

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, OCTOBER 11, 2022, 6:00 PM, MT
[Zoom Link](#)**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Susann Mills ____ Sam Baker ____ John Kirby ____ Ken Hart ____
Michael Braden ____ Eddie Melendrez ____ Mayor Riley Hill ____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on October 7, 2022. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) OLD BUSINESS

- A) Ordinance #2815-2022: Codifying Ontario's Municipal Charter
- B) Ordinance #2816-2022: Codifying OMC 3-11 Increase in Transient Lodging Tax to 10%
- C) Resolution #2022-141: Appropriating Funds for Public Works Emergency Repair

6) NEW BUSINESS

- A) Resolution #2022-140: Police Officer and Humanitarian Fund

7) DISCUSSION ITEMS

- A) Committee Appointments
- B) 2022 Charter Amendments for Taxes vs Fees
- C) Public Safety Fee Ordinance
- D) Marijuana Tax - Financial Update
- E) Golf Cart Storage Units

8) HAND-OUTS

- A) Monthly Department Stats:
 - Public Works (SEP)
 - Fire & Rescue (SEP)
 - Police (SEP)
 - Code Enforcement (SEP)
- B) Minutes:
 - County Court 09-28-2022

9) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

10) ADJOURN

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (c) Labor Negotiations; (d) Real Property Transactions; (e) Exempt Public Records; (f) Trade Negotiations; (g) Litigation / Consult with Legal Counsel; (h) Performance Evaluation of Public Officers and Employees; (i) Trade Negotiations; and/or (j) Labor Negotiations.

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.



**AGENDA REPORT
OLD BUSINESS
October 11, 2022**

To: Mayor and City Council

FROM: Dan Cummings, City Manager

THROUGH: Dan K. Cummings, City Manager

SUBJECT: ORDINANCE #2815-2022: CODIFYING ONTARIO'S MUNICIPAL CHARTER

DATE: October 5, 2022

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO ADOPT ORDINANCE #2815-2022, AN ORDINANCE CODIFYING THE ELECTORS' DECISION TO AMEND THE CITY OF ONTARIO'S MUNICIPAL CHARTER ON SECOND AND FINAL READING BY TITLE ONLY.

SUMMARY:

On May 17, 2022, the City of Ontario voters approved Ballot Measure 23-65, which concerned certain amendments to the Ontario Charter of 1985.

BACKGROUND:

At the May 2022 Primary Election, the electors of Ontario voted to adopt the proposed Charter amendments as listed on Ballot Measure 23-65, which concerned certain amendments to the Ontario Charter of 1985. Some of the changes included the following: (a) appointment of a City Manager Pro Tem; (b) clarifying the Municipal Judge's duties; (c) requiring that any City Council (the "Council") proposal to impose a general sales tax be referred to the voters; and (d) requiring that a committee review City's charter at least every ten years.

RECOMMENDATION:

Staff recommends the City Council adopt Ordinance #2815-2022 as presented.

ATTACHMENTS:

1. Ord #2815-2022 Charter Amendments (01513716-2xB6300)



ORDINANCE #2815-2022

AN ORDINANCE OF CITY OF ONTARIO CODIFYING THE ELECTORS' DECISION TO AMEND CITY OF ONTARIO'S MUNICIPAL CHARTER

- WHEREAS,** City of Ontario ("City") has all powers that the constitutions, statutes, and common law of the United States and Oregon expressly or impliedly grant or allow City; and
- WHEREAS,** on May 17, 2022 City's electors approved Ballot Measure 23-65 (the "Ballot Measure"), which Ballot Measure concerned certain amendments to the Ontario Charter of 1985, including, without limitation, the following: (a) appointment of a city manager pro tem; (b) clarifying the municipal judge's duties; (c) requiring that any City council (the "Council") proposal to impose a general sales tax be referred to the voters; and (d) requiring that a committee review City's charter at least every ten years; and
- WHEREAS,** the Council desires to codify and memorialize the charter amendments approved under the Ballot Measure by approval and adoption of this Ordinance #2815-2022 (this "Ordinance").

NOW, THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

1. Findings. The above-stated findings contained in this Ordinance are hereby adopted.
2. Amendments. The charter amendments identified in the Ballot Measure and approved by the electors through approval and passage of the Ballot Measure are identified in the attached Exhibit A (the "Amendments"). City's municipal charter, after incorporating the Amendments, is attached hereto as Exhibit B (the "Charter"). The Charter will be referred to as the "Ontario Charter of 2022" and will be deemed effective as of May 17, 2022.
3. Title, Chapter, and Section Headings; Charter Severability. Title, chapter, and section headings contained in the Charter will not be deemed to govern, limit, modify, and/or affect the scope, meaning, and/or intent of any title, chapter, and/or section contained in the Charter. The sections, paragraphs, sentences, clauses, and phrases of the Charter are severable, and if any section, paragraph, sentence, clause, and/or phrase of the Charter is declared unconstitutional or without effect by any final judgment or decree of a court of competent jurisdiction, such judgment or decree will not affect the validity, enforceability, and/or constitutionality of any remaining sections, paragraphs, sentences, clauses, and/or phrases of the Charter. Notwithstanding anything contained in this Ordinance and/or the Charter to the contrary, the Council hereby approves, ratifies, and confirms any employee appointments (i.e., hiring decisions) made by City Manager Pro-Tem Dan K. Cummings during the period commencing May 17, 2022 and ending September 27, 2022.

4. Interpretation; Severability; Corrections. All pronouns contained in this Ordinance and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting. Any reference to a particular law, statute, rule, regulation, code, or ordinance includes the law, statute, rule, regulation, code, or ordinance as now in force and hereafter amended. The provisions of this Ordinance are hereby declared severable. If any section, subsection, sentence, clause, and/or portion of this Ordinance is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Ordinance. This Ordinance may be corrected at any time by order of the Council to cure editorial and/or clerical errors.

PASSED AND ADOPTED by the City Council of the City of Ontario this ____ day of _____, 2022, by the following vote:

Ayes:

Nays:

Abstentions:

Absent:

APPROVED by the Mayor this ____ day of _____, 2022.

Riley J. Hill, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder

Exhibit A
Charter Amendments

1. Section 1.1 is amended to read "Ontario Charter of 2022"
2. Section 3.8 is amended to include the sentence "By majority vote, the Council may remove the Council President as President and appoint another."
3. The words "two thirds" in Section 4.1 are replaced with the words "a majority."
4. Section 4.2 is amended and restated in its entirety to read as follows:

"When the manager is temporarily disabled from acting as manager or when the office of the manager becomes vacant, the Council must appoint a manager pro tem. The manager pro tem has the authority and duties of the manager, except that a pro tem manager may appoint or remove employees only with Council approval."
5. Section 5.2 is amended and restated in its entirety to read as follows:
 - "(1) A majority of the council may appoint and remove a municipal judge. A municipal judge will hold court in the City at such place as the Council directs. The Court will be known as the Municipal Court.
 - (2) All proceedings of this court will conform to state laws governing justices of the peace and justice courts.
 - (3) All areas within the City and areas outside the City as permitted by state law are within the territorial jurisdiction of the court.
 - (4) The Municipal Judge may:
 - (a) Render judgments and impose sanctions on persons and property;
 - (b) Order the arrest of anyone accused of an offense against the City;
 - (c) Commit to jail or admit to bail anyone accused of a City offense;
 - (d) Issue and compel obedience to subpoenas;
 - (e) Compel witnesses to appear and testify and jurors to serve for trials before the court;
 - (f) Penalize contempt of court;
 - (g) Issue processes necessary to enforce judgments and orders of the court;
 - (h) Issue search warrants; and

(i) Perform other judicial and quasi-judicial functions assigned by ordinance.

6. The sentence “The Council may appoint and may remove municipal judges pro tem” is added to Section 5.3.

7. Section 5.5 is added to the Charter and reads as follows:

“Section 5.5 – City Attorney. The office of city attorney is established as the chief legal officer of the City government. A majority of the Council must appoint and may remove the attorney. The attorney may appoint, supervise, and may remove any employees who work in and for the city attorney’s office.”

8. Section 6.5.(1)(i) is amended and renumbered to read as follows:

“(j) Violating any provision of this Charter”

9. Section 6.5(1)(i) is added to Section 6.5 and reads as follows:

“(i) Ceasing to reside in the City.”

10. Section 10.5 is amended and renumbered as Section 10.8.

11. A new Section 10.5 is added and reads as follows:

“Section 10.5 – General Retail Sales Tax.

Any proposal to implement or increase a City general retail sale tax shall be referred to the voters by the Ontario City Council and that referral to the voters shall occur in November of a U.S. Congressional election year.”

12. Section 10.6 is amended and renumbered as Section 10.9.

13. A new Section 10.6 is added and reads as follows:

“Section 10.6 – Fee Increases. Any proposal to implement or increase fees or local taxes (except for a general retail which is governed separately in this Charter) must be affirmed by a two-thirds vote of the entire Council.”

14. Section 10.7 is amended and renumbered as Section 10.10.

15. A new Section 10.7 is added and reads as follows:

“Section 10.7 – Charter Review Committee. The City Council shall appoint an ad hoc committee to review the City Charter at least every ten years and to make recommendations for changes.”

CHARTER OF THE CITY OF ONTARIO

2022 ONTARIO CITY CHARTER

Chapter I - INTRODUCTORY PROVISIONS

Section 1.1 - Title.

This enactment shall be referred to as the Ontario Charter of 2022.

Section 1.2 - Corporate Name of City.

The municipality of Ontario, Malheur County, Oregon, shall continue to be a municipal corporation with the name "CITY OF ONTARIO."

Section 1.3 - Boundaries.

The City shall include all territory encompassed by its boundaries as they now exist or hereafter are modified pursuant to law. The custodian of City records shall keep an accurate, up-to-date description of the boundaries and make copies of this Charter and the boundary descriptions available for public inspection.

Chapter II - POWERS

Section 2.1 - Vesting, Grant and Construction of Powers.

(1) Except as this Charter provides to the contrary, all power of the City is vested in the Council, the representative legislative body of the City.

(2) The City has all powers that the constitution or laws of the United States or of this state expressly or impliedly grant or allow cities, as fully as if this Charter specifically stated each of those powers.

(3) In this Charter no mention of a particular power may be construed to be exclusive or to restrict the scope of the powers that the City would have if the particular power were not mentioned. The Charter shall be liberally construed to the end that the City have all powers necessary or convenient for the conduct of its affairs, including all powers that cities may assume under state laws or the provisions of the state constitution regarding municipal home rule.

Chapter III - CITY COUNCIL AND MAYOR

Section 3.1 - Council: Membership.

The Council of the City shall be composed of a mayor and six councilors elected from the City at large.

Section 3.2 Council: Election. - All elections for purposes of electing a mayor and/or councilors shall be conducted on a non-partisan basis. Each councilor shall be elected for four years and shall hold office until a qualified successor is elected or appointed. The first election of councilors shall take place in 1986 at which time an election will be held to fill the vacancies of the three

existing councilors whose terms will expire December 31, 1986. At each subsequent biennial general election, three councilors shall be elected, each for a term of four years.

Section 3.3 - Mayor: Election.

At the biennial general election held in 1986 and every fourth year thereafter a mayor shall be elected for a term of four years. The term of office of the mayor incumbent at the time this Charter is adopted shall continue until the beginning of 1987.

Section 3.4 - Council: Meetings.

The Council shall prescribe times and places for its meetings. It shall meet regularly at least once each month. At a meeting it may adjourn to the next succeeding regular meeting or to some specified time prior thereto. The mayor or a majority of the councilors may call special meetings of the Council in accordance with the laws of the State of Oregon.

Section 3.5 - Council: Quorum.

A majority of the councilors constitute a quorum for the transaction of Council business, except that a lesser number may meet and compel the attendance of absent members. A quorum may also compel the attendance of absent members. The mayor shall be deemed a councilor for the purpose of constituting a quorum.

Section 3.6 - Council: Record of Proceedings.

The Council shall keep a record of its proceedings. Except where exempted by state law, the Council's deliberations and proceedings shall be public and its records available for inspection during business hours.

Section 3.7 - Mayor: Functions.

The mayor shall preside at Council meetings and shall have a vote on all matters before the Council. The mayor shall have authority to enforce the rules of the Council and determine the order of business under those rules. The mayor shall appoint the Council committees provided by the rules of the Council. The mayor shall have no veto power and shall sign all ordinances passed by the Council. The mayor shall function as councilor unless specifically designated otherwise within the sections referencing "mayor."

Section 3.8 - Council: President.

At the first meeting of the Council each odd-numbered year or as soon thereafter as practical, the Council shall choose one of its members to preside over the Council and perform the duties of mayor in the absence of the mayor from the City or in case of the mayor's inability to act as such. In functioning as mayor while the mayor is absent from the City on leave granted by the Council or after the mayor is absent from the City for 30 days or physically unable to function as mayor for 30 days, the president of the Council has the legal powers, and is subject to the legal limitations of the mayor. By majority vote, the Council may remove the Council President as President and appoint another.

Section 3.9 - Council: Vote Required.

Except as this Charter otherwise provides, a concurrence of a majority of the members of the Council (including the mayor) present at a Council meeting shall be necessary to decide any question before the Council.

Section 3.10 - Conflict of Interest.

No councilor or mayor may vote upon any contract, the expenses of which are to be paid by the City or upon any subject in which pecuniarily interested, and shall declare publicly the conflict of interest.

Section 3.11 - Council and Mayor: Immunity.

No councilor or mayor may be held liable, or questioned in any other place, for words uttered in any meeting of the Council, its subcommittees, commissions and boards.

Chapter IV - CITY MANAGER

Section 4.1 - City Manager: Appointment and Qualifications.

The Council shall appoint a city manager for an indefinite term who shall hold office during the pleasure of the Council and may be removed at any time with or without cause by a majority vote of the entire Council. The city manager shall be chosen without regard to political considerations and solely on the basis of executive and administrative qualifications. The city manager need not be a resident of the City or state at the time of appointment, but promptly thereafter shall become and remain a resident of the City while in office. No councilor nor mayor may be appointed city manager until one year after the expiration of his or her service in the office of councilor or mayor.

Section 4.2 - City Manager: Vacancy.

When the manager is temporarily disabled from acting as manager or when the office of the manager becomes vacant, the Council must appoint a manager pro tem. The manager pro tem has the authority and duties of the manager, except that a pro tem manager may appoint or remove employees only with Council approval.

Section 4.3 - City Manager: Powers and Duties.

The city manager shall be the chief administrative officer of the City government and shall be responsible to the Council for the proper performance of his or her duties. The city manager shall:

- (a) Attend all meetings of the Council unless excused by the Council or the mayor.
- (b) Keep the Council advised of the affairs and needs of the City.
- (c) Make annual reports, or more frequently if requested by the Council, about the affairs and departments of the City.

- (d) See that all ordinances are duly enforced.
- (e) See that all franchises, leases, contracts, permits and privileges granted by the City are observed.
- (f) Appoint and remove all appointive officers and employees except as otherwise provided by this Charter.
- (g) Generally supervise and control appointive officers and employees in their work.
- (h) Organize and, as necessary, disband and reorganize the various City departments, investigate the affairs of the City or any departments thereof.
- (i) Prepare the annual budget for transmittal to the Council.
- (j) Supervise the operation of all City-owned public utilities and City-owned property.
- (k) Perform other duties as directed by the Council, not inconsistent with the City Charter, City Law or ordinance.

Section 4.4 - City Manager: Council Meetings.

The city manager and such other officers of the City as the Council designates may sit with the Council but may not vote on questions before the Council. The city manager may take part in all Council discussions, but shall have no control over the Council.

Section 4.5 - City Manager: Interference in Administration.

No member of the Council shall directly or indirectly, by suggestion or otherwise, attempt to coerce the city manager in the removal of any officer or employee or in the purchase of supplies; or attempt to exact any promise relative to any appointment from any candidate for manager. Nothing in this section shall be construed, however, as prohibiting the Council while in open session from fully and freely discussing with or suggesting to the city manager anything pertaining to City affairs or the interests of the City.

Chapter V - MUNICIPAL COURT AND JUDGE

Section 5.1 - Municipal Court: Creation and Jurisdiction.

The Council may continue the court known as the municipal court and prescribe the time and place the court shall transact judicial business. The jurisdiction and proceedings of the municipal court are governed by the general laws of the state for justices of the peace and justice courts except as City ordinance prescribes to the contrary. The municipal court has original jurisdiction over all offenses defined and made punishable, and over all actions to recover or enforce forfeitures or penalties defined or authorized, by the ordinances of the City.

Section 5.2 - Municipal Judge: Appointment.

(1) A majority of the council may appoint and remove a municipal judge. A municipal judge will hold court in the City at such place as the Council directs. The court will be known as the Municipal Court.

(2) All proceedings of this court will conform to state laws governing justices of the peace and justice courts.

(3) All areas within the City and areas outside the City as permitted by state law are within the territorial jurisdiction of the court.

(4) The Municipal Judge may:

- (a) Render judgments and impose sanctions on persons and property;
- (b) Order the arrest of anyone accused of an offense against the City;
- (c) Commit to jail or admit to bail anyone accused of a City offense;
- (d) Issue and compel obedience to subpoenas;
- (e) Compel witnesses to appear and testify and jurors to serve for trials before the court;
- (f) Penalize contempt of court;
- (g) Issue processes necessary to enforce judgments and orders of the court;(h) Issue search warrants; and
- (i) Perform other judicial and quasi-judicial functions assigned by ordinance.

Section 5.3 - Municipal Judge: Vacancy.

If the office of municipal judge becomes vacant or if the municipal judge is absent from the City or disabled, the City Council may appoint an acting municipal judge. The acting municipal judge shall perform the duties of municipal judge. The term of acting municipal judge shall end when the municipal judge returns to the City or takes office. The Council may appoint and may remove municipal judges pro tem.

Section 5.4 - Municipal Court: Transfer of Powers.

The Council, by majority vote may provide for the transfer of powers and duties of the municipal court to the appropriate court of the State of Oregon.

Section 5.5 – City Attorney.

The office of city attorney is established as the chief legal officer of the City government. A majority of the Council must appoint and may remove the attorney. The attorney may appoint, supervise, and may remove any employees who work in and for the city attorney's office.

Chapter VI - MUNICIPAL OFFICERS AND EMPLOYEES

Section 6.1 - Qualifications.

- (1) No person may hold an elective City office unless a legal elector under the laws and constitution of the state, a resident of the City for one year immediately before being elected or appointed to the office, a resident of the City when nominated, elected or appointed and assuming the office and receiving the highest number of the votes cast for candidates for the office at the election at which the office is to be filled.
- (2) No elective office holder of this City may be employed by the City in a position that is not substantially volunteer in nature. Any question about whether employment is substantially volunteer in nature shall be made by the Council.
- (3) No person may be a nominee for the offices of mayor and councilor at the same election.
- (4) Except as otherwise provided in subsection (2) of this section, the Council is the final judge of the qualifications and election of its own members.

Section 6.2 - Certificate of Election.

Immediately after the votes at a municipal election for filling an elective office have been canvassed, the City officer in charge of administering elections shall issue a certificate of election to each person declared by the canvassers to have been elected at the election. The certificate shall be prima facie evidence of the facts therein stated, but the Council shall be the judge of the election and qualifications of the mayor and councilors, and in case of a contest between two or more persons claiming an elective City office, the Council shall determine the contest.

Section 6.3 - Terms.

The term of City elective offices shall commence on the first day in January following the officer's election.

Section 6.4 - Oath of Office.

Each elective officer, the city manager and municipal judge, before entering upon the duties of office, shall take an oath or affirmation to support the constitution and laws of the United States and of the State of Oregon and to faithfully perform the duties of his or her office.

Section 6.5 - Offices: Vacancies.

- (1) An office becomes vacant on the incumbent's:
 - (a) Death.
 - (b) Adjudicated incompetence.
 - (c) Conviction of a crime pertaining to the office, conviction of a felony, or conviction of a crime involving moral turpitude.
 - (d) Unlawful destruction of public records.

- (e) Resignation.
- (f) Recall from office.
- (g) Ceasing to possess the qualifications for office.
- (h) Failure, following election or appointment to the office, to qualify for the office within ten days after the time for the term of office to commence.
- (i) Ceasing to reside in the City;
- (j) Violating of any provision of this Charter.

(2) The Council shall judge when an office becomes vacant.

(3) Vacant elective City offices shall be filled by appointment by a majority vote of the remaining members of the Council. The appointee's term of office begins immediately on appointment and continues throughout the unexpired term of the predecessor. During the temporary disability of an officer or during an officer's temporary absence from the City for any cause, the office may be filled pro tem in the manner provided for filling vacancies in office.

Section 6.6 - Compensation.

Councilors and the mayor shall be compensated for services in an amount to be fixed by the Council. No increase in the compensation of councilors shall take effect, however, until the first day of the odd-numbered year immediately following the first biennial general election after the increase is ordered.

Chapter VII - ELECTIONS

Section 7.1 - Elections.

City elections, insofar as not governed by this Charter or City ordinances, shall be conducted as prescribed by state law governing popular elections, and shall be conducted on a non-partisan basis.

Section 7.2 - Voter's Qualifications.

No person may vote at a City election who is not a qualified voter of the state and a resident of the City.

