

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, FEBRUARY 14, 2023, 6:00 PM, MT
[Zoom Link](#)

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Susann Mills ____ Sam Baker ____ John Kirby ____ Ken Hart ____
Penny Bakefelt ____ Eddie Melendrez ____ Mayor Deborah Folden ____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on February 10, 2023. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) CONSENT AGENDA

A) Adoption of Council Meeting Minutes: January 24, 2023

6) NEW BUSINESS

A) Appointments to City Committees: Budget, Diversity; Homelessness TMP; Planning
B) Bid Award: Airport Water Line Extension

7) DEPARTMENT HEAD UPDATES

A) Finance: Monthly Update December 2022
B) Public Works: Annual Report 2022

8) DISCUSSION ITEMS

A) Safe Streets for All \$280,000 Grant
B) February 28th Council Meeting
C) Ladder Truck #109: Status and Options

9) HAND-OUTS

A) January 2023 Check Register
B) January 2023 Department Stats: Police, Code Enforcement, Fire, Public Works
C) Minutes:
County Court 01-18-2023; 01-25-2023; 02-01-2023
Tater Tots Trail 12-14-2022; 01-11-2023

10) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

11) EXECUTIVE SESSION

A) ORS 192.660(2)(e): Real Property

12) ADJOURN

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation [Current or Potential]/Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

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CITY COUNCIL MEETING MINUTES January 24, 2023

The scheduled meeting of the Ontario City Council was called to order by Mayor Deborah Folden at 6:00 p.m. on Tuesday, January 24, 2023, in the Council Chambers of City Hall. Council members present were Deborah Folden, Susann Mills, Sam Baker, John Kirby, Penny Bakefelt, Eddie Melendrez, and Ken Hart.

Members of staff present were Dan Cummings, Tori Barnett, Corinna Hysell, Clint Benson, Kari Ott, Casey Mordhorst, Jason Cooper, and Andy Wood.

The meeting was recorded, and copies are available at City Hall.

AGENDA

This Agenda was posted on January 20, 2022. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

HART moved, MILLS seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

PUBLIC COMMENTS

Clint Shock, Ontario: *Thank you very much. I really appreciate you giving your time and effort for our city, and I just want to thank all of you. I appreciate you very much. It takes a lot of time and effort to do a competent job of reading all this stuff, and it's not just the few hours that you're at these meetings, so thank you.*

Norm Crume, Ontario: (Transcribed from submitted letter) *On January 10th, Officers Danielle Llamas, Aaron Phillips, and Chris Bolyard of the OPD responded to a suspected sighting of a perpetrator of a theft that happened at my business on January 9th. Upon arriving to where I saw the perp they asked me the details of what had transpired then went to confront the perp. At contact there was found to be the perp, a female with outstanding warrants, and a male in possession of drugs. The female was arrested, and I retrieved my stolen property. Without my surveillance system (purchased with the assistance of a grant from the Ontario City Council) and the diligence and expertise of these three officers, this would not have been a success story. Again, thank you officers Llamas, Phillips and Bolyard for your great work.*

CONSENT AGENDA

HART moved, KIRBY seconded, **TO ADOPT THE CONSENT AGENDA, WHICH INCLUDED THE COUNCIL MEETING MINUTES OF JANUARY 10, 2023**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

NEW BUSINESS**Appointments: City Committees**

Tori Barnett, City Recorder, presented. Following the presentation of applicants for the various committees, she informed the Council, along with the viewing audience, that there were still a few open spots, one on the Planning Commission, and one on the Diversity Advisory Committee. She encouraged the community to get involved.

The applicants for the various committees were as follows: Shay Myers, John Freeburg, and Shawn Coleman, Airport; Dain Bell and Michael Braden, Budget; Leanne Swetland, Billy Carter, and Dr. Benjamin Merrill, Diversity Advisory; Andrew Maeda and Efren Garza, Parks; Max Twombly, Planning; Al Christiani, Public Works; and Doug Dean and Cheryl Cruson, Visitors & Conventions Bureau.

Further, contingent upon the adoption of a proposed resolution to create a Homelessness TPM Ad Hoc Committee, which was up for action later in the meeting, if approved Penny Bakefelt and Eddie Melendrez would take the two Council appointments to the committee.

Michael Braden, applicant for a position on the Budget Board, stated he wanted to view them from this side of the chambers, and it was far less stressful. He thanked everyone for their diligent efforts of serving on the Council and Mayor. He appreciated it. He was requesting appointment to Budget Board. His history with the city was that he served on term on the Budget Board before serving a full term on City Council, and he was requesting the appointment so he could serve another four years for the City of Ontario.

Council consensus to approve the slate of applicants as presented.

Appointment: Council Liaisons

Tori Barnett, City Recorder, presented.

Following discussion the following Council Liaison appointments were made: John Kirby, Airport; Deborah Folden, Ken Hart, and Susann Mills, Audit; John Kirby and Eddie Melendrez, Business Loan Fund; Eddie Melendrez, Diversity Advisory; Penny Bakefelt and Ken Hart, Ontario Promise/529 Plan; Deborah Folden, Parks; Susann Mills, Planning; Sam Baker, Public Works; and Ken Hart, Visitors & Conventions Bureau.

Delinquent Utility Billing Accounts to Collection

Mayor Folden declared a direct conflict of interest, recused herself from the action, asked the Council President to run the action, and stepped down from the dais.

Kari Ott, Finance Director, presented.

HART moved, BAKER seconded, **THE CITY COUNCIL APPROVE THE LIST OF UTILITY BILLING WRITE OFFS AS PRESENTED AND AUTHORIZE SENDING THE APPLICABLE ACCOUNTS TO COLLECTIONS.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-recused. Motion carried 6/0/0/1.

Resolution #2023-101: Create Homelessness Advisory Ad Hoc Committee

Dan Cummings, City Manager, presented.

BAKER moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE RESOLUTION #2023-101, A RESOLUTION CREATING THE HOMELESSNESS ADVISORY AD HOC COMMITTEE.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

Resolution #2023-102: Amending the Classification and Compensation Plan (Planning/Office Technician Position)

Dan Cummings, City Manager, presented.

MILLS moved, MELENDREZ seconded, **THE CITY COUNCIL APPROVE RESOLUTION #2023-102, A RESOLUTION AMENDING THE CLASSIFICATION AND COMPENSATION PLAN TO ADD THE POSITION OF PLANNING AND OFFICE TECHNICIAN.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

DISCUSSION ITEMS**Beck-Kiwanis Park: Pond Safety Letter**

Dan Cummings, City Manager, reminded the Council that at the previous meeting a citizen had spoken to the Council regarding a child that had drowned in the pond, asking the city to research safety features, such as fencing the pond area or putting signs up, to address safety issues around the pond. He took the issue before the Parks Committee, who held an intense discussion. There had been a family member present at that meeting, who offered suggestions and to help in contacting others around the area seeking citizen input on what they'd like to see there, or to help with fundraising or providing funding for fencing. There had been many options provided. The Parks Committee had not submitted a recommendation to Council, but kept it open on their agenda and were going to continue discussing the different options available as to what could be done. Nothing would be 100%. Gates could be left open, or warning signs would be more for adults as a small child would not read a sign and recognize the danger. Also, the letter that was in the packet had not been addressed to anyone; it had been dropped off at the front desk. And, the committee was not addressing just the one park, but were looking at all the parks and discussing any safety issues.

HAND-OUTS**Minutes:** *(Attached)*

County Court: 01-04-2023; 01-09-2023; 01-11-2023

Check Register *(Attached)*

December, 2022; no questions.

ADJOURN

KIRBY moved, BAKER seconded, **THAT THE MEETING BE ADJOURNED.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

ACCEPTED:

ATTEST

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder



Committee Appointments - 2023

Committee	New Term Expires	Current Member	Applicant-Interested
Airport [4 year term] Full			
Budget [4 year term] Public Member	2026	Vacant	Norm Crume
Diversity Advisory [3 year term] Public Member	2023	Julianna Hernandez	Steffani Gilbert
Homelessness TPM Ad Hoc Public Member Public Member Public Member Public Member Public Member		Vacant Vacant Vacant Vacant Vacant	John Breidenbach Manny Alvarado Sandy Kendall Marc Berg Christine Hood Steffani Gilbert Jenni Rodriguez
Parks [3 year term] Full			
Planning Commission [4 year term] Public Member	2026	John Hall	Antonio Sunseri
Public Works [3 year term] Full			
V&C [3 year term] Full			

Airport: 1st Monday each month, 6:00 p.m. @ City Hall

Audit: As needed @ City Hall

Budget: As needed @ City Hall/Four Rivers Cultural Center

Business Loan Fund: As needed @ City Hall

Code Enforcement Review Ad Hoc: 2nd and 4th Thursday each month, 5:30 p.m., @ City Hall

Diversity Advisory: 3rd Wednesday each month, 5:30 p.m., @ City Hall

Homelessness TPM Ad Hoc: 2nd Thursday each month 5:30-7:00 p.m., @ City Hall *(4th Thursday if needed)*

Parks: 3rd Thursday each month, 6:00 p.m. @ City Hall

Planning: 2nd Monday each month, 6:00 p.m. @ City Hall

Public Works: 3rd Tuesday each month, 3:00 p.m. @ City Hall

V&C: 1st Thursday each month, 7:00 a.m. @ Chamber Office

received
02-13-2023

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail, email or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: crume Norman S
Last First Middle Initial
HOME ADDRESS: 757 Skylane Dr Ontario 97914
Street City Zip Code
TELEPHONE: 541-889-7721 541-889-6446 normsautoelectric@yahoo.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. budget 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Ontario City Council	12 years	

Employment:

Norm's AutoElectric	owner	1986
Current Employer:	Position:	Dates of Employment:

Education:

High School Graduate

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am willing to help out the city.

Additional Information you feel may be helpful in considering your request for appointment:

I have had 12 years of Budget knowledge from being on the City Council of Ontario


Signature:

February 13, 2023
Date:

CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Hood Christine D
Last First Middle Initial
HOME ADDRESS: 368 Outlook Drive Ontario 97914
Street City Zip Code
TELEPHONE: 541-215-9280 C 541-889-3747 W christinedhood@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Homelessness Advisory Ad Hawk 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Chamber of Commerce Board</u>	<u>1 Year</u>	<u>Board Member</u>
<u>Merchant of Downtown Ontario</u>	<u>1.5 years</u>	<u>Retailer</u>
_____	_____	_____

Employment:

<u>Oregon Trail Hobbies and Gifts</u>	<u>Owner / Operator</u>	<u>November 2021</u>
Current Employer:	Position:	Dates of Employment:

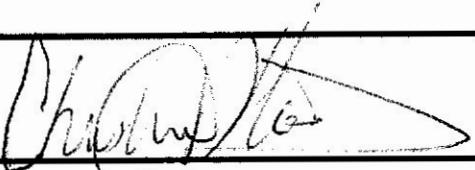
Education:

Associate Degree, Business Management, University of Phoenix

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Being a retailer of downtown Ontario, I'm seeing the impact of the increased homeless population has had on downtown merchants, customers and safety

Additional Information you feel may be helpful in considering your request for appointment:


Signature:

January 27, 2023

Date:

RESET FORM

received
01-26-2023

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Breidenbach John A
Last First Middle Initial
HOME ADDRESS: 907 Sw 4th Street Ontario 97914
Street City Zip Code
TELEPHONE: 208-739-1640 ceo@ontariochamber.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Homeless Committee
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Planning and Zoning</u>	<u>5yr</u>	<u>Commissioner</u>
<u>Tatar tot Ad Hoc</u>	<u>3 Months</u>	<u>Board member</u>
<u></u>	<u></u>	<u></u>

Employment:

<u>Ontario Chamber of Commerce</u>	<u>CEO</u>	<u>Apr15 2005</u>
Current Employer:	Position:	Dates of Employment:

Education:

High School, TVCC

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To help the City work on a very important issue

Additional Information you feel may be helpful in considering your request for appointment:

I have heard from a lot of businesses on this issue.

John Breidenbach January 26, 2023
Signature: Date:

Submit

Reset

Please Type or Print
With Blue BallpointPlease Type or Print
with Blue Ballpoint

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail, email or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
 (541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Rodriguez Jenni R
Last First Middle Initial
 HOME ADDRESS: 514 W. Idaho Weiser 83672
Street City Zip Code
 TELEPHONE: 541-212-5209 (work) jennier@ofcoi.org
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Homelessness 2. _____ 3. _____
Advisory Committee
 Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:

Length of Service

Position (s) Held:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Employment:

Origins Faith CHW; Tinyhome 10/20 - present
Current Employer: Position: Dates of Employment:
Outreach oversight

Education:

CHW certification, Diploma

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I work w/our unhoused population. I am very familiar
w/ the reasons and barriers the unhoused population faces
daily.

Additional Information you feel may be helpful in considering your request for appointment:

I work diligently to work w/ the community on
educating them on how we can help.

Signature:

February 9, 2023

Date:

RESET FORM

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: BERG Marc R.
Last First, Middle Initial

HOME ADDRESS: 1250 SW 16th Avenue Ontario 97914
Street City Zip Code

TELEPHONE: 541-709-1260 Marc.Berg@Outlook.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Homelessness Advisory Board
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Kiwanis Club of Ontario</u>	<u>2021 - current</u>	<u>Volunteer, service project coordinator</u>
<u>Boy Scouts of America</u>	<u>1985 - 2019</u>	<u>Eagle Scout, Scoutmaster</u>
<u>Church of Jesus Christ</u>	<u>1982 - current</u>	<u>Volunteer Missionary, ordained Elder</u>

Employment:

<u>Malheur County Assessors</u>	<u>Cartographer</u>	<u>2022 - current</u>
Current Employer:	Position:	Dates of Employment:

Education:

University of Washington: B.A. Planning and Environmental Design

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Looking to help the City as a volunteer. Hoping to use my planning skill for input.

Additional Information you feel may be helpful in considering your request for appointment:

Kiwanis Club and the LDS church would like to assist the city with the homelessness issue in any way possible.


Signature:

January 26, 2023

Date:

Submit

Reset

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail, email or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Kendall Sandy J
Last First, Middle Initial

HOME ADDRESS: 5120 Hwy 201 Ontario 97914
Street City Zip Code

TELEPHONE: 208-405-5196 sandy.k@ofcoi.org
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. THE HOMELESSNESS ADVISORY COMMITTEE 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>OCAS</u>	<u>1 year</u>	<u>Board Member</u>
<u>MCPC</u>	<u>1 year</u>	<u>Social Media/Member</u>
<u>TCATT</u>	<u>6 months</u>	<u>Member</u>

Employment:

<u>Origins Community Outreach Initiative</u>	<u>Director of Programs</u>	<u>May 2021</u>
Current Employer:	Position:	Dates of Employment:

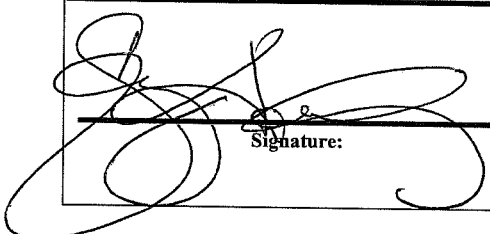
Education:

CHW Certification/ Non Profit Management Certification both through Oregon State University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Our organization works with the unhoused population. I believe I can offer insight into this situation.

