

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, DECEMBER 12, 2023, 6:00 PM, MT
[Zoom Link](#)**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Susann Mills _____ Sam Baker _____ John Kirby _____ Ken Hart _____
Penny Bakefelt _____ Eddie Melendrez _____ Mayor Deborah Folden _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on December 8, 2023. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) CONSENT AGENDA

- A) Adoption of Council Meeting Minutes: November 14, 2023
- B) Appointment to Committees: Adrianna Contreras (DAC); Four Applicants (Airport)
- C) 2024 City Meetings Calendar

5) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) PRESENTATIONS

- A) Kristy Rodriguez (Housing Authority): Project Turnkey and Funding
- B) EOCIL: Unhoused Community

7) OLD BUSINESS

- A) Snake River Tater Tots Trail Plan

8) NEW BUSINESS

- A) Resolution #2023-119: Unexpected Fire Grants
- B) Airport Engineer and Consulting Services

9) PUBLIC HEARING

- A) Resolution #2023-114: Amending the City's 2008 Capital Improvement Plan for System Development Charges
- B) Accept Right of Way for a Portion of SE 5th Avenue

10) DEPARTMENT HEAD UPDATES

- A) Public Works: Quarterly Report
- B) Ontario Fire & Rescue: Quarterly Report
- C) Financial Report

11) DISCUSSION ITEMS

- A) December 26, 2023 Council Meeting: Hold or Cancel?
- B) Budget Calendar 2024-2025

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (c) Labor Negotiations; (d) Real Property Transactions; (e) Exempt Public Records; (f) Trade Negotiations; (g) Litigation [Current or Potential]/Consult with Legal Counsel; (h) Performance Evaluation of Public Officers and Employees; (i) Trade Negotiations; and/or (j) Labor Negotiations.

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

12) HAND-OUTS

- A) Monthly Department Stats: November, 2023
- B) Minutes:
 - DAC 09/20/2023
 - County Court 11/08/2023; 11/29/2023
 - Parks 10/19/2023
 - Public Works 10/17/2023
- C) Packet - V&C Board - December, 2023
- D) Check Register: November 2023

13) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

14) EXECUTIVE SESSION

- A) ORS 192.660(2)(d): Labor Negotiations
- B) ORS 192.660(2)(e): Real Property

15) POSSIBLE ACTION FOLLOW EXECUTIVE SESSION

16) ADJOURN



CITY COUNCIL MEETING MINUTES November 14, 2023

The scheduled meeting of the Ontario City Council was called to order by Mayor Deborah Folden at 6:00 p.m. on Tuesday, November 14, 2023, in the Council Chambers of City Hall. Council members present were Penny Bakefelt, Susann Mills, John Kirby, Sam Baker, Eddie Melendrez, Deborah Folden, and Ken Hart.

Members of staff present were Dan Cummings, Tori Barnett, Corinna Hysell, Clint Benson, Jason Cooper, Al Haun, Casey Mordhorst, Andy Woods, and Michael Iwai.

The meeting was recorded, and copies are available at City Hall.

AGENDA

This Agenda was posted November 9, 2023. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

HART moved, KIRBY seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

CONSENT AGENDA

HART moved, BAKEFELT seconded, **TO ADOPT THE CONSENT AGENDA, WHICH CONSISTED OF APPROVAL OF COUNCIL MEETING MINUTES OF OCTOBER 25, 2023**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

PRESENTATIONS

Appreciation Award: Coley's Glass

Jason Cooper, Police Lieutenant, stated: *On Sunday August 27, 2023, several patrol vehicles were vandalized and had to be removed from service due to the extent of damage. I met with Charlotte Coley at her residence and explained to her what had happened. I anticipated meeting with her the following morning when the business opened to order replacement windshields. Without pause or hesitation, Charlotte immediately requested vehicle information from me and ultimately began ordering replacements, with the majority arriving the following day. Coley's Glass worked tirelessly throughout Monday and completed work Tuesday. The City would like to recognize our locally owned & operated business, Coley's Glass, for going "above and beyond" to effectively get our Patrol Cars back in service. It is with great pleasure to recognize Coley's Glass for their efforts and present them with this appreciation plaque, for Carol & Charlotte Coley.*

Appreciation Award: Veronica Riojas

Mike Iwai, Police Chief, stated Ms. Riojas had worked in various departments throughout her multi-year employment with the city, with her last position as a Police Support Specialist in the Ontario Police Department. She had now moved on to a position with the Oregon State Police. He thanked her for her service to the City of Ontario.



OLD BUSINESS**Professional Services Contract: Merchant McIntyre Grant Writers**

Dan Cummings, City Manager, presented.

For the past several years, the city has contracted with Merchant McIntyre & Associates for grant writing service with some results. Currently, the city has been operating on a one-year contract with Merchant McIntyre that was set to expire November 30, 2023. If the Council wanted to continue with their service past the current expiration date, an extension of the contract would be required. A one-year contract with Merchant McIntyre & Associates would be \$78,000, or \$6,500 per month. A decision needed to be made prior to the expiration of the current contract on November 30, 2023, if that was the direction the Council wanted to take. This would allow staff to continue to have Merchant McIntyre work on the federal grants.

Brent Merchant and Clay Boothby, both of Merchant McIntyre, provided updates to the Council on what they had already done, and also planned to do.

MILLS moved, BAKEFELT seconded, **THE CITY COUNCIL DECLINE TO APPROVE AN EXTENSION OF THE CONTRACT WITH MERCHANT MCINTYRE & ASSOCIATES AT THIS TIME.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

NEW BUSINESS**Resolution #2023-117: DEQ Civil Penalty**

Casey Mordhorst, Public Works Director, presented.

On September 3, 2022, the 12" force main from the WWTP to Skyline Farms broke. After getting the pump shut down and the valves closed, approximately 400,000 gallons of treated wastewater effluent had flowed into the Malheur River. All required notifications were made to the state agencies. The pipe was repaired and filled to make sure all issues had been repaired. Oregon DEQ inspected the site after the repair was made while completing the WWTP NPDES Permit Audit. On November 30, 2022, the city was notified they were in violation of an Unpermitted Discharge to the Malheur River from the pipe break on September 3, 2022. The City Manager appealed their decision, ultimately having no effect on the violation. The city received a Notice of Civil Penalty Assessment and Order dated September 26, 2023, for the unpermitted discharge of 400,000 gallons of treated wastewater effluent into the Malheur River. The Civil Penalty for this violation stood at \$11,200.00.

During the summer months, the treated wastewater effluent was pumped from the WWTP to the Skyline Farm and was stored for irrigation. The city was permitted to discharge into the Snake River from November 1st to March 31st each winter based on the NPDES permit with Oregon DEQ. The line that conveyed the treated effluent was a 12" ductile iron pipe to withstand the high pressure required to pump to the Skyline Farm. This pipe was installed in 1998. The Skyline Farm is a tool that allows the city to use the treated effluent and not have to build additional lagoons to store the effluent until the winter months each year. The use of Skyline Farm kept the cost of wastewater disposal down and manageable for the citizens of Ontario.

The city would need to pay the civil penalty of \$11,200 as soon as this action was approved. Staff looked into trying to fight this decision further and determined the cost of fighting the penalty could easily go above the cost issued by DEQ in the enforcement. Ultimately, this was an unpermitted discharge to the Malheur River and the city would more than likely have to pay the civil penalty anyway.

MELENDREZ moved, MILLS seconded, **THE CITY COUNCIL APPROVE RESOLUTION #2023-117: TO APPROPRIATE FUNDS FOR DEQ CIVIL PENALTY AND PAY THE CIVIL PENALTY OF \$11,200 TO OREGON DEQ FOR THE UNPERMITTED DISCHARGE OF APPROXIMATELY 400,000 GALLONS OF TREATED WASTEWATER EFFLUENT INTO THE MALHEUR RIVER.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

Resolution #2023-118: Surplus Property (Rescue One Unit and Ladder Truck #109)

Clint Benson, Fire Chief, presented.

During the 2022-2023 and 2023-2024 budget processes, the City Council/Budget Committee approved the purchase of a new Rescue One unit and a used ladder truck. With the purchase of the new trucks, the old units were no longer needed. The 2009 Rescue One unit and Ladder Truck 109 needed to be declared surplus in order to sell the equipment. The Ontario Fire Department would like to advertise and open up the opportunity to advertise and sell the 2009 Rescue One unit and Ladder Truck #109. This would give the city the opportunity to get revenue from equipment no longer needed by the city.

KIRBY moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE RESOLUTION #2023-118: A RESOLUTION DECLARING THE 2009 RESCUE ONE UNIT AND LADDER TRUCK 109 SURPLUS PROPERTY IN ORDER TO OBTAIN BIDS TO SELL THE VEHICLES.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

Project Award: City Hall Elevator Modernization

Al Haun, Assistant Project Manager, presented.

The elevator at City Hall was used to provide access to the second floor, including the Council Chambers, and was a critical asset to City Hall. If the elevator were to cease working, City Council meetings would have to be held at a different location, in order to provide access to all citizens. The components were outdated and no longer available for replacement if something failed. Annual inspections have been completed and the permit was renewed annually.

Staff advertised bids for the elevator modernization project and received one bid from TK Elevation Corporation for \$122,639.19. After working with the company, they were able to provide the city a \$4,000 factory rebate if they could get the project started. This brought the cost down to \$118,639.19 to replace the outdated components that were no longer available to replace. This project was budgeted in the FY 23-24 CIP for \$115,000, and would be used, along with some of the HVAC funds in the CIP to cover the remaining costs of the project. This project would be started as soon as all contract documents were signed and a notice to proceed was issued, with a proposed schedule to begin this fall.

MILLS moved, HART seconded, **THE ELEVATOR MODERNIZATION PROJECT BID BE ACCEPTED AND AWARDED TO TK ELEVATOR CORPORATION FOR THE AMOUNT OF \$118,639.19 AND APPROVE THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

SPECIAL ACTION**Latinos in Action: Ontario Promise**

Corinna Larson, Ontario High School Social Studies teacher/Varsity Basketball Coach, stated she was the supervisor for the Latinos in Action club at the school, and they had created a PowerPoint presentation for the Council regarding the Ontario Promise Program. Selected to speak were students Berto, Alondra, and Gissell.

DEPARTMENT HEAD UPDATE**Finance: Monthly Report**

Kari Ott, Finance Director, was not in attendance. Council had the document for review, and asked no questions about the provided information.



HAND-OUTSMinutes:

County Court: 10-25-2023

Check Register

October, 2023

Department Stats – October, 2023:

Fire& Rescue, Public Works, Code Enforcement, Police

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

- Councilor Melendrez thanked Chief Iwai and Ordinance Officer Nick Tambornini for taking on the chore for himself to continue to learn about the unhoused needs in Ontario. He learned a lot every day.
- Councilor Melendrez thanked Public Works because he spent around seven hours raking leaves and when he returned home, all the leaves had been picked up. He appreciated whoever set that action in motion way back when.
- Councilor Bakefelt stated she was working, as Neighborhood Watch and partnering with the Four Rivers Cultural Center, to put out a series of training classes. The first would probably be for self-defense, and there would be other types of classes, probably three to four in a series, probably offered in March. Working with the police department and the officers would be teaching, and she was also getting more people from outside that arena. She would have more information later, but she was very excited about the partnership with the Cultural Center and Neighborhood Watch, through the police department.
- Mr. Cummings stated staff was able to place one ADA porta-potty at the unhoused site. It would start being serviced three days a week. The company would be monitoring that, and informing staff if they needed to do that more or less. He wanted the public to know that everyone would inform the unhoused that if the facility was vandalized or it became a collection site for garbage, Port-a-Pros would remove the restroom, and not provide any at all. There was no other service in this area, so the word needed to be shared to monitor the facility, and to take care of it, or it would be removed. That included the dumpster, as well. If it was abused by the unhoused, or it was being used by the non-unhoused, that would also be removed. Essentially, the unhoused needed to take some responsibility in keeping those two things monitored. He planned to go to the site at least once a week, as did the police department and public works. The departments were working together to monitor the restroom and the dumpster. A couple Councilors had also volunteered to keep watch, so hopefully staff could provide some services and the unhoused would be able to be more comfortable at the site.
- Mr. Cummings stated the next Council meeting landed on Tuesday, November 28th, Thanksgiving was the week before, which meant all the reports and agenda prep would need to be done during Thanksgiving week, so he was proposing the Council cancel the 28th meeting. He asked staff to get everything on this current meeting, and for things that had to wait, those would be on the December 12th meeting. It would take a consensus of the Council to cancel a meeting.

Council consensus to cancel the City Council meeting scheduled for November 28, 2023.



- Ms. Barnett stated she had only heard from three Councilors about their attendance at the Breakfast with Santa event on Friday, December 1st, 7:00 a.m., Elk's Lodge. She needed a headcount to submit to the Chamber. She'd heard from Councilors Hart, Mills, and Kirby, along with Mayor Folden. Anyone else?

Councilors Melendrez and Bakefelt stated they would attend. Councilor Baker politely declined.

ADJOURN

BAKEFELT moved, MILLS seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-yes. Motion carried 7/0/0.

ACCEPTED:

ATTEST

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder



Committee Appointments - 2023

Committee	New Term Expires	Current Member	Applicant-Interested
Airport [4 year term]			
Citizen at Large	12/27	Vacant	Dan Beaubien James Beaumont Jon Todd Michael Franks
Budget [4 year term]			
Full			
Diversity Advisory [3 year term]			
Citizen at Large	12/26	Vacant	Adrianna Contreras
Citizen at Large	12/24	Vacant	
Citizen at Large	12/24	Vacant	
Homelessness TPM Ad Hoc			
Full			
Parks [3 year term]			
Citizen at Large	12/23	Vacant	
Citizen at Large	12/24	Vacant	
Planning Commission [4 year term]			
Full			
Public Works [3 year term]			
Full			
V&C [3 year term]			
Full			

Airport: 1st Monday each month, 6:00 p.m. @ City Hall

Audit: As needed @ City Hall

Budget: As needed @ Public Safety Center

Business Loan Fund: As needed @ City Hall

Diversity Advisory: 3rd Wednesday each month, 5:30 p.m., @ City Hall

Homelessness TPM Ad Hoc: 2nd Thursday each month 6:00-7:30 p.m., @ City Hall

Parks: 3rd Thursday each month, 6:00 p.m. @ City Hall

Planning: 2nd Monday each month, 6:00 p.m. @ City Hall

Public Works: 3rd Tuesday each month, 3:00 p.m. @ City Hall

V&C: 1st Thursday each month, 7:00 a.m. @ Chamber Office

received
9/25/23 cu

Please Type or Print
With Blue Ballpoint

Please Type or Print
with Blue Ballpoint

CITY OF ONTARIO REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail, email or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Contreras Adrianna L.
Last First Middle Initial
HOME ADDRESS: 1156 Lilac Lane Ontario 97914
Street City Zip Code
TELEPHONE: 541-242-1354
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Diversity Advisory 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Policy Leadership Council for Oregon</u>	<u>Food bank 2 years</u>	<u>leader</u>
<u>Serve Day</u>	<u>3 years</u>	<u>volunteer</u>
_____	_____	_____

Employment:

<u>Valley Family HealthCare</u>	<u>Immunization Program Coordinator</u>	<u>11/2017 - Present</u>
Current Employer:	Position:	Dates of Employment:

Education:

associates degree in Health Science (Medical Assistant)

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I would to help Ontario grow for the better! This is my home and would love to be apart of the change.

Additional Information you feel may be helpful in considering your request for appointment:



Signature:

September 25, 2023

Date:

RESET FORM



City of Ontario
Diversity Advisory Committee

At the regularly scheduled meeting of the Diversity Advisory Committee (DAC) on Wednesday, November 15, 2023, the members of the committee present, Billy Carter, Dr. Benjamin Merrill, and Janet Komoto, unanimously voted to recommend that the City Council approve the appointment of Adrianna Contreras to the Diversity Advisory Committee.

Submitted by,

Janet Komoto
Committee Secretary

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Beaubien Dan L.
Last First, Middle Initial

HOME ADDRESS: 3731 Lincoln drive Ontario, Oregon 97914
Street City Zip Code

TELEPHONE: (208)739-1165 cell danbeaub@hotmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Airport Committee
1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Airport Appriciation Day</u>	<u>1 Year</u>	<u>Organizer</u>
<u>STEM Program</u>	<u>1 Year</u>	<u>Organization Team Leader</u>
<u>EAA</u>	<u>20+ Years</u>	<u>National and Local Member</u>

Employment:

<u>Retired</u>	<u>NA</u>	<u>NA</u>
Current Employer:	Position:	Dates of Employment:

Education:

High School Graduate, College Graduate, Bachelor of Science, Four year Degree, Master's Degree.

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To be helpful to the City of Ontario in guiding the development and sustainability of the airport.

Additional Information you feel may be helpful in considering your request for appointment:

I will bring a skillset to the airport committee and the City of Ontario which I believe will be beneficial as a current

Dan Beaubien
Signature:

December 8, 2023
Date:

Submit

Reset

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: BEAUMONT JAMES (Jim) F.
Last First Middle Initial

HOME ADDRESS: 24666 BARBARA LN. CALOWAY 83607
Street City Zip Code

TELEPHONE: 208 697 8154 JAMESFBEAUMONT@JMAIL.COM
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. AIRPORT ADVISORY BOARD 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:

Length of Service

Position (s) Held:

Employment:

RETIRED PILOT

AIRLINE AND CHARTER CAPTAIN,
INSTRUCTOR, AVIATION
BUSINESS OWNER

MANY DIFFERENT COMPANIES,
BUT EMPLOYED IN AVIATION
1982 - 2021

Current Employer:

Position:

Dates of Employment:

Education:

3 YEARS BSW AND CONTINUOUS AVIATION RATINGS, QUALIFICATION, AND REQUALIFICATION
PROGRAMS DURING MY 43-YEAR CAREER.

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I OWN A HANGAR AND AIRCRAFT AT KONO. I WOULD LIKE MY EXPERIENCE TO
HELP GUIDE THE INEVITABLE GROWTH OF THE AIRPORT.

I HAVE ALSO WORKED WITH THE BLM AT THE ONTARIO FIRE BASE, AMONG OTHERS.

Additional Information you feel may be helpful in considering your request for appointment:

I WAS A TENANT AT THE CALOWAY AIRPORT AND LEARNED ABOUT AIRPORT GROWTH.

James F Beaumont
Signature:

11-28-23
Date:

SUBMIT

RESET FORM

CITY OF ONTARIO

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Todd _____ Jon _____ Rick _____
Last First Middle Initial
HOME ADDRESS: 4965 Eagleview Court _____ Fruitland _____ 83619 _____
Street City Zip Code
TELEPHONE: 2085996520 _____ firefly737@fmtc.com _____
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Airport Advisory Committee 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
El Dorado County Airport Advisory Comm	5 years	chair, member
Georgetown Fire District	7 years	President, Director
_____	_____	_____

Employment:

retired	Fire Chief 2) Professional Pilot	retired 4/2023
Current Employer:	Position:	Dates of Employment:

Education:

AS Fire Tech, Executive Fire Officer National Fire Academy, Paramedic, Community College Teaching Credentials, ATP pilot

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Interest in furthering the development and direction of Ontario Airport

Additional Information you feel may be helpful in considering your request for appointment:

Extensive background in aviation including homebuilt aircraft, rebuilding aircraft and professional flying

Rick Todd _____
Signature:

November 30, 2023 _____
Date:

SUBMIT

RESET FORM

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Franks Michael D
Last First, Middle Initial

HOME ADDRESS: 3356 Echo Road Nyssa 97913
Street City Zip Code

TELEPHONE: 5412126466 mikefranks68@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Airport Advisory Committee 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Rocky Mountain Elk Foundation</u>	<u>3years</u>	<u>Committee member</u>
<u>Ducks Unlimited</u>	<u>5years</u>	<u>Committee member</u>
_____	_____	_____

Employment:

<u>Oregon State Department of Corrections</u>	<u>Correctional officer</u>	<u>Nov 1996 - current</u>
Current Employer:	Position:	Dates of Employment:

Education:

Associate Degree Applied Science, Spartan School of Aeronautics, Avionics and Instrumentation, Sport Pilot Certificate, Retired Military

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Interested in being involved with airport growth, development and everyday operations.

Additional Information you feel may be helpful in considering your request for appointment:

I have had a passion for aviation and have been around the Ontario Municipal Airport for 20+ years.

Mike Franks
Signature:

November 30, 2023
Date:

RESET FORM



City of Ontario
Office of the City Recorder
444 SW 4th Street
Ontario, OR 97914
Voice (541)881-3232
Fax (541)889-7121
tori.barnett@ontariooregon.org

TO: City Council
FROM: Tori Barnett, MMC
DATE: December 12, 2023

Mayor and Council:

I was informed by the Airport Manager that at the December 4, 2023, Airport Committee meeting, four applications were presented and discussed to fill the current vacancy on the Committee.

The Committee felt any of the four would be a good appointment, and determined it should be at the discretion of the Council to select the new member. All four applicants have voiced their desire to be full members; none stated an interest in filling the alternate position.

All four applications are included with this memo.

There will be two additional vacancies effective December 31, 2023, so the remaining three applications will be presented back to the Airport Committee, then on to Council in January, 2024.

January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 CITY HALL CLOSED	2 AIRPORT 6PM CITY HALL	3	4 V&C 7AM CHAMBER OFFICE	5	6
7	8 PLANNING 6PM CITY HALL	9 COUNCIL 6PM CITY HALL	10	11	12	13
14	15 CITY HALL CLOSED	16 PUBLIC WORKS 3PM CITY HALL	17 DIVERSITY 5:30PM CITY HALL	18 PARKS 6:00PM CITY HALL	19	20
21	22	23 COUNCIL 6PM CITY HALL	24	25	26	27
28	29	30	31			

February 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 V&C 7AM CHAMBER OFFICE	2	3
4	5 AIRPORT 6PM CITY HALL	6	7	8	9	10
11	12 PLANNING 6PM CITY HALL	13 COUNCIL 6PM CITY HALL	14	15 PARKS 6:00PM CITY HALL	16	17
18	19 CITY HALL CLOSED	20 PUBLIC WORKS 3PM CITY HALL	21 DIVERSITY 5:30PM CITY HALL	22	23	24
25	26	27 COUNCIL 6PM CITY HALL	28	29		

March 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 AIRPORT 6PM CITY HALL	5	6	7 V&C 7AM CHAMBER OFFICE	8	9
10	11 PLANNING 6PM CITY HALL	12 COUNCIL 6PM CITY HALL	13	14	15	16
17	18	19 PUBLIC WORKS 3PM CITY HALL	20 DIVERSITY 5:30PM CITY HALL	21 PARKS 6:00PM CITY HALL	22	23
24	25	26 COUNCIL 6PM CITY HALL	27	28	29	30
31						

April 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 AIRPORT 6PM CITY HALL	2	3	4 V&C 7AM CHAMBER OFFICE	5	6
7	8 PLANNING 6PM CITY HALL	9 COUNCIL 6PM CITY HALL	10	11	12	13
14	15	16 PUBLIC WORKS 3PM CITY HALL	17 DIVERSITY 5:30PM CITY HALL	18 PARKS 6:00PM CITY HALL	19	20
21	22	23 COUNCIL 6PM CITY HALL BUDGET 6PM TRAINING CENTER	24 BUDGET 6PM TRAINING CENTER	25 BUDGET 6PM TRAINING CENTER	26	27
28	29	30				

May 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 V&C 7AM CHAMBER OFFICE	3	4
5	6 AIRPORT 6PM CITY HALL	7	8	9	10	11
12	13 PLANNING 6PM CITY HALL	14 COUNCIL 6PM CITY HALL	15 DIVERSITY 5:30PM CITY HALL	16 PARKS 6:00PM CITY HALL	17	18
19	20	21 PUBLIC WORKS 3PM CITY HALL	22	23	24	25
26	27 CITY HALL CLOSED	28 COUNCIL 6PM CITY HALL	29	30	31	

June 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 AIRPORT 6PM CITY HALL	4	5	6 V&C 7AM CHAMBER OFFICE	7	8
9	10 PLANNING 6PM CITY HALL	11 COUNCIL 6PM CITY HALL	12	13	14	15
16	17	18 PUBLIC WORKS 3PM CITY HALL	19 DIVERSITY 5:30PM CITY HALL	20 PARKS 6:00PM CITY HALL	21	22
23	24	25 COUNCIL 6PM CITY HALL	26	27	28	29
30						

July 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 AIRPORT 6PM CITY HALL	2	3	4 CITY HALL CLOSED	5 V&C 7AM CHAMBER OFFICE	6
7	8 PLANNING 6PM CITY HALL	9 COUNCIL 6PM CITY HALL	10	11	12	13
14	15	16 PUBLIC WORKS 3PM CITY HALL	17 DIVERSITY 5:30PM CITY HALL	18 PARKS 6:00PM CITY HALL	19	20
21	22	23 COUNCIL 6PM CITY HALL	24	25	26	27
28	29	30	31			

August 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 V&C 7AM CHAMBER OFFICE	2	3
4	5 AIRPORT 6PM CITY HALL	6	7	8	9	10
11	12 PLANNING 6PM CITY HALL	13 COUNCIL 6PM CITY HALL	14	15 PARKS 6:00PM CITY HALL	16	17
18	19	20 PUBLIC WORKS 3PM CITY HALL	21 DIVERSITY 5:30PM CITY HALL	22	23	24
25	26	27 COUNCIL 6PM CITY HALL	28	29	30	31

September 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 CITY HALL CLOSED	3 AIRPORT 6PM CITY HALL	4	5 V&C 7AM CHAMBER OFFICE	6	7
8	9 PLANNING 6PM CITY HALL	10 COUNCIL 6PM CITY HALL	11	12	13	14
15	16	17 PUBLIC WORKS 3PM CITY HALL	18 DIVERSITY 5:30PM CITY HALL	19 PARKS 6:00PM CITY HALL	20	21
22	23	24 COUNCIL 6PM CITY HALL	25	26	27	28
29	30					

October 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 V&C 7AM CHAMBER OFFICE	4	5
6	7 AIRPORT 6PM CITY HALL	8 COUNCIL 6PM CITY HALL	9	10	11	12
13	14 PLANNING 6PM CITY HALL	15 PUBLIC WORKS 3PM CITY HALL	16 DIVERSITY 5:30PM CITY HALL	17 PARKS 6:00PM CITY HALL	18	19
20	21	22 COUNCIL 6PM CITY HALL	23	24	25	26
27	28	29	30	31		

November 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 AIRPORT 6PM CITY HALL	5	6	7 V&C 7AM CHAMBER OFFICE	8	9
10	11 CITY HALL CLOSED	12 COUNCIL 6PM CITY HALL	13	14	15	16
17	18 PLANNING 6PM CITY HALL	19 PUBLIC WORKS 3PM CITY HALL	20 DIVERSITY 5:30PM CITY HALL	21 PARKS 6:00PM CITY HALL	22	23
24	25	26 COUNCIL 6PM CITY HALL	27	28 CITY HALL CLOSED	29 CITY HALL CLOSED	30

December 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 AIRPORT 6PM CITY HALL	3	4	5 V&C 7AM CHAMBER OFFICE	6	7
8	9 PLANNING 6PM CITY HALL	10 COUNCIL 6PM CITY HALL	11	12	13	14
15	16	17 PUBLIC WORKS 3PM CITY HALL	18 DIVERSITY 5:30PM CITY HALL	19 PARKS 6:00PM CITY HALL	20	21
22	23	24 COUNCIL 6PM CITY HALL	25 CITY HALL CLOSED	26	27	28
29	30	31				



**AGENDA REPORT
OLD BUSINESS
December 12, 2023**

To: Mayor and City Council

FROM: Dan Cummings, City Manager/Community Development Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: SNAKE RIVER TATER TOTS TRAIL PLAN

DATE: December 6, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE THE PLANNING DOCUMENT FOR THE SNAKE RIVER TATER TOTS TRAIL AND AUTHORIZE THE COMMUNITY DEVELOPMENT DIRECTOR TO MOVE FORWARD TO UPDATING THE PARKS MASTERPLAN AND THE RECREATION PORTION OF THE COMPREHENSIVE PLAN OF THE CITY OF ONTARIO.

SUMMARY:

The City of Ontario received a grant from the National Parks Service to create a Planning Document for the trail along the Snake River, being called the Snake River Tater Tots Trail, and has completed the process and is ready to move forward with the adoption portion of the process.

BACKGROUND:

The City of Ontario received a grant from the National Parks Service to create a Planning Document for the trail along the Snake River, being called the Snake River Tater Tots Trail. On August 9, 2022, the City Council, under Resolution #2022-133, established the Tater Tots Trail Ad Hoc Committee to help produce the plan and engage public involvement in the plan.

CURRENT SITUATION:

The Committee and staff, along with all the partners involved in the process, have completed the plan and are now presenting it to the City Council to accept the plan. Members of the Committee will be present at the meeting to help answer questions the Council may have.

ANALYSIS:

- A. **STRATEGIC PLAN** This plan is part of the Council Strategic plan to improve the lifestyle and desirability of the community.
- B. **FINANCIAL** There is no additional cost for acceptance of the plan.

C. **TIMING** The plan needs to be approved and accepted by the Council, so the next steps can be completed.

D. **POLICY/LEGAL** None.

ALTERNATIVES:

None offered.

RECOMMENDATION:

Staff recommends the City Council approve the planning document for the Snake River TaterTots Trail.

