

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, OCTOBER 27, 2020, 6:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Freddy Rodriguez _____ Marty Justus _____ Ramon Palomo _____ Vacant _____
Michael Braden _____ Norm Crume _____ Mayor Riley Hill _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on October 26, 2020. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) OLD BUSINESS

A) Resolution #2020-141: City of Ontario NPDES Permit - Permit Modification

6) NEW BUSINESS

A) Council Vacancy Appointment to Fill Remainder of 2-Year Term
B) Homeless Shelter Siting

7) HAND-OUTS

8) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

9) ADJOURN



**AGENDA REPORT
OLD BUSINESS
October 27, 2020**

To: Mayor and City Council

FROM: Betsy Roberts, City Engineer

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION #2020-141: CITY OF ONTARIO NPDES PERMIT - PERMIT MODIFICATION**

DATE: October 26, 2020

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2020-141: A RESOLUTION APPROPRIATING FUNDING, AUTHORIZING THE CITY TO APPLY FOR A MODIFICATION TO THE EXISTING NPDES PERMIT AND DESIGNATING THE CITY MANAGER TO SIGN THE APPLICATION LETTER

SUMMARY:

Staff recommend the City request a Permit Modification from the Oregon Department of Environmental Quality (DEQ) for the City's National Pollutant Discharge Elimination System (NPDES) Permit. The Permit modification will be associated with the elimination of the current ammonia limit in the permit.

BACKGROUND:

The City of Ontario is authorized to discharge treated wastewater to the Snake River via NPDES Permit No. 101633. The city recently completed an effluent mixing zone study in accordance with the requirements set forth in the NPDES Permit. The findings of the study indicate that the Snake River has significant dilution capacity to accommodate the city's wastewater discharge without exceeding water quality criteria for ammonia if a diffuser is installed on the city's outfall. Given the findings in the report and the city's commitment to install a diffuser with the dilution characteristics outlined in the study, engineering staff recommends the City of Ontario request that Oregon DEQ removes the final effluent limit for ammonia listed in the referenced permit. We believe this request is consistent with Oregon Administrative Rules and will protect the designated beneficial uses of the Snake River.

CURRENT SITUATION:

Through continued discussion and sharing of information, the DEQ is willing to accept the elimination of the final ammonia limits currently required in the city's NPDES permit. To facilitate this process, the City of Ontario must submit an NPDES Permit Modification request to the Oregon Department of Environmental Quality.

ANALYSIS:

- A. **STRATEGIC PLAN** Submitting a request to modify the city's current NPDES permit will result in better suited permit for the city. This meets the goals of livability and growth. With the change, the city will not risk violating an ammonia limit at the outfall pipe, and growth can continue.
- B. **FINANCIAL**
There is a cost associated with permit modification per the state's fee schedule. Modification of the permit was not anticipated during the budgeting process, as the DEQ was transitioning local compliance officers at the time. The Finance Director has prepared a resolution to use funds from the Wastewater Contingency fund to cover the cost of Permit Modification. Long term savings will far outweigh the cost of the modification: \$24,617.
- C. **TIMING** This matter is urgent, as it also relates to the Diffuser design completion deadline. Additionally, as the permit currently stands, the city is in violation of the interim ammonia limit. The DEQ has agreed to waive this violation until the permit is modified, but moving quickly would be preferred.
- D. **POLICY/LEGAL** Council action to approve the Resolution increasing funding to cover the Permit Modification is needed.

ALTERNATIVES:

Not moving forward with the permit modification will result in continued permit violations.

RECOMMENDATION:

Staff recommends the City Council approve Resolution 2020-141 to fund the DEQ Permit Modification effort at \$24,617.

ATTACHMENTS:

1. Resolution #2020-141_DEQ Permit Modification



RESOLUTION #2020-141

A RESOLUTION APPROPRIATING FUNDING, AUTHORIZING THE CITY TO APPLY FOR A MODIFICATION TO THE EXISTING NPDES PERMIT AND DESIGNATING THE CITY MANAGER TO SIGN THE APPLICATION LETTER

- WHEREAS,** In 2019, the City was issued a new National Pollutant Discharge Elimination System (NPDES) permit by the Oregon Department of Environmental Quality (DEQ) authorizing the discharge of treated wastewater to the Snake River; **and**
- WHEREAS,** The new NPDES permit contained new effluent limits for ammonia; **and**
- WHEREAS,** The City has completed a Mixing Zone Study and Reasonable Potential Analysis demonstrating that modifications to the existing permit removing the ammonia effluent limit are appropriate; **and**
- WHEREAS,** There are significant benefits to the sewer customers of the City in moving forward with this NPDES permit modification; **and**
- WHEREAS,** The City desires to modify the 2020-2021 Sewer Fund budget in order to pay the necessary expenditure.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to authorize the submittal of an application to Oregon DEQ for modification of the existing NPDES permit removing the final effluent limit for ammonia and to approve the following adjustment to the fiscal year 2020-2021 budget:

Line Item	Item Description	FY 20-21 Budget	Amount of Change	Adjusted Budget
SEWER FUND				
110-165-628906	DEQ Permit Modification	\$ -	\$24,617	\$24,617
110-165-871000	Operating Contingency	\$2,860,608	(\$24,617)	\$2,835,991

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this 27th day of October, 2020, by the following vote:

AYES:
NAYES:
ABSENT:

APPROVED by the Mayor this 27th day of October, 2020.

Riley J. Hill, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
October 27, 2020**

To: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: COUNCIL VACANCY APPOINTMENT TO FILL REMAINDER OF 2-YEAR TERM

DATE: October 23, 2020

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPOINT _____ TO FILL THE REMAINING TERM OF OUTGOING COUNCILMAN DAN CAPRON.

SUMMARY:

An appointment by the Ontario City Council is needed to fill a vacancy created by former Councilor Dan Capron's move outside the city limits. Council provided direction to staff to receive applications and return to Council on October 27, 2020.

BACKGROUND:

Councilor Dan Capron tenured his resignation effective October 9, 2020 because of a change of residence outside the city limits. At the City Council meeting on October 8, 2020, the City Council directed staff to receive applications for an appointment to fill the remaining two years of Councilor Capron's term of office.

CURRENT SITUATION:

On October 20, 200, the Ontario City Council requested to review applications at the October 27, 2020 council meeting. We have received three applications to date, which are included in this packet. The applicants are:

- Ken Hart
- Lynelle Christiani
- David Armstrong
- Candace Shock
- Clyde Esplin

ANALYSIS:

- A. **STRATEGIC PLAN** The role of the Council is to set the strategic direction of the city and oversee the implementation of that direction. Having a full city council is ideal to maximize the community governance of the city.
- B. **FINANCIAL** No financial impact.
- C. **TIMING** The City Council can fill the vacancy at any time.
- D. **POLICY/LEGAL** The Ontario City Council is the only entity holding the power to appoint someone to the vacancy. Nominations can be taken all the way up until the point the council fills the vacancy.

ALTERNATIVES:

Take No Action: The seat will remain open.

Request Additional Applications: The Council can direct staff to continue to take applications.

Process for Appointing: The Council can interview candidates or make an appointment based upon applications or nominations from the floor.

