

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**PARKS COMMITTEE MEETING AGENDA
CITY OF ONTARIO OREGON
THURSDAY, MAY 20, 2021, 5:30 PM, MT
[Zoom Link](#)**

1) CALL TO ORDER

Roll Call: Lynn Johnson ____ Michael Miller ____ David Goldthorpe ____ Blu Fortner ____
Samuel Castonguay ____ Andrew Maeda ____ Freddy Rodriguez ____

Ex-Officio City Manager ____

Ex-Officio Economic Development Director ____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on May 19, 2021. Copies of the Agenda are available at City Hall and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) APPROVAL OF MINUTES

- A) March 18th, 2021
- February 18th, 2021
- January 21, 2021
- October 15, 2020
- September 17, 2020
- July 16, 2020

- 5) PUBLIC COMMENTS** Citizens may address the Parks Committee; however, the Parks Committee may not be able to provide an immediate answer or response. Out of respect to the members and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) OLD BUSINESS

- A) Discussion item C) from March agenda; Fortner - Beck-Kiwanis Park Project
- B) Floating Boat Dock at Beck-Kiwanis Park

7) NEW BUSINESS

- A) Brown -
Recreation Trail Grant Request
Oregon Community Paths - North South Trail
- B) Maeda -
City Park signs (a. Rules b. Hours c. Tobacco Free d. Overnight Parking)
- C) Johnson -
Dog Park annual maintenance plan
Preventative park maintenance plans for park infrastructure

- D) Miller -
Bump outs
Tree ordinance
- E) Al Cablay - Jacobs
City of Trees
- F) Castonguay -
Requesting active city council seat for this committee
Kiwanis Letters

Land Acknowledgement language

Kiwanis would like to set a meeting with Jacobs staff to create a map of the sprinkler system at Lanterman-Kiwanis Park. Ideally, we can survey with GPS and enter into the city GIS database, unless the city has this already.

8) HAND-OUTS/DISCUSSION ITEMS

- A) Letter from Kiwanis on Beck-Kiwanis Disk Golf Project
- B) Letter from Kiwanis requesting funding for Lanterman Park improvements.
- C) Land Acknowledgement Language written by SRC

9) COMMENTS FROM COMMITTEE MEMBERS

- A) Lions Club - Fortner
Rotary Club - Goldthorpe
Kiwanis Club - Castonguay
Public members at large - Miller and Johnson
City Councilor - Rodriguez

10) ADJOURN



City of Ontario Park Committee Meeting Minutes **March 18th, 2021**

1) Call to order 5:43

Roll Call: Lynn Johnson (x) Micheal Miller (x) David Goldthorpe (x)

Blu Fortner () Samuel Castonguay (x) Andrew Maeda (x) Freddy

Rodriguez ()

Ex-Officio City Manager- Adam Brown (x)

Ex-Officio Economic Development Director- Dan Cummings (x)

Guest: Al Cablony - Public Works Director (entered during agenda item 5A)

2) Pledge of Allegiance was led by Chair Goldthorpe

"Thanks for being here."

3) Motion to Adopt Agenda for March. 18th, 2021 meeting

i) Maeda motioned, Johnson second; All voted in favor and none were opposed, thus minutes were adopted.

4) Approval of Minutes -

i) 02-18-2021 Minutes were presented, with two questions and amendments

a) Chair Goldthorpe made the second to approve the motion by Castonguay to write a "letter of support" for the Ontario Recreation District (this was correct in minutes but secretary Castonguay asked for correlation with other commissioners notes)

b) Agenda item 3) listed a motion to adopt minutes of the January 21st meeting, but is amended as "3) Motion to Adopt Agenda for February 18th meeting". The motion, second, and voting are all correct.

ii) Chair Goldthorpe motioned to adopt minutes with those amendments reflected in the minutes of this meeting and reflected in minutes given to committee at next meeting. Maeda second, all were in favor and the motion carries with minutes adopted as amended.

5) Public Comment:

i) Chair Goldthorpe asked for public comment, and noted there were no members of the public present.

6a) Old Business:

a) Staff Report - City Manager Brown gave the following updates on projects:

- 1) ~\$800k in city budget for Parks in 2021, with ~\$150K to restore and open bathrooms in Beck-Kiwanis park. The bathrooms were closed due to vegetation roots in the plumbing system. City Council had prioritized this effort to revitalize Beck-Kiwanis.