ATTACHMENTS:

1. OSRTTT_Final Planning Document_12-8-2023_Final

Ontario Snake River Tater Tots Trail

PLANNING DOCUMENT



CONCEPT TO SUPPORT THE CITY'S RECREATION COMPREHENSIVE PLAN

CREATED IN 2023

Ontario Snake River Tater Tots Trail

City of Ontario

PHASE I -- SOUTH AREA (BLUE):

Urban/Family & Community

PHASE II -- CENTRAL AREA (ORANGE):

Industry/Agriculture & Tater Tots Trail

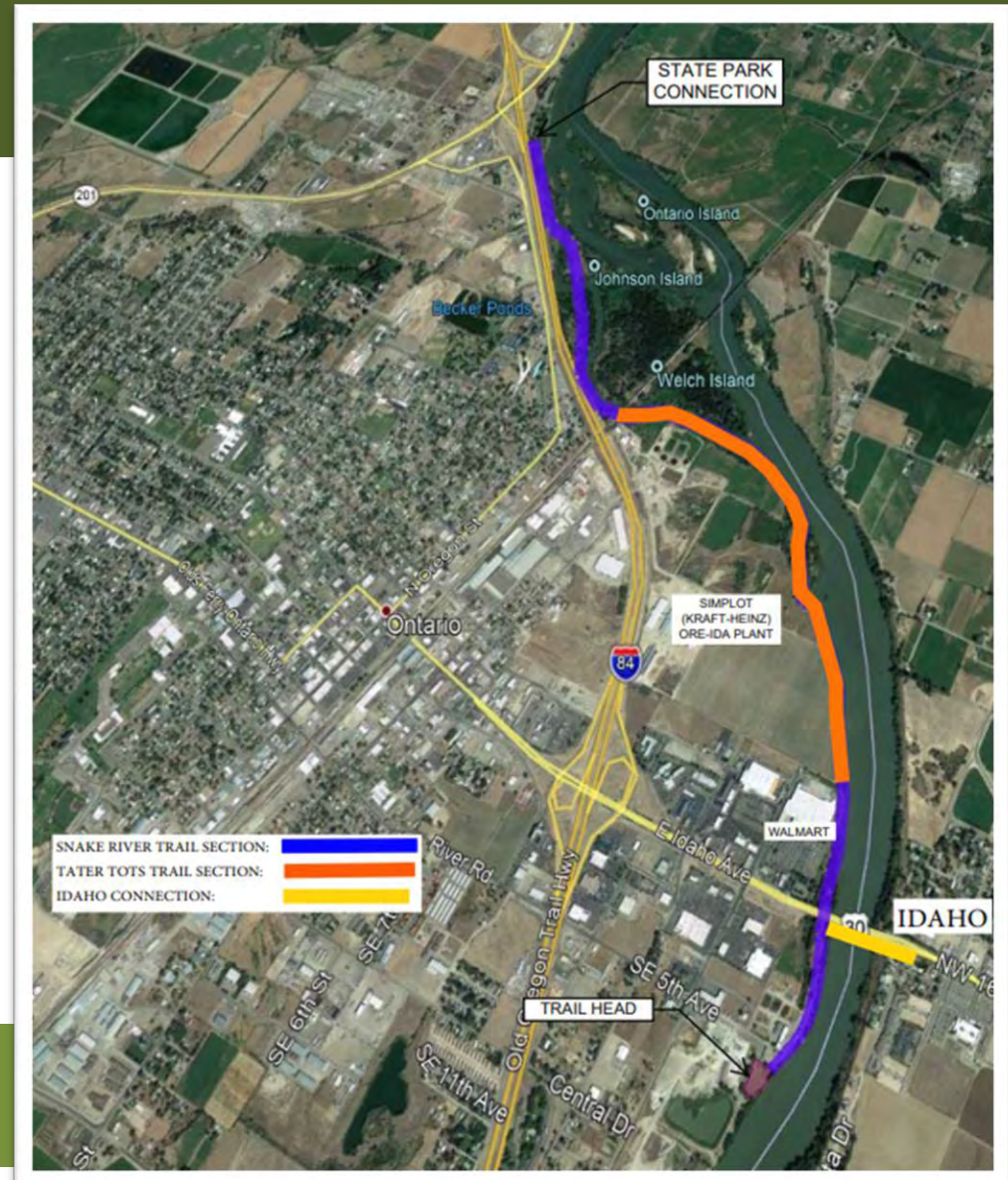
PHASE III -- NORTH AREA (BLUE):

Close to Home Nature

FUTURE IDAHO CONNECTION (YELLOW)

Purpose, Needs and Benefits

- a. Vision: A safe, accessible recreation trail with an interactive connection to the natural environment.
- b. Benefits:
 - i. Recreation & Multi-use Trail
 - ii. Safety & Connectivity
 - iii. Community Enhancement: Economic; community development; quality of life



Ontario Snake River Tater Tots Trail

City of Ontario

- Community Health Profile*

<u>Age & Sex</u> Under 18yrs: 26.8% Over 65yrs: 18.2% Female: 52.4%	<u>Poverty</u> Ontario: 21.4% Oregon: 12%
<u>Health Behaviors</u> <i>Access to Exercise</i> Ontario: 40% Oregon: 88%	<u>Health Behaviors</u> <i>No Physical Activity</i> Ontario: 32.3% Oregon: 16.5%
<u>Quality of Life</u> <i>Poor Health</i> Ontario: 19% Oregon: 13%	<u>Health Factors</u> <i>Adult Obesity/Morbidity</i> Ontario: 40.8% Oregon: 26.9%

Ontario Snake River Tater Tots Trail

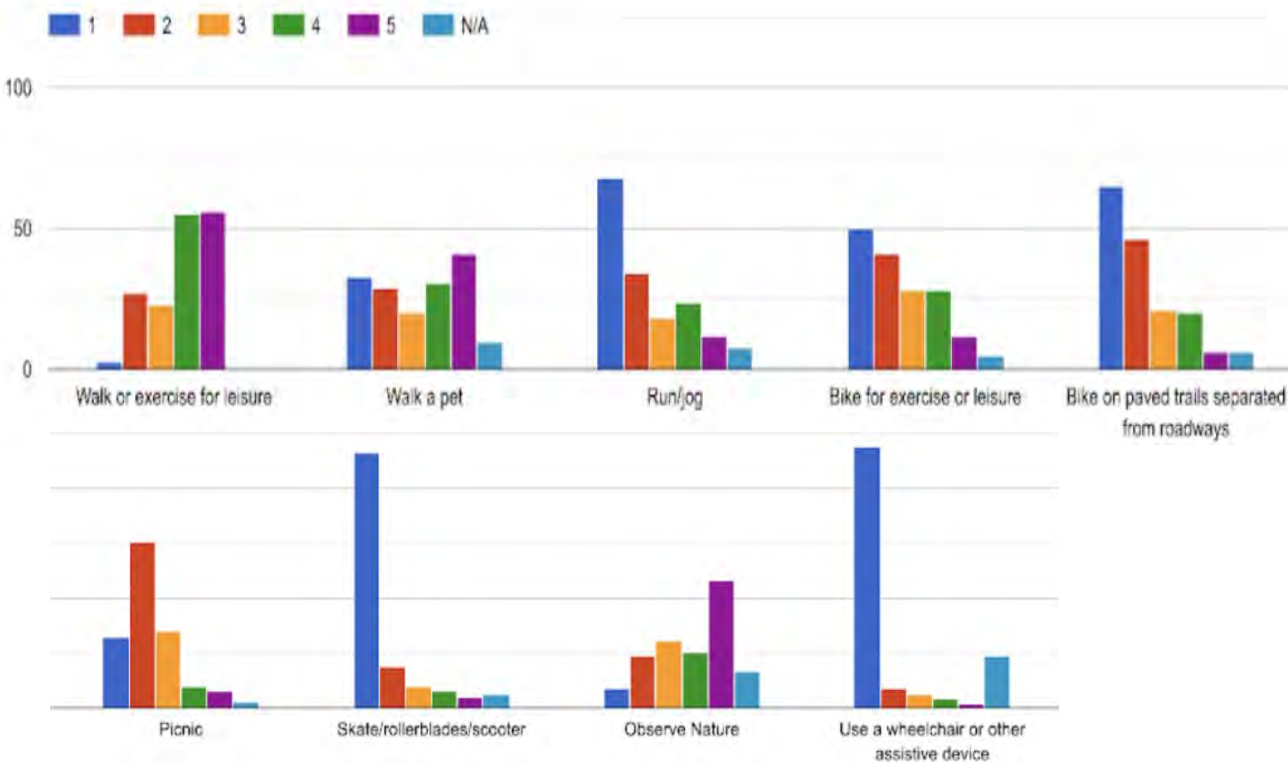
City of Ontario

The Ad Hoc Committee conducted a community survey through social media and local events in March 2023. Find a full summary of the survey results in the design workshop packet.

- Survey Results, Excerpt

On a scale of 1-5, 5 being daily, 4 being weekly, 3 monthly, 2 sometimes, 1 never, or N/A - Not Applicable

How often do you . . .





National Park Service - Technical Assistance

Rivers, Trails & Conservation Assistance Program

The National Park Service is about more than parks. We also work with partners to “*extend the benefits of natural and cultural resource **conservation** and **outdoor recreation** throughout this country and the world.*”



Working with Communities

American Society of Landscape Architects (ASLA) *Oregon & Idaho-Montana Chapters*



**Community assistance provided
in partnership with NPS-RTCA**



Concepts for the development of Ontario's river trail created during the planning process and design workshop.

Consolidated Trail Concepts

- *APPROVED WAYFINDING SIGNS*



Trail planning will incorporate signage elements from the City's Wayfinding Plan.

Trail Signage



North: Close to Home / Nature



Arched Bridges

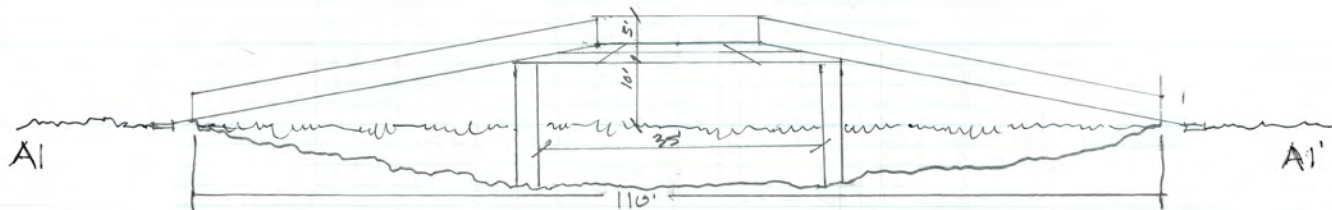


MID-CHANNEL CROSSING C-C'

Section C-C



Flat Bridges



NORTH CHANNEL CROSSING - BOAT PASSABLE.

Section A-A

North: Close to Home / Nature



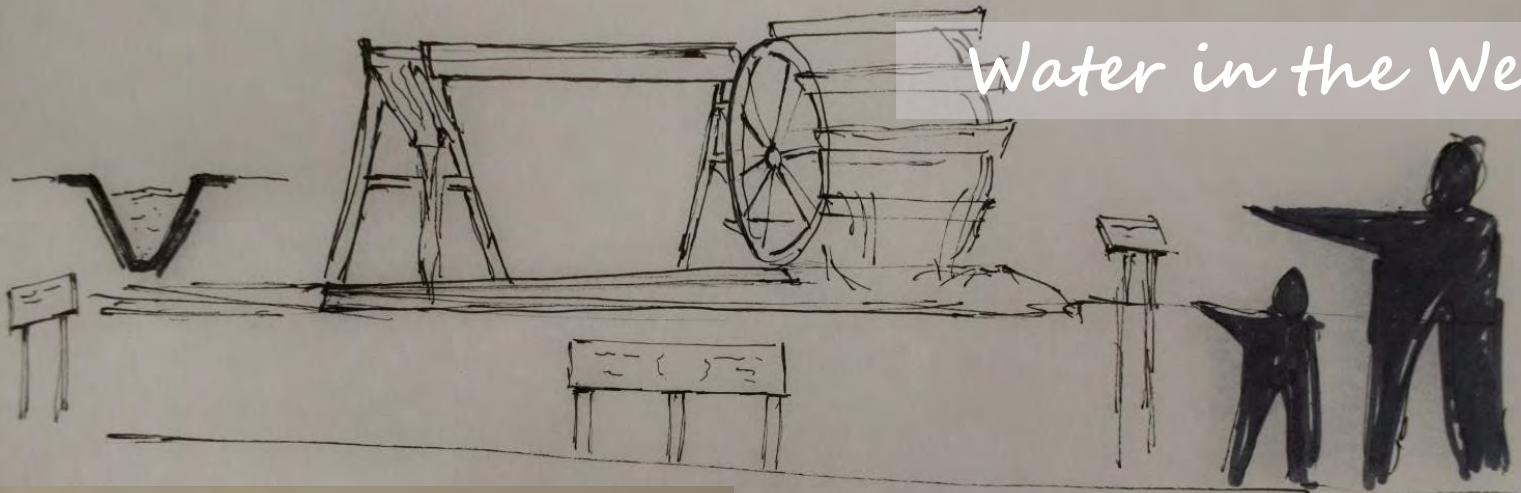
Boardwalks &
Viewing Platforms

North: Close to Home / Nature



North: Close to Home / Nature

Water in the West



Central: Industry/Agriculture



Tater Tots Central

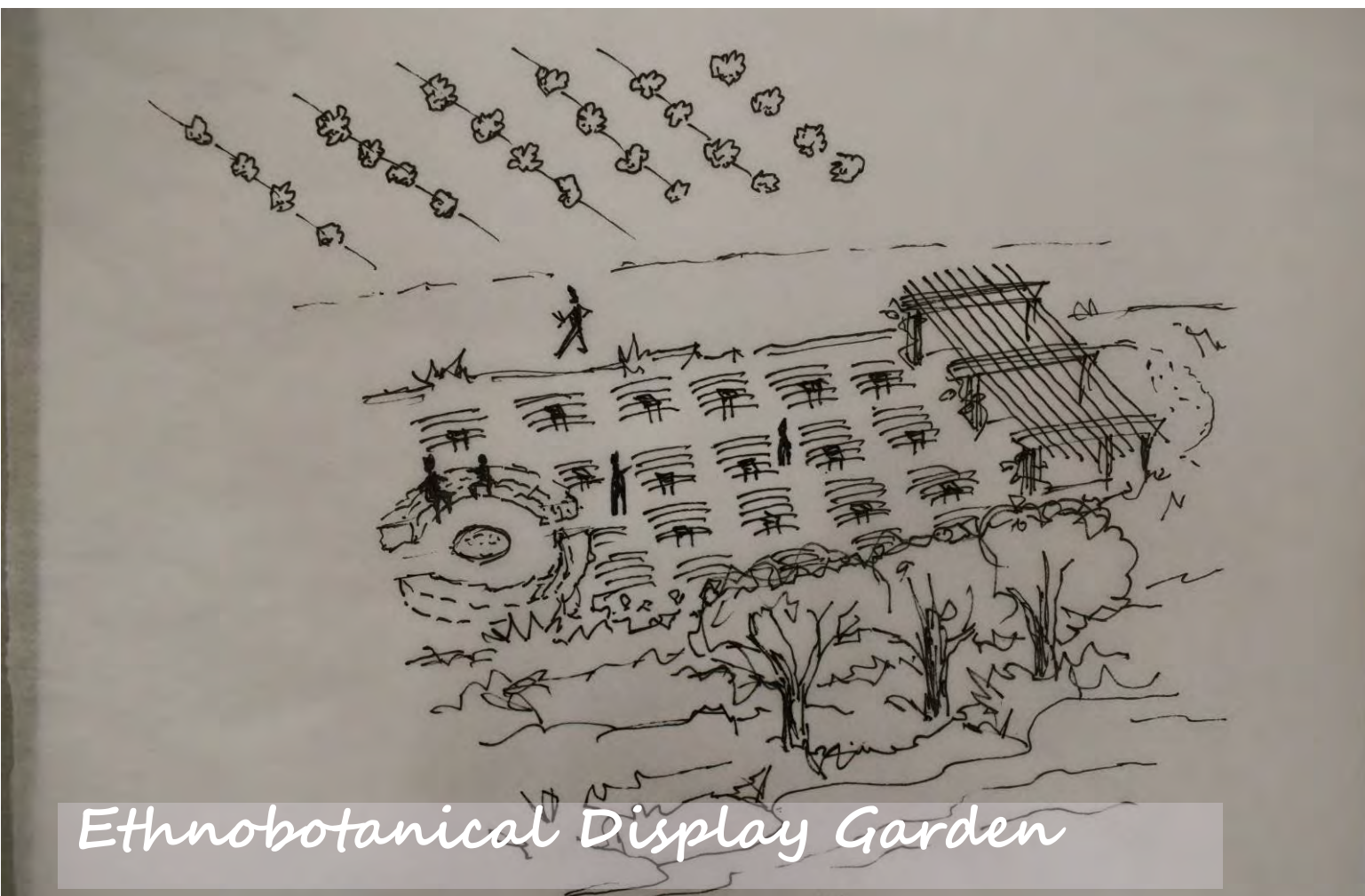


Central: Industry/Agriculture



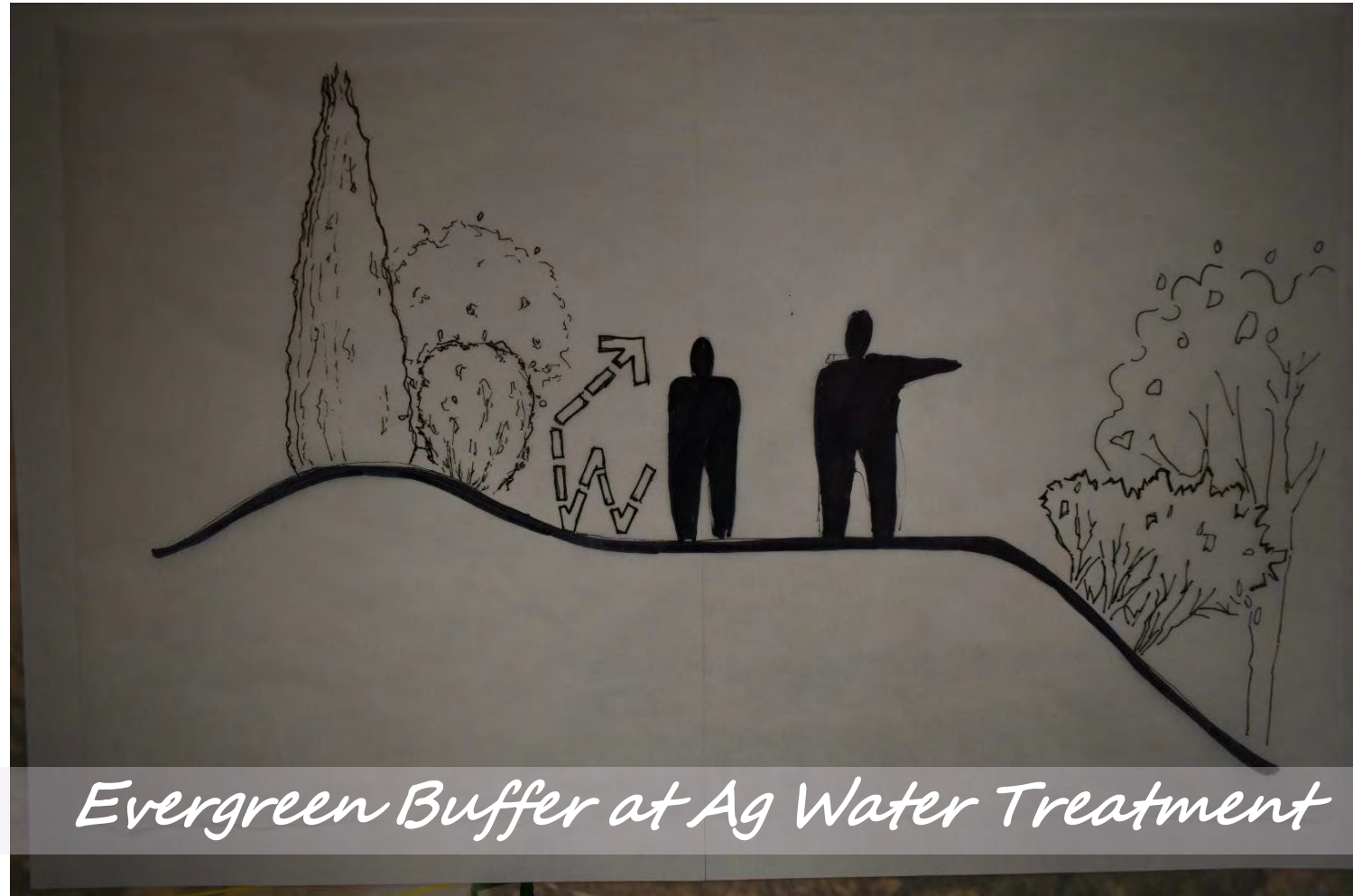
Avian Habitat

Central: Industry/Agriculture



Ethnobotanical Display Garden

Central: Industry/Agriculture



Evergreen Buffer at Ag Water Treatment

Central: Industry/Agriculture



Trailhead at
Alexander's
on the River "TRAIL"



South: Urban/Family-friendly

Riverwalk & "Rock on the River" Event Venue



South: Urban/Family-friendly



South: Urban/Family-friendly

Ontario Snake River Tater Tots Trail

City of Ontario



Thank you! Ad Hoc Committee & Partners



**AGENDA REPORT
NEW BUSINESS
December 12, 2023**

To: Mayor and City Council
FROM: Kari Ott, Finance Director
THROUGH: Danny K. Cummings, City Manager
SUBJECT: **RESOLUTION #2023-119: UNEXPECTED FIRE GRANTS**
DATE: December 5, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2023-119: A RESOLUTION APPROPRIATING FUNDS FOR TWO UNEXPECTED FIRE GRANTS TOTALING \$28,667.

SUMMARY:

Attached is Resolution #2023-119.

BACKGROUND:

The Ontario Fire Department received two grants, one from the Oregon State Fire Marshal and the other from Marathon Pipeline.

CURRENT SITUATION:

The Oregon State Fire Marshal Wildlife Staffing Grant of \$25,167 was received in June 2023. Funds are to be used for additional paid firefighting staff or cover overtime costs for existing paid firefighting staff through the 2023 wildfire season. This was required to be spent by October 31, 2023.

The Marathon Pipeline grant of \$3,500 is required to be used to purchase a 2.5" ground monitor.

These grant funds were unknown at the time the 2023-2024 budget was prepared. Consequently, a budget resolution is necessary to appropriate the funds.

ANALYSIS:

- A. **STRATEGIC PLAN** No direct strategic plan impacted noted.
- B. **FINANCIAL** \$28,667 will be appropriated within the fire department budget for expenditure.

- C. **TIMING** The resolution needs to be approved in order to give budget authority to spend the grants.
- D. **POLICY/LEGAL** A formal resolution approved by the City Council is required to expend funds per ORS 294.

ALTERNATIVES:

A. Take No Action - The Council could take no action on this matter; this would cause budget over expenditures.

RECOMMENDATION:

Staff recommends the approval of Resolution #2023-119.

ATTACHMENTS:

1. Reso #2023-119 Fire Grants



RESOLUTION #2023-119

A RESOLUTION TO APPROPRIATE FUNDS FOR UNEXPECTED FIRE GRANTS

- WHEREAS,** There were a few unexpected grants received that need to be spent in 2023-2024; **and**
- WHEREAS,** The Ontario Fire Department received a \$3,500 grant from Marathon Pipeline to purchase a 2.5" ground monitor; **and**
- WHEREAS,** The Ontario Fire Department received a \$25,167 wildlife staffing grant to be spent in 2023-2024, the funds were actually received in June 2023; **and**
- WHEREAS,** The City desires to modify the 2023-2024 budget in order to appropriate the funding.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to approve the following adjustment to the fiscal year 2023-2024 budget:

Line Item	Item Description	FY 23-24 Budget	Amount of Change	Adjusted Budget
GENERAL FUND				
001-000-406000	Available Cash on Hand	\$3,375,600	\$25,167	\$3,400,767
001-000-456153	Fire Grants	\$ -	\$3,500	\$3,500
001-016-512000	Part-Time Employees	\$80,375	\$25,167	\$105,542
001-016-613600	Fire Equip/Replacement	\$11,100	\$3,500	\$14,600

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this 12th day of December 2023, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this 12th day of December, 2023.

ATTEST

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
December 12, 2023**

To: Mayor and City Council

FROM: Andy Wood, Airport Manager

THROUGH: Danny K. Cummings, City Manager

SUBJECT: AIRPORT ENGINEER AND CONSULTING SERVICES

DATE: December 6, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE THE RFQ (ATTACHED) OF JUB ENGINEERS, INC., AND APPROVE A NEW FIVE-YEAR TERM WITH JUB ENGINEERS, INC. AS ENGINEER OF RECORD FOR THE ONTARIO MUNICIPAL AIRPORT.

SUMMARY:

The purpose of this action is to receive approval from the City Council to move forward with the process of finalizing the selection and negotiation process with the qualified engineering firm that will be used in consultations and design of airport improvements.

The five-year term starts with the first contract for design services on an FAA-funded airport project.

BACKGROUND:

The Airport has advertised for qualifying engineers and consultants using FAA guidelines. Following an advertisement for qualifications, the city received seven inquiries with one qualification received from one qualified firm. The selection committee was made up of the City Manager, Airport Manager, Public Works Manager, one Airport Committee member and one City Council member who met to discuss the qualifications of the firm based on the criteria used in the preliminary evaluation and selection.

Statements of qualifications must be no more than fifteen (15) pages (front and back), or thirty (30) one-sided pages, exclusive of cover letter, and front and back cover. 11 X17 pages will count as 2.

The selection of a consultant shall be based on a comparative analysis of the professional qualifications necessary for satisfactory performance of the service required.

Proposers shall submit six (6) copies of the "Statements of Qualifications" for engineering and planning services at the Ontario Municipal Airport in response to the Request for Qualifications (RFQ). The format shall be as follows:

General description of the firm: Include contact information, company organizational structure, company history and background, size of company, recent experience in comparable airport/aviation projects in a similar environment, experience with federal government projects, specifically FAA.

Knowledge, experience, and capability to successfully perform, and/or administer all of the anticipated work at the airport over the next five (5) years.

Affiliation with other firm(s): Identify other firm(s) that you plan to subcontract, or joint venture with, if any, for this contract.

Identify key personnel in firm(s) who will work on the design, and field engineering portion of the projects, and who will be directly in charge of the project. Describe the roles of these key personnel, their background, and experience. Include a discussion on the firm's ability to furnish qualified inspectors with relevant FAA project experience for construction inspection. Technical approach: Provide a brief discussion of the tasks, or steps that the consultant will undertake to accomplish the anticipated work at the airport over the next five (5) years.

References: Provide references for other similar airport projects. Include contact personnel, airport, project(s), and telephone number(s).

Affirmative Action Program: Provide evidence of establishment, and implementation for an Affirmative Action Program, specifically as it may apply to this contract.

At the closing of the advertisement for RFQ, the city only received one quilting RFQ which was from the existing Airpoert Engineering firm JUB Engineers, Inc.

A regularly scheduled meeting on December 04, 2023, At the Airport Advisory Committee meeting a unanimous vote to continue with JUB Engineering services for next 5 years.

Under the FAA regulations, the five-year term starts with the first FAA funded project when a contract is signed with JUB Engineering, Inc. by the City for a FAA funded project. It is anticipated the first contract will be in March 2024 with construction management of the Jet apron project.

CURRENT SITUATION:

JUB Engineers, Inc. was the only RFQ received by the advertisement deadline and meets all the RFQ requirements. The JUB RFQ was approved by the section committee and forwarded to the Airport Committee and the City Council for recommendations and approval.

The Airport Committee sent a recommendation to the City Council to select the Engineering Firm of JUB for the Airport Engineer and consulting services for another five (5) year term.

ANALYSIS:

- A. **STRATEGIC PLAN** Airport Engineers and Consultants are compliant with the airport master plan.
- B. **FINANCIAL** The engineering firm is only paid as part of each project. This is a pre-qualification as required by the FAA.
- C. **TIMING** Subject to the FAA Guidelines for achieving compliance with the selection process of the FAA Advisory Circular, AC 150/1500-14E.
- D. **POLICY/LEGAL** Subject to the FAA Guidelines for achieving compliance with the selection process of the FAA Advisory Circular, AC 150/1500-14E.

ALTERNATIVES:

Readvertize the request for qualifications.

RECOMMENDATION:

Staff and the Airport Advisory Committee recommend that the City Council approve the selection of JUB Engineering, Inc. for airport engineering consulting services for another five-year term.

ATTACHMENTS:

1. JUB - Ontario Airport - Final RFQ

STATEMENT OF QUALIFICATIONS FOR

Ontario Municipal Airport

Airport Engineering and Planning Services

November 20, 2023



J-U-B FAMILY OF COMPANIES



THE
LANGDON
GROUP



J-U-B ENGINEERS, INC.



GATEWAY
MAPPING
INC.

HELPING EACH OTHER CREATE BETTER COMMUNITIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

November 20, 2023

J-U-B FAMILY OF COMPANIES

Andy Wood, Airport Manager
City of Ontario
444 SW 4th Street
Ontario, OR 97914

RE: ONTARIO MUNICIPAL AIRPORT – PROFESSIONAL AIRPORT ENGINEERING AND PLANNING SERVICES

Mr. Wood and Members of the Selection Committee:

The City of Ontario as the Owner of the Ontario Municipal Airport (Airport) needs a consultant who can successfully complete engineering and planning services including cost effective construction and bidding documents, innovative planning studies, and seamless construction administration services. It is imperative that your consultant partner with the Owner to assist you through the ever-changing FAA process. J-U-B ENGINEERS, Inc. (J-U-B) is that consultant. Our goal is and always has been to work as an extension of the City staff to help facilitate the various tasks, compliances, and documentation required of the Airport. By selecting the J-U-B team, the Airport will receive the following benefits:

- » **Proven Dedication**— Project Manager, Toby Epler, PE, has worked on every Airport development project at the Ontario Municipal Airport since 2005. For over 18 years, Toby has helped transform the Airport into the success story it is today. He's rebuilt almost all of the airfield pavements including the runway, parallel taxiway, apron and taxilanes in addition to multiple other projects including: runway extension, perimeter fencing and gates, two master plan updates, and multiple airfield lighting projects. Besides the FAA Projects, Toby has operated as an extension of the City's staff, quickly responding to your needs and requests. For instance, he has researched and compiled information regarding hangar lease agreements, prepared weed control spraying maps, assisted with grant and audit compliance documentation, and helped the City get land released for non-aeronautical revenue generation on the old golf course. He's been a staple at most all of the Airport Commission Meetings to help assist and guide the Airport over the last 18 years.
- » **Securing Funding**— We are proud of our contributions in helping the Airport receive over 9.5 million dollars of Federal and State Funding for airport improvement projects over the last 18 years. We've worked tirelessly to drive the funding process with FAA to ensure maximum funding comes to the Airport each and every year. The competitive State of Oregon COAR Grants that J-U-B writes every year are consistently ranked as the "Top" project across the entire State. Toby works closely with the City Finance Director, Kari Ott, to ensure that grant reimbursement paperwork is completed in a timely and accurate manner to ensure the City gets reimbursed quickly and within compliance standards.
- » **Strong Project Management**— Project Manager, Toby Epler, has over 20 years of aviation and construction experience. In addition to the last 15 major projects at your airport, Toby has worked on over 100 FAA AIP's across the Northwest. He has extensive local construction knowledge and oversight having been a Resident Construction Engineer on more than 25 FAA AIP Projects. Toby offers aviation expertise, comprehensive knowledge, and in depth understanding of the Airport and its future development needs.
- » **Full Service Aviation Experience**— J-U-B's Aviation Services Group (ASG) offers a full range of in-house aviation expertise including planning, environmental, surveying, structural, project design, public involvement, construction, AGIS, administration, funding and grant closeout. This provides the Airport with multiple resources that can be used cost effectively by the Owner. In addition, other J-U-B team members offer a fresh look at the Airport's projects and how to best achieve the goals of the facility.
- » **Experienced Subconsultants** — In addition to J-U-B's in-house aviation experience, Electro Tech Engineering will continue to provide expertise in lighting, signing, and NAVAIDS. Electro Tech Engineering's

We are proud of our contributions in helping the Airport receive over 9.5 million dollars of Federal and State Funding for airport improvement projects over the last 18 years.



electrical team has worked at the Airport on multiple projects and has a vast knowledge of the existing electrical system. CK3, LLC has worked with J-U-B and the Airport for over 18 years providing first class surveying and topographical work on all your projects. CK3 brings vast local knowledge being located in Ontario.

- » **Unsurpassed Local Knowledge and Location**— J-U-B is an Idaho based engineering firm that has been working in the Treasure Valley since 1954. We have a comprehensive understanding of local issues that affect the Airport and the surrounding communities. J-U-B's Meridian office is only 55 minutes from the Airport. This location enables team members the ability to provide prompt, responsive service for all your needs.
- » **Experience with FAA and Idaho Division of Aeronautics**— The J-U-B team has in depth experience working with multiple FAA Airport District Offices (ADO) including the Seattle ADO as well as the Oregon Department of Aviation. Toby has worked closely with Vincent Nguyen and Timothy House, the Airport's FAA Engineer and Planner, to complete and close out several of latest projects and establish your current Capital Improvement Plan (CIP).
- » **Understanding Future Projects**— Toby has gained valuable experience over the past 18 years while working with the City to develop the Airport's current Master Plan and Capital Improvement Plan. The experience gives J-U-B a better understanding of the Airport's history and the direction the facility is headed in the future. The J-U-B team will be able to focus on what is important to the City and the Airport, while not being distracted by issues that have already been addressed. This allows our team to complete the scheduled projects efficiently and cost-effectively.

