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BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**PARKS COMMITTEE MEETING AGENDA
CITY OF ONTARIO OREGON
THURSDAY, JUNE 16, 2022, 6:00 PM, MT
[Zoom Link](#)**

1) CALL TO ORDER

Roll Call: Lynn Johnson _____ Michael Miller _____ David Goldthorpe _____ Efren Garza _____
Andrew Maeda _____ Eddie Melendrez _____ Mike Pratt _____

Ex-Officio City Manager _____
Ex-Officio Economic Development Director _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on June 16, 2022. Copies of the Agenda are available at City Hall and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) APPROVAL OF MINUTES

A) May 19, 2022

5) PUBLIC COMMENTS Citizens may address the Parks Committee; however, the Parks Committee may not be able to provide an immediate answer or response. Out of respect to the members and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) NEW BUSINESS

- A) Ontario Baseball & Softball Playing fields
- B) Renewal of the IGA with the Recreation District on Facility Scheduling
- C) "State of the Parks"

7) DISCUSSION ITEMS

- A) Signage update for Parks
- B) Volleyball Court
- C) Beck Park Bathroom Updates
- D) Sidewalk at Lions
- E) Turf Management Plan
- F) Staffing
- G) Parks Data update: Mowing Hours, Watering, Trimming, and Edging

8) COMMENTS FROM COMMITTEE MEMBERS

9) ADJOURN



**PARK'S
COMMITTEE MEETING MINUTES
Thursday May 19, 2022, 6:00 p.m. MT**

Call to Order

The scheduled meeting of the Park's Committee was called to order by Commissioner Lynn Johnson at approximately 6:03 p.m. on Thursday, May 19, 2022, in the Council Chambers of City Hall. Committee members present in person were Lynn Johnson, Michael Miller, Mike Pratt & Efren Garza; Eddie Melendrez, Andrew Maeda and David Goldthorpe were excused.

Others present in person were, Dan Cummings, and Justin Zysk

Lynn Johnson led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on May 17, 2022, copies of the agenda and minutes are available at the Public Works Headquarters and on the city's website at www.ontariooregon.org.

Motion to Adopt the Agenda

RESOLUTION, ACTION &/OR MOTION

THE MOTION WAS MADE BY MR PRATT, SECONDED BY MR MILLER TO ADOPT THE AGENDA.

OLD BUSINESS

Update On Moore Park and Parks Department

DC-I did negotiate to leave the canopy at the gas station (behind Moore Park), until we determine if it fits in the plans. We're taking everything out, even the concrete. If it doesn't work out, we'll have to pay later to remove, for the time being, we'll just have to work it into the parks plan.

Committee Member-Have the fuel tanks been pulled, and the ground tested?

DC-Yes, no problem there. That was all done prior to Art buying that, and then we used our EPA Grant to do a phase one and an asbestos survey for the property to be able to have it torn down, which received a clean bill of health to be removed.

MM-I expressed an idea about moving the canopy to the other side of the building near where the grass starts and making that an entry to the park. It's a little awkward where it's at now, what purpose does it serve there? I don't think it would be that hard to move. Let's keep that idea alive.

DC-Yes, that's always an option. At this point, that's why we decided to keep it and instead of spending the money to take it down and haul it off to Public Works and store it, the designers said they may be able to incorporate something right there.

LJ-How are negotiations going with the owner of Moore Park?

DC-Well I can't disclose anything yet. I am hoping that will happen very soon.

Update on volleyball court proposal

EG-The Kiwanis of Ontario purchased the equipment, it is in storage. The only thing that it is now necessary for us is to obtain someone who is going to assist us to put it in. Jacobs said that they will not be able to do that, so we are working with someone at TVCC who has put one in at the college. They will be advising us on installation. It will not be a sand volleyball court; it will be grass. We have already determined where it will go, according to how the master plan is laid out. None of the irrigation systems are disturbed, and will be placed with the east, north, south layout. We are hoping to have that done by early June.

LJ-My only suggestion is that we make sure to coordinate with Jacobs, so that we don't get cross purposes on how they maintain the area. That sounds great.

EG-We did move forward and purchase ten trees, and those went in according to what was presented last year, or sometime before I got here. We need to look at repairing the Soccer nets, there is one that has actually come apart and needs to be re-welded. I don't know if that would be Jacobs or if we need to somebody else to do that. As well as we were out there for serve day and we painted the equipment, the roof of the shelter has some dry rot. There are sections where you can see it on the inside, so we need to look at that as well. I don't know how it works; do we ask Jacobs to do that? Or do we look for volunteers?

LJ-Dan, correct me if I'm wrong, but I would encourage you to contact Casey at Jacobs and see if they have the "ware-with-all" to do those things, or at least look at it. If Casey doesn't feel like they can handle it, then I think you could look within the community via your club to get that done. Dan, any comments?

DC- The Soccer net, is that something that the Rec Department uses, or is that there for anybody to play?

EG-It's there for anybody to play. They are not permanent; they can be moved.

DC-The reason I asked is because even the movable ones, they all now belong to the Rec Department if it's apart of their system. I don't know if that one is or not.

LJ-I don't believe so, I think it's just some kind of neighborhood deal.

DC-I can ask Casey, but I'm going to guess that it's not part of their budgets. Donations will need to be gathered.

EG-We're willing to look for donations.

RESOLUTION, ACTION &/OR MOTION

No Resolution, Action&/or Motion was made

NEW BUSINESS

A Collaborative group involving facility assessment in Ontario

LJ-I have to choose my words very carefully here, that has fallen apart. One group chose to move forward, another entity decided to do something on their own, and then there is us, and we haven't done anything. I will tell you; I reviewed the request for proposal process that Casey sent to Andrew and myself, and I found it to be burdensome. When the state laws don't require us to do an RFP for \$9,999 or less, to have to do an RFP for a \$5,000 project and the example I was given was almost 40 pages. I said, "I'll be darned if I'm going to spend my volunteer time to put together that kind of document, that is not required under state law." So, I'm not going to do it. I'm going to read a little something, cause again I want to make sure I get this right. "It is amazing to me, what can be accomplished when a government entity is focused on what is best for the children they serve, rather than worry about perceived non-mandatory regulations. The Ontario Recreational District chose to collaborate with private individuals to make things better for the children in this city in a timely manner and physically responsible manner and it is done." So, with that I would say we don't need to delve into that further, unless somebody else has additional comments.

RESOLUTION, ACTION &/OR MOTION

No Resolution, Action&/or Motion was made

HAND-OUTS/DISCUSSION ITEMS

Budget Update

LJ-In front of us we have an equipment inventory, that Casey has provided. He actually sent me a copy of this a couple months ago, and it will help us understand what their equipment inventory is. And he may be coming to us with a "wish list" for the next budgetary process. I found out that in the last Budget process I was kind of behind the "8 ball", we need to be out in front of it a little better. I have also tasked him with bringing a "wish list" to us, and it was my understanding that it was going to happen through another representative of Jacobs, and that person is not here. So, I'm not really happy about that. The third item was that we were to get a report on the data that they are collecting regarding man hours involved in the care of the parks, and what we have been determining our asset management, and I have no report on that, which also upsets me.

RESOLUTION, ACTION &/OR MOTION

No Resolution, Action&/or Motion was made

Next meeting scheduled for June 16, 2022, at 6:00PM.

Adjourn approximately 7:00PM

The motion to adjourn was made by Mr. Johnson at 7:00PM

Approved:

Signature

Date

(Lynn Johnson, Chairman /Michael Miller, Vice-Chairman)

DRAFT