

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, JANUARY 9, 2024, 6:00 PM, MT
[Zoom Link](#)**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Susann Mills _____ Sam Baker _____ John Kirby _____ Ken Hart _____
Penny Bakefelt _____ Eddie Melendrez _____ Mayor Deborah Folden _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on January 5, 2024. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) CONSENT AGENDA

A) Adoption of Minutes: December 12, 2023 Council Meeting

5) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) PRESENTATION

A) Recognize: Sam D'Addabbo and Aaron Phillips

7) NEW BUSINESS

- A) Appointments to City Committees
- B) Bid Award: Fire Department Air Compressor for SCBA

8) PUBLIC HEARING

A) Accept Right of Way for a Portion of SW 26th Street, per Approved Partition Plat, Approved Under Planning Action 2023-08-14 PTN

9) DEPARTMENT HEAD UPDATE

A) Police: Quarterly Report

10) HAND-OUTS

- A) Monthly Department Stats: Police, Code Enforcement, Public Works, Fire (Dec, 2023)
- B) Minutes: County Court 12-06-2023, 12-13-2023; DAC 11-15-2023

11) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

12) EXECUTIVE SESSION

- A) ORS 192.660(2)(h): Litigation
- B) ORS 192.660(2)(d): Labor Negotiations Update

13) POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14) ADJOURN

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation [Current or Potential]/Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.



CITY COUNCIL MEETING MINUTES December 12, 2023

The scheduled meeting of the Ontario City Council was called to order by Council President John Kirby at 6:00 p.m. on Tuesday, December 12, 2023, in the Council Chambers of City Hall. Council members present were Penny Bakefelt, Ken Hart, Susann Mills, John Kirby, Eddie Melendrez, and Sam Baker. Deborah Folden was excused. Councilor Melendrez left the meeting at 6:45 p.m.

Members of staff present were Dan Cummings, Tori Barnett, Corinna Hysell, Clint Benson, Kari Ott, Al Haun, Andy Woods, and Michael Iwai.

The meeting was recorded, and copies are available at City Hall.

AGENDA

This Agenda was posted December 8, 2023. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

MILLS moved, BAKEFELT seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-out. Motion carried 6/0/1.

CONSENT AGENDA

In attendance for committee appointments were Adrianna Contreras for the Diversity Advisory Committee, and Dan Beaubien and James Beaumont for the Airport Committee.

Ms. Contreras, Mr. Beaubien, and Mr. Beaumont spoke to the Council as to why they wanted to sit on the committees, and what they believed they could add to each.

Council discussion regarding the candidates who submitted applications to sit on the Airport Board. There were four applications, but only one vacancy. Following the comments made by Mr. Beaubien and Mr. Beaumont, the Council selected Mr. Beaubien for the appointment. Vote: Hart-Beaubien; Mills-Beaubien; Baker-Beaubien; Melendrez-Beaubien; Bakefelt-Beaubien; Kirby-Beaubien. Results 4/2 for Dan Beaubien.

HART moved, BAKER seconded, **TO ADOPT THE CONSENT AGENDA, WHICH CONSISTED OF APPROVAL OF COUNCIL MEETING MINUTES OF NOVEMBER 14, 2023; APPOINTMENT OF ADRIANNA CONTRERAS TO THE DIVERSITY ADVISORY COMMITTEE; APPOINTMENT OF DAN BEAUBIEN TO THE AIRPORT COMMITTEE; AND ADOPTION OF THE 2024 CITY MEETINGS CALENDAR**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Folden-out. Motion carried 6/0/1.

PUBLIC COMMENTS

Deanna Brown, Ontario, stated: *Thank you for the opportunity to speak tonight. First, I want to address the concerns I have, which is safety and equality of the parks in this community. The Beck-Kiwanis Park still is unsafe as there are ponds with no fencing, no signage in regard to the water safety. I'm extremely concerned with the fact that I have brought this issue to this Council several times, and nothing has been done. I was here in January of this year, and here it is December, and the safety concerns haven't been addressed, although there was signage put up on the safety of the dock. There was literally signs put up at the Beck-Kiwanis Park on the safety of the dock, and that was quite concerning to me. There also have been signs put up on all of*

the rules in the park, and the safety, all minus the water. There was not the water, was not mentioned, not one time on the signs. It's quite concerning to me. How many children have to drown before you decide to address this issue is my question. Lanterman's Park, also known as the Eastside Park, has no public restrooms, or adequate fountains for the children. There were no portable restrooms placed there for the summer, all summer long there were no restrooms for the children at this park. This is quite concerning to me, especially seeing as there are restrooms in every other park in town, except the Eastside Park. To me that's one of the deepest forms of discrimination that I can think of. The Council is put into place to serve the entire community, not just bits and pieces of it. I am also quite concerned with this Council's direct willful neglect of some of Ontario's most vulnerable citizens, being the homeless. I have watched for several years now the city disregard them, push them aside, criminalize them, and just flat-out treat them with disrespect due to their housing status or lack thereof. The sooner this Council accepts the harsh reality of the homelessness in this community, the sooner we can correct and serve these human beings properly. That most definitely doesn't mean trying to kick them out of their city of residence; it also does not mean offering them a fenced-in plot of dirt, hidden from all local resources, with no protection from the elements or running water. It's as if they were being placed in a dog yard, out of sight, and out of mind. The land is not cleared of weeds, tree branches, and large mounds of dirt. These human beings were placed at the backside of the local city garbage plant. There has to be a more acceptable way to assimilate our homeless population back into society.

Councilor Melendrez voiced his thanks for sharing those comments, and for helping him understand more every time. He asked that it be discussed by the Council at a later time regarding some of the signs around the parks. He'd like an update.

Mr. Cummings stated the city had ordered and installed signs around Beck Park that warned of the water danger. There were also signs at the wooden bridge that warned people that it was slippery when wet. There were signs posted around the park to warn people of the water hazard, tripping hazards, and that the bridge would be slippery when wet. Purchasing more signage for around the parks would be brought up during the budget process.

Michelle Fisher, Ontario: *I've lived here for 11 years. The one thing I really wanted to say to that was I appreciate that Eddie, that you encourage us to have some feedback while we are here. It is very helpful. It makes us feel heard. So, that is what I wanted to say. I wanted to thank Eddie Melendrez for giving us the opportunity to always hear some response to that.*

Councilor Kirby asked if she was supposed to be representing an organization.

Ms. Fisher stated she was speaking that day, but yes, she worked at Four Rivers Recovery Center.

Councilor Kirby verified that EOCIL was not going to be making their presentation that night.

Councilor Melendrez stated that was correct. Although he was not a member of the Parks Committee, was there any type of plan for future amenities at the parks?

Mr. Cummings stated staff would love to have bathrooms at every park. They were shown in the Parks Master Plan, but it was all about funding. Just the remodel of the restroom at Becks Park was \$144K, just to remodel, not to build one. The new restroom at the Skate Park, a one-stall bathroom, was nearly a million, or maybe \$500K+, just a ridiculous amount. Bathrooms were proposed, but it boiled down to funding to construct and maintain them. However, right after the restroom had been remodeled at Beck Park, it was vandalized several times. Therefore, it was now closed at certain hours, and it also no longer had soap and towel dispensers. A person could basically go to the bathroom and wash their hands – pretty much that's it, because they'd all been destroyed.

Councilor Kirby verified the Parks Committee meets the third Thursday of each month, in the City Hall Council Chambers. He encouraged people to attend those meetings, to give input that would be brought back before the Council.

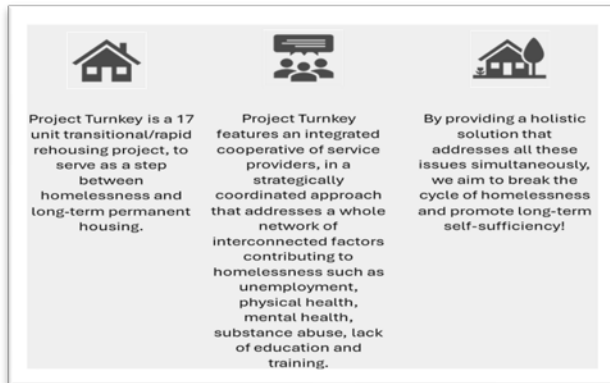


Councilor Melendrez stated he needed to leave, but voiced his appreciation for Adrianna applying to the Diversity Advisory Committee.

PRESENTATION

Malheur County Housing Authority and Community in Action: Project Turnkey and Funding

Kristy Rodriguez (MCHA) and Priscilla Garcia (CinA) gave a PowerPoint presentation, and then stood for questions.



Malheur Project Turnkey is a Comprehensive Plan for Community Recovery and Prosperity. The facility, formally known as Mills Manor Rentals, was purchased through a grant received from the Oregon Community Foundation for a bit over \$4M.

Project Turnkey service providers, by providing supportive services, can lead to revitalized communities. Those providers include:



Community in Action (CinA) serves as the intake and case management agency for the Project Turnkey site, emphasizing budgeting, housing stabilization, and "ready to rent" programs. With their extensive experience, (CinA) plays a significant role in navigating individuals through homelessness and housing instability.



Oregon Human Development Coalition (OHDC) provides specialized support, particularly to the migrant farming community, including job training and financial aid for post-secondary education.



HOUSING AUTHORITY OF MALHEUR & HARNEY COUNTY
Serving South Eastern Oregon

Housing Authority of Malheur & Harney County (HAMHC), the owner and project manager for project turnkey, oversees affordable housing options and aids individuals from varied economic backgrounds in achieving stable housing and self-sufficiency. (HAMHC) will conduct property management to carry out day-to-day site management, operations, maintenance, and security.



Valley Family Health Care (VFHC) guarantees access to affordable medical, and mental healthcare near the Project Turnkey site.



Our mental health service providers in our area will extend behavioral and mental health services. This includes assessment, counseling, therapy, and vocational services.



Malheur County Health Department will contribute available data, peer support, along with outreach for health services such as transmitted infection testing, pregnancy testing, contraception, and information on how to request services with discretion. Alleviating the stigma accompanied by using these health services.



The Department of Human Services (DHS) can contribute their expertise in aiding homeless populations with access to financial and food benefits.



We will collaborate with Worksource Oregon to organize a job placement program tailored for Project-Turnkey residents, organize workshops focusing on resume building, interview techniques, and other job-related skills. Through our street outreach specialist, we can engage local businesses in creating internship or job opportunities. Provide incentives or recognition to businesses that actively support and hire from Project-Turnkey.



The Eastern Oregon Food Bank can contribute by offering additional food assistance.

Project Turnkey integrates a range of services, from housing to healthcare and job training, offering a well-rounded and sustainable solution to regional homelessness, allowing individuals to overcome trauma, address underlying issues, and rebuild their support network in a safe and structured environment.

Prioritization will be given to the most vulnerable populations, including victims of domestic violence, human trafficking, and individuals with behavioral health disorders.

At intake, households will sign a participation agreement that stipulates the program's rules and procedures, with a clear understanding that the placement is for a transitional period.

(CinA) will conduct an individualized service plan with each household, which identifies barriers to be overcome, goals to be achieved and services needed, during program participation, toward successfully obtaining permanent housing.

In addition, the security and safety of the site and surrounding community are paramount. On-site staff, interior and exterior security cameras, and strict rules regarding substance use and weapons ensure a secure environment for all participants.

We're not just building housing; we're creating supportive communities that can revolutionize how we tackle homelessness. The impact of this approach is multifaceted. Not only does it aim to reduce homelessness, but it also has the potential to stimulate economic activity, create job opportunities, and improve health outcomes for homeless and at risk individuals.

In essence,, this isn't just a housing project, it's a community-building initiative that empowers individuals and families to break the cycle of homelessness. It's an investment in our community's future, an investment in the prosperity of our economy, and most importantly, it reflects our shared vision of a framework for collective growth.

Councilor Melendrez stated, about funding, he'd heard non-profit organizations were all competing for the same dollars. Was that true about the non-profits in this area? Also, regarding measurables, all the details that the Council was not seeing, he'd like to see the numbers of how many made it. He was also interested in who funds were coming from, and what funds went where.

Ms. Rodriguez stated there were some non-profits that might compete for funding. Community in Action did a more temporary type of housing, 12-24 months. The Housing Authority ran a more permanent type of housing. CinA was for as long as they qualified. But overall, yes, there were several non-profits in the area that all competed for the same funding. Regarding measurables, this was the first time this was being done in Malheur County, and it was intimidating, but they were going to hold community partners accountable, to show and assist at the site. They'd be able to measure that and present those findings after the first year. With funding, the Oregon Community Foundation gave them \$4M to acquire the land and to do the rehab on the project, and to ensure all the bells and whistles were in place for someone to live in decent, safe, and sanitary housing. House Bill #5019, where Malheur County had opted in, was the emergency declaration issued by the Governor for homelessness, now referred to as the Balance of State. The Balance of State was 26 rural counties across Oregon. The funding for the first two years, or June, 2025, was going to assist with homelessness services, any type of supplies needed to take to encampments, the tiny homes, and Project Turnkey. Those funds came from the EX money. That was how they would run Project Turnkey. Community in Action received funds for emergency sheltering, and they were still actively seeking more funds. However, she did not foresee the money was going to end. If the Governor had a plan and a mission to continue to assist the homeless and to construct housing, she did not believe the funding would cease. If the funds were to end, they had voucher folders that could be put into the housing complex to keep it going.

Councilor Kirby asked if they were envisioning a one-stop shop down on the north end, so people did not have to walk all over town to receive services.

Ms. Rodriguze stated they had purchased a vehicle to use for transferring clients to and from locations. There was not that much office space for each agency to use, so they'd probably use sign up sheets to ensure the availability of space for whichever partner they could get in place. But, if it became an issue, they'd have staff who could transport clients to and from appointments.

Councilor Kirby asked the status of the tiny houses, and had she heard of any plan coming forward with Origins.

Ms. Rodriguez stated she had heard nothing related to Origins. The tiny shelters opened November 27th, and they had received funding to allow that to continue until April 30th.

Councilor Bakefelt asked how a person would qualify for Project Turnkey.

Ms. Garcia stated they had to be income eligible, so basically low-income, and it was based upon a coordinated entry assessment that they were required by the state to conduct. It would rate the status of homelessness, so if someone needed more on-site, or hand-holding, or wraparound services, they would refer them to RRH (rapid rehousing). They definitely looked at the housing situation first. They were seeking the very-high risk, many-barrier families because they were the ones that might need the step up a little higher. Priorities were based on income, household size, units available, or DV. There were multiple things looked at.

Councilor Bakefelt asked how many units were available.

Ms. Garcia stated there were 17 2-bedroom units.

Councilor Bakefelt asked if this was open to just Malheur County residents, or open to Idaho as well.

Ms. Garcia stated they would have to be a Malheur County resident.

Ms. Rodriguez stated they were planning to do a grand opening at the beginning of the year, as the project should be completed by the end of this year.

Councilor Melendrez departed the meeting at 6:45 p.m.

OLD BUSINESS

Snake River Tater Tots Trail Plan

Dan Cummings, City Manager, presented.

The city received a grant from the National Parks Service to create a planning document for the Snake River Tater Tots Trail. On August 9, 2022, the City Council, under Resolution #2022-133, established the Tater Tots Trail Ad Hoc Committee to help produce the plan and engage public involvement in the plan. The committee and staff, along with all the partners involved in the process, have completed the plan, and are now presenting it to the City Council for adoption and acceptance of the plan.

Members of the committee were present to answer questions, including Alexandra Stone, from the National Parks Service.

Ms. Stone thanked them for the invitation to participate, it was an honor to be a resource to local communities with non-financial assistance. The committee provide local brain-power as there had been professional planners involved, along with Mr. Cummings as the local representative.

HART moved, MILLS seconded, **THE CITY COUNCIL APPROVE THE PLANNING DOCUMENT FOR THE SNAKE RIVER TATER TOTS TRAIL AND AUTHORIZE THE COMMUNITY DEVELOPMENT DIRECTOR TO MOVE FORWARD TO UPDATE THE PARKS MASTERPLAN AND THE RECREATION PORTION OF THE COMPREHENSIVE PLAN OF THE CITY OF ONTARIO.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Folden-out. Motion carried 5/0/2.



NEW BUSINESS**Resolution #2023-119: Unexpected Fire Grants**

Kari Ott, Finance Director, presented.

The Ontario Fire Department received two grants, one from the Oregon State Fire Marshal, and the other from Marathon Pipeline. The Oregon State Fire Marshal Wildlife Staffing Grant of \$25,167 was received in June 2023. Funds were to be used for additional paid firefighting staff or to cover overtime costs for existing paid firefighting staff through the 2023 wildfire season. This was required to be spent by October 31, 2023. The Marathon Pipeline grant of \$3,500 was required to be used to purchase a 2.5" ground monitor. These grant funds were unknown at the time the 2023-2024 budget was prepared. Consequently, a budget resolution was necessary to appropriate the funds. A total of \$28,667 would be appropriated within the fire department budget for expenditure.

HART moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE RESOLUTION #2023-119: A RESOLUTION APPROPRIATING FUNDS FOR TWO UNEXPECTED FIRE GRANTS TOTALING \$28,667.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Folden-out. Motion carried 5/0/2.

Airport Engineer and Consulting Services

Andy Wood, Airport Manager, presented.

The purpose of this action was to receive approval from the City Council to move forward with the process of finalizing the selection and negotiation process with the qualified engineering firm that would be used in consultations and design of airport improvements. The five-year term would start with the first contract for design services on an FAA-funded airport project.

