Airport committee minutes
March 25, 2019

Meeting began with the approval of the agenda with the addition of meeting date changes. Motion was made by John Freeburg and seconded by Shawn to approve the agenda.

There were no minutes from the last meeting to be approved.

Old business - was reported by airport manager Dan B. The airport has approximately $16,000 that can be used for irrigation equipment and pumps. This leftover money that was not previously used for airport equipment could be utilized to purchase wheel lines and pumps for the grass landing strip. There are two wheel lines available to purchase for approximately $5000, this includes delivery. The wheel lines appear to be the most cost-effective way to take care of said landing strip. The airport is beginning to get phone calls ~~of~~ from people showing interest in coming into land on the new landing strip.

We also need to get a hangar building packet. We have found an old one, but it was too complicated. The new package should include a list of all city codes and ordinances pertaining to building hangars. This hangar build packet would be for private hangars and not for commercial customers. This could possibly be for larger private hangars making the process easier. Building in Oregon is difficult already. We need to make the process easier.

New business-it has been moved by Shawn and seconded by Jack that we should move meetings during the months of May and December to the third Monday, in lieu of the regularly scheduled fourth Monday of those months.
Vote was taken-unanimous vote in favor.

The city has listed a code stating that agricultural applicators of chemicals should have a list of chemicals being utilized and the quantities in their possession. We need to figure out a way to track these chemicals.

The city also needs to address the fuel tanks that are not part of the FBO. Some airports do not allow other non FBO fuel to be sold or utilized on city property. Do we want to follow this ordinance?

A motion was made by John Freeburg and seconded by Jack. The motion is that an exclusion to the sales requirement regarding fuel be made for ag operators who lease real property from the city and operate from the city airport.
The motion was passed with a unanimous vote in favor.

FBO report- Tom Frazier—emergency services… We should look into having more fuel storage on the airport in the event of emergency. We need to have something like a fuel farm. This would provide a buffer of sorts to prevent issues due to lack of supply in the event of an emergency.

TVCC report - will have 15 new students starting their training this spring. We need to plan, and figure out, how to address this growth. How should we plan?

It has come to our attention that the county is getting tax dollars for property taxes collected from the airport. However, the county, who benefits from services provided by the airport, pays nothing towards the operating cost of the airport. We should work to get the county to help pay something towards the airport.

In general we need to be planning more for the future of the airport.

JUB Engineer report - the lighting Grant has been closed out and is complete. The same is also happening with the fencing project. The next future project will address issues with new taxiways and a new run up area on runway 33.

BLM-Brian Rindlisbacher—we are working at a storm/drain water capture plan. The goal is to have no spillage. Additionally, we will have a new type of contract for retardant for the 2019 season. We will be adding a new 12,000 gallon tank and adding office space in the form of a mobile trailer.
Additional changes are coming: 1. Some of the planes will be moved to the jet parking area. The BLM will pay for use of this parking area. 2. The local BLM office continues to work towards getting a permanent SEAT Base.

Airport Manager report - Dan—the irrigation ditch is back in operation. There will be multiple events occurring at the airport over the course of the summer. We are planning an "Airport Appreciation Day" at the airport on Saturday, July 20.

Jack made the motion and Jon seconded to adjourn the meeting. Voting was 100% in the affirmative.