



PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, February 21, 2023, 3:00 p.m. MT

The scheduled meeting of the Public Works was called to order by Vice-Chairman Scott Wilson at approximately 3:05 p.m. on Tuesday, February 21, 2023, in the Council Chambers of City Hall. Committee members present in person or attended via Teams were Scott Wilson, Pat Woodcock, Jackson Fox, and Al Christiani; Galeener was excused.

Others present in person or via Teams were Casey Mordhorst, Paul Woods, Al Haun, Suzanne Mulvany, Dustin Mosher, Neil DeJonge, Jay Hysell, Dan Cummings, and Kari Ott.

WELCOME

Welcome to our newest Public Works Committee Member: **Al Christiani, Contractor.**

AGENDA

The press was notified; this Agenda was posted on February 14, 2023. Copies of the agenda and minutes are available at the Public Works Headquarters and on the city's website at www.ontariooregon.org.

MOTION PASSED UNANIMOUSLY TO ADOPT THE AGENDA AS PRESENTED.

PUBLIC COMMENTS

NONE

ADOPTION OF MINUTES – AUGUST 16, 2022

RESOLUTION, ACTION &/OR MOTION:

THE MOTION WAS MADE BY MR. WOODCOCK, SECONDED BY MR. CHRISTIANI TO ADOPT THE MINUTES OF THE PREVIOUS MEETING, AUGUST 16, 2022: MOTION PASSED UNANIMOUSLY.

NEW BUSINESS

ELECTION OF OFFICERS

RESOLUTION, ACTION &/OR MOTION:

- Mr. Fox nominated **Mr. Wilson for Public Works Committee Chairman**; Mr. Christiani seconded the motion. **Motion passed unanimously** (Galeener -excused).
- Mr. Woodcock nominated **Mr. Galeener for Public Works Committee Vice-Chairman**; Mr. Christiani seconded the motion. **Motion passed unanimously** (Galeener -excused).
- Mr. Wilson nominated **Mr. Woodcock for Public Works Committee Secretary**; Mr. Christiani seconded the motion. **Motion passed unanimously** (Galeener -excused).

PRESENTATION

CAPITAL IMPROVEMENT PROJECTS (CIP'S) PLAN REVIEW FOR FY 2023-24

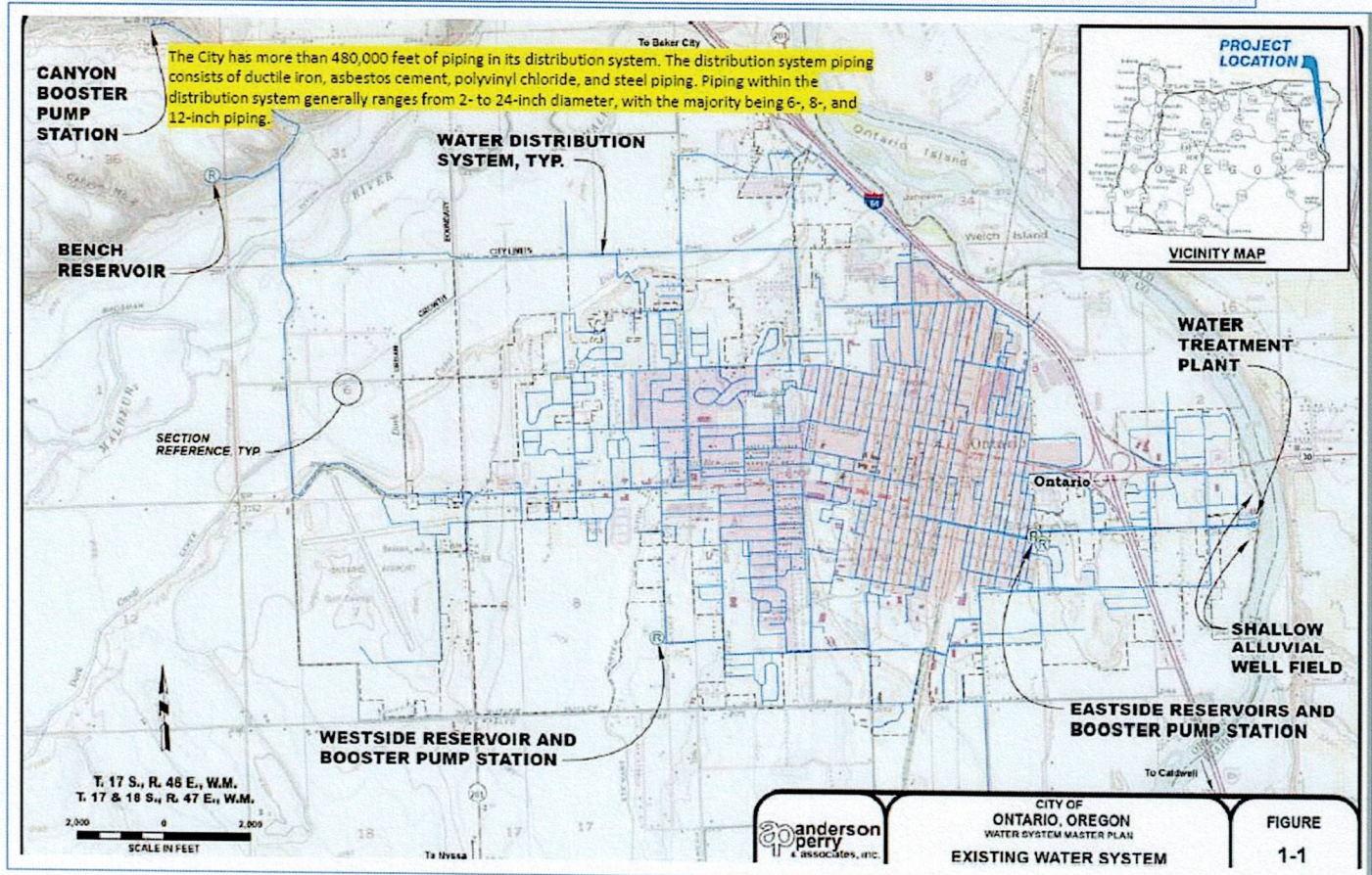
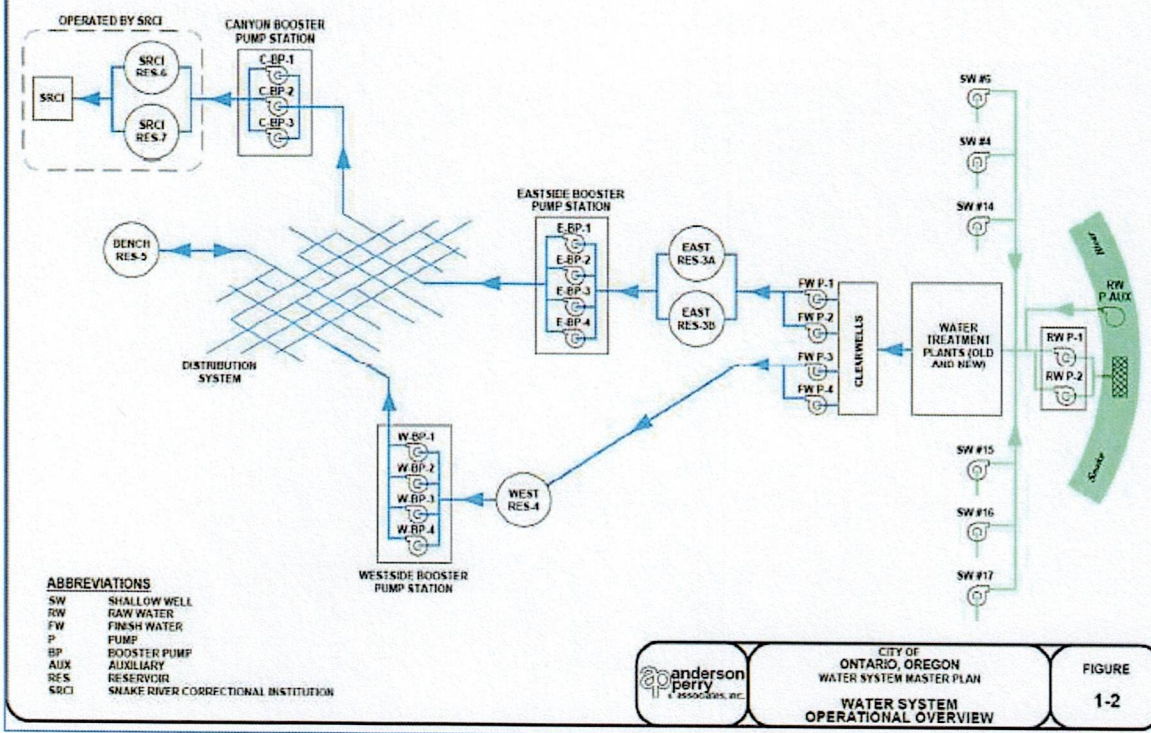