Section 7.3 - Nomination.

The Council shall provide by ordinance the mode for nominating elective officers, except that nomination shall be done by petition and such petition shall be signed by no fewer than 20 qualified electors.

Section 7.4 - Commencement of Terms of Office.

The term of office of a person elected to a City office at a regular City election commences at the first Council meeting of the year immediately following the election.

Chapter VIII - ORDINANCES

Section 8.1 - Ordaining Clause.

The ordaining clause of an ordinance shall read: "The City of Ontario ordains as follows:".

Section 8.2 - Passage.

(1) Except as subsections (2) and (3) of this section provide to the contrary, before being put upon its final passage, every ordinance of the Council shall be read fully and distinctly in open Council meeting on two different days.

(2) Except as subsection (3) provides to the contrary, an ordinance may be enacted at a single meeting of the Council by a unanimous vote of the councilors present upon being read by title twice.

(3) The readings of an ordinance shall be by title only if a majority of the Council members present at the meeting do not request to have the ordinance read in full or if a copy of the ordinance is provided for each councilor and three copies are provided for public inspection in the office of the mayor or city manager no later than one week before the first reading of the ordinance and if notice of their availability is posted at the City Hall or published once in a newspaper of general circulation in the City.

(4) An ordinance enacted after being read by title alone, under the provisions of subsections (2) and (3) shall have no legal effect if it differs substantially from its terms as filed prior to the reading, unless each section incorporating such a difference is read fully and distinctly in open Council meeting as finally amended prior to being approved by the Council. An ordinance may be amended at the time of enactment if the ordinance as amended deals with the same general subject.

(5) Upon the passage of an ordinance, the City Recorder shall sign it and date it with the date of its passage.

(6) An ordinance takes effect on the thirtieth day after its enactment. However, when the Council considers it advisable, an ordinance may provide a later effective date or, in an emergency, an ordinance may take effect immediately on enactment.

Chapter IX - PUBLIC IMPROVEMENTS

Section 9.1 - Procedure.

(1) Except as provided in this section, the procedure for making, altering, vacating, or abandoning a public improvement shall be governed by general ordinances or, to the extent not so governed, by the applicable general laws of the state.

(2) Action on a proposed public improvement shall be suspended for six months on a remonstrance by the owners of two-thirds of the land to be specially assessed for the

improvement. In this section "owner" means the record holder of legal title or, if land is being purchased under a land sale contract recorded or verified in writing by the record holder of legal title to the land, the purchaser.

Section 9.2 - Assessments.

Unless otherwise provided by this Charter or the applicable general laws of this state, the procedure for levying, collecting, and enforcing the payment of special assessments for public improvements, City liens, or other services to be charged against real property shall be governed by general ordinance.

Section 9.3 - Liens.

The docket of City liens is a public writing, and the original or a certified copy of any matter authorized by ordinance to be entered in the docket shall have the force and effect of a judgment unless otherwise provided by this Charter or the applicable general laws of this state. From the time of the Council's authorization of an improvement on account of which an assessment is entered in the docket, the sum so entered is a lien against the property. The lien has priority over all other liens and encumbrances upon the property and may be enforced in the manner authorized by the Council.

Section 9.4 - Condemnation.

A necessity of taking property for the City by condemnation shall be determined by the Council and declared by a resolution of the Council describing the property and stating the uses to which it shall be devoted.

Chapter X - MISCELLANEOUS PROVISIONS

Section 10.1 - Revenue Bonds.

The Council may issue revenue bonds without voter approval only for commercial or industrial development or a municipal utility. Such bonds shall not constitute general obligations of the City and shall only be payable from the proceeds of the commercial or industrial development or the municipal utility.

Section 10.2 - Indebtedness: Limits.

- (1) Indebtedness of the City may not exceed the limits on City indebtedness under state law.
- (2) Approval by the voters of City indebtedness need not be in the form of a Charter amendment.

Section 10.3 - Terms, Proceeds, and Retirement of Bonds.

Bonds issued by the City as evidence of indebtedness shall include such terms, the manner in which the proceeds from sale of the bonds shall be kept, invested, disbursed, and accounted for and the manner in which the indebtedness shall be retired as the Council prescribes. The prescription may not be changed for a particular bond after it is issued.

Section 10.4 - Presumption of Validity of City Action.

In every proceeding in any court concerning the exercise or enforcement by the City or any of its officers or agencies of any power by this act given to the City or any of its officers or agencies, all acts by the City or any of its officers or agencies shall be presumed to be valid and no error or omission in any such act invalidates it, unless the person attacking it alleges and proves that he or she has been misled by the error or omission to his or her damage. The court shall disregard every error or omission which does not affect a substantial right of the person. Any action by this Charter committed to the discretion of the Council, when taken, shall be final and shall not be reviewed or called into question elsewhere.

Section 10.5 – General Retail Sales Tax.

Any proposal to implement or increase a City general retail sale tax shall be referred to the voters by the Ontario City Council and that referral to the voters shall occur in November of a U.S. Congressional election year.

Section 10.6 – Fee Increases.

Any proposal to implement or increase fees or local taxes (except for a general retail which is governed separately in this Charter) must be affirmed by a two-thirds vote of the entire Council.

Section 10.7 – Charter Review Committee.

The City Council shall appoint an ad hoc committee to review the City Charter at least every ten years and to make recommendations for changes.

Section 10.8 - Existing Ordinances Continued.

All ordinances of the City consistent with this Charter and in force when it takes effect shall remain in effect until amended or repealed.

Section 10.9 - Repeal.

(1) All Charter provisions of the City enacted prior to the time that this Charter is approved by the voters are hereby repealed.

(2) No repeal of a feature of the 1954 Charter or any amendment or addition thereto that has repealed an earlier such feature revives the earlier.

(3) No repeat of a feature of the 1954 Charter or an amendment or addition thereto affects the validity of an outstanding bond issued by the City or impairs the obligation of the City under the bond or the rights of the holders of the bond.

Section 10.10 - Effective Date of Revision.

This revised Charter takes effect on October 1, 2022.



**AGENDA REPORT
OLD BUSINESS
October 11, 2022**

To: Mayor and City Council

FROM: Dan Cummings, City Manager

THROUGH: Dan K. Cummings, City Manager

SUBJECT: **ORDINANCE #2816-2022: CODIFYING OMC 3-11 INCREASE IN TRANSIENT LODGING TAX TO 10%**

DATE: October 5, 2022

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE ORDINANCE #2816-2022, AN ORDINANCE OF THE CITY OF ONTARIO (A) CODIFYING THE ELECTORS' DECISION TO INCREASE THE TRANSIENT LODGING TAX, AND (B) AMENDING TITLE 3, CHAPTER 11 OF CITY OF ONTARIO'S MUNICIPAL CODE TO REFLECT THE TAX INCREASE ON SECOND AND FINAL READING BY TITLE ONLY.

SUMMARY:

On May 17, 2022, the City of Ontario's electors approved Ballot Measure 23-66, which concerned increasing the city's total transient lodging/room tax from nine percent (9%) to ten percent (10%) and dedicating 30% directly to the Desert Sage Event Center/Malheur County Fairgrounds, and 70% directly to the Ontario Aquatic Center project.

BACKGROUND:

The City of Ontario currently imposes a nine percent (9%) total transient lodging/room tax under Ontario Municipal Code Section 3-11 and Section 3-18. At the May 17, 2022 primary election, voters approved Ballot Measure 23-66 increasing the city's total transient lodging/room tax from nine percent (9%) to ten percent (10%). It is now necessary for the City Council to codify the transient lodging tax increase approved under BM 23-66 by approving and adopting Ordinance #2816-2022.

RECOMMENDATION:

Staff recommends the City Council adopt Ordinance #2816-2022 as presented.

ATTACHMENTS:

1. Ord #2816-2022 TLT Increase (01500895-3xB6300)



ORDINANCE #2816-2022

AN ORDINANCE OF CITY OF ONTARIO (A) CODIFYING THE ELECTORS' DECISION TO INCREASE THE TRANSIENT LODGING TAX, AND (B) AMENDING TITLE 3, CHAPTER 11 OF CITY OF ONTARIO'S MUNICIPAL CODE TO REFLECT THE TAX INCREASE; AND DECLARING AN EMERGENCY

- WHEREAS,** City of Ontario ("City") has all powers that the constitutions, statutes, and common law of the United States and Oregon expressly or impliedly grant or allow City; and
- WHEREAS,** ORS 320.350 authorizes a city's legislative body to increase transient lodging taxes provided certain limitations and restrictions are imposed on the funds collected by the tax; and
- WHEREAS,** City currently imposes a nine percent (9%) total transient lodging/room tax (under Ontario Municipal Code ("OMC") Section 3-11 and Section 3-18); and
- WHEREAS,** on May 17, 2022 City's electors approved Ballot Measure 23-66 (the "Ballot Measure"), which Ballot Measure concerned increasing City's total transient lodging/room tax from nine percent (9%) to ten percent (10%); and
- WHEREAS,** the Ontario City Council (the "Council") desires to codify the transient lodging tax increase approved under the Ballot Measure by approval and adoption of this Ordinance #2816-2022 (this "Ordinance").

NOW, THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

1. Findings. The above-stated findings contained in this Ordinance are hereby adopted.
2. Code Amendment No. 1. Effective July 1, 2022, the transient lodging tax imposed under OMC Section 3-11-3(A) is increased from eight percent (8%) to nine percent (9%). Effective July 1, 2022, the first sentence under OMC Section 3-11-3(A) is amended and restated in its entirety to read as follows:

"For the privilege of occupancy in any Transient Lodging, each transient shall pay a tax in the amount of nine percent (9%) of the rent charged by the operator or transient lodging intermediary."
3. Code Amendment No. 2. Effective July 1, 2022, the following sentence is added to the end of OMC Section 3-11-3(A):

"The first eight percent (8%) of the tax may be referred to under this Chapter as the "original tax"; the remaining one percent (1%) of the tax may be referred to as the "additional tax." Unless the context clearly requires otherwise, reference to the term "tax" under this Chapter means the original tax and additional tax, individually and collectively."

4. Code Amendment No. 3. Effective July 1, 2022, OMC Section 3-11-4 is amended and restated in its entirety to read as follows:

“A Every operator or transient lodging intermediary liable for collection and remittance of the tax imposed under Section 3-11-3 may withhold three and seventy-five one hundredths percent (3.75%) of the net tax due under that Section to cover the operator or transient lodging intermediary’s expense in the collection and remittance of the tax.

B With respect to the original tax, the balance of the funds collected and remitted to the City shall be distributed as follows:

1. Twelve and five tenths' percent (12.5%) of the gross tax collected shall go to the Ontario Parks and Recreation and/or community enhancement projects.
2. Twenty-six and twenty-five hundredths' percent (26.25%) shall be dedicated to street maintenance activities.
3. Twenty-six and twenty-five hundredths' percent (26.25%) shall be deposited into a public safety reserve account to be spent for public safety activities as directed by the City Council.
4. Twenty-two and five tenths percent (22.5%) shall be divided with thirty thousand dollars (\$30,000.00), to be distributed in monthly payments of two thousand five hundred dollars (\$2,500.00) each to a grant fund to be administered by a Visitor and Convention Board created pursuant to the Agreement to Provide Tourism Promotion Services between the City and Chamber of Commerce dated September 3, 1997, and the balance to go to the Ontario Chamber of Commerce for tourist promotion, subject to the Chamber's performance in accordance with the terms and conditions of the Agreement to Provide Tourism Promotion Services between the City and Chamber of Commerce dated September 3, 1997.
5. Twelve and five tenths' percent (12.5%) shall be placed in a dedicated fund to be held for distribution pursuant to an agreement to be negotiated between the City of Ontario, Four Rivers Cultural Center (FRCC), and the transient lodging Operators or transient lodging intermediary and approved by the City Council.

C. With respect to the additional tax, the balance of the funds collected and remitted to the City shall be distributed as follows:

1. 75% of the additional tax shall be donated to the Ontario Recreation District for the specific purposes of operating and maintaining a public swimming pool. Prior to pool construction, the City shall place the funds in a reserve account, to be retained in that account until construction is completed and the pool is open to the public. If the pool is not constructed, the funds shall be distributed to other “tourism-related facility(ies)” (as defined under ORS 320.300(9)), at the City Council's discretion.
2. 25% of the additional tax will be donated to Malheur County for the specific purpose of maintaining and improving the Sage Events Center. The funds will be disbursed by the City on a monthly basis.”

5. Amendment; Codification; Effect of Amendments. This Ordinance is hereby made part of OMC Section 3-11. The provisions of OMC Section 3-11 that are not amended by this Ordinance remain unchanged and in full force and effect. City staff and/or its designee may renumber, format, and/or make all edits necessary to codify this Ordinance. This Ordinance does not relieve any person of any obligations that may have accrued under OMC Section 3-11 as it existed prior to the effective date of this Ordinance. City may continue the enforcement, prosecution, conviction, and/or punishment of any person who has or will violate the provisions of OMC Section 3-11. City hereby waives the imposition of the one percent (1%) transient lodging tax increase identified in Section 2 (i.e., the additional tax) of this Ordinance for the period commencing on May 17, 2022 and ending on September 30, 2022. The one percent (1%) transient lodging tax increase identified in Section 2 of this Ordinance (i.e., the additional tax) will be payable commencing on October 1, 2022.

6. Interpretation; Severability; Corrections. All pronouns contained in this Ordinance and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word "or" is not exclusive. The words "include," "includes," and "including" are not limiting. Any reference to a particular law, statute, rule, regulation, code, or ordinance includes the law, statute, rule, regulation, code, or ordinance as now in force and hereafter amended. The provisions of this Ordinance are hereby declared severable. If any section, subsection, sentence, clause, and/or portion of this Ordinance is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Ordinance. This Ordinance may be corrected at any time by order of the Council to cure editorial and/or clerical errors.

7. Emergency Declaration. The Council finds that passage of this Ordinance is necessary for the immediate preservation of the peace, health, and safety of City's citizens. Therefore, an emergency is hereby declared to exist. This Ordinance will be in full force and effect upon its passage and adoption by the Council and approval by the mayor.

PASSED AND ADOPTED by the City Council of the City of Ontario this ____ day of _____, 2022, by the following vote:

Ayes:

Nays:

Abstentions:

Absent:

APPROVED by the Mayor this ____ day of _____, 2022.

Riley J. Hill, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
OLD BUSINESS
October 11, 2022**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **RESOLUTION #2022-141: APPROPRIATING FUNDS FOR PUBLIC WORKS
EMERGENCY REPAIR**

DATE: October 6, 2022

PROPOSED MOTION:

**I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2022-141: A RESOLUTION
APPROPRIATING FUNDING FOR EMERGENCY REPAIRS**

SUMMARY:

Attached is Resolution #2022-141

BACKGROUND:

The Public Works Department presented to the Council that emergency repairs to the recycled water line that conveys treated wastewater to Skyline Farm were required. This was presented to the City Council on September 13, 2022 with the understanding that a resolution would come back to be approved after a cost was finalized.

CURRENT SITUATION:

The repairs have been completed and the cost for Warrington Construction is \$18,634.25. There was also a fee of \$885 to the Department of State Lands.

ANALYSIS:

- A. **STRATEGIC PLAN** No direct impact on the strategic plan.
- B. **FINANCIAL** \$18,635 will be appropriated from Utility Capitalization Fee Department contingency. This leaves a balance of \$1,214,102 in the UCF contingency.
- C. **TIMING** The resolution needs to be approved as soon as possible to cover the costs of the repairs.
- D. **POLICY/LEGAL** A formal resolution approved by the City Council is required to spend funds per ORS 294.

ALTERNATIVES:

The Council could choose a different funding source.

RECOMMENDATION:

Staff recommends the approval of Resolution #2022-141.

ATTACHMENTS:

1. Reso #2022-141 Emergency Repairs



RESOLUTION #2022-141

A RESOLUTION TO APPROPRIATE FUNDING FOR EMERGENCY REPAIRS

WHEREAS, Emergency repairs to the recycled water line that conveys treated wastewater to Skyline Farm were necessary; **and**

WHEREAS, Warrington Construction performed the necessary repairs and there was a required fee to the Department of State Lands for a total project cost of \$19,519.25; **and**

WHEREAS, The City desires to modify the 2022-2023 budget in order to appropriate the necessary funding.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to approve the following adjustment to the fiscal year 2022-2023 budget:

Line Item	Item Description	FY 22-23 Budget	Amount of Change	Adjusted Budget
CAPITAL PROJECTS FUND – UCF DEPARTMENT				
030-087-871000	UCF Dept Contingency	\$1,232,467	(\$19,520)	\$1,212,947
030-087-719313	Water/Sewer Line Replacement	\$150,000	\$19,520	\$169,520

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this 11th day of October 2022, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this 11th day of October, 2022.

Riley J. Hill, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
October 11, 2022**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: RESOLUTION #2022-140: POLICE OFFICER AND HUMANITARIAN FUND

DATE: October 6, 2022

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2022-140: A RESOLUTION APPROPRIATING FUNDS FOR AN ADDITIONAL POLICE OFFICER POSITION AND TO START A HUMANITARIAN FUND.

SUMMARY:

Resolution #2022-140 is attached

BACKGROUND:

At the City Council meeting on September 13, 2022, Chief Iwai made a presentation regarding people without housing and gave data about crime rates in Ontario. At the conclusion of the presentation, the Chief's recommendations included adding an additional police officer position immediately and creating a humanitarian budget to assist the unhoused.

Council President Hart asked staff to come back with a proposal to fund the police officer position and a \$25,000 humanitarian fund.

CURRENT SITUATION:

A police officer costs approximately \$136,000 annually. Realistically, if the hiring process is started soon, the earliest an officer would be hired is January 1. The cost to fund a police officer from January 1 to June 30, 2023 is as follows:

Salary and Benefits	\$68,000
Equipment and Uniform	\$8,000
Technology costs	\$1,600
Total	\$77,600

The 2022-2023 budget was approved with \$10,000 in ARPA funds allocated to homeless issues. This leaves an additional **\$15,000** needed to fund the humanitarian fund.

It will cost the City approximately **\$92,600** to fund the police officer and humanitarian fund for the 2022-2023 budget. The Council recently approved a reduction in the budget for a 10-yard dump truck. This put an additional \$122,000 into the General Fund contingency from budgeted marijuana tax funds. The staff proposes to use this savings to fund the requests.

ANALYSIS:

- A. **STRATEGIC PLAN** No direct strategic plan impact.
- B. **FINANCIAL** \$92,600 will be removed from the General Fund contingency, which will leave a balance of \$160,039.
- C. **TIMING** If the resolution gets approved, the hiring process can get started.
- D. **POLICY/LEGAL** A formal resolution approved by the City Council is required to spend funds per ORS 294.

ALTERNATIVES:

The Council has the following alternatives:

- 1. The funding source could be changed to a different funding stream.
- 2. The City Council could decide to wait on the decision until the 2023-2024 budget committee meetings.
- 3. The City Council could decide not to hire a police officer and/or fund the humanitarian fund.

RECOMMENDATION:

Staff recommends the approval of Resolution #2022-140.

ATTACHMENTS:

- 1. Resolution #2022-140 Police Officer and Humanitarian Fund
- 2. Malheur Co OR Budgetary - Motorola Spillman Flex Suite
- 3. Malheur Quote Updated 9.20.22 TylerSolution
- 4. RMS Update



RESOLUTION #2022-140

A RESOLUTION APPROPRIATING FUNDS FOR AN ADDITIONAL POLICE OFFICER POSITION AND A HUMANITARIAN FUND

- WHEREAS,** The City Council desires to add an additional police officer position and to start a humanitarian fund to help with homeless issues; **and**
- WHEREAS,** There were savings from the dump truck that will be used to fund the initial hiring of the police officer and to set aside funds for humanitarian purposes; **and**
- WHEREAS,** The City desires to modify the 2022-2023 budget in order to appropriate the funds.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to approve the following adjustment to the fiscal year 2022-2023 budget:

Line Item	Item Description	FY 22-23 Budget	Amount of Change	Adjusted Budget
GENERAL FUND				
001-004-871000	Operating Contingency	\$252,639	(\$92,600)	\$160,03
001-024-511000	Wages & Salaries	\$2,085,709	\$68,000	\$2,153,709
001-024-618200	Uniforms	\$19,715	\$8,000	\$27,715
001-024-610850	Cell Phone	\$20,995	\$1,600	\$22,595
001-024-618330	Humanitarian funds	\$ -	\$15,000	\$15,000

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this 11th day of October, 2022, by the following vote:

AYES:
NAYES:
ABSENT:

APPROVED by the Mayor this 11th day of October, 2022.

Riley J. Hill, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



MOTOROLA SOLUTIONS

Budgetary Proposal
Malheur County Sheriff

Spillman Flex Software Suite

September 28, 2022

The Information provided in this budgetary submission is provided for evaluation purposes only and does not constitute a binding offer to sell or license any Motorola Solutions product or services. Motorola Solutions is making no representation, warranties, or commitments with respect to pricing, products, payment terms, credit, or terms and conditions. A firm offer would require more information and further detailed analysis of the requirements.

MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2022 Motorola Solutions, Inc. All rights reserved.

