

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, JULY 11, 2023, 6:00 PM, MT
[Zoom Link](#)**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Susann Mills _____ Sam Baker _____ John Kirby _____ Ken Hart _____
Penny Bakefelt _____ Eddie Melendrez _____ Mayor Deborah Folden _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on July 7, 2023. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) CONSENT AGENDA

- A) Adoption of Council Meeting Minutes: June 27, 2023
- B) Appointment to Diversity Committee: Mario Grimaldo

5) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) NEW BUSINESS

- A) Ordinance #2822-2023: Amend OMC 2-14 - Diversity Advisory Committee
- B) Bid Award: Record Steel Construction Incorporated for New Water Supply Treatment Plant Improvements Project
- C) Contract Award: Consor for Engineering Services During Construction for Installation of the WesTech Cassette for the Water Treatment Facility

7) DEPARTMENT HEAD UPDATE

- A) Police: Quarterly Report

8) HAND-OUTS

- A) Minutes: County Court 06-21-2023
- B) Department Stats: Code Enforcement, Police, Public Works, Fire

9) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

10) ADJOURN

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation [Current or Potential]/Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

**CITY COUNCIL MEETING MINUTES****June 27, 2023**

The scheduled meeting of the Ontario City Council was called to order by Mayor Deborah Folden at 6:00 p.m. on Tuesday, June 27, 2023, in the Council Chambers of City Hall. Council members present were Deborah Folden, Susann Mills, John Kirby, Ken Hart, Penny Bakefelt, Sam Baker, and Eddie Melendrez.

Members of staff present were Dan Cummings, Tori Barnett, Corinna Hysell, Clint Benson, Kari Ott, Casey Mordhorst, Al Haun, Thomas Elizondo, and Andy Wood.

The meeting was recorded, and copies are available at City Hall.

AGENDA

This Agenda was posted on June 23, 2023. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

MILLS moved, BAKEFELT seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

CONSENT AGENDA

HART moved, MILLS seconded, **TO ADOPT THE CONSENT AGENDA, WHICH INCLUDED APPROVAL OF COUNCIL MEETING MINUTES OF JUNE 13, 2023**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

NEW BUSINESS**Resolution #2023-111: Updated Compensation Plan for Paid On-Call Firefighters**

Kari Ott, Finance Director, presented. In August 2018, a five-year compensation plan for paid on-call firefighters was adopted by Resolution #2018-133. This was passed as a result of a zero compensation increase since 2003, and to stay in line with the increase in Oregon's minimum wage laws. That resolution reflected the positions of Shift Relief, Firefighter, and Junior Firefighter, indicating there would be compensation increases coinciding with Oregon's minimum wage increases. The resolution was later amended to add the probationary firefighter category. The five-year compensation plan had the last pay increase on July 1, 2022. This resolution would give wage increases to part-time firefighters as of July 1, 2023. The Fire Chief was in the process of working on a classification and compensation plan for the part-time fire fighters and the resolution would give the department one year to work through the plan. Even with the wage increases, the part-time fire fighter wages should be within budget. Staff would appreciate approval as soon as possible since this would make a difference to the July payroll.

KIRBY moved, HART seconded, **THE CITY COUNCIL APPROVE RESOLUTION #2023-111: A RESOLUTION UPDATING THE COMPENSATION PLAN FOR PAID ON-CALL FIREFIGHTERS**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

Resolution #2023-112: End of Year Clean Up

Kari Ott, Finance Director, presented. At the time the 2022-2023 budget was approved, there were some items that were unknown. Since these items were now known, a budget resolution was necessary to prevent over expenditures in various departments. The following items needed to be adjusted within the budget to prevent over expenditures of budget appropriations: Legal services came in higher than expected; Electricity and fuel heat were a little higher than expected; Insurance came in under budget; Downtown flowers weren't budgeted; Cemetery license and refund of plots weren't budgeted; Police & Fire vehicle repairs were higher than budgeted; Police fuel was higher than budgeted; Technology supplies were higher; Higher grant funds were received; Building revenues were much higher than budgeted, so an adjustment needed to be made for the 12% state assessment; Land was unexpectedly purchased for \$45,000; Road maintenance and supplies costs increased; and the Airport Manager was gone for a month, and contract labor was used to cover that absence. An additional \$405,000 would be appropriated and the remaining budget changes were transfers between items already appropriated. Per Oregon Local Budget Law, the proposed resolution had to be approved on or before June 30, 2023, and a formal resolution approved by the City Council is required to expend funds per ORS 294.

HART moved, MILLS seconded, **THE CITY COUNCIL APPROVE RESOLUTION #2023-112: A RESOLUTION TO ADOPT A SUPPLEMENTAL BUDGET TO RECOGNIZE UNEXPECTED REVENUES AND TO TRANSFER BUDGETED APPROPRIATIONS FOR UNEXPECTED ITEMS.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

Amendment #6: Approval of Operations Management International, Inc. (Jacobs) Contract

Casey Mordhorst, Public Works Director, presented. Amendment #6 covered the Fiscal Year starting from July 1, 2023 to June 30, 2024. This amendment was asking for a 5% increase to the base contract between the City of Ontario and Operations Management International Inc., (Jacobs) to operate the City of Ontario's Public Works Department. The CPI was 7.70% when this year's increase was calculated. In this amendment, chemical and electrical base fees were increased from the previous year by 5%. Both chemical and electrical budgets were changing to rebateable. If the funds in the budget were not used, the city will receive the funds back. If they go over on the base fee, the city would be invoiced for the overages. Staff was working with the City Manager and Finance Director to change this in the contract. A monthly summary of the expenditures would be given to the City Manager for review. Operations Management International Inc. (Jacobs) was contracted to operate and maintain the City's Public Works Department starting July 1, 2014. Annually, the increase was based on the CPI and ECI and negotiated with the City Manager. The annual increase had varied from year to year. The contract annual increase could not exceed 5% and typically had been lower. With the cost of inflation that has been seen in all areas, Jacobs was asking for a 5% increase this year. Inflation had driven costs extremely high. Each year the annual increase varied with the CPI and ECI. This year the CPI was 7.70% and the escalation formula came out to a 7.35% increase. Jacobs is asking for a 5% increase for FY 23-24, July 1, 2023, to June 30, 2024. In changing the chemical and electrical budgets to be rebateable, the city would get any unused funds back at the end of each fiscal year. Any costs above the base fee set in the amendment would be invoiced to the city to pay. Each year the base fees would increase by the previous year's contract increase. The City Manager would receive a summary of each budget monthly for chemical and electrical budgets, same as the repair budget.

The 5% increase has been factored into the city's budget and had been approved by the Budget Committee and adopted by the City Council. Staff worked with both the City Manager and the Finance Director prior to the city budgeting process to ensure this was added. The increase will start July 1, 2023, and go through June 30, 2024. Annually, Jacobs would provide an amendment to the contract for any increase or modifications made to the original contract between Operations Management International Inc. (Jacobs) and the City of Ontario. If the increase was not approved, negotiations would take place to see where services could be reduced or eliminated to stay within budget.

MILLS moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE CONTRACT AMENDMENT #6 WITH OPERATIONS MANAGEMENT INTERNATIONAL INC. (JACOBS) FOR THE FISCAL YEAR JULY 1, 2023 THRU JUNE 30, 2024, AND APPROVE THE CITY MANAGER TO SIGN.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.



Amendment #7: Operations Management International, Inc. (Jacobs) to Add Airport Grounds O&M

Casey Mordhorst, Public Works Director, presented. The Airport had received multiple complaints about weed maintenance. Currently, the Airport was under contract for weed abatement. The current contract would end June 30, 2023. Operations Management International Inc. (Jacobs) had assisted in the coordination and removal of the weeds this spring. The City Council asked for Jacobs to provide a cost to take over the Airport grounds Operations and Management. This amendment was coordinated with the City Manager to cover the needs at the Airport with weeds, mowing, irrigation, and fence maintenance. Originally, when CH2M was contracted to operate the Public Works Department, the Airport grounds were included. Due to budget restraints and cuts, the portion on the east side of the runway was removed and taken over by the Airport Manager. The city put out an RFP for weed control and mowing. Jacobs did not have the equipment needed at the time to complete the mowing and the one year contract was issued to another company. The City Council asked Jacobs to provide a cost to take over the Airport grounds O&M and to add it to the Public Works Contract.

Currently, Jacobs had received the mower that will be used for the mowing on the grass runway. Staff had been working with the City Manager to get the irrigation system working correctly. Staff also coordinated the herbicide application of sterilant with Blue Ground, working with the current contractor to knock down the weeds and stop complaints from adjacent property owners.

Jacobs was already contracted to provide Public Works O&M for the City of Ontario. This eliminated the additional contract for services. Public Works had the equipment needed and commercial applicators on staff that knew when and what to apply to eliminate the unwanted weeds, while allowing native grasses to grow. Jacobs provides the weed abatement for all grounds on the west side of the runway and old golf course property.

Staff worked with the City Manager and Finance Director to provide the budget cost prior to the Budget Committee meetings. The funds have been approved by the Budget Committee and adopted by the City Council. Jacobs would take over the Airport grounds O&M on July 1, 2023. This would be added to the original contract for services going forward. If the City Council chose not to approve Amendment #7, the Airport Manager would need to put out an RFP for weed abatement as the current contract would end June 30, 2023.

HART moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE AMENDMENT #7 WITH OPERATIONS MANAGEMENT INTERNATIONAL INC. (JACOBS) TO TAKE OVER THE AIRPORT GROUNDS MAINTENANCE ON THE EAST AND SOUTH SIDE OF THE RUNWAY AND APPROVE THE CITY MANAGER TO SIGN.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

PUBLIC HEARINGS**Ordinance #2821-2023: Annexation and Rezone of 38.548 Acres of Property from UG (C-2) to City General Commercial (C-2), UGA Residential to City High Density Residential (RM-10)**

It being the date advertised for a public hearing on the matter stated above, the Hearing was declared open. There were no objections to the city's jurisdiction to hear this action, no abstentions, ex-parte contact to declare, or any declarations of conflict of interest.

Dan Cummings, City Manager, presented. The applicant/owner owned parcels of land, known as Tax Map 18S4708, Tax Lots 2800, 2900, 3000, 3100 and 3200, which said Tax Lots currently had two different zones, being UGA Commercial, and UGA Residential, and would like to annex the parcel and rezone to city zones C-2 General Commercial and RD-40 High Density Residential as shown in this report. The applicant submitted an application for the annexation and rezone of a parcel of land known as Tax Map 18S4708, Tax Lots 2800, 2900, 3000, 3100 and 3200. Said Tax Lots currently have two different zoning designations, and the applicant would like to annex the parcel and rezone to city zones C-2 General Commercial and RD-40 High Density Residential, which consisted of a gross area of 38.548 acres and included the right of way Highway 201 along the west side of the property. The application was found to be complete on April 19, 2023, and provided enough information to schedule a public hearing on the matter once all the reports and exhibits were created.



The property was mixed zoning with 26.568 acres zoned UGA Commercial C-2, and 11.980 acres zoned UGA Residential (RS-50).

This request for rezone needed a recommendation for approval or rejection from the Planning Commission to the City Council, who would be the decision maker for this request. This action specifically sought approval for rezoning 26.568 acres from UGA Commercial to City General Commercial (C-2), 11.980 acres zoned UGA Residential (RS-50) to City High Density Residential (RD-40) within the city limits of the City of Ontario. The annexation and rezone include the adjacent public right of way.

The most recent planning action on the property was the 2007 Comprehensive Plan update. On June 12, 2023, the Planning Commission, at a public hearing, heard testimony on this request for the annexation and rezoning of the property and sent a favorable recommendation to the City Council to approve the annexation and rezone.

The proposed development had to comply with applicable provisions of the City of Ontario Zoning Ordinance as set forth in the Ontario City Code, as well as the City of Ontario Comprehensive Plan. Generally, unless otherwise noted, if a request was found to be consistent with the zoning ordinance, it was considered to be consistent with the Comprehensive Plan, and the planned development was approved zoning under the Comprehensive Plan.

Rezone: Final Conclusion: All criteria are met

Annexation: Final Conclusion: All criteria and standards applicable to a request for annexation were met. The property may be annexed.

At the Planning Commission Public Hearing on June 12, 2023, the Planning Commission approved the findings of facts as presented and made a recommendation to the City Council to approve action 2023-04-04AZ.

The Hearing was opened for public testimony.

Proponents:

Becky Yzaguirre, Land Use Planner, Ardurra, stated: *The project is located east of Highway 201 and south of SW 6th Ave in Ontario, Oregon. The property is surrounded by light industrial on the west, commercial on the north, and residential on the east. The proposed project aims to create a mixed-use development consisting of both multi-family and commercial use. We are requesting annexation and rezone for 38.5 acres, allocating 26.5 acres for commercial (C2) and 11.98 acres for multi-family (RM-10). We are not requesting a comprehensive plan map amendment because we fully comply with the original zoning designations and boundaries. We are planning on creating three commercial lots and one multi-family lot. As a part of this development, we will extend SW 6th Ave to the east property line, improving access and future traffic flow.*

This development fully complies with the comprehensive plan and is consistent with the State of Oregon and the City of Ontario's Land use policies as it encourages mixed-use developments in suitable locations to promote efficient land use and minimize the need for vehicular travel. The proposed project's commercial and multi-family components are aligned with this objective as they provide a range of services and amenities in one location, reducing the need for residents to travel long distances to access goods and services.

Moreover, the city's comprehensive plan recognizes the need for diverse and affordable housing options in the community. The proposed multi-family units, developed under the RM-10 zoning designation, will provide affordable housing options in the high-density residential development. The comprehensive plan also encourages the development of commercial uses in suitable locations to promote economic development. The proposed commercial component, developed under the C2 zoning designation, will attract businesses and customers to this area.

In addition, the city's comprehensive plan promotes the development of sustainable and efficient land use patterns that reduce environmental impacts. By creating a mixed-use development that combines residential and commercial uses in one location, the proposed project will reduce the need for vehicular travel and promote sustainable land use patterns, aligning with the city's comprehensive plan.

This annexation and rezone to accommodate commercial and multi-family will benefit the community and the city by providing a variety of job opportunities and a range of goods and services for residents. This can help to create a sense of community within the development and encourage local spending. The approval of this request will also provide the community with quality housing options and increased connectivity. And lastly, this development will act as a buffer and a transition between light industrial to the west and future residential to the east of the site. This development will be an excellent addition to the community. It's a solution to a growing market demand for more walkable, vibrant communities with convenient mobility options for a diverse demographic. I'll stand for questions.

Opponents: None.

There being no further Proponent and no Opponent testimony, the Hearing was closed, and opened for Council discussion.

MILLS moved, KIRBY seconded, THAT THE CITY COUNCIL APPROVE THE FINDING OF FACTS AND RECOMMENDATION OF THE PLANNING COMMISSION FOR THE ANNEXATION AND REZONE OF 38.548 ACRES OF THE SUBJECT PROPERTY FROM UGA COMMERCIAL (C-2) TO CITY C-2 GENERAL COMMERCIAL (C-2) BEING 26.568 ACRES, AND UGA RESIDENTIAL (RS-50) TO CITY HIGH DENSITY RESIDENTIAL (RD-40) BEING 11.980 ACRES AS SET FORTH IN ACTION 2023-04-04AZ BASED ON THE INFORMATION, FINDINGS, AND CONCLUSIONS SET FORTH IN THIS REPORT. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

FOLDEN moved, KIRBY seconded, IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER THE CITY COUNCIL APPROVE ORDINANCE #2821-2023, AN ORDINANCE PROCLAIMING THE ANNEXATION AND REZONE OF 38.548 ACRES OF THE SUBJECT PROPERTY FROM UGA COMMERCIAL (C-2) TO CITY C-2 GENERAL COMMERCIAL (C-2) BEING 26.568 ACRES, AND UGA RESIDENTIAL (RS-50) TO CITY HIGH DENSITY RESIDENTIAL (RD-40) BEING 11.980 ACRES AS SET FORTH IN ACTION 2023-04-04AZ , AT A SINGLE MEETING BY TITLE ONLY. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

HART moved, KIRBY seconded, IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER THE CITY COUNCIL APPROVE ORDINANCE #2821-2023, AN ORDINANCE PROCLAIMING THE ANNEXATION AND REZONE OF 38.548 ACRES OF THE SUBJECT PROPERTY FROM UGA COMMERCIAL (C-2) TO CITY C-2 GENERAL COMMERCIAL (C-2) BEING 26.568 ACRES, AND UGA RESIDENTIAL (RS-50) TO CITY HIGH DENSITY RESIDENTIAL (RD-40) BEING 11.980 ACRES AS SET FORTH IN ACTION 2023-04-04AZ, AT A SINGLE MEETING BY TITLE ONLY. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

Resolution #2023-113: Supplemental Budget to Appropriate Revenues and Expenditures for Unexpected Items

It being the date advertised for a public hearing on the matter stated above, the Hearing was declared open. There were no objections to the city's jurisdiction to hear this action, no abstentions, ex-parte contact to declare, or any declarations of conflict of interest.