Through our keen understanding of the Airport, our strong team of aviation experts, and our proven track record on similar past projects, we are confident that the J-U-B team will be your best choice to serve the Ontario Municipal Airport.

Sincerely,

J-U-B ENGINEERS, Inc.

Toby Epler, PE

Project Manager/Aviation Services Group Manager

tepler@jub.com | 208-376-7330

ONTARIO AIRPORT SUCCESSES

**\$9 MILLION IN FUNDING (FAA & STATE) SECURED FOR
ONTARIO AIRPORT SINCE 2005**



2005
Construct Runway 14 Hold Apron, Blast Pad & Connector Taxiway



2006
Update Airport Master Plan



2007
Extend Runway 32 & Parallel Taxiway, Install PAPIs, REILs, & Perimeter Fencing



2013
Full Depth Reconstruction Hangar Taxilanes



2011
Construct Major Runway, Taxiway & Apron Rehabilitation; Jet Parking, Runway Lighting



2009-2011
Runway, Taxiway, Apron Rehabilitation & Expansion (Design 2009-2010 & Construction 2011)



2015 & 2017
Construct Taxiway Edge Lighting, PAPI, Reils, & Lighted Signs (2015 Design & 2017 Construction)



2018
Install Perimeter Fencing & Automated Gates



2019-2020
Construct Hangar Taxilanes & Runway 33 Hold Apron (2019 Design & 2020 Construction)



2023
Expand Jet Parking Apron (Design)



2022
Rehabilitate Runway, Taxiway and Apron (Seal Coat & Crack Seal)



2021
Airport Master Plan Update

ABOUT J-U-B

J-U-B ENGINEERS, Inc. (J-U-B) is a full-service, professional services corporation that specializes in **aviation**, water resources, water/wastewater engineering, municipal infrastructure, transportation and traffic design, structural engineering, and storm drainage. Founded in 1954, J-U-B provides innovative ideas and responsible engineering, planning, and design services to public agencies and municipalities.

J-U-B has grown to 491+ employees in 21 offices across seven states and we remain committed to an overlying philosophy: **Give our clients the personal service of a local firm with the depth and expertise of a national firm.**

J-U-B does not simply focus on individual projects. We work with our clients constantly to look at the bigger picture, identify solutions to your everyday challenges, and build a long-lasting professional relationship. Our goal is to become a professional resource you can count on to provide you with the best information, on time, and with your best interests in mind.

J-U-B'S AIRPORT TEAM

The J-U-B Aviation Services Group (ASG) has been providing airport design and construction engineering, planning, and environmental services in this region for over 40 years. Our team is well-versed in airport work, from planning and preliminary design to final design and construction administration. We have the proven ability to provide all of the aviation consulting services required to complete your airport projects successfully from start to finish.



Aviation Engineering

- » Airfield Pavement Construction, Rehabilitation & Reconstruction
- » Runway & Taxiway Extensions
- » Terminal & Access Roads
- » Perimeter Fencing
- » Hangar Area Development
- » Aviation Fuel Systems
- » Pavement Maintenance
- » Safety Area Improvements
- » Taxilane & Apron Pavements
- » Landscape Improvements
- » Surface & Subsurface Drainage Improvements
- » Land-side & Air-side Parking Facilities
- » Runway & Taxiway Lighting Systems
- » Surveying & Mapping
- » Construction Engineering
- » Terminal Facilities
- » Industrial & Commercial Developments
- » Lighted and Unlighted Sign Systems
- » Security Improvements
- » NAVAID Installations and Relocations
- » Land Acquisition Services
- » Equipment Procurement

Aviation Administration

- » Grant Application Assistance
- » Requests for Reimbursement
- » Prevailing Wage Compliance
- » Grant Assurance Compliance
- » Audit Support & Assistance

Aviation Planning

- » Airport Layout Plans & Master Plans
- » GPS Approach Feasibility Analyses
- » Aviation System Plans
- » Pavement Maintenance Plans
- » Airport Site Evaluations & Selection
- » Heliport & Land Use Plans
- » Financial Analyses

Aviation Environmental

- » Wetland Delineations and Permitting
- » Biological Assessments
- » Categorical Exclusion Reports
- » Environmental Assessments/EIS Documents

PROJECT EXPERIENCE

WEISER MUNICIPAL AIRPORT (\$87)

Quick Facts

Airport Sponsor: City Of Weiser, Idaho

Contact: Mike Campbell, Public Works Director
(208) 414-1964; Mike.campbell@cityofweiser.com

Critical Users: Agricultural Aerial Spraying Operations

J-U-B client since 2014

9 AIP Development Projects; **\$2.3m FAA Funding Secured**

FUN FACT:

The Weiser Airport was a major destination for the 2017 total solar eclipse in which the sun was fully obscured for more than 2 minutes

Similar Projects

- Perimeter Fencing
- Taxiway Construction
- Airport Seal Coat
- Taxilane Construction
- Airport Master Plan & AIP Update
- Aviation Fuel Systems



CALDWELL EXECUTIVE AIRPORT (EUL)

Quick Facts

Airport Sponsor: City of Caldwell, Idaho

Contact: Scott Swanson, PBA; Director of Aviation
(208) 459-9779

Critical Users: General Aviation; Helicopter And Fixed Wing School

J-U-B client since 2014

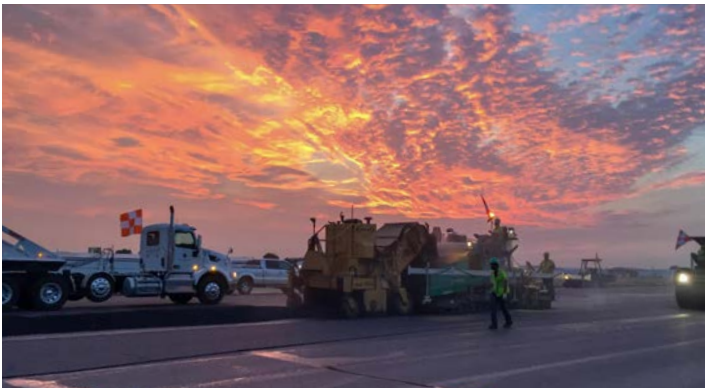
8 AIP Development Projects; **\$7.8M FAA Funding Secured**

FUN FACT:

Caldwell is the 6th biggest General Aviation Airport in the United States.

Similar Projects

- Airfield Electrical & Lighting
- Taxiway Construction
- Airport Seal Coat
- Taxiway Construction
- Airport Master Plan & ALP Update
- Aviation Fuel Systems



NAMPA MUNICIPAL AIRPORT (MAN)

Quick Facts

Airport Sponsor: City of Nampa, Idaho

Contact: Monte Hasl, Airport Superintendent
(208) 468-5823; haslm@cityofnampa.us

Critical Users: General Aviation; Mission Aviation Fellowship

J-U-B client since 2014

11 AIP Development Projects; **\$3.3M FAA Funding Secured**

FUN FACT:

Nampa is home to the Warhawk Air Museum which displays a huge collection historical military aircraft.

Similar Projects

- Taxiway Construction
- Airport Seal Coat
- Taxiway Construction
- Airport Master Plan & ALP Update
- Aviation Fuel Systems
- Perimeter Fencing



MOUNTAIN HOME MUNICIPAL AIRPORT (U76)

Quick Facts

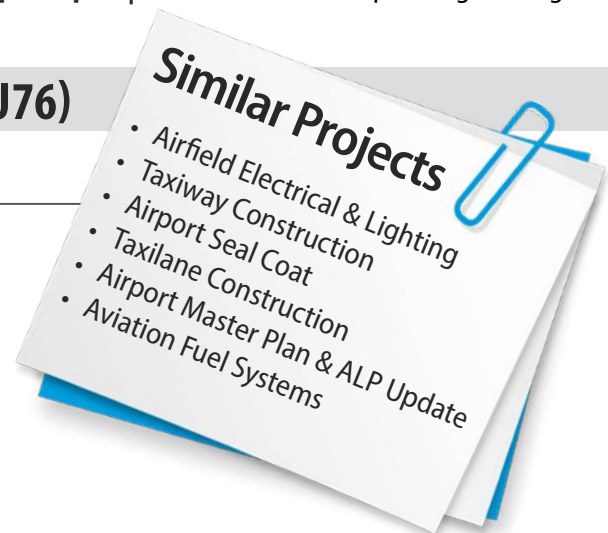
Airport Sponsor: City of Mountain Home, Idaho

Contact: Richard Urquidi, Director of Public Works
(208) 587-2108; rurquidi@mountain-home.us

Critical Users: General Aviation; BLM SEAT Base

J-U-B client since 2014

9 AIP Development Projects; **\$5.1M FAA Funding Secured**



FUN FACT:

Mountain Home is currently in the process of constructing a new BLM SEAT Base Expansion.



BATTLE MOUNTAIN AIRPORT (BAM)

Quick Facts

Airport Sponsor: Lander County, Nevada

Contact: Bert Ramos, Lander County Manager
775-635-2885, bramos@landercountynv.org

Critical Users: BLM, Heavy Air Attack Base; Medi-Vac Operations

J-U-B client since 2010

12 AIP development projects; **\$9.4M FAA funding secured**

FUN FACT:

The Airport is routinely used to stage NAS Fallon Training Simulations

Similar Projects

- Airfield Electrical & Lighting
- Taxiway Construction
- Airport Seal Coat
- Taxilane Construction
- Airport Master Plan & ALP Update
- Aviation Fuel Systems



JOSLIN FIELD, MAGIC VALLEY REGIONAL AIRPORT (TWF)

Quick Facts

Airport Sponsor: City of Twin Falls and Twin Falls County, Idaho

Contact: Bill Carberry, Airport Manager
208-733-5215, bcarberry@tfid.org

Critical Users: Delta Airlines, BLM, FedEx, Local Pilots

J-U-B client since 2015

12 AIP development projects; **\$14.9M FAA funding secured**

FUN FACTS:

Twin Falls was the very first Airport in the US to get an Airport Improvement Grant from the FAA! The Airport recently celebrated its 75th anniversary with an Airshow attended by more than 6,000 avid aviation fans.

Similar Projects

- Perimeter Fence Installation
- SRE Equipment Procurement
- Taxiway Construction
- Airport Seal Coat
- Airport Master Plan & ALP Update
- Taxiway Construction



SUBCONSULTANTS

ELECTRO TECH ENGINEERING, INC. | ELECTRICAL

ELECTRO Tech has successfully teamed with J-U-B on projects for over 10 years at the Ontario Municipal Airport, Weiser, Mountain Home Municipal Airports, and more recently the Runway and Taxiway Reconstruction and Lighting Project at Challis Airport.

JACK TERRY, PE

Jack provides design and electrical engineering services to a variety of airport, municipal, commercial and industrial projects as a principal of ELECTRO Tech Engineering, Inc. Jack has over 35 years of electrical design experience having been engaged as Project Electrical Engineer on a multitude of jobs ranging from commercial, municipal and architectural to multi-million dollar projects such as schools, water, airports, waste water and industrial plants. Projects have included design of automation systems, power distribution, lighting design, fire alarms, life safety systems, co-generation, trouble shooting and more.



CK3, LLC | ELECTRICAL

CK3, LLC, is located in Ontario and has successfully worked with J-U-B at the Airport for over 18 years. They are comprised of highly skilled team members with a broad range of electrical engineering experience. CKS has effectively and efficiently carried out challenging and complex projects at the Airport including a broad range of services including airfield lighting and hangar development. They will utilize their history, experience, and knowledge of the Ontario Airport to successfully complete future projects.



KEY PERSONNEL

We have always developed your team with the needs of your Airport in mind. This team continues to work under the direction of Toby Epler, PE – your Project Manager – who will be responsible for achieving your project goals and expectations. He will continue to work be your day-to-day contact and will oversee all aspects of work at your airport and is supported by the other members of his team.



ONTARIO
OREGON
THE GATEWAY TO ADVENTURE

MAYOR

CITY COUNCIL

DAN CUMMINGS
CITY MANAGER

ONTARIO MUNICIPAL AIRPORT CITY STAFF

ANDY WOOD
AIRPORT MANAGER



PROJECT MANAGER
TOBY EPLER, PE



DESIGN TEAM
DAVID MEYER, PE
MICHAEL STUTZ, PE
SHAWN DULIN



CONSTRUCTION TEAM
LEE UNTERWEGNER, PE
BRIAN SHETLER
CHRISTINE ROEMELING



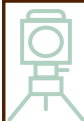
PLANNING
NEAL FRASER, GISP



GIS/AGIS
CHRISTINA MCCULLOCK, GISP



ENVIRONMENTAL
ZACH SCOTT



SURVEY
CK3, LLC



AIRPORT ELECTRICAL
ELECTRO TECH



TOBY EPLER, PE | PROJECT MANAGER

Toby has been your airport engineer for 18 years and has a wealth of knowledge planning, coordinating, designing, and constructing complex civil/aviation projects. He has extensive project management experience gained through GA on-call service contracts. His responsibilities include overall management of planning, engineering, and construction projects. Toby is the Corporate Manager for J-U-B's Aviation Services Group and a company Vice President.

ROLE/RESPONSIBILITY

As Project Manager, Toby will continue to be your main point of contact for the day-to-day project-related communications. You will see him during meetings to give project updates, as needed. Toby will meet with Andy regarding project development, budgets, schedule, funding, and active project progress reports. He is committed to serving the airport and is available to meet and respond to concerns at a moment's notice.

RELEVANT SIMILAR EXPERIENCE



Ontario Municipal Airport | Runway Reconstruction



Caldwell Executive Airport | Taxiway Reconstruction



Nampa Municipal Airport | Taxilane Construction



Weiser Municipal Airport | Seal Coat



Mountain Home Municipal Airport | Apron Rehabilitation



Ontario Municipal Airport | Fence and Gates



DAVID MEYER, PE | DESIGN TEAM

Years of Experience: 14

Professional Engineer: ID 16193

Education: BS, Civil Engineering, University of Idaho, 2010

Location: Meridian, ID

Since joining the Aviation Services Group in 2014, David has expanded his Project Management role to include construction management, contract administration, submittal review, and project close-out. His responsibilities have also include project and grant procurement, design engineering, and project coordination. David has worked on a wide variety of construction projects as a construction inspector and project engineer.

ROLE/RESPONSIBILITY:

As your Lead Airport Engineer, David will work alongside Toby to help successfully complete your projects on time and on budget and assist in all of your project coordination needs.



MICHAEL STUTZ, PE | DESIGN TEAM

Years of Experience: 7

Professional Engineer: ID 20350

Education: BS, Civil Engineering, Brigham Young University, 2016

Location: Meridian, ID

Michael has 7 years of airfield design experience working with the Aviation Services Group. In addition to design work, Michael provides construction inspection on many airport projects. He has played a significant role on taxiway realignments, pavement rehabilitation, and other airport-related projects at the Ontario Municipal Airport, as well as numerous airports in Idaho, Nevada, and Washington.

ROLE/RESPONSIBILITY:

Michael will be available to assist with Design Engineering as well as Construction Documentation such as submittals, testing result and on-site observations as needed.



SHAWN DULIN | DESIGN TEAM

Years of Experience: 23

Private Pilot: 0120299

Remote Pilot: 4303095

Education: AAS, Drafting Technology, ITT Technical Institute, 1998

Location: Meridian, ID

Shawn is a civil designer with 23 years design experience. He has participated in the development of various projects including runway, taxiway and apron rehabilitations, new taxiways and realignments, and master plan ALP drawings. **He is a licensed private pilot working towards his commercial license.** As the head of J-U-B's CAD Team, Shawn stays abreast of all current software updates and tools to assist in our design efforts.

ROLE/RESPONSIBILITY:

Shawn will be tasked with overseeing your project designs to ensure project designs and plan sets are clean, complete, and constructible.





LEE UNTERWEGNER, PE | CONSTRUCTION TEAM

Years of Experience: 13 total; 9 in aviation

Professional Engineer: OR 99174

Education: BS, Civil Engineering, University of Idaho, 2005

Location: Meridian, ID

Lee has 13 years of aviation engineering and construction management experience. His aviation experience includes design of an apron reconstruction, and a runway rehabilitation project. In construction, his project management experience includes a wide variety of aviation projects including terminal building expansion site civil, airport-wide pavement rehabilitation, taxiway realignment, new taxilanes, obstruction removal, fencing, and helipads. Prior to joining J-U-B, he worked for WSDOT on the design and construction of an assortment of transportation projects, including complex interchange reconfigurations, intersection improvements, bridge replacements, bridge painting, signal and illumination system replacements, and HMA inlays and overlays.

ROLE/RESPONSIBILITY:

Lee will serve as a Construction Manager for your projects. He will also assist the project team as needed during the design and construction.



BRIAN SHETLER | CONSTRUCTION TEAM

Years of Experience: 20+

Certification: USACE Construction Quality Management 03812, ACA Strength Testing Technician 00969711, ACA Field Testing Technician 01250803

Private Pilot: 4132317

Education: Civil Engineering, Mesa State University, 1992

Location: Meridian, ID

Brian has 20+ years of experience in the Civil and Geotechnical construction industry. For the past 10 years, he has served as a Senior Project Manager working as an owner's representative, as well as Quality Assurance and Quality Control. Brian has specialized in airport and transportation projects, focusing on customer service as a priority.

ROLE/RESPONSIBILITY:

Brian will be responsible for the Construction Management at Ontario Municipal Airport. He will use his knowledge of the airport from past experience to help avoid issues during construction. Brian will also coordinate the day-to-day construction observation and reporting.



CHRISTINE ROEMELING | COMPLIANCE ADMINISTRATOR

Years of Experience: 28+, Office Administration; 16, Construction Administration (specifically, Federal and State Compliance)

Location: Kennewick, WA

Christine is aware of the importance of maintaining organized documents that may be potential Federal review items. She is familiar with Federal, FAA and NRS requirements and is able to assist with the varying levels of Federal and State Requirements that construction projects require. She reviews submitted documents verifying that important requirements are met to avoid funding issues for the Owner. She works with the Contractor to obtain and review all required documentation in a timely manner. She also reviews pay requests to make sure all required items are submitted and cleared so that the Owner can process pay requests in a timely manner.

ROLE/RESPONSIBILITY:

Christine will help the team maintain Federal and Oregon State compliance. She will work to verify all Federal Prevailing Wage Requirements are complete, as well as additional prompt payment, DBE and Grant Assurances.



NEAL FRASER, GISP | PLANNING

Years of Experience: 20+ GIS; 10+ Aviation Planning and GIS

Professional Certifications: FAA Airports GIS #FAAIDLE20100628-00017; GISP #67009

Education: BS, Geographic Information Systems, Brigham Young University, 2004

Continuing Education: Airport Planning and Design, Embry Riddle University, 2019

Location: Salt Lake City, UT

As a Planning Leader for J-U-B, Neal manages our Airport Master Plan projects throughout the FAA Northwest Mountain region. Specializing in airport planning and GIS, he has a good working relationship with FAA Airports and Flight Procedures offices. Neal is Tier III certified in the FAA Integrated Distance Learning Environment (IDLE) training for the Airport Data and Information Portal (ADIP). He is qualified to guide airports through the process of developing data and plans that meet FAA requirements. Neal has led and participated in over 35 airport planning projects, including AGIS, and supporting airport master plans and construction projects.

ROLE/RESPONSIBILITY:

Neal is an Aviation Planner who focuses on strategy, planning, airspace analysis, AGIS, and compliance. Neal will assist with your ALP Update and other aviation planning needs.



CHRISTINA MCCULLOCK, GISP | GIS/AGIS

Years of Experience: 10, GIS; 17, Land Survey

Certification: GISP 161000

Education: BS, Geographic Information Systems Brigham Young University, 1994

Location: Orem, UT

Christina serves as the Director of Geospatial Services for GMI. She is involved in all of the GIS work required on a variety of airport projects as well as develops data and systems for other clients, such as cities, ports and counties. She is highly skilled in database management and data organization. Christina has been instrumental in coordinating data for Airports GIS between land survey, aerial survey, and GIS professionals.

ROLE/RESPONSIBILITY:

Christina will assist with any GIS or mapping needs as well as collecting data for AGIS updates.



ZACH SCOTT | ENVIRONMENTAL

Years of Experience: 6, Aviation Environmental

Education: BA, Biology, Whitworth University, 2016; BA, English, Whitworth University, 2016

Location: Spokane, WA

Every FAA project has some type of required environmental component. Zach will manage and compile the needed environmental documentation to keep your projects moving forward. He has worked closely with the Seattle ADO, Helena ADO, and Phoenix ADO on environmental clearances for a multitude of aviation projects.

ROLE/RESPONSIBILITY:

Zach will assist the team with all resource evaluations, agency coordination, and environmental documentation for proposed improvements to the Airport.

PROACTIVE APPROACH



CHAMPIONING YOUR PRIORITIES

For J-U-B, a project begins well before the FAA Project Initiation letter. Our team is extremely active in promoting your projects and pursuing funding. Our close relationships with the FAA Seattle ADO staff promote courageous conversations with the FAA regarding the funding needs of Oregon Airports. We take pride in establishing aggressive but achievable 5-Year Airport Capital Improvement Plans (ACIPS) that keep your needs front and center with the FAA. Our Funding Group also plays a key role in identifying potential funding sources beyond the traditional AIP grants for our team to aggressively pursue alongside your City staff.



GUIDING THE PROCESS

With an endless list of required documents, meetings, communications, and deadlines, FAA projects can be quite the administrative burden. Our goal from Day 1 will be to ease this administrative burden and free up your staff to focus on the multitude of other responsibilities they balance.

J-U-B strongly believes in our duty to be your advocate and support both the Airport and the City to the very best of our abilities. We will take a leading role in managing the administrative tasks and work to become a trusted advisor and an extension of your staff.

EXCEPTIONAL DESIGNS, EVERY TIME



With 40 years of aviation service and a stable of over 30 aviation personnel, J-U-B's expertise is second to none. Our experience and resources mean the designs we deliver are robust, complete, and thoroughly reviewed for both accuracy and constructability. We do not rest on our laurels, though. Our Team is focused on staying apprised of current industry trends, ever-changing FAA requirements, and new technologies to maximize our abilities and our efficiencies. The end results are exceptional designs that are clean, precise, and buildable.



ENGAGING WITH CONTRACTORS

Project bidding is a time where diligent efforts can produce major results. J-U-B maintains strong relationships with aviation-focused Contractors in both Eastern Oregon and the Treasure Valley area and actively pursues them to help foster a competitive bidding atmosphere. We engage contractors both during design and bidding to ensure that they are aware of your projects and ready to bid. We also work closely with potential suppliers and material sources to maximize your chances for good bids.



EXPERIENCED INSPECTORS AND INVOLVED PROJECT MANAGERS

An exceptional design must be supported by exceptional construction to reach its full potential. J-U-B understands this fully and takes great pride in our role in Construction Engineering and Inspection. The construction site is another place where our emphasis in courageous conversation is vital. Our Team works alongside the contractors while maintaining the governance of plans, specifications, and contract obligations. Our inspection team is well-supported by our Project Managers and Construction Managers, who remain heavily involved in construction and prioritize weekly site visits and weekly meetings to maintain both vigilance and site control through the duration of your construction project. Our Construction Compliance Specialist also plays a key role in reviewing projects for compliance with the ever changing Grant Assurances State and Federal Regulations. This allows you to focus on other City and Airport issues knowing we have your back.



SWIFT CLOSEOUT AND RESPONSIVE AUDIT SUPPORT

The best way to keep the FAA happy and the funds flowing is to efficiently close out grants. Our Team recognizes the importance of continuing to effectively guide the process all the way until the grant close-out letter reaches your inbox. Our job does not stop there, though. We will be right there alongside your staff during audits and other record-keeping tasks to provide responsive support until the last "t" is crossed and the last "i" is dotted.

FUTURE PROJECTS



JET PARKING APRON EXTENSION

In recent years, the Airport has experienced a large amount of corporate jet traffic. The Airport currently only has parking spots for three corporate jets. When they receive more than three, the additional jets are forced to parked in General Aviation Apron amongst smaller fixed airplanes. This causes issues with ramp circulation as well as jet wash issues that could potentially damage smaller aircraft. The current Airport Master Plan Update has indicated the need for additional aircraft parking and highlighted the expansion of the Jet Apron as a "Preferred Alternative". Expansion of the apron will allow for two new 150-ft x 150-ft aviation business related hangars to be built adjoining the apron to the south. The expansion would expand the existing apron by 58,000 square feet and allow for two additional jet parking spots. The project will be completed under the FAA Airport Improvement Program. **J-U-B designed the project in 2023 and it will be ready for bidding and construction in 2024.**



SIMILAR PROJECTS & REFERENCES

REHABILITATE GA APRON

MOUNTAIN HOME AIRPORT, ID

» Rich Urquidi, Director of Public Works 208-587-2108

RECONSTRUCT WEST GA APRON

CALDWELL EXECUTIVE AIRPORT, ID

» Rob Oates, Director of Operations 208-459-9779

EXPAND APRON

AUSTIN AIRPORT, NV

» Bert Ramos, Lander County Manager 775-635-2885

CONSTRUCT APRON

MAGIC VALLEY REGIONAL AIRPORT, ID

» Bill Carberry, Airport Manager 208-733-5215

RECONSTRUCT AND EXPAND APRON

BATTLE MOUNTAIN AIRPORT, NV

» Bert Ramos, Lander County Manager 775-635-2885

FENCING AND ACCESS GATES

This past year, the City funded a perimeter fence project along the west side of the Airport near the old golf course. J-U-B assisted the City with the fence layout, specifications, and bidding process. This new fence along with the existing fence, fully encloses the Airport except along the east side of the Airfield property. In order to maintain access control, completion of the perimeter fence along this side of the Airport has been proposed. The proposed fence would be constructed along the airport property line starting at the Airport Way and running south along the property to Mats Way. A new automated gate would be installed across BLM Way. The gate would control access to this side of the airport and the new BLM facility. The proposed fence would be a 7-ft high chain link fence topped with three strands of barbed wire. Along with the fence, an automated access gate will be installed across the new BLM Way similar to the existing automated gates. J-U-B helped the City apply for an Oregon Department of Aviation grant to help fund the project in 2024.



SIMILAR PROJECTS & REFERENCES

INSTALL PERIMETER FENCE

WEISER MUNICIPAL AIRPORT, ID

» Mike Campbell, Public Works Director 208-414-1965

INSTALL PERIMETER FENCE

NAMPA MUNICIPAL AIRPORT, ID

» Monte Hasl, Airport Superintendent 208-468-5823

REHABILITATE WILDLIFE FENCING

KEMMERER MUNICIPAL AIRPORT, WY

» Brian Muir, City Administrator; 307-828-2350

AOA SECURITY FENCE IMPROVEMENTS

RENO-TAHOE INTERNATIONAL AIRPORT, NV

» Gary Probert, Chief Infrastructure and Planning Officer; 775-328-6459

REHABILITATE RUNWAY, TAXIWAYS, AND APRON (SEAL COAT)

Timely placement of seal coat and crack filler is a cost-effective way of extending and maintaining the life of any asphalt concrete surface. J-U-B is focused on helping the City maintain the investment they've put into their airfield pavements. A seal coat and crack fill project was completed in 2022 on all of the airfield pavements including the runway, parallel taxiway, jet parking apron, terminal apron, and all of the hangar taxilanes. Typically, airfield pavements should be maintained every 5 to 7 years, so we've scheduled another pavement maintenance project in 2028 to ensure that we maximize the life of the pavement. J-U-B has vast on-airport experience in construction phasing requirements to minimize impact to users, seal coat product selection to maximize longevity, and extensive understanding of existing pavement condition. J-U-B is abreast of the latest and best seal coat, crack fill, and marking products on the market from years of experience gained while managing multiple maintenance projects across the Northwest.



SIMILAR PROJECTS & REFERENCES

AIRFIELD PAVEMENT REHABILITATION

WEISER MUNICIPAL AIRPORT, ID

» Mike Campbell, Public Works Director; 208-414-1965

REHABILITATE AIRPORT PAVEMENTS

CALDWELL EXECUTIVE AIRPORT, ID

» Rob Oates, Operations Director; 208-459-9779

PAVEMENT REHABILITATION

JEROME COUNTY AIRPORT, ID

» Marty Luhr, Airport Manager; 208-420-1158

REHABILITATE RUNWAY, TAXIWAYS, AND APRON

NAMPA MUNICIPAL AIRPORT, ID

» Monte Hasl, Airport Superintendent; 208-468-5823

CRACK FILL, SEAL COAT, AND MARKING

MOUNTAIN HOME AIRPORT, ID

» Rich Urquidi, Director of Public Works 208-587-2108

HANGAR TAXILANES CONSTRUCTION

Currently, the Airport has several available locations for hangar construction at the Airport. J-U-B helped design and construct a hangar taxilane development in 2021 in the northeast corner of the Airport. As the Airport continues to grow and develop new business opportunities, additional hangar locations will be needed. The Master Plan depicts a new hangar development being constructed south of the current jet apron. J-U-B's vast knowledge of hangar taxilanes and development will help ensure that the City gets the most efficient and up-to-date layout in order to maximize development opportunities.



SIMILAR PROJECTS & REFERENCES

CONSTRUCT TAXILANES

BATTLE MOUNTAIN AIRPORT, NV

» Bert Ramos, Lander County Manager; 775-635-2885

CONSTRUCT HANGAR TAXILANES

WEISER MUNICIPAL AIRPORT, ID

» Mike Campbell, Public Works Director 208-414-1965

CONSTRUCT TAXILANES

NAMPA MUNICIPAL AIRPORT, ID

» Monte Hasl, Airport Superintendent 208-468-5823

CONSTRUCT HANGAR TAXILANES

MOUNTAIN HOME AIRPORT, ID

» Rich Urquidi, Director of Public Works 208-587-2108

TAXILANES CONSTRUCTION

CALDWELL EXECUTIVE AIRPORT, ID

» Rob Oates, Director of Operations 208-459-9779



AIRFIELD ELECTRICAL

J-U-B has led the design and construction efforts for most all of the Airport's current airfield electrical systems. That includes runway edge lighting, taxiway edge lighting, lighted guidance signs, PAPI's, REIL's, rotating beacon, apron lighting, electrical regulators, and the vault building. We've teamed with Jack Terry of Electro Tech Engineering to help with any airfield electrical needs. The current airfield system is in good working condition. J-U-B continues to support the Airport staff with any maintenance or repair questions or issues that arise. We don't anticipate any major upgrades to the lighting system in the near future, but we'll closely monitor the system to ensure its working properly and efficiently.



SIMILAR PROJECTS & REFERENCES

AIRPORT GUIDANCE SIGNS

WEISER MUNICIPAL AIRPORT, ID

» Mike Campbell, Public Works Director 208-414-1965

PAPI AND REIL CONSTRUCTION

MOUNTAIN HOME AIRPORT, ID

» Rich Urquidi, Director of Public Works 208-587-2108

TAXIWAY EDGE LIGHTING SYSTEM

MAGIC VALLEY REGIONAL AIRPORT, ID

» Bill Carberry, Airport Manager 208-733-5215

RUNWAY AND TAXIWAY EDGE LIGHTING

CALDWELL EXECUTIVE AIRPORT, ID

» Rob Oates, Director of Operations 208-459-9779

ROTATING BEACON AND PAPI INSTALLATION

BATTLE MOUNTAIN AIRPORT, NV

» Bert Ramos, Lander County Manager 775-635-2885

PLANNING, ENVIRONMENTAL, AND LAND PROCUREMENT

J-U-B just recently completed the Master Plan Update for the Airport. Our in-house aviation planners are available to update that plan as the Airport continues to develop. We have environmental specialists that focus on the FAA environmental process to ensure that the project is completed per the state and national environmental regulations. Our team understands the complexity land procurement projects. Currently, no land procurement projects are listed on the Airport's Capital Improvement Plan, however the Master Plan does highlight several properties on the south end of the runway that could be procured to protect the approach. If this happened, J-U-B can support the City through the acquisition and FAA reimbursement process.



