

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, MARCH 12, 2024, 6:00 PM, MT**
[Zoom Link](#)

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Susann Mills _____ Sam Baker _____ John Kirby _____ Ken Hart _____
Penny Bakefelt _____ Eddie Melendrez _____ Mayor Debbie Folden _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on March 8, 2024. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) CONSENT AGENDA

A) Liquor License Application: Gonzaga Mexican Cafeteria

5) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) PRESENTATIONS

- A) Audit Presentation
- B) SREDA: Update
- C) Ontario Speedway: Update

7) NEW BUSINESS

- A) Resolution #2024-104 and Bid Award: Lion's Park Shelter Replacement
- B) Letter of Support for Workforce Housing Grant

8) DEPARTMENT HEAD UPDATES

- A) Community Development: Quarterly Report

9) HAND-OUTS

- A) Department Stats: PW, OFR, OPD, CE
- B) Minutes: Airport 02-05-2024; County Court 02-21-2024
- C) Packet: V&C 03-07-2024

10) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

11) EXECUTIVE SESSION

- A) ORS 192.660(2)(h) - Current or Potential Litigation

12) POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

13) ADJOURN

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation [Current or Potential]/Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.



**AGENDA REPORT
CONSENT AGENDA
March 12, 2024**

To: Mayor and City Council

FROM: Michael Iwai, Police Chief

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **LIQUOR LICENSE APPLICATION: GONZAGA MEXICAN CAFETERIA**

DATE: March 7, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE NEW COMMERCIAL FULL ON-PREMISES LIQUOR LICENSE APPLICATION FOR REINA GONZAGA VALVERDE FOR GONZAGA MEXICAN CAFETERIA.

SUMMARY:

Gonzaga Mexican Cafeteria, located at 2880 SW 4th Avenue, Ontario, Oregon, under the ownership of Reina Gonzaga Valverde, completed the “Commercial Full On-Premises” liquor license sales application.

The Oregon Liquor Control Commission has updated the licensing procedure. Applications now come to the local government for endorsement before completing the application process through the State of Oregon Liquor Control Commission office in Salem.

All necessary paperwork has been submitted to the City of Ontario. The Oregon Liquor Control Commission office is awaiting approval and recommendation from the Ontario City Council.

BACKGROUND:

Gonzaga Mexican Cafeteria, located at 2880 SW 4th Avenue, Ontario, Oregon, under the ownership of Reina Gonzaga Valverde, completed the “Commercial Full On-Premises” liquor license.

The application forms have been filled out appropriately and the required fees have been paid. All permit and license requirements have been met through the City of Ontario Planning, Building, and Fire Departments.

CURRENT SITUATION:

Ms. Reina Gonzaga Valverde is requesting to add the sale of alcohol to her business, Gonzaga Mexican Cafeteria. To obtain the privilege of selling alcohol at this location, the Oregon Liquor Control Commission requires Ms. Valverde to complete the “Commercial – Full On-Premises”

application. Once this step is completed, the location will have the necessary license which will require renewal yearly.

ANALYSIS:

- A. **STRATEGIC PLAN** This meets the Council's adopted Strategic Plan for Lifestyle and Growth. Under Lifestyle, with the approval of this license, Gonzaga Mexican Cafeteria can offer beer, wine, and spirits on its restaurant menu. Having this privilege also has the potential to bring more visitors to the city, creating additional revenue which supports the Strategic Plan goal of Growth.
- B. **FINANCIAL** There is no financial impact of this action.
- C. **TIMING** Recommendation from the City of Ontario to the Oregon Liquor Control Commission is required before allowing the sale of alcohol at this location.
- D. **POLICY/LLEGAL** All legal steps have been followed to completion, with no negative feedback.

ALTERNATIVES:

Not recommend the license application.

This has no true effect on the process, as the Oregon Liquor Control Commission may take the city's objections to the action into consideration but is not obligated to do so. They are the ultimate authority on the issuance of the license.

RECOMMENDATION:

Staff recommends that the City Council approve the full on-premises commercial liquor license for Gonzaga Mexican Cafeteria.

ATTACHMENTS:

None



Race The Maze – Spring Race

Saturday, March 30, 2024

Gates Open at 8am
Racing at 10am



1345 Golf Course Rd
Ontario, OR 97914



HOW FAST CAN YOU RUN THE MAZE?

Classes for:

Dirt Bikes
ATVs
UTVs
Kids

FREE kids
Easter Egg
Hunt at noon!

2 RUNS EACH, your best one counts. No jumps, just a whole bunch of tight turns on dirt, not mud, (unless it rains).

(208) 573-4255

www.ontariospeedway.com

\$10 wristbands 13-Up

Kids 12-Under - free

Entry Fees \$30

SPRING MAZE RACE
Saturday, March 30
10am start

ATV's
UTV's
Motorcycles
Kids Classes

Free Easter Egg Hunt

Norm Crume Approved

Safe, Fun

\$10 Adult Spectator Fees



ONTARIO
THE GATEWAY TO ADVENTURE

BUCKS
4X4 BOISE, ID

Tires LES SCHWAB



A photograph of a sprint boat racing on a body of water, with two drivers visible in the cockpit. The boat is white with black and red accents, and the name 'LEIGHTON LILLIE' is visible on the side.

ONTARIO
SPEEDWAY

APBA
AMERICAN POWER BOAT ASSOCIATION

2024 Sprint Boat Testing and Tuning Weekends

(ALL sprint boats welcome, including Minis)

1345 Golf Course Road, Ontario, Oregon, (next to Ontario Airport)

www.ontariospeedway.com (208) 573-4255

Saturday, April 27

Saturday, June 1

\$300 per team

Spectators \$10 – kids 12-under free

leashed dogs are fine

onsite food, drinks, restrooms

onsite medical

island hoppers provided

APBA racer medical coverage provided

track open 9am to 7pm

overnight camping – you can arrive Friday night & depart Sunday if you wish

**Bring your own sound, music, film crew,
announcer, and social media director. Crank it up!!!**

SPRINT BOAT TEST & TUNE #1

Saturday, April 27

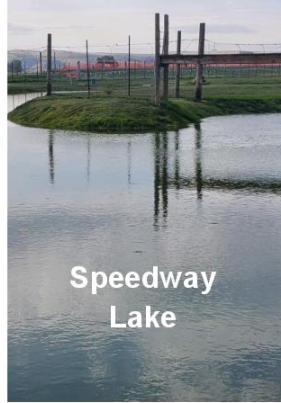
9am start

NOT a race

But plenty of wide open action

8-10 boats expected

\$10 Adult Spectator Fees



Speedway
Lake



MUD!



42-foot
waterslide

3-mile FUN, New Obstacle Outing

11am Saturday, May 4, 2024

Ontario, Oregon – 49 easy miles from Boise – 1345 Golf Course Rd.
Ontario, OR 97914

A really fun and unique 3-mile, mud walk/run, featuring obstacles including: mud holes, ups, downs, water crossings, and a fun finish. Free, overnight camping, food and beverages, raffle prizes, cool prizes for best costumes!

\$40 adults, \$25 kids 12-under: includes COOL stuff.

Register online at www.ontariospeedway.com

INFO: (208) 573-4255



Run it. Walk it. Jog it. Crawl it. Just don't skip it...you've heard about this place. Maybe you've even been here for the running of the boats, but you've NEVER seen Ontario Speedway like this!

BIG NASTY ADVENTURE OBSTACLE EVENT

Saturday, May 4

11am start

One of only two obstacle events within 250 miles of Boise

NOT a race

NOT timed

Run it

Walk it

Prizes for best costumes

Kids Classes

Safe, Fun

Mud, Water, Inflatable Toys



June 22-23, 2024 – Ontario, Oregon

AHRMA Regional Vintage Motocross, Trials & Cross- Country

RACE ON A GOLF COURSE

(Held at the former Ontario Golf Course – Need we say more?)

**AHRMA VINTAGE
MOTORCYCLE RACING
Sat-Sun, June 22-23
11am start**

**Motocross
Cross-Country
Trials**

**ONLY AHRMA event in the
entire region**

Norm Crume Approved

Safe, Fun

\$10 Adult Spectator Fees



Race The Maze – Fall Race

Saturday, November 9, 2024

Gates Open at 8am
Racing at 10am



1345 Golf Course Rd
Ontario, OR 97914



**HOW FAST CAN YOU
RUN THE MAZE?**

Classes for:

Dirt Bikes
ATVs
UTVs
Kids



ONTARIO
THE GATEWAY TO ADVENTURE



2 RUNS EACH, your best one counts.
No jumps, just a whole bunch of tight
turns on dirt, not mud, (unless it rains).

(208) 573-4255

www.ontariospeedway.com



ALL Veterans & First
Responders race for FREE.
Thank you for your service!

\$10 wristbands 13-Up

Kids 12-Under - free

Entry Fees \$30



FALL MAZE RACE
Saturday, November 9
10am start

ATV's
UTV's
Motorcycles
Kids Classes

**Free To ALL Veterans & First
Responders**

Norm Crume Approved

Safe, Fun

\$10 Adult Spectator Fees



**AGENDA REPORT
NEW BUSINESS
March 12, 2024**

To: Mayor and City Council

FROM: Marshall Pierce, City Engineer/Project Manager

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **RESOLUTION #2024-104 AND BID AWARD: LION'S PARK SHELTER REPLACEMENT**

DATE: March 5, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE RESOLUTION #2024-104: A RESOLUTION APPROVING THE BID FROM HOLCOMB CONSTRUCTION FOR LION'S PARK SHELTER REPLACEMENT IN THE AMOUNT OF \$83,000 AND \$8,300 CONTINGENCY AND TO APPROPRIATE THE NECESSARY FUNDING AND AUTHORIZE THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS.

SUMMARY:

The existing Lions Park picnic shelter is in poor condition and needs to be removed and replaced. The Parks Department carried a CIP item for this project for this fiscal year, in the amount of \$100,000. The lowest bidder was Holcomb Construction Inc. Their bid amount was \$83,000.

BACKGROUND:

The existing Lions Park picnic shelter is in poor condition and needs to be removed and replaced. The Parks Department carried a CIP item for this project for this fiscal year, in the amount of \$100,000. The lowest bidder was Holcomb Construction Inc, with a bid of \$83,000.

CURRENT SITUATION:

The city has received one bid in response to a bid invitation for the above-referenced project. Staff would like to award the bid to the responding company in order to get the shelter replaced.

ANALYSIS:

- A. **STRATEGIC PLAN** The project is consistent with the Strategic Plan goals of Safety, Beautification, and Desirability.
- B. **FINANCIAL** The project is funded with General Fund parks money, with the project being identified in 22-23 CIP with a budget of \$100,000. The resolution is to bring the carry forward project into the 23-24 budget by increasing the beginning fund balance.

C. **TIMING** Notice of award to Contractor is due within 60 days of bid receipt.

D. **POLICY/LEGAL** The City Council is the approving authority for this action.

ALTERNATIVES:

Remove only, leaving no shade.

RECOMMENDATION:

Staff recommends the Council approve Resolution #2024-104, award the bid to Holcomb Construction Inc., for the amount of \$83,000.00, with \$8,300 for construction contingency, and authorize the City Manager to sign all documents.

ATTACHMENTS:

1. Lions Park-Holcomb Bid-03052024103724
2. Reso #2024-104 Lion's Park Shelter



ONTARIO
OREGON

JACOBS

CITY OF ONTARIO, OREGON

BID DOCUMENTS
FOR

LIONS PARK SHADE STRUCTURE

FEBRUARY 2024

PREPARED BY

CITY OF ONTARIO, ENGINEERING DIVISION
JACOBS ENGINEERING GROUP INC.

CONTENTS

Section 1 – Bidding	
Requirements	
Invitation to Bid	
Instructions to Bidders	
Bid Proposal	
Resident Bidder Statement	
Oregon Business Registration	
Statement of Compliance with ORS	
279.350 Employee Drug Testing Program	
Statement First-Tier Subcontractor	
Disclosure Form	
Section 2 – Bureau of Labor and Industries (BOLI) Wage Rates	
Section 3 – Contract Forms	
Notice of Award	
Contract	
Agreement	
Performance	
Bond Payment	
Bond	
Notice to Proceed	
Section 4 - Conditions of the Contract	
Supplementary Conditions	
Special Provisions	
Property Owner Contact Log	
Section 5 – Plans and Specifications	
plans	
Specifications	

SECTION 1
BIDDING REQUIREMENTS

**INVITATION TO BID
LIONS PARK SHADE
STRUCTURE 2024
CITY OF ONTARIO,
OREGON**

City of Ontario, Oregon
JACOBS
Public Works
Department
Engineering Division
1551 NW 9th Street
Ontario, Oregon, 97914

The City of Ontario invites bids for the construction of the Ontario Lions Park Shade. The City of Ontario is looking for an Oregon licensed Contractor to perform the removal of the existing shade structure and the construction of a new shade structure located at 790 SW 4th Ave in Ontario Oregon. The plan review and approval by the City are complete and securing permits will be the contractors obligation. Permits and inspections will be the contractor's responsibility to acquire. City of Ontario permit fees will be waived.

Project Summary

This project will consist of the teardown and removal of the existing shade structure and the construction of a new shade structure in its place per supplied engineered drawings.

1. Demolition- The demolition of the existing shade structure, cutting and excavation of the concrete footings, and disposal of the removed materials.
2. Plumbing- Existing sprinkler system will be removed or relocated by Jacobs staff prior to construction.
3. Painting- Patch and paint interior and exterior paintable surfaces with weatherproof paint. Paint color choice by owner.
4. Carpentry- Per supplied plans.
5. Concrete- Per supplied plans.
6. Roofing- Per supplied plans and to color match existing shade structures in Lions Park.

Sealed bids for the described project will be received by the Public Works Director, or an authorized representative of the City of Ontario at the City of Ontario Public Works Department, 1551 SW 9th Street, Ontario, Oregon 97914, until 2:00 p.m. Mountain Time, Tuesday, February 27th, 2024. Bids will be publicly opened and read aloud at the same location. Bids may also be submitted via email to Assistant Project Director, Al Haun at alhaun@jacobs.com.

Each bid on the project shall be submitted on the prescribed form, including any alternates and addendums, if required. Upon bid award, the successful bidder will promptly execute the Contract, secure payment of Workmen's Compensation Insurance. Bids shall be submitted in a sealed envelope plainly marked "Bid for the City of Ontario, Oregon, Ontario Lions Park Shade Structure 2024," and show the name and business address of the bidder.

The Contract shall be subject to the applicable provisions of ORS 279.348 through ORS 279.380, the Oregon Prevailing Wage Law. All prospective bidders and their subcontractors shall be actively registered with the State

Documents will be provided electronically to all bidders. Paper copies of the Contract Documents may be obtained at the City of Ontario Public Works Department, 1551 NW 9th St., Ontario, Oregon, 97914.

Contractor shall complete all Work as specified or indicated in the contract documents.

Contractor shall comply with the general conditions of the most current version of the Idaho Specifications for Public Works Construction (ISPWC), the Ontario Supplemental Standards dated March 2008 (Revised July 2011), and all other building, mechanical, electrical, and plumbing codes relevant to the project Work.

The Construction Work will be completed in all respects by November 30th, 2023.

Bidder shall be qualified in accordance with the applicable parts of ORS 279C.430 to ORS 279C.450 in order to submit a bid for Public Work in Oregon.

Bidders shall submit a statement identifying whether the bidder is a resident bidder as defined in ORS 279A.120.

No bid will be received or considered by Owner unless the Bid contains or is accompanied by a statement by the bidder as a part of the bid that the provisions required by ORS 279C.840 pertaining to prevailing wages shall be included in the agreement.

The City of Ontario reserves the right to reject any or all bids in accordance with ORS 279B.100 or any bid not conforming to the intent and purpose of the bidding documents.

Any questions on the bid documents must be directed to Al Haun, Assistant Project Director, at 541-889-8372.

**INSTRUCTIONS TO
BIDDERS Lions Park Shade
Structure 2024
CITY OF OREGON, OREGON**

1. GENERAL DESCRIPTION OF PROJECT

A general description of the Work to be performed is contained in the "Invitation for Bid". The scope is indicated in applicable parts of these contract documents. The Contractor shall furnish necessary permits, materials, labor, tools, and equipment unless otherwise specified. Where plans are included with the contract documents, they are to be considered a part of the contract documents and the scope may be indicated on the Plans as specified. Except as modified herein, the various Work items called for in the "Bid Proposal" shall be performed, measured, and paid for as indicated on the "Bid Proposal" and as provided in the most current Edition of the IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION (ISPW/C), as amended by the City of Ontario Supplemental Standards dated March 2008 (Revised July 2011).

2. CONTRACT DOCUMENTS

These Contract Documents are intended to be mutually complementary and to provide all details reasonably required for the execution of the proposed Work. Any person contemplating the submission of a proposal and being in doubt as to the meaning or intent of said Contract Documents shall at once notify, in writing, Al Ham, Assistant Project Director, City of Ontario, 1551 NW 9th Street, Ontario, OR 97914. Any interpretation or change in said Contract Document shall be made only in writing, and a copy of such interpretation or change will be emailed or delivered to each person receiving a set of documents. The Owner will not be responsible for any other explanation or interpretation of said documents.

3. FORM OF PROPOSAL

All proposals must be submitted on the enclosed bid proposal form. A combination of Lump Sum and Unit Price proposals will be accepted for Work items set forth in the proposal. The description of Work has been identified in the proposal and shall include all Work identified in this contract document and is assumed solely for the basis of calculation upon which the award of the contract shall be made. Payment to the Contractor will be made on the measurement of the Work actually performed as the percent complete by the Contractor and shall be approved by the City. The Owner reserves the right to increase or diminish the amount of any class of Work as may be deemed necessary.

The Contractor will be allowed no claims for anticipated profits, loss of profits or for any damages of any sort because of any difference between the estimated and the actual quantities of Work done, except as specifically noted in these contract documents.

4. PREPARATION OF PROPOSALS

All prospective bidders and their subcontractors shall be registered with the State of Oregon Construction Contractor's Board. All design professionals will be licensed in the State of Oregon.

It is mandatory that all lump sum blank spaces being bid shall be filled in with legible figures. Figures must be in ink and bidders are encouraged to use mechanical devices for printing their bid figures. Further, bidders are required to write the total bid amount in the Bid Summary both as numerals and in words in the appropriate blank spaces. If the bidder's figures are not legible and the bidder fails to provide bid amounts in words, the bid will be considered non-responsive and shall not be considered for contract award. Bid amounts in words shall prevail in cases of discrepancy between the amount stated in words and the amount stated in figures.

Any proposal shall be deemed irregular which contains omissions, alterations, or additions of any kind, or prices unequal for, or in which any of the prices are obviously unbalanced, or which in any manner shall fail to conform to the conditions of the published "Invitation for Bid." Erasures or interlineation in the proposal must be explained

or noted over the signature of the bidder.

The bidder shall sign his/her proposal in the blank space provided. Proposals made by corporations or partnerships shall contain the names and addresses of the principal officers or partners therein. If the proposal is made by a corporation, it must be signed by one of the principal officers thereof. If made by a partnership, it must be signed by one of the partners, clearly indicating that he/she is signing as a partner of the firm. In the case of a Proposal made by a joint venture, each of the joint ventures must sign the proposal in his/her personal capacity.

5. SUBMISSION OF PROPOSALS

All proposals must be submitted in the time and place and in the manner prescribed in the "Invitation for Bid". Proposals must be made on the prescribed proposal forms furnished to the bidder. Each proposal must be submitted in a sealed envelope, marked so as to indicate its contents without being opened.

6. MODIFICATION OR WITHDRAWAL OF PROPOSAL

Any bidder may modify his/her bid by written or electronic communication at any time prior to the scheduled closing time. For receipt of bids, provided such communication is received by the Owner prior to the closing time, and provided further that a written confirmation of the electronic modification over the signature of the bidder was mailed prior to closing time. If written confirmation of an electronic communication is not received within at least two days of the closing time, no consideration will be given to the modification. The written or electronic communication should not reveal the bid price but should state the addition or subtraction or other modification so that the final prices or terms will not be known by the Owner until the sealed bid is opened.

Proposals may be withdrawn prior to the scheduled time for closing of the proposals either by electronic or written request, or in person.

7. CONDITIONS OF WORK

Each bidder must inform him or herself of the conditions relating to the execution of the Work, and it is assumed that he/she will inspect the site and make him or herself thoroughly familiar with all the contract documents. Failure to do so will not relieve the successful Bidder of his/her obligation to enter into a contract and complete the contemplated Work in strict accordance with the contract documents.

8. AWARD OF CONTRACT

A single contract shall be awarded to the Bidder that is the lowest responsive bidder. The Owner reserves the right to accept or reject any or all proposals, and to waive any irregularities and irregularities in said proposals. The Owner may reject any bid not in compliance with all prescribed public bidding procedures and requirements and may reject for good cause any or all bids upon a finding of the Owner that it is in the public interest to do so. A period of not more than sixty (60) days will elapse between the receiving of the bids and the submission to the successful bidder of the written contract for execution.