Kari Ott, Finance Director, presented. This supplemental budget hearing was required to be published in the paper since the appropriations in each fund would be changed by more than 10%. This hearing was required for the following reasons: The Marijuana Enforcement Fund had an unexpected beginning balance, and it needed to be appropriated for expenditure on police salaries; A large SRCI wastewater project was reimbursed by SRCI; The City of Ontario voters approved a new Transient Occupancy Tax to be turned over to the fairgrounds; The PERS reserve fund had an unexpected beginning balance, so it needed to be appropriated for a side account payment to PERS; The High Desert Task Force was formed during the year and the contributions

from the police department and other agencies needed to be appropriated for expenditure; and the Sewer Fund had a timing difference with capital projects, and chemical costs were higher than budgeted. Therefore, \$989,009 additional appropriated funds would be approved with this supplemental budget resolution. Per Oregon Local Budget Law, the proposed resolution had to be approved on or before June 30, 2023, and a formal resolution had to be approved by the City Council to expend funds per ORS 294. Taking no action on this matter would cause budget over expenditures.

The Hearing was opened for public testimony. Proponents: None. Opponents: None. There being no Proponent and no Opponent testimony, the Hearing was closed, and opened for Council discussion.

HART moved, BAKEFELT seconded, **THAT THE CITY COUNCIL APPROVE RESOLUTION #2023-113: A SUPPLEMENTAL BUDGET TO APPROPRIATE REVENUES AND EXPENDITURES FOR UNEXPECTED ITEMS.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

DEPARTMENT HEAD UPDATES

Finance: Monthly Report

Kari Ott, Finance Director, presented.

Community Development: Quarterly Report

Dan Cummings, City Manager, presented.

HAND-OUTS

Check Register: May 2023

Councilor Hart asked about the payment to Eastern Oregon Real Estate, LLC, for \$140K, on May 3rd.

Mr. Mordhorst stated that was the payment for the oversize of the utility for development on the Stelling property that Eastern Oregon purchased, for the water and sewer upsize.

Councilor Hart asked about the Ron Verini Trust payment, for \$4,990.

Ms. Ott stated that was for the matching sidewalk grant, for sidewalk improvements.

Minutes:

Tater Tot: 05-10-2023

County Court: 06-07-2023

Diversity: 04-19-2023

EXECUTIVE SESSION

ORS 192.660(2)(e) – Real Property (Moore Park)

An executive session was called at 6:46 p.m. under provisions of ORS 192.660(2)(e) to discuss Real Property. The Council reconvened into regular session at 7:26 p.m.

ACTION FOLLOWING EXECUTIVE SESSION

HART moved, BAKER seconded, **THE COUNCIL GIVE THE CITY MANAGER THE AUTHORITY TO FINALIZE NEGOTIATIONS TO PURCHASE MOORE PARK, AND TO ACCEPT THE \$25,000 TO PURCHASE THE PARK FROM THE ONTARIO CHAMBER OF COMMERCE; FINAL ACTION BEING SUBJECT TO A PUBLIC HEARING IN THE NEAR FUTURE.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.



ADJOURN

BAKEFELT moved, MILLS seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

ACCEPTED:**ATTEST**

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder

Committee Appointments - 2023

Committee	New Term Expires	Current Member	Applicant-Interested
Airport [4 year term] Full			
Budget [4 year term] Full			
Diversity Advisory [3 year term] Citizen at Large	12/25	Vacant	Mario Grimaldo
Homelessness TPM Ad Hoc Full			
Parks [3 year term] Full			
Planning Commission [4 year term] Full			
Public Works [3 year term] Full			
V&C [3 year term] Full			

Airport: 1st Monday each month, 6:00 p.m. @ City Hall

Audit: As needed @ City Hall

Budget: As needed @ Public Safety Center

Business Loan Fund: As needed @ City Hall

Diversity Advisory: 3rd Wednesday each month, 5:30 p.m., @ City Hall

Homelessness TPM Ad Hoc: 2nd Thursday each month 6:00-7:30 p.m., @ City Hall

Parks: 3rd Thursday each month, 6:00 p.m. @ City Hall

Planning: 2nd Monday each month, 6:00 p.m. @ City Hall

Public Works: 3rd Tuesday each month, 3:00 p.m. @ City Hall

V&C: 1st Thursday each month, 7:00 a.m. @ Chamber Office

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail , email or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Grimaldo Mario
Last First, Middle Initial
HOME ADDRESS: 100 NW 16th St #11 Fruitland 83619
Street City Zip Code
TELEPHONE: 208-741-2560 mgrimaldo@tvcc.cc
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Diversity Advisory Committee 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Fruitland HS Boys Soccer	2 years	Assistant Coach
Ontario HS Track/Field	1 year	Assistant Coach
Four Rivers CS Boys Soccer	Present	Head Coach

Employment:

Treasure Valley Community College	Financial Aid Processing Coordinator	November 2022 - Present
Current Employer:	Position:	Dates of Employment:

Education:

Fruitland High School, TVCC, Boise State University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I believe that being part of the community will help me identify areas of opportunity to bring to the committee

Additional Information you feel may be helpful in considering your request for appointment:

Mario Grimaldo

Signature:

June 29, 2023

Date:

RESET FORM



**AGENDA REPORT
NEW BUSINESS
July 11, 2023**

To: Mayor and City Council

FROM: Dan Cummings, City Manager

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **ORDINANCE #2822-2023: AMEND OMC 2-14 - DIVERSITY ADVISORY COMMITTEE**

DATE: June 22, 2023

PROPOSED MOTION:

IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER, I MOVE THE CITY COUNCIL APPROVE ORDINANCE #2822-2023, AN ORDINANCE AMENDING ORDINANCE #2728-2017, AMENDING TITLE 2, CHAPTER 14 OF THE ONTARIO MUNICIPAL CODE BY REMOVING THE WORDS LINED THROUGH AND ADDING THE WORDS THAT ARE UNDERLINED IN THE ATTACHED ORDINANCE #2822-2023, AT A SINGLE MEETING BY TITLE ONLY.

IF VOTE IS UNANIMOUS:

IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER, I MOVE THE CITY COUNCIL APPROVE ORDINANCE #2822-2023, AN ORDINANCE AMENDING ORDINANCE #2728-2017, AMENDING TITLE 2, CHAPTER 14 OF THE ONTARIO MUNICIPAL CODE BY REMOVING THE WORDS LINED THROUGH AND ADDING THE WORDS THAT ARE UNDERLINED IN THE ATTACHED ORDINANCE #2822-2023, AT A SINGLE MEETING BY TITLE ONLY.

SUMMARY:

The Ontario Diversity Advisory Committee has determined that some of the wording within Title 2, Chapter 14, of the Ontario Municipal Code is outdated and changes are needed to amend the existing ordinance.

BACKGROUND:

The Ontario City Council approved Resolution #2017-117 supporting community diversity and thereafter approved Ordinance #2728-2017 establishing a Diversity Advisory Committee under Title 2, Chapter 14 of the Ontario Municipal Code.

CURRENT SITUATION:

The Ontario Diversity Advisory Committee has determined that some of the wording within Title 2, Chapter 14, of the Ontario Municipal Code is outdated and changes are needed to amend the existing ordinance.

ANALYSIS:

- A. **STRATEGIC PLAN** None.
- B. **FINANCIAL** None.
- C. **TIMING** Adoption of this ordinance will update the current code to reflect the recommended changes.
- D. **POLICY/LEGAL** The City Council is the governing body that approves all ordinances.

ALTERNATIVES:

None offered. Not approving the proposed ordinance would leave the existing language of OMC 2-14 in place.

RECOMMENDATION:

Staff recommends the City Council approve Ordinance #2822-2023

ATTACHMENTS:

- 1. Ord #2822-2023 Amend OMC 2-14 DAC

After recording, return to:
City of Ontario
Attn: City Recorder
444 SW 4th Street
Ontario, OR 97914



ORDINANCE NO. 2822-2023

**AN ORDINANCE AMENDING ORDINANCE #2728-2017,
AND AMENDING TITLE 2, CHAPTER 14 OF THE ONTARIO MUNICIPAL CODE**

- WHEREAS,** The Ontario City Council ("Council") approved Resolution #2017-117 supporting community diversity; and
- WHEREAS,** the Council approved Ordinance #2728-2017 creating the Diversity Advisory Committee under Title 2, Chapter 14; and
- WHEREAS,** the Ontario Diversity Advisory Committee has determined that Title 2, Chapter 14, of the Municipal Code is outdated, and in need of amending; and
- WHEREAS,** the Council has agreed Title 2, Chapter 14, of the Municipal Code is outdated, and in need of amending to meet current standards; and
- WHEREAS,** by adoption of Ordinance #2822-2023, the Council hereby amends Title 2, Chapter 14, of the Ontario Municipal Code.

NOW, THEREFORE, the City of Ontario ordains as follows:

Title 2 Chapter 14 of the Ontario Municipal Code shall be amended by removing the words lined through and adding the words that are underlined as follows:

Chapter 14 – Diversity Advisory Committee ~~Draft~~

2-14-1 Diversity Advisory Committee established.

A Diversity Advisory Committee is established composed of seven (7) members representative of varying area cultures and ~~socio-economic~~ socioeconomic circumstances. Consideration for broad representation reflective of the community shall be the primary factor in selection of the committee members. Recommendations from community associations that represent diverse populations shall be an additional contributing factor for selection of committee members.

Committee appointments shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status.

~~The committee shall be reflective of the City demographics including to the best degree possible age.~~ Membership must represent more than two (2) different ethnicities, cultures, generations, genders, and/or ~~socio-economic~~ socioeconomic statuses. No one ethnicity, culture, or ~~socio-economic~~ socioeconomic status shall be represented by more than fifty percent (50%) of the committee membership.

2-14-2 Term(s) of office.

All seats shall be filled through an open application process with final selection by the Mayor with consensus of the City Council. Upon establishment of the committee, members will serve staggered terms: Three (3) members will serve three (3) year terms, two (2) members will serve two (2) year terms, and one member will serve a single year term.

Following the first staggered term, each appointed member shall serve three (3) year terms running from January 1st to December 31st.

2-14-6 Duties and responsibilities.

The Diversity Advisory Committee shall elect a Chair, Vice-Chair, and Secretary on an annual basis for one year terms. The Chair shall serve no more than three (3) consecutive terms.

The Diversity Advisory Committee serves to provide a means of intentional communication between the community's diverse cultures and communities with the city's elected and appointed officials. The committee also provides representatives that the city's varying area cultures and ~~socio-economic~~ socioeconomic circumstances can contact issues, concerns, and problems which relate to the city. This enhanced communication will assist in the development of a stronger community that is respectful of all nationalities, races, genders, ethnic groups, ages, and socioeconomic classes and cultures.

The Diversity Advisory Committee shall review policy, advocate for opportunities (e.g. grants or projects), and report back to the City Council on these matters at regular intervals.

2-14-9 Members—Prohibited acts.

A member of the Diversity Advisory Committee shall not participate in any committee proceeding or action in which the following has a direct or substantial financial interest:

A member or ~~his~~ their spouse, brother, sister, child, parent, father-in-law, mother-in-law, any business in which ~~he has~~ they have been serving or has served in the previous two (2) years or any business with which ~~he is~~ they are negotiating for or has an arrangement or understanding concerning a prospective partnership or employment, any actual or potential interest shall be disclosed at a meeting of the committee where the action is being taken.

PASSED AND ADOPTED by the City Council of the City of Ontario this _____ day of July, 2023, by the following vote:

AYES:

NAYES:

ABSENT

APPROVED by the Mayor this _____ day of July, 2023.

Deborah K. Folden, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
July 11, 2023**

To: Mayor and City Council

FROM: Paul Woods, City Engineer

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **BID AWARD: RECORD STEEL CONSTRUCTION INCORPORATED FOR NEW WATER SUPPLY TREATMENT PLANT IMPROVEMENTS PROJECT**

DATE: July 3, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE BID AWARD TO RECORD STEEL CONSTRUCTION INCORPORATED AS THE LOWEST RESPONSIVE BIDDER FOR THE NEW WATER SUPPLY TREATMENT PLANT IMPROVEMENTS PROJECT IN THE AMOUNT OF \$1,554,710 AND AUTHORIZE APPROVAL OF UP TO \$155,000 IN CONTINGENCY EXPENDITURES DURING CONSTRUCTION AND AUTHORIZE THE CITY MANAGER TO SIGN ALL CONTRACT RELATED DOCUMENTS AND CHANGE ORDERS.

SUMMARY:

The City of Ontario has a Water System Master Plan approved by the Oregon Health Authority in 2021 that guides the expansion of the City's Water Supply System. The highest priority project in expanding the system under the Water System Master Plan is the addition of one additional filtration unit similar to the two existing filtration units. In 2022, the City negotiated the direct purchase of the new Westech Filtration Cassette to match the two existing filtration units. The unit is being delivered to the City in August. The City hired Consor Engineering to put together a design and bid package for installation of the new unit. The bid package was advertised both locally and regionally. Record Steel Construction, Incorporated, was the sole responsive bidder. Staff and Consor Engineering reviewed the bid and found the costs to be appropriate. Staff recommendation is to award the bid to Record Steel Construction, Incorporated, in the amount of \$1,554,710, and authorize approval of up to \$155,000 in contingency expenditures during construction and authorize the City Manager to sign all contract related documents and change orders.

BACKGROUND:

The City of Ontario has a Water System Master Plan approved by the Oregon Health Authority in 2021 that guides the expansion of the City's Water Supply System. The highest priority project in expanding the system under the Water System Master Plan is the addition of one additional filtration unit similar to the two existing filtration units. In 2022, the City negotiated

the direct purchase of the new Westech Filtration Cassette to match the two existing filtration units. The unit is being delivered to the City in August.

CURRENT SITUATION:

The City hired Consor Engineering to put together a design and bid package for installation of the new unit. The bid package was advertised both locally and regionally. Record Steel Construction, Incorporated, was the sole responsive bidder. Staff and Consor Engineering reviewed the bid and found the costs to be appropriate. Staff recommendation is to award the bid to Record Steel Construction, Incorporated, in the amount of \$1,554,710 and authorize approval of up to \$155,000 in contingency expenditures during construction and authorize the City Manager to sign all contract related documents and change orders.

ANALYSIS:

- A. **STRATEGIC PLAN** Expanding the City's Water Supply System to meet increased demand from new growth is consistent with the City's Strategic Plan.
- B. **FINANCIAL** The 2021 engineering cost estimate and 2022-23 CIP budget for the project is \$1,750,000. The total cost of the project with this bid award will be \$2,330,398. Public Works staff consulted with the Finance Director and there are sufficient funds to award the project as proposed with a 10% contingency.
- C. **TIMING** Award of the project is urgently needed in order to take delivery of the WesTech Filtration Cassette in August and perform all of the work between September and April prior to the peak demand for next year.
- D. **POLICY/LEGAL** Council approval is required to proceed with this type of action.

ALTERNATIVES:

Delaying or re-bidding the project pushes the work off for another year, which may make water delivery difficult and may not result in a lower cost of doing the work.

RECOMMENDATION:

Staff recommends awarding the bid to Record Steel Construction, Incorporated, as the lowest responsive bidder.

ATTACHMENTS:

- 1. RSCI City of Ontario New WTP Improvements 2023 BID ENCLOSED-1 (002)
- 2. Bid Documents Review Summary-Signed

NOTE TO BIDDER: Use typewriter or ink for completing this Bid Form.

BID FORM (STIPULATED PRICE BASIS)

1.1 BIDDER

Bidder Name: **Record Steel and Construction, Inc dba RSCI**

1.2 BID RECIPIENT

A. This Bid is submitted to:

Owner: City of Ontario
Attention: Al Haun
Address: 1551 N.W. 9th Street, Ontario, OR 97914
Project Identification: New Water Treatment Plant Improvements 2023

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

B. BIDDER'S ACKNOWLEDGEMENTS

1. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

C. BIDDER'S REPRESENTATIONS

1. In submitting this Bid, Bidder represents that:
 - a. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

Addendum No.	Addendum Date
<u>01</u>	<u>May 23, 2023</u>
<u>02</u>	<u>June 15, 2023</u>
<u> </u>	<u> </u>

(Bidder shall insert number of each Addendum received.)

- b. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - c. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

- d. Bidder has carefully studied: i) reports of explorations and tests of subsurface conditions at or contiguous to the Site and drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) which have been identified in Paragraph 5.03 of the Supplementary Conditions as containing reliable "technical data,"; and ii) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph 5.06 of the Supplementary Conditions as containing reliable "technical data."
- e. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.
- f. Based on information and observations referred to in paragraph above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) Bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- g. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- h. Bidder has given Engineer written notice of conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- i. The Bidding Documents are generally sufficient to indicate and convey understanding of terms and conditions for the performance of the Work for which this Bid is submitted.