Table of Contents

Section 1

Introduction..... 1-3

Section 2

Budgetary System Description 2-4

2.1 General Functionality 2-4

2.1.1 Integrated Hub..... 2-4

2.1.2 Imaging..... 2-5

2.2 Computer-Aided Dispatch..... 2-6

2.2.1 Flex CAD 2-6

2.2.2 CAD Mapping 2-10

2.3 Records Management 2-13

2.3.1 Records Management System (RMS) 2-13

2.3.2 Evidence Barcode and Audit Interface 2-16

2.3.3 Pin Mapping..... 2-16

2.3.4 Offender Tracking..... 2-18

2.3.5 Civil Process..... 2-19

2.4 Jail Management Solution (JMS) 2-20

2.4.1 Disciplinary Actions 2-24

2.4.2 LiveScan Fingerprinting Interface..... 2-25

2.5 StateLink Interface..... 2-26

Section 3

Pricing 3-28

3.1 Flex Maintenance Pricing Summary..... 3-28

3.2 Flex System Equipment List Details 3-28

Motorola Solutions, Inc.
500 W. Monroe Street; Suite 4400
Chicago, IL 60661

September 28, 2022

Richard Harriman
Malheur County Sheriff
15 B Street W Vale
Oregon 97918

Re: Proposal for Spillman Flex Software Suite ("Proposal")

Dear Richard Harriman:

Motorola Solutions, Inc. is pleased to provide the following budgetary Proposal and wishes to thank you for your interest. This proposal is provided for informational (or budgetary) purposes only and does not constitute an offer to sell or license any Motorola product. Motorola is making no commitment as to pricing, products or terms which will require further detailed analysis of your requirements.

We appreciate your consideration of this budgetary Proposal and hope you find it useful. Please feel free to contact your Motorola Solutions Software Sales Account Manager with any questions:

Susan Foley
(602) 316-2462
susan.foley1@motorolasolutions.com

Sincerely,



Larsen Grabenkort
Area Sales Manager

Section 1

Introduction

This document describes Motorola's budgetary proposal for the Malheur County Sheriff ("Customer") for the Flex public safety software solution.

The scope of this document is to provide an overview of the solution components and budgetary pricing.

Motorola's primary focus is to deliver Commercial Off-The-Shelf (COTS) public safety applications that are highly configurable and can be tailored to meet the needs of the Customer.

By selecting a COTS solution, the Customer will enjoy the benefits of a rigorously tested standard product, which can be efficiently deployed with minimal interruption to their daily operations and safety of the officers and citizens served by the Customer.

The full suite of Flex software applications is developed, owned, and supported internally by Motorola. The power of the system stems from the fact that all modules reference the same database. Additionally, all of the services – including project management, training, and support outlined in this proposal – were developed and are maintained in-house, giving agencies a central point of contact for all of their needs from contract signing throughout the life of the relationship.

True integration has always been an essential component of the Flex solution; it is the only way to ensure that real-time information sharing takes place. In the public safety industry, "real-time" is critical when it comes to data access. All of the proposed software products work in complete concert to support the timely access and use of information.

Section 2

Budgetary System Description

2.1 General Functionality

2.1.1 Integrated Hub

Flex's Hub design allows all information to be entered, stored, and extracted in real-time. Additionally, all applications in the system reference the same repository of information, preventing duplicate data entry and saving time. Lastly, it provides agencies with instant access to information as soon as they enter it into the system. The Flex system provides these time-saving benefits with the following technology:

- Centralized database
- Central tables that cross-reference information system-wide

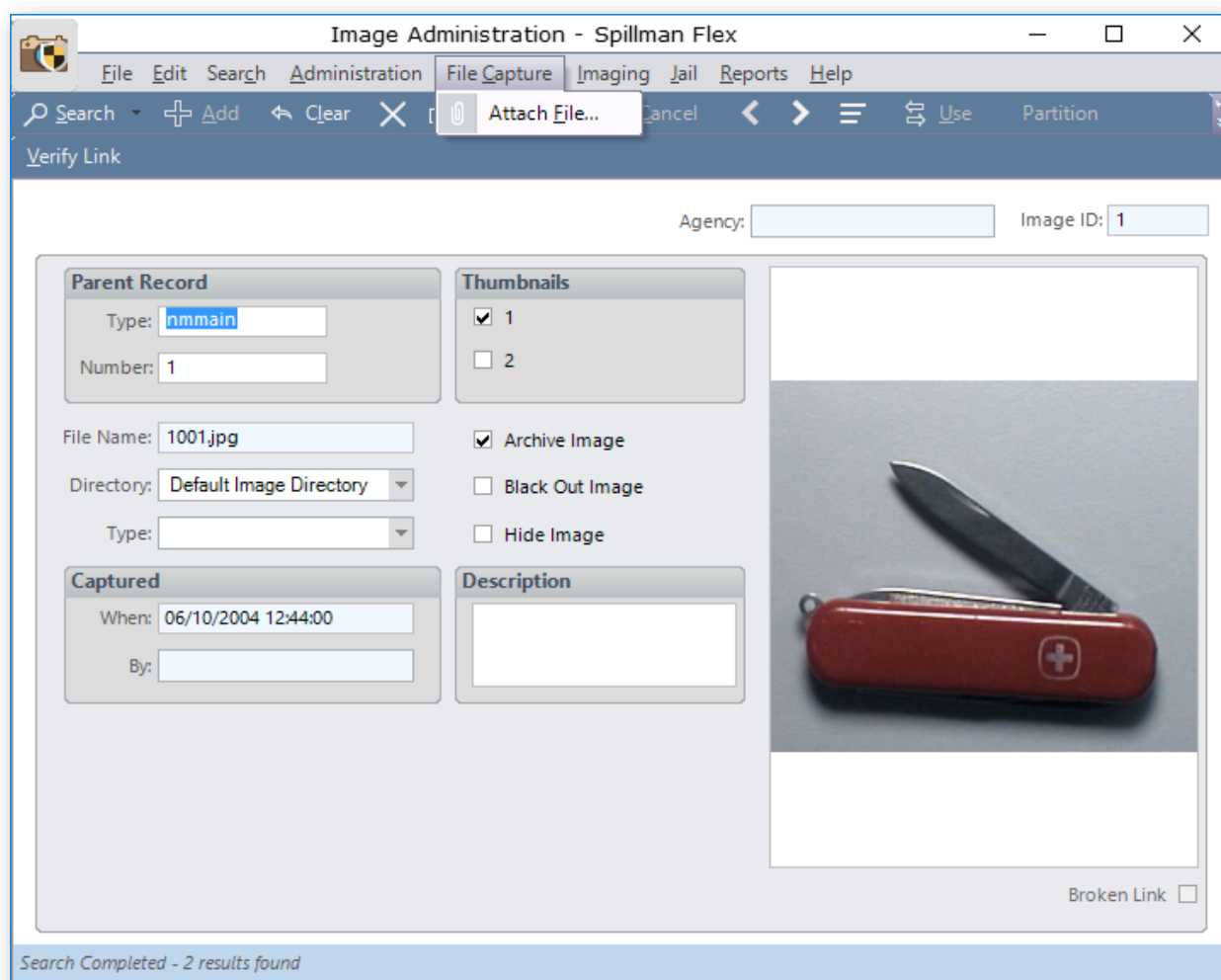
The image displays three overlapping screenshots of the 'Names Table' software interface. Each window shows a form for entering and viewing personal information. The top window is for 'Flutie, Adam Joe', the middle for 'Anderson, Jeffrey Lamont', and the bottom for 'Cooper, Cynthia'. Each record includes fields for Number, Last Name, First Name, Middle Name, Address, City, State, ZIP, and various flags like 'Known to Be Arme' and 'Arrest Warrant+'. The interface also shows a 'Total Aliases' count for each individual.

Master tables show users critical information that is referenced across all records.

The system's master tables share information among all modules in real-time. Because our Integrated Hub automatically transfers data between all Flex applications, our customer agencies have immediate access to all data from the moment it is entered. To facilitate this integration, the system features several central tables that cross-reference information system-wide, including names, vehicles, wanted persons, and property.

2.1.2 Imaging

The Flex Imaging module allows agencies to create a library of full-color digital images that are fully searchable from anywhere in the system. Mug shots, accident photos, and other images can be stored in multiple locations throughout the system and viewed by other users. The program is an all-in-one application for importing, organizing, editing, and sharing photos. Because it connects seamlessly with other modules in the Flex software, agencies are able to do more with their information.



Users can attach images, video, documents, and audio files directly to a file.

Unlimited Capture Workstations

Flex customers can choose to make every user workstation an image capture station at no extra cost. No extra licenses are needed to operate our Imaging module, and users benefit from the convenience of unlimited capture workstations, while agencies take advantage of the long-term savings.

Quick View of Images

Images appear as thumbnails on all Flex records. Click the thumbnail to view the image, or any archived image. Users can see differences between new and old images, allowing personnel to determine if a subject has changed his or her appearance.

File Description

Users can quickly access information about each file attached to a particular record. Flex's File Capture feature allows users to enter the complete name of each file and create an accompanying description. Icons displayed on the record enable users to see what types of files are attached without opening them.

File Capture Technology

Flex's File Capture feature allows users to quickly organize images and other files. Users can easily add files to a record by dragging and dropping them onto the correct field. They can do this with single or multiple files. Users can also create an accompanying description for each file to promote easy content identification by other users.

Intuitive Editing Features

The Imaging module gives users access to several tools for enhancing and editing the quality of digital images. For example, if photos taken at an accident scene are less vivid than expected, users can easily adjust brightness, sharpness, and contrast with the click of a button. Users can also rotate and resize images as needed.

2.2 Computer-Aided Dispatch

2.2.1 Flex CAD

Flex CAD enables dispatch personnel to access mission-critical information, and effectively manage calls for individual and multi-jurisdictional agencies. The following highlights a few of the system's advanced features that help to ensure the immediate dispatch of the most appropriate units, including:

- Real-time call updates
- Unit responses
- Automatic alerts for wanted persons and dangerous locations
- Customizable special instructions in question/answer format

Manage a CAD Incident - Spillman Flex

ID: Active ID: Received by: **B Heusser** Entry Started: **03/21/2019 15:27:16** Reported: **03/21/2019 15:27:16** ANI/ALI: **Unavailable**

LOCATION
 CAD Incident Address: 401 ELDER ST City: Springfield
 Cross streets: **Possible Duplicate (1)**

CAD INCIDENT
 Nature: Type: Priority:

CALLER INFO
 Telephone #: Name:
 Address: ☐ The same as incident
 Received via: Telephone

COMPLAINANT INFO

SCHEDULE
 Hold until:

Alerts (4)
Persons w/ Alerts (2)
[Prev History \(491\)](#)

Possible Duplicates
 1
 4F Medical 1d 9hr ago
 ARRVD 401 ELDER ST (Exact match)
 rp says mother is complaining of chest pain
 by B Heusser

DO NOT MERGE

401 ELDER ST Alerts 4
 Persons at 401 ELDER ST 2
 Involved Person Alerts 0

The CAD Incident Screen gives dispatchers mission-critical information and alerts

All system modules are fully integrated, enabling dispatchers to easily access data from any table, virtually eliminating duplication and redundancy. This integration allows users to generate incident reports with the most current system data, improving dispatch accuracy, maximizing time, and increasing officer safety. For example, users can instantly query name, vehicle, property, and law incident records directly from Flex's Records Management System without leaving the CAD status screen.

Visible Name and Address Alerts

The system's Alerts feature prepares officers for call response and enables them to anticipate hazards. Users can easily share information regarding unsafe historical incidents, and alerts appear in red so dispatchers can quickly identify impending dangers and communicate any safety concerns. The alerts module accomplishes this by:

- Providing information about individuals and locations
- Allowing users to view address or name-related hazards
- Allowing dispatchers to tag a record with one or several alerts

Flexible User Functions

Flex CAD accommodates both new and advanced users. Experienced dispatchers can simplify steps with keyboard shortcuts, or use the command line to operate the system. This flexibility allows users to train at their own pace. New users can easily adapt to the system by performing the following actions:

- Selecting icons
- Dragging and dropping
- Right-clicking

Real-Time Status Alerts and Timers

The system's alerts and timers help ensure officer safety by keeping dispatchers aware of all call and unit activity. Additionally, they inform users of any actions needed or time lapses exceeding agency thresholds with audible and visual alerts that provide real-time status updates.

Multiple Sessions

The system's flexible architecture maximizes operational efficiency by enabling users to open multiple CAD sessions at a time. The screen shot below shows how any authorized personnel can open and manage multiple command lines representing multiple sessions.

Quick CAD Commands

Flex's CAD command line can maximize dispatcher efficiency. Every action the system supports can be executed using quick CAD commands, saving users valuable time as they dispatch units, add calls, and search data.

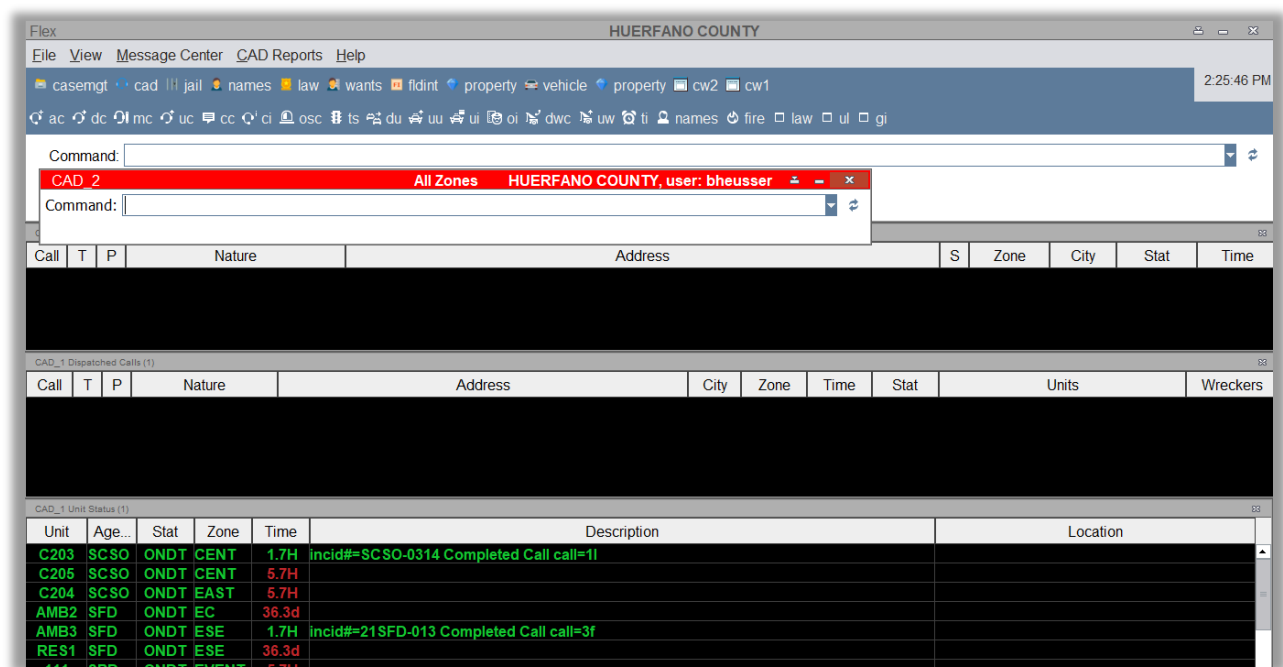
Automatic Radio Log Entries

The system's automatic radio log functionality saves users time while increasing unit safety. The CAD solution automatically tracks radio transmissions, and creates a log entry for every status change. This ensures all communications are recorded with complete accuracy, and allows dispatchers to focus on other time-sensitive tasks. Consequently, units have immediate access to timely information, and administrators can review all unit activities at their own discretion.

Radio Integration

With Flex CAD, agencies can leverage their use of radios for enhanced situational awareness. Specifically, the software provides the following capabilities to streamlined communications and maximize user safety:

- Assign portable radios to first responders, and vehicle-mounted radios to units
- Enable dispatchers to change a radio's alias directly from CAD
- Display radio alias and fleet vehicle information for each unit within CAD
- Monitor radios from CAD with push-to-talk indicators that identify speakers in real time
- View radio talk groups directly within CAD

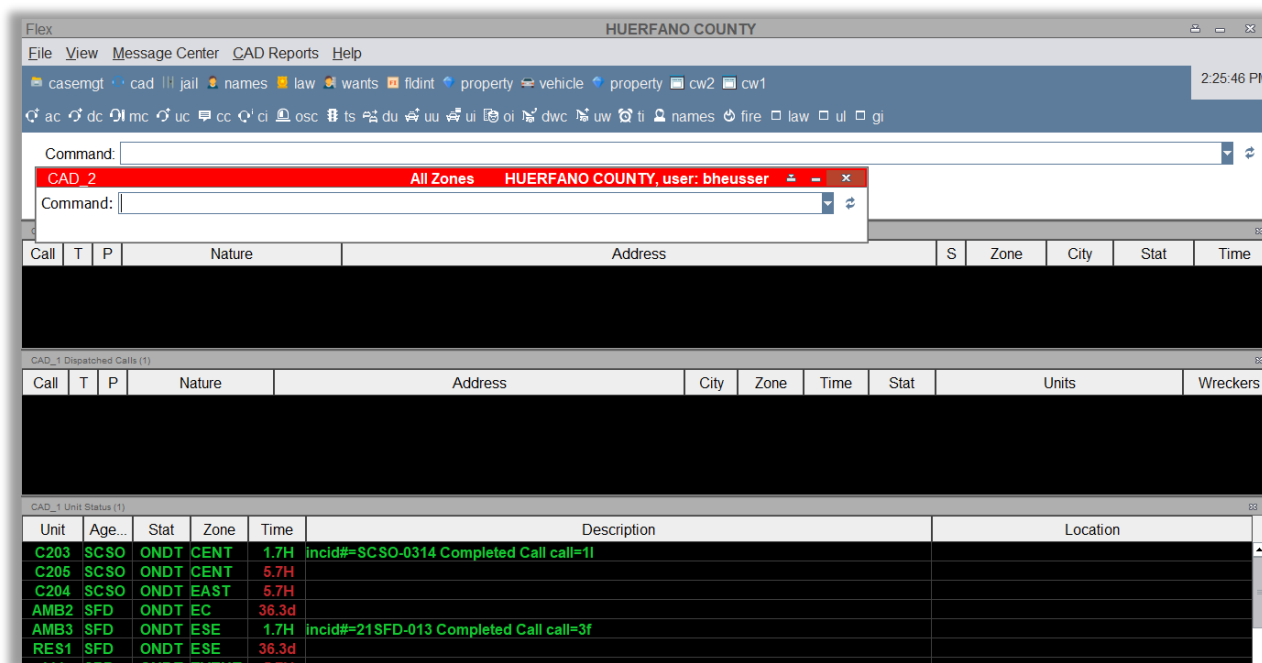


Users can open multiple CAD sessions simultaneously to streamline operations

Customizable Screen Options

Flex allows dispatchers to customize system settings to their full advantage, allowing them to streamline their task execution through individual customization. For example, agencies can choose to display only calls from specific geographic areas, or lock the settings system-wide for uniformity. Some of the features that users can customize include:

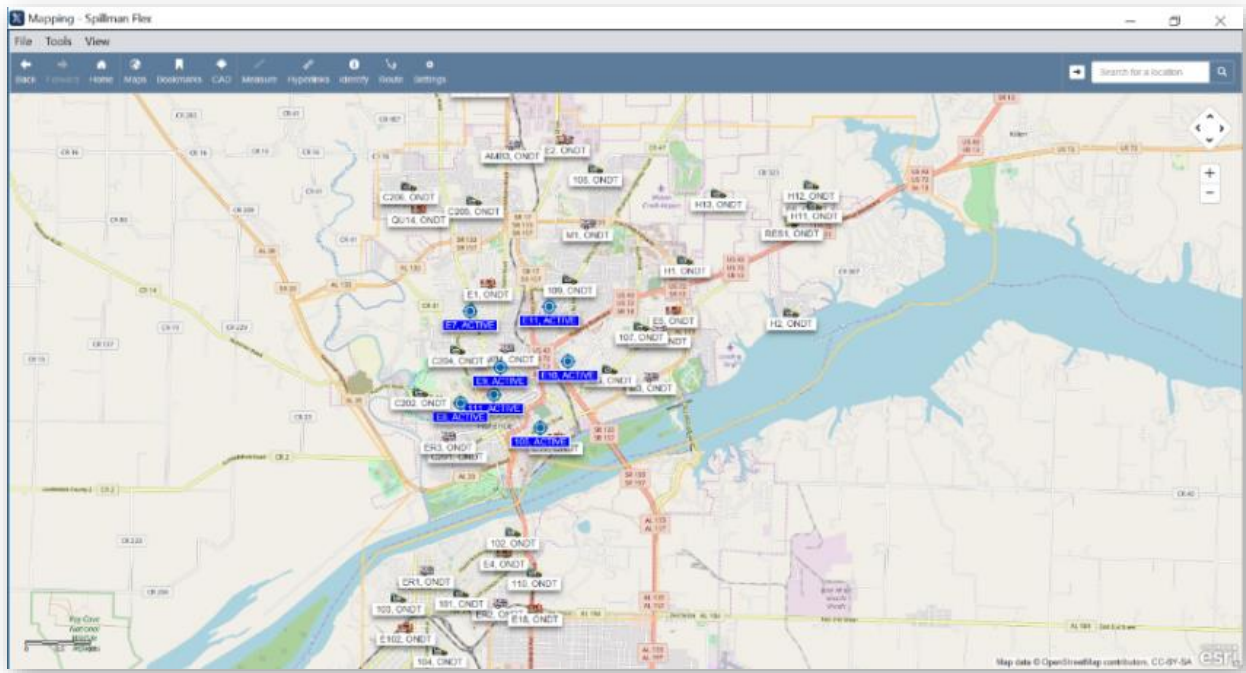
- Display windows
- Column settings
- Toolbar buttons
- Right-click commands
- Color display options



Users can open multiple CAD sessions simultaneously to streamline operations

2.2.2 CAD Mapping

The Flex CAD Mapping module provides users with powerful access to location and call information. Dispatchers can quickly view jurisdictional data, including street names, major buildings, landmarks, police districts, and fire/EMS zones. The system automatically plots call locations, and allows dispatchers to view detailed data. This instant access to refined data gives dispatchers the ability to rapidly dispatch the most appropriate units to each call, saving valuable time and enhancing responder safety in critical situations.



