

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
WEDNESDAY, OCTOBER 25, 2023, 6:00 PM, MT**
[Zoom Link](#)

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Susann Mills _____ Sam Baker _____ John Kirby _____ Ken Hart _____
Penny Bakefelt _____ Eddie Melendrez _____ Mayor Deborah Folden _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on October 20, 2023. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) CONSENT AGENDA

A) Adoption of Minutes: October 10, 2023

5) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) PRESENTATION

A) Recognition by City of Ontario: Verna Pike COP

7) NEW BUSINESS

A) East Lane Design: Jacobs Engineering
B) Resolution #2023-116: Beck Park Grant

8) PUBLIC HEARING

A) Accept Right of Way for a Portion of NW 11th Street and NW 24th Avenue, per Approved Partition Plat, Approved Under Planning Action 2022-05-23 PTN

9) DEPARTMENT HEAD UPDATES

A) Airport: Semi-Annual Report

10) HAND-OUTS

A) Minutes:
County Court 10-04-2023
Tater Tot Trail 09-13-2023
Public Works 09-19-2023
B) Check Register: September 2023

11) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

12) EXECUTIVE SESSION

A) ORS 192.660(2)(h): Litigation - Current or Potential AND ORS 192.660(2)(f): Attorney/Client Privilege

13) ADJOURN

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation [Current or Potential]/Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.



CITY COUNCIL MEETING MINUTES October 10, 2023

The scheduled meeting of the Ontario City Council was called to order by Mayor Deborah Folden at 6:00 p.m. on Tuesday, October 10, 2023, in the Council Chambers of City Hall. Council members present were Penny Bakefelt, Susann Mills, John Kirby, Eddie Melendrez, Deborah Folden, and Ken Hart. Sam Baker arrived at 6:21 p.m.

Members of staff present were Dan Cummings, Corinna Hysell, Clint Benson, Kari Ott, Al Haun, Laura Reyes, Andy Woods, and Michael Iwai.

The meeting was recorded, and copies are available at City Hall.

AGENDA

This Agenda was posted October 6, 2023. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

Dan Cummings requested that an Executive Session be added under ORS 192.660(2)(d).

KIRBY moved, HART seconded, **TO ADOPT THE AGENDA AS AMENDED**. Roll call vote: Mills-yes; Baker-out; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 6/0/1.

CONSENT AGENDA

HART moved, MILLS seconded, **TO ADOPT THE CONSENT AGENDA, WHICH CONSISTED OF APPROVAL OF COUNCIL MEETING MINUTES OF SEPTEMBER 26, 2023**. Roll call vote: Mills-yes; Baker-out; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 6/0/1.

PUBLIC COMMENTS

Susan Vincent, Ontario, stated: *I have some information for the Council, and some of you are going to have to share. These are just emails that I've had with the police department here in town, along with videos from my camera around my house, my home. I've had a real problem, I live next to the church known as Origins of Faith, and recently I have had things stolen from my property, I have had threats from some of the homeless people or the *** get off my property. They've now gotten smart enough, they know where my cameras are, and they can walk up against the building to not be detected. I have sent several correspondences to the police department and had the police department out as recently as last Friday. I work in Weiser, and I had someone try to break into my garage. I have two sliders and a locked door, a regular house door, to get into my shop. They somehow pulled the one, pried it somehow, and my \$2K dog was in there and, when they pulled the door out, he jetted out. Now, I see bits and pieces on the camera, so I didn't know the whole story, but all of a sudden, I'm a work and have 133 hits on my camera and I thought, I don't know what's going on today, and I glanced down at the one my dog was in. So, I had to get someone to cover for me. I drove back from Weiser, back to my house, and my dog was on his chain. So none of it made sense. Turned out later that my renter actually got my dog and put him on the chain. Anyway, I went home, and I put him in my house. As I came home that day, I wasn't going to call the police. You know, I thought, okay, so it's done, my dog is safe, didn't know how he got out. The closer I got to my house, the more scared I got. I now live alone. My husband passed away this last March, and the closer I got, the scader I got, because I don't know what's next. I don't know what to do. I don't know what the answers are, and twice now I've talked to two different officers and all I've*



asked for is a police presence. Drive down the alley once in a while, randomly, so they don't have a clue when they're going to show up, during the day, drive around the block. I don't care, but, in my opinion, if we had some police presence, that may deter some of this. I have pictures, and you'll see, they've been urinating, there's a fence between myself and the church, urinating, defecating, I called about that, and all they did was kind of push it off on someone else, and they did come out and sprinkler something on it because I went out there and took pictures, and I went around the fence and I went, oh, nice, well, okay, but it continued, and it continues to this day. I have one lady who is stripping down naked in-between the two vans that are parked out there and changes her clothes. It's crazy. So that's all I have to say. I don't know what the answers are. No one can give it to me, but I do need, I need help. Long and short. Thank you.

Michelle Fisher, Ontario, stated: *I work for Four Rivers Recovery Center and after listening, it makes it a little difficult to ask for what I'm asking for. I'm sorry for your home and your troubles, but as a community, we would request that the city somehow help us form a coalition for the service providers in our area to start working together to form a committee where we can start to help or alleviate some of these issues. We don't want people to be afraid of being homeless, and it's very understandable why someone would feel that way. We like to look at people that are currently homeless, people that are coming out of residential treatment centers, and even people coming out of jail and prison. The idea is they come out of these places, and they have really nowhere else to go. There's no services. We need a system. We need a better working system, and if we could get our community to actually work together and figure this out. I think it would be a long time coming. We want, everybody wants change. We want it to be better, we want it to be a nice place to live, so we have to have people willing to put the work in to do that. We can't just say, oh, we're going to push to more miles down the road. They don't go away, they're still there, maybe somebody else's problem tomorrow, but they're still human beings and not everybody that is homeless is homeless because of drugs or criminality. Many times the drugs come after the homelessness, as a way to survive. That is what I'm requesting. That you guys help me figure out how we can put a committee together to make our services work better for our community. Not for the money, for the good of mankind. Thank you.*

Chris Artiach, Ontario, stated: *I live also by Origins Church, and I've opened up my home and started a safe house about four years ago because I was on the committee to start the tiny homes. I understand what you're talking about, but I see a different side. None of them are perfect, but you know, even though you're right, we still got to abide by House Bills and we're not abiding by the House Bill according to what they're actually stating. There's four different House Bills pertaining to homeless situations, and to case law. And yes, we have a place for them to go, but it states right here that you cannot force that person to go somewhere. It'd be ***, disability, I just don't. I think we need to make more areas. We've got all these abandoned buildings, let's step up. I've had some of the homeless ask me, you know, you're putting all these people in one place. There is a law. It's called the State Danger Act. The state created it. Which applies to actions taken or not taken by a city as it relates to a person in homelessness. This says that you can't put a person in a dangerous situation. Where these places are, it's a dangerous situation. The drugs, the alcohol. I had one homeless person go, you know, what do they do if they send a family with children to this place, but they also send a person who had sex crimes and is not supposed to be around kids? Who has priority in that matter? And who has to leave? There's a question right there because you could be held liable. That's a law right there. It's called the State Created Danger Act. You can't put them near a freeway, intersections, bodies of water, anything that could cause harm to them. Otherwise, they could file a suit. I agree – we do need to start some kind of committee. I talked to probably 10-15 homeless [people] a day and I hear stories that I don't want to hear. But, I have also seen the bad side. I've had stuff stolen from my house, too, you know, and that's wrong, but it doesn't happen to everybody and not every one of them do that. You know, they're individuals. They're a percentage of Ontario. Our population, they're also a percentage. Not just the voters. These people are human beings. They are 8th Amendment, cruel or unusual punishment against them each and every day, which is a form of ***, you know? You're stereotyping. So, all I want to say is why don't we look at the homeless and not just our certain little groups because they are a percentage of Ontario, Oregon, which makes us Ontario. We just had an amount of money sent by the governor. I wrote a letter to the governor, also. That was supposed to go to the homeless, but where did it go? Community in Action. They got it directly related to the homeless. How far is that out of the city, for these people to walk? Why didn't you find something right in town? All I've got to say is, now, think about others, not just our own selves. That's all I got to say.*

Jennifer Kunasek, Ontario, stated: *I'm here on behalf of the homeless community, and here to point out some things that maybe pushing them outside the city is not an answer. We kind of came to a *** on a few of them. I know the why of where they're being sent out to. I've been out there several different times. They cannot take their cars out there. They've been told that they cannot stay out there for longer than two hours. This is by police officers, by city officials. And that's not what the city had, I believe, what the Council had voted in, and when they were told that they would have this lot to go to, they were told they would have a restroom available, and the nearest restroom is across busy freeway, which is a public safety risk. It puts not only the homeless at risk, but it puts regular people, they are going to ****, and it can cause some major issues. I have a few friends that are staying out there. I, myself, have been homeless, and that puts them quite a ways out from services that are be able to be reached. The trash issue – they don't have a place to throw away trash, so then it just junks up that side of the freeway. What's that going to look like to the public eye when you come driving into Ontario? It's going to make that part look like it's bad. There's a very small handful of people out there, that are not going to follow the rules and fall in line, and they tend to congregate, and they tend to create issues such as this woman who's right next to me and mentioned all those things. There is a very few handful of them, but if you have a place where they can go to, where they're going to be treated humanely, not like they're animals, they might be more willing to do that. But, the other problem is – the transportation issue. They can't reach that lot if it's a mile and a half off the bus line and if it's that far out. It's even so far out that it took me minutes, in my car. I couldn't imagine some of these disabled people trying to walk their way to that lot. And then, if you do get out there to that lot, you can't have cars out there. You can't take a trailer out there. I understand the camper thing. But what I don't understand is what are they supposed to sleep in, where are they supposed to go to the bathroom, and where are they supposed to throw away their trash? It's not about them creating a problem in the city anymore. Now it's about them going out there to what looks like a concentration camp, in my mind. I know Chris personally, I know Origins very well, and I know a lot of the homeless people very well, and if they were given a better option, things might turn out a little bit better, but right now, it's gone into a frenzy, and I can understand where Chris is coming from, where Ms. Vincent is coming from. It is a community problem, and we do need some help here. Thank you.*

Jessica Haslef, Ontario, stated: *I see the homeless people. I am one. I live in my van. I'm actually right down the block from one of you guys, and I can't get anywhere near there because the ***, and like she said, there's not a bathroom anywhere around so I have to change where *** stop seeing my butt. I don't like being able to show myself off in that way. I was raised Mormon. I would just like to ask if we could get a bathroom, trash, and maybe a water source. So we would have something to drink. And possibly get our van's in there. My van's transmission when out, like maybe two months ago, and I can't get anywhere. I have to ask my mom to tow me everywhere I go. Then I can't get to the food bank, I can't get to Origins to get my free lunch every day, except for Sunday and Saturday. I can't get to these places because I can't even afford the bus. I try to work as much as I can, like I'm not asking for somewhere free. I will personally help take care of that lot. Like I want to be able to throw my trash away in a trash can instead of a bag on the side of road. Every once in a while, yeah, I take it to the dump in Payette because my mom lives there, but it's hard because I do have to keep my trash on the side of the road, and it attracts the flies and the bees. I practically got stuck on the side of the road because a bunch of other trailers boxed me in. So I can't go anywhere even if I'm able to go. But I'm just hoping to ask that you guys can hopefully work out something that we can go somewhere safe and somewhere reliable, and hopefully try to stay warm during this winter. Thank you.*

