

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**STUDY SESSION AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
THURSDAY, AUGUST 6, 2020, 6:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Freddy Rodriguez _____ Marty Justus _____ Ramon Palomo _____ Dan Capron _____
Michael Braden _____ Norm Crume _____ Mayor Riley Hill _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on August 4, 2020. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) CONSENT AGENDA

A) Minutes: 07-09-2020 Work Session

5) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) OLD BUSINESS

A) Code Enforcement: Update and Complaint Status

7) NEW BUSINESS

A) Bid Award: Taxiway and Hold Apron Construction at Ontario Airport

8) DEPARTMENT HEAD UPDATES

- A) Finance: Monthly Report
- B) Public Works: Quarterly Report

9) DISCUSSION ITEMS

- A) Cultural Designs
- B) Lagoons Dredging and Side Spreader
- C) Virtualization and Recording of Council Meetings

10) HAND-OUTS

- A) Department Stats:
 - Fire & Rescue July 2020
 - Public Works July 2020
 - Police July 2020
 - Code Enforcement June 2020
 - Code Enforcement July 2020
 - Code Enforcement 2nd Quarter
- B) Minutes:
 - County Court 07-15-2020

11) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

12) ADJOURN



CITY COUNCIL WORK SESSION MINUTES July 9, 2020

The scheduled Work Session of the Ontario City Council was called to order by Mayor Riley Hill at 6:00 p.m. on Thursday, July 9, 2020, in the Council Chambers of City Hall. Council members present in person or attended via telephone were Riley Hill, Dan Capron, Norm Crume, Marty Justus, Michael Braden, and Ramon Palomo. Freddy Rodriguez arrived at 7:44 p.m.

Members of staff present in person or via telephone were Adam Brown, Tori Barnett, Dan Cummings, Terry Leighton, Peter Hall, Steven Romero, Kari Ott, Larry Sullivan, Betsy Roberts, and Dan Beaubien.

The meeting was recorded, and copies are available at City Hall.

Mayor Hill led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on July 7, 2020. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

Item 6A was moved to a future meeting.

JUSTUS moved, BRADEN seconded, **TO ADOPT THE AGENDA AS AMENDED**. Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-yes. Motion carried 6/0/1.

CONSENT AGENDA

Micro Loans/Grants: Aubrees, Stockman's Barbershop, Treasure Valley Windshield, Electric Beach Salon, and Charmed Needles, LLC

JUSTUS moved, BRADEN seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-yes. Motion carried 6/0/1.

PUBLIC COMMENT

Mike Sullivan, Ontario, voiced his concerns and complaints regarding abatements against his property.

PRESENTATIONS

Merchant McIntyre Grant Strategy:

Representatives from Merchant McIntyre attending via phone and provided the Council with some information regarding some grant opportunities they were researching.



NEW BUSINESS**FBO Area Lease Amendments (Tom Frazier)**

Dan Beaubien, Airport Manager, presented.

BRADEN moved, JUSTUS seconded, **THE CITY COUNCIL APPROVE THE AMENDMENTS TO THE FIXED BASE OPERATOR LEASE AS PRESENTED.** Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-yes. Motion carried 6/0/1.

Flying W Aviation Hangar Lease Amendments (110 Lima)

Dan Beaubien, Airport Manager, presented.

BRADEN moved, JUSTUS seconded, **THE CITY COUNCIL APPROVE THE LEASE CHANGES AS PRESENTED FOR THE WILLIAM'S FLYING W AVIATION LEASE.** Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-abstain. Motion carried 6/0/1.

PUBLIC HEARING**CDBG Applications: Small Business Assistance and Microenterprise Project**

It being the date advertised for public hearing on the matter of the above-stated action, the Hearing was declared open. There were no objections to the city's jurisdiction to hear the action, no abstentions, ex-parte contact, and no declarations of conflict of interest.

Gustavo Morales, Executive Director, EUVALCREE, presented.

Pursuant to statute, the Public Notice was required to be read into the record. The notice was published in both English and Spanish. Tori Barnett, City Recorder, read the following: *City of Ontario, Oregon, Public Hearing Notice. The city is eligible to apply for two opportunities with 2020 Community Development Block Grant from the Business Oregon. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. These grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes. Also, in response to the economic impact of the COVID-19 pandemic, the Community Development Block Grant (CDBG) program has been highlighted as a vehicle to provide financial relief to states, communities, and businesses. The CDBG program is somewhat flexible and could counter some of the financial impacts from the current crisis. Business Oregon is seeking applications from non-entitlement cities and counties for grant assistance program for small businesses and microenterprises hit hardest due to the impact of COVID-19. The focus of this funding is low- and moderate-income job retention/creation and businesses remaining solvent during the COVID-19 crisis. The maximum grant that a city or county can receive for an emergency small business and microenterprise assistance program is \$150,000 and \$100,000 for the small business technical assistance program. 100% of program beneficiaries will be low- to moderate-income. The city is preparing two applications for the 2020 Community Development Block Grant from Business Oregon. Application #1 will be a \$100,000 request for Microenterprise Assistance, with which the City and subgrantee EUVALCREE will provide technical assistance and classroom training to area Microentrepreneurs. These funds will allow Ontario to provide classroom training to (no more than \$2,500 per person) area entrepreneurs. Application #2 will be an application through the State's COVID-related Small Business and Microenterprise Assistance Program, with which Ontario and its subgrantee EUVALCREE will provide financial assistance to qualifying microenterprises throughout Malheur County. In application #2, Ontario intends to request \$150,000 or the maximum amount allowed at the time of application, as the City has identified very high levels of need for this program. \$150,000 will allow the City to provide financial support to 13-15 low- and moderate-income entrepreneurs in order to help them stay solvent through the COVID crisis. A public hearing will be held by the city council at 6 pm on July 9th at Ontario City Hall, 444 SW 4th Street Ontario, OR 97914. The purpose of*



this hearing is for the city council to obtain citizen views and to respond to questions and comments about: community development and business needs, especially the needs of low- and moderate- income persons, as well as other needs in the community that might be assisted with the Community Development Block Grant project; and the proposed projects. Written comments are also welcome and must be received by 5 pm on July 6th at 444 SW 4th Street, Ontario, OR 97914. Both oral and written comments will be considered by the city council in deciding whether to apply. The location of the hearing is accessible to persons with disabilities. Please contact City Manager Adam Brown at (541) 889-7684 if you will need any special accommodations to attend or participate in the meeting. More information about Oregon Community Development Block grants, the proposed projects, and records about the City of Ontario's past use of Community Development Block Grant funds are available for public review at City Hall 444 SW 4th Street Ontario, OR 97914 during regular office hours. Advance notice is requested. If special accommodations are needed, please notify Adam Brown at (541) 889-7684 so that appropriate assistance can be provided. Permanent Involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate-income housing that is demolished or converted to another use will be replaced. Proposed Publication Dates: July 2, 2020; Hearing Date: July 9, 2020.

The Hearing was opened for public testimony.

Opponents: None. Proponents: None. There being no Proponent and no Opponent testimony, the Hearing was closed.

JUSTUS moved, seconded by BRADEN, **THAT THE COUNCIL SUPPORT THE CDBG APPLICATION.** Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-abstain. Motion carried 6/0/1.

DEPARTMENT HEAD UPDATES

Financial Monthly Report (Attached)

Kari Ott, Finance Director, presented.

Police Quarterly Report (Attached)

Steven Romero, Police Chief, presented.

Airport Semi-Annual Report (Attached)

Daniel Beaubien, Airport Manager, presented.

DISCUSSION ITEMS

Update: Wayfinding Voting

Adam Brown, City Manager, stated

JUSTUS moved, BRADEN seconded, **TO AUTHORIZE THE IMPLANTATION OF PROPOSAL #2, AS VOTED ON BY THE CITIZENS OF ONTARIO.** Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-abstain. Motion carried 6/0/1.

Update: Fine Forgiveness

Adam Brown, City Manager, presented. Council requested this item be placed on the next Agenda for further discussion.



Update: Airport Hangar Inspections

Dan Beaubien, Airport Manager, presented.

Update: Irrigation Ditch and Grass Runway at Airport

Dan Beaubien, Airport Manager, presented.

Update: City Codes for Crop Spraying Providers at Airport

Dan Beaubien, Airport Manager, presented.

Public Art Project *(Attached)*

Adam Brown, City Manager, presented.

Downtown Ribbon Cutting

Marty Justus, City Councilor, commented on the Wine and Chocolate Walk that would take place in downtown Ontario in September.

HAND-OUTS**Department Stats:** *(Attached)*

Public Works Jun 2020

Fire & Rescue Jun 2020

Police Jun 2020

Minutes: *(Attached)*

KONO Airport Committee 06-22-2020

County Court: 06-27-2020

SREDA: *(Attached)*

Director's Report 06-01-2020

Director's Report 07-01-2020

Report Card

Freddy Rodriguez arrived at 7:44.

ADJOURN

JUSTUS moved, BRADEN seconded, **THAT THE MEETING BE ADJOURNED.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-yes. Motion carried 7/0/0.

ACCEPTED:

ATTEST

Riley J. Hill, Mayor

Tori Barnett, MMC, City Recorder





**AGENDA REPORT
NEW BUSINESS
August 6, 2020**

To: Mayor and City Council

FROM: Daniel Beaubien, Airport Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: **BID AWARD: TAXIWAY AND HOLD APRON CONSTRUCTION AT ONTARIO AIRPORT**

DATE: July 31, 2020

PROPOSED MOTION:

I MOVE THE CITY COUNCIL PRE-APPROVE THE CONSTRUCTION BID FOR BEUS CONSTRUCTION AS PRESENTED PENDING FAA FUNDING.

SUMMARY:

The next capital improvement project for the Ontario Municipal Airport is the construction of a taxiway and hold apron. The bid has been selected as the lowest bid and is now awaiting signatures as soon as the funding from the FAA is awarded. In an effort to expedite the process and not have to wait for an additional City Council meeting for approval, a pre-approval is sought allowing the project to move into the construction phase as soon as the FAA funding is released. This funding award from the FAA is 100% and construction may begin as early as late August or early September of this year.

BACKGROUND:

Last year's funding was used to design a hold apron on the north end of the runway and a taxiway for new hangers. The project was previously delayed until next year, because funds were short for construction and needed to span two years of FAA funding. The Cares Act allowed for the project to be put back on the 2020-2021 funding cycle. The project will be fully funded by the FAA.

CURRENT SITUATION:

The engineer's estimate was \$645,140.50. Five bids were received for the project and are shown below.

- Beus Excavation, LLC \$560,124.65
- Knife River Corporation \$731,867.00

- Granite Excavation, Inc. \$753,153
- Idaho Materials and Construction \$768,755.00
- KSH Construction Co. \$805, 805.00

The bid for the taxiway and hold apron has been selected and was the lowest bid received. The FAA has approved the project and will soon send the funding. Once the City Council has approved the project, the contractor signature page can be sent out for signatures and work can begin.

ANALYSIS:

- A. **STRATEGIC PLAN** Under the Growth Strategy of the Ontario City Council Strategic Plan, the airport is prominently supported particularly the addition of hanger development. This project helps promote the construction of new hangers by providing the taxiway to those hangers.
- B. **FINANCIAL** The FAA has fully funded this year's project leaving no city match needed. The total award amount is for \$560,124.65. With full funding, almost \$7,000 of local match money is freed up to help with the relocation of the irrigation canal which supports the same project.
- C. **TIMING** The reason for a pre-approval is to allow construction to begin as soon as possible. Once the funding is sent, the signature page to the contractor can be sent and construction can begin without the need for a later City Council meeting, which could delay the process.
- D. **POLICY/LEGAL** The City Council approves contracts for construction at the Ontario Municipal Airport. A pre-approval is allowed by law.

ALTERNATIVES:

The City Council could choose not to pre-approve the bid. This will slow or stop the project.

RECOMMENDATION:

The Airport Manager and City Engineer both recommend that the pre-approval take place to expedite the process.

ATTACHMENTS:

1. ONO_AIP16_Notice of Award
2. Ontario_Hangar Layout
3. ONO_FY 2020 Projects
4. Recommendation letter 6-2020 (2)a

NOTICE OF AWARD

To: Beus Excavation LLC; Attn: Stan Beus II
269 N 3050 E1224 11th Ave N.
Nampa, Idaho 83687

Dated: _____

PROJECT DESCRIPTION: Construct Taxilane and Hold Apron (AIP 3-41-0044-016-2020)

The OWNER has considered the Bid submitted by you and opened on May 28, 2020, for the above-described Work in response to its Invitation for Bid and Information for Bidders.

You are hereby notified that your Bid has been accepted for items in the amount of:

Five Hundred Sixty Thousand One Hundred Twenty-Four Dollars and Sixty-Five Cents (\$560,124.65)

You are required by the Information for Bidders to fully execute the Agreement and furnish the required CONTRACTOR'S Performance Bond, Payment Bond and Certificates of Insurance within fifteen (15) calendar days from the date of this Notice to you, which is by _____.

If you fail to execute said Agreement and to furnish said Bonds within fifteen (15) calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your Bid as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 2020

OWNER

By: _____
Signature

Title: Adam Brown, City Manager, City of Ontario, Oregon

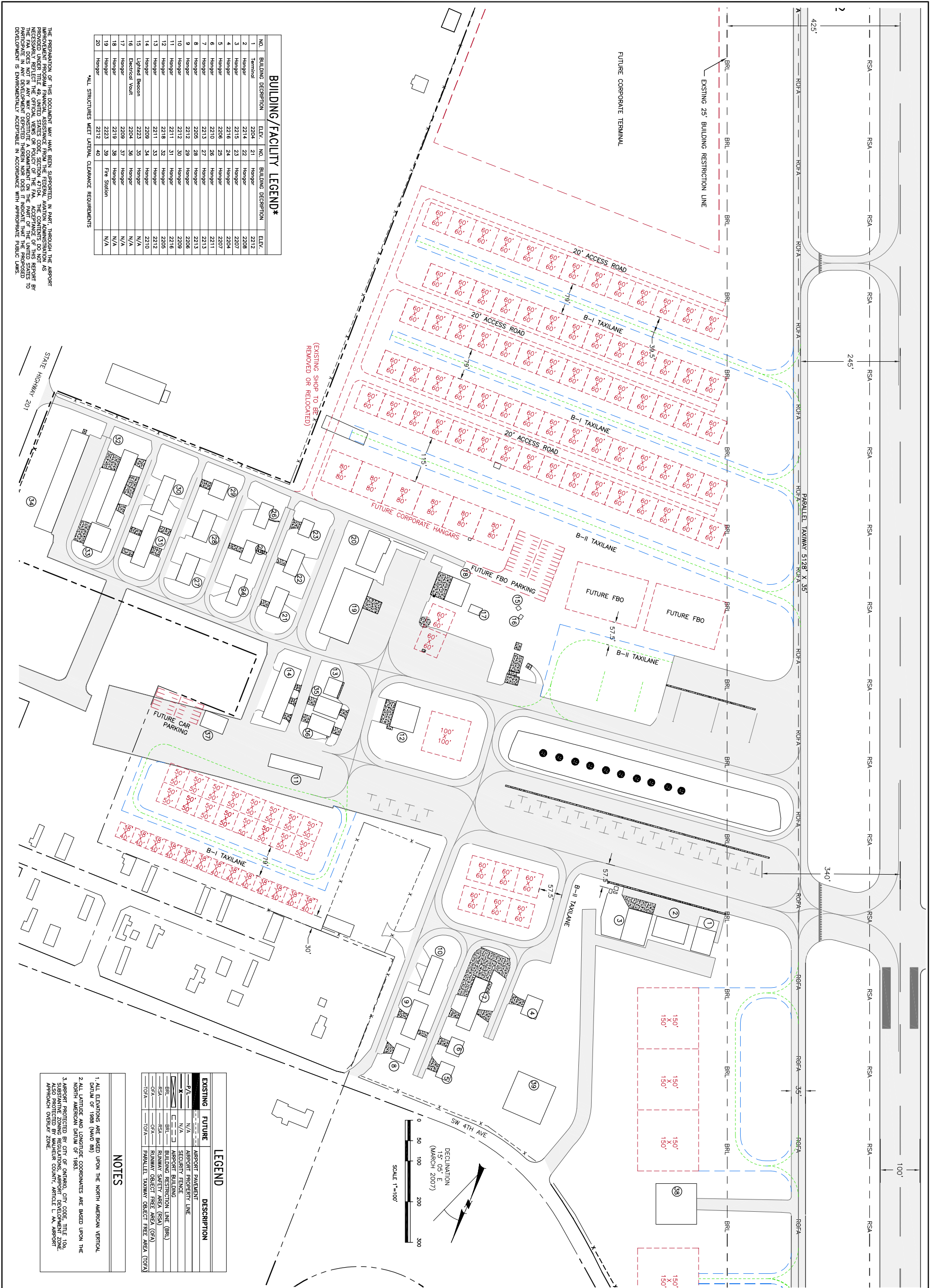
ACCEPTANCE OF NOTICE OF AWARD

Receipt of the NOTICE OF AWARD is hereby acknowledged by Beus Excavation, LLC. this _____ day of _____, 2020.

CONTRACTOR

By: _____
Signature

Title: _____



REVISIONS			E-FILE NAME
NO.	ITEM	DATE	SHEET3-TAP.DWG
1	UPDATED FOR AIP 8.9,8.10 & CONNECT OREGON III PROJECT	DEC 2011	DESIGNED
			CMP
			DRAWN
			TJE
			CHECKED
			CMP
			APPROVED
			KRB

ORIGINALLY DONE BY:

TOOTHMAN-ORTON
ENGINEERING COMPANY
CONSULTING ENGINEERS, SURVEYORS AND PLANNERS

9777 CHINDEN BOULEVARD
BOISE, IDAHO 83714-2008
PHONE: (208) 323-2288
FAX: (208) 323-2399

OFFICE IN:
COLDWELL, IDAHO
COEUR D'ALENE, IDAHO

UPDATED BY:

 Kimley-Horn
and Associates, Inc.

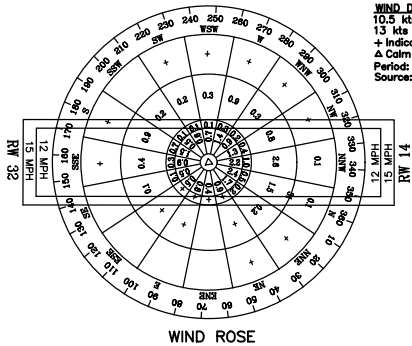
© 2011 KIMLEY-HORN AND ASSOCIATES, INC.