The Airport has advertised for qualifying engineers and consultants using FAA guidelines. Following an advertisement for qualifications, the city received seven inquiries with one qualification received from one qualified firm. The selection committee was made up of the City Manager, Airport Manager, Public Works Manager, one Airport Committee member and one City Council member who met to discuss the qualifications of the firm based on the criteria used in the preliminary evaluation and selection. At the closing of the advertisement for RFQ, JUB was the only RFQ received by the advertisement deadline and who met all the RFQ requirements.

At the Airport Committee meeting on December 4, 2023, the committee returned a unanimous vote to continue with JUB Engineering services for the next five (5) years.

Under the FAA regulations, the five-year term would begin with the first FAA funded project when a contract was signed with JUB Engineering, Inc. by the city for a FAA funded project. It was anticipated the first contract would be in March 2024 with construction management of the Jet Apron Project. The engineering firm was only paid as part of each project. This current action was a pre-qualification as required by the FAA.

HART moved, BAKEFELT seconded, **THE CITY COUNCIL TO APPROVE THE RFQ OF JUB ENGINEERS, INC., AND APPROVE A NEW FIVE-YEAR TERM WITH JUB ENGINEERS, INC. AS ENGINEER OF RECORD FOR THE ONTARIO MUNICIPAL AIRPORT.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Folden-out. Motion carried 5/0/2.

PUBLIC HEARINGS**Resolution #2023-114: Amending the City's 2008 Capital Improvement Plan for System Development Charges**

It being the date advertised for a public hearing on the matter stated above, the hearing was declared open. There were no objections to the city's jurisdiction to hear the action. No abstentions, ex-parte contact, or declarations of conflict of interest were stated.

Kari Ott, Finance Director, presented.



On September 2, 2008, the Ontario City Council adopted Resolution #2008-145 establishing a System Development Charge Fee (SDCs) structure to help ensure that new construction paid their proportionate share of infrastructure expansion required to serve the new demand. The Capital Improvement Plan (CIP) included a single listing under "Water Production/Treatment Facilities" for a secondary river intake. The addition of the Westech Cassette was an improvement that benefited primarily new customers by increasing the capacity of the water system to produce more water. Adding the Westech Cassette would not cause any system development charge fee increases. The current CIP could be modified at any time by resolution of the City Council after complying with Section 8-13-5(b) and the provisions of Oregon law. There were no fee increases required when making this modification to the CIP list.

Passage of the proposed resolution would allow the city to pay for a portion of the \$1.6 million cost of the project out of SDC funds. The Westech capital improvement was something the city was currently working on. Approval of the modification is necessary to spend any SDC funds on this project.

The Hearing was opened for public testimony. Opponents: None. Proponents: None. There being no Proponent and no Opponent testimony, the Hearing was closed.

MILLS moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE RESOLUTION #2023-114, A RESOLUTION AMENDING THE CITY'S 2008 CAPITAL IMPROVEMENT PLAN FOR SYSTEM FEE DEVELOPMENT CHARGES TO INCLUDE THE ADDITION OF THE WESTECH CASSETTE THAT WILL IMPROVE THE WATER SYSTEM CAPACITY.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Folden-out. Motion carried 5/0/2.

Accept Right of Way for a Portion of SE 5th Avenue

It being the date advertised for a public hearing on the matter stated above, the hearing was declared open. There were no objections to the city's jurisdiction to hear the action. No abstentions, ex-parte contact, or declarations of conflict of interest were stated.

Dan Cummings, City Manager/Community Development Director, presented.

The City Council, who was the governing body for the City of Ontario, needed to accept the right of way of a portion of NW 11th Street and NW 24th Avenue. The subject property had been partitioned by 2317 NORTHWEST 11TH, LLC, into two parcels with public right of way being dedicated. The action required the dedication of public right of way for portions of NW 11th Street and NW 24th Avenue. Construction of all the public improvements had been completed and accepted by the city and the partition was ready to be finalized. The public right of way needed to be accepted by the City Council.

There was no financial cost to the city at this time other than normal maintenance of the city infrastructure developed as part of this partition and construction of the property. This action needed to be completed so the city had the authority to maintain the city infrastructure within the right of way. The City Council, under 10B-55-45 for a land division involving the creation of streets, shall, by action of the City Council at a public hearing, approve the final plat by motion accepting the public right of way, and the Mayor and planning officials shall sign the plat.

The Hearing was opened for public testimony. Opponents: None. Proponents: None. There being no Proponent and no Opponent testimony, the Hearing was closed.

HART moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE THE DEDICATION OF THE RIGHT OF WAY FOR A PORTION OF NW 11th STREET AND NW 24th AVENUE AS SHOWN ON THE PARTITION PLAT, SAID PARTITION BEING APPROVED BY AN ADMINISTRATIVE ACTION ON AUGUST 25, 2022, UNDER PLANNING FILE 2022-05-23PTN, AND AUTHORIZE THE MAYOR TO EXECUTE HER SIGNATURE ON THE FINAL PLAT ACCEPTING THE DEDICATED RIGHT OF WAY SHOWN ON THE PLAT.** Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Folden-out. Motion carried 5/0/2.



DEPARTMENT HEAD UPDATE**Public Works: Quarterly Report**

Al Haun, Assistant Project Manager, presented.

Ontario Fire & Rescue: Quarterly Report

Clint Benson, Fire Chief, presented.

Finance: Monthly Report

Kari Ott, Finance Director, presented.

Councilor Hart stated in looking at the financials, it struck him that their budget for next year, and this wasn't anything new, but to make sure they were all really starting to think about it, he had down for the Public Safety Fees and the property taxes, if those were added together, it was \$.7M and \$4.3M for a total of \$5M. Was that correct for the budget, for property taxes and public safety fees for this current year?

Ms. Ott stated yes.

Councilor Hart stated overall, the public safety expenses budgeted this year were \$7.9M. Was that accurate?

Ms. Ott stated it was.

Councilor Hart stated that the city's property taxes and the public safety fees did not cover the public safety expenses. They were short \$2.9M, let alone everything else that was done.

Ms. Ott stated that did not include the one police officer that was paid out of the Public Safety Fund.

Councilor Hart stated he'd ask Mr. Cummings and Ms. Ott to really look at some long term projections for the city, to look at the property tax base over time, their overall expense structure over time, and what that would look like. They needed to begin putting ideas and plans in place to see what was going to happen in the future for the city. When Ms. Rodriguez, [Housing Authority], was speaking earlier that evening he wanted to ask her this questions, but he didn't want to taint the good mood; however, that new facility they were building, he assumed it would be exempt from property taxes. Was that accurate?

Mr. Cummings stated since the Housing Authority made the purchase, then yes, it would be nontaxable.

Councilor Hart stated that the facility he worked for, they didn't pay property taxes, either. He had learned a lot about Project Turnkey that night, and they had a lot of active services occurring, and they were actively assisting people with homeless issues; however, they had added a new property to the city, the Ontario Town Homes on NE 3rd, a 70-unit housing complex, and just assuming there might be 2-3 people per unit, that was 200 more people that now resided in Ontario. That was not services; it was affordable housing, (over by Home Depot and the Bottle Drop). The city could not continue to add that type of housing, in his opinion, to the City of Ontario and not have it pay property taxes. Especially when the current property taxes didn't cover even the public safety services. Adding 200 new people that needed services and deserved services, thankfully they did pay the Public Safety Fee, and they paid some new fees that were tied to their individual units so they or the property owner paid those. He didn't know how many millions of dollars that property was, but it was a lot, and they were not helping the City of Ontario pay for any of the service here in town. That was a big concern he had. Eventually, he wanted to speak to the, he believed the Housing Authority was involved in the project, but they didn't own that project, but they had a piece associated with it that would allow those builders to not pay property taxes. It was a debate that needed to be had. The city's hands were tied in some ways, and the city didn't grant that property tax exemption, but if the city continued, or if there were others in the community that was thinking of building that type of housing in this community, the city needed to do something. They needed to ensure their eyes were wide open because long term, the City of Ontario could not continue to add properties that did not pay property taxes, but then who turned around and needed services, unless there was a strong tie of services that they provided back to the community. He didn't see Project Turnkey doing that. He saw them as providing services. He did not have heartburn with that type of project not paying property

taxes, it was a needed service. But, the Ontario Town Homes, to him, appeared to be close to market rate housing, very nice, as it should be. But, he wanted to make the comment it would be good for the Council and the city to have a better understanding of the long term financial projection because it was already a bit precarious as they continued to add multi-million dollar properties to the city's community that did not pay for property taxes to pay for services. Everybody else here, or other properties, were going to have to pay more in order to offset those services.

Councilor Kirby verified there was housing finally coming online on SE 5th at 10th. Those were private homes that would pay taxes, correct?

Mr. Cummings stated that was correct. The 50-unit mobile home park was not subsidized and would not receive a tax break. It was the same for their RV park. The developers had invested a lot into the infrastructure, and would be coming to Council seeking recapture for some of it.

Mr. Cummings stated with regard to Councilor Hart's comment, he had been beating that drum to every state person who would listen to him about the need that if they were going to provide funding for low income housing projects, then they needed to provide a little more to pay the property taxes. He didn't know if the situation was reaching the Governor, but it was supposed to be.

DISCUSSION ITEMS

December 26, 2023 Council Meeting: Hold or Cancel?

Council consensus to not have the December 26, 2023 meeting.

Budget Calendar: 2024-2025

Councilor Hart stated as they said earlier about looking at some long term projections, when would staff be able to create something like that for the Council? It would be nice to have that well in advance before getting into the detail of the budget for next year.

Ms. Ott stated that would be done as part of the budget process anyway, so they could look at that being done in January, and hopefully the presentation of some of the bigger items at the preliminary budget meetings, along with the Council.

Councilor Kirby stated when they did that, they'd be speaking with each Department Head, who had worked with it long enough they'd have procedures down and have a good idea of what they were going to ask for. What the Council was seeing was the homelessness issue, who didn't realize the city was limited by law, so that ask was going to come. Mr. Cummings had done a great job trying to keep the city in line with the law, and the city could not respond financially to do many of the asked for actions. He thought they needed to temper it with what the public thought the city should be doing verse what the law said could be done. As part of their strategic planning, that should be part of it so the Council knew what the city had to do.

No changes; budget calendar accepted by Council.

HAND-OUTS

Department Stats: November, 2023

Police, Fire, Public Works, Ordinance

Minutes:

DAC 09/20/2023; County Court 11/08/2023, 11/29/2023; Parks 10/19/2023; Public Works 10/17/2023

Packet:

V&C Board, December 2023

Check Register

November, 2023



CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

- Councilor Hart stated he had been emailing with Chief Iwai with regard to the stats on the code enforcement stats for November, 2023. It showed that 30% of the 30 cases were related to relocation of the homeless. It was an interesting stat for the city's Code Enforcement Officer spending almost ⅓ of his time associated with that specific issue. He assumed extended parking was probably tied to that in some form, or was that over parking in front of the Post Office?

Chief Iwai stated it was the vehicles related to the unhoused.

Councilor Hart stated that meant well over half of what the one Ordinance Officer was working on was directly tied to the homeless issue in Ontario.

Chief Iwai stated that was correct. It was actually more because of the follow-up time.

- Councilor Mills stated an issue that had her concerned dealt with individuals walking around at night wearing black clothing. Even if they were using a crosswalk, she had come very close to not seeing people because they were wearing dark clothes, or riding bikes with no reflectors or lights. She wasn't sure what could be done, maybe an ordinance for reflector tape required after sundown or something, but was there a way to make that an ordinance. It would protect the drivers, too. There was a lot of people walking around in dark clothes. When she took her granddaughter to school that morning, they counted six people in dark clothes, and it was dark out. If she hadn't been so cautious, it would have been easy to hit someone, even in the crosswalks. She was asking what good options would be to try to make the city safer for those who liked to wear black clothing when it was dark outside, or to protect a driver who could hit someone because they weren't seen.

Councilor Bakefelt said she noticed it as well since starting to drive her grandson to school. The school uniform was black, or dark, for the most part, and the sweatshirts were all dark. The kids were wearing dark clothes, so she drove very slowly. Maybe for the next National Night Out event, one swag item could be some type of reflector bands that could be given out, but maybe that was too long to wait. And if they combined bad weather, it was even worse.

EXECUTIVE SESSIONS**Executive Session: ORS 192.660(2)(d)**

An executive session was called at 8:20 p.m. under provisions of ORS 192.660(2)(d) to discuss Labor Negotiations. The Council exited at 8:59 p.m. and entered a second session.

Executive Session: ORS 192.660(2)(e)

An executive session was called at 9:00 p.m. under provisions of ORS 192.660(2)(e) to discuss Real Property. The Council reconvened into regular session at 9:21 p.m.

ADJOURN

HART moved, MILLS seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Mills-yes; Baker-yes; Kirby-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Folden-out. Motion carried 5/0/2.

ACCEPTED:

ATTEST

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder





**AGENDA REPORT
NEW BUSINESS
January 9, 2024**

To: Mayor and City Council
FROM: Tori Barnett, City Recorder
THROUGH: Danny K. Cummings, City Manager
SUBJECT: **APPOINTMENTS TO CITY COMMITTEES**
DATE: December 29, 2023

PROPOSED MOTION:

AIRPORT: I MOVE TO APPOINT (SELECT TWO FOR REGULAR POSITIONS) JAMES BEAUMONT, JON TODD, OR MICHAEL FRANKS, TO A FULL MEMBER POSITION, AND APPOINT (PICK ONE) JAMES BEAUMONT, JON TODD, OR MICHAEL FRANKS, TO THE ALTERNATE POSITION ON THE AIRPORT COMMITTEE.

BUDGET: I MOVE TO APPOINT (SELECT ONE) DAVID ARMSTRONG OR JACKIE KOEHLER TO A POSITION ON THE BUDGET COMMITTEE.

BUSINESS LOAN FUND: I MOVE TO APPOINT MICHAEL BRADEN TO A POSITION ON THE BUSINESS LOAN FUND COMMITTEE.

DAC: I MOVE TO APPOINT JACKIE KOEHLER TO A POSITION ON THE DIVERSITY ADVISORY COMMITTEE.

PARKS: I MOVE TO APPOINT MICHAEL BRADEN TO A POSITION ON THE PARKS COMMITTEE.

PLANNING: I MOVE TO APPOINT (SELECT TWO) MICHAEL BRADEN AND BLU FORTNER TO POSITIONS ON THE PLANNING COMMISSION.

PUBLIC WORKS: I MOVE TO APPOINT JACKIE KOEHLER TO A POSITION ON THE PUBLIC WORKS COMMITTEE.

V&C: I MOVE TO APPOINT (SELECT TWO) DEBBIE BLACKABY AND LYNELLE CHRISTIANI TO THE VISITORS & CONVENTIONS BUREAU BOARD.

SUMMARY:

At the end of every calendar year, different positions on the city's various committees become vacant. Staff advertised those vacancies in the local media, on the city's Facebook page and website, as well as contacting the chairperson or point of contact for the committees, seeking

applicants either for appointment or renewal. Before the Council are the results of those solicitations.

BACKGROUND:

The city has multiple committees who act in an advisory capacity, bringing information, ideas, and/or suggestions to the Council for review and possible action. The only exception is the Planning Commission, which can make decisions and bring recommendations to the Council for action.

CURRENT SITUATION:

Staff has received applications to serve on the various city committees, and is seeking appointments based on the applications. There are some of the applicants in the audience should the Council want to hear from them, or ask questions.

Airport Committee has two vacancies, and one alternate position open, and has received three applications. James Beaumont, Jon Todd, and Michael Franks are all asking for appointment.

Budget Committee has one vacancy, and has received two applications. David Armstrong is seeking re-appointment, and Jackie Koehler is seeking appointment.

Business Loan Fund Committee has one vacancy, and has received one application. Michael Braden is seeking appointment.

Diversity Advisory Committee has two vacancies, and has received one application. Jackie Koheler is seeking appointment.

Parks Committee has two vacancies and has received one application. Michael Braden is seeking appointment.

Planning Commission has two vacancies, and has received two applications. Blu Fortner is seeking re-appointment and Michael Braden is seeking appointment.

Public Works Committee has two vacancies and has received one application. Jackie Koehler is seeking appointment.

Visitors & Conventions Bureau Board has two vacancies for a citizen, and one position for a City Councilor. Debbie Blackaby and Lynelle Christiani are seeking re-appointment and the Council will need to select a Councilor, who is a voting member on this Board.

ANALYSIS:

- A. **STRATEGIC PLAN** N/A.
- B. **FINANCIAL** N/A.
- C. **TIMING** Staff would like to get as many committees up to full capacity as soon as possible to ensure a quorum is present at the meetings.

D. **POLICY/LEGAL** Council makes appointments to all city committees.

ALTERNATIVES:

Not appoint and leave vacancies on the various committees.

RECOMMENDATION:

Staff makes no recommendaitn on this action.