Deanna Brown, Ontario, stated: *I'm a resident of this community. Homelessness should not be dehumanization or victimization, either one. It also should not be "your victimization". I agree 100%. Garbage should be cleaned up, your property line should not be crossed. And, I hate to say it, but somebody wouldn't be changing in front of you had all of us as a collective cared enough to scoop them up off the street. I would like to speak about Marcy Ortiz. I have known Marcy Ortiz for about 30 years, and she's walked around this community in her homeless state and being neglected about 20 of those years. I'm sure you've all seen her. Most of the time she's not dressed appropriately for the weather. I have been speaking with her every day, checking on her, attempting to make sure she's okay because she was friends with my sister. An incident happened to her and interfered with her functioning ability of her brain. She clearly has mental health diagnoses' and the agencies that are set up to protect and serve her in this community, do not. I believe that makes it our job to hold them accountable. That would be Lifeways, Community in Action, Eastern Oregon Center for Independent Living, I believe there's one more over by Love's. I go out and beat the street and check on her. I'm not sure if she has family; I'm not sure where the willful neglect is happening with her, but it is. It's happening to this community,*



*and I'm willfully neglecting her if I don't make sure she has somewhere to be or is dressed appropriately, or anything she might need. I agree with Chris that there are many federal laws that state that we should be protected, whether we're homeless or not. I'm pretty disgusted with this community and its willful neglect of the most vulnerable citizens in its community, and I'm not just talking about the homeless. I'm addressing children, too. I'm talking about the Eastside Park that has no restrooms, that's never had restrooms, does not have a working water fountain, and I came into these meetings, and I requested that port a potties be put there, and these children continue to spend the whole summer with no port a potties and no working water fountain, in 100° heat. This is not okay with me. We are at Beck-Kiwanis Park, and we are putting up signs stating all the rules of the park. Not one rule mentioned water safety. That's a huge concern to me. Not one rule anywhere on there said be extra aware of your children and the danger associated with this water. Now, I've already been here several times and brought up my concerns about this pond and our children, and they are our children. When you decide to take a job running this city, all the children in that city become your children. You might not see it that way, but God does. I've had enough of this willful neglect. I'm kind of at the point where I would just like to start a Civil War right here in Ontario, Oregon, based on me coming in and requesting that things get done and here we are, a year later, with nothing done. Not anything for the homeless community, for children, the defenseless individuals; instead, I feel like, I don't feel like my feelings don't have anything to do with it. I think that I've made myself pretty clear. I'm not sure what steps I'll take from here if action is not taken to protect children and the homeless and disabled individuals in this community. I became homeless, not because I was a bad person, not because I didn't have functioning ability and couldn't keep a job, but I became homeless and I'm a prime example of someone who became homeless and then became victimized to any and every kind of predator around me, and I don't mean just the predators in the street, I mean all the predators, the powers that be, that did not protect and serve my family and I the way they should have. It's not okay with me for me to stand back and watch anybody else experience what I did. It should never have to be that way. Doesn't matter how a person ends up homeless. What matters is they're human beings, and we come to Earth with certain inalienable rights. My mother is screaming at me in the back of my head, every day, in this community because she worked really hard to protect women. Let me correct myself. Because she served men, too. She worked really hard to protect victims of any type of physical abuse or sexual abuse in this community. Then she went to a state level and did it around the whole state. I'm going to continue to come to these meetings and hold all of you accountable that something happens. I'm not sure why we can't have the tiny houses open all year long. If people are moving into these tiny houses and it takes a month or two to roll them into permanent housing, and we're able to do that all year long, there's not going to be a homeless problem in this community because every month two or three more families or individuals are going to be rolled into permanent housing. There are solutions to this. Throwing these people into an empty field with no safety, no running water, and these people I'm speaking about myself, just so you know, not discriminating against me at all, throwing us into a field with no running water and no restroom, fenced up, is the most inhumane, honestly. When I go into *** houses, I can't help but want to bark like a dog. I mean, I apologize, I'm not trying to be rude to anybody that has had soldiered up for the homeless community or children, but that is the feeling I get when I walk by there. I've lived in this community a long time, I've worked here, several different jobs, I paid much rent in this community, and I feel like I have the right to speak honestly. So, I'm going to continue to come see what we can do about this. And I am sorry that you're struggling with this.*

Councilor Melendrez thanked those who spoke during public comments. He thought the city should do something to support what was happening, maybe develop a committee to bring the various organizations together to offer support. He visited the site with Councilor Bakefelt when the city first planned to have that site, and he recalled it looking different at that time. He was told the pond would be fenced off for safety reasons, which he agreed to. He also liked the access points to get to the site. But, when he revisited, there was an unhoused individual who was camping under the trees for the shade, but when he went back, that whole shaded area had been fenced off. It was 95°, which was hot, so he wondered where others would go to get shade. He also saw there was a 6' foot fence he hadn't noticed before, so when he drove up to the site, he was a bit confused about if he was in the right location. He wanted to address some of the concerns that people had shared that night. He voted in favor of that site, but it was not what he thought it was supposed to be. He'd like to revisit that, to see where they fell short as a Council. Something else he thought he'd been told was that there was going to be restrooms and trash receptacles provided. But, he'd now heard the port-a-poties wouldn't be in place until people went there, but folks wouldn't go there until the restroom was there.

He'd also heard concerns about people crossing the highway. Some things he hoped they could look at as a Council, when they could, then bring various entities together.

Councilor Kirby stated Council and staff were also frustrated. When the homeless issue hit Oregon, the money was basically used in the Willamette Valley. They left \$26M to be disbursed around Eastern Oregon, but even with an assigned body, it was still messed up. The city received no funds. The port-a-potties were not budgeted for. The site designated was the only site truly viable. The homeless population was frustrated, but so was the city. The city had been contacted by both the county and the state asking to put the homeless on city property, instead of county or state owned.

Mr. Cummings informed the county and state they needed to provide their own sites. Ontario was trying to provide something for its homeless. He hadn't realized there were people trying to use the site. Staff held off on putting port-a-potties and dumpsters there until needed, but if people were using the site, those amenities needed to be put in place. Regarding the fence, when the site was first looked at, staff considered using the entire site, but it was determined there was an issue with the water/pond, so the decision was made to shorten the size to approximately three acres, installed the fence to fence off the pond area, with signs to not pass that point. Maybe it wasn't the best site, but it was the only piece of property the city had for this type of situation. Abandoned buildings had been mentioned, but those were owned by private citizens; the city did not own them. The city had no right to tell a private citizen that they had to provide their buildings for anything.

Q: If someone were to have a private owner who might be willing to donate or rent out for housing, would that be something the city could help them look into?

Mr. Cummings stated it would be looked into. The city had to make sure, if someone did that, it had to be safe enough, and that no one could be injured or burned, etc. They would need to follow fire regulations. But, if a private person wanted to do something like that, the city would definitely work with them.

Q: Would a private citizen be able to call his office to speak with him about this?

Mr. Cummings said of course.

Councilor Kirby stated there wasn't anywhere in this country that had solved this problem. The city was not receiving any funds from the state, and there was none in the local budget.

Ms. Vincent: *I have set up more cameras, I have an indoor announcer that comes on and says when someone's at this camera or that camera. When the officer came last Friday, he said you've done everything possible to do to protect yourself. He said lock your doors, stay in your house. So now I have to stay in my house?*

Voice: *I feel like when human beings are given an adequate amount of safety, security, privacy, stability, regular meals, regular sleep patterns....*

Ms. Vincent: *Which I haven't had in 17 months!*

Voice: *....regular sleep patterns, and the ability to then get up and go out, they are not going to victimize other people. They're going to relearn how to assimilate back into a society where there are consequences...*

Councilor Kirby asked who would pay for that.

Voice: *Grants?*

Councilor Kirby stated right now everybody expected, the city was down six officers!

A LOT OF BACKGROUND OVERTALKING, MULTIPLE VOICES!!!!

Mayor Folden smacked the gavel and called for order. She appreciated everyone's input, but nothing was being accomplished by talking over each other. It was time to move forward on the Agenda.



PRESENTATIONSellwood
CONSULTING LLC

Oregon Treasury Savings Network

Beneficiary Count by County - Oregon College Savings Plan

As of June 30, 2023



Source: Program Managers, Sellwood Consulting.

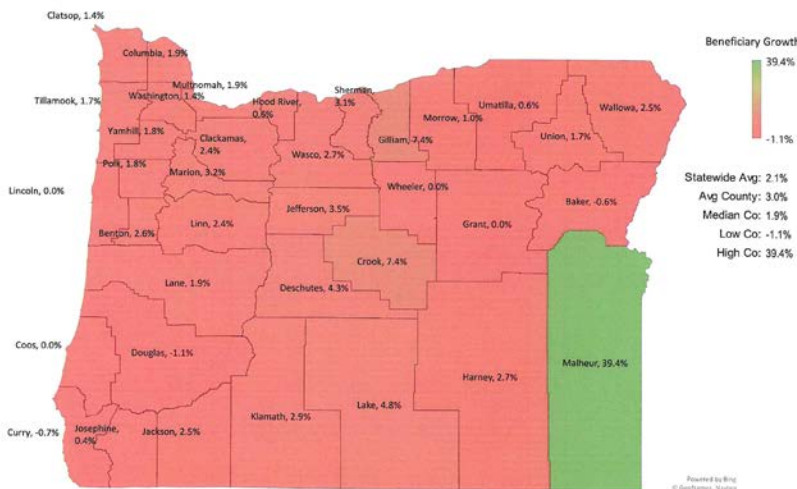
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Sellwood
CONSULTING LLC

Oregon Treasury Savings Network

Beneficiary Count by County 1-Year Change - Oregon College Savings Plan

As of June 30, 2023



Source: Program Managers, Sellwood Consulting.

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Ontario Promise

Councilor Ken Hart stated the graphs showed how many college savings plans had been set up in Oregon counties. In Malheur County, there were 191. When they started Ontario Promise, the number was lower, so they were making good progress.