Engineering, Planning, and 3023 E. Copper Point Dr., Suite 201
Environmental Consultants Meridian, Idaho 83642 (208) 350-7266

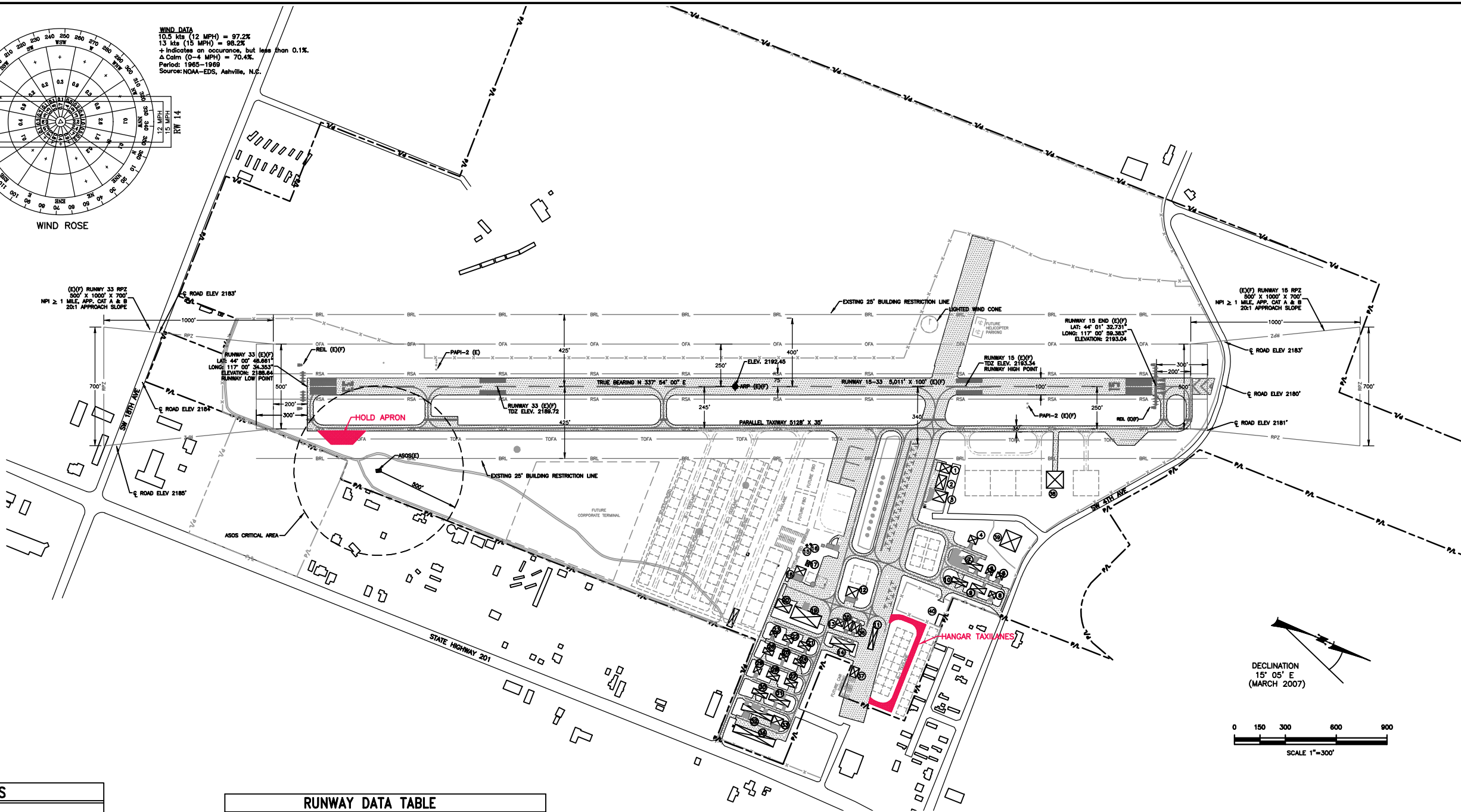
ONTARIO MUNICIPAL AIRPORT
CITY OF ONTARIO, OREGON

TERMINAL AREA PLAN

DATE: DEC 2007
PROJECT: 0518-
SHEET 3 OF 8



WIND DATA
10.5 kts (12 MPH) = 97.2%
13 kts (15 MPH) = 98.2%
+ Indicates on occurrence, but less than 0.1%.
Δ Calm (0-4 MPH) = 70.4%
Period: 1965-1969
Source: NOAA-EDS, Asheville, N.C.



- NOTES**
1. NO MODIFICATIONS TO STANDARDS.
 2. NO NON-STANDARD CONDITIONS.
 3. ALL ELEVATIONS ARE BASED UPON THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88).
 4. ALL LATITUDE AND LONGITUDE COORDINATES ARE BASED UPON THE NORTH AMERICAN DATUM OF 1983.
 5. AIRPORT PROTECTED BY CITY OF ONTARIO, CITY CODE, TITLE 10a, SUBSTANTIVE ZONING REGULATIONS, AIRPORT DEVELOPMENT ZONE. ALSO PROTECTED BY MALHEUR COUNTY, ARTICLE L. AA, AIRPORT APPROACH OVERLAY ZONE.

SPONSOR APPROVAL

Joe Dominic MAYOR, CITY OF ONTARIO DATE

FAA APPROVAL

MANAGER, SEATTLE AIRPORTS DISTRICT OFFICE APPROVAL LETTER DATED

THE PREPARATION OF THIS DOCUMENT MAY HAVE BEEN SUPPORTED, IN PART, THROUGH THE AIRPORT IMPROVEMENT PROGRAM FINANCIAL ASSISTANCE FROM THE FEDERAL AVIATION ADMINISTRATION AS PROVIDED UNDER TITLE 49, UNITED STATES CODE, SECTION 47104. THE CONTENTS DO NOT NECESSARILY REFLECT THE OFFICIAL VIEWS OR POLICY OF THE FAA. ACCEPTANCE OF THIS REPORT BY THE FAA DOES NOT IN ANY WAY CONSTITUTE A COMMITMENT ON THE PART OF THE UNITED STATES TO PARTICIPATE IN ANY DEVELOPMENT DEPICTED THEREIN NOR DOES IT INDICATE THAT THE PROPOSED DEVELOPMENT IS ENVIRONMENTALLY ACCEPTABLE IN ACCORDANCE WITH APPROPRIATE PUBLIC LAWS.

RUNWAY DATA TABLE		
Description	Existing	Future
% Effective Gradient	0.08%	SAME
% Wind Coverage (10.5 and 13 kts)	97.2%/98.2%	97.2%/98.2%
FAR Part 77 Approach Surface Slopes	(15) (33) 20:1	SAME
Instrument Approach Aids	(15)(33) GPS-NEO-1 MILE	SAME
Runway Lighting	MIRL	SAME
Approach/Visual Aids	(15) (33) REIL/PAPI 2	SAME
Runway Marking	NPI	SAME
Runway Length	5011'	SAME
Runway Width	100'	100'
Pavement Type	Asphalt	Asphalt
Pavement Strength (1,000 lbs)	SW 30,000/DW 60,000	SW 30,000/DW 60,000
Runway Safety Area Length/Width	5611'/150'	SAME
Runway Object Free Area Length/Width	5611'/500'	SAME
Runway Object Free Zone Length/Width	5611'/250'	SAME
Runway OFZ Penetrations	NO OFZ PENETRATIONS	
Approach Category and Design Group	B-II	SAME
Critical Aircraft	Raytheon King Air B-200	SAME
Approach Speed (Approach Category)	103 knots	SAME
Wingspan (Design Group)	54.5	SAME
Weight	12,500 lbs MGTOW	SAME
Length of Haul (Aircraft over 60,000 lbs)	N/A	N/A
Approach Visibility Minimums	(15) (33) 1 MILE	SAME
Displaced Threshold Elevations	N/A	N/A
Touchdown Zone Elevations	(15) 2193.34 (33) 2189.72	(15) SAME (33) SAME
Runway High/Low Point Elevations	2193.34/2188.64	SAME
Declared Distance	N/A	N/A
TORA	5011'	SAME
TOAA	5011'	SAME
ASDA	5011'	SAME
LDA	5011'	SAME
FAA Line of Site	MEETS FAA LINE OF SIGHT REQUIREMENTS	

RUNWAY END COORDINATES (SURVEYED)				
	Existing		Future	
15	Lat: 44° 01' 32.731"	Elev. 2193.04	SAME	SAME
	Long:117° 00' 59.328"		SAME	
33	Lat: 44° 00' 46.661"	Elev. 2188.64	SAME	SAME
	Long:117° 00' 34.353"		SAME	

AIRPORT DATA TABLE		
Description	Existing	Future
Airport Identifier Code	OND	
Airport Elevation	2193' MSL	2193' MSL
ARP	Lat: 44° 01' 16.016"	SAME
	Long: 117° 00' 50.298"	SAME
Mean Daily Max Temperature	90°	90°
Wind Coverage (10.5 and 13 knots)	97.2%/98.2%	97.2%/98.2%
Airport Magnetic Variation	15° 5' E	0° 8' W Annual Change
Airport Reference Code	B-II	SAME
NPIAS SERVICE ROLE	General Aviation	General Aviation
Airport and Terminal NAVAIDS	NDB/GPS(NPI)	NDB/GPS(NPI)
Taxiway Lighting	MTL	SAME
Taxiway Marking	Centerline	Centerline

BUILDING/FACILITY LEGEND*					
NO.	BUILDING DESCRIPTION	ELEV.	NO.	BUILDING DESCRIPTION	ELEV.
1	Terminal	2204	21	Hangar	2212
2	Hangar	2214	22	Hangar	2208
3	Hangar	2215	23	Hangar	2207
4	Hangar	2216	24	Hangar	2204
5	Hangar	2206	25	Hangar	2207
6	Hangar	2210	26	Hangar	2211
7	Hangar	2213	27	Hangar	2213
8	Hangar	2205	28	Hangar	2213
9	Hangar	2212	29	Hangar	2206
10	Hangar	2212	30	Hangar	2209
11	Hangar	2211	31	Hangar	2216
12	Hangar	2218	32	Hangar	2205
13	Hangar	2211	33	Hangar	2212
14	Hangar	2209	34	Hangar	2210
15	Lighted Beacon	2223	35	Hangar	N/A
16	Electrical Vault	2204	36	Hangar	N/A
17	Hangar	2209	37	Hangar	N/A
18	Hangar	2219	38	Hangar	N/A
19	Hangar	2223	39	Fire Station	N/A
20	Hangar	2212	40	BLM SEAT Base	N/A

*ALL STRUCTURES MEET LATERAL CLEARANCE REQUIREMENTS

AIRPORT PAC AND SAC COORDINATES	
PAC	LAT: 44° 01' 35.30" N LONG: 117° 01' 02.05" W 2191.70 FT
SAC	LAT: 44° 01' 00.46" N LONG: 117° 00' 37.34" W 2189.90 FT
SAC	LAT: 44° 01' 17.26" N LONG: 117° 00' 48.57" W 2191.20 FT

LEGEND		
EXISTING	FUTURE	DESCRIPTION
		AIRPORT PAVEMENT
		AIRPORT PROPERTY LINE
		SECURITY FENCE
		AIRPORT BUILDING
		BUILDING RESTRICTION LINE (BRL)
		RUNWAY SAFETY AREA (RSA)
		RUNWAY OBJECT FREE AREA (OFA)
		RUNWAY PROTECTION ZONE (RPZ)
		PARALLEL TAXIWAY OBJECT FREE AREA (TOFA)
		AIRPORT REFERENCE POINT (ARP)
		NAVIGATIONAL AID INSTALLATION
		RUNWAY END INDICATOR LIGHT
		RUNWAY THRESHOLD LIGHTS
		WINDCONE AND SEGMENTED CIRCLE
		TOPOGRAPHIC CONTOURS

REVISIONS

NO.	DATE	DESCRIPTION
1	DEC 2011	DESIGNED
2	NOV 2013	CP/IE
3	JUNE 2013	DRAWN
		CHECKED
		APPROVED

ORIGINALY DONE BY:

TOOTHMAN-ORTON
ENGINEERING COMPANY
CONSULTING ENGINEERS, SURVEYORS AND PLANNERS
8777 CHIMEN BOULEVARD
SUITE 201
DALLAS, TEXAS 75243
PHONE: (214) 323-2288
FAX: (214) 323-2389

UPDATED BY:

Kimley-Horn
and Associates, Inc.
© 2011 KIMLEY-HORN AND ASSOCIATES, INC.
Engineering, Planning, and 3025 E. Copper Point Dr., Suite 201
Bloomington, IN 47403
Environmental Consultants Meridian, Idaho 83642 (208) 350-7260

ONTARIO MUNICIPAL AIRPORT
CITY OF ONTARIO, OREGON

AIRPORT LAYOUT PLAN

DATE: DEC 2007
PROJECT: 05184
SHEET 2 OF 8



June 1, 2020

Mr. Ian Bradshaw
FAA Helena Airports District Office
2200 S 216th St
Des Moines, WA 98198

RE: Recommendation of Award
FY 2020 Airport Improvements to the Ontario Municipal Airport
FAA AIP 3-41-0044-016-2020
Construct Taxiway and Hold Apron

Dear Mr. Bradshaw:

Sealed bids for FY 2020 Airport Improvements to the Ontario Municipal Airport were received and opened at 3:00 p.m., Thursday, May 28, 2020. The bid submitted by Beus Excavation, LLC is the apparent low bid.

The City of Ontario concurs with J-U-B Engineers to award the contract to Beus Excavation, LLC for both bid schedules for the total amount of \$560,124.65.

Attached is a copy of the Price Analysis completed by J-U-B, the Bid Summary, and Beus Excavation's Bid Documents. Beus Excavation is not a DBE contractor but did list Curtis Clean Sweep of Boise, a registered DBE Firm, as a subcontractor in their bid.

If you have any questions, please call me 541-881-8848.

Sincerely,

CITY OF ONTARIO, OREGON

A handwritten signature in blue ink, appearing to read "Dan Beaubien".

Dan Beaubien
Airport Manager

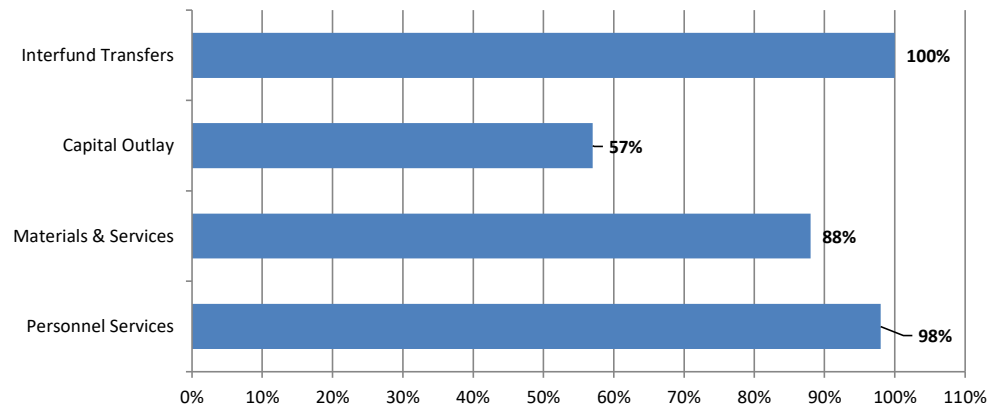
Enclosures

CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
JUNE 30, 2020
Preliminary Figures

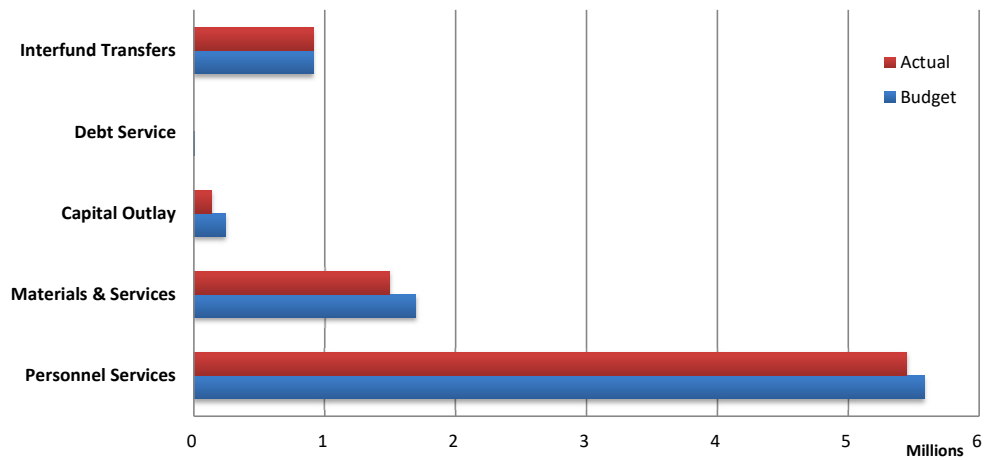
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	252,762	162,683	64.4%	Tennis court & Beck bathroom to carryover
Parks & Recreation	252,762	162,683	64.4%	
Fire	1,642,682	1,621,336	98.7%	One more Oster contract payment
Code Enforcement	193,764	164,107	84.7%	
Police	3,846,681	3,712,165	96.5%	
Police reserves	7,000	2,886	41.2%	
Emergency operations	15,000	8,340	55.6%	
Public Safety Total	5,705,127	5,508,833	96.6%	
Administration	487,088	462,001	94.8%	One more Oster contract payment
City Council	25,569	12,602	49.3%	
Business Registration	1,100	485	44.1%	
Cemetery	145,770	145,330	99.7%	
Finance	241,623	221,674	91.7%	
Technology	129,220	112,066	86.7%	
General Government Total	1,030,370	954,158	92.6%	
Community development	207,791	166,550	80.2%	
Community Development	207,791	166,550	80.2%	
Administrative Overhead	391,054	355,163	90.8%	
Non-Departmental Contributions	30,000	30,000	100.0%	
Other Total	421,054	385,163	91.5%	
Operating Transfers Out	815,334	815,334	100.0%	
GENERAL FUND TOTALS	\$ 8,432,438	\$ 7,992,721	94.8%	
YTD BUDGET BENCHMARK			100.0000%	 5.2%

CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
JUNE 30, 2020
Preliminary Figures