SIMILAR PROJECTS & REFERENCES

UPDATE AIRPORT MASTER PLAN

WEISER MUNICIPAL AIRPORT, ID

» Mike Campbell, Public Works Director 208-414-1965

LAND PROCUREMENT ASSISTANCE

CALDWELL EXECUTIVE AIRPORT, ID

» Rob Oates, Director of Operations 208-459-9779

UPDATE AIRPORT MASTER PLAN

BATTLE MOUNTAIN AIRPORT, NV

» Bert Ramos, Lander County Manager 775-635-2885

ENVIRONMENTAL ASSESSMENT FOR RUNWAY

MAGIC VALLEY REGIONAL AIRPORT, ID

» Bill Carberry, Airport Manager; 208-733-5215

ONTARIO MUNICIPAL AIRPORT MASTER PLAN UPDATE



DRAFT MASTER PLAN

May 2023

Submitted by:



THE LANGDON GROUP



GATEWAY MAPPING INC.

JUB ENGINEERS, INC.

OTHER JUB COMPANIES



AFFIRMATIVE ACTION

EQUAL EMPLOYMENT OPPORTUNITIES

It is the policy of J-U-B to observe and comply with the Civil Rights Act, the Federal Equal Pay Act, Americans with Disabilities Act, and the Age Discrimination in Employment Act, as well as the applicable rules and regulations of the various states, counties, and cities where the firm contracts for business. We have developed an Affirmative Action Policy which guides our recruitment, employee screening, hiring, and all areas of concern to employees with the goal of equal opportunity for members of minority groups and women.

In addition to using Disadvantaged Businesses as subconsultants wherever possible, it is the policy of J-U-B to provide Equal Employment Opportunities to all persons without regard to their race, color, religion, sex, age, or national origin, and to promote the full realization of equal employment opportunities through a positive continuing education program. In the implementation of this policy, the firm takes every reasonable affirmative action necessary to attract and retain qualified persons.



DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

We write and maintain your airport DBE goal and program therefore we are intimately familiar with the Airport's DBE needs for both design and construction. It can be difficult to find Aviation DBE subconsultants to assist with J-U-B's design work. We are, however, aware of the importance of using these DBEs and wherever possible will look for opportunities to include them in our work and provide the good faith efforts as we do so. We will strive to utilize DBE's whenever possible and work to achieve your needed goals.

As part of the pre-bidding meetings conducted when a project is advertised, we will emphasize to the contractors the need to use good faith efforts to find and include DBE subcontractors with their bid. We also use Oregon Department of Transportation's Civil Rights website to determine if there are potential DBE firms to connect with potential bidders, promote the use of DBEs in all contracts, and help to remove barriers to participation of DBEs by breaking out construction specific work items.

Thank you!



J-U-B FAMILY OF COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

J-U-B ENGINEERS, INC.

2760 West Excursion Lane, Suite 400, Meridian, ID 83642 | 208-376-7330 | www.jub.com



**AGENDA REPORT
PUBLIC HEARING
December 12, 2023**

To: Mayor and City Council

FROM: Kari Ott, Finance Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **RESOLUTION #2023-114: AMENDING THE CITY'S 2008 CAPITAL IMPROVEMENT PLAN FOR SYSTEM DEVELOPMENT CHARGES**

DATE: July 3, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVES RESOLUTION #2023-114, A RESOLUTION AMENDING THE CITY'S 2008 CAPITAL IMPROVEMENT PLAN FOR SYSTEM FEE DEVELOPMENT CHARGES TO INCLUDE THE ADDITION OF THE WESTECH CASSETTE THAT WILL IMPROVE THE WATER SYSTEM CAPACITY.

SUMMARY:

The staff would like to add the Westech Expansion Project to the System Development Charges Capital Improvement Plan.

Attached is the 2008 Capital Improvement Plan and also the proposed resolution to amend the plan.

BACKGROUND:

On September 2, 2008, the Ontario City Council adopted Resolution #2008-145 establishing a System Development Charge Fee structure to help ensure that new construction pays the proportionate share of infrastructure expansion required to serve the new demand. The Capital Improvement Plan included a single listing under "Water Production/Treatment Facilities" for a secondary river intake. The addition of the Westech Cassette is an improvement that benefits primarily new customers by increasing the capacity of the water system to produce more water. Adding the Westech Cassette will not cause any system development charge fee increases.

CURRENT SITUATION:

The capital improvements list may be modified at any time by resolution of the City Council after complying with Section 8-13-5(b) and the provisions of Oregon law. There are no fee increases required when making this modification to the capital improvements list.

ANALYSIS:

- A. **STRATEGIC PLAN** No direct impact noted.
- B. **FINANCIAL** This will allow the city to pay for a portion of the \$1.6 million cost of the project out of System Development Charge funds.
- C. **TIMING** The Westech capital improvement is something the city is working on now. Approval of the modification is necessary to spend any SDC funds on this project.
- D. **POLICY/LEGAL** The City Council is required to approve any modifications to the Capital Improvement Plan.

ALTERNATIVES:

The City Council could choose not to add the Westech project to the SDC capital improvement plan. This would disallow any SDC funds to be spent on the Westech water treatment plant expansion.

RECOMMENDATION:

Staff recommends the approval of Resolution #2023-114.

ATTACHMENTS:

- 1. Reso #2023-114 Amending the City's 2008 CIP for Westech
- 2. res 2008-145-07032023111301



RESOLUTION #2023-114

A RESOLUTION TO AMEND THE CITY'S 2008 CAPITAL IMPROVEMENT PLAN FOR SYSTEM DEVELOPMENT CHARGES

- WHEREAS,** Ontario City Ordinance 2618-2008, enacted on July 21, 2008, and effective on August 20, 2008, added Sections 8-13-1 to 8-13-17 to the Ontario City Code and authorized the City of Ontario to impose system development charges (SDCs) on development in conformance with those sections; **and**
- WHEREAS,** As required by the ordinance, a list of capital improvements was approved by the City Council on September 2, 2008; **and**
- WHEREAS,** The CIP and capital improvements list may be modified at any time by resolution of the City Council after complying with Section 8-13-5(b) and the provisions of Oregon law; **and**
- WHEREAS,** The modification to the SDC capital improvement plan will not require fees to increase.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to approve the following addition to the 2008 Capital Improvement Plan for System Development Charges:

Estimated Project Timing	Facility & Description	Estimated Project Cost (\$)	Growth Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)
2023-2025	Ontario Water Treatment Plant Westech Expansion	\$1,600,000	100%	\$ 1,600,000	\$0

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this 12th day of December 2023, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this 12th day of December, 2023.

Deborah K. Folden, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder

DE

Resolution 2008-145

**A RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PLAN
FOR IMPROVEMENT FEE SYSTEM DEVELOPMENT CHARGES**

WHEREAS, Ontario City Ordinance 2618-2008, enacted on July 21, 2008, and effective on August 20, 2008, added Sections 8-13-1 to 8-13-17 to the Ontario City Code and authorized the City of Ontario to impose system development charges (SDCs) on development in conformance with those Sections; and

WHEREAS, Section 8-13-5 requires that, prior to the adoption of an improvement fee SDC, the City adopt by resolution a capital improvement plan (CIP) that lists the capital improvements that may be funded with improvement fees.

NOW, THEREFORE, BE IT RESOLVED by the Ontario City Council as follows:

1. The list of capital improvements set forth in Exhibit A is adopted as the Capital Improvement Plan for the purpose of imposing improvement fee SDCs, pursuant to Section 8-13-5 of the Ontario City Code.

2. The CIP and the capital improvements list in Exhibit A may be modified at any time by resolution of the City Council after complying with Section 8-13-5(b) and the provisions of Oregon law.

EFFECTIVE DATE: Immediately upon passage.

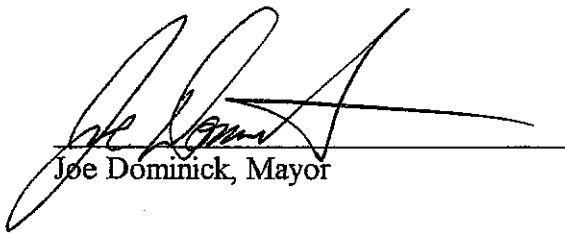
Passed and adopted by the Ontario City Council this 2nd day of September, 2008.

Ayes: Gaskill, Allen, Cummings, Dominick, Mills, Tuttle

Nays: None

Absent: Verini

Approved by the Mayor this 2nd day of September, 2008.


Joe Dominick, Mayor

ATTESTED:


Tori Barnett, City Recorder

ONTARIO SDC CAPACITY IMPROVEMENT PROJECTS (SDC-CIP)						02/04/08
I. WATER SYSTEM FACILITIES						page 1
A. WATER PRODUCTION/TREATMENT FACILITIES		Estimated Project Cost (\$)	Growth-Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)	
Estimated Project Timing	Facility					
2008 - 2022	I-A-1. RIVER INTAKE					
	Construct River Intake Structure and Pump Station					
	Estimated Project Cost	\$715,000	50.0%	\$357,500	\$357,500	
SUBTOTAL	Water Production/Treatment Facilities	\$715,000	50.0%	\$357,500	\$357,500	
B. WATER STORAGE FACILITIES		Estimated Project Cost (\$)	Growth-Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)	
Estimated Project Timing	Facility					
2008 - 2022	I-B-1. PEAK DAY STORAGE					
	Construct storage facilities to provide for peak day needs (2.0 MGD).					
	Estimated Project Cost	\$600,000	95.0%	\$584,500	\$15,500	
SUBTOTAL	Water Storage Facilities	\$600,000	97.4%	\$584,500	\$15,500	
C. WATER DISTRIBUTION FACILITIES		Estimated Project Cost (\$)	Growth-Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)	
Estimated Project Timing	Facility					
2008 - 2022	I-C-1. PHASE I DISTRIBUTION IMPROVEMENTS					
	Construct facilities for VFD, SCADA Controls, Pump Upgrades, and Pipeline Additions for Fire Flows.					
	Estimated Project Cost	\$414,000	0.0%	\$0	\$414,000	
SUBTOTAL	Water Distribution Facilities	\$414,000	0.0%	\$0	\$414,000	
TOTAL	WATER SYSTEM PROJECTS	\$1,729,000	54.5%	\$942,000	\$787,000	

ONTARIO SDC CAPACITY IMPROVEMENT PROJECTS (SDC-CIP)					02/04/08
II. WASTEWATER/SANITARY SEWER FACILITIES					page 2
A. WASTEWATER COLLECTION PIPELINE PROJECTS		Estimated Project Cost (\$)	Growth-Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)
Estimated Project Timing	Facility				
2008 - 2022	II-A-1. UPGRADE PIPELINES FROM PS 3 TO PS 1				
	Upgrade 3600' of 15" and 12" pipelines from the NW 8th Ave Lift Station (PS 3) to the Tapedera Lift Station (PS 1).				
	Estimated Project Cost	\$320,800	52.3%	\$167,778	\$153,022
2008 - 2022	II-A-2. UPGRADE PIPELINES FROM PS 3 TO PS 6				
	Upgrade 9850' of 24" and 21" interceptor lines from the NW 8th Ave Lift Station (PS 3) to the Muakami Lift Station (PS 6).				
	Estimated Project Cost	\$1,151,900	43.5%	\$501,077	\$650,824
2008 - 2022	II-A-3. UPGRADE PIPELINES FROM PS 4 TO SE 24TH ST				
	Upgrade 5925' of 2" and 18" interceptor lines from the Malheur Lift Station (PS 4) to SE 24th Street.				
	Estimated Project Cost	\$594,000	41.6%	\$247,104	\$346,896
SUBTOTAL	Collection Pipeline Projects	\$2,066,700	44.3%	\$915,959	\$1,150,741

ONTARIO SDC CAPACITY IMPROVEMENT PROJECTS (SDC-CIP)					02/04/08
II. WASTEWATER/SANITARY SEWER FACILITIES					page 3
B. WASTEWATER COLLECTION LIFT STATION PROJECTS					
Estimated Project Timing	Facility	Estimated Project Cost (\$)	Growth- Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)
2008 - 2022	II-B-1. UPGRADE PS 3 complete Upgrade the NW 8th Ave Lift Station (PS 3) from 4200 GPM to 7181 GPM. Estimated Project Cost	\$0	41.5%	\$0	\$0
2008 - 2022	II-B-3. UPGRADE PS 6 complete Upgrade the 615 GPM Murakami Lift Station (PS 6) to 2675 GPM. Estimated Project Cost	\$0	77.0%	\$0	\$0
2008 - 2022	II-B-4. CONSTRUCT SW REGIONAL LIFT STATION Construct 1500 GPM SW Regional Lift Station to serve new development (except 37 existing dwelling units). Estimated Project Cost	Reduced Portion To Be Funded From SDCs \$1,500,000	50.0% 99.3%	\$750,000 \$1,489,500	\$750,000 \$10,500
SUBTOTAL	Lift Station Projects	\$1,500,000	99.3%	\$1,489,500	\$10,500
TOTAL	SANITARY SEWER PROJECTS	\$3,566,700	46.7%	\$1,665,959	\$1,161,241

ONTARIO SDC CAPACITY IMPROVEMENT PROJECTS (SDC-CIP)

02/04/08

III. PARKS AND RECREATION FACILITIES

page 4

A. NEIGHBORHOOD PARKS

Estimated Project Timing	Facility	Estimated Project Cost (\$)	Growth- Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)
2008 - 2015	III-A-1. NEIGHBORHOOD PARK DEVELOPMENT				
	Develop additional neighborhood park facilities at Alameda Park to repair deficiencies and serve growth needs.				
	total acres: 5.00 Acquisition	\$0		\$0	\$0
	SDC acres: 3.28 Development	\$500,000		\$328,022	\$171,978
	Total Cost	\$500,000	65.6%	\$328,022	\$171,978
2016 - 2025	III-A-2. NEIGHBORHOOD PARK ACQUISITION AND DEVELOPMENT				
	Acquire land and develop a neighborhood park to serve growth needs.				
	total acres: 6.51 Acquisition	\$162,750	0.0%	\$0	\$0
	SDC acres: 6.51 Development	\$651,000		\$651,000	\$0
	Total Cost	\$813,750	100.0%	\$813,750	\$0
2026 - 2040	III-A-3. NEIGHBORHOOD PARK ACQUISITION AND DEVELOPMENT				
	Acquire land and develop a neighborhood park to serve growth needs.				
	total acres: 6.51 Acquisition	\$162,750	0.0%	\$0	\$0
	SDC acres: 6.51 Development	\$651,000		\$651,000	\$0
	Total Cost	\$813,750	100.0%	\$813,750	\$0
SUBTOTAL	Neighborhood Parks	\$2,127,500		\$1,955,522	\$171,978

EXHIBIT A

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ONTARIO SDC CAPACITY IMPROVEMENT PROJECTS (SDC-CIP)						02/04/08
III. PARKS AND RECREATION FACILITIES						page 5
B. COMMUNITY, URBAN, AND SPECIAL USE PARKS						
Estimated Project Timing	Facility	Estimated Project Cost (\$)	Growth- Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)	
2008 - 2015	III-B-1. COMMUNITY PARK DEVELOPMENT	Reduced Portion To Be Funded From SDCs				
	Develop a Community Park on owned land on Malhuer Drive to repair deficiencies and meet growth needs.		0.0%	\$0		
	total acres: 25.00 Acquisition	\$0	58.4%	\$0	\$0	
	SDC acres: 14.60 Development	\$2,500,000	58.4%	\$1,460,000	\$1,040,000	
	Total Cost	\$2,500,000	58.4%	\$1,460,000	\$1,040,000	
2026 - 2040	III-B-2. LARGE URBAN PARK ACQUISITION & DEVELOPMENT	Reduced Portion To Be Funded From SDCs				
	Acquire and develop 9th Avenue Large Urban Park to repair deficiencies and meet growth needs.		0.0%	\$0		
	total acres: 50.00 Acquisition	\$1,250,000	75.5%	\$943,750	\$306,250	
	SDC acres: 37.75 Development	\$5,000,000	75.5%	\$3,775,000	\$1,225,000	
	Total Cost	\$6,250,000	75.5%	\$4,718,750	\$1,531,250	
2008 - 2015	III-B-3. WATERFRONT PARK ACQUISITION & DEVELOPMENT					
	Acquire and develop a waterfront park special use park along the Snake River between Highway 30 crossing and the intersection with I-84 to meet growth needs.					
	total acres: 10.00 Acquisition	\$250,000	100.0%	\$250,000	\$0	
	SDC acres: 10.00 Development	\$500,000	100.0%	\$500,000	\$0	
	Total Cost	\$750,000	100.0%	\$750,000	\$0	
2016 - 2025	III-B-4. WATERFRONT PARK ACQUISITION & DEVELOPMENT	Reduced Portion To Be Funded From SDCs				
	Acquire and develop a waterfront park special use park along the Snake River between Highway 20 crossing and the intersection with I-84 to meet growth needs.		0.0%	\$0		
	total acres: 10.00 Acquisition	\$250,000	100.0%	\$250,000	\$0	
	SDC acres: 10.00 Development	\$500,000	100.0%	\$500,000	\$0	
	Total Cost	\$750,000	100.0%	\$750,000	\$0	

ONTARIO SDC CAPACITY IMPROVEMENT PROJECTS (SDC-CIP)

02/04/08

III. PARKS AND RECREATION FACILITIES

page 6

B. COMMUNITY, URBAN, AND SPECIAL USE PARKS

Estimated Project Timing	Facility	Estimated Project Cost (\$)	Growth- Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)
2016 - 2025	III-B-5. SPORTS PARK ACQUISITION AND DEVELOPMENT				
	Acquire and develop a Sports Park Special Use Facility to meet growth needs.	Reduced Portion To Be Funded From SDCs	0.0%	\$0	
	total acres: 25.00 Acquisition	\$625,000	100.0%	\$625,000	\$0
	SDC acres: 25.00 Development	\$5,000,000	100.0%	\$5,000,000	\$0
	Total Cost	\$5,625,000	100.0%	\$5,625,000	\$0
2026 - 2040	III-B-6. INDOOR RECREATION CENTER ACQUISITION AND DEVELOPMENT				
	Acquire and develop an Indoor Recreation (Sports) Special Use Facility to meet growth needs.	Reduced Portion To Be Funded From SDCs	0.0%	\$0	
	total acres: 5.00 Acquisition	\$125,000	100.0%	\$125,000	\$0
	SDC acres: 5.00 Development	\$8,000,000	100.0%	\$8,000,000	\$0
	Total Cost	\$8,125,000	100.0%	\$8,125,000	\$0
SUBTOTAL	Community, Urban, and Special Use Parks	\$24,000,000		\$21,428,750	\$2,571,250

EXHIBIT A
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ONTARIO SDC CAPACITY IMPROVEMENT PROJECTS (SDC-CIP)					02/04/08
III. PARKS AND RECREATION FACILITIES					page 8
C. GREENWAYS, LINEAR PARKS, AND TRAILS		Estimated Project Cost (\$)	Growth-Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)
Estimated Project Timing	Facility				
2008 - 2015	III-C-6. TRAILS DEVELOPMENT	Reduced Portion To Be Funded From SDCs			
	Develop off-road pathways and trails to repair deficiencies and meet growth needs.		0.0%	\$0	
	total miles: 5.00 Acquisition	\$0	48.2%	\$0	\$0
	SDC miles: 2.41 Development	\$750,000	48.2%	\$361,500	\$388,500
	Total Cost	\$750,000	48.2%	\$361,500	\$388,500
2016 - 2025	III-C-7. TRAILS DEVELOPMENT	Reduced Portion To Be Funded From SDCs			
	Develop off-road pathways and trails to repair deficiencies and meet growth needs.		0.0%	\$0	
	total miles: 5.00 Acquisition	\$0	48.2%	\$0	\$0
	SDC miles: 2.41 Development	\$750,000	48.2%	\$361,500	\$388,500
	Total Cost	\$750,000	48.2%	\$361,500	\$388,500
2026 - 2040	III-C-8. TRAILS DEVELOPMENT	Reduced Portion To Be Funded From SDCs			
	Develop off-road pathways and trails to repair deficiencies and meet growth needs.		0.0%	\$0	
	total miles: 4.75 Acquisition	\$0	48.2%	\$0	\$0
	SDC miles: 2.29 Development	\$712,500	48.2%	\$343,425	\$369,075
	Total Cost	\$712,500	48.2%	\$343,425	\$369,075
SUBTOTAL	Greenways, Linear Parks, and Trails	\$2,660,130	54.9%	\$1,460,473	\$1,199,657
TOTAL	PARKS AND RECREATION PROJECTS	\$28,787,630	86.3%	\$24,844,745	\$3,942,885

ONTARIO SDC CAPACITY IMPROVEMENT PROJECTS (SDC-CIP)

02/04/08

III. PARKS AND RECREATION FACILITIES

page 7

C. GREENWAYS, LINEAR PARKS, AND TRAILS

Estimated Project Timing	Facility	Estimated Project Cost (\$)	Growth- Required Portion (%)	SDC-Eligible Growth Share (\$)	Non-Growth Share (\$)
2008 - 2015	III-C-1. GREENWAY ACQUISITION				
	Acquire Malheur River Greenway to meet growth needs.				
	total acres: 45.90 Acquisition	\$137,700	100.0%	\$137,700	\$0
	SDC acres: 45.90 Development	\$0	100.0%	\$0	\$0
	Total Cost	\$137,700	100.0%	\$137,700	\$0
2016 - 2025	III-C-2. GREENWAY ACQUISITION				
	Acquire Snake River Greenway to meet growth needs.	Reduced Portion To Be Funded From SDCs	0.0%	\$0	
	total acres: 69.80 Acquisition	\$209,400	100.0%	\$209,400	\$0
	SDC acres: 69.80 Development	\$0	100.0%	\$0	\$0
	Total Cost	\$209,400	100.0%	\$209,400	\$0
2008 - 2015	III-C-3. LINEAR PARK ACQUISITION				
	Acquire Stewart Carter Canal Linear Park to repair deficiencies and meet growth needs.				
	total acres: 13.82 Acquisition	\$41,460	46.7%	\$19,362	\$22,098
	SDC acres: 6.45 Development	\$0	46.7%	\$0	\$0
	Total Cost	\$41,460	46.7%	\$19,362	\$22,098
2016 - 2025	III-C-4. LINEAR PARK ACQUISITION				
	Acquire Stewart Carter Canal Linear Park to repair deficiencies and meet growth needs.	Reduced Portion To Be Funded From SDCs	0.0%	\$0	
	total acres: 9.21 Acquisition	\$27,630	46.7%	\$12,903	\$14,727
	SDC acres: 4.30 Development	\$0	46.7%	\$0	\$0
	Total Cost	\$27,630	46.7%	\$12,903	\$14,727
2026 - 2040	III-C-5. LINEAR PARK ACQUISITION				
	Acquire Stewart Carter Canal Linear Park to repair deficiencies and meet growth needs.	Reduced Portion To Be Funded From SDCs	0.0%	\$0	
	total acres: 10.48 Acquisition	\$31,440	46.7%	\$14,682	\$16,758
	SDC acres: 4.89 Development	\$0	46.7%	\$0	\$0
	Total Cost	\$31,440	46.7%	\$14,682	\$16,758

SDC-ELIGIBLE
TRANSPORTATION
CAPITAL IMPROVEMENTS

Project Number	Project Title	Project Priority	Est. Total Project Cost (2006)	Development Share	Net Funding City	MV Future Growth Benefit %	MV Impr. Fee SDC Eligible Amount	MV Portion To Be Collected Through SDC	P/B Future Growth Benefit %	P/B Impr. Fee SDC Eligible Amount	P/B Portion To Be Collected Through SDC
	Street/Intersection Improvements										
105	N Oregon St. - N Bypass to 1/4 north of N Fortner St. Relocate & rebuild with pedestrian/bicycle improvements to connect NW Park Blvd. - N Oregon St. to Malheur Dr.	Short-term	\$758,144	50%	\$379,072	97%	\$367,700	\$367,700	3%	\$11,372	\$11,372
107	New urban collector with pedestrian/bicycle facilities.	Short-term	\$615,992	70%	\$184,798	97%	\$179,254	\$179,254	3%	\$5,544	\$5,544
108	NW Park Blvd. - Malheur Dr. to NW 4th Ave. Upgrade to urban collector with pedestrian/bicycle improvements.	Short-term	\$769,990	67%	\$254,097	97%	\$246,474	\$246,474	3%	\$7,623	\$7,623
109	SE 2nd St. - SE 9th Ave. to Butler Blvd. Upgrade to urban major collector with pedestrian/bicycle improvements.	Short-term	\$769,990	67%	\$254,097	97%	\$246,474	\$246,474	3%	\$7,623	\$7,623
111	SE 5th Ave. - Bridge over I-84. Widen bridge with pedestrian/bicycle improvements.	Short-term	\$4,500,000	50%	\$2,250,000	97%	\$2,182,500	\$2,182,500	3%	\$67,500	\$67,500
112	SE 5th Ave. - SE 5th St. to I-84. Upgrade to major collector with pedestrian/bicycle improvements.	Short-term	\$615,992	70%	\$184,798	97%	\$179,254	\$179,254	3%	\$5,544	\$5,544
113	SE 5th Ave. - I-84 to S. East lane Upgrade to urban minor arterial with pedestrian/bicycle improvements.	Short-term	\$568,608	100%	\$0	97%	\$0	\$0	3%	\$0	\$0
114	SW Park Blvd. - SW 11th Ave. to SW 10th Ave. New minor collector with pedestrian/bicycle improvements.	Short-term	\$592,300	0%	\$592,300	97%	\$574,531	\$574,531	3%	\$17,769	\$17,769
115	Oregon St./Idaho Ave. intersection. Rebuild to include channelization and signal.	Short-term	\$1,776,900	0%	\$1,776,900	100%	\$1,776,900	\$1,776,900	0%	\$0	\$0

EXHIBIT A

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**SDC-ELIGIBLE
TRANSPORTATION
CAPITAL IMPROVEMENTS**

Project Number	Project Title	Project Priority	Est. Total Project Cost (2006)	Development Share	Net Funding City	MV Future Growth Benefit %	MV Impr. Fee SDC Eligible Amount	MV Portion To Be Collected Through SDC	P/B Future Growth Benefit %	P/B Impr. Fee SDC Eligible Amount	P/B Portion To Be Collected Through SDC
	Street/Intersection Improvements										
203	Dorian Dr. - SW 4th Ave. to NW 4th Ave. - Upgrade to urban collector with pedestrian/bicycle improvements.	Medium-term	\$769,990	70%	\$230,997	97%	\$224,067	\$224,067	3%	\$6,930	\$6,930
204	SW Alameda Dr. - Butler Blvd. to SW Frost Way - Upgrade to urban neighborhood collector with pedestrian/bicycle improvements.	Medium-term	\$615,992	50%	\$307,996	97%	\$298,756	\$298,756	3%	\$9,240	\$9,240
208	SW Park Blvd. - Butler Blvd. To SW 11th Ave. - Upgrade to urban neighborhood collector with pedestrian/bicycle improvements.	Medium-term	\$651,530	50%	\$325,765	97%	\$315,992	\$0	3%	\$9,773	\$0
302	SE 5th Ave./SP Mainline RR Crossing - Upgrade RR Crossing with pedestrian/bicycle improvements.	Long-term	\$355,380	0%	\$355,380	97%	\$344,719	\$0	3%	\$10,661	\$0
305	East Lane - Butler Blvd. To SE 13th Ave. - Construct new minor arterial with pedestrian/bicycle improvements.	Long-term	\$568,608	100%	\$0	97%	\$0	\$0	3%	\$0	\$0
306	East Lane - SE 13th Ave. to SE 5th Ave. - Upgrade to minor arterial and signal at East Lane/SE 5th Ave. Intersection with pedestrian/bicycle improvements.	Long-term	\$758,144	70%	\$227,443	97%	\$220,620	\$0	3%	\$6,823	\$0
307	SE 10th St. (extended) - Butler Blvd. To SE 9th Ave. - Construct new collector with pedestrian/bicycle improvements.	Long-term	\$769,990	100%	\$0	97%	\$0	\$0	3%	\$0	\$0
308	SE 10th St. - SE 9th Ave. to SE 5th Ave. - Realign and upgrade to collector with improved intersection configuration and drainage with pedestrian/bicycle improvements.	Long-term	\$580,454	70%	\$174,136	97%	\$168,912	\$0	3%	\$5,224	\$0
309	SE Claudia Rd. - SE 9th Ave. to SE 10th St. - Realign and upgrade to collector, eliminate existing intersection with 5th Ave with pedestrian/bicycle improvements.	Long-term	\$568,608	70%	\$170,582	97%	\$165,465	\$0	3%	\$5,117	\$0

EXHIBIT A

Project Number	Project Title	Project Priority	Est. Total Project Cost (2006)	Development / Partner Cost Share	Net Funding City	MV Future Growth Benefit %	MV Impr. Fee To Be Collected Through SDC	P/B Future Growth Benefit %	P/B Impr. Fee To Be Collected Through SDC
	Street/Intersection Improvements								
310	Verde Dr. - N. Bypass to NE 20th Ave. - Upgrade to major collector with pedestrian/bicycle improvements. Dorian Dr. - Hunter Ln. to N. Bypass to Malheur Dr. - Construct new urban collector with signal at N. Bypass with pedestrian/bicycle improvements.	Long-term	\$461,994	70%	\$138,598	97%	\$134,440	3%	\$4,158
311	SW 14th Ave. - Park Blvd. to east of SW 4th St. - Upgrade to urban neighborhood collector with pedestrian/bicycle improvements.	Long-term	\$829,220	70%	\$248,766	97%	\$241,303	3%	\$7,463
312	Hunter Ln. - Dorian Dr. to NW 19th St. - Construct new urban collector with pedestrian/bicycle improvements.	Long-term	\$390,918	100%	\$0	97%	\$0	3%	\$0
313	Verde Dr./NW 4th Ave. Intersection - Install traffic signal.	Long-term	\$829,220	70%	\$248,766	97%	\$241,303	3%	\$7,463
314	Verde Dr./Idaho Ave. Intersection - Install traffic signal.	Long-term	\$266,535	0%	\$266,535	100%	\$266,535	0%	\$0
315	SW 4th Ave./SW 12th St. Intersection - Install traffic signal.	Long-term	\$266,535	0%	\$266,535	100%	\$266,535	0%	\$0
316	SW 4th Ave./Sunset Intersection - Install traffic signal.	Long-term	\$266,535	0%	\$266,535	100%	\$266,535	0%	\$0
317	SW 9th St./W. Idaho Intersection - Install traffic signal.	Long-term	\$266,535	0%	\$266,535	100%	\$266,535	0%	\$0
318		Long-term	\$266,535	0%	\$266,535	100%	\$266,535	0%	\$0

