

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**STUDY SESSION AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
THURSDAY, MARCH 4, 2021, 6:00 PM, MT
[Zoom Link](#)**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Freddy Rodriguez _____ Sam Baker _____ John Kirby _____ Ken Hart _____
Michael Braden _____ Eddie Melendrez _____ Mayor Riley Hill _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on March 2, 2021. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) CONSENT AGENDA

- A) Housing Incentive Program: BK Construction, Inc. (24-2021)
- B) Housing Incentive Program: BK Construction, Inc. (25-2021)
- C) Housing Incentive Program: BK Construction, Inc. (26-2021)

5) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) PRESENTATIONS

- A) PERS Presentation

7) OLD BUSINESS

- A) Appointments to Charter Review Committee

8) DISCUSSION ITEMS

- A) Proposed Ordinance Amendment; Proposed Fee Resolution for Non-Commercial Kennels; Dog Kennels
- B) Bid Award for Wayfinding System
- C) Diversity Advisory Committee Role Around Homeless
- D) Civil Penalties Matrix Update
- E) Safe Routes to School Award and Plans
- F) Tapadera Lift Station
- G) Proposed Award for 2021 Chip Seal Oil, Fog Seal Oil, Distribution, and Freight

9) DEPARTMENT HEAD UPDATES

- A) Finance: Monthly Report
- B) Fire & Rescue: Quarterly Report
- C) Community Development: Quarterly Report

10) HAND-OUTS

- A) Department Stats:
 - Fire & Rescue Feb 2021
 - Police Feb 2021
 - Public Works Feb 2021
 - Code Enforcement Feb 2021
- B) Packet: V&C Board Meeting
- C) Minutes:
 - County Court 02-09-2021; 02-10-2021; 02-17-2021

11) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

12) EXECUTIVE SESSION

- A) ORS 192.660(2)(e)

13) ADJOURN



**AGENDA REPORT
CONSENT AGENDA
March 4, 2021**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: HOUSING INCENTIVE PROGRAM: BK CONSTRUCTION, INC. (24-2021)

DATE: February 25, 2021

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE APPLICATION BY BK CONSTRUCTION, INC AT 1586 SW 7TH AVENUE FOR THE ONTARIO HOUSING INCENTIVE PROGRAM IN THE AMOUNT OF \$10,000.

SUMMARY:

BK Construction, Inc submitted an application for \$10,000 from the housing incentive program.

The property is located at 1586 SW 7th Avenue.

The Business Loan Committee is the reviewing and recommending authority for the City of Ontario Business Loan Fund and as such the Committee is tasked with reviewing and providing a recommendation to the City Council on all applications submitted for loan requests and Housing Incentive payments. The City Council is the final authority for approval of the applications. The City Manager, Finance Director and Community Development Director are responsible for insuring all requirements are met prior to payment of the approved application.

BACKGROUND:

The City Council, under Resolution #2018-111, updated the City of Ontario Business Loan Fund codes under Section 11a Housing Incentive Program to promote new housing development with the city limits of Ontario.

CURRENT SITUATION:

BK CONSTRUCTION INC. is requesting approval of their application for the \$10,000.00 Incentive on a new home to be located at 1586 SW 7TH AVE being Tax Lot 3 BROCKSIDE SUBDIVISION. The proposed Dwelling will be 1460 Square feet with two (2) bathrooms and two (2) car

garage. The application was deemed to be complete by the Community Development Director and meeting or exceeding the minimum requirements of Section 11 of the Business Loan Fund code and was forwarded to the Committee and approved on February 17, 2021.

ANALYSIS:

- A. **STRATEGIC PLAN** The Housing Incentive Program promotes growth and desirability goals of the Ontario Strategic Plan. It specifically addresses the activities to build a variety of housing options and add fill-in housing.
- B. **FINANCIAL** If approved, the city would pay the funds from the Business Loan Fund. The \$10,000.00 would be paid back to the fund through the city portion of the property taxes collected on the property and dwelling approved under this application.
- C. **TIMING** Time is of the essence on this application as the applicant wants to pull a building permit and start construction as soon as they receive their approval.
- D. **POLICY/LEGAL** The Business Loan Fund Committee makes recommendations to the City Council. If the City Council approves the action, the City Manager will have the Agreement signed by all parties authorizing the Building Department to issue a permit under this Agreement.

ALTERNATIVES:

Table the Action: The City Council could table the request and request further information from the Applicant.

Deny the Action: The \$10,000 payment would not be made.

RECOMMENDATION:

Staff has reviewed the application for completeness and find it meeting or exceeding the minimum requirements. The Business Loan Fund Committee sent a favorable recommendation to the City Council. Therefore, staff recommends that the City Council approve the Application by BK Construction, Inc in the amount of \$10,000.00.

ATTACHMENTS:

1. BK CONSTRUCTION INC - 24-2021



City of Ontario, Oregon
Housing Incentive Program Checklist

Applicant: BK Construction Inc. Date: 02/11/2021

Site Address or Tax Lot: 1586 SW 7th Ave Ontario, OR

Application Number: 24-2021 (City Use Only)

Application Information: (Applicant or Staff)

- ☒ Completed Application Signed & Dated: _____
- ☒ Documentation showing funding: Self
- ☒ Within City Limits
- ☐ In Urban Growth Boundary Annexation Application filed: N/A
- ☒ Floor Plan or description describing minimum square footage:
 - 1. House Square footage: 14160 sq. ft.
 - 2. Number of Baths: 2
 - 3. Size of Garage: 2
- ☐ Description of Property of Home:
 - 1. Tax Lot map & Number: 18547E08D1 1505
 - 2. Copy of Deed: _____
 - 3. Or written description: LOT 3 BROOKSIDE SUBDIVISION
- ☒ Completed W-9 Taxpayer Form.

Process Completed: (Staff Use Only below)

- ☒ PDAC (if Required) date Completed: N/A
- ☒ Community Development Director approval date: Dan Cummings 1/11/21
- ☒ Forwarded to Business Loan Fund Committee: _____
- ☐ BLF Committee forwards recommendation to City Manager: _____
- ☐ City Council Approval or Denial: _____
- ☐ City Manager signs application signifying Council Approval: _____
- ☐ Application submitted to Finance for tracking: _____
- ☐ Certificate of Occupancy issued (within 2 yrs. of Council approval): _____
- ☐ Proof of Owner Occupancy (must be within 1 yr. of C of O): _____
- ☐ Payment made to Owner: _____

Return to: Dan K Cummings, Community Development Director, 458 SW 3rd Street, Ontario, OR 97914
541-881-3222 – dan.cummings@ontariooregon.org

SECTION TWENTY-THREE: TOWNS



**AGENDA REPORT
CONSENT AGENDA
March 4, 2021**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: HOUSING INCENTIVE PROGRAM: BK CONSTRUCTION, INC. (25-2021)

DATE: February 25, 2021

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE APPLICATION BY BK CONSTRUCTION, INC AT 1602 SW 7TH AVENUE FOR THE ONTARIO HOUSING INCENTIVE PROGRAM IN THE AMOUNT OF \$10,000.

SUMMARY:

BK Construction, Inc submitted an application for \$10,000 from the housing incentive program.

The property is located at 1602 SW 7th Avenue.

The Business Loan Committee is the reviewing and recommending authority for the City of Ontario Business Loan Fund and as such the Committee is tasked with reviewing and providing a recommendation to the City Council on all applications submitted for loan requests and Housing Incentive payments. The City Council is the final authority for approval of the applications. The City Manager, Finance Director and Community Development Director are responsible for insuring all requirements are met prior to payment of the approved application.

BACKGROUND:

The City Council, under Resolution #2018-111, updated the City of Ontario Business Loan Fund codes under Section 11a Housing Incentive Program to promote new housing development with the city limits of Ontario.

CURRENT SITUATION:

BK CONSTRUCTION INC. is requesting approval of their application for the \$10,000.00 Incentive on a new home to be located at 1602 SW 7TH AVE being Tax Lot 9 BROCKSIDE SUBDIVISION. The proposed Dwelling will be 1460 Square feet with two (2) bathrooms and two (2) car

garage. The application was deemed to be complete by the Community Development Director and meeting or exceeding the minimum requirements of Section 11 of the Business Loan Fund code and was approved by the Business Loan Fund Committee on February 17, 2021.

ANALYSIS:

- A. **STRATEGIC PLAN** The Housing Incentive Program promotes growth and desirability goals of the Ontario Strategic Plan. It specifically addresses the activities to build a variety of housing options and add fill-in housing.
- B. **FINANCIAL** If approved, the city would pay the funds from the Business Loan Fund. The \$10,000.00 would be paid back to the fund through the city portion of the property taxes collected on the property and dwelling approved under this application.
- C. **TIMING** Time is of the essence on this application as the applicant wants to pull a building permit and start construction as soon as they receive their approval.
- D. **POLICY/LEGAL** The Business Loan Fund Committee makes recommendations to the City Council. If the City Council approves the action, the City Manager will have the Agreement signed by all parties authorizing the Building Department to issue a permit under this Agreement.

ALTERNATIVES:

Table the Action: The City Council could table the request and request further information from the Applicant.

Deny the Action: The \$10,000 payment would not be made.

RECOMMENDATION:

Staff has reviewed the application for completeness and find it meeting or exceeding the minimum requirements. The Business Loan Fund Committee sent a favorable recommendation to the City Council. Therefore, staff recommends that the City Council approve the Application by BK Construction, Inc in the amount of \$10,000.00.

ATTACHMENTS:

1. BK CONSTRUCTION INC - 25-2021



Applicant: BK Construction Inc. Date: 02/11/2021

Site Address or Tax Lot: 1602 SW T^h Ave

Application Number: 25-202 (City Use Only)

Application Information: (Applicant or Staff)

- ☒ Completed Application Signed & Dated: _____
- ☒ Documentation showing funding: Self
- ☒ Within City Limits
- ☐ In Urban Growth Boundary Annexation Application filed: _____
- ☒ Floor Plan or description describing minimum square footage:
 - 1. House Square footage: 2400
 - 2. Number of Baths: 2
 - 3. Size of Garage: 2
- ☒ Description of Property of Home:
 - 1. Tax Lot map & Number: 185470801 1511
 - 2. Copy of Deed: _____
 - 3. Or written description: LOT 9 BROOKSIDE SUBDIVISION
- ☒ Completed W-9 Taxpayer Form.

Process Completed: (Staff Use Only below)

- ☒ PDAC (if Required) date Completed: N/A
- ☒ Community Development Director approval date: Dan Cummings 1/11/21
- ☒ Forwarded to Business Loan Fund Committee: _____
- ☐ BLF Committee forwards recommendation to City Manager: _____
- ☐ City Council Approval or Denial: _____
- ☐ City Manager signs application signifying Council Approval: _____
- ☐ Application submitted to Finance for tracking: _____
- ☐ Certificate of Occupancy issued (within 2 yrs. of Council approval): _____
- ☐ Proof of Owner Occupancy (must be within 1 yr. of C of O): _____
- ☐ Payment made to Owner: _____

第 2 版

[illegible]

2000 年 12 月 1 日

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

12. The above information is for a personal purpose only. It is not to be used for any other purpose without the express written consent of the donor.

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

to provide a full range of services to the community and to ensure that the services are of high quality and are accessible to all.

Figure 1. A schematic diagram of the experimental design. The subjects were divided into two groups: the control group and the experimental group. The control group was given a standard test, and the experimental group was given a modified test. The results of the tests were compared to determine the effect of the modification.

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Prof. Sauer, and Father: English to Latin 4th year

[illegible][illegible]

Figure 10

Стороженко, Г. В. 1998. *Влияние температуры на развитие и выживаемость личинок рыб*. Киев: Наукова думка.

[illegible]

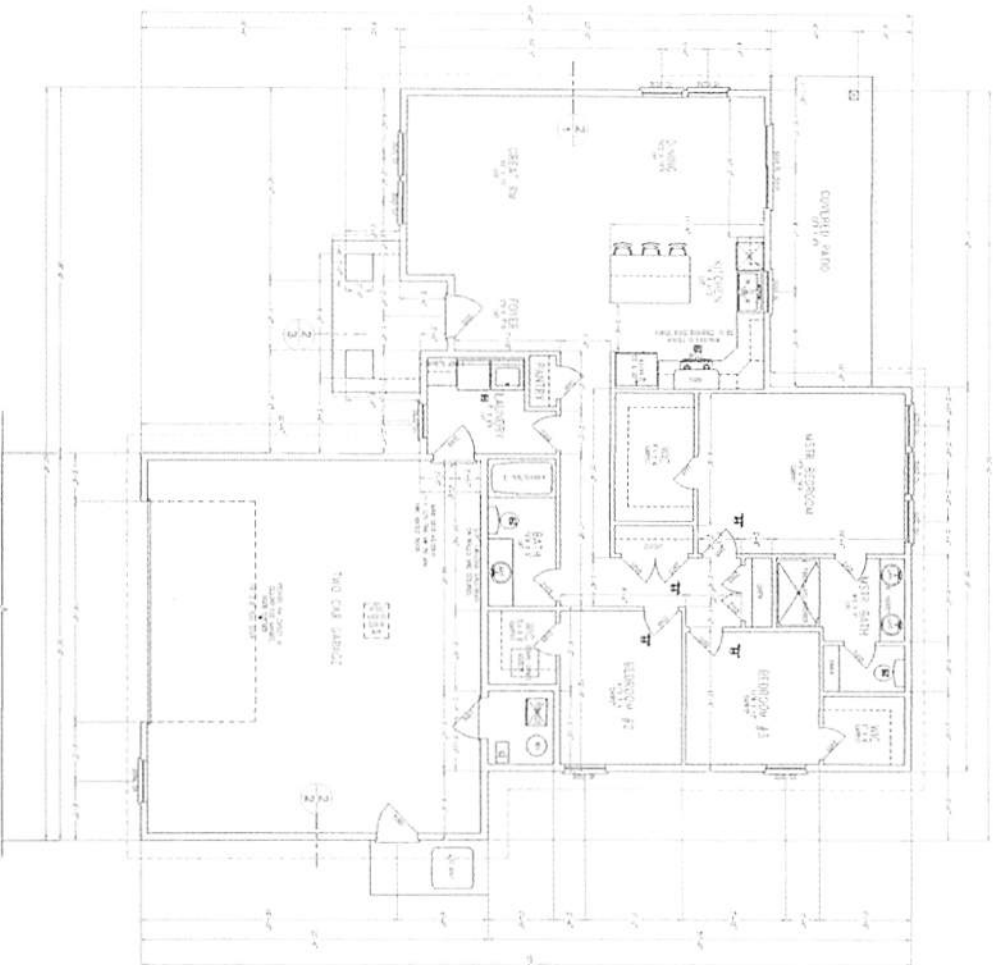
Only the studies in the meta-analysis listed below have been included in the systematic analysis.

[illegible]

姓名	性别	年龄	职业	住址	联系电话
张三	男	35	教师	北京市朝阳区	13800000000
李四	女	28	医生	北京市海淀区	13900000000
王五	男	42	工程师	上海市浦东新区	13600000000
赵六	女	31	公务员	广东省广州市	13500000000
孙七	男	25	学生	浙江省杭州市	13400000000
周八	女	38	律师	北京市西城区	13300000000
吴九	男	45	商人	江苏省南京市	13200000000
郑十	女	22	程序员	四川省成都市	13100000000
陈十一	男	33	记者	河南省郑州市	13000000000
冯十二	女	27	设计师	山东省济南市	12900000000
朱十三	男	36	农民	安徽省合肥市	12800000000
徐十四	女	29	护士	福建省厦门市	12700000000
马十五	男	41	司机	江西省南昌市	12600000000
朱十六	女	34	会计	河北省石家庄市	12500000000
李十七	男	26	销售	山西省太原市	12400000000
王十八	女	39	厨师	辽宁省沈阳市	12300000000
张十九	男	43	保安	吉林省长春市	12200000000
赵二十	女	24	文员	黑龙江省哈尔滨市	12100000000
孙二十一	男	37	快递员	内蒙古自治区呼和浩特市	12000000000
周二十二	女	30	保洁	宁夏回族自治区银川市	11900000000
吴二十三	男	44	保安	新疆维吾尔自治区乌鲁木齐市	11800000000
郑二十四	女	23	实习生	西藏自治区拉萨市	11700000000
陈二十五	男	32	司机	陕西省西安市	11600000000
冯二十六	女	28	护士	甘肃省兰州市	11500000000
朱二十七	男	40	工人	青海省西宁市	11400000000
徐二十八	女	35	教师	云南省昆明市	11300000000
马二十九	男	27	程序员	贵州省贵阳市	11200000000
朱三十	女	38	医生	广西壮族自治区南宁市	11100000000
李三十一	男	46	商人	海南省海口市	11000000000
王三十二	女	25	学生	广东省深圳市	10900000000
张三十三	男	34	工程师	浙江省宁波市	10800000000
李三十四	女	29	设计师	江苏省苏州市	10700000000
王三十五	男	41	司机	安徽省芜湖市	10600000000
张三十六	女	36	教师	福建省福州市	10500000000
李三十七	男	28	程序员	江西省南昌市	10400000000
王三十八	女	43	医生	河北省石家庄市	10300000000
张三十九	男	31	销售	山西省太原市	10200000000
李四十	女	26	文员	辽宁省沈阳市	10100000000
王四十一	男	39	保安	吉林省长春市	10000000000
张三十二	女	45	工人	黑龙江省哈尔滨市	09900000000
李四十三	男	33	快递员	内蒙古自治区呼和浩特市	09800000000
王四十四	女	27	保洁	宁夏回族自治区银川市	09700000000
张三十五	男	42	保安	新疆维吾尔自治区乌鲁木齐市	09600000000
李四十五	女	24	实习生	西藏自治区拉萨市	09500000000
王四十六	男	32	司机	陕西省西安市	09400000000
张三十八	女	28	护士	甘肃省兰州市	09300000000
李四十六	男	40	工人	青海省西宁市	09200000000
王四十七	女	35	教师	云南省昆明市	09100000000
张三十九	男	27	程序员	贵州省贵阳市	09000000000
李四十七	女	38	医生	广西壮族自治区南宁市	08900000000
王四十八	男	46	商人	海南省海口市	08800000000
张三二十	女	25	学生	广东省深圳市	08700000000
李四十八	男	34	工程师	浙江省宁波市	08600000000
王四十九	女	29	设计师	江苏省苏州市	08500000000
张三二十一	男	41	司机	安徽省芜湖市	08400000000
李四十九	女	36	教师	福建省福州市	08300000000
王五十	男	28	程序员	江西省南昌市	08200000000
张三二十二	女	43	医生	河北省石家庄市	08100000000
李五十	男	31	销售	山西省太原市	08000000000
王五十一	女	26	文员	辽宁省沈阳市	07900000000
张三二十三	男	39	保安	吉林省长春市	07800000000
李五十一	女	45	工人	黑龙江省哈尔滨市	07700000000
王五十二	男	33	快递员	内蒙古自治区呼和浩特市	07600000000
张三二十四	女	27	保洁	宁夏回族自治区银川市	07500000000
李五十二	男	42	保安		

[illegible]

Only use these tags: `<math>`, `<br>`, `<img alt="Figure 1: A line graph showing the relationship between the number of nodes (n) and the number of edges (m) for a given graph. The x-axis is labeled 'n' and ranges from 0 to 10. The y-axis is labeled 'm' and ranges from 0 to 10. The graph shows a series of points connected by lines, representing the relationship between n and m for different graph structures. The points are approximately at (0,0), (1,1), (2,2), (3,3), (4,4), (5,5), (6,6), (7,7), (8,8), (9,9), and (10,10). The lines connect these points in a way that suggests a linear relationship, with some points being slightly higher or lower than the others, indicating a non-linear relationship. The graph is titled 'Figure 1: A line graph showing the relationship between the number of nodes (n) and the number of edges (m) for a given graph.' and includes a legend indicating that the blue line represents the relationship between n and m, and the red line represents the relationship between m and n.`

[illegible]

FLOOR PLAN



ROOF PLAN

[illegible][illegible]

BEN MUSSER-PARADISE BLD. CO.
PO BOX 902, HAYLAND, W. V. 26042

FLOOR PLAN, ROOF PLAN

NOTE: Early Registration - \$100 fee for Computer Aided Drafting Services





**AGENDA REPORT
CONSENT AGENDA
March 4, 2021**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: HOUSING INCENTIVE PROGRAM: BK CONSTRUCTION, INC. (26-2021)

DATE: February 25, 2021

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE APPLICATION BY BK CONSTRUCTION, INC AT 746 SW 16TH STREET FOR THE ONTARIO HOUSING INCENTIVE PROGRAM IN THE AMOUNT OF \$10,000.

SUMMARY:

BK Construction, Inc submitted an application for \$10,000 from the housing incentive program.

The property is located at 746 SW 16th Street.

The Business Loan Committee is the reviewing and recommending authority for the City of Ontario Business Loan Fund and as such the Committee is tasked with reviewing and providing a recommendation to the City Council on all applications submitted for loan requests and Housing Incentive payments. The City Council is the final authority for approval of the applications. The City Manager, Finance Director and Community Development Director are responsible for insuring all requirements are met prior to payment of the approved application.

BACKGROUND:

The City Council, under Resolution #2018-111, updated the City of Ontario Business Loan Fund codes under Section 11a Housing Incentive Program to promote new housing development with the city limits of Ontario.

CURRENT SITUATION:

BK CONSTRUCTION INC. is requesting approval of their application for the \$10,000.00 Incentive on a new home to be located at 746 SW 16TH STREET being Tax Lot 5 BROCKSIDE SUBDIVISION. The proposed Dwelling will be 1683 Square feet with two (2) bathrooms and two

(2) car garage. The application was deemed to be complete by the Community Development Director and meeting or exceeding the minimum requirements of Section 11 of the Business Loan Fund code and was approved by the Business Loan Fund Committee on February 24, 2021.

ANALYSIS:

- A. **STRATEGIC PLAN** The Housing Incentive Program promotes growth and desirability goals of the Ontario Strategic Plan. It specifically addresses the activities to build a variety of housing options and add fill-in housing.
- B. **FINANCIAL** If approved, the city would pay the funds from the Business Loan Fund. The \$10,000.00 would be paid back to the fund through the city portion of the property taxes collected on the property and dwelling approved under this application.
- C. **TIMING** Time is of the essence on this application as the applicant wants to pull a building permit and start construction as soon as they receive their approval.
- D. **POLICY/LEGAL** The Business Loan Fund Committee makes recommendations to the City Council. If the City Council approves the action, the City Manager will have the Agreement signed by all parties authorizing the Building Department to issue a permit under this Agreement.

ALTERNATIVES:

Table the Action: The City Council could table the request and request further information from the Applicant.

Deny the Action: The \$10,000 payment would not be made.

RECOMMENDATION:

Staff has reviewed the application for completeness and find it meeting or exceeding the minimum requirements. The Business Loan Fund Committee sent a favorable recommendation to the City Council. Therefore, staff recommends that the City Council approve the Application by BK Construction, Inc in the amount of \$10,000.00.

ATTACHMENTS:

- 1. BK CONSTRUCTION INC - 26-2021



City of Ontario, Oregon
Housing Incentive Program Checklist

RECEIVED
2/22/21

Applicant: BK Construction Inc Date: 2/22/21

Site Address or Tax Lot: 746 SW 16th Street

Application Number: 26-2021 (City Use Only)

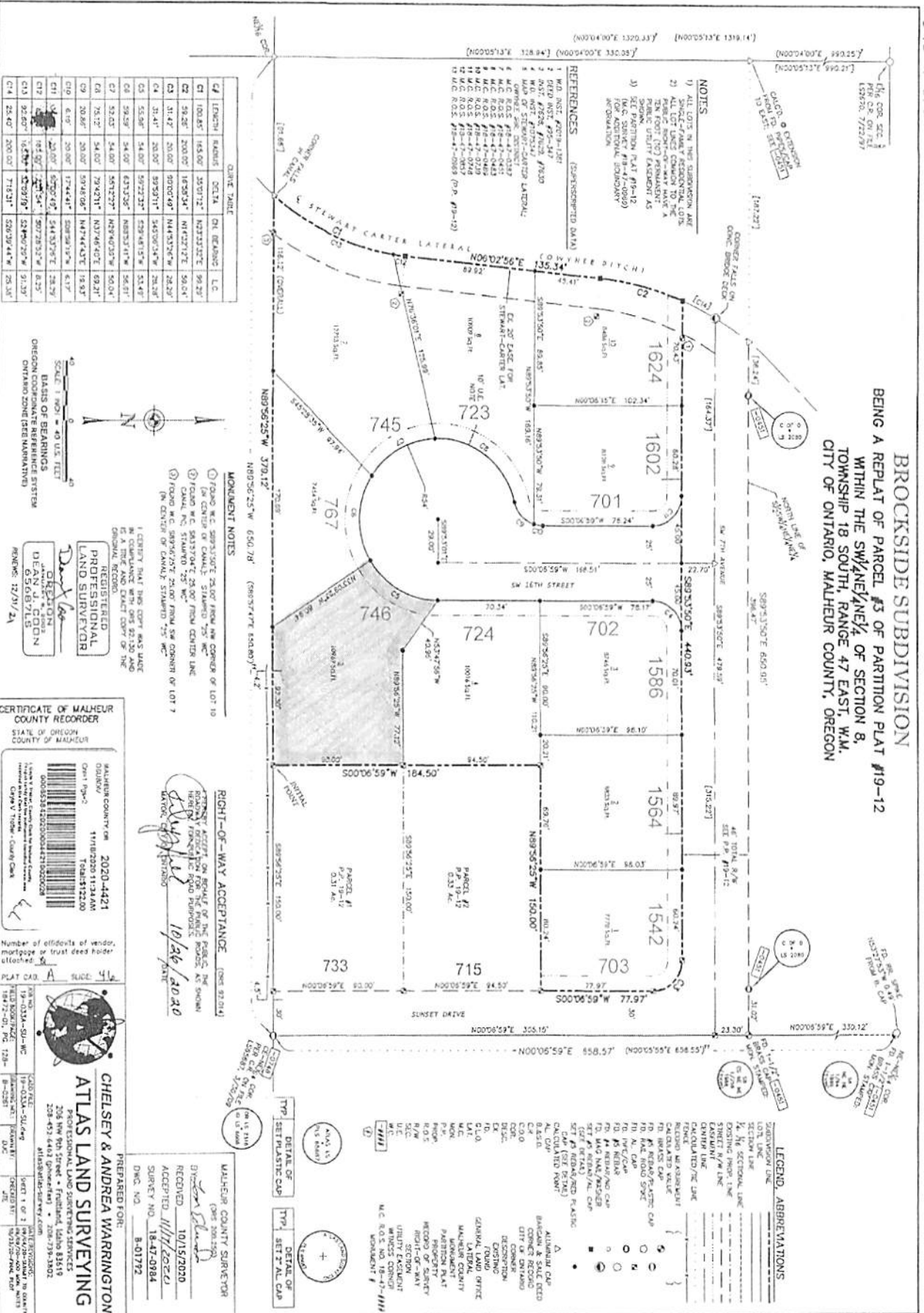
Application Information: (Applicant or Staff)

- ☒ Completed Application Signed & Dated: 2/22/21
- ☒ Documentation showing funding: Self
- ☐ Within City Limits
- ☒ In Urban Growth Boundary Annexation Application filed: _____
- ☐ Floor Plan or description describing minimum square footage:
 - 1. House Square footage: 1683
 - 2. Number of Baths: 2
 - 3. Size of Garage: 851 - 2
- ☒ Description of Property of Home:
 - 1. Tax Lot map & Number: 185470801 1507
 - 2. Copy of Deed: _____
 - 3. Or written description: 746 SW 16th Street
- ☒ Completed W-9 Taxpayer Form.

Process Completed: (Staff Use Only below)

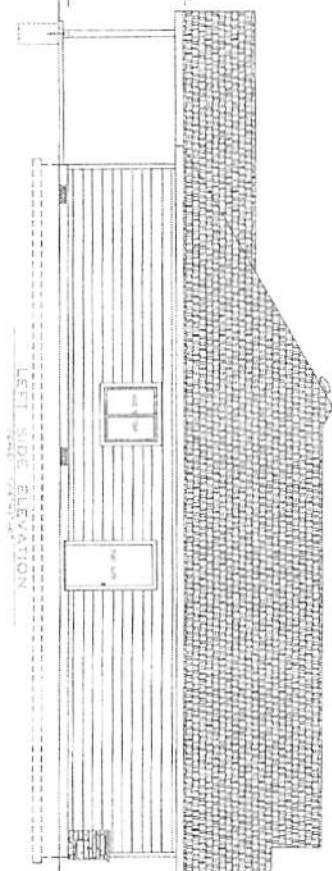
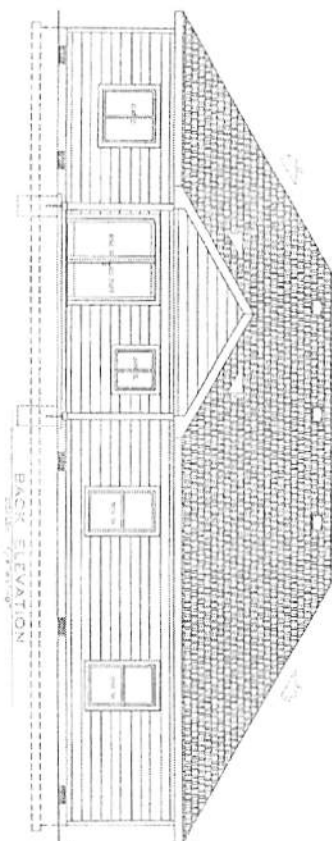
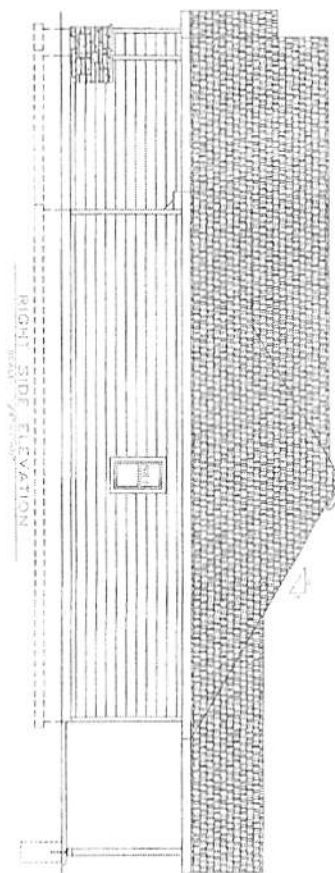
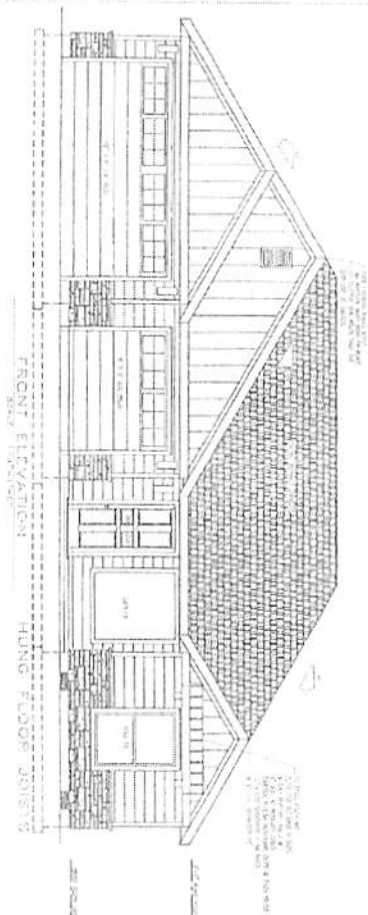
- ☒ PDAC (if Required) date Completed: 1/12
- ☒ Community Development Director approval date: DKP 2/22/21
- ☒ Forwarded to Business Loan Fund Committee: _____
- ☐ BLF Committee forwards recommendation to City Manager: _____
- ☐ City Council Approval or Denial: _____
- ☐ City Manager signs application signifying Council Approval: _____
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- ☐ Proof of Owner Occupancy (must be within 1 yr. of C of O): _____
- ☐ Payment made to Owner: _____

Return to: Dan K Cummings, Community Development Director, 458 SW 3rd Street, Ontario, OR 97914
541-881-3222 – dan.cummings@ontariooregon.org

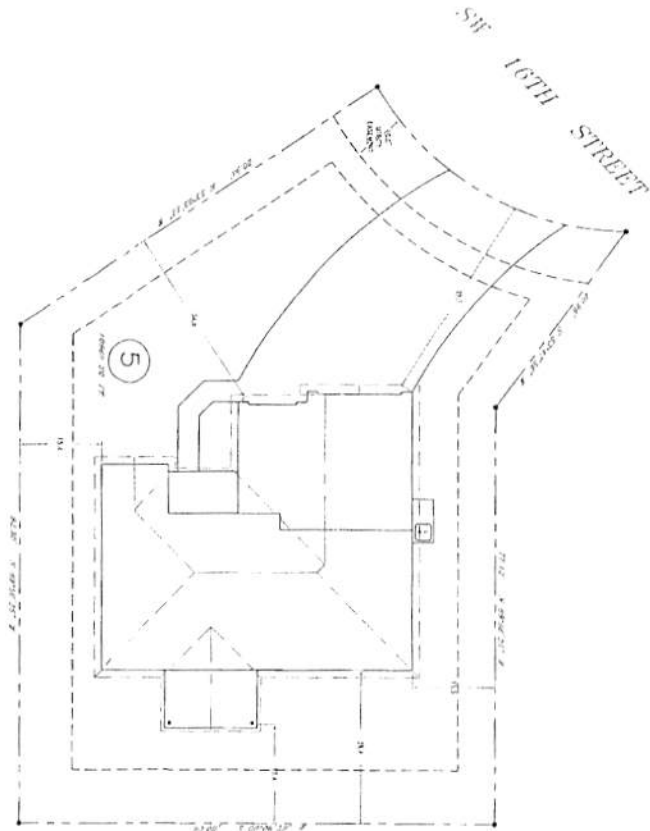


[illegible]

[illegible][illegible]



CURVE TABLE				
C#	LENGTH	RADIUS	DELTA	CH. BEARING
C1	100.85'	165.00'	N50°12'	N23°13'37"E 99.29'
C2	59.26'	200.00'	N45°34'	N14°32'12"E 59.04'
C3	31.42'	20.00'	S00°00'	N44°33'26"W 28.29'
C4	31.41'	20.00'	S89°29'11"	S45°08'34"W 28.28'
C5	55.96'	54.00'	S22°32'	S28°46'15"W 53.49'
C6	59.99'	54.00'	S31°35'	N68°53'41"W 56.01'
C7	52.03'	54.00'	S51°22'27"	N28°40'39"W 50.04'
C8	75.12'	54.00'	S74°42'11"	N17°46'40"E 69.21'
C9	20.86'	20.00'	S9°45'06"	N47°44'43"E 19.93'
C10	6.19'	20.00'	N7°44'41"	S08°59'19"W 6.17'
C11	31.42'	20.00'	S00°00'	S44°33'26"E 28.29'
C12	8.25'	165.00'	S91°54'	S07°28'52"W 8.25'
C13	92.60'	165.00'	S20°19'	S24°59'25"W 91.39'
C14	25.40'	200.00'	S76°31'	S26°39'44"W 25.38'



BROOKSIDE SUBDIVISION
BEING A REPLAT OF PARCEL #3 OF PARTITION PLAT #19-12
WITHIN THE SW1/4NE1/4 OF SECTION 8,
TOWNSHIP 18 SOUTH, RANGE 47 EAST, R1M,
CITY OF OREGON, WAUKEUR COUNTY, OREGON

- NOTES:
- 1) ALL LOTS IN THIS SUBDIVISION ARE SINGLE-FAMILY RESIDENTIAL LOTS.
 - 2) ALL LOT LINES COMMON TO THE PUBLIC RIGHT-OF-WAY HAVE A PUBLIC UTILITY EASTMENT AS SHOWN.
 - 3) SEE PARTITION PLAT #19-12 (M.C. SURVEY #18-47-0969 FOR ADDITIONAL BOUNDARY INFORMATION).

LOT 5
746 SW 16TH STREET
ONTARIO, OR 97914



BEN MUSSER-PARADISE BLD. CO.
PO BOX 88 PARADISE, OR 97914
TEL: 503/382-1111 FAX: 503/382-1111

PLOT PLAN

Kathy Brillingham - K-22, Inc.
Surveyor & Drafting Services
Ontario, OR 97914 Phone (503) 383-3539





A case for paying down Ontario's PERS obligation?

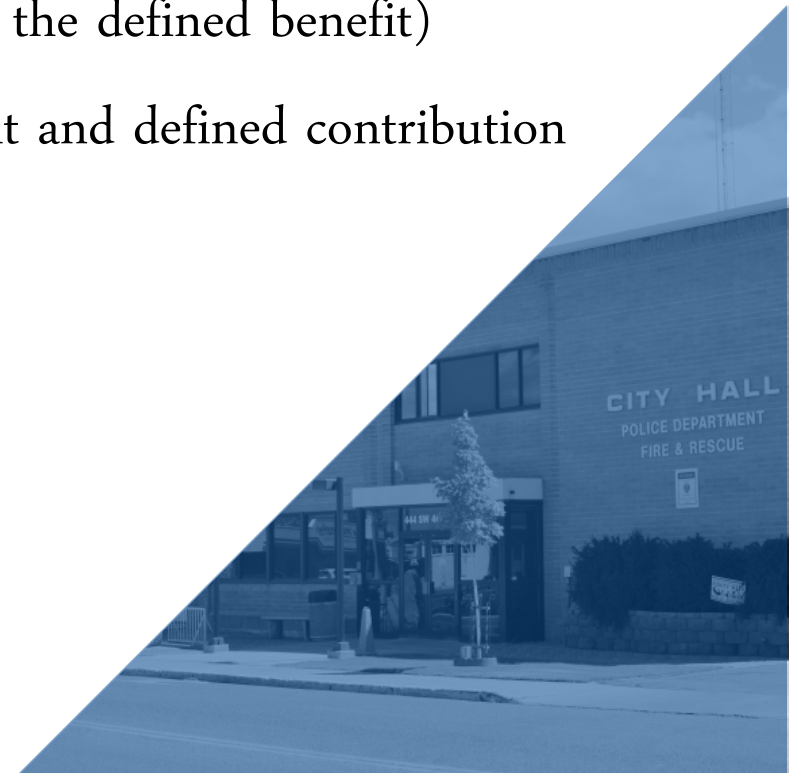
February 12, 2021



Our Obligation

Employees were hired under a social contract that if they worked a certain number of years, they would be promised a benefit

- Employees hired on or before August 28, 2003 were hired under a defined benefit promise[Tier 1&2]. (i.e., the benefit is fixed and the employer bears the risk to meet the defined benefit)
- Employees hired after August were hired under a hybrid defined benefit and defined contribution [OPSRP]. (i.e. the risk is shared by the employer and the employee)



How did we get here?

Demographic Factors:

Actuarial Assumptions (e.g. people living longer, investment returns)



How did we get here?

Economic Factors:

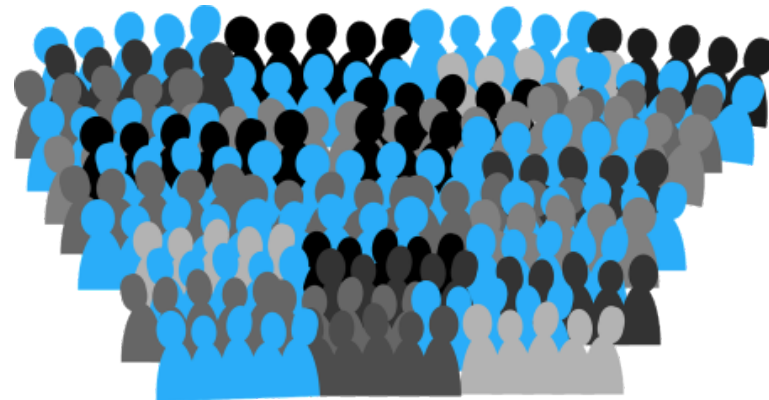
Great recession investment loss, public investments did not recover as fast with a principal preservation strategy.