% Expended by Category



Budget to Actual by Category

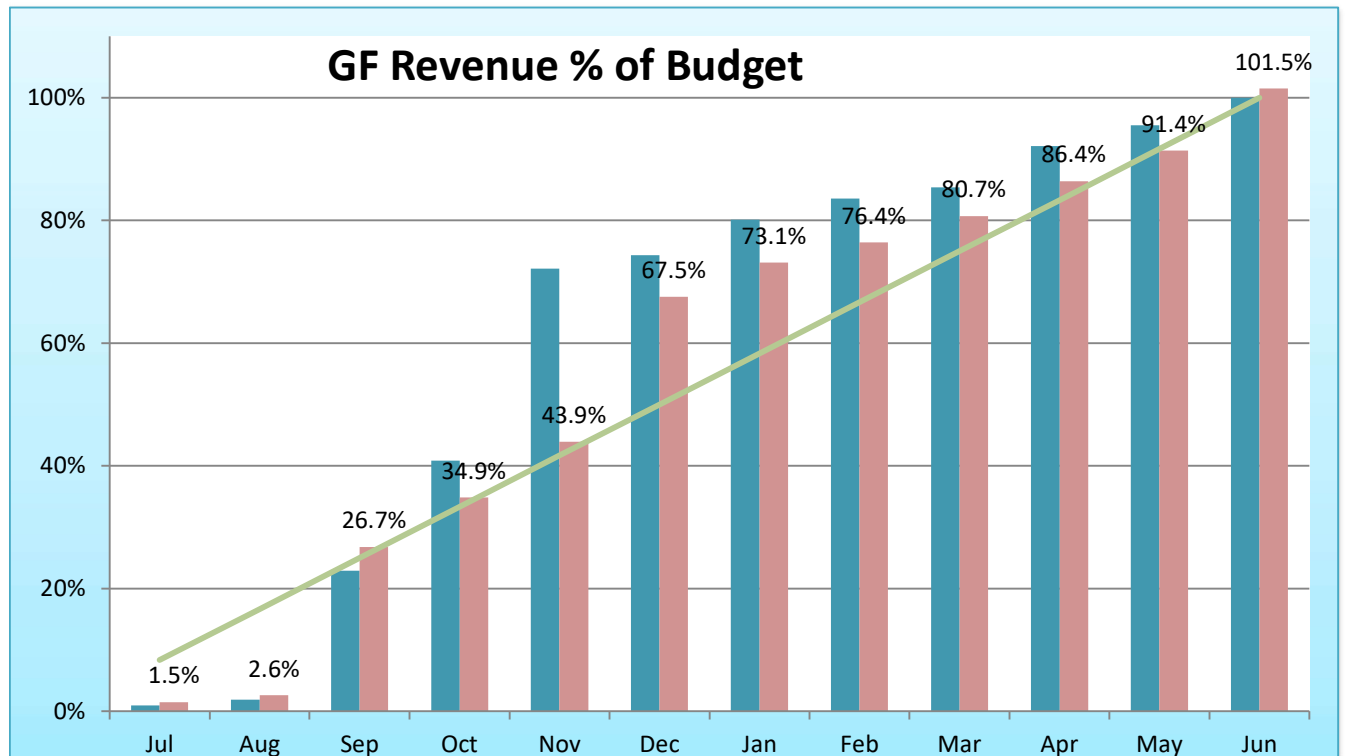
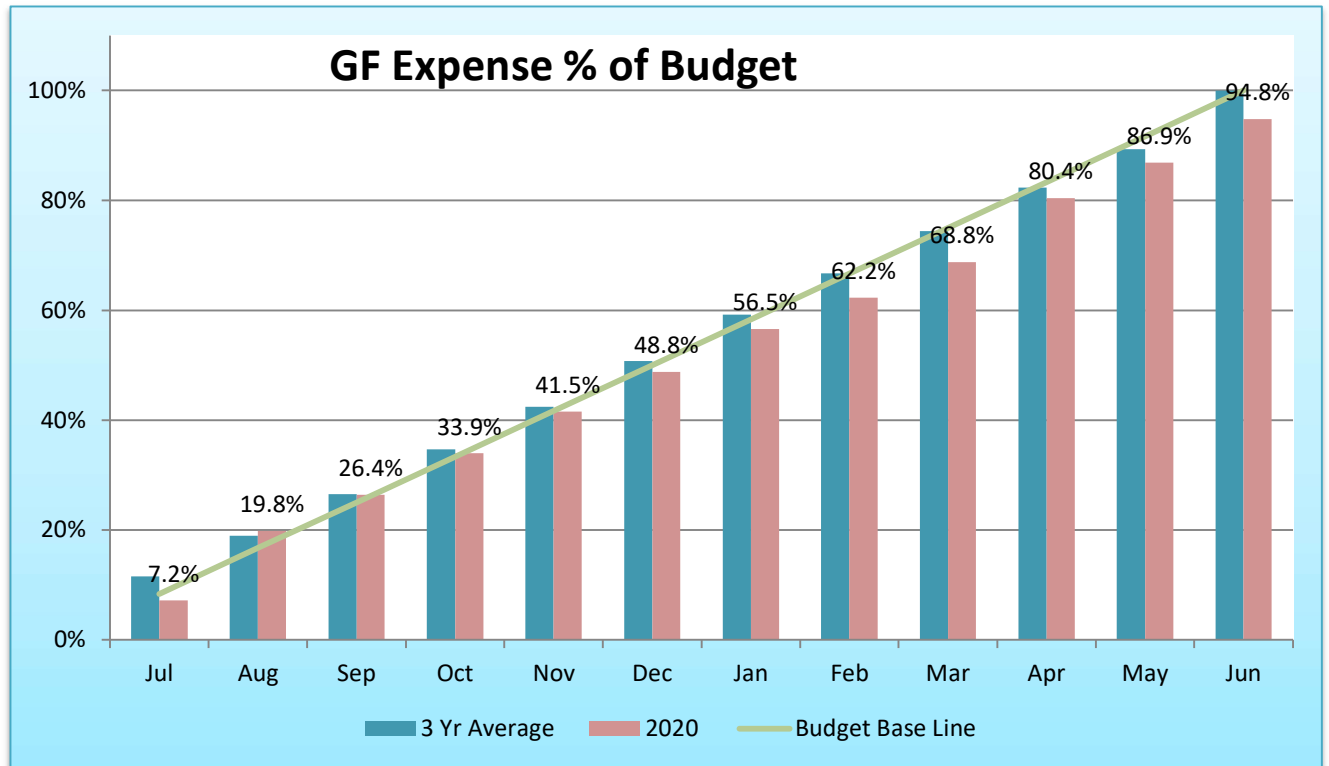


CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
JUNE 30, 2020

Preliminary Figures

DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	2,122,655	2,234,162	105.3%	(not calculated in totals)
Parks	1,900	767	40.4%	
Parks & Recreation	1,900	767	40.4%	
Fire	135,722	123,238	90.8%	Not much for hazmat in 19-20
Code Enforcement	18,735	370,267	1976.3%	Civil Penalties income high
Police	490,068	490,577	100.1%	school contract less, public safety fee higher
Dispensary Business License	144,000	31,000	21.5%	
Public Safety Total	788,525	1,015,082	128.7%	
Interest	65,700	58,571	89.1%	Interest rate decreases
State Revenue Sharing	132,656	102,330	77.1%	Last quarter payment not received yet.
Administrative Services	497,148	497,148	100.0%	
Other General Revenues	8,575	17,763	207.2%	
Property Taxes	3,688,265	3,754,207	101.8%	
Alcohol Bvg License & Fee	196,838	188,275	95.6%	One more month to collect
Cigarette tax	13,535	11,591	85.6%	One more month to collect
Marijuana tax	970,000	1,106,478	114.1%	One more quarter to collect (September)
Franchise Fees	1,638,121	1,314,323	80.2%	Idaho Power & Cable One payment still to collect
Business Registration	2,000	2,430	121.5%	
Cemetery	36,000	26,900	74.7%	
General Government Total	7,248,838	7,080,016	97.7%	
Planning & Zoning	4,450	15,362	345.2%	
Wayfinding Grant	25,000	-	0.0%	Still need to draw
Community development	29,450	15,362	52.2%	
GENERAL FUND REVENUE TOTALS	\$ 8,068,713	\$ 8,111,227	100.5%	
YTD CURRENT YEAR PROFIT(LOSS)				\$ 118,506
YTD BUDGET BENCHMARK				100.0% 

**CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
JUNE 30, 2020**
Preliminary Figures



CITY OF ONTARIO
OTHER FUNDS - DEPARTMENT EXPENSES AND REVENUE
FOR THE PERIOD ENDED
JUNE 30, 2020
Preliminary Figures

DEPARTMENT/FUND	EXPENDITURES				REVENUES		
	BUDGET	ACTUAL	% EXPENDED		BUDGET	ACTUAL	% REALIZED
002 Marijuana Enforcement Fund	250,000	49,255	19.7%		250,000	49,255	19.7%
010 Grant Fund	725,367	456,482	62.9%		725,367	337,507	46.5%
027 Building Fund	203,269	174,163	85.7%		232,547	466,753	200.7%
030 Capital Projects Fund	1,029,204	335,380	32.6%		3,214,902	3,376,093	105.0%
031 SDC Fund	430,000	10,676	2.5%		430,000	458,618	106.7%
035 Debt Service Fund	29,027	27,943	96.3%		29,027	27,943	96.3%
045 Street Fund	3,531,544	2,300,356	65.1%		3,531,544	2,595,373	73.5%
050 Trust Funds	633,756	368,279	58.1%		797,728	754,322	94.6%
055 Reserve Funds	2,771,220	2,109,764	76.1%		4,125,313	4,059,570	98.4%
060 Revolving Loan Fund	494,022	174,553	35.3%		494,022	611,220	123.7%
105 Water Fund	3,635,932	3,327,939	91.5%		4,512,615	5,144,108	114.0%
110 Sewer Fund	3,231,289	2,895,808	89.6%		6,519,403	7,105,663	109.0%
115 Storm Sewer Fund	206,098	162,677	78.9%		560,561	600,700	107.2%
120 Airport Fund	116,877	99,779	85.4%		116,877	134,510	115.1%
125 Aquatic Fund **	116,000	4,400	3.8%		116,000	57,975	50.0%
Comments:							
YTD BUDGET BENCHMARK			100.0%				



Jacobs Public Works Quarterly Report April – June 2020

Presentation by
Kevin Mullin

Quarterly Achievements



- TVCC trail completed
- Parking lot constructed for Malheur River Trail
- Playground equipment install at Lion's Park
- S. Oregon Project ADA project in progress
- New dog park in Lion's Park
- Cemetery preparation for Memorial Day
- No compliance violations
- No safety incidents

FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION

3

7/28/2020



Left: Rebuilt the Everfelt irrigation filtering system at Skyline Farm



Right: Jacobs Staff removed brush and trees that were impeding the travel for Pivot #1 on Malheur Farms.

FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION

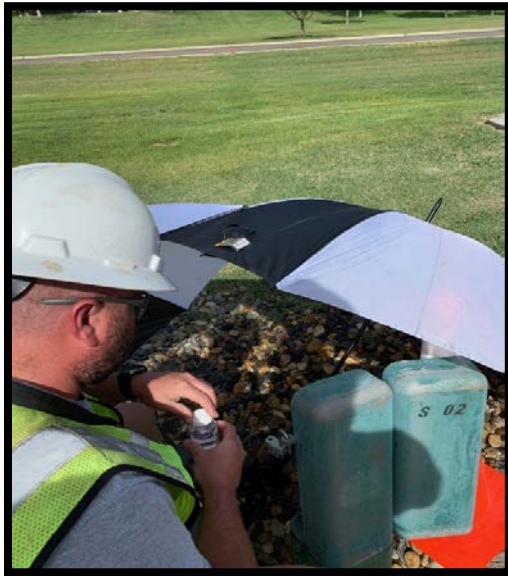


Left: Installation of playground equipment at Lions Park has been completed

Right: Jacobs Staff working on S. Oregon Street project.



WATER & WASTEWATER PLANTS



Left: Jacobs Staff Taking bacterial water samples using umbrellas to shield the sample from the wind.



Right: Jacobs Staff Members cleaning the wash water recovery basin #3 at the Water Treatment plant.





Left: Jacobs staff performing services to aerators in lagoon #1.



Right: Jacobs staff using data logger to measure the Hydrogen Sulfide (H₂S) that is off-gassing from Lagoon #1 at the Wastewater Treatment Plant (H₂S is responsible for objectionable odors)

PARKS & CEMETERY



Left: New dog run fence being installed at Lions Park.



Right: Volunteers helping with flower pickup at cemetery.



ENGINEERING



Left: TV Connector Path.

Right: Skate Park Restroom Project is currently under construction.

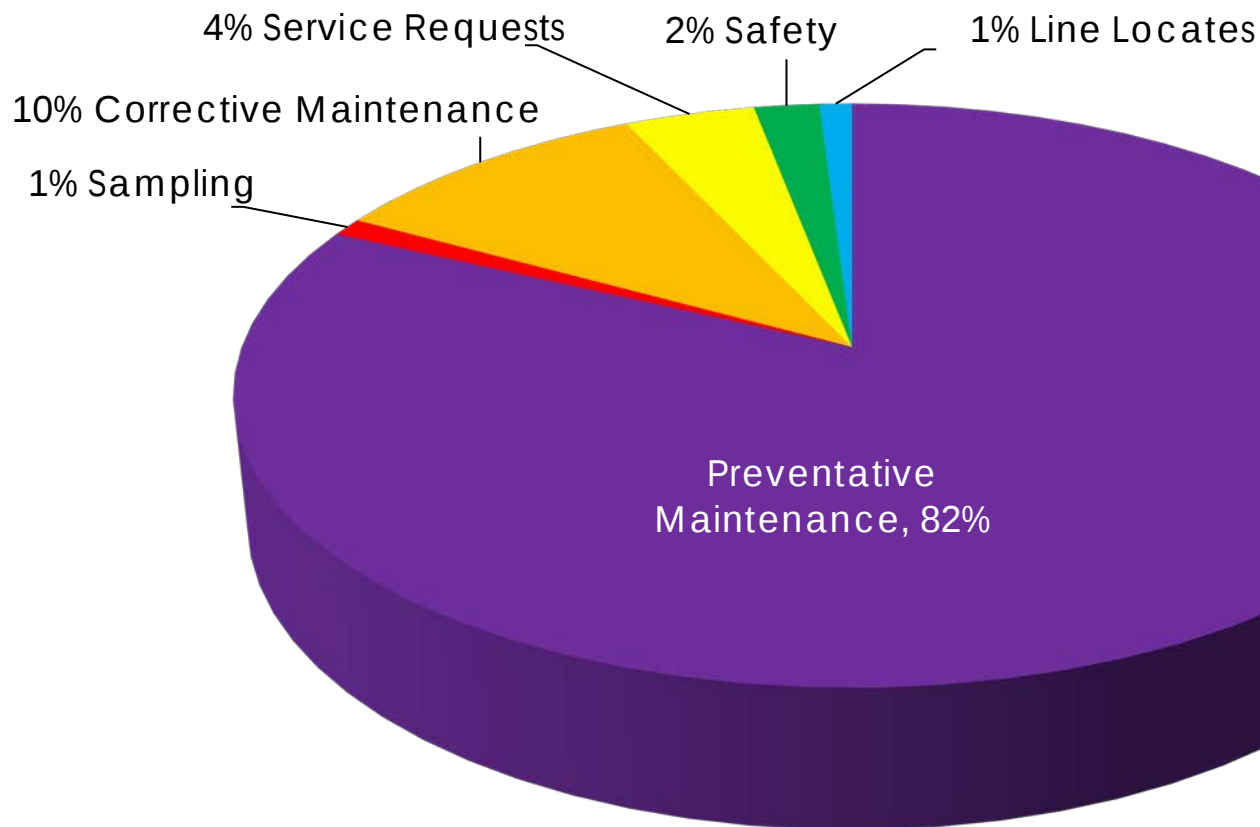


FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

9

7/28/2020

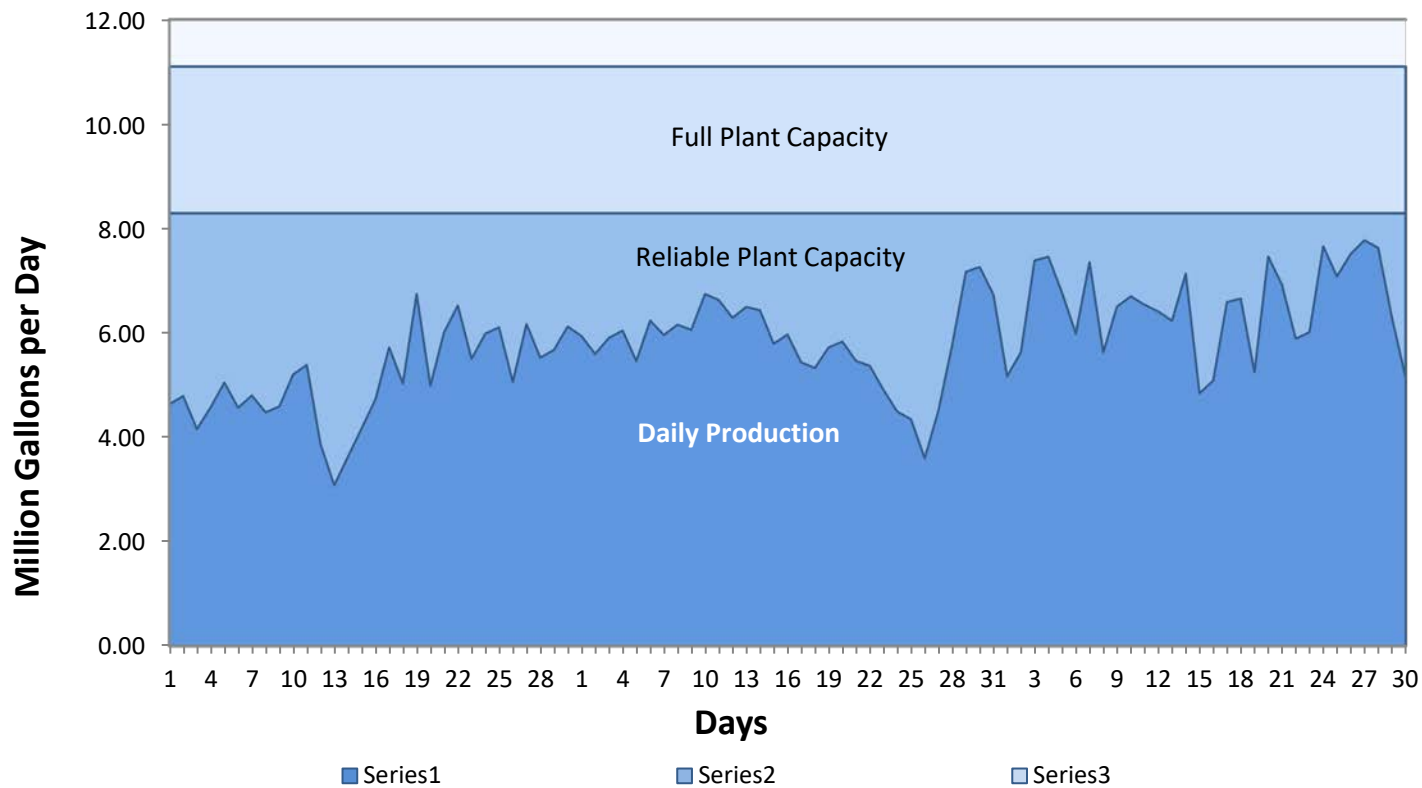
April ~ May ~ June Work Orders Actual Hours by Work Order Type