Additional Information you feel may be helpful in considering your request for appointment:


Signature:

February 1, 2023

Date:

RESET FORM

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

received
01/25/2023

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME:
Last First Middle Initial

HOME ADDRESS:
Street City Zip Code

TELEPHONE:
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Tater Tot Trail Ad Hoc	Since December 2022	Chair of Ad Hoc Committee
Diversity Committee	Since January 2023	Committee member
Kiwanis Club	Since November 2022	Member

Employment:

Wick Communications	Press Operator	Since January 2022
Current Employer:	Position:	Dates of Employment:

Education:

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Additional Information you feel may be helpful in considering your request for appointment:

Signature:

~~November 13, 2019~~ AJS
Date:

Submit

Reset

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: **Alvarado** **Manny** **A**
Last First Middle Initial
HOME ADDRESS: **1085 NW 2nd Ave** **Ontario** **97914**
Street City Zip Code
TELEPHONE: **541-212-1700 Cell** **alvaradojewelers@gmail.com**
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. **Homelessness Ad Hoc** 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Ontario Chamber Commerce	1989 to 1993	President/Board Member
Ontario School District	4 years	Board Member/ Board Chair
TVCC	4 years	Board Member/Board Chair

Employment:

Alvarado Jewelers Inc	Owner/President	1978 to Present
Current Employer:	Position:	Dates of Employment:

Education:

Ontario High School Graduate 1977 TVCC (attended 1977 to 1979)

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am an over 50 year resident of Ontario and a small business owner downtown for the past 20 years. I see first hand almost every day the negative impact this is having on our community. I am anxious to see what possible resolutions we can come up with for this rapidly growing problem.

Additional Information you feel may be helpful in considering your request for appointment:

Manny Alvarado (online signature)	February 1, 2023
Signature:	Date:

RESET FORM



**AGENDA REPORT
NEW BUSINESS
February 14, 2023**

To: Mayor and City Council
FROM: Casey Mordhorst, Public Works Director
THROUGH: Danny K. Cummings, City Manager
SUBJECT: **BID AWARD: AIRPORT WATER LINE EXTENSION**
DATE: February 3, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE THE BIDS AS PRESENTED AND AWARD THE WATER LINE EXTENSION TO WARRINGTON CONSTRUCTION FOR THE AMOUNT OF NOT TO EXCEED \$25,800.

SUMMARY:

The Fixed Base Operator (FBO) at the Airport is not connected to city water or sewer. This extension of the water main will allow the connection to be made and provide potential future development with access to water on the west side of SW 33rd Street north of the FBO.

BACKGROUND:

To develop the hangar lots on the west side of SW 33rd Street, water and sewer would need to be available. The sewer line and service connections have been installed and this would be the first part of the process of getting water to the lots. The FBO is not connected to city services and this would give the City Manager the ability to have Silverhawk connect the FBO to city services.

CURRENT SITUATION:

Currently, the FBO is not connected to the city utilities. The sewer has been installed and a sewer service is stubbed out to each of the hangar lots on the west side of SW 33rd Street. Extending the water will allow Silverhawk to connect to city utilities. Fire protection will be increased as well, having a fire hydrant close to the FBO and the training building.

ANALYSIS:

- A. **STRATEGIC PLAN** Extending the water main to the west side of SW 33rd Street will provide the utilities for future hangar development, adding fire protection and eventually looping the water system.
- B. **FINANCIAL** Funding for this project will come from funds received from the sale of the Stellings property.

- C. **TIMING** This project will be completed this spring.
- D. **POLICY/LEGAL** The City Council approves bid awards.

ALTERNATIVES:

If not approved, the FBO will remain off city services.

RECOMMENDATION:

Staff recommends the approval of bids as presented and award the airport water line extension to Warrington Construction for an amount not to exceed \$25,800.

ATTACHMENTS:

- 1. Warrington- Airport Bid
- 2. M2- Airport Bids
- 3. Bid-Quote-Track-Form (1)

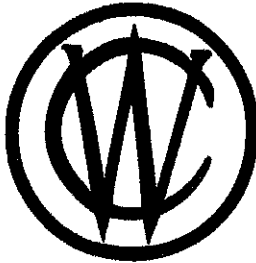
Warrington Construction

PO BOX 910

Ontario OR 97914

Cell 208.739.3344

brookswarrington@hotmail.



W.O. NO.

DATE 1/18/23

CUSTOMER ID Jacobs

TO

Jacobs

City Of Ontario

Al Haun

Airport Water Extension

JOB Airport Water Line
Extension

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	Airport Waterline Extension Per Drawing	\$ 24,826.00	\$ 24,826.00

ACCEPTED BY

SUBTOTAL \$ 24,826.00

TOTAL \$ 24,826.00

M2 Construction LLC

2312 Sunset Dr.
Ontario, OR 97914

Estimate

Date	Estimate #
1/12/2023	86

Name / Address
City Of Ontario

Project
SW 33rd Water Ext...

Description	Qty	Rate	Total
Water Main	160	75.00	12,000.00
Install Tapping Valve and sleeve	1	1,000.00	1,000.00
Hydrant	1	10,000.00	10,000.00
Surface Restoration (Gravel and Asphalt)	1	3,000.00	3,000.00
		Total	\$26,000.00



City of Ontario

444 SW 4th Street
Ontario, OR 97914

Bid or Quote Tracking Form

Item: Airport Water Main Extension 2023

Item On State Bid List? Yes ☐ No ☒

City Representative: Al Haun

Budgeted Amount: _____

Date: 12/30/22

Line Item: _____

Vendor #1 Name: Warrington Construction

Contact Person: Brooks Warrington Phone # 208-739-3344

First Attempt: Contact Date: 12/30/22 Contact Time: 11:30AM Response? Yes ☒ No ☐

Second Attempt: Contact Date: _____ Contact Time: _____ Response? Yes ☐ No ☐

Bid Attached? Yes ☒ No ☐ Verbal Quote? ☐ Written Quote? ☒ Amount: \$24,826.00

Notes:

E-mailed project description 12/30/2022 11:30AM

Vendor #2 Name: Anderson Excavation

Contact Person: Dave Anderson Phone # 208-741-9696

First Attempt: Contact Date: 12/30/22 Contact Time: 11:38AM Response? Yes ☒ No ☐

Second Attempt: Contact Date: _____ Contact Time: _____ Response? Yes ☐ No ☐

Bid Attached? Yes ☐ No ☒ Verbal Quote? ☐ Written Quote? ☐ Amount: _____

Notes:

E-mailed project description 12/30/2022 11:38AM

Vendor #3 Name: M2 Construction

Contact Person: Sam McMillin Phone # 208-739-8194

First Attempt: Contact Date: 12/30/23 Contact Time: 11:49AM Response? Yes ☒ No ☐

Second Attempt: Contact Date: _____ Contact Time: _____ Response? Yes ☐ No ☐

Bid Attached? Yes ☒ No ☐ Verbal Quote? ☐ Written Quote? ☒ Amount: \$26,000.00

Notes:

E-mailed project description 12/30/2022 11:53AM

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
DECEMBER 31, 2022**

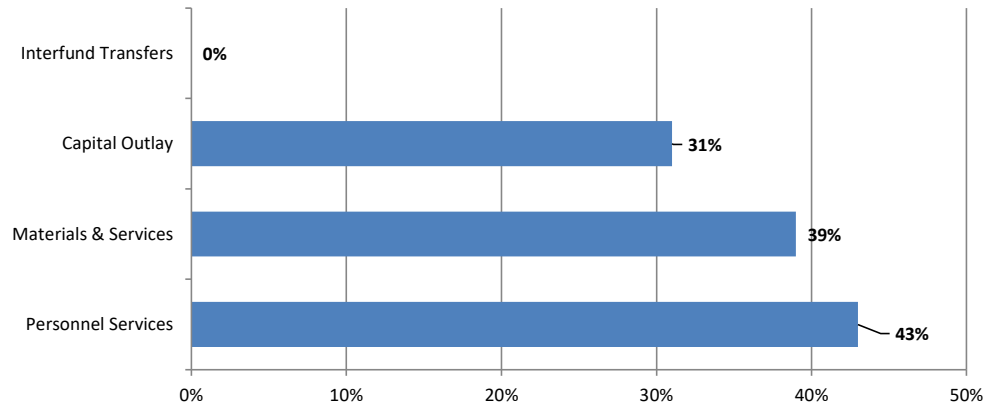
DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	3,860,050	3,860,050	100.0%	
Parks	2,000	510	25.5%	
Parks & Recreation	2,000	510	25.5%	
Fire	269,572	97,523	36.2%	
Code Enforcement	45,300	4,585	10.1%	
Police	199,850	56,894	28.5%	
Dispensary Business License	111,600	49,600	44.4%	
Public Safety Total	626,322	208,602	33.3%	
Interest	24,500	53,588	218.7%	
State Revenue Sharing	154,031	44,416	28.8%	
Administrative Services	497,148	248,574	50.0%	
Other General Revenues	8,485	27,917	329.0%	
Donations	-	-	#DIV/0!	
Property Taxes	4,242,967	3,735,517	88.0%	
Alcohol Bvg License & Fee	226,233	66,573	29.4%	
Cigarette tax	8,862	4,102	46.3%	
Marijuana tax	3,500,000	614,762	17.6%	
Franchise Fees	1,608,362	450,113	28.0%	
Cemetery	55,000	12,450	22.6%	
General Government Total	10,325,588	5,258,012	50.9%	
Planning & Zoning	4,000	1,710	42.8%	
Community development	4,000	1,710	42.8%	
GENERAL FUND REVENUE TOTALS	\$ 10,957,910	\$ 5,468,834	49.9%	
YTD CURRENT YEAR PROFIT(LOSS)				\$ 1,222,089
YTD BUDGET BENCHMARK			50.0%	 -0.1%

CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENDITURES
FOR THE PERIOD ENDED
DECEMBER 31, 2022

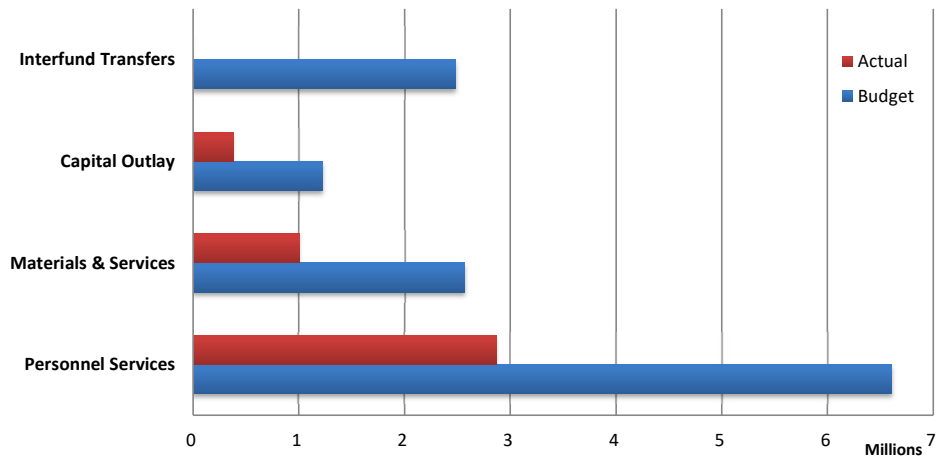
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	532,383	179,980	33.8%	
Parks & Recreation	532,383	179,980	33.8%	
Fire	2,026,801	899,419	44.4%	
Code Enforcement	150,577	22,599	15.0%	
Police	4,635,316	1,989,884	42.9%	
Police reserves	3,275	-	0.0%	
Public Safety Total	6,815,969	2,911,902	42.7%	
Administration	532,881	230,373	43.2%	
City Council	34,461	10,415	30.2%	
Business Registration	1,100	107	9.7%	
Cemetery	224,078	111,749	49.9%	
Finance	259,476	18,823	7.3%	
Technology	214,940	100,645	46.8%	
General Government Total	1,266,936	472,111	37.3%	
Community development	214,474	46,425	21.6%	
Community Development	214,474	46,425	21.6%	
Administrative Overhead	1,054,562	599,326	56.8%	
Non-Departmental Contributions	544,269	37,000	6.8%	
Other Total	1,598,831	636,326	39.8%	
Operating Transfers Out	2,449,528	-	0.0%	
GENERAL FUND TOTALS	\$ 12,878,121	\$ 4,246,745	33.0%	
YTD BUDGET BENCHMARK			50.0%	 17.0%

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENDITURES
FOR THE PERIOD ENDED
DECEMBER 31, 2022**

