

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, JUNE 20, 2017, 7:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

- 1) CALL TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**

This Agenda was posted on Friday, the 9th. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

- 3) MOTION TO ADOPT THE AGENDA**
- 4) PUBLIC COMMENTS** Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Our of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.
- 5) CONSENT AGENDA**
- 6) SPECIAL ACTION**
- 7) PRESENTATIONS**
- 8) OLD BUSINESS**
- 9) NEW BUSINESS**
 - A) Resolution 2017-107: Amendment to Resolution #2106-121
- 10) PUBLIC HEARING**
- 11) HAND-OUTS/DISCUSSION ITEMS**
- 12) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS**
- 13) ADJOURN**

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation /Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.



AGENDA REPORT

June 20, 2017

To: Mayor and City Council

FROM: System Admin

THROUGH: Adam J. Brown, City Manager

SUBJECT: **RESOLUTION 2017-107: AMENDMENT TO RESOLUTION #2106-121**

DATE: June 7, 2017

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO COMPLETE THIS BOARDSYNC TRAINING.

SUMMARY:

This is my summary for the item.

BACKGROUND:

kjdskj sdkjf skjd fksj dfkj sdkjf

CURRENT SITUATION:

ANALYSIS:

- A. **FINANCIAL**
- B. **TIMING**
- C. **POLICY/LEGAL**

ALTERNATIVES:

RECOMMENDATION:

ATTACHMENTS:

1. BoardSync Logo
2. BoardSync Document



Technical Information & Troubleshooting Sheet

Can't Access the Website

Ensure that the following URLs have been added to the safe list:

- www.myboardsync.com
- www.boardsync.com
- www.suiteonemedia.com
- www.suiteoneadmin.com
- www.suiteonestream.com

Ensure that the following IPs and ports have been added to the safe list:

- 69.8.116.132
- 69.8.116.133
- 69.8.116.134
- 69.8.116.135
- 69.8.116.136
- 57.5.17.251
- Ports 80, 443, 554, 1935

Not Receiving Email Notifications

Ensure that the following domains have been added to the email server white list:

- @suiteonemedia.com
- @boardsync.com

Other Common Issues and Solutions

Issue: When uploading a large file the page times-out and generate an error.

Solution: This is most commonly caused by a network time-out rule. Check with network administrators so that it can be adjusted.

Issue: When using the Toolbar the Select Event page will not load.

Solution: This is most commonly caused by a web page being blocked. Ensure that the appropriate domains and IP addresses have been added to the network safe list.

Issue: The Toolbar/website is not operating correctly or responding normally.

Solution: This is sometimes caused by anti-virus on the machine. Ensure that the appropriate domains and IP addresses have been added to the software safe list. You can also temporarily disable the software.

Issue: The Toolbar is not operating correctly.

Solution: This is sometimes caused by an incorrect license key being used. Review the suiteoneadmin.com site to find the correct key, copy/paste it into the Toolbar settings, then use the Test Connect button to verify connection

Contacting SuiteOne Support

If your problem still persists after ensuring the above settings have been checked you can reach out to SuiteOne Support. Please include the following information in your correspondence.

- Have the URLs been added to the safe list?
- Have the IPs/ports been added to the safe list?
- Have the domains been added to the email server whitelist? (if email related)
- What browser and version are you using?
- Have you had any recent changes to your network?