RECOMMENDATION:

Staff does not engage in the appointment of council vacancies other than to support the City Council in doing so. Filling of the vacancy is at the sole discretion of the Council.

ATTACHMENTS:

- 1. LOI_Ken Hart_Capron Vacancy Appointment_10 23 2020
- 2. Lynelle Christiani Request for Appointment to Council
- 3. David Armstrong Request for Appointment to Council
- 4. Candace Shock Request for Appointment to Council
- 5. Clyde Esplin Request for Appointment to Council

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Hart Kenneth R
Last First, Middle Initial

HOME ADDRESS: 486 SW 6th Ave Ontario 97914
Street City Zip Code

TELEPHONE: 5412122635 kenhartgop@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

City Council
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Ontario School District Budget Committee</u>	<u>Two years</u>	<u>Volunteer Committee Member</u>
<u>City of Ontario Budget Committee</u>	<u>Two years</u>	<u>Volunteer Committee Member</u>
<u>Ontario Public Works Committee</u>	<u>Three years</u>	<u>Volunteer Committee Member</u>

Employment:

<u>Valley Family Health Care</u>	<u>Chief Financial Officer</u>	<u>August 2020 to present</u>
Current Employer:	Position:	Dates of Employment:

Education:

MA in Political Science, American University BS in Business Administration, Portland State University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

See attached

Additional Information you feel may be helpful in considering your request for appointment:

See attached



Signature:

October 18, 2020

Date:

Request for Appointment to the Ontario City Council
Kenneth R. Hart
October 18, 2020

Thank you for giving my application consideration for appointment to the vacant Ontario City Council seat.

Community Activities

In addition to the organizations noted on my application, I have had the pleasure to serve on a number of volunteer boards and committees in the past few years including:

- Oregon Health Authority – Healthcare Workforce Committee – one year / current
- Ontario Chamber of Commerce Board – three years
- Ontario Rotary – four years
- Ontario School District Facilities Taskforce – three years
- Ontario Pool Committee – two years
- Holy Rosary / Saint Alphonsus Medical Center Board – six years
- St. Peters Catholic School Parents Advisory Board – four years

Indicate why you are requesting appointment

My family and I have been residents of Ontario for sixteen years. During those years our family has been blessed to be a part of this community. I have had the pleasure of serving on a number of boards and committees as noted in my application that have given me insight into the many benefits that our community has as well as the needs still to be addressed. As a past staff member of Treasure Valley Community College I know what a blessing it is for our community to have this outstanding institution of higher education in our city limits. As a member of the Ontario Chamber of Commerce Board I gained additional insight into the rich mix of diverse businesses that our community has. As three of our four children have graduated from the Ontario school system, we are very aware of the wonderful staff, facilities and support services that our local students have access to.

The last seven years of my professional life in Ontario has been dedicated to healthcare. Serving several years on the Board and as Board Chairman of Holy Rosary and then Saint Alphonsus Medical Center and then as a Vice President and then President of the hospital until earlier this year. I have continued to focus on the healthcare of our community in my new role as Chief Financial Officer of Valley Family Health Care that serves over 21,000 patients each year in and around Ontario. This focus on healthcare and mental health is the primary reason for my asking to be appointed to the City Council. During this uniquely difficult time in our community and country's history due to the COVID pandemic, I will bring a unique perspective to the Council as it guides the City of Ontario to meet the needs of its citizens. The pandemic has highlighted the social determinants of health that can and do impact the health of our citizens that go beyond just mental and physical health. Issues such as housing, access to services, recreational opportunities and food stability all play a part in the overall health of our community. I look forward to being a voice on the Council to ensure these issues are given attention.

Additional information

I know that my involvement with the City Budget Committee and previous involvement with the Public Works Committee and Pool Committee gives me insight into the appropriate role of citizen committees as well as the services provided by the City of Ontario to the community. This prior involvement will allow me to get up to speed quickly and be able to make a meaningful contribution to the Council.

Thank you again for your giving my application consideration.



RECEIVED
10-15-2020

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Christiani Lynelle R.
Last First, Middle Initial

HOME ADDRESS: 385 NW 5th St Ontario 97914
Street City Zip Code

TELEPHONE: 208-230-2720 lynelle.christiani@yahoo.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

City Council
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Malheur County Fair Board</u>	<u>5 years</u>	<u>Secretary</u>
<u>Oregon Alfalfa Seed Commission</u>	<u>10 years (off & on)</u>	<u>Industry Representative</u>
<u>Blessed Sacrament Church</u>	<u>5 + years</u>	<u>RE Volunteer</u>

Employment:

<u>Malheur County Fair Board</u>	<u>Facility Manager</u>	<u>Dec 2015 - Current</u>
Current Employer:	Position:	Dates of Employment:

Education:

Oregon State University Treasure Valley Community College Nyssa High School Redmond High School

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I have been concerned with the direction the City is going, or not going. I want to be part of the process; rather than complaining (after the fact).

Additional Information you feel may be helpful in considering your request for appointment:

I have budgetting and running a business experience. I've lived and worked in Ontario for over 25 years. It's time I stepped up to help out in the city I call home.

Lynelle R. Christiani

Signature:

October 12, 2020

Date:

Lynelle Christiani
385 N.W. 5th Street
Ontario, OR 97914

208-230-2720

lynelle.christiani@yahoo.com

October 19, 2020

Ontario City Council
444 SW 4th St
Ontario, OR 97914

Dear Ontario City Council,

I respectfully ask to be appointed to the Ontario City Council, to replace Dan Capron. If some of you are surprised to receive this application and request from me, you are probably not more surprised than my husband! However, with that said I have been contemplating running for City Council for several years. I feel it's my turn to step up and volunteer.

I grew up outside of Bend (Oregon); my folks bought a ranch outside of Nyssa when I was a junior in high school. I graduated from Nyssa High School and Treasure Valley Community College. I transferred to Oregon State University graduating with a BS in Agriculture. I fell in love with the Ag Industry, the people and the climate of the Ontario area. I was excited to come back to Ontario after graduation.

I have lived in Ontario for over 30 years. My husband (Al Christiani) and I have live in the same 100+ year old house for 28 years. Our 3 children went through the Ontario School system, went away to college and did not come back to live in Ontario. They asked the question 'what is there here in Ontario to come back to?' Ontario's been steadily going downhill for the last 20 years. Where I once saw pride in our home town, pride in the home owners, pride in the volunteers; I now see a serious lack of pride. It is time for me to step up to help Ontario, the city I call home. The last few years have seen Ontario improve. However, there are a lot of improvements yet to be made. I want to be part of the team that can turn Ontario into a thriving border town.

What do I have to offer as a City Councilwomen?? My passion and dedication will top that list. I am business orientated; I make decisions based on fact, not emotion. When a decision is made I focus to see that decision is brought to fruition. I have been at the helm of the Malheur County Fairgrounds for the past five years. Our team has made a 5-10 year plan, taken the facility from the red to the black financially. Our team has rebuilt and rebranded the facility. Up until this pandemic the Board was successfully reviving a facility that had been let go and written off by most of the community. Where the

fairgrounds are a huge benefit to the City and County I feel the City of Ontario ~~could~~ should be the anchor of eastern Oregon. I think Ontario has a lot of potential to grow and thrive. I want to help grow it in a way that kids graduating from OHS when they leave for school or military WANT to come back!