ATTACHMENTS:

1. Committee Appointments 2024 (01-09-2024)
2. Req for Appt - Airport - James Beaumont 11-28-2023
3. Req for Appt - Airport - Jon Todd 11-30-2023
4. Req for Appt - Airport - Michael Franks 11-30-2023
5. Req for Appt - Budget - David Armstrong 12-07-2023
6. Req for Appt - Budget-PW-DAC - Jackie Koehler 12-11-2023
7. Req for Appt - Planning - Blu Fortner 12-04-2023
8. Req for Appt - Planning-BLF-Parks - Michael Braden 12-20-2023
9. Req for Appt - V&C - Debbie Blackaby 12-28-2023
10. Req for Appt - V&C - Lynelle Christiani 12-13-2023

Committee Appointments - 2024

Committee	New Term Expires	Current Member	Applicant-Interested
Airport [4 year term]			
Citizen at Large	12/27	Vacant	James Beaumont
		Vacant	Jon Todd
		Vacant	Michael Franks
Citizen at Large (Alternate)	12/27	Vacant	
Budget [4 year term]			
Citizen at Large	12/27	David Armstrong	David Armstrong
			Jackie Koehler
Business Loan Fund [Perpetual]			
Citizen at Large	N/A	Vacant	Michael Braden
Diversity Advisory [3 year term]			
Citizen at Large	12/24	Vacant	Jackie Koehler
Citizen at Large	12/24	Vacant	
Parks [3 year term]			
Citizen at Large	12/26	Vacant	Michael Braden
Citizen at Large	12/24	Vacant	
Planning Commission [4 year term]			
Citizen at Large	12/27	Ralph Poole	Michael Braden
Citizen at Large	12/27	Blu Fortner	Blu Fortner
Public Works [3 year term]			
Citizen at Large	12/26	Scott Wilson	Jackie Koehler
Citizen at Large	12/26	Pat Woodcock	
V&C [3 year term]			
Downtown	12/26	Debbie Blackaby	Debbie Blackaby
Agriculture	12/26	Lynelle Christiani	Lynelle Christiani
City Councilor	12/26	Ken Hart	

Airport: 1st Monday each month, 6:00 p.m. @ City Hall

Audit: As needed @ City Hall

Budget: As needed @ Public Safety Center

Business Loan Fund: As needed @ City Hall

Diversity Advisory: 3rd Wednesday each month, 5:30 p.m., @ City Hall

Parks: 3rd Thursday each month, 6:00 p.m. @ City Hall

Planning: 2nd Monday each month, 6:00 p.m. @ City Hall

Public Works: 3rd Tuesday each month, 3:00 p.m. @ City Hall

V&C: 1st Thursday each month, 7:00 a.m. @ Chamber Office

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with Blue Ballpoint

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: BEAUMONT JAMES (Jim) E
Last First Middle Initial

HOME ADDRESS: 24666 BARBARA LN. CALDWELL 83607
Street City Zip Code

TELEPHONE: 208 697 8154 JAMESFBEAUMONT@JMAIL.COM
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. AIRPORT ADVISORY BOARD 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:

Length of Service

Position (s) Held:

Employment:

RETIRED PILOT

AIRLINE AND CHARTER CAPTAIN,
INSTRUCTOR, AVIATION
BUSINESS OWNER

MANY DIFFERENT COMPANIES
BUT EMPLOYED IN AVIATION
1982 - 2021

Current Employer:

Position:

Dates of Employment:

Education:

3 YEARS BSH AND CONTINUOUS AVIATION RATINGS, QUALIFICATION, AND REQUALIFICATION
PROGRAMS DURING MY 43-YEAR CAREER.

Please indicate why you are requesting appointment to this Board (s)/Commission (s):

I OWN A HANGAR AND AIRCRAFT AT KONO. I WOULD LIKE MY EXPERIENCE TO
HELP GUIDE THE INEVITABLE GROWTH OF THE AIRPORT.

I HAVE ALSO WORKED WITH THE BLM AT THE ONTARIO FIRE BASE, AMONG OTHERS.

Additional Information you feel may be helpful in considering your request for appointment:

I WAS A TENANT AT THE CALDWELL AIRPORT AND LEARNED ABOUT AIRPORT GROWTH.

James F Beaumont
Signature:

11-28-23

Date:

SUBMIT

RESET FORM

Please Type or Print
With Blue Ballpoint

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with Blue Ballpoint

CITY OF ONTARIO

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Todd Jon Rick
Last First, Middle Initial

HOME ADDRESS: 4965 Eagleview Court Fruitland 83619
Street City Zip Code

TELEPHONE: 2085996520 firefly737@fmtc.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Airport Advisory Committee 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>El Dorado County Airport Advisory Comm</u>	<u>5 years</u>	<u>chair, member</u>
<u>Georgetown Fire District</u>	<u>7 years</u>	<u>President, Director</u>
_____	_____	_____

Employment:

<u>retired</u>	<u>Fire Chief 2) Professional Pilot</u>	<u>retired 4/2023</u>
Current Employer:	Position:	Dates of Employment:

Education:

AS Fire Tech, Executive Fire Officer National Fire Academy, Paramedic, Community College Teaching Credentials, ATP pilot

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Interest in furthering the development and direction of Ontario Airport

Additional Information you feel may be helpful in considering your request for appointment:

Extensive background in aviation including homebuilt aircraft, rebuilding aircraft and professional flying

Rick Todd
Signature:

November 30, 2023
Date:

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail , email or personally deliver to: **City of Ontario – City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Franks Michael D
Last First Middle Initial
HOME ADDRESS: 3356 Echo Road Nyssa 97913
Street City Zip Code
TELEPHONE: 5412126466 mikefranks68@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Airport Advisory Committee 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Rocky Mountain Elk Foundation</u>	<u>3years</u>	<u>Committee member</u>
<u>Ducks Unlimited</u>	<u>5years</u>	<u>Committee member</u>
_____	_____	_____

Employment:

<u>Oregon State Department of Corrections</u>	<u>Correctional officer</u>	<u>Nov 1996 - current</u>
Current Employer:	Position:	Dates of Employment:

Education:

Associate Degree Applied Science, Spartan School of Aeronautics, Avionics and Instrumentation, Sport Pilot Certificate, Retired Military

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Interested in being involved with airport growth, development and everyday operations.

Additional Information you feel may be helpful in considering your request for appointment:

I have had a passion for aviation and have been around the Ontario Municipal Airport for 20+ years.

Mike Franks
Signature:

November 30, 2023
Date:

RESET FORM

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Armstrong David A
Last First, Middle Initial

HOME ADDRESS: 838 SW 2nd St Ontario 97914
Street City Zip Code

TELEPHONE: 208-230-0790 david@dialegomai.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Budget Committee 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Four Rivers Healthy Community (4RHC)</u>	<u>11 years</u>	<u>Director</u>
<u>Immigration and Community Organization (IRCO)</u>	<u>1 year</u>	<u>IT Volunteer</u>
_____	_____	_____

Employment:

<u>Rogue Credit Union</u>	<u>AVP of Information Security</u>	<u>October 2018-Current</u>
Current Employer:	Position:	Dates of Employment:

Education:

BS in Cybersecurity and Information Assurance from Western Governor's University, BBS in Biblical Studies from Calvary Chapel Bible College

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I was appointed to the Budget Committee in April 2018 and have served faithfully since.

Additional Information you feel may be helpful in considering your request for appointment:

I'm well connected in the community and have served in many roles where budget leadership is vital.

David L. Armstrong

Signature:

December 7, 2023

Date:

RESET FORM

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Koehler Jackie S
Last First, Middle Initial
HOME ADDRESS: 1099 NW 2nd Avenue Ontario 97914
Street City Zip Code
TELEPHONE: 208-891-1764 jackieinboise@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Budget Board 2. Public Works Commission 3. Diversity Advisory Committee

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Polly Bemis Ranch	21 years	Budget Director / Management Liaison
Girls On the Run	3 years	Volunteer Coach

Employment:

Atkins Electric	Project Manager / Journeyman Electrician	July 2007-present
Current Employer:	Position:	Dates of Employment:

Education:

HSD, 4-year electrical apprenticeship, 20+ years experience bookkeeping and managing accounts

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

As an Ontario Resident, I would like to assist with Local Government

Additional Information you feel may be helpful in considering your request for appointment:

Jackie S Koehler
Signature:

December 11, 2023
Date:

Submit

Reset

received
12-4-23 12:05

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail, email or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Fortner Blu
Last First Middle Initial

HOME ADDRESS: 1007 Fortner Street Ontario 97914
Street City Zip Code

TELEPHONE: 208 860 6779 homestreet@yr.hood.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. P+Z 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>City-Wide Cleanup</u>	<u>3 years</u>	<u>Founder</u>
<u>Kiwanis</u>	<u>5 years</u>	<u>President</u>
<u>Lions</u>	<u>5 years</u>	<u>Member</u>

Employment:

<u>Ontario Fire + Rescue</u>	<u>On call</u>	<u>Jan 23 - present</u>
Current Employer:	Position:	Dates of Employment:

Education:

In college at TVCC

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Serve the community

Additional Information you feel may be helpful in considering your request for appointment:

I have been on the Planning Commission for 2 previous terms

Barnett
Signature:

December 4, 2023
January 12, 2023
Date:

received
12/20/2023

3:15 PM

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail, email or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Braden Michael L
Last First Middle Initial

HOME ADDRESS: 715 SW 3rd St Ontario 97914
Street City Zip Code

TELEPHONE: 208 284 8046 Michael.BradenCPA@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Planning Commission 2. Business Loan Fund 3. Parks Committee

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>FOCAL Treasurer</u>	<u>2011 - Current</u>	<u>Board member</u>
<u>Ontario City Council</u>	<u>2019 - 2022</u>	<u>Council member</u>

Employment:

Current Employer:	Position:	Dates of Employment:
<u>SLFIMA Inc.</u>	<u>Accountant</u>	<u>2009 - Current</u>

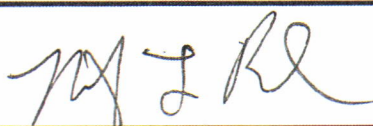
Education:

Masters of Accountancy - Boise State University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Leadership involvement an civic service. Good use of accumulated knowledge.

Additional Information you feel may be helpful in considering your request for appointment:


Signature:

December 20, 2023
Date:

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME:
Last First Middle Initial

HOME ADDRESS:
Street City Zip Code

TELEPHONE:
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Festival of Trees Board	33 years	Chairman
Project DOVE Board	25 + years	Chairman and Past Treasurer
TVCC Foundation Board	25 + years	Secretary and Past Chairman

Employment:

Current Employer: Position: Dates of Employment:

Education:

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Additional Information you feel may be helpful in considering your request for appointment:

Signature:

Date:



CITY OF ONTARIO

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444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Christiani Lynelle R
Last First Middle Initial

HOME ADDRESS: 385 NW 5th St Ontario 97914
Street City Zip Code

TELEPHONE: 208-230-2720 lynelle.christiani@yahoo.
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. V&C Board 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>V&C Board</u>	_____	<u>member</u>
<u>Library Board</u>	<u>4 yrs</u>	<u>member</u>
_____	_____	_____

Employment:

<u>FRCC</u>	<u>Ex Director</u>	<u>2021-Current</u>
Current Employer:	Position:	Dates of Employment:

Education:

Graduated Nyssa HS, TVCC & Oregon State University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I want to be involved in community activity

Additional Information you feel may be helpful in considering your request for appointment:

Lynelle Christiani
Signature:

December 13, 2023
Date:

RESET FORM



**AGENDA REPORT
NEW BUSINESS
January 9, 2024**

To: Mayor and City Council

FROM: Clint Benson, Fire Chief
Kari Ott, Finance Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **BID AWARD: FIRE DEPARTMENT AIR COMPRESSOR FOR SCBA**

DATE: January 2, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL AWARD THE SELF CONTAINED BREATHING APPARATUS AIR COMPRESSOR BID TO SEAWESTERN INC. FOR \$43,765.10.

SUMMARY:

The fire department's aged breathing air compressor blew a piston. Due to the excessive cost of repairs, it is best to invest in a new breathing air compressor.

BACKGROUND:

On Friday, December 8, 2023, the fire department's 15-20 year old SCBA air compressor stopped working. A technician was called, and a compressor piston had blown out, which caused some major damage. A quote in the \$20,000 range was given with parts available in 6–12 months. A new air compressor was estimated to be in the \$50k-\$60k range and has a 4 to 6 week lead time. Given the fact the air compressor is old, and it would be a huge repair cost, staff decided to pursue a new air compressor.

CURRENT SITUATION:

Chief Benson signed up for NPPGov, which gives a 10% discount off of Bauer compressors and then proceeded to get quotes for the compressor. The Bauer compressor is preferred based on quality reviews from other agency and given the specifications of the unit is close to our current one. The three quotes were as follows:

SeaWestern \$43,765.10 (Bauer Verticus Compressor System)
Weidner \$48,539.00 (Bauer Verticus Compressor)
Curtis \$40,964.59 (Artic Compressor)

The company that gets the bid award will also be required to service and test the compressor annually. Curtis was the company that currently has been servicing our compressor. The current compressor broke down just a few weeks after an the annual servicing and the same

thing happened with Payette's fire compressor last year. The service from Curtis throughout the years has been lacking and there are recommendations from several other fire chiefs to steer clear of Curtis. Although Curtis has the lowest bid (which is for a different brand of compressor), staff recommends going with the next lowest bid from SeaWestern due to the reasons listed above. Staff believes SeaWestern will provide better service and the Bauer air compressor will be the best product for the money spent.

ANALYSIS:

- A. **STRATEGIC PLAN** No direct impact.
- B. **FINANCIAL** The fire department has been setting aside funding for turnouts and SCBA air packs for several years. A couple years back the SCBA air packs were replaced using grant funds for the most part. Consequently, the Fire Equipment department in the Reserve Fund has \$161,817.85 available.
- C. **TIMING** Currently, the fire department has to fill the SCBA air bottles at Fruitland or Payette's fire station. The quicker the new compressor could be ordered the sooner the air bottles could be filled on site.
- D. **POLICY/LEGAL** The council is required to approve the bid award prior to the purchase of the compressor since it was not budgeted.

ALTERNATIVES:

A. The Council could choose to repair the old unit instead of purchase a new one. The cost to repair the compressor is approximately half the cost of a new one. However, there would be a higher potential of more repair costs in the near future.

RECOMMENDATION:

Staff recommends the award of the compressor bid to SeaWestern.

ATTACHMENTS:

1. Breathing Air Compressor Quotes (3)

SeaWestern, Inc
P.O. Box 51,
Kirkland, WA 98083



SEAWESTERN

FIRE FIGHTING EQUIPMENT

Quote

Phone: 425-821-5858
Email: Info@seawestern.com
www.seawestern.com

Bill To:		Ship To:	Date	12/14/2023
CITY OF ONTARIO ONTARIO FIRE & RESCUE 444 SW 4TH ST ONTARIO OR 97914 United States		CITY OF ONTARIO ONTARIO FIRE & RESCUE 444 SW 4TH ST ONTARIO, OR 97914	Customer No.	10575
			Quote No.	QUO19630
			Sales Rep	
			Mekel Hofman (208) 585-1498 mhofman@seawestern.com	
Expires	Attention	Delivery	FOB	
01/13/2024	Chief Benson			

Qty	Unit	Part Number	Description	Unit Price	Extended Price
1	EA	Verticus	Bauer Verticus 6000 PSIG VAC13-E3 Compressor System <i>10 hp</i> 6,000 psi, Four Stage Compressor, with 13 CFM, Securus P2 Purification System, ACD System, High Temperature Sensor, and Low Oil Sensor, with Enclosed Cabinet List Price: \$41,015	36,913.50	36,913.50
1	EA	CO Monitor	Bauer Electronic Carbon Monoxide Monitor with Calibration Kit for Vertecon/Verticus Compressor List Price: \$4,724	4,251.60	4,251.60
1	EA	Component Compressor Installation	SeaWestern Set-up of Component Compressor System at Department Includes: Connection of Departments Existing High-Pressure Cylinders into New System and Start-Up of Compressor.	1,250.00	1,250.00
1		Shipping	Estimated Shipping Pricing per NPPGov contract PS20095 requires a 10% discount off list	1,350.00	1,350.00

Total \$43,765.10

*Pricing valid for above listed quantities
Restocking fee up to 25% will apply on any non-stock merchandise
Returns within 30 days of receipt
Custom orders are non-cancellable, non-returnable
Unless otherwise noted, pricing does not include shipping.
Orders over \$2500 paid by credit card will have a 3% processing fee applied.*



Quotation

135 West 7065 South
Midvale, UT 84047
Phone: 801-565-9595
Email: sales@weidnerpro.com

Order #	Date
S52039	12/13/2023

Bill To:
Ontario Fire And Rescue 444 SW 4th Street Ontario, OR 97914

Ship To:
Ontario Fire And Rescue 444 SW 4th Street Ontario, OR 97914

Contact: Clint Benson

Sales Rep	Payment Terms	FOB Point	Shipping Terms	Carrier	Ship Service
Roger Crane	NET 30 DAYS	Origin	Prepaid & Billed	UPS	Ground

Item #	Number	Description	Unit Price	Qty Ordered	Total Price
1	VAC13H-E3	Bauer Verticus Breathing Air Compressor	\$41,015.00	1 ea	\$ 41,015.00
2	GT/CO/III	Bauer Electronic carbon monoxide monitor complete with calibration kit wired for alarm and shutdown (Calibration gas included)	\$4,724.00	1 ea	\$ 4,724.00
3	SER-BAU-STARTUP	Complete Startup Includes All Technician Travel, Air Sampling, Start Up, Filter Installation, Check Entire System And Training (Startup and Training To Be Invoiced Separately From Compressor Once Services Are Completed On Site	\$1,500.00	1 ea	\$ 1,500.00
4	FRT	Freight	\$1,300.00	1 ea	\$ 1,300.00

PRICE QUOTATION IS VALID FOR 30 DAYS FROM ISSUE DATE. THE QUOTE NUMBER MUST BE REFERENCED WHEN SUBMITTING AN ORDER TO GUARANTEE PRICING

Freight charges and sales tax will be added to your invoice where applicable. If this purchase is tax exempt, please provide a certificate with your purchase order. All returns are subject to restocking fees based on Weidner's suppliers' return policies. A 3% convenience fee is added to all credit card transaction. Weidner accepts all major credit cards.