9. FAILURE TO EXECUTE CONTRACT

The City will notify the successful bidder that the contract documents are ready for execution. Upon failure by the successful bidder to enter into the contract and furnish the necessary insurance and/or bond requirements within fifteen (15) days from that date of notification, the award may be withdrawn. The award may then be made to the next lowest bidder, and the bid bond may be retained by the City, or all bids rejected and Work be re-advertised.

10. DISCLAIMER OF RESPONSIBILITY

Plans, reports, and other information available to the Owner regarding existing site improvements will be made available to prospective bidders. No survey has been completed for the project. Data contained in such reports or information is for general information of bidders only, and the Owner will not be responsible for the actual physical conditions which the Contractor may encounter.

Sole and exclusive responsibility for interpretation of such information is on the bidder and such reports, logs, memoranda, and other information shall not be construed as a complete statement of the existing conditions nor as a

warranty, expressed or implied, as to conditions which may actually be encountered in prosecution of the Work.

The Owner will not be responsible for oral interpretations. Should a bidder find discrepancies in or omissions from bid documents, or be in doubt as to their meaning, he/she shall notify the Owner prior to the bid closing date.

Responses to bid questions will be distributed to all Contractors bidding the project. Any and all such interpretations will be made only in the form of written addenda to the Specifications which will be sent via email to all prospective bidders receiving a set of such documents. All addenda so issued are to be acknowledged in the bid.

Addenda to become part of the contract documents.

11. PREBID INQUIRIES

A Prebid meeting will be held on site to review the project and answer questions. Bidders with additional questions should contact the designated contact person at the designated telephone number indicated in the "Invitation to Bid".

12. PROFESSIONALLY STAMPED DRAWINGS, PERMITS AND LICENSES

The successful bidder shall be required to have or to obtain, at his/her expense, any and all permits and licenses required by the City of Ontario, Multnomah County, and the State of Oregon pertaining to the service he/she proposes to furnish. The City of Ontario will not charge a fee for building, mechanical, plumbing, street, sewer, etc. permits that might be required for this project.

13. PROJECT FUNDING

This project is funded entirely by City funds.

14. MINIMUM REQUIREMENTS OF BID

The following minimum requirements as to the form and manner of submitting bids must be strictly observed; variances from these requirements will result in rejection of the bid as non-responsive.

A. Bids must be submitted on forms furnished by the Owner. ALL BIDS MUST BE MADE ON THE BLANK BID PROPOSAL FORM ATTACHED HERETO.

B. Bids must be signed by the Bidder.

C. Each blank for a Lump Sum or Unit Bid price quotation on the proposal must be filled in. Each separate item must be bid on unless the proposal form clearly indicates otherwise.

D. Bids must be submitted in sealed envelopes, plainly marked according to the instructions in the "Invitation to Bid" and must be received at the time and place specified for the bid closing.

E. The Contractor is responsible to submit a First-Tier Subcontractor Disclosure Form in a sealed envelope, plainly marked "First-Tier Subcontractor Disclosure Form for the City of Ontario, Oregon, or in the sealed bid submission, at the time and place specified in the Invitation to Bid.

F. Proposals containing modifications, deletions, exceptions, or reservations which in any way conflict with or purport to alter any substantive provision contained in the bid documents will not be considered.

15. VALUE ENGINEERING CHANGE PROPOSAL

The successful bidder is encouraged to submit suggestions for contract changes which result in equal or superior functional performance and/or project quality at less cost. Proposals are to be submitted by the successful bidder after the execution of the contract.

16. SUBSTITUTIONS

A. Each bidder represents that his/her bid is based upon the materials and equipment described in the bidding documents.

B. No substitutions will be considered during the bid period.

17. CONTRACTOR QUALIFICATIONS

All prospective bidders and their subcontractors shall be actively registered with the State of Oregon Construction Contractor's Board.

18. RETAINED AMOUNTS

The amount to be retained from any given partial payment will be such that when added to the sum of amounts previously retained will bring the total of the amounts previously retained to an amount equal to five percent (5%) of the value of the completed Work until such time as the Work is accepted by the Owner. Upon acceptance of the Work by the Owner, any amount retained may be paid to the Contractor.

19. ACCEPTANCE OF FINAL PAYMENT AS RELEASE

The acceptance by the Contractor of final payment shall be and shall operate as a release to the Owner and its agents of all claims and all liability to the Contractor other than claims in stated amounts as may be specifically accepted by the Contractor for all things done or furnished in connection with this Work and for every act and neglect of the Owner and its agents and others relating to or arising out of this Work. Any payment, however, final or otherwise, shall not release the Contractor or his/her sureties from any obligation under the Contractor Documents or the Performance and Payment Bonds.

20. RIGHT-OF-WAY

All proposed Work is within City property or right-of-way.

21. INTERPRETATION OF CONTRACT, SPECIFICATIONS, AND PLANS

In cases of conflict in the requirements and provisions as set out by the contract, the specifications, or the plans, such conflict shall be reconciled by the acceptance of the following order or precedence for the various contract documents:

- A. The contract document bearing the signature of the Owner and the Contractor
- B. The written proposal of the Contractor
- C. Construction Specifications
- D. The Plans, including notes written thereon
- E. Instructions to Bidders
- F. General Provisions

22. SCHEDULE

A. The Contractor shall, within 7 days after the notice of award is issued or at the preconstruction conference (whichever is first), submit to the Project Engineer for approval, a construction schedule. The schedule shall show the order in which he/she proposes to carry out the Work, the dates on which he/she will start, and the contemplated completion date for each feature of Work, including procurement of materials and equipment.

B. If the Contractor fails behind the progress schedule, he/she shall take such steps as may be necessary to ensure completion as specified, all without additional cost to the Owner.

23. SAFETY STANDARDS AND ACCIDENT PREVENTION

The Contractor shall at all times during construction comply with the United States Department of Labor Safety and Health Regulations for Construction.

The Contractor shall be solely and completely responsible for conditions of the job site, including safety of all persons and property during performance of the Work. This requirement shall apply continuously and not be

limited to normal Working hours.

The required and/or implied duty of the Project Engineer to conduct construction review of the Contractor's performance does not and is not intended to include review of the adequacy of the Contractor's safety measures in, on, or near the construction site.

The Contractor shall comply with the safety standards provisions of applicable laws, building, and construction codes and the "Manual of Accident Prevention in Construction" published by the Associated General Contractors of America. The Contractor shall exercise every precaution at all times for the prevention of accidents and the protection of persons (including employees) and property.

The Contractor shall maintain at his/her office or other well-known place at the job site all articles necessary for giving first aid to the injured and shall make standing arrangements for the immediate removal to a hospital or a doctor's care of persons (including employees) who may be injured on the job site.

END OF SECTION

BID PROPOSAL

(Note to Bidder: Use typewriter or black ink for completing this Bid Form)

To: City of Ontario, Oregon
Address: 1551 NW 9th Street, Ontario, OR
97914 Project Identification: Lions Park Shade Structure
2024

- 1.1 The undersigned Bidder proposed and agreed, if this Bid is accepted, to enter into an agreement with Owner in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract documents for the Bid Price and within the Bid Times indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
- 1.2 Bidder accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidder, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for sixty (60) days after the day of Bid opening. Bidder will sign and deliver the required number of counterparts of the Agreement with the Bonds and other documents required by the Bidding Requirements within fifteen (15) days after the date of Owner's Notice of Award.
- 1.3 In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
- 1.3.1 Bidder has examined and carefully studied the Bidding Documents and the following Addenda receipt of all which is hereby acknowledged:

Addendum Number	Addendum Date
41 Scott Federal	2/20/24

- 1.3.2 Bidder has visited the site and become familiar with and is satisfied as to the general, local and site conditions- that may affect cost, progress, performance and furnishing of the Work.

- 1.3.3 Bidder is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress, performance and furnishing of the Work.

- 1.3.4 Bidder has carefully studied all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site. Bidder acknowledges that such reports and drawings are not Contract Documents and may not be complete for Bidder's purposes. Bidder acknowledges that Owner and Engineer do not assume responsibility for the accuracy of completeness of information and data shown or indicated in the Bidding Documents with respect to Underground Facilities at or contiguous to the site. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the site or otherwise which may affect cost progress, performance or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by Bidder and safety precautions and programs incident thereto. Bidder does not consider that any additional examinations, investigations, explorations, tests, studies or data are necessary for the determination of this Bid for performance and furnishing of the Work in accordance with the time, price and other terms and conditions of the Contract Documents.

- 1.3.5 Bidder is aware of the general nature of Work to be performed by Owner and others at the site

that relates to Work for which this Bid is submitted as indicated in the Contract Documents.

1.3.6

Bidder has correlated the information known to Bidder, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

1.3.7

Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Bidder, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.

1.3.8

This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules or any group, associations, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion for itself any advantage over any other Bidder or over Owner.

1.

BID ITEMIZATION

Except as modified within these Contract Documents, the various Work Items called for in the Bid Proposal shall be performed, measured, and paid for as indicated on the Bid Proposal and as provided in the most current edition of the IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION (ISPW/C), as amended including all supplements and revisions, and the 2008 (Revised July 2011) City of Ontario Supplemental to the ISPW/C.

TOTAL LUMP SUM BID AMOUNT \$

83000

Eighty Three Thousand dollars
(Amount written out in words)

The Lump Sum Bid includes all bid items for a complete project as described in the invitation to Bid and the Lump Sum Descriptions.

1) SUBSTANTIAL AND FINAL COMPLETION

Bidder agrees that the Construction portion of the contract will be substantially complete within 60 calendar days from the start date listed on the Notice to Proceed and the date of Final Completion is 75 calendar days from the start date listed on the Notice to Proceed. The Contractor shall complete the drawing development portion of the project within thirty days of the Notice of Award.

2) LIQUIDATED DAMAGES

Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times (substantially) completed and completed for final payment) as specified in the Agreement.

3) LICENSE

In compliance with ORS 671.530, no bid for a construction contract shall be received or considered by the public contracting agency unless the Bidder (Contractor & Subcontractors) is registered with the Construction Contractor's Board.

Bidders License No. 1581

Bidders Tax Identification No. 93-0593618

State of Incorporation, (if applicable) Oregon

4) BIDDER

If Bidder is:

An Individual

By _____
Print name _____
Doing business as _____
Business address _____
Telephone no. _____

A Partnership

By _____
Signature of general partner _____
Business address _____
Telephone no. _____

A Corporation

By _____
Signature of general partner _____
Business address _____
Telephone no. _____

A Joint Venture

By _____
Print name _____
Signature _____
Title _____
Attest _____
Business address _____
Telephone no. _____
Date of qualification to do business _____

(Seal)

Business address _____

Telephone no. _____

By _____

Print name _____

(Seal)

Business address _____

Telephone no. _____

Telephone number and address for receipt of official communications:

(Each joint venture must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above).

Submitted on 2/27, 2024

**RESIDENT BIDDER
STATEMENT Lions Park
Shade Structure 2024
CITY OF ONTARIO, OREGON**

City of Ontario, Oregon
JACOBS
Public Works
Department
Engineering Division
1551 NW 9th Street
Ontario, Oregon, 97914

The Bidder submitting this bid shall indicate below if the bidder is a resident or nonresident bidder as defined by ORS 279.029. A resident bidder is defined as a bidder that has paid unemployment taxes or income taxes in Oregon during the 12 calendar months immediately preceding submission of this bid and has a business address in Oregon.

☒ Resident bidder

☐ Nonresident bidder

Signed: Scott H. [Signature]

Date: 2/13/24

OREGON BUSINESS REGISTRATION
Lions Park Shade Structure 2024
CITY OF ONTARIO, OREGON

City of Ontario, Oregon
JACOBS
Public Works
Department
Engineering Division
1551 NW 9th Street
Ontario, Oregon, 97914

To transact business in the State of Oregon, a Bidder must be registered with the State of Oregon Corporations Division. Please indicate your business' current registration type:

☒ Corporate registration

☐ Assumed business name registration

Signed:

Scott Johnson

Date:

2/13/24

STATEMENT OF COMPLIANCE WITH ORS 279.350
Lions Park Shade Structure 2024
CITY OF ONTARIO, OREGON

City of Ontario, Oregon
IACOBS
Public Works
Department
Engineering Division
1551 NW 9th Street
Ontario, Oregon, 97914

Holcomb Const. (name of contractor) acknowledges that provisions of ORS
279.350 (Prevailing Wage Rates) are to be complied with as set forth in Chapter 279 of the Oregon Revised Statutes.

1. Workers shall be paid prevailing wage rates.
2. The prevailing wage rate fee shall be paid to the Oregon Bureau of Labor and Industries (BOLI).
3. If the Contractor fails to pay for labor or services, the Owner can withhold these amounts from payments due the Contractor.
4. Daily/weekly/holiday/weekend overtime shall be paid.

Signed: Scott Holcomb

Date: 2/13/24

EMPLOYEE DRUG TESTING PROGRAM STATEMENT
Lions Park Shade Structure 2024
CITY OF ONTARIO, OREGON

City of Ontario, Oregon
IACOBS
Public Works
Department
Engineering Division
1551 NW 9th Street
Ontario, Oregon, 97914

Holcomb Const. (name of contractor) acknowledges that pursuant to ORS
279.312 Section 2, CONTRACTOR has an employee drug testing program in

place. Signed: Scott Holcomb

Date: 2/13/24

FIRST-TIER SUBCONTRACTOR DISCLOSURE FORM
(OAR 137-040-0017)

PROJECT NAME: Lions Park Shade Structure 2024

BID NUMBER: 03501907

BID CLOSING DATE: 2/27/2024

TIME: 2:00 P.M. Mountain Time

This form shall be submitted at the location specified in the Advertisement/Invitation to Bid within 2 Working hours after the advertised Bid closing time on the advertised bid closing date.

List below the name of each Subcontractor that will be furnishing labor or materials and that is required to be disclosed, the category of Work that the Subcontractor will be performing, and the dollar value of the subcontract. Enter "NONE" if there are no Subcontractors that need to be disclosed. (Attach additional sheets if needed.)

NAME	DOLLAR VALUE	WORK CATEGORY
1 <u>Paint Pro's</u>	<u>\$ 6,400.00</u>	<u>Painting</u>
2	\$	
3	\$	
4	\$	
5	\$	
6	\$	
7	\$	
8	\$	

Failure to submit this form by the disclosure deadline will result in a non-responsive Bid. A non-responsive Bid will not be considered for award.

FORM SUBMITTED BY (BIDDER NAME):

CONTACT NAME: Scott Holcomb

TELEPHONE NO.: 541-823-2995

Holcomb Const. Inc.

LIONS PARK SHADE STRUCTURE 2024

ADDENDUM NO. 1
TO THE CONTRACT DOCUMENTS
for the construction of
Lions Park Shade Structure Project

Date: February 20, 2024

To All Planholders and/or Prospective Bidders:

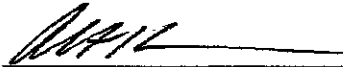
The following changes, additions, and/or deletions are hereby made a part of the Contract Documents for the construction of Lions Park Shade Structure Project dated February 2024 as fully and completely as if the same were fully set forth therein:

1. Sheet 2 of 2, General Sheet Note C:

- a. **DELETE Note C in its entirety and REPLACE with the following:**
"C. ALL GLULAM MEMBERS SHALL BE 3 ½" X 12", ALASKA CEDAR, NO 2 OR BETTER, GRADE 24F-1.8E OR GRADE 20F-1.5E"

All Bidders shall acknowledge receipt and acceptance of this Addendum No. 1 in the Bid Form or by submitting the Addendum with the bid package.

JACOBS


Project Manager

END OF ADDENDUM

Scott Hakoul 2/21/24

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Holcomb Construction, Inc. and Construction Management
407 South 4th Street
Nyssa, OR 97913

SURETY:

(Name, legal status and principal place of business)

Swiss Re Corporate Solutions America Insurance Corporation
1200 Main Street, Suite 800
Kansas City, MO 64105

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Ontario
1551 SW 9th Street
Ontario, OR 97914

BOND AMOUNT: \$ 5%

Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Lions Park Shade Structure, Ontario, Oregon

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

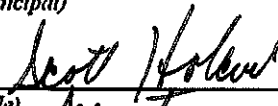
Signed and sealed this 14th day of February, 2024


(Witness)

Holcomb Construction, Inc. and Construction Management

(Principal)

(Seal)

By: 

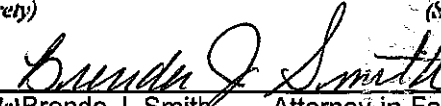
(Title)

Secretary

Swiss Re Corporate Solutions America Insurance Corporation

(Surety)

(Seal)

By: 

(Title) Brenda J. Smith

Attorney-in-Fact


(Witness) Linda Miner



SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION ("SRCSAIC")
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION ("SRCSPIC")

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute, and appoint: **Brenda J. Smith**

Principal: Holcomb Construction, Inc. and Construction Management
Obligee: City of Ontario
Bond Description: Lions Park Shade Structure, Ontario, Oregon
Bond Number: Bid Bond
Bond Amount: See Bond Form

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 9th of May 2012:

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By Erik Janssens
Erik Janssens, Senior Vice President of SRCSAIC & Senior Vice President of SRCSPIC

By Gerald Jagrowski
Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC

IN WITNESS WHEREOF, SRCSAIC and SRCSPIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 10TH day of NOVEMBER, 20 22

State of Illinois
County of Cook

SS

Swiss Re Corporate Solutions America Insurance Corporation
Swiss Re Corporate Solutions Premier Insurance Corporation

On this 10TH day of NOVEMBER, 20 22, before me, a Notary Public personally appeared Erik Janssens, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Gerald Jagrowski, Vice President of SRCSAIC and Vice President of SRCSPIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



Christina Manisco
Christina Manisco, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 14th day of February, 20 24

Jeffrey Goldberg
Jeffrey Goldberg, Senior Vice President &
Assistant Secretary of SRCSAIC and
SRCSPIC



RESOLUTION #2024-104

A SUPPLEMENTAL BUDGET TO APPROVE THE BID FROM HOLCOMB CONSTRUCTION FOR LION'S PARK SHELTER REPLACEMENT AND TO APPROPRIATE THE FUNDING

- WHEREAS,** The Lion's Park Picnic Shelter is in poor condition and needs to be removed and replaced; **and**
- WHEREAS,** The City went out for bid on the project received a bid from Holcomb Construction for \$83,000; **and**
- WHEREAS,** There was \$100,000 budgeted in 22-23 for the replacement of the shelter that needs to be rolled forward to 23-24
- WHEREAS,** The City desires to approve the bid from Holcomb Construction and modify the 2023-2024 budget in order to appropriate the carryover project.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to award the bid for \$83,000 to Holcomb Construction along with an additional \$8,300 contingency and to approve the following adjustment to the fiscal year 2023-2024 budget:

Line Item	Item Description	FY 23-24 Budget	Amount of Change	Adjusted Budget
GENERAL FUND				
001-000-406000	Available Cash on Hand	\$3,449,538	\$91,300	\$3,540,838
001-020-714128	Lion's Park Shelter	\$ -	\$91,300	\$91,300

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this 12th day of March 2024, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this 12th day of March, 2024.

Deborah K. Folden, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder



**AGENDA REPORT
NEW BUSINESS
March 12, 2024**

To: Mayor and City Council

FROM: Dan Cummings, City Manager/Community Development Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **LETTER OF SUPPORT FOR WORKFORCE HOUSING GRANT**

DATE: March 8, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE THE CITY MANAGER TO SIGN AND SEND A LETTER OF SUPPORT AS ATTACHED TO THIS REPORT TO THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ) TO REQUEST A GRANT FOR WORKFORCE HOUSING.

SUMMARY:

The City Manager was contacted by the Oregon DEQ to see if the City of Ontario wanted to participate in a Federal Program (see attached flyer) for a grant to rehabilitate commercial buildings for workplace housing.

BACKGROUND:

The City Manager and Community Development Director has been testing and sending emails to legislators to ask for funding for workforce housing for many years. It appears that effort wasn't wasted.

The EPA is providing approximately \$16 million to Oregon towards a workforce housing grant.

Oregon DEQ is applying for this grant and the Oregon cities that are participating are: Ontario (if approved tonight), Pendleton, Medford, Reedsport, and Portland.

Based on staff's proposed 40 units calculated for Ontario to use the incentive at \$45,000 per dwelling unit, if the grant is approved, the City of Ontario will receive up to \$1.8 million, plus 5% for administration of the grant for an additional \$90,000.

CURRENT SITUATION:

To participate in this program, the city needs to send a letter of support and commitment to the Oregon DEQ for them to submit a grant application.

ANALYSIS:

- A. **STRATEGIC PLAN** This allows for growth under the strategic plan.

- B. **FINANCIAL** If awarded, this would give the city \$1,890,000 to apply towards workforce housing.
- C. **TIMING** This letter must be submitted to DEQ no later than March 13, 2024, to meet the application deadline.
- D. **POLICY/LEGAL** The City Council is the approving body to accept grants.

ALTERNATIVES:

The Council could choose not to participate in the program.

RECOMMENDATION:

Staff recommends the Council approve the City Manager to send a letter of support for the incentive program.

