



Airport Committee Meeting Minutes

July 27, 2020 - 6:00 PM

City Hall-Ontario

Committee Members Present: Shay Myers, Jim Bain, John Freeburg, Dale Cruson, Barbara Brody, Shawn Coleman, Jerry Trolard, and Luke Keller

Others attending:

Ex Officio Members: Norm Crume (City Council), Adam Brown (City Manager)

Airport Manager/Staff: Daniel Beaubien

Guests: Tom Frazier – Frazier Aviation, Toby Epler – JUB Engineer, Pete Morgan

Dan Beaubien started the meeting at 6:00 PM

Public Comment – Pete Morgan opened with a positive comment about weed control around hangers. Second, he made a request for everyone to buy local. He stated the company he is contracted with to do the mowing is out of the area and we need to keep things local.

Approval of Agenda – Dale Cruson and John Freeburg. No additions to agenda.

Approval of Minutes – 1st by John Freeburg, 2nd by Shawn Coleman. Minutes accepted as submitted

Old Business:

Irrigation ditch removal – Dan reported he and Adam brown have met to review plan. The work is to be completed before the start of construction of next project. The target start date is after Labor Day.

New Business:

Adam Brown provided an update regarding the sewer hook-ups. The plan is to have the FBO and Life Flight connected this summer. The money from the Cares Act \$30,000 for the city to use will go to general operations and set aside for operational expenses. The reimbursement from FAA grant frees up money from general funds. Suggestions for use were made by Dale Cruson and John Freeburg for the work on the grass runway (Cash's Runway).

Airport Manager's Update provided by Dan Beaubien.

Irrigation update: Dan provided information about what type of irrigation for the grass runway was needed and the plan for its implementation. The pump is working, there are 2 wheel lines, and the equipment is paid for. Adam Brown suggested that a performance contract with the requirements of the project be completed with the contractor.

BLM building update: Dan provided an update on the **BLM project**. Currently, the BLM is using a temporary trailer with generator to adhere to COVID19 guidelines. Some of the BLM staff are using Frazier Aviation facilities. Tom Frazier reported the last check of the retardant capture area had a large amount of diesel. It is unknown where the diesel came from.

Hanger Inspection: Hanger inspection is going well. Eight of the 72 hangers still need to be inspected. There was a discussion about placing some fire extinguisher outside of some of the hangers. No decisions were made.

Vandalism at airport: Everyone needs to be aware of what is going on at the airport. There was a ladder stolen from a hanger. At the BLM the retardant pumps turn on switch was on and the hose was

disconnected.

Fueling issues: There are clear policies in the City of Ontario Municipal Airport Authority Standard Manual of Airport Rules and Regulations that are not being adhered to (3.9 SB 9 and 10). This has not been occurring and needs to be enforced unless there is an agreement applied for by the lessee and granted by the city. This would be included in the lease agreement. Currently Farmers is the only lessee who has applied and been granted the ability to bring in their own fuel. This has been a discussion with the city council and Adam Brown has been directed by City Council to correct the problems regarding fuel within the next 3 months. There was continued discussion about exceptions and requirements. Norm Crume commented that the main concern is the liability and safety for the airport and city. The fewer the places for fuel the less liability. City also needs to look at the viability of the FBO and ensure fuel is purchased through the FBO per the regulations in 3.9.9 SB 9 and 10). There was also a discussion that everyone needs to pay the same flowage fee. This is difficult to track on those bringing in their own fuel. The airport manager asked for a committee to be put together to work on this. Suggestion for committee members were Adam Brown, Shay Meyers, Clyde Esplin, Tom Frazier and Farmers. (Note: hold the first meeting after September 1st.) Recommendation was made for all parties to work together to review current regulations. Next steps are to come up with a plan, as a collaborative group, and then follow and enforce the guidelines.

City Manager Update: Adam Brown reported that the current City Council has put more money into airport operations than any council in the past. 1. Full-time employee, 2. Grant Writers. Tom Frazier, FBO appreciated the City Manager and City Council contributions to the airport. Adam reported the Airport Strategic Plan has helped move the planning and work forward.

Internet update: the FBO is connected. There is an antenna on top of the fire department. An antenna can be placed on top of any structure. Currently working with the fiber company to connect. The city is working on putting a rate/fee schedule together. They are contracting with an outside company to manage the ISP. There was discussion about the timeline, procedures for request, costs involved for the service, etc. Currently TVCC has an outside provider and their own antenna. There is correspondence with David Koehler regarding the need to internet that the City of Ontario could provide to TVCC. David states on July 15th that the TVCC IT person Scott spoke to Kenneth Monson at the city. Kenneth told Scott that the city cannot provide TVCC with internet connection, so they would have to do a VLAN tag in order to make it work-this is something you only do on your own internal network. In other words, the City's service is not going to work for TVCC's VPN, meaning TVCC cannot use the unsecured internet or they will not be compliant with the FERPA regulations.

Reports:

JUB reported regarding the work of the hold aprons on runway 33 and hanger taxi ways. The project is approximately \$700,000 for engineering and construction and is 100% funded by FAA with no match required from the city. The \$7,000 that was set-aside for the match will be used to remove the irrigation ditch and reroute water. The project is due to start in September 2020 and wrap-up in October. Note: the south end runway will be closed during the project. The next project will be pavement maintenance and restriping. The runway pavement was put in 9 years ago and needs to be maintained. FAA funds will cover 90%, state funds 9% and city funds 1% for the completion of the project.

OSU is still at a level one due to COVID19. We are working on a plan for workforce development with Nickie Shira, Frontier STEM HUB. Looking for businesses to host an intern for the summer of 2021.

FBO no report. Tom had to leave to fuel planes. He left correspondence regarding city internet for TVCC.

Committee member comments:

John Freeburg reported the Glider Club is meeting on Saturdays and flying on some Wednesdays. There are 3 new members in the club. Shawn Coleman asked if there could be a yellow X on the grass runway with lights and a checkered flag on the wheel line movers. Pete reported there are badgers at

the airport. Adam said that there is a person from the city that traps badgers at the airport.

Adjournment of meeting at 7:56 pm by Dale Cruson and second by Shawn Coleman.