% Expended by Category



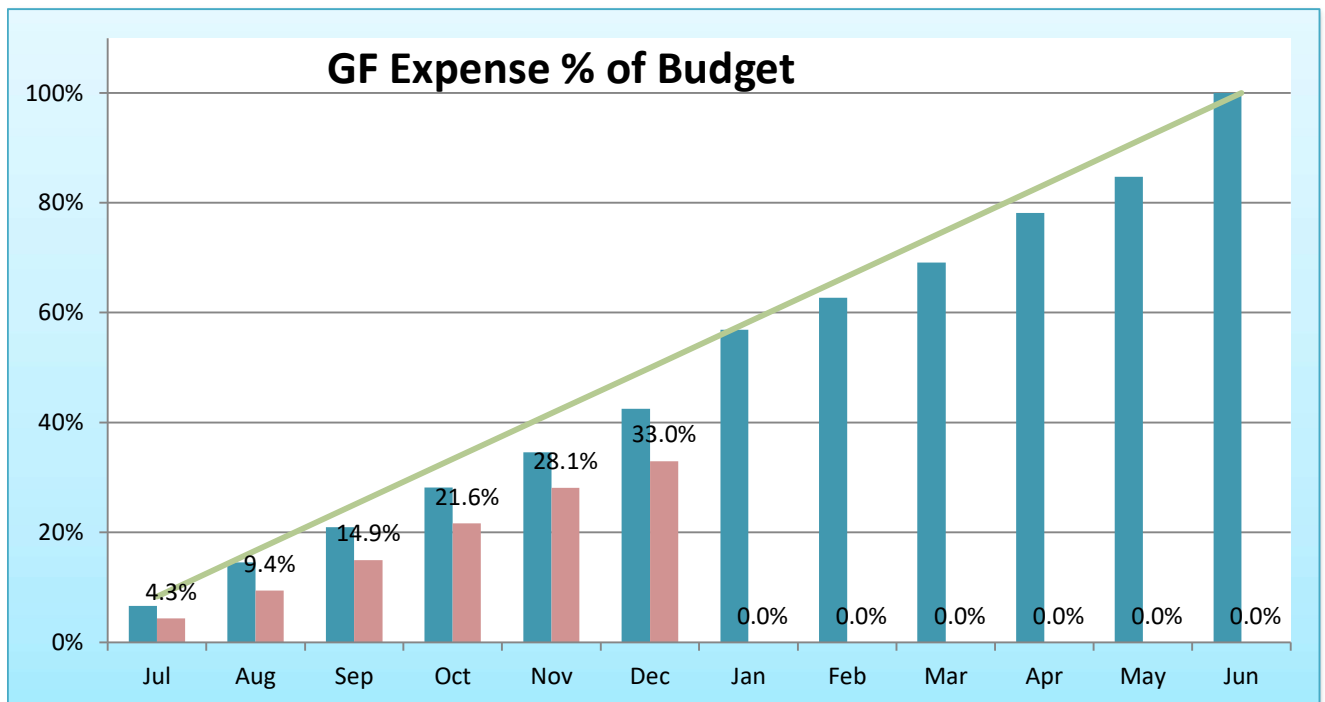
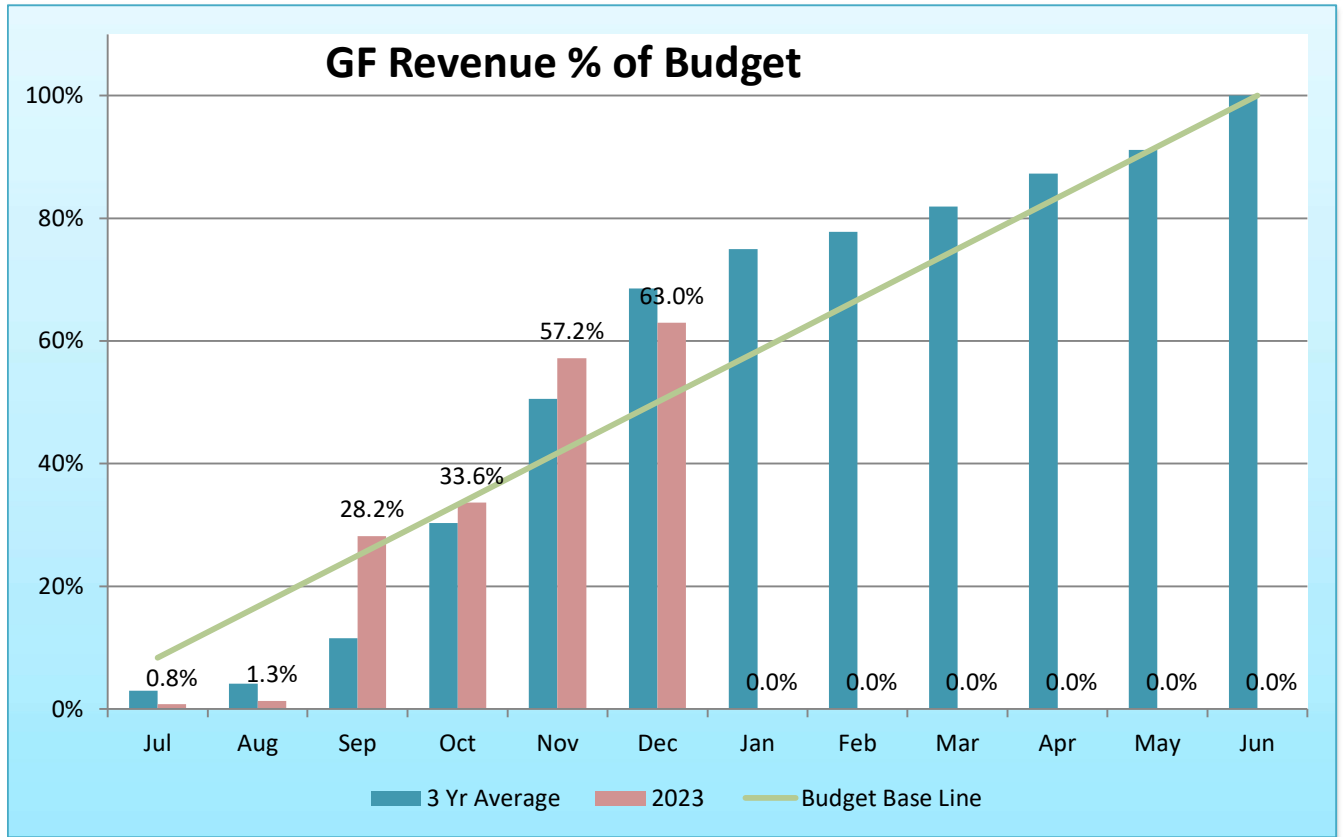
Budget to Actual by Category



**CITY OF ONTARIO
GENERAL FUND - LEGAL SERVICES
AS OF DECEMBER 31, 2023**

LEGAL EXPENSES	
JULY	\$ 3,021
AUGUST	17,768
SEPTEMBER	26,599
OCTOBER	20,800
NOVEMBER	13,462
DECEMBER	15,389
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
TOTAL	\$ 97,038
BUDGETED AMOUNT	\$ 80,000
(OVER) UNDER BUDGET AMOUNT	\$ (17,038)

**CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
DECEMBER 31, 2022**



**CITY OF ONTARIO
OTHER FUNDS - EXPENDITURES
FOR THE PERIOD ENDED
DECEMBER 31, 2022**

DEPARTMENT/FUND	REVENUES				EXPENDITURES		
	BUDGET	ACTUAL	% REALIZED		BUDGET	ACTUAL	% EXPENDED
002 Marijuana Enforcement Fund	25,600	20,310	79.3%		25,600	13,472	52.6%
010 Grant Fund	2,894,741	2,559,663	88.4%		2,744,741	632,274	23.0%
027 Building Fund	688,073	742,976	108.0%		229,947	105,540	45.9%
030 Capital Projects Fund	4,963,274	5,444,323	109.7%		3,170,438	847,072	26.7%
031 SDC Fund	794,798	855,046	107.6%		794,798	-	0.0%
045 Street Fund	5,780,664	2,480,621	42.9%		5,780,664	1,308,055	22.6%
050 Trust Funds	845,542	763,414	90.3%		845,542	289,518	34.2%
055 Reserve Funds	5,210,470	4,373,115	83.9%		4,101,462	2,157,787	52.6%
060 Revolving Loan Fund	449,164	274,456	61.1%		449,164	80,000	17.8%
105 Water Fund	5,368,979	4,523,534	84.3%		4,626,458	1,887,419	40.8%
110 Sewer Fund	5,561,514	5,349,498	96.2%		4,546,046	2,884,024	63.4%
115 Storm Sewer Fund	463,840	447,348	96.4%		170,225	66,880	39.3%
120 Airport Fund	958,329	219,851	22.9%		958,329	176,695	18.4%

Comments:

YTD BUDGET BENCHMARK

50.0%



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Public Works Annual Presentation

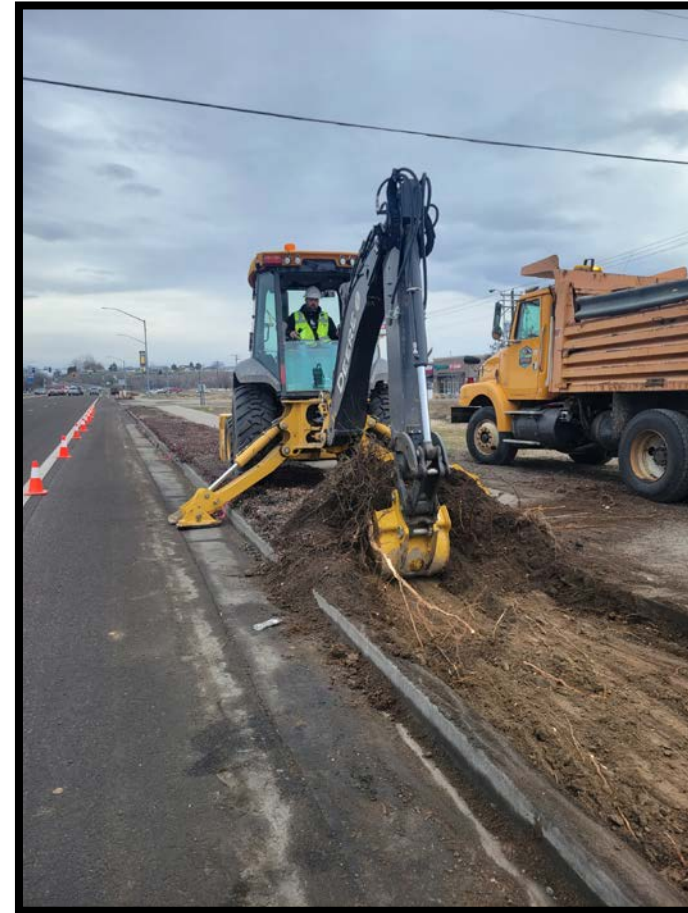
Annual Business Review January – December 2022

Jacobs

Streets, Collection/Distribution, Stormwater, & Field Services



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Streets, Collection/Distribution, Stormwater, & Field Services



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- ▶ Traffic control for the Veteran's Day, Holiday Parade, and multiple special events
- ▶ Installed Holiday Banners and Lit decorations
- ▶ Fall leaf pick up
- ▶ Snow and Ice control
- ▶ Chip sealed 8 lane miles
- ▶ All crosswalks painted or thermo-plastic replaced
- ▶ Multiple Homeless camps Removed, Ordinance Officer request.
- ▶ Repaired the well lines at the Golf course for the sprint boat track



Tapadera Lift Station Upgrade



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- ▶ New wet well, pumps and controls
- ▶ Increased capacity due to development
- ▶ Project is still in progress due to long lead times



SE 5th Avenue Pedestrian Improvements



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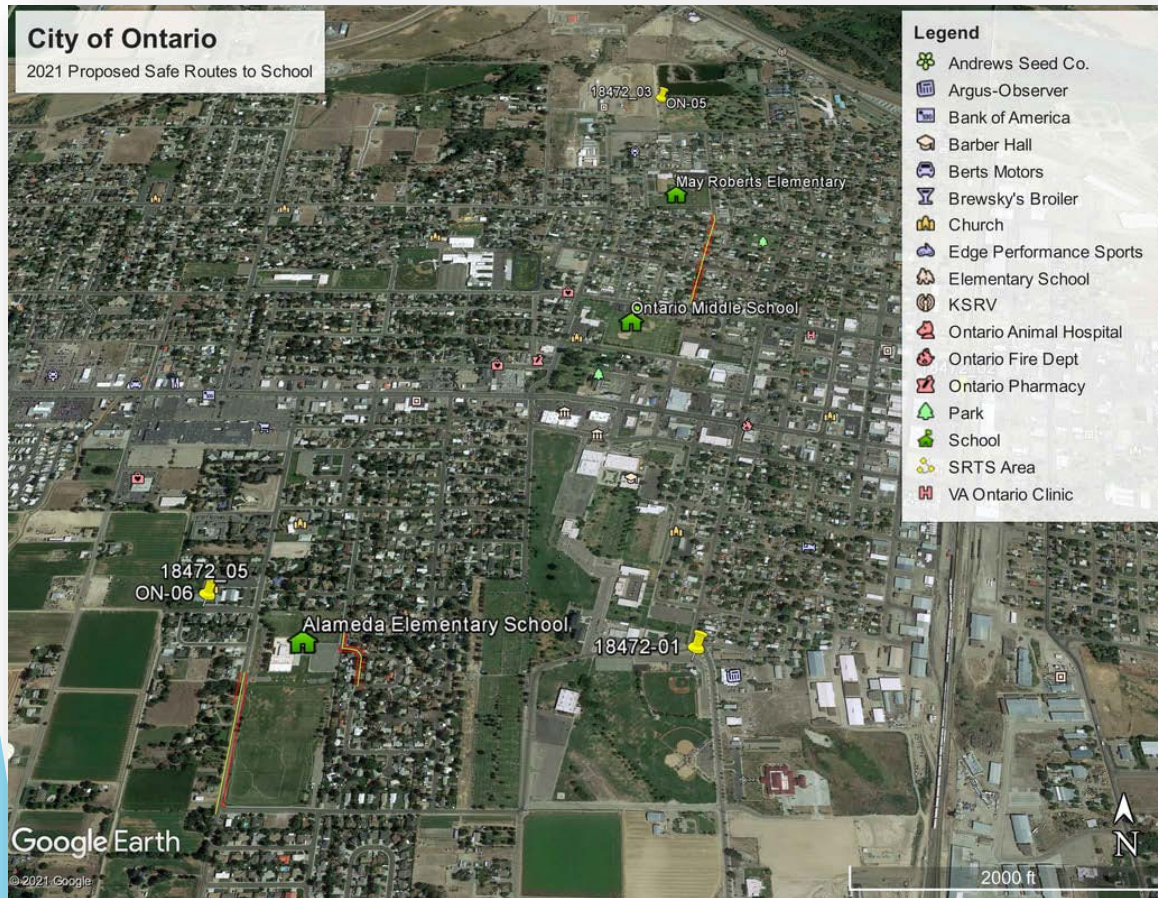
- ▶ Keller and Associates are completing final design
- ▶ East Lane to the UPRR crossing
- ▶ Detached sidewalk and path to improve pedestrian safety
- ▶ Improve the lighting along the path
- ▶ Coordination with ODOT



Safe Routes to Schools



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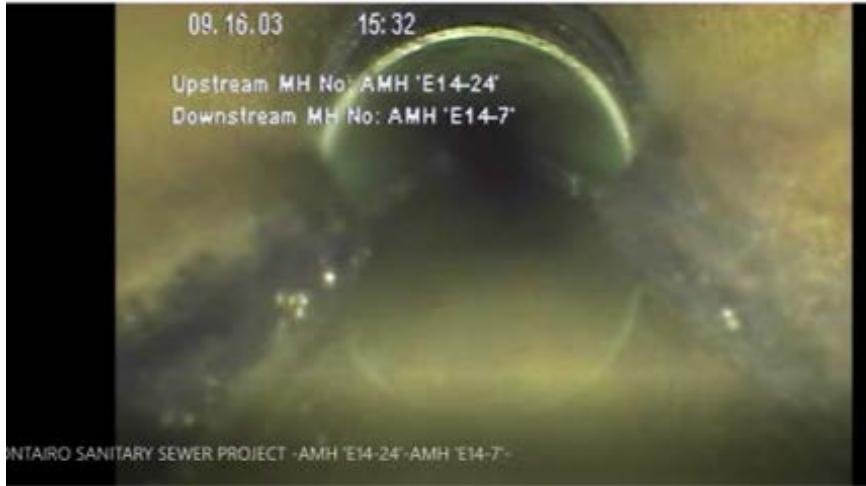
- ▶ Grant funding was extended through 2023
- ▶ Project will be downsized to fit the funding available



CCTV Inspection of Sewer Lines



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- Identifies I&I, root intrusion and pipe failure in the system
- Used as data developing the CIP budget
- Project completion spring of 2023
- Developing future project to seek grant funding



Engineering

- ▶ 21PDAC meetings for planned developments
- ▶ 61 Right Away permits Issued
- ▶ 40 new addresses created
- ▶ Construction Inspection on Water, Wastewater, Curb/Gutter and Sidewalk
- ▶ Plan review for all projects, generating a response for Public Works