Quarterly Report

WATER TREATMENT PLANT SUMMARY

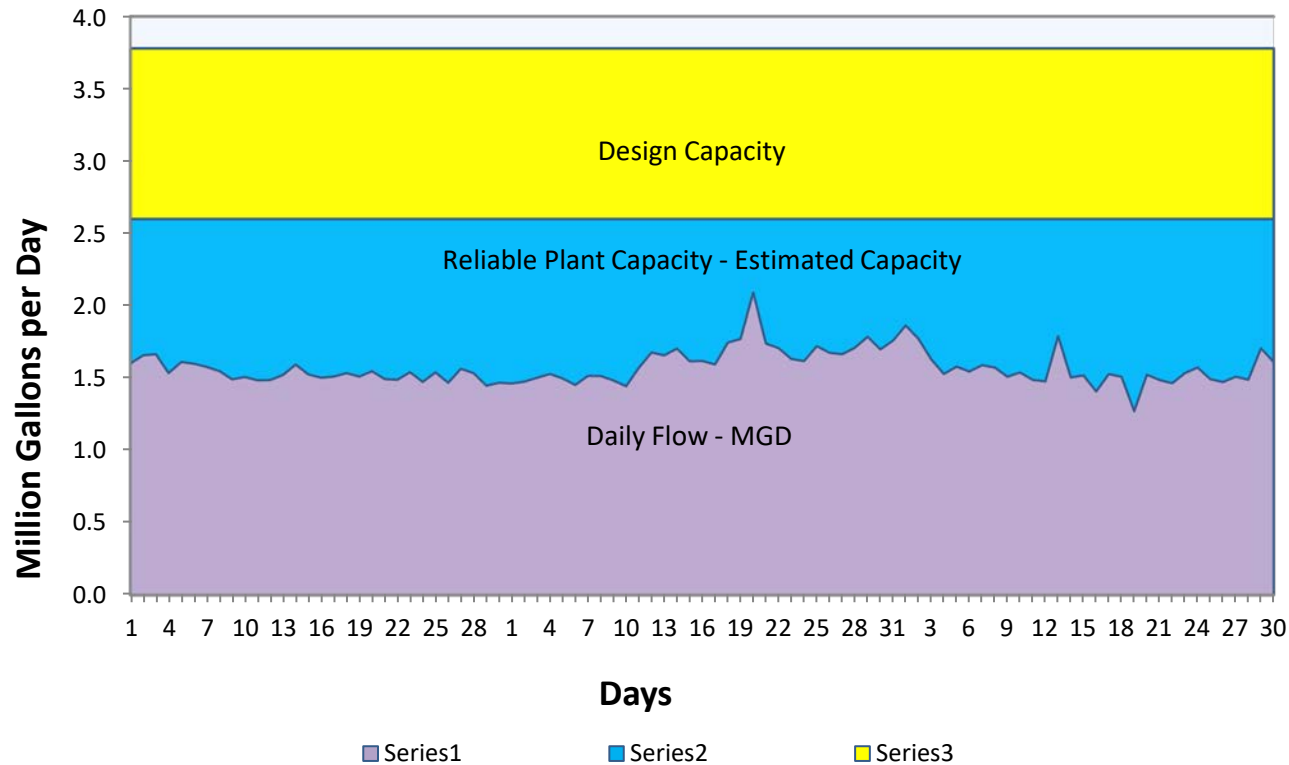
Demand vs Availability April – May - June

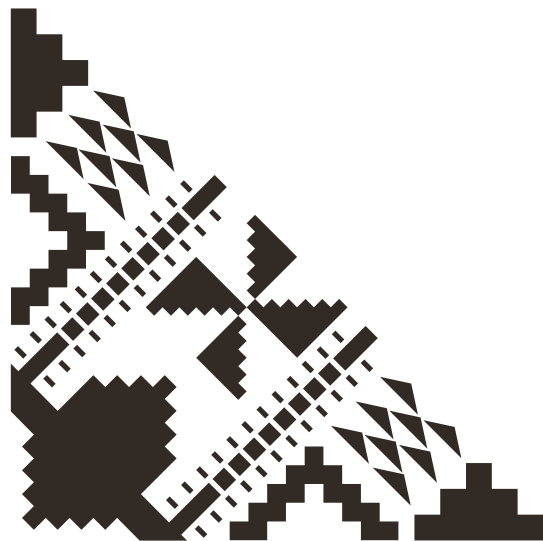


WASTEWATER TREATMENT PLANT FLOWS



Wastewater Treatment Flows April - May - June





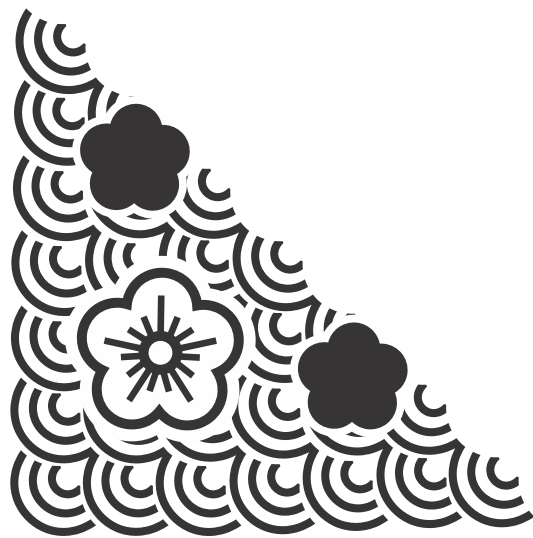
Somalian



Mexican



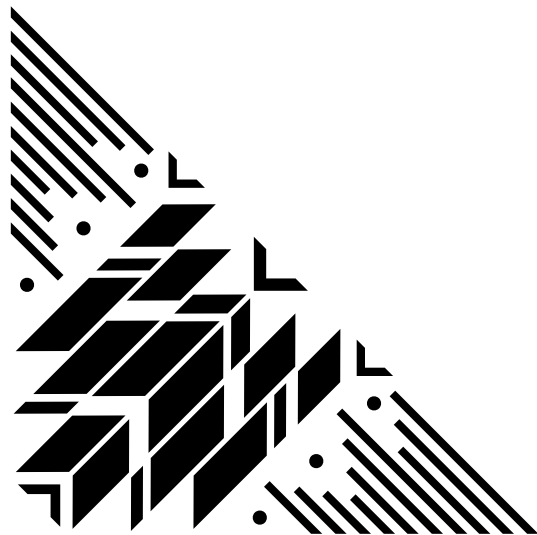
Oregonian



Japanese



Basque



Native American

NOTE : These designs will be further refined for ease of fabrication.
Line weights and small details are subject to change



Wayfinding Cultural Mosaics

Beautification Strategic Goal



Chosen Wayfinding

6 / 18 / 2020

OPTION 2 : VIEW POINT



WELCOME TO ONTARIO (at major decision points-off highway)

VEHICULAR DIRECTIONAL SIGN (at major decision points)

PEDESTRIAN DIRECTIONAL SIGN (throughout walkable dg)

INFORMATIONAL SIGNAGE

VEHICULAR DIRECTIONAL SIGN (at major decision points)

PEDESTRIAN DIRECTIONAL SIGN (at major decision points-throughout walkable dg)

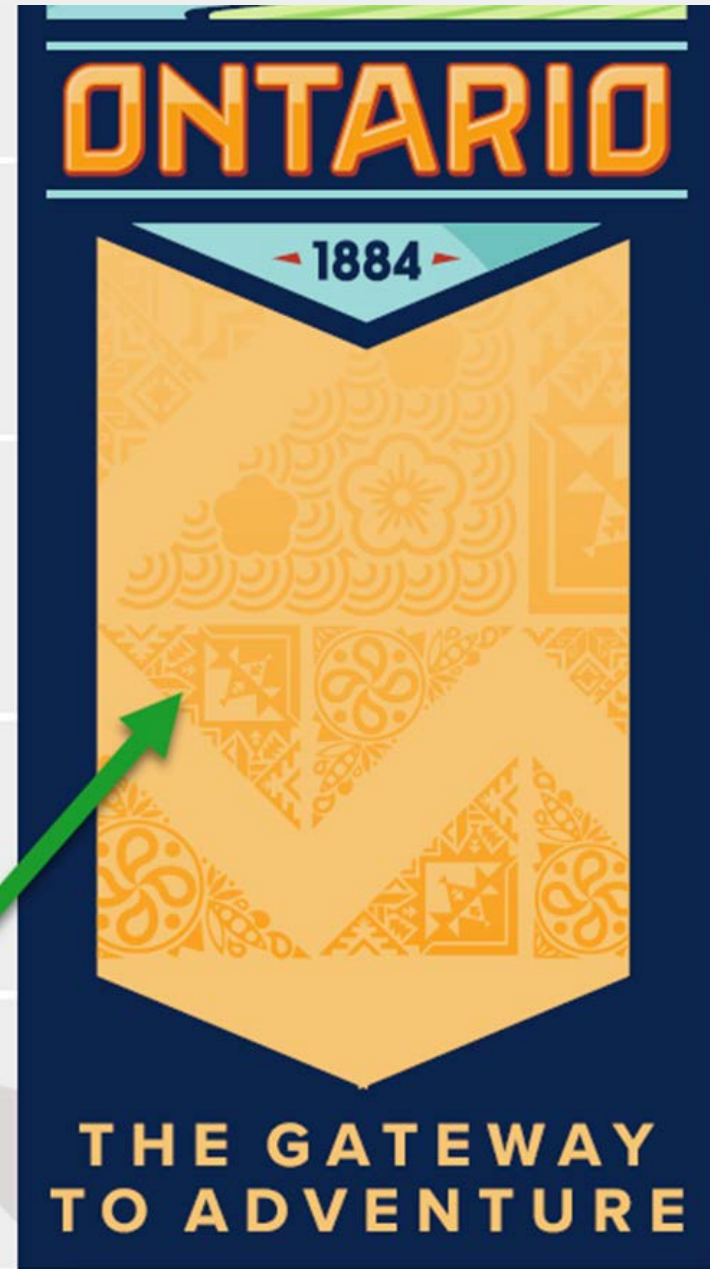
PEDESTRIAN DIRECTIONAL SIGN (throughout walkable dg)

FLAG POLE DESIGN

NEIGHBORHOOD SIGNAGE

The cultural mosaics
create a beautiful quilt
of Ontario's past
present and future.

Cultural
Mosaics





Final Mosaics



Somalian



Mexican



Oregonian



Japanese



Basque



Native American



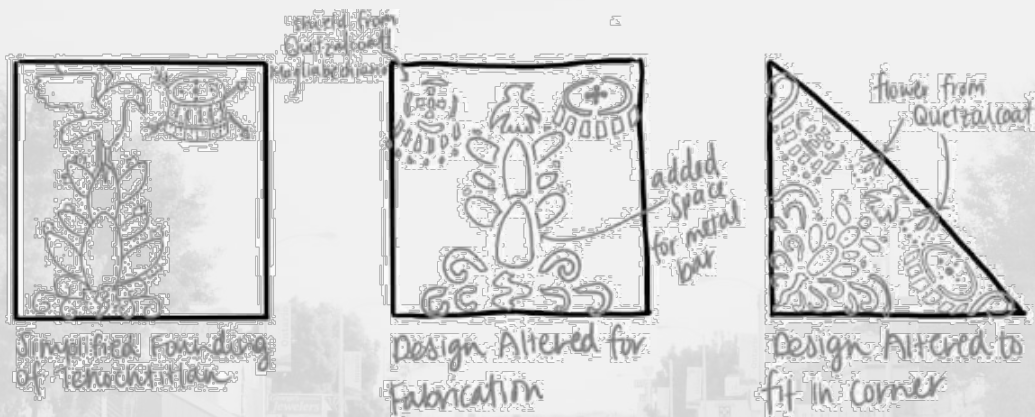
Mexican / Latin America

Original



Mexican

After Feedback



New



Mexican

Hispanic Cultural Center Validation



Native American Indian

Original

After Feedback

New



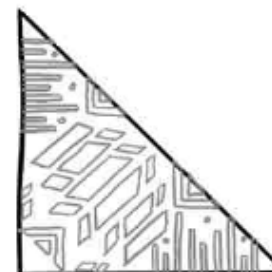
Native American



Simplified
Moccasin Design



Design Altered for
Fabrication



Design Altered to
fit in Corner



Native American

Shoshone Paiute, Duck Valley and Paiute, Burns Tribe Validation



Basque Mosaic

Original

After Feedback

New



Basque



Basque

Basque Museum Validation



Japanese Mosaic

Original



Japanese

After Feedback

New



Japanese

Japanese American Citizen League (JACL) Validation



Oregonian Mosaic

Original



Cowboy/Farmer

After Feedback

After much consideration we've landed on the symbology of the wild horse.

Although a classic symbol, perhaps cliché, it's history and metaphor ring true to the task of representing the broader majority of cultures here in the high desert.

Horses were brought over from Europe during the European expansion into the west. The horse played a vital role, but was non-bias in it's help. We enjoy that the horse is a powerful symbol for Native Americans and caucasian farmers alike.

Horses easily adapted to life in the west, even establishing a wild horse population.

Many of us who live here, may have roots in some distance land, but, like the horse have adapted to thrive here in the desert.

New



Oregonian

Local Historian Validation



African / Somali



Somalian

Local African American Citizens Validation



Ontario has come together!

This process of inclusion will really help us with the Our Town Grant through the National Endowment for the Arts.





July 2020 ACTIVITY REPORT



July 2020



Emergency Medical:

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults, etc.)

CITY	181
RURAL	23

1 of these emergency calls required back-up crews to be called in to respond to 2nd call.

Hazmat Team Calls:

0

Fire Related Emergency Calls:

(Types of fire related calls responded to: Rescue calls, building fires, vehicle fires, smoke detector/fire alarm activation, unauthorized burning, etc.)

	TOTAL	General	Mutual Aid
CITY	23	3	0
RURAL	8	4	2

2 of these emergency calls required back-up crews to be called in to respond to 2nd call.

TOTAL CALLS FOR MONTH

CITY	204
RURAL	31

FIREFIGHTER TRAINING:

7/7/20 – Zoom Drone simulator introduction.

7/11/20 – Firefighter 1 skills testing.





July 2020



FIREFIGHTER TRAINING CONTINUED:

7/14,21/20 – Due to Covid-19 distancing requirements and group size limitations we are doing circuit drills in small groups. The staff rotates to different stations for Wildland fire shelter deployment, Water Rescue, Drone flight operations, Rural water supply, Aerial operations.



PERMITS ISSUED:

City Open Burns 4

City Burn Barrels 0

Rural Open Burns 24

Rural Burn Barrels 0



July 2020



INSPECTIONS:

6/29/20 – DHS remodel phase 2 fire alarm and fire sprinkler rough in.

7/2/20 – Wal-Mart Bank finals.

7/2/20 - Fireworks stands follow-up. Wal-Mart, Bi-Mart, Ware-Mart, Albertsons.

7/7/20 – Middle School kitchen hoods final test.

7/13/20 – Wal-Mart exit violation complaint.

7/13/20 – Aspen Dental Shell final.

7/13/20 – Zion Dispensary occupancy follow up.

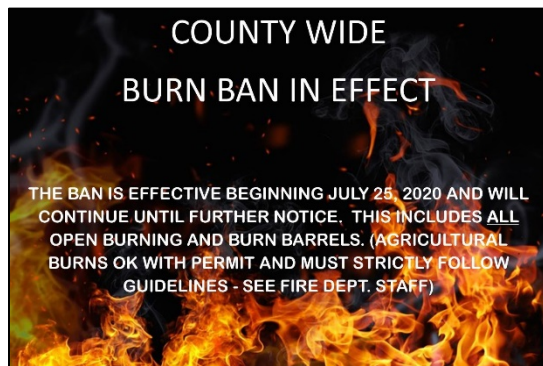
COMMUNITY INVOLVEMENT:

7/1 – Malheur Covid_19 Testing.

7/4 – Fireworks safety operation

7/14 – One heart banner.

7/25 – County burn ban.



Summary of Calls of Interest:

City Incidents:

7/4/20 - 301 SE. 5th St. This is a camp trailer that people were living in, and the oven accidentally got turned on and burned up some old food inside. The crew was cancelled by dispatch prior to their arrival the fire was out. Chief was in the area and responded also and stopped and checked out the scene and gave the occupants a smoke detector to place inside the camp trailer.

7/5/20 - 754 River St. R1 was dispatched to where someone was excavating and accidentally hit a gas line with a backhoe. Upon arrival, gas was leaking heavily out of about a one-inch line. The backhoe was backed up with the engine shut off, and the responsible party was about 50 ft away from the leak. We taped off the area, pending arrival of the gas company. They appeared to be no risk at that time, and the leak was stopped by Cascade Gas.



July 2020

7/5/20 - 771 NW. 1st St. Rescue 1 was dispatched to for report of a grass and fence on fire. While en route dispatch notified rescue that caller stated that there are three garden hoses on scene, and they have the fire out but would like rescue to continue. Rescue arrived on scene to find the property owner and two neighbors spraying water on a fence. The fire was out. The owner said that someone was shooting off fireworks. By standers walking by noticed the fire and contacted the owner who grabbed the first hose and started knocking down the flames. soon after the neighbors joined him to quickly put out the fire. The fire destroyed about 10 feet of wooden fence scorched another 5 feet. a wooden bedframe was also destroyed.

7/5/20 - 1265 SE. 11th ave R1 was dispatched to a vehicle fire with structures threatened. Rescue arrived to find a fully involved vehicle fire; the fire had vented through all windows. Rescue attacked the fire with the booster line and quickly knocked down the fire. 100 arrived and assumed command. Wick packed up due to heavy smoke. A bystander stated that there could be a body in the car as it was used by a homeless person. Rescue continued to cool the fire and no body was found. The crew could not determine the area the fire had started or could not find a vin number as that area had been consumed by fire. The license plate had also been removed. Rescue finished mopping up hot spots and cleared to respond to a medical call.

7/6/20 - 685 NW 3rd St. Rescue was dispatched to assist a homeowner with a security alarm system that keeps going off. Rescue arrived and looked over the system that is phone wired to an alarm company. The problem found is the front door did not close tightly and would not contact the magnet; upon further inspection a screw on the striker plate had worked its way out and wedged to door ajar. The screw was tightened, and the door shut snugly. The alarm was tested, and it worked correctly.

7/7/20 - 1900 SE. 5th ave. Rescue was called to a fire on water treatment plant property. On scene a pile of wood chips was burning. A public works employee showed up to bring a loader over and help extinguish. R-1 put a full tank of water on fire and had it knocked down. The loader arrived and moved the pile to a safe location.

7/8/20 - 154 Sunset Dr. R1 was dispatched to an apartment where occupant sensed an odd smell that was making her dizzy. There were no gas appliances in the apartment. The gas monitor registered as normal. Upon arrival, we noticed a strong smell of fragrance in the apartment. There were several different types of fragrances throughout the apartment, and a small fan was blowing directly in front of two of them.

A determination was made that all the different fragrances throughout the small apartment may be making her feel sick, and there appeared to be no hazard. We helped ventilate the apartment by opening the front door, then cleared.



July 2020

7/11 - 267 SE. 3rd. St. Rescue 1 was dispatched to a dumpster fire behind 267 SE 3rd ST. Rescue arrived to find a fully involved dumpster on fire. Rescue quickly knocked down the flames then started cooling the dumpster. There was nothing left in the dumpster. The only thing left burning was the plastic lid.

7/19/20 - 1425 Central Dr. R1 paged for a controlled fire that got out of control, on scene R1 found a fire spreading in an empty lot in short grass and a tree on fire. R1 deployed a booster line and was able to control the fire in a short period of time. R1 spoke with the RP and he stated he was not burning and did not know how the fire started.