Subtotal:	\$48,539.00
Sales Tax:	\$0.00
Total:	\$48,539.00

Ph: 801-486-7285
TF: 800-426-0509
Fax: 801-487-1278
slcsales@lncurtis.com
UEI#: DDLSADSWN7U7

CURTIS

TOOLS FOR HEROES

Intermountain Division
1635 South Gramercy Road
Salt Lake City, UT 84104
www.LNCurtis.com
Quotation No. 284030

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
1	1	EA	ARCTIC COMPRESSOR CUSTOM	* As Below: C-E4-10-A6-E3C 4 STAGE, 6000 PS, 10 HP,14 CFM 3 PHASE ELECTRICMOTOR SOUND SUPPRESSING CABINET INCLUDES FILTER SYSTEM TO PROCESS 24,000 CU FT., MAGNETIC STARTER, AUTO DRAIN SYSTEM, GAUGE PANEL, HIGH PRESSURE SWITCH AND ELECTRONIC CO MONITOR Start-up and Training by Curtis Certified Service Technician included in price. Customer is responsible for unloading, placement, and electrical connection to building.		\$39,100.86	\$39,100.86
2	1	EA	ARCTIC COMPRESSOR CUSTOM	* As Below: A-S5000 Low Oil Level Switch Component A-S1300 High Temp Switch		\$586.73	\$586.73

Small Business
CAGE Code: 5E720
SIC Code: 5099
Federal Tax ID: 94-1214350
UEI #DDLSADSWN7U7

This pricing remains firm until 01/11/2024. Contact us for updated pricing after this date.

Due to market volatility and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	\$39,687.59
Estimated Tax Total	\$0.00
Transportation	\$1,277.00
Total	\$40,964.59

[View Terms of Sale and Return Policy](#)



**AGENDA REPORT
PUBLIC HEARING
January 9, 2024**

To: Mayor and City Council

FROM: Dan Cummings, City Manager/Community Development Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **ACCEPT RIGHT OF WAY FOR A PORTION OF SW 26TH STREET, PER
APPROVED PARTITION PLAT, APPROVED UNDER PLANNING ACTION 2023-
08-14 PTN**

DATE: January 3, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE DEDICATION OF THE RIGHT OF WAY FOR A PORTION OF SW 26TH STREET AS SHOWN ON THE PARTITION PLAT, SAID PARTITION BEING APPROVED BY AN ADMINISTRATIVE ACTION ON AUGUST 26, 2022, UNDER PLANNING FILE 2023-08-14PTN, AND AUTHORIZE THE MAYOR TO EXECUTE HER SIGNATURE ON THE FINAL PLAT ACCEPTING THE DEDICATED RIGHT OF WAY SHOWN ON THE PLAT.

SUMMARY:

The City Council, who is the governing body for the City of Ontario, needs to accept the right of way of a portion of SW 26th Street as shown on the Plat attached as an exhibit to this report.

BACKGROUND:

The subject property has been partitioned by Ontario Lakes Development. LLC into three parcels with public right of way being dedicated along the eastern border of the property. The action requires the dedication of public right of way for portions of SW 26th Street.

CURRENT SITUATION:

Construction of all the public improvements will be done at a later date during development of the property and the Partition is ready to be finalized and the public right of way accepted by the City Council.

ANALYSIS:

- A. **STRATEGIC PLAN** This partition leads the way for future development in the area with the dedication of right of way to meet the Growth and Desirability portions of the City Council's Strategic Plan.
- B. **FINANCIAL** There is no financial cost to the city at this time other than normal maintenance of the city infrastructure developed and construction of the property.

- C. **TIMING** This action needs to be completed and the right of way accepted.
- D. **POLICY/LEGAL** The City Council, under 10 B-55-45 for a land division involving the creation of streets, shall, by action of the City Council at a public hearing, approve the final plat by motion accepting the public right of way, and the Mayor and planning officials shall sign the plat.

ALTERNATIVES:

The alternative could be to not accept the right of way.

The Council could, by motion, not accept the right of way offered for dedication and instruct the applicant to make the street private. These alternatives would not meet city codes for connectivity and existing public use of portions of the roads.

RECOMMENDATION:

Staff recommends that the Council approve the request for the dedication of the street right of way and authorize the Mayor to sign the plat and acceptance of the right of ways as shown on the attached Plat.

ATTACHMENTS:

1. GH Small Ontario Lakes Plat

CERTIFICATE OF SURVEYOR

I, ANDREW M. POE, A REGISTERED PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT, AT THE REQUEST OF THIRD EYE DEVELOPMENT, THE SURVEY SHOWN HEREON WAS COMPLETED BY ME OR UNDER MY DIRECT SUPERVISION ON SEPTEMBER 19TH, 2023, THAT THE LANDS SHOWN HEREON WERE SURVEYED, MARKED WITH PROPER MONUMENTS, AND ARE TRULY AND ACCURATELY REPRESENTED HEREON. LANDS ENCOMPASSED IN THIS PARTITION ARE DESCRIBED AS:

PARCEL 1 OF BARGAIN AND SALE DEED INSTRUMENT NO. 98-7494, MALHEUR COUNTY RECORDS, LOCATED IN THE W1/2 OF THE NW1/4 OF SECTION 8, TOWNSHIP 18 SOUTH, RANGE 47 EAST, WILLAMETTE MERIDIAN, CITY OF ONTARIO, MALHEUR COUNTY, OREGON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE N1/16 CORNER OF SECTION 7 AND 8 OF SAID TOWNSHIP 18 SOUTH, RANGE 47 EAST, FROM WHICH THE NORTHWEST SECTION CORNER OF SAID SECTION 8 BEARS N.02°31'19"W., 1317.80 FEET; THENCE, ALONG THE NORTH LINE OF THE SW1/4 OF THE NW1/4,

A. N.87°41'04"E., 60.00 FEET, TO THE EAST RIGHT-OF-WAY OF HIGHWAY 201, BEING THE POINT OF BEGINNING; THENCE, LEAVING SAID EAST RIGHT-OF-WAY, CONTINUING ALONG SAID NORTH LINE,

1. N.87°41'04"E., 1241.51 FEET, TO THE EAST LINE OF THE SW1/4 OF THE NW1/4; THENCE, ALONG SAID EAST LINE,
2. S.02°26'58"E., 631.81 FEET, TO THE SOUTH LINE OF SAID PARCEL 1; THENCE, ALONG SAID SOUTH LINE,
3. S.87°43'37"W., 1240.72 FEET, TO THE EAST RIGHT-OF-WAY OF HIGHWAY 201; THENCE, ALONG SAID EAST RIGHT-OF-WAY,
4. N.02°31'19"W., 630.89 FEET TO THE POINT OF BEGINNING.

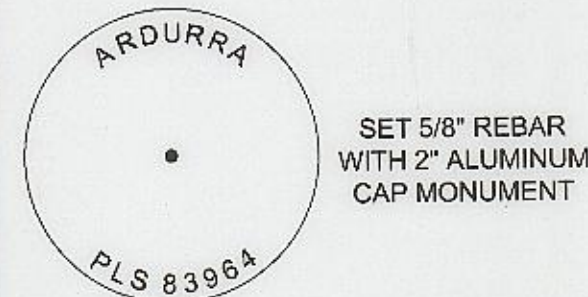
THE ABOVE-DESCRIBED PARCEL CONTAINS: 17.99 ACRES, MORE OR LESS.

BASIS OF BEARINGS

THE BASIS OF BEARING FOR THIS SURVEY IS BASED ON THE WEST BOUNDARY OF THE NW1/4 OF THE NW1/4 OF SECTION 8 BEARS S.02°31'19"E. BETWEEN FOUND MONUMENTS

REFERENCES

- (R1) R.O.S. NO. 18-47-0221
(R2) R.O.S. NO. 18-47-0466
(R3) R.O.S. NO. 18-47-0499
(R4) R.O.S. NO. 18-47-0549
(R5) R.O.S. NO. 18-47-0841
(R6) R.O.S. NO. 18-47-0930
(R7) R.O.S. NO. 18-47-0500
(R8) R.O.S. NO. 18-47-0570
(R9) R.O.S. NO. 18-47-1037
- (R10) BARGAIN AND SALE DEED INSTRUMENT NO. 51050
(R11) BARGAIN AND SALE DEED INSTRUMENT NO. 71-121409
(R12) BARGAIN AND SALE DEED INSTRUMENT NO. 98-7494
- (R13) WARRANTY DEED INSTRUMENT NO. 12261
(R14) WARRANTY DEED INSTRUMENT NO. 62978
(R15) WARRANTY DEED INSTRUMENT NO. 63601
(R16) WARRANTY DEED INSTRUMENT NO. 2023-2226
(R17) WARRANTY DEED INSTRUMENT NO. 2023-2227
(R18) WARRANTY DEED INSTRUMENT NO. 2023-2228
- (R19) DEED INSTRUMENT NO. 83-114569
(R20) DEED INSTRUMENT NO. 85-130027

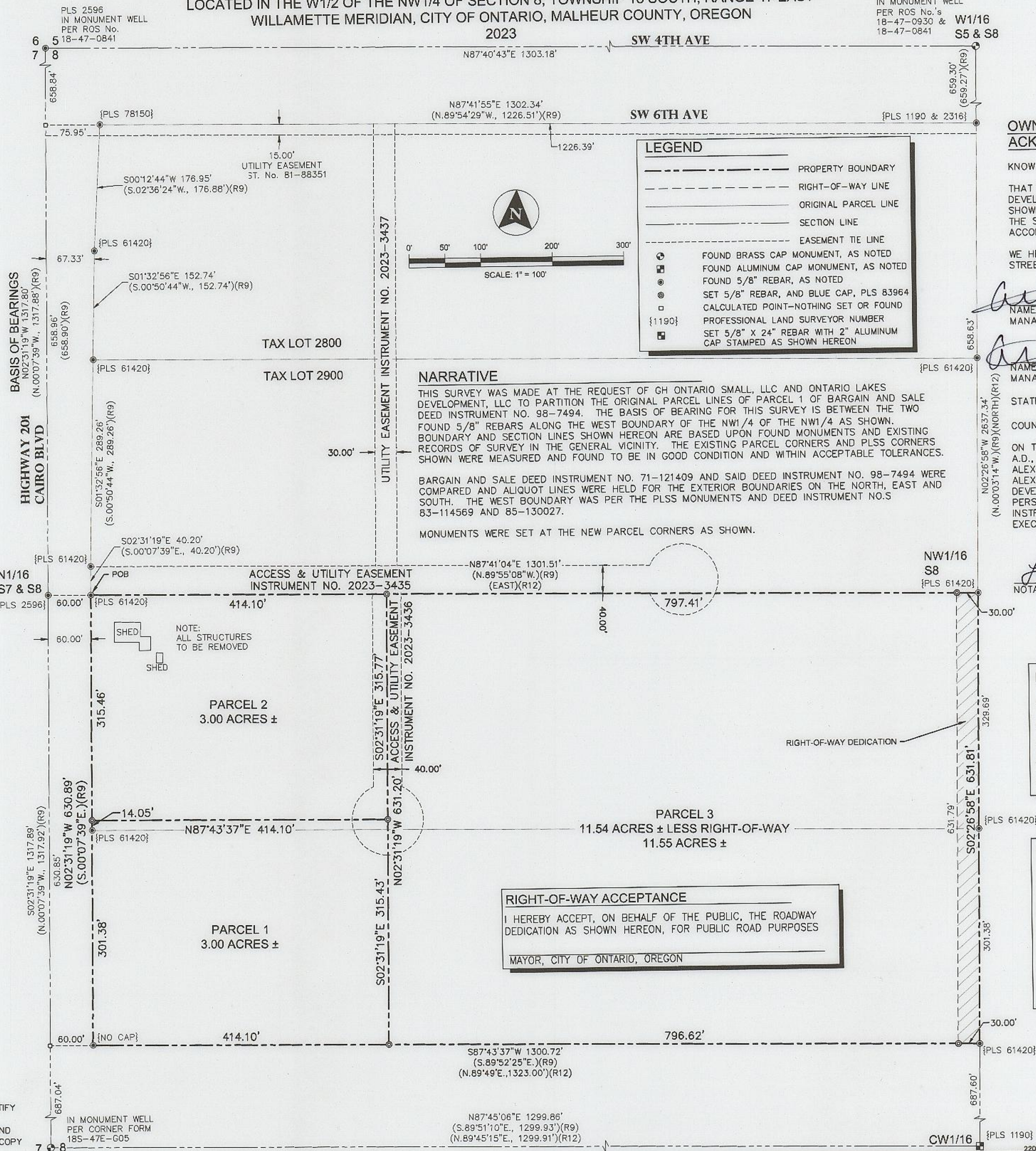


REGISTERED PROFESSIONAL LAND SURVEYOR
ANDREW M. POE
NOVEMBER 12, 2013
83964
EXPIRES: 12/31/2024

I, ANDREW M. POE, HEREBY CERTIFY THAT THIS COPY WAS MADE IN COMPLIANCE WITH ORS 92.130 AND THAT IT IS A TRUE AND EXACT COPY OF THE ORIGINAL RECORD.

PARTITION PLAT NO. FOR GH ONTARIO SMALL, LLC & ONTARIO LAKES DEVELOPMENT, LLC LOCATED IN THE W1/2 OF THE NW1/4 OF SECTION 8, TOWNSHIP 18 SOUTH, RANGE 47 EAST WILLAMETTE MERIDIAN, CITY OF ONTARIO, MALHEUR COUNTY, OREGON 2023

PLS 3551
IN MONUMENT WELL
PER ROS No.'s
18-47-0930 & W1/16
18-47-0841 S5 & S8



LEGEND

- PROPERTY BOUNDARY
- RIGHT-OF-WAY LINE
- ORIGINAL PARCEL LINE
- SECTION LINE
- EASEMENT TIE LINE
- FOUND BRASS CAP MONUMENT, AS NOTED
- FOUND ALUMINUM CAP MONUMENT, AS NOTED
- FOUND 5/8" REBAR, AS NOTED
- SET 5/8" REBAR, AND BLUE CAP, PLS 83964
- CALCULATED POINT-NOTHING SET OR FOUND
- PROFESSIONAL LAND SURVEYOR NUMBER {1190}
- SET 5/8" X 24" REBAR WITH 2" ALUMINUM CAP STAMPED AS SHOWN HEREON

NARRATIVE

THIS SURVEY WAS MADE AT THE REQUEST OF GH ONTARIO SMALL, LLC AND ONTARIO LAKES DEVELOPMENT, LLC TO PARTITION THE ORIGINAL PARCEL LINES OF PARCEL 1 OF BARGAIN AND SALE DEED INSTRUMENT NO. 98-7494. THE BASIS OF BEARING FOR THIS SURVEY IS BETWEEN THE TWO FOUND 5/8" REBARS ALONG THE WEST BOUNDARY OF THE NW1/4 OF THE NW1/4 AS SHOWN. BOUNDARY AND SECTION LINES SHOWN HEREON ARE BASED UPON FOUND MONUMENTS AND EXISTING RECORDS OF SURVEY IN THE GENERAL VICINITY. THE EXISTING PARCEL CORNERS AND PLSS CORNERS SHOWN WERE MEASURED AND FOUND TO BE IN GOOD CONDITION AND WITHIN ACCEPTABLE TOLERANCES.

BARGAIN AND SALE DEED INSTRUMENT NO. 71-121409 AND SAID DEED INSTRUMENT NO. 98-7494 WERE COMPARED AND ALIQUOT LINES WERE HELD FOR THE EXTERIOR BOUNDARIES ON THE NORTH, EAST AND SOUTH. THE WEST BOUNDARY WAS PER THE PLSS MONUMENTS AND DEED INSTRUMENT NO.S 83-114569 AND 85-130027.

MONUMENTS WERE SET AT THE NEW PARCEL CORNERS AS SHOWN.

RIGHT-OF-WAY ACCEPTANCE

I HEREBY ACCEPT, ON BEHALF OF THE PUBLIC, THE ROADWAY DEDICATION AS SHOWN HEREON, FOR PUBLIC ROAD PURPOSES
MAYOR, CITY OF ONTARIO, OREGON

OWNERS DECLARATION AND ACKNOWLEDGMENT (ORS 92.075)

KNOW ALL MEN BY THESE PRESENTS

THAT WE, GH ONTARIO SMALL, LLC AND ONTARIO LAKES DEVELOPMENT, LLC ARE THE OWNERS OF THE LANDS AS SHOWN AND DESCRIBED ON THIS PLAT AND HAVE CAUSED THE SAME TO BE PARTITIONED AND SURVEYED IN ACCORDANCE WITH O.R.S. CHAPTER 92.

WE HEREBY DEDICATE RIGHT-OF-WAY TO THE PUBLIC FOR STREET AND UTILITY PURPOSES ALL THAT AREA AS SHOWN.

[Signature] 12/17/23
NAME DATE
MANAGER OF GH ONTARIO SMALL, LLC

[Signature] 12/13/23
NAME DATE
MANAGER OF ONTARIO LAKES DEVELOPMENT, LLC

STATE OF IDAHO)
COUNTY OF ADA) S.S.