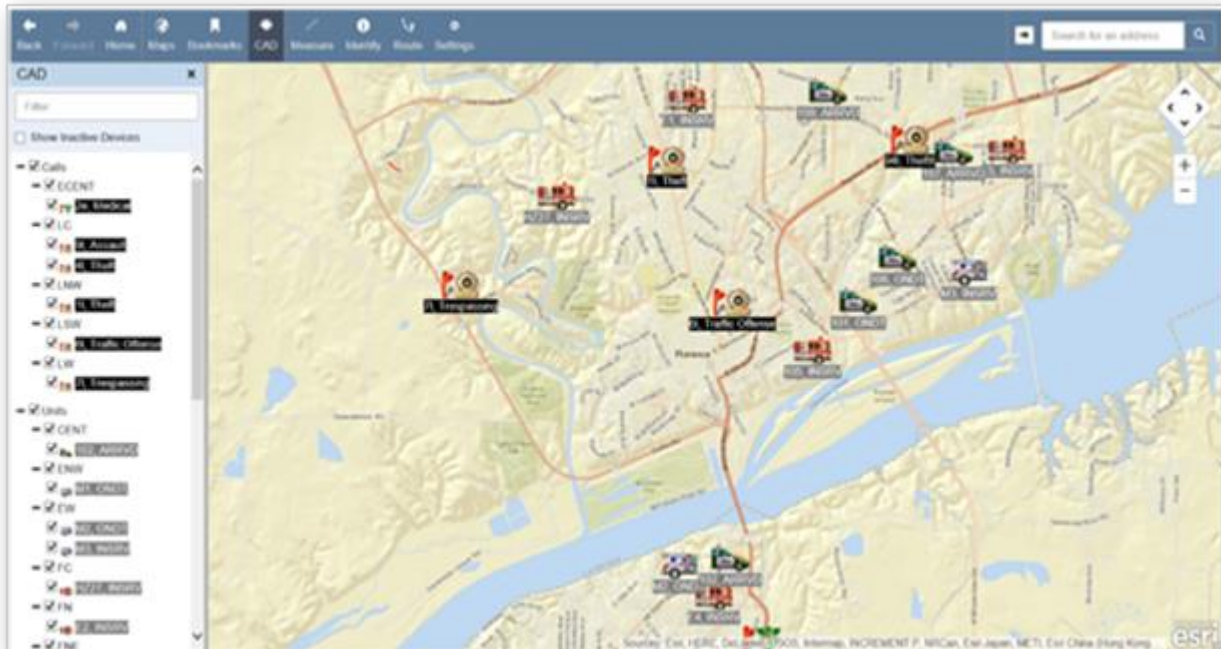
The CAD Mapping module gives users access to location and call information

Dispatchers can also click on the map to view information about a specific location. Flex CAD Mapping uses the Esri® ArcGIS server to communicate directly with the GIS. This eliminates the need to load map data into a separate database, streamlining accurate address verification. Our mapping solutions are compliant with Phase I and Phase II wireless requirements, displaying longitude and latitude points at the approximate location of the call. The following highlights some key features of Flex CAD Mapping:

Flexible Dispatching

The flexibility of our system accommodates a variety of user preferences. Users can quickly and easily dispatch units using the mouse, or retain full use of the keyboard by:

- Dragging and dropping a unit symbol to a call, or vice versa
- Entering any function directly into the CAD command line



Flex's GIS integration allows for accurate real-time positioning of all units

Customizable Features

Flex facilitates efficient operation in accordance with user preferences by enabling agencies to configure CAD Mapping software to meet both agency and individual user needs. Agencies can do this in a number of ways:

- Customize map icons by selecting from a list and upload agency-defined symbols
- Center new calls on the map
- Add map layers such as street, landmarks, and districts
- Change map element colors to reflect roads, city boundaries, and more

Mapping Toolbar

Flex's CAD Mapping toolbar streamlines the dispatching process with intuitive navigation tools. The system provides reminders of each button's function by displaying tool tips that enhance usability. Users also have the option to control the map directly from the CAD command line. Additionally, users can quickly navigate the maps with the following functionality:

- Zoom in
- Zoom out
- Pan
- View the entire map
- Change layer properties as needed

Call and Unit Information

Our CAD Mapping solution gives users direct access to call and unit information, ensuring improved response times and appropriate officer actions. The system automatically suggests intersections and addresses that require geo-validation as the user is typing. Timely access to data increases officer safety, improves response results, and helps defuse potentially dangerous situations. Users achieve this timely access by right-clicking on a unit or call symbol and selecting the specific information they want to view. For example, users can choose to view information regarding:

- Call number or nature
- Address
- Complainant
- Assigned officer

System Integration

CAD Mapping fully integrates with the CAD and AVL modules, and our GIS system. With Flex's GIS, CAD calls automatically appear on the agency's jurisdictional map. Flex's AVL Mapping module, when used in conjunction with Global Positioning System (GPS), displays real-time location information for all units on the CAD map. With the system's radio integration, dispatchers can, upon demand, also view radio locations on the map, as well as when a radio emergency button is activated for real-time situational awareness and response. Any necessary radio programming to support portable location on the map is the responsibility of the agency.

2.3 Records Management

2.3.1 Records Management System (RMS)

Flex's Law Records Management System consolidates all law incident records into one database, providing easy-to-generate incident and case management reports. Each record has information associated with the name, incident number, property, item, and vehicle involved. Agencies can track complaints, victims, offenders, suspects, witnesses, evidence, vandalism, arson, vehicles, or stolen and recovered property for criminal and non-criminal incidents.

Accurate Reports

Users can easily clarify department initiatives and document progress by developing preformatted reports or configuring ad hoc reports for:

- Crime analysis
- Presentation
- Archiving

Agencies can also compile detailed summaries and activity information for submitting UCR reports as necessary.

Detailed Case Management

Agencies have the ability to track cases from beginning to end by following detailed status information. Flex's case management feature uses Involvements® to link information on all persons, property, and vehicles associated with a case.

Dispatch Integration

Flex's integrated solutions ensure rapid and consistent data entry. The RMS module is linked directly with Flex CAD, which allows the software to automatically transfer appropriate information from calls to related incidents.

Advanced Security and Intelligence

Administrators can protect data integrity with flexible security features that allow users to secure privileged information. The Flex system allows agencies to store an unlimited amount of data regarding the following characteristics of individuals or groups:

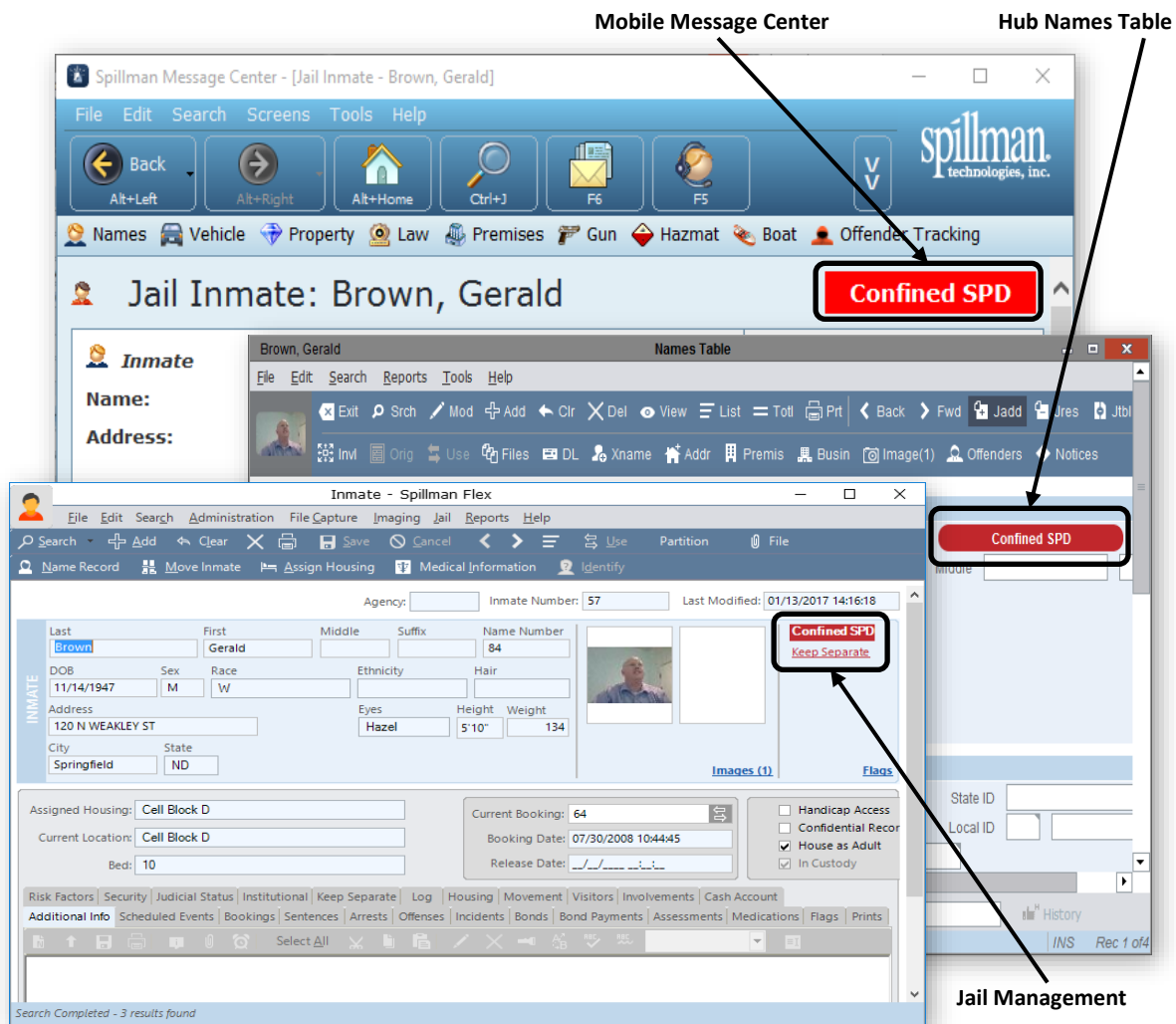
- Hangouts
- Associates
- Vehicles
- Employment
- Activities

Organized Dissemination

The system provides information accountability by tracking all information disseminated through the RMS module. Users can record the full text of the disseminated information, and create a link to the name record of the party receiving the information.

Automatic Visual Alerts

Agencies improve investigator and officer safety with alerts that indicate dangerous, wanted, or missing persons. Once an alert is attached to a record, Flex's integration populates the alert wherever the record exists.



Users see clearly visible alerts system-wide, no matter where the information is accessed

2.3.2 Evidence Barcode and Audit Interface

The Evidence Barcode and Audit Interface module provides agencies with barcoding capabilities for evidence management. It also includes a portable handheld barcode reader to inventory and audit evidence rooms for tracking location and movement.

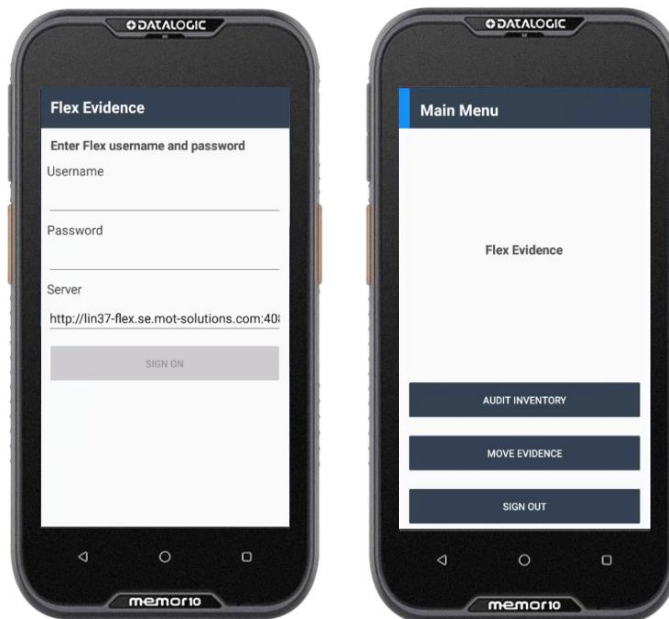
Automatic Data Transfer

Flex's Automatic Data Transfer saves time and ensures accuracy for agencies as information is tracked throughout the evidence life cycle. Users have the ability to attach barcode labels to evidence items, and use a scanner to automatically transfer the data into an evidence record. Additionally, the status of multiple evidence items can be changed simultaneously by using the "Scan" option of the interface.

Barcode Printing

Our solution facilitates efficient entry, adding, modifying, and searching for records within the screen. Using the Evidence Management screen, users can manage:

- Property item
- Storage location
- Identification number
- Activities associated with the item
- Comments



Inventory and Evidence Tracking

Users can easily collect and store scanned inventory details with a handheld barcode reader, including the item number, storage location, and custodian's name. Information on moved evidence items can be tracked as well, including item number, storage location, custodian's name, transaction code, time and date of transaction, quantity moved, and reason for the move.

Detailed Reporting

The Import Inventory Barcode Report and the Import Move Inventory Report ensure data integrity. Users can check for discrepancies between the data downloaded from the portable barcode reader and the information contained in the Evidence Management table.

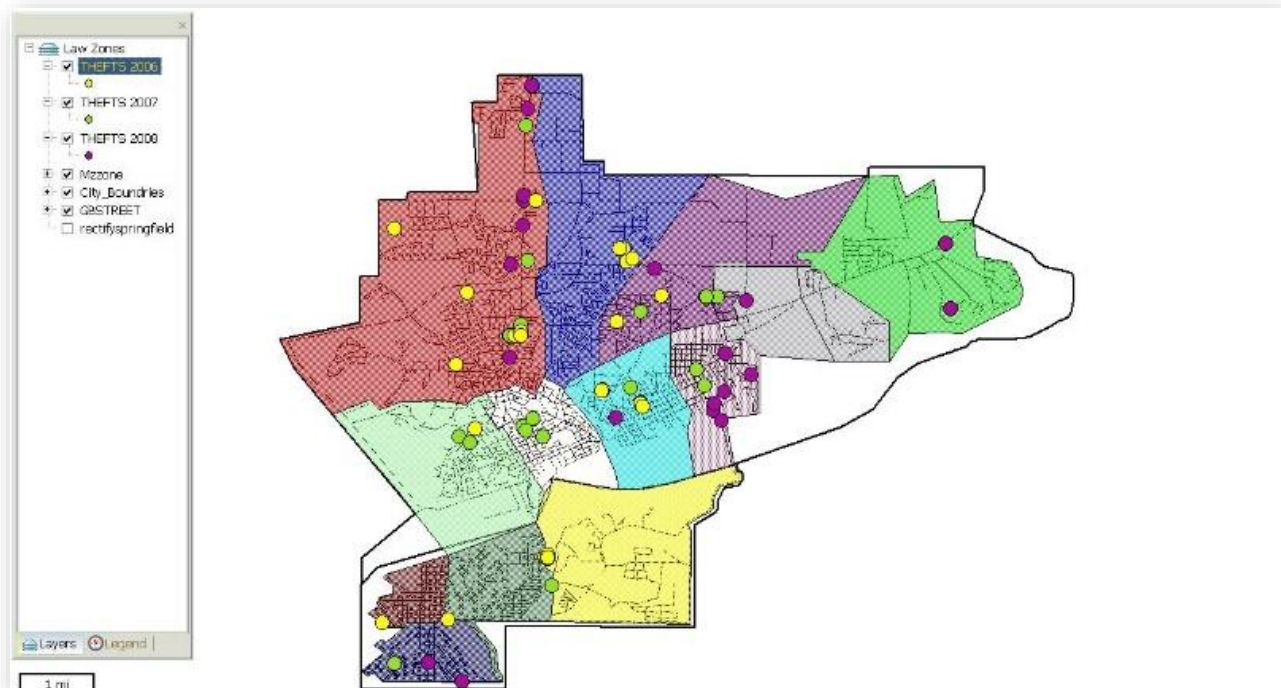
2.3.3 Pin Mapping

The system's Pin Mapping module provides investigators with accurate and timely data they can use to analyze incidents and crime trends. Thorough crime investigations are supported with powerful searching capabilities that allow users to access critical information for effective decision-making, rapid deployment tactics, and prompt assessments.

Powerful Mapping Options

Flex's comprehensive toolbar enables users to identify trends and ensure address consistency through a comprehensive database of street and address information. Users can:

- View different map layers
- Change the color, size, and type of points
- Restrict or show all incidents on the map



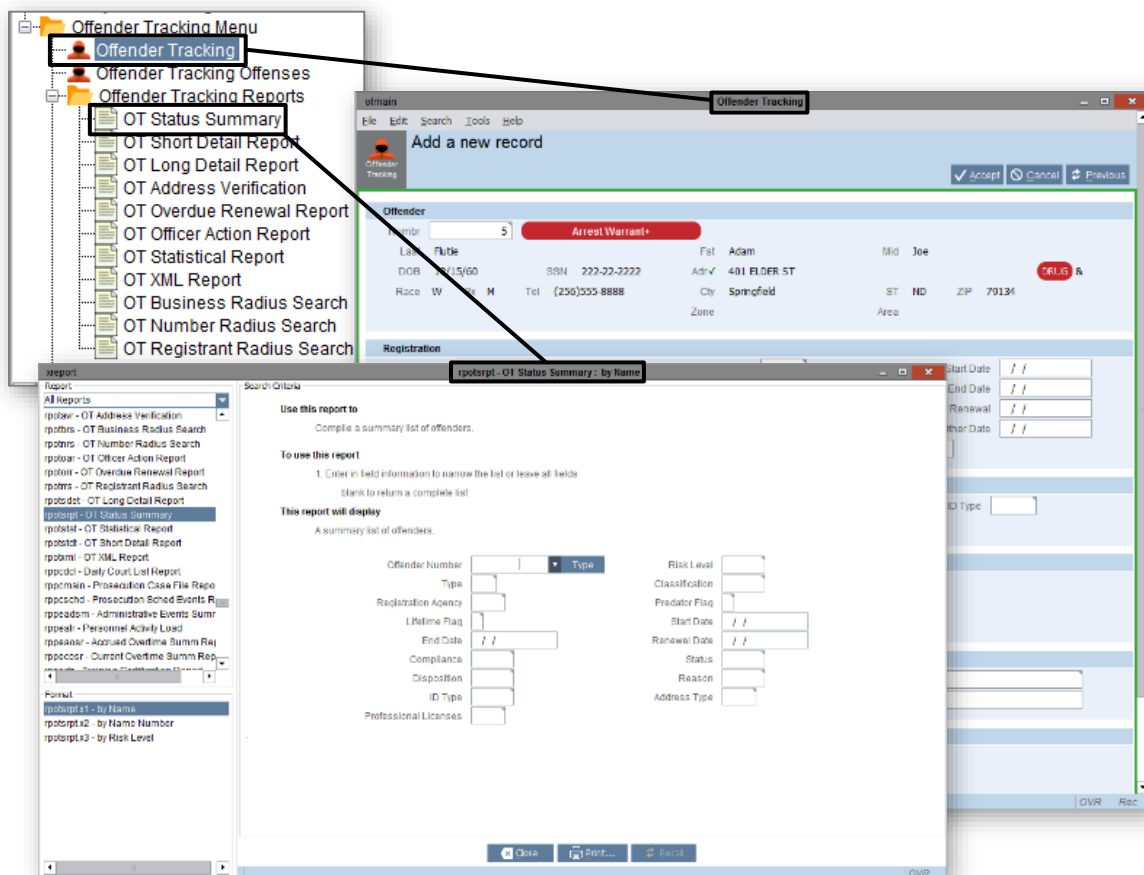
Flex's Pin Mapping module allows users to view crime trends for a specific geographic area

Efficient Analysis

The Pin Mapping module enhances investigative needs by allowing agencies to access any piece of data, record, or a combination of fields from any point on the map.