D. BIDDER'S CERTIFICATION

1. Bidder Certifies:

- a. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- b. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- c. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

- d. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this paragraph:
 - 1) "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - 2) "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish Bid prices at artificial noncompetitive levels, or
 - 3) (c) to deprive Owner of the benefits of free and open competition;
 - 4) "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, noncompetitive levels; and
 - 5) "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.
- e. Required sales and use taxes are included in the stated Bid prices for the Work unless provision is made herein for the Bidder to separately itemize the estimated amount of sales tax or if Instructions to Bidders state Owner is tax exempt.
- f. Bidder accepts the provisions required by ORS 279C.840 relating to prevailing wage rates and that Bidder shall make applicable restitution to the Oregon Bureau of Labor and Industries Commissioner in accordance with ORS 279C.825.
- g. Neither Bidder nor their Subcontractors are on the Bureau of Labor and Industries list of persons having violated prevailing wage rate laws.
- h. Bidder has not discriminated against minority, women, or emerging small business enterprises in obtaining required subcontracts.
- i. Bidder is not in violation of any tax laws described in ORS 305.385.
- j. Bidder has established a drug-testing program for employees per ORS 279C.505.
- k. In accordance with OAR 137-049-0200, Subcontractors performing work will be registered with the Construction Contractors Board before Subcontractor commences work.

E. BASIS OF BIDS

Bidder must submit a bid on all schedules, base bid, and bid alternates for bid to be accepted. Award will be based on grand total bid amount for Base Bid plus Bid Alternates. Individual bid alternates will not be awarded to separate bidders. The Owner reserves the right to remove

any pay items, schedules and bid alternates from the work after bid is awarded.

1. Bidder shall complete the Work in accordance with the Contract Documents for the following price(s):

- a. Lump Sum Base Bid Price:

Base Bid Schedule			
Item	Description	Unit	Amount
1.	All Project Improvements, Complete and Operational	LS	\$ 1,543,060
Total Lump Sum Amount			\$ 1,543,060
In Words:			
One million five hundred forty three thousand sixty dollars			

- b. Bid Alternate Schedule:

Bid Alternate Schedule			
Item	Description	Unit	Amount
1.	Install New Powered Gas Heater	LS	\$ 11,650
Total Lump Sum Amount			\$ 11,650
In Words:			
Eleven thousand six hundred fifty dollars			

2. Bid Summary:

- a. Bid Total = Base Bid Amount + Bid Alternate Amount:

Summation of previous subtotals. \$ 1,554,710

Total Written Out in Words: _____

One million five hundred fifty four thousand seven hundred ten dollars

F. TIME OF COMPLETION

1. Bidder agrees the Work, and any Milestones specified will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the

General Conditions on or before the dates, or within the number of calendar days, indicated in the Agreement.

2. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work, and any specified Milestones, within the Contract Times.

G. ATTACHMENTS TO THIS BID

1. The following documents are submitted with and made a condition of this Bid:
 - a. Required Bid security in the form of Bid Bond.
 - b. Bidder's Experience: Successfully complete projects of similar size and complexity.
 - c. Include project name, date of completion, and client contact information.
 - d. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license within the time for acceptance of Bids.
 - e. Contractor's License No.: 68403
 - f. First-Tier Subcontractor Disclosure Form (required within 2 hours of Bid closing).

H. DEFINED TERMS

1. The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

I. BID SUBMITTAL

1. This Bid submitted by: If Bidder is:

An Individual

Name (typed or printed): N/A

By (signature): _____

Doing business as: _____

A Partnership

Partnership Name: N/A (SEAL)

By: _____
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: Record Steel and Construction, Inc dba RSC (SEAL)

State of Incorporation: Idaho

Type (General Business, Professional, Service, Limited Liability) General Business

By: [Signature]
(Signature – attach evidence of authority to sign)

Name (typed or printed): Zeke Johnson

Title: President (CORPORATE SEAL)

Attest: [Signature]
(Signature of Corporate Secretary)

Date of Qualification to do business in (state where Project is located) is: 8/15/1990

A Joint Venture

Joint Venturer Name: N/A (SEAL)

By: _____
(Signature of joint venture partner – attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____
(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above)

Bidder's Business Address: 333 W Rossi St, Suite 200, Boise, ID 83706

Phone No.: (208) 472-0195 FAX No.: (208) 888-9130

E-mail: Zeke@rscigroup.com

SUBMITTED on June 21, 2023

Oregon Contractor's License No.: 68403

Contractor's License Class (where applicable): Commercial General Contractor Level 1

Bidder is an Oregon company as defined in ORS 279A.120.

 Yes X No

END OF SECTION

000306

RECORD STEEL AND CONSTRUCTION INC
333 W ROSSI
BOISE ID 83706

**CONSTRUCTION CONTRACTORS BOARD
LICENSE CERTIFICATE**

LICENSE NUMBER: 68403

EXPIRATION DATE: 11/09/2023

ENTITY TYPE: Corporation

**CONSTRUCTION CONTRACTORS BOARD
LICENSE CERTIFICATE**

RECORD STEEL AND CONSTRUCTION INC

333 W ROSSI

BOISE ID 83706

11/09/2023
11/09/2023
11/09/2023

11/09/2023
11/09/2023
11/09/2023

11/09/2023
11/09/2023
11/09/2023

**STATE OF OREGON
CONSTRUCTION CONTRACTORS BOARD
LICENSE CERTIFICATE**

This document certifies that:

RECORD STEEL AND CONSTRUCTION INC
333 W ROSSI
BOISE ID 83706

is licensed in accordance with Oregon Law as
Commercial General Contractor Level 1

LICENSE NUMBER R: 68403

EXPIRATION DATE: 11/09/2023

ENTITY TYPE: Corporation

CORPORATE ACKNOWLEDGMENT

STATE OF IDAHO

COUNTY OF ADA

On this 21, day of June 2023, personally appeared before me

Zeke Johnson, whose identity is personally known to me
(name of document signer)

(or proven on the basis of satisfactory evidence) and who by me duly sworn/affirmed, did
say that he/she is the President of Record Steel and Construction, Inc dba RSC
(Title or Office) (Name of Corporation)

and that said document was signed by him/her in behalf of said Corporation by
Authority of its Bylaws, or (Resolution of its Board of Directors), and said

Zeke Johnson acknowledged to me that said Corporation executed the same.
(name of document signer)

Lauren Marie Jared

Notary Public
Ada County, Idaho



Signing in a Representative Capacity: An authorized officer, agent, partner, trustee, member or other representative may sign on behalf of their representative business, be it a corporation, partnership, trust, limited liability company or other entity providing they have been given authority to sign in their representative capacity.

The notary must require the signer to present satisfactory documentary evidence and administer an oath or affirmation.

ADDENDUM NO. 01
New WTP Improvements 2023
May 23, 2023

Acknowledgement Page

This addendum includes:

- 2 - 8 ½" x 11" Acknowledgement Pages
- 0 - 8 ½" x 11" Clarifications Page
- 1 - 8 ½" x 11" Revision Summary Page
- 0 - 8 ½" x 11" Contract Document Changes Page(s)
- 0 - 22" x 34" Revised Plan Set Sheet(s)

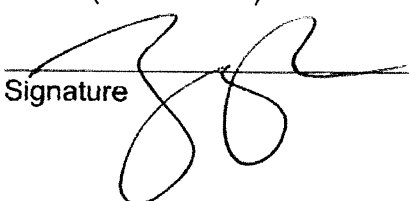
5 - Total Sheets

NOTICE is hereby given that this **acknowledgement page** must be signed and enclosed with the bid for the **New WTP Improvements 2023** as evidence that the bidder has familiarized themselves with all information incorporated herein.

Do NOT include the entire contents of this Addendum in your bid submission.

Only this signed acknowledgement page is required.

Record Steel and Construction, Inc dba RSCI	
_____ Company Name	
Zeke Johnson	President
_____ Name (Please Print)	_____ Title
_____ Signature	



ADDENDUM NO. 02
New WTP Improvements 2023
June 15, 2023

Acknowledgement Page

This addendum includes:

- 2 - 8 ½" x 11" Acknowledgement Pages
- 1 - 8 ½" x 11" Clarifications Page
- 2 - 8 ½" x 11" Revision Summary Page
- 0 - 8 ½" x 11" Contract Document Changes Page(s)
- 2 - 22" x 34" Revised Plan Set Sheet(s)
- 4 - 8 ½" x 11" Pre-Bid Meetings and Sign-in Sheet

11 - Total Sheets

NOTICE is hereby given that this **acknowledgement page** must be signed and enclosed with the bid for the **New WTP Improvements 2023** as evidence that the bidder has familiarized themselves with all information incorporated herein.

Do NOT include the entire contents of this Addendum in your bid submission.

Only this signed acknowledgement page is required.

Record Steel and Construction, Inc dba RSCI

Company Name

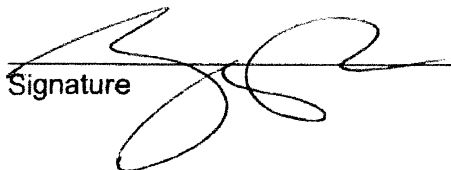
Zeke Johnson

President

Name (Please Print)

Title

Signature



BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address):

Record Steel and Construction, Inc.
333 Rossi Street, Suite 200
Boise, ID 83706

SURETY (Name and Address of Principal Place of Business):

Fidelity & Deposit Company of Maryland
800 Fifth Avenue, Suite 8000
Seattle, WA 98104

OWNER (Name and Address):

City of Ontario
1551 NW 9th Street
Ontario, OR 97914

BID

Bid Due Date: **6/21/23**

Project (Brief Description Including Location): **New Water Treatment Plant Improvements #22-3360.00**
Ontario, OR

BOND

Bond Number: **Bid**

Date (Not later than Bid due date): **6/21/23**

Penal sum	<u>Five Percent (5%) of Bid Amount</u>	<u>5%</u>
	(Words)	(Figures)

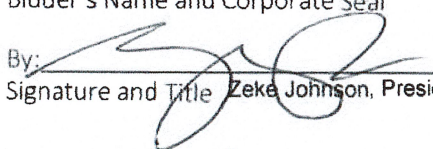
Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

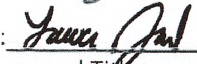
BIDDER

SURETY

Record Steel and Construction, Inc. (Seal)

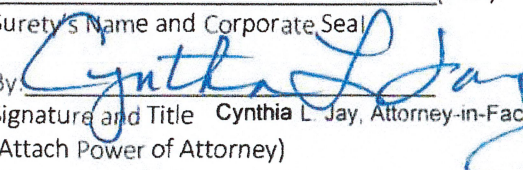
Bidder's Name and Corporate Seal

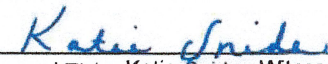
By: 
Signature and Title **Zeke Johnson, President**

Attest: 
Signature and Title **Lauren Terrell, Witness**

Fidelity & Deposit Company of Maryland (Seal)

Surety's Name and Corporate Seal

By: 
Signature and Title **Cynthia L. Jay, Attorney-in-Fact**
(Attach Power of Attorney)

Attest: 
Signature and Title **Katie Snider, Witness**

Note: Above addresses are to be used for giving required notice.

- A. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Surety's liability.

- B. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
- C. This obligation shall be null and void if:
1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 2. All Bids are rejected by Owner, or
 3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
 4. Payment under this Bond will be due and payable upon default by Bidder and within
 5. 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
 6. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
 7. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
 8. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
 9. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
 10. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
 11. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the

remainder of this Bond that is not in conflict therewith shall continue in full force and effect.

12. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

END OF SECTION

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Alicon A. KELTNER, James B. BINDER, Cynthia L. JAY, Eric A. ZIMMERMAN, Brandon K. BUSH, Jacob T. HADDOCK, Katharine J. SNIDER of Seattle, Washington, EACH**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 29th day of July, A.D. 2021.



ATTEST:
**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**


By: *Robert D. Murray*
Vice President

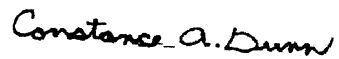

By: *Dawn E. Brown*
Secretary

**State of Maryland
County of Baltimore**

On this 01st day of July, A D 2021, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written





Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2023

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 21st day of June, 2023.



Brian M. Hodges

By: Brian M. Hodges
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
www.reportsclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

BIDDER'S EXPERIENCE

Project Name: Wawona WWTP, Yosemite National Park, CA | \$20mil

Rehabilitate the 30-year-old WWTP processes to contemporary standards, improve energy efficiency, increase and improve plant treatment capacity, create onsite solids handling, meet compliance of current and anticipated treatment standards, and provide adaptability to low winter and high summer flows. Construct additional offices and workroom, upgrade toilet rooms and ABA accessibility, add electrical service to the new facilities, provide testing and startup, programming and integration to the SCADA system, and sequence construction activities while disposing of all necessary wastewater generated at the WWTP. Also includes golf course renovations to replace irrigation system, irrigation pump, all irrigation controls, subsurface disposal within existing Fairway 7, clearing the existing fairway, new transmission pipelines, distribution and monitoring facilities, fairway restoration, and removal of the river discharge pipeline.

Date of Completion 03/22

Client Contact Information: National Park Service | 12795 Alameda Pkwy | Lakewood, CO 80228
Kevin Ralston | (303) 969-2709 | Jesse DeCoteau | jesse_decoteau@nps.gov

Project Name: Design-Build Othello Facility WWTP Expansion, Othello, WA | \$39mil

Expand the water treatment capacity for a raw food processing plant by an additional 2 MGD. Structures include a 580-feet x 290-feet (25MG) concrete Covered Anaerobic Lagoon (CAL), an Aerobic Basin, Secondary Clarifier, Headworks/Screening Building, Blower Building, and Biogas Building. The plant process produces byproduct biogas that is captured and routed over 3,000LF to the food processing plant and used to generate energy. Project also includes Well # 3 Well House with pipeline, electrical and controls, demolition of an existing 180-foot-long pipe bridge (foundations, piping, casing, and site infrastructure), and installation of new pipeline that includes 4,000LF of directional boring of HDPE pipe ranging from 12-inch to 24-inch diameter.

Date of Completion: 11/21

Client Contact Information: McCain Foods Inc. | 2117 W McManamon Rd | Othello, WA, 99344
Peter Cormier, P.E., Environmental Engineering | (920) 997-7277 | peter.cormier@mccain.com

Project Name: Blackfoot WWTP Improvements, Blackfoot, ID | \$15mil

Upgrade the existing wastewater treatment plant (WWTP). Construct new interceptor (that includes 58-inch boring under Interstate 15), new Headworks Building including screening, grit removal, odor control, a new plant drain pump station, and septage receiving facilities, and a new UV Building with upgraded UV system. Improve the existing aeration system, retrofit existing secondary clarifier, provide bypass pumping, demolish existing sewer systems and piping, repair existing anaerobic digester, install site improvements, yard piping (3,600LF), electrical, controls & instrumentation. Plant remained fully operational during construction.

Date of Completion: 10/21

Client Contact Information: City of Blackfoot | 2025 Riverton Road | Blackfoot, ID 83221 |
Rex Moffatt, Superintendent | (208) 785-8616 | rexm@cityofblackfoot.org
Engineer: JUB Engineers, Inc. | 677 South Woodruff Ave | Idaho Falls, ID 83401
Jordan Parker, P.E. | (208) 932-4486 | jparker@jub.com

Project Name: Design-Build CBWTP Wash Water & Hypochlorite Pipe Replacement, Portland, OR | \$4mil

For Wash Water remove 1,800 LF of 4-inch to 16-inch lead painted steel pipe and install 1,250 LF of new 10-inch to 14-inch diameter piping stainless steel piping and twenty-five gate valves. For the hypochlorite piping system, remove 1,800 LF CPVC piping double contained in 4-inch PVC pipe and 2,000LF of CPVC single contained piping and Install 1,800 LF of new fused double-contained advanced polyethylene piping and 2,000LF of fused single-contained advanced polyethylene piping. Additionally, remove and replace CPVC piping and valves for the hypochlorite systems supplying 12.5% sodium hypochlorite to the Dry Weather Odor Control and Headworks Odor Control systems.

BIDDER'S EXPERIENCE

Date of Completion: 05/20

Client Contact Information: City of Portland – Building Environmental Services | 5001 N Columbia Blvd
Portland, OR | 97203

Peter Hesford, Capital Project Manager | (503) 823-2669 c. 503-823-8348 |
peter.hesford@portlandoregon.gov

Project Name: McCain Foods WWTP Improvements, Burley, ID | \$9mil

Upgrade an industrial wastewater treatment plant including new 70-foot primary clarifier, 140-foot secondary clarifier with associated RAS/WAS building and lift station for sludge processing. Install 800LF of new 18-inch influent pipeline fed through modifications to an existing splitter box and new splitter building. Install new pumps and screen at the existing screening area for increased flows. Construct up-flow anaerobic sludge blanket (UASB) system comprised of a 30-foot pre-conditioning tank, 70-foot USAB tank and USAB building with magnesium hydroxide equipment. Upgrade existing biogas building with new blowers and flame/sediment trap. Add a new junction box for flow control to existing aeration basins as well as a new weir box for flow feed to the secondary clarifier from the same existing basins. Install 8,000LF of yard pipe and new fiber optic lines.