ON THIS 13 DAY OF December, 2023 A.D., BEFORE ME, A NOTARY PUBLIC, PERSONALLY APPEARED ALEXANDER HEAP, MANAGER OF GH ONTARIO SMALL, LLC AND ALEXANDER HEAP, MANAGER OF ONTARIO LAKES DEVELOPMENT, LLC, KNOWN OR IDENTIFIED TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

[Signature] 12/13/23
NOTARY PUBLIC RESIDING AT
[Signature] Boise
USA D. MARTIN
NOTARY PUBLIC
STATE OF IDAHO

MALHEUR COUNTY SURVEYOR

By _____
Received 09/05/2023
Filed _____
SURVEY NO. 18-47-1046
DRAWING NO. B-01960

MALHEUR COUNTY ASSESSOR AND ONTARIO CITY PLANNER PARTITION APPROVAL

ONTARIO PLANNER APPROVAL _____ DATE _____
ASSESSOR APPROVAL _____ DATE _____
MALHEUR COUNTY SURVEYOR _____ DATE _____

SURVEY INDEX NO. 18472-08-01-00

ARDURRA

2471 S. TITANIUM PLACE
MERIDIAN, IDAHO 83642
208-323-2288 | WWW.ARDURRA.COM

SHEET NO. 1 OF 1



Ontario City Council



Police Department Quarterly Report

Chief Michael S. Iwai
Ontario Police Department
January 9, 2024



Ontario Police Department Personnel

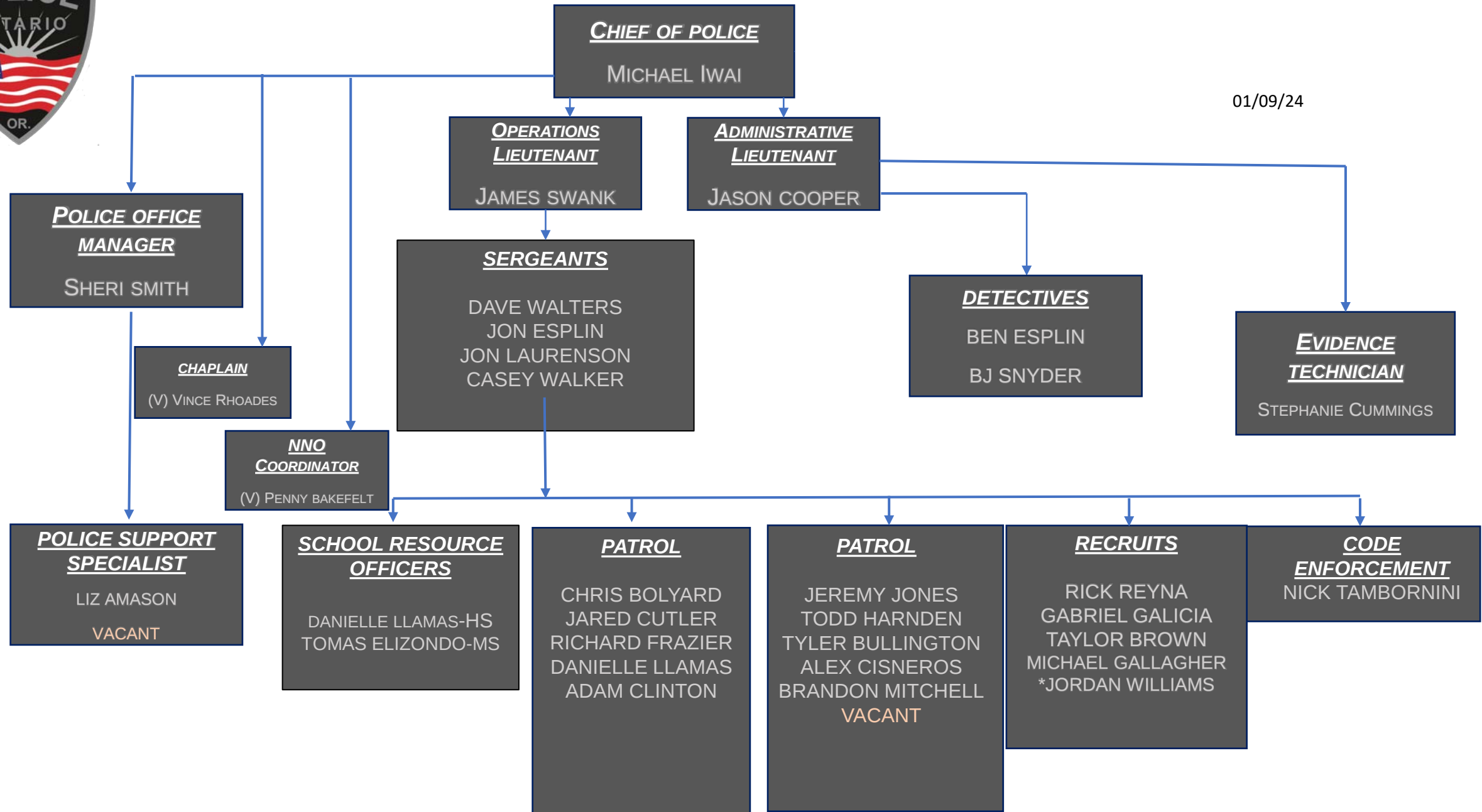
- Recruit Officer Gabriel Galicia (Academy)
- Recruit Officer Mike Gallagher (Academy January 29, 2024)
- Recruit Officer Taylor Brown (FTEP)
- Vacancy (Pending Hire)
- Officer Administrative Leave





ORGANIZATIONAL CHART

01/09/24





SIGNIFICANT CASES

- ❑ On October 10, OPD located a homicide victim in a vehicle in Ontario. The next day, OPD and several partnering agencies, including OSP SWAT attempted to arrest the suspect (on a warrant) when he shot and killed himself.
- ❑ On October 26, OPD Detectives arrested a male suspect in connection with a homicide that occurred in 2021. This is an open investigation.
- ❑ On November 13, OPD was asked to take lead on an investigation surrounding an in-custody death at Malheur County Jail. This is an open investigation.
- ❑ On November 23, OPD responded to St. Lukes in Fruitland for a death involving an infant, which occurred in Ontario. This is an open investigation.



SIGNIFICANT CASES

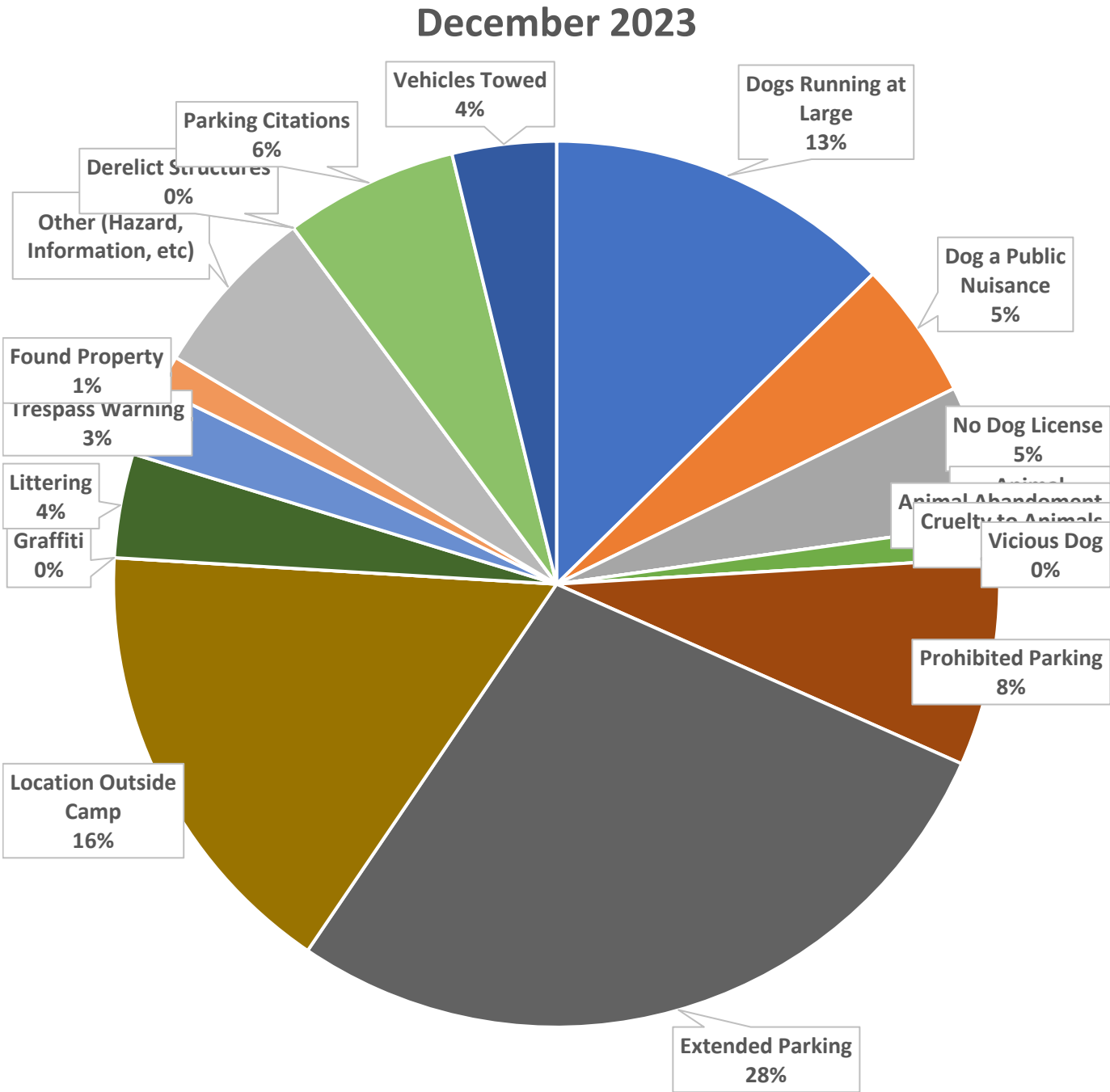
- ❑ On December 8, OPD responded to a Sex Abuse 1 case. This is an open investigation.
- ❑ On December 29, OPD along with OSP and MCSO responded to Ontario for an attempted murder (shooting). This is an on-going investigation.



CODE ENFORCEMENT

DECEMBER: 2023 STATS

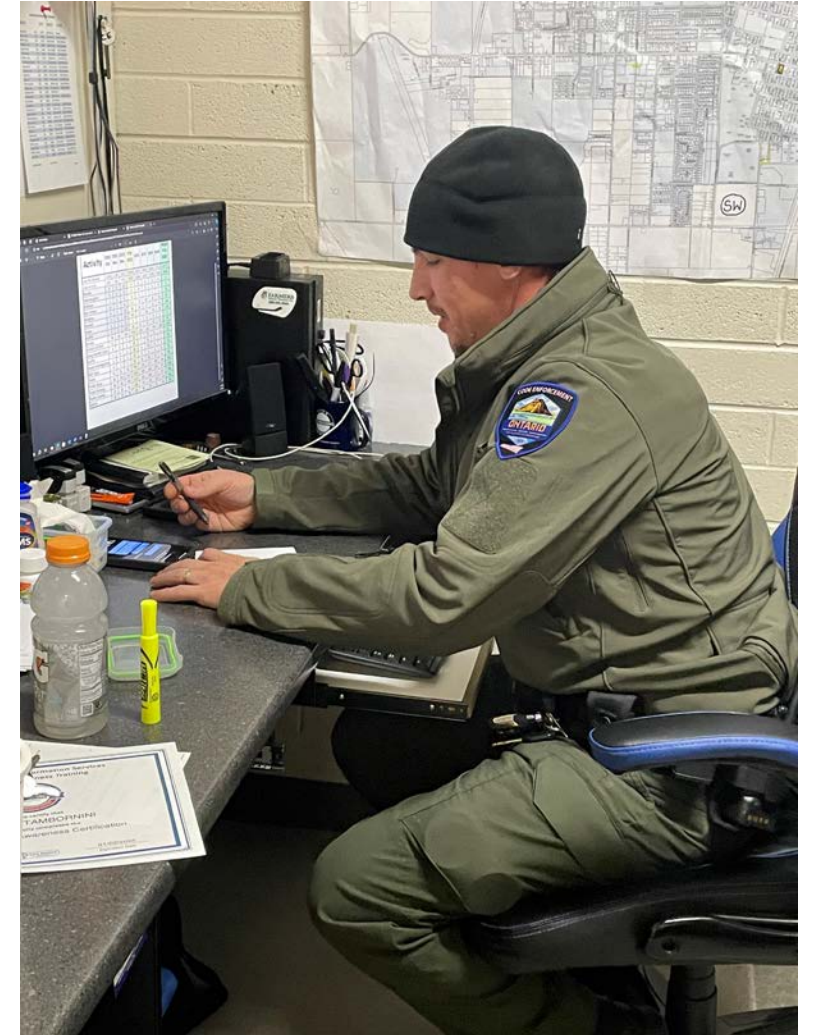
Violation	Dec-23	
Dogs Running at Large	10	
Dog a Public Nuisance	4	
No Dog License	4	
Animal Abuse/Neglect	0	
Animal Abandonment	0	
Cruelty to Animals	1	
Vicious Dog	0	
Prohibited Parking	6	
Extended Parking	22	
Location Outside Camp	13	
Graffiti	0	
Littering	3	
Trespass Warning	2	
Found Property	1	
Other (Hazard, Information, etc)	5	
Nuisance Property	0	
Derelict Structures	0	
Parking Citations	5	
Vehicles Towed	3	
Total Violations	73	
Total Cases	73	





CODE ENFORCEMENT

- Ontario Ordinance
 - Location Outside Camp
 - Extended Parking
 - Prohibited Parking
 - Littering
 - Trespass Warnings





Police Stat Report

DECEMBER 2023 - QTR 4

Activity	2023 Oct	2023 Nov	2023 Dec	YTD 2023	Qrt1	Qrt2	Qrt3	Qrt4	PRIOR YTD 2022
Calls for Service	1268	1193	1251	15490	3172	4404	4202	3712	14772
Case Activity	822	745	775	9555	2062	2573	2578	2342	9434
Murder	0	0	0	0	0	0	0	0	1
Manslaughter	0	0	0	0	0	0	0	0	1
Robbery	1	1	0	9	2	3	2	2	16
Sex Crimes	13	3	6	111	21	38	30	22	67
Burglary	9	5	10	88	22	17	25	24	146
Assault	17	11	10	141	37	36	30	38	154
Arson	1	1	0	3	1	0	0	2	4
UUMV	7	2	13	88	12	22	32	22	74
Arrests	78	64	104	1042	230	312	254	246	1109
Arrests w/Force	0	1	2	28	4	10	11	3	21
Gang Related Cases	0	0	1	28	7	15	5	1	39
Graffiti	1	4	0	38	6	19	8	5	53
Death Investigations	2	4	2	27	9	5	5	8	35
SRO Cases	9	1	1	93	41	24	17	11	86
Thefts	56	51	61	705	179	172	186	168	862
Traffic Stops	99	110	164	1558	248	558	379	373	1267
Traffic/Parking	68	60	109	1132	182	496	217	237	982
Traffic Crashes	52	32	42	508	125	133	124	126	443
Alarms	38	33	36	381	88	94	92	107	347



HIGH DESERT DRUG TASK FORCE

HDDTF 2023 Statistics					
	Jan-March	April-June	July-Sep	Oct-Dec	<u>TOTAL</u>
Investigations Initiated	8	9	24	17	58
Arrests	8	16	18	13	55
Methamphetamine Seized (lbs)	1.2	4	0.2	20.9	26.3
Fentanyl Pills Seized	487	600	390	3501	4978
Fentanyl Seized (oz)	2.6	4.5	0.5	3.2	10.8
Cocaine Seized (oz)		0.25		0.2	0.45
Heroin Seized (oz)			0.2	0.2	0.4
Bulk processed marijuana seized (lbs)			470		470
Marijuana plants destroyed			56		56
Guns Seized	10	11	14	3	38
Search Warrants	3	2	6	3	14
MCT Inv. Assists (Ontario)		1			1
MCT Inv. Assists (County)		2		1	3
Stolen Property Recovered		2		2	4
Drug Endangered Children			3	2	5
Currency Seized	\$2,748	\$20,210	\$3,245	\$2,539	\$ 28,742
Property Forfeiture Seized (est.)					\$ -



HIGH DESERT DRUG TASK FORCE

On December 20, 2023, HDDTF coordinated an ISP traffic stop on a high-level joint DEA target bringing back a suspected load of methamphetamine to Ontario, Oregon. HDDTF located and identified the suspect vehicle on highway 95 from the Oregon/Nevada border and followed it through Jordan Valley. ISP stopped the vehicle once it entered Idaho on Highway 95. The vehicle fled during the initial ISP traffic stop; was spiked; and stopped again by ISP within a couple of minutes where the driver was taken into custody. ISP K9 alerted to the vehicle and their search resulted in the seizure of 13 pounds of methamphetamine and the driver's arrest.