7/20/20 - 135 SE. 13th St. Rescue was dispatched to a commercial fire alarm at a Staples store. Upon arrival, staff were evacuated to the parking lot and the fire alarm was sounding. We searched the store and did not see any smoke or fire. We located the fire alarm system in the back of the store in the electric room. We reset the alarm, and it went off again. The alarm said zone 1. Zone 1 read, " smoke alarm/roof top." We climbed a ladder to the roof to investigate. There were several air conditioners running, nothing seemed out of the ordinary. We then reset the system again, and it activated nearly immediately. We silenced the alarm and advised the store manager to call the alarm company and have the system looked at for possible malfunction, and to do 15-minute fire checks in all areas of the store.

7/21/20 - SE. 1st Ave and SE. 1st St. Rescue 1 was dispatched to a dumpster fire behind the Oregon Trail Motel, 92 East Idaho Ave. R-1 arrived on scene, in the alley they found a commercial grade metal dumpster 3'x 5' had active flames, with no structures threatened. R-1 used the booster line to suppress the fire. It appeared the dumpsters had general household waste, plus some natural vegetation such as lawn weeds. R-1 was unable to determine the cause of fire.

7/22/20 - 2090 NW. 11th St. R1 paged for a possible grass fire on scene R1 found a approx. 50ftx50ft pile of garbage on fire. R1 requested tender 159 to respond to the location for additional water. R1 emptied its water on the fire and while waiting for 159 contacted a RP and had them tear the pile apart with a small tractor to help contain the fire. 159 continued cooling the fire until the tractor had the pile spread out and the fire completely out.

7/24/20 - 399 SW. 7th St. R1 was called out to a trash fire inside the skateboard ramp. R-1 extinguish it immediately with a booster line. It appears that people are throwing garbage inside the hole of the ramp and someone had thrown something flammable inside the hole. Director of the rec department was notified and aware of the situation.



July 2020

7/24/20 - 401 NW 8th ave. 156 was called out to a grass fire on the North side of Beck Kiwanis Park. Arrived on scene to approximately 1-acre fire burning dry grass. Made access to the fire from the Tennis Court Parking Lot side. Called out for a general alarm for more resources. 156 was able to knock down the fire and establish a perimeter. 157 arrived shortly afterwards with a crew of 4 to assist mopping up. 100 had arrived on scene to assist on accessing the fire. After mopping up all units were cleared.

Rural Incidents:

7/7/20 - 784 Butler Blvd 156 was called to fire in a pit that looks out of control. On scene fire had spread from pit to weeds with various old farm equipment in it. Owner was on scene and wanted to let most of it burn. Fire that was moving was extinguished. Owner was on scene with a 4 wheeler and spray tank to watch burn.

7/12 - I-84 MP 370 East bound, Ontario Fire crews responded to a request from an Oregon State trooper to assist with extinguishing a fire along the interstate. He had attempted to extinguish it with a portable extinguisher and was not able to complete the task. The fire grew to over 50 acres and required multiple crews and mutual aid from the BLM and Payette Rural fire and ODOT for traffic control. The area consisted of grass, sage brush, and some trees. The fire area is in “no man’s land” and is surrounded by green corn fields. The fire was under control and contained by 14:30.

7/12/20 - Jacobson Gulch Ontario Fire department was dispatched to a rekindle in the area of Jacobson Gulch. Heavy smoke and flames reported from passerby near I-84. 156 responded to I-84 MP 369 to attempt to get eyes on the fire. The fire appeared to be moving from the black and making a push to the south west flank. North Flank was still contained from previous extinguishment operations. It was determined that this was “no man’s land” and it would be best to stage a brush truck on scene and let it burn itself out at the fire brakes and to make sure the fire does not jump Jacobson Gulch Rd. and push to the south. 156 made contact with farmer on scene who was in the process of creating a fire break with agricultural tractor and disk, starting on the south west flank and continued to move to the south east flank working the south end of Jacobson Gulch. Extending the natural fire break by two disk widths in some areas. Farmer also stated that his main concern was to keep the fire from reaching his irrigation lift station, located approximately 3/4 of a mile from the location of the fire on the south west side of Jacobson Gulch. 156 confirmed that the fire was contained with a natural fire break that consisted of a dirt road that surrounded the fire. Followed by two green irrigated corn fields on the north west end and south west end. Also another green irrigated corn field approximately 3/4 of a mile on the south east side. Upon 157 arrival to the fire scene they were instructed to monitor the fire line and keep the fire from jumping or spreading to the south. At 18:18 157 advised of a wind change and advised that the fire had jumped the fire line. They requested more resources from



July 2020

Ontario and mutual aid from Payette Rural again. The crews worked the fire for about 4 more hours making fire breaks and wet lines until it was able to be contained and not spread any more.

7/13/20 - 881 Foothill Rd near the siphon and Butte. 156 155 100 Crews responded to a mutual aid with Vale BLM to a fire by the canal where numerous people go to practice shooting. The fire was in dry grass and extended into some large trees. Ontario crews took care of the east side and the BLM took care of the west side of the fire. The property is Bureau of Reclamation ground that is protected by the BLM. After the fire was extinguished the BLM released Ontario crews and remained on scene to determine the cause and origin.

7/16/20 - Railroad tracks east of Alameda R-1 was dispatched to along the railroad tracks for a report by the railroad company of hot electrical boxes. R1 discovered a smoldering fire on a ditch bank near the area of SW 18th Ave railyard. The fire had been smoldering for quite some time and it consisted of mostly heavy tree branches that had burnt down to embers. The smoldering fire was extinguished with approximately 100 gallons of water. R-1 reported charring damage to an Idaho power anchor pole, no major damage was noted.

7/17/20 - East Island Rd. and Railroad tracks. Dispatched for report of a stump on fire. Rescue arrived on the east Island road side to find a stump on fire and dry grass smoldering. Rescue wet the area and knocked down the fire then mopped up the area. Unsure who owns the property or how the fire was started.

7/18/20 - I-84 MP 374 Ontario Rural fire Department was dispatched for two fires located in the general vicinity. One is located on the west bound shoulder of I-84, the other is located in the median, eastbound I-84. Both Fires were located adjacent to each other, the light fuels and slow moving fire allowed for 156 to extinguish the fires with minimal manpower. Chief officer Leighton arrived on scene for support and traffic control was handled by Oregon State Troopers as well as Ontario Police Department. The fire was started by a passing motorist with mechanical malfunction. It appeared he may have blown a tire and sparked a fire.

7/25/20 - Pearl Rd. Parma 157 responded to a mutual aid fire by Canyon dispatch to assist Parma fire but they were cancelled while enroute.

Jacobs

June 21 - July 20

2020 Report



July
2020

Prepared by Jacobs for
CITY OF ONTARIO/PUBLIC WORKS DEPARTMENT

Monthly Business Review

PUBLIC WORKS DEPARTMENT

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FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES JUNE 21 – JULY 20:

- Staff are working on installing air cleaning systems on the City Hall Building HVAC system.
- The Public Works office is closed to public and all non-essential employee access.
- Jacobs had two confirmed COVID-19 cases in their Ontario operations staff during July. Jacobs staff that had contact with the two positive cases have been tested and self-isolated until the results came back negative.
- Jacobs has had no additional positive COVID-19 cases since July 6th. The two associates who were positive have made a full recovery and are back at work.
- The Oregon Street project to realign the center line and re-slope the crown of the roadway on sections of 1st, 2nd and 3rd Avenues is complete.
- TVCC trail markings are finished.
- Speed bumps for the TVCC trail have been installed.
- Installed Bump Ahead signs for the TVCC trail crossing on SW 11th Ave.
- The asphalt milling on South Oregon occurred July 6th & 7th. Jacobs provided the dump trucks and labor to haul all the millings to a stockpile by the old Public Works shop.
- The new layer of asphalt was laid on South Oregon July 9th & 10th.
- Center line striping, parking stall marking, and hot taping on South Oregon is complete.
- Topsoil has been placed in the planter bulb-outs.
- The South Oregon project is in the final stage of completion. The planter bulb-outs are the only large item left to complete. As work crews have time, they will be placing weed barrier and gravel chips in the bulb-outs. The planting of vegetation will occur later in the summer.
- Garbage cans, benches and bike racks on South Oregon are being installed as time allows.
- Swept the chip seal area prepping for the FOG seal Scheduled July 24th.
- Continued sweeping the entire town.
- Painted all the parallel and angle parking stall on the Down-town area including the S. Oregon project.
- Removed the weeds on E. Idaho in the underpass and sidewalk area.
- Trimmed the remaining ground cover on E. Idaho on the south side.
- Removed weeds and mowed on NW Washington.
- Water maintenance – replaced broken box, leaking back check, repaired 1 leaking service that was not in use and needed abandoned.
- Weekly lift Stations and building inspections.
- Weekly equipment and vehicle inspections.
- Removed 4 cases of graffiti.



FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES JUNE 21 – JULY 20:

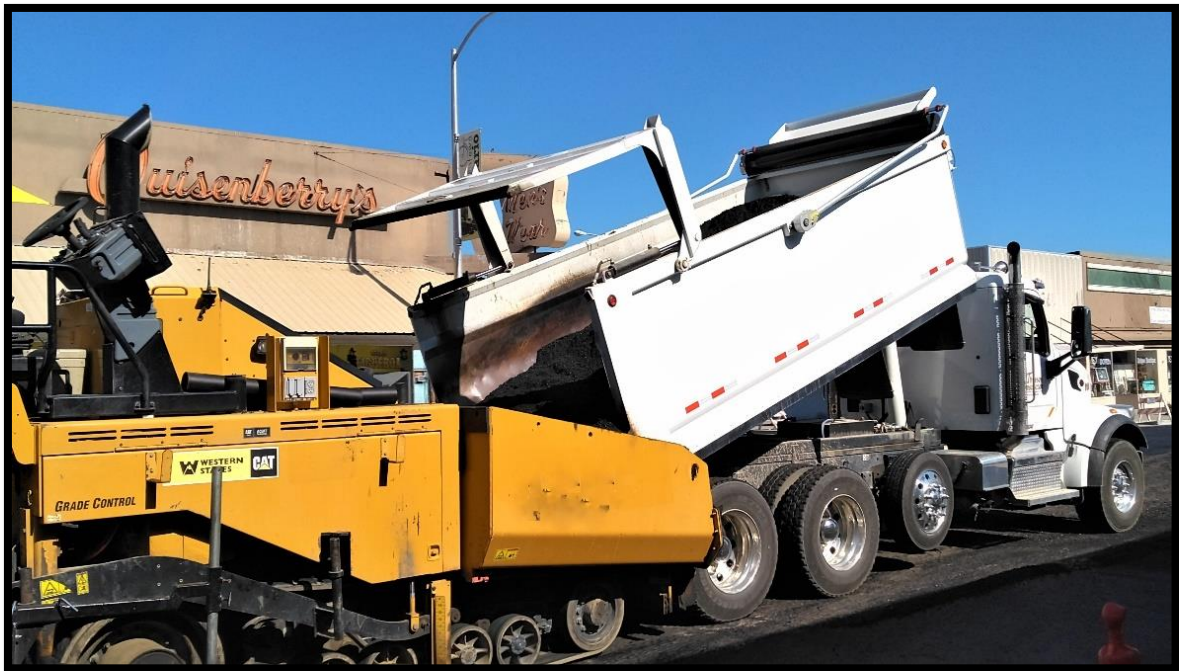
- Painted the intersections along the TVCC trail.
- Started replacing the thermo plastic crosswalk bars that are worn out.
- Started painting cross walks throughout town.
- 23 water services were turned on per customer request.
- 19 water services were shut off per customer request.
- 30 water services were on/off read only per customer request.
- 11 new water meters were installed.
- 8 water meters were changed out for non-functioning.
- 5 water services were checked for leaks per customer request.
- 5 water services were shut off for leak repairs by the customer.
- 4 water services were turned on and verified the leak was repaired by customer.
- 2 water services were checked for consumption issues.
- 58 utility locates were completed.



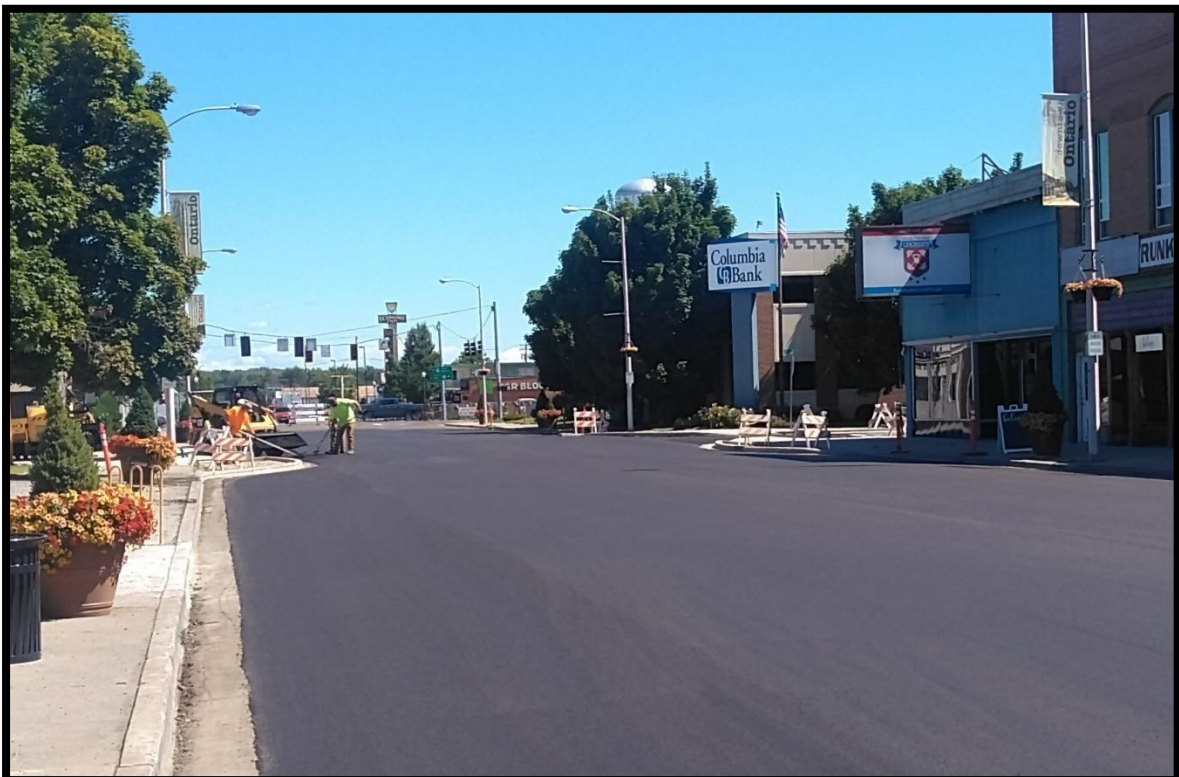
Jacobs Staff Members replacing the thermo plastic crosswalk.

FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES JUNE 21 – JULY 20:

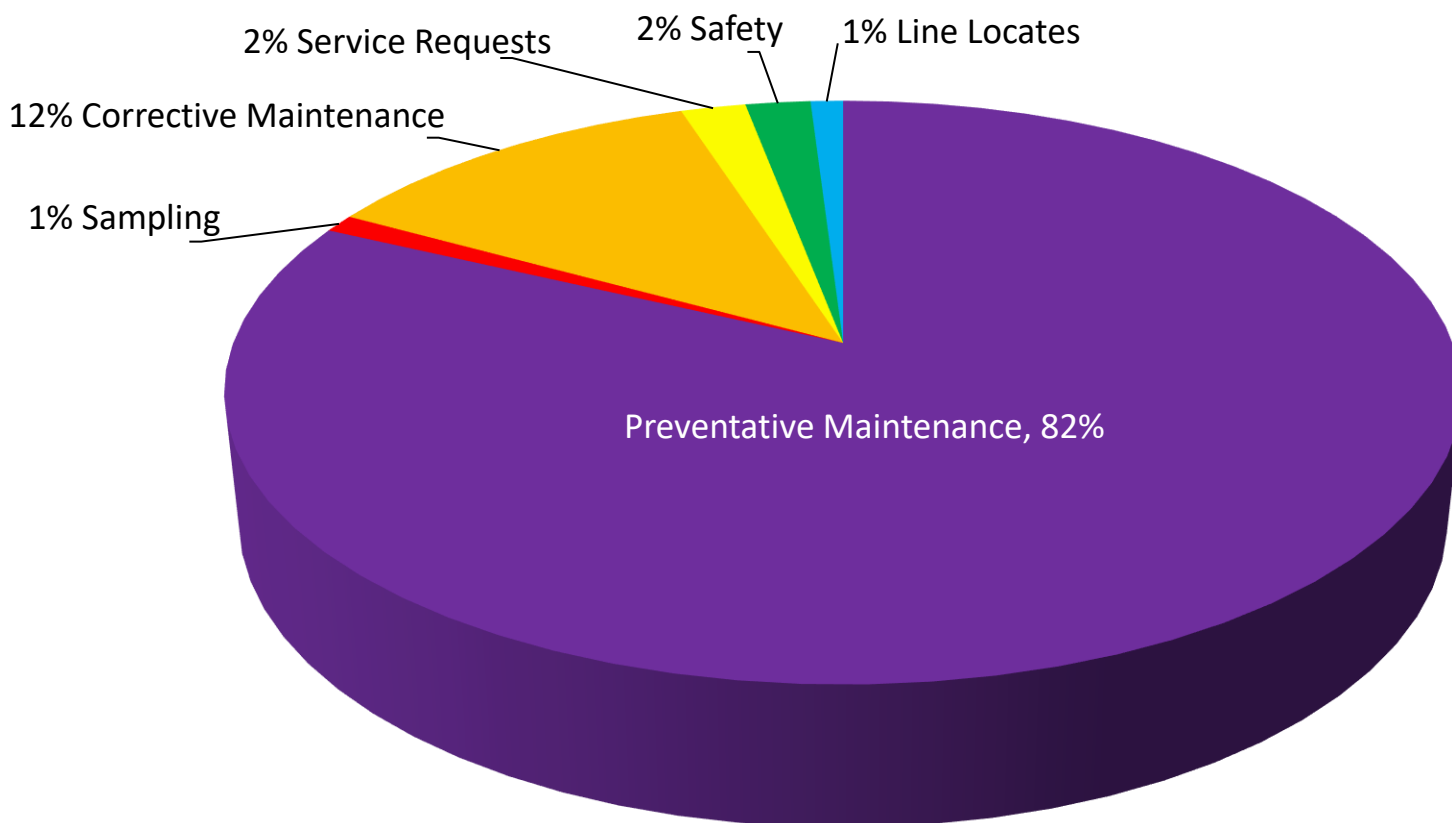


South Oregon Street Project



FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

**Work Orders
June 21 – July 20
Actual Hours by Work Order Type**

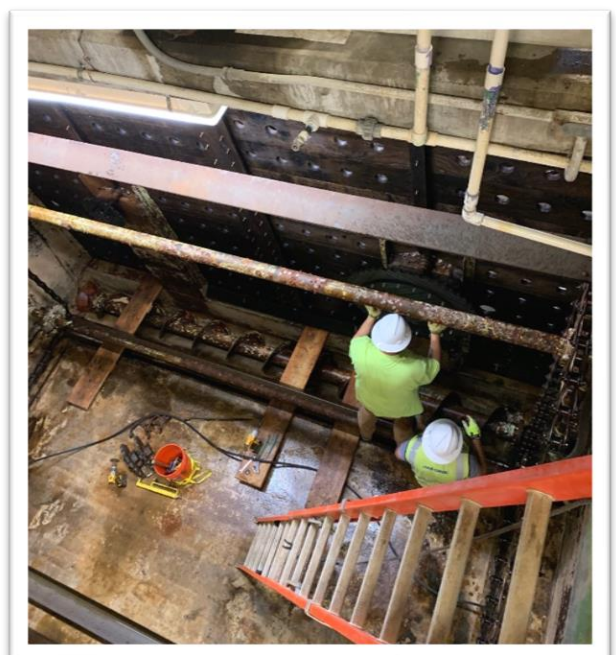


WATER TREATMENT PLANT SUMMARY

ACTIVITIES JUNE 21 – JULY 20:

- Minimized staff due to COVID-19 operation requirements.
- The water plant is operating within design criteria.
- Water treatment staff run diagnostic checks (jar testing) weekly to ensure that the chemical dosing is correct for the river water quality.
- Both clarifiers in the “old plant” have been drained, cleaned and inspected.
- Clarifier #1 in the “old plant” flocculator primary and secondary drive sprockets and chains have been replaced.
- Weed control around the Water Treatment plant and the booster stations continues throughout the weed growing season.
- Monthly Bacterial samples taken.
- Quarterly Disinfection By Product (DBPs) sampling complete.
- Annual sampling complete.
- Annual CCR notification was sent to Oregon Health Authority (OHA).
- Worked with Ontario Police Dept to evict illegal campers around the water treatment plant and well field.
- Additional no camping and no trespass signs were installed.
- Wells #6 and #15 are back in production following the maintenance work last month. Bill Goss, Oregon Health Authority, reviewed the condition of the well and approved both to resume production.
- June’s MOR has been submitted.
- Maintenance is still working to resolve noise issues with East Side Booster Pump #3. The unit was offline earlier in the month for removal and rehab. Motor is back online but, still noisy.
- Idaho Power is requesting load shedding during hot days.
- Nuisance campers are trespassing in the water treatment area. Crews have posted new signage and are working Ontario Police Department to secure the area.
- Adding river water to the Westech system.
- Water level in the storage reservoirs at desired levels.