Date of Completion: 11/18

Client Contact Information: Owner: McCain Foods | 218 West Hwy 30 | Burley, ID 83318

Peter Cormier, P.E., Environmental Manager | (920) 997-7277 | peter.cormier@mccain.com

Project Name: WWTP Filter Building, Caldwell, ID | \$12mil

Construct a new tertiary gravity filter (Filter Building) to expand plant treatment capacity to an average 8.5 MGD flow rate. The new filter building includes six dual-media, gravity filters, mechanical and electrical rooms, flocculation basins, and mud well, filter equipment, including underdrain block, control valves, blowers and pumps. Additionally, construct a new Secondary Effluent Pump Station and Utility Water/Backwash Pump Station including chemical, mechanical and electrical rooms, install new valves, vaults, manholes and appurtenances, install yard piping (2-inch to 54-inch HDPE) and site electrical improvements. Project includes excavation and critical dewatering, connections to existing clarifiers, yard piping, instrumentation and controls, site improvements, landscaping, phasing, connection to existing plant infrastructure, testing, commissioning and startup and demolition and removal of existing infrastructure.

Date of Completion: 11/19

Client Contact Information: City of Caldwell | 621 E Cleveland Blvd | Caldwell, ID 83605

Brent Orton, PW Director | (208) 455-4734 | borton@cityofcaldwell.org

Engineer: Bowen Collins & Associates | 776 E Riverside Dr. Suite 250 | Eagle, ID 83616

Greg Loscher, P.E. | (208) 939-9561 | gloscher@bowencollins.com

Project Name: 2016 Water Treatment Plant Chemical Feed Improvements, Ontario, OR | \$1.7mil

Construct new 950 SF CMU building, modify raw water piping and controls, VFD pumps, chemical feed system, yard pipe, earthwork, electrical and controls.

Date of Completion: 05/17

Client Contact Information: City of Ontario Public Works | 1551 NW 9th Street | Ontario, OR 97914

Dan Shepard | (541) 889-8572 |

Project Name: Replace Moose Wastewater and Address Critical Water Systems, Moose, WY | \$12mil

Construct both a new 60,000 GPD membrane biological reactor (MBR) activated sludge WWTP, and a new water system including distribution infrastructure, well and water tank and demolition of existing systems. The WWTP includes new 4-inch HDPE raw sewage force main, 8-inch PVC gravity sewer, 4-inch HDPE treated water force main, a temporary lift station with 3hp submersible pumps, bypass piping

BIDDER'S EXPERIENCE

and connect to the existing WWTP force main. The Water System includes two 150 GPM wells with 150hp submersible pumps, a 520 SF Well House with electrical and chemical treatment rooms, a 300,000-gallon buried concrete water storage tank and installation of 17,100 and 5,525 LF of 12-inch and 8-inch HDPE water transmission main, electrical and fiber conduits, and telemetry-based SCADA control system. Demolish existing water system infrastructure including Taggart Well No. 1, the Taggart Well House, a 50,000-gallon insulated above ground steel water storage tank (Taggart Tank), 100,000-gallon buried concrete water storage tank (Windy Point Tank) and existing utility vaults.

Date of Completion: 11/18

Client Contact Information: National Park Service | 12795 Alameda Pkwy | Lakewood, CO 80228
Dennis Brookie, RLA, PMP | (303) 969-2493; Cell (303) 250-1489 | dennis_brookie@nps.gov

Project Name: WWTP Improvements Phase 2, Twin Falls, ID | \$18mil

Construct new 16MGD Integrated Fixed-Film Activated Sludge (IFAS) treatment facility including new aeration basin, turbo blowers with building, secondary clarifier, RAS pump station, backup generator, and site improvements and demolition. Modify the existing RAS, four (4) existing aeration basins, UV disinfection facility, and plant water pump system.

Date of Completion: 07/16

Client Contact Information: Jacobs | 322 E Front St., Suite 200 | Boise, ID 83702
Gregg Thompson | (208) 383-6107 | gregg.thompson@jacobs.com

Project Name: Phase II Wastewater Treatment Improvements, Jerome, ID | \$25mil

Expand the liquid and solids handling capacity of the treatment plant while simultaneously completing several upgrades and one complete rebuild of area conveyance lift stations. The project includes construction of 24 new treatment/conveyance structures and the expansion of nine others. New structures include membrane facilities, clarifiers, aeration basins, pump stations, diversion structures, anaerobic digesters, solids handling facilities, gas handling facilities, and headworks facilities. The overall construction effort includes over 5,000 cubic yards of structural concrete, 20,700 cubic yards of structural excavation, over 13,500 cubic yards of rock blasting/excavation, and 13,000 feet of underground process utilities.

Date of Completion: 12/19

Client Contact Information: Keller Associates, Inc. | 131 SW 5th Ave, Suite A Meridian, ID 83642 | Jason King, PE | Direct 208-813-7567 | Cell 208-407-1052 | Office 208-288-1992 | Jking@Kellerassociates.com

FIRST-TIER SUBCONTRACTOR DISCLOSURE FORM

PROJECT NAME: New Water Treatment Plant Improvements 2023

BID #: 22-3360.00 BID CLOSING: Date: June 21, 2023 Time: 10:00 AM

This form shall be submitted at the location specified in the Advertisement/Invitation to Bid within 2 working hours after the advertised Bid closing time on advertised Bid closing date.

List below the name of each Subcontractor that will be furnishing labor or labor and materials and that is required to be disclosed, the category of work that Subcontractor will be performing, and dollar value of subcontract. Enter "NONE" if there are no Subcontractors that need to be disclosed. (Attach additional sheets if needed.)

	NAME	DOLLAR VALUE	CATEGORY OF WORK
1)	None	\$	
2)		\$	
3)		\$	
4)		\$	
5)		\$	
6)		\$	
7)		\$	
8)		\$	

Failure to submit this form by the disclosure deadline will result in a nonresponsive Bid. A nonresponsive Bid will not be considered for award.

FORM SUBMITTED BY (BIDDER NAME): Record Steel and Construction, Inc dba RSCI

CONTACT NAME: Zeke Johnson PHONE NO.: 208-472-0195

END OF SECTION



22-3360

June 29, 2023

Mr. Paul Woods, P.E.
Senior Engineer
City of Ontario
Public Works
1551 N.W. 9th Street
Ontario, Oregon 97914

Re: Review of Bid Documents from Record Steel and Construction, Inc. dba RSCI

Dear Paul,

This letter summarizes our review of the bid documents from Record Steel and Construction, Inc. dba RSCI and provides a brief project summary for the City of Ontario's New WTP Improvements 2023 project.

The total bid price from Record Steel and Construction Inc. is \$1,554,710. It includes the price of the base bid plus alternate and the bid documents appear to meet the bid requirements. Enclosed with this letter is a copy of the Record Steel and Construction Inc. bid documents and their recently submitted draft schedule of values.

For reference, the 2019 Capital Improvements Plan estimate (escalated to 2023 dollars) and the recent engineer's construction cost estimate projected the cost to be between \$1,600,000 and \$1,760,000. RSCI's bid brings the total construction amount for the project to \$2,330,398 when you include the WesTech equipment pricing of \$775,688 (includes Change Orders 1 & 2) purchased separately by the City. Based on our review of RSCI's draft schedule values and discussions with RSCI and other local contractors, we believe the cost overrun is representative of the current high construction workload and bid environment.

Conсор, recommends the award of the contract to Record Steel and Construction Inc.

Please note that none of the referenced construction costs include any project or construction contingencies. It is recommended that a 10% amount is also allocated for the project completion.

If you have any questions, please contact me at 828-280-3123 or can be reached at marios.georgiou@consoreng.com.

Sincerely,

Marios Georgiou

Conсор
Marios S. Georgiou, P.E.
Principal Engineer

Enclosure: Record Steel and Construction Inc. Bid Submittal
RSCI Schedule of Values-Draft

cc:





**AGENDA REPORT
NEW BUSINESS
July 11, 2023**

To: Mayor and City Council

FROM: Paul Woods, City Engineer

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **CONTRACT AWARD: CONSOR FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR INSTALLATION OF THE WESTECH CASSETTE FOR THE WATER TREATMENT FACILITY**

DATE: July 3, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE A TASK ORDER FOR CONSOR ENGINEERING IN THE AMOUNT OF \$143,972 TO SERVE AS THE ENGINEER OF RECORD DURING CONSTRUCTION OF THE WATER TREATMENT PROJECT AND AUTHORIZE THE CITY MANAGER TO SIGN ALL DOCUMENTS.

SUMMARY:

The City of Ontario has a Water System Master Plan approved by the Oregon Health Authority in 2021 that guides the expansion of the City's Water Supply System. The highest priority project in expanding the system under the Water System Master Plan is the addition of one additional filtration unit similar to the two existing filtration units. In 2022, the City negotiated the direct purchase of the new Westech Filtration Cassette to match the two existing filtration units. The unit is being delivered to the City in August. The City hired Consor Engineering to put together a design and bid package for installation of the new unit. The bid package was advertised both locally and regionally. Record Steel Construction Incorporated was the sole responsive bidder. If the bid is awarded by prior City Council action, staff recommends approval of a task order for Consor Engineering in the amount of \$143,972 to serve as the Engineer of Record during construction of the project.

BACKGROUND:

The City of Ontario has a Water System Master Plan approved by the Oregon Health Authority in 2021 that guides the expansion of the City's Water Supply System. The highest priority project in expanding the system under the Water System Master Plan is the addition of one additional filtration unit similar to the two existing filtration units. In 2022, the City negotiated the direct purchase of the new Westech Filtration Cassette to match the two existing filtration units. The unit is being delivered to the City in August. The City hired Consor Engineering to put together a design and bid package for installation of the new unit. The bid package was

advertised both locally and regionally. Record Steel Construction Incorporated was the sole responsive bidder.

CURRENT SITUATION:

If the bid is awarded by prior City Council action, staff recommends approval of a task order for Consor Engineering in the amount of \$143,972 to serve as the Engineer of Record during construction of the project.

ANALYSIS:

- A. **STRATEGIC PLAN** Expanding the Water Supply System to meet increasing consumer demand is consistent with the City's Strategic Plan.
- B. **FINANCIAL** Public Works staff consulted with the City's Finance Director and approval of the contract is within the City's ability to fund this task order.
- C. **TIMING** The timing of the project is critical to complete in accordance with the prior described schedule.
- D. **POLICY/LEGAL** Council approval is required for these type of actions.

ALTERNATIVES:

If the task order with Consor is not approved, the City would need to contract with another engineer to serve as the Engineer of Record.

RECOMMENDATION:

Staff recommends approval of the task order with Consor Engineering to serve as the Engineer of Record for the Water Supply Project.

ATTACHMENTS:

1. Consor Task Order - New WTP Improvements EOR 2023

Task Order No. _____
Professional Services Agreement – Engineering Services
City Project No. _____
City Contract No. _____

This Task Order No. _____ dated _____, 2022 (this "Order") is made and issued pursuant to the terms and conditions of that certain Professional Services Agreement – Engineering Services dated _____, 2022 (the "Agreement") between City of Ontario ("City"), an Oregon municipal corporation, and Conсор North America, Inc. ("Engineer"), a consulting engineering firm.

1. Engineer Services. Subject to the terms and conditions contained in the Agreement and this Order, Engineer will perform the following engineering services for and on behalf of City (the "Requested Services"):

See attached Exhibit A

2. Schedule. The Requested Services described in this Order will be completed no later than July 1, 2024 and in accordance with the following schedule:

Assumes General Contractor Substantial Completion on or before May 12, 2024 and Final Completion on or before June 1, 2024

3. Compensation. Engineer will complete the Requested Services at the following rates and fees:

See attached Exhibit A and B

Notwithstanding anything contained in this Order to the contrary, total compensation payable by City under this Order for the performance of the Requested Services will not exceed \$ 143,972.

4. Miscellaneous. Upon the parties' mutual execution of this Order, this Order is made part of the Agreement. The terms of the Agreement remain unchanged and in full force and effect and are incorporated herein by this reference. All capitalized terms used in this Order not otherwise defined herein have the respective meaning assigned to them in the Agreement. This Order and the Agreement represent the complete, exclusive, and final understanding of the parties with respect to the subject matter of this Order. All prior and contemporaneous agreements, discussions, understandings, and negotiations, whether written or oral, express or implied, are merged herein, and to the extent inconsistent herewith, are of no further force and effect. This Order may be executed in counterparts.

5. Authorization. City hereby approves and authorizes, and Engineer agrees to complete and perform, the Requested Services described in this Order subject to and in accordance with this Order and the Agreement.

CITY:

City of Ontario,
an Oregon municipal corporation

By: _____
Its: _____
Date: _____

Engineer:

Conсор North America, Inc.
an Oregon consulting engineering firm


By: Craig B Anderson
Its: Principal Engineer
Date: 06/22/2023

SCOPE OF WORK NEW WTP IMPROVEMENTS 2023

ENGINEER OF RECORD CITY OF ONTARIO, OREGON

Project Understanding and Assumptions

The City of Ontario, Oregon (City) has pre-purchased a WesTech pre-engineered water filtration system to be installed inside the existing New WTP building. The water filtration unit is similar in design and capacity to the two existing units currently in service. The new filtration unit will provide an additional 2 MGD of treatment capability to the existing water treatment plant. Consor has prepared construction documents for a general contractor to receive and install the pre-purchased WesTech treatment package. The project involves structural modifications to the existing building, process piping connections inside and outside the building, electrical work, instrumentation and system integration to the existing SCADA system, along with other supporting services. The project (New WTP Improvements 2023) has been reviewed and approved for construction by the Drinking Water Services, Public Health Division of Oregon Health Authority.

This Task Order is for engineering support during the bidding and construction of the New WTP Improvements 2023 project.

Scope of Services

Consultant will perform the following services separated into three tasks as described below.

Task 1 - Project Management

Objective

Provide overall leadership and coordinate, monitor, and control the project resources to meet the technical, communication, and contractual obligations required for developing and implementing the project scope.

Activities

1.1 Invoices/Status Reports

Consultant will prepare monthly invoices, including expenditures by task, hours worked by project personnel, and other direct expenses with the associated backup documentation. Monthly status reports will accompany each invoice and include comparisons of monthly expenditures and cumulative charges to budget by Task.

1.2 Coordination with the Owner

Consultant will maintain communication with the City via voice, email, or in-person communication. Monthly progress meetings will be conducted online as appropriate.

1.3 Management and Coordination of Staff

Consultant will manage and coordinate their work to address the technical and scope issues for the overall project.

Task Deliverables

- Consultant shall deliver to the City a monthly invoice and status report covering:
 - Work on the project performed during the previous month.
 - Budget Analysis.
 - Problems encountered and actions taken for their resolution.
 - Issues requiring project team action.

Assumptions

- Consultant assumes a Notice to Proceed date in July 2023.
- Consultant assumes up to twelve (12) one-hour online meetings with the Consultant's Principal-in-Charge and/or Project Manager and the City Project Manager.
- Project duration will be 12 months, therefore it is assumed that there will be up to 12 progress payments/status reports.

Task 2 – Bid Phase Services

Objective

The aim of this task is to provide support to City staff during bidding and finalizing contracts with the lowest responsive and responsible bidder with the Consultant providing the following sub-tasks.

2.1 Pre-Bid Meeting

Prepare a meeting agenda and attend the Pre-Bid Meeting with City staff, Contractors and other parties interested in the project. Provide sign-in sheets and document questions and informal responses made during the meeting.

2.2 Responses to Bidder Inquiries and Addenda

Assist City with responses to Bidder inquiries and questions. Questions and inquiries that require clarification to all Bidders will be issued via Addenda prepared by Consultant for City to review and use.

2.3 Bid Evaluation Support

Consultant will assist City in their evaluation of the bids received. Assistance may include items such as preparation of a bid tabulation spreadsheet, a review of required bid materials (e.g. – bid bond, listed subcontractors, acknowledgement of addenda, etc.), and/or a review of the supplemental bidder responsibility criteria submitted, bids for areas of price irregularity. Consultant will discuss findings with the City and aid in bidder communication as needed.

Task Deliverables

1. Pre-bid meeting agenda and sign-in sheet.
2. Addendum files.

Assumptions

1. All deliverables described in the subtasks will be provided in either PDF or Microsoft Word format as needed.
2. The City will reproduce hardcopies for City, Construction Manager and Contractor use.

Task 3 – Construction Phase Services

Consultant services during construction shall include the following sub-tasks.

Objective

Consultant services during construction shall include the following sub-tasks:

3.1 Kickoff, Pre-Construction, Construction Progress Meetings and SCADA Integration

An online kick-off meeting will be held with the City to review the project, introduce key Consultant team members, review project goals and objectives, establish communication protocols, and discuss the project scope and schedule. The meeting is estimated to last 1 hour and will be attended by up to three (3) Consor staff members.

Attend pre-construction conference (by up to two (2) staff members) to review project scope, contract document status, establish communications protocols, review critical construction management tasks, review tentative construction schedule, coordinate efforts on the WesTech equipment delivery, and answer questions regarding the contract documents or scope of work. A tour of the WTP will be conducted following the pre-construction meeting to review the facility and start general discussions on critical elements or risk areas from the operator's point of view and the design team's perspective. Assume 8- hour of effort for the pre-construction conference, to include pre and post meeting workload.

Attend monthly construction progress meetings with the City and the general contractor during active phases of construction and as requested by the City. For planning purposes, half the meetings will be on site and half the meetings will be on-line. The City will prepare an agenda, make invitations, conduct the meetings, and distribute minutes to all attendees.