Community Events

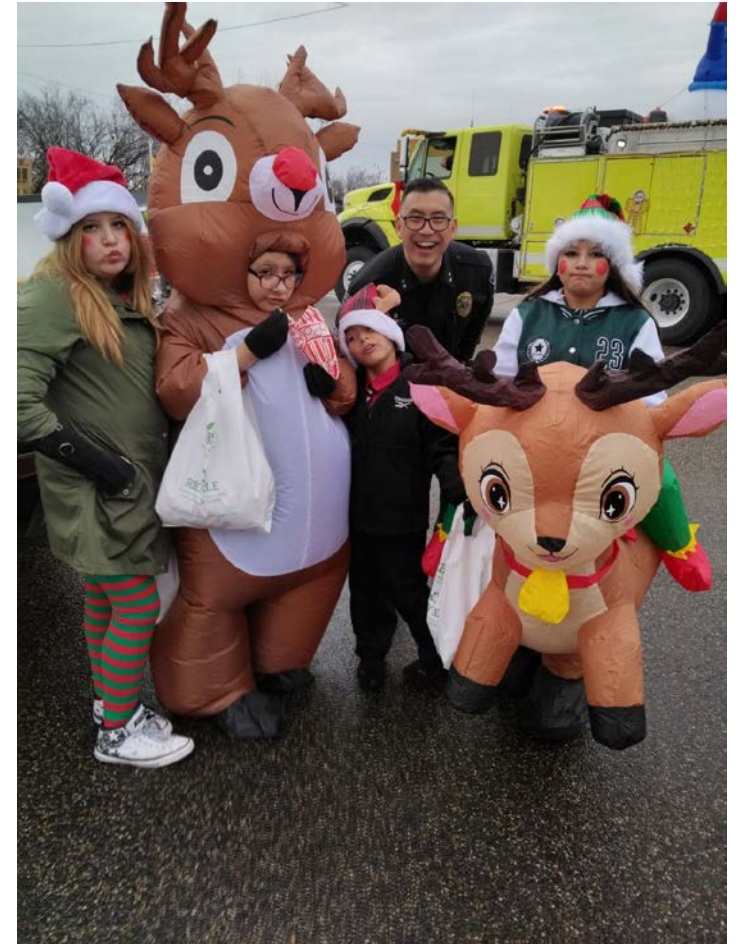


- Ontario PD Hiring Event – October 28, 2023
- Veterans Day Parade – November 4, 2023
- Shop with a Cop – December 2, 2023
- Winter Wonderland Parade – December 2, 2023



ON-GOING PROJECTS

- Grants
- Ontario Police Association Negotiations
- EonQ (Live Jan 2, 2024)
- Motorola RMS/CAD (Live Feb 2024)
- Policies
- Personnel
- Code Enforcement





Thank you





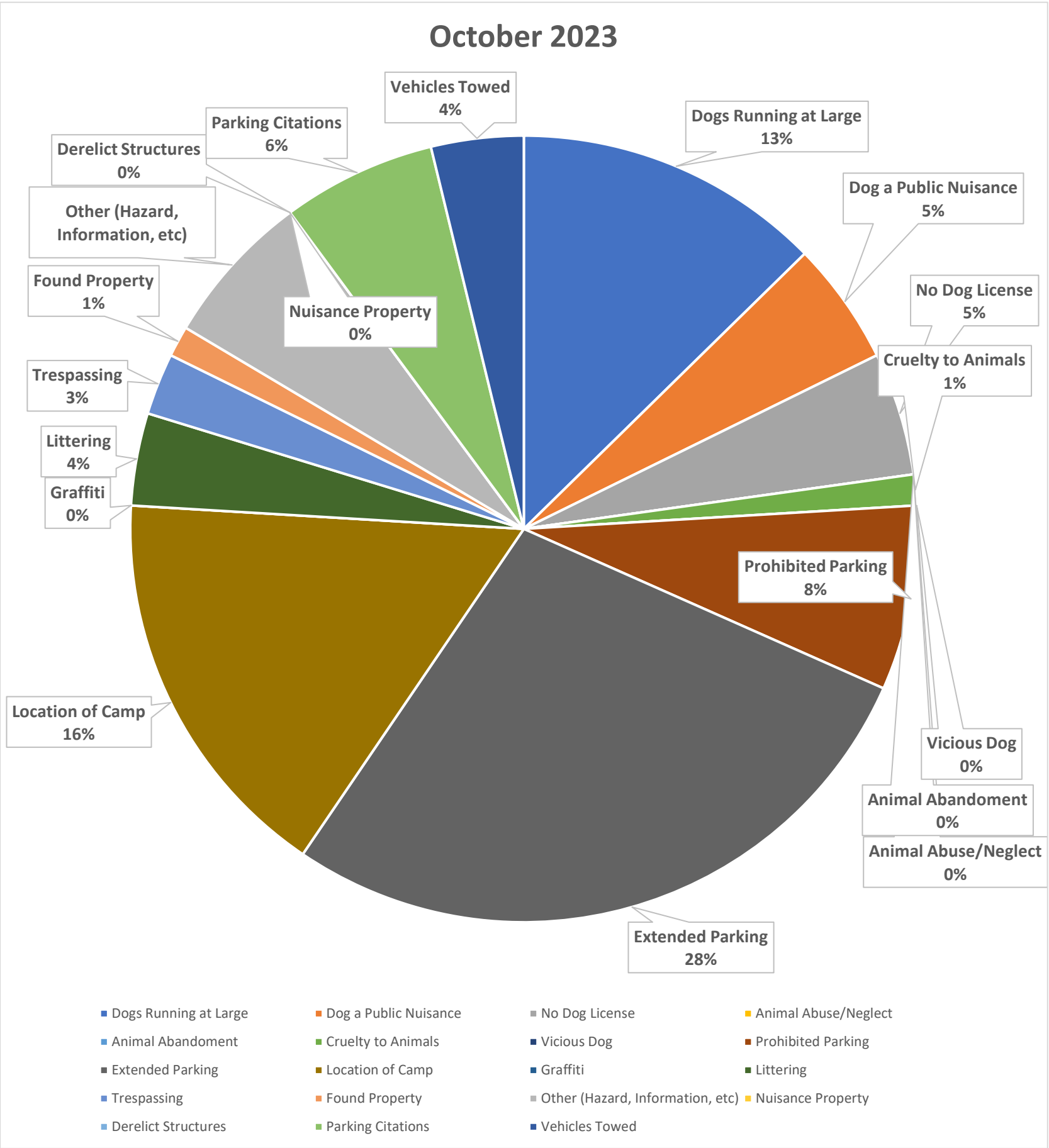
Police Stat Report

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Manslaughter	0	0	0	0	0	0	0	0	1
Robbery	1	1	0	9	2	3	2	2	16
Sex Crimes	13	3	6	111	21	38	30	22	67
Burglary	9	5	10	88	22	17	25	24	146
Assault	17	11	10	141	37	36	30	38	154
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Graffiti	1	4	0	38	6	19	8	5	53
Death Investigations	2	4	2	27	9	5	5	8	35
SRO Cases	9	1	1	93	41	24	17	11	86
Thefts	56	51	61	705	179	172	186	168	862
Traffic Stops	99	110	164	1558	248	558	379	373	1267
Traffic/Parking	68	60	109	1132	182	496	217	237	982
Traffic Crashes	52	32	42	508	125	133	124	126	443
Alarms	38	33	36	381	88	94	92	107	347

CODE ENFORCEMENT
DECEMBER: 2023 STATS

Violation	Dec-23
Dogs Running at Large	10
Dog a Public Nuisance	4
No Dog License	4
Animal Abuse/Neglect	0
Animal Abandonment	0
Cruelty to Animals	1
Vicious Dog	0
Prohibited Parking	6
Extended Parking	22
Location of Camp	13
Graffiti	0
Littering	3
Trespassing	2
Found Property	1
Other (Hazard, Information, etc)	5
Nuisance Property	0
Derelict Structures	0
Parking Citations	5
Vehicles Towed	3
Total Cases	79



Jacobs Public Works Department Monthly Report December 2023

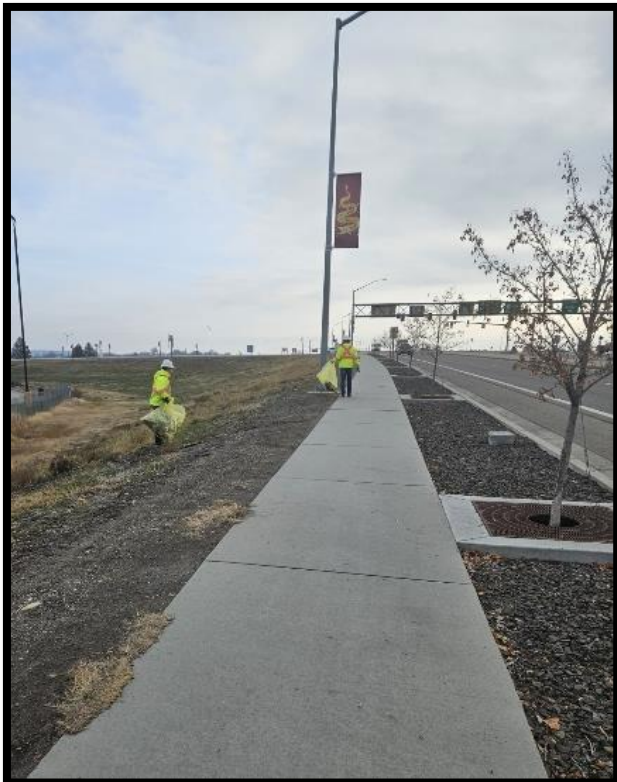


Monthly Business Review

Public Works Department

Contents:

- ENGINEERING DEVELOPMENT REVIEW SUMMARY
- WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM SUMMARY
- WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
- OPERATIONS MAINTENANCE SUMMARY
- FACILITIES, CEMETERIES & PARKS
- APPENDIX



December Business Review

DEVELOPMENT REVIEW

ACTIVITIES DECEMBER 2023

- Issued 4 ROW Permits
- Issued New Address to Commercial lot.
- Attended the Jacobs monthly safety meeting.
- Multiple plan reviews for new construction
- Multiple construction inspections
- Tapadera Lift Station- ACS and Vale Electric are working on the SCADA programing currently.
- Golf Course Maintenance Shop- Project is complete.
- City Hall Elevator Modernization bid has been awarded to TK Elevators and parts are in the process of being ordered.
- Wastewater Treatment Plant Effluent Outfall Project is complete with the final dive inspection Dec 6th.
- Water Treatment Plant Expansion continues to make progress and things are going as scheduled.



Location of leak found on the customer's water service line.



December Business Review

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

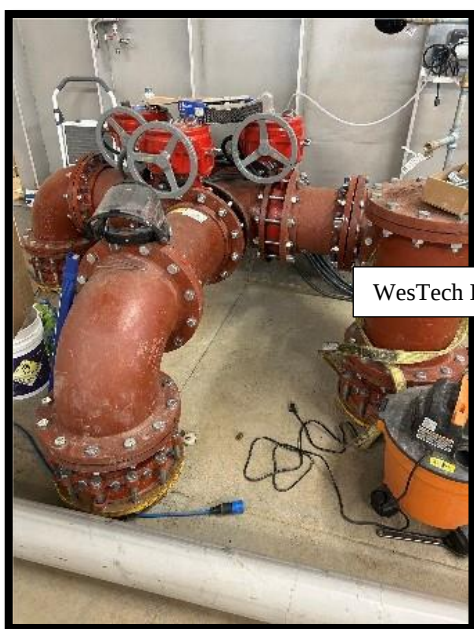
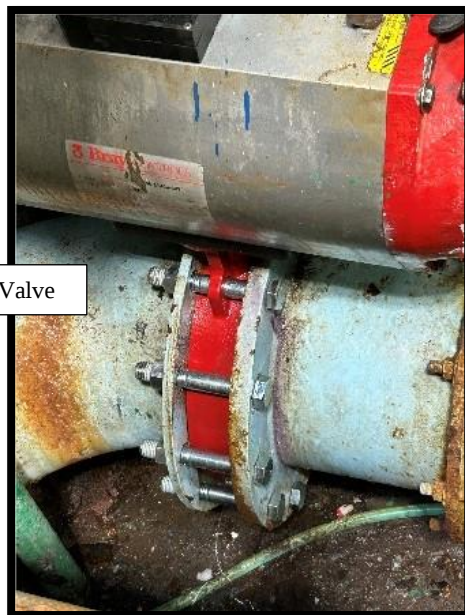
ACTIVITIES DECEMBER 2023

- Water treatment staff run diagnostic checks (jar testing) weekly to ensure that the chemical dosing is correct for the river water quality
- Monthly Bacterial samples taken
- Sample Tracking Tool, Monitoring Plan updated for 2024
- Yearly reports submitted to State: Water Use Report
- 109 water meters changed out.
- 3 leak checks.
- 10 water meters turned on customer request.
- 8 meters checked for high consumption.
- 7 meters off customer request.
- 16 meters turned off for non-payment.
- 14 meters turned on for payment received.
- 24 meters read verified.
- 1 meter winterized.

December Business Review

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY**ACTIVITIES DECEMBER 2023**

Replaced Filter #1 Effluent Valve

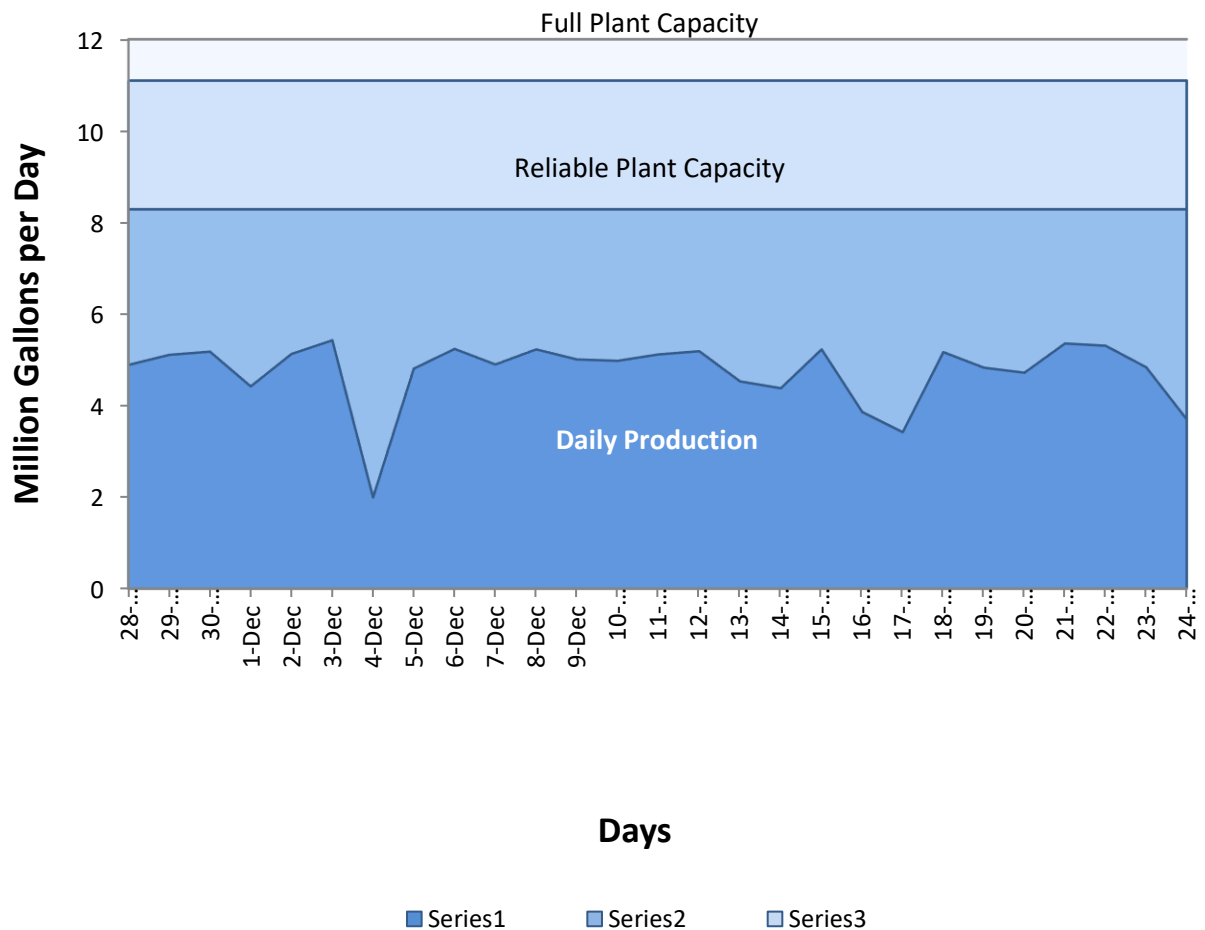


WesTech Expansion Construction Continued



WATER TREATMENT PLANT PRODUCTION VS. CAPACITY

Demand vs. Availability Nov 28 - Dec 28, 2023



December Business Review

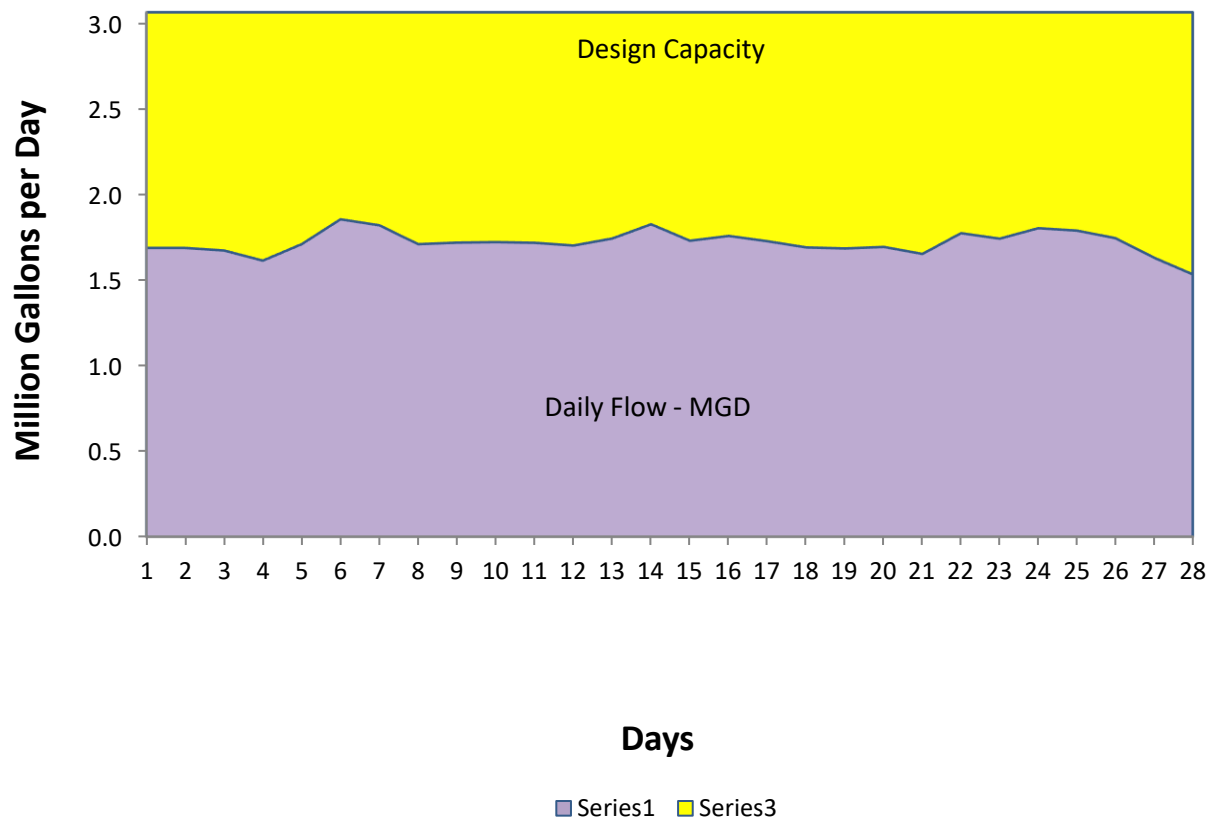
WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY

ACTIVITIES DECEMBER 2023

- All sampling per the 2019 NPDES permit has been completed.
- All piezometer readings taken for the month.
- All work orders completed for the month.
- Completed three rounds of arsenic sampling for areas 1-5 in the collections system, a total of 53 samples collected.
- Facility Maintenance on bathroom, water fountain and breakroom sink.
- Completed Sample Tracking Tool for 2024
- As of Dec 26th, we have 24 days of storage in the WWTP Lagoons.