On the second slide, red showed the the number of students enrolled in the College Savings Plan in those communities had decreased, or had not gone up as high. The entire state of Oregon was red, no one was moving the needle until they got to Malheur County, which had increased enrollment in the Plan by 39.4%. A representative from the Treasury, John Valley, would be in the area in a few weeks, if they could find time on the Agenda. Ontario Promise had been a big driver behind moving the needle. Trying to invest in the local kids, to give them options with funds to at least be able to start a savings plan.

He gave a shoutout to Corinna Larson, who was a teacher at Ontario High School. One of the classes she taught was Latinos in Action. It was new this year, and that group had adopted the Ontario Promise. It had been taken on as a leadership program, and the committee had been working closely with them. He met with

the class twice, walking the class through how to sign up. It was not easy; it was actually a difficult process. It was an investment product, so there were a lot of questions, and a lot of information was needed from the parents. Out of the 30 kids in the class, one student went through the entire process, and she got the \$100 into her account. That's what all the other students needed to see – it was actually possible. The idea behind the group was to have those students be the leaders to go into the elementary schools, and to have them show the parents, show the kids, how to get signed up. They were at the Ontario homecoming game last week with a booth set up, and they handed out flyers. More and more kids were signing up. Mr. Valley would give another update on how the program was doing.



Q: Which students could access the funds? How were the students selected to receive the funds?

Councilor Hart stated it was any student in the 97914 area, aged from 0 to 18 years.

NEW BUSINESS

Bid Award: Airport Maintenance Shop Remodel Project

Al Haun, Assistant Project Director, presented.

The BLM Way project required the demolition of the Airport Maintenance shop. Staff budgeted \$47,715.07 for the removal of the building for the project. The maintenance shop was used to store equipment used on the airport for ground maintenance and mowing for both the airport and public works. Losing the storage would require the equipment be stored outside in the weather. Staff determined remodeling the building would save \$22,735, and leave approximately 82 feet of the building that would continue to be used for storage and equipment maintenance.

Staff reached out to three local contractors to solicit bids: Albert Christiani Construction, Coy's Custom Construction, and JLCC. Staff received two bids: \$24,980 from Albert Christiani Construction, and \$68,550 from Coy's Custom Construction. JLCC declined to bid.

This project would start this fall and be completed prior to the BLM Way project beginning. If this project was not awarded, the building would be demolished and cost an additional \$22,735 vs. remodeling the building.

MILLS moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE THE BIDS RECEIVED FOR THE REMODEL OF THE AIRPORT MAINTENANCE SHOP AND AWARD THE PROJECT TO ALBERT CHRISTIANI CONSTRUCTION, LLC FOR THE AMOUNT OF \$24,980 AND APPROVE THE CITY MANAGER TO SIGN ALL REQUIRED DOCUMENTS.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

Lead & Copper service Line Inventory Plan

Al Haun, Assistant Project Director, presented.

The EPA revised the Lead & Copper Rules, requiring all water systems to inventory the water system and create an inventory by October 16, 2024. The city had approximately 4,200 water services installed over the past decade that would have to be inventoried. Jacobs would review the historical records and project records, and develop a plan for the required service line inventory requirement. Both the city side of the water service and the private side had to be identified and documented. Using historical documentation, building information, project documents, and county records, Jacobs staff would eliminate a lot of unnecessary work and cost.

Developing a plan to submit to OHA would eliminate a lot of the field work excavating every service on both the public and private side. Using Jacobs would eliminate excess unnecessary work and cost to the city. Staff budgeted in FY 23-24 CIP funds for this inventory and future requirements for the new Lead & Copper Rule revisions. This project would start this fall and go through the next 12 months until the report was submitted to OHA. This was a requirement instituted by the EPA.

If Council decided not to approve this task order, the city would not meet the requirements set forth in the new Lead & Copper Rule Revision.

MELENDREZ moved, MILLS seconded, **THE CITY COUNCIL APPROVE THE TASK ORDER AND AWARD THE LEAD & COPPER SERVICE LINE INVENTORY PLAN TASK ORDER TO JACOBS ENGINEERING FOR THE AMOUNT OF \$45,000 AND APPROVE THE CITY MANAGER TO SIGN ALL REQUIRED DOCUMENTS.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

DEPARTMENT HEAD UPDATE**Police: Quarterly Report**

Michael Iwai, Police Chief, presented, then asked for questions.

Councilor Hart stated everyone on the Council probably received an email from a resident, and the question he had, while he wasn't asking necessarily to deny noise variances, but he thought what the resident raised, was the same issue he had, was that 10:00 p.m. on a Sunday night was plenty late. That event did not need to go beyond 10:00 in order for them to make money and hold their event. That's the request he felt was appropriate. He lived next to the Cultural Center, and there had been occasions, and he was aware that events ran later on Friday and Saturday nights, but on Sunday nights they did not go longer than 10:00. There were homes next to the venue in question, so he believed it appropriate, unless there was reason on a Sunday night they had to have...how many complaints did the police department receive?

Chief Iwai stated he received three or four emails, two from Councilors, that were forwarded to him. He was warned by Sheri Smith that he'd be receiving complaints. He checked with dispatch, who indicated no one called them. He did not believe that to be truthful as one of the emails he'd had forwarded to him stated they had called. If dispatch was called, the caller would be told the event had a noise variance. This particular entity generally did their events on Sunday nights, and there had been five in one year, and two were required to obtain noise variances because in October, 2022, there had been a fight. He was not aware of dispatch complaints, but he agreed that on a Sunday, 11:00 p.m. was late. He knew they were going to be loud. He heard it himself, so he knew it was loud. But how could they verify the decibel rate, which was an option the code allowed. Where was that going to be set? Who was going to check it? Who was going to confirm and validate? This issue could be fixed, they were close. He apologized to anyone who couldn't sleep on Sunday.

Councilor Hart stated that was his question for the Council or Mr. Cummings. Was this something that could be worked on with the Chief to review? Why did they even allow an exception? Did it really need to go beyond 10:00 p.m.? Maybe 11:00 p.m. on Friday and Saturday, but why the exception? Take the ability to grant the variance away. His daughter had recently gotten married in Oregon City and the venue was very clear – her wedding was on a Sunday, and at that venue they could not go past 9:00 p.m. He did not know if it would include reaching out to Euvalcree to ask them to not do that. It was easy to say, hey, you're a local not for profit, and you're creating consternation with the community. That was probably not the reputation they wanted. Also, as he'd done with the Cultural Center, he'd called the Center and asked them to not do that, even if they had a variance. If it's the Malheur County Fairgrounds, they could be asked to please not book anything that went beyond 10:00 p.m. on a workday. He believed that was reasonable. Since he had received the email, like several of them had, he just wanted to find out the process. His request would be to have city staff look into this, and explore some other options, to make sure that wherever you're at in the city, you didn't have to be disturbed that late at night. He didn't think that was appropriate.

Councilor Bakefelt stated in her neighborhood, if you stepped outside you could pretty much hear everything that was going on. Laying in bed, hearing it late, she agreed with Councilor Hart that it should be reviewed, maybe reducing it to 10:00 p.m. It didn't mean they couldn't have the event.

Chief Iwai added that he'd been appointed by Governor Kotek to sit on a Jurisdictional Transfer Committee. They'd be looking at roadways that were technically state highways or funded by the state, and how rural Oregon could have more of an impact at assuming responsibility over the use of roads. He was also contacted by OSP, who asked him to submit his application for an appointment by Governor Kotek for the Oregon Tow Board Committee. That committee, he believed, was just as important as the Jurisdictional Transfer Committee in that they were having an issue with towing trailers and campers when it related to the unhoused. That needed to be addressed.

Mr. Cummings stated with regard to the noise ordinance, it appeared they needed to limit the variances to Friday and Saturday nights, but the rest of the week, it should cease at 10:00 p.m. That would take a code change if that was the consensus of the Council. They could also add a special caveat that it would depend on the event, giving the Chief of Police the authority to grant a special provision.

HAND-OUTSMinutes:

County Court: 09-06-2023; 09-11-2023; 09-20-2023

Diversity Advisory: 08-16-2023

Public Works: 07-18-2023

Tater Tots Trail: 08-09-2023

Department Stats – September, 2023:

Fire& Rescue, Public Works, Code Enforcement, Police

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

- Councilor Melendrez read a statement: *We would like to recognize Indigenous Peoples' Day by saying the city staff of Ontario recognize and invite all citizens of Ontario to help participate in the annual celebration October 9, 2023, for recognizing the contributions and influence of Indigenous Peoples' and Native Americans to the history, culture, and achievements in the United States. Indigenous Peoples' Day is a holiday in the United States that celebrates and honors Indigenous American peoples and commemorates their history and cultures. It is celebrated across the United States on the second Monday in October, and is an official city and state holiday in various localities. In 2021, President Biden issued the first ever presidential proclamation of Indigenous Peoples' Day. He said in a statement that the day is meant to honor America's first inhabitants and the tribal nations that continue to thrive today. In doing so, we recognize all our Indigenous and Native American staff and citizens of Ontario.*
- Councilor Kirby stated he was hearing positive comments about the metal art in the downtown area. There were some guidelines, and it didn't have to be the type of art that was currently displayed. He encouraged the community to look into it.
- Councilor Mills commented on the hanging flower pots and other flowers downtown. They were gorgeous. She thanked Public Works for watering them, and Andrews Seed for supplying them.

EXECUTIVE SESSIONExecutive Session: ORS 192.660(2)(d)

An executive session was called at 7:34 p.m. under provisions of ORS 192.660(2)(d) to discuss Labor Negotiations. The Council reconvened into regular session at 8:08 p.m.

ADJOURN

HART moved, KIRBY seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

ACCEPTED:

ATTEST

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder





**AGENDA REPORT
NEW BUSINESS
October 25, 2023**

To: Mayor and City Council

FROM: Al Haun, Assistant Project Director
Betsy Roberts, Sr. PM

THROUGH: Danny K. Cummings, City Manager

SUBJECT: EAST LANE DESIGN: JACOBS ENGINEERING

DATE: October 17, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE TASK ORDER WITH JACOBS TO CONDUCT THE DESIGN AND DEVELOP BIDDABLE CONSTRUCTION DOCUMENTS FOR THE EAST LANE REHABILITATION PROJECT IN THE AMOUNT OF \$58,100 AND APPROVE THE CITY MANAGER TO SIGN ALL REQUIRED DOCUMENTS.

SUMMARY:

The City of Ontario has funds through the Oregon Department of Transportation (ODOT) that need to be expended within the coming year. Rehabilitating the pavement on East Lane from W. Idaho to SE 5th Street is a high priority pavement rehabilitation project and has been identified for improvement. A Jacobs Task Order has been developed to conduct the design and create a set of biddable construction documents on this short timeline. The Task Order is in front of the Council for approval tonight.

BACKGROUND:

ODOT contributes funds for roadway project on an annual basis to all communities in the State. Funds are collected as part of the gas tax and the program is specifically called the Fund Exchange. The state can hold these dollars for communities to allow them to accumulate the necessary amount of funding to cover specific projects. These funds along with budgeted CIP funds will allow this project to be completed.