SDC-ELIGIBLE
TRANSPORTATION
CAPITAL IMPROVEMENTS

Project Number	Project Title	Project Priority	Est. Total Project Cost (2006)	Development Partner Cost Share	Net Funding City	MV Future Growth Benefit %	MV Impr. Fee To Be Collected Through SDC	P/B Future Growth Benefit %	P/B Impr. Fee To Be Collected Through SDC
E. Ontario Traffic Study Proj.	Street/Intersection Improvements								
E. Ontario Traffic Study Proj.	Central Ave. - Upgrade to collector with pedestrian/bicycle improvements.	Short-term	\$762,082	100%	\$0	97%	\$0	3%	\$0
E. Ontario Traffic Study Proj.	South SE 13th St. - Upgrade to collector with pedestrian/bicycle improvements.	Short-term	\$539,986	100%	\$0	97%	\$0	3%	\$0
E. Ontario Traffic Study Proj.	Thrifty Way - Upgrade to collector with pedestrian/bicycle improvements.	Short-term	\$759,768	100%	\$0	97%	\$0	3%	\$0
E. Ontario Traffic Study Proj.	South East Lane - Upgrade to collector with pedestrian/bicycle improvements.	Short-term	\$759,768	100%	\$0	97%	\$0	3%	\$0
E. Ontario Traffic Study Proj.	SE 5th Ave. - Upgrade to collector with pedestrian/bicycle improvements; install signals at intersections with Goodfellow St. and East Lane.	Short-term	\$952,236	50%	\$476,118	50%	\$238,059	3%	\$14,284
E. Ontario Traffic Study Proj.	East Lane - Intersection Improvements.	Short-term	\$1,500,000	67%	\$495,000	100%	\$495,000	0%	\$0
E. Ontario Traffic Study Proj.	East Idaho Ave. - Intersection, signal, and pedestrian/bicycle improvements	Short-term	\$750,000	0%	\$750,000	97%	\$727,500	3%	\$22,500
E. Ontario Traffic Study Proj.	North Goodfellow St. - Designate center turn lane.	Short-term	\$21,866	0%	\$21,866	100%	\$21,866	0%	\$0
E. Ontario Traffic Study Proj.	NE 1st Ave. - Traffic flow improvements.	Short-term	\$284,940	100%	\$0	100%	\$0	0%	\$0

EXHIBIT A

**SDC-ELIGIBLE
TRANSPORTATION
CAPITAL IMPROVEMENTS**

Project Number	Project Title	Project Priority	Est. Total Project Cost (2006)	Development Partner Cost Share	Net Funding City	MY Future Growth Benefit %	MY Impr. Fee SDC Eligible Amount	MY Portion To Be Collected Through SDC	P/B Future Growth Benefit %	P/B Impr. Fee SDC Eligible Amount	P/B Portion To Be Collected Through SDC
Street/Intersection Improvements											
ODOT East Ave. Study Proj. A	Additional Business Access with pedestrian/bicycle improvements between 4th St. and Pilot.	Short-term	\$700,000	50%	\$350,000	97%	\$339,500	\$339,500	3%	\$10,500	\$10,500
ODOT East Ave. Study Proj. B	Geometric and pedestrian/bicycle improvements for New Truck Routes.	Short-term	\$31,820	0%	\$31,820	97%	\$30,671	\$30,671	3%	\$949	\$949
ODOT East Ave. Study Proj. C	East Idaho Ave. Signal optimization and lane geometry upgrades with pedestrian/bicycle improvements	Short-term	\$33,260	50%	\$16,630	97%	\$16,131	\$16,131	3%	\$499	\$499
ODOT East Ave. Study Proj. D	Acquire ROW for SE/NE 2nd and 4th St. upgrade to major collectors with pedestrian/bicycle improvements.	Short-term	\$48,635	0%	\$48,635	97%	\$47,176	\$47,176	3%	\$1,459	\$1,459
ODOT East Ave. Study Proj. E	Acquire ROW for corridors.	Short-term	\$4,260,000	100%	\$0	97%	\$0	\$0	3%	\$0	\$0
ODOT East Ave. Study Proj. F	Consolidate driveway accesses along E. Idaho Ave. with pedestrian/bicycle improvements.	Short-term	\$20,368	0%	\$20,368	97%	\$19,757	\$0	3%	\$611	\$0
ODOT East Ave. Study Proj. G	Construct channelized median at E. Idaho Ave./3rd St. Intersection with pedestrian/bicycle improvements.	Short-term	\$20,863	0%	\$20,863	97%	\$20,237	\$0	3%	\$626	\$0
ODOT East Ave. Study Proj. H	Upgrade SE 5th Ave. to minor arterial with pedestrian/bicycle improvements.	Medium-term	\$128,230	100%	\$0	97%	\$0	\$0	3%	\$0	\$0
ODOT East Ave. Study Proj. I	Construct cul-de-sac on NE 3rd St with pedestrian/bicycle improvements.	Medium-term	\$86,055	100%	\$0	97%	\$0	\$0	3%	\$0	\$0
ODOT East Ave. Study Proj. J	Extend NE 4th St. to I-84 underpass with pedestrian/bicycle improvements.	Medium-term	\$156,771	0%	\$156,771	97%	\$152,060	\$0	3%	\$4,703	\$0

SDC-ELIGIBLE
TRANSPORTATION
CAPITAL IMPROVEMENTS

Project Number	Project Title	Project Priority	Est. Total Project Cost (2006)	Development Partner Cost Share	Net Funding City	MV Future Growth Benefit %	MV Impr. Fee SDC Eligible Amount	MV Portion To Be Collected Through SDC	P/B Future Growth Benefit %	P/B Impr. Fee SDC Eligible Amount	P/B Portion To Be Collected Through SDC
	Street/Intersection Improvements										
North Interchange Mgmt. Plan	North Ontario Interchange future expansion	Long-term	\$6,500,000	25%	\$4,875,000	97%	\$4,728,750	\$0	3%	\$146,250	\$0
	Bicycle/Pedestrian Only Improvements										
6	NW 9th St. - NW 8th Ave. to SW 4th Ave. - Complete sidewalks and bike lanes.	Medium-term	\$136,229	0%	\$136,229	0%	\$0	\$0	39%	\$53,129	\$0
7	Park Blvd. - SW 4th Ave. to SW 5th Ave. - Complete sidewalks and bike lanes.	Medium-term	\$13,031	0%	\$13,031	0%	\$0	\$0	39%	\$5,082	\$0
8	NW 4th Ave. - Verdie Dr. to N. Oregon St. - Complete sidewalks and bike lanes.	Medium-term	\$221,520	0%	\$221,520	0%	\$0	\$0	39%	\$86,393	\$0
14	Frontier St. - N. Oregon St. to NW 4th Ave. - Complete sidewalks.	Long-term	\$153,998	100%	\$0	0%	\$0	\$0	39%	\$0	\$0
15	SE 2nd St. - E. Idaho Ave. to SE 18th Ave. - Complete sidewalks and bike lanes.	Long-term	\$302,073	100%	\$0	0%	\$0	\$0	39%	\$0	\$0
16	SE 3rd St. - E. Idaho Ave. to SE 2nd St. - Complete sidewalks.	Long-term	\$177,690	100%	\$0	0%	\$0	\$0	39%	\$0	\$0
17	SW 4th Ave. - SW 4th St. to SW 10th St. - Complete sidewalks.	Long-term	\$82,922	100%	\$0	0%	\$0	\$0	39%	\$0	\$0
18	SW 5th Ave. - SW 4th St. to SW 10th St. - Complete sidewalks.	Long-term	\$59,230	100%	\$0	0%	\$0	\$0	39%	\$0	\$0
19	SW/SE 6th Ave. - SW 5th St. to SE 7th St. - Complete sidewalks.	Long-term	\$177,690	100%	\$0	0%	\$0	\$0	39%	\$0	\$0
20	SW 12th St. - Sears Dr. to SE 4th Ave. - Complete sidewalks.	Long-term	\$47,384	100%	\$0	0%	\$0	\$0	39%	\$0	\$0
TOTAL TRANSPORTATION IMPROVEMENTS			\$40,738,854		\$17,270,816		\$16,278,053	\$8,191,812		\$142,812	\$189,395

EXHIBIT A



**AGENDA REPORT
PUBLIC HEARING
December 12, 2023**

To: Mayor and City Council

FROM: Dan Cummings, City Manager/Community Development Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **ACCEPT RIGHT OF WAY FOR A PORTION OF SE 5TH AVENUE**

DATE: December 6, 2023

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE THE DEDICATION OF THE RIGHT OF WAY FOR A PORTION OF SE 5TH AVENUE AS SHOWN IN THE DEED OF DEDICATION AS ATTACHMENT 1 OF THIS REPORT AND AUTHORIZE THE MAYOR TO SIGN THE DEED OF DEDICATION.

SUMMARY:

The City Council, who is the governing body for the City of Ontario, needs to accept the right of way of a portion of SE 5th Avenue as shown on the attachment to this report.

BACKGROUND:

The Christian Life Fellowship, as part of the improvement of their property in constructing a new fence along SE 5th Avenue, installed a fence in line with the new fence along the RV Park to the east. In doing so, it was set back along a line that would allow for future improvements to SE 5th Avenue. They wish to dedicate the setback area to the city for Right of Way for further street construction when SE 5th Avenue is improved.

CURRENT SITUATION:

Christain Life Fellowship has submitted a signed Deed of Dedication for the Right of Way for a portion of SE 5th Avnue for the City Council to accept.

ANALYSIS:

- A. **STRATEGIC PLAN** The dedication of right of way meets the Growth and Desirability portions of the City Council's Strategic Plan.
- B. **FINANCIAL** There is no financial cost to the city other than a filing fee of \$107.00.
- C. **TIMING** There is no immediate time frame needed for this action to be completed.
- D. **POLICY/LEGAL** The City Council is the only governing body that has the authority to accept right of way on behalf of the city.

ALTERNATIVES:

The alternative could be to not accept the right of way.

The Council could, by motion, not accept the right of way offered for dedication and wait until the street improvements require additional right of way.

RECOMMENDATION:

Staff recommends that the Council approve the request for the dedication of the street right of way and authorize the Mayor to sign the deed of dedication.

ATTACHMENTS:

1. ROW Dedication_Christain Life_Signed by owner



After Recording Return to:
City of Ontario
City Recorder
Attn. Tori Barnett
444 SW 4th Street
Ontario, OR 97914

DEED OF DEDICATION FOR PUBLIC RIGHT OF WAY

FOR VALUE RECEIVED, **CHRISTIAN LIFE FELLOWSHIP**, an Oregon Nonprofit Corporation, whose current address is 366 SE 5th Street, Ontario Oregon 97914, ("Grantor"), in consideration of the sum of -Zero- dollars (\$0.00) and other considerations, the receipt of which is hereby acknowledged, does hereby convey and grant to the **CITY OF ONTARIO**, ("Grantee"), whose address is 444 SW 4TH Street, Ontario, Oregon 97914, **HEREBY DEDICATE TO THE PUBLIC, A PUBLIC RIGHT OF WAY**, and the right to erect, construct, install, and lay and thereafter use, operate, inspect, repair, maintain, replace, and remove a permanent roadway and public utilities, such as but limited to Sewer, Water, Gas, Electric and Communication services lines, Fixtures and Facilities over, across, and through the lands as described in Exhibit A and shown in Exhibit B, being real property located in Malheur County, Oregon (the "Property"), to wit:

Public Right of Way described in Attached Exhibit "A" And shown in Attached Exhibit "B".
SUBJECT TO all existing easements of record.

IN WITNESS WHEREOF, the Grantor has executed this instrument on this 30th day of November 2023.

GRANTOR: **CHRISTIAN LIFE FELLOWSHIP**, an Oregon Nonprofit Corporation.

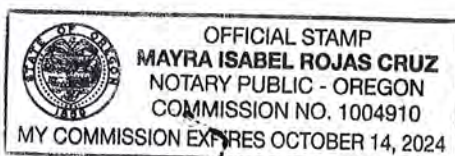
By: [Signature]
JEREMY S. EVANS, PRESIDENT

By: [Signature]
BERNIE BABCOCK, SECRETARY

State of Oregon)
County of Malheur) SS.

On this 30th day of November, 2023, before me, the undersigned Notary Public in and for said State, personally appeared **JEREMY S. EVANS AND BERNIE BABCOCK**, known or identified to me to be the Officers of the above Corporation, and they executed the within instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



[Signature]
Notary Public for Oregon
My Commission expires: 10/14/2024

City of Ontario Acceptance:

Accepted by the Common Council of the City of Ontario on this ____ day of _____, 2023, in a Public Hearing at a regular Session of the City Council.

GRANTEE:

CITY OF ONTARIO

By: _____
Deborah Folden, Mayor

Attested: _____
City Recorder: Tori Barnett, MMC

Exhibit A

Description of Public Right-of-Way

DocuSign Envelope ID: 277E2B46-91E3-4B6F-AACD-A84996AD5D8A



ATLAS LAND SURVEYING

202 NE 9th STREET
PHONE: 208-739-3802

FRUITLAND, ID 83619
OFFICE/FAX: 208-452-6462

www.atlas-survey.com
atlas@atlas-survey.com

EXHIBIT A

RIGHT-OF-WAY DEDICATION CHRISTIAN LIFE FELLOWSHIP

Land in City of Ontario, Malheur County, Oregon, as follows:

In Township 18 South, Range 47 East, Willamette Meridian:

In Section 10: A parcel of land in the S1/2 NW1/4 NE1/4, and being a portion of lands described as "TITLE 'C'" in the Warranty Deed to CHRISTIAN LIFE FELLOWSHIP, INC., an Oregon nonprofit corporation (hereinafter referred to as "CLF"), recorded March 14, 1996, at Instrument No. 96-1847, records of Malheur County, and being more particularly described as follows:

COMMENCING at the Southwest corner of said S1/2 NW1/4 NE1/4 (CN1/16 corner), being monumented by a found brass cap stamped "T18S R47E WM MALHEUR COUNTY", *inter alia*, and from which point the northwest corner of said NW1/4 NE1/4 (N1/4 corner), being monumented by a found brass cap stamped "T18S R47E WM LS2080", *inter alia*, bears N. 00° 18' 11" W. 1315.24 feet;
thence along the west line of said NW1/4 NE1/4, N. 00° 18' 11" W. 25.00 feet, to the southwest corner of said CLF lands, and the **POINT OF BEGINNING**;
thence continuing along said west line, coincident with the west line of said CLF lands, N. 00° 18' 11" W. 10.00 feet;
thence parallel with the south line of said NW1/4 NE1/4, N. 89° 57' 31" E. 288.89 feet, to a point on the east line of said CLF lands;
thence along said east line, S. 12° 49' 29" W. 10.26 feet, to the southeast corner of said CLF lands;
thence along said south line, S. 89° 57' 31" W. 286.56 feet, to the **POINT OF BEGINNING**.

CONTAINING 2,877 sq. ft (0.066 ac.), more or less.

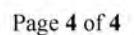
The basis of bearing for this description being the Ontario Zone of the Oregon Coordinate Reference System measuring N. 00° 18' 11" W. 1315.24 feet between found monuments at the CN1/16 and N1/4 corner of Section 10, as shown on record of survey inst. #18-47-1039, filed in the survey records of Malheur County, Oregon, being incorporated fully herein by this reference.

END OF THIS DESCRIPTION THAT CONTAINS ONE (1) PAGE



THIS DESCRIPTION WAS PREPARED BY DEAN J. COON, PLS65687 ON November 16, 2023.
E:\2022 PROJ\22-017A-TS-KA\ADMIN\DESCRIPTIONS\R_W Dedication; Christian Life Fellowship.odt

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ONTARIO
OREGON

Public Works Department

QUARTERLY PRESENTATION JULY – SEPTEMBER 2023

Engineering Development Review & Special Projects



- 22 Right of Way permits issued
- 3 PDAC meetings held
- 5 address changes or additions
- Multiple plan reviews
- Water Treatment Plant expansion project inspection
- Safe Routes to School - Inspection
- SE 5th Ave Pedestrian Improvement Project coordination with ODOT
- 2 Sidewalk grant application reviews



Engineering Development Review & Special Projects



- Tapadera Lift Station construction
- Sidewalk grant program



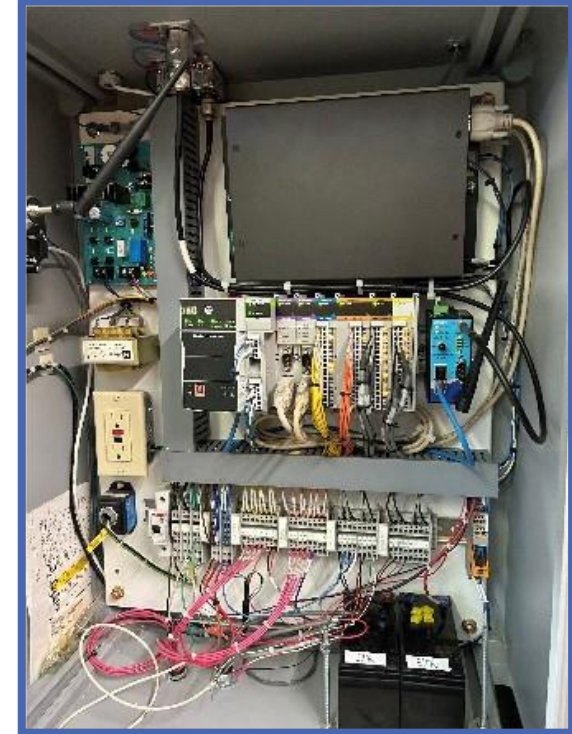
Water Treatment Plant



- Replaced Well #4 pump
- Rebuilt East side pump #1
- Replaced outdated PLC's in the Wells and WTP
- Rebuilt Sunset pump #1
- Rebuilt the effluent valve actuators



Water Treatment Plant



Wastewater Treatment Plant



- Replaced the back up 50hp auxiliary pump
- Aerator maintenance, bi-annual and quarterly
- Cleaned the east contact chamber



Wastewater Treatment Plant



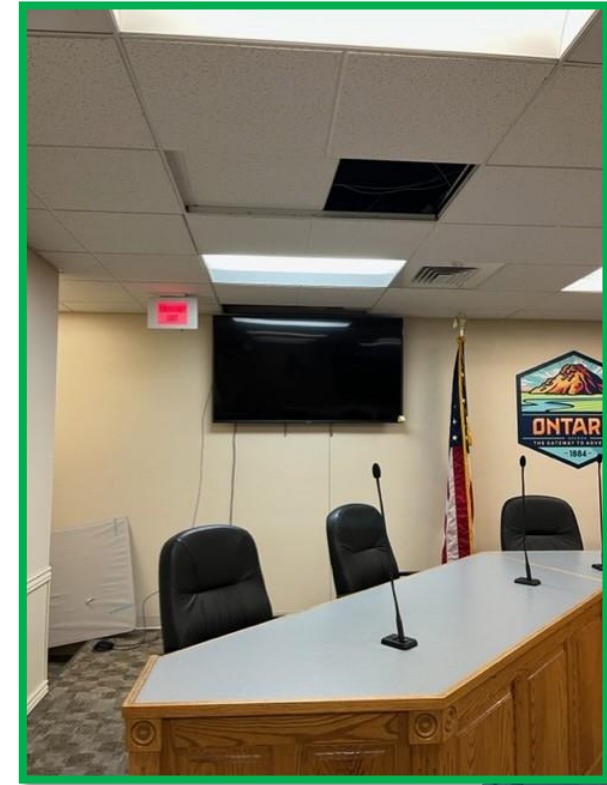
Buildings, Parks & Cemeteries



- 10 funerals at Evergreen Cemetery
- Replaced the bark at the entrance to Beck Park
- Replaced the roof on both shelters at Beck Park
- Installed the new TV in council chambers



Building, Parks & Cemeteries



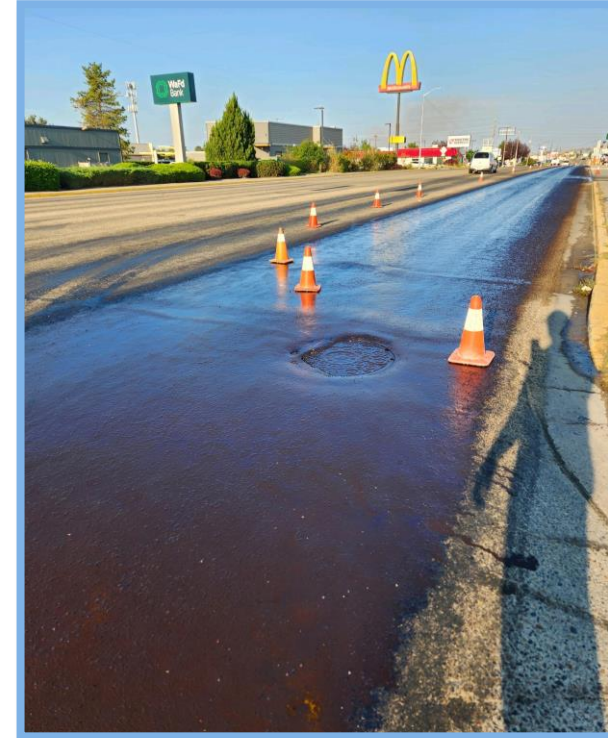
Field Services



- Installed 3 new water services
- Replaced 161 water meters that failed
- 203 utility locates completed
- Traffic control for special events
- Primary and secondary routes swept
- Repainted all the cross walks throughout town
- Replaced the thermo plastic cross walks and turn arrows in the chip seal area
- Fog Sealed SW 4th Ave



Field Services: Streets & Collection/Distribution





ONTARIO
OREGON

Questions?





ONTARIO
OREGON

FIRST QUARTER REPORT

July – September 2023



Comparison between 2014/2023 Calls (1st Quarter)

	2014	2023	Difference
Medical Responses	423	461	+38 (9% increase)
Fire Responses	75	112	+37 (49% increase)
Total Emergency Responses	498	573	+ 75 (15% increase)

MEDICAL & FIRE CALL STATS



Medical Calls for Service

- City medical calls = 405
- Rural medical calls = 56
- Total medical calls = 461
- Total Generals (Call Backs) = 2

Fire Calls for Service

- City fire responses = 84
- Rural fire responses = 28
- Total fire responses = 112
- Mutual Aid Given = 6

Total Calls for Service = 573

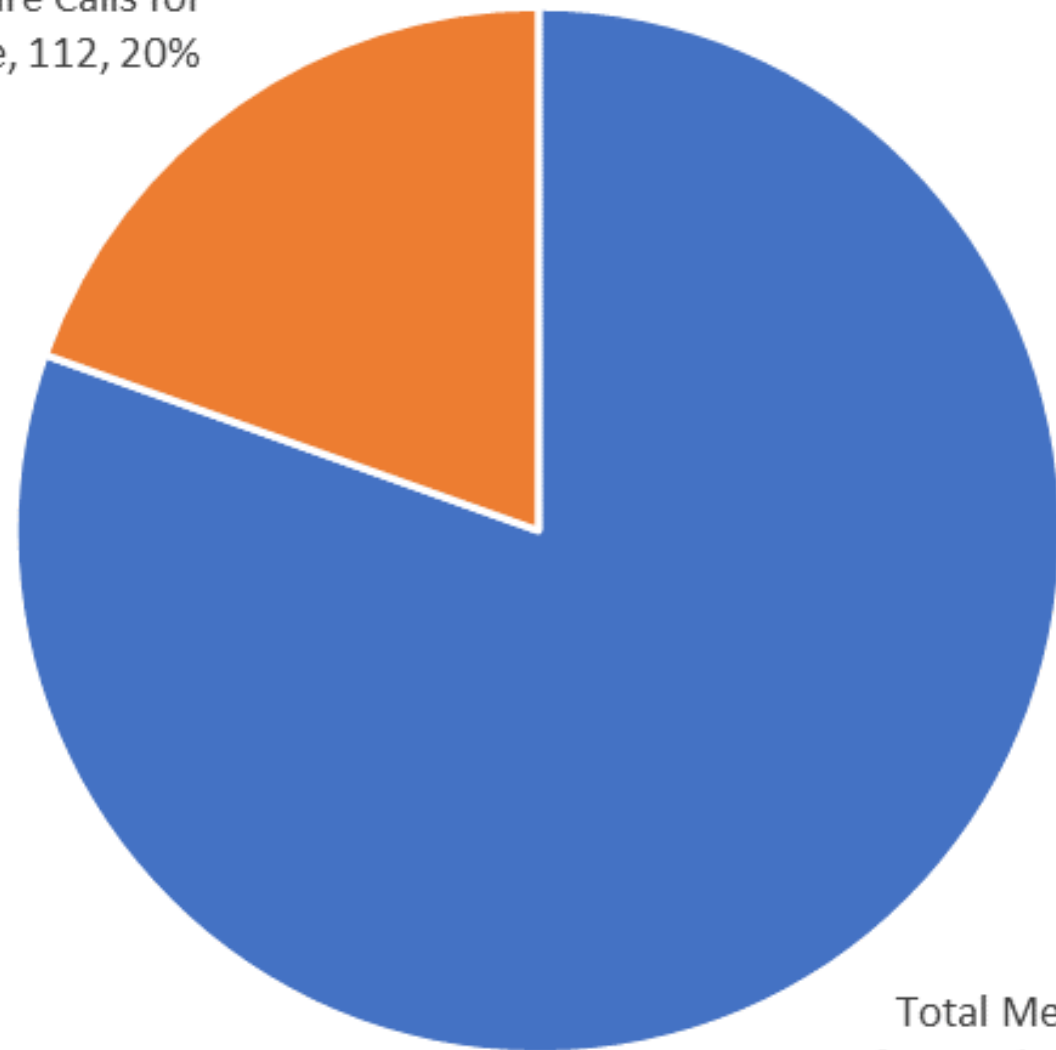
Total City Responses = 489 (85%)

Total Rural Responses = 84 (15%)

Quarterly Overdose Calls = 13



Total Fire Calls for
Service, 112, 20%

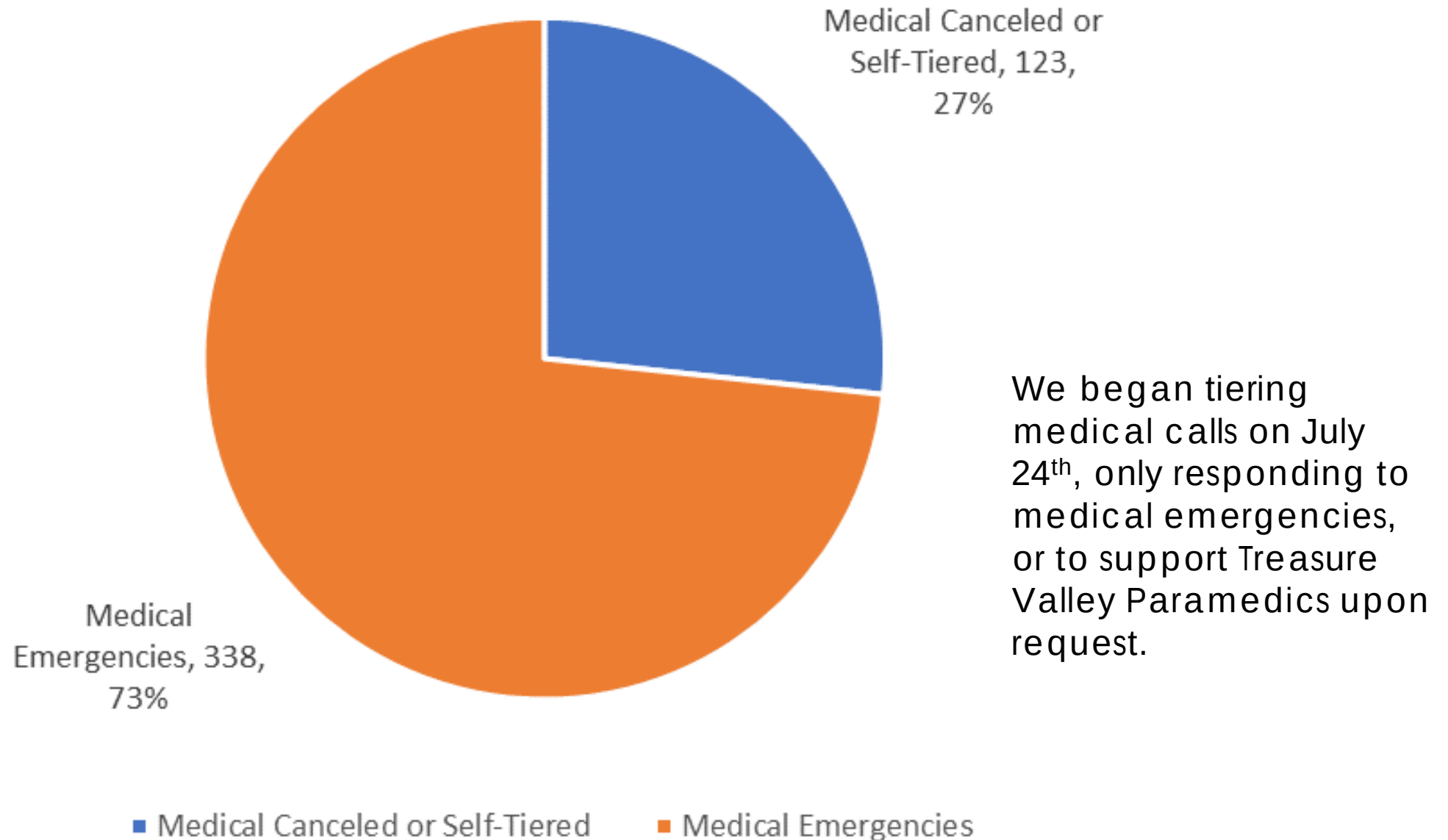


Total Medical Calls
for Service, 461, 80%

■ Total Medical Calls for Service

■ Total Fire Calls for Service

City & Rural Medical Calls for Service



DEPARTMENT UPDATES

C Shift crew LT Frank Grimaldo Jr, Mike McLean and Jordan Watts were presented a lifesaving award at City Council meeting. They were recognized for successfully saving a female who was still in her home while the house was on fire. They also saved multiple pets from the home.

Charlotte attended a grant writing class in Seattle and has been working with the grant committee on some upcoming grant opportunities.

Hiring of part-time employees led to one P/T firefighter, one junior firefighter, and bringing Charlotte on as a volunteer.

Chief Benson attended the National Fire Academy and successfully completed the Command and Control of Fire Department Operations at Target Hazards class.

The Rural Department has implemented a program called Fire Recovery USA which allows them to bill non-resident vehicle insurance for fire department responses to motor vehicle crashes. So far there has been 3 incidents billed each paying out around \$500 each.

Chief Benson has been working with Chief Iwai and Sheriff Johnson on getting the new RMS/CAD system implemented.



FLEET



Hazmat
14a/14b



Tower 199

Hazmat 14a/14b and Tower 199
have joined the fleet and will
be a huge asset to fire
operations.

FIRE PREVENTION

OSFM Wildfire Grant

Through the summer months we received funding from the OSFM to have additional staff on duty. This has allowed us to have 4 staff members on duty most days.

Community Education

OFD attended many community events throughout the quarter providing fire education

Inspections

Chief Benson has teamed up with the Oregon State Fire Marshal's Office on several facility inspections this last quarter.



Juvenile Fire Setter

Staff are continuing to receive referrals for juveniles who are misusing fire. Once a referral is received, the juvenile is put through a screening process to see what education they may need.



Pre-Fire Planning

Duty crews have started pre-fire planning at apartment complexes throughout the city. We aim to do one a week.

COMMUNITY INVOLVEMENT

Memorial Ride for Joe Johnson

On September 10th members of Ontario Fire & Rescue joined the Tribute to Fallen Soldiers as they rode through the County stopping in Nyssa for a memorial ceremony.

Patriots Day

September 11th, Ontario Fire & Rescue joined members of the community at Four Rivers Cultural Center for a memorial service.

Ontario High School Career Day

Chief Benson and two Ontario Alumni attended the Ontario High School Career Day. They took a range of tools and equipment for the students to look at. It was a great experience and a great opportunity to educate the students on what firefighting really is.

Tater Tot Festival

Ontario Fire & Rescue had an Engine at the Tater Tot festival and provided community education to those who stopped by the table. The kids enjoyed exploring the Engine!

Superhero Jog-a-thon

9/14 On duty crew accompanied Sparky to the superhero jog-a-thon. Sparky was thrilled to run laps with the students.