JACOBS
Public Works Commission

	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Water				
Treatment Plant Upgrade & Expansion	\$ 2,298,500	\$ 1,760,000	\$ 492,500	\$ 115,000
Treatment Plant Other	\$ 110,000	\$ -	\$ -	\$ -
Wells and River Supply	\$ -	\$ 37,500	\$ 77,500	\$ 107,500
Booster Stations and Reservoirs	\$ 117,000	\$ 56,000	\$ 107,500	\$ -
Vehicles & Equipment	\$ 90,000	\$ 42,500	\$ 30,000	\$ -
Total	\$ 2,615,500	\$ 1,896,000	\$ 707,500	\$ 222,500
Wastewater				
Treatment System	\$ 170,000	\$ 905,000	\$ 20,000	\$ 150,000
Farm Systems	\$ 30,000	\$ 133,000	\$ 533,000	\$ 82,000
NPDES Regulatory Requirements	\$ 700,000	\$ 800,000	\$ 500,000	\$ 500,000
Lift Stations	\$ 100,000	\$ 85,000	\$ 35,000	\$ 40,000
Vehicles and Equipment	\$ 52,500	\$ -	\$ -	\$ -
Total	\$ 1,052,500	\$ 1,923,000	\$ 1,088,000	\$ 772,000
Utility Capitalization Fund				
Economic Development	\$ 1,500,000	\$ -	\$ -	\$ -
Water Lines	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Lead and Copper Rule Compliance with Federal Law	\$ -	\$ 500,000	\$ -	\$ -
Sewer Lines	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Total	\$ 1,775,000	\$ 775,000	\$ 775,000	\$ 275,000
Streets				
Economic Development	\$ 1,875,000	\$ 600,000	\$ 1,500,000	\$ -
Traffic Control	\$ 35,000	\$ 1,546,000	\$ 35,000	\$ 1,535,000
Pavement Rehabilitation	\$ 40,000	\$ 210,000	\$ 210,000	\$ 210,000
Sidewalks & Schools	\$ 50,000	\$ 550,000	\$ 50,000	\$ 50,000
Maintenance, Buildings and Grounds	\$ 25,000	\$ 50,000	\$ -	\$ 50,000
Vehicles & Equipment	\$ -	\$ 223,000	\$ 385,000	\$ 40,000
Total	\$ 2,025,000	\$ 3,179,000	\$ 2,180,000	\$ 1,885,000
Off-Budget and Sewer Improvement				
Water	\$ 84,500	\$ 15,000	\$ 15,000	\$ 15,000
Sewer	\$ 15,000	\$ -	\$ -	\$ 47,000
Total	\$ 99,500	\$ 15,000	\$ 15,000	\$ 62,000
Stormwater				
Master Plan Implementation	\$ 300,000	\$ -	\$ -	\$ -
Catch Basin Repair & Replacement	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total	\$ 350,000	\$ 50,000	\$ 50,000	\$ 50,000
Facilities				
City Hall	\$ -	\$ 235,000	\$ -	\$ -
Golf Course Club House	\$ -	\$ -	\$ -	\$ -
Community Development	\$ -	\$ -	\$ -	\$ -
Fire Station #2	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 235,000.00	\$ -	\$ -