CURRENT SITUATION:

We are seeking Council approval of the Jacobs Task Order to develop construction documents to bid the East Lane Rehabilitation Project. The funds in the ODOT Fund Exchange program have a date by which they must be spent, so in order to not lose any state funds, the City must engage in a project and begin the process of expending the funds.

ANALYSIS:

- A. **STRATEGIC PLAN** This meets the Desirability goal directly by improving City streets. It also meets the goal of Beautification by developing a new clean street surface with improved safety for bicycles, pedestrians, and vehicles through. The renewed pavement section will provide better support for traffic growth; another Strategic plan goal.
- B. **FINANCIAL** Currently, the City needs to utilize \$748,000 in ODOT fund exchange dollars or risk losing them. These funds, with the additional budgeted CIP funds, will fund this project. The total funding available is a little over \$2 million and is budgeted in the street fun..
- C. **TIMING** Timing of this effort is critical, as delay in spending the ODOT funds for construction could result in loss of the funding.
- D. **POLICY/LEGAL** No legal review was required.

ALTERNATIVES:

If the Council decides not to approve this Task Order, the design of the East Lane project will be delayed and could result in inability to develop construction documents in a timely manner to bid and construct the project this coming spring.

RECOMMENDATION:

Staff recommends Council approve the Jacobs Task Order for development of biddable construction documents for the East Lane Rehabilitation Project for \$58,100 and approve the City Manager to sign all required documents.

ATTACHMENTS:

- 1. 2_Cover_City of Ontario - East Ln TO (10-13-2023)
- 2. 1_Exhibit A City of Ontario - East Ln SOW (10-13-2023)

MASTER AGREEMENT FOR PROFESSIONAL SERVICES

TASK ORDER FORM

Effective Date _____ Task Order No. _____

Task Order Name: East Lane, SE 5th Avenue to E Idaho Avenue Rehabilitation Project

Description of Task Order

This Task Order is entered into on the effective date noted above pursuant to the “Master Agreement for Professional Services” between CITY OF ONTARIO (“Client”) and JACOBS ENGINEERING GROUP INC. (“Engineer”), dated March 16, 2021 (“Agreement”). The Agreement is incorporated herein and forms an integral part of this Task Order.

Services Authorized

Client authorizes Engineer to perform the Services described in Exhibit A attached hereto and incorporated herein.

Pricing

\$58,100 - Time and Expense on the basis of Engineer’s cost, including overhead, plus 15 percent markup, of which will not be exceeded without prior written authorization from the City.

Schedule

Services may commence on November 1, 2023.

Services will cease by August 1, 2024.

Other

CLIENT: CITY OF ONTARIO

JACOBS ENGINEERING GROUP INC.

By: _____

By: _____

City of Ontario
East Lane, SE 5th Avenue to E Idaho Avenue Rehabilitation Project
Engineering Professional Services

SCOPE OF WORK – Exhibit A

Consultant Company Address:

Jacobs Engineering Group Inc. (JACOBS)
999 W Main St
Suite 1200
Boise, ID 83702

Consultant Project Manager/Contact:

Arthur M. Thomas, PE (ID, MT, Oregon Pending)
(208)-521-0637 (Cell)
arthur.thomas@jacobs.com

Project Description and Assumptions:

This Scope of Work (SOW) consists of design elements to rehabilitate ±0.2 miles of East Lane from SE 5th Avenue to just south of the US-30/E Idaho Avenue ROW to improve and reinforce the roadway section with a cement recycled asphalt base stabilization (CRABS), improve pavement condition, and enhance existing roadway drainage by developing a prominent roadway crown. Existing curb and gutter will be retained and matched into throughout the length of the project where possible. Two concrete valley gutters will be added to the business center approaches near Dutch Bros Coffee and Dollar Tree. A pedestrian cross walk with mid-block pedestrian ramps will be installed near the intersection of East Lane and Waremart approach per the 2021 Ontario Updated Transportation Plan.

Additionally, the scope includes analysis of roadway pavement marking and signing for East Lane. Goals of this project are to create a four-way stop at the intersection of East Lane with SE 5th Avenue, the addition of bike lanes and a two way left turn lane on East Lane from SE 5th Avenue to US-30/W Idaho Avenue, and the addition of shared bike lane markings on East Lane from US-30/W Idaho Avenue to the north end of East Lane.

This Project will include design services necessary to create contract documents, an advertising and bid phase. The Project will also include coordination with the adjacent property owners and utilities, and assistance with temporary construction easements.

JACOBS has made the following Assumptions in preparing this SOW:

- Existing horizontal roadway configuration will match existing roadway horizontal geometry.
- Only two business approaches will be evaluated for design/infrastructure modifications. Those are the main approaches for 180 and 186 East Lane. If additional business

approaches/driveways are required a supplemental will be negotiated with the City of Ontario. The City Manager will engage local businesses regarding potential partnering for ADA ramp work at their businesses.

- The 2021 Ontario Updated Transportation Master Plan Identifies a Rectangular Rapid Flashing Beacon (RRFB) crosswalk at the mid-block crossing near the intersection of East Lane and Waremart Approach. It is assumed that the RRFB will not be installed with this project. Conduit and junction boxes will be installed with this project in preparation for a future project to install the RRFB hardware.
- No right-of-way acquisition is required for this project.
- The City of Ontario Standards will be used as the basis for the design.
 - o The 2020 Idaho Standards for Public Works Construction (ISPWC) as amended by the City of Ontario 2022 Supplemental Standards for Public Works Construction will be used as the basis of the contract specifications.
- No environmental research or documentation is required for the project.
 - o If federal/state/local entities require environmental support for the project, a supplemental will be negotiated with the City of Ontario.
- All plans will be developed on 11"x17" plans sheets (expandable to 22"x34")
- The project will be completed within the existing East Lane right-of-way. Up to four temporary Construction Easement may be necessary for this project.
- Roadway design and plans will be prepared using Autodesk AutoCAD Civil 3D.
- Jacobs will coordinate with Oregon Department of Transportation (ODOT) the proposed pavement marking lane adjustments for East Lane. The adjustments of existing traffic signals at the intersection of East Lane and E Idaho Ave is the responsibility of ODOT.
- The following items are not included with this scope of work. If the City of Ontario requires any of these items in the future, a supplemental will need to be negotiated.
 - o A multi-way stop control warrant analysis for the intersection of E Lane N and SE 5th Avenue.
 - o Traffic counts for East Lane.
 - o Analyzing and Addressing Americans with Disabilities Act (ADA) deficiencies with existing sidewalk and sidewalk driveways.
 - o Engineer on Record and Construction Engineering & Inspection Services.
 - o Obtaining an Oregon Department of Transportation Right-Of-Way Permit.
 - o Obtaining an Oregon DEQ NPDES permit.
 - o Geotechnical investigations.
 - o Pavement section design.
 - o Stormwater drainage analysis and report.
 - o No pre-bid meeting will be necessary.

JACOBS will complete the project coordination and Professional Engineering through the design and bidding phases of the Project.

TASK 1. Project Management

- 1.1. PROJECT KICK OFF MEETING** – JACOBS will prepare an agenda and conduct a meeting with CITY staff to discuss project approach, schedule, available information, etc. JACOBS will record meeting minutes and transmit to CITY.
- 1.2. UTILITY RESEARCH** – JACOBS will coordinate with Public Utility Companies to gather record drawings, field knowledge and any historical data available. JACOBS will prepare project area exhibits for use in communicating with utilities.
- 1.3. CITY MEETINGS** – JACOBS will schedule design progress meetings at PROJECT milestones with CITY, prepare agenda and record minutes. It is assumed that there will be four (4) meetings with the CITY and Jacobs.
- 1.4. BUDGET AND TRACKING** – JACOBS will provide monthly progress report(s) which will describe work completed to date. Monthly progress report(s) will be submitted with monthly invoice(s). It is anticipated that this project will last six (6) months.
- 1.5. TOPOGRAPHIC SURVEY COORDINATION** – JACOBS will coordinate topographic survey needs for roadway design from independent consultant contracted to the City of Ontario.

TASK 2. Design Services

2.1. PRELIMINARY DESIGN (60% PLANS)

- 2.1.1. DEVELOP TOPOGRAPHIC MAP** – Field survey data will be transferred electronically and placed in an X-Y-Z format. The files will be merged into a single data file. The survey data will be imported into CAD and a complete topography will be drafted. This topographic file will be the basis of presentation mapping and final plans.
- 2.1.2. CITY UTILITY UPGRADES** – The existing CITY owned and operated utilities requiring maintenance or upgrades with the project will be identified by the CITY and included in the Preliminary level cost estimate.
- 2.1.3. PAVEMENT MARKING CONCEPTS** – JACOBS will prepare two pavement marking concepts for East Lane including a two way left turn lane and bike lanes/markings through the Idaho Ave intersection. Two JACOBS engineers will attend a meeting to review and select the pavement marking concept. ODOT staff will be included in the meeting to provide input on impact to the Idaho Ave intersection signal heads and determine ODOT ability to participate in any needed work in the intersection.
- 2.1.4. ROADWAY SECTION** – Roadway section will be based on CITY Standards or agreed upon modification. Documentation will be developed showing selected roadway section values for project records.
- 2.1.5. DEVELOP PRELIMINARY PLANS** – JACOBS will complete the preliminary design for the project. Appropriate design standards will be used as needed to address the design features prior to final detailing, the preliminary plans will include the following sheets:

- Title Sheet – Complete the preliminary plan set title sheet.
- Survey Control – Prepare a preliminary map showing the local project survey control and general notes for project construction.
- Plan & Profile Sheets – Prepare preliminary plan & profile sheets for preliminary design. These plans will include a preliminary roadway center line grade profile with a 2-dimensional improvement layout including major design item callouts.
- Permanent Signing and Striping Sheets – complete the preliminary roadway signing and striping layout.
- Construction Traffic Control Sheet – Prepare preliminary construction traffic control plans (phased full road closure, while maintaining access to adjacent businesses is anticipated).

2.1.6. PRELIMINARY DESIGN REVIEW – Two JACOBS engineers will attend an informal preliminary design review with the CITY to present the preliminary design and resolve any outstanding design issues before detailing the final plans.

2.2. FINAL DESIGN (90% PLANS)

2.2.1. ADDRESS PRELIMINARY DESIGN REVIEW COMMENTS – JACOBS will compile the preliminary design comments, respond to each comment, and resolve identified issues prior to incorporating into the Final Design Plans.