2.3.4 Offender Tracking

Flex's Offender Tracking module enables agencies to track critical information on various types of offenders. This enhances personnel and community safety by providing situational awareness of offenders within the agency's jurisdiction.



Users can track an extensive list of critical information on each offender

2.3.5 Civil Process

Flex’s Civil Process module streamlines document tracking by enabling agencies to track the receipt, service, and return of service for all types of civil processes managed by law enforcement. It also enables personnel to print service worksheets, returns, and statements of process from a civil process record.

The screenshot displays the 'Civil Process Table' application window. It features a menu bar (File, Edit, Search, Reports, Tools, Help) and a toolbar with icons for Exit, Search, Modify, Add, Clear, Delete, View, List, Total, Print, Back, Forward, Add, Remove, and Print. Below the toolbar, the 'Civil Process' section contains fields for Process Number, Process Types, Agency, Court Number, Date Issued, Time/Date Recvd, Related Incident, Comments, Court Code, Court Date, Judge Name, Copies Received, Expiration Date, and Date Returned. The 'Billing' section includes fields for Bill To, Address, City, ST, ZIP, and Phone. At the bottom, there is a table with columns for Type, Name, Servd, and Location, containing rows for Defendants, Witnesses, Garnishees, Plaintiffs, Attorneys, and Other. The status bar at the bottom shows 'User: sds | Search for specific records' and 'INS'.

The Civil Process module generates service information for virtually any reporting purpose.

Process Tracking

Users have the ability to track each civil process through its lifecycle, from initial receipt, to completion of service, and return to court. Returns for each process can also be printed for immediate viewing.

Attempts to Serve History

Users have the ability to view contact information for the person served, the date, and the serving officer. An unlimited number of unsuccessful attempts can also be entered as necessary until a successful service is made.

Module Integration

The Flex solution enables accuracy, ease of reference, and ease of use. Civil process records can be linked with various modules and tables in the Flex system, including: name, vehicle, law incident, and property records.

Garnishment Management

Users can easily link a garnishment to a civil process record, enter money received, and print a continuing garnishment return.

2.4 Jail Management Solution (JMS)

The jail management solution for Flex provides powerful tools to gather a broad range of vital inmate data. The ability to flag records enhances safety for all users. The intuitive system includes simplified booking processes and jail log information, enabling users to include multiple offenses on a single entry. Additionally, the system captures and integrates corrections data system-wide, creating seamless data flow, and allowing users to process inmates from start to finish more efficiently. The following system description provides an introduction to the many advanced features available to jail management users.

Booking Process

JMS streamlines inmate booking with simple, step-by-step processes and seamless integration with the Records Management solution. As users enter inmate information into the system, menu-driven options facilitate the collection of important details regarding property taken, property issued, and more. The checklist screen also allows users to see what has been completed in the booking process.

The screenshot displays the 'Booking Checklist' window for 'CommandCentral Jail'. The interface includes a sidebar with various menu items like 'Name Record', 'Booking - 1025', 'Arrests', 'Offenses', 'Bonds', 'Assessments', 'No Inmate Accounts', 'No Property Taken', 'No Property Issued', 'Searched', 'Housing Assigned', 'No Medications', 'Medical Screenings', 'No Events', 'No Holds', 'Mug Shots', 'Not Fingerprinted', 'Booking Forms', and 'Biometrics'. The main area contains a form for inmate information, including fields for Last Name (Branson), First Name (Harry), MI (M), Sex (M), Race (W), DOB (05/14/1959), Name Number (673), and Location (Block B Cell MP1-2). It also features a section for booking details, such as Agency Booked For (BILOXI POLICE DEPARTMENT), Booking Type (Booking on Arrest), Initial Booking Date (05/06/2020 08:16:54), Last Intake Date (05/06/2020 08:16:54), Case Number, Local Number, Booking Disposition, and Discharge Type. A 'Charge Booking Fee' section is visible at the bottom, along with a table for 'Additional Info' with columns for Agency, Off Number, Offense, Type, Start Billing, and End Billing.

The Booking Checklist saves time by showing users what has already been completed

Assessments

The jail management solution's Assessment feature enables users to place inmates in accordance with their risk factors, enhancing safety for inmates and jail staff alike. Users can create custom inmate assessment questionnaires that determine security restrictions and appropriate medical care. This Assessment feature is decision-tree based, meaning that each question is dynamically determined by the inmate's previous answer. After an assessment is complete, an inmate record is automatically tagged with name alerts, flags, medical conditions, security classifications, and risk factors, as appropriate.

Users can conduct assessments to determine an inmate's risk level or needs

Scheduled Events

The system enables officials to maintain situational awareness of all scheduled events. Users can set events like court appearances, work releases, and any other activity to recur daily, weekly, monthly, or annually. They can also partition events by agency as appropriate. The module's event viewer provides the time, event, inmate name, and other details that may be important for security purposes. Additionally, users can create reminders that show approaching or past due events. The software allows users to snooze, dismiss, or open event details at any time.

Jail allows users to view and manage inmate schedule events

Jail Log

Administrators can add multiple officers and inmates to the same log entry with the Jail Log feature; this eliminates the need to create a separate incident for every person involved in an event. Users can also automatically create a jail incident from an inmate log entry. Narratives are stored in a separate detail table for security purposes.

Jail Incident Report

A Jail Incident Report provides a summary of jail incident records, capturing information about events leading to disciplinary action, criminal charges, or exposure to liability. Information reported includes inmates, officers involved, and a description of the event. An incident report can be refined by:

- Jail Incident Number
- Time reported
- Incident narrative

- Incident supplemental narrative

The jail management solution controls who has access to incident report information by agency-defined partitions and detailed permissions.

Inmate Flags

Users can relay vital inmate information to jail personnel using the Inmate Flags feature. If, for example, an inmate record is marked with a flag denoting that he or she is prone to violent behavior, users can click the flag to display the code, description, and detailed instructions regarding that inmate. Users can also assign optional expiration dates to these flags.

Inmate Flags Detail - CommandCentral Jail

File Edit Search Administration File Capture Imaging Jail Reports Help

Search Add Clear X Save Cancel < > Use Partitioned File

Number: 293

Inmate: Baird Claim G

Advisements

- Confined SPD
- Keep Separate
- Disciplinary Sanctions

Flags

Rank	Code	Exp Date
2	Spitter	
1	Suicidal	
0	Violent Behavior	

* Click here to add a new record...

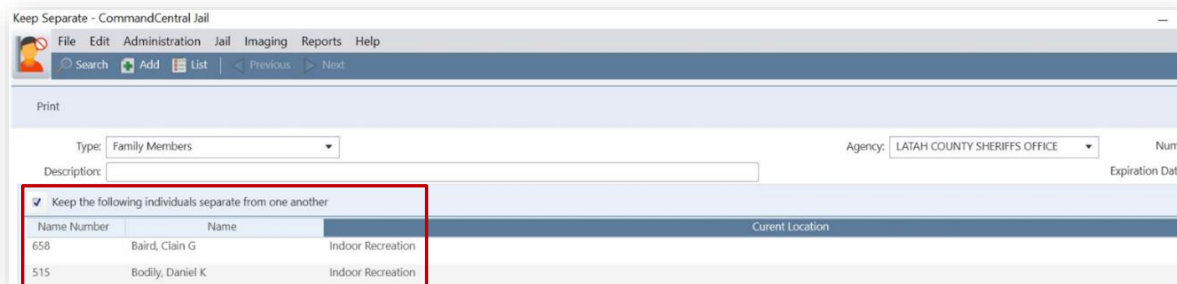
View Flag

Search Completed - 1 result found

Inmate flags enhance safety by helping personnel plan for inmate movement or relocation

Keep Separate

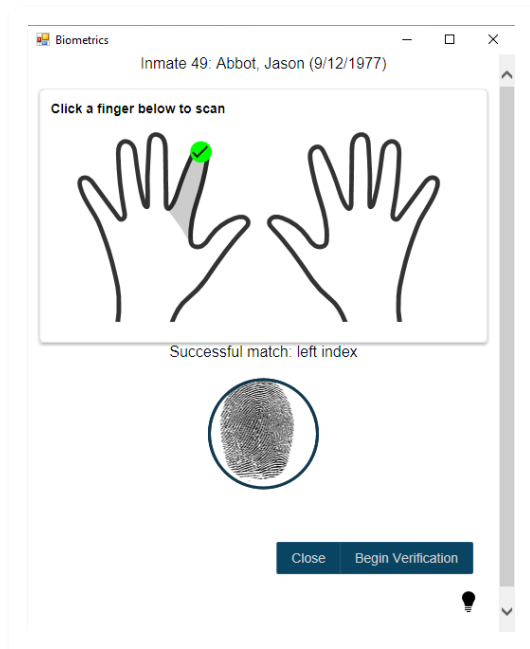
Users can keep specific inmates isolated from each other using the Keep Separate feature. The software provides notification when a Keep Separate violation has occurred. This feature also allows agencies to include an expiration date and narrative for each Keep Separate record.



Jail tells personnel which inmates to keep separate

Flex Biometrics

During the booking process biometric positive ID captures one or more fingerprints from an inmate. Upon release, users can compare the fingerprint captured during the booking process to verify the correct inmate is being released.



Verify correct inmate release

2.4.1 Disciplinary Actions

The Disciplinary Actions module facilitates accountability in numerous ways from a single screen. Users can accomplish many tasks in the module, including:

- Track rule violations and subsequent discipline
- Add narrative or supplementary data

- Present all disciplinary hearing information in one place
- Attach disciplinary sanctions
- Note the timeframe for a sanction

Additionally, the solution will present all disciplinary hearing information including the date and time of the hearing, the incident number, names of disciplinary board members, and history of disciplinary action. Lastly, the solution's single-source, unified database will flag inmates with active sanctions throughout the system until a sanction either expires or is manually removed from an inmate record.

Jail presents all disciplinary information

2.4.2 LiveScan Fingerprinting Interface

The jail management solution's LiveScan Fingerprinting Interface streamlines the transfer of inmate name information and arrest data onto agency fingerprint cards. The interface allows users to exchange data between the Jail Records module to a third party LiveScan fingerprinting software system. Users can then customize the data to ensure that fingerprint cards meet agency preferences and state recording requirements.

One-Touch Data Transfer

Users can efficiently transfer inmate data to LiveScan fingerprinting software while reducing the risk of data errors. With a single touch, the inmate's name, gender, physical description, booking identification number, arresting agency, Social Security number, and other data are automatically entered into the correct fields on the inmate's fingerprint card in the LiveScan software.

Reporting Requirements

The LiveScan application helps agencies meet state and federal reporting requirements. Users can customize the interface to transfer the specific information, onto fingerprint cards, that is needed to

meet state and federal reporting requirements. The order in which data appears on the cards can also be configured to meet unique agency preferences.

Data Accuracy

Users reduce data entry mistakes because the system transfers data automatically from the jail system to the LiveScan fingerprinting software. This ensures data integrity by eliminating the need to manually re-type inmate information onto fingerprint cards.

Release Tasks Checklist

Users can ensure the correct inmate is released at the correct time with a dynamic checklist and scheduling that keeps track of time served. The system reports whether bonds have been posted, and forms help users complete the release process with functionality such as Topaz signature pads to capture inmate signatures. Additionally, the system warns users about active holds to ensure the safe release of inmates.

2.5 StateLink Interface

The Flex StateLink interface enables agencies to connect with the state message switch in order to integrate with state, national, and other external databases for better coordination. Agencies can find data to send queries regarding warrants, stolen vehicles, missing persons, driver's licenses, or criminal history. Local and state queries can be sent simultaneously through Mobile and the CAD command line. Users can also send query and information transactions from the StateLink Request screen. Returns are delivered audibly as well as with visual highlights, including any alerts on records containing warnings.

Recall Transactions

The recall transaction feature ensures accurate transmission of information. If an agency has previously sent incorrect information, the state connection was not completed, or the agency obtains new transaction information, users can quickly access the transaction, update it, and resend it, ensuring agency compliance with state standards.

Multiple Response Destinations

Each time a transaction is sent, users receive a response with the queried information, or a response that no matching records were found. Users can send query and transaction to:

- Printer
- Group
- User
- Terminal

CAD Integration

The system automatically creates a CAD radio log each time a dispatcher sends a transaction to a state, national, or other external database, ensuring the documentation of transaction attempts for future reference. The radio log entry includes:

- Unit
- Responsible agency

- Time
- Date
- Transaction information

Mobile Integration

With the use of a StateLink connection, officers in the field can query local, state, and national databases simultaneously for instant information on names, vehicles, property, guns, wanted persons, and available images, enhancing preparation and safety in the field.

Section 3

Pricing

Motorola pricing is based on a complete system solution. The addition or deletion of any component(s) may subject the total system price to modifications.

The information provided in this quote is for informational (or budgetary) purposes only and does not constitute an offer to sell or license any Motorola product. This quote is not binding on Motorola and Motorola is making no representations, warranties, or commitments with respect to pricing, products, or terms and conditions which would require more information and further detailed analysis of the requirements for which this quote is requested.

3.1 Flex Maintenance Pricing Summary

Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$248,518.67
Year 2	\$12,490.30
Year 3	\$12,490.30
Year 4	\$12,490.30
Year 5	\$12,490.30
Standard Maintenance Total Out-Years 2 – 5	\$49,961.18
System Grand Total (Includes 4 Years Standard Maintenance Support Services)	\$298,479.85

3.2 Flex System Equipment List Details

Description	Term
CIVIL PROCESS SOFTWARE	N/A
CAD SOFTWARE	N/A
FLEX RECORDS DELIVERY SERVICES	N/A
LAW RECORDS SOFTWARE	N/A
FLEX CAD DELIVERY SERVICES	N/A
JAIL MANAGEMENT SOFTWARE	N/A
HUB SOFTWARE	N/A
FLEX JAIL DELIVERY SERVICES	N/A
LAW RECORDS MAINTENANCE - STANDARD	5 YEAR
CIVIL PROCESS MAINTENANCE - STANDARD	5 YEAR

Description	Term
CAD MAINTENANCE (ENHANCED) - STANDARD	5 YEAR
JAIL MANAGEMENT MAINTENANCE - STANDARD	5 YEAR
HUB MAINTENANCE (ENHANCED) - STANDARD	5 YEAR
PERSONNEL MANAGEMENT SOFTWARE	N/A
EVIDENCE MANAGEMENT SOFTWARE	N/A
OFFENDER TRACKING SOFTWARE	N/A
IMAGING SOFTWARE	N/A
STATELINK SOFTWARE	N/A
EQUIPMENT MAINTENANCE SOFTWARE	N/A
DATA REPLICATION SOFTWARE	N/A
CAD MAPPING SOFTWARE	N/A
PIN MAPPING SOFTWARE	N/A
EQUIPMENT MAINTENANCE MAINTENANCE - STANDARD	5 YEAR
STATELINK MAINTENANCE - STANDARD	5 YEAR
IMAGING MAINTENANCE - STANDARD	5 YEAR
EVIDENCE MANAGEMENT MAINTENANCE - STANDARD	5 YEAR
DATA REPLICATION MAINTENANCE - STANDARD	5 YEAR
OFFENDER TRACKING MAINTENANCE - STANDARD	5 YEAR
CAD MAPPING MAINTENANCE - STANDARD	5 YEAR
PERSONNEL MANAGEMENT MAINTENANCE - STANDARD	5 YEAR
PIN MAPPING MAINTENANCE - STANDARD	5 YEAR
DISCIPLINARY ACTIONS SOFTWARE	N/A
INMATE TRACKING SOFTWARE	N/A
DISCIPLINARY ACTIONS MAINTENANCE - STANDARD	5 YEAR
INMATE TRACKING MAINTENANCE - STANDARD	5 YEAR
FLEX RECORDS DELIVERY SERVICES	N/A
SERVER - WINDOWS HARDWARE*	N/A

Notes:

Additional information is required for one or more items on the quote for an order.

Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Sales Quotation For:
Quote Number:

Malheur County Sheriff
2022-326341-C2Z4Q3

SOFTWARE PRODUCTS INCLUDED

Justice

Civil Process

- Civil Serve - License On-Premise
- Public Civil Case Access - License On-Premise
- Public Sales Access - On-Premise
- Civil Process Mobile - License On-Premise

Alliance Exchanges

- MSP Corrections with Enterprise Law Enforcement Mobile: Field Arrest Pre-Booking
- MSP Corrections with Enterprise Law Enforcement Mobile: Field Arrest Booking Inquiry
- MSP Corrections with Enterprise Law Enforcement Records: Activity
- MSP Corrections with Enterprise Law Enforcement Records: Alert
- MSP Corrections with Enterprise Law Enforcement Records: Mugshots
- MSP Corrections with Enterprise Law Enforcement Records: Subject Sync

Enterprise Public Safety

Computer Aided Dispatch

- Enterprise CAD Combined LE/Fire/EMS
- CAD NCIC Interface
- Web CAD Monitor
- Unit Management
- CAD AVL
- E-911 Interface
- Service Vehicle Rotation (Wrecker, Ambulance)
- CAD Paging Interface
- Pre-Arrival Questionnaire Interface
- BOLOs
- CAD Data Mart / Includes 5-6 users

Law Enforcement Records Management System

- Enterprise Law Enforcement Records
- NCIC Interface
- Content Manager
- Law Enforcement Records Management Data Mart / Includes 5-6 users
- Stop Data
- Equipment and Inventory
- Use of Force
- Permits (Guns)

Corrections Management System

- MSP Corrections Management Software
- State Corrections Reporting
- Livescan Interface
- Inmate Movement Tracking Bar Coding
- Officer Activity Reporting and Scheduling
- Grievance Tracking
- Corrections Management Data Mart / Includes 5-6 users
- Web Inmate Inquiry (requires database replication)
- VINE Interface

Mobile

- Enterprise Law Enforcement Mobile Server Software
- Law Enforcement Mobile Site License
- Fire/EMS Mobile Site License
- Field Reporting Site License
- Enterprise Law Enforcement Field Mobile
- LE Dispatch/Messaging/State/NCIC
- Drivers License Mag Stripe Reader/Barcode Reader Interface
- Mugshot Image Download
- LE In-Car Mapping / AVL
- LE In-Car Routing
- Enterprise Fire Field Mobile
- Fire Dispatch/Messaging
- Fire In-Car Mapping / AVL
- Fire In-Car Routing
- LE Field Reporting
- LE Accident Reporting (requires Crash module in RMS)
- Field Investigation Field Reporting
- MCT Ticket Writer (requires Ticket Writer interface in RMS)
- Stop Data Reporting (requires Stop Data in RMS)

ANNUAL/SAAS COSTS INCLUDED

Enterprise Public Safety

Law Enforcement Records Management System

- Public Safety Analytics (Performance Dashboard, Citizen Connect, Explorer, Analytics)

Hosting

- Mobility Hosting Annual Fee

Recurring Costs

- Data Archive

Subscription Fees

- Link Analysis

SERVICES INCLUDED
• Third-Party Services • Other One-Time Services (Training, Go-Live Support, etc.) • Implementation • Conversions

THIRD PARTY PRODUCTS INCLUDED
Enterprise Public Safety Third Party • Lantronix UDS-1100 • Geo-File Maintenance Software (ArcGIS for Desktop Standard) / per Workstation • Embedded Third Party Software

SUMMARY COSTS		
	One-Time Fees	Recurring Fees
Software License Fees	\$ 347,070.00	\$ 15,500.00
Maintenance and Support on Licensed Software		\$ 72,885.00
Annual Costs		\$ 4,500.00
Professional Services	\$ 335,165.00	
Total Third-Party Hardware, Software, Services	\$ 23,110.00	\$ 2,940.00
Estimated Travel Expenses	\$ 79,000.00	
Total	\$ 784,345.00	\$ 95,825.00



Ontario City Council



Records Management System

Chief Michael S. Iwai
Ontario Police Department
October 11, 2022



Infrastructure Improvement

Beyond not having the capabilities of current RMS systems, data warehousing is ineffective for mapping and reporting.

Three companies provided demos

Two proposals were provided: Motorola (Spillman) and Tyler Technologies

Please refer to both proposals...



RMS Cost

- Motorola: *\$298,479.85 with an annual subscription *\$12,490.30
- Tyler Technologies: \$784,345 with an annual subscription/maintenance \$95,825.00
- Mark 43: Unknown
- Motorola's estimate did not include a “mobile” solution, hardware for patrol vehicles and MDTs (laptops)
- * The price will increase because MCSCO went back to add more modules (options).



Next Steps

- Ideally, have a third viable company to propose an RMS solution
- Select a new RMS
- Discuss and negotiate agency specific cost
- Develop an implementation plan among the three agencies
- Propose final cost through the CM and City Council



Thank you

Memorandum

To: City of Ontario ("City") City Council

From: Bryant, Lovlien & Jarvis, P.C.

Date: October 3, 2022

Re: Ontario Committee Appointments

This memorandum provides a brief response to the ambiguity related to the authority and procedure of appointing committee members under the Ontario City Charter (the "Charter") and Ontario Council Rules (the "Rules"). This memorandum is not an exhaustive discussion of this matter.

Brief Background

1. Section 3.7 of the Charter provides, in pertinent part, that the mayor "shall appoint Council committees provided by the rules of the Council."
2. Section 16 of the Rules provides procedures for forming special committees. Section 16 provides, in pertinent part, that "[t]he Council shall interview all applicants and announce its selections and appointments at a regular meeting."