How did we get here?

Organization Factors:

Privatization: Public Works and Finance (short term pain)



\$43.5 million Spread out
over 75 employees



2014



\$43.5 million Spread out
over 47 employees

This will lower our
obligation over the
long-term

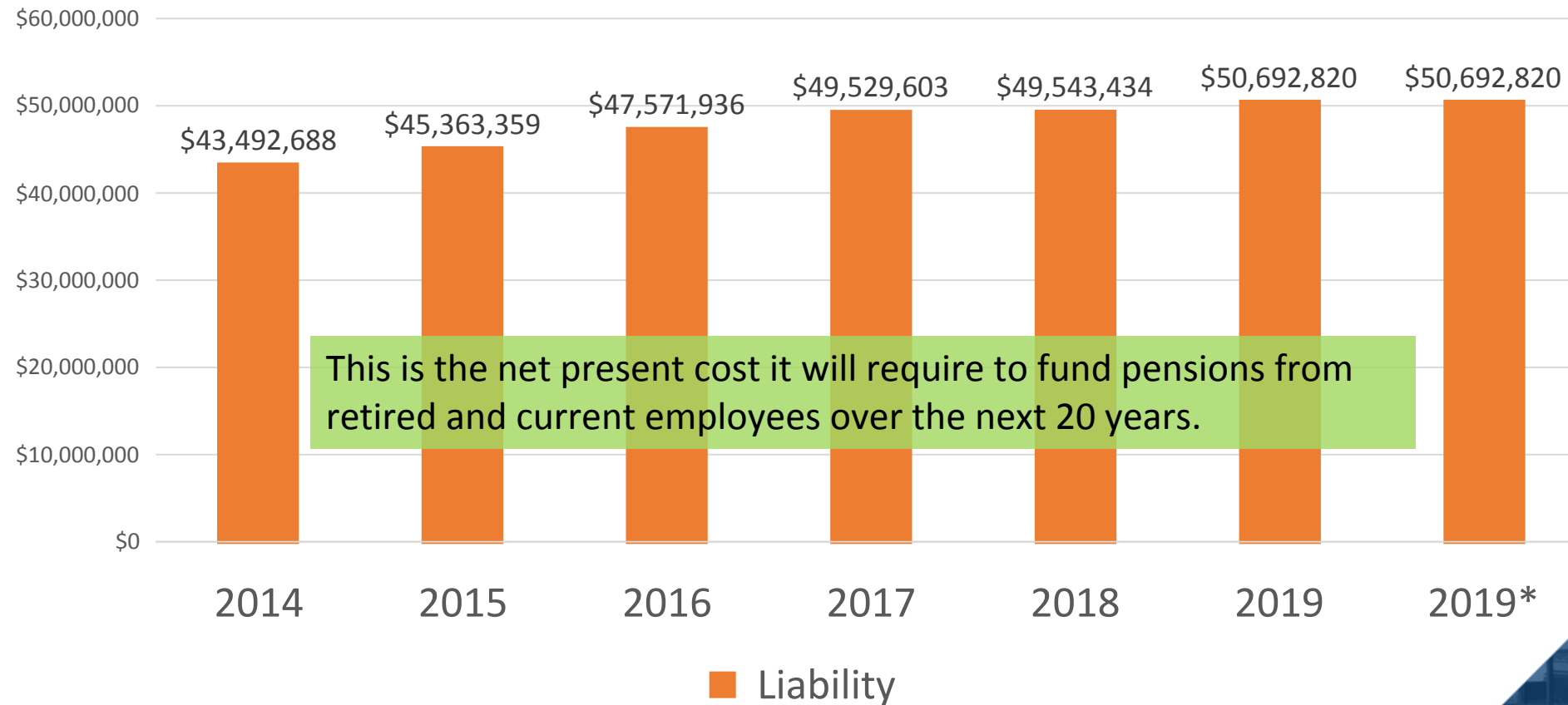


Definitions

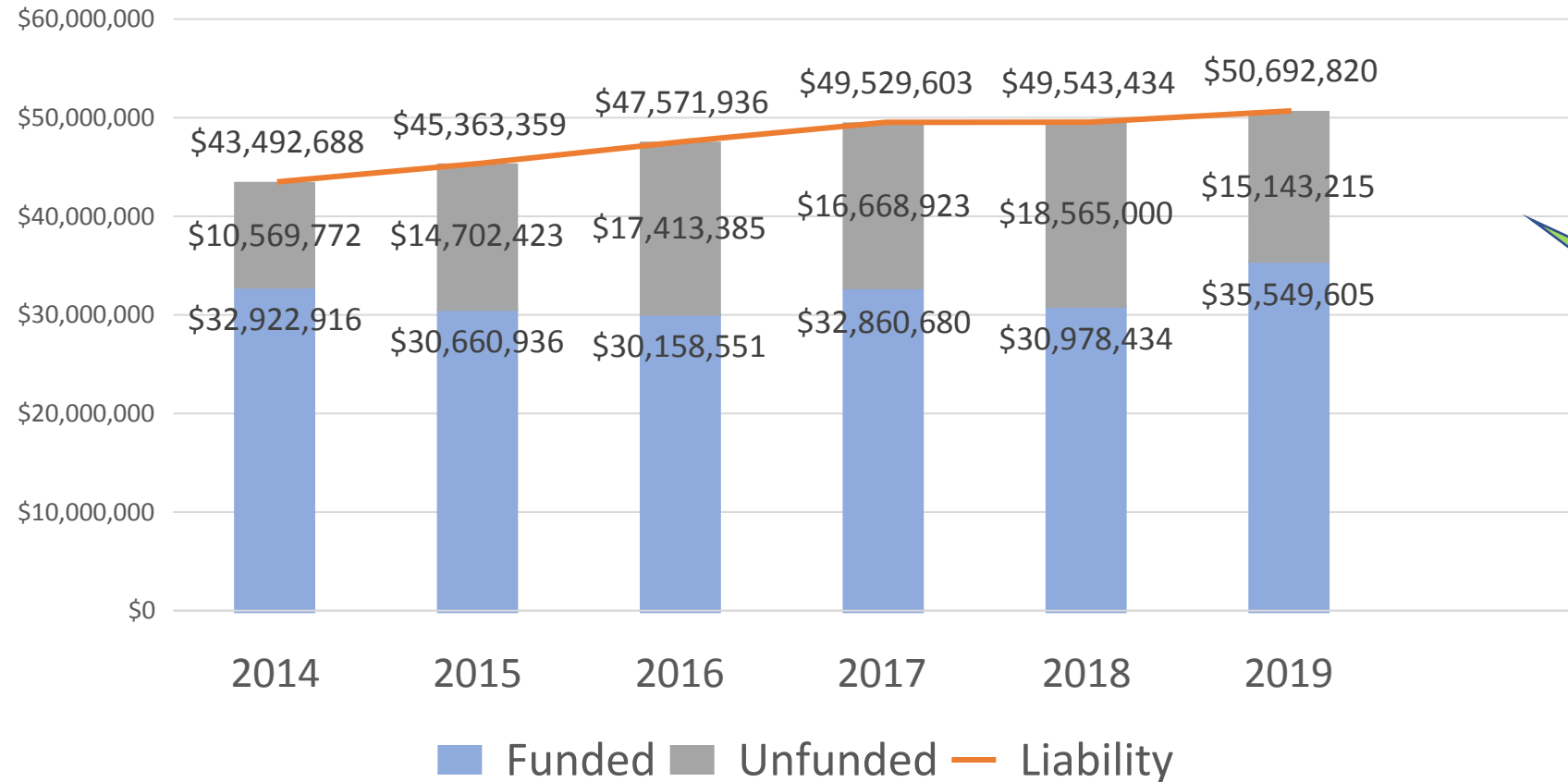
- Normal Cost – The value of benefits for an employer's current members for the next year of service.
- Unfunded Accrued Liability (UAL) – The difference between your accrued assets and accrued liabilities.
- Annual Required Contribution (ARC) – Your UAL amortized over 20 years plus the normal cost



Ontario PERS Liability



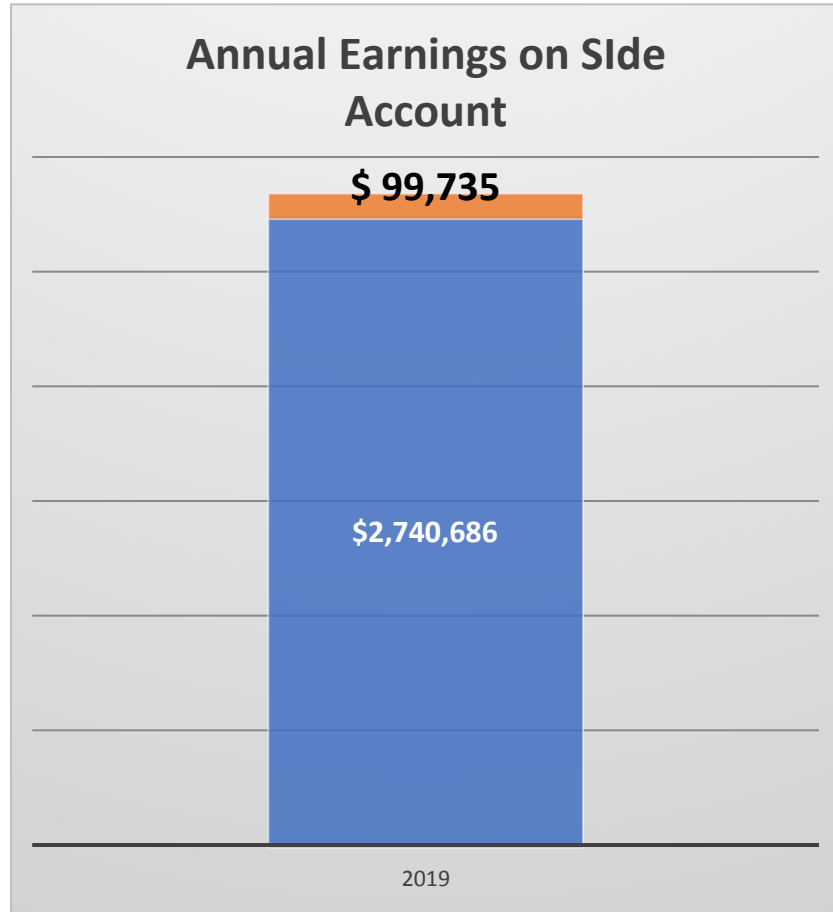
Unfunded Liability



We are currently funded at ~ 70%

This large reduction is a result of a payment made on July 1, 2019

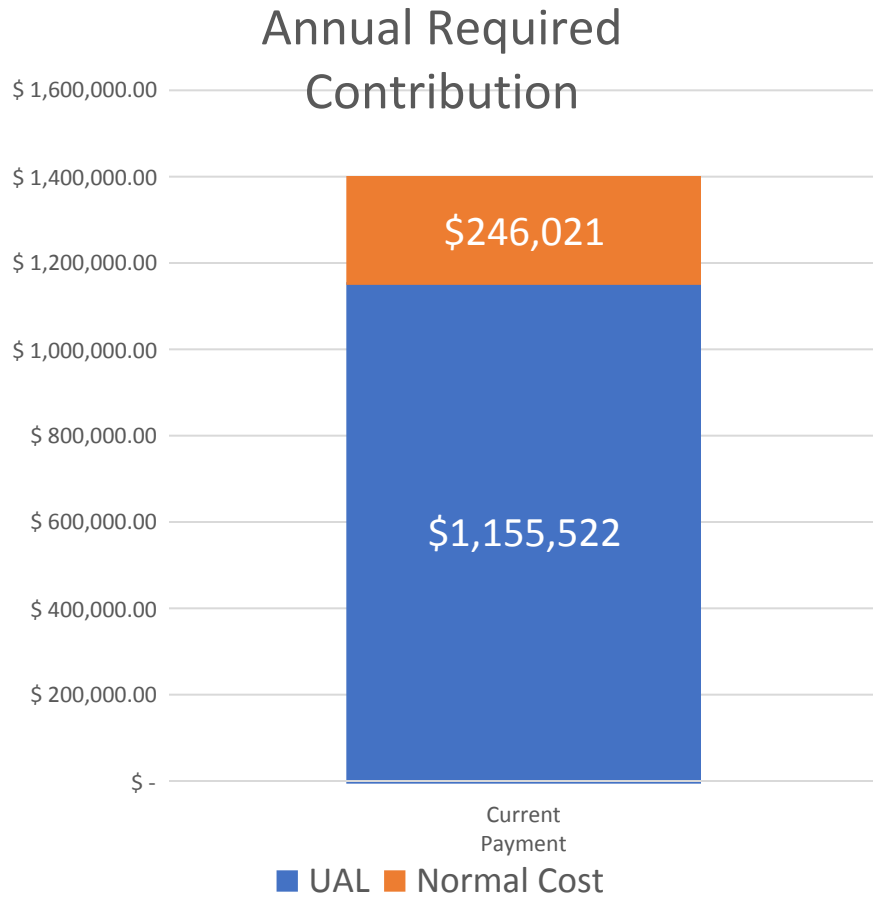
Side Account Earnings



The side account, made up of city payments and the state match program earned \$99,735 last year.



What if UAL is Paid Off



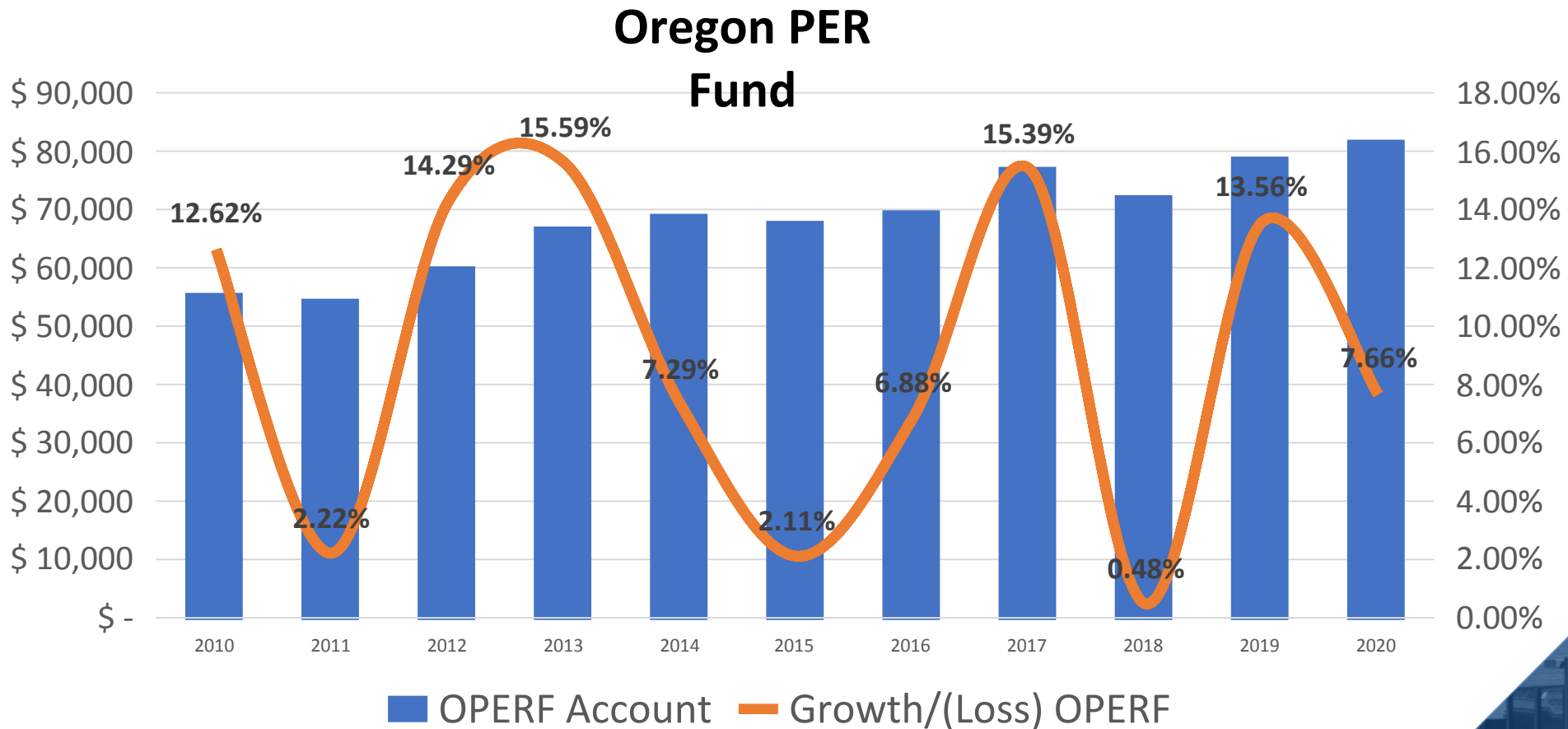
Eliminating the UAL will provide the city with over \$1.1 million less in retirement expenses to be able to provide more service.

What do we know?



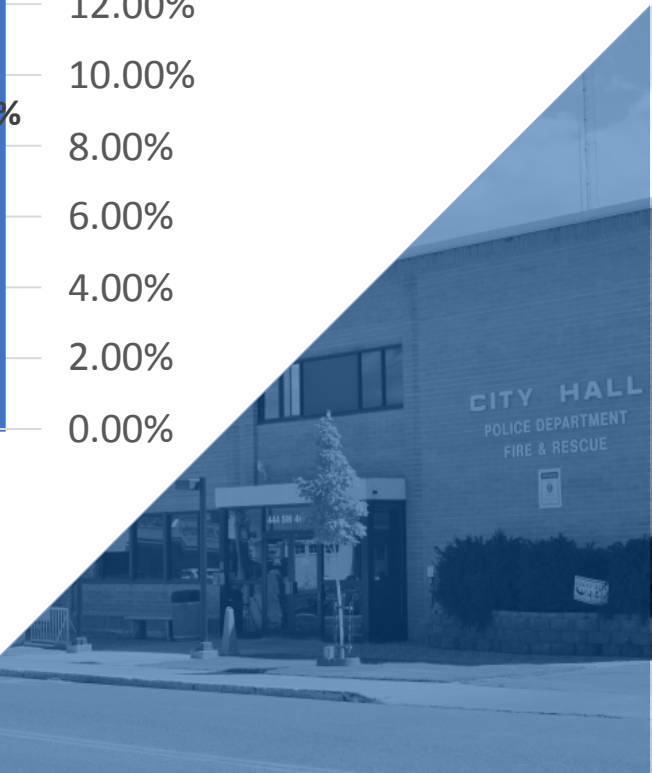
Over the long run, the stock market grows, particularly when you are looking at increments of 20 years.

Oregon PERS Investments



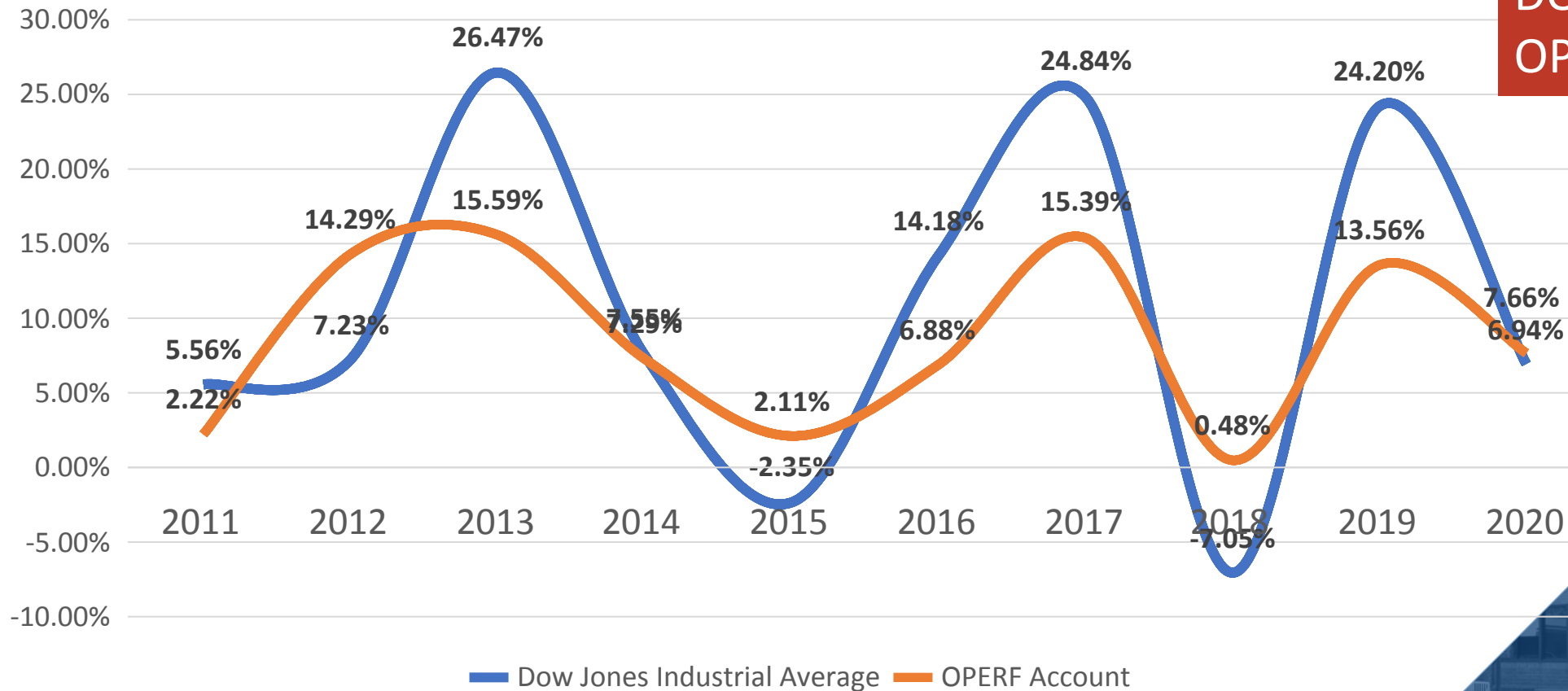
Annual Rate of
Return is 8.92%

Oregon Public Employee Reserve Fund – (OPERF)



OPERF Compared to the DOW

Returns of OPERF & DOW



Average Return

DOW: 10.76%

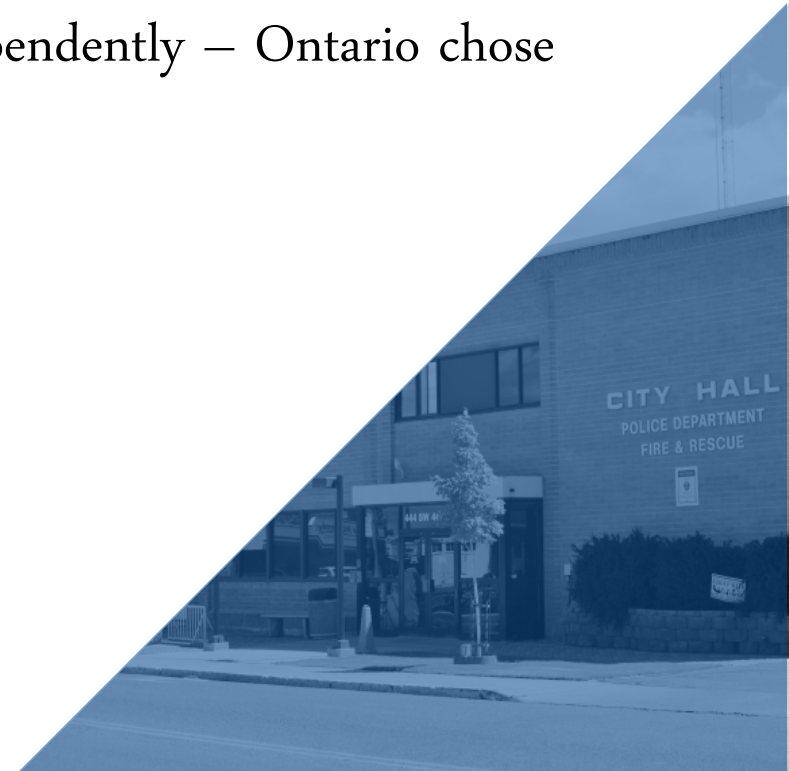
OPERF: 8.92%

Compactness is evidence of principal preservation strategies

CITY HALL
POLICE DEPARTMENT
FIRE & RESCUE

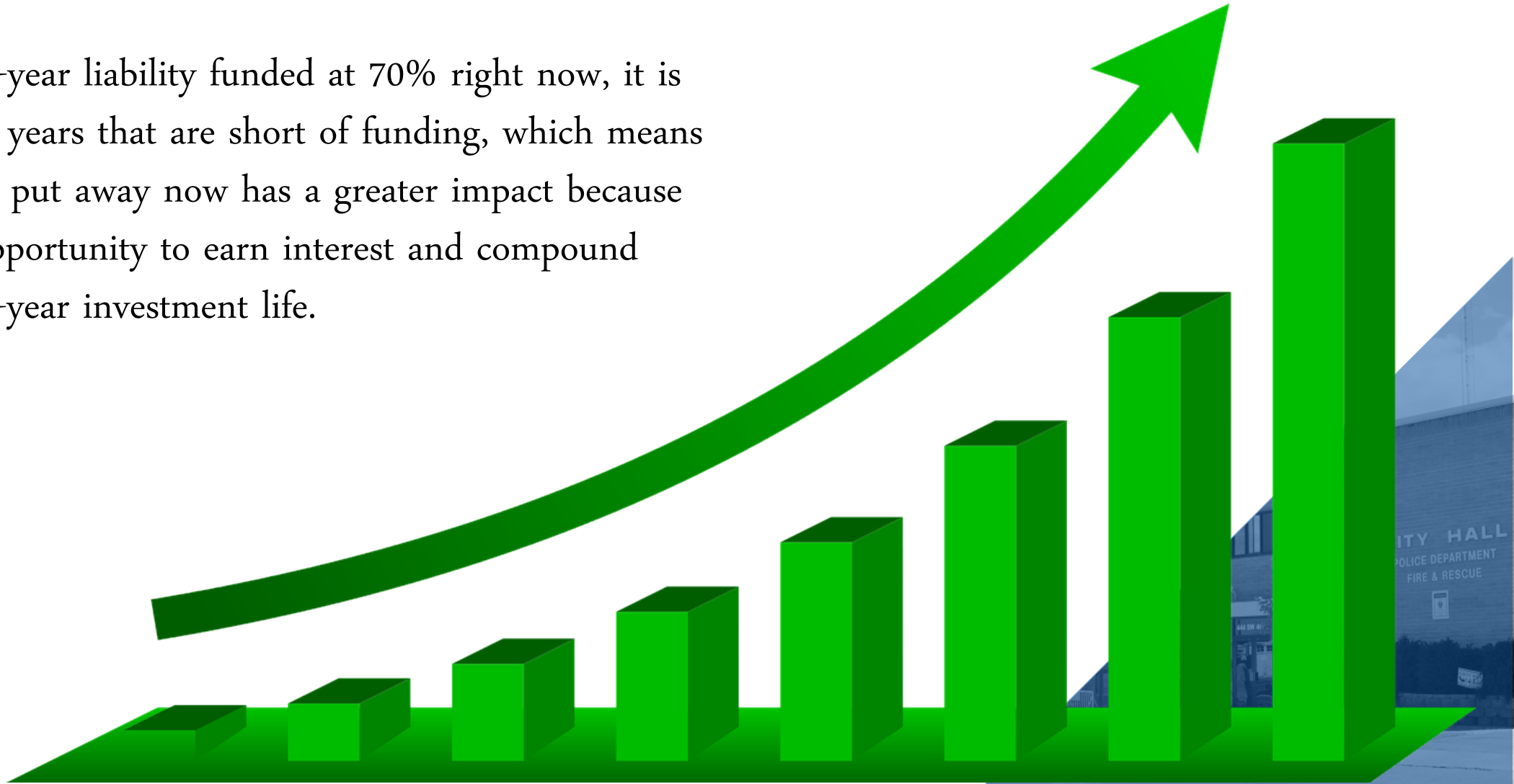
Independent vs SLGRP

- SLGRP – State & Local Government Rate Pool
- In 2004 Cities and other public employers were allowed to become part of a larger pool to share risk called the SLGRP
- The alternative was to be responsible for your pension obligation independently – Ontario chose to remain independent
 - Independents can pay down their obligation whereas pool employers cannot



Value of Extra Payments Now

With the 20-year liability funded at 70% right now, it is the outlying years that are short of funding, which means that a dollar put away now has a greater impact because it has the opportunity to earn interest and compound over that 20-year investment life.



What if the state investments lose money?

Starting with more money before a loss

\$100,000

Lose 3%

=\$97,000

Rebounds 3%

=\$99,910

Difference= \$2,910

Starting with less money before a loss

\$75,000

Lose 3%

=\$72,750

Rebounds 3%

=\$74,933

Difference = \$2,183

Plus you are still
behind \$25,000

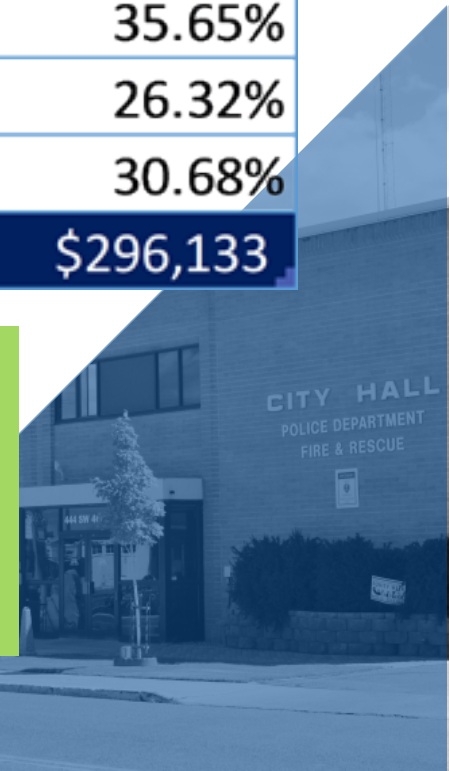
You lose more when it goes down, but you gain more when it rebounds.

CITY HALL
POLICE DEPARTMENT
FIRE & RESCUE

Had we not created a side account -

Retirement Category	2019-2021 Rates	2021-2023 Advisory Rates (before side account)	2021-2023 Rates after Side Account
Tier 1/Tier 2	35.17%	43.79%	35.65%
OPSRP General Services	24.95%	35.19%	26.32%
OPSRP Police/Fire	29.58%	39.56%	30.68%
Annual Savings from Side Account Contribution			\$296,133

The City of Ontario would have had to reduce services by **\$296,133** annually for the next two years to cover the additional PERS cost.



How much will it take to pay down our UAL?

At 7.2% investment return (currently used by PERS)
 A payoff of \$7,900,000 (order of magnitude) should pay off the \$15,143,215 current UAL balance.

Loan Amortization Schedule

Enter values	
Loan amount	\$ 7,900,000.00
Annual interest rate	7.20 %
Loan period in years	20
Number of payments per year	1
Start date of loan	1/7/2022
Optional extra payments	\$ -

Lender name:

Loan summary	
Scheduled payment	\$ 757,335.19
Scheduled number of payments	20
Actual number of payments	20
Total early payments	\$ -
Total interest	\$ 7,246,703.88

Pmt. No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	1/7/2023	\$ 7,900,000.00	\$ 757,335.19	\$ -	\$ 757,335.19	\$ 188,535.19	\$ 568,800.00	\$ 7,711,464.81	\$ 568,800.00
2	1/7/2024	\$ 7,711,464.81	\$ 757,335.19	\$ -	\$ 757,335.19	\$ 202,109.73	\$ 555,225.47	\$ 7,509,355.08	\$ 1,124,025.47
3	1/7/2025	\$ 7,509,355.08	\$ 757,335.19	\$ -	\$ 757,335.19	\$ 216,661.63	\$ 540,673.57	\$ 7,292,693.45	\$ 1,664,699.03
4	1/7/2026	\$ 7,292,693.45	\$ 757,335.19	\$ -	\$ 757,335.19	\$ 232,261.27	\$ 525,073.93	\$ 7,060,432.18	\$ 2,189,772.96
5	1/7/2027	\$ 7,060,432.18	\$ 757,335.19	\$ -	\$ 757,335.19	\$ 248,984.08	\$ 508,351.12	\$ 6,811,448.11	\$ 2,698,124.08
6	1/7/2028	\$ 6,811,448.11	\$ 757,335.19	\$ -	\$ 757,335.19	\$ 266,910.93	\$ 490,424.26	\$ 6,544,537.18	\$ 3,188,548.34
7	1/7/2029	\$ 6,544,537.18	\$ 757,335.19	\$ -	\$ 757,335.19	\$ 286,128.52	\$ 471,206.68	\$ 6,258,408.66	\$ 3,659,755.02

Sustainability

- Additional basic city services are needed, particularly in our police department.
- Without the revenue from marijuana, additional staff are not sustainable with other forms of revenue.
- The path to sustainability is to pay down our UAL so that we can sustainably add the appropriate personnel.



Committee/Council Liaison Appointments - 2021

Committee	Term Expires	Current Member	Applicant-Interested	Appointed
Airport [4 year term]				
Public Member (Alternate)	12/23	Vacant		
Charter Review Committee				
Citizen at Large		Vacant	John Breidenbach	
Citizen at Large		Vacant	Charlotte Fugate	
Citizen at Large		Vacant	Dan Jones	
Citizen at Large		Vacant	Janet Komoto	
			Michael Miller	
			Susann Mills	
			Jaime Taylor	
			Eddy Thiel	
			Dawn Tichenor	
			Robert Wheatley	

Airport: 1st Monday each month, 6:00 p.m. @ City Hall

Audit: As needed @ City Hall

Budget: As needed @ City Hall

Business Loan Fund: As needed @ City Hall

Charter Review: As needed; Evenings @ City Hall

Diversity Advisory: 3rd Wednesday each month, 5:30 p.m., @ City Hall

Marijuana Ad-Hoc: As needed, Evenings @ City Hall

Parks: 3rd Thursday each month, 5:30 p.m. @ City Hall

Planning: 2nd Monday each month, 6:00 p.m. @ City Hall

Public Works: 2nd Tuesday each month, 3:00 p.m. @ City Hall

V&C: 1st Thursday each month, 7:00 a.m. @ Chamber Office

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Breidenbach John A
Last First, Middle Initial

HOME ADDRESS: 907 Sw 4th St Ontario 97914
Street City Zip Code

TELEPHONE: 204-739-1640 CEO@ontariochamber.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Charter Review Committee
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Ontario Chamber		
Ontario V&C		
Ontario City Planning and Zoning		

Employment:

Ontario Chamber Of Commerce	CEO	2004-present
Current Employer:	Position:	Dates of Employment:

Education:

Heppner High- TVCC

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I truly care about our city. I have been involved with the Ontario City government for 16yrs and would like to be part of the discussion on the City Charter.

Additional Information you feel may be helpful in considering your request for appointment:

John A. Breidenbach
Signature:

February 23, 2021
Date:

Submit

Reset

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Fugate
Last

Charlotte
First,

A
Middle Initial

HOME ADDRESS: 821 SW 2n St
Street

Ontario
City

97914
Zip Code

TELEPHONE: 541-889-1996

Home, Work, Cell, or Business (Include Area Code)

charfugate@fmtc.com

E-mail Address

Name of Board, Committee, or Commission for appointment requested:

City Charter Review

1.

2.

3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Revitalize Ontario!	2015 - 2021	President
Malheur Cultural Tru	2002 - 2021	Secretary/Treasure
City of Ontario	2009 - 2017	Councilor

Employment:

Retired

Current Employer:

Current Employer:

Position:

Dates of Employment:

Education:

Graduate of Cal State Hayward - 1991

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Active in the community for the last twenty-five years. I understand tl

Additional Information you feel may be helpful in considering your request for appointment:

Served as the Culutral Center as Executive Director for eight years and 1

Charlotte Fugate

Signature:

March 2, 2021

Date:

Submit

Reset

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CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: City of Ontario -- City Recorder
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Jones Don
Last First Middle Initial
HOME ADDRESS: 1021 Triand Dr Ontario OR 97914
Street City Zip Code
TELEPHONE: (541) 212-9649 ocdonj@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

City Charter Committee

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:

Employment:

<u>DART Inc</u>	<u>Box</u>	<u>REP</u>
Current Employer:	Position:	Date of Employment:
	Position:	Date of Employment:

Education:

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Resident Business Owner Past Councilor

Additional Information you feel may be helpful in considering your request for appointment:

[Signature]
Signature:

2/26/21
Date:

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME:
Last First Middle Initial

HOME ADDRESS:
Street City Zip Code

TELEPHONE:
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Business Loan Fund Committee	10 years	
Diversity Advisory Committee	2 years	Vice Chair
St. Lukes Fruitland Advisory Council	6 years	Chair

Employment:

Retired		
Current Employer:	Position:	Dates of Employment:

Education:

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Additional Information you feel may be helpful in considering your request for appointment:


Signature:

Date:

Submit

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2/26/21

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CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: City of Ontario -- City Recorder
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: MILLER MICHAEL C.
Last First Middle Initial

HOME ADDRESS: 718 REITER DR ONTARIO 97914
Street City Zip Code

TELEPHONE: (541) 212-9985 _____
Home, Work, Cell, or Business (Include Area Code) E-mail Address:

Name of Board, Committee, or Commission for appointment requested:

ADHOC CITY CHARTER
1. 2.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employment:

<u>TUE INSURANCE GROUP, INC</u>	<u>AGENT</u>	<u>1977</u>
Current Employer:	Position:	Dates of Employment:
Current Employer:	Position:	Dates of Employment:

Education:

TVCC - OREGON

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

CONCERNED CITIZEN OF ONTARIO -

Additional Information you feel may be helpful in considering your request for appointment:

Michael C. Miller 2-26-2021
Signature: Date:



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2/24/21

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CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: City of Ontario - City Recorder
444 SW 4th St., Ontario, OR 97914
(541) 889-3237 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: MILLS SUSANN

HOME ADDRESS: 1141 SW 3rd Ave Ontario 97914

TELEPHONE: (541) 889-7311 (Home) (541) 268-3711 (Cell) SUSANN@MillsRentals.net

Name of Board, Committee, or Commission for appointment requested:

Charter (City) Board

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position(s) Held:

Employment:		
<u>Mills Manor Apts.</u>	<u>Owner/Mgr.</u>	<u>1985 till present</u>
Current Employer:	Position:	Date of Employment:
Current Employer:	Position:	Date of Employment:

Education:

Please indicate why you are requesting appointment to this Board (s) / Commission (s):

Asked by Mayor

Additional Information you feel may be helpful in considering your request for appointment:

Susann Mills 2/24/21

* Please let me know when you receive this. Thank you! ☺

received
02/24/2021 4P

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with Blue Ballpoint

CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: City of Ontario – City Recorder
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Taylor Jaime Lynn
Last First Middle Initial
HOME ADDRESS: 2356 Andrew Ave. Ontario 97914
Street City Zip Code
TELEPHONE: (208) 550-9245 j+4sport@notmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Commission to Review Charter

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>FRCC</u>	<u>2 yrs.</u>	<u>Member/ Executive Secretary</u>
<u>Feral Cat Program</u>	<u>4 yrs.</u>	<u>Volunteer</u>
<u>Daughters of</u>	<u>1 yr.</u>	<u>Member</u>

Employment: American Revolution

Current Employer: Heart-n-Home Hospice Outreach RN Oct. 2020
Current Employer: Position: Date of Employment: Current

Education:

MBA, BSN, AA

Past 17 yrs. @ St. Als.
Ontario

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Requesting appt as community Member to Commission
to Review Charter

Additional Information you feel may be helpful in considering your request for appointment:

active community member born & raised
in Ontario.