Water Fund Summary Sheet

	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Water					
Treatment Plant Upgrade & Expansion	\$ 2,298,500	\$ 1,760,000	\$ 492,500	\$ 115,000	\$ 167,500
Treatment Plant Other	\$ 110,000	\$ -	\$ -	\$ -	\$ -
Wells and River Supply	\$ -	\$ 37,500	\$ 77,500	\$ 107,500	\$ 335,000
Booster Stations and Reservoirs	\$ 117,000	\$ 56,000	\$ 107,500	\$ -	\$ -
Vehicles & Equipment	\$ 90,000	\$ 42,500	\$ 30,000	\$ -	\$ 2,500
Total	\$ 2,615,500	\$ 1,896,000	\$ 707,500	\$ 222,500	\$ 505,000

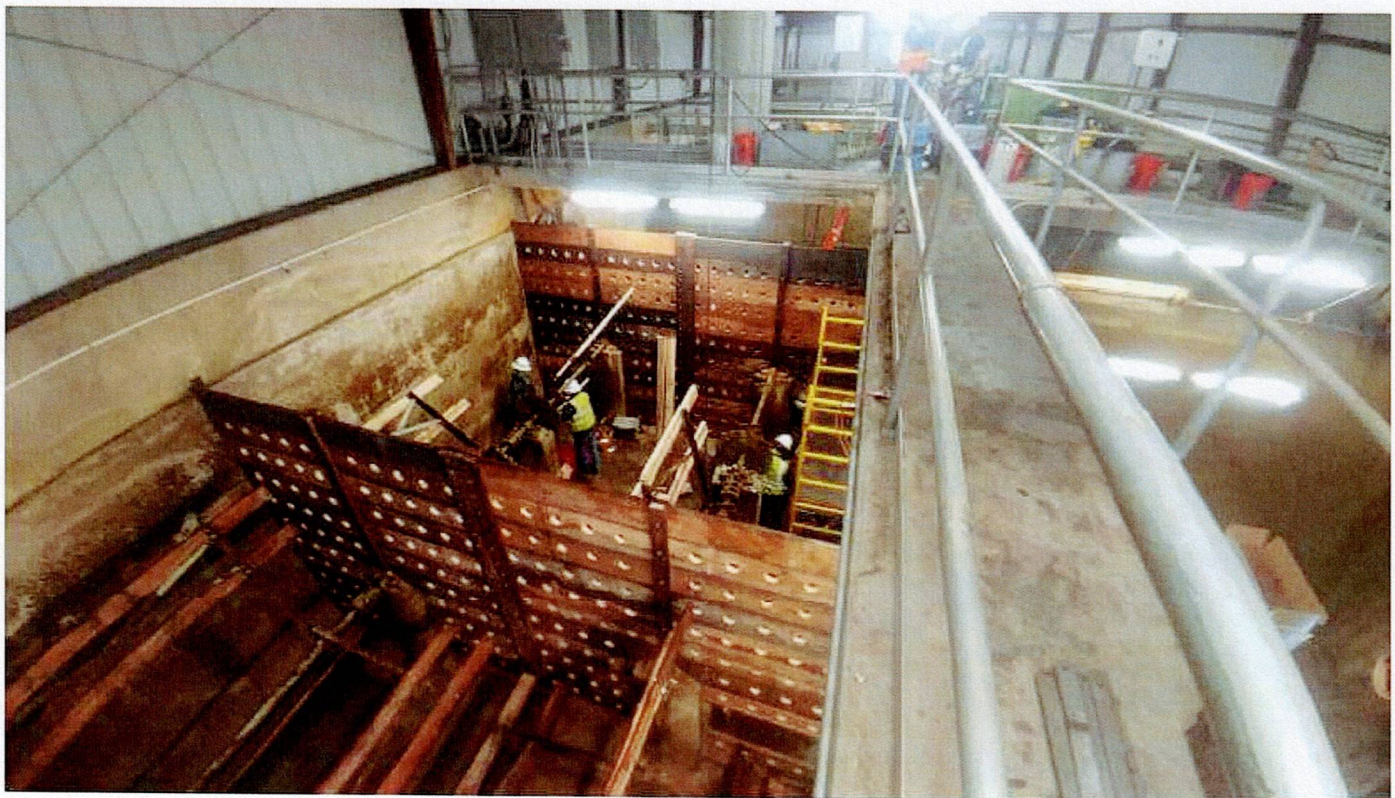
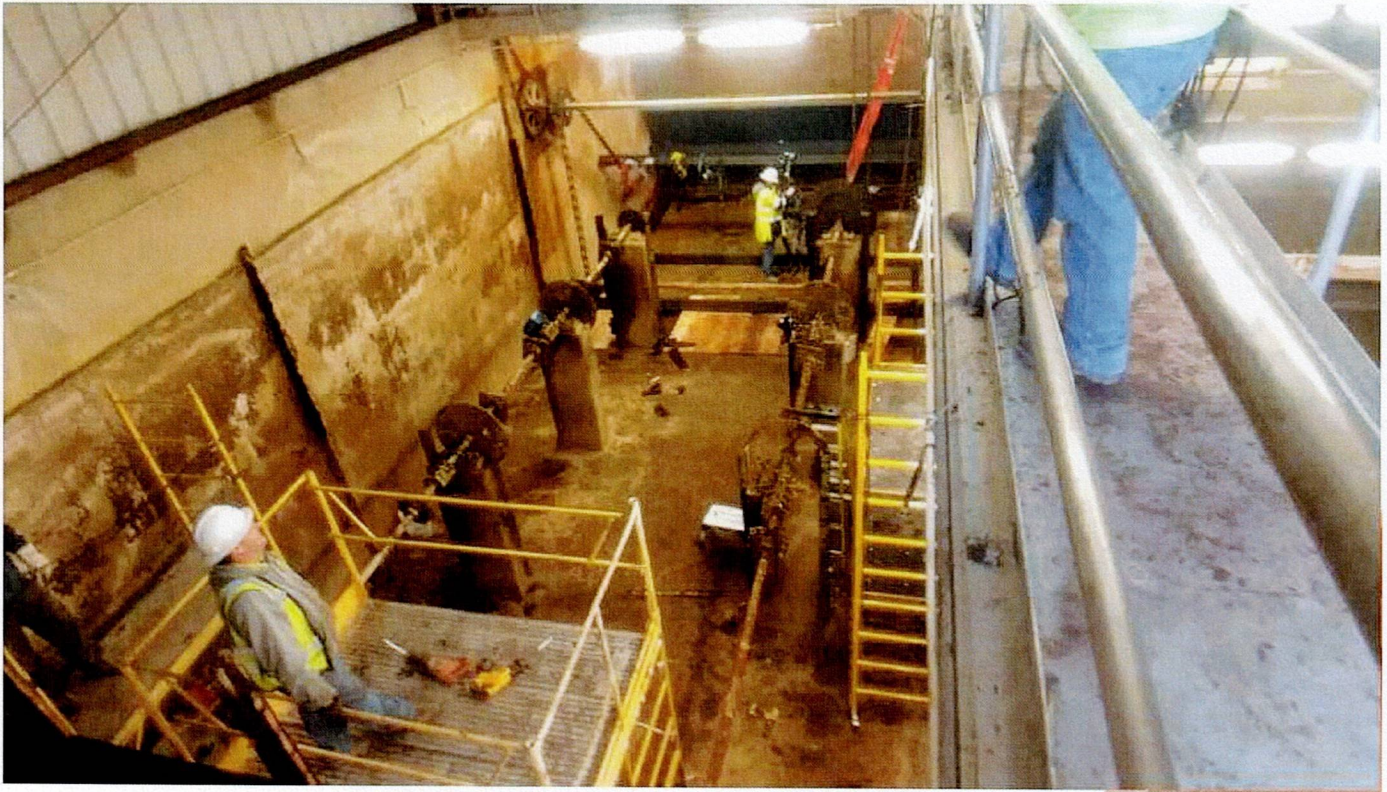
The Drinking Water Infrastructure consists of....