COMMUNITY INVOLVEMENT - CONTINUED

Malheur County Fair – August 1st we attended the fair with the smoke house and activities for the kids.

Aiken – Chief Benson, Part time Firefighters Gutierrez and Barerra attended the Aiken open house to provide fire prevention materials to students and parents.

National Night Out – August 8th was the first annual National Night Out. We took the smoke house and multiple engines to Four Rivers Cultural Center. We staffed 3 separate stations and it was a wonderful event for all that attended.



TRAINING

ICS 300 & 400

Several firefighters completed ICS 300 & 400. This is a huge benefit to the department as ICS is used in most incidents.

Fourth of July

On the fourth of July we staffed multiple trucks to patrol different areas throughout Ontario in preparation for any fires started by fireworks. There were 3 fires total, 1 was ruled an arson.

Americold tour

Firefighters toured the facility and took the opportunity to pre-fire plan. The facility provides many challenges and obstacles when it comes to fighting fire.

Drills

- Community events providing fire prevention
- Patient packaging
- Battery emergencies
- HAZMAT training
- Circuit drills
- Rural water supply
- Engine operations
- Lucas Device (automated CPR) training.
- Extended Hose Lays
- Standpipe Evolutions
- High Rise
- Search & Rescue

STRATEGIC PLANNING

- We have assembled a planning team made up of career and part-time firefighters who meet quarterly to share ideas and strategies for current and future department and community needs. This is a time-consuming and difficult process to complete and requires time and money (wages, including overtime), both of which are limited.
- Our goal is to explore strategies to create future excellence in our department, which includes providing adequate resources (personnel and equipment) for our firefighters to safely do their job while providing the best service to our community.
- The planning team's next focus is on the upcoming fiscal year and then we will move towards updating our department's standard operating procedures.
- Department-wide surveys and discussions during employee performance reviews have revealed common values and goals including honesty, integrity, commitment, and teamwork.



THANK YOU!

Ontario Fire and Rescue is grateful for the support of our Community, City Staff, Mayor, and City Council.

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
OCTOBER 31, 2023**

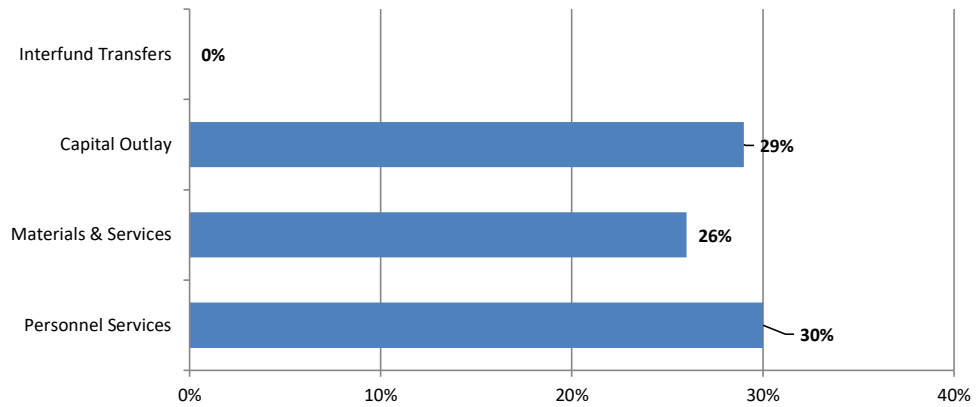
DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	3,375,600	3,899,521	115.5%	
Parks	102,000	51,102	50.1%	
Parks & Recreation	102,000	51,102	50.1%	
Fire	306,313	127,978	41.8%	
Code Enforcement	25,300	3,157	12.5%	
Police	421,175	125,573	29.8%	
Dispensary Business License	130,200	43,400	33.3%	
Public Safety Total	882,988	300,109	34.0%	
Interest	49,000	67,899	138.6%	
State Revenue Sharing	-	37,536	#DIV/0!	
Administrative Services	497,148	165,716	33.3%	
Other General Revenues	8,480	16,947	199.8%	
Donations	-	-	#DIV/0!	
Property Taxes	4,263,346	297,425	7.0%	
Alcohol Bvg License & Fee	231,095	48,149	20.8%	
Cigarette tax	8,474	2,364	27.9%	
Marijuana tax	2,500,000	-	0.0%	
Franchise Fees	1,611,689	394,325	24.5%	
Cemetery	45,000	11,475	25.5%	
General Government Total	9,214,232	1,041,835	11.3%	
Planning & Zoning	4,000	2,410	60.3%	
Community development	4,000	2,410	60.3%	
GENERAL FUND REVENUE TOTALS	\$ 10,203,220	\$ 1,395,456	13.7%	
YTD CURRENT YEAR PROFIT(LOSS)				\$ (1,762,797)
YTD BUDGET BENCHMARK			33.3%	-19.7%

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENDITURES
FOR THE PERIOD ENDED
OCTOBER 31, 2023**

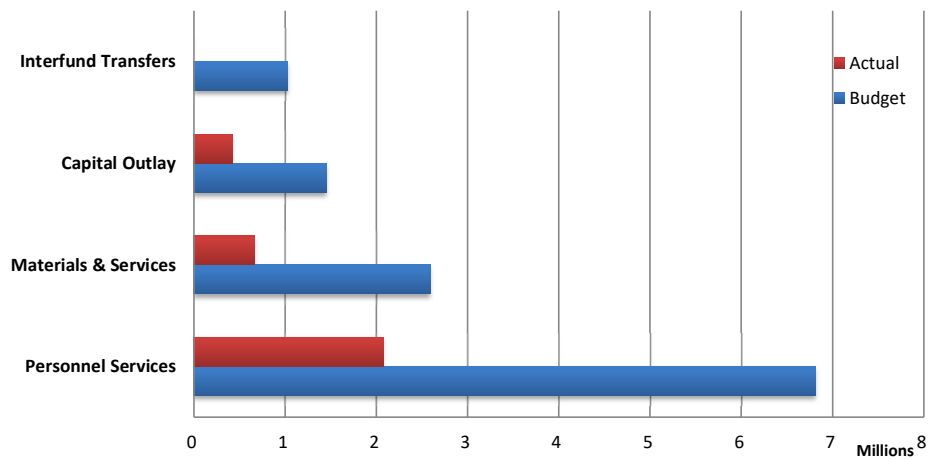
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	173,760	60,335	34.7%	
Parks & Recreation	173,760	60,335	34.7%	
Fire	2,602,376	919,921	35.3%	
Code Enforcement	154,109	31,503	20.4%	
Police	5,135,639	1,406,018	27.4%	
Police reserves	3,430	-	0.0%	
Public Safety Total	7,895,554	2,357,442	29.9%	
Administration	524,452	163,914	31.3%	
City Council	38,936	4,745	12.2%	
Business Registration	1,100	8	0.7%	
Cemetery	157,468	90,982	57.8%	
Finance	262,826	60,081	22.9%	
Technology	274,727	140,726	51.2%	
General Government Total	1,259,509	460,456	36.6%	
Community development	253,375	32,449	12.8%	
Community Development	253,375	32,449	12.8%	
Administrative Overhead	910,747	243,679	26.8%	
Non-Departmental Contributions	386,500	3,893	1.0%	
Other Total	1,297,247	247,572	19.1%	
Operating Transfers Out	992,772	-	0.0%	
GENERAL FUND TOTALS	\$ 11,872,217	\$ 3,158,253	26.6%	
YTD BUDGET BENCHMARK			33.3%	 6.7%

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENDITURES
FOR THE PERIOD ENDED
OCTOBER 31, 2023**

% Expended by Category



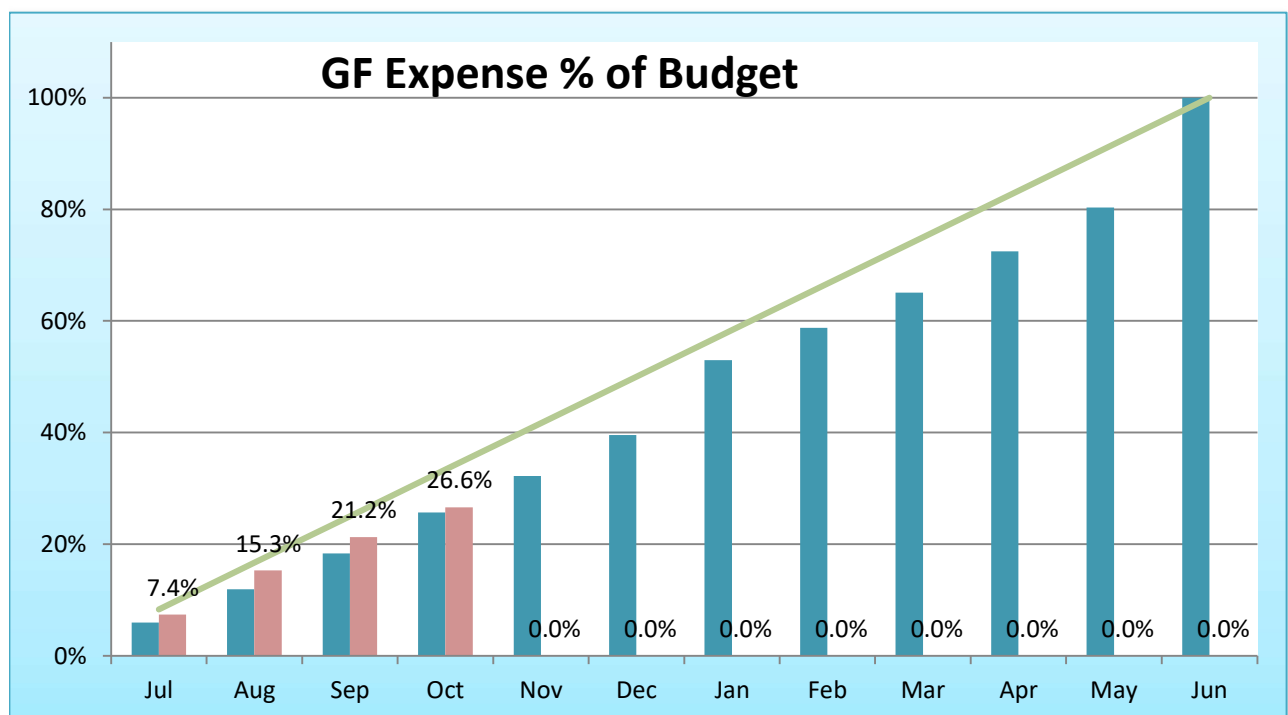
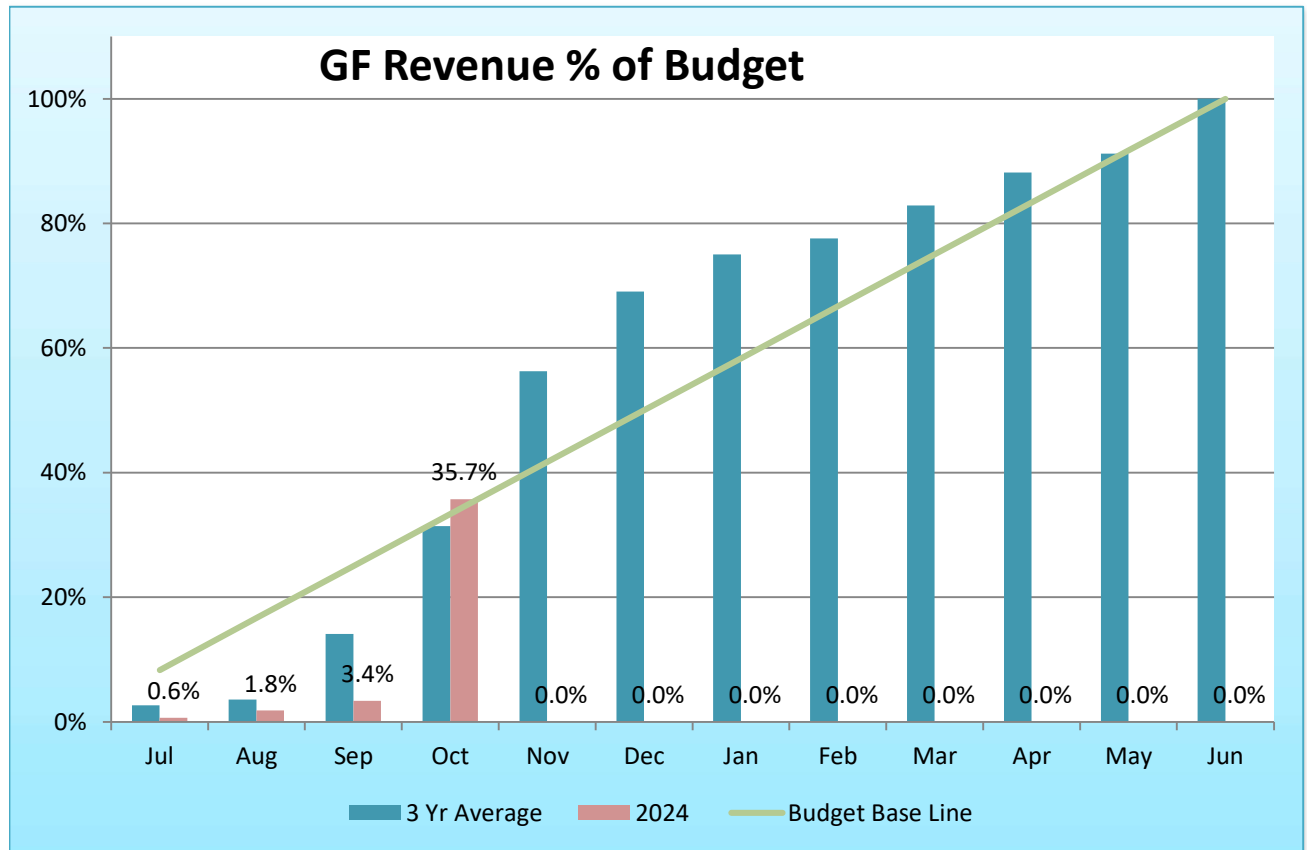
Budget to Actual by Category



**CITY OF ONTARIO
GENERAL FUND - LEGAL SERVICES
AS OF OCTOBER 31, 2023**

LEGAL EXPENSES	
JULY	\$ 5,575
AUGUST	4,863
SEPTEMBER	11,814
OCTOBER	10,149
NOVEMBER	-
DECEMBER	-
JANUARY	-
FEBRUARY	-
MARCH	-
APRIL	-
MAY	-
JUNE	-
TOTAL	\$ 32,400
BUDGETED AMOUNT	\$ 150,000
(OVER) UNDER BUDGET AMOUNT	\$ 117,600
Budget remaining	78.4%

**CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
OCTOBER 31, 2023**



**CITY OF ONTARIO
OTHER FUNDS - EXPENDITURES
FOR THE PERIOD ENDED
OCTOBER 31, 2023**

DEPARTMENT/FUND	REVENUES				EXPENDITURES		
	BUDGET	ACTUAL	% REALIZED		BUDGET	ACTUAL	% EXPENDED
002 Marijuana Enforcement Fund	25,600	14,635	57.2%		25,600	-	0.0%
010 Grant Fund	350,856	2,040,047	581.4%		350,856	652,545	186.0%
027 Building Fund	714,134	780,250	109.3%		267,215	71,615	26.8%
030 Capital Projects Fund	5,867,065	5,274,238	89.9%		3,589,164	62,638	1.7%
031 SDC Fund	854,147	838,918	98.2%		854,147	-	0.0%
035 Debt Service Fund	0	-	#DIV/0!		-	-	#DIV/0!
045 Street Fund	5,055,420	2,432,130	48.1%		5,055,420	906,172	17.9%
050 Trust Funds	1,069,826	782,979	73.2%		873,957	202,179	23.1%
055 Reserve Funds	4,250,095	3,910,045	92.0%		3,053,904	121,390	4.0%
060 Revolving Loan Fund	345,750	309,456	89.5%		345,750	20,000	5.8%
065 Aquatic Donation Fund	-	-	#DIV/0!		-	-	#DIV/0!
105 Water Fund	5,405,026	4,243,917	78.5%		4,550,090	1,270,943	27.9%
110 Sewer Fund	6,178,131	3,860,701	62.5%		4,783,003	2,173,232	45.4%
115 Storm Sewer Fund	464,381	433,602	93.4%		165,665	47,323	28.6%
120 Airport Fund	414,329	217,017	52.4%		414,329	53,731	13.0%

Comments:

YTD BUDGET BENCHMARK

33.3%

City of Ontario, Oregon

2024-2025 Budget Calendar



Departments Prepare Requested Budget Documents	December 1, 2023 through January 31, 2024
Strategic Plan Retreat with City Council for Budget Priorities	January 2024
Preliminary budget committee meeting	February 2024
Departments Turn in Budget Documents to Finance	February 1, 2024
Finance Prepare Requested/Proposed Budget	February 1 through February 15, 2024
Proposed Budget Reviewed with Departments	February 15 through March 1, 2024
Proposed Budget prepared by City Manager and Finance for Budget Committee	March 1 through April 10, 2024
Publish First Notice of Budget Committee Meeting (5 to 30 days before meeting)	April 2, 2024
Proposed Budget made available to Budget Committee and Public	April 16, 2024
Publish Second Notice of Budget Committee Meeting (5 days before meeting)	April 16, 2024
Budget Committee Meetings (Budget Committee approves budget) (Budget Committee approves state revenue sharing)	April 23 through April 25, 2024
Prepare Budget Summary	April 26, 2024 through May 7, 2024
Publish Budget Summary and Notice of Budget Hearing (5 to 30 days before hearing)	May 7, 2024
Public Hearing by City Council	May 21, 2024
City Council Adopts Budget, Makes Appropriations, Imposes Taxes, and Categorizes Taxes, Election to Receive State Revenues	May 21, 2024
Certify Taxes to County Assessor	By July 15, 2024
File Budget Document with County Clerk	By September 30, 2024



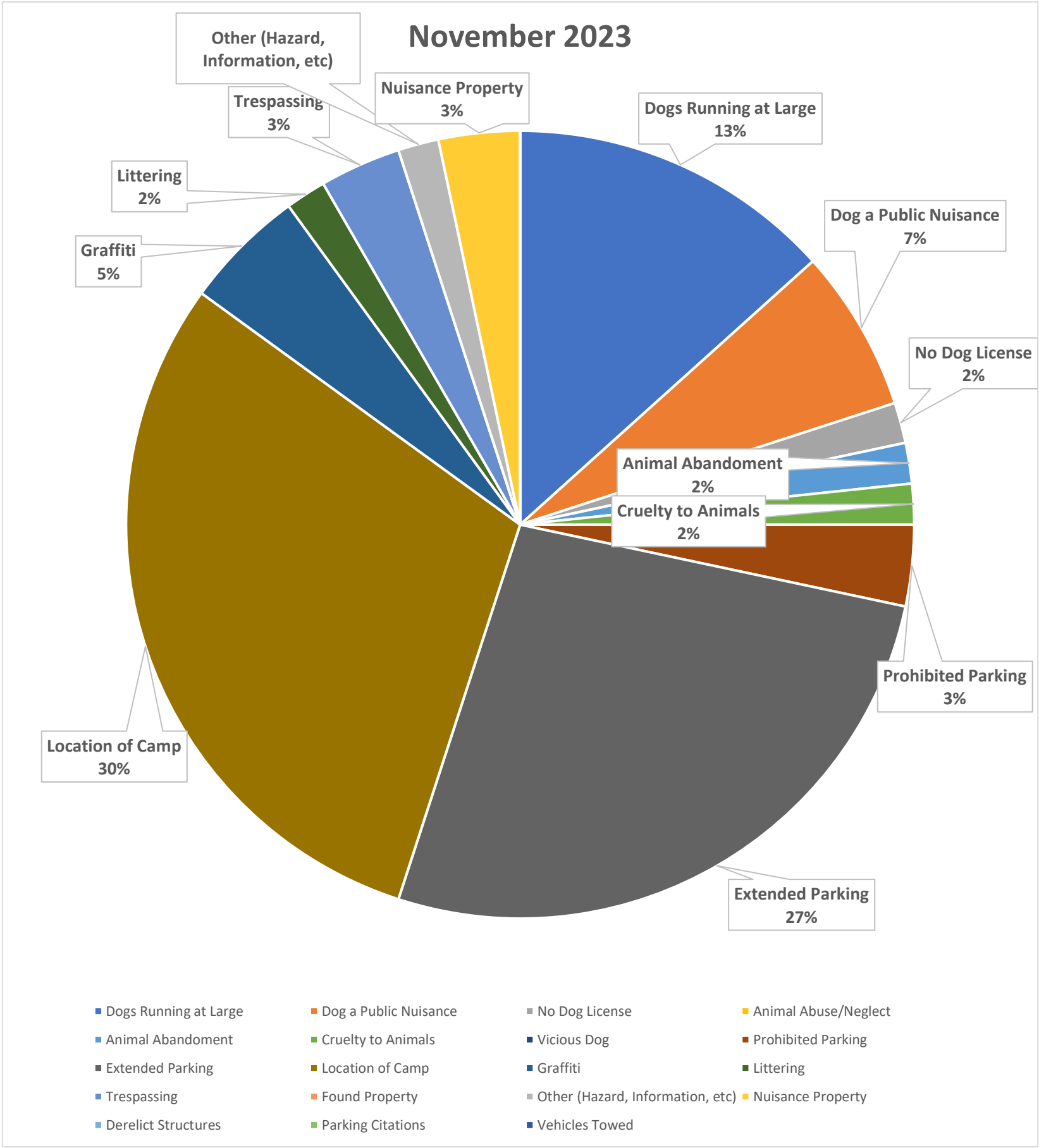
Police Stat Report

NOVEMBER 2023

Activity	2023 September	2023 October	2023 November	YTD 2023	PRIOR YTD 2022
Calls for Service	1303	1268	1193	14239	13719
Case Activity	816	822	745	8780	8763
Murder	0	0	0	0	0
Manslaughter	0	0	0	0	1
Robbery	2	1	1	9	16
Sex Crimes	8	13	3	105	62
Burglary	9	9	5	78	137
Assault	8	17	11	131	138
Arson	0	1	1	3	4
UUMV / Auto Theft	12	7	2	75	68
Arrests	74	78	64	938	1021
Arrests w/Use of Force	4	0	1	26	21
Gang Related Cases	0	0	0	27	34
Graffiti	2	1	4	38	49
Death Investigations	3	2	4	25	29
SRO Cases	10	9	1	92	78
Thefts	59	56	51	644	819
Traffic Stops	123	99	110	1394	1181
Cited Traffic/Parking	66	68	60	1023	942
Traffic Crashes	38	52	32	466	413
Alarms	35	38	33	345	309

CODE ENFORCEMENT
NOVEMBER: 2023 STATS

Violation	Nov-23
Dogs Running at Large	8
Dog a Public Nuisance	4
No Dog License	1
Animal Abuse/Neglect	0
Animal Abandonment	1
Cruelty to Animals	1
Vicious Dog	0
Prohibited Parking	2
Extended Parking	16
Location of Camp	18
Graffiti	3
Littering	1
Trespassing	2
Found Property	0
Other (Hazard, Information, etc)	1
Nuisance Property	2
Derelict Structures	0
Parking Citations	0
Vehicles Towed	0
Total Cases	60





November 2023 ACTIVITY REPORT



November 2023

Response Stats

Total City Medicals	133		Total Rural Medicals	23	
Overdoses	1		Overdoses	1	
Generals/Call Backs	0		Generals/Call Backs	0	
COVID	0		COVID	0	
Top Three City Call Types			Top Three Rural Call Types		
Cancelled	28	21%	Ground Level Fall w/injury	7	30%
Breathing Problem	14	11%	Lift Assist (non-injury)	4	17%
Traumatic Injury	11	8%	Cancelled	4	17%

Total City Fires	25		Total Rural Fires	13	
Generals	2		Generals	1	
Mutual Aid	0		Mutual Aid	0	
Hazmat	0		Hazmat	1	
Total City Responses	158		Total Rural Responses	36	
Total Combined Emergency Responses	194		Combined Top 4 Emergency Call Types		
Combined Total Medical Responses	156	80%	Fire	38	19%
Combined Total Fire Responses	38	20%	Canceled or Self-Tiered	32	16%
City Call Percentage	81%		Ground Level Fall w/injury	18	9%
Rural Call Percentage	19%		Breathing Problem	15	8%



November 2023

Fire Prevention:

- Fire inspections with the State Fire Marshall in the 8C school facilities
- Fire setter program education with the juvenile dept
- Fire code plan reviews
- Solar and building permits

Burn Permits Issued:

City Open Burns – 4
City Burn Barrels - 2

Rural Open Burns – 53
Rural Burn Barrels - 7

Department Updates

- Fransisco Barrera has been selected as our new career firefighter and will be starting in January.
- The Lieutenant promotion process was complete, Jonathan Rico was selected to replace LT Allen Montgomery when he retires at the end of the year.
- Tower 199, Hazmat 14 A & B are all in service.
- Engine 101 is currently in Star awaiting parts to fix some minor issues. We hope to have it back in service soon.

Firefighter Training

- LNG Fire debrief
- Tower 199 training
- Ashley furniture tour & tactical planning
- Line of duty death case study
- Ladders



November 2023

Community Involvement

Veterans Day Parade

Ontario Fire and Rescue participated in the Veterans Day Parade. Many members of OFD, along with their families, took multiple trucks to show our support for our Veterans. Sparky was able to join us in Tower 199, the community loved it!



Festival of Trees

OFD had the honor of delivering Santa and Mrs Claus to the Festival of Trees at the Four Rivers Cultural Center. They got to ride in our new Ladder truck, Tower 199.

Frosty Fest

Engine 103 and some members of Ontario Fire & Rescue attended the Frosty Fest. They handed out fire prevention materials and showed community members around the engine.

Push in Ceremony

November 17th we held a push in ceremony for our newest 3 trucks, Tower 199, Hazmat A and Hazmat B.





November 2023

Community Incidents

11/2/23 - LNG Tanker Fire

R1 was dispatched to reports of a man on fire at the Loves gas station. Dispatch later advised that there was also a tanker on fire.

When they arrived on scene the victim was being treated by TVP so R1's crew started to fight the blazing tanker. Mutual aid was requested from many of our surrounding agencies. This fire

was extremely dangerous, our crews did an outstanding job of preventing a huge catastrophe that could have killed many people and caused millions of dollars in property damage.



11/15/23 – 110 NE 3rd St #13

911 caller reported that there was a trailer on fire. When crew arrived on scene, it appeared to be an arson. The fire was out upon arrival and the scene was turned over to the Police Department.

11/17/23 – 1555 Rich Ln

Dispatch received a call about a house on fire. Thankfully, when crews arrived on scene it was found to be a vacant building.



11/20/23 - 774 N Oregon St

We responded to a commercial building fire on N Oregon St. Fruitland fire was paged to assist us. Crews were able to rescue 2 dogs and a cat from inside, giving them oxygen to help revive them.

Jacobs

Public Works Department

Monthly Report

November 2023



Jacobs



Monthly Business Review

Public Works Department

Contents:

- ENGINEERING DEVELOPMENT REVIEW SUMMARY
- WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM SUMMARY
- WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
- OPERATIONS MAINTENANCE SUMMARY
- FACILITIES, CEMETERIES & PARKS
- APPENDIX



November Business Review

DEVELOPMENT REVIEW

ACTIVITIES NOVEMBER 2023

- Issued 4 ROW Permits.
- Issued New Address to Commercial lot.
- Attended 1 PDAC meeting to discuss new businesses.
- Attended the Jacobs monthly safety meeting.
- Mailed out 54 backflow test notifications due by the end of November.
- Multiple plan reviews for new construction.
- Multiple construction inspections.
- Tapadera Lift Station- ACS and Vale Electric are working on the SCADA programing currently.
- “Safe Routes to School” Project is complete.
- Golf Course Maintenance Shop- Progress is still being made with this project.
- City Hall Elevator Modernization bid has been awarded to TK Elevators.
- Wastewater Treatment Plant Effluent Outfall Project has had the final inspection scheduled for Dec 6th and will complete the final step in the completion of this project.
- Water Treatment Plant Expansion continues to make progress and things are going as scheduled.



November Business Review

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES NOVEMBER 2023

- Water treatment staff run diagnostic checks (jar testing) weekly to ensure that the chemical dosing is correct for the river water quality.
- Monthly Bacterial samples taken.
- Internal Project Specific Sanitary Survey conducted.
- 60 water meters changed out.
- 4 leak checks.
- 14 water meters turned on customer request.
- 12 meters checked for high consumption.
- 10 meters off customer request.
- 33 meters turned off for non-payment.
- 27 meters turned on for payment received.
- 22 meters read verified.
- 13 meters winterized.