ATTACHMENTS:

1. Ontario City Manager CPRG_DEQ Commitment Letter
2. CPRG_DEQ_factsheet_Conversion_Feb2024



City of Ontario

Office of the City Manager
444 SW 4th Street
Ontario, OR 97914
Voice (541)881-3223
Fax (541)889-7121

Amanda Ingmire

Registered Architect, Senior Policy Analyst, LFA

[Oregon DEQ Built Environment Program](#)

Direct: 971-263-0826 | amanda.ingmire@deq.oregon.gov

March 12, 2024

Subject: Letter of Commitment for Oregon's CPRG Implementation Grant Application

Dear Director Feldon,

I am writing this letter to express my strong support and commitment to Oregon's application for EPA's Climate Pollution Reduction Implementation Grants. As the City Manager of the City of Ontario, Oregon, I am familiar with the work and dedication of Oregon Department of Environmental Quality (DEQ) and the State of Oregon in taking strong and swift climate action, and I believe that this application aligns well with the unique goals and priorities of EPA's Climate Pollution Reduction Grant Program.

Oregon DEQ has a proven track record of implementing measures to reduce greenhouse gas emissions through Built Environment programs such as small housing, deconstruction, and low-carbon concrete. Your dedication to engaging and prioritizing environmental justice communities through these opportunities has had a positive and lasting impact on Oregon's communities. Ontario is excited to partner with Oregon DEQ to implement the measure to reduce embodied greenhouse gas emissions in buildings and consumption-based emissions of households through the conversion of existing buildings to affordable and workforce housing.

Ontario is committed to supporting the implementation of this measure in the following ways:

- Working with local developers to convert existing vacant or underutilized buildings into new housing units;
- Ensuring that at least 25% of new housing units will be <80% AMI, all others will be <120% AMI;
- Project compliance and reporting oversight in alignment with federal and state requirements;
- Administration of competitive grant process, in collaboration with DEQ, as needed; and
- Regular communication and reporting with DEQ regarding status of implementation.

Ontario is excited about the opportunity to grow its partnership through the Climate Pollution Reduction Implementation Grant. The need for this work is critical to meet Oregon's goals in reducing climate pollution, while also addressing urgent housing needs and we are confident that our work together through this grant can be used as a model throughout Oregon and for other states looking to implement similar programs. We look forward to working collaboratively to address complex climate issues to benefit those most impacted by climate change.

Sincerely,

Dan K. Cummings, CM, CDD, CS, PLS
Ontario City Manager

EPA Climate Pollution Reduction Grant: Conversion of existing buildings to affordable and workforce housing

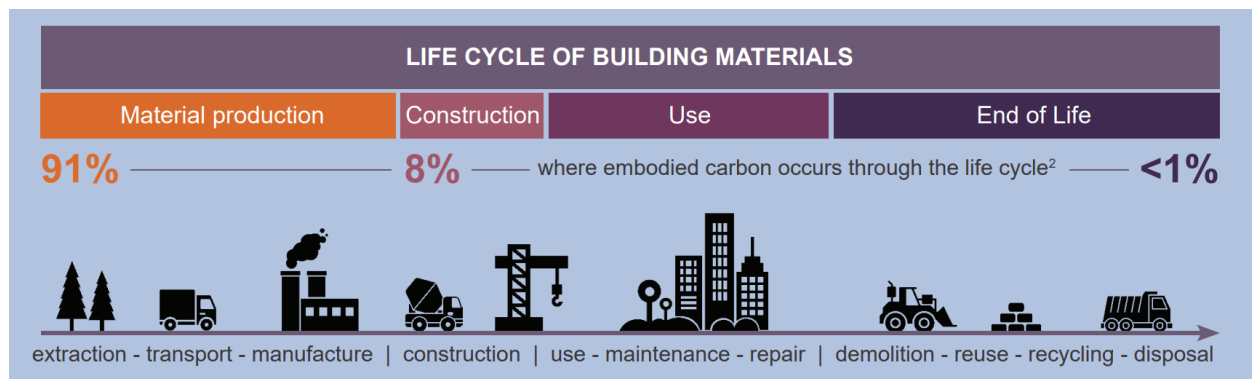
Background of EPA grant

The [Climate Pollution Reduction Grant \(CPRG\) Program](#) is one of many federal funding opportunities created through the [Inflation Reduction Act](#) and administered by the U.S. [Environmental Protection Agency](#). This grant program has a two-step process—planning then implementation. The State of Oregon has developed a Priority Climate Action Plan (PCAP), due to EPA March 1, 2024, to highlight meaningful opportunities to reduce climate pollution. The State of Oregon is also seeking Climate Pollution Reduction Grants (CPRG) to support the implementation of strategies outlined in the PCAP. The CPRG application is due to EPA by April 1, 2024.

Oregon's PCAP focuses on strategies to reduce emissions from transportation, residential and commercial buildings, as well as waste and materials. The conversion of existing buildings to affordable and workforce housing is one of the twelve strategies proposed within Oregon's CPRG application.

What is the strategy and why was it selected

Building materials account for 8 percent of [Oregon's consumption-based greenhouse gas emissions](#). These emissions are associated with the extraction, manufacturing, transport, construction, and disposal of these materials, and are often referred to as “embodied carbon”.



Reuse of existing buildings is one of the most effective strategies to reduce embodied carbon, as it significantly reduces the need for new materials. Building reuse case studies by several architecture firms cite embodied GHG emissions reductions from 40 to 75 percent compared to new construction. Additionally, many cities and towns across Oregon have vacant or underutilized buildings that could be repurposed into much needed housing.

If awarded, CPRG funds would incentivize the conversion of underutilized existing buildings to affordable or workforce housing through grants. The projects funded through this program will serve as demonstration projects. Outcomes from the demonstration projects will inform future building conversion projects and help guide state and local policy that could continue to support conversions.

Implementation

To implement this strategy, DEQ would serve as a pass-through entity, distributing funds to local governments for implementation. The local governments would run a competitive grant process to distribute the funds to support conversion to new residential units in their communities. DEQ has established a per unit fixed incentive of up to \$45,000 per unit. In addition, DEQ anticipates up to 5 percent of grant funding may be utilized to support administration of the award by local governments.

Projects must meet the following requirements to be eligible for funding:

- Convert existing vacant or underutilized building(s) into new housing units. Projects may be whole buildings or portions of buildings
- At least 25 percent of new housing units must be < 80% AMI, all others must be < 120% AMI
- Maintain affordability of units for a minimum of 5 years
- Reduce total embodied carbon of new materials used by 10 percent
- Davis-Bacon Act prevailing wage
- Complete construction of units within the implementation period (see estimated timeline below)

Estimated 5-year timeline (firm deadlines underlined):

- March 14, 2024 – letter of support from local governments due to DEQ to be included in CPRG application
- April 1, 2024 – DEQ submits Climate Pollution Reduction Grant application to EPA
- July 2024 – Anticipated EPA issues notification of funding selection
- October 2024 – Anticipated award and beginning of implementation period (if awarded)
- October 2024 – June 2025 – local governments run competitive grant process
- June - October 2025 – local governments award grants and execute contracts
- October 2025 - April 2029 – implementation
- May - October 2029 – Close out, end of CPRG implementation period

Roles and responsibilities of DEQ

- Pass-through entity distributing funds to local governments
- Oversight of implementation of strategy across all jurisdictions, ensuring compliance with Federal requirements, including reporting to EPA
- Development of key requirements, review of RFP materials and eligibility of received proposals
- Technical assistance to local project teams relating to embodied carbon of materials
- Reallocation of funds if any jurisdiction is unable to fully utilize funds within implementation period (as determined in coordination with local jurisdictions)

Roles and responsibilities of local governments

- Project compliance and reporting oversight in alignment with federal and state requirements
- Administration of competitive grant process, in collaboration with DEQ as needed
- Regular communication and reporting with DEQ regarding status of implementation



Presentation by Dan Cummings
Tuesday, March 12, 2024

CITY OF ONTARIO COMMUNITY DEVELOPMENT

Fiscal Year 2023-24
1st & 2nd Quarter

Building
Department

Economic
Development

Planning and Zoning

Building Department Statistics

Mechanical and Structural Permit Amounts and Fees



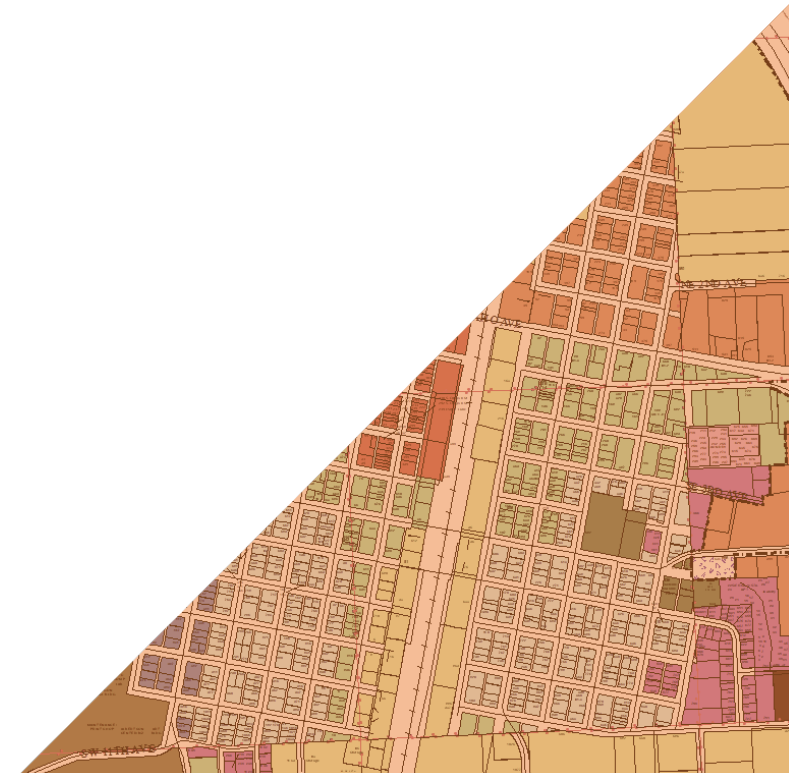
July – Sept 2023

Mechanical Permits and Fees Issued

- Mechanical Permits Issued **94**
- Mechanical Valuation Totals **\$ 739,961**
- Total Mechanical Fees **\$ 10,309**

Structural Permits and Fees Issued

- Structural Permits Issued **42**
- Structural Valuation Totals **\$ 11,106,897**
- Total Structural Fees **\$ 105,400**



Building Department Statistics

Mechanical and Structural Permit Amounts and Fees Issued in 1st Quarter FY 23-24

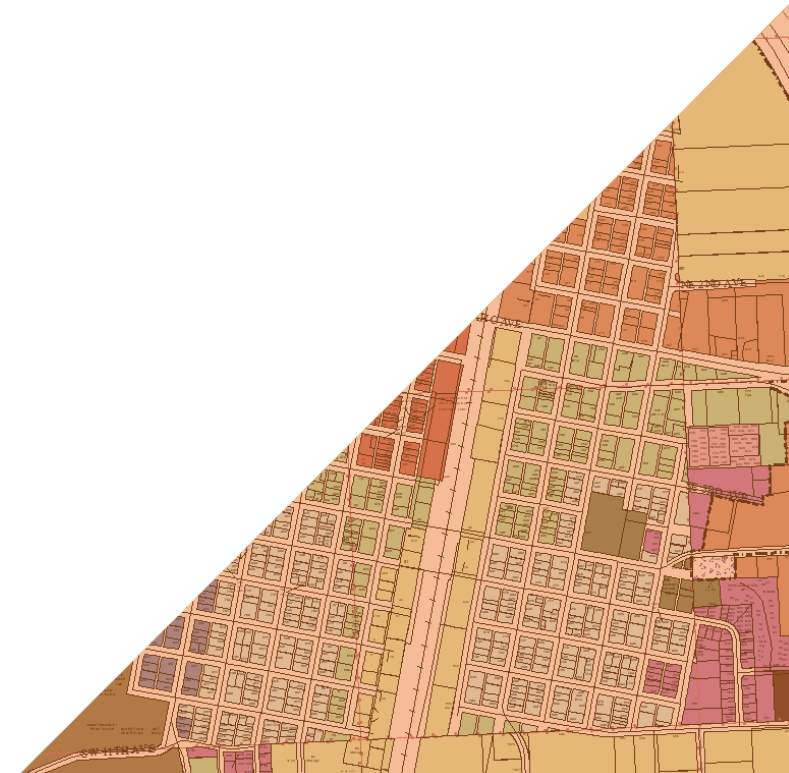


July – Sept 2023

- Total Permits Issued **136**
- Valuation Totals **\$ 11,846,858**
- Total Permit Fees **\$ 115,709**

New Permits:

- Tenant Improvement for Chipotle at 1657 E Idaho Avenue
- Remodel at Ontario High School at 1115 W Idaho Avenue
- Remodel of Adrian Manor (was Mills Manor) for transitional housing at 949 N Oregon



Building Department Statistics

Mechanical and Structural Permit Amounts and Fees



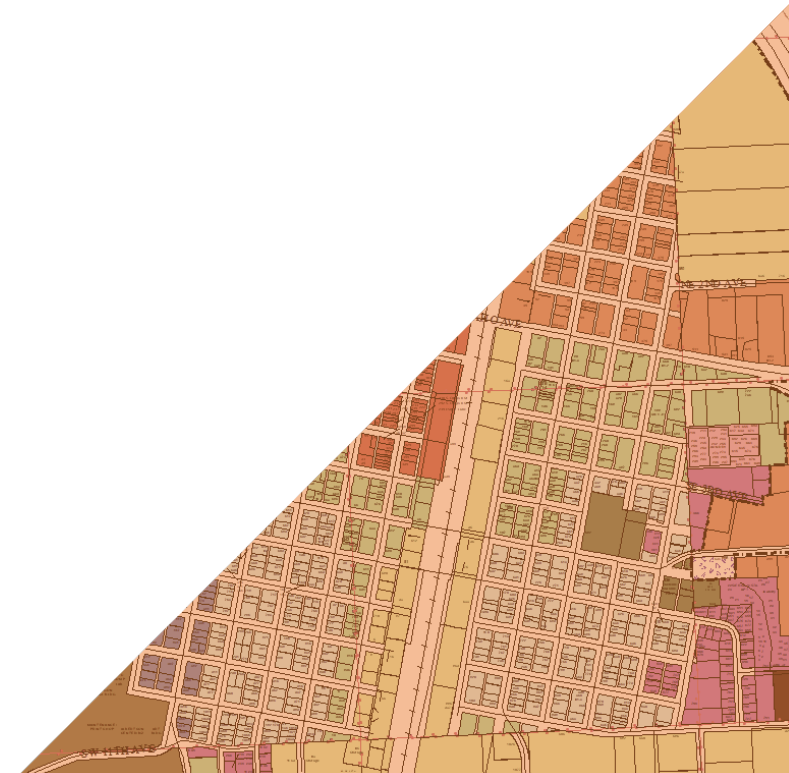
Oct – Dec 2023

Mechanical Permits and Fees Issued

- Mechanical Permits Issued 49
- Mechanical Valuation Totals \$513,468
- Total Mechanical Fees \$6,178

Structural Permits and Fees Issued

- Structural Permits Issued 56
- Structural Valuation Totals \$4,472,318
- Total Structural Fees \$42,317



Building Department Statistics

Mechanical and Structural Permit Amounts and Fees Issued in 2nd Quarter FY 23-24

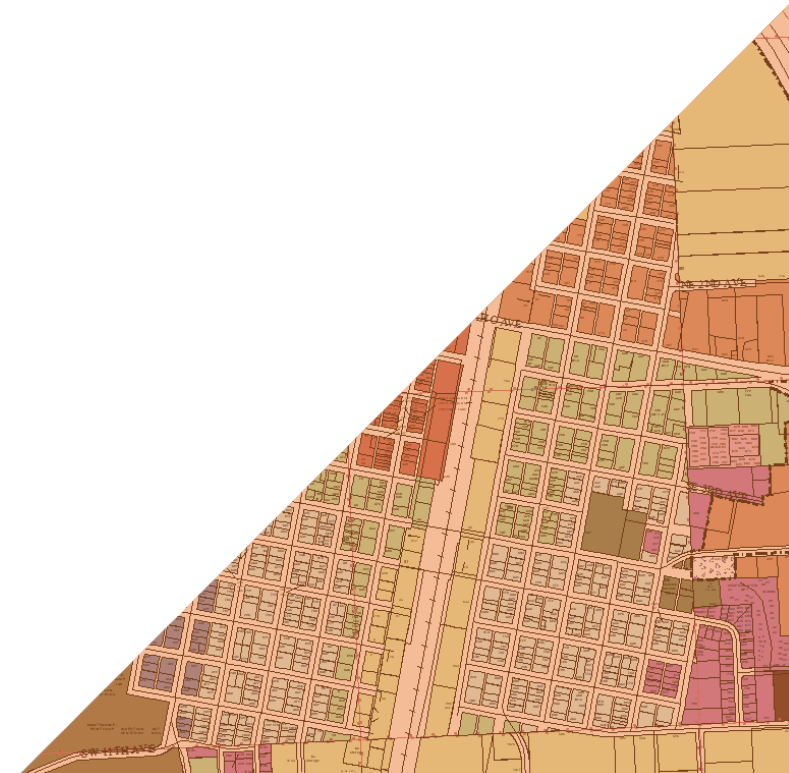


Oct – Dec 2023

- Total Permits Issued **105**
- Valuation Totals **\$ 4,985,786**
- Total Permit Fees **\$ 48,495**

New Permits:

- 9 Single-family townhomes in Mayberry Subdivision issued
- 2 single-family townhomes on Oregon Street issued
- 21 manufactured home permits in new Terranova Mfh Park issued



Planning and Zoning Department

July, Aug, Sept 2023

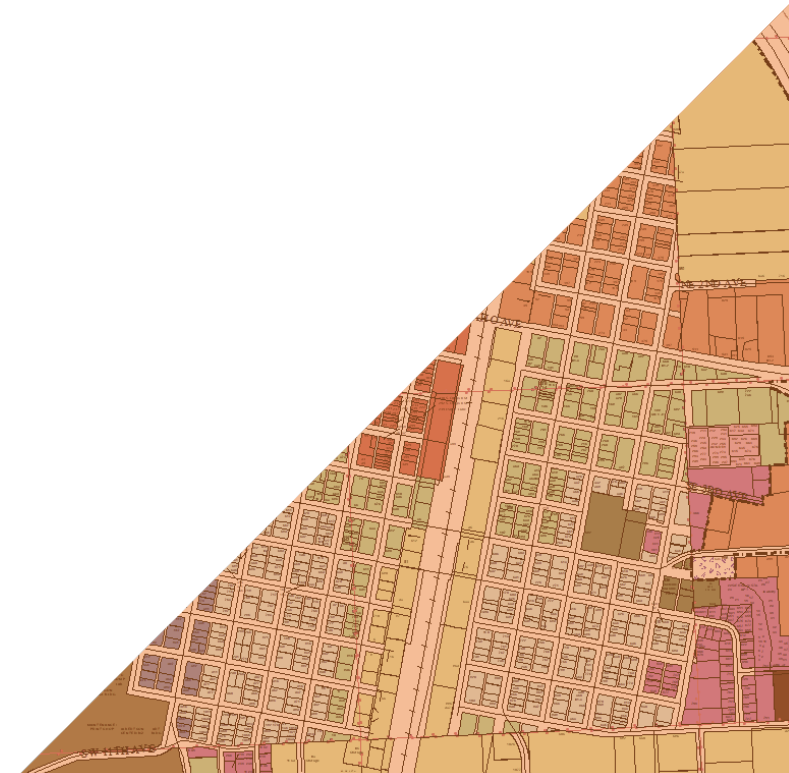


- Easement **1**
- Annexation 1
- Temporary Use Permits 2
- Site Development Applications 2
- Partition 1

Total Land Use Applications 7

Total Fees for the Quarter

\$ 35,334



Planning and Zoning Department

Oct, Nov, Dec 2023

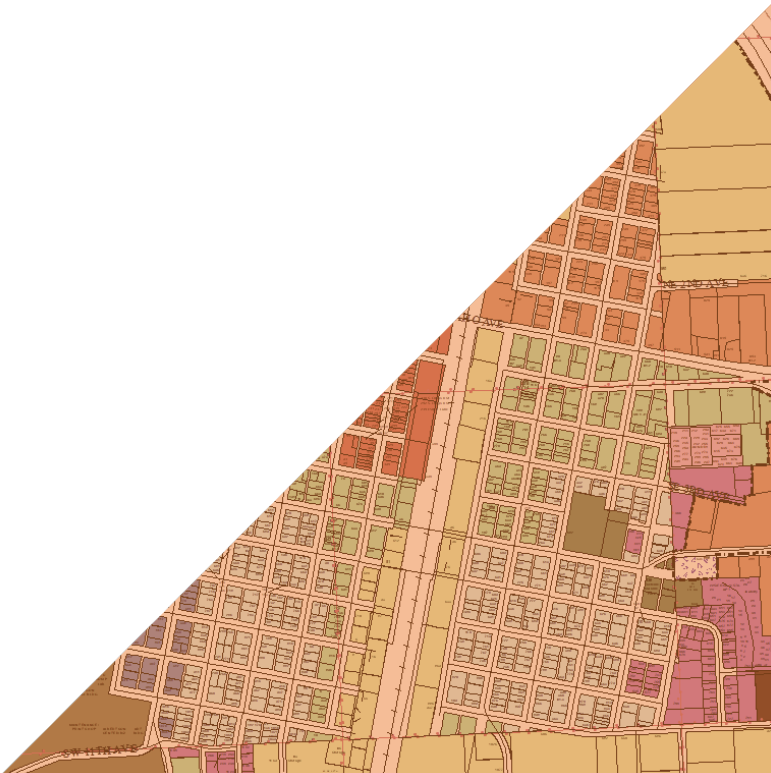


Total Fees for the Quarter

\$ 690

- | | |
|-----------------------------|---|
| • Property Line Adjustments | 2 |
| • Partition | 1 |