Jacob staff members replacing the flocculator primary drive sprocket in “old plant” clarifier #1



WATER TREATMENT PLANT SUMMARY

ACTIVITIES JUNE 21 – JULY 20:



Upper Left: Jacobs Staff performing weed maintenance at Water Plant.



Upper Right: Jacobs Staff replacing flow meter on Skyline pivot #1.

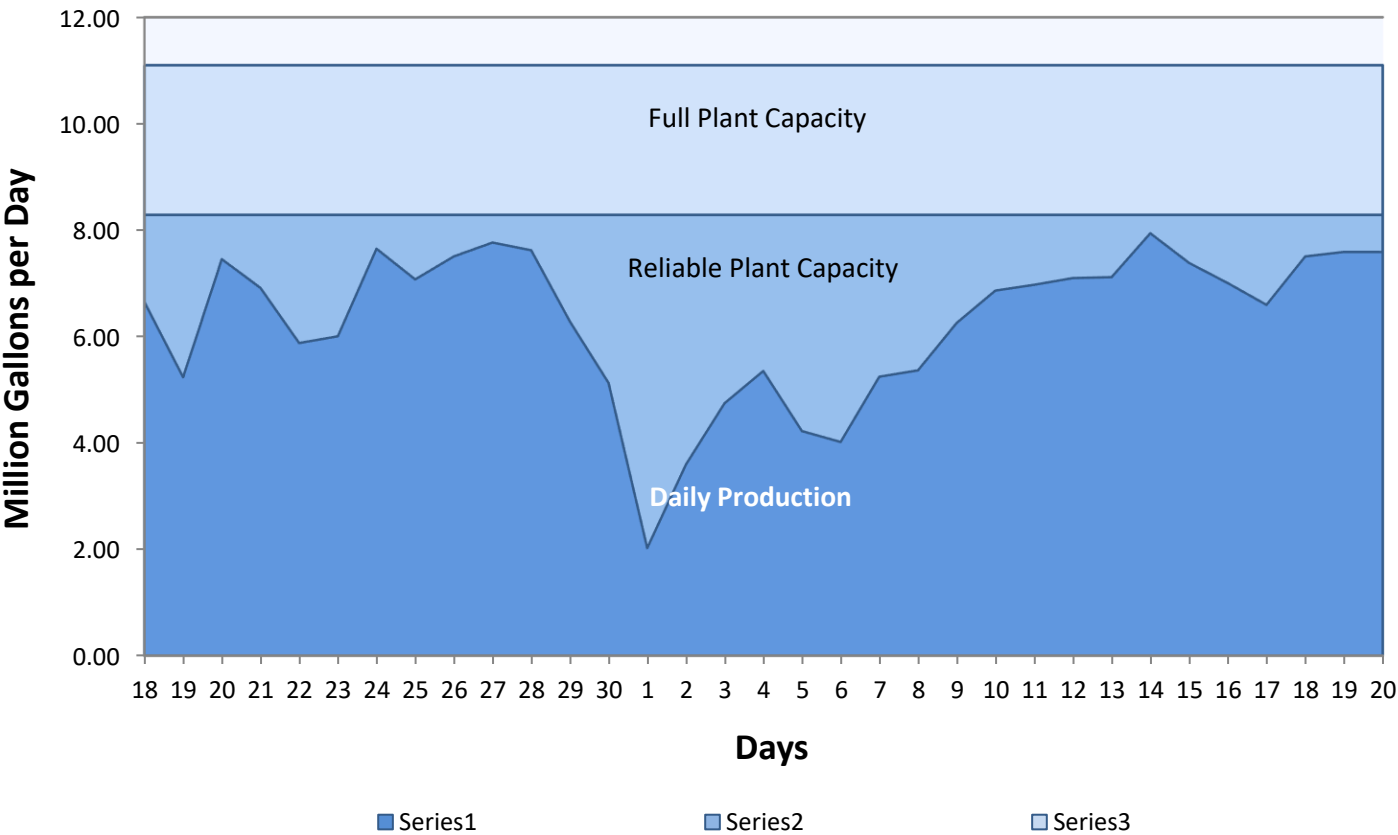
Bottom Right: Jacobs Staff performing weed maintenance at Water Plant.



Jacobs

WATER TREATMENT PLANT SUMMARY

Demand vs. Availability
Jun 18 - July 20, 2020



WASTEWATER TREATMENT PLANT SUMMARY

ACTIVITIES JUNE 21 – JULY 20:

- Minimized staff due to COVID-19 operation requirements.
- Lagoons #1 and 2/3 were mapped for solids.
- Additional samples were taken based on our new NPDES permit.
- Two aerators and one blower in Lagoon #1 and one Aerator 2/3 have been reinstalled after being removed for repairs and services.
- Weed control around the Wastewater Treatment plant and skyline Farm reservoir and pump building has begun and will continue throughout the weed growing season.
- Two new panels were installed on Skyline Pivots 1 and 2.
- New flow meter was installed on Skyline Pivot 1.
- Aerators serviced on lagoon 1 and 2.
- Monthly Arsenic sampling was performed.
- Quarterly mercury sampling was performed this week on source water and effluent water.
- Quarterly Monitoring Well sampling was performed.
- Monthly FOG sampling was performed.
- ODEQ has given approval to the bio-solids management plan.
- The pH adjustment project has begun removing old, obsolete equipment and prepping the area for new equipment installation.

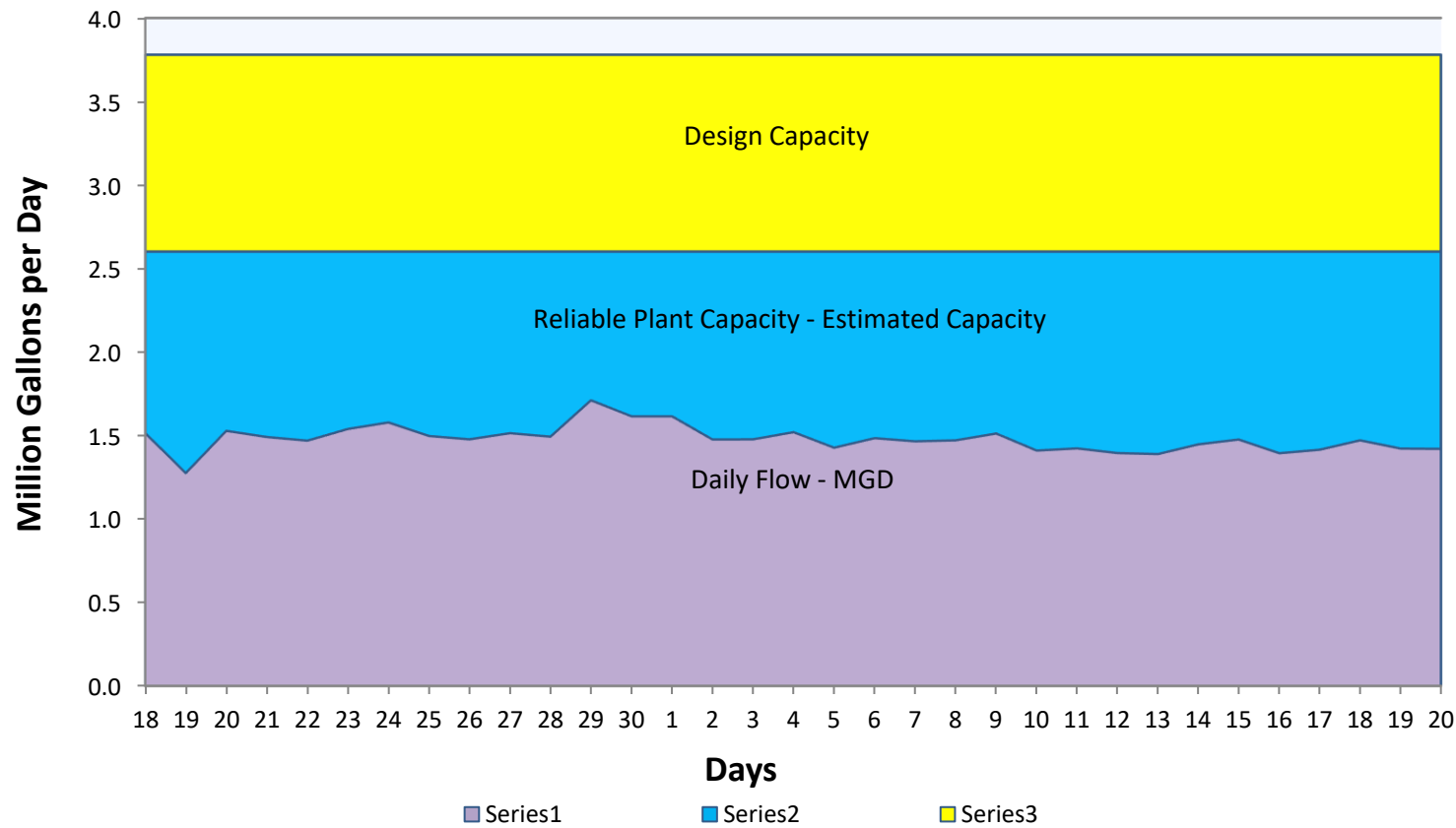
Jacobs Staff:

Washing down the settled solids in the east chlorine contact chamber at the Wastewater Treatment Plant.



WASTEWATER TREATMENT PLANT FLOWS

Wastewater Treatment Flows
Jun 18 - July 20, 2020



PARKS AND CEMETERY SUMMARY

ACTIVITIES JUNE 21 – JULY 20:

- Due to COVID-19, tasks are being re-prioritized. Work crews are dedicated to performing the highest-level tasks, while lower level tasks are being worked on as time permits.
- There were 10 funerals at Evergreen Cemetery and 1 at Sunset Cemetery.
- Potted plants have been hung on South Oregon Street.
- We have started watering the pots downtown 3 time a week until it cools back off.
- Grass trimming around headstones is falling behind schedule as the labor needed to perform the work is less available than in years past. (Due to Covid-19.)
- Splash pad is operational. All operational duties are the responsibility of the Recreation Department. (Jacobs staff are making daily checks on the system as the Recreation Department staff are working under Jacobs Staff licenses.)

FACILITIES SUMMARY

ACTIVITIES JUNE 21 – JULY 20:

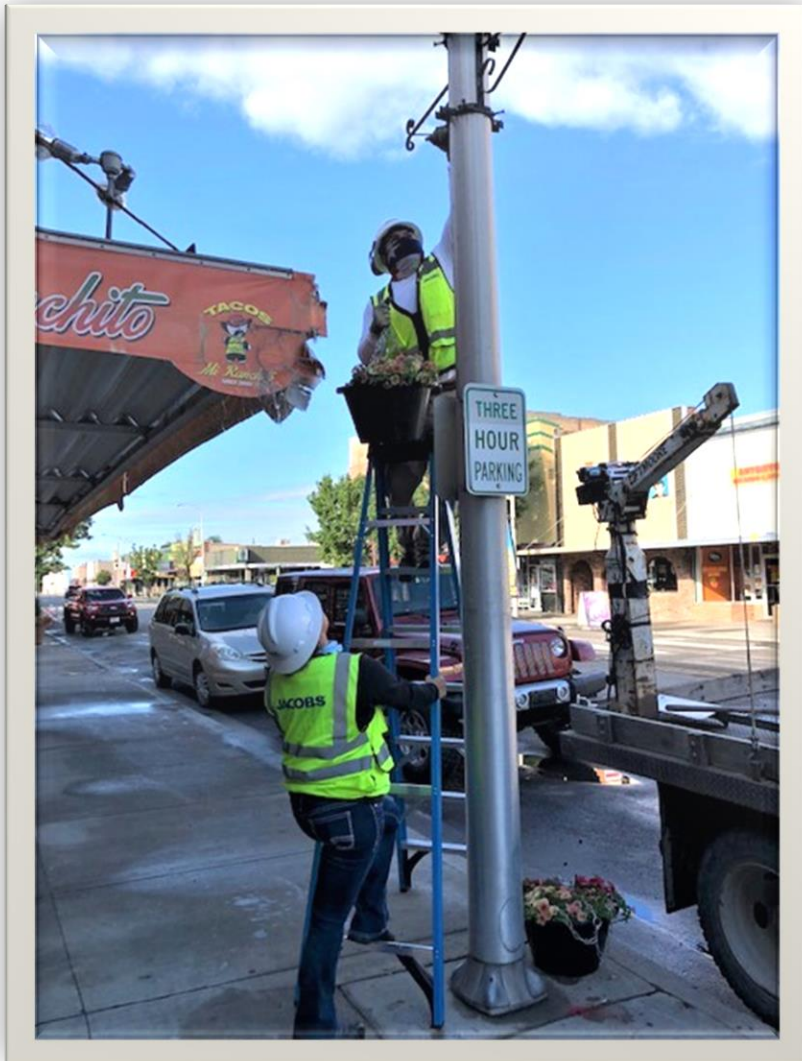
- We installed a remote door lock at Community Development Center.
- City Hall and the Cemetery office were sanitized the evening of July 6th as per CDC guidelines concerning COVID-19.
- Due to the impact of COVID, facilities are still limiting public access.
- The upgrade for the Golf Club House HVAC has been installed.
- Swamp cooler for old shop is back online.
- Moore Park watering has been increased.
- Trees on East Idaho are showing signs of heat stress due to vandals stealing the irrigation clock. A replacement clock and a more secure enclosure are being sourced.

Installed remote door lock at
Community Development Center.



PARKS AND CEMETERY SUMMARY

ACTIVITIES JUNE 21 – JULY 20



Jacobs Staff: Hanging potted plants on Oregon Street.



ENGINEERING SUMMARY

ACTIVITIES JUNE 21 – JULY 20:

- Issued 3 ROW Permits.
- Issued 3 New Addresses to new residential lots.
- Issued 0 New Address to Commercial lot.
- Attended 0 PDAC meetings to discuss the expansion of a business.
- Attended 0 PDAC meeting to discuss the relocation of a business.
- Attended PDAC meeting to discuss new businesses.
- Attended 2 PDAC meetings to discuss the addition of residential housing.
- Attended the Jacobs monthly safety meeting. No meeting this month due to Covid-19.
- Inspected the abandonment of 0 Backflow devices on irrigation systems.
- Multiple plan reviews for new construction.
- Multiply construction inspections.
- Skate Park Bathroom Construction Inspections.
- WWTP pH Adjustment System Awarded and construction is to start the week of July 27th, 2020.

NPDES Activities:

CDBG application – Grant Awarded! Kick off meeting was held with Business Oregon to get the team set on the right path for moving forward. Next steps include securing a Grant Administrator. Arthur is providing examples and samples for the team to use.

pH Adjustment Design – This process is required by the NPDES permit to ensure the City has better tools at hand to adjust the pH of the wastewater stream as it leaves the WWTP. The project budget was brought forward to the council for Award and budget adjustment on June 16, 2020. All of the paperwork has been completed and signed, and the team began the mobilization. The Contractor is fabricating needed parts/pieces at the shop this week then on-site construction should start the week of July 27th. This project needs to be completed to meet the NPDES requirements by September 1, 2020.

Mercury Minimization – This plan is due to DEQ by August 31, 2020. Initial meeting with Ontario Sanitary Services happened June 24th. Scott Wilson provided requested information. Paul is nearly done with the draft plan. This will be submitted to DEQ the end of July or early August.

Biosolids Removal – The construction documents are reviewed, stamped, and signed. The Advertisement for Bid will hit the papers August 21st. The project will be available for on-line bidding (QuestCDN). There will be a pre-bid meeting July 29th. The Contract Documents will be submitted to DEQ for a simultaneous review to the bid phase. Thirty-day public notice is underway through the DEQ.

Skyline Farms – Repairs were completed, but additional control panels, and other communications issues were still popping up. PW staff are continuing to work closely with the farmer as these items come up.

Odor Complaints – Complaints have reduced significantly, and the team is moving forward rapidly with Biosolids removal.

SRCI – Local SRCI staff have been overwhelmed with COVID response effort and have not been able to meet. Instead, Betsy and Tracy Wilder/DOC-Salem were able to discuss the situation. Ms. Wilder is reviewing a variety of soap products used by the prison for sulfate content. She will get back to PW team directly. She agreed that PW should continue forward with design for Lower Lift Siphon and keep locals and her up to date with reviews etc.

ENGINEERING SUMMARY

ACTIVITIES JUNE 21 – JULY 20

Water System:

WTP Lab – Staff have been reviewing applicable products for lab (countertops, cabinets, etc.) and are working creating very simple Performance spec type package to get out to several contractors for an informal bid. No significant progress.

Well Rehab – Wells 6 and 15 were successfully rehabilitated. Disinfection took longer than expected, but after some coordination with Oregon Health Authority, the wells are back on line. Pumping capacities are being tested now to get an understanding of the amount of improvement. Team is also looking at impacts occurring to the wellfield.