Discussion

1. A city's charter is the city's constitution, whereas a city's rules or code contain the city's local laws and ordinances. Thus, when the charter and code (or rules) expressly conflict, the charter provision will prevail. See *Portland Police Assn. v. Civil Service Board of Portland*, 292 Or. 433, 440, 639 P.2d 619 (1982).
2. A city's charter must first be consulted to determine the rights, powers, privileges, and limitations of the city's legislative body (i.e., the city council).
3. A court interprets city charter provisions by the same means as other legislation, including attention to the meaning intended by those who adopted it if that can be ascertained. *Brown v. City of Eugene (In re Brown)*, 250 Or App 132, 134, 279 P3d 298, 299 (2012).
3. The Charter permits the mayor to appoint council committees "provided by the rules of the Council." The inclusion of the language "provided by the rules of the Council" attempts to align or subject the mayor's authority with Section 16 of the Rules (i.e., require that the mayor consult and involve the council in the committee member selection and appointment process).
4. In conclusion, in an occasion where the Charter and Rules are *expressly* contradictory of each other (i.e., each granting the same authority to different persons) the authority provided by the Charter will prevail. However, in this instance, the phrase "provided by the rules of the Council" infers an intent to limit the mayor's appointment authority. It is our opinion that the mayor must consult and involve the council when making committee member appointments/selections.

Tori Barnett

From: Courtney Carskadon <Carskadon@bljlawyers.com>
Sent: Tuesday, October 4, 2022 9:18 AM
To: Dan Cummings
Cc: Niki Grieve; Jeremy Green; Tori Barnett
Subject: RE: Public Safety Fee - Our File No.: 21789-053

Good morning, Dan.

Thank you for your email. You are correct, the memorandum does only address the first issue.

In response to your second question, there were no amendments made to the City's Charter related to this issue. There was the amendment to the Charter to require any proposal to implement or increase a City general retail sale tax must be referred to the voters (See new Section 10.5). The transportation fee and public service fee are not considered general retail sale tax.

Also, new Section 10.6 related to fee increases provides that any implementation or increase of any fees or local taxes (except general retail) be affirmed by a two-thirds vote of the entire council. Thus, not requiring the fee be approved by the voters.

Let me know if you have any further questions. Thank you and have a great day!

Courtney E. Carskadon *Attorney*
carskadon@bljlawyers.com | P 541-382-4331 | F 541-389-3386 | 591 SW Mill View Way, Bend, OR 97702 |
www.bljlawyers.com



BRYANT, LOVLIE & JARVIS

—
NOTICE: This communication may contain privileged or other confidential information. If you are not the intended recipient or believe that you may have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. In addition, you should not print, copy, retransmit, disseminate, or otherwise use this information.
—

From: Dan Cummings <dan.cummings@ontariooregon.org>
Sent: Monday, October 3, 2022 4:07 PM
To: Jeremy Green <Green@bljlawyers.com>; Tori Barnett <tori.barnett@ontariooregon.org>
Cc: Niki Grieve <Niki@bljlawyers.com>; Courtney Carskadon <Carskadon@bljlawyers.com>
Subject: RE: Public Safety Fee - Our File No.: 21789-053

Hi Team,
Unless I'm missing it in the memorandum, I'm not see an answer to my second question (see attached). Talk to you tomorrow.

Dan K. Cummings, PLS
City Manager (541) 881-3223
Community Development Director (541) 881-3222

Memorandum

To: Dan Cummings, Ontario City Manager

From: Bryant, Lovlien & Jarvis, P.C., Courtney Carskadon

Date: October 3, 2022

Re: Public Safety Fee

This memorandum discusses the question of whether a public safety fee imposed by the city remains collectible when, among other things, the fee was not included in the 2021-2022 or 2022-2023 budget. This memorandum is not intended to be an exhaustive discussion of this matter.

Brief Background

1. Section 6-10 of the Ontario Municipal Code (“OMC”) imposes a public safety fee for the purpose of providing funding for public safety services. The city’s public safety fee (the “Fee”) is billed and collected as a separate line item on water and sewer bills.
2. On or about April 15, 2021, the council adopted Resolution #2021-113 to establish the 2021-2022 budget (the “Budget”). The Budget, as adopted and approved, does not include revenue from the Fee. Additionally, the master fee schedule (established under Resolution #2021-119) does not include reference to the Fee.
3. There was no formal vote by the council to remove the Fee from the Budget. However, the Budget makes reference to the council apparently “asking staff to prepare a budget without the public safety fee during its strategic plan retreat” (See page 21 of City of Ontario 2021-2022 Budget).
4. According to the city’s finance department, the city discontinued the Fee’s collection at the direction of former City Manager Adam Brown. However, Section 6-10 has not been repealed or amended by appropriate council action.
5. It should be noted that the city collects a similar street maintenance fee (established under Resolution #2017-128 and Ordinance #2725-2017). The street maintenance fee is listed in the Budget under the street revenues fund.

City’s Code Provisions

1. Section 6-10-4 of the OMC provides that the Fee will be established in accordance with the following: (a) the city’s prioritized public safety services; (b) on a per unit basis; (c) set by council resolution; and (d) reviewed annually as part of the city’s budget process.
2. The revenue generated by the Fee must be deposited in the general fund or other fund dedicated to the operation and maintenance of the city’s public safety services.
3. As discussed, Section 6-10 provides that the Fee will be reviewed annually as part of the city’s budget process. However, it does not provide a particular process or procedure to suspend (i.e., discontinue) collection of the Fee (nor does it contemplate the council’s authority to suspend collection).
4. Generally, to repeal and/or amend a city code the governing body must use the same method in which the existing chapter or section was originally adopted. Therefore, since the Fee was established by ordinance (Ordinance #2741-2018), the Fee remains in effect unless and until repealed by ordinance.

5. According to the city's financial policies, Section 1.3.2.5 states that a comprehensive fee schedule will be presented by the finance department annually for council approval. Recommendations for changes in fees are then presented to council and the fee schedule is approved by resolution (with the opportunity for the public to comment).

Local Budget Law

1. Oregon's Local Budget Law (ORS 294.305 to 294.565) provides certain procedures and requirements for a municipal corporation in the preparation and adoption of the annual budget.

2. ORS 294.361 provides, in pertinent part, "each municipal corporation shall estimate in detail its budget resources for the ensuing year by funds and sources." Budget "resources" include any revenues that result from the operation of a local government or that are paid by its customers for programs or services provided by it. Thus, the Fee is certainly a "budget resource" which must be estimated and reflected in the Budget.

3. Local budget law provides little guidance as it relates to the addition of a particular resource or revenue after the beginning of the fiscal year. However, local budget law provides some direction for changes in appropriated expenditures.

4. Appropriations may be newly established, increased, decreased, and/or transferred from one appropriation category to another. The method used to amend the budget is determined by the budgetary change needed. If the change involves a new fund or a new appropriation category, a supplemental budget is usually required.

Discussion and Concluding Comments

1. As discussed above, to effectively repeal the Fee (and/or the authority to collect the Fee), the city must adopt an ordinance to that effect. Otherwise, the city maintains the authority (and obligation) to collect the Fee.

2. City's adoption of the Budget without specific reference to the revenue which could be collected from the Fee does not make the Fee uncollectible and/or operate to repeal the Fee (the city may decide to impose the Fee in future years as the city deems necessary and as part of the city's annual budget process/review).

3. If the council's intent is to discontinue collection of the Fee (as suggested by the discussions among the councilors and included in the 2021-2022 and 2022-2023 budget documents), the council must adopt an ordinance repealing Ordinance No. 2741-2018 (and repealing the Fee altogether).

4. Notwithstanding that the Fee may be imposed and collected under Section 6-10, given the council's expressed intent not to impose and collect the Fee, it may not be prudent for the city to now impose and collect the Fee during this fiscal year without council support.

5. If the city desires to resume imposing the Fee, revenues generated by the Fee must be reflected in the Budget (e.g., through a supplemental budget).

Jacobs

Public Works Department

Monthly Report

September 2022



Monthly Business Review

Public Works Department

Contents:

- ENGINEERING DEVELOPMENT REVIEW SUMMARY
- WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM SUMMARY
- WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
- OPERATIONS MAINTENANCE SUMMARY
- FACILITIES, CEMETERIES & PARKS
- APPENDIX

September Business Review

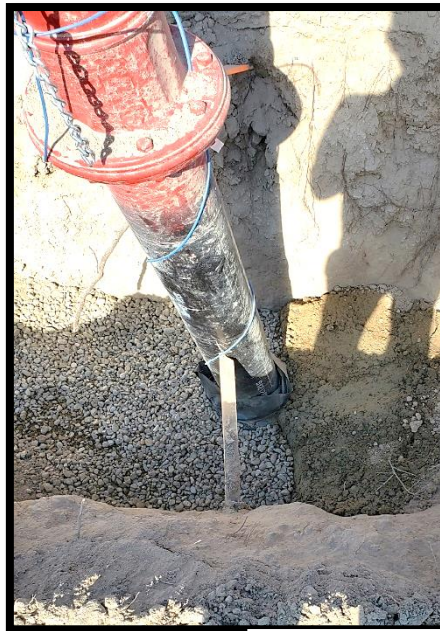
DEVELOPMENT REVIEW

ACTIVITIES SEPTEMBER 2022

- Issued 2 ROW Permits
- Attended 1 PDAC meetings to discuss the addition of an RV Park.
- Attended the Jacobs monthly safety meeting.
- Inspected the abandonment of 2 Backflow devices on an irrigation system.
- Construction on the Beck Park Bathroom Remodel is nearly completed.
- Multiple plan reviews for new construction
- Multiple construction inspections of water, sewer, sidewalks, and street sections.
- Updating utility mapping with new water and sewer lines due to new construction.
- 68 Cross Connection/Backflow letters were mailed out for September.



Abandoned Sewer Service



Install of Hydrants at Terranova Park



September Business Review

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES SEPTEMBER 2022

- Water treatment staff conducted diagnostic checks (jar testing) to ensure that the chemical dosing is correct for the river water quality.
- Crews adjusting the chemical delivery systems from the outcome of the jar test.
- Monthly Bacterial samples completed.
- Received caustic, and ferric chloride.
- Installed new batteries in the forklift.
- The new HACH CL17 were set up by the HACH Tech.
- Cleaned drying beds for preparation of cleaning the basin.
- 23 water services turned on customer request
- 17 water services shut off customer request
- 37 water services turned on/off read only customer request
- 46 water services shut off for non-payment
- 45 water services turned on for payment received
- 127 water meters were changed out for non-functioning
- 6 water services checked to verify off from the non-payment list
- 11 water services checked for consumption issues
- 5 water services checked for leaks
- 8 water services shut off for leaks customer request
- 4 water services turned on and verified leak repaired by customer
- 7 water services checked for high consumption
- 1 water meter was pulled from the system

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES SEPTEMBER 2022



New HACH CL17 at bench



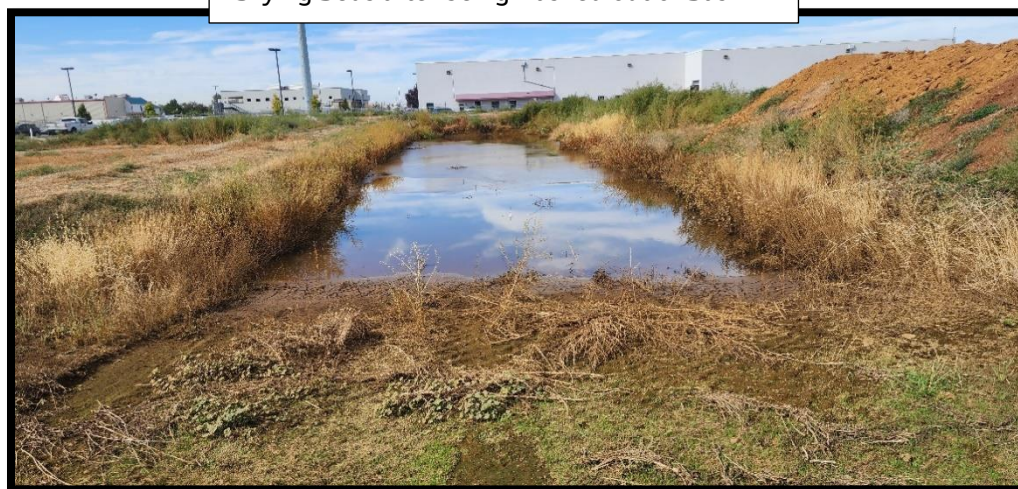
Cleansed Basin 4



Cleansed Basin 4

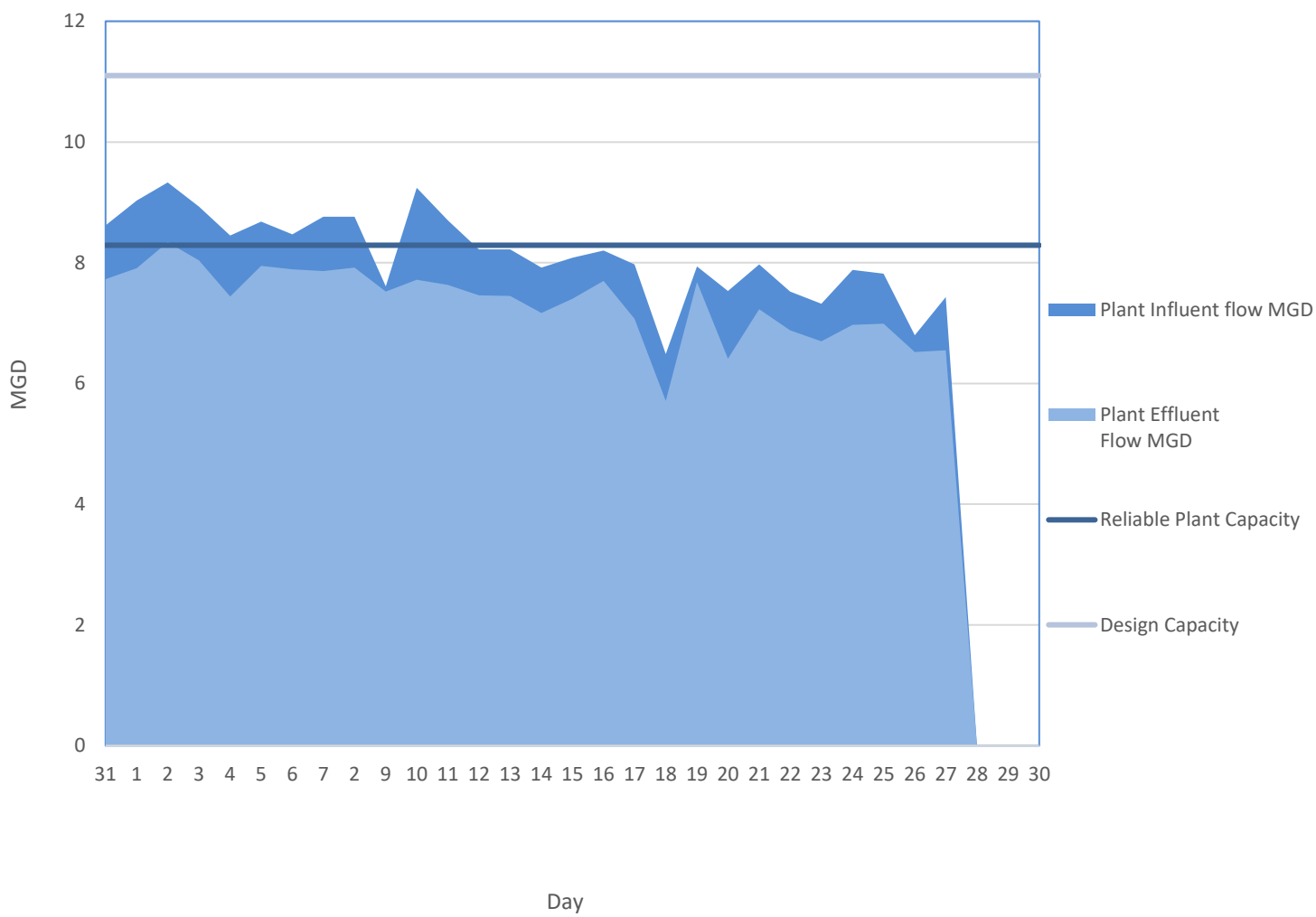


Drying Beds after being washed out of Basin 4



WATER TREATMENT PLANT PRODUCTION VS. CAPACITY

Demand VS Availabilty August 31 - Sept 27, 2022

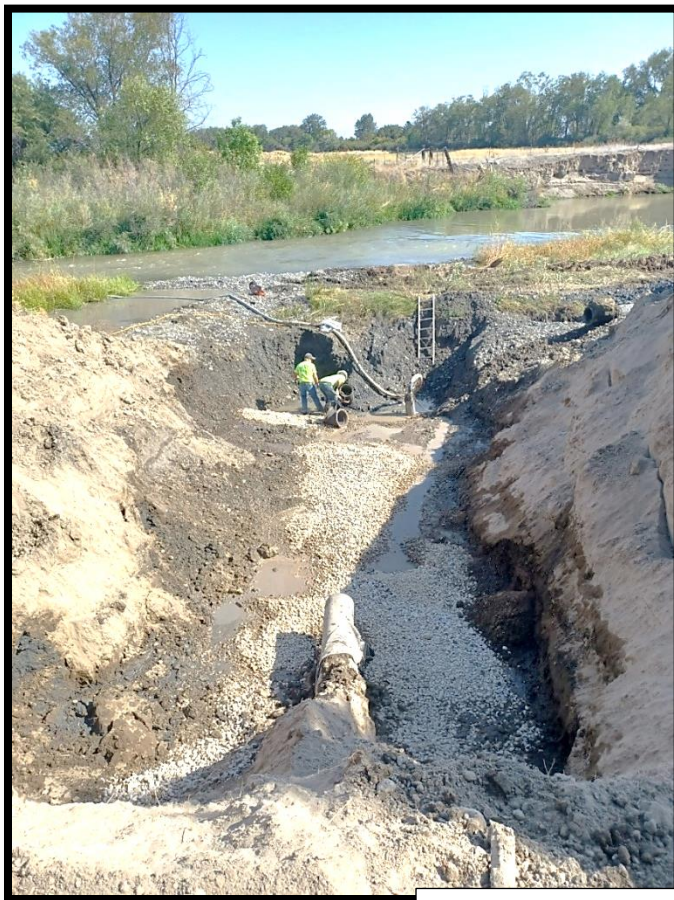


September Business Review

WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY

ACTIVITIES SEPTEMBER 2022

- All sampling per the 2019 NPDES permit have been taken.
- All OSU and ASU covid 19 samples sent to lab
- Crew helping at WWTP for short staffing.
- Skyline transmission line break (9/3/2022), back in service (9/27/2022)
- DEQ NPDES plant inspection (9/27/2022)
- Measured Lagoon Depth 2/3, 4a, 4b, 5 per RMPDS