Jaime L. Taylor
Signature:

2/22/2021
Date:

received
2/23/21

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with Blue Ballpoint

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 881-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Threl "Eddy" Ethel M.
Last First Middle Initial
HOME ADDRESS: 1338 S.W. 11th Ave Ontario 97914
Street City Zip Code
TELEPHONE: 541-212-0969 etphome@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Ad-hoc City Charter
1. for Charter Revision 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity/Organization: Citizens Coalition of Ontario Bonnie St. Peter's
Length of Service: _____
Position (s) Held: Founder Manager/facilitator

Employment:

Retired
Current Employer: _____ Position: _____ Dates of Employment: _____

Education:

Link's School of Business/Hollywood Beach College
Institute of children's literature, Long Ridge Writers Academy
Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Being a rep. to the citizens coalition, I feel the
need to bring our interest to the table.

Additional Information you feel may be helpful in considering your request for appointment:

I feel the charter sets the ground rules
for our city and the citizen need to have a
voice. And as a business woman, I think that
is important as well.

February 22, 2021

Signature: _____

Date: _____

Submit

Reset



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02/24/21

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Tochenor Dawn
Last First Middle Initial

HOME ADDRESS: 325 Reiter Dr Ontario 97914
Street City Zip Code

TELEPHONE: 541 889 9055
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Charter Change Committee
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Citizens Coalition Committee</u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

Employment:

<u>Ontario School District</u>	<u>Tech</u>	<u>1/3/1993</u>
Current Employer:	Position:	Dates of Employment:

Education:

Highschool/College

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Feel like I can give positive input.

Additional Information you feel may be helpful in considering your request for appointment:

Dawn L Tichenor Dawn L Tichenor
Signature:

Feb 24, 2021 to
Date:

Submit

Reset



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2/26/21

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CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

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NAME: Wheatley Robert D.
Last First Middle Initial
HOME ADDRESS: 1162 SW 2 AV Ontario 97914
Street City Zip Code
TELEPHONE: (208) 949-0559 oprx@finte.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

City Charter Revision

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:

Employment:

Retired Pharmacist

Current Employer:	Position:	Dates of Employment:

Education:

Ontario High Grad BS Pharmacy Idaho State Univ

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Desire to give back my time to help address city needs

Additional Information you feel may be helpful in considering your request for appointment:

Robert D Wheatley
Signature:

2/25/21
Date:

WEDS WORKS TIL 8 P.M.



**AGENDA REPORT
DISCUSSION ITEMS
March 4, 2021**

To: Mayor and City Council

FROM: Steven Romero, Police Chief

THROUGH: Adam J. Brown, City Manager

**SUBJECT: PROPOSED ORDINANCE AMENDMENT; PROPOSED FEE RESOLUTION FOR
NON-COMMERCIAL KENNELS; DOG KENNELS**

DATE: February 24, 2021

PROPOSED MOTION:

DISCUSSION ITEM ONLY.

SUMMARY:

Currently, the Ontario Municipal Code (OMC) Section 6-2-3 delineates city mandates for dog license requirements, exceptions, and issuance of tag and collar. The Ontario Police Department has received two applications for non-commercial kennel license, but is unable to complete the application approval process, as a City Council resolution establishing a kennel application fee shall accompany the application and is awaiting approval through the Ontario City Council.

BACKGROUND:

Effective animal control and regulation of dog ownership is essential for ensuring the community's accountability for responsible dog ownership and other categories of dog control such as vaccinations against rabies, procedures for declaring dogs 'dangerous,' and controlling excessive dog barking, and odors. The city of Ontario previously enacted ordinance 6-2-3, subsection (B) which grants a 3-dog maximum per any one premise, unless the owner makes a special application to do so to the city for non-commercial kennel purposes. Research of other cities within our region illustrate a more comprehensive ordinance approach to non-commercial dog kennel applications. Fees, processes, and granted administrative authority for the application process vary.

CURRENT SITUATION:

The current ordinance 6-2-3 subsection (B) states: "A fee to be determined by City Council Resolution shall accompany application." However, the city does not currently have any written resolution for non-commercial kennel applications, specifying the amount of the fees

that are to be levied for the application. A second identified gap within the current ordinance is there are no application denial criteria specified or any delineated process for applications that have been denied. This leads to additional questions about who shall serve as the appeals authority and if the appeals process shall have an administrative fee attached to the appeals process, such as other city administrative processes.

ANALYSIS:

- A. **STRATEGIC PLAN** This meets the Council's adopted Strategic Plan for Lifestyle. Lifestyle is achieved through working with our community partners to enhance their quality of life through added opportunities while ensuring the peace and general health of all community members.
- B. **FINANCIAL** There is no financial impact for this action.
- C. **TIMING** Future amendment of Ontario Municipal Code 6-2-3(B) is needed in-order to complete the two pending non-commercial kennel applications and for the adoption of updated code section 6-2-3.
- D. **POLICY/LEGAL** The proposed new ordinance amendment has been reviewed and approved by the City Attorney and has been deemed legally and statutorily acceptable.

ALTERNATIVES:

No discussion take place for future municipal code 6-2-3 amendment(s). This will result in the inability to complete the non-commercial dog kennel application process and will leave the city absent of a resolution for fee collection for this process.

RECOMMENDATION:

Staff recommends that the City Council discuss future municipal code 6-2-3 amendment(s) and provide staff direction on this matter.

ATTACHMENTS:

1. Resolution for omc 6-2-3(2021)



RESOLUTION #2021-xxx

**A RESOLUTION TO ESTABLISH CITY FEES CONCERNING NON-COMMERCIAL
DOG KENNEL APPLICATIONS.**

- WHEREAS,** Ontario Municipal Code (OMC) section 6-2-3 (B) regulates dog ownership within the Ontario City limits by imposing an application process for non-commercial dog kennels; **and**
- WHEREAS,** The Ontario City Council finds that it is necessary to determine a fee collection amount for non-commercial dog kennel applications; **and**
- WHEREAS,** The Ontario City Council finds that it is necessary to establish an application denial and appeals criteria for non-commercial dog applications.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to
Establish an application fee of \$ 75.00 for non-commercial dog kennel permits.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this ____ day of _____
20____, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this ____ day of _____, 20____.

Riley J. Hill, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder

6-2-3 - Dog license required, exceptions; tag and collar.

(A)

Persons owning, possessing, or keeping a dog which has a set of permanent canine teeth shall immediately after such person becomes the owner, possessor, or keeper of such a dog, procure from the Ordinance Control Officer or his/her agent, a license for the dog. A license will only be issued upon proof that the dog has current vaccination.

(B)

It is unlawful to keep, maintain, harbor or possess upon any one premises more than three (3) dogs unless the owner makes special application to do so. This does not, however, permit the operation of a kennel or other commercial operation. Application to house more than three (3) dogs on a noncommercial basis must be made to the City and must be accompanied by the written consent of at least seventy-five percent (75%) of all persons in possession of premises within one hundred feet (100') of the premises upon which application is being made. A fee to be determined by City Council Resolution shall accompany application. All dogs covered by the provisions of this Code Section shall be confined upon the property or under leash at all times; provided, however, that this shall not apply to dogs under three (3) months of age.

(B)(1)

The fees for the required non-commercial kennel application as stated in subsection (B) of this section shall be determined by City Council Resolution. The fee schedule will be based upon any or all of the following:

- A) Per dog, exceeding the 3-dog maximum per any one premise; and/or
- B) Per application; and/or
- C) Property size to dog ratio and not within certain zones.

Appeals for denials to be made in writing within 30 days to city manager or planning dept.
Appeal Fee?

Failure to obtain a kennel license can be assessed upon a keeper or property owner as Class B violation, pursuant to Ontario Municipal Code 1-4-1. Each dog above 3 constitutes a separate violation.

The permit will allow the keeping of over three (3) dogs for a three (3) year period. The permit will be reviewed by the police department at the conclusion of three (3) years if during that period there have been no animal nuisance complaints associated with the premises the permit will be extended for another three (3) year period, indefinitely. If there has been an animal nuisance complaint the applicant will be required to obtain the written consent of at least seventy-five percent (75%) of all persons in possession of premises within one hundred feet (100') of the premises upon which application is being made.

(C)

No license shall be required to be paid for a dog owned by a blind person or handicapped person who uses it as a guide or trained helper. A license shall be issued for such dog upon the

filing with the Ordinance Control Officer or agent an affidavit by the handicapped person showing the dog to come within this exemption.

(D)

Every individually licensed dog must wear a collar with the license tag attached.

(Ord. 2543 § 2, 2004; Ord. 2441 § 3 (part), 2000)
(Ord. No 2636-2009, § 1, 12-21-09)

DRAFT



**AGENDA REPORT
DISCUSSION ITEMS
March 4, 2021**

To: Mayor and City Council

FROM: Adam J. Brown, City Manager

THROUGH: Adam J. Brown, City Manager

SUBJECT: BID AWARD FOR WAYFINDING SYSTEM

DATE: February 24, 2021

PROPOSED MOTION:

NO ACTION - APPROVAL AT COUNCIL MEETING ON MARCH 16TH

SUMMARY:

The city concluded its wayfinding study in the summer of 2020. City staff wrote a procurement request for fabrication and installation of signage. The bids were received and are ready for award.

BACKGROUND:

The city wrapped up its wayfinding design in the summer of 2020 by Trademark, Design | Fabrication of Boise, Idaho. Funds were budgeted in the current fiscal year to begin implementation of the wayfinding system. Additionally the city's grant writers, Merchant McIntyre, completed an application for grant funds to leverage the city's budgeted amount.

Staff prepared an invitation to bid, using the specifications produced by Trademark, Design | Fabrication. The solicitation for bidders went out on January 22, 2021. Bids were received by 2 pm MST at City Hall and were opened over video conference.

CURRENT SITUATION:

Build-out of the wayfinding system will be done over multiple years. The bid documents phased the build out of the system over three years as budget dictates.

The city received five bids. Total bid price is based on nine different sign types multiplied times the number of signs in the bid table. The following total bids were received:

Trademark: \$292,060.47

Sea Reach \$332,660.00

ACSM \$220,301.00

Graphic House: \$254,139.00

Knight Signs: \$364,390.84

The low bid was from ACSM, out of Charlotte, North Carolina. As due diligence, I made a follow-up call to ACSM, to ensure that their mobilization costs were included, that it was a phased production, and that all costs in the bid were included in their price. They confirmed that they were included in the cost. The bid tabulation is attached as well as the bid from ACSM.

Several bidders did not follow bid instructions. One said that final cost was subject to an additional design and review. Another said they did not include mobilization and breakaway bolts, and another based their costs on a single build-out which was clearly not what was requested.

Staff recommends working with ACSM over three years to build out the City Wayfinding system as budget dictates.

ANALYSIS:

- A. **STRATEGIC PLAN** This project supports the Beautification goal of the Ontario Strategic Plan under the "Bring more art and culture to Ontario" strategy, and under the activities of "Enhance our Gateway" and "Create Matching Entrances."
- B. **FINANCIAL** This year's budget includes \$60,000 for the wayfinding sign production and installation. If the city is successful with the Our Town grant we would have \$120,000 for this fiscal year. Staff has recommended \$57,650 for the Fiscal Year 2021-2022 buildout, giving us a total amount to be worked on this summer of \$177,650. Without the grant award, we would only build \$117,650 in signage.
- C. **TIMING** Staff is hoping to receive notification of the National Endowment for the Arts, Our Town, grant in April, which will leverage the current years budget into a total of \$120,000 for wayfinding signs. Given it's the end of the year, the hope is that they could use the budget from the current fiscal year and whatever budget is approved for Fiscal 2021-2022 to combine the production of both fiscal years and then to have additional funding in 2022-2023.
- D. **POLICY/LEGAL** Only the City Council has the authority to award the bid.

ALTERNATIVES:

Take No Action: The city will not be able to move forward with fabrication and installation.

Choose Another Bid: The Council can choose another bid, but they must state the reason for choosing the other bid.

RECOMMENDATION:

City staff recommends that the Council award the bid to ACSM at its regular City Council meeting on March 16, 2021.

ATTACHMENTS:

1. Bid Tabulation_Wayfinding_2 19 2021
2. Ontario-OR-RFP-Merged-02192021

City of Ontario Bid Tabulation Results for Wayfinding Signs - Under Review

Quantity		Trademark		Sea Reach		ACSM		Graphic House		Graphic House		Knight Signs	
Monument Sign	3	\$ 27,562.22	\$ 82,686.66	\$ 24,500.00	\$ 73,500.00	\$ 22,072.00	\$ 66,216.00	\$ 62,808.00	\$ 188,424.00	\$ 20,936.00	\$ 62,808.00	\$ 28,534.41	\$ 85,603.23
Vehicular Directional Downtow	2	\$ 9,423.14	\$ 18,846.28	\$ 13,210.00	\$ 26,420.00	\$ 8,420.00	\$ 16,840.00	\$ 19,262.00	\$ 38,524.00	\$ 9,631.00	\$ 19,262.00	\$ 19,053.86	\$ 38,107.72
Vehicular Directional	3	\$ 7,040.84	\$ 21,122.52	\$ 10,295.00	\$ 30,885.00	\$ 5,450.00	\$ 16,350.00	\$ 18,384.00	\$ 55,152.00	\$ 6,128.00	\$ 18,384.00	\$ 10,691.63	\$ 32,074.89
Vehicular Directional	6	\$ 7,040.84	\$ 42,245.04	\$ 10,295.00	\$ 61,770.00	\$ 5,450.00	\$ 32,700.00	\$ 36,672.00	\$ 220,032.00	\$ 6,112.00	\$ 36,672.00	\$ 10,504.51	\$ 63,027.06
Pedestrian/Bike Trail Head	3	\$ 7,691.34	\$ 23,074.02	\$ 8,620.00	\$ 25,860.00	\$ 4,200.00	\$ 12,600.00	\$ 18,225.00	\$ 54,675.00	\$ 6,075.00	\$ 18,225.00	\$ 7,833.82	\$ 23,501.46
Pedestrian Walkable Downtow	4	\$ 8,985.62	\$ 35,942.48	\$ 11,355.00	\$ 45,420.00	\$ 5,830.00	\$ 23,320.00	\$ 24,876.00	\$ 99,504.00	\$ 6,219.00	\$ 24,876.00	\$ 10,793.25	\$ 43,173.00
Pedestrian Trail Marker	3	\$ 5,354.79	\$ 16,064.37	\$ 5,750.00	\$ 17,250.00	\$ 1,725.00	\$ 5,175.00	\$ 10,965.00	\$ 32,895.00	\$ 3,655.00	\$ 10,965.00	\$ 5,236.33	\$ 15,708.99
Viewpoint Stones	15	\$ 1,000.00	\$ 15,000.00	\$ 525.00	\$ 7,875.00	\$ 1,650.00	\$ 24,750.00	\$ 27,375.00	\$ 410,625.00	\$ 1,825.00	\$ 27,375.00	\$ 1,088.55	\$ 16,328.25
Neighborhood Signage	6	\$ 6,179.85	\$ 37,079.10	\$ 7,280.00	\$ 43,680.00	\$ 3,725.00	\$ 22,350.00	\$ 35,572.00	\$ 213,432.00	\$ 5,928.67	\$ 35,572.00	\$ 7,811.04	\$ 46,866.24
		\$ 292,060.47		\$ 332,660.00		\$ 220,301.00		\$ 1,313,263.00		\$ 254,139.00		\$ 364,390.84	
Hourly Rate		\$ 100.00		\$ 65.00		\$ 125.00		\$ 145.00				\$ 195.00	
Vendor Acknowledgement Form		Yes		Yes		Yes		Yes				Yes	
		3.00%		3.00%		1.80%		2.50%				3.00%	
		3.00%		5.00%		1.80%		2.50%				3.00%	
Notes		1 year warranty, price based on doing everything at once.		State that this is not a final bid. They believe there are fabrication methods that could save money.				Breakaway bolts not included. Mobilization cost not included. Inflation adjustments subject to change. 3-year warranty				1 year warranty, Cost subject to final design and review. Bid submitted 1 hour late.	
Responsive		No		Yes		Yes		No				No	

City of Ontario, OR

Submitted February 19th, 2021



WAYFINDING
design • planning • fabrication • installation

Wayfinding Sign Production & Installation RFP Submission

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o: 704.910.0243
gnocik@acsminc.com

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Charlotte, NC 28203

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A wayfinding system not only guides visitors and residents to their final destination, it shows how proud a place is of the unique character it has to offer.

***It tells a story** that starts with a welcome monument and leads directly to the heart and soul of your thriving community.*

Introduction

ACSM is a full service, Design+Build firm with over 50 years of combined experience in the design and sign manufacturing industry. Having reviewed the RFP, and learned about the City of Ontario’s local landscape, we feel confident in our understanding of the challenge faced. Our solution places primary focus on the following:

- Providing accurate manufacturing and installation of monument, vehicular, pedestrian, and neighborhood signage, as well as the viewpoint stones.
- Identify opportunities to reduce complexity and maintenance costs through value engineering
- Provide timely completion of the project.

In the following pages you will learn more about our firm, view previous projects of similar scope, and be shown our vision for a wayfinding system that will elevate the community’s perception of the City of Ontario as a whole.

Our experience and expertise in the industry spans government, residential, commercial, and public art installation. We approach each project as a custom design and also provide, branding, master sign planning, project management, and construction services. ACSM’s distinct **Design+Build Approach** aligns the design, fabrication and installation processes and allows for a single point of responsibility, creating peace of mind.

Located in Charlotte - North Carolina, ACSM’s 10 staff members form a tight team with extensive knowledge in the graphic and sign manufacturing industry. This ensures our quality and workmanship throughout all aspects of the project and protects your investment. A wayfinding system should be seen as a 20 year investment, which is why we design and fabricate for ease of maintenance using only the most durable materials and finishes. All plans created in the completion of this project, including shop drawings, will become the property of The City of Ontario.

We look forward to seeing your project through to successful completion and appreciate the opportunity to bid on the Wayfinding project.

Sincerely,



Glen Nocik
Principal Director



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I. Company Overview

We're proud of our traditional roots.

You can trace the history of ACSM directly to our patriarch, Roberto Nocik, who was born in 1930 in Buenos Aires, Argentina from Russian immigrant parents. From an early age, Roberto discovered his talent and love for art. Instantly deciding his artistic path in life, he attended The National School of Fine Arts Manuel Belgrano where he received his Bachelor in Fine Arts. Realizing the artistic value and the potential business possibilities, he attended The National School of Fine Arts Prilidiano Pueyrredon where he received a Master of Fine Arts with a concentration in the sign painting trade. After 3 years of painting murals and lettering mass transit vehicles for the Buenos Aires Department of Transportation, he headed to America to continue the rich, traditional trade of hand sign lettering.

In 1959 he began to work for LG Sign Company, a prominent sign business in New Jersey. In 1970, after 11 years he decided to form his own company, Roberto Signs, Inc. After 10 very successful years he sold the company and moved to Fort Lauderdale, Florida for a new challenge (and to get away from the long, cold winters).

In 1980 he reopened Roberto Signs again, but this time his two eldest sons joined him in business. In 1993, after 13 successful years he started to think about retiring so he began scaling down to make his company a simple and less stressful operation. For the next 3 years he enjoyed a much less hectic schedule and worked with just a few of his longtime clients to keep busy.

Throughout the busiest part of his sign business career, his youngest son Glen had always loved learning all the old world traditions of hand-lettering, gold leaf techniques and sign design & layout, but was still in school. In 1996, after attending college, Glen joined his father in the family business.

In 2004 Roberto was ready to fully retire and Glen was finally experienced enough to take on the challenge of continuing the family sign business in the City of Charlotte, NC. Originally, ACSM's Carolina name was American Classic Sign Manufacturing which paid homage to the country who had blessed Roberto Sr. with humble success. Today, the firm's name is now shortened to ACSM, Inc. which still proudly honors its family roots.



II. Project Team

Glen Nocik

Principal/Project Director

Glen brings over 20 years of an accomplished apprentice under the predecessor to ACSM, Roberto Signs, Inc. Learning first-hand the old world techniques of gold leaf and hand lettering, Glen brought ACSM into the future by integrating his technical computer knowledge with the basic principles of successful sign design.

His comprehensive direct experience from initial sign design to fabrication and installation provide a wealth of industry insight for every stage of project consultation to provide a successful and smooth sign project.

Glen has consulted and project managed the wayfinding signage projects in residential and commercial communities as well as NC cities and towns. He is knowledgeable with the various processes to expedite the different stages of the sign management process in a timely and budget conscious manner, all while adhering to MUTCD required standards.

Because of his broad knowledge of appropriate sign design to fabrication process, Glen consults with other local design firms with their projects.

Direct Line: 704.617.1044
gnocik@acsminc.com

Mark Hagerty

Managing Director

Mark comes to ACSM with 20 years of experience in product design and development. He studied architecture, wayfinding, industrial design, and human factors at Syracuse University. Through his career he has led international creative and technical teams in a corporate setting.

At ACSM, he focuses on operations management, wayfinding system design, branding, sign design, as well as production design and process improvement. As a student of the “Design Thinking” process, he approaches creative problem solving by focusing on understanding data and its deeper context. He applies this methodology to all facets of the project.

Direct Line: 704.724.1909
mhagerty@acsminc.com

Maria Nocik

Director of Marketing & Design

Maria has over 25 years experience in the graphic design industry. From running her own successful design firm to maintaining the positions of Marketing & PR Director and Creative Director at the Levine Jewish Community Center in Charlotte, NC, Maria brings her graphic artist background to ACSM.

These diverse qualities greatly benefit the ACSM team as we work with cities and towns in developing their brands or other related graphic design needs.

Direct Line: 704.771.9505
mnocik@acsminc.com

Joe Nodzak

Lead Production Designer

Joe Nodzak studied Historic Preservation at the Savannah College of Art and Design before moving to Charlotte and joining the ACSM team in 2017. As the Lead Production Designer, Joe is responsible for guiding a project from an idea on paper, to the real world. With expertise in both 2D and 3D production design, he helps translate design intent into reality.

jnodzak@acsminc.com

Matty Cagle

Shop Manager

Matty has been working in the sign industry since 2010 and joined the ACSM team upon relocating to Charlotte from Norfolk, Virginia in 2015. As shop manager, Matty is responsible for taking raw materials and turning them into beautiful signs. His experience in both CNC and commercial paint technologies allows him to lead the ACSM shop team through all facets of production.

mcagle@acsminc.com

Armin Nocik

Projects Manager

Armin is a veteran in the sign industry, having owned and operated a sign company for 16 years in addition to having worked for Roberto Signs, Neon Images, BR Signs, and Art Sign Co. for a combined 11 years. He helps oversee the production process and handles project logistics from material sourcing, to quality control and field operations.

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III.A. City of Conyers, GA

CASE STUDY: Wayfinding Sign System

ACSM was awarded the Contract to fabricate and install a city wide sign system for the City of Conyers, GA. The provided design intent drawings juxtaposed clean lines with an industrial aesthetic linking the town to it's railroad heritage.

During the production design process, we were able to reduce complexity and material costs, while maintaining the overall integrity of the design. In additional to fabrication and installation, we worked with the Department of Public Works, helping coordinate everything from underground utility locates, to coordinating multiple electrical services powering the back-lit monument signs.

The largest hurdle faced was in dealing with the granite bedrock just under the surface of the ground. Our value engineering processes allowed us to adapt shallow footers with larger footprints, instead of deep, narrow excavations. We also partnered with a hydro trenching service familiar with the local terrain to simplify the electrical installation. This was all done while maintaining tight engineering compliance with Georgia regulations.



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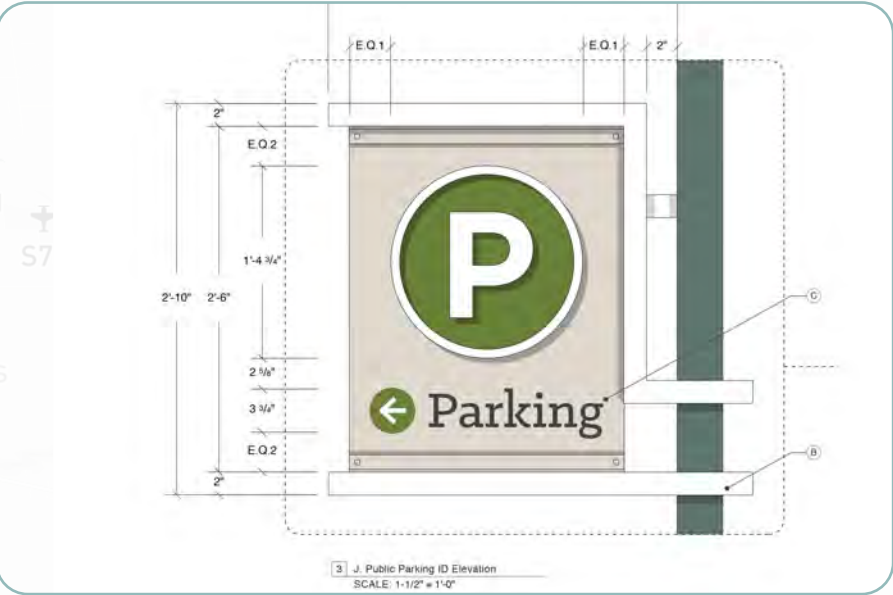
Charlotte, NC 28203

III.A. City of Conyers, GA
CASE STUDY: Wayfinding Sign System

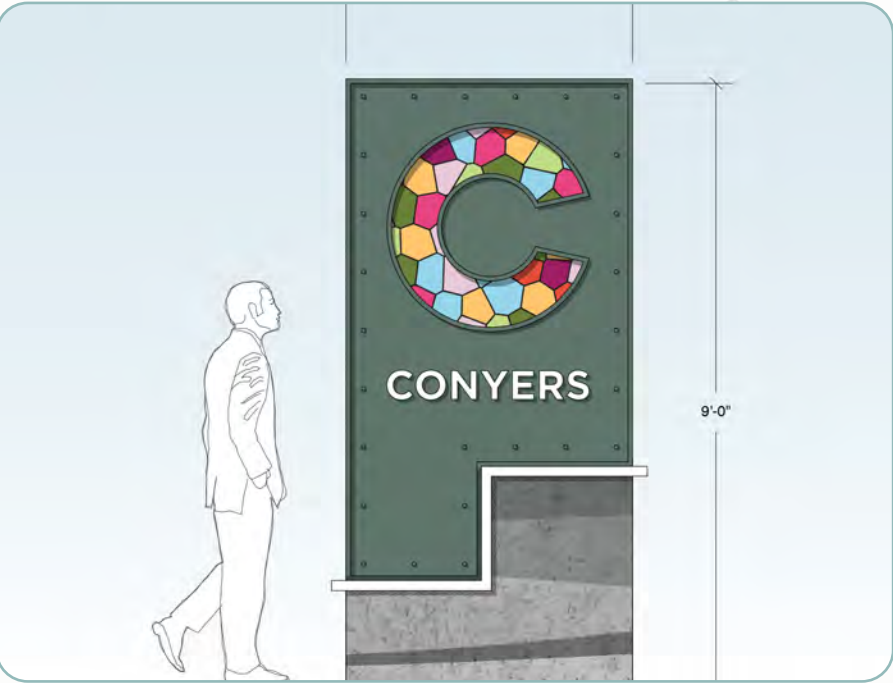
Construction Drawing & Rendering (provided by client)



Design Intent Drawing



Design Intent Drawing



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III.B. City of Wilson, NC

CASE STUDY: Wayfinding Sign System

ACSM was selected to design, fabricate and install a city wide sign system for the City of Wilson, utilizing ACSM’s full Design+Build capabilities. Through close collaboration with their multidisciplinary design approval committee, we created a unique solution that honors the city’s hallmark whirligig park by nesting a dimensional gear motif inside the unconventional I-beam posts. Special attention was given to using the wave components found in the City’s re-brand in both the wayfinding signs as well as the monuments.

With phase 1 installation underway, this project is slated for completion in Q1 of 2021.



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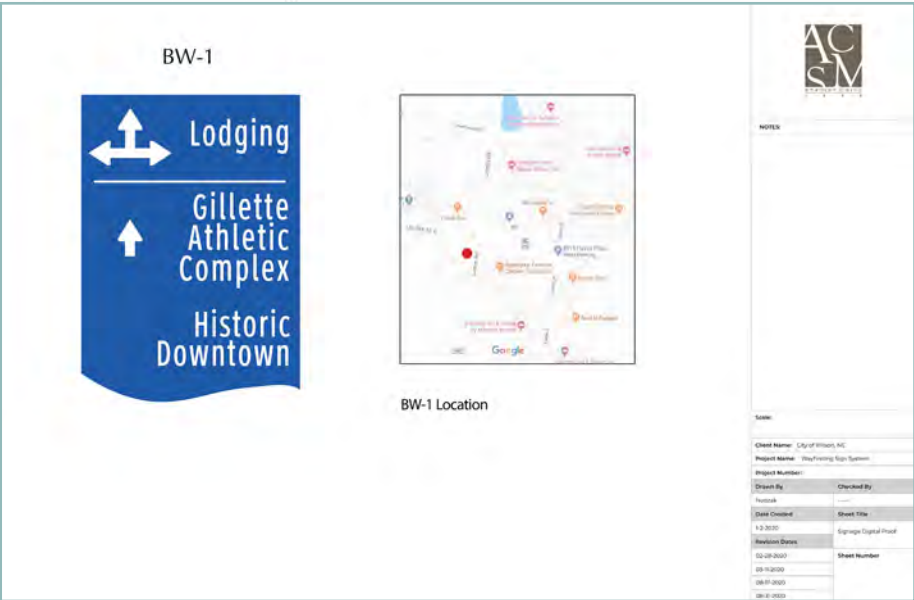
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III.B. City of Wilson, NC
CASE STUDY: Wayfinding Sign System

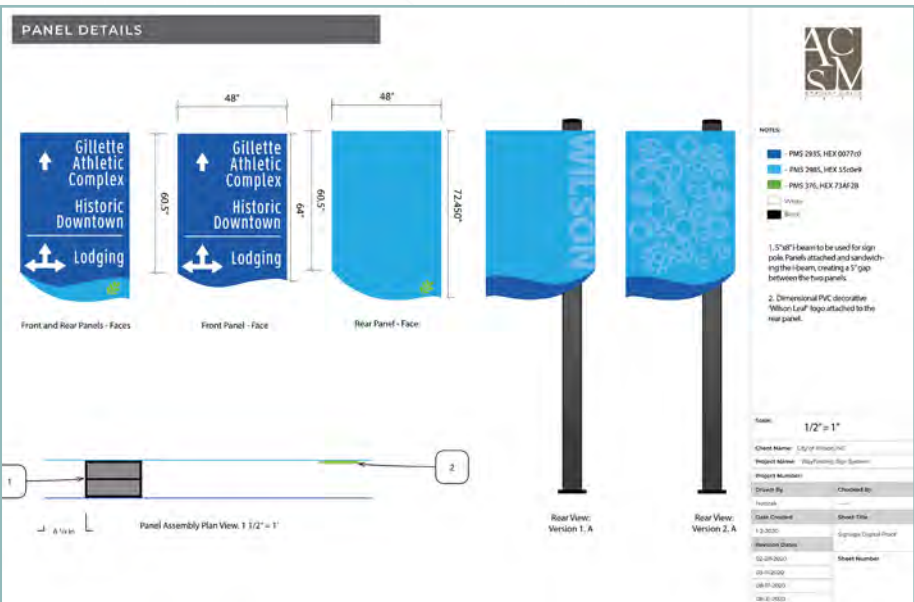
Element Detail



DOT Packet - Placement Guide (1 of 53)



DOT Packet - Sign Layout Guide



american classic
1 9 5 8
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III.C. City of Shelby, NC

CASE STUDY: Wayfinding System

Home to the Don Gibson Theatre and the world-famous Earl Scruggs Center, visitors from as far away as Japan travel to the quaint City of Shelby, North Carolina to experience the life and history of the prominent Shelby son that gave the banjo instrument an international voice.

A strong commitment from the city, citizens and business leaders prompted the desire to implement a city-wide wayfinding system to guide the influx of visitors into Shelby. Though the city did not have a “brand,” to incorporate into the sign design, the city still wished to move forward with the anticipated revitalization project.

ACSM met with the committee to design impactful signs that would still reflect the city’s past, present and future without including a specific brand image. Four unique and artistically interpretive finial designs that exemplify the best of Shelby were custom designed and fabricated along with distinctive design variations in the trailblazing and wayfinding signage.

The entire process (from design to fabrication) which began in March 2014, put the project on a fast track schedule that easily cleared NCDOT/ MUTCD compliance regulations. ACSM designed, fabricated and installed the entire Phase I that included 53 total signs completed in February 2015.



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III.C. City of Shelby, NC

CASE STUDY: Hanna Park Wayfinding

Having completed the City of Shelby’s wayfinding project with great acclaim, we were asked to lead the planning, design, and fabrication of the a wayfinding system focused on increasing the usability of Shelby’s new soccer facility known as Hanna Park.

After a multiphase design process, the ideal solution revealed itself as a system that addresses both vehicular and pedestrian traffic at a number of different scales. In keeping with the natural beauty of the park, the aesthetic chosen is decidedly rustic, but references Shelby’s existing identity in both design and construction. Rough hewn cedar posts were used along with aluminum panels for longevity and consistency with the city wayfinding system.

The sign system intuitively moves users into the park via a large highway facing monument sign, easily locates and identifies each soccer field, multiple pavilions, and provides hiking trail navigation to ensure all paths of entry and egress are intuitive for park visitors.



WAYFINDING
design • planning • fabrication • installation

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III.C. City of Shelby, NC

CASE STUDY: City-Wide Park Wayfinding

Upon completion of the Hannah Park sign system, the city was extremely pleased with the final product and asked us to extend the design aesthetic to the remaining parks.

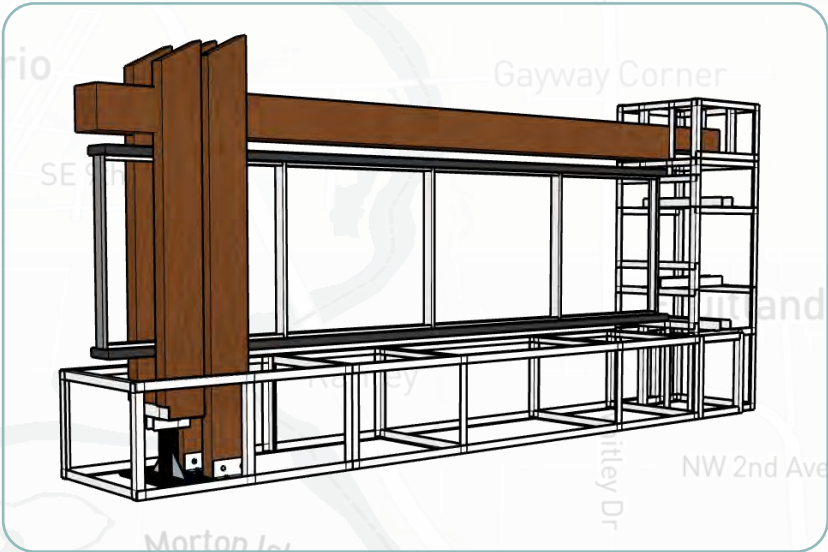
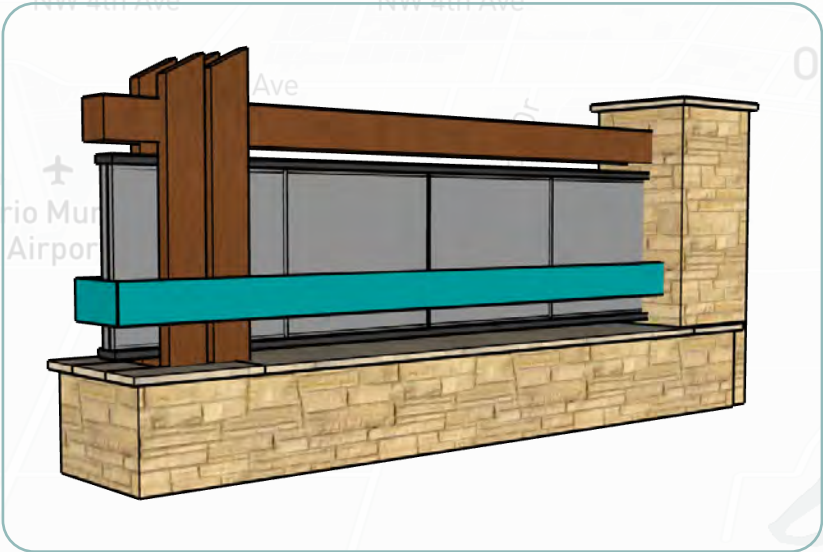
The goal was to create consistency between all of the parks, while providing special focus on their largest and most trafficked “City Park” location. To differentiate this facility from the others, a custom monument sign was created emphasizing a complimentary color palate while maintaining the use cedar posts through the entire system. The design process was representative of our approach on all projects. Starting with illustrated design concepts, then moving on to 3D modeling techniques to establish our production design approach and final dimensions. Fabrication, site prep, and installation were all handled by our in house team.



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III.C. City of Shelby, NC

CASE STUDY: City-Wide Park Wayfinding



ACSM was awarded the RFP bid for the fabrication and installation of the 140 sign project. Shortly after fabrication started, the team at ACSM raised structural concerns with the county and the engineering team who designed the project.

After further investigation, it was discovered that the engineering firm had failed to design for wind load which placed a hold on the time sensitive project. After several months of deliberation, the county consulted and contracted with ACSM to complete the project properly.

ACSM was able to redesign and engineer all of the signs properly and complete all NCDOT submissions and acquire proper encroachment agreements so the project could be nearly complete in time for the 2018 FEI World Equestrian Games hosted in Mill Springs, North Carolina.

III.D. Rutherford County, NC

CASE STUDY: County Wide Wayfinding



WAYFINDING
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Rutherford County Wayfinding

Rutherfordton:	40
Forest City:	25
Spindale:	11
Lake Lure:	17
Chimney Rock:	3
County Wide:	44

Total Signs: 140



III.E. City of Asheville, NC

CASE STUDY: Park Wayfinding

In late fall of 2017, ACSM was awarded the RFP for Asheville's park identification signs. The project consisted of the fabrication and installation of 22 park entrance signs located throughout the city. Each sign included masonry stone bases and were sandblasted to mimic a hand carved sign. The signs were then hand-painted to complement the existing natural surroundings and illuminated for early morning or evening readability.

Prior to completion of the sign project, the city also requested new custom park rules signs to be placed in 100 locations throughout the city. ACSM designed two different versions that integrated nature elements of the mountain city. Once a design was chosen, the park rules signs were fabricated and installed within the same time frame of the original park ID sign project.

ACSM is currently installing 14 additional signs as a part of a phase 2 installation.