WASTEWATER TREATMENT PLANT

**Wastewater Treatment Flows
Nov 28, 2023 - Dec 25, 2023**



December Business Review

OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES DECEMBER 2023

- Final round city wide leaf pickup.
- Repaired potholes on Laxon park trail.
- Hung Holiday wreaths on underpass lights.
- Put up Holiday banners throughout town.
- Swept downtown for Holiday parade.
- Set up traffic control for Christmas Parade.
- Repaired water service at 1244 SW 2nd Ave.
- Repaired water service at 798 Skyhawk Ln.
- Put up signs at Beck Park around the pond and bridge
- Repaired fire hydrant that was hit at fairgrounds.
- Put sanders and plows on the trucks.
- Asphalt a trench on SW 7th Ave.
- Salted primary routes twice this month.
- Performed routine maintenance on equipment.
- Ground concrete lip on sidewalk at Beck Park.
- Asphalt patch on NE 3RD ST.
- Repaired a water main leak on SW 6th Ave.
- Changing batteries on school crossings throughout town.
- Cleaned leaves along retaining wall on E Idaho AVE.
- Picked up trash along E Idaho Ave.
- Relocated catch basin on River St.
- 27 utility locates completed.



Replacing damaged fire hydrant



Replacing Catch Basin



December Business Review

OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES DECEMBER 2023



New signs in Beck, and Laxson



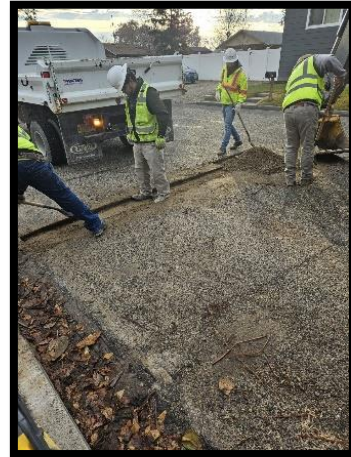
Repaired lifted sidewalk in Beck Park



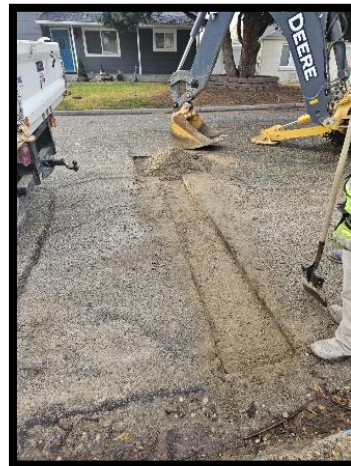
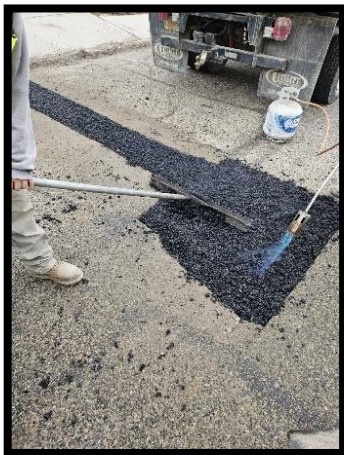
Repairing walkway at Laxson Park



December Business Review



Repairing water line.



December Business Review

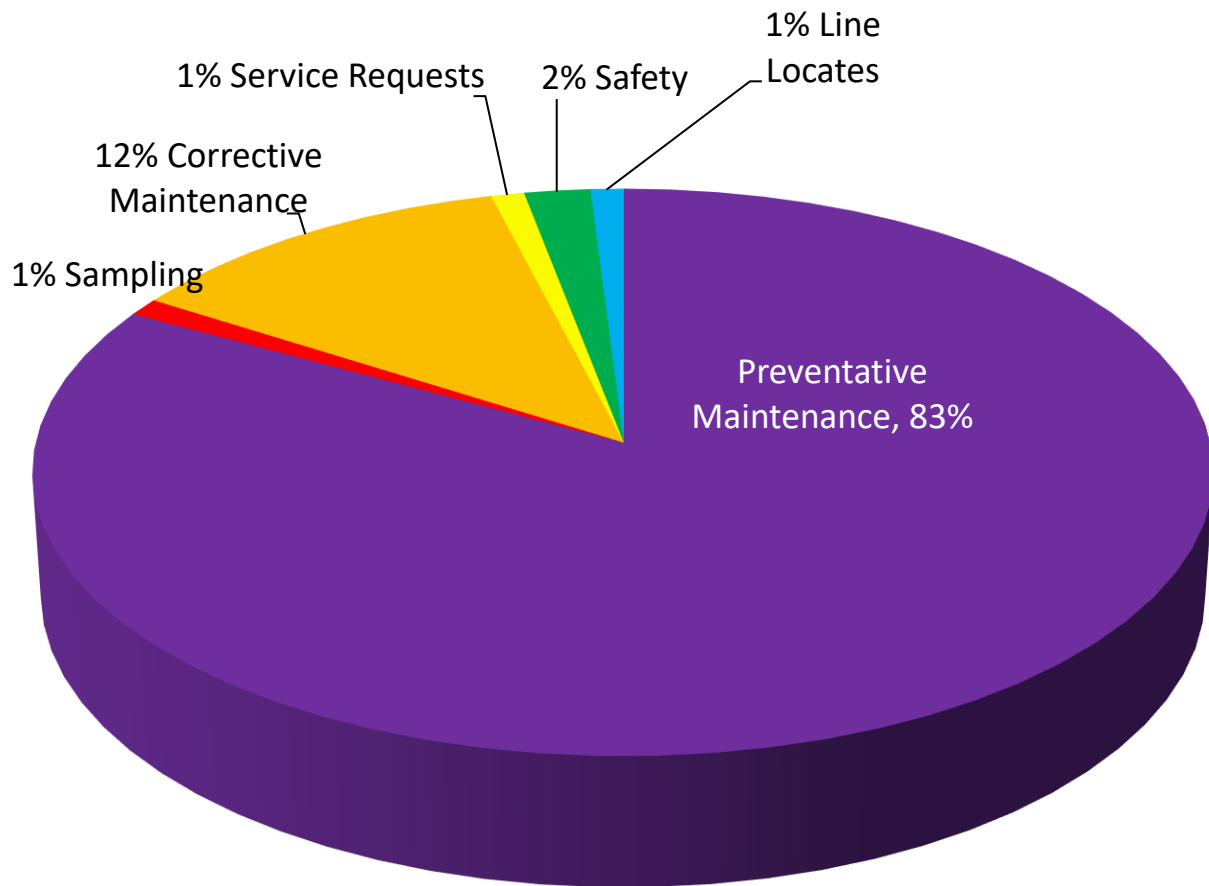
FACILITIES, CEMETERIES, AND PARKS SUMMARY

ACTIVITIES DECEMBER 2023

- Installed a new water softener at the city shop for the heating boiler.
- Cleaned drain in City Halls downstairs restrooms.
- We are disking the ruff areas out at the Airport to make the spraying less expensive.
- New picnic tables put together for Beck Park.
- Lights added to the Christmas tree at Lions Park.
- Replaced a few lights in City Hall.
- 3 burials at Evergreen Cemetery, and 0 at Sunset Cemetery



OPERATIONS MAINTENANCE: BUILDINGS, PARKS, CEMETERIES AND STREETS SUMMARY



APPENDIX

PUBLIC WORKS DEPARTMENT

The City of Ontario Public Works Department consists of five Divisions that include Administration, Engineering, Water Treatment and Distribution, Wastewater Treatment and Operations (Streets, Stormwater, Buildings, Parks and Cemeteries). The Department has 30 FTEs (full-time equivalent) employees. This service is provided via a Public-Private Partnership with Jacobs Engineering Group, INC.

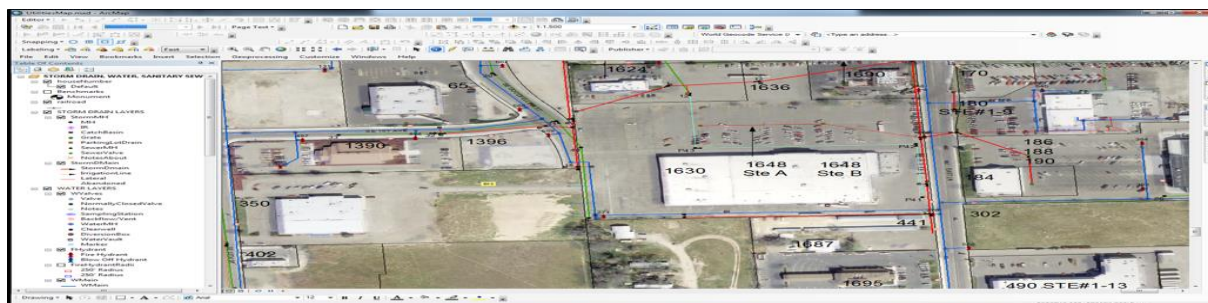
Public Works maintains a water system that complies with the EPA and Division of Health requirements. Staff also maintains the Wastewater Collection system and Wastewater Treatment facilities to meet DEQ standards. These same employees provide sewer and water line construction and maintenance to the City's transportation system (i.e.: streets, sidewalks, bicycle paths, storm-sewer systems, and other infrastructure within the city).

ADMINISTRATION

The Administration Division is responsible for the delivery of all of the contractual obligations and oversees the financial, human resource and all resource management processes. The Administrative Staff evaluate the needs for contracted services, implementing necessary service agreements, developing energy management strategies, and formulating short- and long-term programs and plans in conjunction with City Administration (City Management and City Council).

ENGINEERING

The Engineering Division Department works with other utilities, developers, and property owners in addressing utility issues, public improvements, subdivision development, local improvement districts and other municipal projects. The Department also maintains a set of Standard Specifications for providing uniform procedures for the installation. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents, and provide project management for Public Works Capital Improvement Program (CIP) project improvements.



December Business Review

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.

OPERATIONS MAINTENANCE

Public Works maintains more than 122 lane miles of improved streets and more than 9 miles of alleys and is responsible for resurfacing, repairing, and maintaining the streets, installing, and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. This Division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chip sealing, snow removal and sanding during the winter months, and weed control along the alleys. Public Works assist Ontario Chamber of Commerce by placing Holiday decorations on streetlights during the season.

ONTARIO PUBLIC WORKS MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS 9 MILES OF
ALLEYS CHIP SEALS LAST A MINIMUM OF 8 YEARS, AND
PUBLIC WORKS CHIP SEALS 7 MILES PER YEAR 56 MILES
OF STORM DRAIN COLLECTION LINES, AND 1,450 CATCH
BASINS

As part of the annual Street Maintenance Program, crews chip seal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. Chip seal roadway treatments help to maintain the existing pavement, delaying further aging resulting from water and sun,

and provides a moisture barrier to existing pavements by sealing surficial cracks. A chip seal application provides substantial savings to taxpayers and can last 8 to 10 years with just minimal roadway maintenance required. The city chip seals approximately 10 miles of streets per year.

The Ontario Park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park. There are two municipally owned and operated Cemeteries – Evergreen and Sunset Cemeteries. The Operations Division is responsible for the operation and maintenance of those areas. Included in their responsibilities are all municipal buildings. This includes general maintenance and repair work, the implementation of preventative maintenance programs, and the administering of service contracts (janitorial, HVAC, electrical, elevator, etc.). This division is also charged with the oversight of facility-related projects, including remodels and systems upgrades.

WATER TREATMENT PLANT

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly, and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an up-flow clarifier. The steps for treatment are flocculation, sedimentation, filtration, and disinfection, which meet the compliance of the Oregon Health Authority (OHA).

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including Snake River Correctional Institute (SRCI).

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

MAINTAINS 80 MILES OF WATER MAINS.

The Water Treatment Plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 Million Gallons Per Day (MGD) and a maximum capacity of 11 MGD. The water treatment plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 MGD of that water.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 MGD for municipal use. One hundred percent (100%) of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

Water Distribution System include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

*PUBLIC WORKS MAINTAINS 78 MILES OF SANITARY
SEWER LINES THROUGHOUT CITY LIMITS*

Average discharge volume is approximately 1.5 MGD. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm. Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a bar screen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.



December 2023 ACTIVITY REPORT



December 2023

Response Stats

Total City Medicals	175		Total Rural Medicals	12	
Overdoses	3		Overdoses	2	
Generals/Call Backs	0		Generals/Call Backs	0	
COVID	3		COVID	0	
Top Three City Call Types			Top Three Rural Call Types		
Cancelled/Tiered	51	29%	Cancelled/Tiered	7	58%
Lift Assist	24	14%	Overdose	2	17%
Sick Person	19	11%	Cardiac	1	8%

Total City Fires	26		Total Rural Fires	9	
Generals	3		Generals	1	
Mutual Aid	0		Mutual Aid	0	
Hazmat	1		Hazmat	0	
Total City Responses	201		Total Rural Responses	21	
Total Combined Emergency Responses	222		Combined Top 4 Emergency Call Types		
Combined Total Medical Responses	187	84%	Canceled/Tiered	58	26%
Combined Total Fire Responses	35	16%	Fire	35	16%
City Call Percentage	91%		Non injury lift assist	25	11%
Rural Call Percentage	9%		Sick person	19	9%



December 2023

Fire Prevention:

Inspections to include Holiday Inn Express, Buddhist temple, Nazarene Church, Giggles and Grace daycare, Treasure Valley Salvage Company

Fire code plan reviews include Ontario Middle School Addition fire alarm system and Love's service shop addition.

Burn Permits Issued:

City Open Burns – 2

Rural Open Burns – 25

City Burn Barrels - 1

Rural Burn Barrels - 5

Department Updates

- Allen Montgomery retired on December 31st. He has spent 33 years serving the community of Ontario. Firefighters showed up at the station for a final sign off. He will be missed, we will be having a retirement party for him in February.
- Our breathing air compressor has a damaged piston and is estimated to cost over \$20,000 to replace with a wait of up to a year for the part to arrive. We are looking at our options to replace the system.
- Engine 101 is back from Star Fire where it has been undergoing maintenance. Multiple valves and seals were replaced to fix a leaking issue. There is a sensor that needs to be replaced in the engine but we will be holding off on that for right now.
- We have applied for a mobile sandbagging machine and a larger drone through Oregon Emergency management SPIRE grant. We should find out in January if we will be awarded the equipment or not.
- We finalized the agreement between the Rural department and the Oregon State Fire Marshal Office for the new tender that we will be receiving next year.

Firefighter Training

- Firefighter survivability
- Air management
- Mayday
- Rescue techniques
- Continued new ladder truck training.
- RIT
- Extrication
- Aerial ops
- Small engine equipment



December 2023

Community Involvement

Winter wonderland parade

Ontario Fire & Rescue participated in the Winter Wonderland Parade. We had a large group show up to participate



Help them to Hope

Members of Ontario Fire & Ontario Police Department delivered food boxes and gifts to member in the community needing a helping hand this holiday season. We delivered blessings to over 30 families.

Christmas Family

Each year we as a department adopt a family in the community who could benefit from a little extra help at Christmas time. This year, we adopted a family of 8. The parents are raising their own children as well as their 3 siblings. The department raised \$800 for the family which the association matched giving us a total of \$1600 to spoil the family with. The family were extremely grateful to receive such an amazing blessing. They got to ride in a fire truck and were then showered in gifts.



Story and craft at Four Rivers Cultural Center

Ontario Fire was invited to attend a story and craft day at Four Rivers Cultural Center. Sparky helped read a story and then did his best to help with craft time after. We were joined by Ontario PD and Malheur County Sheriff's Office.