Total Land Use Applications	3
-----------------------------	---



Phase II Façade Grant Program

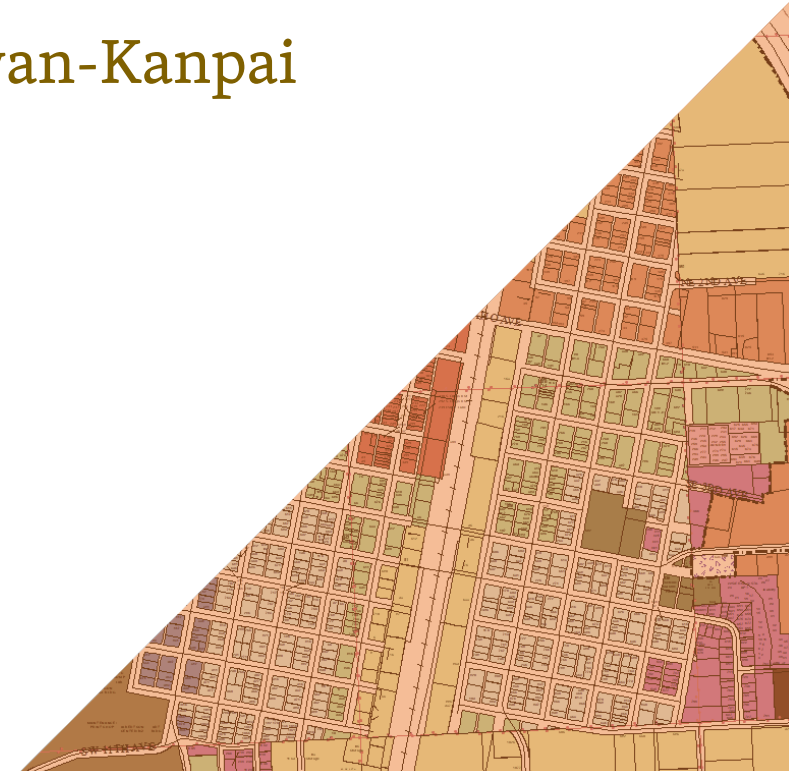


- Applications for locations along SW 4th Ave & E Idaho
- 2022 ended with a total of Two applicants, for the Phase II Grant
- \$23,255 worth of project costs for businesses
- Remaining funds for 2023 are \$16,300
- \$10,000 of matching grant money awarded
- Phase II has had a total of 7 approved grants for a total award of \$33,700
Total Improvements \$106,667

Participating Businesses

Speech Tree

Sullivan-Kanpai

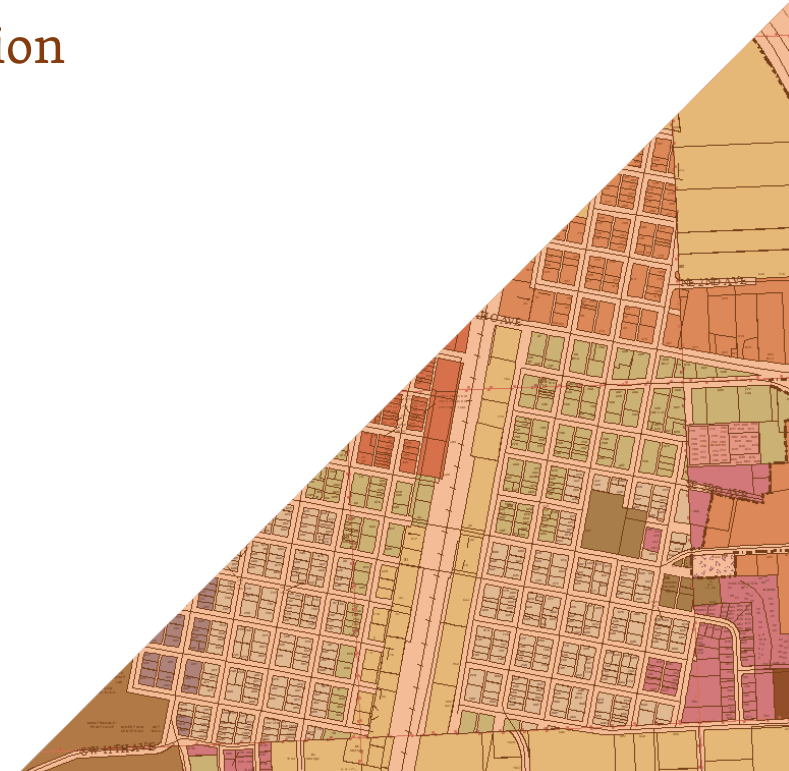


Ontario Economic Activity

July, Aug, Sept 2023



- Mayberry Subdivision-completed & 10 applications have been submitted
- Project Build Ontario-Housing Incentive is at #53, 2 new 2023
- Project West Park-construction to start soon
- Brownfields Grant Program
- Project Veteran Village
- Staff is working on several requests for information



Ontario Economic Activity



Continued

“Project Build Ontario”

- Single Family Residential Housing Incentive program promotes new housing within the City Limits

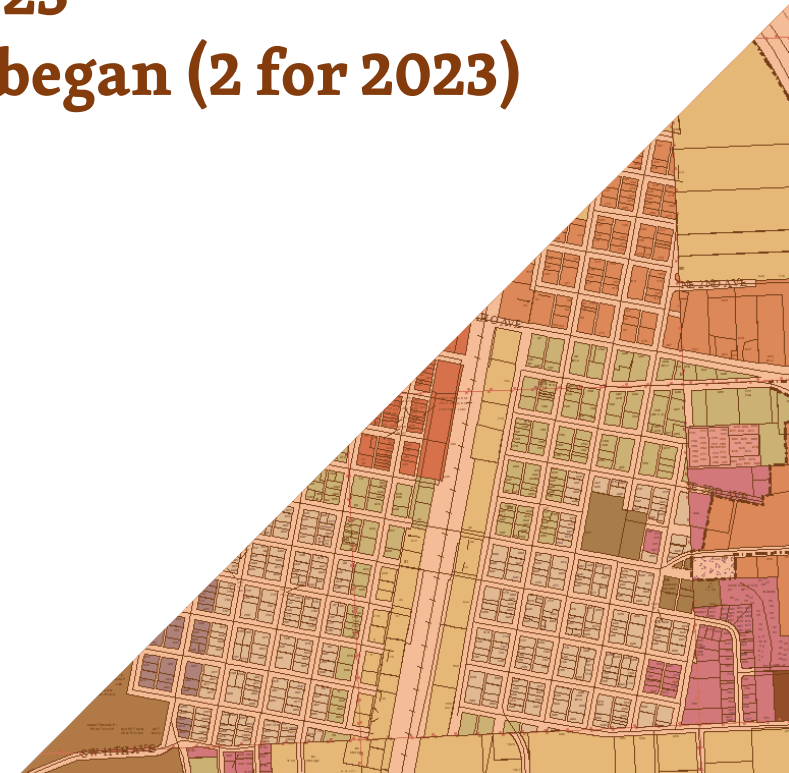
Status: 8 incentive applications submitted in 2023

53 total applications since the incentive began (2 for 2023)

“Project Westpark”

- Redevelopment of the West Park Plaza Mall
- Creation of new indoor mini storage and flex space
- Under construction-addition of a new Gym

Status: On-going



EPA Brownfield Grant Program

- Redevelopment of Brownfields within Malheur County
- Funding still available to properties in Ontario, Nyssa, Vale
- Phase I and Phase II studies ongoing

Status: EPA had approved a 1-year extension –due to end in Sept 2023

“Mayberry Subdivision”

- Affordable Mini Housing Development for Veterans and Seniors Citizens

Constructed and 10 building permits have been applied for so far

“Veterans Village”

- 15 Veteran Cottages (10) 1-Bedroom @490 sq ft & (5) 2-Bedroom @640 sq ft
- 10 Units for Transitional Housing
- Market Apartments Future, TBD



Projects



Completed:
Valley Family Fortner Clinic



Completed:
Red Eye Dispensary



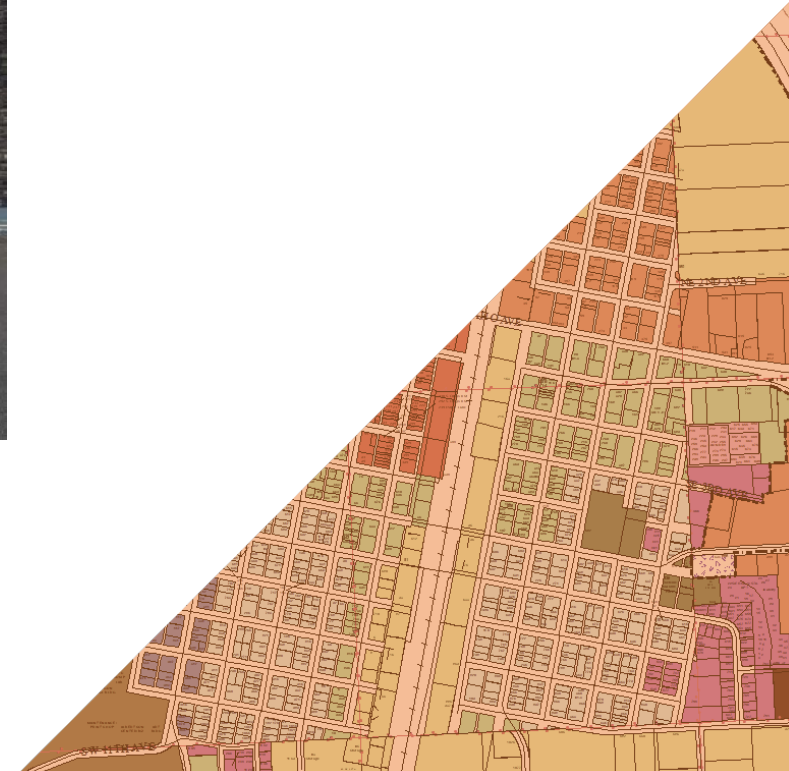
Projects



Completed:
Public Works Equipment Shed
NW 9th Street



Completed:
Pizza Hut
SW Idaho Ave



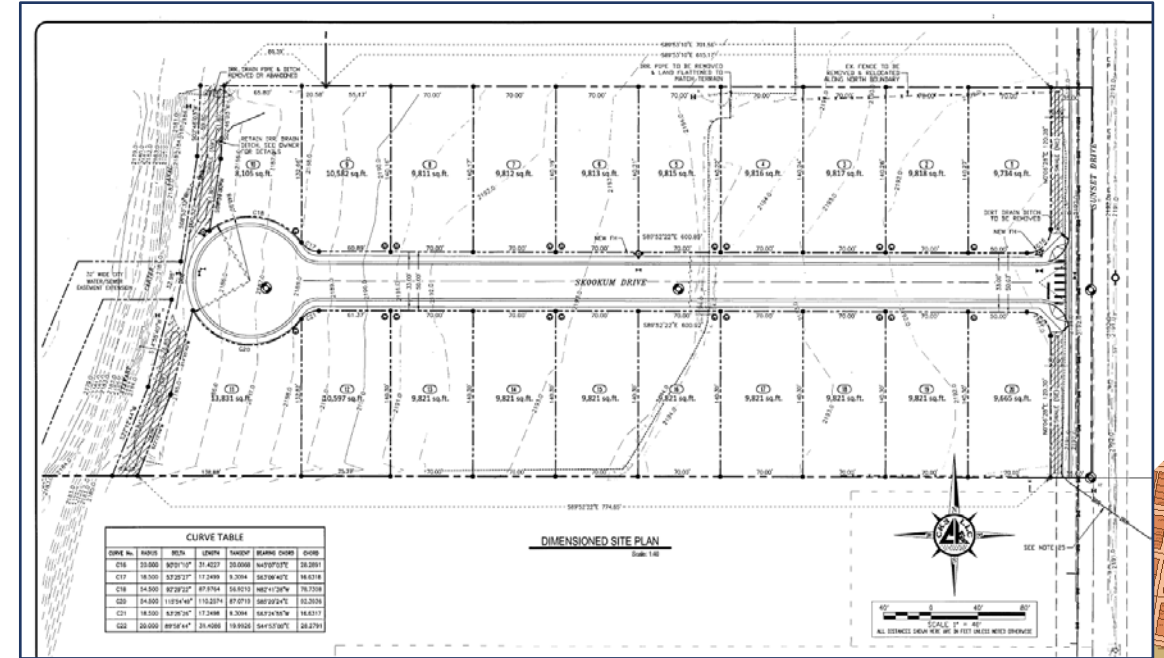
Projects in Development



Harrah Heights Subdivision Under Construction



Completed:
1604 Skookum Drive



Projects



1251 and 1249 Phillips Circle



1253 Phillips Circle



Mayberry Subdivision
Under Construction



1234 Phillips Circle



Ongoing Construction



Commercial C of O's Issued:

- Pizza Hut (1636 E. Idaho Ave)
- Valley Family Health Clinic (896 Fortner)
- Red Eye Dispensary (833 SW 30th St)
- City of Ontario Public Work (1551 NW 9thSt)

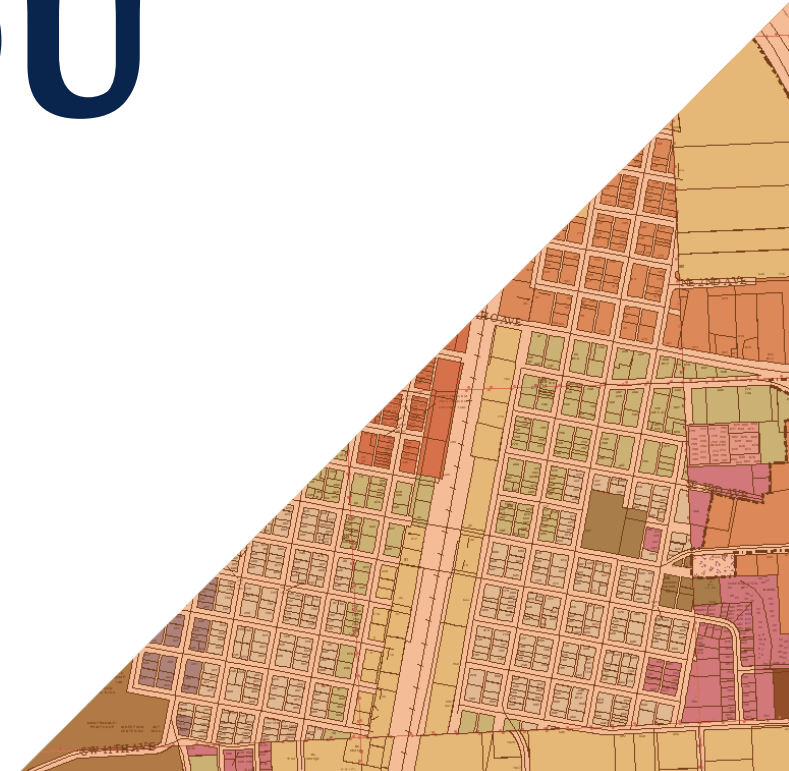
Residential C of O's Issued:

- Single Family Home (1253 Phillips Circle)
- Single Family Home (1249 Phillips Circle)
- Single Family Home(1251 Phillips Circle)
- Single Family Home (1234 Phillips Circle)
- Single Family Home (1604 Skookum Drive)

Construction Complete



THANK YOU





February 2024 ACTIVITY REPORT



February 2024

Response Stats

February 2024 Calls for Service	City	Rural	Total	
Medical Emergencies	108	12	120	
Tiered Medical Calls (Non-Emergency)	41	0	41	25%
Fire Related Calls	16	5	21	13%
Hazmat	0	0	0	
Generals	1	2	3	
Mutual Aid Given	0	1	1	
Overdoses	5	0	5	
Total	165	17	182	
	91%	9%		

Fire Prevention:

- Juvenile Fire Setter interview and education
- Station tours – St Peter Catholic School, R&R pre-school
- Inspections – Far East, Silvie's River Charter School, EOCIL, Gonzaga Mexican Café, Witco, Clarion Inn, Ontario High School, and The Gym.
- Attended several PDAC meetings,
- Fire Code plan reviews: Castlewood Subdivision preliminary plat and EOCIL fire alarm system.

Burn Permits Issued:

City Open Burns – 3

Rural Open Burns – 27

City Burn Barrels - 1

Rural Burn Barrels - 6



February 2024



Department Updates

- FEMA AFG Grant: Applying for \$79,545 to provide firefighters with NFPA and OSHA compliant structural PPE (helmets, coats, and pants). We found that 19/31 firefighters have expired helmets, 13/31 firefighters have expired coats, and 13/31 firefighters have expired pants. This puts firefighters and the City at risk for potential legal issues in the event of a line of duty death or serious injury. If the AFG grant is not successful, we will have to use reserve funds to get us up to compliance.
- Oregon State Fire Marshal's Office 2024 Wildland Staffing Grant: We have applied for a \$35,000 grant to help with additional staffing during the upcoming fire season.
- SAFER Grant: We are awaiting the opening of the 2024 SAFER grant which provides funds for staffing for fire departments for a three year period.
- Met with members of the City Council and Rural Fire District to discuss the upcoming contract.
- We currently have four openings for part-time firefighters.

Firefighter Training

- | | |
|--|---------------------|
| • GRIT Wellness training (mental health) | • LEPC ICS training |
| • Search and rescue | • Rope rescue |
| • Denver Drill (firefighter rescue) | • Streams and hose |
| • Extrication | • HAZMAT ERG |
| • Cold Weather emergencies | • Air monitoring |
| • Mass casualty | • DECON |

Community Involvement

OCDC Family Meeting

Charlotte and Firefighter Barerra attended a family meeting at the Ontario Child Development Center. They spoke with the students and their parents about the importance of having a home escape plan and then helped them to complete one together. Students got to explore the firefighting equipment and practice their fire escape skills.



February 2024



St Peter Catholic School

Students from St Peter Catholic School joined us at the station. They were given a station tour and learned about how to stop, drop and roll, fire escape planning and how to prevent kitchen fires. They enjoyed looking at the different apparatus and equipment.



R&R pre-school

A small group of preschoolers came to the City of Ontario to visit both the Police Department and the Fire Department. They loved their time with the fire department and most left swearing that they would be firefighters one day.

LT Montgomery Retirement

February 17th we had the opportunity to hold a retirement open house for LT Montgomery. It was an honor to celebrate such a wonderful man and to see all those who came out to show their love and support.



Community Incidents

2/6 Agency assist – OPD

OPD responded to the 000 block of SE 2nd St with tower 199 to provide officers a visual of the roof.



February 2024



2/11 Semi truck fire

R1 was dispatched to a semi-truck on fire at Kenworth sales lot. When Rescue arrived on scene they found a fully engulfed semi-truck tractor on fire. They were able to extinguish the vehicle with no additional issues.

2/19 Agency assist – OPD

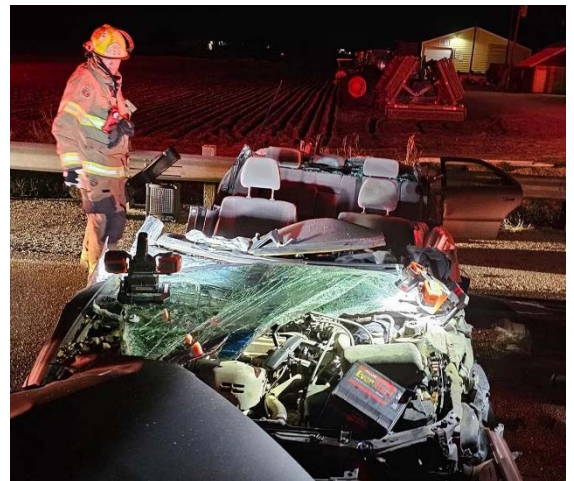
R1 and firefighter Brule Lehman responded to the area of Fortner St/ NW 7th Ave for medical standby and drone operations while OPD executed a search warrant for a barricaded subject. The incident was successful with no further issues.

2/22 Agency assist – OPD

OFD responded and assisted OPD with providing PPE and equipment for a decomposed body removal.

2/23 Extrication Hwy 201/Onion Ave

Rescue 1 and Tower 199 responded to a motor vehicle crash. The driver was trapped in the vehicle and required extrication. Crews worked quickly to extricate the victim. He was transported by ambulance to the hospital.