November Business Review

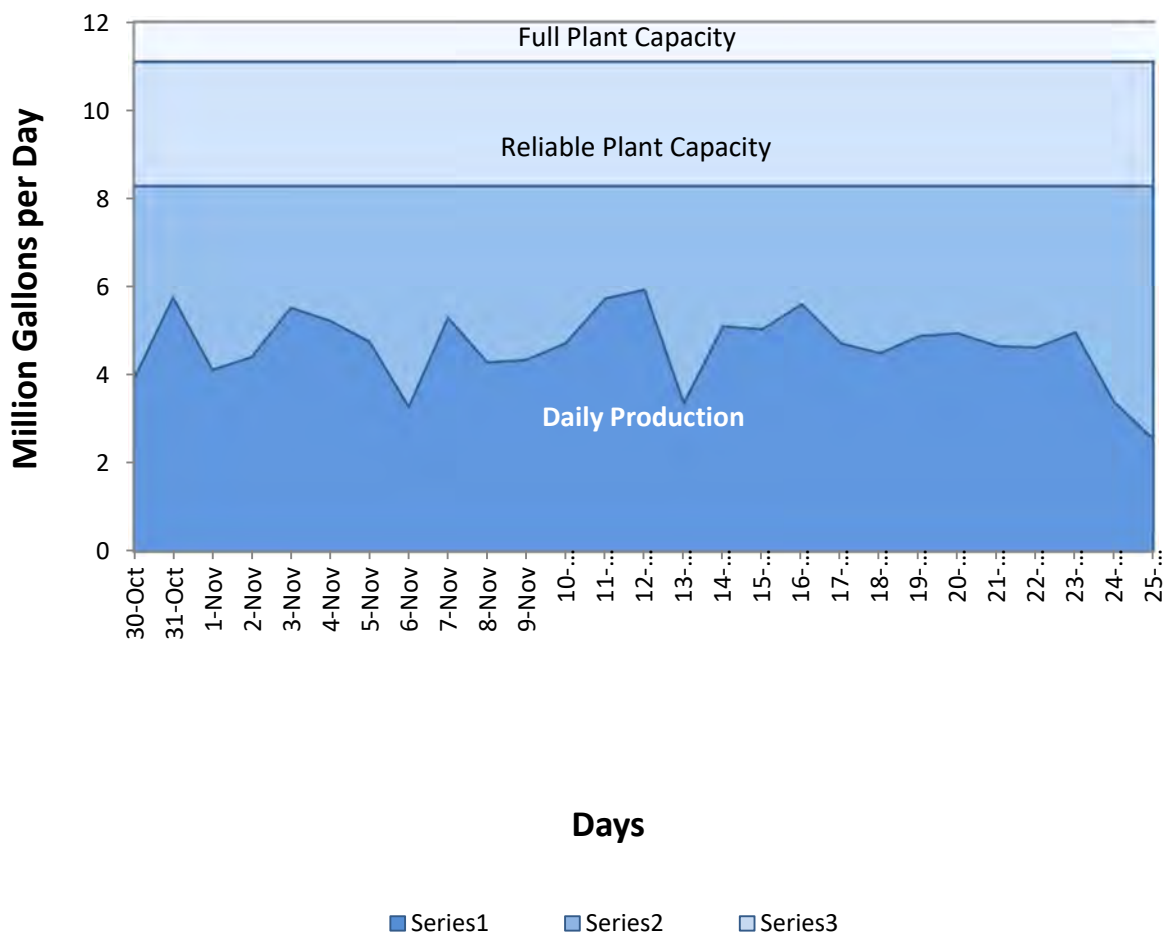
WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES NOVEMBER 2023



WATER TREATMENT PLANT PRODUCTION VS. CAPACITY

Demand vs. Availability Oct 30-Nov 28, 2023



November Business Review

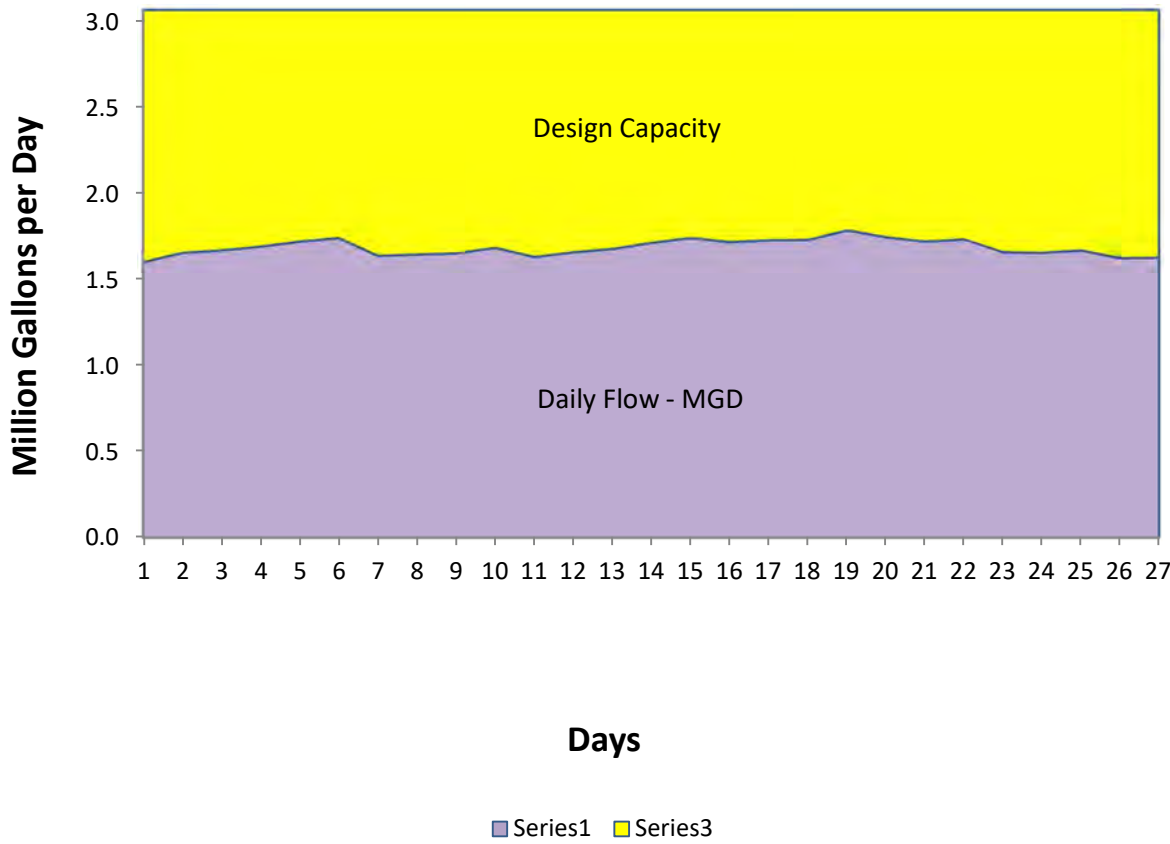
WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY ACTIVITIES NOVEMBER 2023

- All sampling per the 2019 NPDES permit has been completed.
- All piezometer readings taken for the month.
- Started our river flow season and we have an average flow of 1.9 MGD to the river.
- New Outfall inspected and in use.
- Repaired HSO2 alarm system in the headworks.
- Irrigation pivots and the filter system winterized at Skyline Reservoir.



WASTEWATER TREATMENT PLANT

**Wastewater Treatment Flows
Nov 1, 2023 - Nov 27, 2023**



November Business Review

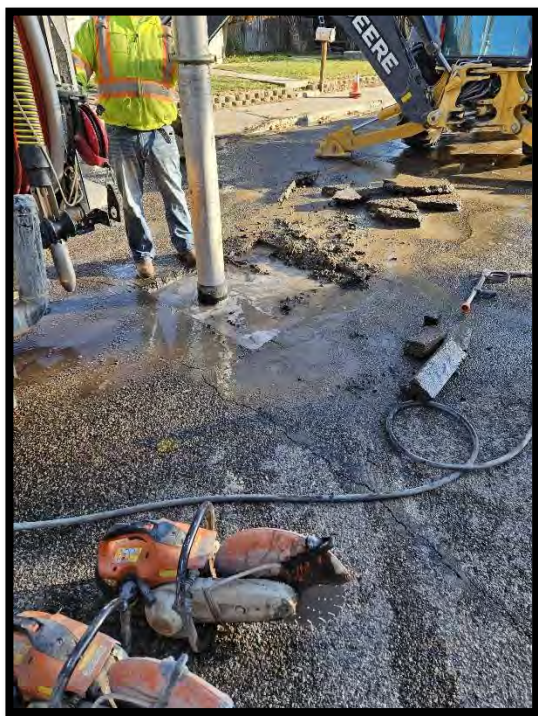
OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES NOVEMBER 2023

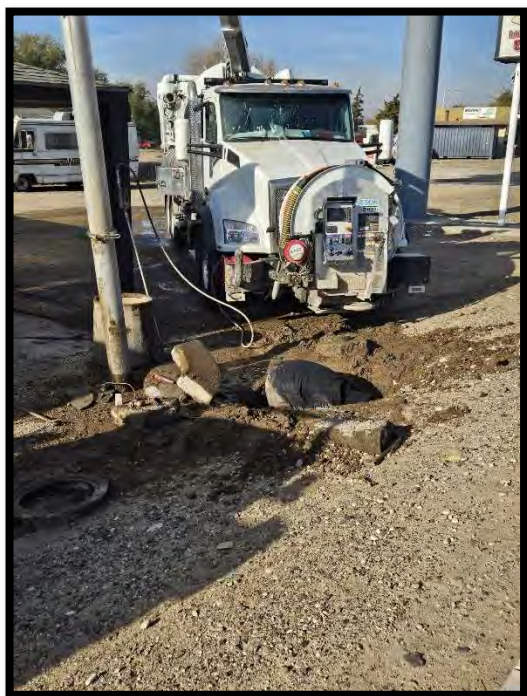
- Two rounds of city-wide leaf pickup.
- Fertilizer spill cleaned up from SW 10th Ave to SW 4th Ave.
- Paint graffiti in underpass tunnels.
- Put up Christmas decorations downtown.
- Set up traffic control for Veteran's Day parade.
- Set up traffic control for Halloween event.
- Repaired water service at 811 NW 8th Ave.
- Repaired water service at 466 NW 5th St.
- Finished cleaning catch basins throughout town.
- Repaired water service at 1085 SW 7th Ave.
- Performed two water taps at 604 N Oregon St.
- Watered trees at state park twice a week.
- Swept downtown twice.
- Performed routine maintenance on equipment.
- Performed sewer tap at 604 N Oregon St.
- Started sweeping the entire town.
- Cleaned storm pit at wastewater.
- 53 utility locates completed.



November Business Review

**OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION
SUMMARY****ACTIVITIES 2023**

November Business Review



November Business Review

FACILITIES, CEMETERIES, AND PARKS SUMMARY

ACTIVITIES MONTH 2023

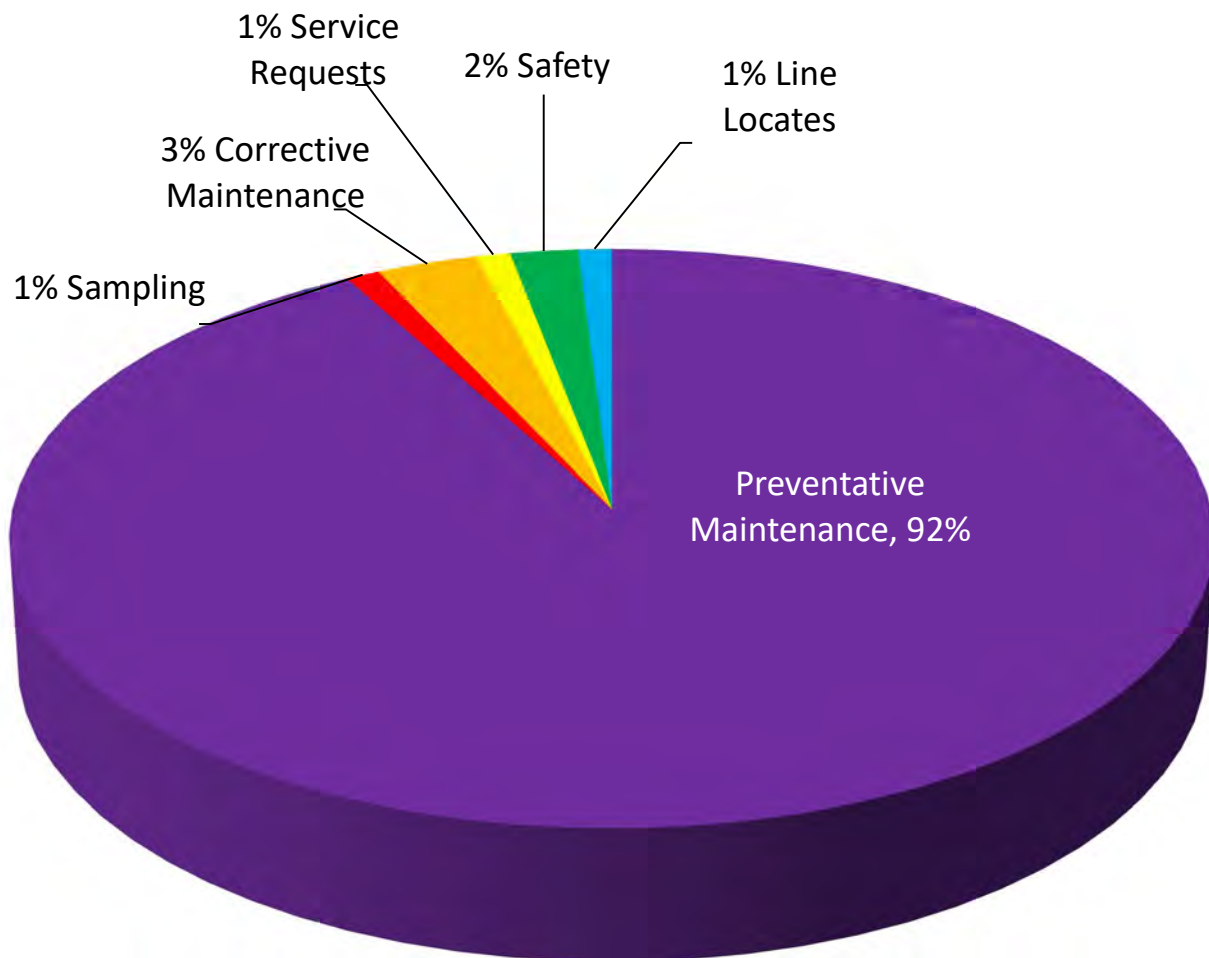
- We had the city shop heating boiler repaired.
- We had a tree removed at the wastewater plant.
- We put a new door sweep on the evidence room.
- We moved the picnic tables from the parks for the winter.
- We moved the chambers Christmas down to the chamber's offices.
- We are still mulching the leaves at the parks.
- They started removing part of the shop at the Airport.
- We had 7 burials at Evergreen Cemetery and 0 at Sunset Cemetery.



November Business Review



OPERATIONS MAINTENANCE: BUILDINGS, PARKS, CEMETERIES AND STREETS SUMMARY

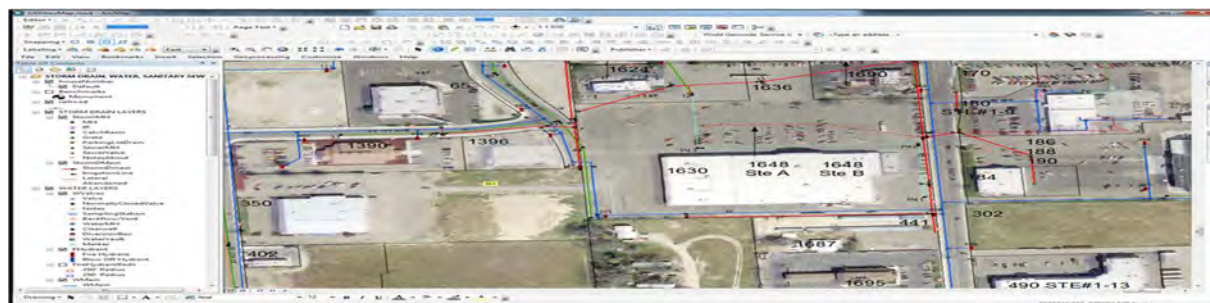


PUBLIC WORKS DEPARTMENT

Public Works maintains a water system that complies with the EPA and Division of Health requirements. Staff also maintains the Wastewater Collection system and Wastewater Treatment facilities to meet DEQ standards. These same employees provide sewer and water line construction and maintenance to the City's transportation system (i.e.: streets, sidewalks, bicycle paths, storm-sewer systems, and other infrastructure within the city).

The Administration Division is responsible for the delivery of all of the contractual obligations and oversees the financial, human resource and all resource management processes. The Administrative Staff evaluate the needs for contracted services, implementing necessary service agreements, developing energy management strategies, and formulating short- and long-term programs and plans in conjunction with City Administration (City Management and City Council).

The Engineering Division Department works with other utilities, developers, and property owners in addressing utility issues, public improvements, subdivision development, local improvement districts and other municipal projects. The Department also maintains a set of Standard Specifications for providing uniform procedures for the installation. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents, and provide project management for Public Works Capital Improvement Program (CIP) project improvements.



The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.

OPERATIONS MAINTENANCE

Public Works maintains more than 122 lane miles of improved streets and more than 9 miles of alleys and is responsible for resurfacing, repairing, and maintaining the streets, installing, and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. This Division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chip sealing, snow removal and sanding during the winter months, and weed control along the alleys. Public Works assist Ontario Chamber of Commerce by placing Holiday decorations on streetlights during the season.

*ONTARIO PUBLIC WORKS MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS 9 MILES OF
ALLEYS CHIP SEALS LAST A MINIMUM OF 8 YEARS, AND
PUBLIC WORKS CHIP SEALS 7 MILES PER YEAR 56 MILES
OF STORM DRAIN COLLECTION LINES, AND 1,450 CATCH
BASINS*

As part of the annual Street Maintenance Program, crews chip seal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. Chip seal roadway treatments help to maintain the existing pavement, delaying further aging resulting from water and sun,

and provides a moisture barrier to existing pavements by sealing surficial cracks. A chip seal application provides substantial savings to taxpayers and can last 8 to 10 years with just minimal roadway maintenance required. The city chip seals approximately 10 miles of streets per year.

The Ontario Park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park. There are two municipally owned and operated Cemeteries – Evergreen and Sunset Cemeteries. The Operations Division is responsible for the operation and maintenance of those areas. Included in their responsibilities are all municipal buildings. This includes general maintenance and repair work, the implementation of preventative maintenance programs, and the administering of service contracts (janitorial, HVAC, electrical, elevator, etc.). This division is also charged with the oversight of facility-related projects, including remodels and systems upgrades.

WATER TREATMENT PLANT

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly, and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an up-flow clarifier. The steps for treatment are flocculation, sedimentation, filtration, and disinfection, which meet the compliance of the Oregon Health Authority (OHA).

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including Snake River Correctional Institute (SRCI).

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

MAINTAINS 80 MILES OF WATER MAINS.

The Water Treatment Plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 Million Gallons Per Day (MGD) and a maximum capacity of 11 MGD. The water treatment plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 MGD of that water.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 MGD for municipal use. One hundred percent (100%) of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

Water Distribution System include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

*PUBLIC WORKS MAINTAINS 78 MILES OF SANITARY
SEWER LINES THROUGHOUT CITY LIMITS*

Average discharge volume is approximately 1.5 MGD. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm. Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a bar screen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.



City of Ontario
Diversity Advisory Committee
Minutes
Wednesday, September 20, 2023
Ontario City Hall Council Chambers 5:30 p.m.

The City of Ontario Diversity Advisory Committee is established to advise the Mayor, City Council, and City Manager on a range of issues as they relate to promoting diversity and equity issues in the community.

1. Call to Order: The meeting was called to order at 5:36 p.m. by Chair Thomas Moreno.

Chair Thomas Moreno X, Vice Chair Billy Carter X, Janet Komoto X, Benjamin Merrill _____,
Mario Grimaldo _____.

City Council Liaison: Eddie Melendrez _____

City Manager: Dan Cummings X

HR Director/Asst. to City Manager: Corinna Hysell _____

X indicates those present. We had a quorum with 3 out of 5 committee members present.

2. Motion to Adopt the Agenda: Komoto moved & Carter seconded to adopt the agenda. Roll call vote 3 ayes.

3. Approval of minutes:

a. August 16, 2023: Carter moved and Moreno seconded to approve the minutes of this meeting. Roll call vote 3 ayes.

4. Old Business:

a. Facebook presence – Cummings wants 2 city employees on the DAC Facebook account as managers. Moreno is on this Facebook account now, maybe Hysell is. Komoto will check the manager settings again. Since any comments made on the DAC Facebook page CANNOT be deleted, the managers will be responsible for monitoring the page and the only ones who can post new items on there. Cummings said to check the settings.

5. New Business:

a. Review meeting with Fire Chief Clint Benson – Grimaldo and Komoto met with him on September 15, 2023. The meeting was very cordial as the Chief explained the need to have more diversity within the fire department based on the demographics of our city. Bi-lingual firefighters are essential for the safety of our citizens. He also expects to have a female firefighter on staff within the next few years and he's already thought about the accommodations they'll have to make when that happens.

b. Review DAC and voter registration efforts at the Mexican Independence Day dance in Nyssa on September 16, 2023. Carter, Grimaldo, Komoto and Melendrez attended the event. Carter passed out a lot of DAC brochures. We registered 3 new voters. Melendrez appreciated our attendance.

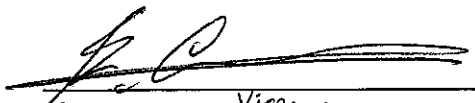
c. Next meeting date – Komoto, who is committee secretary, will be out of town on October 18, 2023 so it was suggested to skip our October meeting. The next regularly scheduled meeting will be on November 15, 2023.

6. Adjournment: Carter moved and Moreno seconded to adjourn the meeting at 6:11 p.m. Roll call vote 3 ayes.

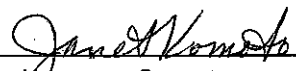
Respectfully submitted,

Janet Komoto, Secretary

Approved by:



Thomas Moreno, Vice Chair
Billy Carter



Janet Komoto, Secretary

MALHEUR COUNTY COURT MINUTES

November 8, 2023

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Staff present was Administrative Officer Lorinda DuBois and County Counsel Stephanie Williams. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Notice of the meeting was posted on the County website, Courthouse bulletin board and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2023-3182](#)

FIRST PUBLIC HEARING- ORDINANCE NO. 234

Present for the first public hearing for consideration of Ordinance No. 234: An Ordinance for a Post Acknowledgement Plan Amendment (PAPA) to Include Tax Lots 200 and 700 Map 17S47E19 of the Malheur County Assessor's Office as a Significant Aggregate Site to Malheur County Assessor's Office as a Significant Aggregate Site to Malheur County's Comprehensive Plan, Goal 5, Mineral and Aggregate Inventory were: Planner/ Environmental Health Director Eric Evans, Nick Seubert - Applicant Seubert Excavators, Inc. representative, and Ron and Linda Hahn; Planning Department File No. 2023-08-002. Notice of the hearing was published in the Argus Observer.

Judge Joyce opened the hearing and asked for a staff report.

Planner Eric Evans: This was brought forth to our Planning Commission back in September, September 28th. Mr. Seubert and Seubert Excavators has proposed an expansion of their current mining operation; it's off of Stanton Boulevard. The parcel size for this particular piece of property is a little over 19 acres; it's all zoned CA-1 Exclusive Farm Use. The proposed access will be off of their current access off of Ontario Heights Road so they aren't proposing any new access to this. There's no restrooms proposed on the site. They met the criteria in statute and the County code for Planning Commission to be approved for a conditional use permit for aggregate mining and they met the mitigation standards for noise, dust abatement, sound and everything else. What we're here to discuss today is not necessarily the conditional use permit - not the mitigation or what's being done at the gravel pit to approve that - we're just here to discuss adding this to our Goal 5 Inventory; whether this property meets the quality, quantity, and location requirements to add this into our Goal 5 Inventory. In addition to that, part of this ordinance will be limiting other developments within a 1500 foot impact area. We sent a Measure 56 notice; we designated an impact area of 1500 feet around these two parcels. And within that impact area the County will require a statement to be recorded for any new developments that dust and noise could effect; that typically would include any new dwellings, any new churches and schools are really the only new developments that could occur there that this could effect, but they would have to record on their chain of title a waiver of remonstrance. So it's basically sort of like the right to farm statement, that we won't sue based on this. What we're in essence doing is protecting that Goal 5 Resource; we're protecting this to allow it to happen. Those are basically the two things that...

Commissioner Mendiola: So anything new comes up they've got to make sure that they know that that's going to eventually be a gravel pit.

Mr. Evans: Correct. We addressed any of the impacts they would have towards the existing developments, to the existing homes around. For instance, there's going to be a berm that's going to be built around there - that's pretty common.

Commissioner Mendiola: For sound abatement.

Mr. Evans: Yes. And the equipment's going to be, I believe, 30 feet below the top of the berm. It was the Planning Commission's decision that they met that requirement to dampen that noise and to lessen, mitigate the impacts they would have in the existing stuff. Any new developments would have to basically just agree that they're going to have to deal with it. I think that's it - that was a long staff report, sorry.

Commissioner Jacobs: How do we get by the water right issue to start with because that ground has a water right. I thought when we divided this ground up

Mr. Evans: Water rights was an issue

Commissioner Jacobs: Yeah, water right was an issue, so why isn't this an issue with this property?

Mr. Evans: This isn't being taken out of farm use. This is a use that the state legislature has allowed in farmland and it stays farmland. When we build a house we're actually taking that out of farm use. The reality is when they finish their mining and they do the reclamation process it's going to be farmed again. They're mining and reclaiming as they go through this so it's never taken out of farm use. And when all the gravel's gone the expectation is that this will be farm use again.

Commissioner Mendiola: They've still got to keep the dues and assessments -they're going to pay that.
multiple talking

Mr. Evans: I don't believe that we're proposing to transfer any water rights off of this; I think they're keeping those rights as part of this and when Seubert Excavators is done with this it will be farmland again.

Commissioner Jacobs: Because these are Owyhee Irrigation District rights. And then the other thing was - it's Class 1 or Class 2 ground, is that going to stay Class 1 or Class 2?

Mr. Evans: I don't know exactly what their process is, but I presume they take some of that overburden off, they create these berms, and then you just use these berms to go and put it back over the top. So you essentially are saving that top soil, because that's being used as that overburden to create those berms.

Commissioner Mendiola: There's probably two different piles. Take the top soil off and pile it for future use and they'll take the overburden and use that for the berms and then they'll put the berms back in and put the dirt back on top of it. So it's going to be

torn up but it's probably going to be as good or maybe even better than it was before.

Mr. Evans: Our expectation is that this is going to be put right back into farm use.

Commissioner Mendiola: And it's going to be farmed until they need it, correct?

Mr. Evans: Did we discuss like 20 acres at a time, basically, disturbed?

Mr. Seubert: It's going to be more like 5 acres.

Commissioner Jacobs: Because there's only 19 in the two parcels

Mr. Evans: Sorry, I was thinking of a different application. So yes, 5 acres disturbed at a time and they're basically reclaiming it as they go to the extent that they can.

Judge Joyce: So is there a timeline from start to finish?

Mr. Evans: How long did you think that it was going...

Mr. Seubert: We estimate basically 10 years or so.

Mr. Evans: Then once that's done then that impact area goes away. We no longer are worried about any new developments. But as we all know, developing on EFU is difficult as it is, but there are certain things that are allowed on farm use that would be subject to this - schools and churches are one of them that somebody could potentially propose out there.

Judge Joyce asked for proponent testimony.

Ron Hahn: I have a question. I live right next door. Is the dust and noise going to impact me that much? I live within...

Linda Hahn: You're very noisy.

Mr. Hahn: We can hear the big pit all the time.

Mr. Evans: During our public hearing and the testimony that was provided, I don't know what is different than what they have now, we evaluated more of this proposal. They're going to be about 30 feet below the top of that berm, so that berm was

Mr. Hahn: There's still going to be a lot of noise.

Mr. Evans: They'll be, my presumption is there will be some noise.

Mr. Hahn: Is there going to be any lights?

Ms. Hahn: Oh that's bad, yeah.

Mr. Hahn: Because on the big pile that's south of us, or north, whatever it is, there's lights out there all of the time.

Mr. Seubert: We have security lights.

Commissioner Jacobs: Do you live just off of Stanton - or where do you live?

Mr. Hahn: 559 Stanton and that's next door.

Ms. Hahn: Right next to them, and they're noisy and they're dirty and now we're going to have more of it and we have nothing to say about it.

Commissioner Jacobs: But there's no houses within 600 feet - isn't that correct, didn't I read that?

Mr. Evans: I think it was their house is probably one of the ones I measured to be about 600 feet. Let me see if I can find the map and I can show you.

Commissioner Mendiola: And your house is which direction from this proposed site?

Mr. Evans: To the west.

Mr. Hahn: Yeah.

Commissioner Mendiola: Up Stanton then from these guys. So you're pretty much right across from Fry Foods?

Ms. Hahn: It's just down the road a little bit.

Judge Joyce: Are you closer to the freeway than Fry Foods?

Ms. Hahn and Mr. Hahn: Yeah.

Commissioner Jacobs: I looked at the aerial photo

Mr. Evans: Their house that they are talking about is this tax lot 600. This is the map of the impact area.

Commissioner Jacobs: See this is existing - all of this is all existing.

Mr. Evans: Right. Nick Seubert is here with Seubert Excavators and he can probably talk a little bit more about the operation and I don't know, these existing permits that they had down here isn't anything that we evaluated, so I'm not sure, are there berms surrounding what, between his house?

Mr. Seubert: On the, something we actually bought before does not have berms on it. The piece that was to the south we did put berms up on - that's to the south of them, quite a bit to the south of our property. This will be, basically, we propose putting berms (inaudible) subsurface by about 30 feet. Basically the crusher, it's a portable crusher, it's not a permanent operation. Generally we come in there once a year, sometimes twice a year, with the crushing operation. But we're not proposing to put an asphalt plant on this property or a concrete plant. It's mainly just to mine aggregates and to crush them.

Mr. Hahn: It's going to be just like down the road that you guys got?

Mr. Seubert: I'm not sure what you're asking about down the road.

Mr. Hahn: From the freeway towards Ontario, you've got one on the right hand side.

Mr. Seubert: That's not us.

(Others in the room thought Mr. Hahn might be referring to Gerulf's gravel site.)

Commissioner Mendiola: That's the one that's east of the state highway shop on Stanton, as you're going back towards 201 it'd be on the left hand side?

Mr. Hahn: No. I can only tell you from the freeway, from the overpass there, going towards Ontario, right before you start going down the hill, it's on the right hand side.

Ms. Hahn: It's 45 minutes from our house.

Mr. Hahn: Then there's one on the left hand side that's got piles of gravel and stuff.

(This site may be the road district's site.)

Mr. Evans: I guess I'll reiterate, because I'll always listen, but it's really about location, quality, and quantity today and ultimately next, on the 29th I believe is the second hearing. Mr. Seubert did have the gravel evaluated, it did meet ODOT's requirements for soundness, abrasion and all the requirements. It did meet the quantity requirements to put it on our significant inventory and obviously the location is there's a property description that'll be attached to the ordinance as well.

Judge Joyce asked for additional testimony - proponent, opponent, and public agency. There was none.

There was no further discussion or questions. Judge Joyce closed the hearing. The next hearing is November 29, 2023 at 9:00 a.m.

VETERANS TRANSPORTATION GRANT; STIF COMMITTEE

MCOA&CS Transportation Manager Brittany White presented the veterans transportation grant. Also present was Veterans' Services Officer Connie Tanaka. Commissioner Jacobs moved to approve State of Oregon, Oregon Department of Veterans' Affairs 2023-2024 Transportation of Veterans in Highly Rural Areas Grant Agreement - Malheur County. Commissioner Mendiola seconded and the motion passed unanimously. Grant funding is not to exceed \$45,000 for the period of September 15, 2023 through September 14, 2024. Malheur Council on Aging and Community Services (MCOA&CS) will provide the transportation services. Mr. Tanaka expressed support for the grant and the partnership with MCOA&CS. A copy will be returned for recording.

Commissioner Jacobs moved to appoint Rachel Hernandez to the Malheur County STIF Advisory Committee. Commissioner Mendiola seconded and the motion passed unanimously.

Ms. White noted that ODOT recently announced that additional funding is available and MCOA&CS will apply for it.

CROSSING PERMITS

Commissioner Mendiola moved to approve Crossing Permit #33-23 to Jim and Kaye Foss for piping work across Big Bend Road #1104; and Crossing Permit #34-23 to Probst Electric/Niko Allen for work on Lincoln Road #903. Commissioner Jacobs seconded and the motion passed unanimously. The original permits will be kept on file at the Road Department.

COURT MINUTES

Commissioner Mendiola moved to approve Court Minutes of November 1, 2023 as written. Commissioner Jacobs seconded and the motion passed unanimously.

CHECK REGISTER

Commissioner Jacobs moved to approve Accounts Payable Register for October 2023. Commissioner Mendiola seconded and the motion passed unanimously.

JUVENILE CRIME PREVENTION AGREEMENT

Commissioner Jacobs moved to approve Reinstatement and Amendment No. 1 to Grant No. 15682 with Department of Education - Juvenile Crime Prevention Fund. Commissioner Mendiola seconded and the motion passed unanimously. The agreement expires June 30, 2025.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.

MALHEUR COUNTY COURT MINUTES

November 29, 2023

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Staff present was Administrative Officer Lorinda DuBois and Economic Development Director Taylor Rembowski. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Notice of the meeting was posted on the County website, Courthouse bulletin board and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2023-3361](#)

SECOND PUBLIC HEARING - ORDINANCE NO. 234

Present for the second public hearing for consideration of Ordinance No. 234: An Ordinance for a Post Acknowledgment Plan Amendment to Include Tax Lots 200 and 700 Map 17S47E19 of the Malheur County Assessor's Office as a Significant Aggregate Site to Malheur County's Comprehensive Plan, Goal 5, Mineral and Aggregate Inventory were: Planner/Environmental Health Director Eric Evans, Planning Manager Tatiana Burgess, Nick Seubert - Applicant Seubert Excavators Inc. representative, and public member Nancy Riley; Planning Department File No. 2023-08-002. Notice of the hearing was published in the Argus Observer.

Judge Joyce opened the hearing and asked for any abstentions, potential or actual conflicts of interest from the members of the Court and asked for any ex parte communications or site visits to be divulged. There were none.