Water Master Plan – Jacobs engineering team has been working through last details for final submission to OHA. Our team had not previously had a chance to review the modeling work, so had to dig into that recently.

Energy Team (Ameresco) – COVID has caused some problems for on-site coordination. Ameresco team is working hard to make sure discussion and information gathering still occurs virtually. PW and Ameresco have met several times to discuss the Titus Twister. PW staff internally reviewed most likely LS candidates for upcoming potential pilot test. PW also put together a spreadsheet that would help develop the business case for the product. This will help both PW and Ameresco understand the value.

CIP – Betsy developed a plan for splitting and achieving capital projects for FY21. Adam, Betsy and Cliff met to discuss the proposed plan. She updated the FY20 year list for review and the on-call consultant list as well. Betsy and Adam need to meet to talk about the FY21 Task Orders for Jacobs (one single task order with multiple subtasks?) and on-call consultants.

Bids/Construction

- pH Adjustment bid – Notice of Award and agreement form are complete and construction has begun.
- Skate Park RR – Project is currently under construction in a partnership with ORD. Masonry is up and Contractor confident he can meet grant schedule. PW staff will have several activities they must complete as well (rail, painting etc.).
- TV Connector Path – Construction is complete. Warrington has received final payment. Remaining items are PW staff activities: striping and flexible delineators.
- SE 2nd Street Construction – Contractor about 1 -2 weeks behind schedule on Phase 1. Casey is working closely with the Construction Management team from ODOT to ensure change orders are as minimal as possible.
- S. Oregon Construction – Construction is complete. Bulbouts have received topsoil. Contractor is done and final payment is being handled currently. PW staff will be working on weed barrier and chips for surfacing. PW will work with Andrews team on planting plan and watering needs. PW staff are currently completing the parking and crosswalk striping.

WTP Slough – The State approved our work in the slough; this will happen when staff gets back to full numbers after COVID19. No change.

ENGINEERING SUMMARY

ACTIVITIES JUNE 21 – JULY 20

TSP – Youth Groups are back in session and youth outreach is moving forward. Outreach to the schools has progressed as well. Media is continuing to be updated. Information gathered from the main Community Outreach survey is being processed.

Safe Routes to School – Application is due end of August. Work is being done to develop the application now. Letters of Support are being requested. City staff is working closely with PW staff to provide that request.

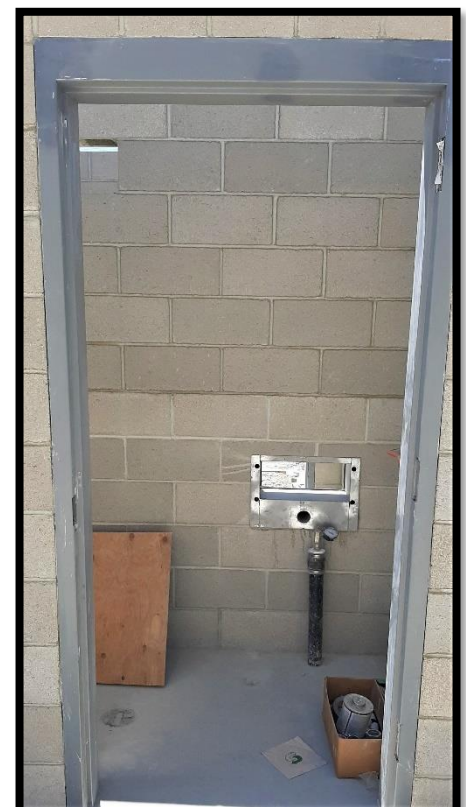
Malheur Water Trail – Reviewed put-in and take-out with the Yakport rep. Betsy to check on potential designs used by YCC at Lake County Forest Preserve. Adam checking availability of YCC staff. No update.

Grant Writers – Attended Merchant McIntyre video call to discuss potential grant projects. Sarah Jones (intern for Jacobs) is prepping written information to provide to MM.

SE 5th – Still on hold.

Beck Park Bridge – Staff presented several options for the bridge at the June 16th Council. Council agreed to have staff move forward with temporary fix immediately and look at long term replacement. No update at this time.

Tennis Courts – Bill Fittje provided an estimate for \$185k; Adam is working with the funding team to see if they can come up with additional capital campaign funds. No significant progress. Adam to consider discussion with Council to use Beck Park RR funds. No update at this time.



Skate Park Restroom Project is currently under construction.

APPENDIX

FIELD SERVICES

Collection and Distribution staff is responsible for Sewer Collection and Water Distribution throughout the City. Water distribution duties include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a barscreen and one lift station from SRCl. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.

*COLLECTION AND DISTRIBUTION STAFF MAINTAINS
78 MILES OF SANITARY SEWER LINES
56 MILES OF STORM DRAIN COLLECTION LINES,
AND 1,450 CATCH BASINS THROUGHOUT
CITY LIMITS*

The Street Maintenance Division maintains more than 122 lane miles of improved streets and more than 9 miles of alleys. The Street Division is responsible for resurfacing, repairing and maintaining the streets, installing and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. The division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chipsealing, snow removal and sanding during the winter months, and weed control along the alleys. Street Maintenance staff assists the Chamber of Commerce by putting decorations on street lights during the Christmas season and replacing them with regular decorations when the season is over.

*STREET MAINTENANCE DIVISION MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS
9 MILES OF ALLEYS
CHIPSEALS LAST A MINIMUM OF 8 YEARS,
AND PUBLIC WORKS CHIPSEALS 7 MILES PER YEAR*

As part of the Street Division's maintenance program, crews chipseal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. A chipseal maintains the existing pavement, delaying further aging resulting from water and sun, provides a moisture barrier, and corrects existing pavement problems by sealing cracks. A chipseal application provides substantial savings to taxpayers and should last a minimum of 8 years with minimal maintenance

required. The city chipseals approximately 7 miles of streets per year.

APPENDIX CONTINUED

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an upflow clarifier. The steps for treatment are flocculation, sedimentation, filtration and disinfection, which meet the compliance of the Oregon Health Authority.

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including SRCl.

The water treatment plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 mgd and a maximum capacity of 11 mgd. The water treatment plant average production is 6 mgd and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 million gallons (MG) of that water.

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 mgd for municipal use.

All of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-mgd design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCl. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

Average discharge volume is approximately 1.5 mgd. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm.

APPENDIX CONTINUED

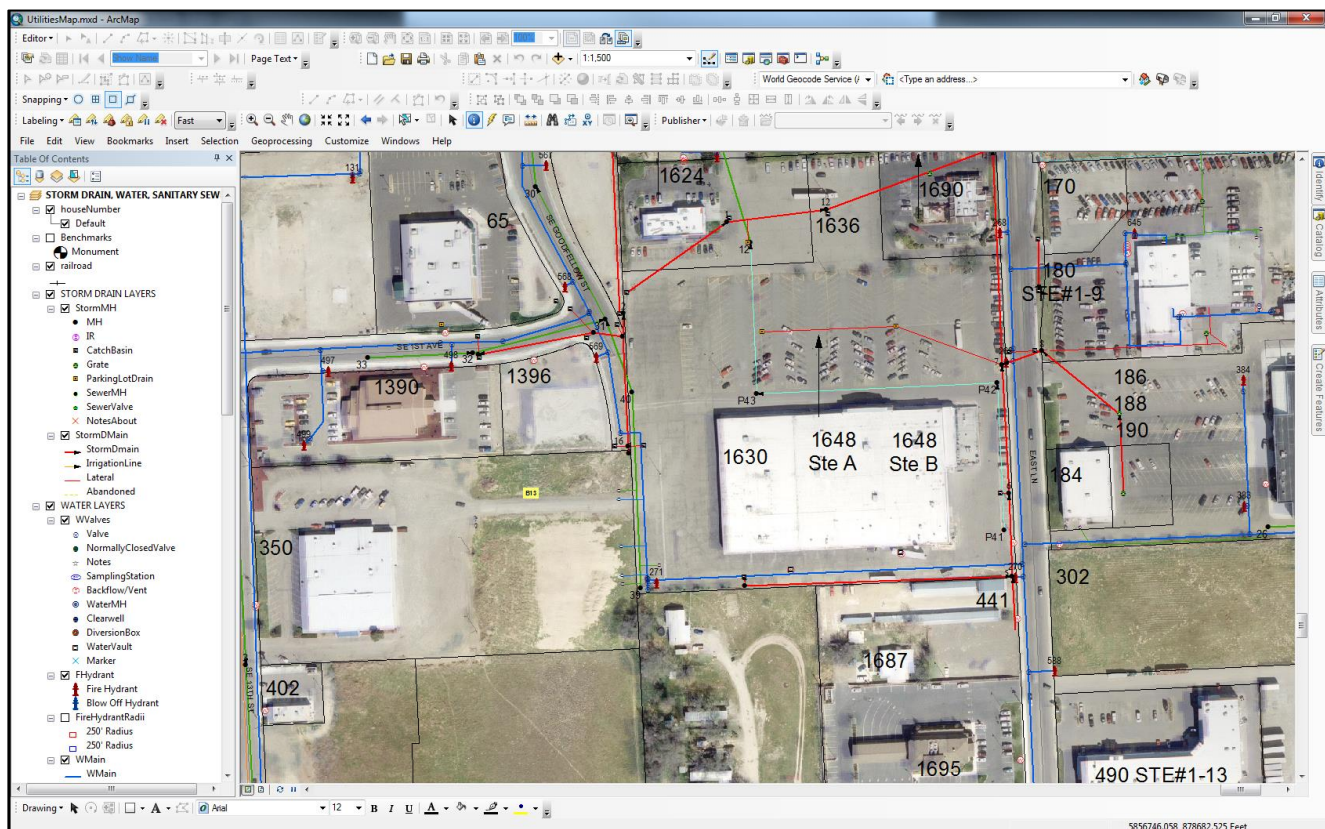
PARKS DEPARTMENT

The Ontario park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park.

ENGINEERING DIVISION

The Engineering Division reviews plans for construction of public improvements, maintains the city's mapping system, and manages the engineering projects within both the Capital Improvements and Maintenance Programs. The department provides technical support to residents, developers, builders, other city departments, consulting engineers, and surveyors. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents for public works maintenance projects, and provide project management for public improvements.

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.





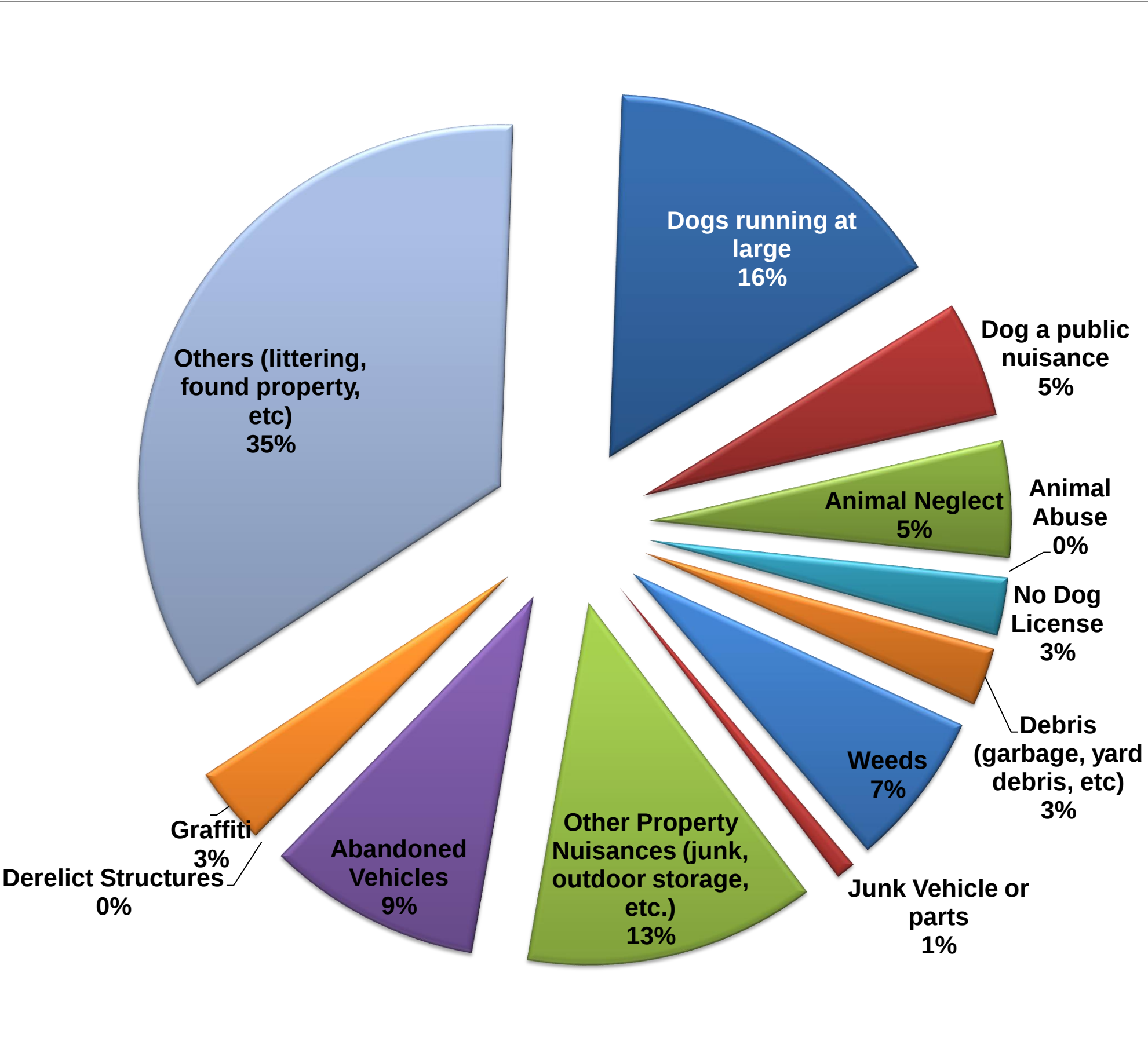
Police Stat Report 2020

Activity	Month of May	Month of June	Month of July	YTD 2020	Previous YTD (2019)
Calls for Service	831	871	919	6066	6222
Traffic Stops	199	131	149	1243	1072
Cited Traffic/Parking	155	62	48	564	513
Motor vehicle Crashes	41	38	48	247	273
Arrests	70	57	44	520	619
Arrests w/Use of Force	0	0	1	5	9
SRO Cases	0	0	0	75	147
Gang Related Cases	0	3	1	13	26
Graffiti	1	7	3	38	31
Death Investigations	1	2	4	14	6
Burglary	14	10	11	76	116
Robbery	1	0	0	4	9
Thefts	63	49	81	464	437
Assault	18	14	14	100	90
Homicide	0	0	0	1	3
Sex Crimes	4	5	3	37	31
Alarms	30	36	31	193	161

CODE ENFORCEMENT

June 2020 STATS

Violation	2020	2019
Dogs running at large	18	17
Dog a public nuisance	6	4
Animal Neglect	6	2
Animal Abuse	0	0
No Dog License	3	2
Debris (garbage, yard debris, etc)	3	5
Weeds	8	17
Junk Vehicle or parts	1	3
Other Property Nuisances (junk, outdoor storage, etc.)	15	30
Abandoned Vehicles	11	15
Derelict Structures	0	2
Graffiti	4	0
Others (littering, found property, etc)	40	44
Dogs taken to AniCare	9	6
Civil Penalties Issued	4	4
C.P. Amount Sent	\$3,550	\$3,200
Total Parking Citations	2	7
Total Violations	112	178
Total Cases	103	117



Notes:
Officers spent resources/time on two very large animal abandonment cases this month, which took extra time away from being proactive.
Two dogs were seized from a home; 8 dogs were seized from a vehicle. These are high profile cases that are sent to the DA for charging.

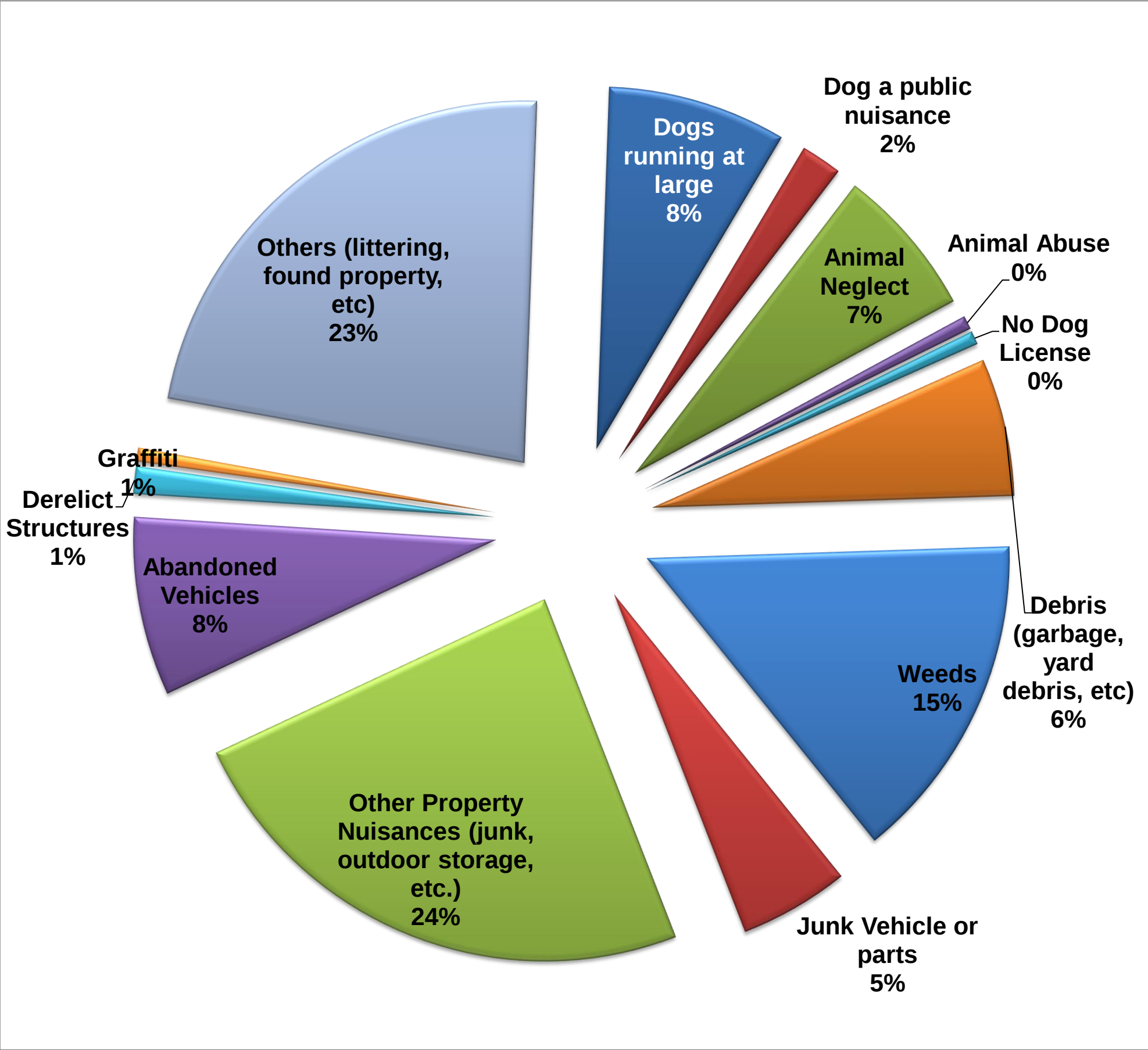
Due to COVID 19 - AniCare is closed so dogs are being transported; as a result, officers can be more proactive

Some cases have multiple violations; for example if a case has weeds,debris, junk, there are 3 violations, but only one case.

