



PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, September 21, 2021, 3:00 p.m. MT

The scheduled meeting of the Public Works was called to order by Chairman Bernie Babcock at approximately 3:05 p.m. on Tuesday, September 21, 2021 in the Council Chambers of City Hall. Committee members present in person or attended via Teams were Bernie Babcock, Scott Wilson, and Jake Galeener; Woodcock and Fox were excused.

Others present in person or via Teams were Al Cablay, Paul Woods, Suzanne Mulvany, Casey Mordhorst, Robert Crites, and Jason Miller, Argus Observer.

The press was notified and in attendance. This Agenda was posted on September 16, 2021; copies of the agenda and minutes are available at the Public Works Headquarters, and on the City's website at www.ontariooregon.org.

ADOPTION OF MINUTES – JULY 13, 2021

RESOLUTION, ACTION &/OR MOTION:

THE MOTION WAS MADE BY MR. WILSON, SECONDED BY MR. GALEENER TO ADOPT THE MINUTES OF THE PREVIOUS MEETING, JULY 13, 2021: MOTION PASSED UNANIMOUSLY.

ADOPTION OF MINUTES – AUGUST 17, 2021

RESOLUTION, ACTION &/OR MOTION:

THE MOTION WAS MADE BY MR. WILSON, SECONDED BY MR. GALEENER TO ADOPT THE MINUTES OF THE PREVIOUS MEETING, AUGUST 17, 2021: MOTION PASSED UNANIMOUSLY.

NEW BUSINESS

MOU with ODFW and Pheasants Forever

Background: In 2015 the City entered into a 'Memorandum of Understanding' with the Oregon Department of Fish & Wildlife and Pheasants Forever for hunting and fishing access to the Malheur and Skyline Farm sites. The term of the prior agreement has expired and requires renewal. Staff made minor changes to the prior agreement for consideration and adoption.

GENERAL DISCUSSION:

- PIW – The MOU expired in 2020 and since then the City received its new NPDES permit. And as part of that has recently approved its recycled water plan.
- Currently working through the access issues and details associated with it.
- Staff met with Pheasants Forever and ODFW. Consensus was the revised renewal agreement should be brought forward for consideration.
- JG – On behalf of Pheasants Forever requesting “the City working more closely with the farmer and asking him to uphold some of the things he doesn’t do.”
- PIW – Reminder that the City receives no compensation for this and wants to make the highest use of public land and provide access. Walking the fine line without it becoming a financial obligation with no compensation.
- The term of the MOU (ending in 2024) is designed to end at the same time the current farm lease ends. To give the City the opportunity to potentially lease out just the irrigated acreage to a farmer; to allow the buffer zones to be managed under the MOU.
- BB – Applaud all involved. “This is a really valuable asset; it’s a good thing for the community, it really puts things in the right light as far as Jacobs, the City, ODFW and Pheasants Forever.” Thank you.

RESOLUTION, ACTION &/OR MOTION:

THE MOTION WAS MADE BY MR. WILSON SECONDED BY MR. GALEENER THAT THE PUBLIC WORKS COMMITTEE RECOMMEND THE CITY COUNCIL APPROVES THE MOU BETWEEN THE OREGON DEPARTMENT OF FISH & WILDLIFE AND PHEASANTS FOREVER FOR HUNTING AND FISHING ACCESS TO BOTH MALHEUR AND SKYLINE FARM SITES: MR. BERNIE BABCOCK – YES; MR. SCOTT WILSON – YES; MR. JAKE GALEENER – YES: MOTION PASSED 3-0-2 (FOX & WOODCOCK-EXCUSED).

DISCUSSION ITEMS**RFP Auctioneering Services for the sale of City Surplus Vehicles, Equipment and Supplies**

***Summary:** At the previous PWC meeting of August 17, 2021 the Committee received the current list of City-owned Vehicles, Equipment and Supplies. Action was taken at this meeting to recommend to the City Council to declare this list of city-owned assets as 'SURPLUS' and eligible for public auction.*

***Background:** The purpose and intent of the RFP specifications is to provide a fair and equitable basis from which any qualified business entity can submit a proposal that will be rated and compared to Proposals that have been submitted under the same criteria.*

GENERAL DISCUSSION:

- Information only.
- PWC previously gave blessing to move forward with declaring the surplus property; using an RFP for the auctioneering is appropriate.

RESOLUTION, ACTION &/OR MOTION:

CONSENSUS – To move forward with the RFP for Auctioneering Services.

OLD BUSINESS**Downtown Centralized Dumpster Project**

***Background:** In the past an effort to design and construct conveniently located Dumpster Corral locations for the Downtown Depot Parking areas. These efforts led to the current funds set aside by the City Manager's Office. The approved budget amount for this Fiscal Year 2021-2022 is \$35,000.00.*

GENERAL DISCUSSION:

- Mr. Wilson will have to recuse himself from this project due to a fiscal interest in the project.
- Proposing some changes from the original motion.
- Staff to bring forward more specificity to what this project entails; to provide some options for the committee to consider.
- Project lacks direct involvement of any other committees. Suggests the Revitalizing Ontario Group, of which the downtown merchants are the most attentive to. Perhaps some of the discussion could be involving them in this effort to come up with a concept and a location.
- Design is still pending upon getting cost estimates.
- Historical info –
 - When the Revitalized Downtown committee started the PWC discussed this as a part of the improvement of the downtown, the beautification project. What was decided at the time was that we, the PWC would like to see a pilot, and we'd like to see a survey done asking the business owners what they felt is appropriate prior to the pilot project.
 - Ontario Sanitary also provided data at the time i.e., list of businesses, how much they were paying, what service level each block would need, etc.

- In moving forward if the project was successful that a resolution be approved by City Council to “set in stone” that for certain businesses/certain locations they would build this into the revitalized downtown effort.
- Want to have the businesses to have buy in, want them to understand it; we value them and need them, and don’t want to alienate them. Thus, the survey.

RESOLUTION, ACTION &/OR MOTION:

CONSENSUS – To move forward with the Pilot and Survey.

CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

BB – “About two weeks ago I had a leak in my shower & at the same time my frost free spicket started leaking. Got ahold of the water desk and they sent someone out almost immediately. They shut my water off and within about 30 minutes I was able to initiate the repairs and get the water turned back on, and I thought they did a Fantastic job. The response time was Great! He waited 5 minutes while the water was coming back on to make sure all was fixed.”

“I wanted to say, ‘Thank You’ and thought their work was very efficient, customer service was great, very polite and friendly. It was a good exchange. You see that out in the community and that makes you feel good about what you guys are doing. So, Thank You”

CM ~ Casimiro Palomo.

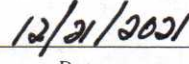
ADJOURN 3:43 PM

THE MOTION WAS MADE BY MR. WILSON AT 3:43 PM; SECONDED BY MR. GALEENER TO ADJOURN: MOTION PASSED UNANIMOUSLY.

APPROVED:



Signature



Date

(Bernie Babcock, Chairman / Scott Wilson, Vice-Chairman)