6b) New Business:

a) Rotary Club - Chair Goldthorpe -



- i) Bid out for rock sign for NW corner of Laxson Park, a Serve Day project is planned to install and paint new concrete cylinder garbage receptacles and plant trees while replacing dead ones.
- ii) Plans for bathrooms? Brown replied not now, but hears this as a request for later.
 - 1) Chair Goldthrope made a motion to add the renovation and opening of the bathroom facilities at Laxson Park be placed on a 5 year plan, recommending at least \$10k. Johnson seconded the motion, all were in favor and motion carries.
- b) Kiwanis Club - Castonguay -
 - i) Serve Day project to paint arch bridge at Beck-Kiwanis Park
 - ii) Request for matching funds has been nearly determined after some reprioritization of the Clubs Lanterman-Kiwanis Project due to cost of earlier listed priority item (futsal court). Committee should expect to review the proposal at the next meeting.
- c) Lions Club - none present / no updates

7) HANDOUT/DISCUSSION ITEMS

- A) Miller - 4RCC Japanese Garden and it's Status and Relationship with the City of Ontario
 - a) Commissioner Miller brought to the committees attention that the Japanese Garden is a tremendous asset to the park system of the City of Ontario even it not a public, city owned asset. He recommends the committee and city think inclusively about this asset and in the future entertain proposal to this committee for matching funds improvements.
- B) Maeda - Homeless Population in the Parks During the Summer Months
 - a) Just bringing to committees attention with no immediate or particular action to be taken. As we plan and build these improvements, we should always consider this type of public use of the parks, to stay in accordance with the law but also not open avenues for abuse of our beautiful parks and open spaces by activities that oppress other users. For example, smoking or dogs off leash. These are rules, difficult to directly enforce, but can the parks do better to voluntarily enforce these codes?
- C) Fortner - Beck-Kiwanis Park Project -
 - a) Commissioner Fortner was not present for the meeting so we will table this for next meeting.

8) Comments from Committee members -

- 1) Maeda - Beck-Kiwanis Field - communication on recent field renovations
- 2) Brown -
 - a) Budget committee met last week and approved \$250k for pool project, which will head to City Council by April 16th so there is still time for Public Comment.
 - b) Request of land acquisition update - begging negotiation, last offered \$225k, maybe a land swap. There is \$200k in budget.



- c) The Park match program funding is continued in the budget proposal to the council
 - d) \$300k for River Trail
 - e) There is grant available for application that is a total of \$32 million available across 10 projects per state, Community Funding Projects and Brown suggest the City may put in for Trailhead
 - f) Trash cans were installed in Lions park; nice black coated metal
 - g) For Ontario Serve Day there is FREE garbage drop-off at Ontario Sanitation
- 8) Motion to Adjourn made by Commissioner Johnson, Second made by Commissioner Maeda at 7:10**

Next meeting is May 20th, 5:30 pm

David Goldthorpe, Chairman

Date



City of Ontario Park Committee Meeting Minutes **February 18th, 2021**

1) Call to order 5:41

Roll Call: Lynn Johnson () Micheal Miller (x) David Goldthorpe (x)

Blu Fortner (x) Samuel Castonguay (x) Andrew Maeda (x) Freddy

Rodriguez ()

Ex-Officio City Manager- Adam Brown (x)

Ex-Officio Economic Development Director- Dan Cummings (x)

Guest: Al Cablony - Public Works Director (entered during agenda item 5A)

2) Pledge of Allegiance was led by Chair Goldthorpe

3) Motion to Adopt Agenda for Feb. 18th, 2021 meeting

i) Miller motioned, Maeda second; All voted in favor and none were opposed, thus minutes were adopted.

4) Public Comment: at the time, no members of the public were in attendance but later the guest listed above joined. He was asked at that time, by Chair Goldthorpe, for any public comment to which the guest declined.

5) Old Business:

a) Letters to Service Clubs were signed and returned to a club representative for delivery.

6) New Business:

a) Capital Improvement Program Review - City Manager Adam Brown reviewed the status of various projects around the city. No delegation toward decisions or recommendations for council.

b) Discussion on Letter of Support for Pool - Castonguay had sent electronic mail communication to committee members regarding pool letter of support and added to this meeting agenda. The committee briefly discussed with input from Maeda and Brown on District and City, respectively, financial obligations and a The discussion included that the language of the letter reflect no specific dollar amount but that the City continue to financially support the citizen requested project reflected in the Master Plan.

i) Motion was made by Castonguay to write a "Letter of Support" on behalf of this committee, addressed to the City Council to approve some amount of funding to support the Ontario Recreation District Pool renovation project and was seconded by Goldthorpe. All committee members voted in favor, none opposed. Motion carries.

ii) This letter will be distributed via email for edit and review, then signed at the next meeting.



