MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.

PARKS COMMITTEE MEETING AGENDA

CITY OF ONTARIO OREGON

THURSDAY, JANUARY 19, 2023, 6:30 PM, MT

[Zoom Link]

1) CALL TO ORDER

Roll Call: Lynn Johnson _____ Michael Miller _____ Michael Partin ____ Efren Garza ____ Andrew Maeda ____ Eddie Melendrez ____ Mike Pratt ____

Ex-Officio City Manager _____
Ex-Officio Economic Development Director _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on January 11, 2023. Copies of the Agenda are available at City Hall and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) APPROVAL OF MINUTES

A) November 17, 2022

5) NEW BUSINESS

A) CIP Budget 2023-2024

6) DISCUSSION ITEM

A) Beck Kiwanis Park - Pond Safety concerns

7) COMMENTS FROM COMMITTEE MEMBERS

8) ADJOURN

PARK'S
COMMITTEE MEETING MINUTES
Thursday November 17, 2022, 6:00 p.m. MT

Call to Order

The scheduled meeting of the Park's Committee was called to order by Commissioner Lynn Johnson at approximately 6:02 p.m. on Thursday, November 17, 2022, in the Council Chambers of City Hall. Committee members present in person were Lynn Johnson, Michael Miller, Mike Pratt, Efren Garza & Andrew Maeda; Eddie Melendrez was excused.

Others present in person were, Ex-Officio City Manager/Ex-Officio Economic Development Director Dan Cummings, and Public Works Director, Casey Mordhorst

Lynn Johnson led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on November 15, 2022; copies of the agenda and minutes are available at the Public Works Headquarters and on the city's website at www.ontariooregon.org.

Motion to Adopt the Agenda

RESOLUTION, ACTION &/OR MOTION
MOTION TO AMEND THE AGENDA WAS MADE BY LYNN JOHNSON, SECONDED BY EFREN GARZA. VOTE WAS UNANIMOUS. TAKE "6D" OUT OF "OLD BUSINESS", AND ADD IT AFTER APPROVAL OF MINUTES REQUEST, HAS BEEN ADDED TO THE AGENDA.

Approval of Minutes

RESOLUTION, ACTION &/OR MOTION
MOTION TO APPROVE MINUTES WAS UNANIMOUS

DISCUSSION ITEMS

Alameda School Project
Amanda Craig, Project Manager Oregon Rural Community School Yards – Presented Alameda school project Presentation

Committee Member – Thank you Amanda, that was a nice presentation. What's in place for asset management for this system? Who is going to take care of that, and is there a budget involved in maintaining this facility?
AC – Yes, that is a big piece of all of these school yard projects, you don't want to build something that is unsustainable to manage over time. So, we have been talking with the school district and their maintenance operations people, and in the past some instances there has been some preliminary maintenance budget to get moving forward. These are all conversations that we want to have and work that out ahead of time, so again we're not just "here's your park, goodbye". That's not what we want to do.
AM – Is there anything from the City Parks Committee that would be beneficial to you guys, grant pursuit? You can always add a letter of support.
AC – A letter of support would be extremely helpful.
LJ – I'm not sure we have Alameda Park within our realm. It's not officially a city Park. I think we could give you support, one way or another.
AC – Whose park, is it?
DC – It was supposed to be deeded over to the city. We don't maintain it, but it's listed as one of the parks.
(*Continued Discussion*)
LJ – Could we transfer the verbiage in such a letter to you Dan?
DC – Sure, I can work with Amanda. We'll get one put together, and back to you at the next meeting.
LJ – I would ask for a motion from the committee to task Dan with drawing up that letter of support and getting us the final draft so that we can vote on it and move it forward.

RESOLUTION, ACTION &/OR MOTION
MOTION TO HAVE DAN CUMMINGS DRAFT A LETTER OF SUPPORT TO ALAMEDA SCHOOL PROJECT WAS MADE BY MR. MAEDA, SECONDED BY MR. GARZA. VOTE WAS UNANIMOUS.