Water Production & Distribution Characteristics

- Total Approved Water Rights – 21.6 MGD
- Current Peak Delivery Capacity - 11 MGD
- Current Peak Demand - 9.2 MGD
- Kraft Heinz – 2 MGD
- SRCI – 0.5 MGD

Water	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Water Treatment Plant					
WesTech System Expansion	\$ 1,925,000	\$ -			
Floc Mechanism	\$ 121,000	\$ 1,500,000			
Chemical Storage Facility	\$ -				
Chlorine Generator			\$ 400,000		
MicroChlor		\$ 45,000			
Chlorine water conditioning		\$ 70,000			
Chlorine Pumps (6)	\$ 10,000	\$ 50,000			
Pump 1 - 250hp	\$ 20,000				
Check valve	\$ 7,500				
Pump 2 - 150hp		\$ 20,000			
Check valve		\$ 7,500			
Pump 3 - 100hp			\$ -		
Check valve			\$ -		
Pump 4 - 250 hp				\$ 20,000	
Check valve				\$ 7,500	
Decant Pump			\$ 15,000		
Motor Control Room Renovation					
Automatic Backwash System					
WesTech Filter Media Replacement - Old Plant	100,000				
WesTech Filter Media Replacement - New Plant					100,000
Small Pump Replacements	\$ 15,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Small Valve Repair and Replacement		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Control Room Upgrade				\$ 70,000	
Building and Grounds			\$ 10,000		
SCADA Telemetry	\$ 100,000	\$ 50,000			
Backwash Solids Removal and Disposal		\$ -	\$ 50,000		\$ 50,000
Subtotal	\$ 2,298,500	\$ 1,760,000	\$ 492,500	\$ 115,000	\$ 167,500
Water Master Plan Capacity Expansion					
Clearwell Improvements with Booster Pumps		\$ 3,000,000			
3 MG Reservoir		\$ 1,500,000			
New Distribution Booster Pump Station		\$ 500,000			
Wellfield Improvements		\$ 250,000			
SCADA Integration		\$ 500,000			
River Intake Improvements		\$ 1,800,000			
Engineering Design & Bid Specifications		\$ 750,000		\$ -	
Engineering Services During Construction		\$ 750,000			
Chemical Storage Facility		\$ 500,000			
Grant Totals		\$ 9,550,000			