December 2023

Community Incidents

12/10 1230 SE 14th Ave – Crews responded to a fully engulfed RV. After getting the fire extinguished, it was determined that the cause of the fire was arson and that it started on the outside of the RV after someone poured and lit gasoline on the RV.

12/15 I-84 MP 361 – R1 was requested by Treasure Valley Paramedics to assist with the extrication of a subject following a roll over crash. R1 crew and Chief Benson responded. The driver was extricated without further issues and 2 dogs were rescued from the overturned pick up.

12/18 American Tire – R1 was dispatched to American Tire. Law enforcement on scene reported smoke coming from the bathroom and fire in the walls. A general alarm was sent. Rescue one crew was quickly able to get the fire under control. It appears the fire started after metal grinding shavings entered the wall cavity.

12/27 Simplot – Rescue 1 was dispatched to Simplot for a ammonia leak coming from the roof. A general alarm was sent a short time later. Crews arrived to monitor air quality. It was determined that a relief valve had been left open causing the leak.

12/31 Hog Rock Café

Early on December 31st, Ontario Fire was dispatched to a fire in the kitchen at the Hog Rock Café. Crews were able to quickly extinguish the fire, which was confined to the grill area.

MALHEUR COUNTY COURT MINUTES

December 6, 2023

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Present in the meeting room were Administrative Officer Lorinda DuBois and Pat Caldwell of the Malheur Enterprise. Notice of the meeting was posted on the County Website, Courthouse bulletin board and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2023-3439](#)

COMMUNITY HEALTH NEEDS ASSESSMENT FINDINGS; LOCAL PROJECTS/STRATEGIES TO ADDRESS FOOD INSECURITY

Ariel Foster and Lindsay Grosvenor met with the Court. Ariel Foster is the Saint Alphonsus Community Health & Wellbeing Coordinator and Lindsay Grosvenor is the Strategic Partnerships Program Manager for Oregon Food Bank and Coordinator for the Western Treasure Valley Food System Partnership. Ms. Grosvenor and Ms. Foster reviewed the outcomes from the health-system wide community health needs assessment (CHNA) which was completed June 2023, provided information on the Western Treasure Valley Food System Partnership & Ontario Community Food Center project, and answered questions from the Court members. The CHNA is a requirement of the federal qualifications for nonprofit health systems and is done every three years. Data is gathered primarily from surveys, focus groups, and key informant interviews. Key priorities identified in Malheur County were: Safe, stable, affordable housing; access to affordable healthcare, including oral and vision; and safe, reliable transportation.

The availability of affordable food options was not identified as a key priority but it was identified as a high concern. (Food insecurity may be identified as a higher priority now that the EBT benefit extension has ended; the number of individuals accessing food pantries has increased since the EBT benefit extension ended.) Food insecurity for children ages 0-17 is higher in Malheur County than the rest of Oregon. Approximately 12,000-13,000 individuals are accessing food pantries monthly in Malheur county.

The Western Treasure Valley Food Systems Partnership is a collaboration of private and public partners working together to build capacity and further develop the community food system in the Western Treasure Valley Region. Long term goals include a community food hub and a shared-use kitchen co-located on a campus with River Bend Place affordable housing development and Valley Family Health Care's new clinic. The project is funded through a two-year USDA Regional Food Systems Planning Grant and match funds from local organizations. A public fundraising campaign will begin in 2024. \$3.6 million in Congressional funding has been secured for the facility itself; the project is estimated to be approximately \$8 million; and a scaled-back version of the project is approximately \$6.5 million.

The Court was asked what role they could play in supporting the project, and other projects, that aim to improve community health and wellbeing. The Court expressed support for the project and a willingness to have future conversations to lend support to the project.

See instrument # [2023-3442](#) for the complete power-point presentation. The Community Health Needs Assessment is available at: https://www.saintalphonsus.org/assets/documents/chna/ontario/2023-community-health-needs-assessment-for-saint-alphonsus-medical-center_ontario.pdf

ESD - EARLY LEARNING HUB

Meeting with the Court from Malheur Education Service District were: Kelly Poe, Director of Early Learning; Marshall Hooker, Incoming Director of Early Learning; Rod Belknap, Incoming Assistant Director of Early Learning; Tanya Faughn, Administrative Assistant; and Mark Redmond, Superintendent. Ms. Poe explained that in 2013, Malheur, Baker and Wallowa counties supported a collaborative effort to focus on young children. (This was after the closing of the county Commission on Children and Families.) In the last ten years, the Malheur Home Visiting Network has expanded into home visiting system coordination and there are 28 different home visiting programs across the three counties. Literacy has been consistently supported. Rod Belknap leads committees in each of the three counties that focus on Kindergarten Transition. Preschool options and child care options have increased over the years. Theresa Martinez is the Child Care Resources Coordinator and leads the Eastern Oregon Child Care Resources team; the team is responsible for support to all child care programs. The ESD staff present introduced themselves. Mr. Redmond expressed appreciation for the accomplishments of Ms. Poe over the last ten years.

AUDIT

John Russell of Zwygart John & Associates, Certified Public Accountants, met with the Court and reviewed the County's 2022-2023 Audit. Zwygart John & Associates audited the modified cash basis financial statements of the government activities, the business-type activities, each major fund, and the aggregate remaining fund information of Malheur County for the year ended June 30, 2023, and the related notes to the financial statements. Funds with expenditures over appropriations were Juvenile Crime Prevention and Special Transportation. See instrument # [2023-3438](#) for the complete audit. The audit will also be placed on the County website. Commissioner Mendiola moved to approve the County's audit for the year ended June 30, 2023. Commissioner Jacobs seconded and the motion passed unanimously.

CROSSING PERMIT

Commissioner Jacobs moved to approve Crossing Permit #36-23 to Sparklight for work on NW 22nd Avenue #3096. Commissioner Mendiola seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

COURT MINUTES

Commissioner Jacobs moved to approve Court Minutes of November 29, 2023 as written. Commissioner Mendiola seconded

and the motion passed unanimously.

RELEASE OF CLAIMS

Commissioner Jacobs moved to execute Release of All Claims regarding Zaitz, et al. vs Malheur County, et al., Malheur County Circuit Court Case No. 22CV30754. Commissioner Mendiola seconded and the motion passed unanimously. Malheur County accepts the sum of \$68,911.31 to be paid by the insurance carrier for Gregory Smith and Gregory Smith & Company, LLC. See instrument # [2023-3443](#)

CHECK REGISTER

Commissioner Jacobs moved to approve Accounts Payable Register for November 2023. Commissioner Mendiola seconded and the motion passed unanimously.

ACCEPTANCE OF RESIGNATION - EVANS

Commissioner Jacobs moved to accept the resignation of Planning Director/Environmental Health Director Eric Evans. Commissioner Mendiola seconded and the motion passed unanimously.

PROVIDER CONTRACT - BOYS & GIRLS CLUB

Commissioner Jacobs moved to approve Provider Contract for Juvenile Crime Prevention Services 2023-2025 with Boys and Girls Club of the Western Treasure Valley. Commissioner Mendiola seconded and the motion passed unanimously. See instrument# [2023-3441](#)

UPDATED COUNTY POLICY 311

Commissioner Jacobs moved to approve revisions to County Policy 311 - Retirement/Employment of PERS Retirees. Commissioner Mendiola seconded and the motion passed unanimously. Oregon law changed regarding employment of PERS retirees and the new law sunsets 2034. See instrument # [2023-3440](#)

ONE-TIME PAYMENT TO COUNTY EMPLOYEES

The Court discussed that they have been wanting to increase the wages of County employees to be more competitive with surrounding jurisdictions throughout the state. Since it is midway through the fiscal year changing the salary schedules is cumbersome. Union agreements terminate December 2024 and negotiations will take place in 2024 with both Unions. The COLA in July 2023 was lower than other jurisdictions. Rather, it was suggested that a one-time payment of possibly \$1,500 could be made to staff through the January payroll process (pro-rated based on FTE and calendar months employed in 2023). The payment could be made through a budget transfer from unappropriated cash on hand (County general funds) to the employee recognition line-item. Retention of staff is important to the Court as is recruitment. The Court took the matter under advisement.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.

MALHEUR COUNTY COURT MINUTES

December 13, 2023

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Present in the meeting room was Administrative Officer Lorinda DuBois. Notice of the meeting was posted on the County website, Courthouse bulletin board and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2023-3499](#)

MALHEUR WATERSHED COUNCIL

Meeting with the Court from Malheur Watershed Council were Executive Director Ken Diebel and Kelly Weideman. An annual written report was provided to the Court members. During the 2022-2023 period the Council received more than \$1,886,266 in outside funding with landowners contributing an additional \$1,343,457; 15 separate projects aimed at watershed improvement were worked on. \$2.5 million has been earmarked from Bureau of Reclamation for a piping project for the Vale Oregon Irrigation District (mostly piping the lateral canals in the Vale Bench area). Marvin Remple has retired from the Council's board; Warren Chamberlain replaced Mr. Remple on the board. Ron Jones moved to Idaho and is no longer on the board; Mark Carpenter replaced the position held by Mr. Jones. Irrigation infrastructure improvements continue to be a main goal of the Council, as well as additional projects such as juniper control and weed control. Mr. Diebel and Ms. Weideman answered questions from the Court members. See instrument # [2023-3502](#) for the written report.

ENVIRONMENTAL HEALTH - DRINKING WATER PROGRAM

Planner/Environmental Health Director Eric Evans and Environmental Health Specialist Evan Magner met with the Court. Mr. Evans explained that the Environmental Health department runs part of the State's drinking water program. The only facilities that the County oversees are the facilities that Environmental Health licenses through the Oregon Health Authority (licensed restaurants, hotels, RV parks). The revenue received from the State to oversee the program is minimal - about \$553 per month. The workload the program requires is quite extensive. Mr. Evans proposed the County terminate the drinking water program with the State effective July 1, 2024. Mr. Evans has had conversation with Oregon Health Authority and they are agreeable to the County terminating the program; the State already has staff that administers other parts of the program in Malheur county. After discussion, Commissioner Jacobs moved to proceed with terminating the program with Oregon Health Authority. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-3501](#) for the termination letter.

Treasurer/Tax Collector Jennifer Forsyth joined the meeting.

CROSSING PERMIT

Commissioner Jacobs moved to approve Crossing Permit #37-23 to Idaho Power Company for installation of two poles and transformers on Frontier Lane #873. Commissioner Mendiola seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

COURT MINUTES

Commissioner Mendiola moved to approve Court Minutes of December 6, 2023 as written. Commissioner Jacobs seconded and the motion passed unanimously.

ONE-TIME PAYMENT TO COUNTY EMPLOYEES

The Court again discussed possible authorizing a one-time payment to County employees. The payment would be made through a budget transfer from unappropriated cash on hand to the employee recognition line-item. Ms. DuBois noted she received a proposal from HR Answers to conduct a compensation classification study. The one-time payment (employee recognition) is something that can be done while the County works on the compensation matter. The County needs to be competitive in order to recruit and retain employees; however the numbers also need to be sustainable - the County has a good history of not having to do layoffs or furloughs. After discussion, Commissioner Jacobs moved to authorize a one-time payment to County employees of \$1,800 through the January payroll process (pro-rated based on FTE and calendar months employed in 2023). Commissioner Mendiola seconded and the motion passed unanimously.

PAID LEAVE OREGON POLICY

Commissioner Jacobs moved to approve County Policy 325 - Paid Leave Oregon. Commissioner Mendiola seconded and the motion passed unanimously. This is a new County policy; the County will comply with the provisions of the Paid Family and Medical Leave Insurance (Paid Leave Oregon) administered by the Oregon Employment Department. See instrument # [2023-3508](#)

EMPLOYMENT AGREEMENTS - PERS RETIREES

Commissioner Jacobs moved to approve the following employment agreements: Maintenance Supervisor - employment of PERS retiree Employment Agreement with Don Dalton; Lieutenant Malheur County Sheriff's Office - employment of PERS retiree Employment Agreement with Richard Harriman; Equipment Operator / Malheur County Road Department - employment of PERS retiree Employment Agreement with James "Jim" Skerjanec; and Accounting Specialist / Malheur County Road Department - employment of PERS retiree Employment Agreement with Shelly Dennis. Commissioner Mendiola seconded and the motion passed unanimously. See instrument #'s [2023-3504](#), [2023-3505](#), [2023-3503](#), [2023-3506](#)

SUPPLEMENTAL BUDGET RESOLUTION

Commissioner Jacobs moved to approve Supplemental Budget Resolution R23-34: In the Matter of Fiscal Year 2023/2024

Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Mendiola seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate additional JCP Basic and Prevention funds that were not anticipated when the budget was adopted - these funds are to be used for activities allowed under the grant. See instrument # [2023-3500](#)

AMENDMENT - IGA #180022

Commissioner Jacobs moved to approve Fifth Amendment to Oregon Health Authority 2023-2025 Intergovernmental Agreement for the Financing of Public Health Services, Agreement # 180022. Commissioner Mendiola seconded and the motion passed unanimously. Funding is added to Program Element 42-13 and Program Element 43-05.

VECTOR CONTROL BOARD

Commissioner Jacobs moved to reappoint Ray Waldo to the Vector Control Board of Trustees. Commissioner Mendiola seconded and the motion passed unanimously.

EMPLOYMENT AGREEMENT - NEW

Commissioner Jacobs moved to approve Temporary Employment Agreement to Perform Duties of a Dispatcher - Malheur County Sheriff's Office with Charlotte New. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-3507](#)

TAX OFFICE TAX FORECLOSED PROPERTY AND DISPOSITION POLICY

County Counsel Stephanie Williams reviewed the Tax Office Tax Foreclosed Property and Disposition Policy. In 2023 there was a US Supreme Court opinion in the Tyler v. Hennepin case that indicated that the practice of a government retaining surplus proceeds without providing an adequate means for the property owners to recover surplus proceeds is a taking. Since that case, several state and federal court cases have been filed against county tax collectors regarding keeping proceeds on tax foreclosed properties in excess of the back taxes, maintenance, fees and costs. The legislature was going to fix Oregon statutes and that did not happen in the last session. There is currently a law suit that may lead to a class action lawsuit against all 36 Oregon counties. The County's needs to update its policy to ensure that it honors the US Supreme Court opinion. The policy provides a method of notice of right to claim surplus proceeds and an application for surplus proceeds. Commissioner Jacobs moved to adopt the Malheur County Tax Office Tax Foreclosed Property and Disposition Policy. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2023-3509](#)

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.



City of Ontario

Diversity Advisory Committee

Minutes

Wednesday, November 15, 2023

Ontario City Hall Council Chambers 5:30 pm

The City of Ontario Diversity Advisory Committee is established to advise the Mayor, City Council, and City Manager on a range of issues as they relate to promoting diversity and equity issues in the community.

1. Call to Order:

Chair Thomas Moreno___, Vice Chair Billy Carter_X_, Janet Komoto_X_, Benjamin Merrill_X_, Mario Grimaldo___.

City Council Liaison: Eddie Melendrez_X___

City Manager: Dan Cummings_X___

HR Director/Asst. to City Manager: Corinna Hysell__X___

Guest: Adrianna Contreras

Quorum met.

2. Motion to Adopt the Agenda: Merrill moved and Komoto seconded to adopt the agenda. Motion passed with 3 ayes.

3. Approval of minutes of September 20, 2023: Merrill moved and Komoto seconded to approve the minutes of our last meeting. Motion passed with 3 ayes.

4. Old Business:

- a. Facebook presence: Komoto will meet with Hysell to get our Facebook page set up correctly.
- b. Cultural wayfare signs were supposed to be delivered in the Spring. Did they ever arrive? Have they been installed? The company in GA has promised the signs since summer, but they have not arrived yet. The signs have been on order for 2 years. Cummings plans to give them an ultimatum that if they are not delivered by the end of this year, he will cancel the order.

5. New Business:

It should be noted that Chair Thomas Moreno resigned from the Diversity Advisory Committee this morning.

- a. To recommend or not the appointment of Adrianna Contreras to the Diversity Advisory Committee. Adrianna is well qualified and enthusiastic about serving on the DAC. Komoto moved and

Merrill seconded to recommend her appointment by the City Council to the Diversity Advisory Committee. Motion passed with 3 ayes. Komoto will draw up this recommendation to the City Council.

Welcoming Contreras back into the room, every member and staff present in the room introduced themselves. Merrill and Carter suggested that we provide a packet of information for all new members of the DAC to include a list of members on the committee, the minutes of the last 6 meetings and a copy of the city prepared brochure about the DAC. Hysell and Komoto will organize this packet.

b. Next meeting date: December 20, 2023.

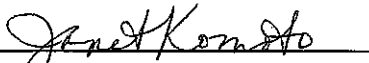
1. Melendrez emailed members a paper from the League of Oregon Cities about diversity and inclusion efforts across the state. We will look at this and use it to assess our equity efforts in Ontario.

2. Merrill suggested that maybe the DAC could recognize individuals who are advancing diversity in the community. Do we want to do this?

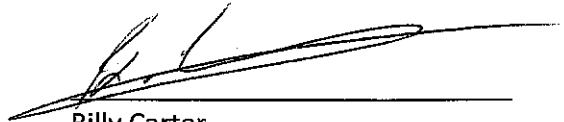
3. We will elect officers.

6. Adjournment: It was moved by Komoto and seconded by Merrill that we adjourn this meeting at 6:29 p.m. Motion passed with 3 ayes.

Respectfully submitted by:



Janet Komoto
Secretary



Billy Carter
Vice Chair