7) Hand-outs / Discussion Items:

- a) World War II Memorial - Miller. It was identified the memorial does not feel in a prominent place of honor and was suggested that plans for Lions Park or that area should include moving the memorial. The committee had a discussion reflecting the mystery of the “ownership” or responsibility of the memorial. Who do we ask to move? Castonguay requested Economic Developer Cummings to look into these origins and report back to the committee.
- b) Gazebo Relocation -
- c) Rules on departing in and outside meetings - it was explained that, in the sake of full public transparency, all conversation between committee members delegating toward any decision shall only be made in this official setting, as set by an agenda.
- d) Discussion on Land Acknowledgement - Castonguay requested the committee begin adding to the top of the agenda for meetings an acknowledgement that we meet on the ancestral territories of the Northern Paiute, Western Shoshone and Bannock tribes of America’s First People that were forcibly removed. After some discussion, it was requested and Castonguay introduced specific language to the next meeting to be officially adopted.
- e) ADDED: Miller introduced the desire to see the downtown bump-out columnar basalt rocks decorated with a design to add some attracted quality. Miller may add this to a future meeting agenda.

8) Motion to Adjourn made by Chair Goldthorpe at 7:05

Next meeting is March 18th, 5:30 pm

David Goldthorpe, Chairman

Date



City of Ontario Park Committee

January 21, 2021 Meeting Minutes

1) Call to order 5:35

Roll Call: Lynn Johnson (x) Micheal Miller (x) David Goldthorpe (x)
Michele Grimaldo () Samuel Castonguay (x) Andrew Maeda () Freddy
Rodriguez ()
Ex-Officio City Manager- Adam Brown (x)
Ex-Officio Economic Development Director- Dan Cummings (x)

2) Pledge of Allegiance was led by Chair Goldthorpe

3) Motion to Adopt Agenda for January 21, 2021

i) LJ motioned, SRC second, all in favor. Agenda adopted.

4) Approval of Minutes:

i) none presented

5) Public Comment: Al Cablay - Jacobs - introduction

"Glad to be here"

6) Old Business:

a) Letter to Service Clubs - review

7) New Business:

- a) Prioritization of 2022 Park Projects - City Council will approve this in March, so if Parks Committee has any suggestion they need to be submitted by then.
- b) Gazebo Donation - discussion - committee suggest a longer term plan for the setting of gazebo in Moore Park.
- c) Parking Lot west of Moore Park - to support future city developments, the committee encourages the City to investigate this property
 - i) LJ - motion to make an offer for city to purchase lot adjacent to Moore Park to compliment future developments; SRC second. All in favor. Motion carries.

8) Public Hearing - N/A

9) Hand-outs / Discussion Items:

A) Maeda: request made to add Master Plan comparison to letter, so Service Clubs know we are using the Plan as a backstop for reviewing proposals

B) Maeda: projects may vary from the Master Plan published if sufficient acknowledgment and planning is conducted.

10) Comments from Committee Members -



Rotary (Goldthorpe) - walking path complete, add sign, trash receptacles

Kiwanis (Castonguay) - reprioritization of Lanterman projects, investigating trees

Lions (Grimaldo) - no updates

Public Member (Miller) - The WWII Veterans Memorial in Lions Park, should be in a place / setting of honor.

11) Executive Session - N/A

12) Motion to Adjourn made by Chair Goldthorpe at 7:15

Next meeting is February 18th, 2021, 5:30 pm

David Goldthorpe, Chairman

Date



City of Ontario Park Committee

October 15, 2020 Meeting Minutes

1) Call to order 5:38

Roll Call: Lynn Johnson (x) Micheal Miller (x) David Goldthorpe (x)
Michele Grimaldo () Samuel Castonguay (x) Andrew Maeda (x) Freddy Rodriguez ()
Ex-Officio City Manager- Adam Brown (x)
Ex-Officio Economic Development Director- Dan Cummings (x)

2) Pledge of Allegiance was led by Chair Goldthorpe

3) Motion to Adopt Agenda for October 15th

i) Miller motioned, Maeda second; All voted in favor and none were opposed, thus minutes were adopted.