Warmest regards,

Lynelle Christiani

received
10-18-2020

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with Blue Ballpoint

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Armstrong David A
Last First, Middle Initial

HOME ADDRESS: 838 SW 2nd St Ontario 97914
Street City Zip Code

TELEPHONE: 208-230-0790 david@dialegomai.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

City Council
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Four Rivers Healthy Community</u>	<u>6 years</u>	<u>Director, Secretary</u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

Employment:

<u>Malheur Federal Credit Union</u>	<u>Information Security Officer</u>	<u>Oct 2018-Current</u>
Current Employer:	Position:	Dates of Employment:

Education:

BBS Calvary Chapel Bible College

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I believe that I can serve the community well, but was concerned about the 4 years commitment of the city councillor.

Additional Information you feel may be helpful in considering your request for appointment:

<u>David A. Armstrong</u>	<u>October 26, 2020</u>
Signature:	Date:

Oct 18, 2020

David Armstrong
838 SW 2nd St
Ontario, OR 97914

To Ontario City Council,

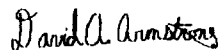
Thank you for reviewing my application. I believe that I have more to offer the community than I currently am doing. I have been a resident of Ontario for over 20 years, graduating from Ontario High School and attending Treasure Valley Community College. During my time in Ontario, I have been involved in many community events and activities. I spent six years working for a local church and seven as an Executive Director for a local nonprofit. I am currently the Information Security Officer for a local Credit Union. During my time as an Executive Director, I worked on numerous projects with community, city, and county government leaders. This work led me to the Budget Committee in Ontario.

My post high school education is diverse with time spend studying Business, Computer Science, Secondary Education, Bible and Philosophy. Through the diversity, I have a broad range of concepts and the ability to learn new things quickly. Further, I can ask fundamental questions and look at issues from multiple perspectives.

In the last four years, I have spent time reading about zoning, city finance, economics and community development. My time on the budget committee has helped me gain a deep appreciation for the budget and the development process. This time has also created opportunity to talk to many of the current and past councilors and ask them questions.

Today, I am still an active member in the Four Rivers Healthy Community nonprofit, which is establishing a Community Foundation. I also assist the Citizens Coalition of Ontario in technical areas including producing multiple live webstreams for their events. Through Social Media I watch almost every city council meeting and follow the issues as they are presented.

Thank you for the opportunity to apply.

A handwritten signature in black ink that reads "David A. Armstrong". The signature is written in a cursive style with a large, stylized 'D' and 'A'.

David Armstrong

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mall or personally deliver to: *City of Ontario – City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Shock Candace B.
Last First Middle Initial

HOME ADDRESS: 1059 SW 2nd Ave. Ontario 97914
Street City Zip Code

TELEPHONE: Home: 541 889-7057 Cell: 208 739-5280 shock.candace@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Ontario City Council
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization	Length of Service	Position (s) Held:
Next Chapter Food Pantry and Garden	2016 - date	Board Member
Ontario Kiwanis Club Board	2013 - 2016	President, Past president
See attached sheet for more		

Employment:

See attached sheet

Current Employer:	Position:	Dates of Employment:
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Education:

See attached sheet

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

See attached sheet

Additional Information you feel may be helpful in considering your request for appointment:

See attached sheet

Signature:

October 27, 2020

Date:

Community Activities / Civic Organization / Boards / Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Next Chaper Food Pantry and Garden	2016 - date	Board member
Ontario Kiwanis Club	2013 - 2014	Incoming president
	2014 - 2016	President
	2017 - 2019	Ex-officio president
Malheur County CASA	1997 - 2005	Court appointed special advocate
Malheur County Early Intervention Advisory Council	1990 - 1992	Chair
Domestic Violence Eliminated (DOVE)1	1990 - 1995	Crisis line worker
Ontario School District		
Aiken Elementary School	1989 - 1990	Volunteer 3rd grade classroom, taught below grade-level reading group seven hours/ week.
	1992 - 1994	Volunteer computer lab, taught BASIC programming ten hours/week
Ontario Middle School	1995 - 1996	Volunteer in computer lab 2 afternoons/week
Boy Scouts of America		
University of Scouting	1995 - 1998, 2000 - 2005	Instructor of Astronomy, Natural science, Backpacking, Science Exploratorium, Environmental science, Leave no trace camping, Archaeology
Seven Rivers District	1997, 1999, 2000	Chair district Scout-O-Rama
	In 1995	Co-chair district cub day camp
	4 years	Co-chair district Scouting for Food
	1990 - date	Merit badge counselor
Pack 400	1990 - 2012	Administration, organized pack meeting activities, secretary/treasurer
	1990 - 1996	Den Leader
Girl Scouts of America	1987 - 1994	Troop leader, organizer science exploratorium at day camp
First United Methodist Church, Ontario	1996 - 2001	Chair, Board of Trustees
United Methodist Women	??	Treasurer
Board of Missions of the United Methodist Church	1968 -1972	Community development in Glória de Dourados, MS, Brazil including organizing and operating an after school educational program for children, working with local women on basic health, child care, and home economics, and helping a local cooperative with farm finance plans.

Employment:

<u>Current employers:</u>	Position	Dates of employment
Scientific Ecological Services Inc	President	2006 - date
Medicinal Botanical Seed LLC	Treasurer	2019 - date
<u>Recent Employment</u>		
Scientific Ecological Services, Inc.	Contractor with Owyhee Watershed Council to write the watershed assessments for Lower and Upper Owyhee Watersheds.	2006 -2011
Vale Middle School	Science teacher	Feb. 2005 - May 2005
Malheur Education Service District	Substitute teacher various middle and high schools	Sept. 2001 - 2008
Vale High School	Intern 11th grade history teacher	Sept. 2000 - March 2001
Vale Middle School	Intern 8th grade history teacher	Jan. 2001 - May 2001

Please indicate why you are requesting appointment to this Board:

The city of Ontario has a long history of accepting all people. This became most obvious during the second world war with the welcoming of Japanese into our community. The citizens of Ontario also have a culture of not allowing differences in beliefs to impede our civility towards one another. The global pandemic has created a new set of problems for cities nationwide including new financial constraints. We need cooperative and innovative ideas to face these new problems which beset us. At the same time we should not abandon those values of acceptance and civil discourse which are part of our local heritage.

As a resident of Ontario since 1984, I would bring to the city council a recognition of the many changes that have occurred in the city, a record of financially responsible money management, and a willingness to serve many diverse communities and peoples.

Additional information you feel may be helpful in considering your request for appointment.

Living and working in Brazil for ten years, I gained my first insight into different cultures and the ability to work with people from such diverse backgrounds. Extensive non-tourist travels overseas visiting my husband's professional colleagues has given me experience adapting to expectations of different cultures and an appreciation for the strengths of our own society. As the demographic changes occur in Ontario, this ability to understand why clashes may occur can be valuable in helping find solutions.

Throughout my life, I have closely watched expenditures whether personally or as treasurer for different organizations an personal business. I see ways of gaining the desired results with different options for resource allocation.