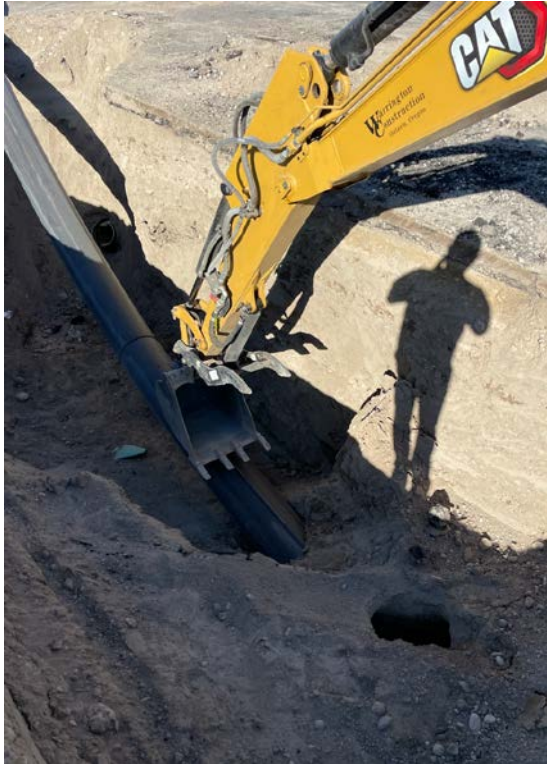
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Engineering Project Inspection



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Engineering Project Inspection



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Water Treatment Plant



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Water Treatment Plant

- ▶ Poly Certification Report -OHA
- ▶ 0 Discharge Report - DEQ
- ▶ Water Usage Report - OHA
- ▶ Changed out the filter media in both WesTech filters
- ▶ New Lead and Copper Rule released.
- ▶ Produced 2.193 Billion gallons of water
- ▶ All required regulatory samples collected



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WesTech Filter Media replacement



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Water System Inspection



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Wastewater Treatment Plant



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Wastewater Treatment



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- ▶ Rebuilt the Skyline pump slow activation valve
- ▶ All regulatory sampling completed
- ▶ Rebuilt the Everfelt filter system at Skyline
- ▶ Repaired the 12" Skyline effluent pipe that failed September 3rd
- ▶ NPDES on site inspection in September with DEQ regulators
- ▶ Bio-solids Report
- ▶ Water Reuse report
- ▶ Inflow and Infiltration Report



Wastewater Treatment



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Facility Plan Update

- ▶ Outline was sent to DEQ for approval
- ▶ Working with Keller & Associates and Jacobs Engineering to complete
- ▶ Evaluation of the Wastewater Collection and Wastewater Treatment systems
- ▶ Will be completed by May of 2023



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Pollutant Source Identification Plan



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- ▶ Removal of Arsenic in the Wastewater collection system
- ▶ Sewer only Accounts, identifying well water discharged to the Collection system
- ▶ Remove Inflow and Infiltration into the Collections system



Parks and Cemetery



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OREGON

- ▶ 56 Burials at Evergreen Cemetery, 11 burials at Sunset Cemetery
- ▶ 1 Columbarium spot filled, 17 spots available
- ▶ Utilized the Youth group and SRCI crews
- ▶ Watered flowers Downtown
- ▶ Memorial Day
- ▶ Beck Park restroom Remodel Complete





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Questions?



City of Ontario
Clint Benson, Fire Chief
Ontario Fire & Rescue
444 SW 4th Street
Ontario, OR 97914
Voice (541) 881-3230
Fax (541) 889-7688
clint.benson@ontariooregon.org

February 4, 2023

Honorable Mayor and City Council:

February 1st Ontario Fire and Rescue received a failed inspection report for ladder truck 109. Truck 109 is a 1987 Seagrave that currently has 20,898 miles and 3,997 hours recorded. The inspection was conducted by Apparatus Equipment & Service, Inc. for a cost of \$1,975.10. The inspection tested truck 109 in accordance with NFPA 1911, Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles. "The primary purpose of this standard is to provide requirements for an inspection, maintenance, and testing program that will ensure that in-service emergency vehicle are serviced and maintained to keep them in safe operating condition and ready for response at all times" (NFPA 1911, 1.2.1). The last test conducted on 109 was in 2020. Ladder truck 109 can now only be utilized to flow water from the ladder. The ladder is not safe for use by firefighting personnel for training or rescue operations.

The inspection report lists the main reasons for failure as failure of electrical components while rotating the aerial portion of the apparatus, leaking extension ram seals, and loose extension cables. I have reached out to Dusty Ballantyne of Star Fire District Maintenance Division, the company that currently provides maintenance and repairs to our fleet. Mr. Ballantyne informed me that the cost of the electrical issues alone would be more than \$20,000 and that due to the age of the apparatus, parts for the other required repairs will be very difficult, if not impossible to find. I am still gathering cost information for the other issues, however, they will be very costly as well and we have already spent over \$14,000 in repairs for 109 in this current budget year. Our budget for vehicle repairs for the 22-23 FY is \$14,610 and we are currently more than \$11,000 over budget.

I have gathered cost estimates for several options moving forward:

1. Complete refurbishment of Truck 109: Not recommended due to the age of 109 and inability to get parts.
2. Purchase of a used ladder truck in good condition (2010 or newer): \$600K to \$750K.
3. Lease a new ladder truck. I am still waiting for annual cost estimates for this option.
4. Purchase a new ladder truck (stock unit – 2 to 8 months wait time): \$1.6 million
5. Purchase a new ladder truck (custom unit – 35 to 38 months wait time) – 1.75 million

I will continue to explore options and cost estimates. My recommendation is option #2 if moneys are available. One of my future goals for the fire department is to create a capital reserve account for fire apparatus, so that apparatus is replaced on a scheduled basis, prior to incurring excessive repair costs and safety issues.

Please let me know if you have any questions.

Cc: Dan Cummings, City Manager
Ontario Rural Fire Protection District

Accounts Payable

Checks by Date - Summary by Check Date

User: kari.ott
Printed: 2/8/2023 4:52 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
129524	879072	Border Town Comic Con	01/05/2023	2,500.00
129525	879637	Bryant Lovlien & Jarvis PC Attorneys at La	01/05/2023	15,389.00
129526	626400	Campo & Poole Distributing, LLC	01/05/2023	11,417.15
129527	637828	Century Link Communications, LLC	01/05/2023	80.00
129528	216000	D & B Supply Company	01/05/2023	90.11
129529	879737	Dick Hannah Chevrolet	01/05/2023	42,230.69
129530	879653	FileOnQ	01/05/2023	650.00
129531	01503	Riley Hill	01/05/2023	1.00
129532	376000	Idaho Power	01/05/2023	67.22
129533	879464	Merchant McIntyre Associates, LLC	01/05/2023	6,000.00
129534	602320	NAPA Auto Parts	01/05/2023	23.36
129535	879551	Painter Holdings & Business Ventures, Inc.	01/05/2023	32.00
129536	666190	Sassy Software Solutions, LLC	01/05/2023	811.00
129537	879626	Silverhawk Properties Oregon, LLC	01/05/2023	425.00
129538	879553	Training & Employment Consortium	01/05/2023	160.00
129539	788402	TransUnion Risk & Alternative Data Soluti	01/05/2023	75.00
129540	879733	Waste Connections of Oregon, Inc.	01/05/2023	313.06
129541	879635	Western Building Maintenance, Inc.	01/05/2023	3,962.08
Total for 1/5/2023:				84,226.67
129542	738001	Lt. James Swank	01/06/2023	206.50
Total for 1/6/2023:				206.50
129569	033300	Argus Observer	01/12/2023	1,820.00
129570	037600	AT&T	01/12/2023	23.07
129571	144000	Cascade Natural Gas Corporation	01/12/2023	2,600.84
129572	637830	Century Link	01/12/2023	526.80
129573	184450	Clay Peak Landfill	01/12/2023	13,791.90
129574	262000	Eastside Florist	01/12/2023	108.00
129575	879641	Garrett's Dry Cleaning, LLC	01/12/2023	102.81
129576	879448	Riley J. Hill	01/12/2023	831.20
129577	879191	Kristy Lynn Janti	01/12/2023	28.00
129578	879363	Danielle Llamas	01/12/2023	150.00
129579	451750	Malheur County Sheriff's Office	01/12/2023	63,759.52
129580	461607	MicroTechnology Systems, Inc.	01/12/2023	576.00
129581	879113	Municipal Emergency Services, Inc.	01/12/2023	223.40
129582	879301	Net Assets Corporation	01/12/2023	348.00
129583	242083	State of Oregon Department of Transportati	01/12/2023	9.00
129584	516494	State of Oregon Department of Transportati	01/12/2023	204.05
129585	879722	Parisi & Venturini Corp	01/12/2023	34,217.00
129586	879393	PortaPros, LLC	01/12/2023	803.00
129587	642093	Red's Automotive Repair, Inc.	01/12/2023	47.83
129588	879145	Silver Signet, LLC	01/12/2023	456.35
129589	130950	Sparklight Business	01/12/2023	13.23
129590	702008	Staples Business Credit	01/12/2023	381.16

Check No	Vendor No	Vendor Name	Check Date	Check Amount
129591	729500	Storage On Site	01/12/2023	85.00
129592	879720	Total Package Enterprises, LLC	01/12/2023	18.48
129593	817599	UPS	01/12/2023	33.96
129594	842030	Warrington Construction Corporation of Or	01/12/2023	15,000.00
129595	879151	Waste-Pro	01/12/2023	40.05
Total for 1/12/2023:				136,198.65
ACH	878915	Jacobs Engineering Group, Inc.	01/17/2023	474,379.69
Total for 1/17/2023:				474,379.69
129596	879244	Jon Laurenson	01/18/2023	333.00
129597	879452	Rick Reyna	01/18/2023	2,655.25
Total for 1/18/2023:				2,988.25
ACH	832852	Wells Fargo Business Elite Card	01/20/2023	17,191.85
129598	879739	David Bunker	01/20/2023	6,000.00
129599	183201	CK3, LLC	01/20/2023	5,416.25
129600	879740	Richard Clark	01/20/2023	14,020.20
129601	879059	Help Them to Hope	01/20/2023	2,500.00
129602	376000	Idaho Power	01/20/2023	1,024.37
129603	879560	Taylor Jewkes	01/20/2023	1,500.00
129604	434231	Lighthouse Uniform Co.	01/20/2023	296.89
129605	879417	LightSpeed Networks, Inc.	01/20/2023	1,163.42
129606	451593	Malheur Council on Aging & Community S	01/20/2023	15,000.00
129607	879225	Malheur Media, LLC	01/20/2023	60.00
129608	&509	Matsy's Restaurant & Catering	01/20/2023	12.00
129609	879696	KC Meiwald	01/20/2023	1,500.00
129610	539200	Ontario Area Chamber of Commerce	01/20/2023	960.00
129611	879588	Cody Servis	01/20/2023	1,500.00
129612	879599	Gary T Taylor	01/20/2023	1,500.00
129613	879680	US Bank Equipment Finance	01/20/2023	2,940.74
129614	879604	Michael K. Walker	01/20/2023	1,500.00
Total for 1/20/2023:				74,085.72
ACH	879741	State of Oregon Department of Transportati	01/24/2023	45,000.00
Total for 1/24/2023:				45,000.00
129615	21409	Big Sky Sportswear	01/27/2023	111.14
129616	UB*12061	FOSTEENA BROWN	01/27/2023	142.42
129617	879494	Bruneel, LLC	01/27/2023	1,646.68
129618	879455	Carquest Auto Parts	01/27/2023	90.00
129619	637830	Century Link	01/27/2023	674.86
129620	879577	Alex Cisneros	01/27/2023	350.00
129621	879062	Compass Minerals America, Inc.	01/27/2023	2,609.43
129622	22427	Conсор North America, Inc.	01/27/2023	35,808.64
129623	UB*12063	MARIAN CUTLER	01/27/2023	113.91
129624	UB*12059	LARRY & DEBI DOWNS	01/27/2023	19.55
129625	UB*12062	LOURANA ECHANIS	01/27/2023	27.05
129626	269295	Edge Performance Sports	01/27/2023	11,544.05
129627	879743	Ergometrics & Applied Personnel Research	01/27/2023	272.60
129628	303800	Frank's Extinguisher Service	01/27/2023	105.95

Check No	Vendor No	Vendor Name	Check Date	Check Amount
129629	376000	Idaho Power	01/27/2023	2,989.85
129630	420000	John Deere Financial	01/27/2023	41.96
129631	412500	Keller Associates, Inc.	01/27/2023	15,137.50
129632	441140	Looks Nu, Inc.	01/27/2023	205.00
129633	451600	Malheur County Administration Office	01/27/2023	200.00
129634	879163	McCurry Ontario Motors, LLC	01/27/2023	181.94
129635	461607	MicroTechnology Systems, Inc.	01/27/2023	10,337.50
129636	UB*12060	STEPHANIE NUNN	01/27/2023	30.26
129637	582530	Oregon Corrections Enterprises	01/27/2023	19.00
129638	528405	Oster Professional Group, CPA's PC	01/27/2023	25,925.08
129639	618100	Physicians Primary Care Center, Inc.	01/27/2023	139.00
129640	642093	Red's Automotive Repair, Inc.	01/27/2023	223.21
129641	879424	Benjamin Henry Schlupé	01/27/2023	100.00
129642	879682	Schneider Tree Service & Construction, LL	01/27/2023	3,500.00
129643	879145	Silver Signet, LLC	01/27/2023	23.67
129644	702008	Staples Business Credit	01/27/2023	176.74
129645	738002	Symbol Arts, LLC	01/27/2023	324.75
129646	879720	Total Package Enterprises, LLC	01/27/2023	18.48
129647	879742	Trinity Health Epic - PP	01/27/2023	54.00
129648	288897	Verizon	01/27/2023	1,546.42
129649	868210	Withnell Motor Company	01/27/2023	70,787.32
Total for 1/27/2023:				185,477.96
Report Total (103 checks):				1,002,563.44



January 2023 ACTIVITY REPORT



January 2023



Ontario Fire & Rescue January Statistics		
Total City Emergency Responses	174	83% of Total Responses
City Medical Responses	157	75% of Total Responses; 2 Generals
City Fire Responses	17	8% of Total Responses; 1 General
Top 5 City Emergency Call Types		
Canceled On Scene	19	11% of City Calls
Fire	17	10% of City Calls
Sick Person	16	9% of City Calls
Ground-Level Fall w/Injury	14	8% of City Calls
Lift Assist Non-Injury	14	8% of City Calls
Other Important Trends		
Overdoses	4	2% of City Calls
Known COVID	1	1 % of City Calls

Ontario Rural Fire Protection District January Statistics		
Total Rural Emergency Responses	35	17% of Total Responses
Rural Medical Responses	31	15% of Total Responses; 1 General
Rural Fire Responses	4	2% of Total Responses; 1 General
Top 6 Rural Emergency Call Types		
Altered Mental Status	5	14% of Rural Calls
Fire	4	11% of Rural Calls
Canceled On Scene	4	11% of Rural Calls
Breathing Problem	4	11% of Rural Calls
Cardiac-Related	4	11% of Rural Calls
Trauma (All Vehicle-Related)	4	11% of Rural Calls
Other Important Trends		
Overdoses	1	3% of Rural Calls
Known COVID	0	



January 2023



Combined Fire Department January Statistics		
Total Emergency Responses	209	
Total Medical Responses	188	90% of Total Calls; 3 Generals
Total Fire Responses	21	10% of Total Calls; 2 Generals
Top 6 Emergency Call Types		
Canceled On Scene	23	11% of Total Calls
Fire	21	10% of Total Calls
Sick Person	16	8% of Total Calls
Breathing Problem	16	8% of Total Calls
Ground-Level Fall w/Injury	15	7% of Total Calls
Lift Assist	14	7% of Total Calls
Other Important Trends		
Overdoses	5	2% of Total Calls
Known COVID	1	



January 2023

Firefighter Training:

1/3/23 – IV set up Drill

1/10/23 – Denver Drill

The Denver Drill is a quick method of removing a fallen firefighter from a structure. It takes accuracy and precision to get correct, so training is essential.