Water	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Wells and River Supply Systems					
Well 14					
Well screen cleaning				\$ 30,000	
Pump Repair or Replacement					
Meter Repair or Replacement					
Valve Repair or Replacement					
Well 15					
Well screen cleaning				\$ 30,000	
Pump Repair or Replacement				\$ 7,500	
Meter Repair or Replacement					
Valve Repair or Replacement					
Well 16			\$ 30,000		
Well screen cleaning			\$ 7,500		
Pump Repair or Replacement					
Meter Repair or Replacement					
Valve Repair or Replacement					
Well 4					
Well screen cleaning			\$ 30,000		
Pump Repair or Replacement			\$ 10,000		
Meter Repair or Replacement					
Valve Repair or Replacement					
Well 6					
Well screen cleaning				\$ 30,000	
Pump Repair or Replacement				\$ 10,000	
Meter Repair or Replacement					
Valve Repair or Replacement					
Well 17					
Well screen cleaning		\$ 30,000			
Pump Repair or Replacement		\$ 7,500			
Meter Repair or Replacement					
Valve Repair or Replacement					
Subtotal	\$ -	\$ 37,500	\$ 77,500	\$ 107,500	\$ 335,000
Booster Stations					
Westside Booster Station					
Reservoir - Regulatory Inspection and Cleaning			\$ 7,500		
Pump 1 - 200hp			\$ 17,000		
VFD			\$ 18,000		
Pump 2 - 200hp	\$ 17,000				
VFD	\$ 18,000				
Pump 3 - 200hp		\$ 17,000			
Soft Start		\$ 5,000			
Emergency Pump 4 -					
Flow meter - 20 inch			\$ 15,000		
Valve Repair or Replacement					
Building					
Electrical Panels					
SCADA		\$ 12,000			
Eastside Booster Station					
Reservoir - Regulatory Inspection and Cleaning			\$ 7,500		
Pump 1 - 100hp	\$ 17,000				
Soft Start	\$ 5,000				
Pump 2 - 100hp		\$ 17,000			
Soft Start		\$ 5,000			
Pump 3 - 150hp			\$ 17,000		
VFD			\$ 18,000		
Pump 4 emergency backup and diesel motor					
Flow Meter	\$ 60,000				
Valve Repair or Replacement					
Building					
Electrical Panels					
SCADA					
New Reservoir			\$ -	\$ -	
Bench					
Reservoir - Regulatory Inspection and Cleaning			\$ 7,500		
chlorine Pump					
Valve Repair or Replacement					
Building					
Electrical Panel					
SCADA					
Subtotal	\$ 117,000	\$ 56,000	\$ 107,500	\$ -	\$ -

Water	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Regulatory Compliance					
Water Conservation Master Plan	\$ 50,000				
Water Right Metering and Reporting	\$ 50,000				
Misc. Compliance	\$ 10,000				
Subtotal	\$ 110,000	\$ -	\$ -	\$ -	\$ -
Vehicles and Equipment					
Pole Barn for vehicle storage	\$ 50,000				
GIS Unit		\$ 2,500			\$ 2,500
Pick Up Truck			\$ 30,000		
#355 2002 F-450 flat bed	\$ 40,000				
#1310 2020 F-150					
#1314 2019 John Deer Backhoe					
#313 2002 Dodge Ram 1 ton Dump box		\$ 40,000			
#1494 2018 Ford F-150 pickup WTP					
#1317 2018 Ford F-150 pickup WTP					
Subtotal	\$ 90,000	\$ 42,500	\$ 30,000	\$ -	\$ 2,500

WasteWater Fund Summary Sheet

	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Wastewater					
Treatment System	\$ 170,000	\$ 905,000	\$ 20,000	\$ 150,000	\$ 1,125,000
Farm Systems	\$ 30,000	\$ 133,000	\$ 533,000	\$ 82,000	\$ 240,000
NPDES Regulatory Requirements	\$ 700,000	\$ 800,000	\$ 500,000	\$ 500,000	\$ 500,000
Lift Stations	\$ 100,000	\$ 85,000	\$ 35,000	\$ 40,000	\$ 15,000
Vehicles and Equipment	\$ 52,500	\$ -	\$ -	\$ -	\$ 32,500
Total	\$ 1,052,500	\$ 1,923,000	\$ 1,088,000	\$ 772,000	\$ 1,912,500

Treatment System Details

	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Wastewater Treatment					
Headworks					
Bar Screen Replacement		\$ 300,000			
New Conveyor	\$50,000				
Septage station rehab/ Decommission				\$ 150,000	
New Roof and Paint					
Dump Pit Retrofit		\$ 70,000			
Headworks Building					\$ 100,000
Aerated Lagoon Treatment System					
New Solar Aerators in secondary Cells		\$ 175,000			
New road rock and rip wrap		\$ 250,000			
Biosolids Management					\$ 1,000,000
pH Adjustment System			\$ 10,000		
So2 Monitor		\$ 10,000			
Disinfection and Dechlorination System	\$ 10,000	\$ 100,000			
Laboratory					\$ 25,000
Office Building New Roof/ Repair	15,000				
Office Building New Floor and paint			\$10,000		
Shop Building New Roof/ Repair	\$30,000				
Shop Building Lean to cover (westside)	\$15,000				
PLC's					
SCADA Telemetry	\$ 50,000				
Security System					
Subtotal	\$ 170,000	\$ 905,000	\$ 20,000	\$ 150,000	\$ 1,125,000

Utility Capitalization Summary Sheet

	Project Budget	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Utility Capitalization Fund							
Economic Development	\$ 1,880,000	\$ 380,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
Water Lines	\$ 500,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Sewer Lines	\$ 450,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Total	\$ 2,830,000	\$ 455,000	\$ 1,675,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000