Candace B. Shock

1059 SW 2nd Ave.
Ontario, OR 97914
(541) 889-7057

October 27, 2020

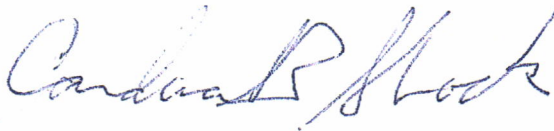
Tori Barnett, MMC
City Recorder
City of Ontario
444 SW 4th Street
Ontario, Oregon 97914

I would like to be considered to fill the vacancy on the Ontario City Council. As a resident of Ontario since 1984, I recognize the role of the city council in ensuring that the city's needs must be met within financial constraints. I have followed the council's activities as reported in the Argus over the years. I understand some of the past challenges and recognize that there are new social and financial challenges presented by the global pandemic.

I would bring to the city council an ability to analyze the many changes that have occurred in the city, a record of financially responsible money management, and a willingness to work with many diverse groups: i.e. businesses, other governmental agencies, non-profits, etc.

I believe in civil discourse and trying to de-escalate tensions whether between friends, within a small group, or within the larger community.

Now is the time for me to step up and contribute to the city of Ontario in a different fashion than I have done in the past.

A handwritten signature in blue ink that reads "Candace B. Shock". The signature is fluid and cursive, with the first name "Candace" being more prominent and the last name "Shock" following in a similar style.

Candace B. Shock

received
10-27-2020

Please Type or Print
With Blue Ballpoint

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with Blue Ballpoint

CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **City of Ontario – City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 881-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: [Esplin] [Clyde] [D]
Last First Middle Initial
HOME ADDRESS: [2476 Lauren Dr.] [Ontario] [97@14]
Street City Zip Code
TELEPHONE: [601 270 0783] [Clydeesplin@yahoo.com]
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. [City Council] 2. [] 3. []

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization: Length of Service: Position (s) Held:
[Aopa] [Active in the church of Jesu] [Assistant swim coach]
[Land lord in four states] [Own a hangar in Ontario] [Own three airplanes]

Employment:

[Beck spray service] [Pilot] [2015-present]
Current Employer: Position: Dates of Employment:

Education:

[BA Japanese Language. BYU]

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

[I want to work to make Ontario, the city, increase in prosperity, compassion, peace and beauty.]

Additional Information you feel may be helpful in considering your request for appointment:

[Good things happen when people are free. Government need not mandate virtue it should exemplify vi]

[Clyde d Esplin] [Signature: 
Signature:

[October 27, 2020]
Date:

LETTER OF INTEREST: Ontario city council vacancy.

My name is Clyde Esplin. I have lived in Ontario for seven years. One of my sons is a senior at Ontario High School. My wife has been a teacher/administrator in this county for 22 years. My older son is a four time OSAA state champion swimmer. He never lost a race in any district or state meet in Oregon. I went to highschool across the river in New Plymouth in the 1980's. In between highschool and returning to the area, I have worked and traveled throughout the United States and many places in the world. I was enlisted and an officer in the USMC. I was a missionary in Hokkaido Japan. In highschool I was FFA chapter president. As a youth worked for local farmers, saved my earnings bought dairy heifers and was operating my own small dairy herd of 25 cows by the time I graduated from highschool. I left only to be a missionary, attend college and pursue my dream of flying. In 2011 I had a chance to come home and fly here in the Treasure Valley. Most of my adult life I have worked in the private sector.

As a general philosophy I believe in the power of economic freedom. I believe that government is at its best when it is mostly unnoticed. When individuals and private associations are free and unobstructed by government force, the needs and wants of the people are met most expeditiously and with greatest quality of production and service.

When I was a kid Ontario was the economic and social center of the lower treasure valley. When I first moved back, I had very little occasion to notice or think about city government. I never worried about availability of fuel at the airport or about snow or weed removal at the airport. We had a great pool and even a golf course. I want to see us be our best again. I want to be part of making Ontario a better, more business and youth friendly place again. I could certainly bring some airport experience even expertise to the council.

I have an interest in making Ontario a continually better place. My wife and I own a house here. We own one of the largest hangars at the airport. I am trustee of a trust that owns and rents out a nicer home in Ontario, aside from that my wife and I own nicer rentals in four states. We have also provided housing for the needy. Housing availability is an issue in Ontario. That is also an area of interest and experience for me.

Some facts about me:

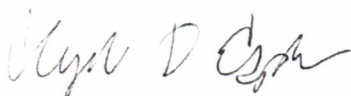
One of 8 children where everyone was expected to contribute

I have been invited and appeared on Japanese tv as a Japanese speaking American.

Landed on an aircraft carrier.

Own three airplanes, have seven jet type ratings, an instructor license and airline transport pilot license.

I appreciate your consideration for this opening,





**AGENDA REPORT
NEW BUSINESS
October 27, 2020**

To: Mayor and City Council
FROM: Adam J. Brown, City Manager
THROUGH: Adam J. Brown, City Manager
SUBJECT: HOMELESS SHELTER SITING
DATE: October 23, 2020

PROPOSED MOTION:

I MOVE THAT THE CITY COUNCIL TABLE THIS TO THE NOVEMBER 5, 2020 MEETING.

OR

I MOVE THE CITY COUNCIL APPROVE THE LOCATION RECOMMENDED BY COMMUNITY IN ACTION FOR THE EMERGENCY TRANSITIONAL SHELTER FOR 2020-2021 BY APPROVING RESOLUTION ____.

SUMMARY:

At the direction of the City Council, staff hosted an opportunity to gather public input on the location of emergency transitional shelter. A presentation of the feedback received will be provided.

BACKGROUND:

In collaboration with Community in Action, the City supported an emergency winter transitional shelter project in 2019-2020. Implementation of the project occurred in April of 2020 and endured for just short of one month. The City's participation was a lease with the service providers to use city property.

The City Council requested that a follow up report be presented about the accomplishments of the pilot project. Community in Action wrapped up the learning project with a report that is attached for your convenience. The City hosted a follow up listening session in June at the Four Rivers Cultural Center.

The City Council requested that City staff provide an opportunity for the public to speak about other alternative locations for the emergency winter shelters. A survey was developed for

online participation and the City hosted a listening and feedback session at the Four Rivers Cultural Center on October 23, 2020.

CURRENT SITUATION:

Feedback from the online survey and the in person participation opportunity is being synthesized. Raw data is included in this packet for the intent to provide a preview.

We expect that Community in Action will make a recommendation for a site to the city council. The City Council would approve a site by resolution for this year's emergency shelter and then make zoning changes for a permanent site at a later date. It may be that the optimal site for this year is not the same as a permanent site.

ANALYSIS:

- A. **STRATEGIC PLAN** In the planning session for the current budget, the City Council revised it's strategic plan to include some assistance for the homeless in Ontario.
- B. **FINANCIAL** The City Council budgeted \$10,000 to assist with homeless efforts. That could be used to support the emergency transitional homes or to assist other efforts to help the homeless. Community in Action has procured funds to support emergency winter transitional shelters.
- C. **TIMING** Winter is upon us. Relocation of the units to another site will take some time, but they parties involved have a better idea of the process after going through it last year. Additionally, the units are already built and ready to connect to power which will save time. At the urging of city council persons, Community in Action has been asked to provide an implementation plan.
- D. **POLICY/LEGAL** The City Council has to designate an area by resolution. If it becomes permanent, a zoning change will need to be amended.