2.2.2. FINAL DESIGN PLANS – JACOB will complete the final design including the following final design plans sheets:

- Title Sheet – Complete the final plan set title sheet.
- Survey Control Sheet – Prepare a final map showing the local project survey control and general notes for project construction.
- Typical Sections – Complete the final roadway typical section details.
- Demolition Plans – Complete the final roadway demolition plans.
- Plan & Profile Sheets – Complete the final design plan & profile layout for the project with station/offset/elevation callouts, pay items, notes, & details.
- Miscellaneous Details – prepare final layout of other project details.
- Permanent Signing and Striping – complete the final roadway signing and striping layout.
- Construction Traffic Control – Prepare a construction traffic control plan.
- PPP/SWPP Plan Sheets – Prepare a Pollution Prevention Plan detailing best management measures to minimize erosion and sediment impacts to adjacent during construction.

2.2.3. FINAL DESIGN REVIEW – JACOBS will attend an informal final design review with the CITY (following a 2-week review period) to gather comments on the final design and resolve any outstanding design issues before preparing the PS&E package.

2.3. PLANS, SPECIFICATIONS, And ESTIMATES (PS&E - 100% PLANS)

- 2.3.1. Address Final Design Review Comments** – JACOBS will compile the Final Design Review Comments, respond to each comment, and resolve identified issues prior to incorporating into the PS&E plans.
- 2.3.2. PS&E PLANS** – JACOBS will complete the final plan revisions and prepare a complete set of PS&E plans.
- 2.3.3. PREPARE DESIGN FILES** – JACOBS will compile a project design file for submittal to the CITY as a record of the design process. The design file may include the final approved concept report, design review comments and responses, property owner contact information and correspondence records, utility contacts and correspondence records, design quantity calculations, special permit requirements, etc.
- 2.4. FINAL TEMPORARY CONSTRUCTION EASEMENTS (TCE)** – JACOBS will finalize the DRAFT TCE's for CITY processing. Each TCE will have an agreement for property owner signature as well as a supporting Exhibit showing the area associated with the TCE agreement. The CITY will be responsible for acquiring all property owner signatures for final Execution of the TCE agreements. Up to four (4) temporary construction easements are anticipated for this project.
- 2.5. CONTRACT DOCUMENTS** – JACOBS will prepare contract documents using the Standard General Condition of the Construction Contract as prepared by the Engineers Joint Contract Documents Committee (EJCDC) as modified by 2022 City of Ontario Supplemental Standards for Public Works Construction.
- 2.6. ENGINEERS ESTIMATE** – JACOBS will prepare a project construction quantity estimate and associated cost estimate at the following critical milestones:
- Preliminary Design (60%)
 - Final Design (90%)
 - PS&E (100%)

TASK 3. Bid Administration and Support

- 3.1. BID DOCUMENTS** – JACOBS will use QuestCDN or other electronic bidding service for advertising. JACOBS will provide a PDF of the Construction Documents to the electronic bidding service for purchase by prospective bidders.
- 3.2. BID ADMINISTRATION** – JACOBS will respond to bidder questions and comments and prepare up to three addenda.
- 3.3. BID OPENING** – JACOBS will prepare a bid summary, and develop a recommendation of award for the City Council.

Project Schedule

Project schedule is anticipated to run from a Notice to Proceed in early November 2023 through final construction June 30, 2024. The following are approximate milestones:

- November 2023: NTP for Design
- January 2024: 60% Design Review
- February/March 2024: 90% Design Review
- March 2024: Contract Documents complete
- April 2024: Advertising and Bid Opening
- May – June 2024: Construction



**AGENDA REPORT
NEW BUSINESS
October 25, 2023**

To: Mayor and City Council
FROM: Dan Cummings, City Manager
THROUGH: Danny K. Cummings, City Manager
SUBJECT: **RESOLUTION #2023-116: BECK PARK GRANT**
DATE: October 20, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE RESOLUTION #2023-116, A RESOLUTION IN SUPPORT OF APPLYING FOR AN OREGON LAND AND WATER GRANT IN THE AMOUNT OF \$50,000.00 WHICH REQUIRES A 50% MATCH OF \$25,000.00 FOR A TOTAL GRANT AMOUNT OF \$75,000.00 AND AUTHORIZE THE MAYOR TO SIGN THE RESOLUTION.

SUMMARY:

Staff would like to apply for a grant for the improvement of the Beck Kawanis Park Pond Trail. To apply for a grant requires a resolution from the City Council in support of the grant and required matching funds.

BACKGROUND:

The City Manager established a grant committee to look for grants to aid in applying for grants for the city. As part of the Park's Master Plan for the Beck Park Pond area, the reconstruction of the trail around the park is an approved project by the Council, who funded \$40,000.00 in the 2023-2024 budget for the trail improvement.

CURRENT SITUATION:

Staff would like to improve the existing gravel trail to a hard surface trail to allow ADA (American Disability Act) accessibility and is looking for grants to help do so. One of the grants that the staff is applying for requires a resolution by the governing body in support of the grant.

ANALYSIS:

- A. **STRATEGIC PLAN** This is part of the Beautification and Lifestyle pieces of the Council Strategic Plan.
- B. **FINANCIAL** If the grant is awarded, \$25,000 out of the budgeted \$40,000 for the path upgrade would have to be committed to this grant.

- C. **TIMING** The deadline for applying for this grant is in early November and the resolution is needed to apply.
- D. **POLICY/LLEGAL** The City Council is the governing body for granting approval and adopting resolutions.

ALTERNATIVES:

Council could not approve this request and staff would move forward to improving the trail to gravel standards only within the approved budget.

RECOMMENDATION:

Staff recommends the Council approve the resolution and allow staff to apply for the grant.

ATTACHMENTS:

1. Reso #2023-116 Support Oregon Land & Water Grant 10-25-2023



RESOLUTION #2023-116

A RESOLUTION SUPPORTING THE APPLICATION FOR AN OREGON LAND AND WATER GRANT FOR BECK PARK POND AREA

- WHEREAS,** The City of Ontario has a Beck Park Pond Area Master Plan that was last updated in 2023; and
- WHEREAS,** The Oregon Park Service, through the Oregon Land and Water Department, has grants available for creating and/or improving trails; and
- WHEREAS,** To apply for the grant the application requires a resolution by the governing body in support of the grant and commitment to the matching funds; and
- WHEREAS,** The Ontario City Council, in the 2023-2024 budget, approved \$40,000.00 for the Beck Park Path improvement.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Ontario City Council supports the submittal of an application for a grant in the amount of \$50,000 for Path Improvement from the Oregon Land and Water Grant Program.

BE IT FURTHER RESOLVED that the City of Ontario is committed to providing \$25,000 in matching funds towards a \$50,000.00 grant for a total grant amount of \$75,000.00.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this 25th day of October 2023, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this 25th day of October 2023.

ATTEST:

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
PUBLIC HEARING
October 25, 2023**

To: Mayor and City Council

FROM: Dan Cummings, City Manager

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **ACCEPT RIGHT OF WAY FOR A PORTION OF NW 11TH STREET AND NW 24TH AVENUE, PER APPROVED PARTITION PLAT, APPROVED UNDER PLANNING ACTION 2022-05-23 PTN**

DATE: October 17, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE DEDICATION OF THE RIGHT OF WAY FOR A PORTION OF NW 11TH STREET AND NW 24TH AVENUE AS SHOWN ON THE PARTITION PLAT, SAID PARTITION BEING APPROVED BY AN ADMINISTRATIVE ACTION ON AUGUST 25, 2022, UNDER PLANNING FILE 2022-05-23PTN, AND AUTHORIZE THE MAYOR TO EXECUTE HER SIGNATURE ON THE FINAL PLAT ACCEPTING THE DEDICATED RIGHT OF WAY SHOWN ON THE PLAT.

SUMMARY:

The City Council, who is the governing body for the City of Ontario, needs to accept the right of way of a portion of NW 11th Street and NW 24th Avenue as shown on the Plat attached as an exhibit to this report.

BACKGROUND:

The subject property has been partitioned by 2317 NORTHWEST 11TH, LLC into two parcels with public right of way being dedicated. The action requires the dedication of public right of way for portions of NW 11th Street and NW 24th Avenue.

CURRENT SITUATION:

Construction of all the public improvements has been completed and accepted by the city and the Partition is ready to be finalized and the public right of way accepted by the City Council.

ANALYSIS:

- A. **STRATEGIC PLAN** This partition leads the way for future development in the area with the dedication of right of way to meet the Growth and Desirability portions of the City Council's Strategic Plan.

- B. **FINANCIAL** There is no financial cost to the city at this time other than normal maintenance of the city infrastructure developed as part of this partition and construction of the property.
- C. **TIMING** This action needs to be completed and the right of way accepted, so the city has the authority to maintain the city infrastructure within the right of way.
- D. **POLICY/LEGAL** The City Council, under 10 B-55-45 for a land division involving the creation of streets, shall, by action of the City Council at a public hearing, approve the final plat by motion accepting the public right of way, and the Mayor and planning officials shall sign the plat.

ALTERNATIVES:

The alternative could be to not accept the right of way.

The Council could, by motion, not accept the right of way offered for dedication and instruct the applicant to make the street private. These alternatives would not meet city codes for connectivity and existing public use of portions of the roads.

RECOMMENDATION:

Staff recommends that the Council approve the request for the dedication of the street right of way and authorize the Mayor to sign the plat and acceptance of the right of ways as shown on the attached Plat.

ATTACHMENTS:

1. Attachment 1_Partition Plat



Graphic Scale:

Attention is Drawn to the Fact That Drawing Scales May be Altered During Reproduction Processes. Scales Shown Hereon are Based on a Full Scale Sheet Size of 18" x 24".

Scale: 1" = 60'

LEGEND:

- B.O.B. BASIS OF BEARING
- SET 5/8" REBAR WITH PLASTIC CAP MARKED PROPERTY CORNER HMH-PLS64248
 - SET COPPER CAP MARKED PROPERTY CORNER HMH-PLS64248
 - ▲ FOUND MONUMENT AS NOTED
 - THEORETICAL POINT - NOTHING SET
- SUBJECT PARCEL
- PROPERTY LINE
- REFERENCE BOUNDARIES
- CENTERLINE
- EASEMENT

REFERENCES:

- 1 CORRECTED PLAT OF OREGON AND WESTERN CO. SUBDIVISION SECOND ADDITION
- 2 RECORD OF SURVEY 17-47-0226
- 3 RECORD OF SURVEY 17-47-0288
- 4 RECORD OF SURVEY 17-47-0157

PARTITION PLAT NO. _____

BEING A RE-PLAT OF A PORTION OF LOT 10, BLOCK 5, OREGON AND WESTERN COLONIZATION SUBDIVISION SECOND ADDITION IN SECTION 33, T. 17 S, R. 47 E., WILLAMETTE MERIDIAN, CITY OF ONTARIO MALHEUR COUNTY, OREGON

NARRATIVE:

THIS SURVEY WAS MADE AT THE REQUEST OF 2317 NORTHWEST 11TH, LLC TO RE-PLAT AND PARTITION A PORTION OF LOT 10 BLOCK 5 FOR THE PURPOSE OF DEVELOPING THE PARCEL PER CITY PLANNING FILE NO. 2022-05-23FTN.