1/11/23 – Engine Company Training – Precision Automotive Pre-Fire Plan

1/17/23 – Extrication Drill

Firefighters were challenged with the task of moving a ball through a series of obstacles. They were not allowed to touch the board with their hands, only tools available to them on extrications.



1/19/23 – Probationary Firefighter academy – Week 1



January 2023

1/11/23 – Regional Training – Multifamily Structures

Three members of Ontario Fire & Rescue attended a training facilitated by Payette Fire Department on multifamily structures. This training allowed them to prepare for events.

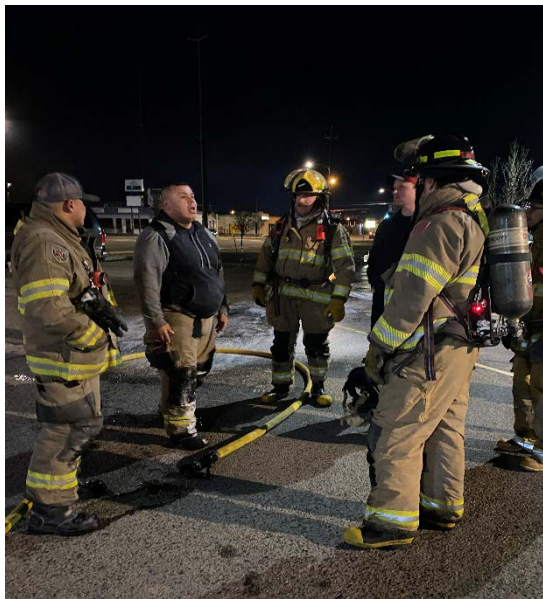


1/19/23 – Engine Company Training – The duty crew and chief Benson conducted training related to multifamily structures.

1/24/23 – Rapid Intervention Team Drill

1/26/23 - Probationary Firefighter academy – Week 2

Week 2 of academy covered basics at the fire house including responding to emergencies and protocols at the fire house. Students then donned their turnouts and tried their hand at different water stream methods for fighting a fire.



1/27/23 – Engine Company Training – Outdoorsman Pre-Fire Planning

1/31/23 – Firefighters' Circuit and HAZMAT Drill



January 2023

Department Updates

- New Career Firefighter Kyle Ervin – Kyle joined our department January 17th, 2023. He has been working with Lt Grimaldo on C shift and is settling in well. He comes with a wealth of knowledge and skills and is sure to be an asset to the department.
- Ladder truck #109 went through aerial testing to get it approved to go back in service. Sadly, it failed for multiple reasons and will only be used to flow water. The ladder cannot be manned for training or incidents.
- The Idaho Army National Guard Civil Support Team is planning a live exercise in Ontario at the end of March. Our Regional Hazmat Team will participate in a portion of their exercise.
- Chief Benson was accepted into an on-campus training/class, “Command & Control of Fire Department Operations at Target Hazards”, which will be held at the National Fire Academy in Emmetsburg, Maryland in August of 2023.
- Treasure Valley Paramedics is having staffing issues, which may affect emergency responses in our area. We are working with the County to make sure adequate mutual aid agreements are in place.
- January 19th, we began our six week in house training academy for four new part-time employees.
- January 5th, we received a new command vehicle - #105. We are in the process of getting it outfitted with the necessary decals, lights and radio systems and look forward to having it join the fleet soon.





January 2023
Inspections:

- SRCI
- Malheur County ESD
- Precision Automotive
- Ashley Manor
- Take 5 Oil Change
- Cowboy's Bar & Restaurant
- Planned Parenthood with OPD

Burn Permits Issued:

City Open Burns – 0
City Burn Barrels - 0

Rural Open Burns - 16
Rural Burn Barrels - 5

Community Involvement:

- On January 13th Chief Benson and multiple other city employees attended the Ontario Chamber Banquet where two of our own were recognized. Lt Allen Montgomery and his family were



awarded
Agriculturalist of the year for all the hard work put into successfully running Montgomery Farms and for being a blessing to our community through the running of their farm and activities that they provide. Terry Leighton was recognized as Man of the Year for his service to the community over the last 6 years while he was with Ontario Fire Department. We are very proud of all their achievements and their dedication to serve the community.





January 2023

- January 14th was the Elks Emergency Awards Banquet. There were two nominations for Firefighter of the year and they were both from Ontario Fire & Rescue. The first was Terry Leighton. The second was Jonathan Rico. Jonathan was awarded the Randy Carpenter Memorial Award as Firefighter of the Year.
- Ontario Chamber of Commerce Meetings and Events
- Snake River Valley Fire Chief's Association
- Coffee with the Veterans



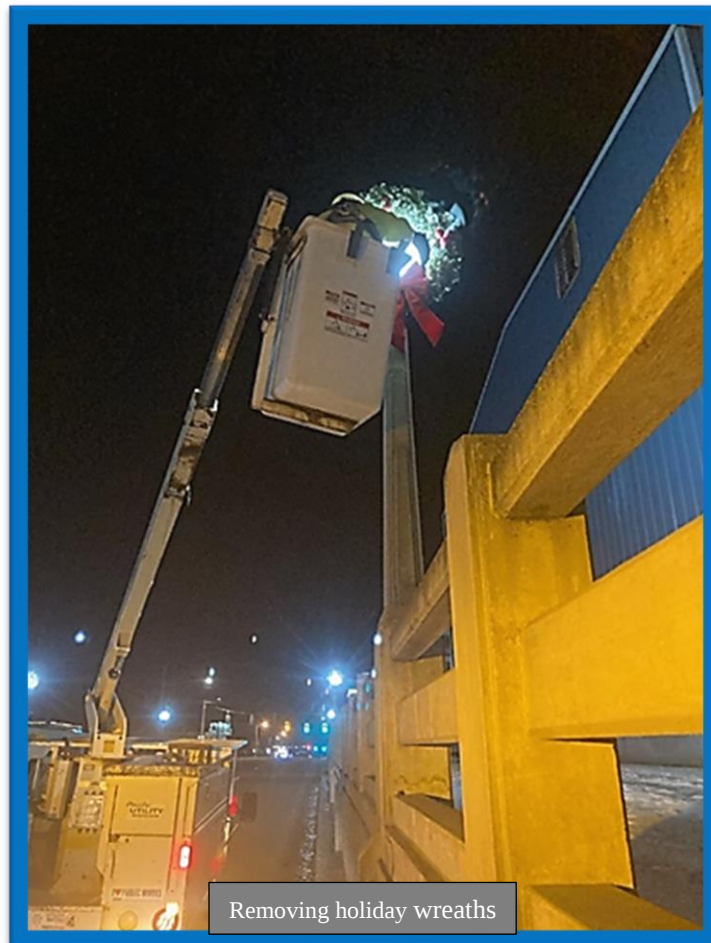
Major Incidents:

1/10/23 – 675 Sunset Dr. Rescue 1 was dispatched to a camper fire. Crews responded in truck 103. Upon arriving on scene, a general alarm was requested for additional personnel. A second crew responded, and the fire was successfully extinguished and contained to just the camper.



1/31/23 – Chester Rd/ Baker Rd. Rescue 1 was dispatched to the area of Chester Rd/Baker Rd for a possible haystack fire. Crew were able to locate the fire and prevent it from moving to surrounding exposures. The property owner responded with equipment to break up the stack and prevent the fire from spreading further into the stack.

Jacobs Public Works Department Monthly Report January 2023



Monthly Business Review

Public Works Department

Contents:

- ENGINEERING DEVELOPMENT REVIEW SUMMARY
- WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM SUMMARY
- WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
- OPERATIONS MAINTENANCE SUMMARY
- FACILITIES, CEMETERIES & PARKS
- APPENDIX



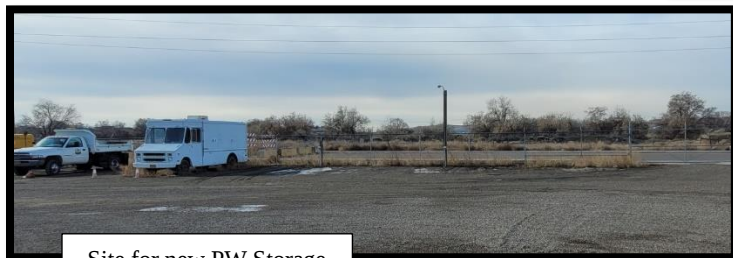
Leaking water service

DEVELOPMENT REVIEW**ACTIVITIES JANUARY 2023**

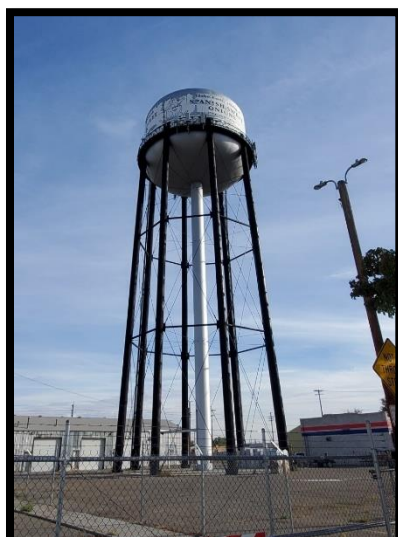
- Issued 3 ROW Permits.
- Issued 1 New Addresses to new residences.
- Attended the Jacobs monthly safety meeting.
- Multiple plan reviews for new construction.
- Multiple construction inspections.
- Continuous updating of the GIS mapping.
- SRCI Sewer line upgrade has been completed.
- Tapadera Lift Station construction continues.



Building at the airport will be demolished for BLM SEAT Base.



Site for new PW Storage Facility Building.



Water Tower meter reading equipment will be installed on.



Water and Sewer main exposed for new sewer service to be connected to.



Fire Hydrant pressure test

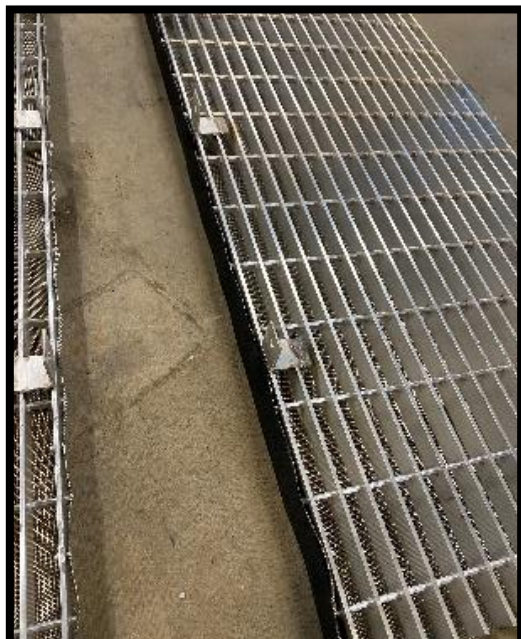
WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES JANUARY 2023

- Water treatment staff run diagnostic checks (jar testing) weekly to ensure that the chemical dosing is correct for the river water quality.
- Monthly Bacterial samples taken.
- Completed quarterly DBP, TOC/Alkalinity samples.
- Completed Asbestos sample, due every 9 years.
- 15 water services turned on customer request.
- 5 water services shut off customer request.
- 21 water services turn on/off read only customer request.
- 44 water services shut off for non-payment.
- 32 water services turned on for payment received.
- 30 water services checked for high or 0 consumption.
- 3 water services checked for leaks customer request.
- 5 water services shut off for leaks customer request.
- 7 water services turned on and verified leak was repaired by customer.
- 53 water meters were changed out for non-functioning.
- 5 water meters check and verified still off from the non-payment list.
- 1 new water service was installed.

WASTEWATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES JANUARY 2023



Remove media retention screens for repair/replacement



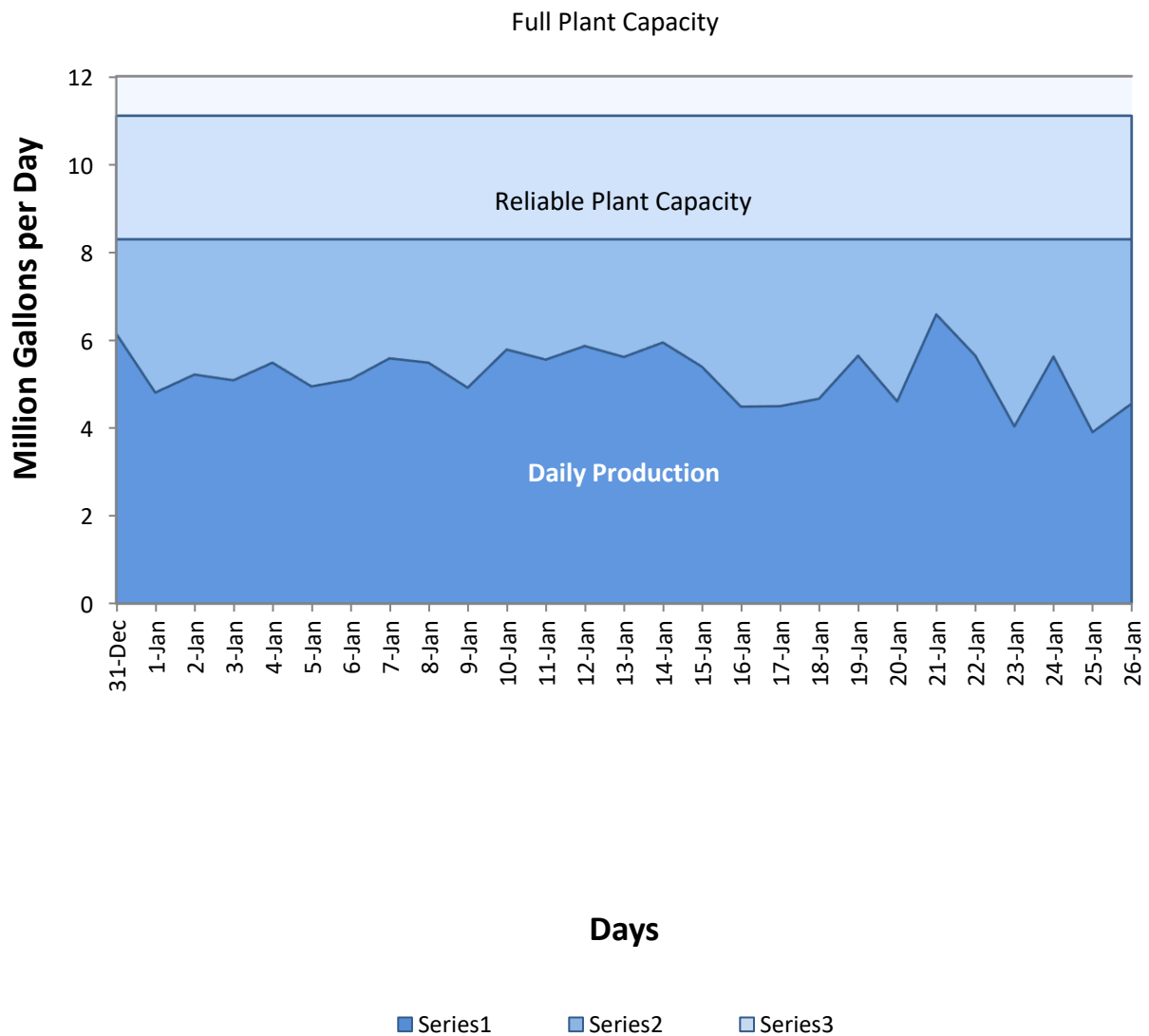
Remove beads for replacement



Store old Beads for cleaning and future use

WATER TREATMENT PLANT PRODUCTION VS. CAPACITY

Demand vs. Availability Dec 31-Jan 29, 2022



WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY

ACTIVITIES JANUARY 2023

- All sampling per the 2019 NPDES permit have been taken.
- All OSU covid 19 samples sent to lab.
- Assisted in WesTech Media installation.
- Had a gas meter installed for the pH adjustment building water heater.
- Started rehab work on the Gorman-Rupp transfer pump.
- Ordered and receive 2 new SO2 regulators, the regulators are ready for the fire department installation.
- Completed Sample Tracking Tool (STT) for the sample year 2023.