2/25 722 NW 5th St

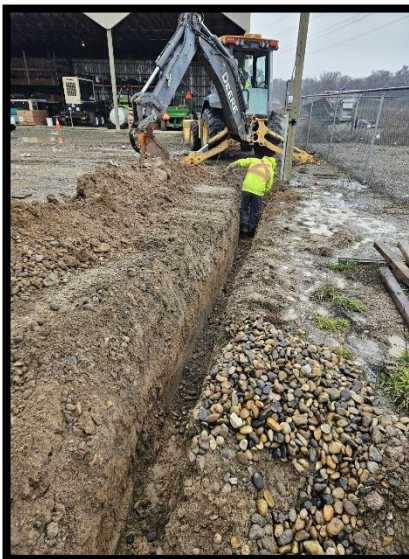
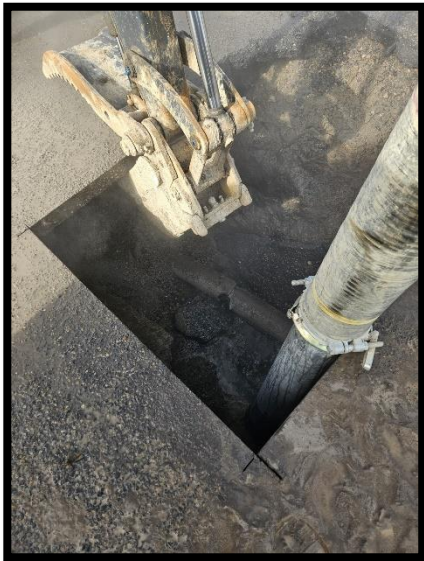
Crews were dispatched to reports of a house fire. Upon arrival, crews found a shop on fire. The shop was attached to the house. Crews were able to knock the fire down quickly and prevent the spread to the house.

Thank you Ontario City Council, Ontario Rural Fire Protection District Board, and City Staff for your amazing support of your fire department!

Jacobs Public Works Department Monthly Report February 2024



Jacobs

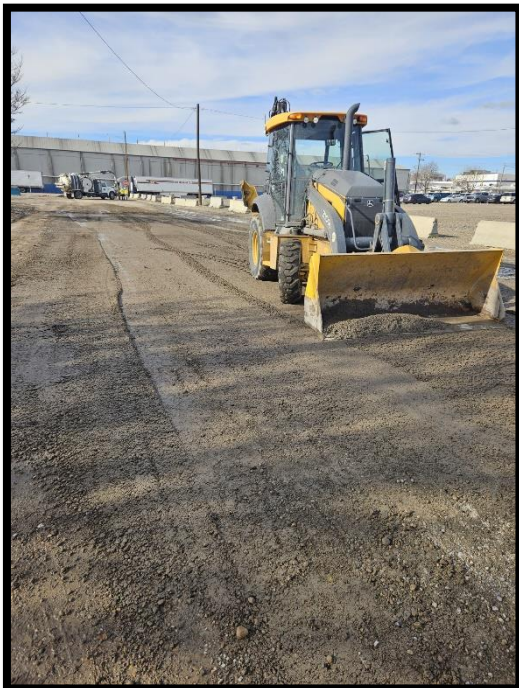


Monthly Business Review

Public Works Department

Contents:

- ENGINEERING DEVELOPMENT REVIEW SUMMARY
- WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM SUMMARY
- WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
- OPERATIONS MAINTENANCE SUMMARY
- FACILITIES, CEMETERIES & PARKS
- APPENDIX



Month Business Review

DEVELOPMENT REVIEW

ACTIVITIES FEBRUARY 2024

- Issued 10 ROW Permits.
- Issued New Address to Commercial lot.
- Attended 1 PDAC meeting to discuss new businesses.
- Attended 2 PDAC meetings to discuss the addition of residential housing.
- Attended the Jacobs monthly safety meeting.
- Multiple plan reviews for new construction.
- Multiple construction inspections.
- Tapadera Lift Station- Substantial completion has been issues. Punch list items are being addressed currently.
- City Hall Elevator Modernization is still in the design engineering process with TK Elevators.
- Water Treatment Plant Expansion continues with plans to become up and operational sometime in March.
- Lions Park Shade Structure went out to bid. This is for a demo of the existing shade structure due to old age and safety concerns and a new structure to be built.
- SE 5th Ave Pedestrian Project went out to bid and was awarded to IRVCO Construction.
- 2 new Sidewalk Grant Applicants were approved to add and repair over.

Month Business Review



Broken curb during construction.



Driveway and sidewalk forms for new residential house.



Site visit at Airport Way for construction plan review.



Phone pad and handhole/junction box that will be required to be moved prior to the SE 5th Ave pedestrian project.

Month Business Review

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES FEBRUARY 2024

- Water treatment staff run diagnostic checks (jar testing) weekly to ensure that the chemical dosing is correct for the river water quality.
- Monthly Bacterial samples taken.
- Project Specific Sanitary Survey Action Plan Completed.
- 52 water meters changed out.
- 5 leak checks.
- 13 water meters turned on customer request.
- 1 meter checked for high consumption.
- 5 meters off customer request 2 new meters installed 12 meters read verified.
- 1 meter winterized.



Shop Cleanup Projects

Month Business Review

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES FEBRUARY 2024



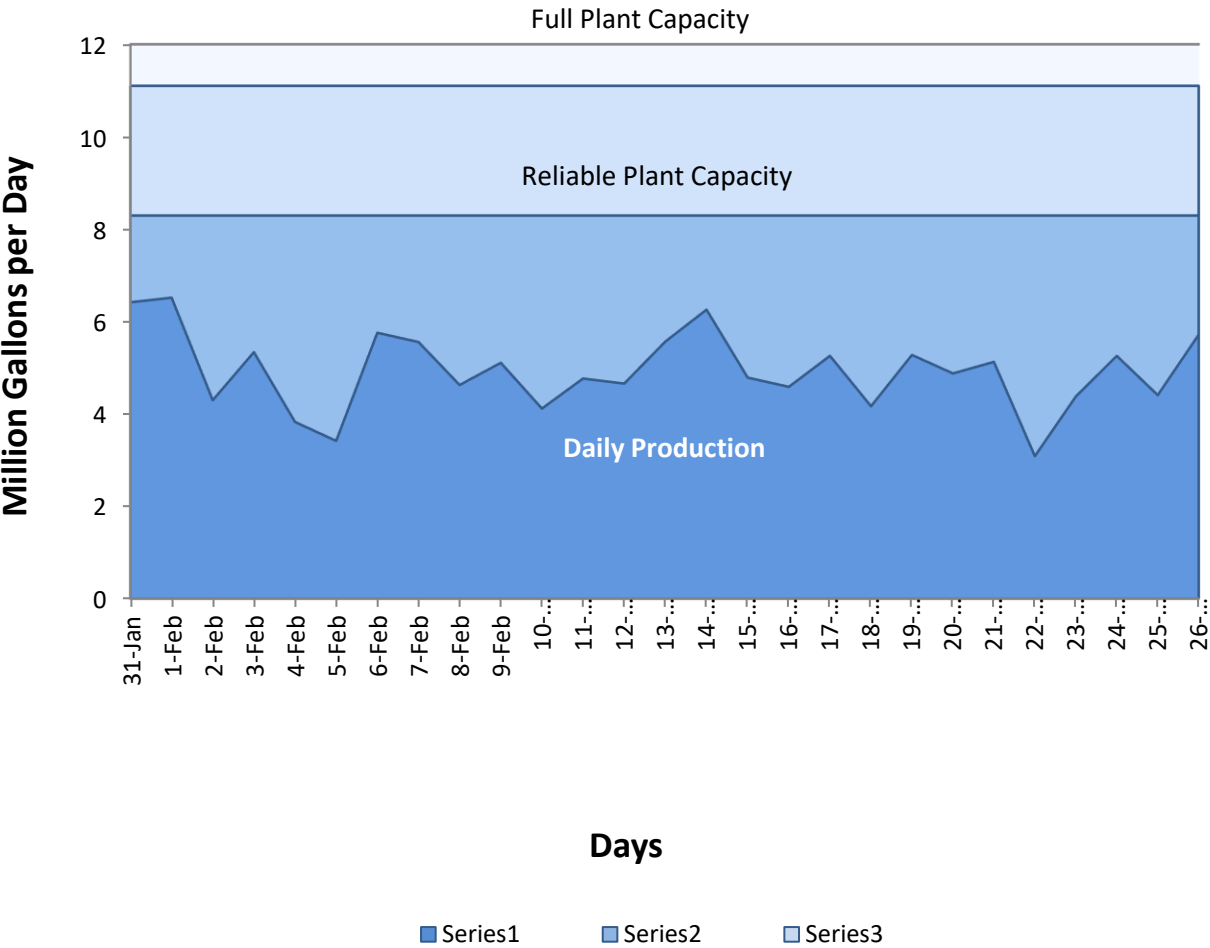
WesTech Filter #3 nearing Completion



Reservoir overflow maintenance

WATER TREATMENT PLANT
PRODUCTION VS. CAPACITY

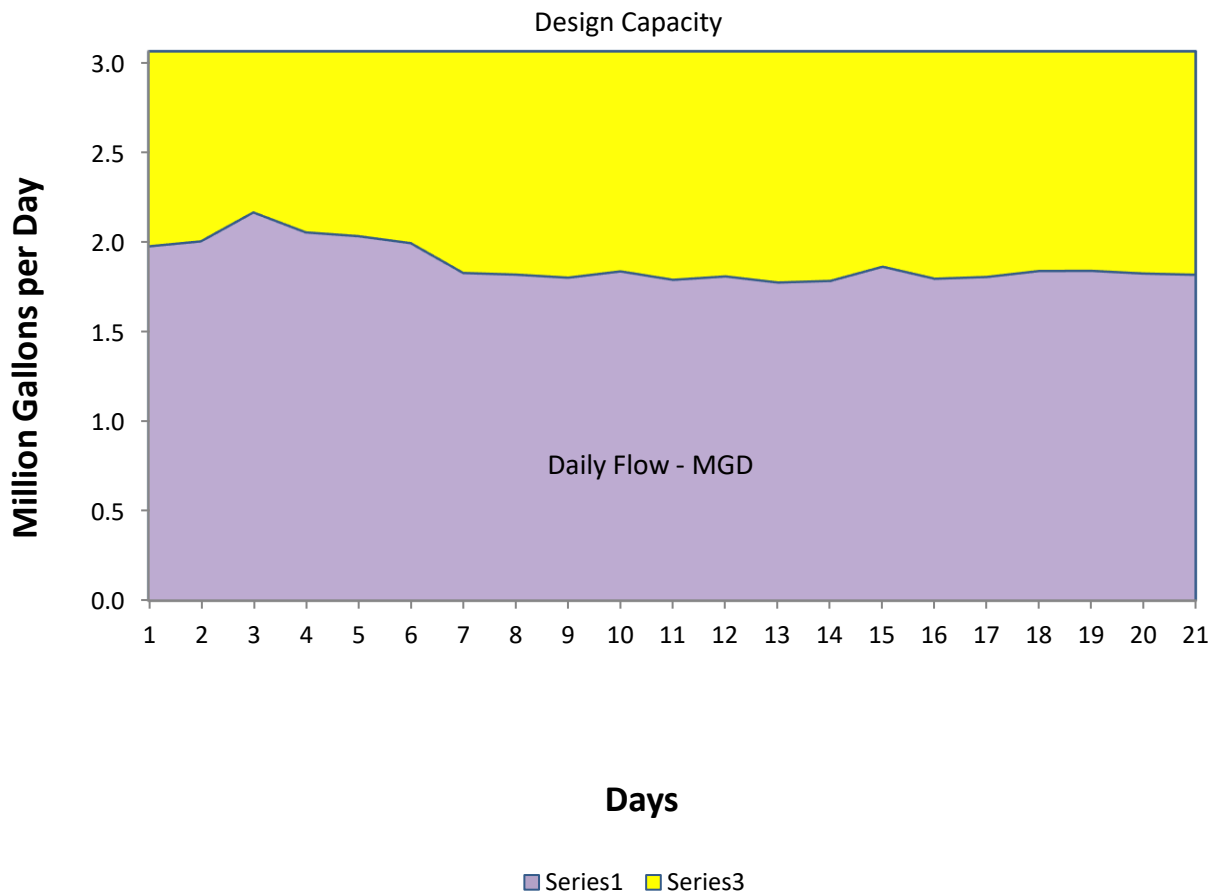
Demand vs. Availabilty
Jan 31-Feb 28, 2024



Month Business Review

WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY ACTIVITIES FEBRUARY 2024

- All sampling per the 2019 NPDES permit has been completed.
- All piezometer readings taken for the month.
- OSU sampling completed.
- All work orders completed for the month.
- Sulfur Dioxide cylinder delivery.
- Prison flowmeter recalibrated.
- As of Feb 21st, we have 29days of storage in the WWTP Lagoons.
- New valves and repaired booster pumps installed in Malheur irrigation pump station.
- Everfilter rebuild performed for spring planting season.
- pH Adjustment line was installed on Chlorine Contact Basins.

WASTEWATER TREATMENT PLANT**Wastewater Treatment Flows
Feb 1, 2024 - Feb 21, 2024**

Month Business Review

OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES FEBRUARY 2024

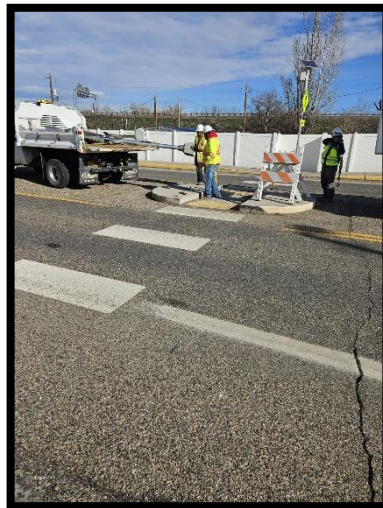
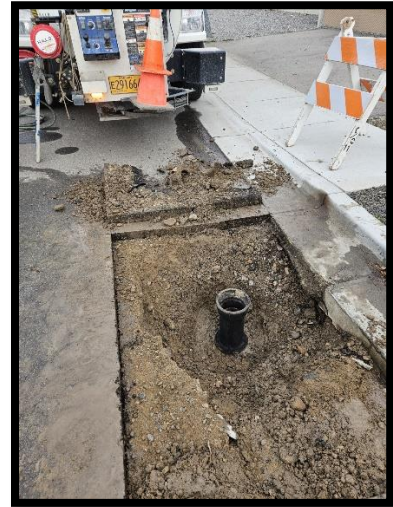
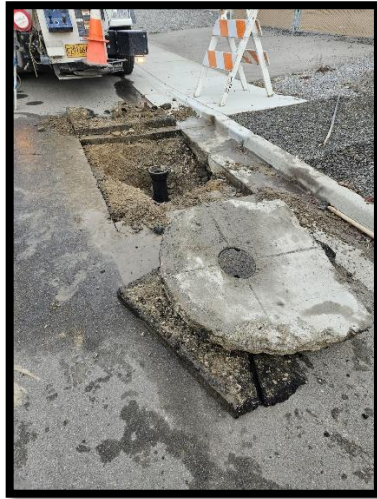
- Pothole repair on East Lane.
- Christmas decorations taken down.
- Grade SE 12th Ave.
- Grade NE 5TH Ave.
- Sweep downtown and underpass.
- Repaired crosswalk pole/light on N Oregon.
- Repaired water service at 1947 SW 6TH Ave.
- Repaired water service at 695 NW 1ST ST.
- Repaired sewer drop on manhole on SW 3RD Ave.
- Repaired main water line that was hit on SW 6TH Ave.
- Put new cutting edge on backhoe bucket.
- Dug trench for underground power line for building behind pw shop.
- Repaired valve can on 5TH ST.
- Performed routine maintenance on equipment.
- Repaired street barricades.
- Repaired manhole ring on SW 8TH Ave.
- Replacing numbers and letters on street signs throughout town.
- 71 utility locates completed.



Month Business Review

OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES FEBRUARY 2024



Month Business Review

FACILITIES, CEMETERIES, AND PARKS SUMMARY

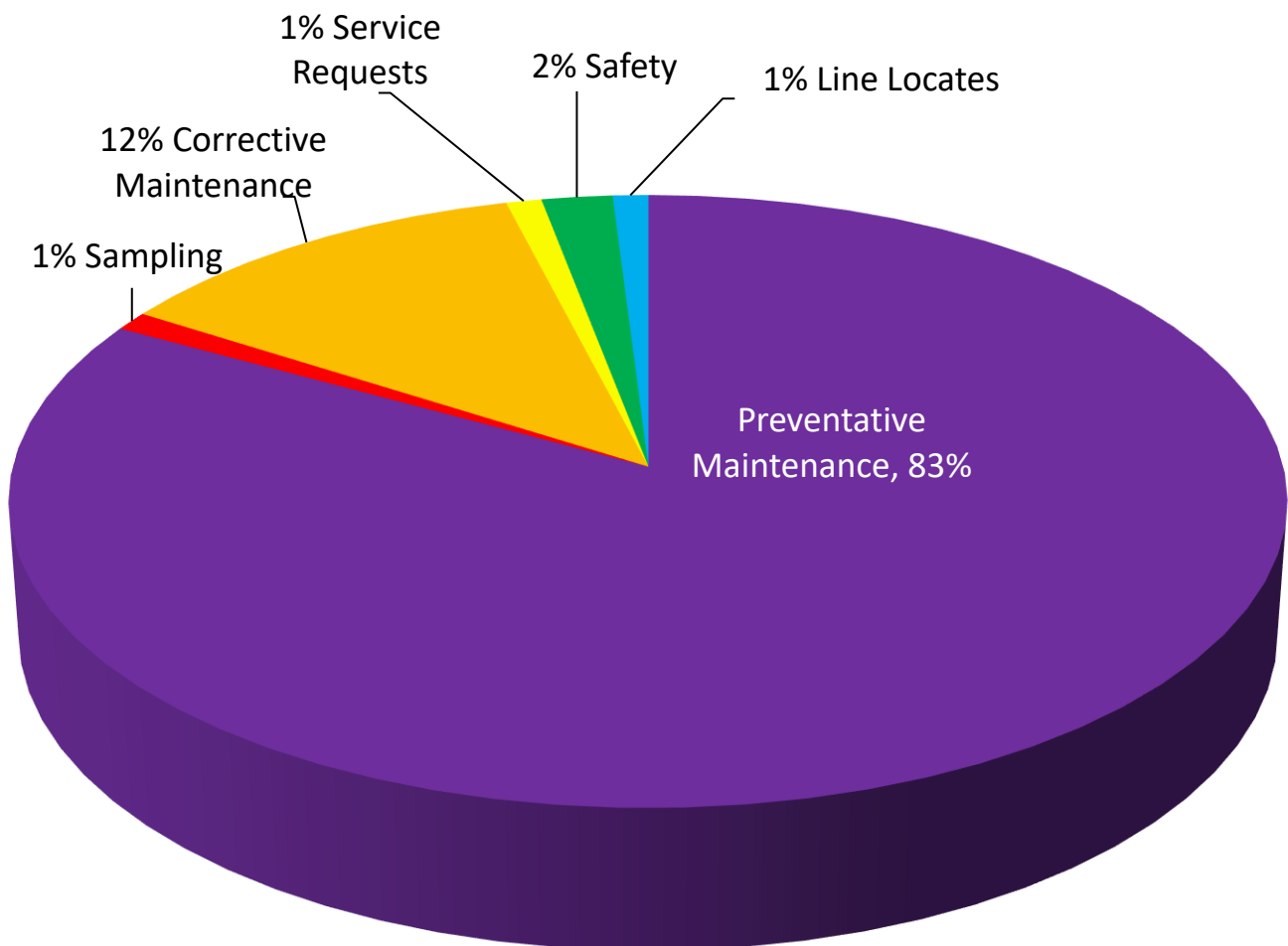
ACTIVITIES FEBRUARY 2024

- Installed a new door lock on the restroom in the apartment #1.
- Ordered Motors for the City Hall HAVC system as spares.
- Fertilized Parks and Cemeteries.
- Started applying pre-emergent in the tree and shrub bed to help with weeds.
- Eight burials at Evergreen Cemetery and, one at Sunset Cemetery



Fertilizing Parks and Cemeteries.

OPERATIONS MAINTENANCE: BUILDINGS, PARKS, CEMETERIES AND STREETS SUMMARY



APPENDIX

PUBLIC WORKS DEPARTMENT

The City of Ontario Public Works Department consists of five Divisions that include Administration, Engineering, Water Treatment and Distribution, Wastewater Treatment and Operations (Streets, Stormwater, Buildings, Parks, and Cemeteries). The Department has 30 FTEs (full-time equivalent) employees. This service is provided via a Public-Private Partnership with Jacobs Engineering Group, INC.