WAYFINDING
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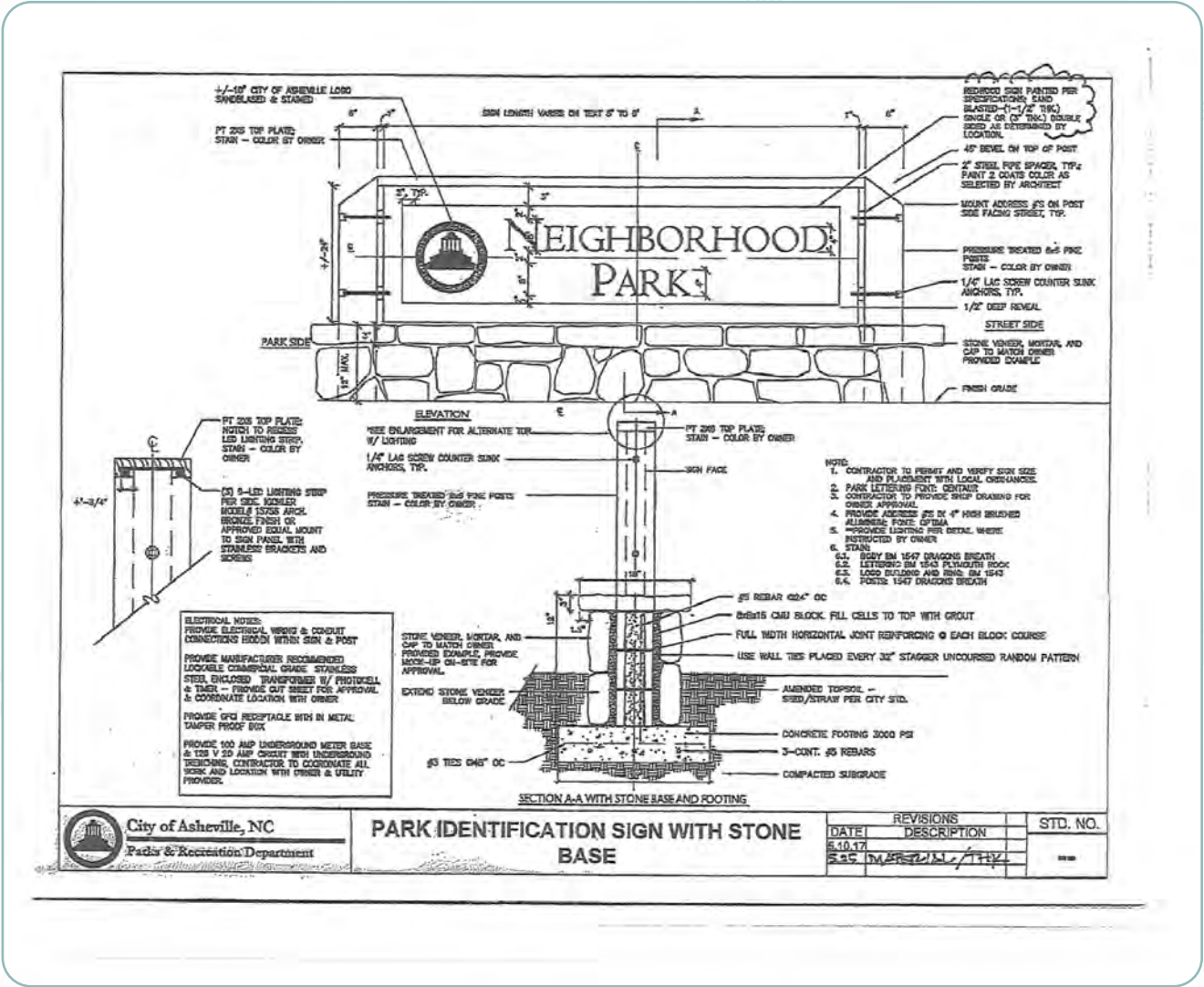


III.E. City of Asheville, NC
CASE STUDY: Park Wayfinding



WAYFINDING
design • planning • fabrication • installation

Engineering Drawing



Design Intent Drawing



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III.F. City of Lexington, NC

CASE STUDY: Gateway Banners & Signage

ACSM was commissioned to design new gateway banners for the City of Lexington, NC. The main goal of the design was to inform citizens and visitors that city-wide wifi is available throughout the “Uptown” area of the city.

The challenging aspect in this design was to incorporate Lexington’s new city brand, the Uptown Lexington logo, and recognizable “wifi” iconography, all while adhering to specific brand colors.

Knowing that the city views itself as a historic, progressive and innovative city, the concept of integrating the subtle shape of a pig’s head and snout was well received since the decision-makers have had their share of pig paraphernalia that has always been used to represent the City of Lexington.

ACSM suggested an idea of visually showing the perimeter of the wifi area on specific poles throughout the area for a more permanent solution.

Because of the success and satisfaction with our service, ACSM was chosen to design, fabricate and install the City’s Master Sign Plan. In the fall of 2015 a total of 37 wayfinding signs were installed, while 7 gateways and 22 pedestrian signs following that in 2017.



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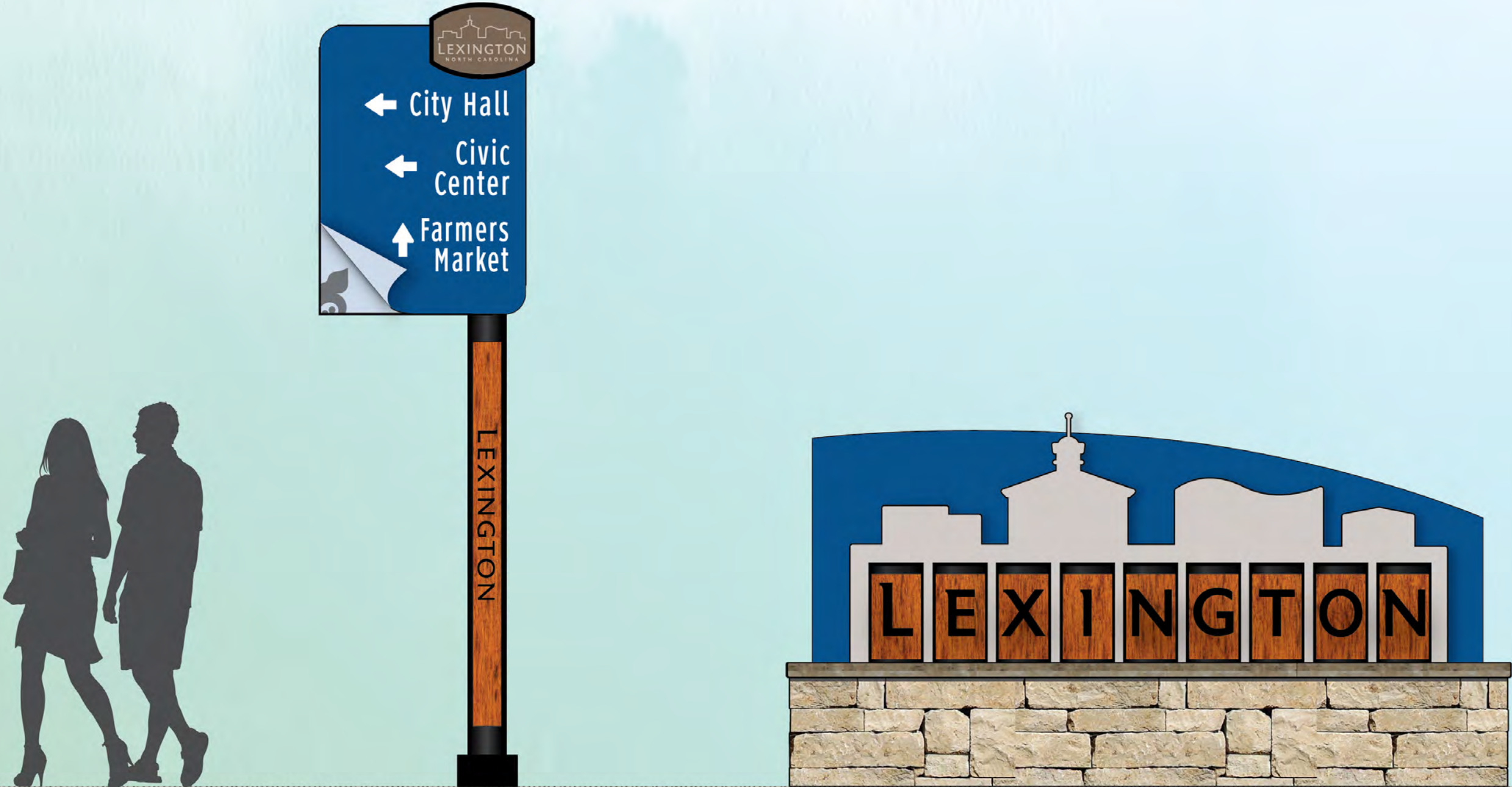
III.F. City of Lexington, NC
CASE STUDY: Gateway Banners & Signage



WAYFINDING
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III.G. Town of Smithfield, NC
CASE STUDY: Wayfinding Sign System

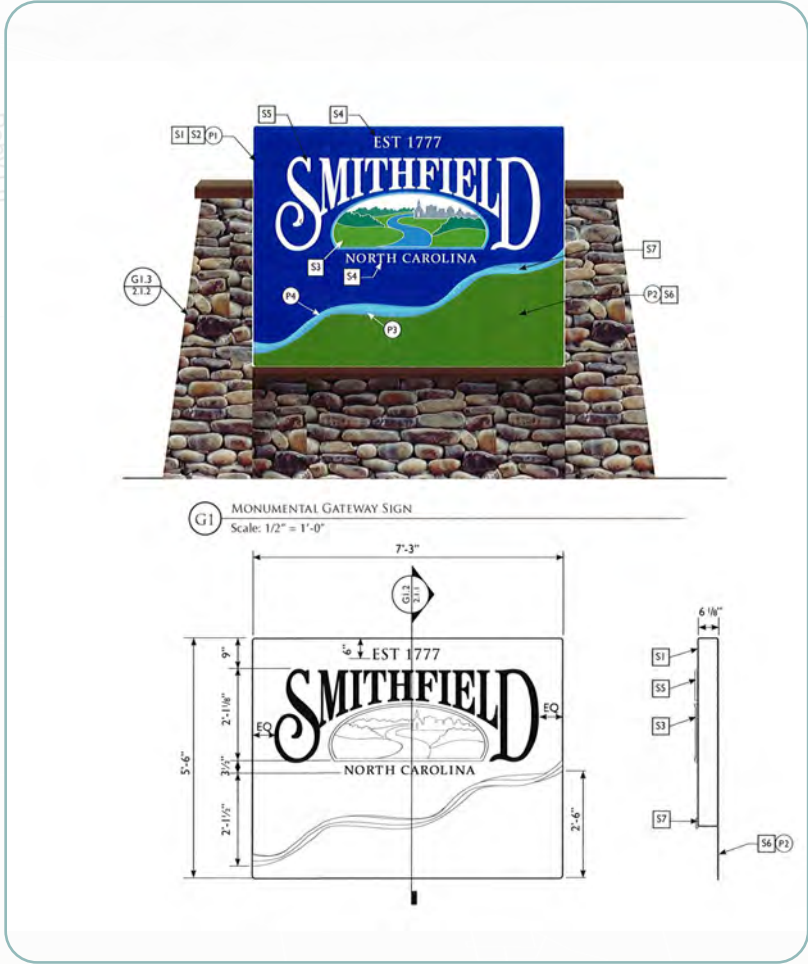


WAYFINDING
design • planning • fabrication • installation

Installation Photograph



Construction Drawing



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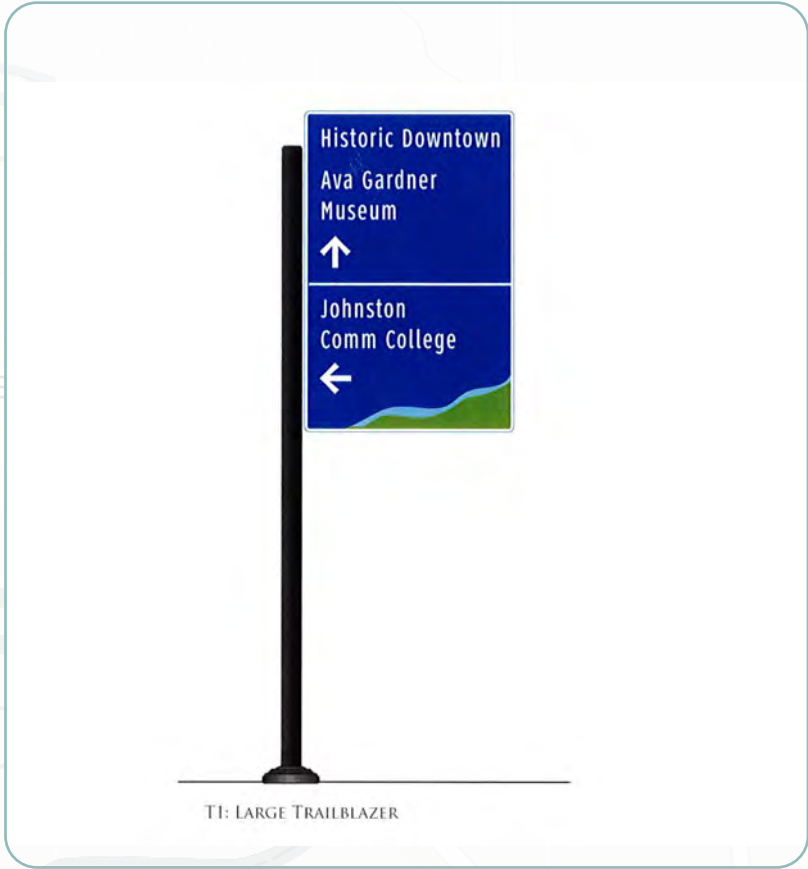
Charlotte, NC 28203

III.G. Town of Smithfield, NC
CASE STUDY: Wayfinding Sign System

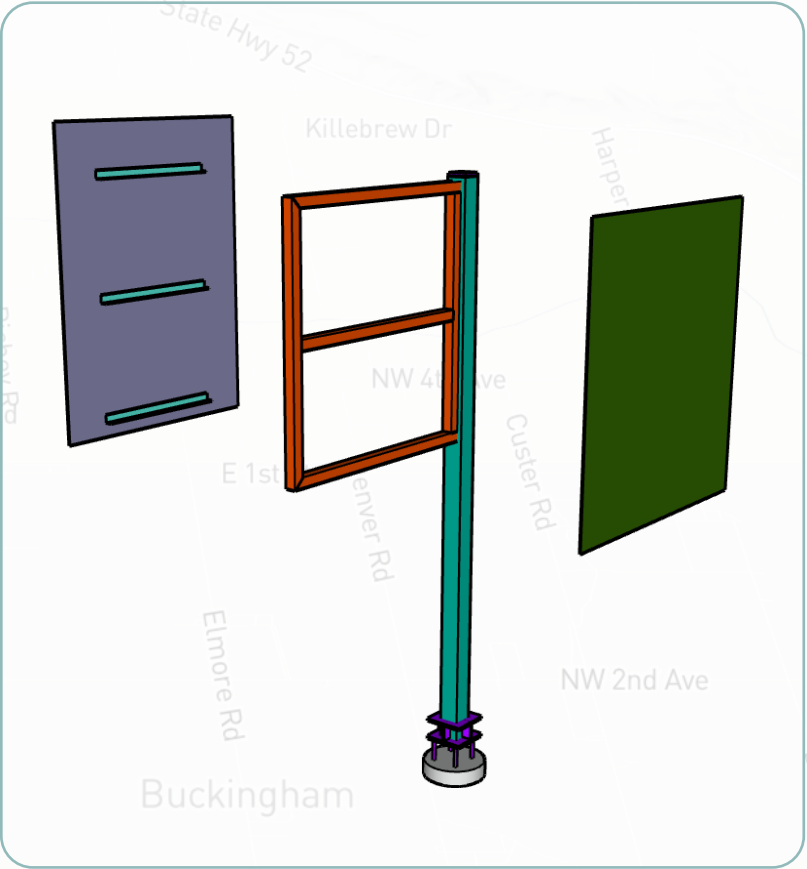
Installation Photograph



Design Intent Drawing



3D Structural Design Drawing



WAYFINDING
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III.H. Town of Aberdeen, NC

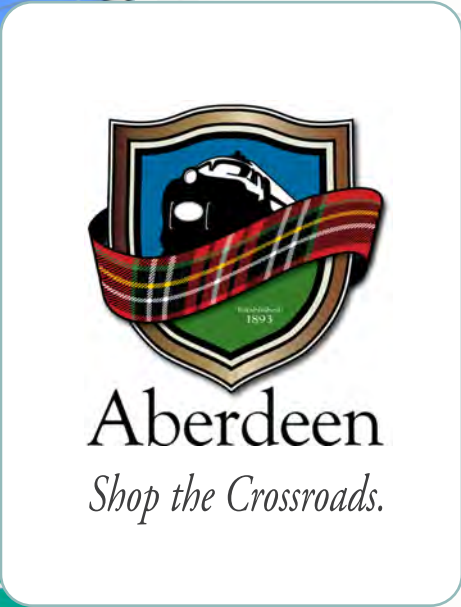
CASE STUDY: Signage & Streetscape

ACSM designed the historic brand for Aberdeen to create a strong identity for the town, located at the shopping crossroads adjacent to Pinehurst and Southern Pines, North Carolina.

The final brand design incorporated three main themes that the Town Council and residents felt truly represent Aberdeen:

1. A strong Scottish heritage of the first settlers that made the Sandhills region prosperous.
2. The Aberdeen & Rockfish Railway that further enabled the success of the region.
3. The importance of connecting the main shopping district to the town itself.

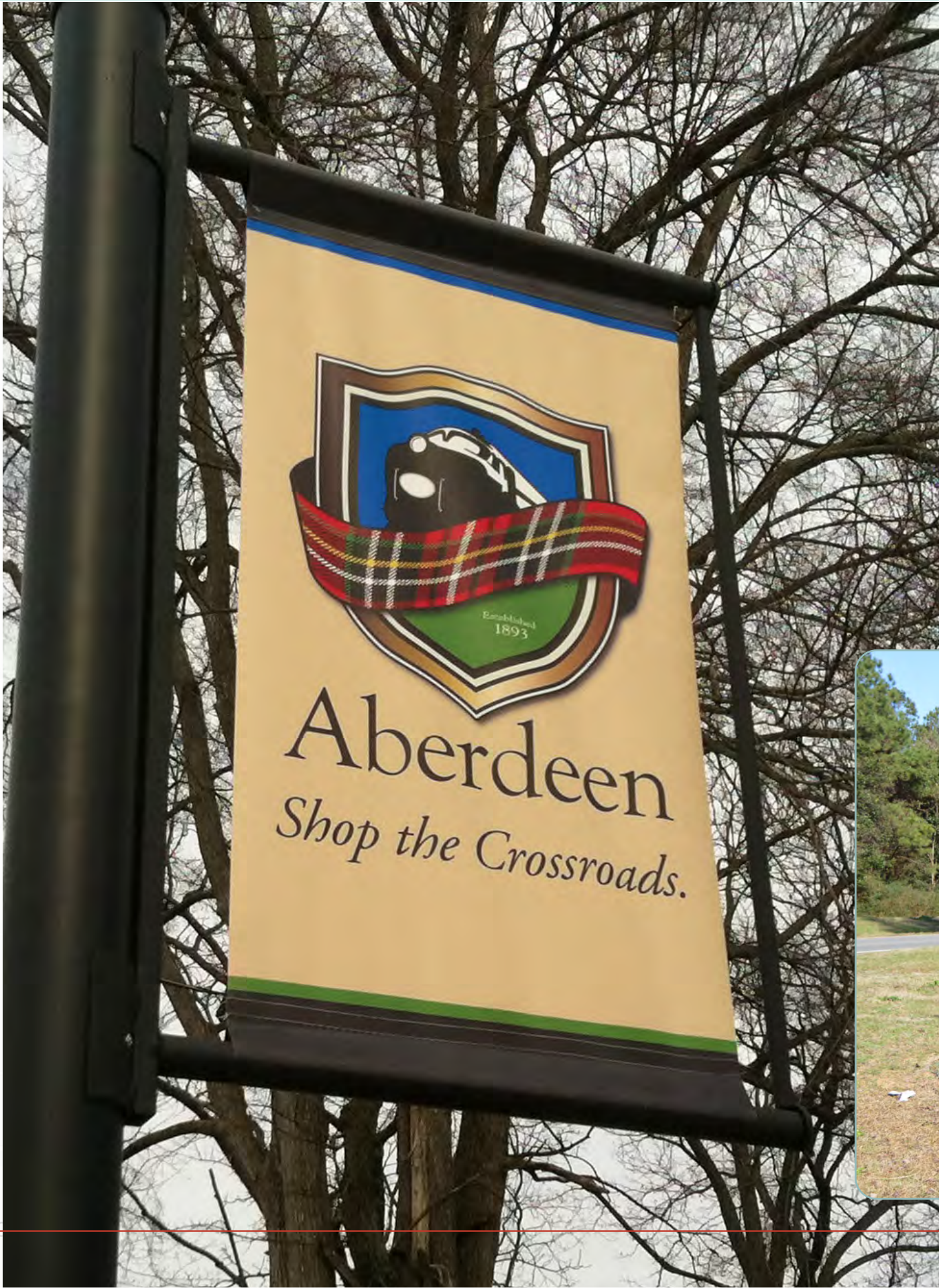
The new identity has created such a positive and exciting buzz within the region that the town was awarded the 2011 Annual Reindeer Run fund-raising event that took place in December of 2011.



WAYFINDING
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III.H. Town of Aberdeen, NC

CASE STUDY: Wayfinding & Monument

Following the brand design, ACSM designed the town’s Master Sign Plan and completed the fabrication and installation of Phase I which included monument gateways and trailblazing signage.

Phase II fabrication and installation of the Master Sign Plan was completed in early 2016 with the addition of 3 monument gateways . With the completion of Phase II, ACSM was asked to design and install the City’s Park & Rec signage for their Park Pavilion.

One interesting fabrication challenge that ACSM overcame was to design a creative break-away stone monument system that would easily comply with MUTCD and NCDOT standards, but still have a substantial look and feel of a large welcoming monument sign.



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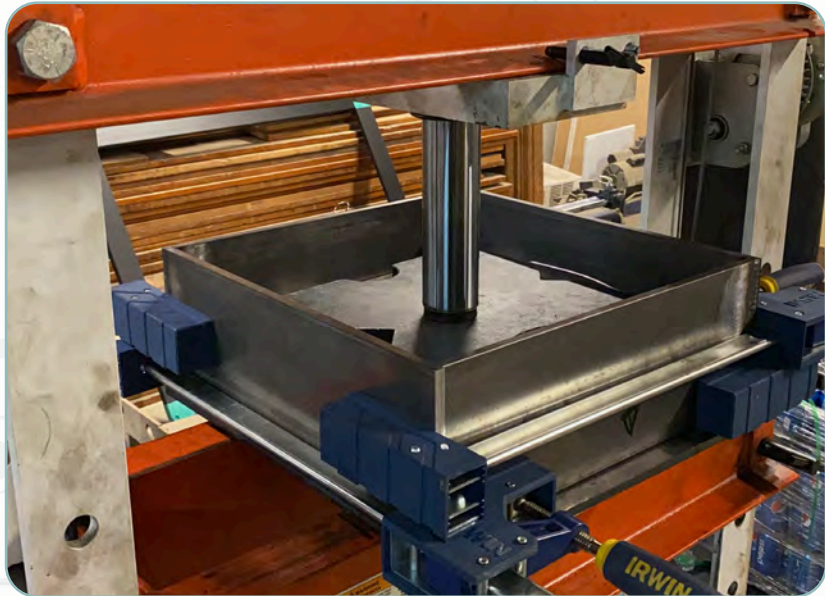
Installation Photograph



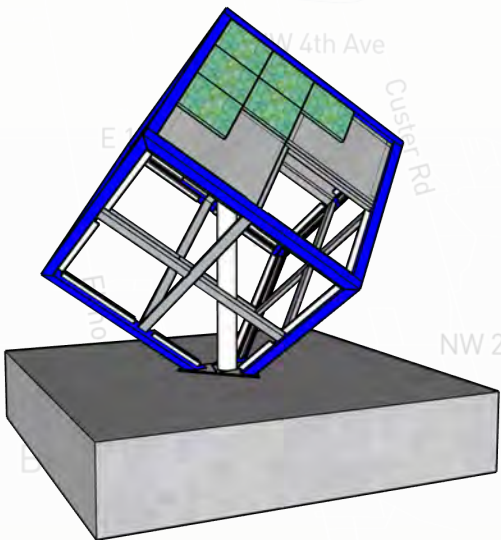
Tile Preparation



10 Ton Tile Press



3D Structural Design Drawing



IV.A. Pepsi Cube

CASE STUDY: Public Art Fabrication

Client: Lennar Apartment Homes

Design: Ivan Depeña

Production Design: ACSM

Fabrication & Installation: ACSM



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Installation Photograph



Column Detail



LED Enclosure Installation



IV.B. BNA Airport
CASE STUDY: Public Art Fabrication

Client: BNA Airport (Nashville TN)

Design: Ivan Depeña

Production Design: ACSM

Fabrication & Installation: ACSM



WAYFINDING
design • planning • fabrication • installation

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c: 704.617.1044

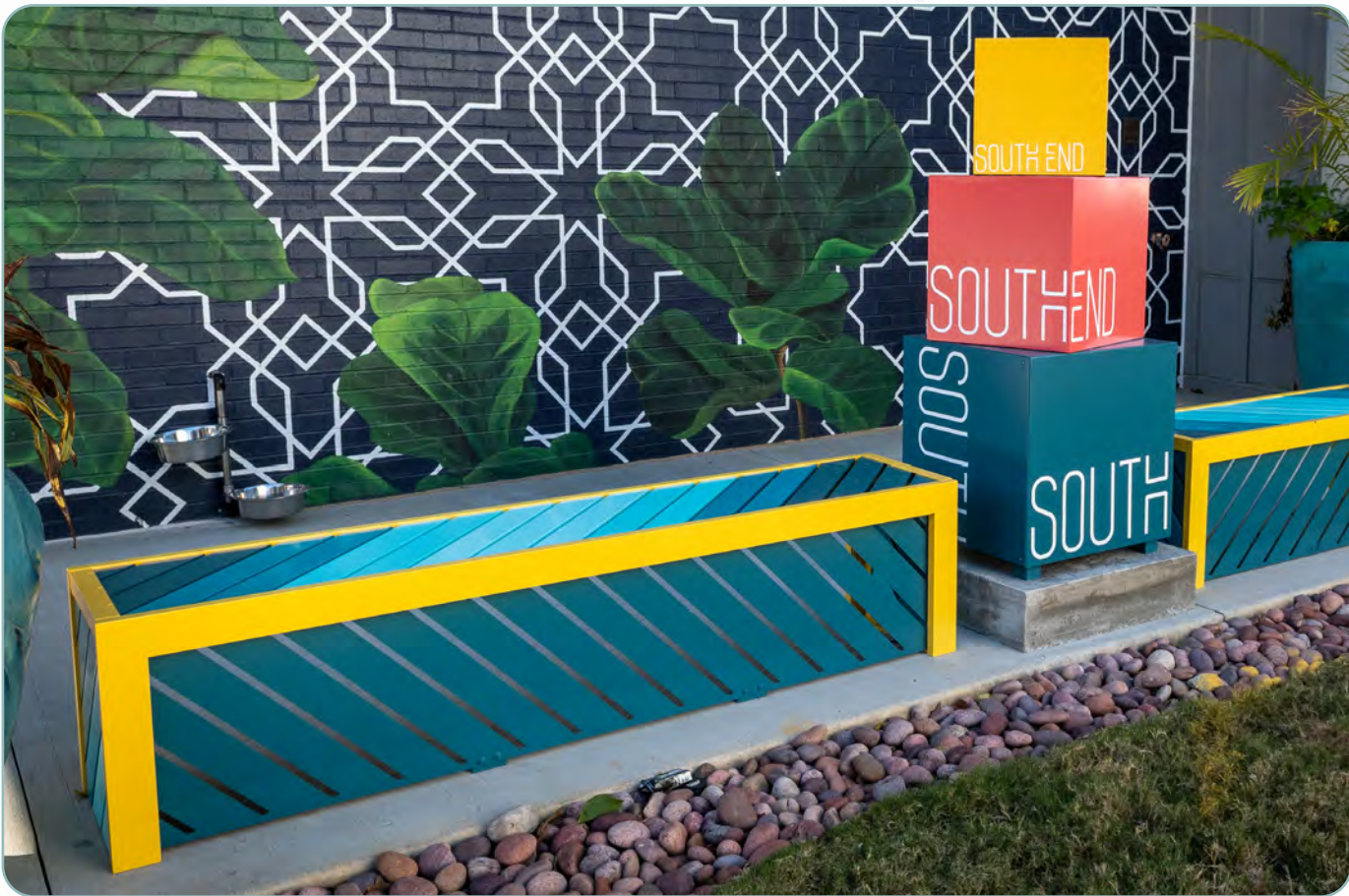
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Installation Photograph



IV.C. The Hub Southend
CASE STUDY: Public Art Design+Build

Client: RAM Realty

Concept Design: ACSM

Production Design: ACSM

Fabrication & Installation: ACSM



WAYFINDING
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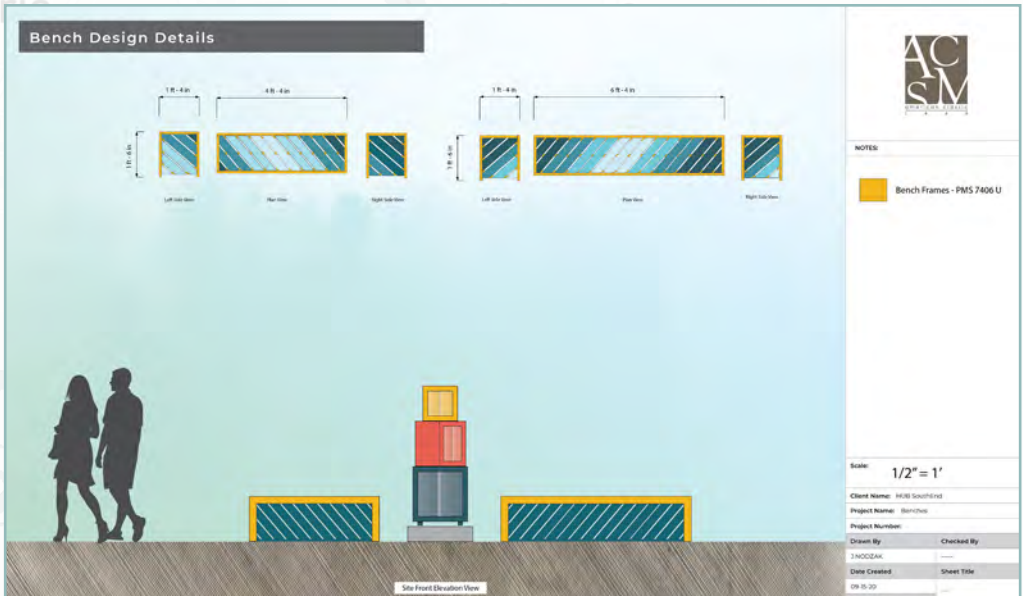
Glen Nocik : Principal
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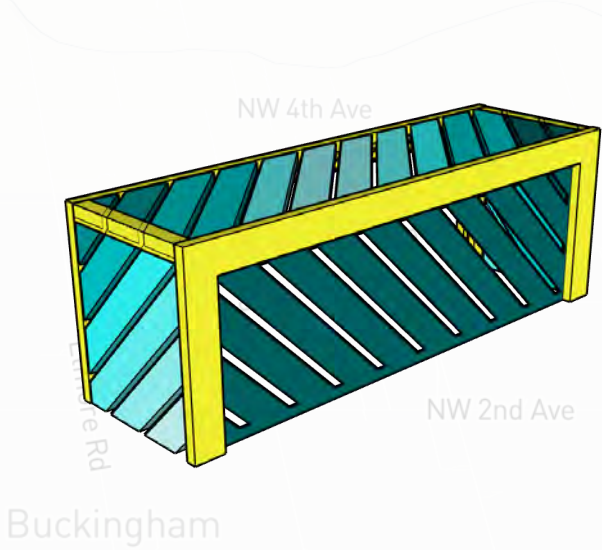
Community Library



Design Intent Drawings



3D Structural Design Drawing



V. Client List

American Asset Corp
Ballantyne Country Club
Bell Partners
Broward County Library
C3Lab LLC
Cabarrus Arts Council
Camden Apartments
Canine Cafe
Carolina Courts
Centex Homes
Charlotte Center City Partners
Charlotte Grill Co
Chatham Mills
Crescent Communities
City of Concord, NC
City of Danville, VA
City of Hartsville, NC
City of Eden, NC
City of Lauderhill, FL
City of Lexington, NC
City of Mooresville, NC
City of Mount Holly, NC

City of Shelby, NC
City of Siloam Springs
Concord Downtown Devlp. Corp
Dunkin’ Donuts
Firethorne Country Club
First Service Residential
Grandfather Homes
Habitat for Humanity
Hawthorne Management
Highland Creek
Historic South End
Inside Out Sports
Landeavor Development
Lauth Construction
L’Hermitage
LStar Development
Matthews Construction
Miami International Airport
Northstone Country Club
Pure Intentions Coffee
Redbull
Rhein Communities

Ryan Homes
Ryland Homes
Shea Homes
Skyline Chili
Standard Pacific Homes
St Regis Hotel
Stimpson
Summerhill Development
T&C Metals
The Palisades
The Peninsula
Toll Brothers
Town of Aberdeen, NC
Town of Clayton, NC
Town of Clinton, NC
Town of Forest City, NC
Town of Garner, NC
True Value Hardware
Uptown Lexington
Uptown Shelby
Vision Ventures
Vinson Enterprises



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Don Cason

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Karen Tegan

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Office: 828.287.6130

VII.A Project Approach

Overview

Plan Review

During the plan review phase, our team will categorize and map all existing sign locations, identify gaps in directional information, identify any DOT/MUTCD compliance concerns, identify any site constraints, and provide suggestions for change where it would enhance the final project.

Production Design

Being both a fabricator as well as a wayfinding design firm, our team will thoroughly review the design intent drawings to find opportunities for simplification in the fabrication process. Very often, there are subtle ways of modifying the fabrication strategy that results in a better, more durable product while maintaining the integrity of the design intent at all times.

Field Logistics

Our field logistics team will manage DOT approvals, engineering approvals, permitting, encroachment agreements and utility locates as well as coordinating all aspects of the installation process. This includes planning the mobilization of our field crew, coordinating installation phasing and timelines, managing field cleanup, coordinating debris disposal, etc.

Fabrication

We proudly handle 95% of our fabrication in house. From sourcing raw materials to welding, painting, large format printing, and assembly is handled by our team of artisan sign makers. For the last 15 years we've continually optimized our shop to produce wayfinding sign systems. This focus allows our continuous quality control process to ensure the integrity of the final product without compromising efficiency.

Installation

All field work will be managed by our field operations team in accordance with all local requirements. Our installation strategy is to eliminate unnecessary disruption to your residents by reducing the amount of field work to the minimum required. The details vary greatly by project, but rest assured, we do as much of the work as possible in our shop so installation is often as simple as hoisting the completed sign into place and bolting it down to an already completed footer. Final deliverables will include plans, maps, fabrication drawings, material samples, prototypes (where applicable), and an installation plan.