Skyline Repair Work



WASTEWATER: TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY

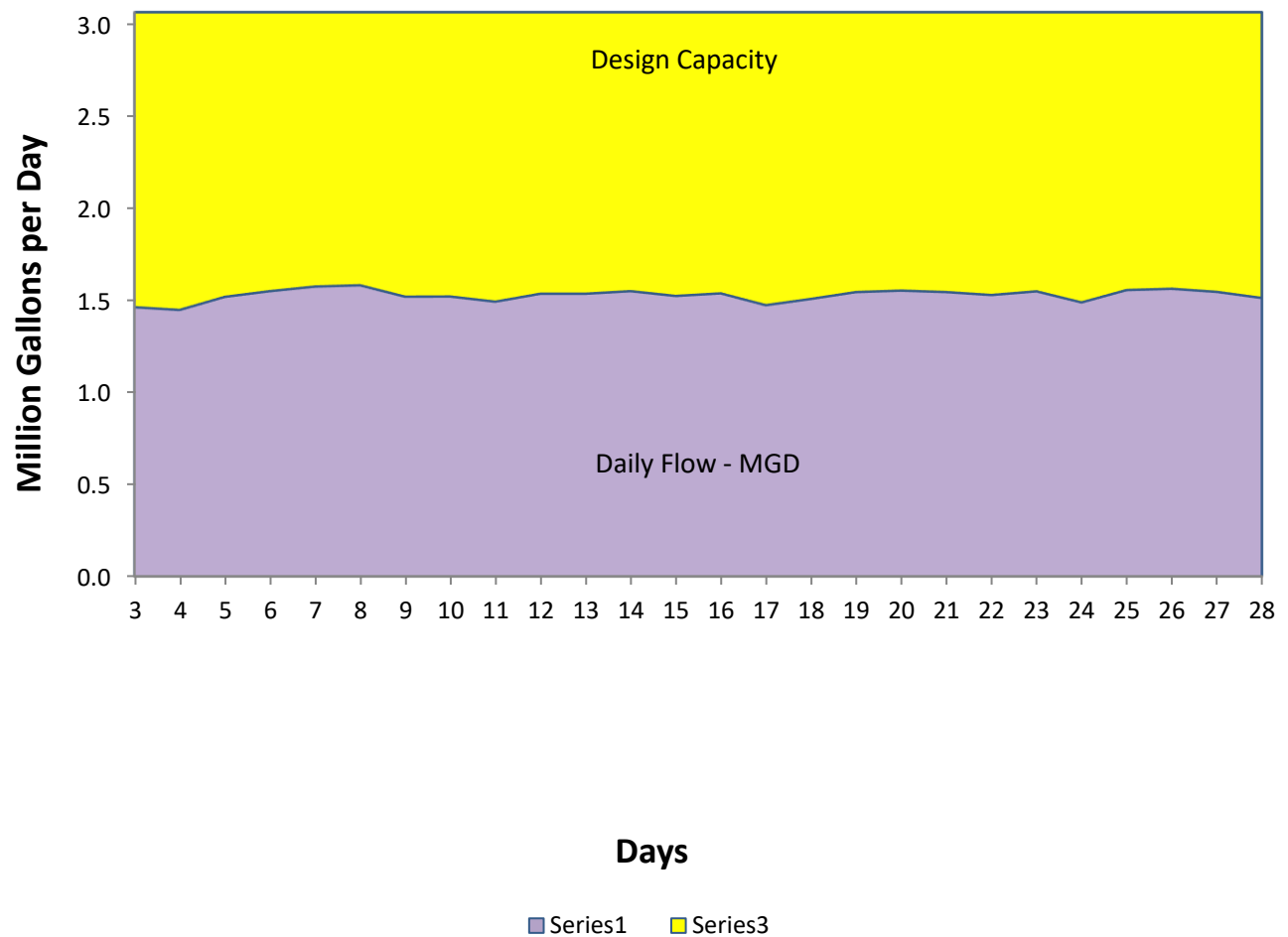


Lagoon Boat Work



WASTEWATER TREATMENT PLANT

ACTIVITIES SEPTEMBER 2022

**Wastewater Treatment Flows
Aug 31 - Sep 29 , 2022**

September Business Review

OPERATIONS MAINTENANCE: BUILDINGS, COLLECTION & DISTRIBUTION, AND STREETS SUMMARY

ACTIVITIES SEPTEMBER 2022

- Swept the Primary and Secondary routes
- Swept downtown and the underpass 2 additional times
- Set up traffic control for the Tater Tot Festival
- Closed sections of roads down for 2 fires on the SE part of town
- Paved back the utility trenches from maintenance
- Completed the thermos plastic cross walks and arrows on SW 4th Ave
- Completed the thermos plastic cross walks on NW 4th Ave
- All DOT vehicles completed the annual inspection
- Repaired 12” water main leak on Claude Rd/I84
- Isolated the 12” Skyline effluent pipe 9/3/22 due to a major leak, required approvals were received and the line was repaired by Warrington Construction on 9/20/22, staff filled the line and started flow to skyline reservoir 9/27/22
- DEQ NPDES inspection 9/27/22, went through the WWTP system
- Installed the Tater Tot Festival banner in the underpass, and Lion’s Park fence along SW 4th Ave.
- Installed 2 new water services
- Water maintenance throughout town, replacing broken meter boxes, leaking angle stops, back checks, replaced 1 iron service.
- Rebuilt the conveyor belt system in the mechanical sweeper, new rollers, bearings, bushings, brooms, and conveyor belt.
- Replaced the bushings and pins on the vacuum sweeper’s rear hose for cleaning catch basins
- Removed trash and abandoned homeless camps multiple times throughout town per the request of the City Ordinance officer
- Weed abatement throughout town on city owned ROW
- Painted over graffiti throughout town
- 98 utility locates completed

OPERATIONS MAINTENANCE: BUILDINGS, COLLECTION & DISTRIBUTION, AND STREETS SUMMARY

ACTIVITIES SEPTEMBER 2022



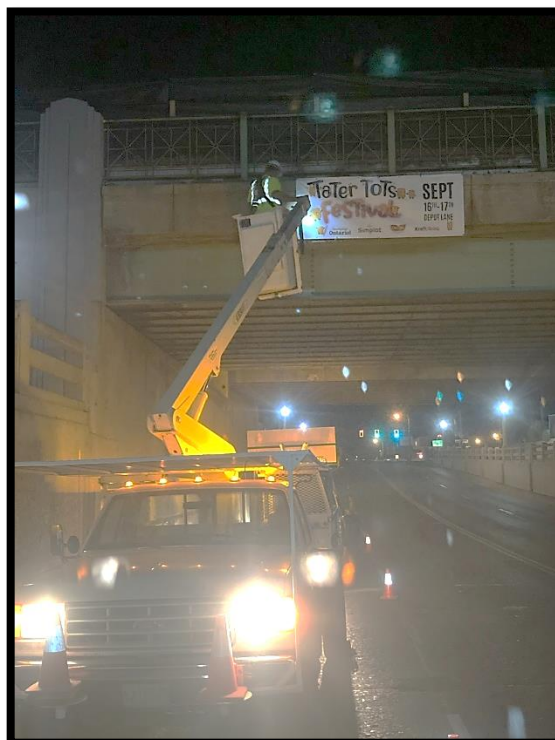
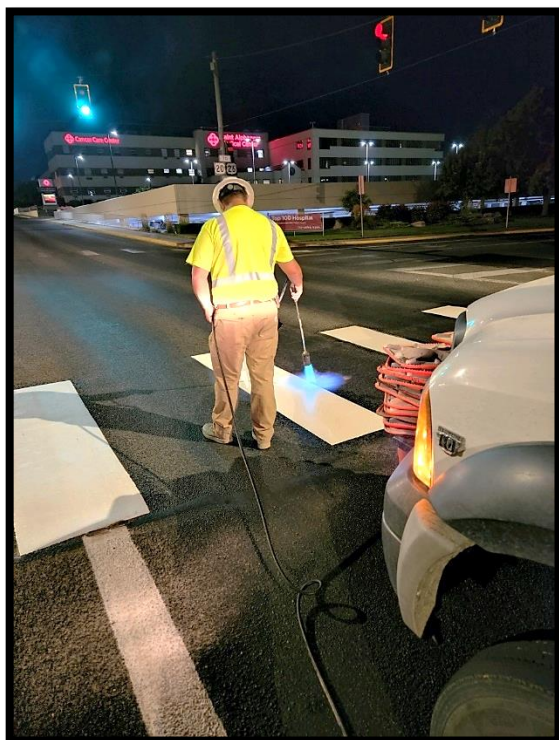
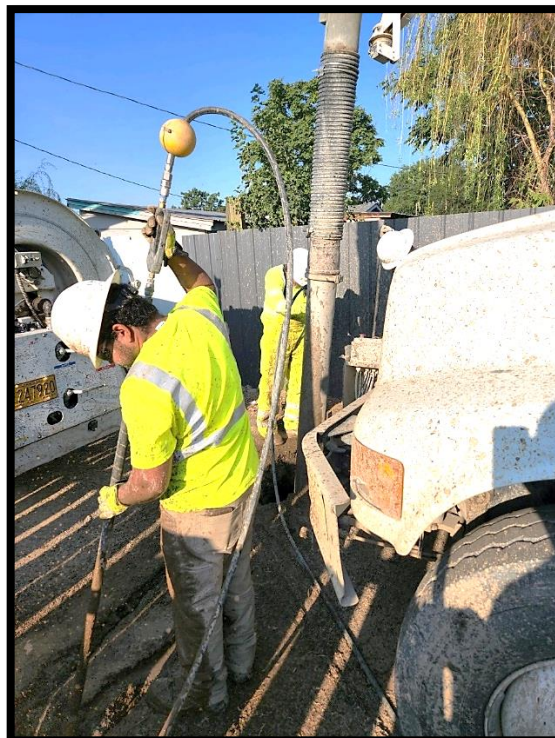
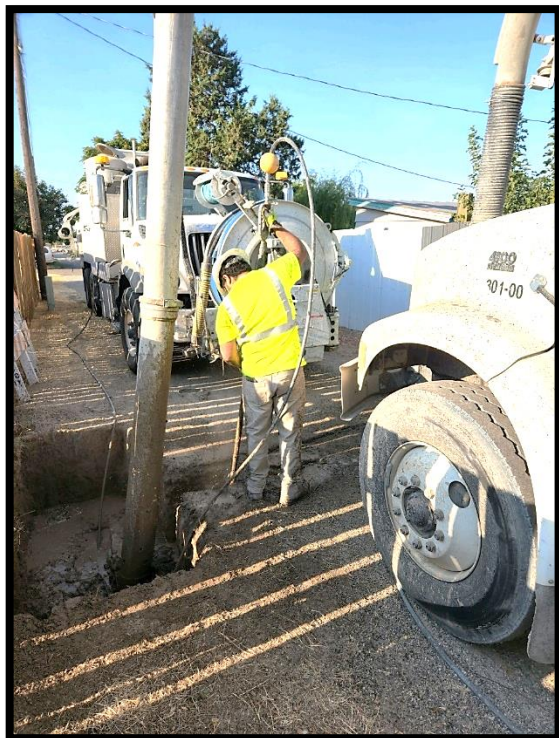
Skyline effluent 12" Pipe leak and Repair



September Business Review

OPERATIONS MAINTENANCE: BUILDINGS, COLLECTION & DISTRIBUTION, AND STREETS SUMMARY

ACTIVITIES SEPTEMBER 2022



September Business Review

FACILITIES, CEMETERIES, AND PARKS SUMMARY

ACTIVITIES SEPTEMBER 2022

- Fertilized Lions Park.
- Removed 5 dead trees at Evergreen Cemetery, and planted 18
- Cleaned the grounds around old Golf course club house
- Replaced a sump pump at the old gulf course club house
- Closed all the doors in the old cart storage sheds for the season
- Mowed and trimmed and dumped the trash cans in the parks and cemeteries
- Watered the flowerpots downtown five days a week
- Repaired a leak at Beck Park and Sunset Cemetery

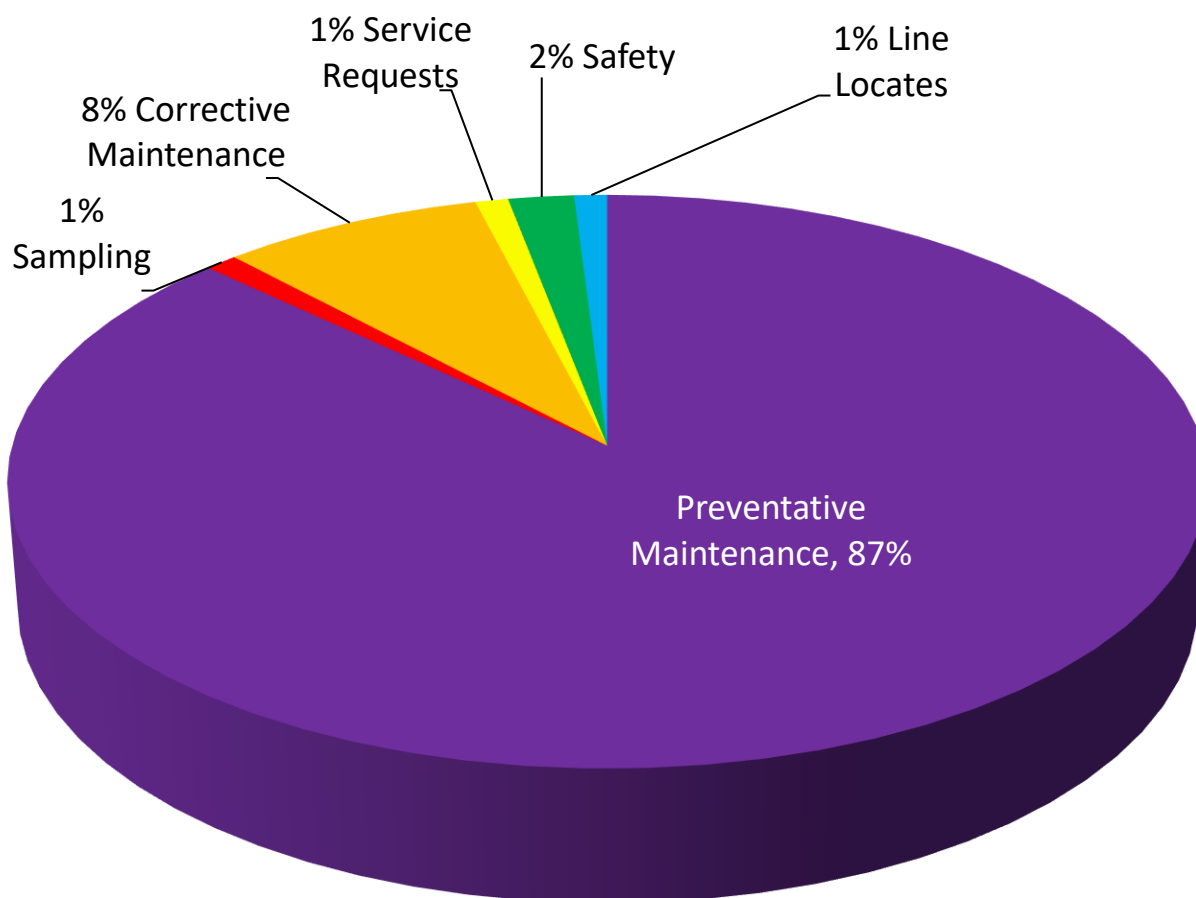


Fertilizing Lions Park



Removing Dead Trees in Evergreen Cemetery

OPERATIONS MAINTENANCE: BUILDINGS, PARKS, CEMETERIES AND STREETS SUMMARY



APPENDIX

PUBLIC WORKS DEPARTMENT

The City of Ontario Public Works Department consists of five Divisions that include Administration, Engineering, Water Treatment and Distribution, Wastewater Treatment and Operations (Streets, Stormwater, Buildings, Parks, and Cemeteries). The Department has 30 FTEs (full-time equivalent) employees. This service is provided via a Public-Private Partnership with Jacobs Engineering Group, INC.

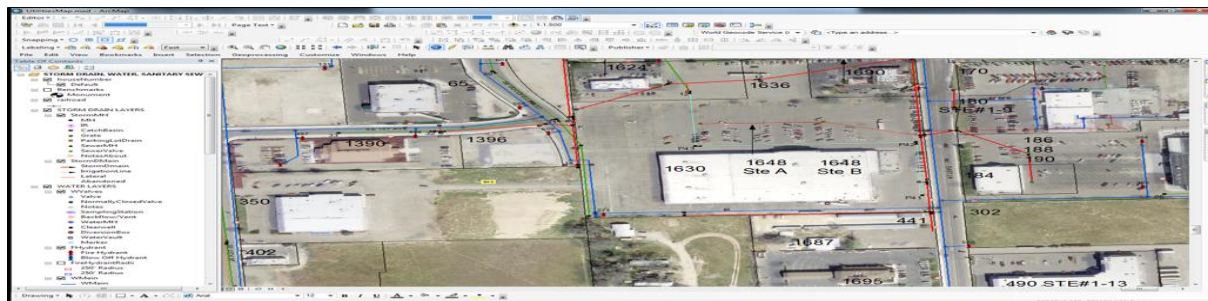
Public Works maintains a water system that complies with the EPA and Division of Health requirements. Staff also maintains the Wastewater Collection system and Wastewater Treatment facilities to meet DEQ standards. These same employees provide sewer and water line construction and maintenance to the City's transportation system (i.e.: streets, sidewalks, bicycle paths, storm-sewer systems, and other infrastructure within the city).

ADMINISTRATION

The Administration Division is responsible for the delivery of all of the contractual obligations and oversees the financial, human resource and all resource management processes. The Administrative Staff evaluate the needs for contracted services, implementing necessary service agreements, developing energy management strategies, and formulating short- and long-term programs and plans in conjunction with City Administration (City Management and City Council).

ENGINEERING

The Engineering Division Department works with other utilities, developers, and property owners in addressing utility issues, public improvements, subdivision development, local improvement districts and other municipal projects. The Department also maintains a set of Standard Specifications for providing uniform procedures for the installation. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents, and provide project management for Public Works Capital Improvement Program (CIP) project improvements.



September Business Review

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.

OPERATIONS MAINTENANCE

Public Works maintains more than 122 lane miles of improved streets and more than 9 miles of alleys and is responsible for resurfacing, repairing, and maintaining the streets, installing, and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. This Division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chip sealing, snow removal and sanding during the winter months, and weed control along the alleys. Public Works assist Ontario Chamber of Commerce by placing Holiday decorations on streetlights during the season.

ONTARIO PUBLIC WORKS MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS 9 MILES OF
ALLEYS CHIP SEALS LAST A MINIMUM OF 8 YEARS, AND
PUBLIC WORKS CHIP SEALS 7 MILES PER YEAR 56 MILES
OF STORM DRAIN COLLECTION LINES, AND 1,450 CATCH
BASINS

As part of the annual Street Maintenance Program, crews chip seal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. Chip seal roadway treatments help to maintain the existing pavement, delaying further aging resulting from water and sun,

and provides a moisture barrier to existing pavements by sealing surficial cracks. A chip seal application provides substantial savings to taxpayers and can last 8 to 10 years with just minimal roadway maintenance required. The city chip seals approximately 10 miles of streets per year.

The Ontario Park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park. There are two municipally owned and operated Cemeteries – Evergreen and Sunset Cemeteries. The Operations Division is responsible for the operation and maintenance of those areas. Included in their responsibilities are all municipal buildings. This includes general maintenance and repair work, the implementation of preventative maintenance programs, and the administering of service contracts (janitorial, HVAC, electrical, elevator, etc.). This division is also charged with the oversight of facility-related projects, including remodels and systems upgrades.

WATER TREATMENT PLANT

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly, and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant, and the other is an up-flow clarifier. The steps for treatment are flocculation, sedimentation, filtration, and disinfection, which meet the compliance of the Oregon Health Authority (OHA).

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including Snake River Correctional Institute (SRCI).

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

MAINTAINS 80 MILES OF WATER MAINS.

The Water Treatment Plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 Million Gallons Per Day (MGD) and a maximum capacity of 11 MGD. The water treatment plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 MGD of that water.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 MGD for municipal use. One hundred percent (100%) of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

Water Distribution System include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

*PUBLIC WORKS MAINTAINS 78 MILES OF SANITARY
SEWER LINES THROUGHOUT CITY LIMITS*

Average discharge volume is approximately 1.5 MGD. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm. Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a bar screen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.



September 2022 ACTIVITY REPORT



September 2022



Emergency Medical:

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults, etc.)

CITY	186
RURAL	8

3 of these emergency calls required back-up crews to be called in to respond to 2nd call.

Hazmat Team Calls:

0

Fire Related Emergency Calls:

(Types of fire related calls responded to: Rescue calls, building fires, vehicle fires, smoke detector/fire alarm activation, unauthorized burning, etc.)

	TOTAL	General	Mutual Aid
CITY	25	6	1
RURAL	8	4	2

1 of these emergency calls required back-up crews to be called in to respond to 2nd call.

TOTAL CALLS FOR MONTH

CITY	211
RURAL	16

Firefighter Training:

8/30 – The Haz-Mat team and staff reviewed our portable water resources operations and locations

9/6 – Career and some part time staff participated in a cold weather emergencies class taught by TVP. They also had a hands-on review on the application of the Kendrick traction device.

9/13 – Crews conducted hands on drills with the different master stream devices within the cache of equipment that is used for both the city and rural applications.



September 2022

9/20 – Staff came together for our annual department picnic that had been postponed due to fires and other priorities that had to be taken care of.



Inspections:

9/1/22 – Chief and the building inspector did an overhead inspection of the fire sprinklers for the new system being installed at the Guerrero's grocery store and restaurant on SE 2nd St. They also did a final inspection at the Family Eye Center on S. East Ln. The Chief met with the contractor at the Natasco project on NE 3rd Ave to final off a couple of the buildings so that they could get their certificate of occupancy.

9/2/22 – Chief did a preliminary final inspection at a new dispensary at 1200 SE 1st St. He also did a follow up at the Family Eye Center on S. East Ln.

9/6 /22 – Multiple hydro tests were done on the fire sprinkler systems for the remodel at Wal-Mart

9/14/22 – The building inspector and Chief did a final testing and inspection on the fire sprinkler and fire alarm systems at the S. Oregon Bar and Dance club. The Chief also did a rough inspection at the new bakery at 42 SW. 3rd Ave.



September 2022

9/22/22 – The building inspector and Chief did a final inspection on the fire sprinkler at the St. Al's radiation rooms that are being remodeled.

9/23/22 – The Chief and Rob from Jacobs did an inspection on the fire sprinkler underground supply line for the new system being installed at the Cowboys Bar and Grill on SE 1st Ave.

Permits Issued:

City Open Burns 0

City Burn Barrels 0

Rural Open Burns 4

Rural Burn Barrels 0

Community Involvement:

8/31 – Harper School District brought 50 students for a station tour. Students enjoyed exploring the trucks, learning about turn outs and trying them on, touring the station and finally trying to extinguish the fire.





September 2022



9/2 – Some of the staff attended the wedding of firefighter Ben Tolman and firefighter associate member, Emerson Leavitt. LT Alan Montgomery officiated the wedding.



9/6 – On duty staff were happy to attend and host the swearing in of Police officer Rick Reyna at the Ontario Public Safety Training Center.