ALTERNATIVES:

Take No Action:

If the shelters are not moved and the council wishes to operate them at the current location, an additional lease will be needed to approve the operation on city property.

The decision can be deferred to the next meeting or any future meeting, if additional time is needed for consideration.

RECOMMENDATION:

Staff recommends the Council concur with Community in Action's recommendation.

ATTACHMENTS:

1. Transitional Homeless Shelter 20-21 Survey - Google Forms
2. Feedback from 4RCC open house_10 23 2020
3. 2020 transitional shelter success summary_6 2020

Transitional Homeless Shelter 20-21 Survey



Questions Responses 30

30 responses



Accepting responses ☒

Summary Question Individual

Who has responded?

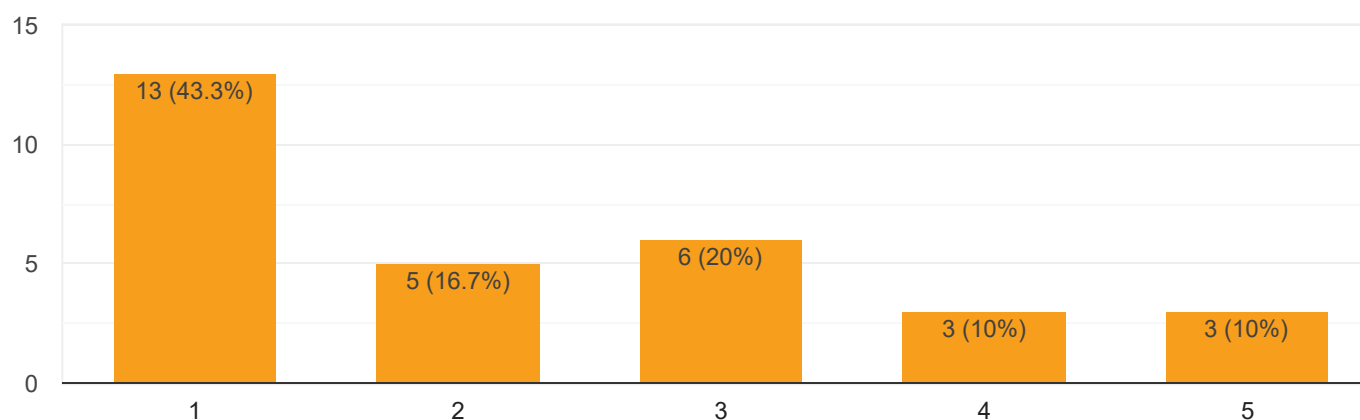
-
- gator.helmick@gmail.com
- kelleepetross56@gmail.com
- denise.b@mcotcommunity.org
- couper37@gmail.com
- kevinpetross316@gmail.com
- barber.white@gmail.com
- klrdldemwrjh@gmail.com

Email
mccacinfo@gmail.com

Site 1 - Hill Property

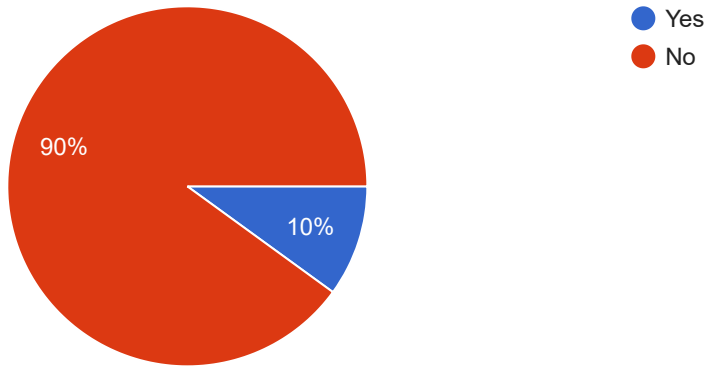
On a scale of 1 to 5, with 5 being the most supportive and 1 being the least supportive, how supportive are you of the Hill site being used for a temporary transitional winter shelter?

30 responses



Do you live within 3 blocks of the Hill site?

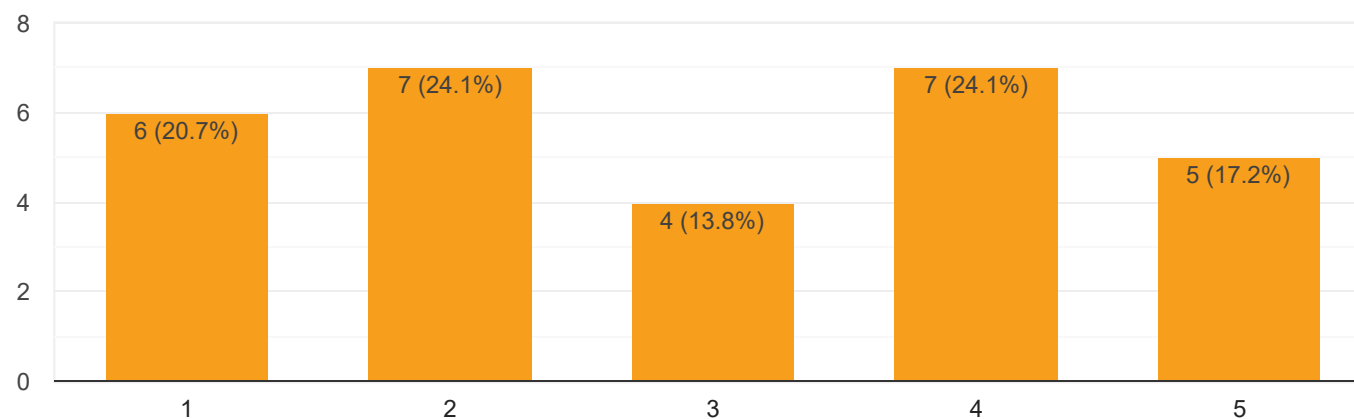
30 responses



Site 2 - Northwest Housing Alternatives (NHA) Site

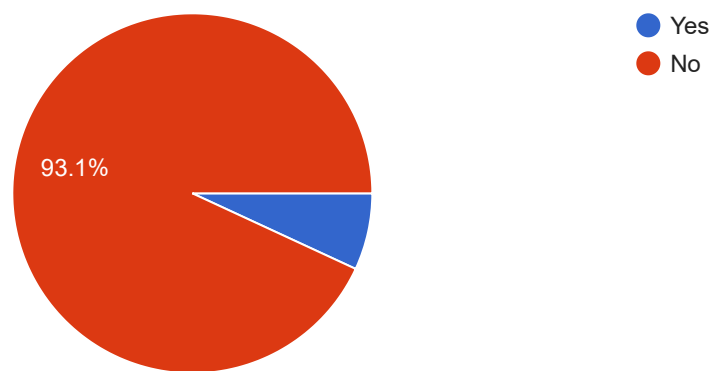
On a scale of 1 to 5, with 5 being the most supportive and 1 being the least supportive, how supportive are you of the NHA site being used for a temporary transitional winter shelter?

29 responses



Do you live within 3 blocks of the NHA site?