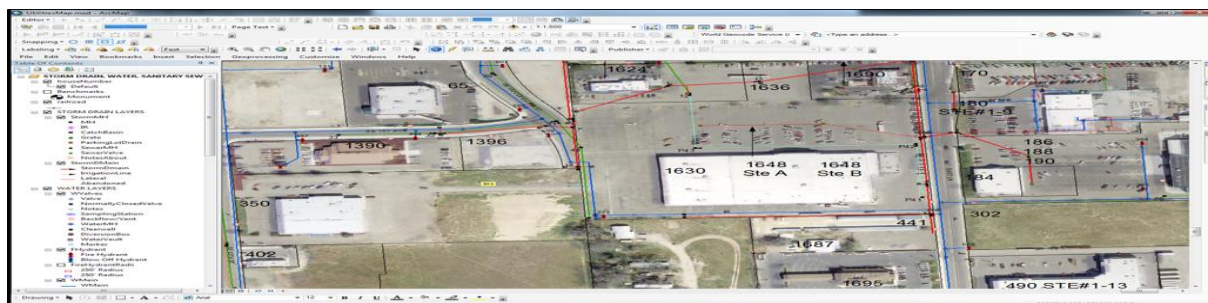
Public Works maintains a water system that complies with the EPA and Division of Health requirements. Staff also maintains the Wastewater Collection system and Wastewater Treatment facilities to meet DEQ standards. These same employees provide sewer and water line construction and maintenance to the City's transportation system (i.e.: streets, sidewalks, bicycle paths, storm-sewer systems, and other infrastructure within the city).

ADMINISTRATION

The Administration Division is responsible for the delivery of all of the contractual obligations and oversees the financial, human resource and all resource management processes. The Administrative Staff evaluate the needs for contracted services, implementing necessary service agreements, developing energy management strategies, and formulating short- and long-term programs and plans in conjunction with City Administration (City Management and City Council).

ENGINEERING

The Engineering Division Department works with other utilities, developers, and property owners in addressing utility issues, public improvements, subdivision development, local improvement districts and other municipal projects. The Department also maintains a set of Standard Specifications for providing uniform procedures for the installation. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents, and provide project management for Public Works Capital Improvement Program (CIP) project improvements.



Month Business Review

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.

OPERATIONS MAINTENANCE

Public Works maintains more than 122 lane miles of improved streets and more than 9 miles of alleys and is responsible for resurfacing, repairing, and maintaining the streets, installing, and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. This Division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chip sealing, snow removal and sanding during the winter months, and weed control along the alleys. Public Works assist Ontario Chamber of Commerce by placing Holiday decorations on streetlights during the season.

*ONTARIO PUBLIC WORKS MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS 9 MILES OF
ALLEYS CHIP SEALS LAST A MINIMUM OF 8 YEARS, AND
PUBLIC WORKS CHIP SEALS 7 MILES PER YEAR 56 MILES
OF STORM DRAIN COLLECTION LINES, AND 1,450 CATCH
BASINS*

As part of the annual Street Maintenance Program, crews chip seal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. Chip seal roadway treatments help to maintain the existing pavement, delaying further aging resulting from water and sun,

and provides a moisture barrier to existing pavements by sealing surficial cracks. A chip seal application provides substantial savings to taxpayers and can last 8 to 10 years with just minimal roadway maintenance required. The city chip seals approximately 10 miles of streets per year.

The Ontario Park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the city owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park. There are two municipally owned and operated Cemeteries – Evergreen and Sunset Cemeteries. The Operations Division is responsible for the operation and maintenance of those areas. Included in their responsibilities are all municipal buildings. This includes general maintenance and repair work, the implementation of preventative maintenance programs, and the administering of service contracts (janitorial, HVAC, electrical, elevator, etc.). This division is also charged with the oversight of facility-related projects, including remodels and systems upgrades.

WATER TREATMENT PLANT

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly, and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an up-flow clarifier. The steps for treatment are flocculation, sedimentation, filtration, and disinfection, which meet the compliance of the Oregon Health Authority (OHA).

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including Snake River Correctional Institute (SRCI).

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

MAINTAINS 80 MILES OF WATER MAINS.

The Water Treatment Plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 million Gallons Per Day (MGD) and a maximum capacity of 11 MGD. The water treatment plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 MGD of that water.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 MGD for municipal use. One hundred percent (100%) of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

Water Distribution System include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

*PUBLIC WORKS MAINTAINS 78 MILES OF SANITARY
SEWER LINES THROUGHOUT CITY LIMITS*

Average discharge volume is approximately 1.5 MGD. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm. Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a bar screen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.



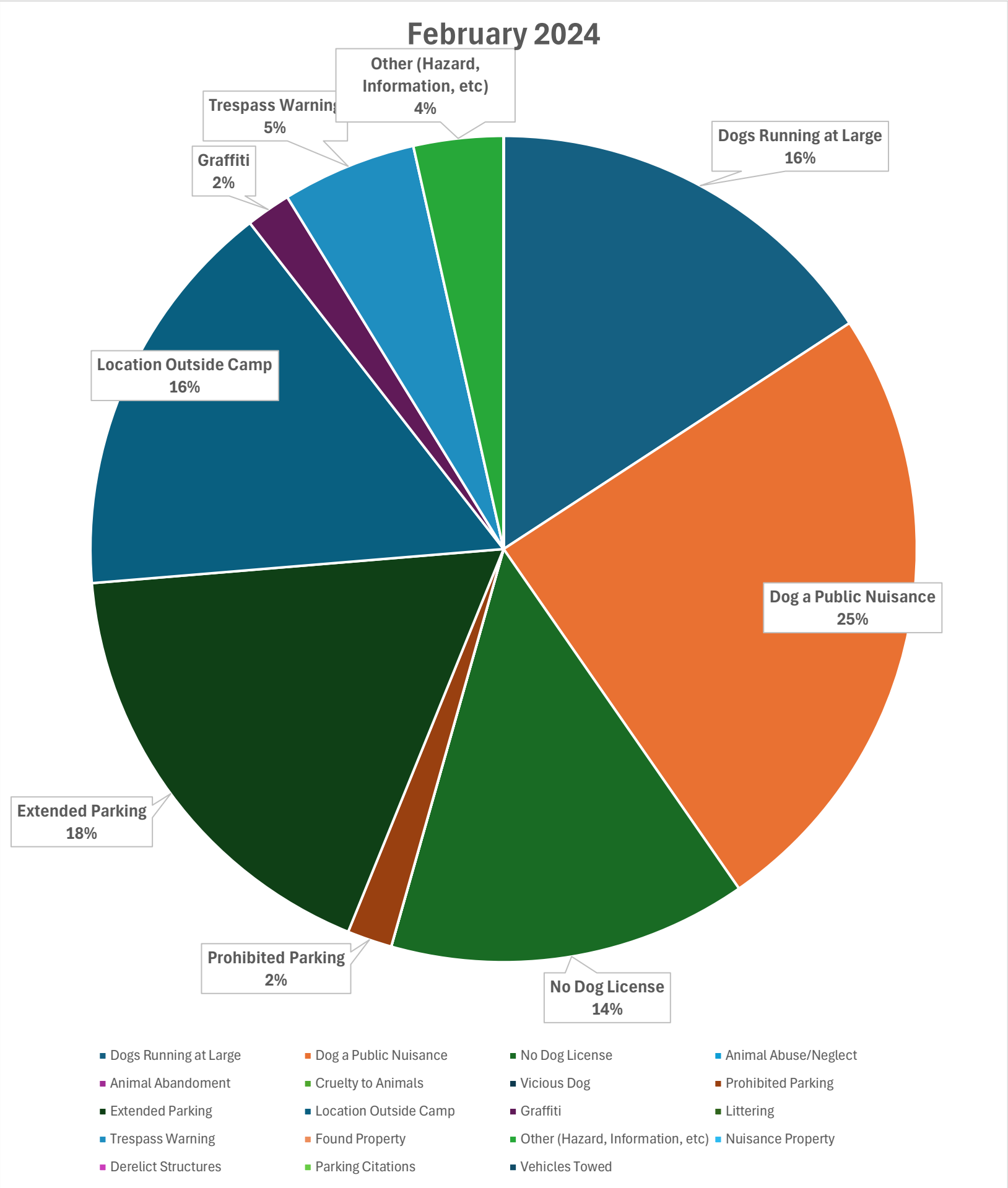
Police Stat Report

FEBRUARY 2024

Activity	2024 January	2024 February	YTD 2024	PRIOR YTD 2023
Calls for Service	1243	1207	2450	2042
Case Activity	696	619	1315	1350
Murder	0	0	0	0
Manslaughter	0	0	0	0
Robbery	4	3	7	1
Sex Crimes	6	5	11	18
Burglary	7	6	13	16
Assault	4	12	16	24
Arson	0	0	0	1
UUMV / Auto Theft	10	5	15	7
Arrests	72	66	138	159
Arrests w/Use of Force	1	3	4	3
Gang Related Cases	0	1	1	6
Graffiti	1	0	1	6
Death Investigations	1	2	3	5
SRO Cases	10	8	18	29
Thefts	56	38	94	129
Traffic Stops	205	260	465	151
Cited Traffic/Parking	126	173	299	109
Traffic Crashes	42	36	78	82
Alarms	27	23	50	66

CODE ENFORCEMENT
FEBRUARY: 2024 STATS

Violation	Feb-24
Dogs Running at Large	9
Dog a Public Nuisance	14
No Dog License	8
Animal Abuse/Neglect	0
Animal Abandonment	0
Cruelty to Animals	0
Vicious Dog	0
Prohibited Parking	1
Extended Parking	10
Location Outside Camp	9
Graffiti	1
Littering	0
Trespass Warning	3
Found Property	0
Other (Hazard, Information, etc)	2
Nuisance Property	0
Derelect Structures	0
Parking Citations	0
Vehicles Towed	0
Total Violations	56
Total Cases	56





ONTARIO
OREGON

"The Gateway to Adventure"

Ontario Municipal Airport

444 SW 4th Street | Ontario, OR 97914

P: (541) 709-7651 | F: (541) 889-7121

andy.wood@ontariooregon.org

Airport Committee Meeting Minutes

February 5, 2024

The committee meeting was called to order by Chairman Shawn Coleman at 6:05 pm.

Committee members present were John Freeburg, Shawn Coleman, Rick Todd, Mike Franks, Jim Beaumont and Dan Beaubien. Those absent were Bill Hagar and Gary Taylor.

Ex Officio members: John Kirby-Airport committee liaison and Dan Cummings-City Manager.

Airport Manager: Andy Wood.

Public attendees: Pete Morgan and Dan Cannon - BLM

Public comment: None

Approval of the agenda: Dan moved and Rick seconded to adopt the agenda as amended. Roll call vote: John-yes, Shawn- yes, Rick-yes, Mike-yes, Jim-yes and Dan -yes. Bill -out and Gary -out. Motion carried 6/0/2.

Approval of the minutes: Rick moved and John seconded to adopt the airport committee minutes from 1/2/2024 as amended. Roll call vote: John-yes, Shawn-yes, Rick-yes, Mike-yes, Jim-yes and Dan-yes. Bill-out and Gary-out. Motion carried 6/0/2.

Old Business: Dan Beaubien read a concise rendition of the airport committee meeting rules from the handout provided to all members in their packet that was set forth by the city of Ontario. This gave an overview of committee member responsibilities as well as descriptions of each elected office position.

Chairman Shawn opened the floor for nominations for the position of chairman. Jim nominated Dan. Dan accepted the nomination. Rick moved that the nominations be closed and Mike seconded. Roll call vote: John-yes, Shawn- yes, Rick- yes, Mike-yes, Jim-yes and Dan-yes. Bill-out and Gary-out. Motion carried 6/0/2. Shawn then asked for a roll call vote for Dan as chairman. Roll call vote: John-yes, Shawn-yes, Rick-yes, Jim-yes, Mike-yes, Dan-yes. Bill-out and Gary-out. Dan elected chairman. 6/0/2

Dan continued with the meeting thanking Shawn for his commitment as chairman during the past year. Nominations were opened for vice chairman. Shawn nominated Rick and John nominated Mike. Rick accepted the nomination and Mike declined the nomination. John moved to close the nominations and Shawn seconded. Roll call vote: John-yes, Shawn-yes, Rick-yes, Mike-yes, Jim- yes and Dan-yes. Bill-out and Gary-out. Dan asked for a roll call vote for Rick as vice



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chairman. Roll call vote: John-yes, Shawn-yes, Rick-yes, Jim-yes, Mike-yes, Dan-yes. Bill-out and Gary-out. Rick elected vice chairman. 6/0/2.

Dan then opened the nominations for secretary. Dan nominated Mike. Shawn moved to close the nominations and Jim seconded. Roll call vote: John-yes, Shawn-yes, Rick-yes, Jim-yes, Mike-yes, Dan-yes. Bill-out and Gary-out. Motion carried 6/0/2. Roll call vote for Mike as secretary: John-yes, Shawn-yes, Rick-yes, Mike-yes, Jim-yes and Dan-yes. Bill-out and Gary-out. Mike elected secretary 6/0/2.

The 2024 budget status review was presented by Andy who shared the tallied results of committee member rankings. Andy will share this with the city and budget committee next month.

New Business: Andy gave a presentation of the upcoming Short Take Off and Landing (STOL) competition at Ontario airport (ONO) September 5-7, 2024. He asked that we review the contract that was included in our packet. Rick moved and John seconded that we embrace the concept of the STOL competition at ONO and send the contract to the city for their review. Roll call vote: John-yes, Shawn-yes, Rick-yes, Mike-yes, Jim-yes and Dan-yes. Bill-out and Gary-out. Motion carried 6/0/2.

Andy shared the handout on the apron expansion independent fee. He explained the requirement for this process as Federal Aviation Administration (FAA) dollars are being spent on the project. Andy will take this fee estimate to the city.

Committee member comments: Shawn asked about the blades used for snow removal at the airport stating that steel carbide blades would damage the new paint and top coating done recently. Dan Cummings said he would look into the various blade used by Jacobs on their snow plow, backhoe and loader.

John commended Andy for his efforts he put into the airport and events at the airport.

Dan Beaubien thanked everyone for attending and asked for a motion to adjourn as there was no further business. Shawn moved to adjourn and John seconded. Roll call vote: John-yes, Shawn-yes, Rick-yes, Mike-yes, Jim-yes and Dan-yes. Bill -out and Gary-out. Motion carried 6/0/2.

The meeting was adjourned at 7:35 pm.

Next meeting: Monday March 4, 2024, at 6 pm at Ontario City Hall.

Dan Beaubien - Chairman

Mike Franks - Secretary

MALHEUR COUNTY COURT MINUTES

February 21, 2024

The regularly scheduled meeting of the County Court was called to order by Commissioner Ron Jacobs at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Jim Mendiola present. Judge Dan Joyce was absent. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Present in the meeting room was Administrative Officer Lorinda DuBois and Economic and Community Development Director Taylor Rembowski. Notice of the meeting was posted on the County website, Courthouse bulletin board and emailed to the Argus Observer, Malheur Enterprise and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2024-453](#).

OWYHEE WATERSHED COUNCIL - ANNUAL REPORT

Owyhee Watershed Council Coordinator Nicole Sullivan and Project Manager Ami Wall met with the Court and provided an annual update on the Owyhee Watershed Council (OWC) and answered questions from the Court members. Ms. Sullivan explained that over the past year Owyhee Watershed Council has been working with partners, landowners and other stakeholders to address three main watershed issues: water quality improvement, riparian habitat restoration, and Sage-steppe rangeland habitat restoration. These watershed issues are a Council Action Plan priority and a continual process through both stakeholder engagement and restoration activities.

OWC is holding regular executive and full council meetings the second Wednesday of each month. OWC is the lead organization for the Owyhee Small Grants Team 23; OWC processes the applications and manages the local review team. Owyhee 5th Grade Field Day is scheduled for April 24-25, 2024. The Jordan Valley CWMA website is live: <https://jvcwma.com>. The Council website is under design.

The third Malheur Rangeland Strategy Partnership meeting was held in January; topics discussed during the meeting included: Mission/Vision; Prioritization Tools; and Funding Opportunities. The next full partnership meeting is March 19th.

In 2023, OWC had three restoration grants landowners implemented totaling 49.4 acres of flood to sprinkler conversions. Funded grants during the 2023 Spring open solicitation are currently underway. Open/Monitoring/Pending/Contract projects total \$1,743,077; 15 open grants; 13 grants in monitoring status; one open contract to complete Candidate Conservation Agreement with Assurances Site Specific Plans with Malheur Soil and Water Conservation District; and five pending grants (awaiting funding status).

JVCWMA (Jordan Valley Cooperative Weed Management Area) Open/Monitoring/Pending/Contract Projects total \$366,725; three open grants and one pending grant.

OWC was able to finish up work on its Oregon projects database for both the Council and CWMA. The database consists of project information as well as a GIS product with project location and information.

The Jordan Valley Cooperative Weed Management Area assisted in treating 2096.5 acres in conjunction with private landowners and Oregon State Lands. Puncturevine is a newer addition to the noxious weeds treated in the Jordan Valley CWMA; there is very little puncturevine in the area. The Jordan Valley Whitetop Give-A-Way distributed 260 plus gallons of mixed chemical for whitetop to 20 individuals. Fifty-two individuals attended the 2024 Winter Weed Seminar and 106 recertification credits were awarded in two states.

Commissioner Jacobs expressed appreciation for the work of the watershed council.

See instrument # [2024-465](#) for the OWC written report and the CWMA written report.

COUNTY LAND SALE

Treasurer/Tax Collector Jennifer Forsyth and Management Assistant Angie Micheli met with the Court and presented the list of properties for the 2024 County Land Sale. After review of the properties, Commissioner Mendiola moved to approve Order GO-03-24: Order for the Sale of County Properties. Commissioner Jacobs seconded and the motion passed. The County Land Sale will be held April 23, 2024. See instrument # [2024-459](#).

CROSSING PERMIT

Commissioner Mendiola moved to approve Crossing Permit #28-24 to Interwest Supply for replacement of a pipe along Douglas Road #938. Commissioner Jacobs seconded and the motion passed. The original permit will be kept on file at the Road Department.

VALLEY FAMILY HEALTH CARE

Valley Family Health Care CFO Cheri Hung met with the Court and presented information on the Valley Family Health Care - Nyssa Clinic Integration Project. Valley Family is a private not-for-profit based in Idaho with clinic locations in Oregon and Idaho (13 clinics in 6 communities with 260 employees). Valley Family provides medical, dental, behavioral health and nutrition services and served 21,978 patients in 2023. Valley Family is a federally qualified health center; a sliding fee scale is available; additional support services are available such as community health workers who assist with medicare/medicaid enrollment and access to outside resources; nurse case managers to assist patients with connecting to other needed medical services; medication assistance; and behavioral health navigators. Valley Family opened its first clinic in Nyssa in 1987 in the current dental location and opened the medical clinic in 1991. Approximately 1350 patients are served at the Nyssa medical clinic; the dental clinic is small and inadequate and Valley Family would like to have a clinic to house medical, dental, and behavioral services as well as the capacity for other community partners to offer services in the facility (such as DHS, Lifeways). Preliminary estimate cost to build a 13,000 square foot clinic is \$5,400,000. Valley Family is asking for feedback from decision makers in the community as to

whether they think the community partners aspect of the proposal is a worthwhile endeavor. Commissioner Jacobs and Commissioner Mendiola expressed support for the proposal. Commissioner Mendiola moved to sign a letter of support for Congressionally Directed Spending (CDS) for Valley Family Health Care's Nyssa Clinic Integration Project. Commissioner Jacobs seconded and the motion passed. Ms. Hung had previously visited with Judge Joyce about the proposal and he also expressed support for the project. See instrument # [2024-471](#) for the letter of support and instrument # [2024-454](#) for the written presentation.

COURT MINUTES

Commissioner Mendiola moved to approve Court Minutes of February 14, 2024 as written. Commissioner Jacobs seconded and the motion passed.

RESOLUTION - USDA GRANT

Mr. Rembowski presented a resolution authorizing Malheur County to apply for a USDA grant to hire a consultant to assist the County to gather data and build a marketing plan, if it is determined that there is enough feed stock in the County for biofuels and obtain a Bioeconomy Development Opportunity (BDO) Zone rating. The resolution is a requirement of the grant application. Commissioner Mendiola moved to approve Resolution No. R24-06 - In the Matter of: Resolution to Obtain for and on Behalf of County of Malheur a Grant through the United States Department of Agriculture (USDA). Commissioner Jacobs seconded and the motion passed. See instrument # [2024-455](#)

WILDLIFE SERVICES - UPDATE

Scott Phillips, Wildlife Specialist with USDA (United States Department of Agriculture) APHIS (Animal and Plant Health Inspection Services) Wildlife Services met with the Court and provided a general update; and answered questions from the Court members.

- Starling work has been busy
- Approximately 200 coyotes have been taken in the past six months (these are complaint driven); and 25 beavers
- Snow geese, vulture, raven, and badger work has also taken place as has ground squirrel work for the airport
- Badgers are problematic for the prison
- Expect wolf population to increase in the County
- The cost for the program to the County for next fiscal year will be \$101,500

OREGON FOOD BANK - ONTARIO COMMUNITY FOOD CENTER

Lindsay Grosvenor with Oregon Food Bank met with the Court and requested a letter of support for congressional funding for the Oregon Food Bank Ontario Community Food Center's specialty equipment project. The Ontario Community Food Center project previously received funding and this request is for additional funding to build on the investments already made for the project. The equipment needs include a freezer, cooler and other specialty equipment. Commissioner Mendiola moved to sign the letter of support. Commissioner Jacobs seconded and the motion passed. See instrument # [2024-456](#)

Ms. Grosvenor noted that on March 13th at Four Rivers Cultural Center there will be a community reception to brief the community on the project.