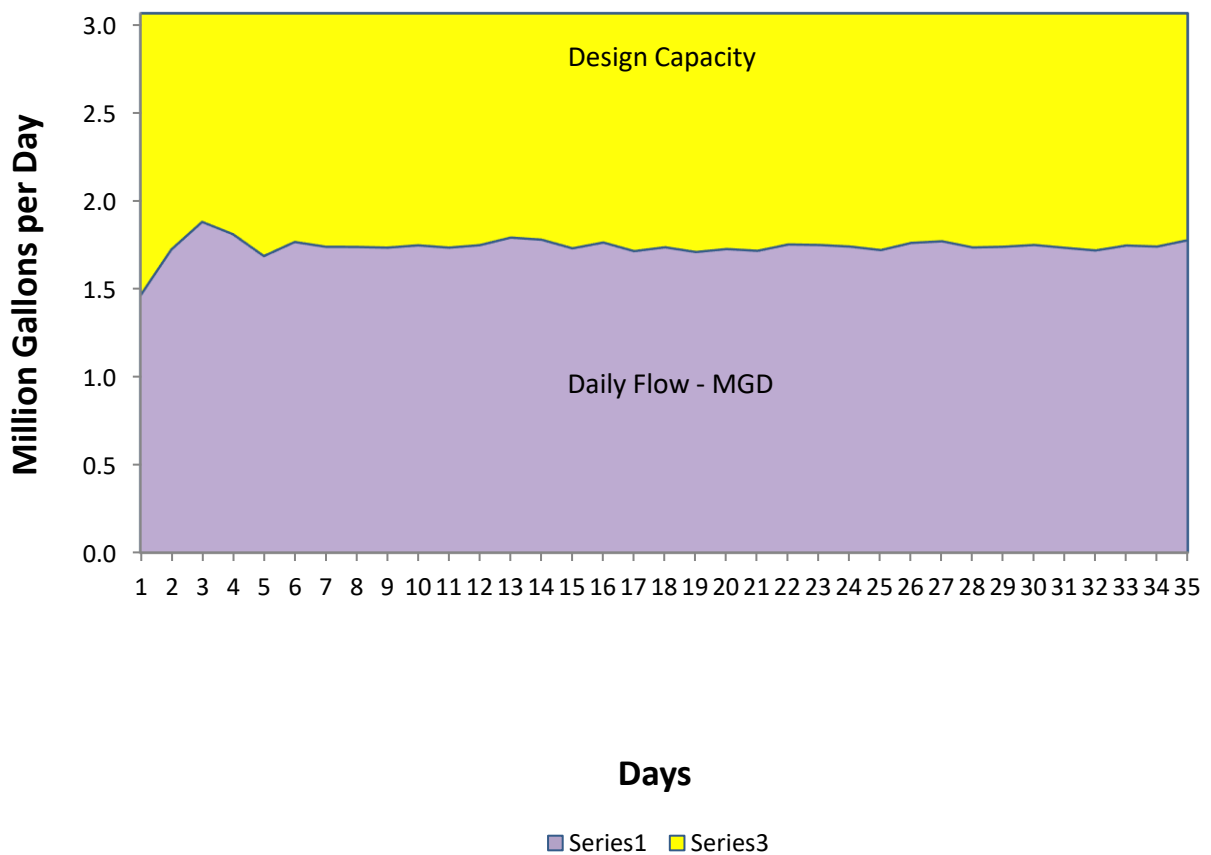
Pump rehab



Meter replacement

WASTEWATER TREATMENT PLANT

ACTIVITIES JANUARY 2023

**Wastewater Treatment Flows
Dec 28, 2022 - Jan 31, 2023**

OPERATIONS MAINTENANCE: STREETS, AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES JANUARY 2023

- Continued sweeping when weather permitted, this will continue until the leaves are picked up.
- Snow and ice equipment maintenance tightened sander chains.
- Serviced small equipment for the next season.
- Removed the holiday banners and lit decorations.
- Graded gravel sections in town when weather permitted.
- Pulled West Idaho Lift Station pump #2, 2 times and removed blockage and put back into service.
- Pothole patch repair throughout town.
- Sign repair throughout town.
- Blocked off the new addition at Moore Park, keeping vehicles out of the muddy area.
- Cleaned sewers with the CCTV crew, these are problem areas.
- Cleaned the storm trunk line on the SE part of town from SE 9th Ave to Idaho.
- Salted the primary and secondary routes for the snow event January 19th.
- Picked up trash and debris from a homeless camp at the Aspen Dental trash enclosure and from the underpass.
- Water maintenance through our town replaced a broken angle stop, leaking back check, replaced a broken meter box lid and ring.
- 44 utility locates completed.

OPERATIONS MAINTENANCE: STREETS, AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES JANUARY 2023



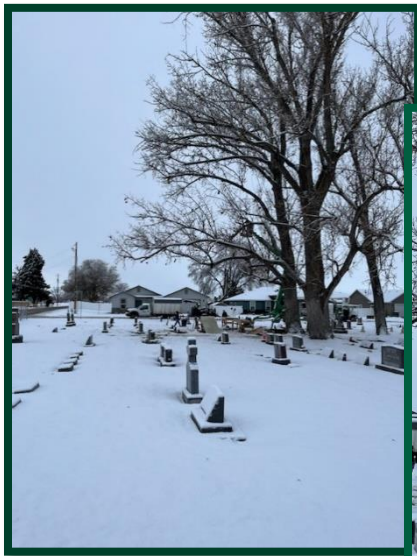
Cleaning sewer lines



January Business Review

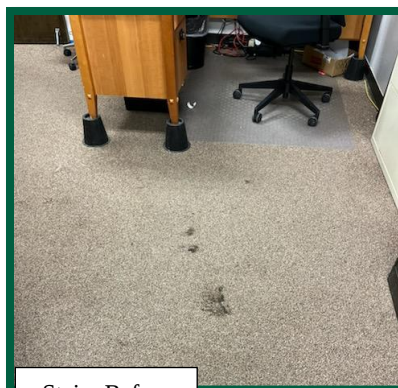
FACILITIES, PARKS, AND CEMETERIES SUMMARY
ACTIVITIES JANUARY 2023

- Continuing to repair wooden tables and benches.
- Removing the snow off sidewalks and de-icing as needed.
- Hired a plumber to fix a hot water line in City Hall
- Received a new side by side for the park's department.
- Trees are being trimmed in the parks and at Sunset Cemetery.
- Removed carpet stains in the fire department offices.



FACILITIES, PARKS, AND CEMETERIES SUMMARY

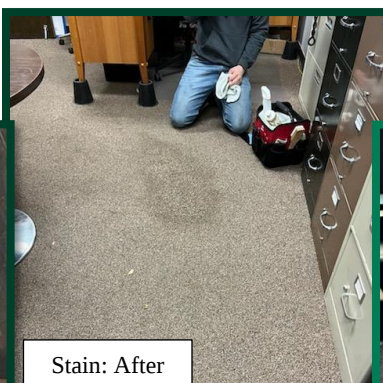
ACTIVITIES JANUARY 2023



Stain: Before



Hot water line: Before



Stain: After



Hot water line: Before

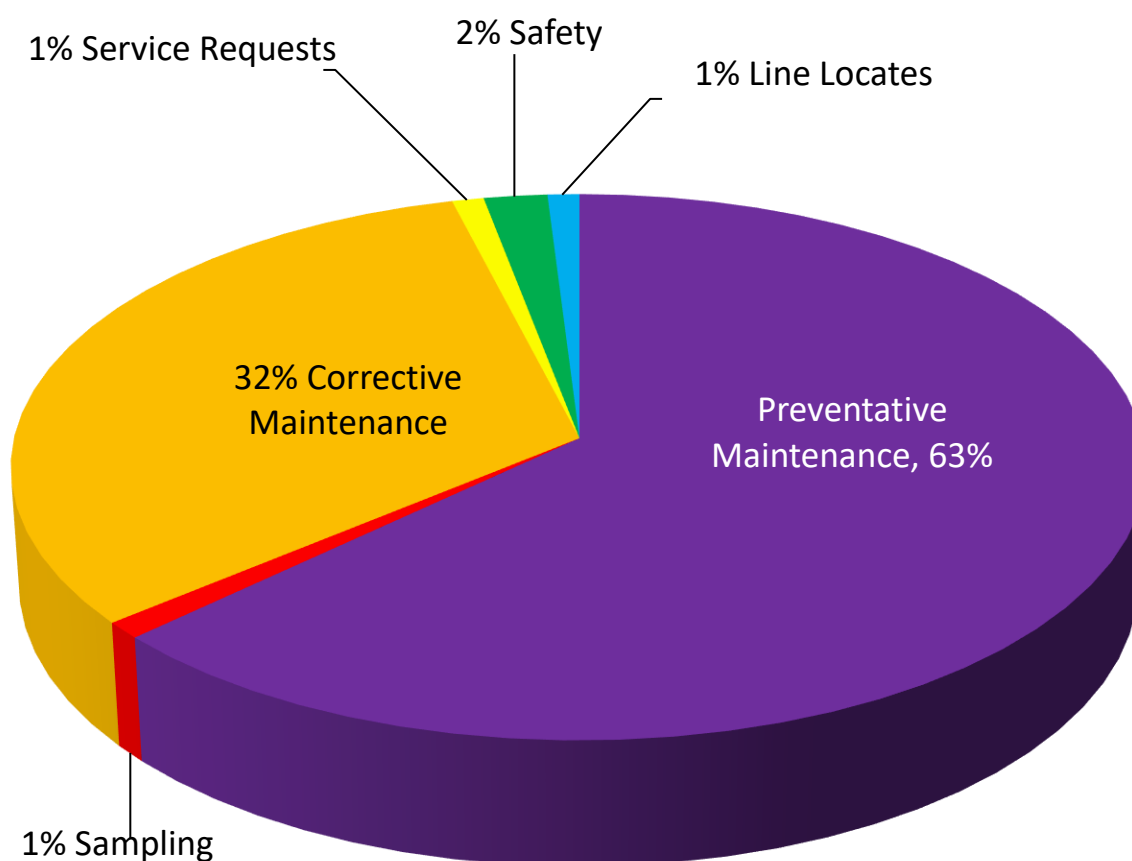


Hot water line: After



Hot water line: After

OPERATIONS MAINTENANCE: BUILDINGS, PARKS, CEMETERIES AND STREETS SUMMARY



APPENDIX

PUBLIC WORKS DEPARTMENT

The City of Ontario Public Works Department consists of five Divisions that include Administration, Engineering, Water Treatment and Distribution, Wastewater Treatment and Operations (Streets, Stormwater, Buildings, Parks, and Cemeteries). The Department has 30 FTEs (full-time equivalent) employees. This service is provided via a Public-Private Partnership with Jacobs Engineering Group, INC.

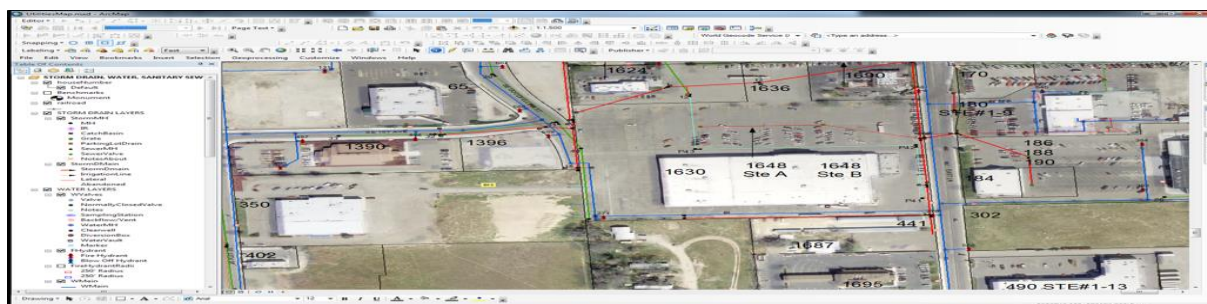
Public Works maintains a water system that complies with the EPA and Division of Health requirements. Staff also maintain the Wastewater Collection system and Wastewater Treatment facilities to meet DEQ standards. These same employees provide sewer and water line construction and maintenance to the City's transportation system (i.e.: streets, sidewalks, bicycle paths, storm-sewer systems, and other infrastructure within the city).

ADMINISTRATION

The Administration Division is responsible for the delivery of all the contractual obligations and oversees the financial, human resources and all resource management processes. The Administrative Staff evaluate the needs for contracted services, implementing necessary service agreements, developing energy management strategies, and formulating short- and long-term programs and plans in conjunction with City Administration (City Management and City Council).

ENGINEERING

The Engineering Division Department works with other utilities, developers, and property owners in addressing utility issues, public improvements, subdivision development, local improvement districts and other municipal projects. The Department also maintains a set of Standard Specifications for providing uniform procedures for the installation. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewers, water lines, and storm drainage construction projects. They also design projects, prepare bid documents, and provide project management for Public Works Capital Improvement Program (CIP) project improvements.



The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.

OPERATIONS MAINTENANCE

Public Works maintains more than 122 lane miles of improved streets and more than 9 miles of alleys and is responsible for resurfacing, repairing, and maintaining the streets, installing, and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. This Division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chip sealing, snow removal and sanding during the winter months, and weed control along the alleys. Public Works assist Ontario Chamber of Commerce by placing Holiday decorations on streetlights during the season.