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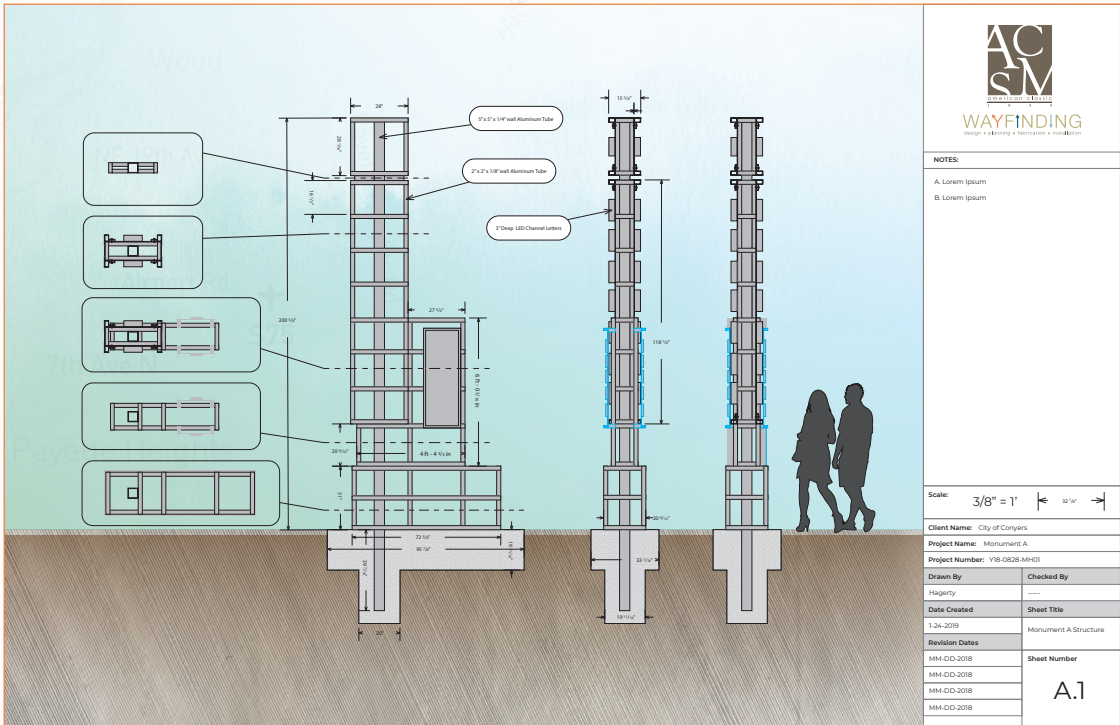
Charlotte, NC 28203

VII.B Project Approach
Example Documents

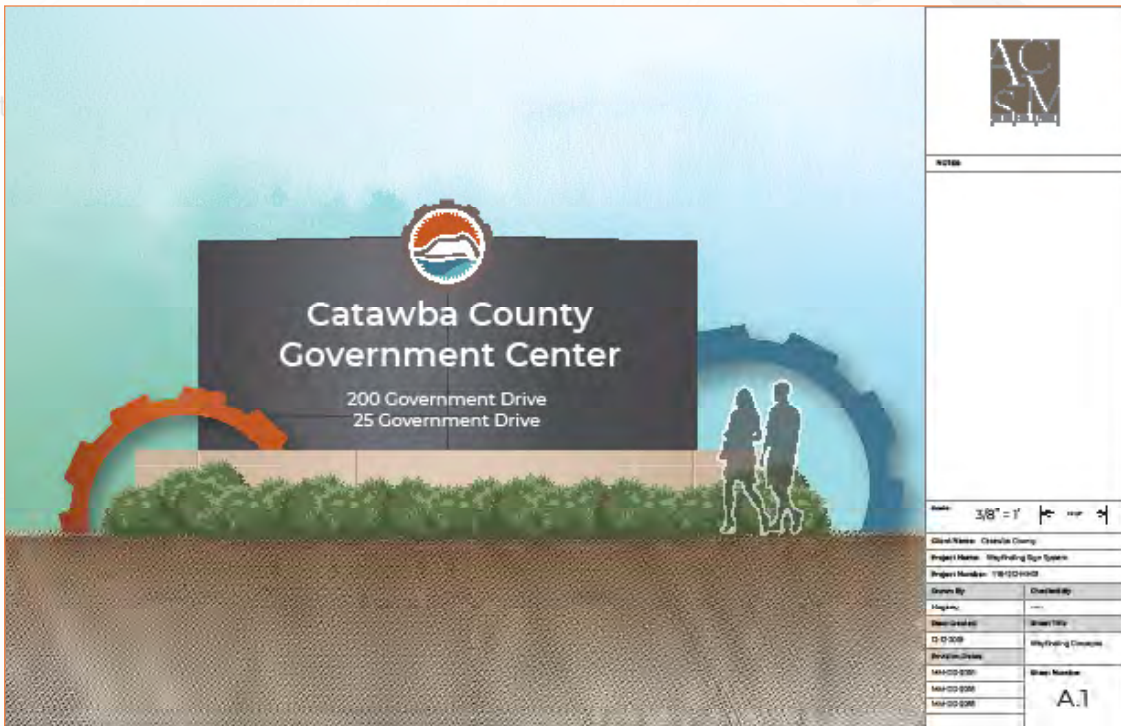
Pedestrian Sign Concepts



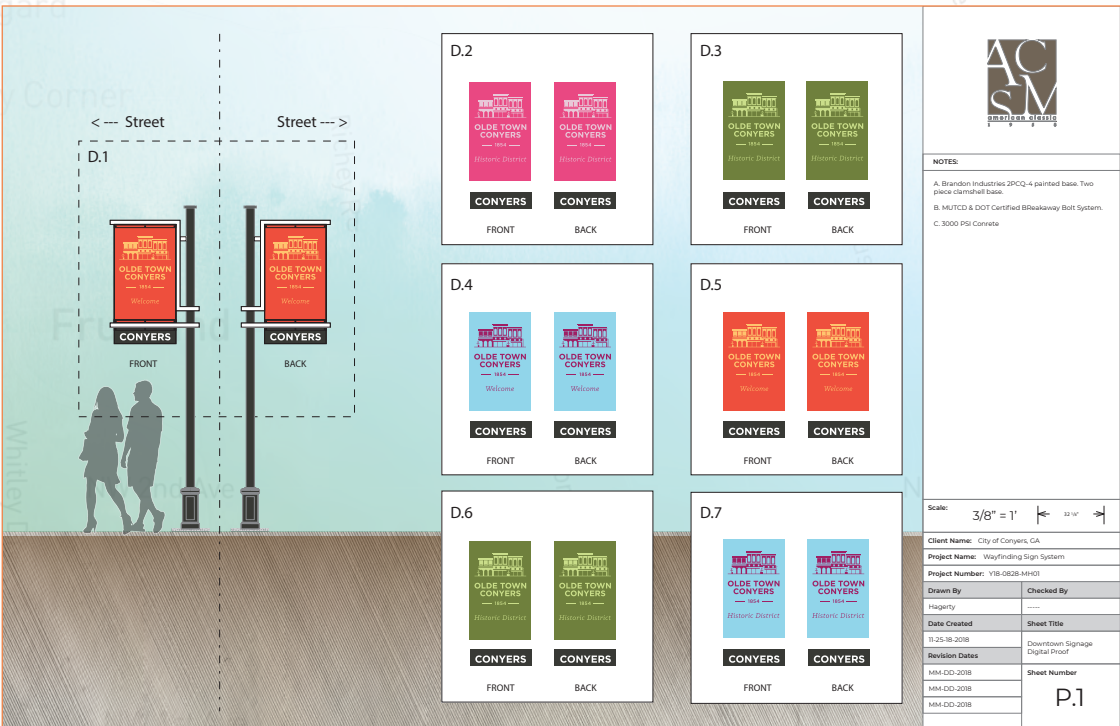
Engineering Drawing



Monument Sign Concepts



Sign Schedule Proof



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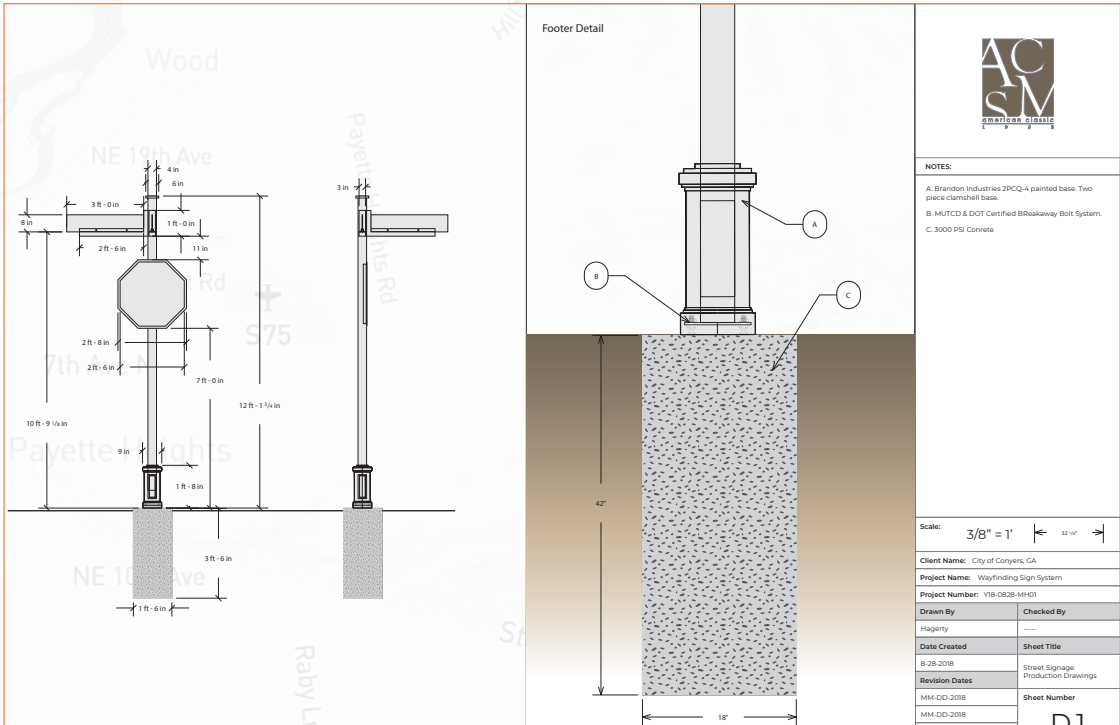
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VII.B Project Approach
Example Documents

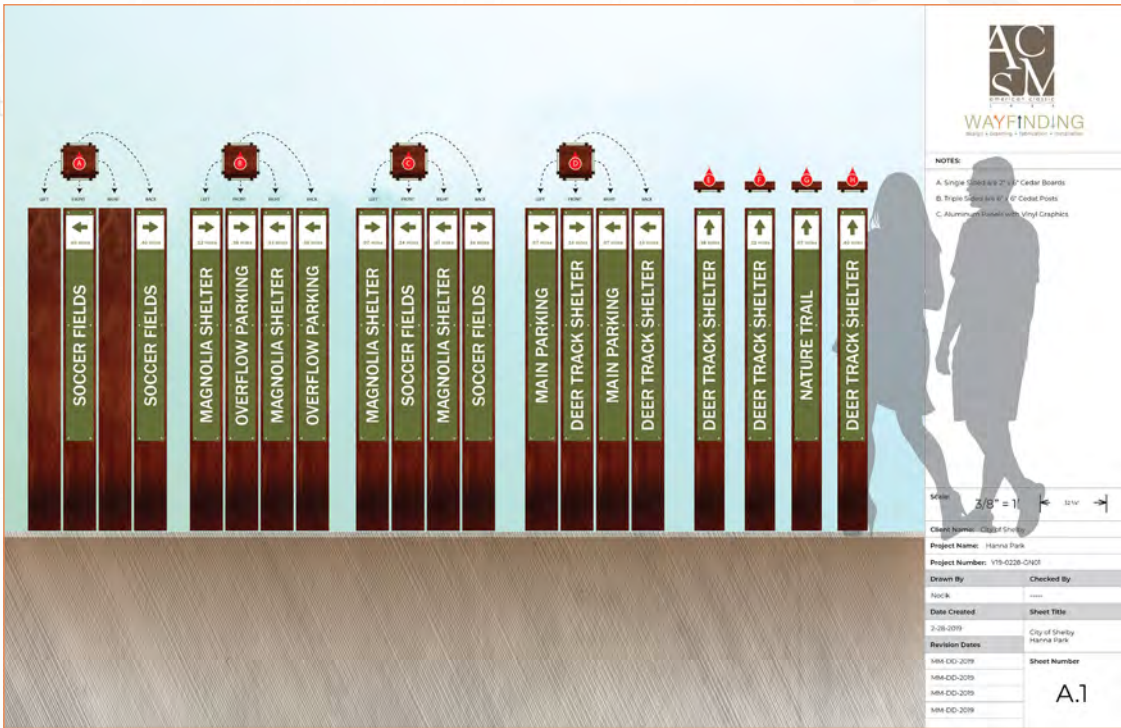
Sign Placement Map



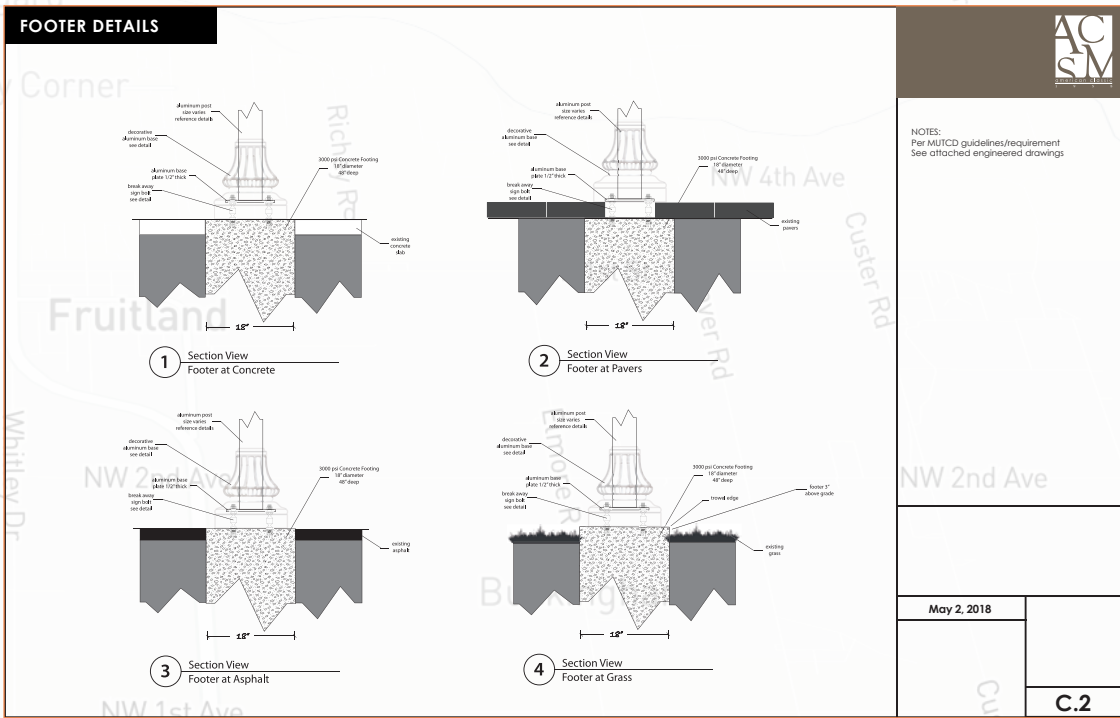
Construction Drawing



Trail Sign Placement Detail



DOT Packet - Breakaway Footer Detail



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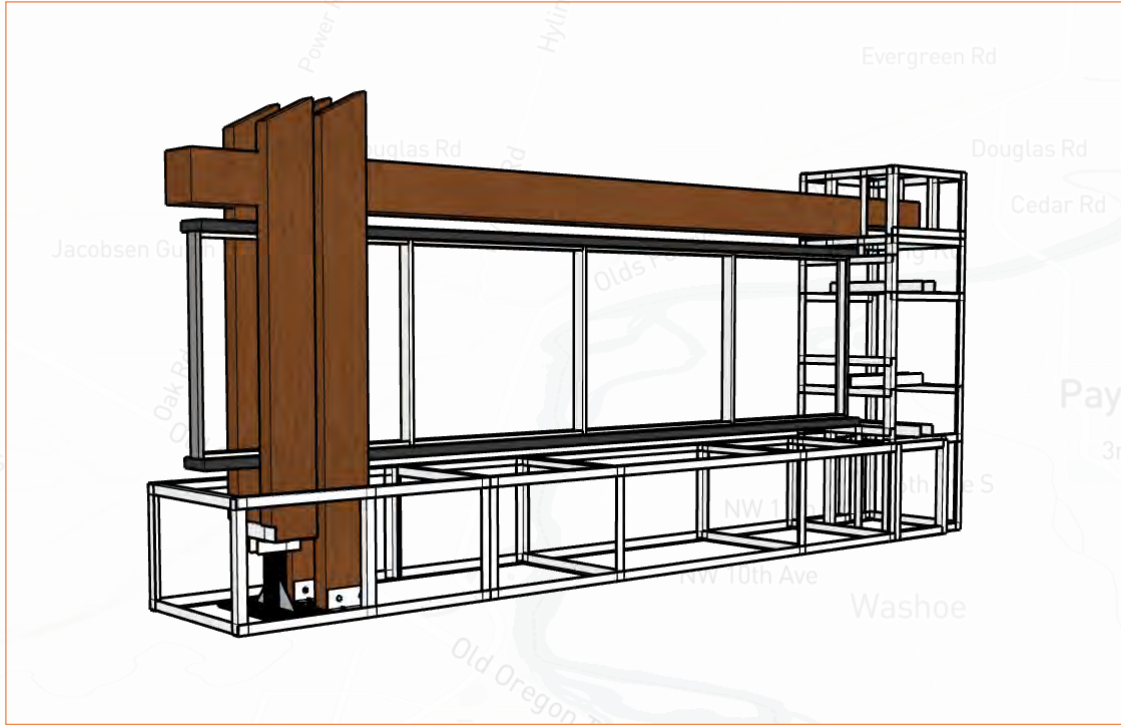
gnocik@acsminc.com

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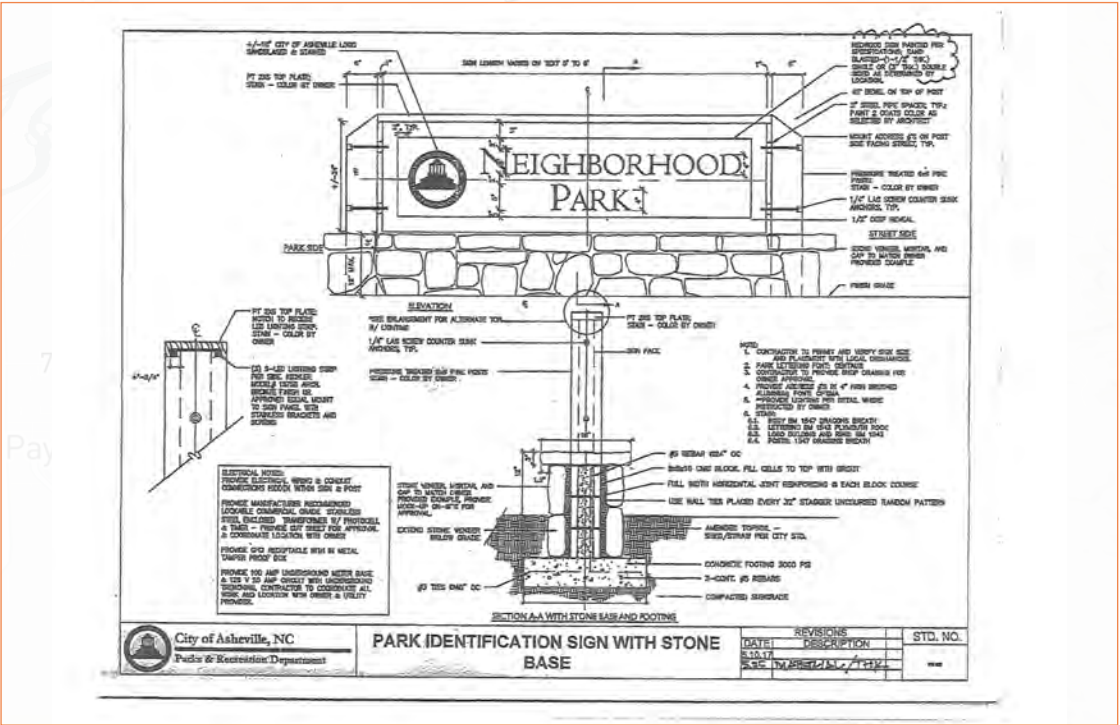
Charlotte, NC 28203

VII.B Project Approach
Example Documents

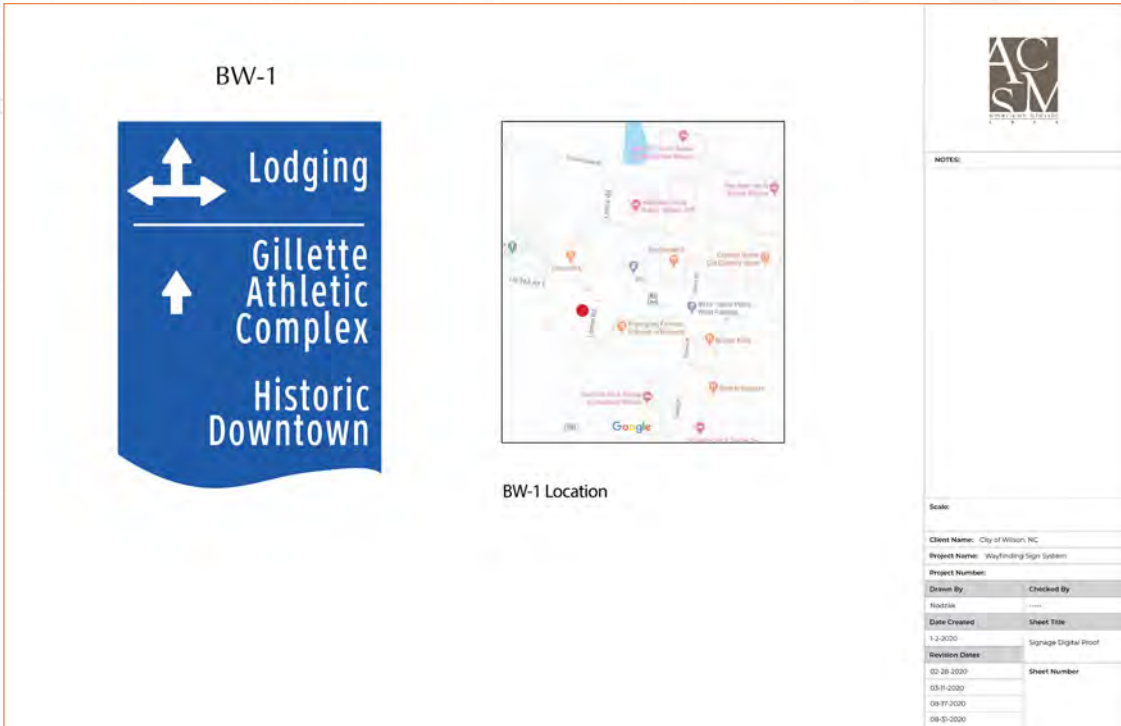
3D Structural Design



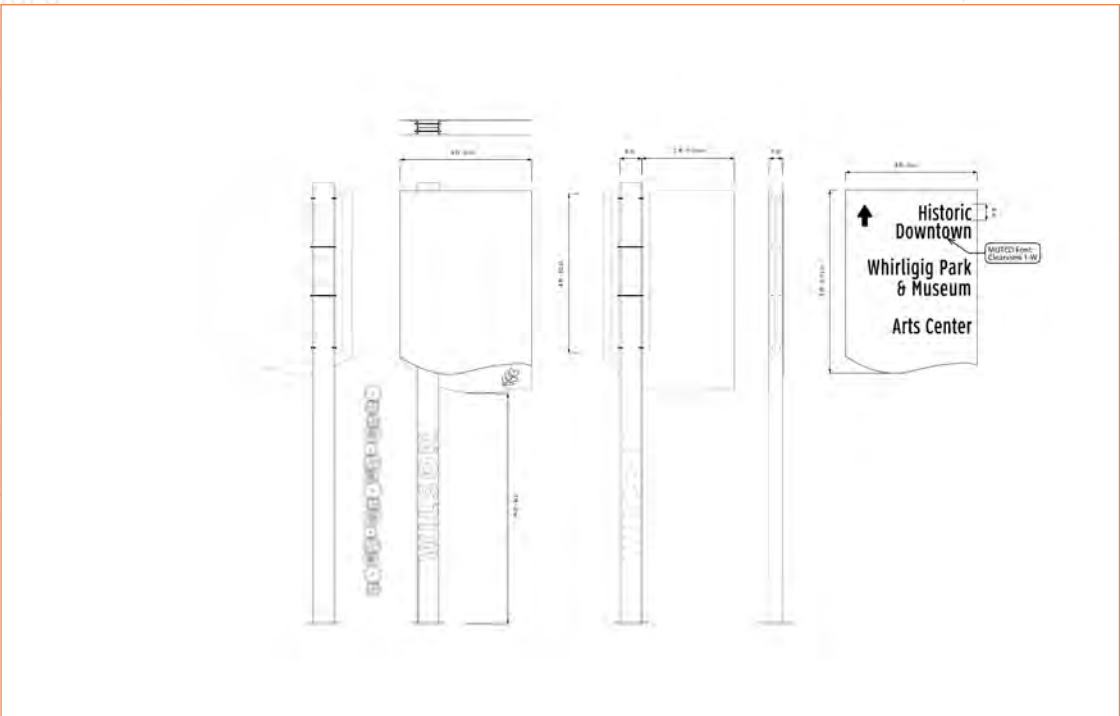
Monument Engineering Drawing



DOT Packet - Sign Detail & Placement



DOT Packet - Sign Dimensions



WAYFINDING
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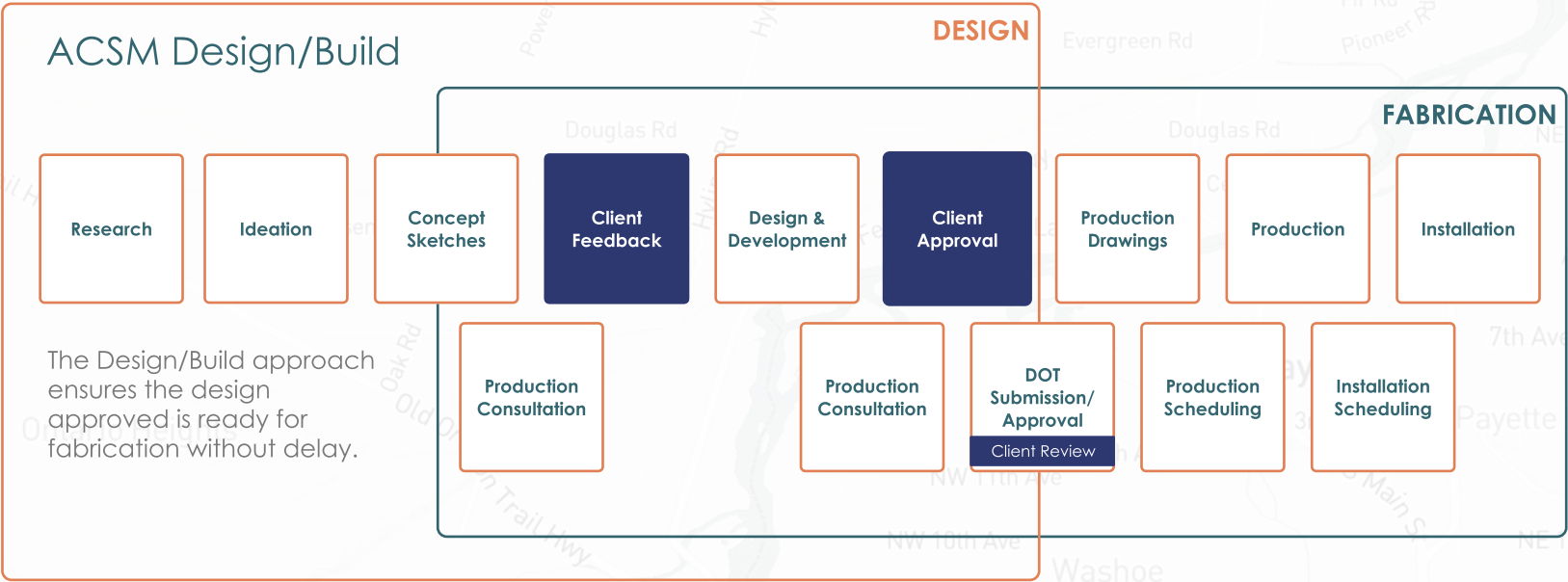
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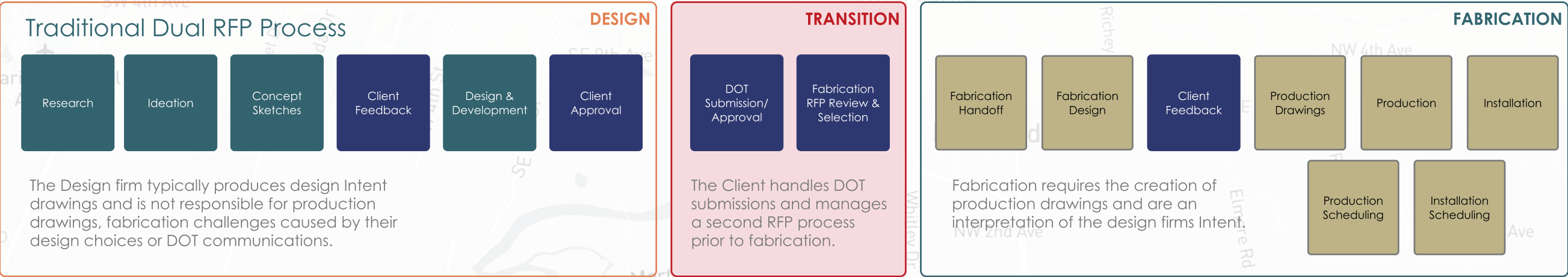
WAYFINDING
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VII.C ACSM Design+Build Process



Design / Build Value Proposition

- ✓ Shorter Time to Installation
- ✓ Lower Total Project Cost
- ✓ Reduced Client Responsibility
- ✓ Single Accountable Party
- ✓ DOT Approval Management
- ✓ Fabrication informed Designs
- ✓ Ensure Predictable Final product



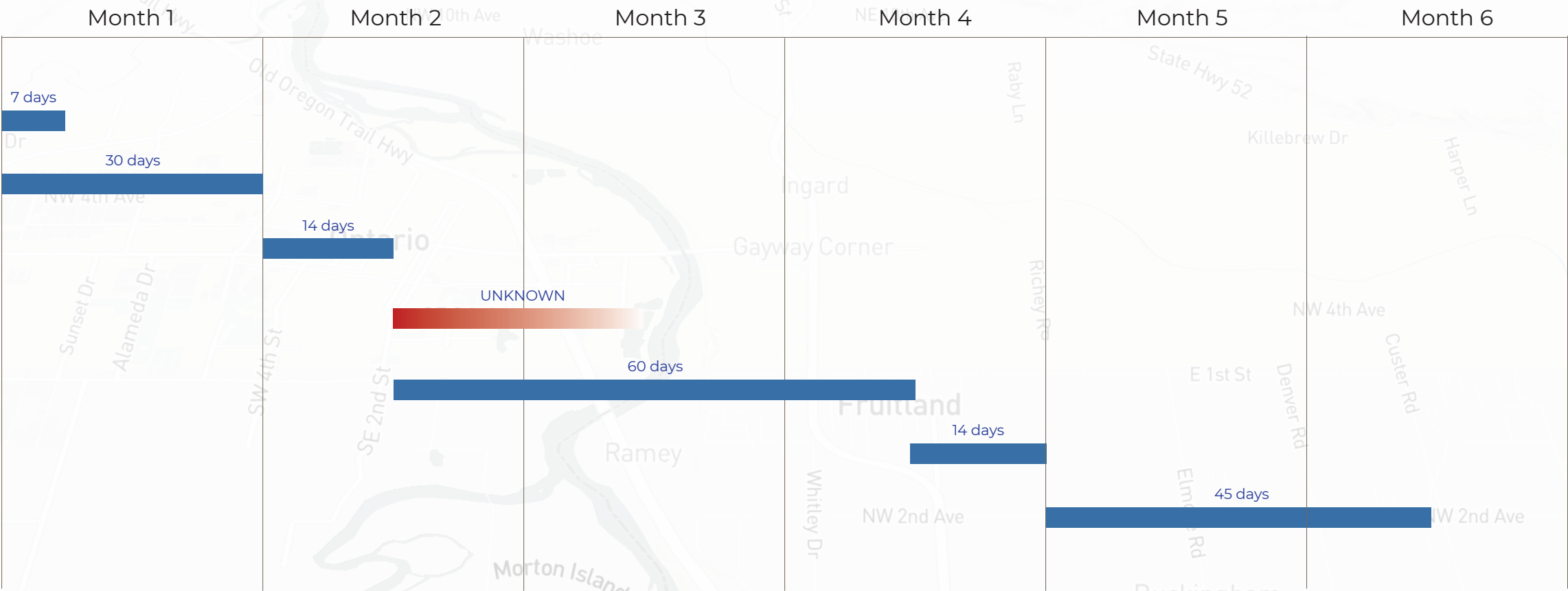
Glen Nocik : Principal
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VII.D Typical Timeline

Here at ACSM we pride ourselves on taking a comprehensive approach to each and every project we accept. In this case, we will begin with a production design phase, followed by fabrication and installation. It's important to note that we always design with a fabrication strategy in mind. This minimizes time, and material costs, and ensures there are no unexpected surprises. Fabrication will begin upon production design approval and typically takes between 3-4 months, depending on the exact scope of work.

Our Design+Build capabilities allow us to bring unique solutions to the table, an approach that has allowed us to build long lasting relationships with many municipalities whose needs are similar to those of Ontario. We proudly maintain 4+ year relationships with Shelby - NC, Aberdeen - NC, Lexington - NC, and Clinton - NC, as well as many others. Based on our extensive experience the graphic below outlines a typical phased timeline to completion. All work completed will be done so in accordance with local requirements.



*Does not include potential DOT approval timing / delays, or potential supply chain delays due to Covid



WAYFINDING
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VIII. Project Response Documents

City of Shelby, NC
Cost of projects: \$450,000+ (in budget)
Design, NCDOT approval, fabrication and installation

City of Wilson, NC
Cost of project: \$525,000 (in budget)
Design, NCDOT approval, fabrication and installation - 10 months

Town of Smithfield, NC
Cost of project \$385,000 (in budget)
NCDOT prep. and approval, fabrication and installation – 8 months

Rutherford County, NC
Cost of project \$435,000 (in budget)
NCDOT prep. and approval, fabrication and installation

Notes:
ACSM meets all insurance requirements, proper documentation will be provided upon contract award. ACSM has extended experience working with MUTCD Guidelines. ACSM warrants all work against failure for a period of 1 year from the date of installation, and all products/ materials used are warranted for the longest duration available from the manufacturer (3M Films, HP Ink, etc)

Thank you for the opportunity to bid on the design, fabrication and installation of the wayfinding signage for the City of Ontario, OR.

If you have any questions about this bid submittal, please feel free to contact me via email at gnocik@acsminc.com or my direct line at 704.617.1044.

WE INVITE AND ENCOURAGE ALL CLIENTS TO VISIT OUR FACILITY AT ANY TIME.

Sincerely,



Glen Nocik
President



WAYFINDING
design • planning • fabrication • installation

Glen Nocik : Principal

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o: 704.910.0243

gnocik@acsminc.com

2525 distribution st

Charlotte, NC 28203

Vendor Acknowledgement Form – Wayfinding Sign Production & Installation

Company Name: ACSM, IncCompany Address: 2525 Distribution StCity: Charlotte State: NC Zip Code_Company Contact Name: 28203Phone Number: 704-910-0243 Fax: _____Email: gnocik@acsminc.com

Acknowledgement

Agreement: I, Glen Nocik, representing ACSM, Inc certify that I offer to furnish materials or services in strict accordance with the requirements of this bid including terms and conditions listed in the bid specifications. I certify that the prices quoted are correct and he/she agrees that this proposal is valid for a period of 60 days from due date noted above. It is understood that the Invitation for Bids document will be included as part of any additional contract documents agreed upon by the city except as amended in writing.

Authorized Signature (In Ink)  Title PresidentDate Signed 2/16/2021

Attachment A: Per Unit Bid Price

Use a per unit cost for production and installation.

Expec. # of signs	Sign Type	2021 Cost for Production and Installation per unit	Inflation Rate 2022	Inflation Rate 2023
3	Monument Sign	\$ 22,072.00	1.80%	1.80%
2	Vehicular Directional Downtown	\$ 8,720.00	1.80%	1.80%
3	Vehicular Directional	\$ 5,450.00	1.80%	1.80%
6	Vehicular Directional	\$ 5,450.00	1.80%	1.80%
3	Pedestrian / Bike Trail Head	\$ 4,200.00	1.80%	1.80%
4	Pedestrian Walkable Downtown	\$ 5,830.00	1.80%	1.80%
3	Pedestrian Trail Marker	\$ 1,725.00	1.80%	1.80%
15	Viewpoint Stones	\$ 1,650.00	1.80%	1.80%
6	Neighborhood Signage	\$ 3,725.00	1.80%	1.80%

There is a reasonable expectation of the type of requirements needed for installing signage throughout the city, whether that be into concrete, pavement, or soil. The contractor will have a right to ask for additional installation costs if the site is determined to be unusual from what can be reasonably expected to be encountered. The contractor shall have the right to request material costs and an hourly labor cost.

Hourly labor cost for unexpected and unusual conditions:

\$ 125.00

Are you able to use the fabrication abilities specified in Attachment B.?

Yes ☒ No ☐

If No, attach a description of a proposed alternate fabrication method that will meet the general concept and look of the design.



Bid Questions for IFB 01-2021-01 Wayfinding Fabrication

- Can we submit the proposal electronically or do you want hard copies? **Electronic is fine.**
- We have a sample to send with our proposal. Can you provide an address for where to submit? **444 SW 4th St. Ontario, OR 97914**
- Has the artwork already been completed for this project? Will final production files be provided? This is important for pricing - artwork with its various reviews can range from a day's work to several days' work. **The artwork is completed. There may be some changes between signs, but it is mostly complete.**
- Which of these signs are double-sided? On the vehicular directional signs, what do you want the backs to look like? **It would be reasonable to assume the downtown signs would be double sided. There are pedestrian level and vehicular level signage downtown. Additionally, the trail head and trail path would be double sided.**
- Have the city maps been developed? Should they also be "head's-up"? Heads-up is best for navigating a new location. It orients the map in the direction of the viewer. **The maps would likely be developed by staff here and head's up would be reasonable.**
- Has engineering been completed on the large monument sign? If not, would that be in our scope of work? **The drawings in the bid documents are the extent to what has been completed so far.**
- Are there final construction drawings? **The drawings in the bid are the extent to what has been completed so far.**
- Has ODOT reviewed the wayfinding plan? If not, will we need to seek their approval for the signs located on highways? **We would have to get their approval for any in their right of way. Staff can navigate that piece.**
- Will the designers remain involved or will it be a clean hand-off? **Likely be a clean hand-off although I expect that they will bid on the project too.**
- Sign Thickness: As seen in the *Vehicular - Directional <25 MPH, >25 MPH, Pedestrian / Bike - Trail Head, Neighborhood Signage*, the drawings appear to show the 2"x4" tube in the opposite alignment than the note specifies for a 4" sign thickness. It appears as if the vertical members would need to be 4"x4" and the horizontal members are 2"x4." Looking for clarification. **The vertical members are 4x4 and the horizontals are 2x4 (with the 2" side facing front)**
- iZone (HPL) Panels - Is there a specified minimum thickness for these panels. **Yes, either 3/8" or 1/2"**

- Back Panels - Do any of the signs have closed backs, or is the frame left open on the back side? Are any signs double sided? **Open Frame, except for the downtown pedestrian, trail head, and trail path signs.**
- Bases and Right of Way - While working in the City's Right of Way, would any of these signs need a breakaway bolt system? It sounds like we would not in Oregon DOT ROW? And for the 1/2" baseplates, are they to be bolted directly into concrete footers? Are the baseplates a stylistic choice and would any of the signs warrant a direct buried post approach instead? **Any alternative approaches that meets the requirements of the right of way will be considered. The plate is for direct bolt to concrete. But can be replaced by extended frame 'legs' that are buried.**
- Banners - Is there a known quantity for the banners, and would they be placed on existing brackets or do new brackets need to be supplied as well? **The banners are not a biddable item on attachment A. We plan to order those and add them to the existing brackets.**
- Are wanting a bid on 3 of the vehicular directional that are less then 25 & 6 for the signs greater than 25 mph? **The bids should be cost per sign. We may add more as we build it out over the coming years.**
- Do you expect the map on the pedestrian trail head to also be fabricated with I zone? **Yes**
- Based on my experience with signs in the DOT right- away, they must comply with ODOT & FHWA break away rules. I am not following the illustration of welding 1/2" steel plate to the frame on top of a footer as being break away compliant. Do you have a clarification of the "blue box" and the breakaway hardware required? Or are these locations exempt from the requirement? **They would have to be compliant for whatever right of way they are in. They may need break away hardware if in a zone that requires it. The Base plate can be replaced for this hardware.**
- Can you provide more details of your vision of 15 "viewpoint stones"? Are these literally basalt columns with holes in them? Do you have a source that you have purchased viewpoint stones from in the past? **Yes, they are basalt columns with holes. No there is not a preferred provider. There is a landscape company in town you can buy them from, but there is also one in Caldwell Idaho and I'm sure more in the Treasure Valley. Canyon Hardscape Supply is in Caldwell, Ontario Rock and Landscape Supplies is here in town.**



**AGENDA REPORT
DISCUSSION ITEMS
March 4, 2021**

To: Mayor and City Council

FROM: Steven Romero, Police Chief

THROUGH: Adam J. Brown, City Manager

SUBJECT: CIVIL PENALTIES MATRIX UPDATE

DATE: February 25, 2021

PROPOSED MOTION:

DISCUSSION ITEM ONLY.

SUMMARY:

Currently, the Ontario Municipal Code (OMC) Section 7-1-2 enumerates public and private property nuisances that may be abated under the current code. The Ontario Police Department Division of Code Enforcement is responsible for the issuance of civil penalties, pursuant to the Ontario Municipal Code, sections 1-15-9 and 1-15-14. Criteria for imposition of civil penalty is delineated in section 1-15-15.

BACKGROUND:

Effective property abatement is essential for ensuring the community's general health, aesthetic acceptance, and to minimize the amount of blight that exists within the community. Research shows that abandoned properties are presumed to be nuisances and often have negative effects on nearby properties and the residents or users of those properties (Broken Windows Theory & Abandoned Property Rehabilitation Act). The Ontario Police Department Code Enforcement Division recognizes that there are abandoned or blighted property situations where it is far better to attempt to gain property owner compliance than to go through the arduous process of abatement and or taking title to a property through legal processes.

CURRENT SITUATION:

The Ontario Police Department Code Enforcement Division uses its nuisance abatement powers strategically to support the city's Strategic Plan, specifically in the area of: beautification, lifestyle, and desirability. OMC section 1-15-15 states: "the notice of civil penalty shall set forth the amount of the penalty, which, unless otherwise specifically provided in the code, shall not exceed two thousand dollars (\$2,000.00) per day." Over the last year,

OPD and the Division of Code Enforcement have researched other city abatement ordinances and models and have made internally generated incremental adjustments to ensure optimal efficiency and effectiveness with the city's abatement process. An equitable approach to the imposition of civil penalties has led to the development of an updated method for levying civil penalties when legally warranted.

ANALYSIS:

- A. **STRATEGIC PLAN** This meets the Council's adopted Strategic Plan for lifestyle, beautification, and desirability. These goals are achieved through working with our community partners to enhance the quality of life in the community.
- B. **FINANCIAL** There is no financial impact for this action beyond future increases or reductions in the civil penalty matrix.
- C. **TIMING** Not a factor for this discussion item.
- D. **POLICY/LEGAL** No policy or legal impacts on this discussion item at this point.

ALTERNATIVES:

No discussion on this item. OPD Code Enforcement will continue to operate as currently guided by current ordinance and agency best practice.

RECOMMENDATION:

Staff recommends that the City Council discuss future municipal code 6-2-3 amendment(s) and provide staff direction on this matter.

ATTACHMENTS:

- 1. Civil Penalty Matrix
- 2. Revised CP Matrix 12-20
- 3. Excessive Abatement CP Matrix



CIVIL PENALTY MATRIX

Title 1 – Chapter 15

Case # _____

VIOLATION OF 7-1-2 - (_____) Ontario Municipal Code

☐ **Minor Violation** – Has no or low risk to public health, safety, or welfare.

☐ **Moderate Violation** – Has potential or limited risk to public health, safety, or welfare.

☐ **Major Violation** – Has definite risk to public health, safety, or welfare.