THE BASIS OF BEARING FOR THIS SURVEY IS THE WEST LINE OF 13TH STREET AS SHOWN HEREON AND ESTABLISHED BETWEEN FOUND MONUMENTS. (REFERENCE 3)

THE WEST LINE OF THE BLOCK CONTAINING LOT 9 AND LOT 10 OF BLOCK 5 WAS ESTABLISHED HOLDING THE MONUMENTS ALONG THE WEST LINE OF 13TH STREET AS SHOWN HEREON. (REFERENCE 3)

THE NORTH LINE WAS ESTABLISHED HOLDING THE FOUND NE CORNER OF LOT 8 BLOCK 5 AND THE NW CORNER OF LOT 11 BLOCK 5 AS SHOWN HEREON. (REFERENCE 3 AND 4)

THE EAST LINE WAS ESTABLISHED HOLDING THE CENTERLINE MONUMENT AT THE INTERSECTION OF 11TH STREET AND 22ND AVENUE AND THE NW CORNER OF LOT 11 BLOCK 5. WE FOUND A 1" SQUARE BOLT AT THE SE CORNER OF THE SUBJECT PARCEL AND FITS THE DETERMINATION OF THE CENTERLINE OF 11TH STREET. (REFERENCE 2 AND 4).

THE SOUTH LINE OF THE BLOCK CONTAINING LOT 9 AND LOT 10 OF BLOCK 5 WAS ESTABLISHED HOLDING THE CENTERLINE MONUMENT AT THE INTERSECTION OF 11TH STREET AND 22ND AVENUE, THE SE CORNER OF LOT 8 BLOCK 5. (REFERENCE 2 AND 3)

THE WEST LINE OF THE SUBJECT PARCEL WAS ESTABLISHED HOLDING THE NW CORNER OF LOT 16 BLOCK 5 (REFERENCE 2) AND THE MIDPOINT OF THE NORTH LINE.

APPROVALS:

MALHEUR COUNTY SURVEYOR

APPROVED THIS ____ DAY OF _____, 2023

DERRICK MCKROLA, MALHEUR COUNTY SURVEYOR

ONTARIO CITY PLANNING DEPARTMENT

APPROVED THIS 25 DAY OF OCTOBER, 2023

Dan K. Cummings
DAN K. CUMMINGS, DEVELOPMENT DIRECTOR
CITY OF ONTARIO

MALHEUR COUNTY ASSESSOR

APPROVED THIS ____ DAY OF _____, 2023

DAVE INGRAM, COUNTY ASSESSOR

CITY ACCEPTANCE:

THE CITY OF ONTARIO ACTING THROUGH ITS MAYOR HEREBY ACCEPTS ON BEHALF OF THE PUBLIC AND PUBLIC UTILITIES THE DEDICATION OF RIGHT OF WAY AS SHOWN ALONG EAST 24TH AVENUE AND NW 11TH STREET.

Deborah Fadden
RILEY HILL, MAYOR - *Deborah Fadden*
CITY OF ONTARIO

DECLARATION:

KNOWN ALL MEN BY THESE PRESENTS: THAT, 2317 NORTHWEST 11TH, LLC, THE OWNER OF THE LANDS AS SHOWN AND DESCRIBED ON THIS PLAT, AND HAVE CAUSED THE SAME TO BE SURVEYED AND PARTITIONED IN ACCORDANCE WITH WITH OREGON REVISED STATUTES, CHAPTER 92.

2317 NORTHWEST 11TH, LLC, HEREBY DECLARE: THAT THE THOSE PORTIONS OF 24TH AVENUE AND NW 11TH STREET WITHIN THE LIMITS OF THIS PARTITION PLAT, EXCEPT WHERE PREVIOUSLY DEDICATED, ARE HEREBY OFFERED FOR DEDICATION TO THE PUBLIC USE FOREVER.

THE 10-FOOT PUBLIC UTILITY EASEMENT ALONG 24TH AVENUE AND NW 11TH STREET AS SHOWN ON THIS PARTITION PLAT ARE NOT DEDICATED TO THE PUBLIC, BUT THE RIGHT TO USE SAID EASEMENT IS HEREBY PERPETUALLY RESERVED FOR PUBLIC UTILITIES INCLUDING BUT NOT LIMITED TO: CITY OF ONTARIO, CASCADE NATURAL GAS, IDAHO POWER COMPANY, CENTURYLINK AND CABLE ONE, AND NO STRUCTURES, OTHER THAN FOR UTILITY PURPOSES SHALL BE ERRECTED WITHIN THE LIMITS OF SAID EASEMENT.

BY: PRINTED NAME/TITLE SIGNATURE DATE
Steven Meland 10/6/23

ACKNOWLEDGEMENT:

STATE OF OREGON)
COUNTY OF MALHEUR) S.S.
ON THIS 10 DAY OF AUGUST, 2023, BEFORE ME, PERSONALLY

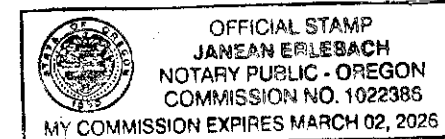
APPEARED *Steven Meland* MEMBER OF THE 2317 NORTHWEST 11TH, LLC, DULY SWORN, PROVIDED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGE TO ME THAT HE/SHE EXECUTED THE SAME

Janean Erlebach Janean Erlebach
SIGNATURE PRINTED NAME

NOTARY PUBLIC OREGON

COMMISSION NO. 10223816

MY COMMISSION EXPIRES MARCH 2, 2026



CERTIFICATE OF SURVEYOR:

I RONALD HODGE, A REGISTERED PROFESSIONAL LAND SURVEYOR HEREBY CERTIFY THAT I HAVE CORRECTLY SURVEYED AND MONUMENTED THE BOUNDARIES OF PARCELS 1 AND 2, IN ACCORDANCE WITH ORS CHAPTER 92, THAT THE POINT OF BEGINNING IS A SHOWN ON THE MAP AND IS WITHIN THE REQUIREMENTS OF ORS 92.060(1), I CERTIFY THAT THE FIRST MONUMENT WAS PLACED ON SEPTEMBER 1, 2023, THAT THE ADJOINING PROPERTY AND ALL PROPERTY ACCESSED IN THIS SURVEY WAS DONE IN ACCORDANCE WITH ORS 672.047, THAT THE SURVEY WAS MADE BY ME OR UNDER MY DIRECTION, THAT THE MONUMENTS ARE AS SHOWN AND THAT THIS MAP IS TRUE AND ACCURATE REPRESENTATION OF SAID SURVEY.

THE LAND BEING PARTITIONED IS DESCRIBED AS FOLLOWS:

THE NORTH 140 FEET OF LOT 10, BLOCK 5, OREGON AND WESTERN COLONIZATION SUBDIVISION SECOND ADDITION.

NOTES:

- 1) I, RONALD M. HODGE, ASSUME NO LIABILITY FOR PRESENT OR FUTURE COMPLIANCE OR NON-COMPLIANCE WITH THE CITY PLANNING AND ZONING ORDINANCE RESTRICTIONS AS THEY PERTAIN TO BUILDING PERMITS AND THE ISSUANCE THEREOF.
- 2) NOT ALL PHYSICAL FEATURES ARE SHOWN.
- 3) NOT ALL RESERVATIONS, EASEMENTS, RIGHT OF WAYS, REGULATIONS, LEVIES, ASSESSMENTS, WATER AND IRRIGATION RIGHTS ARE SHOWN

5/8" REBAR (2) **HMH engineering**
680 #2B S. Progress Avenue, Meridian, ID 83642
208-342-7957 - www.hmh-llc.com

REGISTERED PROFESSIONAL LAND SURVEYOR

OREGON
SEPTEMBER 25, 2000
RONALD M. HODGE
64248

RENEWS: 06-30-2025

MALHEUR COUNTY SURVEYOR

BY: _____

RECEIVED: 4/21/2023

FILED: _____

SURVEY No: 17-47-0295

DWG No: B-01955



Ontario Airport

Semi-Annual Update (October 2023)



Agenda

- Past
- Present
- Future
- Questions





ONTARIO
OREGON



Past

Pavement Rehab Project

- 100% complete 3 June 2023



Airport Lighting Improvements

- Runway Improvement Lighting project 80% complete
- Remaining runway lighting order arrived from Hughey and Phillips on 6 Oct 2023
- Surplus 10KVa lighting regulator from Boise Airport and more lighting accessories are being processed to reduce lighting expenses.



Hangar Construction Update

- Penn Hangar construction is completed





ONTARIO
OREGON



Present

Airport Events and Fly-Ins

- Baker Technical Institute & Multiple Government agencies using the Westside and Crosswinds runway for training
- Spring and Fall Helping Hands with Grass strip preparations with the EAA
- Summer Fly-In was a great opportunity to showcase the Airport's assets
- Speedboat Fall Fly-In great food and friendly supporters despite the weather
- Chamber of Commerce Network & Leadership Group Airport Tour
- Local Academy School and small local groups' field trips to the Airport



Airport Events and Fly-Ins



KONO Aviators of the Year



East Side Development



- BLM Aviation Base Development progressing well
- Apron & Taxiway Expansion Design underway with soil sampling and bearing tests completed



Airport Improvements

- Terminal Aerodrome Forecast (TAF) installed in Sept 2023
- Painting of the Midfield Windsock and Beacon frames are for 2024 budget year
- West Side Fence under construction Chain link fence is due to be installed shortly. Grounds cleared, graded, holes dug and post concreted in.
- Golf bunker removal and repurpose of bunker sand to level Grass strip and make ready for winter
- Tree Removal from the SW storm water catchment, new West fence line are complete
- Currently working on the removal of the trees from the South boundary near Butlers Ave.





Airport Grounds Control

- Jacob's Ground Contract
 - Blue Ground NW sterilant Contract is under Jacob's
 - Fish & Wildlife remove all rodents and pests from airport premise
- May 14, 2023



Airport Grounds Control



Safety Improvements

- Terminal Aerodrome Forecast (TAF) installed in Sept 2023 for more improved weather forecast information.
- West Fence is under construction to secure the airport grounds.
- Midfield windsock newly painted concrete pipes



Before / After



Hangar Lease Inquiries

- Lot 130 Beechcraft is pending lease
- Several inquiries for existing hangars and most were sublet hangars
- Hangars 135 and 139 Cessna are leased and to be constructed





ONTARIO
OREGON



Future

Airport Development

- East Side Development
 - BLM SEAT Base
 - Corporate Apron Expansion
 - Future Hangars both corporate and private
 - Potential for 3 new hangars



Airport Development

- West Side Development
 - Future growth as part of the Airport Master Plan
 - Currently there are Multiple Government agencies utilizing old West Crosswinds Runway for driver training
 - Baker Technical Institute SW area for heavy equipment training
 - Ontario Speedway events



Verkada Surveillance Camera

- 3 additional surveillance cameras around east side near Airport Way
- Active cameras, one is the new HD quality recorder



F4 Display

- Static display is funded through the V&C Board grant.
- Recent Fly-ins have helped to fund raise for painting and decals



Future Airport Fly-in & Airshows

- 2024 Fly-In Schedule of Events: 11 May 2024 and 17 August 2024
- Ontario Speedway are planning to have Ontario Winter Festival from Dec 2023 to Jan 2024 subject to weather.