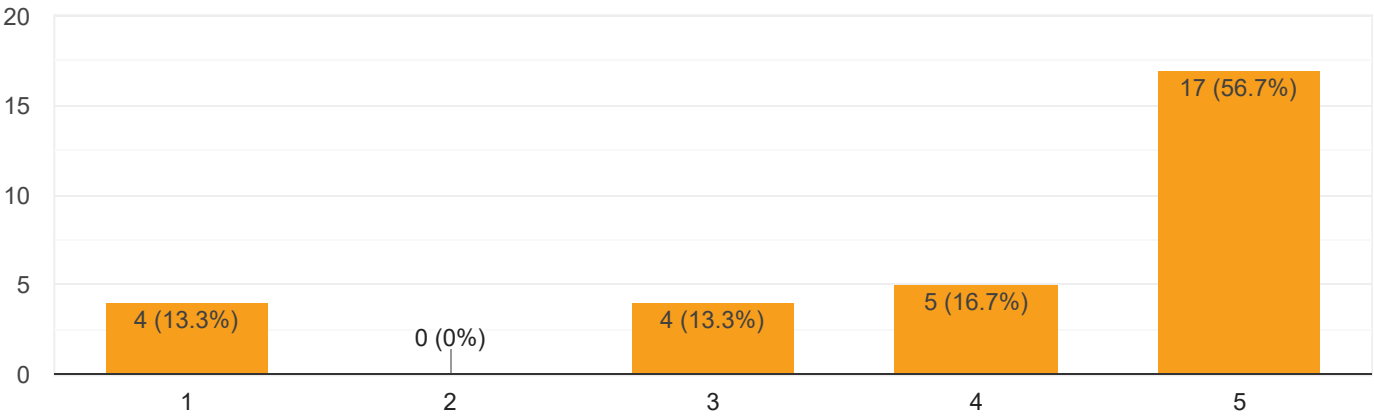
29 responses



Site 3 - Cook Property

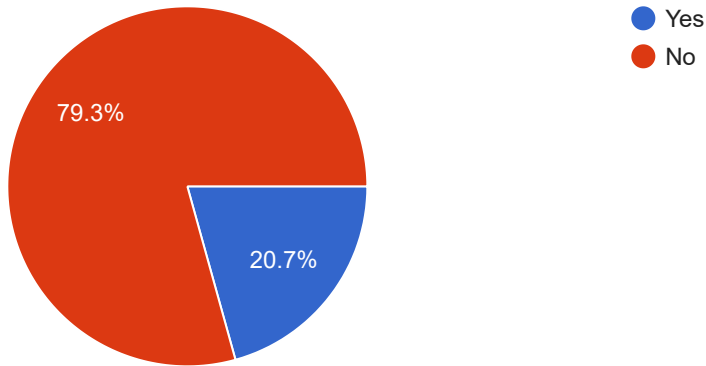
On a scale of 1 to 5, with 5 being the most supportive and 1 being the least supportive, how supportive are you of the Cook site being used for a temporary transitional winter shelter?

30 responses



Do you live within 3 blocks of the Cook site?

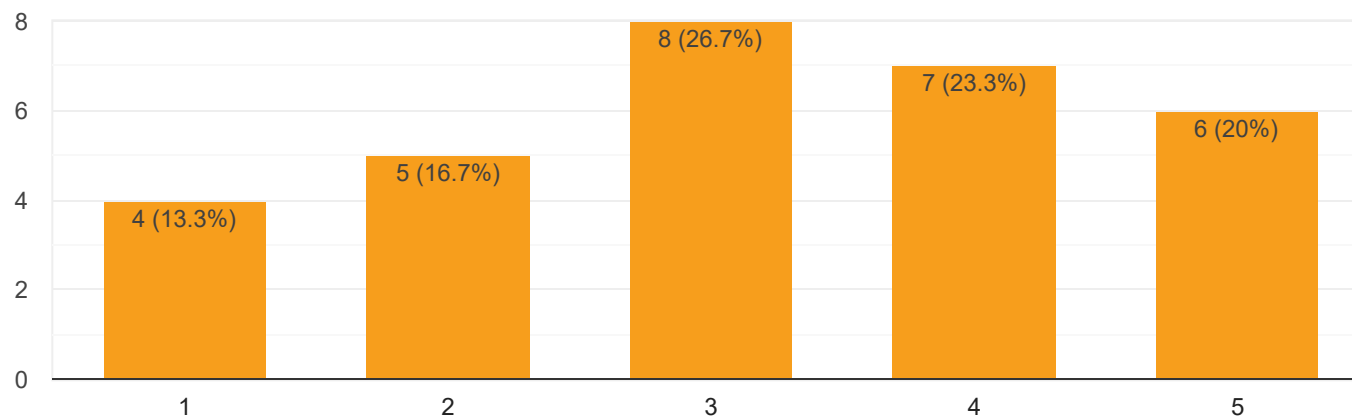
29 responses



River Street Property

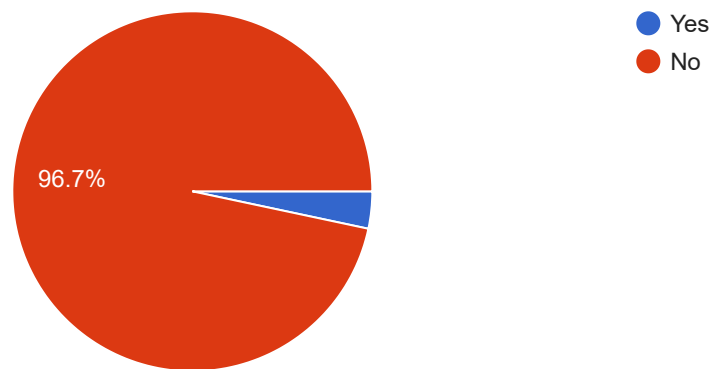
On a scale of 1 to 5, with 5 being the most supportive and 1 being the least supportive, how supportive are you of the River Street site being used for a temporary transitional winter shelter?

30 responses



Do you live within 3 blocks of the River Street site?