9/9 – Chief Leighton and duty staff presented Kelly from Red Apple with an Ontario Fire hat for his birthday. Kelly is a huge supporter and friend to OFD.





September 2022



9/9 – The on-duty crew, Chief Leighton and Fire Admin Assistant Charlotte attended the promotion ceremony for Police Lt. James Swank.



9/11 – Members of Ontario Fire Department attended the American Legion's annual Patriots Day Remembrance event at the Four Rivers Cultural Center.





September 2022



Chief Leighton was presented with a meritorious service award ahead of his upcoming retirement.

9/16,17 – The department was happy to participate in the Tater top festival.

9/23 – City manager Dan Cummings, H/R director Justin Zysk and Chief held the first set of Fire Chief interviews.

9/23 – Some off the staff participated in the 25th Anniversary celebration for Four Rivers Cultural Center.





September 2022

Summary of Calls of Interest:

City Incidents:

8/29 190 SW 4th Ave. Gas line accidentally cut while removing a tree stump. Rescue 1 responded and monitored the situation until the gas could be turned off.



9/1 1363 SW. 8th Ave. R1 responded to a smoke detector activation. They did not find any signs of fire and the occupant stated that the detector went off just after she had taken a shower. The detector was just outside the bathroom door and was set off from the steam of the shower.

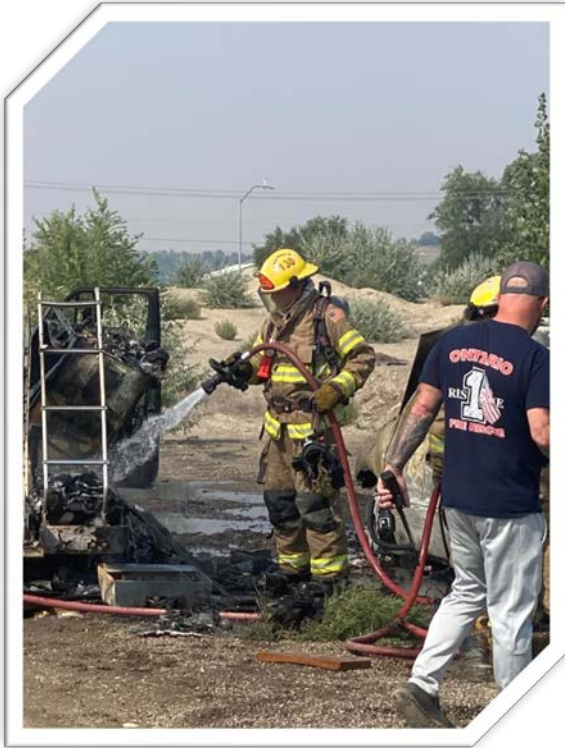
9/7 266 Goodfellow. Rescue 1 responded to a commercial alarm at Red Lion Inn, they found the fire alarm system was set off by a smoke detector in the lobby. The staff stated that a large amount of dust had been blown into the lobby because the doors were open, and the dust had set off the alarm. The crew reset the alarm and the system showed normal.

9/9 648 NW. 1st St. R1 crew responded to a couch on fire on the neighbor's porch. The neighbor had put the fire out with a garden hose and wanted the crew to make sure the fire was completely out. They found a piece of stereo equipment that had caught on fire and caught the couch on fire. The staff unplugged the piece of equipment and confirmed that the fire was out.



September 2022

9/10 1030 NW. Washington Ave. Ontario Fire was dispatched to a possible camper trailer fire



at Loves Truck Stop. R-1 responded and requested a general alarm. Pumper tender 155 was requested. R-1 was advised enroute that a second vehicle was threatened. R-1 arrived on scene; the vehicles involved were on the southwest side of the Pacific Pride Fuel Island. R-1 encountered heavy fire on the medium size motor home, the motorhome was burning heavy on the rear passenger side and spreading toward the engine compartment. A second exposure to a mid-size minivan with fire showing on the driver side rear quarter panel and spreading fast to the rest of the vehicle. R-1 deployed the 200' 1.75" line and all 500 gallons were used prior to pumper tender 155 arrival on scene. 155 was assigned to supply water to Rescue 1. A second line was deployed by FF. Leavitt and Gutierrez. Fire was declared stop loss at 11:52.

Mop up operation started at this time. The two vehicles resulted a total loss. It appeared the fire started

on the passenger rear of the motor home and was adjacent to the minivan. The minivan was parked approximately 6 feet from the motorhome. FF Lehman recognized this is the location for the propane refrigerator and exhaust and pilot light are also located in this area. He inspected this area and reported the pilot light was clean of any debris. He also inspected the propane stove, he stated there was a pan on top of the stove. The aluminum pan sides had melted and only the metal base of the pan was still intact. The handle had also melted. He was unable to determine if the operating knobs for the stove were in the "ON" position due to the heat damage. It was determined that the propane tank had an undetermined fuel level and facilitated to the fire growth and spread. The propane tank was located on the passenger side between front and rear axles. The propane tank vented several times during fire attack, shooting short burst of





September 2022



propane fed flame 6' to 8' long. The minivan contained several notebooks. The stack of paper and fuels also added to flame spread. R-1 contacted the property manager for Poole Oil just to inform them of the situation. A OSP trooper was on scene at R-1 time of arrival. She also did not spot anything unusual. No property owner was located for either of the vehicles involved. The cause of fire or ignition was found to be undetermined after investigation.

9/12 106 SE 2nd St. R1 dispatched for multiple 911 calls for an apartment fire, a general alarm was requested. R1 arrived on scene and established fire command, requesting mutual aid from Fruitland and Payette. OPD officers were on scene and evacuating tenants. One individual was being escorted down the fire escape and two females were the last to come out of the lower apartment. There was a report that it was believed all individuals were out of the building but there was one female unaccounted for possibly in the upstairs bathroom. Due to heavy smoke and some fire showing from the roof, search and rescue operations were conducted from the 2nd story exterior windows. Ladders were set up on the A side and the C side. 162 was B-C sector and 300 was D sector.





September 2022



Chief Leighton arrived on scene and assumed command, 147 operations, 160 safety officer. 103, 101, 125 all on scene, rehab was set up in NAPA parking lot. Large areas of the roof had fire coming through, a master stream was set up on the B side and ladder 2 was set up on the D side. The B side master stream was replaced by Weiser ladder truck. The Sprinkler system was active and 12 of the 25-30 sprinkler heads were activated.



There was a grocery store that took up most of the 1st floor and no fire damage but there was a lot of smoke and water damage. There was also a basement section below the grocery area. There were several connected buildings to the south on c side. They were untouched from the fire. Some interior firefighting was able to be accomplished after the drone was deployed and a good visual of the roof and potential hazards could be avoided. After the hot spots were extinguished and the

sprinkler system was shut off, Teams could start to investigate the fire, other teams brought trucks and equipment back to service at the station.



September 2022



An investigation team consisting of Chief Leighton, OSFM Casey Kump and OSP Officer Downing conducted further fire investigation and determined that there was an explosion and fire caused by the butane gas fumes caused by a person in the common bathroom doing an extraction process for cannabis oils. The fire spread quickly through a closet and HVAC chase to the attic and roof area. They were unable to determine if the fire alarm that was in place had operated as designed, the pull station had been pulled but nobody could verify

if the bell went off. The ceilings had all fallen in most of the rooms so it could not be determined if there were still smoke detectors in place. OSP will be continuing to do follow up on the investigation.

9/13 1195 Fortner St. Rescue 1 crew responded to a large pile to yard trimmings that were being burned by a landscape company that the crew put out. This was an illegal burn due to the burn ban and the owner did not have a permit.

9/14 560 SE 12th Ave. R1 and 100 responded to a commercial fire alarm. Upon the arrival of R1 nothing was showing from the exterior. An employee stated that there was no fire and they had been having some alarm issues. R1 cleared to respond to a second call and 100 remained on scene to investigate. There was no sign of fire and the alarm reset to normal and the staff confirmed that they had been having some alarm trouble. 100 asked MCSO dispatch to confirm that the system was now showing normal, and it was so the scene was turned back over to the staff.

9/14 1111 SW 11th St. R1 responded to a smoke detector chirping. The crew replaced the detector for the owner.

9/15 I-84 MP 375 156 responded to a grass fire on the north side of I-84 near the Ore-Ida treatment area. The crew found a rapidly growing fire due to high wind conditions about ¼ mile long and started fire attack, 100, 102 and 157 also arrived and assisted with the fire attack. The fire was contained between NE 3rd St. and the railroad tracks.



September 2022

9/17 1372 SW. 8th Ave, Brookdale. R1 responded to a commercial fire alarm. The nursing home staff had checked the building and not find any issues. They reset the alarm and it showed normal. The crew verified the normal status and cleared.

9/19 2104 W. Idaho Ave, Wellsprings Assisted Living. Rescue 1 crew responded to a commercial alarm and was met by the facility staff that stated there was no fire. A resident in the facility had placed something on the heater that caused steam and smoke but did not catch on fire. The smoke caused the detector to activate. R1 staff assisted in ventilating the smoke from the room.

9/19 995 Manor Way #17 R1 responded to a commercial alarm in a multi-unit living facility. The tenant denied any sign of fire or smoke and the alarm reset but the apt smelled of heavily cigarette smoke.

9/20 320 SE 1st Ave, The Bargain Center.

R1 was paged for smoke coming from the Bargain Center. While enroute R1 requested a general page. On scene, R1 could see heavy smoke coming from the building and requested mutual aid from other SRV departments.

R1 began putting water through the windows, at which time R1 observed heavy fire throughout the building. Engine 103 arrived



on scene and established a water supply to feed R1 and a Fruitland engine. Payette's engine arrived on scene and established a second water supply and made entry through a roll up door on the SE corner of the building. Vale Ladder 2 arrived on scene at 0406 hrs and set up in the parking lot on the north side of the building and began applying water through the hole in the roof. Fire units continued applying water into the



September 2022



building and extinguishing hot spots. All fire units returned to quarters and command was terminated at 0658 hrs.

9/22 422 N 6th St, Nyssa. Ontario Fire was requested by Nyssa Fire Department for mutual Aid on a residential structure fire. Ontario fire was able to provide to 3 apparatuses. E-101 and BR 157 along with Command 105.

Upon arrival Nyssa Fire department along with Parma were able to suppress the fire. Ontario E-101 and BR 157 along with 105 were able to provide manpower and assist with salvage and overhaul operations.

The single-story wood frame was a total loss, it appeared someone was sleeping in the unoccupied residence. The fire may have started in one of the bedrooms by a candle. Local PD was on scene and interviewing the male subject. Fire is under investigation.

Parma Fire, Vale Fire and Ontario Fire and Rescue were able to provide assistance. Nyssa TVP was also on location providing medical stand by. All Ontario Units were release and back in service at 06:00.

9/23 1100 SE 10th Ave. R1 crew assisted OPD with a wash down.

9/24 542 W. Idaho Rescue 1 responded to a rubbish fire in a green dumpster cart. They extinguished what was left of the garbage and the cart.





September 2022



9/25 313 SE 13th St. Steve's Hometown Toyota. 156 crew responded to a light fixture that was smoking and had shorted out, causing the GFI to trip. The crew determined the cause and made sure the power remained off and the scene was safe.

9/25 1414 SE 5th Ave. R1 was dispatched to a shop fire. When they arrived on scene they located a 30x30 shop fully engulfed and a storage shed that was partially involved. There was a delay with firefighting activity on the shop area as there was a live electrical line arcing and causing a hazard to responders. The fire in the storage unit was fought immediately on arrival and was contained to the one unit. The cause of fire was undetermined but possibly electrical.





September 2022



Rural Incidents:

8/28 1307 SW 30th St. Rescue 1 responded to a residence to investigate an electrical outlet that had sparked.

8/30 538 S 20th St, Payette. Mutual aid request from Payette Fire. Request for a tender and manpower for a structure fire. Engine 103 responded and was assigned to fire suppression on the back side of the residence.



9/3 Hwy 20 MP 196. R1 was requested for assistance with extrication by Vale Fire following a motor vehicle crash on HWY 20 where a pickup had rolled into the river. There was a single female occupant who was stuck in the vehicle. Vale Fire was able to get the patient out and she was life flighted to St Als in Boise.

9/4 4138 S. Grandview. R1 received a call to the station advising of an illegal burn. When R1 arrived on scene the fire was already out, and the homeowner was unaware of the burn ban. She advised that she would follow any further restrictions.

9/5 I-84 MP 364. R1 was dispatched to a semi rollover. Semi rolled down the embankment with a load of 3 tractors on the trailer he was pulling. OSP arrived on scene and advised that the driver did not need medical. R1 was cancelled enroute and returned back to quarters.



September 2022

9/7 **690 Indianhead Rd.** Mutual Aid request from Weiser Fire Department for structure protection for a large, rapid moving brush fire. Engine 101 and 105 responded and remained on scene for several hours.





September 2022



9/12 **4535 Quarter Horse Ln.** R1 was dispatched to a barn fire. A general page was sent and upon arrival at the fire scene, mutual aid was requested from Weiser, New Plymouth and Payette fire.

R1 took a defensive approach to protect surrounding structures. Sadly, the building and all its contents was lost including 4 horses. The cause was believed to be an electrical issue.

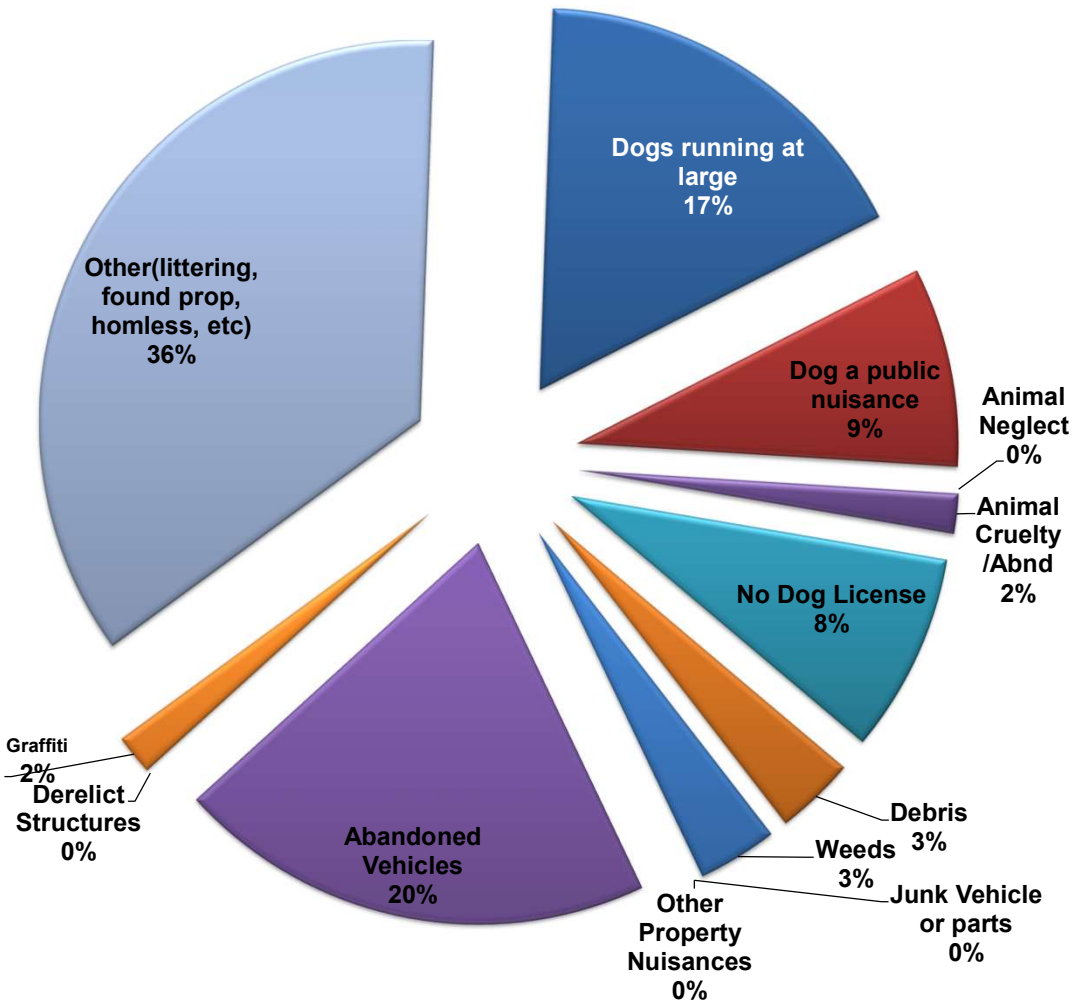


CODE ENFORCEMENT

September: 2022 Stats

Ontario Police Department

Violation	Sep-22	Column1
Dogs running at large	10	
Dog a public nuisance	5	
Animal Neglect	0	
Animal Cruelty /Abnd	1	
No Dog License	5	
Debris	2	
Weeds	2	
Junk Vehicle or parts	0	
Other Property Nuisances	0	
Abandoned Vehicles	12	
Derelict Structures	0	
Graffiti	1	
Other(littering, found prop, homeless, etc)	21	
Dogs taken to (Fetch This Kennel)	0	
Civil Penalties Issued	0	
C.P. Amount Sent	\$0	
Total Parking Citations	1	
Total Violations	60	
Total Cases	60	



Notes: CODE ENFORCEMENT HAS BEEN MAKING MORE VERBAL CONTACT WITH PROPERTIES THAT HAVE VIOLATIONS ABATEMENTS ARE BEING DONE /WITH NO CIVIL PENALTIES BEING SENT AT THIS TIME. CODE ENFORCEMENT HAS BEEN VERY LUCKY AND HAVE BEEN GETTING COMPLIANCE FROM THE BUISNESS AND RESIDENCE WITH CLEANING UP THEIR PROPERTIES.





Police Stat Report

SEPTEMBER 2022 / QTR 3

Activity	2022 July	2022 August	2022 Sept	YTD 2022	Qrt3 Jul- Sept	PRIOR YTD 2021
Calls for Service	1268	1411	1313	11199	3992	12818
Case Activity	871	910	877	7145	2658	8017
Murder	0	0	0	0	0	1
Manslaughter	0	0	0	1	0	0
Robbery	1	2	4	14	7	14
Sex Crimes	6	4	10	54	20	46
Burglary	5	12	11	112	28	136
Assault	12	15	14	117	41	113
Arson	0	0	1	2	1	3
UUMV / Auto Theft	8	0	9	63	17	82
Arrests	87	118	116	835	321	869
Arrests w/Use of Force	3	2	1	19	6	21
Gang Related Cases	3	2	2	29	7	42
Graffiti	3	2	2	41	7	64
Death Investigations	3	5	2	21	10	16
SRO Cases	0	0	11	40	11	85
Thefts	82	77	76	672	235	584
Traffic Stops	114	119	87	980	320	790
Cited Traffic/Parking	59	51	48	828	158	786
Traffic Crashes	46	35	47	335	128	379
Alarms	24	32	29	253	85	251

MALHEUR COUNTY COURT MINUTES

September 28, 2022

The regularly scheduled meeting of the County Court was called to order by Commissioner Ron Jacobs at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge present. Judge Joyce was absent. Members of the media, public, and staff had the opportunity to join the meeting electronically or in-person. Administrative Officer Lorinda DuBois was present. Notice of the meeting was posted on the County website, Courthouse bulletin board, and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2022-4176](#)

SUBDIVISION PLAT

Surveyor Derrick McKrola presented a subdivision plat for the Court's consideration. Commissioner Hodge moved to approve Mayberry Estates Subdivision Plat, in the City of Ontario. Commissioner Jacobs seconded and the motion passed. See instrument # [2022-4174](#)

CROSSING PERMITS

Commissioner Hodge moved to approve Crossing Permit #36-22 to Idaho Power Company for maintenance on Beaumont Road #954, Wynn Road #966, Bergman Road #964, Kingman Road #957, and Ivanhoe Avenue #1115; and Permit # 37-22 to Oregon Trail Cattle Feeders LLC for work on N Road G #613. Commissioner Jacobs seconded and the motion passed. Original permits will be kept on file at the Road Department.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of September 21, 2022 as written. Commissioner Jacobs seconded and the motion passed.

ENGAGEMENT LETTER

Commissioner Hodge moved to authorize County Counsel to sign an engagement letter with Attorney Jeremy Green for legal services in connection with the lawsuit filed by the Malheur Enterprise. Commissioner Jacobs seconded and the motion passed.

COUNTY'S COVID-19 PAID LEAVE POLICY

It was discussed that the County's Temporary Malheur County COVID-19 Paid Leave Policy has been in effect since January 2021 and the Court was asked if there should be a future termination date considered. Commissioner Hodge moved that the temporary policy be continued until the end of February 2023. Commissioner Jacobs seconded and the motion passed.

OLCC SPECIAL EVENT LIQUOR LICENSE APPLICATION

Commissioner Hodge moved to approve Oregon Liquor and Cannabis Commission (OLCC) Application for Temporary Use of An Annual License to Mal's Diner/Malinda Castelberry, nunc pro tunc to September 22, 2022. Commissioner Jacobs seconded and the motion passed. The special event will be held October 8, 2022 at the Farmers Market, 860 Washington St. East, Vale

COURT ADJOURNMENT

Commissioner Jacobs adjourned the meeting.