OREGON EASTERN RAILROAD

Bruce Carswell met with the Court and requested a letter of support for Oregon Eastern Railroad's Connect Oregon grant application. The grant application is for the next phase of funding to upgrade the railroads antiquated infrastructure. The railroad provides service between Vale and Ontario and keeps these communities connected to the national rail network. Commissioner Mendiola moved to sign the letter of support. Commissioner Jacobs seconded and the motion passed. See instrument # [2024-457](#)

TRAINING OPPORTUNITY - BUILDING DEPARTMENT

Building Official Adele Schaffeld met with the Court and provided information on a training opportunity. The Building Department invites all interested parties to participate - the training is to review the 2023 Oregon Residential Code Update; free Oregon Contractor Board Continuing Education Credits are available for attending the training. The training event is February 27, 2024.

FARMERS MUTUAL TELEPHONE COMPANY

Farmers Mutual Telephone Company General Manager Ron Rembelski and outside Plant Manager Blake Seamons met with the Court regarding the Broadband Technical Assistance Program (BTAP). Mr. Rembelski explained that feedback from the Oregon Broadband Office is that partnerships have a better position within the BTAP application process; the partnership shows the intent between the two organizations to work together in an effort to provide broadband to the unserved and underserved in Malheur county. Mr. Rembelski requested the Court sign a letter that more specific outlines the partnership effort between the County and FMTC; and that that the Court assign a County representative to meet with FMTC on a regular basis to keep apprised of the broadband expansion efforts and that ways to streamline processes and approvals for future projects are considered. FMTC is the grant applicant; and will be the grant recipient if funding is received. After discussion, Commissioner Jacobs moved to sign the letter to Oregon Broadband Office further supporting the BTAP application; and assign Economic and Community Development Director Taylor Rembowski to be the County representative to work with FMTC on broadband expansion efforts. Commissioner Mendiola seconded and the motion passed. See instrument # [2024-458](#)

COURT ADJOURNMENT

Commissioner Jacobs adjourned the meeting.

MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE,
AND PROSPEROUS CITY BY ENGAGING COMMUNITY MEMBERS
TO DEVELOP AN ENRICHED QUALITY OF LIFE.



Ontario Visitors and Convention Bureau
Board MEETING AGENDA

Thursday, March 7, 2024, 7:00 AM, MT
Ontario Chamber Office 251 SW 9th ST

CALL TO ORDER: This agenda was emailed on March 4, 2024

- 1) Roll Call: Bob Quinn _____ Debbie Blackaby _____ Cheryl Cruson _____ Doug Dean _____
Terry Dols _____ Ken Hart _____ Lynelle Christiani _____
City Manager: Dan Cummings _____ V&C Director: John Breidenbach _____

- 2) NEW BUSINESS
Grant Request
National Night Out – Penny Bakefelt
Montgomery Farms – Allen Montgomery
R&R Promotions LLC (Ontario Speedway LLC)- Ron Dillion

- 3) APPROVAL OF MINUTES:-Bob Quinn
February 1, 2024

- 4) Review Financial Report – Terry Dols

- 5) V&C Director Report- John Breidenbach

- 6) COMMENTS FROM COMMITTEE MEMBERS

- 7) ADJOURN

Attachments

1. Grant request
2. February 1, 2024, Minutes
3. V&C Financials



VISITORS AND CONVENTION BOARD

C/O Ontario Area Chamber of Commerce

251 SW 9th St.

Ontario, OR 97914

541-889-8012 (Voice) 541-889-8331 (Fax)

info@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: National Night Out

Complete Mailing Address: 444 SW 4th St., Ontario Oregon 97914

Telephone: 541-588-2500 Fax: _____ E-Mail: nwontario@ontariooregon.org

Principal Contact Penny Bakefelt

Complete Mailing Address: 1335 Arata Way, Ontario, Oregon 97914

Telephone: 541-588-2500 Fax: _____ E-Mail: nwontario@ontariooregon.org

Name of Event and Date and Time Event Will Be Held: National Night Out (NNO) 8-13-2024 4pm to 7pm

Has organization applied for a V&C Grant Before: X Yes No

**If yes was the V&C grant request approved and for what amount:*

X Yes No / \$\$2500

**If grant request was approved did the organization give their 90 day follow-up report*

X Yes No

Description of Promotion or Event: NNO brings first responder and the public together to build positive

relationships. The first responders mix with families, and provide learning opportunities in a positive environment.

NATURE OF PROMOTION/EVENT: _____

Tourism based capital project

Multi-night local lodging event

Special media promotion

X Education and/or training project

Amount of Funding Support Requested: \$2500

Total Promotion/Event Budget: \$12,100

What specific expenditures will the granted funds be used for?*: Entertainment, Event Insurance,

Promotional items/giveaways

List promotion/event supporters or partners**: Ontario Police & Fire. Rural fire, Malheur County Sheriff,

Oregon State Police, Treasure Valley Paramedics, American Legion Post 67,

Ontario Armory, Boys & Girls Club, TVCC

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.)*: When you build relationships between first responders and the community it helps reduce crime and resourses needed to deal with crime overall. A safe commuinty leads

to a healthy vibrant community attracting both visitors and businesses. When visitors come they eat, fuel their cars, shop and stay the night in our hotels leading to economic impact.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year’s promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1 V & C Chamber Grant	Amount \$2500
Source #2 Other Grants & Donations	Amount \$5100
Source #3 In-Kind	Amount \$4500
Source #4	Amount \$
Source #5	Amount \$

TOTAL REVENUES \$12,100

PROPOSED EXPENDITURES

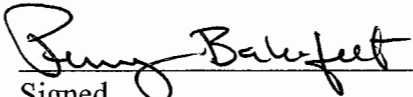
Use #1 Entertainment	Amount \$800
Use #2 Event insurance	Amount \$1000
Use #3 Swag/promotional items	Amount \$4000 (4.00pp)
Use #4 Food & Beverage	Amount \$2000 (2.00pp)
Use #5 Signage (banners & signs)	Amount \$1250
Use #6 Supplies (ice, bins, etc.)	Amount \$600
Use #7 Porta Pros	Amount \$1000
Use #8 Marketing & Advertising	Amount \$1250
Use #9 Buffer	Amount \$200
Use #10	Amount \$

TOTAL EXPENDITURES \$12,100

REVENUES MINUS EXPENDITURES \$0

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

2/2/2024
Date


Signed

Penny Bakefelt
Printed Name of Applicant

Date Received: 3/22/24 Ontario Area Chamber President/CEO: 

Boys & Girls Club of the Western Treasure Valley
Profit and Loss Detail
February 1, 2023 - February 1, 2024

	Date	Transaction Type	Num	Name	Class	Memo/Description	Split	Amount	Balance
Ordinary Income/Expenses									
Income									
4537 National Night Out									
	02/09/2023	Deposit			Ontario		1st Security Bank Checking	2,500.00	2,500.00
	03/02/2023	Deposit			Ontario		1st Security Bank Checking	500.00	3,000.00
	04/11/2023	Deposit			Ontario		1st Security Bank Checking	500.00	3,500.00
	04/28/2023	Deposit			Ontario		1st Security Bank Checking	2,500.00	6,000.00
	05/10/2023	Deposit			Ontario		1st Security Bank Checking	250.00	6,250.00
	05/19/2023	Deposit			Ontario		1st Security Bank Checking	500.00	6,750.00
	05/30/2023	Deposit			Ontario		1st Security Bank Checking	2,250.00	9,000.00
	06/15/2023	Deposit			Ontario		1st Security Bank Checking	2,250.00	11,250.00
	06/23/2023	Deposit			Ontario		1st Security Bank Checking	5,000.00	16,250.00
	07/13/2023	Deposit			Ontario		1st Security Bank Checking	250.00	16,500.00
	07/21/2023	Bill		Sarah Ray	Ontario	Reimb	20000 Accounts Payable	-300.00	16,200.00
	07/21/2023	Deposit			Ontario		1st Security Bank Checking	300.00	16,500.00
	08/07/2023	Deposit			Ontario		1st Security Bank Checking	1,600.00	18,000.00
	08/10/2023	Deposit			Ontario		1st Security Bank Checking	250.00	18,250.00
	08/18/2023	Deposit			Ontario		1st Security Bank Checking	500.00	18,750.00
Total for 4537 National Night Out								<u>2,933.68</u>	
Total for Income								<u>\$ 18,750.00</u>	
Expenses									
Fundraising									
Special Events									
5767 National Night Out Expenses									
	06/18/2023	Expense		Amazon.com	Ontario		Umpqua Credit Card - 0882	36.03	36.03
	06/18/2023	Expense		Amazon.com	Ontario		Umpqua Credit Card - 0882	36.03	72.06
	06/18/2023	Expense		24hourwristband.com	Ontario		Umpqua-Credit Card Dana-8537	477.80	549.86
	06/18/2023	Expense		Sunglass Vile	Ontario		Umpqua-Credit Card Dana-8537	908.58	1,458.44
	07/09/2023	Expense		Foremost Promotions	Ontario		Umpqua-Credit Card Dana-8537	181.01	1,639.45
	07/09/2023	Expense		Foremost Promotions	Ontario		Umpqua-Credit Card Dana-8537	248.22	1,887.67
	07/09/2023	Expense		24hourwristband.com	Ontario		Umpqua-Credit Card Dana-8537	333.99	2,221.66
	07/14/2023	Expense		The Biz Zone	Ontario		Umpqua-Credit Card Dana-8537	88.18	2,307.84
	07/17/2023	Expense		Tablecoversnow.com	Ontario		Umpqua-Credit Card Dana-8537	185.45	2,493.29
	07/18/2023	Expense		Tablecoversnow.com	Ontario		Umpqua-Credit Card Dana-8537	43.72	2,537.01
	07/19/2023	Bill		Penny Bakefelt	Ontario	Supplies Reimb for fundriser	20000 Accounts Payable	524.10	3,061.11
	07/27/2023	Bill		Michael Iwal	Ontario	reimb for supplies	20000 Accounts Payable	15.00	3,076.11
	07/28/2023	Bill		Rick Luna	Ontario	DJ	20000 Accounts Payable	500.00	3,576.11
	08/01/2023	Bill		Penny Bakefelt	Ontario	Supplies Reimb for fundriser	20000 Accounts Payable	902.18	4,538.27
	08/09/2023	Bill		Ontario High School International Club	Ontario		20000 Accounts Payable	200.00	4,738.27
	10/03/2023	Bill		Penny Bakefelt	Ontario	Supplies Reimb for fundriser	20000 Accounts Payable	545.80	5,284.07
	10/30/2023	Bill		Penny Bakefelt	Ontario	Supplies Reimb for fundriser	20000 Accounts Payable	123.63	5,408.00
	11/28/2023	Bill		Penny Bakefelt	Ontario	Supplies Reimb for fundriser	20000 Accounts Payable	66.32	5,474.32
	01/05/2024	Bill		Help Them to Hope	Ontario	Shop with a Cop	20000 Accounts Payable	<u>2,933.68</u>	8,408.00
Total for 5767 National Night Out Expenses								<u>\$ 8,408.00</u>	
Total for Special Events								<u>\$ 8,408.00</u>	
Program Expenses									
Grant-Related Purchases									
5762 National Night Out									
	06/09/2023	Check	7575	Criterion Pictures	Ontario		1st Security Bank Checking	<u>400.00</u>	400.00
Total for 5762 National Night Out								<u>\$ 400.00</u>	
Total for Grant-Related Purchases								<u>\$ 400.00</u>	
Total for Program Expenses								<u>\$ 400.00</u>	
Total for Expenses								<u>\$ 8,808.00</u>	
Net Income								<u>\$ 9,942.00</u>	



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ceo@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: Montgomery Farms
Complete Mailing Address: 1028 Lucky Lane Ontario Or. 97914
Telephone: 208-741-1932 Fax: _____ E-Mail: opcallen@gmail.com
Principal Contact Allen Montgomery
Complete Mailing Address: 1028 Lucky Lane Ontario Or 97914
Telephone: 208-741-1932 Fax: _____ E-Mail: opcallen@gmail.com

Name of Event and Date and Time Event Will Be Held: Corn MAZE Oct 5 - Nov 2

Has organization applied for a V&C Grant Before: _____ Yes ☒ No

**If yes, was the V&C grant request approved, and for what amount:*

_____ No / \$ _____

**If grant request was approved did the organization give their 90 day follow-up report*

_____ No

Description of Promotion or Event: We are adding a super mega slide to our event and hope to increase our days of operation to include weekends all summer long.

NATURE OF PROMOTION/EVENT: Recreation Family Fun

- ☒ Tourism-based capital project
- ☐ Multi-night local lodging event
- ☒ Special media promotion
chamber will use for AREA promotion

☐ Education and/or training project

Amount of Funding Support Requested: \$ 5,000⁰⁰

Total Promotion/Event Budget: \$ 36,500⁰⁰

What specific expenditures will the granted funds be used for?*: _____

Supplies in building the base and Deck for the Slide

List promotion/event supporters or partners**:

Rogue Credit Union

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): _____

We currently have out of town guests for the corn MAZE. We hope to increase that number substantially with the addition of the Slide and more days open to guests. We have pop, water + candy for sale on site, so most of our out of town guest will stop in Ontario for a meal.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year's promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1	Amount \$
Source #2	Amount \$
Source #3	Amount \$
Source #4	Amount \$
Source #5	Amount \$

TOTAL REVENUES \$

PROPOSED EXPENDITURES

Use #1	Amount \$
Use #2	Amount \$
Use #3	Amount \$
Use #4	Amount \$
Use #5	Amount \$
Use #6	Amount \$
Use #7	Amount \$
Use #8	Amount \$
Use #9	Amount \$
Use #10	Amount \$

TOTAL EXPENDITURES \$
REVENUES MINUS EXPENDITURES \$

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing the results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue, and expenditure report, etc.) within 90 days of the event/promotion.

Date Signed

Allen Montgomery
Printed Name of Applicant

Date Received: Ontario Area Chamber President/CEO

*Use additional sheets as necessary
**Those supporters/partners making cash or in-kind contributions, use additional sheets as necessary.



VISITORS AND CONVENTION BOARD

C/O Ontario Area Chamber of Commerce
251 SW 9th St.
Ontario, OR 97914
541-889-8012 (Voice) 541-889-8331 (Fax)
ceo@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: R&R Promotions LLC, (Ontario Speedway LLC)

Complete Mailing Address: 15187 Daniel St. Caldwell, ID 83607

Telephone: (208) 573-4255 Fax: _____ E-Mail: Rondillon2001@gmail.com

Principal Contact Ron Dillon

Complete Mailing Address: 15187 Daniel St. Caldwell, ID 83607

Telephone: (208) 573-4255 Fax: _____ E-Mail: Rondillon2001@gmail.com

Name of Event and Date and Time Event Will Be Held: Spring Maze, 4-Wheeler & Motorcycle Race, March 30, 2024, 10am

Has organization applied for a V&C Grant Before: X Yes _____ No

**If yes was the V&C grant request approved and for what amount:*

X Yes _____ No / \$ 10,000

**If grant request was approved did the organization give their 90 day follow-up report*

X Yes _____ No

Description of Promotion or Event: Spring Maze, 4-Wheeler & Motorcycle races, in dry, sprint

boat track at Ontario Speedway. Will feature classes for UTV, ATV, motorcycle and kids

classes. Racers will go, one at a time and get two runs each with best time counting.

Event will also feature a free Easter Egg Hunt for kids 12-Under.

NATURE OF PROMOTION/EVENT: _____

_____ Tourism based capital project X Multi-night local lodging event

_____ Special media promotion _____ Education and/or training project

Amount of Funding Support Requested: \$ 1,000

Total Promotion/Event Budget: \$ 5,000

What specific expenditures will the granted funds be used for?*: _____

List promotion/event supporters or partners**:

Edge Performance Sports, Les Schwab Tires, Bucks 4x4

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): Event will pull several hundred racers and spectators from a 100 mile radius. There are very, very few races in the region for ATV's and UTV's, that will be out biggest draw. Half of them will eat lunch or snacks in town, a quarter of them will get some gas, and a few, from outlying areas will get a motel room on Friday night. If we get a big turnout and run late, a few will also stay on Saturday night.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year’s promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1	Amount \$
Source #2	Amount \$
Source #3	Amount \$
Source #4	Amount \$
Source #5	Amount \$

TOTAL REVENUES \$

PROPOSED EXPENDITURES

Use #1	Amount \$
Use #2	Amount \$
Use #3	Amount \$
Use #4	Amount \$
Use #5	Amount \$
Use #6	Amount \$
Use #7	Amount \$
Use #8	Amount \$
Use #9	Amount \$
Use #10	Amount \$

TOTAL EXPENDITURES \$
REVENUES MINUS EXPENDITURES \$

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

2/24/24
Date


Signed

Ron Dillon
Printed Name of Applicant

Date Received: Ontario Area Chamber President/CEO:

Race The Maze – Spring Race

Saturday, March 30, 2024

\$10 wristbands

Kids 12-Under

Entry Fees \$30

en at 8am
10am

ARIO
EEDWAY
Course Rd
R 97914

ST CAN YOU RUN THE MAZE?

FREE kids
Easter Egg
Hunt at noon!

EACH, your best one
No jumps, just a
unch of tight turns on
mud, (unless it rains).

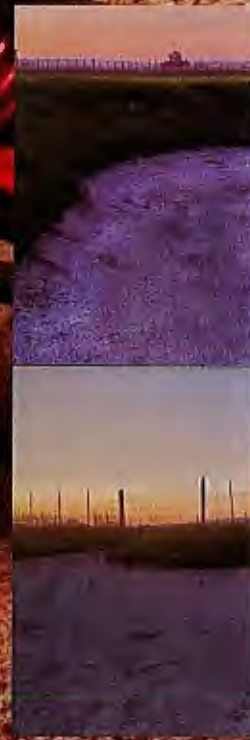
73-4255
ntariospeedway.com



ONTARIO
THE GATEWAY TO ADVENTURE

Tires LES SCHWAB

BUCKS
4X4 BOISE, ID





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Principal Contact Ron Dillon

Complete Mailing Address: 15187 Daniel St. Caldwell, ID 83607

Telephone: (208) 573-4255 Fax: _____ E-Mail: Rondillon2001@gmail.com

April APBA Sprint Boat Test & Tune

Name of Event and Date and Time Event Will Be Held: April 27, 2024, 10am

Has organization applied for a V&C Grant Before: X Yes _____ No

**If yes was the V&C grant request approved and for what amount:*

X Yes _____ No / \$ 10,000

**If grant request was approved did the organization give their 90 day follow-up report*

X Yes _____ No

Description of Promotion or Event: April test & tune event, held at Ontario Speedway boat

track. This is not a race, but will allow Ontario Speedway to stay relevant in the sprint boat

world until full-blown racing resumes in 2025. Sprint boats cannot test in open water

because they sink immediately if flipped, so we are forecasting ten teams will show.

NATURE OF PROMOTION/EVENT: _____

_____ Tourism based capital project X Multi-night local lodging event

_____ Special media promotion _____ Education and/or training project

Amount of Funding Support Requested: \$ 500

Total Promotion/Event Budget: \$ 4,500

What specific expenditures will the granted funds be used for?*: _____

List promotion/event supporters or partners**:

APBA

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): **Event will pull a dozen racing teams and several hundred spectators from a 100 mile radius. This is the ONLY sprint boat track ini the region and even though it is not a full-blown race, fees have been lowered to \$10, and boats will still be pushing, and perhaps, crashing, so it will remain and enjoyable show. Most of the racers will arrive on Friday night (free camping is encouraged). Half of them will eat lunch or snacks in town, a quarter of them will get some gas, and a few, from outlying areas will get a motel room on Friday night. If we get a big turnout and run late, a few will also stay on Saturday night.**

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year’s promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1	Amount \$
Source #2	Amount \$
Source #3	Amount \$
Source #4	Amount \$
Source #5	Amount \$

TOTAL REVENUES \$

PROPOSED EXPENDITURES

Use #1	Amount \$
Use #2	Amount \$
Use #3	Amount \$
Use #4	Amount \$
Use #5	Amount \$
Use #6	Amount \$
Use #7	Amount \$
Use #8	Amount \$
Use #9	Amount \$
Use #10	Amount \$

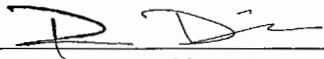
TOTAL EXPENDITURES \$

REVENUES MINUS EXPENDITURES \$

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

2/24/24

Date



Signed

Ron Dillon

Printed Name of Applicant

Date Received:

Ontario Area Chamber President/CEO:



QUALIFYING CRITERIA FOR V&C FUNDS REQUESTS

- 1) The project is a tourism-based capital project such as, but not limited to, beautification. Examples of such potential projects might include coordinated refuse bins in shopping areas or enhancements to the highway arterial entrances to the City of Ontario such as shrubs, lighting or signage.
- 2) Multi-night events that would attract attendees from out of the area. Such events should be of a nature that would necessitate overnight lodging in the Ontario area rather than merely being events that would bring local persons into Ontario only to return to their homes the same day.
- 3) Projects consisting of special area media promotions. These could include, among others, special brochures or videos or advertising co-op projects designed to extol the virtues of Ontario as a tourism, convention, cultural, or recreational destination.
- 4) Projects related to the education and/or training of the Visitors and Convention Director or Board members.