Budget assumes that Consultant will attend and participate in construction progress meetings by telephone or online meeting, unless onsite for other tasks. Up to 12 construction progress meetings attended by up to two (2) staff members is assumed. Each meeting is estimated to last 1.5 hours and require an additional 1 hour of follow-up work. For on-site meetings (five meetings) allocate an additional 5.0-hour travel/management time per meeting.

Coordinate efforts between Contractor, SCADA integrator, and WesTech, with respect to SCADA modifications and improvements pertaining to the new WesTech unit addition. Up to three (3) online meetings attended by up to three (3) staff members is assumed. Each meeting is estimated to last 1 hour and require an additional 1 hour of follow-up work.

3.2 Visits to Site and Observation of Construction

In connection with observations of Contractor's work while it is in progress, Consultant will make visits to the site and attend Project status meetings at intervals appropriate to the various stages of construction. Up to six (6) total site visits are anticipated to occur, attended by one (1) staff is estimated for this task.

Such visits and observations by Consultant are not intended to be exhaustive or to extend to every aspect of Contractor's work in progress or to involve detailed inspections of Contractor's work in progress beyond the responsibilities specifically assigned to Consultant in this Scope of Services, but rather are to be limited to spot checking and similar methods of general observation of the work.

3.3 Request for Information (RFI) – Clarifications and Interpretations

Issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents.

3.4 Change Orders and Change Proposal Requests, Field Orders, and Work Change Directives

Review Change Orders, Change Proposal Requests, Field Orders, and Work Change Directives, as appropriate, and prepare Change Orders and Change Proposal Requests as required.

Consultant will assist in the processing of up to a total of three (3) Review Change Orders, Change Proposal Requests, Field Orders, and Work Change Directives before substantial completion and one (1) before final completion. Actual preparation and processing response time may vary depending upon the complexity of the Change Order, Change Proposal Request, Field Order, or Work Change Directive. It is estimated that, on average, it will take eight (8) hours of effort for each.

3.5 Submittals, Shop Drawings and Samples

Review and assign an action response in respect to Submittals, Shop Drawings and Samples, and other data the Contractor is required to submit, but only for conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and action taken will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Consultant will process up to 20 initial submittal reviews with up to 10 additional resubmittals with an average of four (4) hours per submittal and two (2) hours per resubmittal.

3.6 Substantial Completion

After notice from the Contractor that the Contractor considers the entire work ready for its intended use, in company with City and Contractor, Consultant shall participate in a pre-final inspection to determine if the work is substantially complete. Consultant will review and comment on a draft checklist, punch list and walkthrough notes prepared by City. If, after considering any objections of City, Consultant considers the work substantially complete, Consultant shall recommend that the City prepare and deliver a Certificate of Substantial Completion to the Contractor. Consultant will assume and provide one (1) 8hr-day for Project Substantial Completion inspection and 2-hrs of follow-up work by an average to two staff.

3.7 Final Notice of Acceptability of the Work

In company with City, the Consultant shall conduct a final inspection to determine if the completed work of Contractor is acceptable so that Consultant may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Consultant shall also provide a Notice of Acceptability of work to the City that the work is acceptable to the best of Consultant's knowledge, information, and belief and based on the extent of the services provided by Consultant under this Agreement. The City shall provide necessary certifications to any permitting authority regarding completion

of the work in accordance with approved plans and specifications (e.g. – OHA’s Declaration of Construction Completion).

Consultant shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any of the work. Consultant shall not be responsible for the failure of any Contractor to perform or furnish the work in accordance with the Contract Documents.

3.8 Contractor’s Pay Application Review

Consultant shall review draft application for payment in comparison to progress of the work, make notations of deficient work not recommended for payment until corrected, delete payment for stored materials and/or equipment which do not have approved shop drawings and/or proper invoices, reduction of value for partially completed items claimed as complete, execute completed applications for payment indicating appropriate retainage and amount recommended for payment and transmit to City for processing of payment. Consultant will review up to twelve (12) Applications for Payment.

3.9 Record Drawings

Consultant shall prepare record drawings based on information provided by Contractor and City. Consultant shall also provide one (1) full size hard copy of the completed record drawings to the OHA. Consultant shall also provide the completed record drawings in digital format in both AutoCAD and PDF format. Budget is based on the quality, clarity, and extent of record drawing information from others requiring no more than 4 hours per sheet for modifications.

Task Deliverables

1. Review and Observation Comments (electronic)
2. Recommendations for issuance of substantial completion certificate
3. Record Drawings in pdf, dwg, and hard copy format per subtask

Assumptions

- Rental car or personal vehicle mileage will be reimbursed, along with travel meal (if appropriate based on the time of the site visit)
- All submittals, RFIs, change orders, review documentation and responses will be in electronic format
- Record Drawing information will be collected by Contractor and the City, and provided in clearly written hand annotations to Consultant.
- Consultant shall not, during visits to the site or as a result of the observations of Contractor’s work in progress, supervise, direct, or have control over Contractor’s work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Contractor, for security or safety on the site, for safety precautions and programs incident to Contractor’s work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor’s furnishing and performing the work. Accordingly, Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor’s failure to furnish and perform the work in accordance with the Contract Documents.
- The City shall consult with the Consultant regarding disapproval or rejection of work believed to be defective, or that City believes will not produce a completed Project that conforms to the Contract

Documents or that will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated by the Contract Documents.

- The City shall consult with the Consultant as necessary to authorize minor variations in the work from the requirements of the Contract Documents which do not involve an adjustment in the contract price or the contract times and are compatible with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents.
- The City shall consult with the Consultant to prepare contract change orders to the Contract Documents for the Contractor and City's review and approval according to authority protocol agreed upon.

Excluded Tasks

The following tasks are not included in the scope of work, but could be added to this scope of work by amendment, if requested:

- Construction manager and resident engineer services
- Resolution of Contractor claims or disputes
- Construction document management software for shared use by City, Contractor, and other consultants
- Development of operation and maintenance manuals
- Preparation of permits

Budget

The work covered under this scope of work will be billed on a time and materials basis at the billing rates for personnel working directly on the project, which will be made at the Consultant's Hourly Rates plus Direct Expenses incurred as updated annually (See Attachment A for Consultant's current rate details). The overall budget estimate for this work is summarized in the table below. A detailed budget estimate breakdown is provided in Exhibit B. Consultant will manage the work identified to the aggregate authorized budget amount, report budget status by task monthly, and not exceed the aggregate budget amount without prior written authorization from the City.

The effort required for each task will be dependent on several factors out of the Consultant's direct control (number of RFIs, discovery of unforeseen conditions, number of change proposals, completeness of submittals, etc.). Therefore, the budgets associated with each task and overall will likely vary.

Task	Amount
Task 1 – Project Management	\$19,545
Task 2 – Bid Phase Services	\$12,008
Task 3 – Construction Phase Services	\$112,419
TOTAL	\$143,972

Project Schedule

Consultant will make every effort to complete the work in a timely manner; however, it is agreed that consultant cannot be responsible for delays occasioned by factors beyond its control, nor by factors that could not reasonably have been foreseen at the time this scope was executed.

Attachment A



2023 SCHEDULE OF CHARGES

Personnel:

Labor will be invoiced by staff classification at the following hourly rates, which are valid from January 1, 2023 through December 31, 2023. After this period, the rates are subject to adjustment.

<u>Billing Classifications</u>	<u>2023 Rates</u>	<u>Billing Classifications</u>	<u>2023 Rates</u>
Principal Engineer VI	\$298	Planner II	\$135
Principal Engineer V	\$287	Planner I	\$100
Principal Engineer IV	\$276	Scientist VI	\$150
Principal Engineer III	\$264	Scientist V	\$135
Principal Engineer II	\$254	Scientist IV	\$120
Principal Engineer I	\$245	Scientist III	\$115
Professional Engineer IX	\$233	Scientist II	\$100
Engineering Designer IX	\$225	Scientist I	\$85
Professional Engineer VIII	\$223	Construction Manager X	\$284
Engineering Designer VIII	\$213	Construction Manager IX	\$265
Professional Engineer VII	\$210	Construction Manager VIII	\$250
Engineering Designer VII	\$203	Construction Manager VII	\$242
Professional Engineer VI	\$201	Construction Manager VI	\$225
Engineering Designer VI	\$193	Construction Manager V	\$207
Professional Engineer V	\$188	Construction Manager IV	\$196
Engineering Designer V	\$181	Construction Manager III	\$179
Professional Engineer IV	\$177	Construction Manager II	\$165
Engineering Designer IV	\$177	Construction Manager I	\$147
Professional Engineer III	\$172	Quality Control Compliance Specialist	\$172
Engineering Designer III	\$172	Inspector VII	\$207
Engineering Designer II	\$158	Inspector VI	\$190
Engineering Designer I	\$146	Inspector V	\$172
Principal III	\$310	Inspector IV	\$161
Principal II	\$284	Inspector III	\$143
Principal I	\$257	Inspector II	\$128
Project Manager III	\$236	Inspector I	\$110
Project Manager II	\$210	Technician IV	\$171
Project Manager I	\$184	Technician III	\$153
Cost Estimator III	\$276	Technician II	\$132
Cost Estimator II	\$221	Technician I	\$112
Cost Estimator I	\$166	Project Coordinator IV	\$166
Survey Party Chief	\$115	Project Coordinator III	\$154
Survey Technician III	\$105	Project Coordinator II	\$138
Survey Technician II	\$95	Project Coordinator I	\$122
Survey Technician I	\$85	Administrative III	\$122
		Administrative II	\$112
		Administrative I	\$99

Project Expenses:

Expenses incurred that are directly attributable to the project will be invoiced at actual cost. These expenses include the following:

CADD Hardware/Software	\$18.00/hour
Modeling and GIS Hardware/Software	\$10.00/hour
Mileage	Current IRS Rate
Postage and Delivery Services	At Cost
Printing and Reproduction	At Cost
Travel, Lodging, and Subsistence	At Cost

Outside Services:

Outside technical, professional, and other services will be invoiced at actual cost-plus 10 percent to cover administration and overhead.

New WTP Improvements 2023 - Engineer of Record
City of Ontario, OR
PROPOSED FEE ESTIMATE

Staff Name	LABOR CLASSIFICATION (HOURS)												
	Principal Engineer V	Principal Engineer II	Principal Engineer II	Professional Engineer VI	Technician II	Hours	Labor	Subconsultants		Subconsultant Total with Markup	Expenses	CADD Units \$18/hr	Total
	\$287	\$254	\$254	\$201	\$132			Structural	E&IC				
AndersonC	Foote II	Georgiou	Burns	CloudD									
Task 1 - Project Management													
Task 1.1 - Invoices/Status Reports	3	6	12			21	\$ 5,433			\$ -	\$ -	\$ -	\$ 5,433
Task 1.2 - Coordination with the Owner	6	12	12			30	\$ 7,818			\$ -	\$ -	\$ -	\$ 7,818
Task 1.3 - Management and Coordination of Staff	6	6	12			24	\$ 6,294			\$ -	\$ -	\$ -	\$ 6,294
Task 1 Subtotal	15	24	36	0	0	75	\$ 19,545	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,545
Task 2 - Bid Phase Services													
Task 2.1 - Pre-Bid Meeting	8	4	4			16	\$ 4,328			\$ -	\$ 98	\$ -	\$ 4,426
Task 2.2 - Reponses to Bidder Inquiries and Addenda	2	4	4	4	8	22	\$ 4,466			\$ -	\$ -	\$ 72	\$ 4,538
Task 2.3 - Bid Evaluation Support	2	4	4	2		12	\$ 3,008			\$ -	\$ -	\$ 36	\$ 3,044
Task 2 Subtotal	12	12	12	6	8	50	\$ 11,802	\$ -	\$ -	\$ -	\$ 98	\$ 108	\$ 12,008
Task 3 - Construction Phase Services													
Task 3.1 - Kickoff, Pre-Construction, Construction Meetings & SCADA Integration	8	16	32	20		76	\$ 18,508	\$ 500	\$ 1,500	\$ 2,200	\$ 182	\$ -	\$ 20,890
Task 3.2 - Visits to Site and Observation of Construction	24	8	8	8		48	\$ 12,560	\$ 500	\$ 500	\$ 1,100	\$ 786	\$ -	\$ 14,446
Task 3.3 - Request for Information – Clarifications and Interpretations	2	4	4	16	4	30	\$ 6,350	\$ 1,500	\$ 1,500	\$ 3,300	\$ -	\$ 72	\$ 9,722
Task 3.4 - Change Orders and Change Proposal Requests, Field Orders, and Work Change Directives	2	4	12	4	4	26	\$ 5,970	\$ 1,000	\$ 1,000	\$ 2,200	\$ -	\$ 72	\$ 8,242
Task 3.5 - Submittals, Shop Drawings and Samples	4	16	24	32		76	\$ 17,740	\$ 3,000	\$ 2,000	\$ 5,500	\$ -	\$ -	\$ 23,240
Task 3.6 - Substantial Completion	4	2	8			14	\$ 3,688	\$ 500	\$ 1,000	\$ 1,650	\$ 79	\$ -	\$ 5,417
Task 3.7 - Final Notice of Acceptability of the Work	4	2	8			14	\$ 3,688	\$ 500	\$ 500	\$ 1,100	\$ 79	\$ -	\$ 4,867
Task 3.8 - Pay Application Review	2	6	12			20	\$ 5,146	\$ 500	\$ 500	\$ 1,100	\$ -	\$ -	\$ 6,246
Task 3.9 - Record Drawings	2	4	12	12	60	90	\$ 14,970	\$ 1,500	\$ 1,500	\$ 3,300	\$ -	\$ 1,080	\$ 19,350
Task 3 Subtotal	52	62	120	92	68	394	\$ 88,620	\$ 9,500	\$ 10,000	\$ 21,450	\$ 1,125	\$ 1,224	\$ 112,419
TOTAL - ALL TASKS	79	98	168	98	76	519	\$ 119,967	\$ 9,500	\$ 10,000	\$ 21,450	\$ 1,223	\$ 1,332	\$ 143,972



Ontario City Council



Police Department Quarterly Report

Chief Michael S. Iwai
Ontario Police Department
July 11, 2023



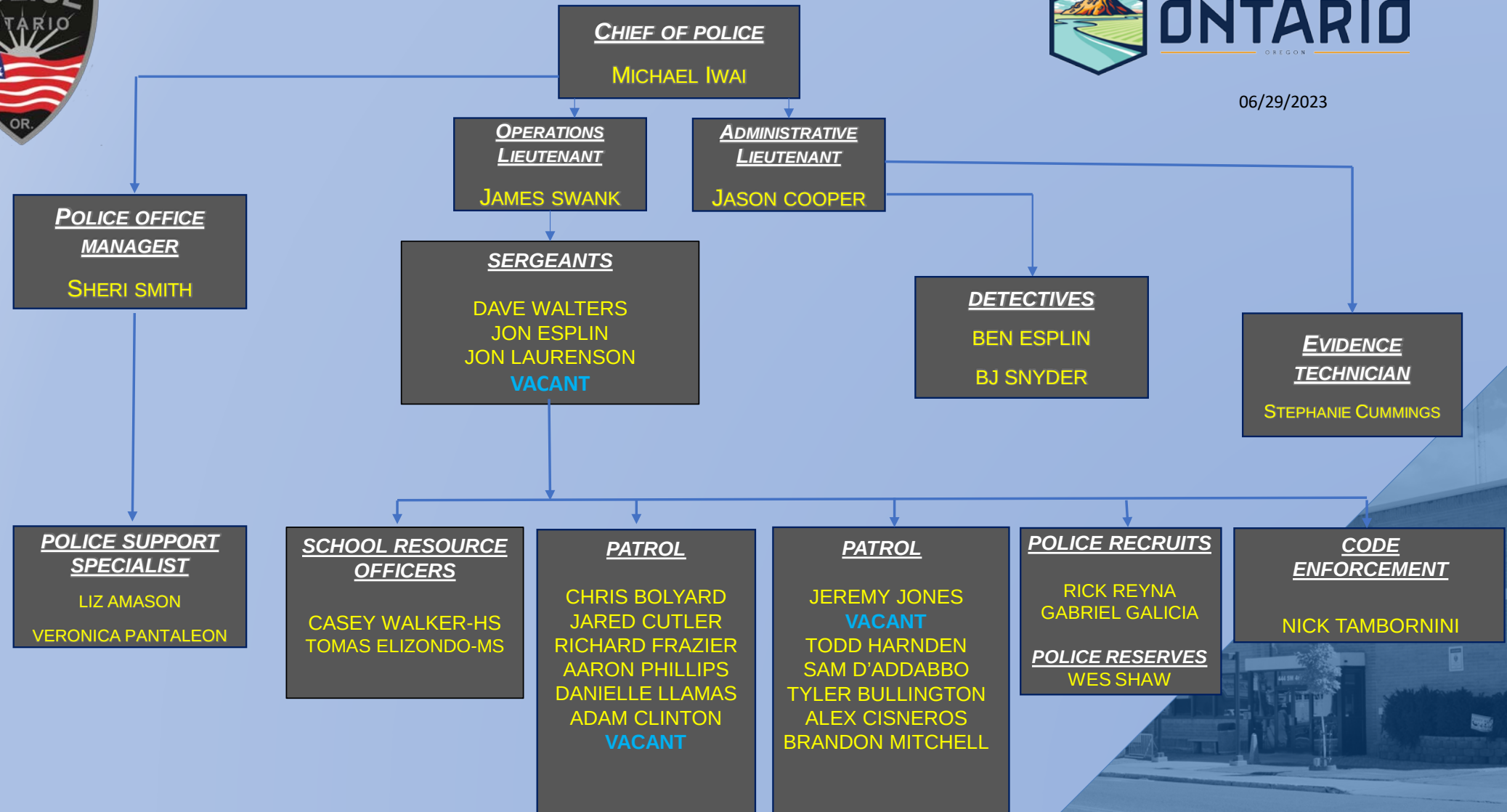
- Recruit Officer Rick Reyna
- Code Enforcement Officer Nick Tambornini
- Evidence Technician Stephanie Cummings
- Recruit Officer Gabriel Galicia
- Vacancies