ONTARIO
OREGON



Questions

MALHEUR COUNTY COURT MINUTES

October 4, 2023

The regularly scheduled meeting of the County Court was called to order by Commissioner Ron Jacobs at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Jim Mendiola present; Judge Joyce was absent. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Notice of the meeting was posted on the County website, Courthouse bulletin board and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2023-2872](#)

COURT MINUTES

Commissioner Mendiola moved to approve Court Minutes of September 27, 2023 as written. Commissioner Jacobs seconded and the motion passed.

EASTERN OREGON EARLY LEARNING HUB - UPDATED BYLAWS

Commissioner Jacobs moved to approve the amended Eastern Oregon Early Learning Hub Bylaws. Commissioner Mendiola seconded and the motion passed. The bylaws were updated to align with the Raise Up Oregon Plan. A copy will be returned for recording after approval by Baker and Wallowa counties.

AGREEMENT - DUBOIS

Commissioner Mendiola moved to approve Agreement between Malheur County Court and Lorinda DuBois - Pay Differential for Reporting and Accounting Duties Associated with LATCF and ARPA Funds. Commissioner Jacobs seconded and the motion passed. Duties include, but are not limited to: perform required federal reporting, accounting, budgeting, disbursement, management, develop a process for third party requests and disclosure of her personal information to access program and file federal reports. Compensation is \$12,000 a year for duties specific to the LATCF and ARPA funds. See instrument # [2023-2873](#)

AGREEMENT - EVANS

Commissioner Mendiola moved to approve Second Amendment to Agreement between Malheur County Court and Malheur County Planning Director Eric Evans for Additional Duties of Environmental Health Director - recorded with Malheur County Clerk as instrument numbers [2022-3324](#), [2022-3548](#). Commissioner Jacobs seconded and the motion passed. During the period of this Agreement, Mr. Evans will perform the position of Environmental Health Director; the Environmental Health Director vacancy will no longer be advertised. Compensation is \$2500 a month. The agreement terminates June 30, 2025. See instrument # [2023-2874](#)

AGREEMENT - SCOTT

Commissioner Mendiola moved to approve Agreement between Malheur County Court and Madison Scott - Pay Differential for Performing Duties of Higher Classification within the Building Department. Commissioner Jacobs seconded and the motion passed. Madison Scott is a permit clerk within the Building Department and recently completed two Oregon building inspector certificates which allow her to perform residential building inspections; additionally Scott is currently working on obtaining a residential plan review certification. Scott will perform residential building inspections as assigned by the Building Official. These duties are of a higher classification than that of a permit clerk. Until the reclassification process can be completed (or a residential inspector position is advertised and filled), the Court recognizes that Scott should be compensated for the higher classification of work she will perform. Compensation is \$250 a month for inspector duties. The agreement terminates June 30, 2024. See instrument # [2023-2875](#)

AGREEMENT - BURGESS

Commissioner Mendiola moved to approve Agreement between Malheur County Court and Tatiana Burgess - Pay differential for Performing Duties of High Classification within the Planning Department. Commissioner Jacobs seconded and the motion passed. Ms. Burgess will will perform planning director duties as assigned and necessary for the operation of the Planning Department. The passage of SB 16 (2021) and SB 70 (2023) increased the work load to the Planning Department and the Planning Director has assumed full duties of the Environmental Health Director. Compensation is \$250 a month. The agreement terminates June 30, 2025. See instrument # [2023-2876](#)

IGA #180022- AMENDMENT

Commissioner Jacobs moved to approve Second Amendment to Oregon Health Authority 2023-2025 Intergovernmental Agreement #180022 for the Financing of Public Health Services. Commissioner Mendiola seconded and the motion passed. Funding for various programs is modified in the financial assistance award . A copy will be returned for recording.

GRANT AGREEMENT - CRIMINAL JUSTICE COMMISSION

Commissioner Mendiola moved to approve Criminal Justice Commission Specialty Court Grant Program Grant Agreement Number SCP-23-29. Commissioner Jacobs seconded and the motion passed. The grant is through the District Attorney's Office and will help fund the Malheur County Adult Drug Court. A copy of the grant agreement will be returned for recording.

COURT ADJOURNMENT

Commissioner Jacobs adjourned the meeting.

TATER TOTS TRAIL AD HOC COMMITTEE MINUTES

September 13, 2023

The scheduled meeting of the Tater Tots Trail Ad Hoc Committee was called to order at 6:00 p.m. in the City Council Chambers. Committee members present were Antonio Sunseri, John Breidenbach, John Kirby, and Philip Milburn. Bruce Hunter, Andrew Maeda, Timothy Davis and Barbara Wilson not present.

Staff and presenters present: Dan Cummings, City Manager and Alexandra Stone, National Park Service.

Pledge of Allegiance.

Antonio Sunseri moved, John Kirby seconded to adopt the agenda as presented. Motion passes 4-0-3.

John Kirby moved, Antonio Sunseri seconded to approve the August 9, 2023, Tater Tots Trail Ad Hoc Minutes. Motion passes 4-0-3.

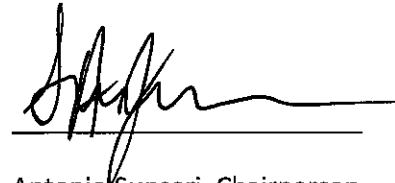
OLD BUSINESS

The committee worked on the presentation pamphlet.

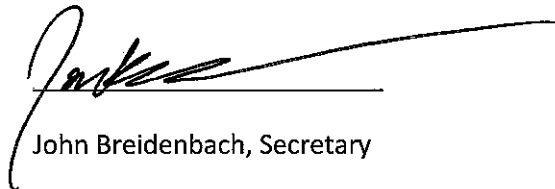
Next meeting will be October 11, 2023, at 6:00 p.m.

Antonio Sunseri moved, John Kirby seconded to adjourn at 7:18 p.m. Motion passes 4-0-3.

ACCEPTED:

A handwritten signature in black ink, appearing to read 'Antonio Sunseri', written over a horizontal line.

Antonio Sunseri, Chairperson

A handwritten signature in black ink, appearing to read 'John Breidenbach', written over a horizontal line.

John Breidenbach, Secretary



PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, September 19, 2023, 3:00 p.m. MT

The scheduled meeting of the Public Works was called to order by Chairman Scott Wilson at approximately 3:00 p.m. on Tuesday, September 19, 2023, in the Council Chambers of City Hall. Committee members present in person or attended via Zoom were Scott Wilson, Al Christiani and Jackson Fox; Woodcock and Galeener were excused.

Others present in person or via Zoom were Casey Mordhorst, Suzanne Mulvany, Dan Cummings, and Leslie Thompson, Argus Observer.

AGENDA

The press was notified; this Agenda was posted on September 14, 2023. Copies of the agenda and minutes are available at the Public Works Headquarters and on the city's website at www.ontariooregon.org.

THE MOTION WAS MADE BY MR. FOX, SECONDED BY MR. CHRISTIANI TO ADOPT THE AGENDA AS PRESENTED: MOTION PASSED UNANIMOUSLY.

ADOPTION OF MINUTES – JULY 18, 2023

RESOLUTION, ACTION &/OR MOTION:

THE MOTION WAS MADE BY MR. FOX, SECONDED BY MR. CHRISTIANI TO ADOPT THE MINUTES OF THE PREVIOUS MEETING, JULY 18, 2023: MOTION PASSED UNANIMOUSLY.

OPERATION UPDATES

- **OUTFALL DIFFUSER PROJECT – Ballard Marine**
 - *The underwater excavation and pipework are in and complete.*
 - *Ballard Marine will bring divers back next week, the last week of the month to install the duckbill apparatuses on the pipe.*
 - *Right now, everything is buried and the only thing sticking up are sections that they will connect those duckbills to.*
 - *Once that is done and they get approval from Oregon State Parks on their site restoration that project will be complete.*
 - *When it is complete we'll have divers inspect it in November/December as it's required in our NPDES permit. We'll have enough money left over from this project to have that done.*
 - *That project went fairly smooth however, they did run into bedrock in the river which cost them some extra time. But there was no additional cost to the project, and we stayed within our budget.*
- **WTP WESTECH PROJECT – Record Steel & Construction**
 - *Working on and doing some excavation work. Repairing the outside of the building for when the filter shows up around the 2nd of October; they'll take it right off the Semi and roll it into the building.*
 - *This week they're working on saw cutting the existing wall and getting all the bracing supported for that.*
 - *The pad that's there, they went in and treated it, essentially cleaned it with acetone and applied a coating in preparation to set the new filter.*
 - *As soon as the filter is in they will get the wall put back together and close it in for the winter.*

- **AIRPORT FENCE PROJECT – Boise River Fence**
 - Getting ready to kick off
 - Will be completing the west side of the security fence at the airport.
 - Blading a path with our grader to fill in the badger holes and knocking down high spots/low spots so the fence will be level.
 - Target to start the beginning of October and finish before the end of the month.
 - 7-foot chain link, same type that is already out there but no barb wire since it's inside the perimeter.
- **CHIP SEAL & FOG SEAL – SW 4th Ave.**
 - Complete on SW 4th
 - All the Crosswalks are done.
 - ODOT should be back in town around the first week of October to stripe it.
 - As soon as it is striped and the center lines are put in, we'll put in all the turn arrows, that way they will be centered in the turn lanes.
- **\$70K UNDERPASS BEAUTIFICATION – Request for Recommendations**
 - The Budget Committee allocated \$70,000 this year for the Underpass Beautification.
 - We would like to get some recommendations from you on how to improve the looks in that area.
 - The Council wants ideas on how to get rid of the weeds, and to beautify it around there.
 - Pavers, Anti-vision screen, Lighting... ???
 - Please think about it, spread the word, and come back with some ideas.
- **Next Month – BLM Way Drawings 90% complete**
 - New road off of Airport Way.

NEXT REGULARLY SCHEDULED MEETING**TUESDAY, OCTOBER 17, 2023**

ADJOURN 3:33 PM

Christiani moved; Fox seconded **TO ADJOURN**: Motion passed unanimously.