ONTARIO PUBLIC WORKS MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS 9 MILES OF
ALLEYS CHIP SEALS LAST A MINIMUM OF 8 YEARS, AND
PUBLIC WORKS CHIP SEALS 7 MILES PER YEAR 56 MILES
OF STORM DRAIN COLLECTION LINES, AND 1,450 CATCH
BASINS

As part of the annual Street Maintenance Program, crews chip seal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. Chip seal roadway treatments help to maintain the existing pavement, delaying further aging resulting from water and sun,

and provides a moisture barrier to existing pavements by sealing surficial cracks. A chip seal application provides substantial savings to taxpayers and can last 8 to 10 years with just minimal roadway maintenance required. The city chip seals approximately 10 miles of streets per year.

The Ontario Park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the city owns 13 parks and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park. There are two municipally owned and operated Cemeteries – Evergreen and Sunset Cemeteries. The Operations Division is responsible for the operation and maintenance of those areas. Included in their responsibilities are all municipal buildings. This includes general maintenance and repair work, the implementation of preventative maintenance programs, and the administering of service contracts (janitorial, HVAC, electrical, elevator, etc.). This division is also charged with the oversight of facility-related projects, including remodels and systems upgrades.

WATER TREATMENT PLANT

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly, and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant, and the other is an up-flow clarifier. The steps for treatment are flocculation, sedimentation, filtration, and disinfection, which meet the compliance of the Oregon Health Authority (OHA).

The Oregon Health Authority requires an operator to be on duty 365 days a year. Ontario customers account for 3,845 water services, not including Snake River Correctional Institute (SRCI).

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

MAINTAINS 80 MILES OF WATER MAINS.

The Water Treatment Plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 Million Gallons Per Day (MGD) and a maximum capacity of 11 MGD. The water treatment plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 MGD of that water.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 MGD for municipal use. One hundred percent (100%) of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

Water Distribution System include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

*PUBLIC WORKS MAINTAINS 78 MILES OF SANITARY
SEWER LINES THROUGHOUT CITY LIMITS*

Average discharge volume is approximately 1.5 MGD. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm. Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a bar screen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.



Police Stat Report

JANUARY 2023

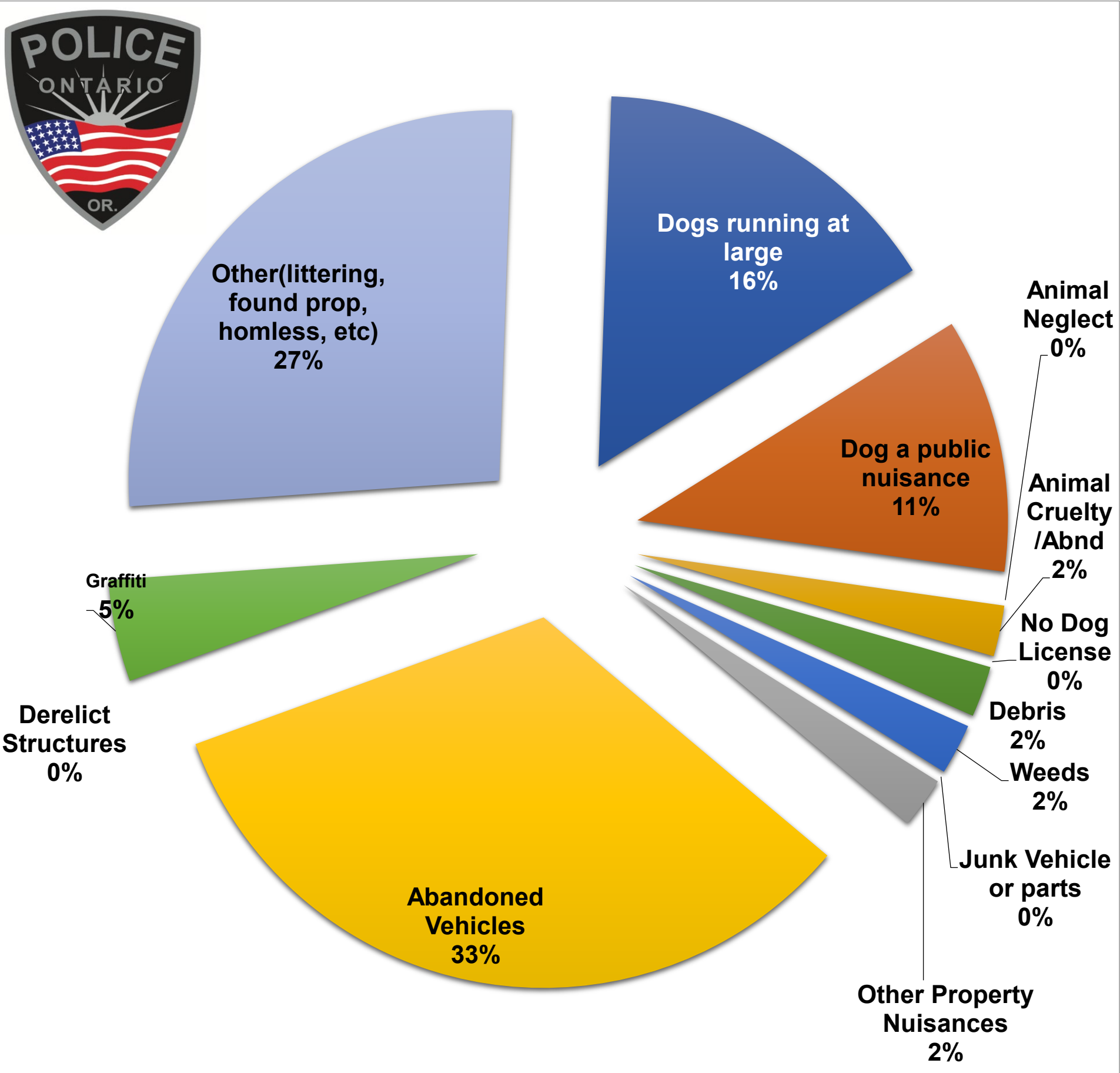
Activity	2022 December	2023 January	YTD 2023	PRIOR YTD 2022
Calls for Service	1053	1075	1075	1056
Case Activity	671	703	703	619
Murder	1	0	0	0
Manslaughter	0	0	0	0
Robbery	0	1	1	1
Sex Crimes	5	5	5	5
Burglary	9	3	3	16
Assault	16	12	12	15
Arson	0	0	0	0
UUMV / Auto Theft	6	7	7	12
Arrests	88	84	84	82
Arrests w/Use of Force	0	2	2	1
Gang Related Cases	5	1	1	0
Graffiti	4	0	0	1
Death Investigations	6	0	0	2
SRO Cases	8	14	14	12
Thefts	43	73	73	66
Traffic Stops	86	76	76	132
Cited Traffic/Parking	40	63	63	86
Traffic Crashes	30	47	47	25
Alarms	38	44	44	27

CODE ENFORCEMENT

JANUARY: 2023 Stats

Ontario Police Department

Violation	Jan-23
Dogs running at large	7
Dog a public nuisance	5
Animal Neglect	0
Animal Cruelty /Abnd	1
No Dog License	0
Debris	1
Weeds	1
Junk Vehicle or parts	0
Other Property Nuisances	1
Abandoned Vehicles	15
Derelict Structures	0
Graffiti	2
Other(littering, found prop, homeless, etc)	12
Dogs taken to (Fetch This Kennel)	0
Civil Penalties Issued	0
C.P. Amount Sent	\$0
Total Parking Citations	5
Total Violations	50
Total Cases	50



Notes: CODE ENFORCEMENT HAS BEEN MAKING MORE VERBAL CONTACT WITH PROPERTIES THAT HAVE VIOLATIONS ABATEMENTS ARE BEING DONE /WITH NO CIVIL PENALTIES BEING SENT AT THIS TIME. CODE ENFORCEMENT HAS BEEN VERY LUCKY AND HAVE BEEN GETTING COMPLIANCE FROM THE BUISNESS AND RESIDENCE WITH CLEANING UP THEIR PROPERTIES.

MALHEUR COUNTY COURT MINUTES

January 18, 2023

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Members of the media, public, and staff had the opportunity to join the meeting electronically or in-person. Staff present was Administrative Officer Lorinda DuBois. Notice of the meeting was posted on the County website, Courthouse bulletin board, and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2023-0169](#)

PIONEER HEALTH DISTRICT

Pioneer Nursing Home Health District (aka Pioneer Place) Board of Directors Dennis Buttice, Karlene Keller, John Nalivka and staff members Chelsey Ross and Lexi Browning met with the Court. Mr. Buttice explained they were following up on their request for additional funding (\$300,000) from the County's ARPA funding. The District is somewhat deadlocked on how many residents they can house due to staffing shortages; over half of their workforce has been lost and the facility is relying on agency staffing, which is costly. (The skilled nursing is currently capped at 21 residents due to staffing.) The State "Bed Tax" the District pays is \$150,000 - \$200,000 a year. Commissioner Jacobs explained the County has received numerous requests for funding and is currently working to determine what projects to fund. No decision on the funding for Pioneer Place was made.

RECYCLING MODERNIZATION ACT - SURVEY

Planner/Interim Environmental Health Director Eric Evans met with the Court. Mr. Evans explained that Oregon passed the Recycling Modernization Act (2021) which will update Oregon's recycling system. The law requires producers of covered products (packaging, food service ware, and others) pay fees for covered products to a non-profit group called a Producer Responsibility Organization (PRO). Fees collected by the PRO will be used for improving Oregon's recycling system and local governments will be eligible for funding to expand recycling efforts in their jurisdictions. The County will need to work with its collectors to expand recycling efforts as funding will not be provided directly to the collectors. The Local Government Needs Assessment must be completed in order to be eligible for any funding from the PRO. After discussion, Commissioner Jacobs moved to authorize Mr. Evans to work with the collectors and municipalities and complete the Needs Assessment on behalf of Malheur County. Commissioner Mendiola seconded and the motion passed unanimously.

CROSSING PERMIT

Commissioner Jacobs moved to approve Crossing Permit #01-23 to Idaho Power Company for work on Owyhee Avenue #1036 and Owyhee Lake Road #846. Commissioner Mendiola seconded and the motion passed unanimously.

COURT MINUTES

Judge Joyce moved to approve Court Minutes of January 11, 2023 as written. Commissioner Mendiola seconded and the motion passed. (Commissioner Jacobs was not present on January 11, 2023.)

SPECIAL MEETING MINUTES

Commissioner Jacobs moved to approve Special Meeting Minutes of January 9, 2023 (Move Order Border Meeting) as written. Commissioner Mendiola seconded and the motion passed unanimously.

CHECK REGISTER

Judge Joyce moved to approve Accounts Payable register for December 2022. Commissioner Jacobs seconded and the motion passed unanimously.

IGA #173143 - AMENDMENT

Commissioner Jacobs moved to approve Sixth Amendment to Oregon Health Authority 2022 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services Agreement #173143. Commissioner Mendiola seconded and the motion passed unanimously. The Agreement is extended through June 30, 2023; MHS 25 is amended; and the financial assistance award is amended. See instrument # [2023-0170](#)

OREGON OUTBACK DARK SKY NETWORK

Sammy Castonguay met with the Court and provided additional information on the Oregon Outback Dark Sky Network efforts to secure a "Sanctuary" level designation for the SE Oregon Dark Sky encompassing Lake, Harney and Malheur counties. The effort, internationally, is to preserve dark skies from light pollution. February 17, 2023 at Four Rivers Cultural Center will be a documentary presentation about preserving night skies and combating light pollution - *Saving the Dark*. The goal is a sanctuary in which public lighting (BLM, ODOT, State Parks, etc.) in the middle of the dark install shielded lighting within the next 10 years. (The light does not escape up into space and is used down on the ground where it is needed.) Judge Joyce suggested the Mountain Home air base be solicited for their input as they use the area for training. Mr. Castonguay encouraged the Court members to attend the documentary presentation on February 17th and be involved with the Network effort; he will also forward additional draft documents regarding the effort.

SHERIFF'S OFFICE DOUBLE OVERTIME PROPOSAL

The Court and Ms. DuBois discussed the proposal to authorize double overtime for the jail and dispatch center. (Lt. Harriman presented the proposal December 21, 2022 to the Court.) Ms. DuBois explained she was not supportive of the proposal for various reasons and instead would like to consider a bonus of some sort. Commissioner Jacobs expressed he felt like the County needed to do something for the staff that is, and has been, working excessive overtime hours in the jail and dispatch center.

EMPLOYMENT AGREEMENT - ALLEN

Commissioner Jacobs moved to approve Temporary Employment Agreement Dispatcher - Malheur County Sheriff's Office with Brooke Allen. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-171](#)

County Counsel Stephanie Williams joined the meeting.

ECONOMIC DEVELOPMENT DIRECTOR VACANCY

Ms. Williams visited with the Court about the Economic Development Department; the department has not been staffed since July 2022. A plan needs to be formulated for the future of the department including staffing and office space.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660 (2)(e) Real Property Transactions with Judge Joyce presiding and Commissioner Jacobs and Commissioner Mendiola present. Also present were County Counsel Stephanie Williams and Administrative Officer Lorinda DuBois. No decisions were made during or following the session.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(h) Legal Counsel with Judge Joyce presiding and Commissioner Jacobs and Commissioner Mendiola present. Also present were County Counsel Stephanie Williams and Administrative Officer Lorinda DuBois. No decisions were made during or following the session.

COURT ADJOURNMENT

Commissioner Mendiola moved to adjourn the meeting. Commissioner Jacobs seconded and the motion passed unanimously.

MALHEUR COUNTY COURT MINUTES

January 25, 2023

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Staff present was Administrative Officer Lorinda DuBois. Members of the media, public, and staff had the opportunity to join the meeting electronically or in-person. Notice of the meeting was posted on the County website, Courthouse bulletin board, and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2023-232](#)

PUBLIC HEARING - SUPPLEMENTAL BUDGET

Judge Joyce opened the public hearing for consideration of Resolution R23-03. The public hearing was necessary in order to allocate additional opioid settlement funds that were not anticipated when the adopted budget was prepared; these funds will be used for opioid abatement strategies. The supplemental budget also allocates motor voter reimbursement funds in the Clerks' Fund. No public comments were received. Judge Joyce closed the hearing. Commissioner Jacobs moved to approve Resolution R23-03: In the Matter of Fiscal Year 2022/2023 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-233](#)

HEALTH DEPARTMENT - UPDATE

Health Department Director Sarah Poe met with the Court to provide a department update and answered questions from the Court members.

Health Outcomes for Malheur county: 26% of adults rate themselves as having poor or fair health (as compared to 17% for Oregon and the United States); 77.4 years life expectancy which is slightly lower than the average for Oregon which is 79.7 (national is 78.5); diabetes prevalence is 12% of adults compared to an 8% Oregon average (9% national); higher rates of both physical and mental distress (self-reported); lower childhood mortality rate than the US average; and while there has been an increase in HIV cases, the county is still lower overall than the prevalence both in the state and nationally.

Health Behaviors: Highest concerns are the rates of sexually transmitted infections, teen pregnancy, high school and college graduation, and a lack of exercise access - only about 37% of our county reports that they have places where they can exercise compared to over 80% of other Oregonians. Only 4% of people with low incomes in our county don't live near a grocery store, so that means 96% of people who have lower income do have access to food; unemployment is lower than both the state and national average; the rate of excessive drinking and alcohol impaired driving deaths is lower than the state and national average; motor vehicle deaths and violent crime are also lower than average; and we have an above average number of social associations (civic, political religious, sports, and professional organizations).