AGENCY STRUCTURE

**ONTARIO**
OREGON

06/29/2023





SIGNIFICANT CASES

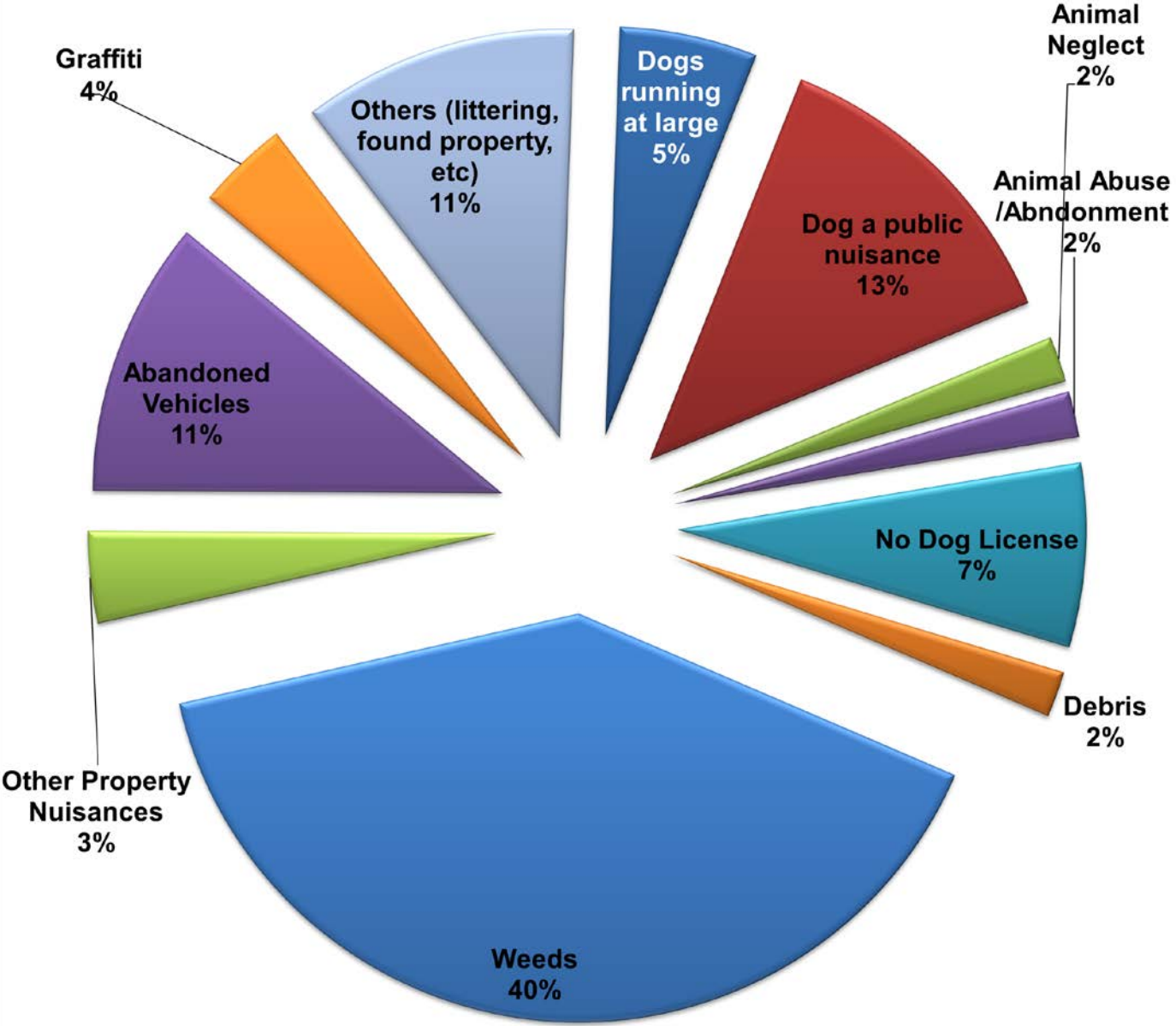
- April 9, 2023 – OPD responded to a shots fired call in town. This is an open attempted murder case
- April 17, 2023 – OPD along with several other law enforcement agencies ensured the capture and arrest of Rene Castro in Ontario following the murder of Corporal Johnson, Nyssa PD
- On May 10, 2023 – HDDTF executed a search warrant in Ontario where 16 individuals were located and 5 arrested. Four pounds of Methamphetamine; half of a pound of Fentanyl; numerous firearms; and a large amount of drug currency were seized



CODE ENFORCEMENT

June: 2023 Stats

Violation	Jun-23	Column1
Dogs running at large		3
Dog a public nuisance		7
Animal Neglect		1
Animal Abuse /Abndonment		1
No Dog License		4
Debris		1
Weeds		22
Junk Vehicle or parts		0
Other Property Nuisances		2
Abandoned Vehicles		6
Derelict Structures		0
Graffiti		2
Others (littering, found property, etc)		6
Dogs taken to (Fetch This Kennel)		0
Civil Penalties Issued		0
C.P. Amount Sent		0
Total Parking Citations		6
Total Violations		45
Total Cases		45





Police Stat Report JUNE 2023 / QUARTER 2

Activity	2023 April	2023 May	2023 June	YTD 2023	Qrt1 Jan-Mar	Qrt2 Apr-Jun	PRIOR YTD 2022
Calls for Service	1269	1598	1537	7576	3172	4404	7207
Case Activity	782	873	918	4635	2062	2573	4487
Murder	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	1
Robbery	0	2	1	5	2	3	7
Sex Crimes	9	16	13	59	21	38	34
Burglary	5	6	6	39	22	17	84
Assault	11	11	14	73	37	36	76
Arson	0	0	0	1	1	0	1
UUMV / Auto Theft	6	10	6	34	12	22	46
Arrests	90	102	120	542	230	312	514
Arrests w/Use of Force	5	1	4	14	4	10	13
Gang Related Cases	1	11	3	22	7	15	22
Graffiti	3	12	4	25	6	19	34
Death Investigations	1	3	1	14	9	5	11
SRO Cases	12	11	1	65	41	24	29
Thefts	51	47	74	351	179	172	437
Traffic Stops	109	266	183	806	248	558	660
Cited Traffic/Parking	114	251	131	678	182	496	670
Traffic Crashes	37	50	46	258	125	133	207
Alarms	31	27	36	182	88	94	168



ON-GOING PROJECTS

- Time, place, and manner ordinance
- Ontario Police Association negotiations
- When to Call Dispatch
- Motorola RMS/CAD
- City of Ontario Strategic Plan
- Evidence Software EonQ





EVIDENCE (Processing Room)





EVIDENCE (AT WORK)





EVIDENCE Gun Locker





EVIDENCE

Pending Destruction





EVIDENCE

Burn Boxes (Ready for Destruction)

- 1,919 items cleared and ready to be destroyed





NATIONAL NIGHT OUT

A national community-building campaign that promotes first-responder & community partnerships.

- Six Gold Sponsors
 - Valley Family Health Care
 - Ontario Chamber of Commerce
 - Lifeways
 - Ontario Rural Fire District
 - Walmart
 - Youth in Action (Community in Action)

THIS EVENT IS BROUGHT TO YOU BY THE FOLLOWING COMMUNITY PARTNERS:

nno
NATIONAL NIGHT OUT

JOIN US FOR ONTARIO'S FIRST ANNUAL NATIONAL NIGHT OUT!
08/08/2023
4:00pm-9:00pm

MOVIE NIGHT TO FOLLOW!
ICE AGE
PLEASE BRING YOUR OWN CHAIRS/BLANKETS!

A DAY OF FUN, IN A SAFE ENVIRONMENT, FOR THE WHOLE FAMILY!

LOCATION: TVCC
650 COLLEGE BLVD,
ONTARIO, OR 97914

FOR SPONSORSHIP INFORMATION PLEASE CONTACT PRISCILLA AT VALEROP@EQU.EDU OR (541) 962-3328.



NATIONAL NIGHT OUT

Approximately 25 businesses, organizations, or individuals have donated funds, food or snack items, equipment, and water. More than 30 community members have donated their time to ensure this event will be successful.

National Night Out Coordinator
Penny Bakefelt

THIS EVENT IS BROUGHT TO YOU BY THE FOLLOWING COMMUNITY PARTNERS:

POLICE ONTARIO
ONTARIO FIRE RESCUE DEPARTMENT
IDA V
TREASURE VALLEY PARAMEDICAL
Giorgio's Grace
VFV VETERANS OF FOREIGN WARS
AMERICAN LEGION
TREASURE VALLEY COMMUNITY COLLEGE
BOYS & GIRLS CLUBS OF WESTERN TREASURE VALLEY

NNO NATIONAL NIGHT OUT
JOIN US FOR ONTARIO'S FIRST ANNUAL NATIONAL NIGHT OUT!
08/08/2023
4:00pm-9:00pm

MOVIE NIGHT TO FOLLOW!
ICE AGE
PLEASE BRING YOUR OWN CHAIRS/BLANKETS!

A DAY OF FUN, IN A SAFE ENVIRONMENT, FOR THE WHOLE FAMILY!

LOCATION: TVCC
650 COLLEGE BLVD,
ONTARIO, OR 97914

FOR SPONSORSHIP INFORMATION PLEASE CONTACT PRISCILLA AT VALEROP@EQU.EDU OR (541) 962-3328.



Thank you

MALHEUR COUNTY COURT MINUTES

June 21, 2023

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Notice of the meeting was posted on the County website, Courthouse bulletin board, and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2023-1815](#)

SECOND PUBLIC HEARING - ORDINANCE NO. 232

Judge Joyce opened the second public hearing for consideration of Ordinance No. 232: An Ordinance of Malheur County, Oregon Adding Title 3 Chapter 16 to the Malheur County Code Establishing Use of County Property for Camping. Notice of the hearing was published in the Argus Observer and posted on the County website; the draft ordinance and Campsite Removal Policy were available for review on the County website. No written or oral comments were received. Judge Joyce closed the hearing. Commissioner Jacobs moved to approve Ordinance No. 232: An Ordinance of Malheur County, Oregon Adding Title 3 Chapter 16 to the Malheur County Code Establishing Use of County Property for Camping; and Malheur County Campsite Removal Policy under ORS 195.500-195.505. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-1837](#) and [2023-1838](#)

COURT MINUTES

Commissioner Mendiola moved to approve Court Minutes of June 7, 2023 as written. Commissioner Jacobs seconded and the motion passed unanimously.

IGA #180022 - PUBLIC HEALTH SERVICES

Commissioner Mendiola moved to approve 2023-2025 Intergovernmental Agreement (IGA) #180022 for the Financing of Public Health Services with Oregon Health Authority. Commissioner Jacobs seconded and the motion passed unanimously. The IGA outlines the programs and services provided by the Health Department and the Safe Drinking Water program through Environmental Health; the agreement expires June 30, 2025. A copy will be returned for recording.

TEMPORARY EMPLOYMENT AGREEMENT - TSCHIDA

Commissioner Jacobs moved to approve Temporary Employment Agreement to Perform Duties of a Caretaker at Malheur County Fairgrounds with Dave Tschida. Commissioner Mendiola seconded and the motion passed unanimously. This is a temporary position to assist the Fair Board under emergent circumstances; the fair is less than 60 days away and is currently without a manager or caretaker. Mr. Tschida is chair of the Fair Board and will report to the Vice Chair of the Fair Board under the temporary employment agreement. The Fair Board has authorized the agreement. See instrument # [2023-1817](#)

SUBAGREEMENT - MCOA&CS

Commissioner Jacobs moved to approve Sub-Agreement with Malheur Council on Aging and Community Services (MCOA&CS) (to provide public transportation to seniors and individuals with disabilities, and the general public, in Malheur County, and to support the administrative costs required to manage the service contract) Pursuant to State Agreement Number 35479, Operating-5310. Commissioner Mendiola seconded and the motion passed unanimously.

CONTRACT - ANI-CARE

Commissioner Mendiola moved to approve Contract with Ani-Care Animal Shelter, Inc. Commissioner Jacobs seconded and the motion passed unanimously. Ani-Care will accept delivery, custody, and responsibility of care and disposition for abandoned or stray canines located within the confines of Malheur County (not city limits); Ani-Care is not responsible for the initial capture and transportation of the abandoned or stray canines. Financial consideration is \$3730.82 per month; the contract expires June 30, 2024. See instrument # [2023-1816](#)

TREASURE VALLEY RELOAD CENTER - TRACK C

Invoices for work done on Track C by Anderson Perry and R6 were received. It was determined that additional supporting documentation was needed from R6 in order to meet the LATCF reporting and audit requirements (the County is utilizing LATCF funds to pay the costs of Track C - up to \$2 million). Commissioner Jacobs has been in contact with Brad Baird and requested the supporting documentation.

Commissioner Jacobs moved to authorize payment of the Anderson Perry invoice in the amount of \$44,864.30. Commissioner Mendiola seconded and the motion passed unanimously.

Commissioner Jacobs moved to authorize payment of the R6 invoice in the amount of \$750,000, contingent on receipt of the needed supporting documentation. Commissioner Mendiola seconded and the motion passed unanimously.

OLCC TEMPORARY SALES LICENSE

Commissioner Mendiola moved to approve Oregon Liquor and Cannabis Commissioner (OLCC) Temporary Sales License for Ontario Elks Lodge #1690 charity golf tournament at Country View Golf Course on July 15, 2023. Commissioner Jacobs seconded and the motion passed unanimously.

AGREEMENT - DEPARTMENT OF REVENUE (DOR)

Commissioner Jacobs moved to approve Intergovernmental Services Agreement, Contract #DOR-182-23 with Department of Revenue for map maintenance and related cartographic activities to be performed by Department of Revenue for Malheur County for fiscal year 2023/2024. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-1836](#)

TERMINATION AGREEMENT - 32884

Commissioner Mendiola moved to approve Oregon Department of Transportation Termination Agreement No. 32884. Commissioner Jacobs seconded and the motion passed unanimously. The agreement was executed in 2018 and it has been determined that the project is no longer necessary. A copy will be returned for recording.

ANNUAL JAIL INSPECTION

The Court members conducted the annual jail inspection. See instrument # [2023-1818](#)

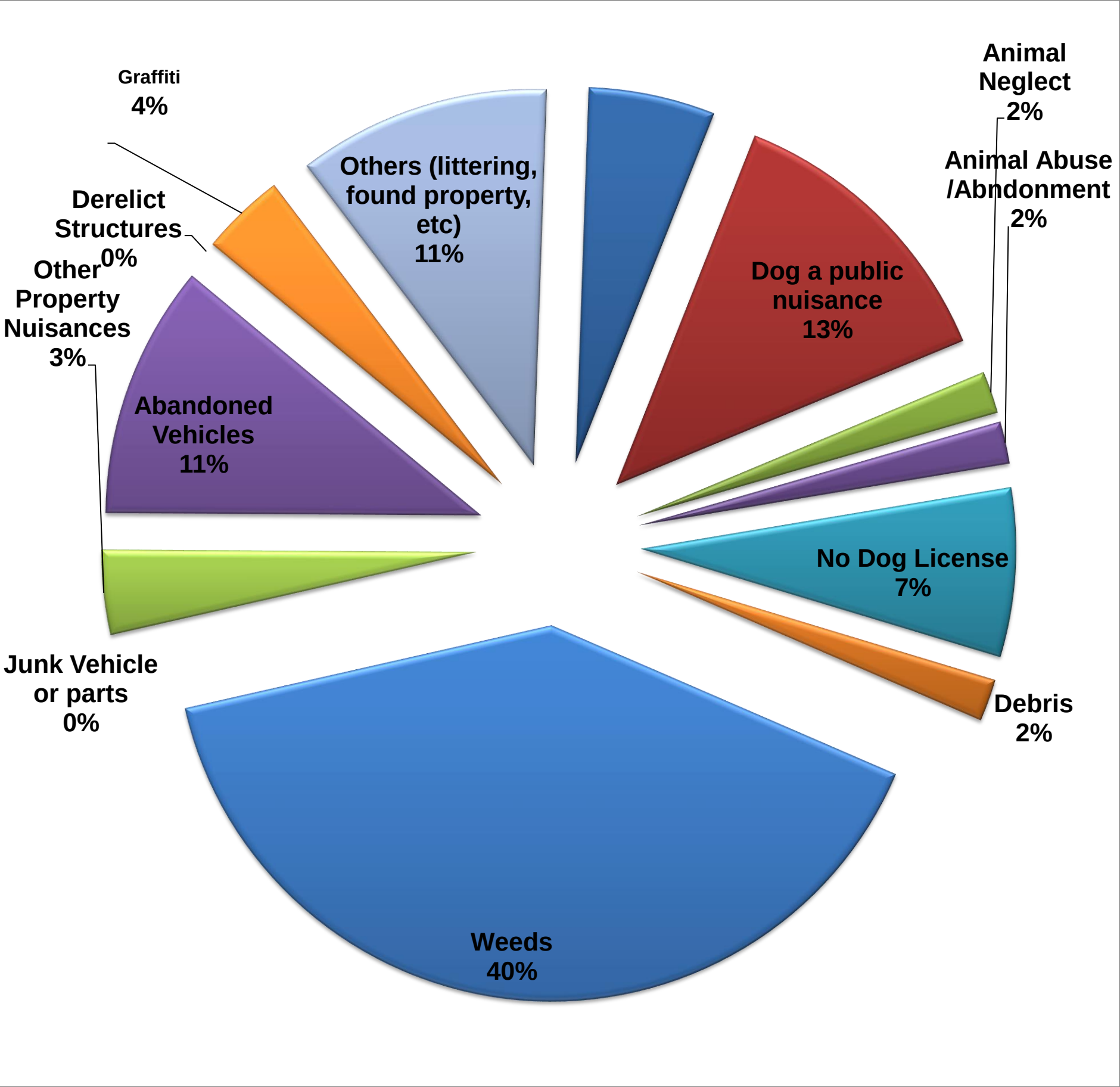
ADJOURNMENT

Judge Joyce adjourned the meeting.