APPROVED:

Signature

(Scott Wilson, Chairman / Jake Galeener, Vice-Chairman)



Date

Accounts Payable

Checks by Date - Summary by Check Date

User: kari.ott
Printed: 10/18/2023 4:41 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
130760	879525	ARAMARK Uniform & Career Apparel Gr	09/01/2023	259.54
130761	130624	B & W Car Wash	09/01/2023	18.00
130762	879494	Bruneel, LLC	09/01/2023	348.90
130763	637830	Century Link	09/01/2023	671.55
130764	637828	Century Link Communications, LLC	09/01/2023	85.70
130765	879790	Gabe Galicia	09/01/2023	67.50
130766	376000	Idaho Power	09/01/2023	4,686.63
130767	879163	McCurry Ontario Motors, LLC	09/01/2023	219.21
130768	461607	MicroTechnology Systems, Inc.	09/01/2023	3,480.64
130769	539200	Ontario Area Chamber of Commerce	09/01/2023	450.00
130770	&419	Ontario Lions Club	09/01/2023	60.00
130771	879723	State of Oregon Department of Administrat	09/01/2023	500.00
130772	&537	Michael Pratt, Hearings Officer	09/01/2023	60.00
130773	641142	The Radar Shop, Inc.	09/01/2023	929.00
130774	642093	Red's Automotive Repair, Inc.	09/01/2023	392.86
130775	716553	Saint Luke's	09/01/2023	240.00
130776	738001	Lt. James Swank	09/01/2023	139.95
130777	788402	TransUnion Risk & Alternative Data Soluti	09/01/2023	107.80
130778	879635	Western Building Maintenance, Inc.	09/01/2023	4,657.08
130779	879635	Western Building Maintenance, Inc.	09/01/2023	150.00
130780	22427	Conсор North America, Inc.	09/01/2023	14,948.00
130781	879794	In House Carpet One	09/01/2023	1,857.84
130782	412500	Keller Associates, Inc.	09/01/2023	10,307.50
130783	461607	MicroTechnology Systems, Inc.	09/01/2023	8,000.00
130784	879786	Owens Pump & Equipment	09/01/2023	10,233.11
130785	634040	Priest Electric	09/01/2023	30,641.27
130786	879120	Record Steel and Construction, Inc.	09/01/2023	113,000.00
130787	22427	Conсор North America, Inc.	09/01/2023	33,249.28
130788	412500	Keller Associates, Inc.	09/01/2023	28,263.50
Total for 9/1/2023:				268,024.86
130789	879189	Retired Chief Terry Leighton	09/07/2023	15.38
Total for 9/7/2023:				15.38
ACH	878915	Jacobs Engineeering Group, Inc.	09/08/2023	487,416.54
130790	UB*12134	GREGORY BECK	09/08/2023	136.00
130791	21409	Big Sky Sportswear	09/08/2023	34.13
130792	879637	Bryant Lovlien & Jarvis PC Attorneys at L	09/08/2023	1,275.00
130793	626400	Campo & Poole Distributing, LLC	09/08/2023	15,102.98
130794	UB*11720	ROMULDO FIGUEROA	09/08/2023	4.21
130795	879653	FileOnQ	09/08/2023	650.00
130796	879191	Kristy Lynn Janti	09/08/2023	36.00
130797	UB*12136	SAMANTHA LOPEZ	09/08/2023	148.61
130798	UB*12133	BOB MAGGARD &	09/08/2023	154.18
130799	879163	McCurry Ontario Motors, LLC	09/08/2023	24.92

Check No	Vendor No	Vendor Name	Check Date	Check Amount
130800	879464	Merchant McIntyre Associates, LLC	09/08/2023	6,500.00
130801	879551	Painter Holdings & Business Ventures, Inc.	09/08/2023	32.00
130802	614087	PORAC LDF	09/08/2023	522.00
130803	879656	Proficient Roof Maintenance and Coatings,	09/08/2023	725.00
130804	642093	Red's Automotive Repair, Inc.	09/08/2023	188.14
130805	UB*12135	SOYLA REYES	09/08/2023	112.15
130806	879626	Silverhawk Properties Oregon, LLC	09/08/2023	425.00
130807	729500	Storage On Site	09/08/2023	85.00
130808	738002	Symbol Arts, LLC	09/08/2023	150.00
130809	879764	T&Z Hardware, Inc.	09/08/2023	27.96
130810	788402	TransUnion Risk & Alternative Data Soluti	09/08/2023	75.00
130811	879657	Albina Asphalt	09/08/2023	13,754.65
130812	037600	AT&T	09/08/2023	23.69
130813	879692	Penny Bakefelt	09/08/2023	125.00
130814	010500	Tori Barnett	09/08/2023	345.17
130815	461607	MicroTechnology Systems, Inc.	09/08/2023	8,587.50
130816	879656	Proficient Roof Maintenance and Coatings,	09/08/2023	2,475.00
130817	T7125	Snake River Valley EAA Chapter 837	09/08/2023	2,500.00
130818	879733	Waste Connections of Oregon, Inc.	09/08/2023	313.06
130819	22427	Consor North America, Inc.	09/08/2023	9,344.84
Total for 9/8/2023:				551,293.73
130822	634040	Priest Electric	09/12/2023	26,830.00
130823	284000	Farmers Supply Co-Op	09/12/2023	11,655.03
Total for 9/12/2023:				38,485.03
ACH	878915	Jacobs Engineeering Group, Inc.	09/14/2023	4,037.33
130824	879525	ARAMARK Uniform & Career Apparel Gr	09/14/2023	50.84
130825	879637	Bryant Lovlien & Jarvis PC Attorneys at La	09/14/2023	3,587.50
130826	144000	Cascade Natural Gas Corporation	09/14/2023	67.64
130827	637830	Century Link	09/14/2023	526.69
130828	COOPJ	Jason Cooper	09/14/2023	197.50
130829	216000	D & B Supply Company	09/14/2023	15.98
130830	405947	Ben Esplin	09/14/2023	192.00
130831	879641	Garrett's Dry Cleaning, LLC	09/14/2023	13.01
130832	879612	Michael Iwai	09/14/2023	197.50
130833	879244	Jon Laurenson	09/14/2023	160.00
130834	441140	Looks Nu, Inc.	09/14/2023	196.00
130835	879301	Net Assets Corporation	09/14/2023	465.00
130836	516494	State of Oregon Department of Transportati	09/14/2023	12,094.00
130837	528405	Oster Professional Group, CPA's PC	09/14/2023	26,702.83
130838	879166	Pitney Bowes Global Financial Services, LI	09/14/2023	882.93
130839	879452	Rick Reyna	09/14/2023	61.81
130840	879469	SBRK Finance Holdings, Inc.	09/14/2023	1,560.00
130841	545001	William J Snyder	09/14/2023	192.00
130842	130950	Sparklight Business	09/14/2023	109.20
130843	879720	Total Package Enterprises, LLC	09/14/2023	62.70
130844	879553	Training & Employment Consortium	09/14/2023	209.00
130845	072400	Dave Walters	09/14/2023	160.00
130846	879151	Waste-Pro	09/14/2023	40.05
Total for 9/14/2023:				51,781.51
ACH	879795	Brindlee Mountain Fire Apparatus	09/21/2023	1,475.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
130847	879796	Avalara Client Trust	09/21/2023	1,714.54
130848	879736	Desert Sage Event Center	09/21/2023	951.73
130849	&260	Four Rivers Cultural Center	09/21/2023	328.64
130850	539200	Ontario Area Chamber of Commerce	09/21/2023	297.71
130851	879130	Ani-Care Animal Shelter, Inc.	09/21/2023	990.00
130852	033300	Argus Observer	09/21/2023	213.43
130853	879653	FileOnQ	09/21/2023	650.00
130854	376000	Idaho Power	09/21/2023	781.94
130855	461607	MicroTechnology Systems, Inc.	09/21/2023	9,115.00
130856	242083	State of Oregon Department of Transportati	09/21/2023	0.35
130857	583450	State of Oregon Dept of Corrections	09/21/2023	5,600.00
130858	879226	PortaPros	09/21/2023	157.00
130859	642093	Red's Automotive Repair, Inc.	09/21/2023	1,157.81
130860	560007	Sherwin-Williams	09/21/2023	156.78
130861	702008	Staples Business Credit	09/21/2023	71.15
130862	879340	Teskey, Inc.	09/21/2023	1,693.00
130863	879553	Training & Employment Consortium	09/21/2023	176.00
130864	879212	Uniforms 2 Gear	09/21/2023	929.71
130865	879680	US Bank Equipment Finance	09/21/2023	1,496.98
130866	879767	Ballard Marine Consstruction, LLC	09/21/2023	638,300.00
130867	183201	CK3, LLC	09/21/2023	557.50
130868	22427	Conсор North America, Inc.	09/21/2023	14,794.00
130869	336725	Core & Main	09/21/2023	20,946.88
130870	412500	Keller Associates, Inc.	09/21/2023	2,536.25
130871	879163	McCurry Ontario Motors, LLC	09/21/2023	6,593.02
130872	860100	WesTech Engineering, Inc.	09/21/2023	52,264.78
130873	22427	Conсор North America, Inc.	09/21/2023	3,972.67
130874	412500	Keller Associates, Inc.	09/21/2023	9,950.10
Total for 9/21/2023:				777,871.97
130875	879745	AT&T Mobility, LLC	09/28/2023	925.98
130876	637830	Century Link	09/28/2023	671.55
130877	376000	Idaho Power	09/28/2023	6,776.47
130878	879417	LightSpeed Networks, Inc.	09/28/2023	4,863.08
130879	288897	Verizon	09/28/2023	1,340.95
130880	879631	Applied Concepts, Inc.	09/28/2023	3,166.00
130881	130624	B & W Car Wash	09/28/2023	15.00
130882	626400	Campo & Poole Distributing, LLC	09/28/2023	126.02
130883	405947	Ben Esplin	09/28/2023	179.99
130884	879653	FileOnQ	09/28/2023	650.00
130885	368200	Hughes Fire Equipment, Inc.	09/28/2023	812.88
130886	440000	L.N. Curtis and Sons	09/28/2023	113.00
130887	461607	MicroTechnology Systems, Inc.	09/28/2023	462.50
130888	642093	Red's Automotive Repair, Inc.	09/28/2023	247.64
130889	702008	Staples Business Credit	09/28/2023	569.40
130890	879212	Uniforms 2 Gear	09/28/2023	2,724.33
130891	879240	Advanced Control Systems, LLC	09/28/2023	9,578.40
130892	183201	CK3, LLC	09/28/2023	1,840.00
130893	22427	Conсор North America, Inc.	09/28/2023	14,436.14
130894	215995	D & A Door Specialties	09/28/2023	21,180.00
Total for 9/28/2023:				70,679.33
ACH	878915	Jacobs Engineeering Group, Inc.	09/29/2023	2,960.19
Total for 9/29/2023:				2,960.19

Report Total (137 checks):

1,761,112.00