Street Fund Detail

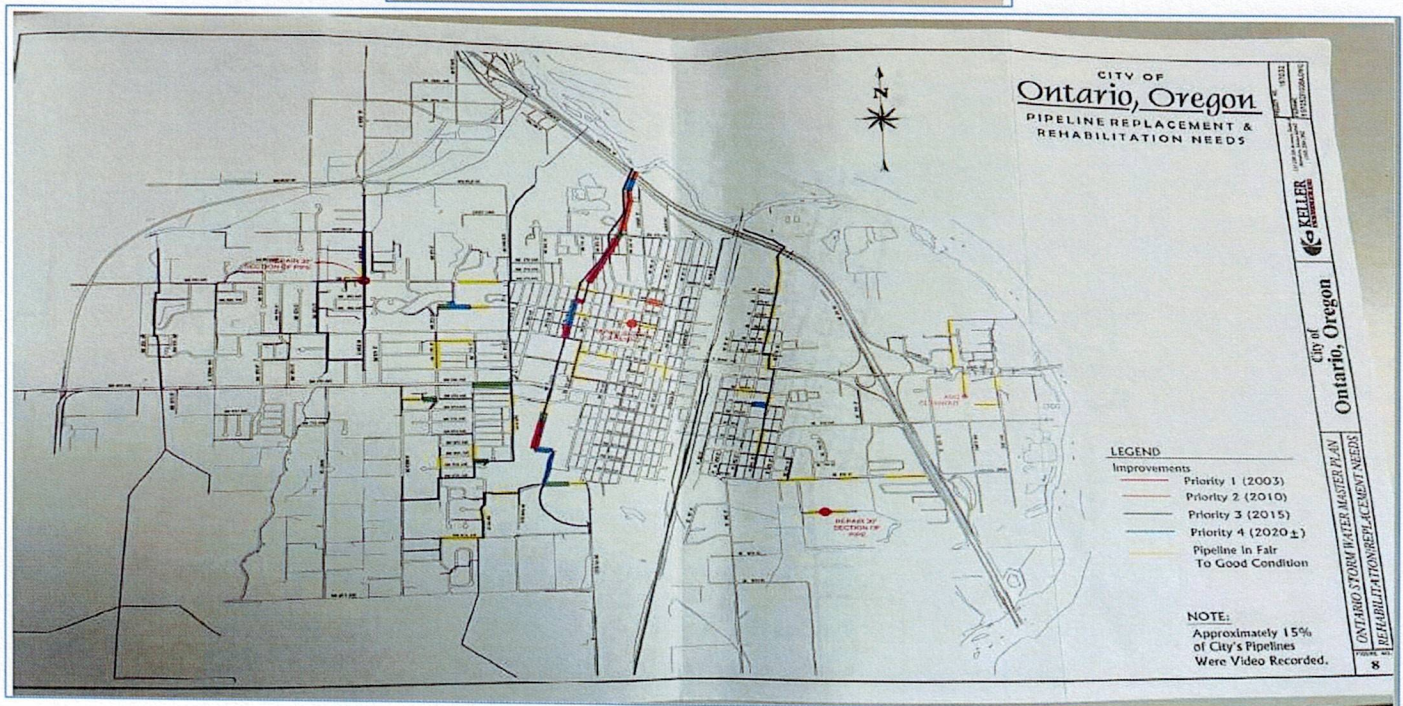
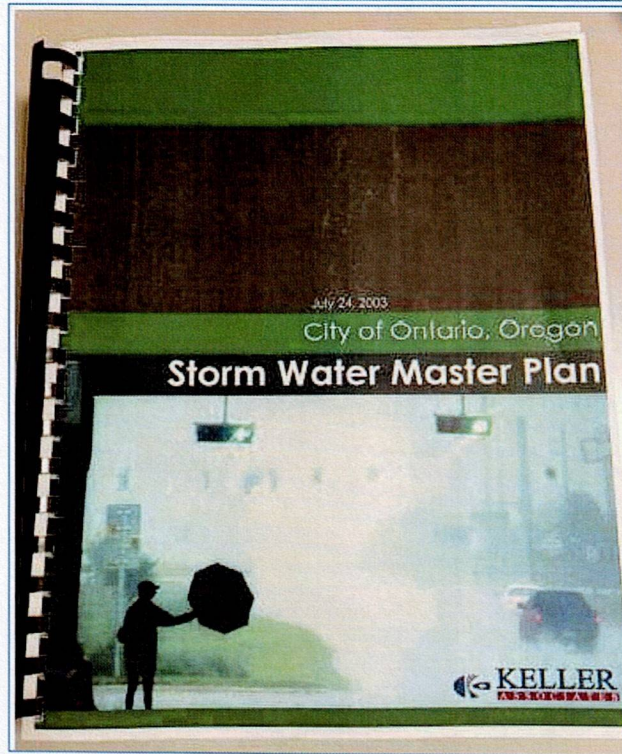
Streets							
Economic Development	\$ 1,875,000	\$ 600,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
Traffic Control	\$ 35,000	\$ 1,546,000	\$ 35,000	\$ 1,535,000	\$ -	\$ -	\$ -
Pavement Rehabilitation	\$ 40,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ -	\$ -	\$ -
Sidewalks & Schools	\$ 50,000	\$ 550,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Maintenance, Buildings and Grounds	\$ 25,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Vehicles & Equipment	\$ -	\$ 223,000	\$ 385,000	\$ 40,000	\$ 430,000	\$ 430,000	\$ 430,000
Total	\$ 2,025,000	\$ 3,179,000	\$ 2,180,000	\$ 1,885,000	\$ 480,000	\$ 480,000	\$ 480,000