4) Public Comment: no members of the public were in attendance

5) Old Business: [Brown]

- a) New City branding coming out soon
- b) Tater Tot Trail segment planning
- c) Laxson Park Path
- d) Beck-Kiwanis floating dock
- e) ODOT gravel pit for potential Bike Park (south town)

6) New Business:

- a) Rotary - Laxson park official name change
 - i) DG move, AM second, all in favor, motion carries
- b) What is the focus of the Committee? [discussion]
"What is happening in our parks?"

Commission outlined six major duties:

- I) View proposals from Clubs for park improvement projects, comparing to city master plan
- II) Make plans for projects
- III) Ask clubs to make master plans for sponsored parks, which will be incorporated into City master plan, feeds into (I)
- IV) Committee will prioritize parks projects annually
- V) Voice of the Parks to the citizens - Education
- VI) Defining what can be and visions for the future



SC made a motion requesting “ex-officio City Manager Brown to draft a letter to the City Service Clubs soliciting proposals for the City match program. Motion was seconded by AM, all in favor and motion carries.

7) Hand-outs / Discussion Items: N/A

8) Motion to Adjourn made by Chair Goldthorpe at 7:15

Next meeting is January 21, 2021, 5:30 pm

David Goldthorpe, Chairman

Date



City of Ontario Park Committee

September 17, 2020 Meeting Minutes

1) Call to Order at 5:45pm

Roll Call: Lynn Johnson () Micheal Miller () David Goldthorpe (x)
Michele Grimaldo () Samuel Castonguay (x) Andrew Maeda (x) Freddy Rodriguez ()
Ex-Officio City Manager- Adam Brown (x)
Ex-Officio Economic Development Director- Dan Cummings (x)

2) Pledge of Allegiance was led by Chair Goldthorpe

3) Motion to Adopt Agenda

i) no quorum

4) Approval of Minutes

a) July 16, 2020

5) Public Comment: no members of the public were in attendance

6) Old Business:

7) New Business:

a) Rotary - Laxson park official name change

i) DG move, AM second, all in favor, motion carries

b) What is the focus of the Committee? [discussion]

“What is happening in our parks?”

Commission outlined six major duties:

I) View proposals from Clubs for park improvement projects, comparing to city master plan

II) Make plans for projects

III) Ask clubs to make master plans for sponsored parks, which will be incorporated into City master plan, feeds into (I)

IV) Committee will prioritize parks projects annually

V) Voice of the Parks to the citizens - Education

VI) Defining what can be and visions for the future

8) Hand-outs / Discussion Items: N/A

9) Comments from Committee Members

None

10) Motion to Adjourn made by Chair Goldthorpe at 7:10



Next meeting is October 15th, 2020, 5:30 pm

David Goldthorpe, Chairman

Date



Inaugural Ontario Parks Committee Meeting

5:30 July 16th, 2020

City Hall

344 SW 4th St, Ontario, OR

Attendance:

Lynn Johnson (LJ), David Goldthorpe (DG), Andrew Maeda (AM), Dan Cummings (DC), Mike Miller (MM), Adam Brown (AB), Freddy Rodriguez (FR), Sammy Castonguay (SC)

Meeting materials were made available during seating.

- I. Meeting to order - 5:32
 - A. Role
- II. Reports
 - A. N/A
- III. Old Business
 - A. N/A
- IV. New Business
 - A. Introductions -
 1. Before nominations of positions we spent 2-3 minutes each sharing a bit of our interest in serving on this committee
 - B. Elect Committee Officials -
 1. Lynn nominated Sammy as Chair
 - a) Not accepted, in desire for Secretary position
 2. Lynn nominated David as Chair
 - a) Accepted, seconded, all vote aye
 3. David nominated Lynn as Vice Chair
 - a) Accepted, seconded, all vote aye
 4. Andrew nominated Sammy as Secretary
 - a) Accepted, seconded, all vote aye
- V. Other Planned Agenda Items
 - A. Current Parks Projects
 1. Requested by SC, provided by AB
 - a) TV Connector Trail
 - b) \$10k Service Clubs match program
 - (1) Ready for applications
 - c) Lions Park "hub" park
 - d) Tater Tot Trail
 - (1) \$5 M to build