CODE ENFORCEMENT

June: 2023 Stats

Violation	Feb-23	Column1
Dogs running at large	3	
Dog a public nuisance	7	
Animal Neglect	1	
Animal Abuse /Abndonment	1	
No Dog License	4	
Debris	1	
Weeds	22	
Junk Vehicle or parts	0	
Other Property Nuisances	2	
Abandoned Vehicles	6	
Derelict Structures	0	
Graffiti	2	
Others (littering, found property, etc)	6	
Dogs taken to (Fetch This Kennel)	0	
Civil Penalties Issued	0	
C.P. Amount Sent	0	
Total Parking Citations	6	
Total Violations	45	
Total Cases	45	



Notes: CODE ENFORCEMENT HAS BEEN MAKING MORE VERBAL CONTACT WITH PROPERTIES THAT HAVE VIOLATIONS ABATEMENTS ARE BEING DONE /WITH NO CIVIL PENALTIES BEING SENT AT THIS TIME. CODE ENFROCEMENT HAS BEEN VERY LUCKY AND HAVE BEEN GETTING COMPLIANCE FROM THE BUISNESS AND RESIDENCE WITH CLEANING UP THEIR PROPERTIES.





Police Stat Report

JUNE 2023 / QUARTER 2

Activity	2023 April	2023 May	2023 June	YTD 2023	Qrt1 Jan-Mar	Qrt2 Apr-Jun	PRIOR YTD 2022
Calls for Service	1269	1598	1537	7576	3172	4404	7207
Case Activity	782	873	918	4635	2062	2573	4487
Murder	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	1
Robbery	0	2	1	5	2	3	7
Sex Crimes	9	16	13	59	21	38	34
Burglary	5	6	6	39	22	17	84
Assault	11	11	14	73	37	36	76
Arson	0	0	0	1	1	0	1
UUMV / Auto Theft	6	10	6	34	12	22	46
Arrests	90	102	120	542	230	312	514
Arrests w/Use of Force	5	1	4	14	4	10	13
Gang Related Cases	1	11	3	22	7	15	22
Graffiti	3	12	4	25	6	19	34
Death Investigations	1	3	1	14	9	5	11
SRO Cases	12	11	1	65	41	24	29
Thefts	51	47	74	351	179	172	437
Traffic Stops	109	266	183	806	248	558	660
Cited Traffic/Parking	114	251	131	678	182	496	670
Traffic Crashes	37	50	46	258	125	133	207
Alarms	31	27	36	182	88	94	168

Jacobs

Public Works Department

Monthly Report

June 2023



Monthly Business Review

Public Works Department

Contents:

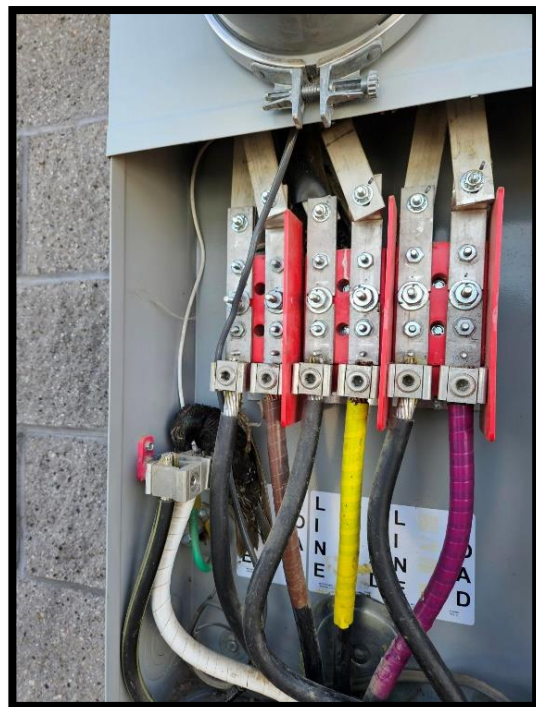
- ENGINEERING DEVELOPMENT REVIEW SUMMARY
- WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM SUMMARY
- WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
- OPERATIONS MAINTENANCE SUMMARY
- FACILITIES, CEMETERIES & PARKS
- APPENDIX

June Business Review

DEVELOPMENT REVIEW

ACTIVITIES JUNE 2023

- Issued 16 ROW Permits
- Attended 1 PDAC meeting to discuss the expansion of a business.
- Attended the Jacobs monthly safety meeting.
- Inspected the abandonment of 2 Backflow devices on irrigation systems.
- Mailed out 84 backflow test notifications due by the end of May.
- Mailed out 37 backflow test 2nd notifications.
- Door hangers-16 were hung on doors for final notice before water termination for noncompliance.
- Multiple plan reviews for new construction
- Multiple construction inspections
- Updating of the GIS mapping of all new utility expansions.
- Tapadera Lift Station construction continued.
- “Safe Routes to School” construction has begun along SW 12th Street.

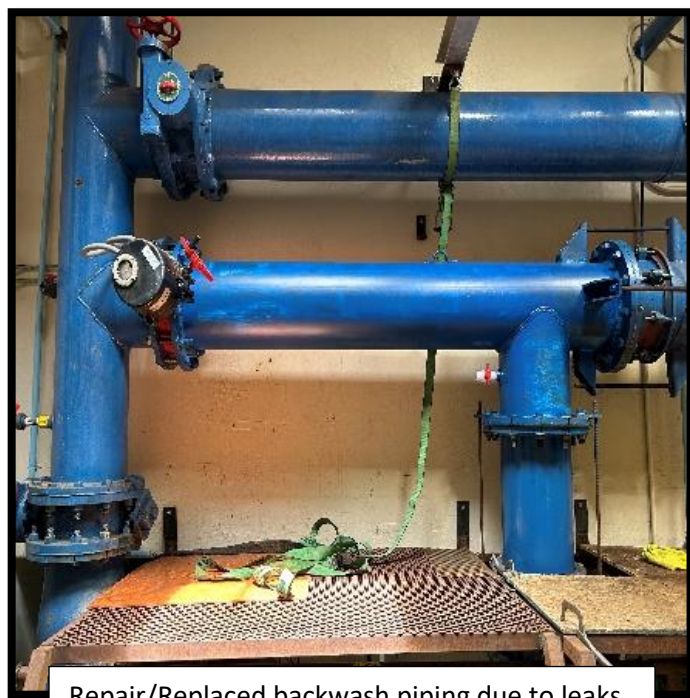


June Business Review

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES JUNE 2023

- Water treatment staff run diagnostic checks (jar testing) weekly to ensure that the chemical dosing is correct for the river water quality
- Monthly Bacterial samples taken
- 30 water meters turned on customer request
- 12 water meters turned off customer request
- 22 water meters turned on/off read only customer request
- 32 water meters shut off for non-payment
- 29 water meters turned on for payment received
- 2 water meters checked and verified still off from the non-payment list
- 5 meters changed out for not functioning
- 6 water meters shut off for repairs customer request
- 5 water meters turned on and verified leak repaired by the customer
- 9 water meters checked for high consumption
- 10 water meters checked for leaks customer request
- 3 new water services installed

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY**ACTIVITIES JUNE 2023**

Repair/Replaced backwash piping due to leaks



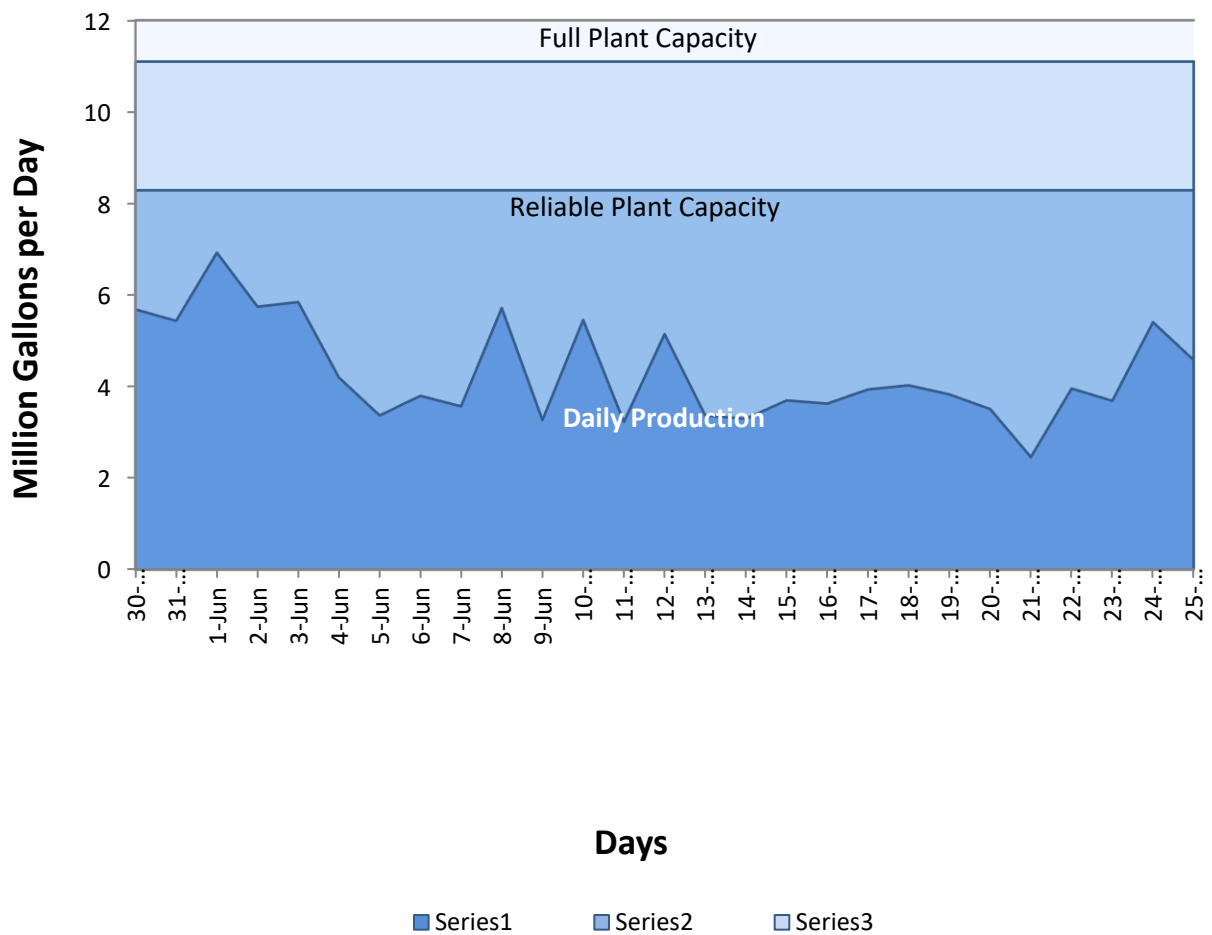
Reinstalled pump in recovery basin 4



Installed new Butterfly Valve and Check Valve on clearwell pump 4 discharge line

WATER TREATMENT PLANT PRODUCTION VS. CAPACITY

Demand vs. Availability May 30 - June 27, 2023



June Business Review

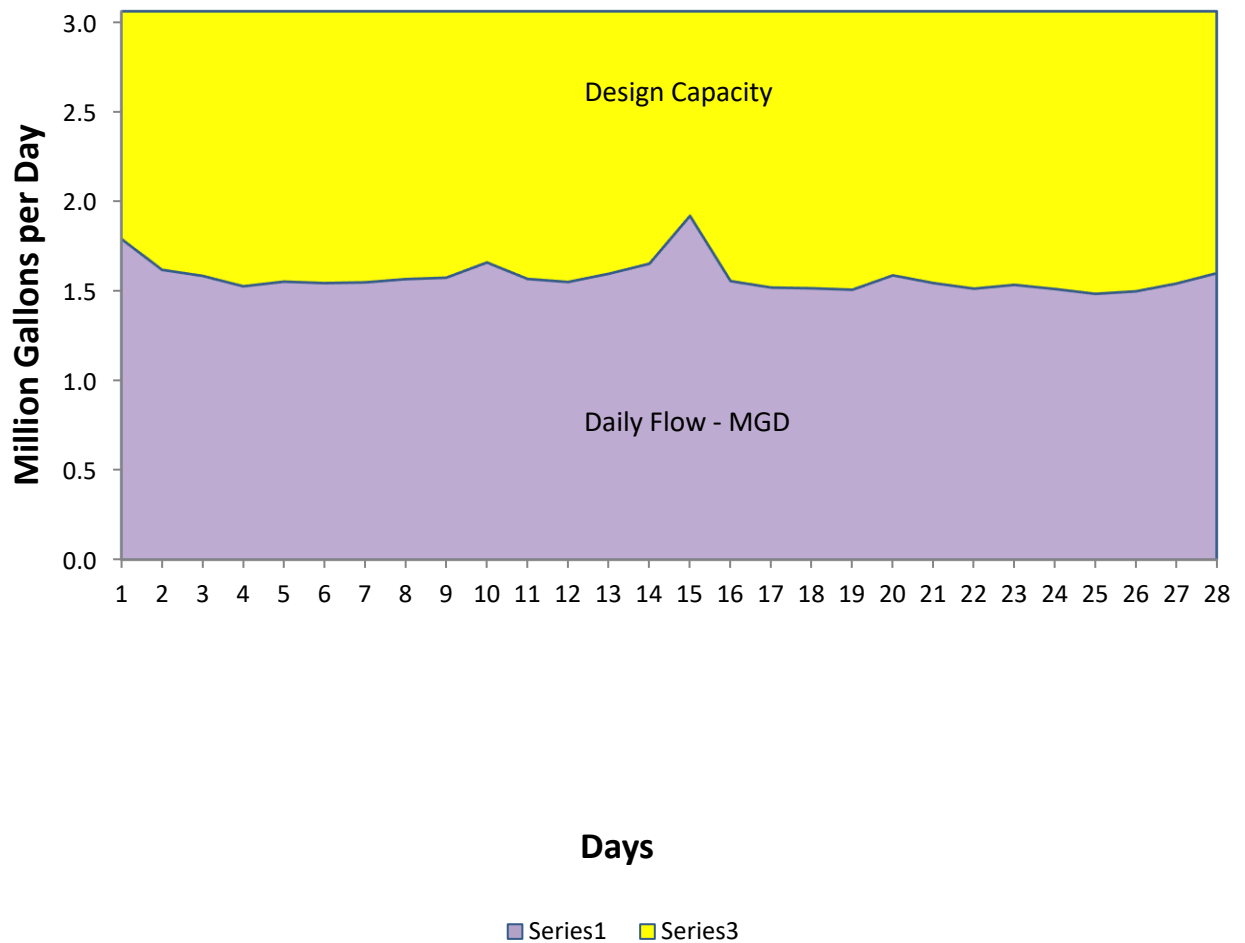
WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY ACTIVITIES JUNE 2023

- All sampling per the 2019 NPDES permit has been completed.
- 8 OSU covid samples were sent to lab for the month of June.
- Completed fence line adjustments for easier and safer access to piezometer wells for monthly readings.
- Replace old belts with a banded belt.
- Installed screen on the large irrigation can on Malheur pump.
- Held group cleanup of Malheur irrigation Pump station.
- Installed new AC unit at Malheur pump station to reduce panel heat in building.
- Skyline currently being harvested and will be replanted with 2 weeks. Also continuing to fill Skyline reservoir for summer irrigation.



WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY ACTIVITIES JUNE 2023



WASTEWATER TREATMENT PLANT**Wastewater Treatment Flows
May 31, 2023 - June 27, 2023**

June Business Review

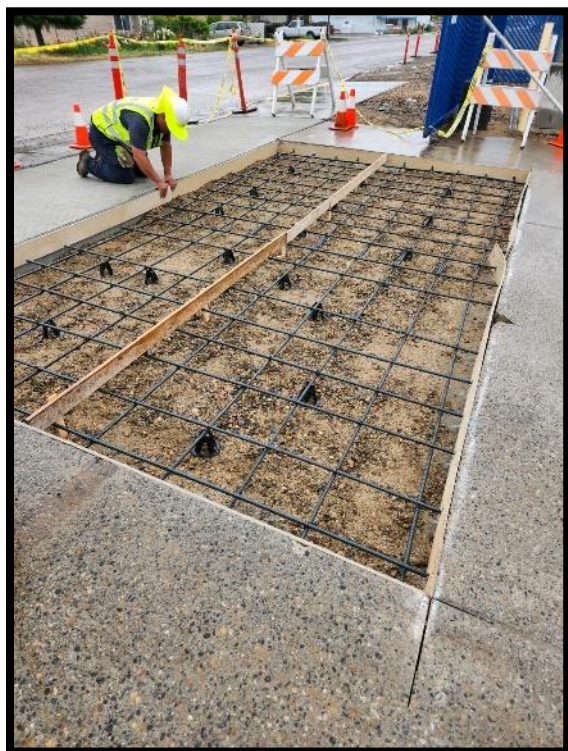
OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES JUNE 2023

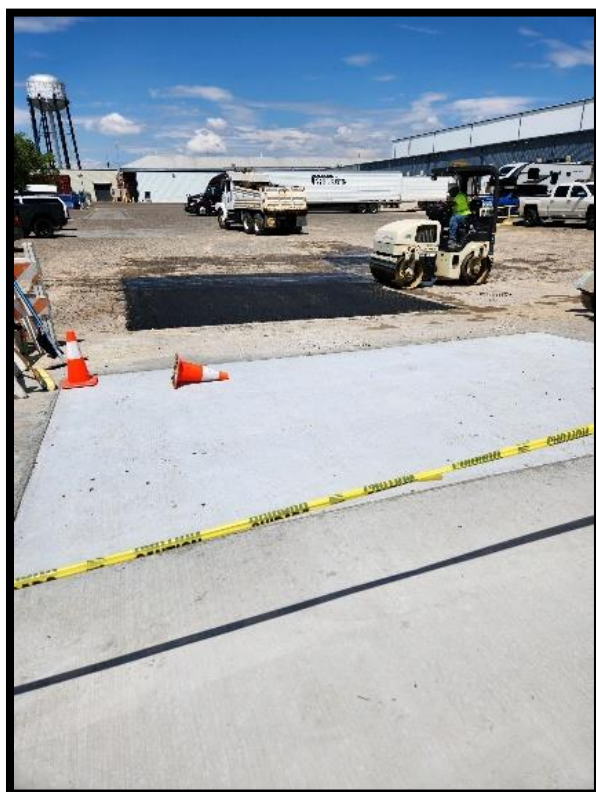
- Swept downtown and the underpass 2 times
- Flushed and swept SW 4th Ave for the chip seal project June 28th and 29th
- Completed crack sealing SW 4th Ave.
- Started working on the Kendall Pit site for the fencing project
- Chip seal prep, cut covers for the manhole and valve boxes, getting signage ready to set out, going through the equipment to make sure everything works and is ready to go
- Poured back concrete that was damaged due to a water main break
- Repaired a water main that was hit by a directional boring contractor on NE 2nd St.
- Paved back asphalt from the water main break on NE 2nd St.
- Cut weeds down on city right of ways
- Removed trash and furniture from abandoned homeless camps
- Repaired a damaged street sign from the wind
- Repaired a broken angle stop, broken meter box and an abandoned service that blew out
- Repaired multiple sink holes where water got into the wooden water line and created voids from the water leak in the Elks Alley
- Cleared catch basins during the heavy rain events, multiple times throughout the month
- Replaced an 8" butterfly valve on the Malheur Irrigation system
- Cleaned the nozzles and flushed the intake filter wash system on the Malheur Farm
- Removed mattresses and trash from the underpass tunnels while weed eating behind the walks
- Moved bleachers to Lion's Park for the Global Village event and then took them back to the Rec Department.
- Set up traffic control for 2 special events
- 102 utility locates completed

OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES JUNE 2023



June Business Review



June Business Review

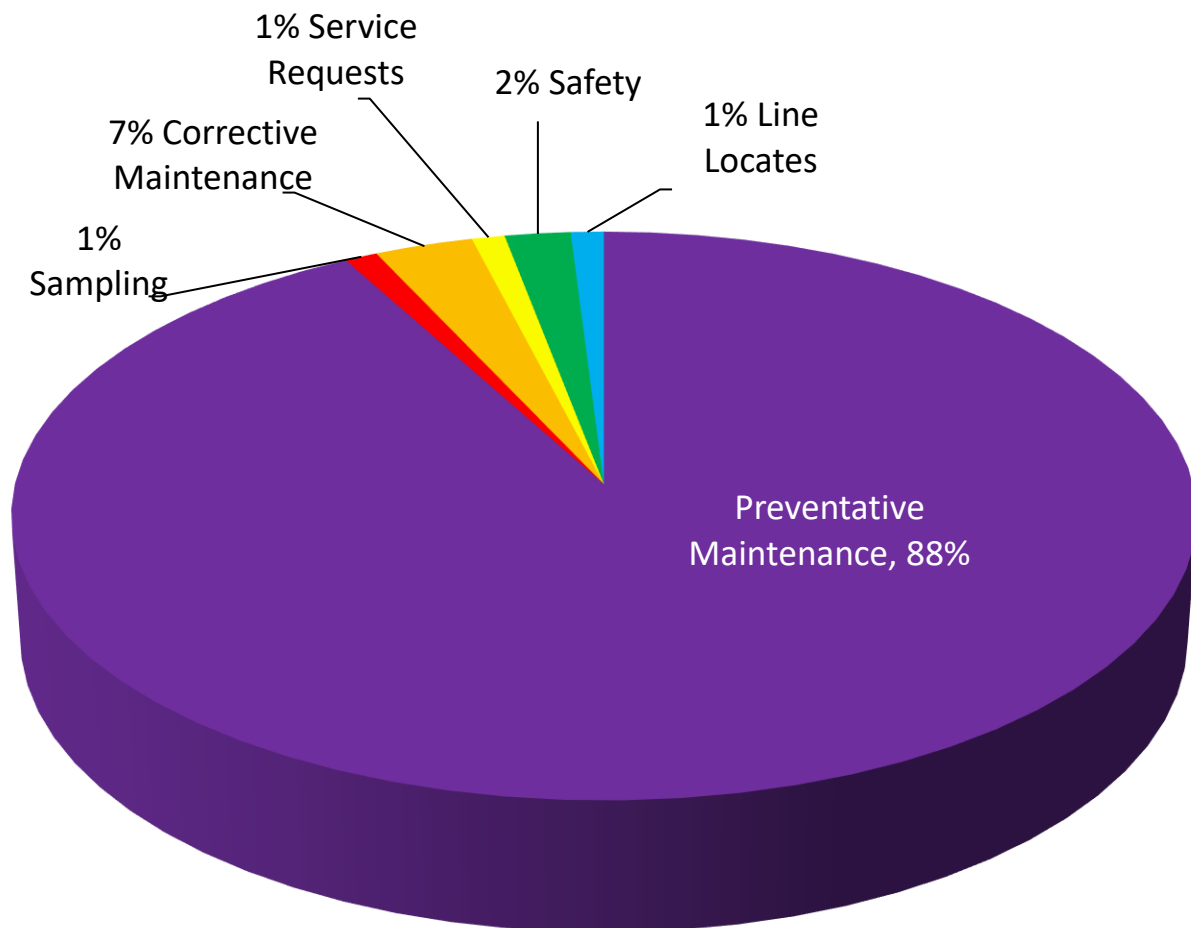
FACILITIES, CEMETERIES, AND PARKS SUMMARY

ACTIVITIES JUNE 2023

- 6 funerals at Evergreen Cemetery and 1 at Sunset Cemetery.
- Continuing weekly routine of mowing, dumping trash cans, and trimming.
- Spot spraying weeds in the Parks and Cemeteries.
- Airport sprinkler systems repaired.
- Repaired boards in Gazebo at Moore Park.
- City Hall exterior paint touched up.



OPERATIONS MAINTENANCE: BUILDINGS, PARKS, CEMETERIES AND STREETS SUMMARY



APPENDIX

PUBLIC WORKS DEPARTMENT

The City of Ontario Public Works Department consists of five Divisions that include Administration, Engineering, Water Treatment and Distribution, Wastewater Treatment and Operations (Streets, Stormwater, Buildings, Parks and Cemeteries). The Department has 30 FTEs (full-time equivalent) employees. This service is provided via a Public-Private Partnership with Jacobs Engineering Group, INC.

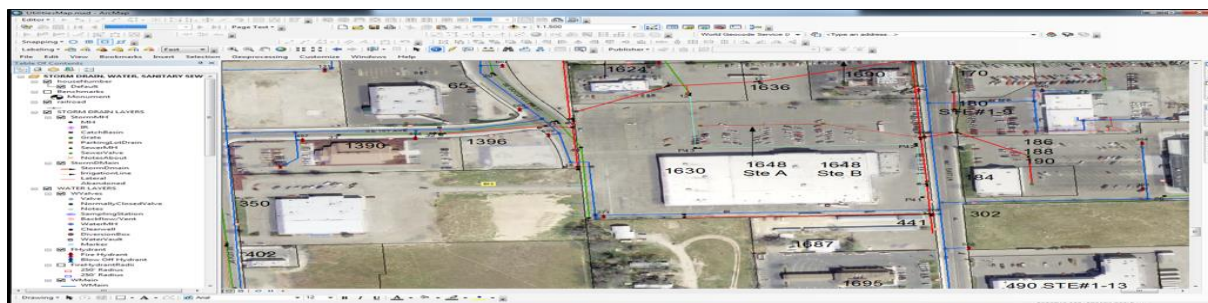
Public Works maintains a water system that complies with the EPA and Division of Health requirements. Staff also maintains the Wastewater Collection system and Wastewater Treatment facilities to meet DEQ standards. These same employees provide sewer and water line construction and maintenance to the City's transportation system (i.e.: streets, sidewalks, bicycle paths, storm-sewer systems, and other infrastructure within the city).

ADMINISTRATION

The Administration Division is responsible for the delivery of all of the contractual obligations and oversees the financial, human resource and all resource management processes. The Administrative Staff evaluate the needs for contracted services, implementing necessary service agreements, developing energy management strategies, and formulating short- and long-term programs and plans in conjunction with City Administration (City Management and City Council).

ENGINEERING

The Engineering Division Department works with other utilities, developers, and property owners in addressing utility issues, public improvements, subdivision development, local improvement districts and other municipal projects. The Department also maintains a set of Standard Specifications for providing uniform procedures for the installation. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents, and provide project management for Public Works Capital Improvement Program (CIP) project improvements.



The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.

OPERATIONS MAINTENANCE

Public Works maintains more than 122 lane miles of improved streets and more than 9 miles of alleys and is responsible for resurfacing, repairing, and maintaining the streets, installing, and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. This Division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chip sealing, snow removal and sanding during the winter months, and weed control along the alleys. Public Works assist Ontario Chamber of Commerce by placing Holiday decorations on streetlights during the season.

ONTARIO PUBLIC WORKS MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS 9 MILES OF
ALLEYS CHIP SEALS LAST A MINIMUM OF 8 YEARS, AND
PUBLIC WORKS CHIP SEALS 7 MILES PER YEAR 56 MILES
OF STORM DRAIN COLLECTION LINES, AND 1,450 CATCH
BASINS

As part of the annual Street Maintenance Program, crews chip seal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. Chip seal roadway treatments help to maintain the existing pavement, delaying further aging resulting from water and sun,

and provides a moisture barrier to existing pavements by sealing surficial cracks. A chip seal application provides substantial savings to taxpayers and can last 8 to 10 years with just minimal roadway maintenance required. The city chip seals approximately 10 miles of streets per year.

The Ontario Park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park. There are two municipally owned and operated Cemeteries – Evergreen and Sunset Cemeteries. The Operations Division is responsible for the operation and maintenance of those areas. Included in their responsibilities are all municipal buildings. This includes general maintenance and repair work, the implementation of preventative maintenance programs, and the administering of service contracts (janitorial, HVAC, electrical, elevator, etc.). This division is also charged with the oversight of facility-related projects, including remodels and systems upgrades.

WATER TREATMENT PLANT

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly, and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an up-flow clarifier. The steps for treatment are flocculation, sedimentation, filtration, and disinfection, which meet the compliance of the Oregon Health Authority (OHA).

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including Snake River Correctional Institute (SRCI).

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

MAINTAINS 80 MILES OF WATER MAINS.

The Water Treatment Plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 Million Gallons Per Day (MGD) and a maximum capacity of 11 MGD. The water treatment plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 MGD of that water.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 MGD for municipal use. One hundred percent (100%) of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

Water Distribution System include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

*PUBLIC WORKS MAINTAINS 78 MILES OF SANITARY
SEWER LINES THROUGHOUT CITY LIMITS*

Average discharge volume is approximately 1.5 MGD. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm. Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a bar screen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.



June 2023 ACTIVITY REPORT



June 2023



Response Stats

Total City Medicals	142		Total Rural Medicals	18	
Overdoses	4	2%	Overdoses	0	
Generals/Call Backs	1	1%	Generals/Call Backs	0	
COVID	0		COVID	0	
Top Four City Call Types			Top Four Rural Call Types		
Pain	23	15%	Canceled by TVP	4	17%
Canceled by TVP	20	13%	Trauma	3	13%
Trauma	17	11%	Breathing Problem	2	8%
Lift assist	13	9%	Pain	2	8%
Total City Fires	10		Total Rural Fires	6	
Generals	0		Generals	0	
Mutual Aid	0		Mutual Aid	0	
Hazmat	0		Hazmat	0	
Total City Responses	152		Total Rural Responses	24	
Total Combined Emergency Responses	176		Combined Top 4 Emergency Call Types		
Combined Total Medical Responses	160	91%	Pain	25	14%
Combined Total Fire Responses	16	9%	Canceled by TVP	24	14%
City Call Percentage	86%		Trauma	20	11%
Rural Call Percentage	14%		Lift Assist	13	7%



June 2023



Fire Prevention:

- Ontario Community Library
- Red Eye
- Guerrero's Market
- Simplot
- PDACs (Pre-development meetings)
- Americold
- Ontario Speedway
- Ontario Middle School Addition

Burn Permits Issued:

City Open Burns – 4
City Burn Barrels - 1

Rural Open Burns - 40
Rural Burn Barrels - 9

Department Updates

Rescue 1 – The new Rescue 1 arrived June 9th. It has since been outfitted with all the necessary equipment and radios and was put into service June 23rd. A Push in Ceremony took place June 27th.

109 – Platform/Ladder 109 has made its way to Alabama for all necessary repairs. It should be with us in August.

Part time firefighters hiring – We have recently had some of our part-time staff step away from the department leaving 5 positions to fill. We hope to fill these spots in July.

Firefighter Training

6/6 – Firefighters covered heat emergencies ahead of the rising temperatures.

6/13 – Ventilation techniques/tactics drill





June 2023

6/20 – Engine Ops – Firefighters spent time familiarizing their selves with the new R1

6/27 – Hazmat/circuit drill.

Community Involvement:

Nyssa Migrant School

June 21st a small group of students from the Nyssa Migrant School joined us at the station for a Fire Prevention talk and Station Tour.



Push In Ceremony

June 27th marked our first ever Push in Ceremony. Chief Benson started the ceremony out with some history and thanking all those who made it possible to receive the new R1. Lt Kevin Smith led a moment of silence for past Fire Chief Roberts who passed away earlier this year.

Brule Lehman then gave a demonstration of the new drone purchased by the OVFA. While the drone flew overhead, everyone lined up and successfully





June 2023



pushed in R1 to the bay.

Party in the park

The Ontario Rec department hosted a party in the park to bring awareness to the aquatic center. Ontario Fire joined the fun taking an engine down and shooting water for everyone to enjoy.



NNO

As we draw closer to August, preparations are in full swing. Chief and Charlotte are working on an operational plan for the event to ensure everything runs smoothly.

Major Incidents:

MVC 1008 SW 30th St – R1 was dispatched to a limo that crashed into a irrigation ditch. The limo was leaking fuel into the irrigation ditch. R1 and Chief Benson responded to assist with the crash.



Tech N9ne Concert – On June 6th, Red Eye dispensary hosted a free concert at their brand new store. Ontario Fire had extra staff on duty as well as Brule Lehman monitoring the concert with the drone.



707 Foothill Dr – 100 and 156 responded to a burn barrel that got out of control and started the grass around it on fire. Crew was quickly able to get the fire under control and turn the property back over to the landowner.