Respiratory Viruses: Of the many diseases that are mandatory reported to public health, influenza, RSV, and COVID-19 are not among them. These viruses are common, contagious, and a low risk for most people. In November and December a shortage of hospital beds was noted in both Idaho and Oregon, specifically for pediatrics, in-part because there is not a lot of ICU beds for pediatrics and that overflowed into the general pediatric beds. The most severe cases of COVID-19 and flu are among people who are not vaccinated and have higher risk factors. There has been a steady decline in Ontario's wastewater sampling of SARS-CoV-2. There is still a lot of virus circulating in the community but there are far, far fewer people really sick. Some of the reportable diseases include West Nile, syphilis, meningitis, rabies, STIs, and tuberculosis.

Recommendations: Health is Wealth is an incentive program to increase recommended surveillance testing, immunization, and awareness of public health services. Upon completion of the program, participants (age 18 and up) receive a \$100 give card. Participants receive baseline testing for HIV, syphilis, hepatitis C, chlamydia and gonorrhea. Immunizations must be up to date (including COVID); and participants must complete short educational sessions through 10 core programs. Another recommendation is to build a relationship with your healthcare provider so that you are getting recommended testing and being proactive to be as healthy as possible. Connecting with the people that you care about is also helpful, especially those with young children or older adults. Alertsense is a county-wide, opt-in, emergency notification program.

The Health Department has 12 programs and each program has measurable goals. Monthly public health learning labs will be held throughout 2023 at the Health Department; each month one Health Department program will be highlighted. Programs are: Vital Statistics, WIC, Communicable Disease, Family Planning, OHP Application Assistance, Emergency Preparedness, Immunizations, Peer Support Services, Maternal and Child Health, Tobacco Prevention and Education, Community Partnerships, and Environmental Public Health.

Modernization funding through the State requires three plans: Climate Adaption Plan, All Hazards Plan and a Health Equity Plan. A firm has been contracted with to assist with creating these plans. A strategic Plan will also be drafted. The Department's Triennial Review through Oregon Health Authority is also this year.

The Health Department also works with the schools to run their immunization records to ensure all students are vaccinated; vaccine clinics are currently being held.

Ms. Poe also shared information on the modernized framework for governmental public health services. Public Health Modernization requires that foundational programs and capabilities are present at every health department. The goal is that public health is not different in the various counties. This is very difficult as workforces are different; needs are different, and capacity is limited. For smaller and more rural counties it is far more work than it is for large public health departments.

Commissioner Jacobs asked Ms. Poe about funding from Oregon Health Authority that is going to Community Based Organizations (CBOs) rather than public health departments. There is an effort at the State level to restructure public health; funding is being divided between local public health and Community Based Organizations. There are currently 7 organizations in Malheur county receiving tobacco prevention funding, in addition to the Health Department's program. The Health Department program is subject to extensive reporting requirements; CBOs have not been required to report. CBOs do not have the same metrics and work plans as local public health and are not required to work with local public health. Commissioner Jacobs noted that members of the Eastern Oregon Counties Association (EOCA) have expressed concern about this matter and are supportive of local public health departments.

CROSSING PERMIT

Commissioner Jacobs moved to approve Crossing Permit #02-23 to Idaho Power Company for work on Alameda Drive #869. Commissioner Mendiola seconded and the motion passed unanimously.

COURT MINUTES

Commissioner Mendiola moved to approve Court Minutes of January 18, 2023 as written. Commissioner Jacobs seconded and the motion passed unanimously.

LPSCC

Judge Joyce moved to appoint Commissioner Mendiola to the Local Public Safety Coordinating Council as the County Court representative. Commissioner Jacobs seconded and the motion passed unanimously.

CONTRACT - MARCUM

Commissioner Jacobs moved to approve Personal/Professional Services Contract - Table Top Exercises for Malheur County Local Emergency Planning Committee with Dean H. Marcum. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-234](#)

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(e) Real Property Transactions with Judge Joyce presiding and Commissioner Jacobs and Commissioner Mendiola present. Also present were County Counsel Stephanie Williams and Administrative Officer Lorinda DuBois. No decisions were made during or following the session.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.

MALHEUR COUNTY COURT MINUTES

February 1, 2023

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Staff present was Administrative Officer Lorinda DuBois. Treasure Valley Paramedic's attorney Shawn Logan was present for a short period of time. Members of the media, public, and staff had the opportunity to join the meeting electronically or in-person. Notice of the meeting was posted on the County website, Courthouse bulletin board, and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2023-0302](#)

ALTRUISTIC RECOVERY

Annette Serrano Volk, Director of Altruistic Recovery, met with the Court and gave a brief overview of services offered by Altruistic Recovery. Altruistic Recovery is a substance use and mental health outpatient treatment facility. Altruistic Recovery is located in Ontario and has been there for almost two years, however it took 18 months to receive certification from the State. Services offered include outpatient treatment services, domestic violence classes, anger management classes, DUI classes, and Medication Assisted Treatment (MAT) services. Referrals to Altruistic Recovery come from Department of Human Services, probation, St. Alphonsus Medical Center, Valley Family Health Care, Circuit Court, and others. Altruistic recognizes the need for a local detox facility as well as youth respite beds. Commissioner Jacobs asked Ms. Volk about Measure 110 funding. Ms. Volk explained Altruistic submitted a grant application in December 2021; awards were made Spring of 2022 and Altruistic was not awarded any Measure 110 grant funding. (Three local entities received funding in Malheur county - Lifeways, EOCIL (Eastern Oregon Center for Independent Living), and Origins Faith Community.)

CROSSING PERMIT

Commissioner Jacobs moved to approve Crossing Permit #03-23 to Idaho Power Company for work on Clark Boulevard #857. Commissioner Mendiola seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

COURT MINUTES

Commissioner Jacobs moved to approve Court Minutes of January 25, 2023 as written. Commissioner Mendiola seconded and the motion passed unanimously.

LETTER OF SUPPORT - POVERTY TO PROSPERITY (P2P)

Commissioner Mendiola moved to sign a letter of support for Poverty to Prosperity's effort to launch high school apprenticeship programs in the plumbing and electrical fields; the letter request that Bureau of Labor and Industry (BOLI) help overcome barriers to starting a high school apprenticeship program in Oregon. Commissioner Jacobs seconded and the motion passed unanimously. See instrument # [2023-0303](#)

UPDATES TO COUNTY NOXIOUS WEED LIST

Weed Inspector Amanda Zander met with the Court. Ms. Zander reviewed proposed changes to the County noxious weed list. The entire County is a weed control district, excluding the boundaries of the incorporated cities. Ms. Zander, as the County Weed Inspector recommends the addition of numerous plants to the noxious weed list; the recommendation is made based upon Oregon Department of Agriculture's state weed list, as well as bordering counties, listing all weeds of concern that have the potential to grow in the County. It is proposed to add 33 plants to the "A" list and 36 to the "B" list. Some noxious weeds are found within the boundaries of the incorporated cities and Ms. Zander will work to communicate her concerns surrounding these plants to the cities. Commissioner Jacobs inquired if Ms. Zander utilizes biological control; Ms. Zander has not, but the former Weed Inspector did a lot of biological control so it is already existent in the places that are needed. Ms. Zander has requested biological control for specific plants but so far those requested organisms have not been available. Consensus of the Court was to proceed with the proposed changes to the noxious weed list.

County Counsel Stephanie Williams joined the meeting.

AGENDA CHANGE

Ms. Williams noted that Treasure Valley Paramedics, through their attorney Shawn Logan, requested the agenda item to consider a variance to Medic 3 be removed from the agenda.

UPDATED PUBLIC RECORDS POLICY

Ms. Williams explained the updated County public records policy was drafted by the attorney the County has hired due to the lawsuit filed by the Malheur Enterprise against the County, Malheur County Development Corporation, and Greg Smith. The proposed policy was disseminated to department heads/elected officials for review and requested changes were made. Commissioner Jacobs moved to approve Resolution No. R23-04: Resolution Adopting Public Records Policy for Malheur County. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-0304](#)

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.

TATER TOTS TRAIL AD HOC COMMITTEE MINUTES

December 14, 2022

The scheduled meeting of the Tater Tots Trail Ad Hoc Committee was called to order at 6:01 p.m. in the City Council Chambers. Committee members present were Andrew Maeda, Antonio Sunseri, John Breidenbach, John Kirby, Phillip Millburn, Timothy Davis, Bruce Hunter, and Barbara Wilson.

Staff and presenters present: Dan Cummings, City Manager; Justin Zysk, Assistant to City Manager; Corinna Hysell, Assistant to City Manager, and Alexandra Stone, National Park Service, RTCA Program.

Introductions, of all the committee members, staff, partners, and presenters.

Alexandra Stone presented National Park Service-RTCA, Ontario's request for technical assistance and NPS partnership with American Society of Landscape Architects for design expertise. (slides)

Justin Zysk presented Project Overview: planning for bike-ped Tater Tot Trail with connection to Idaho trails; not pursuing water trail due to serious safety issues on the Snake River. (slide)

Alexandra Stone presented Shaping a Vision. (slide)

Each committee member brainstormed components of a vision statement for Ontario's riverfront trail and added ideas to the board as they shared.

- People fishing
- Bird Watching
- Pop-up vendor's and shops
- Family walks
- Bike riding
- Place for visitors to unwind and stretch legs
- Access to mighty snake river
- Peaceful surroundings
- Photo op
- Safe trail where people can look at wildlife
- Gateway to Oregon
- Concepts related to what is now
- Look at other trails [for examples and guidance]
- Incorporate water trail for kayaks
- Connect with Payette greenbelt trail
- Outdoor education classes

Andrew Maeda present at 6:41 p.m.

There was a discussion on the water trail and safety issues, and John Breidenbach wanted to know if there can be discussion in the future on interests in water access.

John Kirby said the committee will need to write a vision statement.

Alexandra Stone asked for volunteers to draft a vision statement for discussion at the next meeting.
John Breidenbach and Tim Davis volunteered.

Andrew Maeda introduced himself.

Justin Zysk presented the committee role: Ad hoc committee role outlined in Council resolution. (slide)

“ . . . collaborate with the City of Ontario’s Tater Tot Trail Core Planning Team on community engagement activities which may include creating a survey, developing charettes, gathering public feedback, synthesizing results.”

“ . . . conclude with their recommendation(s) to the City Council on the Tater Tot Trail concept design being accepted.”

Alexandra Stone presented the anticipated committee workflow: public engagement, charrette planning, review draft design concepts and assist staff with final plan, recommend trail concept plan to City Council. (slide)

Corinna Hysell presented the planning process/timeline: 2nd/4th Wednesday meetings and occasional work groups, host April charrette, final recommendation to City Council end of 2023. (slide)

Election of Officers.

Chair: Antonio Sunseri

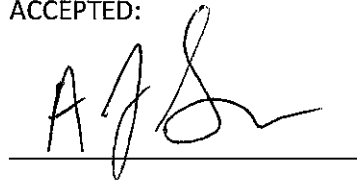
Vice-Chair: Tim Davis

Secretary: John Breidenbach

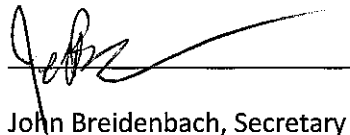
Next meeting will be January 11, 2023, at 6:00 p.m.

John Breidenbach moved, Andrew Maeda seconded to adjourn at 7:18 p.m. Motion passes 7-0-0.

ACCEPTED:

A handwritten signature in dark ink, appearing to be 'AJS', written over a horizontal line.

Antonio Sunseri, Chairperson

A handwritten signature in dark ink, appearing to be 'John', written over a horizontal line.

John Breidenbach, Secretary

TATER TOTS TRAIL AD HOC COMMITTEE MINUTES
January 11, 2023

AUDIO DID NOT RECORD; MINUTES PROVIDED THROUGH WRITTEN NOTES.

The scheduled meeting of the Tater Tots Trail Ad Hoc Committee was called to order at 6:00 p.m. in the City Council Chambers. Committee members present were Andrew Maeda, Antonio Sunseri, John Breidenbach, John Kirby, Phillip Millburn, Timothy Davis, Bruce Hunter, and Barbara Wilson.

Staff and presenters present: Dan Cummings, City Manager; Corinna Hysell, Assistant to City Manager, and Alexandra Stone, National Park Service, RTCA Program.

Pledge of Allegiance.

John Breidenbach moved, Phillip Millburn seconded to adopt the agenda. Motion passes 7-0-0.

John Breidenbach moved, Bruce Hunter seconded approval of the December 14, 2022 minutes. Motion passes 7-0-0.

John Breidenbach and Timothy Davis presented the Draft vision.

John Kirby said he would like more key words in the statement.

Breidenbach said that is why they put the words in that would be useful.

There was a lengthy discussion on the vision statement.

Phillip Milburn moved, Andrew Maeda seconded the vision statement, A safe accessible recreation trail for out community. Motion passes 7-0-0.

There was a discussion on the mission statement.

John Kirby moved, Bruce Hunter seconded the mission statement, Create and promote a safe accessible recreation trail with an interactive connection to the natural environment; through walking, running and biking.

Dan Cummings asked the committee if they would like the mission statement to be updated on the agenda. The committee advised they would.

Cummings went over the roles for chair, co-chair, and secretary. Cummings stated that he would like to see the chair or co-chair at agenda meetings.

John Kirby moved John Breidenbach seconded that the chair or co-chair reach out to other committee members, to sit in agenda prep, if the chair or co-chair are not available. Motion passes 7-0-0.

Alexandra Stone presented the stakeholder analysis and engagement strategy. (slideshow/handout)

Andrew Maeda left at 6:57 for a rec board meeting.

Stone asked for two of the committee members to draft brainstorming (who) and strategies (how). John Breidenbach and Antonio Sunseri volunteered. Breidenbach stated he will send out an invite.

Alexandra Stone went over the intro to the Charrette process (slideshow).

Stone stated that next meeting, the committee will go over how to break down work on the charrette.

There was a discussion on taking a tour of the trail, and how the committee would get around.

Stone set up a debriefing for 9:00 a.m. on January 12, 2023.

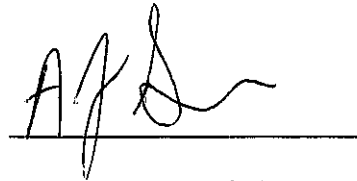
There was a discussion on having the meetings at the training center, Breidenbach stated he would like to have the next meeting in the council chambers.

Millburn thanked Breidenbach and Davis for the vision statement.

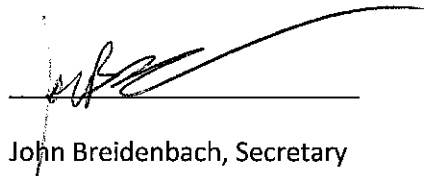
Next meeting will be January 25, 2023, at 6:00 p.m.

John Breidenbach moved, Tim Davis seconded to adjourn at 7:44 p.m. Motion passes 6-0-1.

ACCEPTED:

A handwritten signature in black ink, appearing to be 'AS', written over a horizontal line.

Antonio Sunseri, Chairperson

A handwritten signature in black ink, appearing to be 'JB', written over a horizontal line.

John Breidenbach, Secretary