Judge Joyce asked for any objections to the jurisdiction or any objections to any member of the County Court hearing the matter. There were none.

Judge Joyce stated: Failure to raise an issue may preclude raising it before LUBA. Failure to raise constitutional or other issues relating to proposed conditions of approval with sufficient specificity to allow the County Court to respond to the issue may preclude an action for damages in Circuit Court.

Judge Joyce asked for a staff report.

Mr. Evans explained that the Planning Commission approved the conditional use permit for aggregate mining in September. This hearing is to add the site to the Goal 5 Inventory and the property has met the threshold for quality, quantity, and location requirements and as part of the protections for this aggregate resource a waiver of remonstrance will be required for any new proposed conflicting uses within a 1500-foot impact area.

Judge Joyce asked for proponent testimony; there was none. Judge Joyce asked for opponent testimony; there was none. Judge Joyce asked for public agency testimony; there was none.

Judge Joyce asked for a staff summary; Mr. Evans had nothing further to add.

Commissioner Jacobs noted that the action is in conjunction and coordination with the County's Comprehensive Plan, Goal 5.

Nancy Riley explained that she owns the neighboring property which includes a cell phone tower and has concerns that the gravel operation will impact the 20-year cell tower lease. Mr. Evans suggested Ms. Riley visit with Seuberts directly and explained that the cell tower is not a conflicting use with the aggregate site.

Judge Joyce closed the hearing.

Commissioner Jacobs moved to approve Ordinance No. 234: An Ordinance for a Post Acknowledgment Plan Amendment to Include Tax Lots 200 and 700 Map 17S47E19 of the Malheur County Assessor's Office as a Significant Aggregate Site to Malheur County's Comprehensive Plan, Goal 5, Mineral and Aggregate Inventory. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-3346](#)

CROSSING PERMIT

Commissioner Jacobs moved to approve Crossing Permit #35-23 to Idaho Power Company for line maintenance on Hyline Road #911. Commissioner Mendiola seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

MCDC AGREEMENT - AMENDMENT

Malheur County Development Corporation (MCDC) Executive Director Shawna Peterson presented an amendment to the funding agreement; the amendment revises the third-party professional services language to include *and other contracts for goods and/or professional services, to hire a consultant, realtor, developer, appraiser, engineer, or grant writer for MCDC and TVRC*. MCDC will hire Axiom Development for business plan development assistance. Commissioner Jacobs moved to approve First Amendment to Agreement for Funding between Malheur County and Malheur County Development Corporation Recorded with the Malheur County Clerk as Instrument Number [2023-1034](#) Commissioner Mendiola seconded and the motion passed unanimously.

MALHEUR COUNTY DEVELOPMENT CORPORATION (MCDC) BOARD

Commissioner Jacobs moved to appoint Mike Walker to the Malheur County Development Corporation board, as recommended by MCDC. Commissioner seconded and the motion passed unanimously.

COURT MINUTES

Commissioner Jacobs moved to approve Court Minutes of November 8, 2023 as written. Commissioner Mendiola seconded and the motion passed unanimously.

FUNDS TRANSFER RESOLUTION

Commissioner Jacobs moved to approve Resolution R23-32: In the Matter of Fund Transfers Under Local Budget Law ORS 294.463. Commissioner Mendiola seconded and the motion passed unanimously. Funds are transferred within the Economic Development Fund. See instrument # [2023-3362](#)

SUPPLEMENTAL BUDGET RESOLUTION

Commissioner Jacobs moved to approve Supplemental Budget Resolution R23-33: In the Matter of Fiscal Year 2023/2024 Supplemental Budget by Resolution Under Local Budget Law ORS (Oregon Revised Statutes) 294.471. Commissioner Mendiola seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate additional ODOT funds in the Special Transportation Fund that were not anticipated when the budget was adopted - these are ODOT training reimbursement funds that will be passed on to Malheur Council on Aging and Community Services; and to allocate additional transfer funds from the Economic Development Fund in the Reload/Industrial Park Project fund - these funds are for the payment on the Business Oregon loan. See instrument # [2023-3363](#)

NACO DUES

Commissioner Jacobs moved to approve payment of National Association of Counties (NACo) membership dues for 2024 in the amount of \$626.00 Commissioner Mendiola seconded and the motion passed unanimously.

IGA #180022 - AMENDMENT

Commissioner Mendiola moved to approve Fourth Amendment to Oregon Health Authority 2023-2025 Intergovernmental Agreement for the Financing of Public Health Services, Agreement #180022 Commissioner Jacobs seconded and the motion passed unanimously. Funding is added for Program Element 01-09 COVID-19 Active Monitoring - ELC.

IGA #173143 - AMENDMENT

Commissioner Jacobs moved to approve Twelfth Amendment to Oregon Health Authority 2022 Intergovernmental Agreement for the Financing of Community Mental Health, Addition Treatment, Recovery, & Prevention, and Problem Gambling Services #173143. Commissioner Mendiola seconded and the motion passed unanimously. Non-OHP Community and Residential Assistance funds are removed.

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(e) - Real Property Transactions with Judge Joyce presiding and Commissioner Jacobs and Commissioner Mendiola present. Also present were Economic Development Director Taylor Rembowski, County Counsel Stephanie Williams, Administrative Officer Lorinda DuBois, Maintenance Supervisor Don Dalton, Sheriff Travis Johnson, and Leslie Thompson with the Argus Observer. No decisions were made during or following the session.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.



ORIGINAL

Jacobs

PARK'S COMMITTEE MEETING MINUTES Thursday October 19, 2023, 6:00 p.m. MT

The scheduled meeting of the Park's Committee was called to order by Commissioner Michael Pratt at approximately 6:00 p.m. on Thursday, October 19, 2023, in the Council Chambers of City Hall. Committee members present in person were, Michael Pratt, Marc Berg, Deborah Folden & Andrew Maeda; Michael Partin was excused.

Others present in person were, Ex-Officio City Manager/Ex-Officio Economic Development Director Dan Cummings, and Public Works Director, Casey Mordhorst

Michael Partin led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on October 13, 2023; copies of the agenda and minutes are available at the Public Works Headquarters and on the city's website at www.ontariooregon.org.

MOTION WAS MADE TO AMEND THE AGENDA TO ADD ELECTION OF VICE CHAIRMAN, AND SECRETARY. MOTION PASSED UNANIMOUSLY TO ADOPT THE AGENDA AS PRESENTED

PUBLIC COMMENT

Eddie Melendrez attended via Zoom.

APPROVAL OF MINUTES

June 15, 2023

RESOLUTION, ACTION &/OR MOTION

THE MOTION WAS MADE BY MR. BERG SECONDED BY MRS. FOLDEN TO ADOPT THE JUNE 15, 2023, MINUTES: MOTION PASSED UNANIMOUSLY

ELECTION OF OFFICERS

A) Chairman

- Michael Pratt

RESOLUTION, ACTION &/OR MOTION

THE MOTION WAS MADE BY DEBRA FOLDEN SECONDED BY ANDREW MAEDA TO APPROVE MICHAEL PRATT FOR CHAIRMAN. MARC BERG-YES, MICHAEL PRATT-YES, DEBRA FOLDEN-YES, AND ANDREW MAEDA-YES: MOTION PASSES 4-0-1 (MICHAEL PARTIN WAS EXCUSED).

B) Vice-Chairman

- Michael Partin

RESOLUTION, ACTION &/OR MOTION

THE MOTION WAS MADE BY DEBRA FOLDEN SECONDED BY ANDREW MAEDA TO APPROVE MICHAEL PARTIN FOR VICE CHAIRMAN. MARC BERG-YES, MICHAEL PRATT-YES, DEBRA FOLDEN-YES, AND ANDREW MAEDA-YES: MOTION PASSES 4-0-1 (MICHAEL PARTIN WAS EXCUSED).

C) Secretary

- Marc Berg

RESOLUTION, ACTION &/OR MOTION

THE MOTION WAS MADE BY DEBRA FOLDEN SECONDED BY ANDREW MAEDA TO APPROVE MICHAEL PARTIN FOR SECRETARY. MARC BERG-YES, MICHAEL PRATT-YES, DEBRA FOLDEN-YES, AND ANDREW MAEDA-YES: MOTION PASSES 4-0-1 (MICHAEL PARTIN WAS EXCUSED).

OLD BUSINESS

A) City of Ontario Parks Sign

C.MORDHORST - All parks have signs excluding Optimus Park, and Depot. Park. We started with Moore Park because of the large amount of homeless in the Gazebo. No vandalism.

RESOLUTION, ACTION &/OR MOTION

NO RESOLUTION, ACTION &/OR MOTION



City of Ontario

This park is provided for the enjoyment of all citizens for recreational uses and purposes only.

- All dogs must be on a leash. Handlers must clean up after their pet.
- Grilling permitted in designated areas only.

The following activities are prohibited in this park:

- Camping, which includes, without limitation, use of any tent, shelter, and/or other structure.
- Smoking.
- Possession and/or consumption of alcohol (except pursuant to a city-issued permit).
- Littering.
- Noise disturbances, including, without limitation, the following:
 - Unreasonably loud or raucous noise;
 - Noise which unreasonably disturbs or endangers the comfort, health, peace, or safety of reasonable persons of ordinary sensitivity; and/or
 - Any noise so harsh, prolonged, unnatural, or unusual in time or place as to create unreasonable discomfort to persons within the surrounding neighborhood.
- Fireworks, except as permitted under state law and otherwise authorized by the City.
- Cutting or removing trees, shrubbery, flowers, and/or grass.
- Use of motorized vehicles (except in designated parking areas).
- Commercial activity, except by permitted use.

The use of this park is subject to, without limitation, the City of Ontario Municipal Code. For non-emergency police assistance, please call 541.473.5125.

(21789061-01614243;2)

HAND-OUTS/DISCUSSION ITEMS

A) Beck Park Pond Master Plan

E.MELENDEZ – Diana Brown went to City Council to ask for signs and a partial fence around Beck Park Pond. What can we do to help with that?

D.CUMMINGS – We will not put-up signs or a fence unless the City Council wants to revisit the issue, it has been voted against. This is an issue of parental supervision.

C.MORDHORST – This [master plan] is to improve the access of the pond. Currently the entire trail is a gravel surface. On this map, everything in red would be a hard surface. We want an 8ft. wide path and ADA accessibility. We are working on two grants at the moment to help, both are through Oregon Recreation and Parks. (*Continued discussion*)

RESOLUTION, ACTION &/OR MOTION

NO RESOLUTION, ACTION &/OR MOTION.



ADJOURN

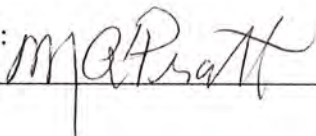
RESOLUTION, ACTION &/OR MOTION

THE MOTION TO ADJOURN WAS MADE BY MR. MAEDA AT 7:04PM; SECONDED BY MRS. FOLDEN TO ADJOURN: MOTION PASSED UNANIMOUSLY.

NEXT MEETING SCHEDULED FOR NOVEMBER 16, 2023, AT 6:00PM.

Approved: _____

Signature



11-16-23

Date

(Michael Pratt, Chairman/ Michael Partin, Vice-Chairman)

**PUBLIC WORKS COMMITTEE MEETING MINUTES**

Tuesday, October 17, 2023, 3:00 p.m. MT

The scheduled meeting of the Public Works was called to order by Chairman Scott Wilson at approximately 3:05 p.m. on Tuesday, October 17, 2023, in the Council Chambers of City Hall. Committee members present in person or attended via Zoom were Scott Wilson, Al Christiani, Jackson Fox, and Pat Woodcock; Galeener was excused.

Others present in person or via Zoom were Casey Mordhorst, Al Haun, Alicia Cardozo, Dan Cummings, and Harley Wade, Argus Observer.

AGENDA

The press was notified; this Agenda was posted on October 13, 2023. Copies of the agenda and minutes are available at the Public Works Headquarters and on the city's website at www.ontariooregon.org.

THE MOTION WAS MADE BY MR. CHRISTIANI, SECONDED BY MR. FOX TO ADOPT THE AGENDA AS PRESENTED: MOTION PASSED UNANIMOUSLY.

ADOPTION OF MINUTES – SEPTEMBER 19, 2023**RESOLUTION, ACTION &/OR MOTION:**

THE MOTION WAS MADE BY MR. CHRISTIANI, SECONDED BY MR. FOX TO ADOPT THE MINUTES OF THE PREVIOUS MEETING, SEPTEMBER 19, 2023: MOTION PASSED UNANIMOUSLY.

BLM WAY

- *This project is going to start where Airport Way left off just past SW 31st Street.*
- *To extend approximately 150 ft past the BLM entrance.*
- *Extending the water line to the intersection of Airport Way and BLM Way; will be tied back into the existing heading to the north.*
- *To do the same with Sewer.*
- *Originally these plans were designed to go all the way to the south end of the Airport; at some point there will be a lift station down by 18th. So, we had them design down further than we needed, down to Matts Way.*
- *Therefore, will be a start to a project that over time will take in everything on the west side of the runway.*
- *Fire hydrants every 500 ft. as required by code.*
- *There are a few house services that are connected to this line – currently 4" lines.*
- *Upsizing this line will improve the water to the Golf Course Club House and to the residents tied to that line.*
- *One issue we will run into is the sewer line will only go so far – running out of grade. So, when we develop and build that lift station we will have to have a forced main come back and dump into it.*
- *Currently have two septic tanks and a drain field; the drain field in there now is the last one that will be permitted by the State and was installed ~ 2011-2012.*
- *The whole Airport property is in city limits. State law kicks in and there is sewage on the property (inside the property line).*
- *Who is contributing payment to this project? .. The City, BLM, and Hotbox each paying their share.*
 - *BLM – paying a percentage, ½ of the sewer/water down to their entrance, all of the road, and for the removal of the cinder block building (salvaging part of it).*
 - *Hotbox – ½ of their sewer/water on Airport Way not on BLM Way.*

- *When is this project scheduled to start? ..*
 - *The contract for the remodeling of the building .. (inaudible), to get that out of the way.*
 - *Bid out the BLM sewer/water this winter with a spring construction date.*
 - *BLM complex itself is under design right now. A design billed by the City with BLM paying 100%. Design/build by the City because it is on City property.*
 - *Scheduled under the lease for them to be in the building by late 2025 ~ October 2025.*

OPERATION UPDATES

- **OUTFALL DIFFUSER PROJECT** – Ballard Marine
 - *Is being completed today.*
 - *Installing and putting diffusers on the pipeline.*
 - *Once done will schedule a dive inspection for December while the diffuser is in use; one of our NPDES requirements.*
- **WTP WESTECH PROJECT** – Record Steel & Construction
 - *Under way.. they have the new pod inside the building.*
 - *Closing the wall up, tying and piping on the inside.*
 - *It should be completed by spring.*
 - *A lot of electrical work to do inside, remove/replace some panels, SCADA programming, etc.*
- **ODOT STRIPING & FOG CLEAN UP** – SW 4th Ave.
 - *Finished striping SW 4th Ave.*
 - *Fog clean-up the week before Thanksgiving.*
- **FARMER HARVESTING** –
 - *Should be finished combining corn today.*
 - *His lease is for both farms, 5 years each.*

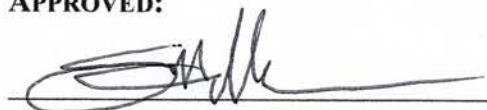
NEXT REGULARLY SCHEDULED MEETING

TUESDAY, NOVEMBER 21, 2023

ADJOURN ~ 3:25 P.M.

Christiani moved; Fox seconded **TO ADJOURN**: Motion passed unanimously.

APPROVED:



Signature

(Scott Wilson, Chairman / Jake Galeener, Vice-Chairman)

11-21-2023

Date

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE,
AND PROSPEROUS CITY BY ENGAGING COMMUNITY MEMBERS
TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**Ontario Visitors and Convention Bureau
Board MEETING AGENDA**

**Thursday, December 7, 2023, 7:00 AM, MT
Ontario Chamber office 251 SW 9th ST**

CALL TO ORDER: This agenda was emailed on August 31, 2023

- 1) Roll Call: Bob Quinn _____ Debbie Blackaby _____ Cheryl Cruson _____ Doug Dean _____
Terry Dols _____ Ken Hart _____ Lynelle Christiani _____
City Manager: Dan Cummings _____ V&C Director: John Breidenbach _____

2) **NEW BUSINESS**

Grant Follow-ups

- A. National Night Out - Penny Bakefeild**
- B. TVCC New Student Orientation**
- C. Snake River EEA – Cheryl Cruson**

- 3) **APPROVAL OF MINUTES:-Bob Quinn**
September 7, 2023

- 4) **Review Financial Report – Terry Dols**

- 5) **V&C Director Report- John Breidenbach**

- 6) **COMMENTS FROM COMMITTEE MEMBERS**

- 7) **ADJOURN**

Attachments

- 1. **September 7, 2023, Minutes**
- 2. **V&C Financials**

Ontario V&C Minutes
September 7, 2023
7:00 am
Ontario Area Chamber of Commerce Office

The meeting was called to order at 7:00 am by Bob Quinn.

Roll Call – **Board Members present** Bob Quinn, Cheryl Cruson, Lynelle Christiani, Debbie Blackaby, Terry Dols, Doug Dean

Board Members absent, Ken Hart

Ex-Officio Members Present: V&C Director John Breidenbach, City Manager Dan Cummings

NEW BUSINESS

Grant Request

- A. . Snake River Valley EEA Chapter # 837- Airport Open House- Cheryl Cruson: The grant request passed for funding. It was moved by Debbie Blackaby and Seconded by Lynelle Christiani; Cheryl Cruson abstained from voting it passed 5- 0 to fund the amount of \$ 2500.00**
- B. Giggles & Grace ELC Inc.Teaching Conferences- Shawn Reynolds The grant request passed for funding with the fund beheld until other grants are approved to work with it. It was moved by Cheryl Cruson and seconded by Debbie Blackaby to fund for \$5000.00
It passed 5-1, with Doug Dean voting No.**

MINUTES/FINANCIALS

August 3, 2023, minutes were reviewed. Debbie Blackaby motioned to approve, and Lynelle Christiani seconded.

Motion passed 6-0-0

Terry Dols presented the financials. Cheryl Cruson motioned to approve, and Debbie Blackaby seconded.

Motion passed 6-0-0

Adjourn: Motion by Debbie Blackaby seconded by Terry Dols to adjourn at 8:30 am motion passed 6-0-0

CITY OF ONTARIO VISITORS AND CONVENTIONS BOARD PROMOTIONS AND EVENT FUND BALANCES THROUGH DRAFT NOVEMBER 2023			
2023	RESOURCES	EXPENSES	BALANCE
BALANCE FORWARD	\$792,814.15	\$764,739.60	\$28,074.55
JULY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$30,574.55
AUGUST <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$2,000.00	\$31,074.55
SEPTEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$2,500.00	\$31,074.55
OCTOBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$33,574.55
NOVEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$36,074.55
DECEMBER <i>T.O.T. Disbursement -\$2500</i>			\$36,074.55
2024			
JANUARY <i>T.O.T. Disbursement -\$2500</i>			\$36,074.55
FEBRUARY <i>T.O.T. Disbursement -\$2500</i>			\$36,074.55
MARCH <i>T.O.T. Disbursement -\$2500</i>			\$36,074.55
APRIL <i>T.O.T. Disbursement -\$2500</i>			\$36,074.55
MAY <i>T.O.T. Disbursement -\$2500</i>			\$36,074.55
JUNE <i>T.O.T. Disbursement -\$2500</i>			\$36,074.55
TOTAL FISCAL	\$12,500.00	\$4,500.00	
ACCRUALS FROM JULY 1997 TO PRESENT	\$805,314.15	\$769,239.60	\$36,074.55

**CITY OF ONTARIO
VISITORS AND CONVENTIONS BOARD
ACTIVITY SUMMARY
BEGINNING SEPTEMBER 1997**

DATE	REQUESTOR	REQUESTED	GRANTED	DISBURSED
MAY 2022	REVITALIZE ONTARIO <i>6th Annual Chocolate & Wine Walk</i>	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
MAY 2022	R & R PROMOTIONS <i>Ron Dillon / Ontario Speedway</i>	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
JUN 2022	MALHEUR COUNTY FAIR BOARD <i>The Bellamy Brothers & Fair Concert Series</i>	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
JUN 2022	ONTARIO MUNICIPAL AIRPORT <i>Move & Display F4 Jet @ Airport</i>	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
JUL 2022	ONTARIO SCHOOL DISTRICT 8C <i>Ontario Boxing Club - Start Up Funding</i>	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
AUG 2022	JERROD TENNEL (Kingdom Muzic, LLC) <i>Pablo A. Mendez - Holy & Hyphy Tour</i>	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
AUG 2022	TRACY HAMMOND / FROSTY FEST <i>2022 Holiday Experience</i>	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00
SEP 2022	TREASURE VALLEY COMMUNITY COLLEGE <i>TVCC NEW STUDENT ORIENTATION</i>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
OCT 2022	NO NEW ACTIVITY	\$ -	\$ -	\$ -
NOV 2022	NO NEW ACTIVITY	\$ -	\$ -	\$ -
DEC 2022	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JAN 2023	BORDER TOWN COMIC CON <i>March 2023 Border Town Comic Con Festival</i>	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
FEB 2023	BOYS & GIRLS CLUB OF TREASURE VALLEY <i>August 2023 National Night Out</i>	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
MAR 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
APR 2023	TREASURE VALLEY COMMUNITY COLLEGE RODEO TEAM <i>2023 TVCC Rodeo</i>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
APR 2023	ONTARIO SPEEDWAY, LLC <i>Track Expansion & Spectator Capacity for ASBR Champion Series</i>	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
MAY 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JUN 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JUL 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
AUG 2023	TREASURE VALLEY COMMUNITY COLLEGE <i>TVCC New Student Orientation</i>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
SEP 2023	SNAKE RIVER VALLEY EAA CHAPTER 837 <i>Ontario Municipal Airport Fly-In</i>	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
OCT 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
NOV 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
	11/28/2023	\$ 885,368.04	\$ 753,472.77	\$ 753,472.77

Accounts Payable

Checks by Date - Summary by Check Date

User: kari.ott
Printed: 12/5/2023 12:01 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
131017	130624	B & W Car Wash	11/03/2023	6.00
131018	626400	Campo & Poole Distributing, LLC	11/03/2023	10,387.76
131019	637828	Century Link Communications, LLC	11/03/2023	66.00
131020	879807	District 13 Fire Training Association	11/03/2023	80.00
131021	303800	Frank's Extinguisher Service	11/03/2023	157.48
131022	376000	Idaho Power	11/03/2023	2,700.74
131023	451600	Malheur County Administration Office	11/03/2023	200.00
131024	879464	Merchant McIntyre Associates, LLC	11/03/2023	6,500.00
131025	501200	Norm's Auto Electric	11/03/2023	118.22
131026	879551	Painter Holdings & Business Ventures, Inc.	11/03/2023	7.00
131027	666052	SAIF Corporation	11/03/2023	5,847.31
131028	879626	Silverhawk Properties Oregon, LLC	11/03/2023	425.00
131029	702008	Staples Business Credit	11/03/2023	46.65
131030	704400	Star Fire District	11/03/2023	931.82
131031	729500	Storage On Site	11/03/2023	4,800.00
131032	879720	Total Package Enterprises, LLC	11/03/2023	239.30
131033	788402	TransUnion Risk & Alternative Data Soluti	11/03/2023	75.00
131034	879122	Uline	11/03/2023	1,883.11
131035	879007	Weidner Fire	11/03/2023	1,036.05
131036	879635	Western Building Maintenance, Inc.	11/03/2023	4,657.08
Total for 11/3/2023:				40,164.52
131037	879767	Ballard Marine Consstruction, LLC	11/06/2023	126,589.78
131038	879336	Boise River Fence, Inc.	11/06/2023	140,235.00
131039	408200	J-U-B Engineers, Inc.	11/06/2023	26,868.15
131040	110805	State of Oregon Bureau of Labor & Industri	11/06/2023	250.00
131041	860100	WesTech Engineering, Inc.	11/06/2023	267,423.22
131042	879617	Auto Ranch Group	11/06/2023	45,856.99
131043	879163	McCurry Ontario Motors, LLC	11/06/2023	11,114.04
Total for 11/6/2023:				618,337.18
ACH	878915	Jacobs Engineeering Group, Inc.	11/09/2023	502,022.28
131044	037600	AT&T	11/09/2023	24.61
131045	130624	B & W Car Wash	11/09/2023	3.00
131046	879583	Benson's Trophies & Plaques, Inc.	11/09/2023	249.00
131047	21409	Big Sky Sportswear	11/09/2023	67.75
131048	144000	Cascade Natural Gas Corporation	11/09/2023	247.20
131049	637830	Century Link	11/09/2023	528.33
131050	879445	Connected Professional Accountants, LLC	11/09/2023	19,756.00
131051	879690	Covanta Energy, LLC	11/09/2023	129.17
131052	879749	Stephanie Cummings	11/09/2023	176.50
131053	262000	Eastside Florist	11/09/2023	193.00
131054	270205	Emergency Responder Services, Inc.	11/09/2023	277.00
131055	645195	Fire Rescue Equipment NW, LLC	11/09/2023	3,967.00
131056	879790	Gabe Galicia	11/09/2023	2,882.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
131057	879641	Garrett's Dry Cleaning, LLC	11/09/2023	39.03
131058	368200	Hughes Fire Equipment, Inc.	11/09/2023	337.82
131059	879346	Hughey and Phillips	11/09/2023	10,397.78
131060	370401	International Code Council, Inc.	11/09/2023	160.00
131061	879191	Kristy Lynn Janti	11/09/2023	128.00
131062	456402	Malheur County Clerk	11/09/2023	366.00
131063	&509	Matsy's Restaurant & Catering	11/09/2023	60.00
131064	879301	Net Assets Corporation	11/09/2023	300.00
131065	500400	Norco, Inc.	11/09/2023	38.76
131066	642093	Red's Automotive Repair, Inc.	11/09/2023	650.48
131067	130950	Sparklight Business	11/09/2023	140.72
131068	879764	T&Z Hardware, Inc.	11/09/2023	10.72
131069	879742	Trinity Health Epic - PP	11/09/2023	50.00
131070	879733	Waste Connections of Oregon, Inc.	11/09/2023	338.10
131071	879151	Waste-Pro	11/09/2023	40.05
131073	879504	Zions Bank Corporate Trust-Oregon Bond I	11/09/2023	277,973.89
131074	879504	Zions Bank Corporate Trust-Oregon Bond I	11/09/2023	247,230.04
Total for 11/9/2023:				1,068,784.23
ACH	878915	Jacobs Engineering Group, Inc.	11/17/2023	2,863.18
ACH	878915	Jacobs Engineering Group, Inc.	11/17/2023	7,336.68
131072	879809	William Fred Alexander	11/17/2023	4,308.80
131075	0143466	Amazon Capital Services	11/17/2023	131.50
131076	879808	Cy A. Armstrong	11/17/2023	6,000.00
131077	879810	Tom Beaumont	11/17/2023	6,000.00
131078	879494	Bruneel, LLC	11/17/2023	3,827.54
131079	879637	Bryant Lovlien & Jarvis PC Attorneys at La	11/17/2023	8,540.60
131080	626400	Campo & Poole Distributing, LLC	11/17/2023	794.93
131081	879451	CDR Labor Law, LLC	11/17/2023	1,608.00
131082	260409	Eastern Oregon Animal Health, LLC	11/17/2023	60.00
131083	270205	Emergency Responder Services, Inc.	11/17/2023	250.00
131084	879811	MaryLue Galligar	11/17/2023	6,000.00
131085	392000	Interstate Electric Supply	11/17/2023	38.02
131086	879612	Michael Iwai	11/17/2023	117.29
131087	879756	Joshua D Jacobson	11/17/2023	1,500.00
131088	879417	LightSpeed Networks, Inc.	11/17/2023	1,215.77
131089	441140	Looks Nu, Inc.	11/17/2023	399.00
131090	879812	Howard W. Murray	11/17/2023	6,934.95
131091	879813	Dorena R. Newman	11/17/2023	6,000.00
131092	582200	Oregon Association Chiefs of Police	11/17/2023	92.50
131093	879815	State of Oregon Department of Environmen	11/17/2023	11,200.00
131094	516494	State of Oregon Department of Transportati	11/17/2023	660.87
131095	240100	State of Oregon Dept of Consumer & Busir	11/17/2023	7,162.19
131096	528405	Oster Professional Group, CPA's PC	11/17/2023	26,702.83
131097	879616	Donald L. and Elayne M. Ray	11/17/2023	1,500.00
131098	642093	Red's Automotive Repair, Inc.	11/17/2023	725.33
131099	879652	Safeguard Business Systems, Inc.	11/17/2023	3,280.55
131100	879814	Stephanie Marie Sesker	11/17/2023	6,000.00
131101	702008	Staples Business Credit	11/17/2023	244.93
131102	&275	Sun Guard Window Tinting	11/17/2023	690.00
131103	738001	Lt. James Swank	11/17/2023	108.50
131104	738002	Symbol Arts, LLC	11/17/2023	1,394.50
131105	879764	T&Z Hardware, Inc.	11/17/2023	45.95
131106	879713	TimeClock Plus, LLC	11/17/2023	1,108.80
131107	879720	Total Package Enterprises, LLC	11/17/2023	2,500.00
131108	879680	US Bank Equipment Finance	11/17/2023	2,129.32

Check No	Vendor No	Vendor Name	Check Date	Check Amount
131109	879007	Weidner Fire	11/17/2023	3,554.00
131110	879767	Ballard Marine Consstruction, LLC	11/17/2023	25,000.00
131111	22427	Conzor North America, Inc.	11/17/2023	4,659.44
131112	336725	Core & Main	11/17/2023	26,800.00
131113	360015	Home Depot Credit Services	11/17/2023	50.73
131114	&275	Sun Guard Window Tinting	11/17/2023	155.00
Total for 11/17/2023:				189,691.70
ACH	PRFED	PAYROLL TAXES	11/22/2023	3,734.88
ACH	PRORTAX2	OREGON DEPARTMENT OF REVENUE	11/22/2023	195.65
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	11/22/2023	1,089.26
ACH	PRPERS	OREGON PERS	11/22/2023	2,070.90
Total for 11/22/2023:				7,090.69
ACH	PRAFLAC	AMERICAN FAMILY LIFE ASSURANCE	11/30/2023	810.75
ACH	PRAMERF	AMERICAN FUNDS GROUP	11/30/2023	1,950.00
ACH	PRCCIS	E B S TRUST	11/30/2023	71,633.09
ACH	PRCOLONI	COLONIAL LIFE	11/30/2023	764.56
ACH	PRFED	PAYROLL TAXES	11/30/2023	82,713.96
ACH	PRNATW	NATIONWIDE RETIREMENT SOLUTIO	11/30/2023	500.00
ACH	PRORJU	OREGON DEPARTMENT OF JUSTICE	11/30/2023	113.85
ACH	PRORTAX2	OREGON DEPARTMENT OF REVENUE	11/30/2023	3,552.46
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	11/30/2023	22,210.12
ACH	PROSGP	OREGON SAVINGS & GROWTH PLAN	11/30/2023	7,521.91
ACH	PRPERS	OREGON PERS	11/30/2023	119,300.12
99999999	879128	Life Flight Network	11/30/2023	1,495.00
100000000	PRLINC	LINCOLN NATIONAL LIFE INS CO	11/30/2023	600.00
100000001	PRSFIRE	UMPQUA BANK	11/30/2023	675.00
Total for 11/30/2023:				313,840.82
Report Total (119 checks):				2,237,909.14