SRCI Water and Sewer Agreement Summary Sheet

SRCI Infrastructure and Maintenance	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Water					
12" PVC Water Line					
<u>Canyon Booster Station</u>					
Reservoir					
Pump 1		\$ 15,000			
Pump 2			\$ 15,000		
Pump 3	\$ 15,000			\$ 15,000	
Valve Repair or Replacement	\$ 7,500				
Building					
Generator	\$ 50,000				
Electrical Panels and Switchgear					
SCADA	\$ 12,000				
Total	\$ 84,500	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
Wastewater					
Manhole Frame and Cover Repair				\$ 37,000	
Re-Line Hanholes					
15" Gravity Sewer					
6" PVC Forcemain					
10" PVC Forcemain					
Lift Station Maintenance	\$ 10,000				
Headworks	\$ 5,000			\$ 10,000	
<u>Lower Lift Station Siphon</u>					
Engineering Design and Bidding					
Engineering Services During Construction					
Construction					
Total	\$ 15,000	\$ -	\$ -	\$ 47,000	\$ -
Total	\$ 99,500	\$ 15,000	\$ 15,000	\$ 62,000	\$ -

Storm Water Fund Summary Sheet

	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Stormwater					
Master Plan Implementation	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Catch Basin Repair & Replacement	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total	\$ 350,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000



City of Ontario Storm Water Master Plan

8.0 – SUMMARY OF COSTS AND RATE IMPACTS

8.1 SUMMARY OF COSTS AND RATE IMPACTS

8.1.1 Estimate of Most Probable Cost

Table 1.1 summarizes the improvements and their associated costs. A more detailed estimate of most probable cost is presented in Appendix F.

**TABLE 8.1
ESTIMATE OF MOST PROBABLE COST**

Priority I Improvements (2003)		Project Cost*
Double Trunk Line and Park Blvd Basin:	Downtown Improvement-Alternative A	\$1,456,200
Double Trunk Line Basin:	TVCC Sedimentation Basin/Structure	\$25,000
	Repair Sanitary Sewer Pipe Crossing on NW 2 nd Ave	\$4,000
	Repair area around Pennington Drive	\$15,000
HFF Basin:	Correct reverse grade on SE 4 th St. between SE 4 th Ave and SE 5 th Avenue	\$14,000
Verde Street Basin:	Replace 30" Collapsing Pipe Section at Verde and NW 4 th Avenue	\$3,040
Kmart Basin:	Add Cleanout south of ODOT office on SE Kendall Road	\$2,000
	Upsize 15-inch along East Ln and north of Kmart/Ernst Parking	\$67,350
Miscellaneous Basins:	Replace 30-ft section of concrete pipe on SE 11 th Avenue	\$4,375
	Miscellaneous Smaller Sedimentation Basins/Structures	\$20,000
	Kendall Pit 18-inch Pipeline from SE 9 th Ave to SE 5 th Ave	\$53,475
TOTAL PRIORITY I		\$1,664,440
Priority II Improvements (2010)		
Double Trunk Line and Park Blvd Basin:	Downtown Improvement-Alternative A	\$101,770
Double Trunk Line Basin:	Replace 15-inch on NW 4 th Ave. between NW 2 nd St. and NW 3 rd St.	\$13,180
TOTAL PRIORITY II		\$114,950
Priority III Improvements (2015)		
Double Trunk Line Basin:	Replace 21-inch along SW 11 th Ave north of TVCC ballparks	\$22,050
Park Blvd Basin:	Replace 24-inch along SW 4 th Ave west of Park Blvd.	\$37,580
	Replace 8-inch with 12-inch south of Sears Dr.	\$6,900
	Replace 12-inch along SW 5 th Ave west of SW 12 th St.	\$8,770
TOTAL PRIORITY III		\$75,300
TOTAL PROJECT COST		\$1,854,690

*Project Cost includes engineering and contingencies

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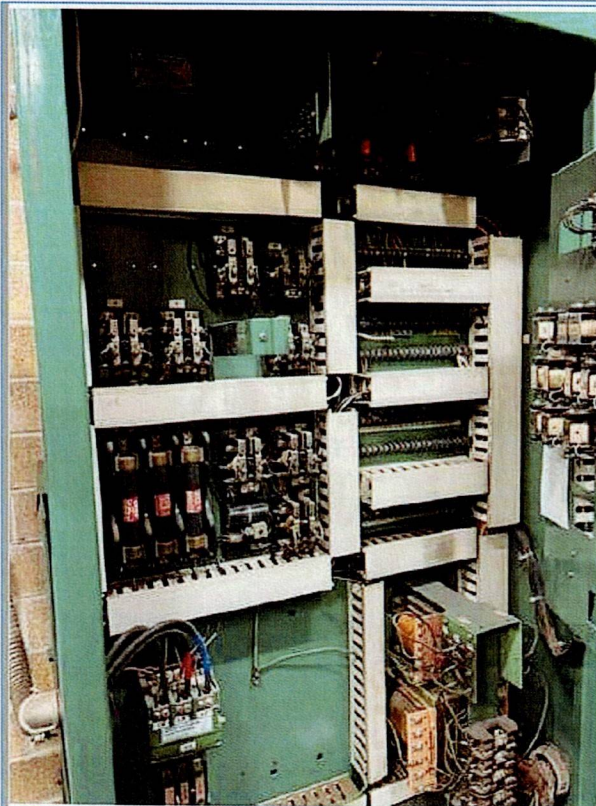
Buildings and Facilities Fund Sheet

Project	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Facilities Maintenance				
City Hall				
Elevator		\$115,000.00		
HVAC System		\$120,000.00		
Roofing				
Subtotal	\$ -	\$235,000.00	\$ -	\$ -
Golf Course Club House				
Roofing				
HVAC System				
Subtotal	\$ -	\$ -	\$ -	\$ -
Community Development				
Roofing				
HVAC System				
Subtotal	\$ -	\$ -	\$ -	\$ -
Fire Station #2				
Roofing				\$ -
Boiler/HVAC System				\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -
Total		\$ 235,000	\$ -	\$ -

City Facilities such as City Hall, Community Development Building, Fire Station #2 and Golf Course Club House have not historically requested capital expenditures. This year's request is to address needs of the HVAC System and Elevator at City Hall for approximately \$235,000.