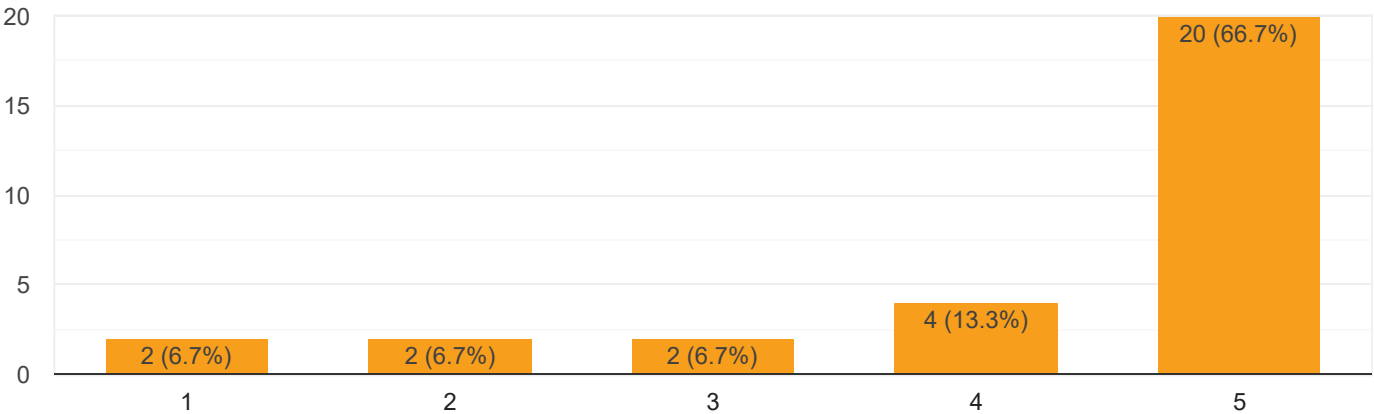
30 responses



City Lot

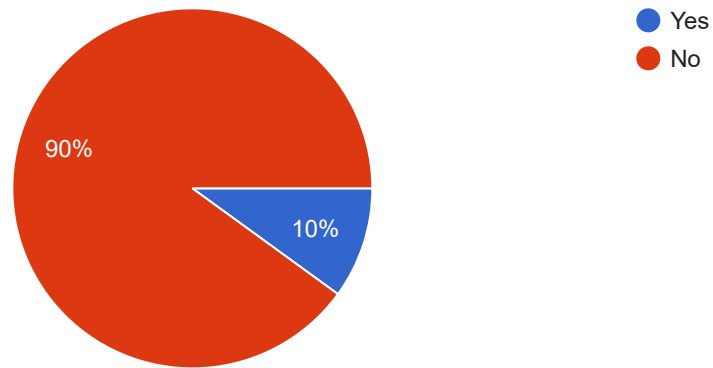
On a scale of 1 to 5, with 5 being the most supportive and 1 being the least supportive, how supportive are you of the City Lot site being used for a temporary transitional winter shelter?

30 responses



Do you live or work within 3 blocks of the City Lot site off of 3rd Avenue?

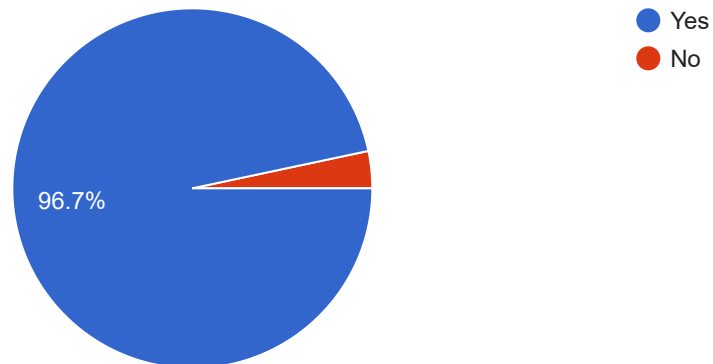
30 responses



Final Questions

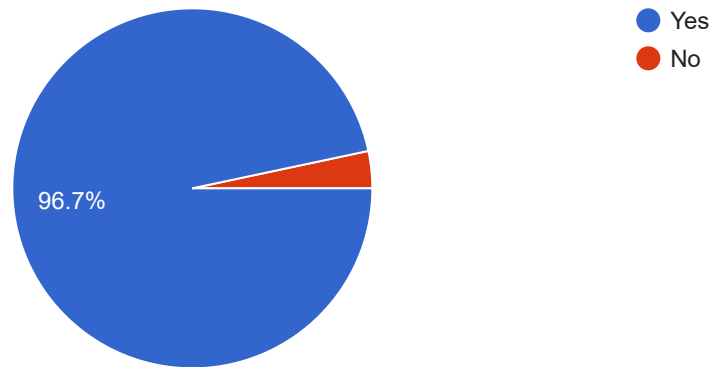
Are you a resident of Ontario?

30 responses



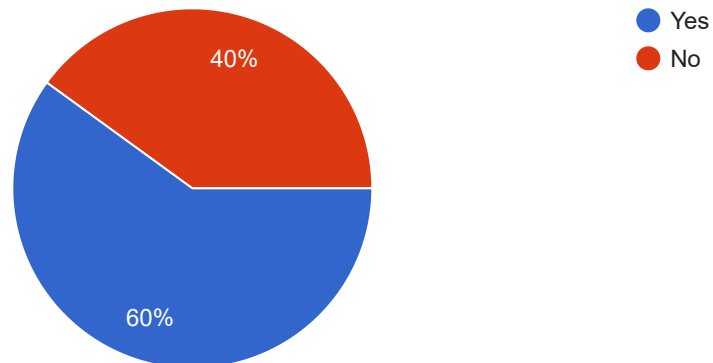
Are you a resident of the State of Oregon?

30 responses



Do you work in Ontario?

30 responses





ONTARIO
OREGON
THE GATEWAY TO ADVENTURE

Responses from the in-person feedback session on October 22, 2020

City Property

Positive Considerations:

- Close to day shelter ✓✓✓
- Close to Library
- Close to Police Department
- Close to shopping

Negative Considerations

- Trains
- Directly across from the dogs at the shelter ✓
- Too much flak from neighboring businesses

River Street Property

Positive Considerations

- None received

Negative Considerations

- Trains
- Further away from town services
- Too far away from town and the day shelter

Property behind former Presbyterian Care Home

Positive Considerations

- Good to have all homeless near services
- Nice area and Location
- Near services for residents and families in the future.

Negative Considerations

- None received

Hill Property (Near Beck Park)

Positive Considerations

- Beautiful view
- Fishing
- Nice park setting – beautiful.
- Close to Mallard Grocery

Negative Considerations

- No existing structures
- Further away from town if you had to walk
- Too far away from town

Cook Property

Positive Considerations

- Existing structures
- Very residential
- Next to day shelter ✓✓
- Closer to town for job search, groceries, DHS, P&P, etc...
- Close to food and showers

Negative Considerations

- Being respectful
- Noise
- Garbage
- Learning to co-exist again in community
- Neighbors probably not appreciate it



915 SW 3rd Avenue
Ontario, OR 97914
(541) 889-9555
Fax: 541-889-0768

Winter Season Shelter Pilot Project

The winter shelter pilot project was coordinated in partnership with the City of Ontario, Community in Action, and Origins Faith Community. The project was created to meet a need for the homeless residents in Malheur County who have nowhere to shelter during the winter months.

The lack of shelter for the homeless has been an issue for many years and has recently been exacerbated by the lack of affordable and attainable housing. The homeless are visible on the streets, in make-shift encampments, and living in other areas not meant for human habitation. The state of Oregon recognizes both issues and Community in Action has been working to provide solutions. In addition, there is a court ruling that requires that municipalities who do not have shelter available allow homeless to take up residency on city/county property.

Providing shelter for those in need is a necessity and is supported by multiple layers or programs and human contact to ensure that those in need get what the services to help them through their current situation. Homelessness should be short in duration, non-reoccurring as much as possible, and met with support to help those in need to move to another level. The Shelter Project was born out of human need and offered an alternative to people living on the streets. The shelter project was promoted as a short-term project using “one-time” funds attained from the Oregon legislature.