*To use matrix for one time penalty, assign a value to each of the two following mitigating factors.
Total the two values assigned and find row that matches numerically.*

Mitigation: Steps Taken to Correct (0) Some Action (.5) Refusal to Take Steps(1.5)

History: No Prior Violations (0) Prior Related Violations (1) Prior Same Violation (2.5)

For daily penalty applications, follow the same steps, and use 25% of the result. Administrator may, at his or her option, impose a penalty greater than 25% of the result of this table should specific circumstances warrant.

<u>Other Factors</u>	<u>Minor</u>	<u>Moderate</u>	<u>Major</u>
Total			
0 - .5	\$100.00	\$ 200.00	\$ 350.00
1 – 1.5	\$200.00	\$ 400.00	\$ 600.00
2 – 2.5	\$300.00	\$ 500.00	\$ 700.00
3 – 3.5	\$400.00	\$ 650.00	\$ 850.00
4 +	\$500.00	\$ 800.00	\$1,200.00

Description: _____

Circle one: One Time Penalty Daily Penalty: _____ x 20% _____

_____ x _____ days.
= \$ _____

TOTAL PENALTY: \$ _____ **1884**

Officer Initials



ONTARIO
OREGON
THE GATEWAY TO ADVENTURE



December 10, 2020

To whom it may concern:

City of Ontario Code Enforcement has been working with iWorQ over the last few weeks, setting up the system and working out any kinks we may have. Our current ordinance states we can fine those who are out of compliance, up to \$2,000 per day, and it is off a basis of two factors. Those two factors are the history of the property and the mitigation (how much was taken care of). Our current fine process is to fill out a matrix for each violation. Currently, there are too many variables to enter in the many variables into iWorQ for the fine structure.

I am proposing a new fine structure for Code Enforcement Staff, for out of compliance properties:

Minor Violation:	\$250.00
Moderate Violation:	\$500.00
Major Violation:	\$1,000.00
Repeat Offender Admin Fee (property has received a letter previously)	\$250.00
Some action taken on the property	-\$100.00

These fines can be assessed daily, however 25% of each fine amount will be assessed for each day, with a maximum of 7 days allowed to be fined at one time.

At this time, our current ordinance states we can fine up to \$2,000.00 per day. No city code changes need to be made, as we are still following the guidelines of the two factors, property history and property mitigation, as well as staying less than \$2,000 per day.

Thanks,


Dallas Brockett


Rick Reyna

EXCESSIVE ABATEMENTS

CIVIL PENALTY MATRIX



Case # _____

DUE TO A SECOND OR SUBSEQUENT ABATEMENT LETTER – CIVIL PENALTY IS BEING ASSESSED BASED ON THE FOLLOWING FACTORS:

**VIOLATION OF _____
Ontario Municipal Code**

- ☐ **Minor Violation** – Has no or low risk to public health, safety, or welfare.
- ☐ **Moderate Violation** – Has potential or limited risk to public health, safety, or welfare.
- ☐ **Major Violation** – Has definite risk to public health, safety, or welfare.

History: Prior Related Violations(1.5) Prior same violation (3)

of letters: 2 letters sent (.5) 3 letters or more (1)

Other Factors	Minor	Moderate	Major
Total			
1 – 1.5	\$100.00	\$ 200.00	\$ 300.00
2 – 2.5	\$250.00	\$ 350.00	\$ 500.00
3 – 3.5	\$350.00	\$ 500.00	\$ 750.00
4 +	\$450.00	\$ 600.00	\$1000.00

Description: _____

TOTAL PENALTY: \$ _____

Date _____

Officer Initials _____



Safe Routes to School Grant

Project Introduction & Design Effort



ODOT Grant Award

- Submitted grant application on August 31, 2020
- Approved by ODOT on December 1, 2020
- Total Project Amount - \$448,659.28
 - City Match - \$89,728.00
 - ODOT Grant - \$358,931.28

Misc. Contracts and Agreements
No. 34475

G001-T110420

**GRANT AGREEMENT
OREGON DEPARTMENT OF TRANSPORTATION
SAFE ROUTES TO SCHOOL PROGRAM (SRTS)**

Project Name: Alameda Elementary School, May Roberts Elementary School, Ontario Middle School - Sidewalks

This Grant Agreement (“Agreement”) is made and entered into by and between the **State of Oregon**, acting by and through its Department of Transportation (“ODOT”), and City of Ontario, acting by and through its Governing Body, (“Recipient”), both referred to individually or collectively as “Party” or “Parties.”

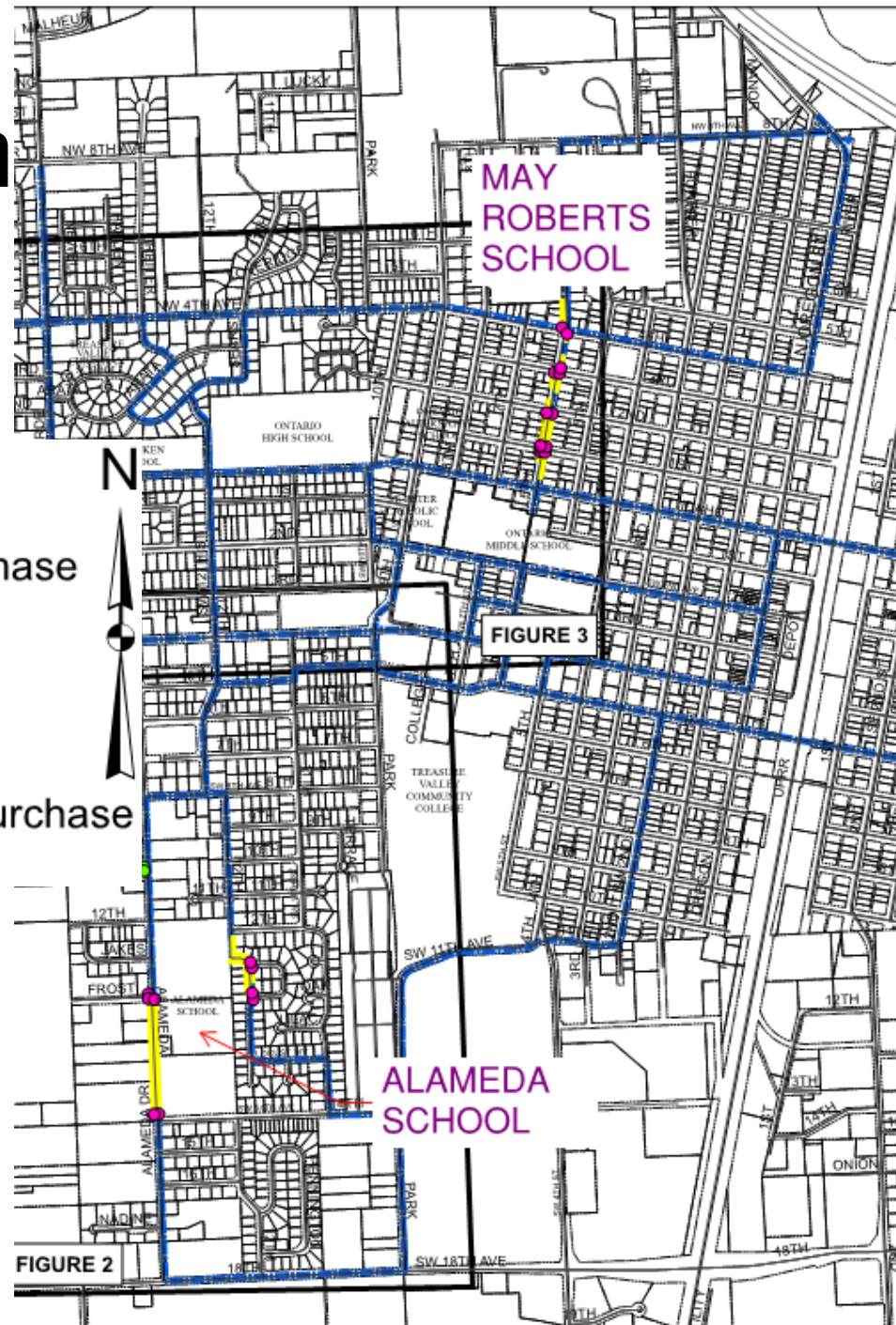


Project Location



ONTARIO
OREGON

- Proposed ADA Ramp
- Future Ramp after ROW Purchase
- Road_Centerline
- Sidewalk Repair Needed
- New/Proposed Sidewalk
- Future Sidewalk after ROW Purchase
- SAFE SCHOOL ROUTE



ODOT Contract Requirements

- ODOT – City Contract (Intergovernmental Agreement – IGA) requires flow-downs be incorporated into all other agreements
- Includes
 - Survey
 - Design
 - Construction

8. Recipient Subagreements and Procurements

- a. Subagreements.** Recipient may enter into agreements with sub-recipients, contractors or subcontractors (collectively, “subagreements”) for performance of the Project.
 - i.** All subagreements must be in writing, executed by Recipient and must incorporate and pass through all of the applicable requirements of this Agreement to the other party or parties to the subagreement(s). Use of a subagreement does not relieve Recipient of its responsibilities under this Agreement.
 - ii.** Recipient shall require all of its contractors performing work under this Agreement to name ODOT as a third-party beneficiary of Recipient’s subagreement with the Contractor and to name ODOT as an additional or “dual” obligee on contractors’ payment and performance bonds.

5

ODOT/Recipient
Agreement No. 34475

- iii.** Recipient shall provide ODOT with a copy of any signed subagreement, as well as any other purchasing or contracting documentation, upon ODOT’s request at any time. Recipient must report to ODOT any material breach of a term or condition of a subagreement within ten (10) days of Recipient discovering the breach.
- b. Subagreement indemnity; insurance.**
 - i.** Recipient’s subagreement(s) shall require the other party to such subagreements(s) that is not a unit of local government as defined in ORS 190.003, if any, to indemnify,



New Jacobs Contract Needed

- Jacobs developing new contract with City to incorporate City-ODOT IGA flow downs
- New contract covering flow downs for SRTS project to be presented April 13 for approval





Tapadera Lift Station Improvements

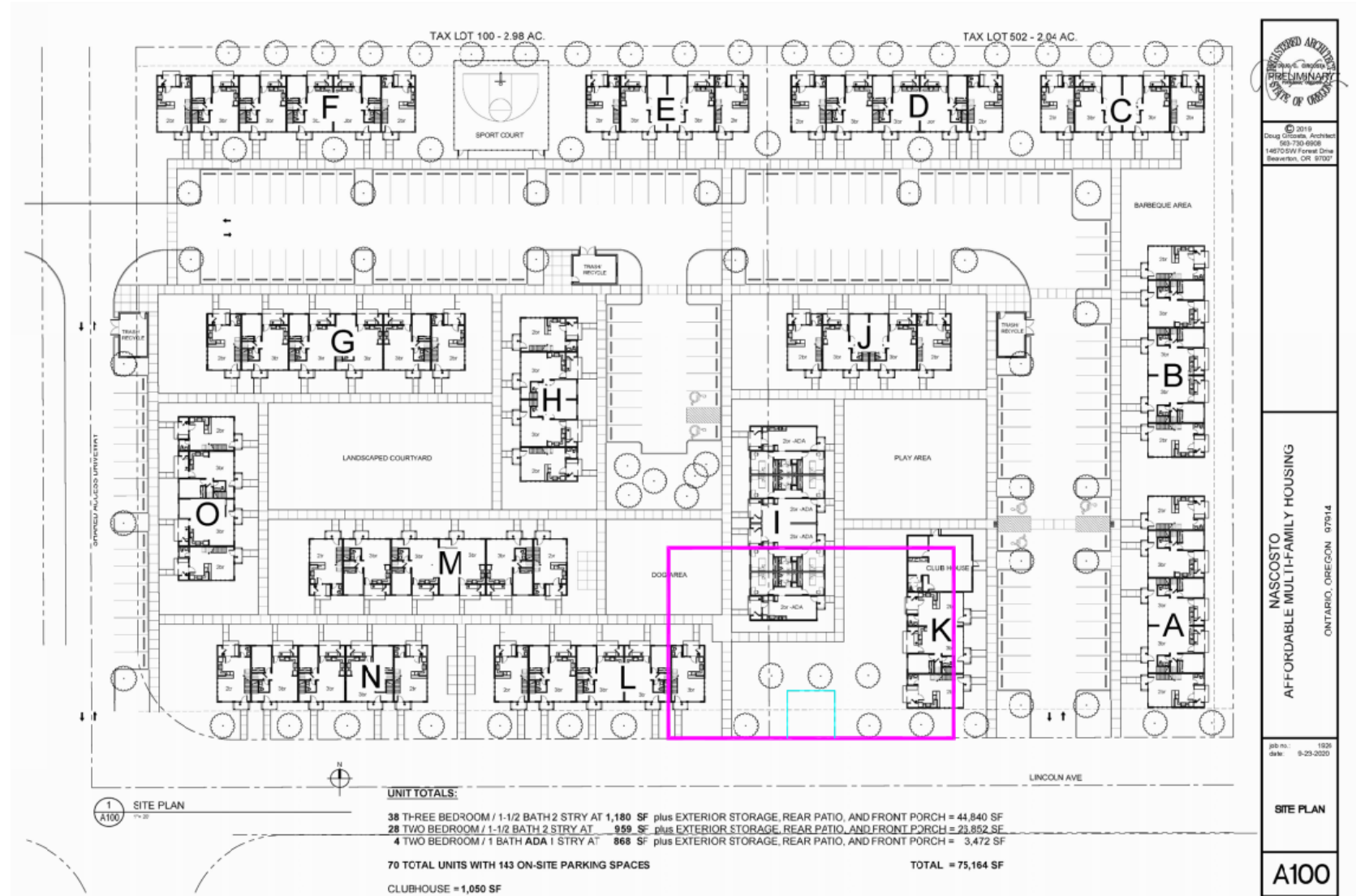
Lift Station Upsizing to Meet Development Needs



Nascosto Affordable Housing Project



- 70 Multi-family Unit Project
- Located in NE quadrant of Ontario on NE 3rd Ave.



Tapadera Lift Station

- Lift Station currently cycles on/off too frequently
- Frequent cycling and pump start/stop shortens pump lifespan
- Problem stems from undersized Wetwell
- Tapadera Lift Station receives sanitary flow from majority of area east of I-84
- Nascosto Project significantly increases the issues at Tapadera LS





Tapadera LS Drainage Basin



Funding Needed for Design

- Funding has been identified in FY22 to cover design and construction improvements for Tapadera LS
- Funding for design needs to be moved forward to FY21 to allow design to keep pace with development
- On-Call Engineering firm Keller proposed Task Order for \$52,885 for design services to upsize Tapadera LS

AGREEMENT FOR PROFESSIONAL SERVICES

This is an Agreement effective as of _____ ("Effective Date") between the **City of Ontario, Oregon** ("Owner") and **Keller Associates, Inc.** ("Consultant").

Owner's Project, of which Consultant's services under this Agreement are a part, is generally identified as follows: Tapadera Lift Station Upgrades ("Project").

The Owner and the Consultant agree to the following Project scope, schedule, and compensation:

SCOPE: Consultant's services under this Agreement are generally identified in Attachment A.

SCHEDULE: The Agreement shall commence on the above written date. Consultant anticipates completing the scope of work as outlined in Attachment A.

COMPENSATION:

Basic Services. As compensation for services to be performed by Consultant, the Owner will pay Consultant a lump sum amount of \$41,400 (Forty-One Thousand Four Hundred dollars) for Tasks 1-2 as described in Attachment A. The Owner will pay Consultant on a time and materials basis for Tasks 8 and 9 with an estimated budget of \$11,500 (Eleven Thousand Five Hundred dollars) as described in Attachment A.

Additional Services. Compensation for performing Additional Services will be pursuant to a mutually agreed upon amendment to this Agreement.

In Witness Whereof, the parties hereto have executed this Agreement as of the date first above written. Owner further acknowledges that it has reviewed and accepted the attached Standard Terms and Conditions.

OWNER: ONTARIO, OREGON

Signature: _____
Name: _____
Title: _____
Address: 444 SW 4th Street, Ontario,
Oregon 97914
Telephone: 541-881-3201
Date: _____

CONSULTANT KELLER ASSOCIATES, INC.:

Signature:  _____
Name: Larry Rupp
Title: President
Address: 131 SW 5th Avenue,
Meridian, Idaho 83642
Telephone: 208-288-1992
Date: 3-2-2021





**AGENDA REPORT
DISCUSSION ITEMS
March 4, 2021**

To: Mayor and City Council

FROM: Al Cablay, Public Works Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **PROPOSED AWARD FOR 2021 CHIP SEAL OIL, FOG SEAL OIL, DISTRIBUTION,
AND FREIGHT**

DATE: March 1, 2021

PROPOSED MOTION:

**I MOVE THE CITY COUNCIL AWARD THE 2021 CHIP SEAL BID TO THE APPARENT LOW BIDDER;
ERGON ASPHALT AND EMULSIONS FOR A NOT-TO-EXCEED AMOUNT OF \$77,000.00.**

SUMMARY:

Three (3) competitive bids were solicited from licensed Paving Contractors. All bids submitted were determined to be valid with all appropriate permits, licenses, insurance and bonding. The list of contractors are as follows:

Albina's, INC.

Ergon Asphalt and Emulsions, INC.

Idaho Asphalt, INC.

BACKGROUND:

Each year the Public Works Department budget has included monies to perform annual street maintenance for both crack sealing and chip sealing efforts. The community is divided into ten- (10) Zones and due to limited funding have only been able to concentrate on the main arterials referred to as the Primary and Secondary Routes. The budgeted figure has for the past decade been the cost of material spent each year with skilled labor being provided by Public Works crewmembers through Jacobs.

CURRENT SITUATION:

This pavement maintenance effort is a continuation of the same activities as provided in the past. The proposed FY2021-22 Capital Improvement Program (CIP) contains a project that will establish a Pavement Condition Assessment that will provide a prioritized listing of city streets based upon the level of use and roadway severity.

ANALYSIS:

- A. **STRATEGIC PLAN** The bids are ranked from lowest to highest.
- B. **FINANCIAL** Funded by Street User Fees billed monthly on each utility bill.

The \$77,000 low bid is under the approved budget amount of \$150,000. This leaves us with \$73,000 which we can use to chip work on the backlog of streets needing this pavement maintenance. Public Works will review its lists of priority streets to identify those most needing maintenance.

- C. **TIMING** Continuous effort toward establishing an Annual Roadway Maintenance Program.
- D. **POLICY/LEGAL** Consistent with past city roadway projects.

ALTERNATIVES:

Approve Staff recommendation to award bid to apparent low bidder.

Make no award and disqualify all submitted bids.

Disagree with staff's recommendation and award the bid to another bidder. Action would be conducted without staff recommendation.

RECOMMENDATION:

Staff recommends the City Council award the bid to the apparent low bidder, Ergon Asphalt and Emulsions, INC. for the amount of not-to-exceed \$77,000.00.

ATTACHMENTS:

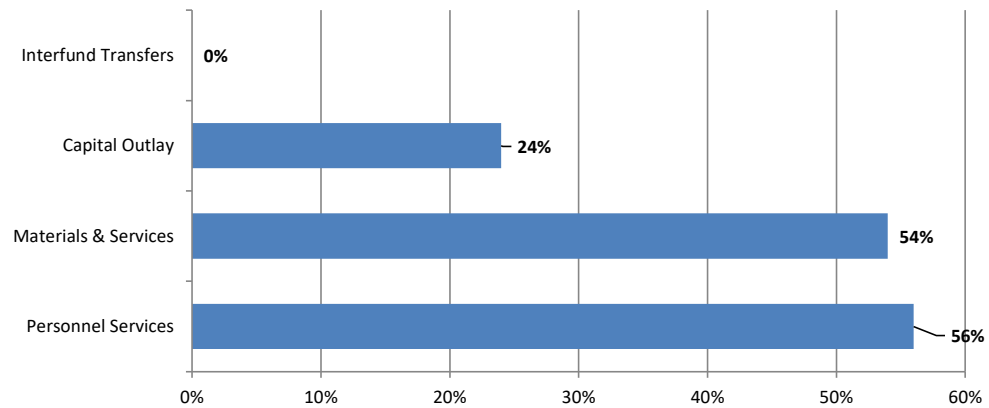
None

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
JANUARY 31, 2021**

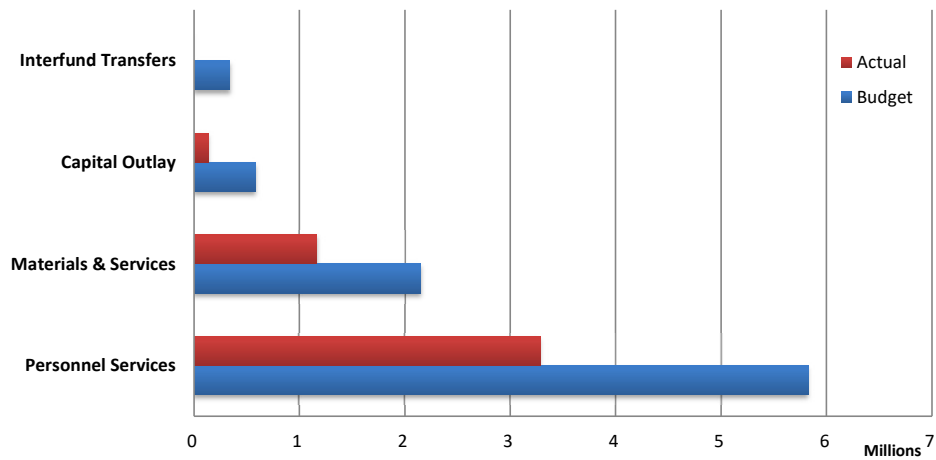
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	326,250	101,857	31.2%	
Parks & Recreation	326,250	101,857	31.2%	
Fire	1,672,809	942,596	56.3%	
Code Enforcement	244,722	122,630	50.1%	
Police	3,943,207	2,167,788	55.0%	
Police reserves	6,165	628	10.2%	
Emergency operations	338,502	335,490	99.1%	
Public Safety Total	6,205,405	3,569,132	57.5%	
Administration	497,012	262,494	52.8%	
City Council	25,362	6,867	27.1%	
Business Registration	1,100	518	47.1%	
Cemetery	174,381	82,216	47.1%	
Finance	245,849	128,774	52.4%	
Technology	175,051	89,001	50.8%	
General Government Total	1,118,755	569,871	50.9%	
Community development	217,248	98,792	45.5%	
Community Development	217,248	98,792	45.5%	
Administrative Overhead	710,494	240,000	33.8%	
Non-Departmental Contributions	80,000	10,000	12.5%	
Other Total	790,494	250,000	31.6%	
Operating Transfers Out	234,940	-	0.0%	
GENERAL FUND TOTALS	\$ 8,893,092	\$ 4,589,651	51.6%	
YTD BUDGET BENCHMARK			58.3333%	6.7%

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
JANUARY 31, 2021**

% Expended by Category



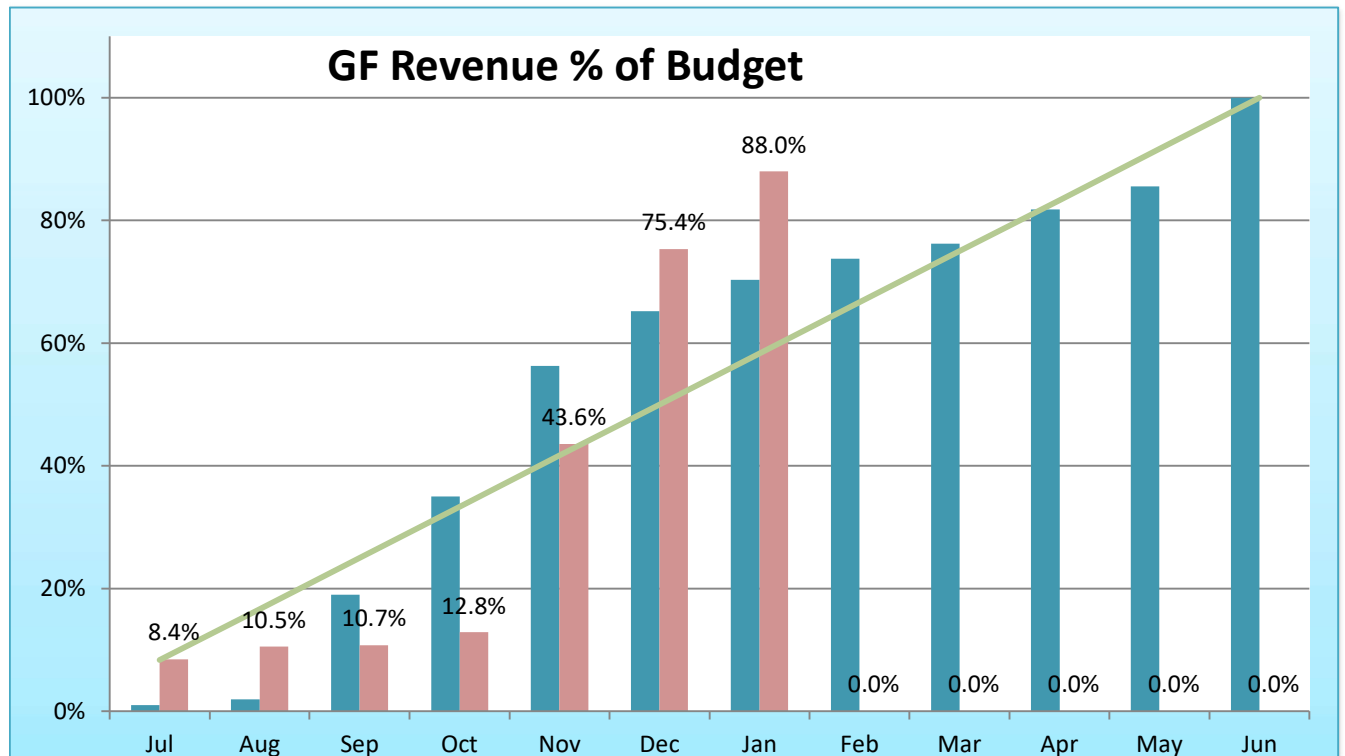
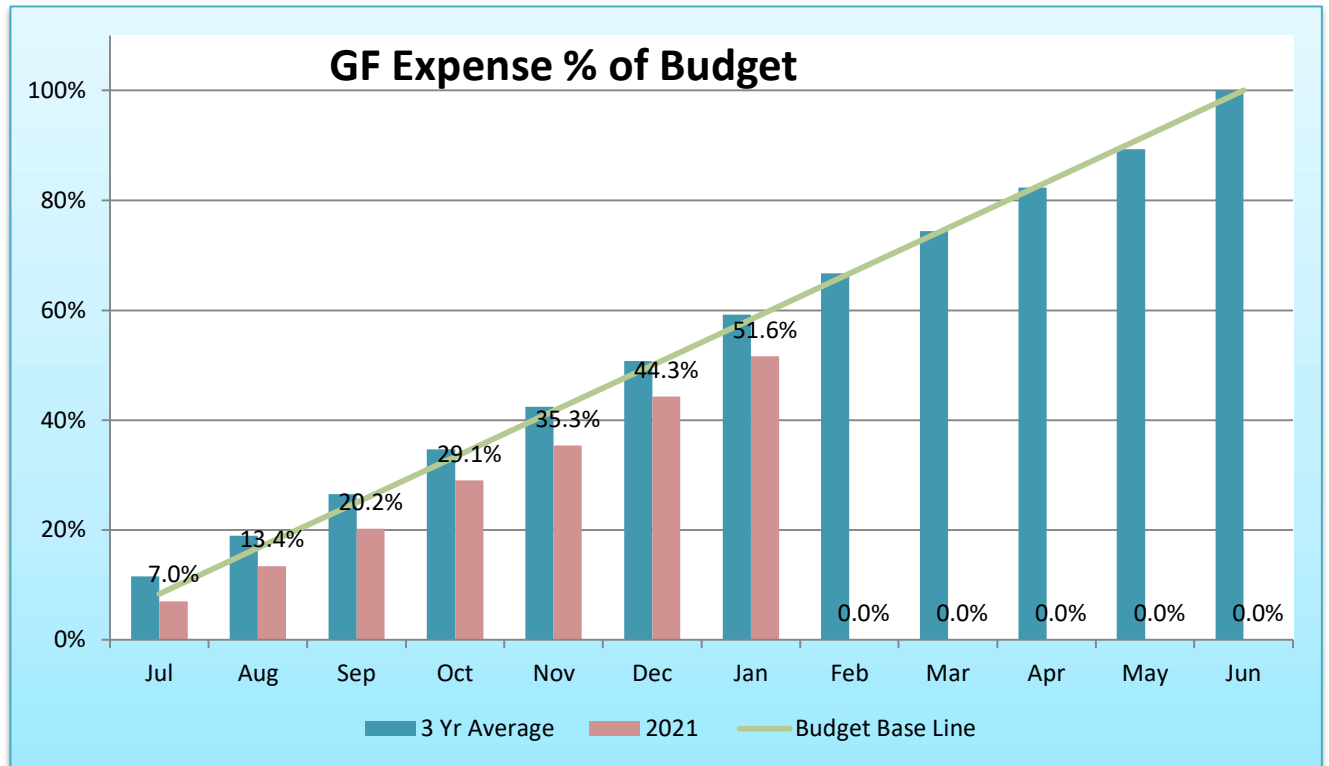
Budget to Actual by Category



**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
JANUARY 31, 2021**

DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	2,013,564	3,084,708	153.2%	(not calculated in totals) (Local marijuana tax \$852,248 over budget)
Parks	2,000	310	15.5%	
Parks & Recreation	2,000	310	15.5%	
Fire	134,572	79,717	59.2%	
Code Enforcement	48,800	108,461	222.3%	*Booking allowance monthly
Police	424,149	161,396	38.1%	
Dispensary Business License	43,400	49,600	114.3%	should have one more license
COVID-19 Grant	338,502	207,129	61.2%	
Public Safety Total	989,423	606,304	61.3%	
Interest	65,000	14,621	22.5%	
State Revenue Sharing	136,635	37,565	27.5%	
Administrative Services	497,148	290,003	58.3%	
Other General Revenues	8,485	2,357	27.8%	
Property Taxes	3,755,617	3,533,480	94.1%	
Alcohol Bvg License & Fee	246,582	92,938	37.7%	
Cigarette tax	12,979	6,563	50.6%	
Marijuana tax	1,100,000	765,635	69.6%	
Franchise Fees	1,632,298	751,379	46.0%	
Business Registration	2,500	1,710	68.4%	
Cemetery	45,000	31,275	69.5%	
General Government Total	7,502,244	5,527,527	73.7%	
Planning & Zoning	4,450	5,402	121.4%	
Wayfinding Grant	-	22,000	#DIV/0!	
Community development	4,450	27,402	615.8%	
GENERAL FUND REVENUE TOTALS	\$ 8,498,117	\$ 6,161,542.81	72.5%	
YTD CURRENT YEAR PROFIT(LOSS)				\$ 1,571,892
YTD BUDGET BENCHMARK				58.3%  14.2%

**CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
JANUARY 31, 2021**



**CITY OF ONTARIO
OTHER FUNDS - DEPARTMENT EXPENSES AND REVENUE
FOR THE PERIOD ENDED
JANUARY 31, 2021**

DEPARTMENT/FUND	EXPENDITURES				REVENUES		
	BUDGET	ACTUAL	% EXPENDED		BUDGET	ACTUAL	% REALIZED
002 Marijuana Enforcement Fund	50,000	30,050	60.1%		50,000	30,050	60.1%
010 Grant Fund	215,500	609,077	282.6%		215,500	70,375	32.7%
027 Building Fund	201,012	95,217	47.4%		385,352	415,657	107.9%
030 Capital Projects Fund	909,181	60,910	6.7%		3,449,111	3,457,847	100.3%
031 SDC Fund	485,615	6,425	1.3%		485,615	490,967	101.1%
045 Street Fund	2,609,042	1,404,255	53.8%		2,609,042	1,100,982	42.2%
050 Trust Funds	776,631	172,889	22.3%		776,631	602,332	77.6%
055 Reserve Funds	1,283,945	128,114	10.0%		2,536,446	2,227,848	87.8%
060 Revolving Loan Fund	422,667	97,040	23.0%		422,667	479,687	113.5%
105 Water Fund	3,588,687	1,861,494	51.9%		4,870,923	4,270,064	87.7%
110 Sewer Fund	5,249,394	2,130,249	40.6%		7,850,774	6,279,288	80.0%
115 Storm Sewer Fund	288,710	88,609	30.7%		557,305	475,481	85.3%
120 Airport Fund	383,386	122,659	32.0%		383,386	326,615	85.2%
125 Aquatic Fund **	100,000	110,151	110.2%		100,000	111,180	111.2%
Comments:							
YTD BUDGET BENCHMARK			58.3%				

**CITY OF ONTARIO
BUDGET RESOLUTIONS
FOR THE PERIOD JANUARY 31, 2021**

RESOLUTION #	FUND	DEPARTMENT	ACCOUNT	BUDGET CHANGE	NET CHANGE
2020-133	RESERVE FUND	PUBLIC SAFETY FUND	BALLISTIC TRAUMA PLATES	\$ (8,245)	\$ -
2020-133	RESERVE FUND	PUBLIC SAFETY FUND	RADIO EQUIPMENT	\$ 8,245	
2020-134	STREET FUND	STREET FUND	STREET SEALING	\$ (60,000)	\$ -
2020-134	STREET FUND	STREET FUND	CRACKFILL	\$ (27,541)	
2020-134	STREET FUND	STREET FUND	ADA COMPLIANCE PROJECT	\$ 87,541	
2020-134	STORM SEWER FUND	STORM SEWER FUND	CONTINGENCY	\$ (12,000)	\$ 12,000
2020-134	STORM SEWER FUND	STORM SEWER FUND	DOWNTOWN STORM DRAINS	\$ 12,000	
2020-136	GENERAL FUND	EMERGENCY OPERATIONS	GENERAL SUPPLIES & MAINT	\$ 45,502	\$ 338,502
2020-136	GENERAL FUND	EMERGENCY OPERATIONS	CONTRACT SERVICES	\$ 88,000	
2020-136	GENERAL FUND	EMERGENCY OPERATIONS	COMMUNITY SUPPORT PROGRAM	\$ 205,000	
2020-136	GENERAL FUND	EMERGENCY OPERATIONS	COVID RELIEF FUND	\$ 338,502	
2020-137	GENERAL FUND	POLICE	MISC POLICE REVENUE	\$ 350	\$ 3,350
2020-137	GENERAL FUND	CONTINGENCY	CONTINGENCY	\$ (3,000)	
2020-137	GENERAL FUND	POLICE	STORAGE UNIT	\$ 3,350	
2020-141	SEWER FUND	SEWER FUND	DEQ PERMIT MODIFICATION	\$ 24,617	\$ 24,617
2020-141	SEWER FUND	SEWER FUND	CONTINGENCY	\$ (24,617)	
2020-144	GENERAL FUND	ADMIN OVERHEAD	TRANSFER TO AIRPORT FUND	\$ 9,500	\$ 9,500
2020-144	GENERAL FUND	ADMIN OVERHEAD	CONTINGENCY	\$ (9,500)	
2020-144	AIRPORT FUND	AIRPORT	CARES ACT FUNDING	\$ 30,000	39,500
2020-144	AIRPORT FUND	AIRPORT	IRRIGATION SYSTEM	\$ 39,500	
2020-144	AIRPORT FUND	AIRPORT	TRANSFERS IN	\$ 9,500	
2020-146	WATER FUND	WATER	BENCH RESERVOIR IMPROVEMENT	\$ 21,250	\$ 9,500
2020-146	WATER FUND	WATER	CONTINGENCY	\$ (21,250)	
2020-148	GENERAL FUND	ADMIN OVERHEAD	FIBER LINES	\$ 16,244	\$ 91,244
2020-148	GENERAL FUND	ADMIN OVERHEAD	CONTRACT SERVICES	\$ 65,000	
2020-148	GENERAL FUND	PARKS	PLAYGROUND MATCH	\$ 10,000	
2020-148	GENERAL FUND	GENERAL	AVAILABLE CASH ON HAND	\$ 91,244	
2020-148	GRANT FUND	GRANT	CDBG GRANT	\$ 13,000	
2020-148	GRANT FUND	GRANT	CDBG GRANT EXPENSES	\$ 13,000	
2020-148	WATER FUND	WATER	WATER MASTER PLAN	\$ 4,125	41,625
2020-148	WATER FUND	WATER	SOLIDS REMOVAL	\$ 37,500	
2020-148	WATER FUND	WATER	AVAILABLE CASH ON HAND	\$ 41,625	
2020-148	SEWER FUND	WASTEWATER	ADMINISTRATIVE SERVICES	\$ 218,361	218,361
2020-148	SEWER FUND	WASTEWATER	OPERATING CONTINGENCY	\$ 218,361	



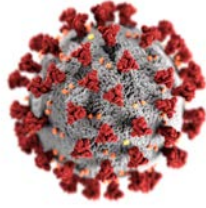
ONTARIO
OREGON

Quarterly Report

December 2020 – February 2021



Covid Testing -



Spreading Christmas Cheer



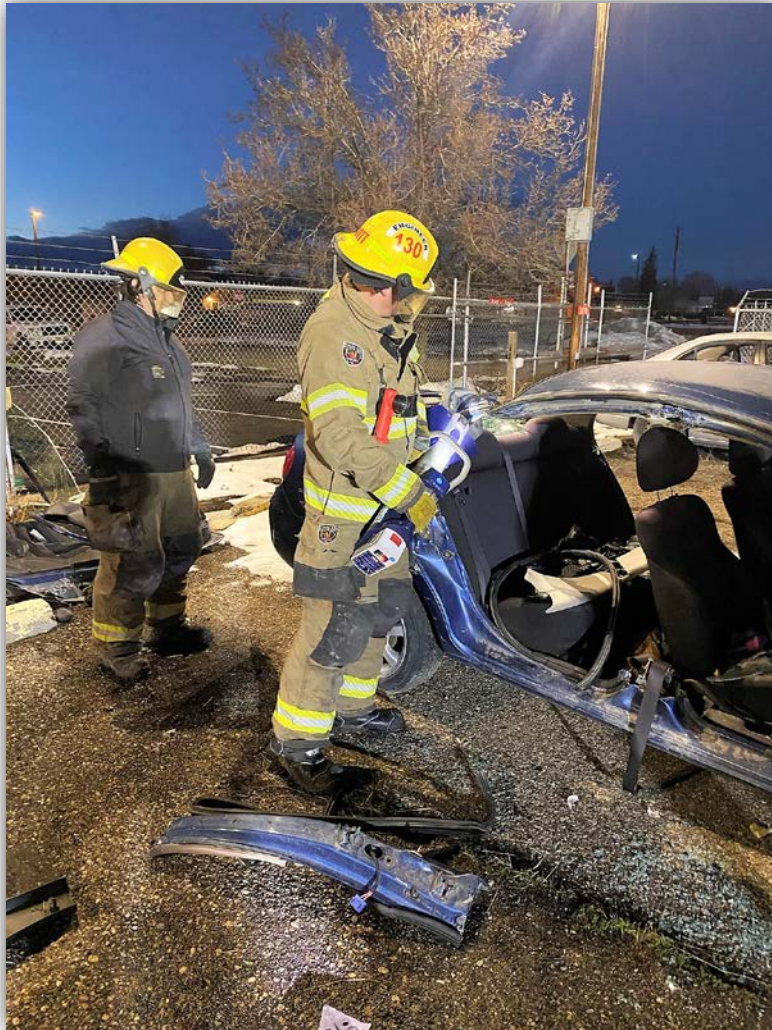
Covid-19 Vaccine Stations





Brookdale Parade

The Learning Never Stops



CPR Recertification



ONTARIO
OREGON



Fire Is No Laughing Matter





December 27, 2020

December 29, 2020



February 16, 2021



February 19, 2021



February 19, 2021





ONTARIO
OREGON

Inspections

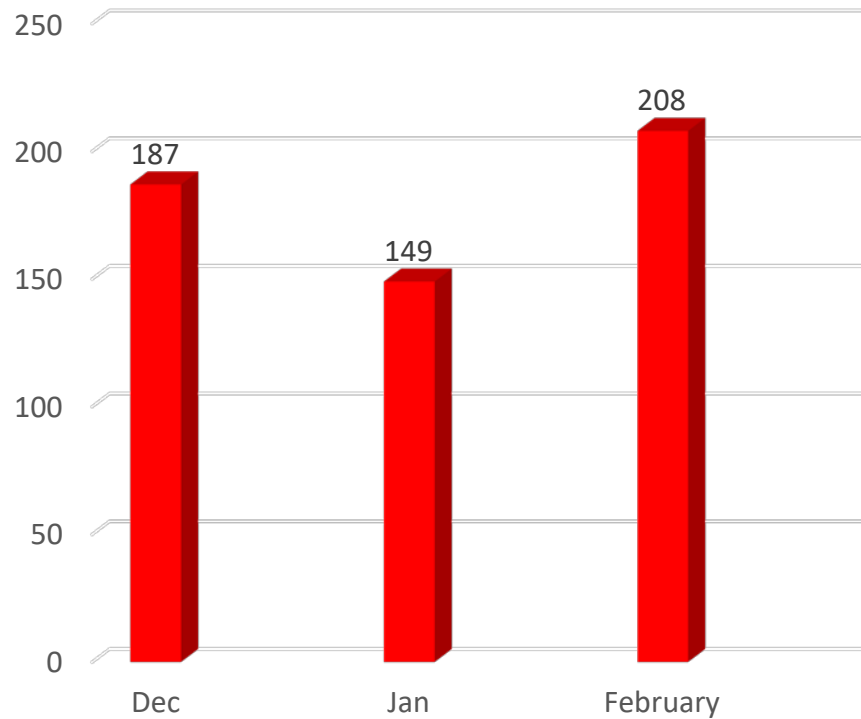
- Malheur County Child Development
- Cannabis & Glass Dispensary
- Road Runner Salvage Yard
- 4-plex on River St.
- Rise Inc. Care Home
- Ontario High School Vo-Tech
- St. Al's
- 8C Schools



