



CITY COUNCIL WORK SESSION MINUTES July 9, 2020

The scheduled Work Session of the Ontario City Council was called to order by Mayor Riley Hill at 6:00 p.m. on Thursday, July 9, 2020, in the Council Chambers of City Hall. Council members present in person or attended via telephone were Riley Hill, Dan Capron, Norm Crume, Marty Justus, Michael Braden, and Ramon Palomo. Freddy Rodriguez arrived at 7:44 p.m.

Members of staff present in person or via telephone were Adam Brown, Tori Barnett, Dan Cummings, Terry Leighton, Peter Hall, Steven Romero, Kari Ott, Larry Sullivan, Betsy Roberts, and Dan Beaubien.

The meeting was recorded, and copies are available at City Hall.

Mayor Hill led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on July 7, 2020. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

Item 6A was moved to a future meeting.

JUSTUS moved, BRADEN seconded, **TO ADOPT THE AGENDA AS AMENDED**. Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-yes. Motion carried 6/0/1.

CONSENT AGENDA

Micro Loans/Grants: Aubrees, Stockman's Barbershop, Treasure Valley Windshield, Electric Beach Salon, and Charmed Needles, LLC

JUSTUS moved, BRADEN seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-yes. Motion carried 6/0/1.

PUBLIC COMMENT

Mike Sullivan, Ontario, voiced his concerns and complaints regarding abatements against his property.

PRESENTATIONS

Merchant McIntyre Grant Strategy:

Representatives from Merchant McIntyre attending via phone and provided the Council with some information regarding some grant opportunities they were researching.

NEW BUSINESS**FBO Area Lease Amendments (Tom Frazier)**

Dan Beaubien, Airport Manager, presented.

BRADEN moved, JUSTUS seconded, **THE CITY COUNCIL APPROVE THE AMENDMENTS TO THE FIXED BASE OPERATOR LEASE AS PRESENTED.** Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-yes. Motion carried 6/0/1.

Flying W Aviation Hangar Lease Amendments (110 Lima)

Dan Beaubien, Airport Manager, presented.

BRADEN moved, JUSTUS seconded, **THE CITY COUNCIL APPROVE THE LEASE CHANGES AS PRESENTED FOR THE WILLIAM'S FLYING W AVIATION LEASE.** Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-abstain. Motion carried 6/0/1.

PUBLIC HEARING**CDBG Applications: Small Business Assistance and Microenterprise Project**

It being the date advertised for public hearing on the matter of the above-stated action, the Hearing was declared open. There were no objections to the city's jurisdiction to hear the action, no abstentions, ex-parte contact, and no declarations of conflict of interest.

Gustavo Morales, Executive Director, EUVALCREE, presented.

Pursuant to statute, the Public Notice was required to be read into the record. The notice was published in both English and Spanish. Tori Barnett, City Recorder, read the following: *City of Ontario, Oregon, Public Hearing Notice. The city is eligible to apply for two opportunities with 2020 Community Development Block Grant from the Business Oregon. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. These grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes. Also, in response to the economic impact of the COVID-19 pandemic, the Community Development Block Grant (CDBG) program has been highlighted as a vehicle to provide financial relief to states, communities, and businesses. The CDBG program is somewhat flexible and could counter some of the financial impacts from the current crisis. Business Oregon is seeking applications from non-entitlement cities and counties for grant assistance program for small businesses and microenterprises hit hardest due to the impact of COVID-19. The focus of this funding is low- and moderate-income job retention/creation and businesses remaining solvent during the COVID-19 crisis. The maximum grant that a city or county can receive for an emergency small business and microenterprise assistance program is \$150,000 and \$100,000 for the small business technical assistance program. 100% of program beneficiaries will be low- to moderate-income. The city is preparing two applications for the 2020 Community Development Block Grant from Business Oregon. Application #1 will be a \$100,000 request for Microenterprise Assistance, with which the City and subgrantee EUVALCREE will provide technical assistance and classroom training to area Microentrepreneurs. These funds will allow Ontario to provide classroom training to (no more than \$2,500 per person) area entrepreneurs. Application #2 will be an application through the State's COVID-related Small Business and Microenterprise Assistance Program, with which Ontario and its subgrantee EUVALCREE will provide financial assistance to qualifying microenterprises throughout Malheur County. In application #2, Ontario intends to request \$150,000 or the maximum amount allowed at the time of application, as the City has identified very high levels of need for this program. \$150,000 will allow the City to provide financial support to 13-15 low- and moderate-income entrepreneurs in order to help them stay solvent through the COVID crisis. A public hearing will be held by the city council at 6 pm on July 9th at Ontario City Hall, 444 SW 4th Street Ontario, OR 97914. The purpose of*



