04-01-2020; 04-15-2020

EXECUTIVE SESSION

Executive Session: ORS 192.660(2)(h)

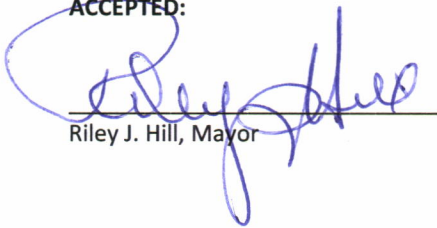
Councilor Crume telephoned in to participate in the Executive Session.

An executive session was called at 7:40 p.m. under provisions of ORS 192.660(2)(h) to discuss current or potential litigation. The Council reconvened into regular session at 8:15 p.m.

ADJOURN

CAPRON moved, PALOMO seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-yes. Motion carried 7/0/0.

ACCEPTED:



Riley J. Hill, Mayor

ATTEST



Tori Barnett, MMC, City Recorder