CODE ENFORCEMENT

July 2020 STATS

Violation	2020	2019
Dogs running at large	13	27
Dog a public nuisance	3	5
Animal Neglect	11	10
Animal Abuse	1	0
No Dog License	1	6
Debris (garbage, yard debris, etc)	10	2
Weeds	24	6
Junk Vehicle or parts	8	1
Other Property Nuisances (ju	39	0
Abandoned Vehicles	13	37
Derelict Structures	2	2
Graffiti	1	1
Others (littering, found property, etc)	37	24
Dogs taken to AniCare	1	2
Civil Penalties Issued	14	5
C.P. Amount Sent	\$760,113	\$3,400
Total Parking Citations	1	5
Total Violations	163	128
Total Cases	108	122



Notes:

Officers worked on 280+cases in follow up/older cases. Current follow up has been lowered to 79.

Due to COVID 19 - AniCare is closed so dogs are being transported; as a result, officers can be more proactive

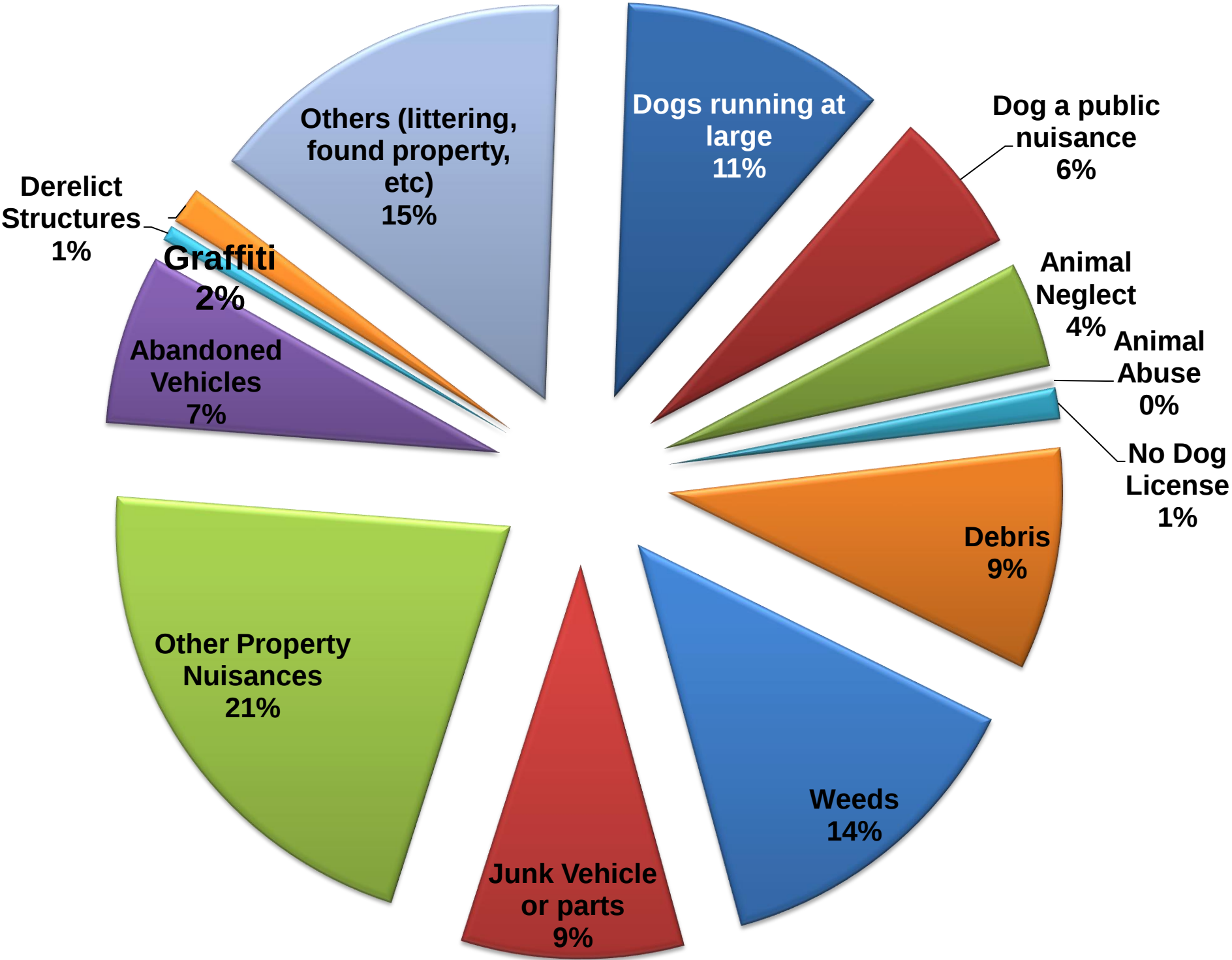
Some cases have multiple violations; for example if a case has weeds,debris, junk, there are 3 violations, but only one case.

CODE ENFORCEMENT

Q2 2020 Stats

Apr-Jun 2020

Violation	#	2019
Dogs running at large	50	103
Dog a public nuisance	27	18
Animal Neglect	20	12
Animal Abuse	1	0
No Dog License	6	6
Debris	42	24
Weeds	62	45
Junk Vehicle or parts	42	21
Other Property Nuisances	98	67
Abandoned Vehicles	32	122
Derelict Structures	3	6
Graffiti	7	4
Others (littering, found prop	70	118
Dogs taken to AniCare	9	34
Civil Penalties Issued	8	10
C.P. Amount Sent	\$208,700	\$13,700
Total Parking Citations	7	36
Total Violations	528	558
Total Cases	362	387



Notes:



MALHEUR COUNTY COURT MINUTES

July 15, 2020

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Health Department Director Sarah Poe. Various members of the public, media and staff were present electronically. Notice of the meeting was posted on the County website and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument #[2020-2496](#)

COURT MINUTES

Commissioner Wilson moved to approve Court Minutes of July 8, 2020 as written. Commissioner Hodge seconded and the motion passed unanimously.

AGREEMENT - FAIR BOARD AND TREASURE VALLEY COMMUNITY COLLEGE

Commissioner Hodge moved to approve Agreement between Malheur County Fair Board and Treasure Valley Community College (TVCC). Commissioner Wilson seconded and the motion passed unanimously. The Agreement is for lease of specific property located at the Fairgrounds for TVCC's rodeo program. The Agreement expires June 30, 2021. See instrument #[2020-2521](#)

QUITCLAIM DEEDS - KINCADE

Commissioner Wilson moved to execute Quitclaim Deed to Michael Kincade Revocable Trust of 2014 for Ref. #12204; and Quitclaim Deed to Michael Kincade Revocable Trust of 2014 for Ref. #15291. Commissioner Wilson seconded and the motion passed unanimously. These properties were sold at the recent County Land Sale. See instrument #'s [2020-2524](#) and [2020-2523](#)

Administrative Officer Lorinda DuBois joined the meeting.

ECONOMIC DEVELOPMENT UPDATE AND RELOAD FACILITY PROJECT UPDATE

Economic Development Director Contractor Greg Smith met with the Court and provided an update on economic development activities. An enterprise zone application was recently finalized with a California-based company that is committing to a minimum of 25 jobs (and most likely will lead to the creation of 45 new jobs) in Malheur county. The initial investment will be approximately \$3.2 million. Staff is working with two different companies that have expressed interest in placing a bid at auction on the Oregon Trail Mushroom facility. (Farmers Fresh is one of the companies interested and plans to have a representative at the auction; Farmers Fresh also has recently purchased a farm in California.) The office has been very active with Adrian 2040 and working with six different individuals in Adrian developing a prepping center concept which could be a need of the Amazon facility locating in Idaho. Assistant Ryan Bailey is currently developing a list of active businesses in Malheur county with a goal of reaching out to each of these businesses. There is a major issue with the Economic Injury Disaster Loan (EIDL) program in terms of how are businesses who access those dollars going to ensure that they comply with the requirements of SBA; one major issue is for businesses that rely on lines-of-credit that are secured with a UCC; numerous meetings are being held on the issue. Work continues with an entrepreneur in the Nyssa area that is working to acquire a longtime community business.

An update on the Treasure Valley Reload Center project was also provided by Mr. Smith. Last week executives from Atlanta, Boise, Chicago, and other destinations participated in a terminal operator meeting with representatives of the Treasure Valley onion shippers; the meeting was extraordinarily productive and next steps were identified to continue moving forward with what an agreement may look like. The potential operator and MCDC are also exploring what other commodities could utilize the reload center such as compressed hay and alfalfa, potatoes and apples. An upcoming meeting is planned with Union Pacific executives and representatives of ODOT later this week. The design process has been halted due to COVID-19 travel restrictions; those restrictions have now been lifted and work will be done on the rail switches and rail crossing and once that work is completed it is anticipated that design engineering will be moved to 100% within 90 days after that work is completed. ODOT has modified the agreement with MCDC and change orders no longer have to be brought before the OTC (Oregon Transportation Commission) but rather the Director can authorize change orders now. An appraisal will be ordered soon through Bank of Eastern Oregon. MCDC is requesting that the County enter into a professional services agreement with MCDC in order for the County to be reimbursed for services provided related to the Reload Center and the Grant Agreement between ODOT and MCDC. Civil engineering is currently on schedule and under budget. The BUILD grant was submitted and award status is pending.

AGREEMENT - MCDC

Commissioner Wilson moved to approve Agreement for County Services with Malheur County Development Corporation (MCDC), Project Name: Treasure Valley Reload Center. Commissioner Hodge seconded and the motion passed unanimously. The Agreement establishes collaboration between the County and MCDC in order for the County to perform services related to the Treasure Valley Reload Center and the milestones in the ODOT Grant Agreement with MCDC and identifies the procedure authorizing services, invoicing and payment to the County for the services. See instrument #[2020-2522](#)

COVID-19 RESOLUTION AND PROCLAMATION

Health Department Director Sarah Poe met with the Court and explained that herself and the COVID-19 Taskforce recommends the County adopt temporary measures to social gathering sizes. Currently Malheur County has 449 positive COVID-19 cases; 373 of those cases are currently in isolation and potentially infectious - not recovered. There has been a significant spike in cases in the last couple of weeks. Malheur County is now fourth per capita in the state for new infections. There are concerns in regards to the testing supply chain regionally; it is important for the public to follow the guidance as testing cannot be done at the rate that is needed. The temporary measures include no group of 10 or more individuals are to gather indoors and no group of 25 or more individuals are to gather outdoors; both identified groups are to wear face coverings and observe social distancing

guidelines. (The governor has already implemented the 10 person limit for indoor gatherings effective July 15, 2020.) These temporary measures apply to local social gatherings including civic, cultural and private gatherings and events. The limitations do not apply or change the State Phase 2 guidance with respect to business and churches.

Written comments were received from Charles Sumey, Vicki Heinz, Todd Heinz, and Jesse Collins; see instrument [#2020-2494](#) for the comments. Judge Joyce asked for public comments. Ryan Bailey from Economic Development offered his assistance from an economic development standpoint.

Commissioner Hodge moved to approve Resolution R20-27 - In the Matter of: Resolution to Protect Malheur County Citizens and Mitigate the Effects of the COVID-19 Emergency through Temporary Social Gathering Measures Restricting the Size of Local Social Gatherings. Commissioner Wilson seconded and the motion passed unanimously. The resolution is effective through August 5, 2020 or until rescinded, modified or extended. See instrument [#2020-2492](#) for the complete resolution.

Ms. Poe also read a Proclamation for the Court's consideration:

TOGETHER, WE CAN KEEP MALHEUR COUNTY OPEN

WHEREAS, the Malheur County Court requests our communities and citizens to unite and commit to pandemic guiding principles so that "Together, We Can Keep Malheur County Open" during the COVID-19 emergency; and

WHEREAS, the following guiding principles define a commitment to "Together, We Can Keep Malheur County Open":

We endorse a message campaign lead by the Malheur County Health and Environmental Health Departments as well as the Malheur County Sheriff's Office - Emergency Management Division - consisting of print and audio messages on a variety of social and media platforms illustrating and reminding our community members what they must do to keep Malheur County businesses open and to move forward.

We are committed to:

Physical Distancing: Individuals from different households must maintain a distance of at least 6 feet apart. Stay home if you are sick. Stay close to home.

Protecting Others: Cover your cough and sneeze into your elbow or a tissue. Avoid touching your face. Use face coverings in public.

Keeping Clean. Frequently wash your hands for at least 20 seconds or use hand sanitizer with at least 60% alcohol. Frequently clean your work and living space, especially high touch places like doors and handles.

NOW, THEREFORE, THE MALHEUR COUNTY COURT PROCLAIMS:

That the Malheur County Court joins with the Malheur County Health Department, the Malheur County Environmental Health Department and the Malheur County Sheriff's Office - Emergency Management Division - to begin a message campaign with the above guiding principles so that "Together, We Can Keep Malheur County Open."

Commissioner Wilson moved to sign the proclamation. Commissioner Hodge seconded and the motion passed unanimously. See instrument [#2020-2493](#)

PROPOSED DROP BOX PROJECT

Maintenance Supervisor Don Dalton explained a proposed project to install a drop box in the southwest corner of the back parking lot; and move the ballot drop box to a drive-up site at the same location. Also contributing to the discussion were Treasurer/Tax Collector Jennifer Forsyth and Clerk Gayle Trotter. Homeland Security recently did a site visit and reviewed four proposals and supported a proposal for a drive-up lane on the southwest corner of the back parking lot. Four parking spots would be lost. A solar lighting system would be installed. Surveillance cameras would be installed. The estimated cost of the project is \$10,000-\$11,000. The project would allow for tax payments to be dropped off in the drop box and provide an alternative way for the public to conduct business without having to access the courthouse. It may be possible to apply for reimbursement for the project from the CARES Act Coronavirus Relief Fund. Consensus of the Court was to proceed with the project.

Homeland Security also endorsed a proposal to alter the main entrance to the courthouse for a security station.

BURN BAN

Commissioner Hodge moved to approve Order No. GO-07-20: Order Prohibiting Outdoor Open Burning in Unincorporated Areas of Malheur County Located Outside a Fire District. Commissioner Hodge seconded and the motion passed. The ban begins July 25, 2020. See instrument [#2020-2495](#)

ROAD ACCEPTANCE

Commissioner Wilson moved to accept road dedication of a portion of King Avenue on Roderic, Dixie and Steven Moeller's Partition Plat #20-11. Commissioner Hodge seconded and the motion passed unanimously. See instrument [# 2020-2497](#)

RESOLUTION RECOGNIZING 911 TELECOMMUNICATORS AS FIRST RESPONDERS

Deputy Charlotte Clements met with the Court and presented a verbal request and a resolution recognizing 911 telecommunicators as first responders. Deputy Clements explained that the Homeland Security Act of 2002 defines the term first responder as "individuals who in the early stages of an incident, are responsible for the protection and preservation of life, property, evidence, and the environment". Who better by this very definition can be considered a first responder than the dispatcher who is the start of everything. 911 dispatchers are highly trained, skilled individuals who are able to control even the most traumatic of situations with confidence, compassion and professionalism. While the public safety community understands the importance of 911 telecommunicators the Office of Management and Budget currently categorizes 911 telecommunicators as

office and administrative support. This category also includes hotel desk clerks, postal mail sorters and human resource assistants to name a few; these professions do not endure the same amount of stress or trauma that comes with being a dispatcher. 911 telecommunicators' days are hectic and require meticulous handling of high risk medical, fire or law enforcement situations. The 911 SAVES Act (Supporting Accurate Views of Emergency Services), was introduced by Congresswoman Norma Torres and is the first bill of its kind; it was created to change the classification of 911 dispatchers. The SAVES Act would update the OMB's classification from Office and Administrative Occupations to a Protective Service Occupations. This, in the opinion of Deputy Clements, is a critical move to ensure that 911 dispatchers receive the resources, benefits and recognition that they deserve. It would also allow the OMB to accurately report statistics related to 911 dispatchers, in turn hopefully improving resources needed for them. The bill did pass the House but it is currently stalled in the Senate and has been since March 2019. It is unknown why it stalled but as a result many states and counties have been supportive of it and are making their own changes on a local level; recently Harney County and Clackamas County have passed resolutions declaring 911 telecommunicators as first responders and Grant County's is currently pending approval. In 2019 Grant County Dispatcher Camillia Haney conducted a nationwide survey with approximately 750 participants and the results showed that dispatchers suffer depression at about a five times higher rate than the general public and they also have a PTSD rate about five times higher than the general public. The number of dispatchers diagnosed with PTSD is very comparable to that of police officers - dispatchers 18%; police officers 19%, yet dispatchers continue to be grouped with the general public and clerical staff. The State of Oregon has recognized that 911 telecommunicators suffer from PTSD and did include 911 telecommunicators in the PTSD legislation under ORS 656.802 along with police, fire, and medical personnel, however the State has yet to declare 911 telecommunicators as first responders. By approving a resolution declaring 911 telecommunicators as first responders in Malheur County the County Court is sending a clear message to the State of Oregon and the rest of the country that the occupation of a 911 telecommunicator is more than a secretarial or clerical position. 911 telecommunicators are the eyes and ears of the county and are the calming force for the person that has been brutally beaten by a spouse and fears what will come next; 911 telecommunicators are the ones keeping the suicidal person on the line engaged in conversation long enough to get help out to them; are the ones who coach people through lifesaving measures on medical calls before EMS can reach them; are the ones listening to the pleading cries of callers as they beg for help for family members not breathing; and are the ones entrusted to do everything they can to keep the officers, fire fighters, EMS personnel, and citizens safe and to return them home to their families at the end of the day. 911 telecommunicators are the first, first responders and are asking to be recognized for the work they do. There is no financial gain to the 911 telecommunicators by the Court passing the resolution; ultimately it opens up opportunities for trainings specifically designated for first responders and would open up the door to be eligible for grants that would help with training and readiness; and would also include the 911 telecommunicators in national studies; and would allow better access to resources and treatment if affected by PTSD or depression.

Commissioner Wilson moved to approve Resolution R20-28: In the Matter of Recognizing 911 Telecommunicators as 1st Responders in Malheur County. Commissioner Hodge seconded and the motion passed unanimously. See instrument [#2020-2490](#)

COURT ADJOURNMENT

The meeting was adjourned.

*Note: The Sheriff's Return of Sale for the July 14, 2020 County Land Sale was recorded as instrument [#2020-2507](#)