this hearing is for the city council to obtain citizen views and to respond to questions and comments about: community development and business needs, especially the needs of low- and moderate- income persons, as well as other needs in the community that might be assisted with the Community Development Block Grant project; and the proposed projects. Written comments are also welcome and must be received by 5 pm on July 6th at 444 SW 4th Street, Ontario, OR 97914. Both oral and written comments will be considered by the city council in deciding whether to apply. The location of the hearing is accessible to persons with disabilities. Please contact City Manager Adam Brown at (541) 889-7684 if you will need any special accommodations to attend or participate in the meeting. More information about Oregon Community Development Block grants, the proposed projects, and records about the City of Ontario's past use of Community Development Block Grant funds are available for public review at City Hall 444 SW 4th Street Ontario, OR 97914 during regular office hours. Advance notice is requested. If special accommodations are needed, please notify Adam Brown at (541) 889-7684 so that appropriate assistance can be provided. Permanent Involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate-income housing that is demolished or converted to another use will be replaced. Proposed Publication Dates: July 2, 2020; Hearing Date: July 9, 2020.

The Hearing was opened for public testimony.

Opponents: None. Proponents: None. There being no Proponent and no Opponent testimony, the Hearing was closed.

JUSTUS moved, seconded by BRADEN, **THAT THE COUNCIL SUPPORT THE CDBG APPLICATION**. Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-abstain. Motion carried 6/0/1.

DEPARTMENT HEAD UPDATES

Financial Monthly Report (Attached)

Kari Ott, Finance Director, presented.

Police Quarterly Report (Attached)

Steven Romero, Police Chief, presented.

Airport Semi-Annual Report (Attached)

Daniel Beaubien, Airport Manager, presented.

DISCUSSION ITEMS

Update: Wayfinding Voting

Adam Brown, City Manager, stated

JUSTUS moved, BRADEN seconded, **TO AUTHORIZE THE IMPLANTATION OF PROPOSAL #2, AS VOTED ON BY THE CITIZENS OF ONTARIO**. Roll call vote: Rodriguez-out; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-abstain. Motion carried 6/0/1.

Update: Fine Forgiveness

Adam Brown, City Manager, presented. Council requested this item be placed on the next Agenda for further discussion.

Update: Airport Hangar Inspections

Dan Beaubien, Airport Manager, presented.

Update: Irrigation Ditch and Grass Runway at Airport

Dan Beaubien, Airport Manager, presented.

Update: City Codes for Crop Spraying Providers at Airport

Dan Beaubien, Airport Manager, presented.

Public Art Project *(Attached)*

Adam Brown, City Manager, presented.

Downtown Ribbon Cutting

Marty Justus, City Councilor, commented on the Wine and Chocolate Walk that would take place in downtown Ontario in September.

HAND-OUTS**Department Stats:** *(Attached)*

Public Works Jun 2020

Fire & Rescue Jun 2020

Police Jun 2020

Minutes: *(Attached)*

KONO Airport Committee 06-22-2020

County Court: 06-27-2020

SREDA: *(Attached)*

Director's Report 06-01-2020

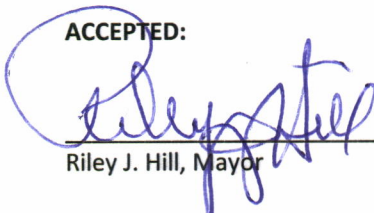
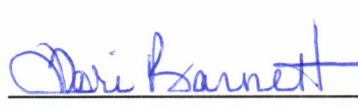
Director's Report 07-01-2020

Report Card

Freddy Rodriguez arrived at 7:44.

ADJOURN

JUSTUS moved, BRADEN seconded, **THAT THE MEETING BE ADJOURNED.** Roll call vote: Rodriguez-yes; Justus-yes; Palomo-yes; Capron-yes; Braden-yes; Crume-yes; Hill-yes. Motion carried 7/0/0.

ACCEPTED:
Riley J. Hill, Mayor**ATTEST**
Tori Barnett, MMC, City Recorder