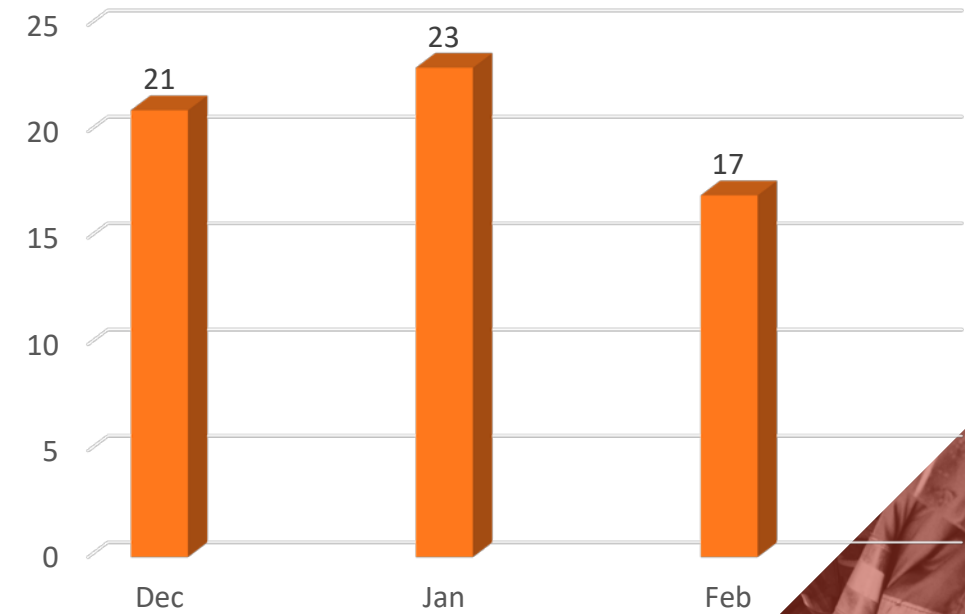
Medical & Fire Calls



MEDICAL



FIRE







Presentation by Dan Cummings
Thursday March 4th 2021

CITY OF ONTARIO COMMUNITY DEVELOPMENT

Fiscal Year 2020-21
2nd Quarter

Building
Department

Economic
Development

Planning and Zoning



Building Department Statistics



Mechanical & Structural Permit Amounts and Fees October – December

Mechanical Permits and Fees Issued

- Mechanical Permits Issued **34**
- Mechanical Valuation Totals **\$ 222,892**
- Total Mechanical Fees **\$ 3,165**

Structural Permits and Fees Issued

- Structural Permits Issued **40**
- Structural Valuation Totals **\$ 3,640,877**
- Total Structural Fees **\$ 38,063**



Building Department Statistics

Mechanical & Structural Permit Amounts and Fees



Total Permits and Fees Issued in 2nd Quarter FY 20-21

- Total Permits Issued **74**
- Valuation Totals **\$ 3,863,769**
- Total Permit Fees **\$ 41,228**



Planning & Zoning Department Stats

October, November, December 2020



• Conditional Use Permits	1
• Property Line Adjustments	1
• Partitions	1
• Zone Changes	2
• Site Development	1
• Public Easements/Rights-of-Way	1
• Street Vacations	1

Total Land Use Actions for the Quarter	8
---	----------

Total Fees \$ 2,817



Ontario Economic Activity

October, November, December 2020



- Project Build Ontario
- Project West Park
- Project Grand Prix
- Project Gild-Gold
- Project Plus
- Project Champ
- Brownfield Grant Program
- Project Affordable Sun
- Project Tomiyoshi
- Project Otis
- Project Vet



Ontario Economic Activity

Continued



“Project Build Ontario”

- Single Family Residential Housing Incentive program promotes new housing within the City Limits

Status: 19 incentive applications have been submitted

“Project Westpark”

- Redevelopment of the West Park Plaza Mall
- Creating business ownership of portions of existing building
- Creation of new building pad
- Consideration of 150-unit apartment complex

Status: On-going



Ontario Economic Activity

Continued



EPA Brownfield Grant Program

- \$600,000 in Brownfield grants to Ontario, Nyssa, Vale
- Redevelopment of Brownfields within Malheur County
- Phase I and Phase II studies ongoing

Status: 6 sites taking advantage of the grants

Setting up Community meetings, 5 Notices to promote the grant

“Project Affordable Sun”

- 15-acre project to produce power for affordable housing facilities

Status: City signed 21-year lease

GEOTEC Study in progress



Ontario Economic Activity

Continued



“Project VET”

- Affordable Mini Housing Development for Single Veterans and Seniors Citizens

Status: Site Design moving forward

Land use applications in progress

“Project Tomiyoshi”

- 56.33 acre tract of land
- 9.83 acres of UGA commercial class land
- 36.50 acres of UGA residential class land
- Looking at retail and mixed density development

Status: On-going



Ontario Economic Activity

Continued



“Project Grand Prix”

- Meter manufacturing looking for industrial lands
- Expected to hire 150-200 employees (5-8 acres)

Status: On-going

“Project Champ”

- Thermoformed packaging company (food, medical, retail products)
- \$10 million in equipment investment
- 33 employees to start
- 200 maximum employees at full buildout

Status: On-going



Ontario Economic Activity

Continued



“Project Guild Gold”

- Food manufacturing company
- Needing between 100 - 200 acres
- 200 - 300 employees at total buildout

Status: On-going

“Project Otis”

- 16-acre industrial property in Ontario
- Promoting to several industrial clients

Status: On-going

“Project Plus”

- Food Processing Company looking for 100-150 acres
- Will employ 500 - 670 employees and managers

Status: On-going



Construction Projects in Development



Sunset Estates Memory Care
Second Facility

UNDER CONSTRUCTION



Construction Projects in Development



Cannabis & Glass
182 East Lane South
Completed and Open



The Bud House
215 NE 2nd Street
Under Construction



Construction Projects in Development



754 River Street Fourplex
Under Construction



Ontario Mini Storage
2252 SW 4th Ave
Under Construction

RESIDENTIAL UPDATE

FIVE New Single Family Home Building Permits Issued this Quarter



THANK YOU





February 2021 ACTIVITY REPORT



February 2021

Emergency Medical:

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults, etc.)

CITY	187
RURAL	21

4 of these emergency calls required back-up crews to be called in to respond to 2nd call.

Hazmat Team Calls:

0

Fire Related Emergency Calls:

(Types of fire related calls responded to: Rescue calls, building fires, vehicle fires, smoke detector/fire alarm activation, unauthorized burning, etc.)

	TOTAL	General	Mutual Aid
CITY	13	3	0
RURAL	4	0	0

3 of these emergency calls required back-up crews to be called in to respond to 2nd call.

TOTAL CALLS FOR MONTH

CITY	200
RURAL	25

FIREFIGHTER TRAINING:

1/26 - FF1 building construction and

Pre-fire plans.

1/27 - Frostbite emergencies

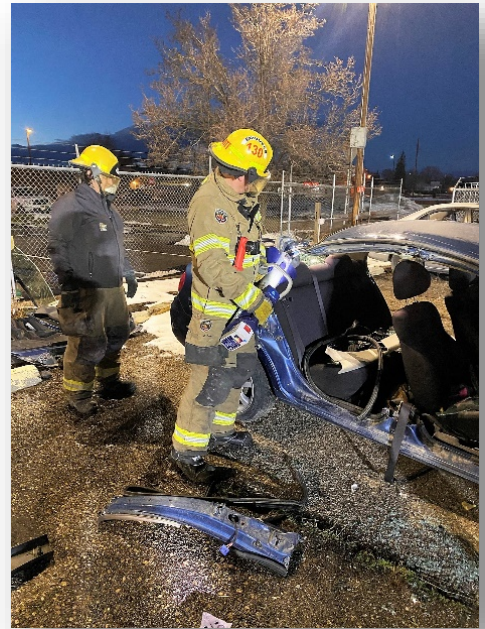
1/29 – The dangers of Dry Ice and how to handle the product.

2/2 - Infant safe sleep

2/9 & 2/16 – Engine company drills



February 2021
2/17 – Extrication Tool Demo



2/23 – CPR recertification



2/25 – Airway management





February 2021



PERMITS ISSUED:

City Open Burns 2

City Burn Barrels 0

Rural Open Burns 19

Rural Burn Barrels 5

INSPECTIONS:

1/29/21 – Ontario High School Vo-Tech remodel final.

2/5/21 – Dorian Place fire drill plans and approval.

2/5/21 – Malheur County Child Development Center classroom remodel preliminary.

2/10/21 – St. Al's X-ray room remodel fire sprinkler final.

2/10/21 – Fire sprinkler separation planning at West Park Plaza.

2/10/21 – Catholic Church Red Brick Store occupancy.

2/17/21 – 8C schools Bi-annual State Fire Marshal Inspection.

COMMUNITY INVOLVEMENT:

1/27, 30, 2/3,4,11,18,25/21 – Covid vaccines at station 2, St. Al's, and Four Rivers Cultural Center.





February 2021



**1/30/21 – Brookdale
Assisted Living Parade**



Summary of Calls of Interest:

City Incidents:

1/26 - 1494 SW. 4th Ave. (West Park Plaza) Rescue 1 responded to a broken fire sprinkler. The contractor working in the mall area took apart a sprinkler line that was supposed to be off, but it was still active, and this made a flood until the crew assisted with shutting off the system and then putting it back in service when the line was capped off.



February 2021



2/6 - 1085 N. Oregon St. R1 called for bushes on fire and spreading to the building. Upon arrival R1 found several large juniper bushes burning with approximately 15-foot flame lengths. The bushes on the west side of the building were impinging on the soffit and fascia of the building. R1 immediately started suppression on the building then turned attention to the bushes. 100 arrives on scene and assumed command. 103 arrived on scene and did an interior search for extension of the fire. Interior crews found no extension. Exterior crews made access into the fascia and no extension into the soffit. The crews cleared the scene and R1 and 100 stayed on scene to investigate.

2/12 - 2327 SW. 4th Ave. The crew responded to a broken water line shooting water in the air.

2/12/21 - 1100 Block SW. 4th Ave. R1 responded to the smell of natural gas in the area. The crew checked a couple of blocks in the vicinity and were unable to locate any smell or issue.

2/13 - 759 NW. 8th St. #4 Dispatched for report of smoke in the house from the pellet stove. On scene the owner stated that she was sorry, she panicked because of the smoke. Gammage cleaned out the stove and opened the vent holes in the burner pot. The stove was restarted, and it did not smoke. The smoke detectors were checked for operation and all worked. The owner was advised to clean out the stove more often and call a service tech to service the stove at least once a year.

2/15 - 3048 SW. 4th Ave. Dispatched for report of a smell of gas. All occupants are out of the house. Rescue arrived to find Cascade Natural Gas on scene. The occupant led the crew downstairs to where Cascade Natural Gas was monitoring. He had a CO reading of 200 PPM. Upstairs our Reading was 15PPM. The service tech had shut off the gas to the water heater. He stated that he had been out earlier and shut off the gas to the furnace at 2pm. Two small windows downstairs were opened to ventilate. The tech went outside and shut off the main line into the house. Rescue investigated as to what could be the cause. We did not find anything that would cause the downdraft. A HV/AC service contractor would be out to look at the furnace the next morning at 8:30 along with the Cascade Gas tech to investigate. Rescue checked all smoke detectors and replaced a battery in one. when all monitors read at safe levels rescue cleared.



February 2021



2/16 - 639 N Oregon St. R-1 was called out to a house on fire with everyone out of the house. R-1 Arrived on scene to a Single-story single-family dwelling with smoke showing from the front door. 100 was already on scene as fire command. Pulled a 1 3/4" preconnect and the booster line as back up from R-1. R-1 made entry and discovered fire on the stove top from a pan that had oil in it making a large amount smoke. Fire was extinguished immediately, and oven was disconnected from the plug. Found no further extension of the fire. Continued to cool the walls where the fire made contact. Determined no extension of fire with our thermo imaging camera. Fire was officially knocked down and ventilation fan was established at the front door. 103 had arrived on scene to assist with clean-up of hose lines and putting everything back into service.



2/19 - 1041 NW Washington Ave. R-1 dispatched to loves truck stop for a vehicle fire. Fire was out upon arrival. R-1 used booster to cool off engine bay. R-1 cut battery cable.



February 2021

2/19 - 577 SE. 8th Ave. Called out to a house fire with flames coming out of the window. R-1 responded from another call and immediately requested a general alarm. 100 arrived as Fire command on scene to a fully involved house fire. R-1 arrived on scene and position the truck on the D side and made aggressive attack defensively to protect exposures. We also pulled a booster line and made attack to the front door. Another house was just to the north (C side) of the residence. 103 arrived shortly and laid a reverse lay from rescue one to hydrant for water supply. 103 made entry into the A side front door and sent a crew on the C Side back door. And a hydrant was connected for 103. A ventilation fan was established on the C Side back door and entry through back door C-side was made. 101 arrived shortly to assist with further knock down of the fire. 156 also arrived with a crew of 2. Continued to extinguish the fire. Mutual Aid was requested from Fruitland Fire to assist in mopping up the fire.





February 2021

2/20 - 653 E. Idaho Pilot Truck Stop R1 responded to Arby's for a hot electrical smell, R1 check all possible heat sources and gained access to the roof and checked all HVAC units, R1 could not locate any problem at this time.

This month the staff responded to six false alarms and three illegal burns in the city.

Rural Incidents:

The staff only responded on two false alarms and two illegal burns in the rural area.



Police Stat Report 2021

Activity	2021 January	2021 February	YTD 2021	PRIOR YTD 2020
Calls for Service	750/1334	665/1155	1415/2489	1827
Murder	0	0	0	0
Manslaughter	0	0	0	0
Robbery	1	1	2	2
Sex Crimes	6	1	7	14
Burglary	14	15	29	26
Assault	9	18	27	25
Arson	0	0	0	0
UUMV / Auto Theft	7	7	14	7
Arrests	102	74	176	208
Arrests w/Use of Force	0	1	1	3
Gang Related Cases	0	6	6	6
Graffiti	4	6	10	13
Death Investigations	0	1	1	3
SRO Cases	18	5	23	68
Thefts	52	48	100	143
Traffic Stops	125	117	242	404
Cited Traffic/Parking	76	132	208	157
Traffic Crashes	24	32	56	61
Alarms	23	17	40	40

Jacobs February 2021 Report



Jacobs

Monthly Business Review

Public Works Department

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PARKS AND CEMETERY/FACILITIES SUMMARY

ACTIVITIES MONTH YEAR

- No funerals at Evergreen and Sunset Cemeteries
- Plexiglass barriers installed for City Council Chambers
- City Hall back stairway tread replacement ordered
- Carpet being replaced in Police Department Offices
- Carpet repairs in Fire Department Day Room being conducted
- Parks Trash Receptacle Replacements being conducted
- Repair and Re-setting of COVID Restriction temporary fencing for Park Shelters
- Commenced weekly watering of Downtown flowerpots



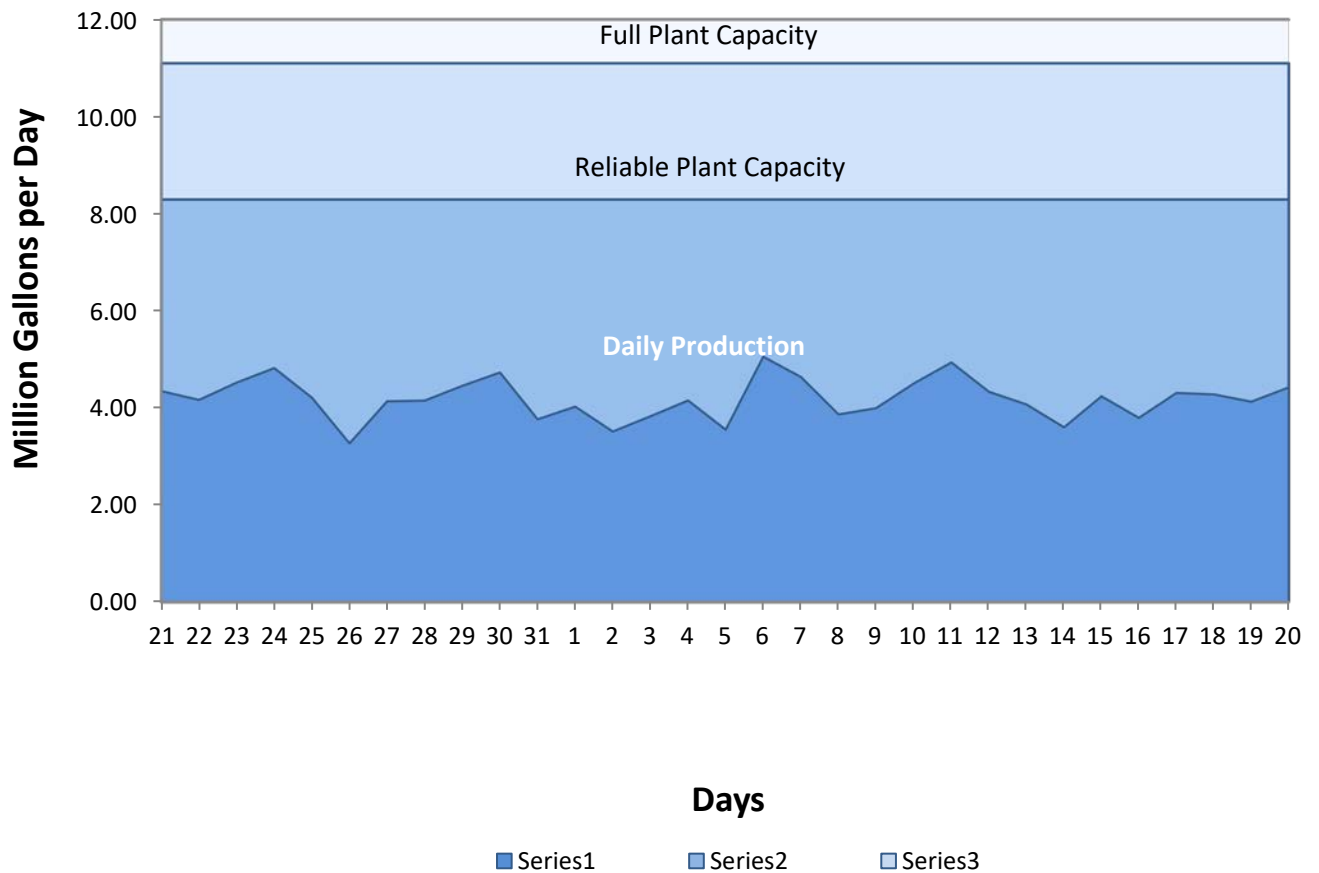
WATER TREATMENT PLANT SUMMARY

ACTIVITIES MONTH YEAR

- Minimized staff gathering due to COVID-19 restrictions still in-place
- Water treatment staff conducting weekly diagnostic checks (jar testing) to ensure proper chemical dosing to maintain Snake River water quality per DEQ
- Taking monthly bacterial samples
- Main Plant Clarifier #2 returned to service after removing two links of existing chain to increase performance – inspected and sludge removed (chain and flight) from system
- Main Plant Clarifier #1 - drained, cleaned and inspected
- Main Plant Filters #1 & #2 - drained inspected and media measured
- Completed Thermal Imaging for the pumps and controls
- WesTech Treatment Train #2 - inspected, cleaned, serviced and placed back into operation

WATER TREATMENT PLANT SUMMARY

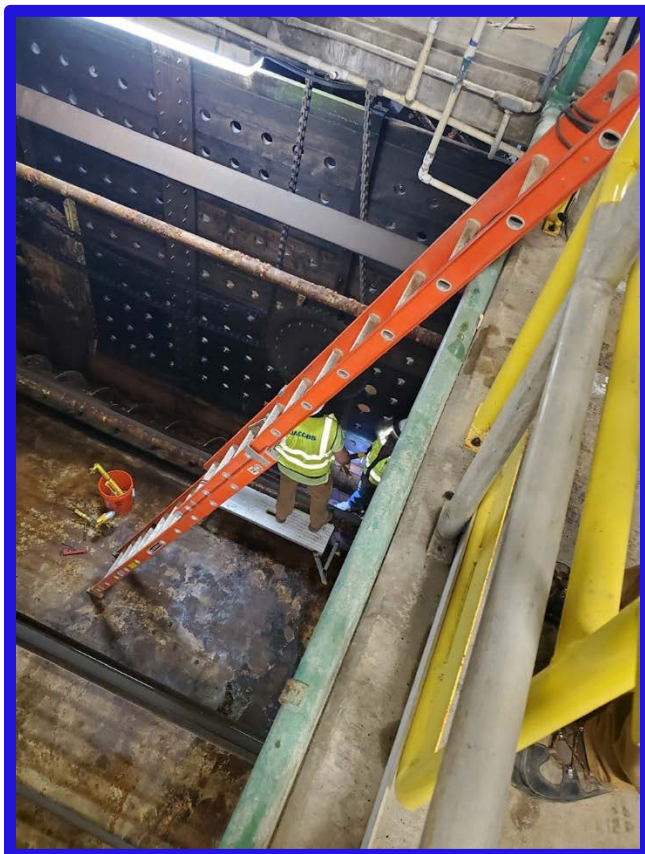
Demand vs. Availability Jan 21 - Feb 20, 2021



WASTEWATER TREATMENT PLANT SUMMARY

ACTIVITIES MONTH YEAR

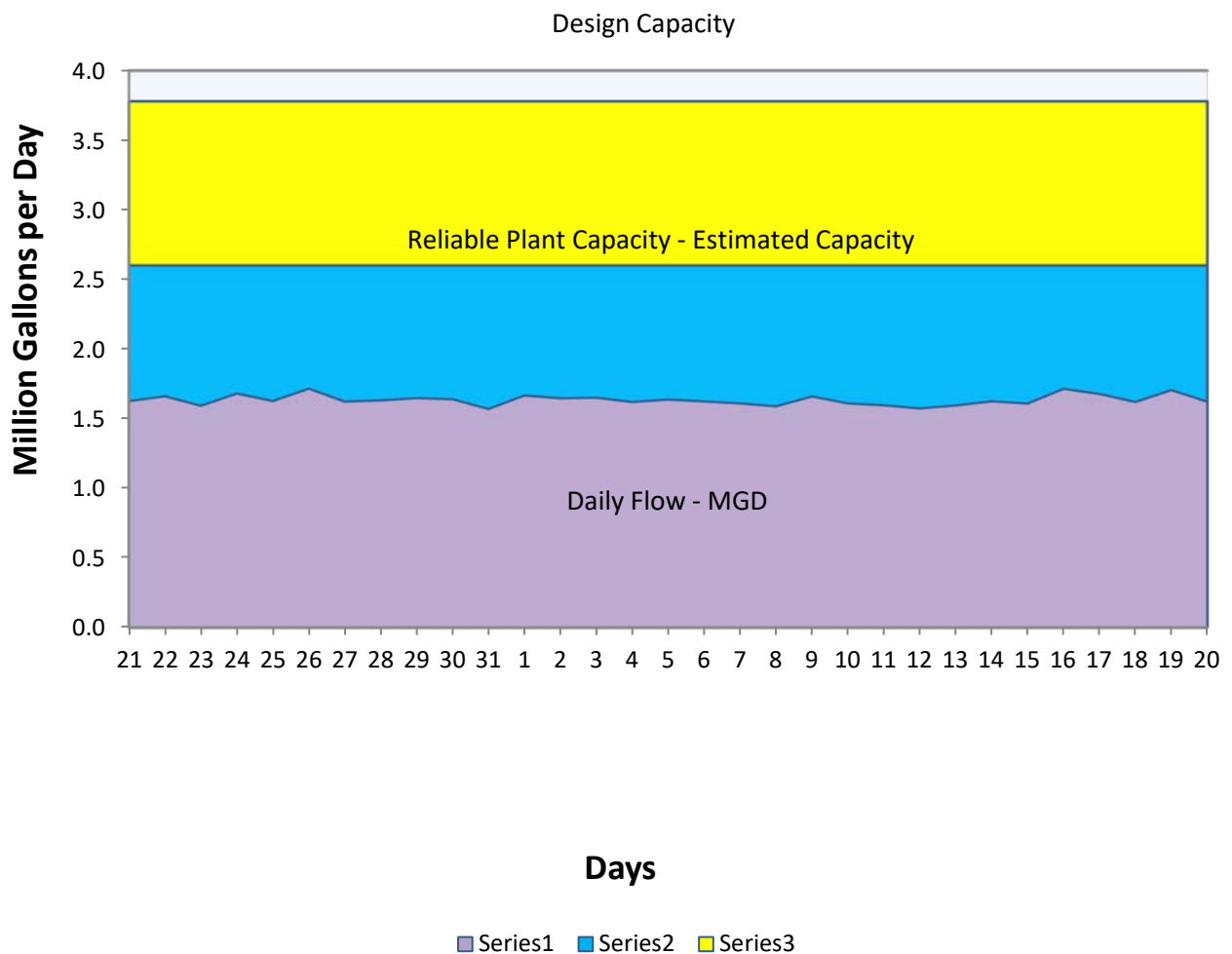
- Minimized staff due to COVID-19 operation requirements
- All additional sampling per the 2019 NPDES permit have been taken
- Power cables to Aerators in lagoon #1 have been replaced
- Thermal imaging for the pumps and controls completed



Jim Raynor and Robert Crites performing maintenance checks on the primary and secondary flocculator drive chains in main plant clarifier #1

WASTEWATER TREATMENT PLANT FLOWS

Wastewater Treatment Flows Jan 21 - Feb 20, 2021



FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES MONTH YEAR

- REPAIRED 4- TYPE III BARRICADES ON N. PARK BLVD.
- SWEPT PRIMARY AND SECONDARY ROUTES
- SWEPT DOWNTOWN AND UNDERPASS 2 ADDITIONAL TIMES
- PAINTED AND REMOVED MULTIPLE LOCATIONS OF GRAFFITI
- PERFORMED WINTER SNOW EQUIPMENT MAINTENANCE AND REPAIR
- CONDUCTED POTHOLE PATCHES AND REPAIRS
- INSTALLED NEW CITY SIGNS ON WASHINGTON STREET
- TRASH DEBRIS PICKUP ALONG THE E. IDAHO AVENUE MARKETPLACE CORRIDOR INCLUDING ODOT SWELL AREAS OVER AND AROUND THE FREEWAY
- ALONG N. OREGON FROM NW 8TH AVE. TO WASHINGTON ST.
- GRADED CITY-OWNED GRAVEL ROADWAYS
- REPAIRED BROKEN WATER METER BOXES AND WATER MAIN LEAKS
- PROVIDED SNOW AND BLACK ICE REMOVAL ON PRIMARY AND SECONDARY ROUTES PER CITY SNOW REMOVAL PLAN FOR VARIOUS EVENTS
- COMPLETED REBUILDING OF THE WEST GRINDER AT SRCI HEADWORKS
- INSTALLED A 2" WATER SERVICE - WASHINGTON ST.
- 13 WATER SERVICES - TURNED ON BY CUSTOMER REQUEST
- 4 WATER SERVICES - SHUT OFF PER CUSTOMER REQUEST
- 20 WATER SERVICES - ON/OFF READ ONLY PER CUSTOMER REQUEST
- 41 WATER SERVICES - SHUT OFF FOR NON-PAYMENT
- 34 WATER SERVICES - TURNED ON FOR PAYMENT RECEIVED
- 20 WATER METERS - CHANGED OUT DUE TO NON-FUNCTIONING
- 6 WATER SERVICES - SHUT OFF FOR LEAKS PER CUSTOMER REQUEST
- 5 WATER SERVICES - TURNED ON AND VERIFIED LEAK REPAIRS BY CUSTOMER(S)
- 10 WATER SERVICES - CHECKED AND VERIFIED 'OFF' FROM NON-PAYMENT LIST
- 2 WATER SERVICES - CHECKED FOR CONSUMPTION ISSUES
- 61 UTILITY LOCATES – CONDUCTED

FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES MONTH YEAR



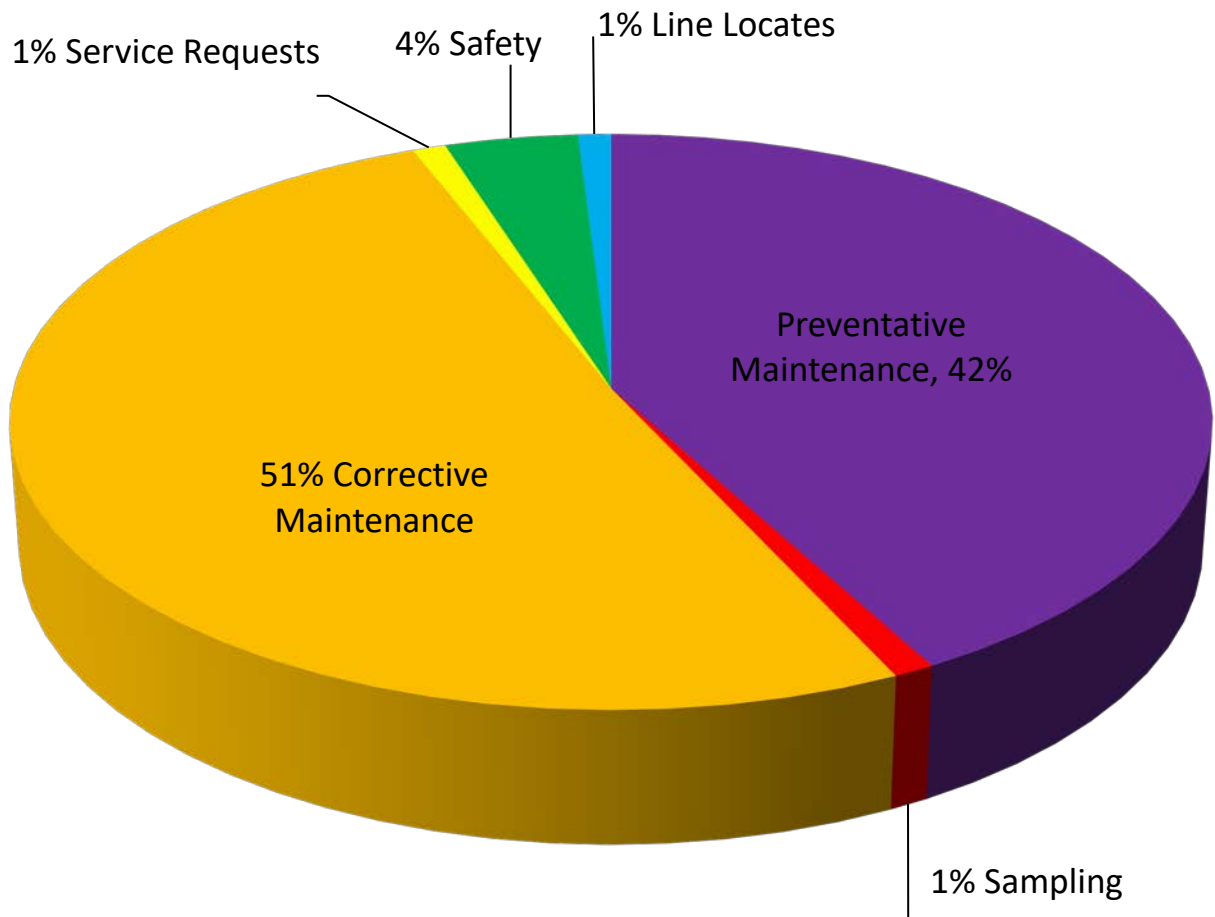
FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES MONTH YEAR

Work Orders

February 2021

Actual Hours by Work Order Type



ENGINEERING SUMMARY

ACTIVITIES MONTH YEAR

- Issued 5 ROW Permits
- Issued 1 New Addresses to new residential lot(s)
- No New Addresses to Commercial lot(s)
- Attended 1 PDAC meetings to discuss the expansion of a business
- Attended 1 PDAC meeting to discuss new businesses
- Attended 1 PDAC meetings to discuss the addition of residential housing
- Attended Jacobs Monthly Safety Committee meeting
- No Inspections conducted for Backflow devices on irrigation systems
- Performed multiple plan reviews for new construction
- Conducted multiple new construction inspections
- Continued updates to City GIS Mapping system
- GIS information provided for **Safe Routes to School Program**



New sewer manhole that a contractor is installing along Arcata Way and SW 18th St at Sunset Estates Phase 2.



APPENDIX

FIELD SERVICES

Collection and Distribution staff is responsible for Sewer Collection and Water Distribution throughout the City. Water distribution duties include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a bar screen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.

*COLLECTION AND DISTRIBUTION STAFF MAINTAINS
78 MILES OF SANITARY SEWER LINES
56 MILES OF STORM DRAIN COLLECTION LINES AND
1,450 CATCH BASINS THROUGHOUT THE CITY.*

The Street Maintenance Division maintains more than 122 lane miles of improved streets and more than 9 miles of alleys. The Street Division is responsible for resurfacing, repairing and maintaining the streets, installing and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. The division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chip sealing, snow removal and sanding during the winter months, and weed control along the alleys. Street Maintenance staff assists the Chamber of Commerce by putting decorations on streetlights during the Christmas season and replacing them with regular decorations when the season is over.

*STREET MAINTENANCE DIVISION MAINTAIN
APPROXIMATELY 122 LANE MILES OF IMPROVED STREETS
AND 9 MILES OF ALLEYS.*

*AN AVERAGE OF 7 MILES ARE CHIP SEALED ANNUALLY
WHICH ADDS AN ESTIMATED 8 YEARS OF LIFE TO A STREET.*

As part of the Street Division's maintenance program, crews chip seal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. A chip seal maintains the existing pavement, delaying further aging resulting from water and sun, provides a moisture barrier, and corrects existing

pavement problems by sealing cracks. A chip seal application provides substantial savings to taxpayers and are projected to last approximately 8 years with normal street maintenance efforts. The city chip seals approximately 7 miles of streets per year.

APPENDIX CONTINUED

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an up-flow clarifier. The steps for treatment are flocculation, sedimentation, filtration and disinfection, which meet the compliance of the Oregon Health Authority.

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including SRCI.

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

The water treatment plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 MGD and a maximum capacity of 11 MGD. The water treatment plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 million gallons (MG) of that water.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 MGD for municipal use.

All of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

Average discharge volume is approximately 1.5 MGD. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm.

APPENDIX CONTINUED

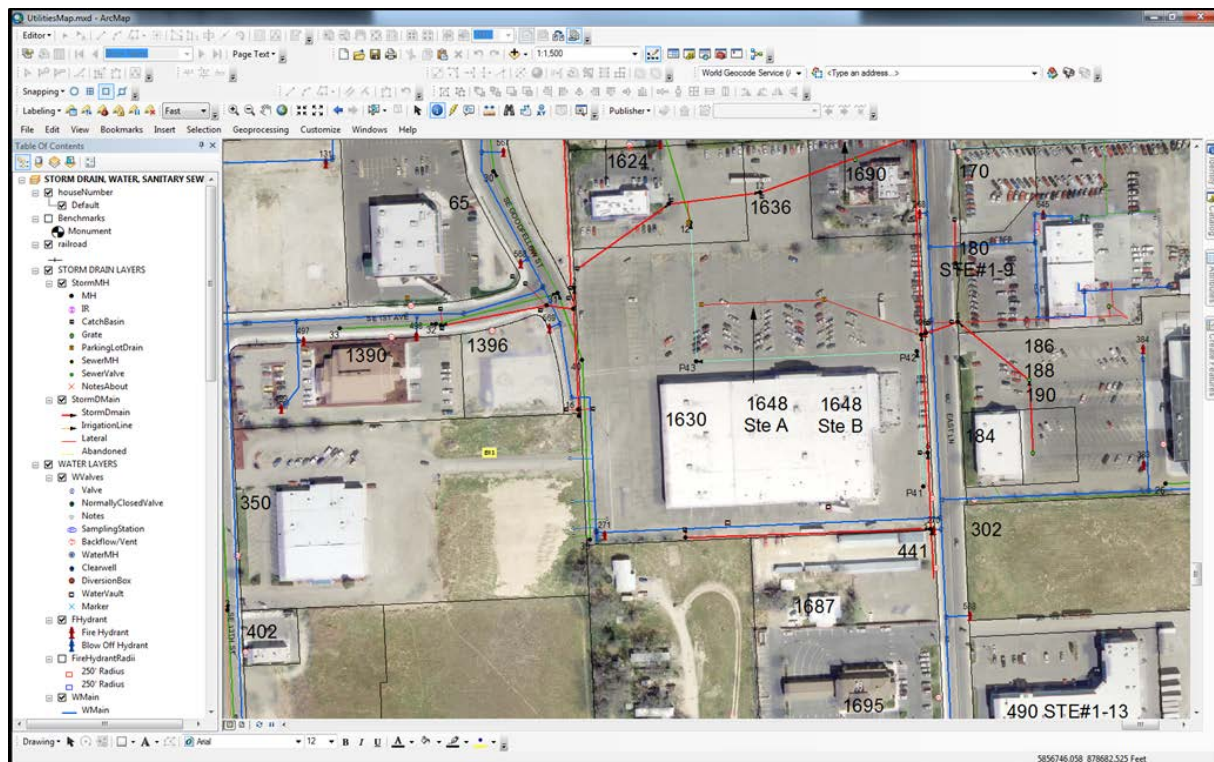
PARKS DEPARTMENT

The Ontario park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park.