HVAC system in City has these air handling units in each room, the motors are worn out and they no longer make the motors so the whole unit has to be replaced



The electrical relays in the elevator unit last approximately one year and have now been discontinued. The elevator manufacturer, Thyssenkrupp recommends replacement upgrade to avoid elevator shut down.

RESOLUTION, ACTION &/OR MOTION:

THE MOTION WAS MADE BY MR. WOODCOCK, SECONDED BY MR. CHRISTIANI THAT THE PUBLIC WORKS COMMITTEE RECOMMEND THE CITY OF ONTARIO'S BUDGET COMMITTEE ADOPT THE CAPITAL IMPROVEMENT PROJECT PLAN AS PRESENTED: SCOTT WILSON – YES; PAT WOODCOCK – YES; JACKSON FOX – YES; AL CHRISTIANI – YES; MOTION PASSED 4-0-1 (GALEENER-EXCUSED).

DISCUSSION ITEMS

PIW – For the year staff would like to lay out our ideas for items to bring forward for your input. For instance, on the Water system if there is interest we'd be happy to devote more time to this Lead and Copper issue, lay it out and describe it. Describe where we are with implementation of the Water Master Plan and where we are with the SRO funds; we could devote a whole meeting just to the Water System. On the Wastewater side we are developing the Wastewater Facility Plan; that's a 20-year look at how we are going to provide wastewater services to the community, and that will need to be adopted by "you". So, we would like to have a meeting maybe where we introduce it, and another meeting when we come back and approve it.

In addition to that, by the beginning of June we need to re-apply for our Wastewater Discharge Permit. We would like to present to you in May some of the arguments we're gonna make and see if you support that as part of the application. We have the SE 5th Ave Pedestrian improvements; we'd like to show you those design plans prior to them being finalized. The Safe Routes to School sidewalk program we'd like to share. So, those are just some ideas from staff of things we'd like to share if you have interest.

SW – I'm okay with you sending those to everybody on the committee and then we can just via email get back and help decide which ones are important to put on the agenda between meetings.

JF – Understanding that all of it needs to be brought forward to the PWC.

DC – Correct to an extent. Ordinance does state that any proposed streets developments, etc. will be presented to the Public Works Committee to keep them up to speed on what's going on. Because one of the reasons for that is if there's some special criteria that needs to be done that is technically not covered under our current Public Works Standards it definitely needs to be reviewed and approved by the Public Works Committee. And the Committee and Council can ask to have anything put on the agenda.

PIW – Also there are times that items originate at Council. For example, extending water and sewer to T200 and Navarette wasn't brought forward because the Council gave us that direction. No Parking in that NE area also originated at Council. So, those things are going to happen, and we have to respond if the Council directs us. But our intent is to bring everything that we are aware of and present it to you so we get that feedback and Council can benefit from that as well.

DC – Correct. Because sometimes the Council directs us to get things done and there is not time to bring it to the committee. So please don't get angry at staff. And we will still try to keep you informed because it is important.

(Continued discussion)

COMMENTS

SW – Because everyone has busy schedules we are not always available for meetings. In the past we used to announce at the end of each meeting that "the next meeting is "X" date, and can everyone make it?" If not, we were flexible enough to adjust it a week. That way we would have a higher probability of having a quorum; now it feels like these set dates are in stone. Do we want to go back to that kind of flexibility, or do we want to stay on a set schedule?

What is the next meeting date in March?

SM – The next PWC Meeting date is March 21, 2023.

SW – I am the President of a National Non-Profit. Our annual meeting is March 20-22, and I can't get out of that. I will be in Atlanta. So is there flexibility to change our meeting dates by a few days? Or??

DC – I'll address that to a certain extent. Yes, you can change them occasionally. Since this is a public, city committee we have to advertise the meetings. So, For all the committees we post them in the paper one time for the whole year. And there are several reasons for it: 1. For the public meeting laws because the public has a right to attend, 2. Scheduling the rooms accordingly, 3. Would be too difficult to schedule at each meeting, staff, etc. Emergencies come up and all we have to do is give a 24-hour notice so we can change it, post it on the website, etc.

So, do you have a date Scott that you are thinking since you cannot make the 21st of March?

JF – Mr. Chairman, I can accommodate any date the week before or the week after that. I value your input at these meetings so, maybe you can point out a day that works for you and ask us.

DC – Council is the week before and the week after on Tuesdays.

SW – Could we go on Thursday the week before? March 16th?

DC – The Parks Committee meets on that date; however, they don't meet until evening. So, Yes that would work if you wanted to keep it at 3:00 - 5:00 p.m.

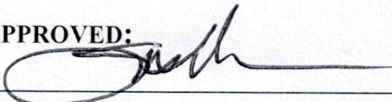
RESOLUTION, ACTION &/OR MOTION:

THE MOTION WAS MADE BY MR. CHRISTIANI, SECONDED BY MR. FOX TO MOVE THE NEXT PUBLIC WORKS COMMITTEE MEETING TO THURSDAY, MARCH 16, 2023, FROM THE ORIGINALLY SET DATE OF MARCH 21ST. MOTION PASSED UNANIMOUSLY.

ADJOURN 4:49 PM

Woodcock moved; Christiani seconded **TO ADJOURN**: Motion passed unanimously.

APPROVED:



Signature

3-16-2023
Date

(Scott Wilson, Chairman / Jake Galeener, Vice-Chairman)