The Shelter Project was an opportunity to establish shelter in Malheur County to determine if this is a viable option for our rural area. The initial partnership began with Community in Action (CinA), Origins Faith Community, and the City of Ontario. The project offered 16 units of shelter utilizing a stick framed building that was complete with heat, ventilation, a locking door and an area for pets. The team initially hoped to have the shelter running for 60 days but due to delays in constructing the units that project ran for 30 days.

The partnership included:

City of Ontario – The City Council agreed to provide land for the shelter on N.E. 3rd Avenue, fencing to secure the shelter site, dumpster/garbage services, and the funds to bring electricity from the nearest pole to the edge of the site.

Origins Faith Community – Agreed to be the shelter project manager and provide staff oversight each day the site was open, meals each day through the already established day shelter and other food that needed to be purchased, provide personal hygiene items, shower and laundry services at the day shelter site, and report any direct client needs or concerns to the assigned CinA case managers.

Community in Action – Agreed to write the grant to provide funding for the shelter services, fiscal management and oversight of the funding, on-going case management with each resident of the shelter site, work closely with the community to resolve any issues that may arise, and provide overall support throughout the program.

Intent to provide basic services and case management to help transition to more permanent housing:

The intent of the shelter project was to create a safe place where homeless families and individuals could have shelter along with necessities, including access to showers and laundry services, during their stay and/or job search. Due to time restraints on the side of the contractor, the shelter units were scaled back from 20 to 16 units. Each customer accessing shelter, whether at the shelter site or in a hotel, was assigned a CinA case manager to assist them with their housing and job searches.

The shelter site opened on April 2nd, 2020 after multiple delays. At this time the day shelter, located at Origins, had been closed for two weeks due to COVID-19. This created challenges in the form of no shower or laundry services as initially planned. Also, the main overnight staff person had to step back due to COVID-19. Origins also found that the overnight shelter was too demanding of their schedules and decided to step back from the pilot program. This left all oversight in the hands of CinA. CinA brought in three porta potties and two handwashing stations. We administered shower vouchers that were purchased at Love's Truckstop and laundry vouchers for The Wash Tub laundromat. Volunteers handed out shelf-stable food and bottled water twice a week to ensure everyone had adequate food and water. CinA took over full oversight of all residents, staff, and volunteers.

An extension was requested to the City Council but was denied. The shelter pilot program closed on April 30, 2020. Out of 39 households served, only one person left the shelter site on the final day without a working plan, by their own choosing.

Challenges:

1. Dealing with a Pandemic and Medical Needs

The shelter opened the same time our country was dealing with the COVID-19 pandemic. This was an interesting twist to an already complicated project. New rules of social distancing were introduced as well as additional needs for handwashing and stepping up sanitation services. This was accomplished by using contracted services with local businesses.

In the first two days we recognized that some households' needs were greater than what was offered at the shelter project. At that time, we placed households with more extensive medical needs, households with newborn babies, and large families in hotel rooms. We also placed two households in hotel rooms to self-isolate due to being in contact with COVID-19.

2. Level of Need per Resident:

There were other challenges with this project. Some of those challenges were neighbors concerns over the pilot project being close to their residence or business. There was some interaction between the city police and residents of the shelters. To our knowledge, all those interactions were welfare checks.

3. Law Enforcement Needs:

The people at the shelter site do not readily have access to social capital where people show love and care for them. One resident who was not able to keep in contact with his mother received several welfare checks from local police. There were no calls for disorderly conduct, fighting, etc. There was one 911 call due to a backpack left on the property of a nearby business. No crimes were committed at or near the shelter site.

4. Lack of Housing:

Another challenge is a lack of housing stock in our counties. Community in Action has worked with multiple

entities to bring housing to our area. We expect that some of these projects will be funded this year and will improve the county's ability to provide housing that is safe and affordable. These projects will not help the fact that people who are homeless receive little or no services in our community now.

5. Perceptions in the Community:

Perceptions are interesting and perspective is in the eye of the beholder. This short story about volunteers for the shelter project is a good example of perspective. Volunteers took care in removing the weeds and debris from the property that is in front of the shelter. It took several days to make this change. This was a huge improvement but was met with opposition as a neighbor took this effort as a trailer full of garbage that was hauled to the property, reportedly from one of the residents. The trailer was removed in about 5 days after the weeds and debris were removed and the property was much improved by these efforts.

6. Extension of Services:

Community in Action has an opportunity to extend the project for 30 days. This was brought to the City Council for their consideration. Communication was limited and the entire report was not fully presented before the Council moved to another subject. The extension was not addressed.

7. Challenges in Communicating the Final Report:

Due to the COVID-19 pandemic, it has been a challenge to communicate the results of the project. This report will act as part of the report out and will be shared with the community. The City of Ontario is coordinating a community meeting where the results can be shared and comments from the community can be heard.

Outcomes:

The outcomes were positive for most of the residents of the shelter site. 39 Families were served by the end of the project. Some outcomes include the following:

8 families transitioned into permanent supportive housing. 2 families were moved into transitional housing.

2 individuals found jobs and two were able to keep their jobs by the end of the project. 2 individuals were transitioned to specific veteran services programs to continue housing search. 1 individual transitioned into a roommate agreement.

4 residents were connected to family members through CinA case managers, which led to four people going back to stay with family while we continue to work on their housing and job search needs.

1 homeless youth was reconnected to his family. The youth had been jumping the fence at night because he was afraid to be on the streets alone. He was placed in a shelter unit and connected with the CinA youth advocate. The youth advocate was able to reconnect the youth with his family in Arkansas and through the Homeless Runaway Youth Hotline, the youth was able to travel home to Arkansas. We have received reports from the family that the youth is doing well, and they are happy to have him home.

3 Veterans were connected to Veteran's Services, which will provide even more ongoing support for their households.

6 families were sheltered in hotel rooms to continue their housing plans. 1 individual who was sheltered chose to go back to living on the streets at the close of the project.

Conclusion:

The conclusion to this project is positive. It is amazing to see a small shelter site become a community of people who look out and care for each other as it turned into a community. An important aspect of having a small unit is that it requires some care but not an overwhelming amount of care. It gives residents the ability to get to know each other and have purpose in their lives. It allows the time needed for shelter residents to work with a case manager who can help them navigate through their current situation so they can work on housing that is more permanent. Everyone has their own set of circumstances that they need to work through. Case management is an excellent tool to help move shelter residents along the continuum for adequate housing.

Community in Action recommends that the community support a shelter project long-term. Placing the households in shelter not only provided a safe place for them, it also afforded them the stability that is needed to move out of homelessness utilizing direct and ongoing case management. Homeless individuals and families move often to avoid being ticketed or trespassed, which goes on their criminal history and creates additional barriers to finding permanent housing. The shelter site removed many barriers for these families, allowed them to be in a safe place, and allowed them to interact with other who are working to improve their lives.

Aside from outcomes, our county needs a shelter year-round. Extreme cold is not the only outdoor element that kills vulnerable people. It is our responsibility, as a community, to offer these human beings a hand up and out of homelessness.

The state counts “shelter bed nights” in their outcomes. The month of April provided 154 shelter beds in the count for shelter in Malheur County. The graph below illustrates the number of shelter beds provided and the breakdown of each resident in four categories. The categories include Individuals in Shelter, Individuals in Hotel/Motel, Individuals Reconnected with Family.