- (2) Great advocacy from Mayor
- (3) 3.2 miles along Snake R
- (4) “Game Change” project for our community
- (5) MM share some Ontario history of the area
- e) Malheur River Water Trail
- 2. Committee commented after presentation, like City direction and great planning
 - a) Lanterman to Snake?
 - b) Informational kiosks
 - c) Pheasants Forever partnership
 - d) What is needed to complete “water trail”
 - (1) Skids, AB on this, ~\$30k
- B. Oregon Conservation Strategy
 - 1. Requested and presented by SC
 - a) [Oregon Conservation Strategy can be found here](#)
 - b) Soon to be accepting (small) grants, looking for applications that enhance the public's connection to Fish and Wildlife
 - c) Just an FYI, for City, Clubs, etc.
- C. Palmer Healing Garden
 - 1. Requested by SC, presented by MM
 - a) Update “good looking urban space”, Civic Pride
 - b) On TV Path!
- D. Branding Campaign
 - 1. Requested by SC, discussion and some presentation from AB
 - a) “Dog and Pony show” to showcase parks to citizens, duty as committee members
 - b) AB presents “Gateway to Adventure” logo and City Branding
- VI. Meeting set at Quarterly or as needed
 - A. Next Meeting set for 5:30 September 17th, 2020, agenda TBD
 - B. AB will send out Slide Decks for committee persons to talk to their respective Clubs about the Committee
 - C. All pointed to look thoroughly at the Park Master Plan by DC
- VII. Adjourn - ~8pm



Kiwaniis
ONTARIO,
OREGON

City of Ontario Park Committee
City of Ontario City Council
Mayor Riley Hill
444 SW 4th Ave
Ontario, OR 97912

Kiwaniis Club of Ontario
PO Box
Ontario, OR 97914

Dear City of Ontario officials,

The Kiwanis Club of Ontario is proud to sponsor parks within the city and guide a Master Plan for each. While we do not currently have a Master Plan for Beck-Kiwanis, we write this letter to the City Park Committee in approval of a Disk Golf Course and Dog Park to the grounds though there is no Master Plan to compare to.

For background, in May of 2019 a group of Disk Golf enthusiasts held a fundraising tournament at the park to advocate and fundraise for this cost. While the group had collaborated with the past-president, the Kiwanis Park Committee had not formed and not taken on the project. The leader of that fundraiser, Jeremey Fletcher, would once again like to fundraise for this cause and install baskets over the summer 2021.

Kiwanis hereby give our approval of Mr. Fletchers fundraising pursuits and basket installation as a compliment to our goals for Beck-Kiwanis. The Kiwanis is not requesting or using any funding, as we are continuing our focus on Lantermann Park.

Thank you for your service to the community,

Kiwanis Club of Ontario

Guy Blair, Club President



Kiwaniis
ONTARIO,
OREGON

City of Ontario Park Committee
City of Ontario City Council
Mayor Riley Hill
444 SW 4th Ave
Ontario, OR 97912

Kiwaniis Club of Ontario
PO Box
Ontario, OR 97914

Dear Park Commission,

The Kiwanis Club of Ontario Park Committee is pleased to present this letter to the City Park Committee requesting matching funds to our Lanterman Park Improvement project in the amount of \$4,300 (see table below). The Kiwanis Parks subcommittee recently re-organized our Lanterman Park priorities and are planning a couple dates for the club volunteers to implement projects.

1. Survey of sprinklers with City
2. Begin a long term plan to plant trees.
3. Add new playground equipment
4. Walking / Jogging Path
5. Centerpiece youth athletic attractant TBD
6. Add another picnic shelter
7. Add new fencing
8. Install lighting around the park (City should put this in)
9. Sports field / Court improvement
10. Archway gates for signs. Eventually 2 gates.
11. Install a fountain / decorative monumental attractant TBD



Kiwanis[®]

ONTARIO, OREGON

List Item	Kiwanis	City
1. Survey Sprinklers	\$100	\$100
2. 10 trees and fixins	\$1,000	\$1,000
4. Path: sighting, preparation, gravel	\$2,000	\$2,000
5. Athletic equipment	\$1,000	\$1,000
9. Soccer Field improvements	\$200	\$200
TOTAL	\$4,300	\$4,300
Project Total	\$8,600	

Thank you for your consideration. We look forward to hearing back from the committee to start these projects!

Guy Blair, President of the Kiwanis Club of Ontario

DATE



City of Ontario Park Committee

Land Acknowledgement

This City of Ontario Parks Committee recognizes we discuss and occupy land the indigenous first Americans of this region inhabited since time immemorial and were forcibly removed from their homeland and placed on reservations. This land is the ancestral territory of the Shoshone-Bannock of Western Shoshone and the Northern Paiute people. Today, descendants and modern Sho-Pai peoples may live around us and may be enrolled in one of three tribal nations: the Burns-Paiute, Duck Valley, or Fort McDermitt.

--Sammy Castonguay, Kiwanis Club of Ontario, City of Ontario Park Commissioner, 2021