OLD BUSINESS

A) CIP Priority List

CM – Our budget cycle did get pushed, to turn in the CIP budgets from January to February. So, it isn't as critical as it would have been. But I think the committee should make a recommendation based off of the sheet we have provided.
AM – This is based off of the priorities that were presented.
Committee Member – Addressing the Lions Park, there was discussion about an ADA disabled playground equipment to be added, and that was raised up in the priority list.
AM – Where would that be added to, as far as priority goes?
Committee Member – Area two or three.
CM – One thing I can tell the committee, prior to your CIP budgeting. When we put it on the CIP budget and present it to the committee, only the number one priorities will make it through to the budget committee. That's all due to availability to funds.
(*Continued Discussion*)
CM – I'll put the CIP priority list together and bring it back to present it to the committee in January, get your approval and turn it into the city February 1st.
(*Continued Discussion*)

RESOLUTION, ACTION &/OR MOTION

<u>MOTION TO APPROVE THE PRIORITIES LISTED UNDER ONE FOR EACH PARK, AND ADDITIONALLY $60,000 ASK AS A SECONDARY PARTY TO THE BUDGET COMMITTEE AND THE CAPITAL OUTLAY FOR RESTROOMS WAS MADE BY MR. MAEDA, SECONDED BY COMMITTEE MEMBER. VOTE WAS UNANIMOUS.</u>

DISCUSSION ITEMS

<u>A) Matching grant funding leverage</u>

<u>AM</u> – This is tied into what we talked about earlier. I brought up before eastern Oregon (inaudible) board. I am a member of that group. I'm heavily pushing for these types of amenities to be approved for Ontario. The idea that was brought up was if this secondary priority through the city, is something that can get approved as that money builds up. (*Continued Discussion*)

B) <u>Grant pursuits and funding options</u>

<u>AM</u> – I wanted to understand the city's perspective, I'm not sure if you guys have cut the grant writer, or if you have the funding?
<u>DC</u> – We will find out this next meeting.
<u>AM</u> – What is the capacity of this committee, for the city to pursue grants? Can we pursue grants on the city's behalf?
<u>DC</u> – I don't see why not; you got our blessing ahead of time. If it's 100%, go for it. If it's a matching fund, we have to have the approval of the council. (*Continued Discussion*)
<u>LJ</u> – Andrew, what do you think of the idea of putting together some verbiage as to what you have in mind to present to us so we can tie it into the CIP process. We can develop a recommendation from this committee to the council to how we may proceed.
<u>AM</u> – Are you saying you want language that would be tied to our priority list for grants?
<u>LJ</u> – Not necessarily, I'd say it would be tied to projects that could be helped by grant (inaudible).
<u>AM</u> – I see what you're saying. If we include the fact that our committee is wanting to designate a portion of our years meeting to strategically identify and pursue grants, that would also be the purpose of trying to put some of this money aside for a capital outlay for the parks themselves. It wouldn't be so much putting the language to it; it would need to be presented to the council. Dan could probably relay that.
<u>DM</u> – I don't know that we want to put that in the capital. (*Continued Discussion*)

C) <u>Community gardens</u>

<u>MM</u> – We had a meeting in November at Ontario Community Coalition at their gardens. We're working with the spaces that are available now, which is the pantry garden and the (inaudible) church and there are a couple of other spaces. Whether or not that moves into a park land itself to create a community garden for Ontario, that may come across the table at some point. (*Continued Discussion*)

RESOLUTION, ACTION &/OR MOTION
<u>MOTION TO HAVE MR. MAEDA INFORM US THROUGH HIS RESEARCH OF GRANTS THAT ARE AVAILABLE FOR THE TWO ACTION ITEMS THAT ARE RESTROOMS AND REPLACING PLAYGROUND EQUIPMENT SO THAT WE CAN LOOK FOR MATCHING FUNDS, SECONDED BY COMMITTEE MEMBER. VOTE IS UNANIMOUS</u>

Comments from Committee Members

AM – We have the Ontario Aquatic Center renovation documents up, will be headed to the city soon.

THE MOTION TO ADJOURN WAS MADE BY MR. JOHNSON

Next meeting scheduled for December 15, 2022, at 6:00PM.

Approved:

______________________________________ ______________

Signature Date

(Lynn Johnson, Chairman /Michael Miller, Vice-Chairman)