ENGINEERING DIVISION

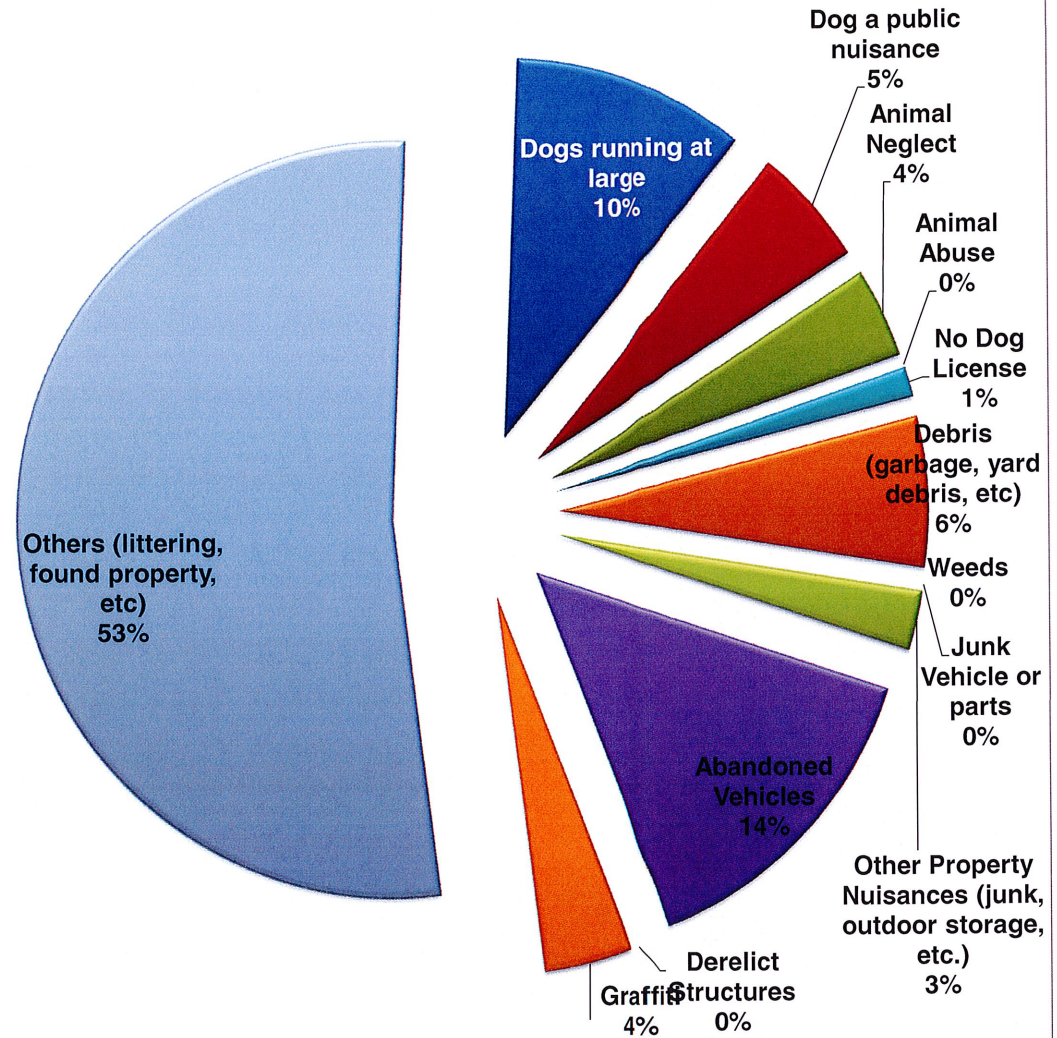
The Engineering Division reviews plans for construction of public improvements, maintains the city's mapping system, and manages the engineering projects within both the Capital Improvements and Maintenance Programs. The department provides technical support to residents, developers, builders, other city departments, consulting engineers, and surveyors. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents for public works maintenance projects, and provide project management for public improvements.

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.



CODE ENFORCEMENT FEBRUARY 2021 STATS

Violation	Jan-21	Feb-21
Dogs running at large	8	18
Dog a public nuisance	4	15
Animal Neglect	3	5
Animal Abuse	0	0
No Dog License	1	0
Debris (garbage, yard debris, etc)	5	4
Weeds	0	1
Junk Vehicle or parts	0	1
Other Property Nuisances (ju	2	2
Abandoned Vehicles	11	13
Derelict Structures	0	0
Graffiti	3	5
Others (littering, found property, etc)	41	20
Dogs taken to Fetch this Kennel	0	2
Civil Penalties Issued	0	0
C.P. Amount Sent	\$0	\$0
Total Parking Citations	1	8
Total Violations	78	94
Total Cases	78	94



Notes:

Fetch This Kennel #2 Dogs have been taken to there facility-Owner of the 2 dogs is under a mental hold
Some cases have multiple violations; for example if a case has weeds,debris, junk, there are 3 violations, but only one case.



AGENDA
ONTARIO VISITORS AND CONVENTIONS BUREAU BOARD
March 4, 2021 - 7:00 a.m. M.T.
ONTARIO AREA CHAMBER OF COMMERCE OFFICE

Call to order:

This Agenda was emailed: February 25, 2021

Roll Call: Chairman Bob Quinn____
Debbie Blackaby____ Lynelle Christiani____ Cheryl Cruson____
Doug Dean____ Terry Dols____ Ken Hart____

City Manager Adam Brown____
V&C Director John Breidenbach____

New Business

Welcome new members to the Board: Ken Hart (Council Representative), Lynelle Christiani (Agriculture).

Appointment of Board Treasurer

Grant Request: Revitalize Ontario 2021 Wine And Chocolate walk- Charlotte Fugate

Motion to adopt V&C Meeting Minutes of September 3, 2020 meeting

Review Financial Report – John Breidenbach

V&C Director Report – John Breidenbach

Adjourn

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, if you contact the City at 889-7684 at least one working day prior to the need for services, we will make every reasonable effort to accommodate the need. T.D.D. available by calling 889-7266.

Ontario V&C Minutes
September 3, 2020
7:00 am
Ontario Area Chamber of Commerce Office

Meeting called to order at 7:00 am by Bob Quinn
Roll Call – Bob Quinn, Debbie Blackaby Cheryl Cruson, Doug Dean, Dan Capron, Terry Dols, John Hall, V&C Director John Breidenbach, City Manager Adam Brown

NEW BUSINESS

Grant Request: TVCC New Student Orientation.

Cathy Yasuda presented the Grant request for the TVCC New Student Orientation
It was moved by Terry Dols and seconded by Dan Capron that the V&C board grant TVCC \$2,000.00 they requested,

Grant Request: Palmer House Rose Garden.

Mike Miller gave a Follow-up to the grant request issued for the Rose Graden in April, where the V&C Board granted \$7,500.00 of the \$10,000.00, Explaining and asking for the remaining \$2,500.00 so they could get a Business Plan done to move forward with other funders. Moved By Dan Capron and seconded by Debbie Blackaby that the \$2500.00 be approved the Motion carried.

MINUTES/FINANCIALS

The April 2nd minutes were reviewed; it was moved by Cheryl Cruson and seconded by John Hall to approve the minutes as presented. Motion carried. Financials were presented by John Hall. It was moved by Cheryl Cruson and seconded by Dan Capron to approve the financials as presented. Motion carried.

Meeting adjourned.



VISITORS AND CONVENTION BOARD

C/O Ontario Area Chamber of Commerce

251 SW 9th St.

Ontario, OR 97914

541-889-8012 (Voice) 541-889-8331 (Fax)

info@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: Revitalize Ontario!

Complete Mailing Address: PO Box 2

Telephone: 541-889-1996 Fax: _____ E-Mail: charfugate@fmtc.com

Principal Contact Charlotte Fugate

Complete Mailing Address: 821 SW 2nd St

Telephone: 541-889-1996 Fax: _____ E-Mail: _____

Name of Event and Date and Time Event Will Be Held: Chocolate & Wine Walk 2021

Has organization applied for a V&C Grant Before: X Yes No

**If yes was the V&C grant request approved and for what amount:*

 Yes No / \$

**If grant request was approved did the organization give their 90 day follow-up report*

 X Yes No

Description of Promotion or Event: 2021 Chocolate & Wine Walk - Downtown Ontario This will be the fifth annual Chocolate & Wine Walk promoted by Revitalize Ontario! The walk was originally designed to attract people and have attendees become familiar with the local shops and their offerings in the Historic District of Ontario. The pandemic has severally affected all of our downtown businesses. The small independent shops have been impacted the most. These one person shops in the Downtown corridor are really struggling. Their capacity has been limited (outdoor dining, retail shops only allowed 25% capacity, masks, 6' distances and limited entry) in some cases force to close. We lost the Dirty Dog Wash because of the restrictions placed on her business by the State. The Chocolate & Wine Walk usually has over 100 people attending the event. In the past we have been able to raise funds to put this event on but because we have been closed for all of 2020 and did not qualify for any of the funding that was available. We would like to help out our local merchants with your financial assistance. We could put on this years event and give a shot in the arm to the local shops along Oregon Street. We recognize that even by May there may be Covig restriction but we are prepared to follow what is required and have our attendees observe the same.

NATURE OF PROMOTION/EVENT: _____

_____ Tourism based capital project

_____ Multi-night local lodging event

 X Special media promotion

_____ Education and/or training project

Amount of Funding Support Requested: \$ 2065 _____

Total Promotion/Event Budget: \$ 2,765

What specific expenditures will the granted funds be used for?*: _____

Marketing, supplies, chocolate, 2 -banners (one for the underpass and Lions Park Fence) and miscellaneous. Balloons, etc.

List promotion/event supporters or partners** : Downtown Merchants/Registration Fee \$10.00 each. Revitalize Ontario \$500.00 and we will be looking for sponsors as well.

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): According to the news paper, we are suppose to have herd immunity by April. This will be a fun activity for the Community to participate in along with many of the small communities around the Treasure Valley, bringing people to downtown Ontario. We will be advertising on our Web site as well as contacting the people that participated in our photo booth in 2019. We will also be sending out invitations through the Ontario Chamber of Commerce and other social media platforms. This year the event will start and end in Moore Park.

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year's promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1	<u>Registration from Merchants</u>	Amount \$	<u>200.00</u>
Source #2	<u>Revitalize Ontario!</u>	Amount \$	<u>500.00</u>
Source #3	<u>Other Sponsors</u>	Amount \$	<u>?</u>
Source #4	<u></u>	Amount \$	<u></u>
Source #5	<u></u>	Amount \$	<u></u>

TOTAL REVENUES \$ 700.00

PROPOSED EXPENDITURES

Use #1	<u>Weiser Classic Chocolate</u>	Amount \$	<u>730.00</u>
Use #2	<u>Supplies</u>	Amount \$	<u>575.00</u>
Use #3	<u>Banners (2)</u>	Amount \$	<u>325.00</u>
Use #4	<u>Marketing</u>	Amount \$	<u>850.00</u>
Use #5	<u>OLOC Permit</u>	Amount \$	<u>50.00</u>
Use #6	<u>Miscellaneous</u>	Amount \$	<u>50.00</u>
Use #7	<u></u>	Amount \$	<u></u>
Use #8	<u></u>	Amount \$	<u></u>
Use #9	<u></u>	Amount \$	<u></u>
Use #10	<u></u>	Amount \$	<u></u>

TOTAL EXPENDITURES \$ 2580.00

MINUS REVENUES \$ 700.00

REQUEST OF GRANT 1880.00

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

2/22/21
Date

Signed Charlotte Fugate

Charlotte Fugate, President
Revitalize Ontario!

Date Received: 2/23/2021 Ontario Area Chamber President/CEO: Joseph

**CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
PROMOTIONS AND EVENT FUND
BALANCES THROUGH
DRAFT FEBRUARY 2021**

2020	RESOURCES	EXPENSES	BALANCE
BALANCE FORWARD	\$702,814.15	\$679,824.60	\$22,989.55
JULY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$25,489.55
AUGUST <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$27,989.55
SEPTEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$4,500.00	\$25,989.55
OCTOBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$28,489.55
NOVEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$30,989.55
DECEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$33,489.55
2021			
JANUARY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$35,989.55
FEBRUARY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$38,489.55
MARCH <i>T.O.T. Disbursement -\$2500</i>			
APRIL <i>T.O.T. Disbursement -\$2500</i>			
MAY <i>T.O.T. Disbursement -\$2500</i>			
JUNE <i>T.O.T. Disbursement -\$2500</i>			
TOTAL FISCAL	\$20,000.00	\$4,500.00	
ACCRUALS FROM JULY 1997 TO PRESENT	\$722,814.15	\$684,324.60	\$38,489.55

**CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
ACTIVITY SUMMARY
BEGINNING SEPTEMBER 1997**

DATE	REQUESTOR	REQUESTED	GRANTED	DISBURSED
AUG 2019	Center for Nonprofit Stewardship 2019 Nonprofit Stewardship Conference	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
SEP 2019	NO NEW ACTIVITY	\$ -	\$ -	\$ -
OCT 2019	Treasure Valley Rodeo Team 2019 Chukar Rodeo	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
NOV 2019	NO NEW ACTIVITY	\$ -	\$ -	\$ -
DEC 2019	Ontario Lions Club Lions Park Improvement Project	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
JAN 2020	NO NEW ACTIVITY	\$ -	\$ -	\$ -
FEB 2020	Revitalize Ontario! Tater Tot Festival	\$ 11,925.00	\$ 11,925.00	\$ 11,925.00
MAR 2020	NO NEW ACTIVITY	\$ -	\$ -	\$ -
APR 2020	Palmer House Rose Garden Garden Area Preparation	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00
MAY 2020	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JUNE 2020	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JULY 2020	NO NEW ACTIVITY	\$ -	\$ -	\$ -
AUG 2020	NO NEW ACTIVITY	\$ -	\$ -	\$ -
SEP 2020	Palmer House Rose Garden Garden Area Preparation	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
SEP 2020	Treasure Valley Community College New Student Orientation	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
OCT 2020	NO NEW ACTIVITY	\$ -	\$ -	\$ -
NOV 2020	NO NEW ACTIVITY	\$ -	\$ -	\$ -
DEC 2020	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JAN 2021	NO NEW ACTIVITY	\$ -	\$ -	\$ -
FEB 2021	NO NEW ACTIVITY	\$ -	\$ -	\$ -
	2/24/2021	\$ 797,453.04	\$ 668,557.77	\$ 668,557.77



VISITORS AND CONVENTION BOARD

C/O Ontario Area Chamber of Commerce

251 SW 9th St.

Ontario, OR 97914

541-889-8012 (Voice) 541-889-8331 (Fax)

info@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: __Revitalize Ontario!

Complete Mailing Address: PO Box 2 Ontario, OR 97914

Telephone: 541-889-1996 Fax: _____ E-Mail: charfugate@fmtc.com _____

Principal Contact Charlotte Fugate _____

Complete Mailing Address: 821 SW 2nd St _____

Telephone: 541-889-1996 Fax: _____ E-Mail: _____

Name of Event and Date and Time Event Will Be Held: Chocolate & Wine Walk 2021

Has organization applied for a V&C Grant Before: ☒ Yes ☐ No

**If yes was the V&C grant request approved and for what amount:*

☐ Yes ☐ No / \$ _____

**If grant request was approved did the organization give their 90 day follow-up report*

☒ Yes ☐ No

Description of Promotion or Event: 2021 Chocolate & Wine Walk - Downtown Ontario This will be the fifth annual Chocolate & Wine Walk promoted by Revitalize Ontario! The walk was originally designed to attract people and have attendees become familiar with the local shops and their offerings in the Historic District of Ontario. The pandemic has severally affected all of our downtown businesses. The small independent shops have been impacted the most. These one person shops in the Downtown corridor are really struggling. Their capacity has been limited (outdoor dining, retail shops only allowed 25% capacity, masks, 6' distances and limited entry) in some cases force to close. We lost the Dirty Dog Wash because of the restrictions placed on her business by the State. The Chocolate & Wine Walk usually has over 100 people attending the event. In the past we have been able to raise funds to put this event on but because we have been closed for all of 2020 and did not qualify for any of the funding that was available. We would like to help out our local merchants with your financial assistance. We could put on this year's event and give a shot in the arm to the local shops along Oregon Street. We recognize that even by May there may be Covig restriction but we are prepared to follow what is required and have our attendees observe the same.

NATURE OF PROMOTION/EVENT: _____

_____ Tourism based capital project

_____ Multi-night local lodging event

 X Special media promotion

_____ Education and/or training project

Amount of Funding Support Requested: \$ 2,065

Total Promotion/Event Budget: \$ 2,765

What specific expenditures will the granted funds be used for?*: _____

Marketing, supplies, chocolate, 2 -banners (one for the underpass and Lions Park Fence) and miscellaneous.
Balloons, Wine Tour, etc.

List promotion/event supporters or partners** : Downtown Merchants/Registration Fee \$10.00 each. Revitalize Ontario \$500.00 and we will be looking for sponsors as well.

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): According to the news paper, we are suppose to have herd immunity by April. This will be a fun activity for the Community to participate in along with many of the small communities around the Treasure Valley, bringing people to downtown Ontario. We will be advertising on our Web site as well as contacting the people that participated in our photo booth in 2019. We will also be sending out invitations through the Ontario Chamber of Commerce and other social media platforms. This year the event will start and end in Moore Park.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year's promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1	<u>Registration from Merchants</u>	Amount \$	<u>200.00</u>
Source #2	<u>Revitalize Ontario!</u>	Amount \$	<u>500.00</u>
Source #3	<u>Other Sponsors</u>	Amount \$	<u>?</u>
Source #4	<u></u>	Amount \$	<u></u>
Source #5	<u></u>	Amount \$	<u></u>

TOTAL REVENUES \$ 700.00

PROPOSED EXPENDITURES

Use #1	<u>Weiser Classic Chocolate</u>	Amount \$	<u>730.00</u>
Use #2	<u>Supplies</u>	Amount \$	<u>575.00</u>
Use #3	<u>Banners (2)</u>	Amount \$	<u>325.00</u>
Use #4	<u>Marketing</u>	Amount \$	<u>850.00</u>
Use #5	<u>OLOC Permit</u>	Amount \$	<u>50.00</u>
Use #6	<u>Miscellaneous</u>	Amount \$	<u>50.00</u>
Use #7	<u>Wine Tour</u>	Amount \$	<u>185.00</u>
Use #8	<u></u>	Amount \$	<u></u>
Use #9	<u></u>	Amount \$	<u></u>
Use #10	<u></u>	Amount \$	<u></u>

TOTAL EXPENDITURES \$ 2765.00

MINUS REVENUES \$ 700.00

REQUEST OF GRANT 2065.00

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

2/27/21 revised
Date

Signed _____

Charlotte Fugate, President
Revitalize Ontario!

Date Received: _____ Ontario Area Chamber President/CEO: _____



QUALIFYING CRITERIA FOR V&C FUNDS REQUESTS

- 1) The project is a tourism-based capital project such as, but not limited to, beautification. Examples of such potential projects might include coordinated refuse bins in shopping areas or enhancements to the highway arterial entrances to the City of Ontario such as shrubs, lighting or signage.
- 2) Multi-night events that would attract attendees from out of the area. Such events should be of a nature that would necessitate overnight lodging in the Ontario area rather than merely being events that would bring local persons into Ontario only to return to their homes the same day.
- 3) Projects consisting of special area media promotions. These could include, among others, special brochures or videos or advertising co-op projects designed to extol the virtues of Ontario as a tourism, convention, cultural, or recreational destination.
- 4) Projects related to the education and/or training of the Visitors and Convention Director or Board members.



INSTRUCTIONS AND PROCEDURES

FOR

V&C FUND REQUEST APPLICATION

- 1) Fill out the prepared application for request for funds. The forms can be obtained from the Ontario Area Chamber of Commerce office or on the Ontario Area Chamber website www.ontariochamber.com. The application and instructions can also be e-mailed or sent regular mail at applicant's request. Do not use any other form for your request.
- 2) Applications for the request for funds from the V&C Board are due Wednesday during the week preceding the week of the Board Meeting. The V&C Board meets the first Thursday of every month; therefore applications are due to the President/CEO of the Ontario Area Chamber of Commerce a week prior. From time to time, the Board will schedule a special meeting, so please check with the President/CEO of the Chamber of Commerce.
- 3) Applications will be reviewed by the Chamber of President/CEO prior to placement in the V&C Board packets. Applicants may need to meet with the President/CEO to discuss requests.
- 4) It is imperative that the applicant, or applicant's representative, attend the Board meeting to ensure any questions that the Board may have can be answered. If no representative is present for the meeting, the application will be tabled with no action being taken or denied.
- 5) It is important to include a phone, email address and fax number, if available, on applications. The Principal Contact person will be contacted to notify them of their placement on the agenda, and the date and time of the meeting.
- 6) Applicants will be notified by the Chamber President/CEO of funds awarded and will be requested to pick up their check at the Ontario Chamber of Commerce office. Further instruction may be stipulated by with the granted funds.
- 7) Applications submitted **after** an event is held will be rejected.
- 8) Applicants are required to provide the V&C Board with a final report summarizing results of the promotion/event within 90 days after the event (e.g., attendance, local and regional publicity, hotel/motel overnight occupancy, closing revenue and expenditure report, etc.)
- 9) If there are any questions regarding the application procedure, deadlines, or comments or questions in general, please contact the President/CEO, Ontario Area Chamber of Commerce at 541-889-8012.

MALHEUR COUNTY COURT MINUTES

SPECIAL MEETING

JOINT PUBLIC HEARING WITH THE CITY OF NYSSA

February 9, 2021

The Malheur County Court held a Special Meeting with the City of Nyssa Council. The meeting was held electronically with the County Court members present at the Courthouse in Vale and the Nyssa City Council members present at Nyssa City Hall. Present from Malheur County were Judge Dan Joyce, Commissioner Don Hodge, and Commissioner Ron Jacobs; and staff members Planner Eric Evans and Management Assistant Tatiana Burgess. Present from the City of Nyssa were City Manager Jim Maret and council members. The meeting was opened at 7:00 p.m. The purpose of the Special Meeting was to hold a joint public hearing to consider the request for a zone change from Nyssa N-R2/UGA to Nyssa N-C/UGA to include the property commonly identified as Map 19S4732CB, Tax Lot 1000, thereby amending the Nyssa Urban Growth Area/Boundary (UGA/UGB). Notice of the hearing was published in the Argus Observer, posted on the County website and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2021-0572](#)

JOINT PUBLIC HEARING WITH CITY OF NYSSA

Landowner: Anchorman Properties LLC

Applicant's Representative: Wyatt Baum, Baum Smith LLC

Property Address: 803 Commercial Avenue, Nyssa

The City of Nyssa opened their hearing and established they had a quorum; the County Court also opened their hearing and had a quorum.

Planner Eric Evans moderated the hearing.

Mr. Evans read the following into the record:

Now is the time to hear an application to amend the Nyssa Urban Growth Area/Boundary to include property commonly identified as Map 19S47E32, Tax Lot 1000 and amend the zoning Nyssa-Residential 2/UGA to Nyssa-Commercial/UGA. County Planning Department File No. 2020-10-011.

When called to speak please state your name, address and title (if any) for the record. There will be a general time limit for testimony of five minutes. The applicant's initial presentation will be 20 minutes; with a rebuttal of 10 minutes. All testimony and questions shall be directed through myself, the mediator. Testimony and questions should not be directed to staff or directly to witnesses.

Do any members of the Nyssa City Council or Malheur County Court need to abstain, disclose conflicts, disclose biases, or disclose any ex parte communications or site visits? The Nyssa Mayor disclosed ex parte communication.

Does anyone object to any members of the Nyssa City Council or Malheur County Court hearing this matter? There was none.

Does anyone challenge the Nyssa City Council or Malheur County Court's jurisdiction to hear this matter? There was none.

Mr. Evans read the following land use statements into the record as required by Oregon land use law:

The applicable substantive criteria upon which the application will be decided are found in Oregon State laws and rules as well as local code provisions, which are specifically set out in the Staff Report and include: Malheur County Code: MCC 6-10-7; Joint Management Agreement between City of Nyssa and Malheur County; Nyssa Municipal Code 9-4E & 9-4F; Statewide Planning Goals 1, 2, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 and their respective administrative rules.

Testimony, arguments, and evidence presented must be directed toward these approval criteria or other criteria in state law, the Malheur County Comprehensive Plan, the Malheur County Code, or the Nyssa Municipal Code that the speaker believes to apply to the decision. The failure of anyone to raise an issue accompanied by statements or evidence sufficient to afford the decision makers and the parties the opportunity to respond to the issue will preclude appeal on that issue. An issue that may be the basis of an appeal must be raised no later than the close of the record. Such issues must be raised and accompanied by statements or evidence sufficient to afford the decision makers and the parties an adequate opportunity to respond to each issue. Failure to raise an issue may preclude raising it before LUBA. The failure of the applicant to raise constitutional or other issues relating to proposed conditions of approval with sufficient specificity to allow the decision makers to respond to the issue precludes an appeal or an action for damages to circuit court.

Mr. Evans gave his Staff Report.

The subject property is owned by Anchorman Properties LLC - owners are Marc and Tamara Bybee. The current use of the property is storage buildings and chemical tanks. The Bybees currently operate agricultural packing businesses on the surrounding lots zoned N-C and N-I. As part of those businesses the Bybees employ up to 30 individuals, all residents of Nyssa and the surrounding area. It is the intent of the Bybees to extend their business operations into the surrounding land they own. The Bybees have begun that process to change the zoning on property within the City limits. Tax Lot 1000 is in the Urban Growth Area and is subject to the Joint Management Agreement between the County and the City and that is the purpose of tonight's hearing. The property is 0.87 acres and formally housed Nyssa Co-op chemical storage tanks.

Applicant testimony was provided by the Applicant's Representative, Wyatt Baum and by Applicant Marc Bybee.

Wyatt Baum, Baum Smith LLC, 808 Adams Avenue, La Grande OR 97850: I'm essentially going to focus on two of the goals from the Comprehensive Plan (inaudible) land use goals that Mr. Evans touched on. Those would be Goal 9 - Economic Development and Goal 10 - Housing. With respect to Goal 9 - Economic Development, and this is all in the staff report, the Bybees initially attempted this zone change in 2019. As part of that process their focus was to increase their business to the benefit of the City and surrounding area and increase that business by increasing their dry storage facilities. As part of the development process for this zone change and the zone change that's before the City that's going to go before the City Council Thursday, the Bybees did receive letters of support both from Courtney Crowell, the Eastern Oregon Coordinator for Regional Solutions for the Office of the Governor, the Governor's Office submitted a letter in support of the proposed change as it would promote economic growth in the area. The letter is included as exhibits to the application and so was the letter from Greg Smith, the director of the Malheur County Development Corporation also submitted a letter in favor of these changes. (inaudible) specifically addressed that Fiesta Farms and the changes on the property across the street from tax lot 1000 discussed (inaudible) Specifically noted in these letters was support for the industry being proposed by the Bybees, which is onion, shipping and packing. The proposed development uses existing industries to capture the resources of the local labor pool as the proposed use is located next to land currently owned and used by the Bybees for a similar purpose. Once of the most important things we have developed through our findings and through this discussion, which we've had multiple times now, is that back in 2018, the County and City of Nyssa held a joint public hearing to discuss among other things, the Treasure Valley Reload Center. Greg Winterowd, of Winterbrook Planning prepared findings for that hearing. The findings were adopted by the County and City and accepted by them back in 2018 and those findings reviewed various issues from the (inaudible) economic development analysis going all the way back to 2014. The analysis

acknowledges various changes since 2014 in Nyssa and one of those is, principally several agricultural processing, warehouse and distribution firms have moved their operations out of the area to Idaho. Permitting the proposed change would address some of the out-migration that have been occurring with processing and warehouse facilities and allow the Bybees to expand their facility.

Of more concern, based on the hearings we've had both with the City and County, is the housing Goal which is Goal 10. This is the goal the State really wants to focus on making sure there's enough residential development in the area to expand into residential development in the City of Nyssa. Some of the things I'd like to point out in the City, the City has recently converted UGB commercial land to residential use via a variance process to add to the inventory of residential lots for the City. The City currently provides for an inventory of housing and areas for residential development. And as set out in the Urbanization goal, the City currently has significant amounts of land in the UGB already set aside for residential growth. The proposed changes by the Bybees before you tonight do not affect any existing housing requirements of the City. One of the other things we looked at was population growth (inaudible) in the surrounding areas. If you look at the US Census Bureau data listed on page 6 of the staff report, according to the US Census Bureau the population of Nyssa in 2018 was roughly 3,175. In 2015 it was 3,189. Not a significant difference but it can show that there's been decline. In 2010 it was 3,240. Though not significant the change does show a downward trend in population in the surrounding areas. At the time the Comprehensive Plan was developed for the City of Nyssa, the population of Nyssa was expected to hit 5,155 by the year 2000. The plan was based on the number coming to fruition and the need for an additional 764 housing units in that area. But as we can see the City of Nyssa and the area has not hit the estimated goal of 5,155 people by the year 2000. And now 20 years later we are actually at a decline in population. The plan the city implemented took into consideration this projected growth and provided for it through the UGB and that would address the ability to grow into that area. In reviewing the findings of the Winterbrook Planning back in 2018 (inaudible) but there were some findings that were provided to the City and County and both bodies adopted these findings in 2018 (inaudible) and this is a part of the report for the County but it says essentially, Nyssa has not grown substantially since the Comprehensive Plan was adopted in 1982 and is forecast to lose population in the future due to out-migration. To reverse the downward trend in population growth, Nyssa is committed to bring new jobs to the community. The Treasure Valley Reload Center Industrial Park provides an unprecedented opportunity to achieve this objective. Although there is more than enough buildable residential land within the Nyssa UGA to accommodate planned growth, Nyssa is committed to retaining a substantial residential land supply to provide the opportunity for future residential development that may result from planned industrial and commercial employment. (inaudible) everybody pay attention to, it went on to say, that there are at least 165 more buildable acres than needed to accommodate residential needs of the next 20 years. That finding was adopted in 2018 by both the City and County; they found that at that point in time the City of Nyssa had 165 more buildable acres than needed to accommodate the residential growth through 2038. This determination made in 2018 shows, in connection with our (inaudible) from the Census Bureau that the population has actually declined shows that there is more than enough residential buildable lots in the City of Nyssa and my clients and I propose a, and I know that we submitted exhibits at the last hearing, I don't know if those were circulated as far as this hearing also, but those exhibits show essentially the location of tax lot 1000 (inaudible) Commercial Avenue and they also show the location of (inaudible). So my clients come before you today to request that you allow the change to occur so they can take the already existing building and storage facilities on their property and approve them and bring them within the code and then eventually establish an additional storage shed which will help them grow their business here in Nyssa and allow Nyssa to grow economically. And now I turn the time over to Mr. Bybee.

Mark Bybee, 305 Commercial Avenue, Nyssa: This is a tough thing for me to talk about because I feel like it's just an invitation to come before you and get picked on but I'm willing to do it again because I think, and I know in my heart, that this is a project that is good for the City of Nyssa and I don't see any reason not to do it. Tax lot 1000, which was basically where the Co-OP fertilizer plant was, was already used for more or less commercial industrial things for as long as I can remember while there were there. I don't see much difference between that and what I want to do. The traffic they had is comparable to traffic I would have. Noise I think is comparable. Different seasons of course. In my heart I just look at this as a logical thing for the City of Nyssa to support businesses that have been here, in my case, since the 40's. And of course things evolve in supporting, I don't think anyone's business has hopefully gotten smaller since the 40's, things progress, things change and I think we are good citizens of the town, we take care of our property, we don't do anything in my opinion in a half manner, everything we do is done well and right and looks good. And right now we're talking about a piece of property that doesn't look good, it looks run down, it needs taken care of. It's just real logical in my mind good stuff for the City to approve this project. That's all I have at this time, thank you for taking this under consideration.

Testimony in support of the matter were received from: Jason Pearson, Dan Com, Tawni Maxwell, Larry Wilson, Logan Skeen, John Palomarez, and Weston Schulthies.

No proponent testimony was received.

There was no public agency testimony.

Mr. Evans commented that he had been in communication with Jean Dahlquist with the Fair Housing Council of Oregon. Mr. Baum had made revisions to the Goal 10 - Housing section of the Staff Report and that document had been forwarded to Jean Dahlquist. The Fair Housing Council of Oregon Board had reviewed and was agreeable with the changes. The Fair Housing Council was not necessarily in favor of the proposed zone change but they were not necessarily in opposition to it either.

Mr. Evans provided his staff summary and recommendation and explained that the Malheur County Planning Department recommended approval of the proposed action.

Applicant rebuttal or closing statement was asked for.

Mr. Baum had nothing further.

Mr. Bybee: I could talk about this all night, but I'd just like to thank the proponents. It's part of the reason I want to stay here because we have an awesome community here and when we let it thrive (inaudible) it's just a great community and I sincerely would hate to have to leave it.

Commissioner Jacobs moved to close the County hearing. Commissioner Hodge seconded and the motion passed unanimously.

Nyssa City Council closed their hearing and deliberated.

The Nyssa City Council unanimously accepted and approved the Findings of Fact based on the information, findings and conclusions set forth in the Staff Report and approve the request for a zone change and adoption of their ordinance.

Commissioner Jacobs moved that the County Court accept and approve the findings of fact as set forth in County Planning Action 2020-10-011 based on the information, findings and conclusions set forth in the Staff Report. Commissioner Hodge seconded and the motion passed unanimously.

Commissioner Jacobs moved that the request for a zone change from Nyssa N-R2/UGA to Nyssa N-C/UGA to include the property commonly identified as Map 19S4732CB TL 1000 thereby amending the Nyssa Urban Growth Area/Boundary (UGA/UGB), as set forth in County Planning Action 2020-10-011 be approved, based on the information, findings and conclusions set forth in the Staff Report, and adoption of Malheur County Ordinance No. 227. See instrument [#2021-0575](#)

COURT ADJOURNMENT

The meeting was adjourned.

MALHEUR COUNTY COURT MINUTES

February 10, 2021

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Ron Jacobs present. Various members of the public, media, and staff were present electronically. Notice of the meeting was posted on the County website and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2021-0573](#)

REQUEST FOR PROPOSALS - SECTION 5310

One application for funding in response to the County's Request for Proposals for eligible transportation providers to apply for Federal assistance under 49 U.S.C. Section 5310, Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program was received. The application submitted was from Malheur Council on Aging & Community Services (MCOA&CS) and it has been reviewed and deemed complete. Commissioner Jacobs moved to accept Malheur Council on Aging & Community Services Section 5310 Application. Commissioner Hodge seconded and the motion passed unanimously.

ROAD ACCEPTANCE

Surveyor/Engineer Tom Edwards met with the Court and presented a road dedication on a partition plat. Commissioner Jacobs moved to accept road dedication of a portion of Thousand Spring Road on Geo Investment LLC Partition Plat #21-4. Commissioner Hodge seconded and the motion passed unanimously. See instrument # [2021-571](#)

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of February 3, 2021 as written. Commissioner Jacobs seconded and the motion passed unanimously.

QUITCLAIM DEED - KINCADE

Commissioner Hodge moved to approve Quitclaim Deed to Michael Kincade Revocable Trust of 2014 for Ref. #13147. Commissioner Jacobs seconded and the motion passed unanimously. This property was sold on contract at the 2016 County Land Sale. See instrument # [2021-574](#)

IGA # 166050

Commissioner Hodge moved to approve 2021 Intergovernmental Agreement (IGA) for the Financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services, Agreement #166050. Commissioner Jacobs seconded and the motion passed unanimously. A copy will be returned for recording.

SENATE BILL 16

Staff explained an inquiry had been received asking if the Court would be interested in writing a letter or passing a resolution in support of Senate Bill 16 sponsored by Senator Lynn Findley. The bill would allow the county to partition and rezone up to 200 acres of lands within the Eastern Oregon Border Economic Development Region from exclusive farm use to residential uses. The Court indicated they were supportive of the bill.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.

MALHEUR COUNTY COURT MINUTES

February 17, 2021

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Ron Jacobs present. Various members of the public, media, and staff were present electronically. Notice of the meeting was posted on the County website and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2021-0655](#)

ODOT GRANT APPLICATIONS

Malheur Council on Aging & Community Services (MCOA&CS) Transportation Manager Brittany White met with the Court and reviewed three ODOT grant applications:

Section 5310 Application FY 2021-23 Enhanced Mobility of Seniors and Individuals with Disabilities - grant funds are for Purchased Services to help maintain the existing public transportation services that SRT-Malheur Express provides to community seniors and people with disabilities such as accessible fixed route services, paratransit services, accessible commuter route and demand response services.

Special Transportation Fund (STF) Grant Funding Application FY 2021-23 - grant funds are to maintain existing accessible public transportation programs and services for seniors and people with disabilities in Malheur County and its surrounding areas; to maintain funding for Department of Human Services Senior and People with Disabilities Department to purchase rides from local transportation providers for otherwise ineligible clients in order to gain access to services such as banking, shopping, social events, medical appointments and social services; and to maintain the travel voucher program for Lifeways and Eastern Oregon Center for Independent Living for their consumers who are elderly or are a person with a disability for utilization on SRT- Malheur Express public transit services.

Section 5311 Formula Grants for Rural Areas Grant Funding Application 2021-2023 - grant funds are for administrative expenses not directly related to providing public transit services, but supports the effective, efficient and safe delivery of services; and to provide funding for expenses directly related to the operation, delivery, maintenance and preservation of existing rural public transit services in Malheur County.

Commissioner Hodge moved to authorize the submittal of the three ODOT grant applications. Commissioner Jacobs seconded and the motion passed unanimously.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of February 9, 2021 and Court Minutes of February 10, 2021 as written. Commissioner Jacobs seconded and the motion passed unanimously.

CROSSING PERMIT

Commissioner Jacobs moved to approve Crossing Permit #06-21 to Idaho Power Company to replace a pole and install a bank of transformers on Alameda Drive #863. Commissioner Hodge seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

AMENDMENT - IGA #159822

Commissioner Hodge moved to approve Seventeenth Amendment to Oregon Health Authority 2019-2021 Intergovernmental Agreement for the Financing of Public Health Services. Commissioner Jacobs seconded and the motion passed unanimously. Funding is awarded for Program Element 01-07 Contract Tracing. A copy will be returned for recording.

RESOLUTION - SUPPORTING SENATE BILL (SB) 16

Commissioner Hodge moved to approve Resolution R21-07: A Resolution in Support of SB 16. Commissioner Jacobs seconded and the motion passed unanimously. SB 16 would increase opportunities for rural residential development in the Border Board region. See instrument #[2021-0656](#)

PROCLAMATION - PROBLEM GAMBLING AWARENESS MONTH

Paula Olvera and Judi Trask from Lifeways met with the Court; Judge Joyce requested Ms. Olvera read the Problem Gambling Awareness month proclamation.

Malheur County Proclamation

Problem Gambling Awareness Month

WHEREAS, The National Council on Problem Gambling has designated March 2021 as Problem Gambling Awareness Month; and

WHEREAS, Problem gambling is a public health issue impacting approximately 800 Malheur County residents of all ages, races, economic and ethnic backgrounds, as well as their friends, and families; and

WHEREAS, Problem gambling has a significant societal and economic cost for individuals, families, businesses and communities; with an estimated cost to Oregonians of more than \$500 million annually in higher rates of bankruptcy, loss of relationships, criminal activity, loss of productivity in the work force, and other mental health and addiction problems; and

WHEREAS, Problem gambling is treatable, and treatment is effective in minimizing this harm to both individuals and society as a whole; and

WHEREAS, Numerous individuals, professionals and organizations have dedicated their efforts to the education of the public about problem gambling and the availability and effectiveness of treatment; and Oregon has been recognized by the World Lottery Association as a world leader in responsible gaming; and

WHEREAS, The National Council on Problem Gambling, and Malheur County Prevention invite all residents of Malheur County, Oregon to participate in Problem Gambling Awareness Month.

NOW THEREFORE, we, as Malheur County Court, do hereby proclaim the month of March 2021 as:

Problem Gambling Awareness Month in Malheur County Oregon

and encourage all citizens to support the National Council on Problem Gambling, and Malheur County Prevention in their efforts to implement problem gambling Awareness Plus Action with friends, family, patients, clients and all Malheur County residents about gambling addiction.

Commissioner Jacobs moved to proclaim the month of March 2021 as Problem Gambling Awareness Month. Commissioner Hodge seconded and the motion passed unanimously. The Court signed the proclamation.

RIVER DEMOCRACY ACT

Commissioner Jacobs requested that the Wyden/Merkley legislation known as the River Democracy Act be placed on the next week's agenda for discussion.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.