A high-speed sprint boat race with two drivers visible in the cockpit. The boat is white with black and red accents, splashing through the water. The background is a bright, hazy sky.

ONTARIO
SPEEDWAY

APBA
AMERICAN POWER BOAT ASSOCIATION

2024 Sprint Boat Testing and Tuning Weekends

(ALL sprint boats welcome, including Minis)

1345 Golf Course Road, Ontario, Oregon, (next to Ontario Airport)

www.ontariospeedway.com (208) 573-4255

Saturday, April 27 Saturday, June 1

\$300 per team

Spectators \$10 – kids 12-under free

leashed dogs are fine

onsite food, drinks, restrooms

onsite medical

island hoppers provided

APBA racer medical coverage provided

track open 9am to 7pm

overnight camping – you can arrive Friday night & depart Sunday if you wish

**Bring your own sound, music, film crew,
announcer, and social media director. Crank it up!!!**



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Principal Contact Ron Dillon

Complete Mailing Address: 15187 Daniel St. Caldwell, ID 83607

Telephone: _____ Fax: _____ E-Mail: _____
(208) 573-4255 Rondillon2001@gmail.com

Name of Event and Date and Time Event Will Be Held: Big Nasty Adventure Obstacle Event, May 4, 2024, 10am

Has organization applied for a V&C Grant Before: X Yes _____ No

**If yes was the V&C grant request approved and for what amount:*

X Yes _____ No / \$ 10,000

**If grant request was approved did the organization give their 90 day follow-up report*

X Yes _____ No

Description of Promotion or Event: Big Nasty Adventure, Obstacle Event, at Ontario Speedway,

this 3-mile obstacle event will feature water, mud, trails, short up and down sections,

and a number of inflatable obstacles. This event is patterned after the old Dirty Dash

events that used to pull over 3,000 attendees, so it is not timed and people can run or

walk as they see fit. This is a great kids event, featuring prizes for best costumes, etc.

NATURE OF PROMOTION/EVENT: _____

_____ Tourism based capital project

X Multi-night local lodging event

_____ Special media promotion

_____ Education and/or training project

Amount of Funding Support Requested: \$ 1,000

Total Promotion/Event Budget: \$ 13,000

What specific expenditures will the granted funds be used for?*: _____

List promotion/event supporters or partners**:

Shu’s Idaho Running Company, Rocky Canyon Sailtoads, Fleet Feet Nampa,

Bandanna Running

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.):* Event will pull 500 participants from a 100 mile radius. There is only one other obstacle event running within 250 miles of the Treasure Valley in 2024, (Covid wiped them all out), and it isn’t until October. This event should grow to 800-1,000 by 2025. Many of our attendees will eat lunch or snacks in town, a quarter of them will get some gas, and a few, from outlying areas will get a motel room on Friday night.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year’s promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1	Amount \$
Source #2	Amount \$
Source #3	Amount \$
Source #4	Amount \$
Source #5	Amount \$

TOTAL REVENUES \$

PROPOSED EXPENDITURES

Use #1	Amount \$
Use #2	Amount \$
Use #3	Amount \$
Use #4	Amount \$
Use #5	Amount \$
Use #6	Amount \$
Use #7	Amount \$
Use #8	Amount \$
Use #9	Amount \$
Use #10	Amount \$

TOTAL EXPENDITURES \$
REVENUES MINUS EXPENDITURES \$

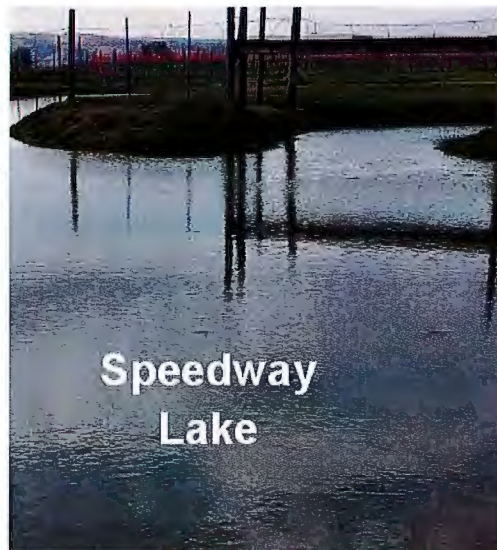
As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

2/24/24
Date

Signed

Ron Dillon
Printed Name of Applicant

Date Received: Ontario Area Chamber President/CEO:
LAST REVISED 3/15



Speedway
Lake



42-foot
waterslide

3-mile FUN, New Obstacle Outing

11am Saturday, May 4, 2024

Ontario, Oregon – 49 easy miles from Boise – 1345 Golf Course Rd.
Ontario, OR 97914

A really fun and unique 3-mile, mud walk/run, featuring obstacles including: mud holes, ups, downs, water crossings, and a fun finish. Free, overnight camping, food and beverages, raffle prizes, cool prizes for best costumes!

\$40 adults, \$25 kids 12-under: includes COOL stuff.

Register online at www.ontariospeedway.com

INFO: (208) 573-4255

Run it. Walk it. Jog it. Crawl it. Just don't skip it...you've heard about this place. Maybe you've even been here for the running of the boats, but you've NEVER seen Ontario Speedway like this!



May 4, 2024 Obstacle Event

Expenses

Fee to City of Ontario	\$0.00
numbers	\$100.00
10 +1 ADA toilets from PortaPros	\$ 1,300.00
Social Media ads (paid boosting) Airelle	\$ 1,000.00
Print & Web Ads:	
Inflatables 42-slide slide deathdrop	\$ 3,500.00
500 t-shirts x \$5.25 (if you buy at least 400)	\$ 2,625.00
Liability Insurance	\$ 700.00
Kinkos: Copies, Signs & Banners, camping decals, printing	\$ 139.00
medals?	\$ -
All Credit Card Fees	
Wristbands	
URL fee	
Fuel (includes \$69 for Patricia gas)	
Sound System	\$ 500.00
Dumpster	\$ -
Trophies,	\$0.00
Staff Food \$57 + Ron Food \$141	
Soda Pop and energy drink sld to public and given to staff	\$0
Medical (Treasure Valley Medical)	\$ 800.00
Sales Tax	\$ -
Constant Contact, monthly e-mail fees	\$0
Jeff Gordon announcer	
Paid Staff Bradley \$75, Shane \$75, Kaley \$50, Taz \$50, (Shane & Bradley each got \$25 for gas)	\$ 500.00
Patricia run gate	\$ 300.00
Website Maintenance	\$ 175.00
	\$0
Red Podium, monthly on-line registration fees	
refunds	
Misc.	\$1,000
Total Expenses	\$12,639.00

Revenue

online ticket sales	
On-site camping	\$ -
On-line camping	
Adult Entry Fees 450 X \$40	\$ 18,000.00
Kids Entry Fees \$25 X 50	\$ 1,250.00
Sponsors	1250
Total revenue	\$20,500.00
total expenses	\$12,639.00
Event Net	\$7,861.00

24-foot Vertical Rush Obstacle Dual Lane Slip & Dip - 2 people, dual climber - \$699 for 4 hours (get 2?) 4, 15amp outlets, 2 generators

27-foot Triple Slash - 3 people, single climber - \$719 for 4 hours
36-foot Blue Crush - 2 people, single climber - \$1,579 for 4 hours
42-foot Death Drop - 1 people, single climber - \$1,995 for 4 hours

Michelle
40, 52,64, 95,130 obstacles can all be used wet

130 foot obstacle - 2 people at a time - wet or dry - \$559 4, 15 amp outlets



VISITORS AND CONVENTION BOARD

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PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: R&R Promotions LLC, (Ontario Speedway LLC)

Complete Mailing Address: 15187 Daniel St. Caldwell, ID 83607

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Principal Contact Ron Dillon

Complete Mailing Address: 15187 Daniel St. Caldwell, ID 83607

Telephone: (208) 573-4255 Fax: _____ E-Mail: Rondillon2001@gmail.com

Name of Event and Date and Time Event Will Be Held: June APBA Sprint Boat Test & Tune
June 1, 2024, 10am

Has organization applied for a V&C Grant Before: X Yes No

**If yes was the V&C grant request approved and for what amount:*

 X Yes No / \$ 10,000

**If grant request was approved did the organization give their 90 day follow-up report*

 X Yes No

Description of Promotion or Event: April test & tune event, held at Ontario Speedway boat

track. This is not a race, but will allow Ontario Speedway to stay relevant in the sprint boat

world until full-blown racing resumes in 2025. Sprint boats cannot test in open water

because they sink immediately if flipped, so we are forecasting ten teams will show.

NATURE OF PROMOTION/EVENT: _____

 Tourism based capital project X Multi-night local lodging event

 Special media promotion Education and/or training project

Amount of Funding Support Requested: \$ 500

Total Promotion/Event Budget: \$ 4,500

What specific expenditures will the granted funds be used for?*: _____

List promotion/event supporters or partners**:

APBA

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): Event will pull a dozen racing teams and several hundred spectators from a 100 mile radius. This is the ONLY sprint boat track ini the region and even though it is not a full-blown race, fees have been lowered to \$10, and boats will still be pushing, and perhaps, crashing, so it will remain and enjoyable show. Most of the racers will arrive on Friday night (free camping is encouraged). Half of them will eat lunch or snacks in town, a quarter of them will get some gas, and a few, from outlying areas will get a motel room on Friday night. If we get a big turnout and run late, a few will also stay on Saturday night.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year’s promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1	Amount \$
Source #2	Amount \$
Source #3	Amount \$
Source #4	Amount \$
Source #5	Amount \$

TOTAL REVENUES \$

PROPOSED EXPENDITURES

Use #1	Amount \$
Use #2	Amount \$
Use #3	Amount \$
Use #4	Amount \$
Use #5	Amount \$
Use #6	Amount \$
Use #7	Amount \$
Use #8	Amount \$
Use #9	Amount \$
Use #10	Amount \$

TOTAL EXPENDITURES \$

REVENUES MINUS EXPENDITURES \$

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

2/24/24

Date



Signed

Ron Dillon

Printed Name of Applicant

Date Received:

Ontario Area Chamber President/CEO:



ONTARIO
SPEEDWAY

APBA
AMERICAN POWER BOAT ASSOCIATION

2024 Sprint Boat Testing and Tuning Weekends

(ALL sprint boats welcome, including Minis)

1345 Golf Course Road, Ontario, Oregon, (next to Ontario Airport)

www.ontariospeedway.com (208) 573-4255

Saturday, April 27

Saturday, June 1

\$300 per team

Spectators \$10 – kids 12-under free

leashed dogs are fine

onsite food, drinks, restrooms

onsite medical

island hoppers provided

APBA racer medical coverage provided

track open 9am to 7pm

overnight camping – you can arrive Friday night & depart Sunday if you wish

**Bring your own sound, music, film crew,
announcer, and social media director. Crank it up!!!**

June, 2024 Ontario Speedway Test & Tune Expenses

Expenses		Revenue	
Medical	\$800.00		
Toilets	\$500.00	10 teams @ \$300 each	\$ 3,000.00
Staff (6 x \$100) + (1 x \$200)	\$ 800.00	150 \$10 spectators	\$ 1,500.00
Insurance	\$ 700.00	Chamber sponsorship	\$ 500.00
PA System	\$ 500.00		
		Total revenue	\$5,000.00
		total expenses	\$3,800.00
		Event Net	\$1,200.00
Misc.	\$500		
Total Expenses	\$3,800.00		



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Principal Contact Ron Dillon

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Telephone: (208) 573-4255 Fax: _____ E-Mail: Rondillon2001@gmail.com

AHRMA Vintage Motorcycle Races

Name of Event and Date and Time Event Will Be Held: June 22-23, 2024, 10am

Has organization applied for a V&C Grant Before: X Yes _____ No

**If yes was the V&C grant request approved and for what amount:*

X Yes _____ No / \$ 10,000

**If grant request was approved did the organization give their 90 day follow-up report*

X Yes _____ No

Description of Promotion or Event: This is the only AHRMA sanctioned, vintage motorcycle

Race in Oregon. It will be held at Ontario Speedway and will include two days of old

motorcycles racing on a motocross track, as well as observed trails using short

sections, and a 3-mile cross-country loop.

NATURE OF PROMOTION/EVENT: _____

_____ Tourism based capital project X Multi-night local lodging event

_____ Special media promotion _____ Education and/or training project

Amount of Funding Support Requested: \$ 1,000

Total Promotion/Event Budget: \$ 5,000

What specific expenditures will the granted funds be used for?*: _____

List promotion/event supporters or partners**:

Edge Performance Sports, Les Schwab Tires, Bucks 4x4

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): Event will pull around 150 entries and spectators from a 400 mile radius. Since this is the ONLY AHRMA event in Oregon, some of the racers (and spectators) will travel quite a distance to attend. Some are self-contained, but many will eat and stay in town on Friday and Saturday nights.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year’s promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1	Amount \$
Source #2	Amount \$
Source #3	Amount \$
Source #4	Amount \$
Source #5	Amount \$

TOTAL REVENUES \$

PROPOSED EXPENDITURES

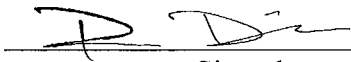
Use #1	Amount \$
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Use #3	Amount \$
Use #4	Amount \$
Use #5	Amount \$
Use #6	Amount \$
Use #7	Amount \$
Use #8	Amount \$
Use #9	Amount \$
Use #10	Amount \$

TOTAL EXPENDITURES \$
REVENUES MINUS EXPENDITURES \$

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

2/24/24

Date



Signed

Ron Dillon

Printed Name of Applicant

Date Received:

Ontario Area Chamber President/CEO:



**ONTARIO
SPEEDWAY**

June 22-23, 2024 – Ontario, Oregon

Regional Vintage Motocross, Trials & Cross-Country

RACE ON A GOLF COURSE

Will be held at the former Ontario Golf Course – Need we say more?

June 2024 AHRMA Race

Expenses

Fee to City of Ontario	\$0.00
5 +1 ADA toilets from PortaPros	\$ 650.00
Social Media ads (paid boosting) Airelle	
Print & Web Ads:	
Liability Insurance	\$ 1,200.00
Kinkos: Copies, Signs & Banners, camping decals, printing	\$ 200.00
	\$ -
All Credit Card Fees	\$200
Wristbands	
URL fee	
Fuel (includes \$69 for Patricia gas)	\$100.00
Sound System	\$ 500.00
Dumpster	\$ -
Trophies,	\$1,000.00
Staff Food \$57 + Ron Food \$141	\$ 100.00
Soda Pop and energy drink sld to public and given to staff	\$0
Medical (Treasure Valley Medical)	\$ 1,500.00
Sales Tax	\$ -
Constant Contact, monthly e-mail fees	\$120
announcer	\$ 500.00
Paid Staff Bradley \$75, Shane \$75, Kaley \$50, Taz \$50, (Shane & Bradley each got \$25 for gas)	\$ 500.00
Patricia run gate	\$ 400.00
Website Maintenance	\$ -
	\$0
Red Podium, monthly on-line registration fees	\$150
refunds	
Misc.	\$500
Total Expenses	\$7,620.00

Revenue

online ticket sales (\$10 x 50)	\$ 500.00
On-site camping (\$20 x 20)	\$ 400.00
On-line camping (\$20 x 5)	\$ 100.00
On-site ticket sales \$10 X 250	\$ 2,500.00
Chamber \$1,000	1000
Sponsors 4 x \$250	1000
Edge???	500
Entry fees Cross Country (40) x \$45	1800
Entry fees Trials (30) 20x\$45 + 10x\$30	1200
Entry Fees MX, (125) 80x\$45 + 45x\$30	4950
Post Vintage MX (40) 30x\$45 + 10x\$30	\$ 1,650.00
Total revenue	\$15,600.00
total expenses	\$7,620.00
Event Net	\$7,980.00



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541-889-8012 (Voice) 541-889-8331 (Fax)
ceo@ontariochamber.com

PROMOTION AND EVENT FUND APPLICATION

GENERAL INFORMATION:

Name of Applicant Organization: **R&R Promotions LLC, (Ontario Speedway LLC)**

Complete Mailing Address: **15187 Daniel St. Caldwell, ID 83607**

Telephone: **(208) 573-4255** Fax: _____ E-Mail: **Rondillon2001@gmail.com**

Principal Contact **Ron Dillon**

Complete Mailing Address: **15187 Daniel St. Caldwell, ID 83607**

Telephone: **(208) 573-4255** Fax: _____ E-Mail: **Rondillon2001@gmail.com**

Name of Event and Date and Time Event Will Be Held: **Fall Maze, 4-Wheeler & Motorcycle Race, November 9, 2024, 10am**

Has organization applied for a V&C Grant Before: ☒ Yes ☐ No

**If yes was the V&C grant request approved and for what amount:*

☒ Yes ☐ No / **\$10,000**

**If grant request was approved did the organization give their 90 day follow-up report*

☒ Yes ☐ No

Description of Promotion or Event: **Fall Maze, 4-Wheeler & Motorcycle races, in dry, sprint**

boat track at Ontario Speedway. Will feature classes for UTV, ATV, motorcycle and kids

classes. Racers will go, one at a time and get two runs each with best time counting.

Event will honor veterans and first responders by allowing them to race for free.

NATURE OF PROMOTION/EVENT: _____

☐ Tourism based capital project ☒ Multi-night local lodging event

☐ Special media promotion ☐ Education and/or training project

Amount of Funding Support Requested: \$ 1,000

Total Promotion/Event Budget: \$ 5,000

What specific expenditures will the granted funds be used for?*: _____

List promotion/event supporters or partners**:

Edge Performance Sports, Les Schwab Tires, Bucks 4x4

PROJECTED PROMOTION/EVENT IMPACT:

Describe how the promotion/event will impact the Ontario economy (e.g., room nights, number of visitors/attendees, restaurant sales, retail sales, etc.): Event will pull several hundred racers and spectators from a 100 mile radius. There are very, very few races in the region for ATV's and UTV's, that will be out biggest draw. Half of them will eat lunch or snacks in town, a quarter of them will get some gas, and a few, from outlying areas will get a motel room on Friday night. If we get a big turnout and run late, a few will also stay on Saturday night.

FINANCIAL REPORTING REQUIREMENTS:

For established groups, please provide two years of P & L Statements, a current Balance Sheet, and a proposed budget for this year’s promotion/event. For newly formed groups, please provide a proposed budget of revenues and expenditures in a form similar to the one below:

PROPOSED REVENUES

Source #1	Amount \$
Source #2	Amount \$
Source #3	Amount \$
Source #4	Amount \$
Source #5	Amount \$

TOTAL REVENUES \$

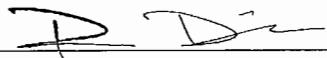
PROPOSED EXPENDITURES

Use #1	Amount \$
Use #2	Amount \$
Use #3	Amount \$
Use #4	Amount \$
Use #5	Amount \$
Use #6	Amount \$
Use #7	Amount \$
Use #8	Amount \$
Use #9	Amount \$
Use #10	Amount \$

TOTAL EXPENDITURES \$
REVENUES MINUS EXPENDITURES \$

As a final condition to accepting granted funds, the applicant agrees to provide the Ontario Visitors and Conventions Board with a final report summarizing results of the promotion/event (e.g., attendance, local and regional publicity, hotel/motel occupancy, closing revenue and expenditure report, etc.) within 90 days of the event/promotion.

2/24/24
Date


Signed

Ron Dillon
Printed Name of Applicant

Date Received: Ontario Area Chamber President/CEO:

Race The Maze – Fall Race

Saturday, November 9, 2024

EDGE
PERFORMANCE SPORTS

Open at 8am
at 10am

ONTARIO
SPEEDWAY

Course Rd
OR 97914

ST CAN YOU
E MAZE?

or:
\$



ALL Veterans & First
Responders race for FR
Thank you for your serv

\$10 wristbands
Kids 12-Under
Entry Fees \$30



ACH, your best one counts.
, just a whole bunch of tight
dirt, not mud, (unless it rains). **(208) 573-4255**
www.ontariospeedway.com



November 9, 2024 UTV Race

Expenses

Fee to City of Ontario	\$0.00
5 +1 ADA toilets from PortaPros	\$ 650.00
Social Media ads (paid boosting) Airelle	
Print & Web Ads:	
Liability Insurance	\$ 700.00
Kinkos: Copies, Signs & Banners, camping decals, printing	\$ 139.00
	\$ -
All Credit Card Fees	
Wristbands	
URL fee	
Fuel (includes \$69 for Patricia gas)	
Sound System	\$ 500.00
Dumpster	\$ -
Trophies,	\$600.00
Staff Food \$57 + Ron Food \$141	
Soda Pop and energy drink sld to public and given to staff	\$0
Medical (Treasure Valley Medical)	\$ 800.00
Sales Tax	\$ -
Constant Contact, monthly e-mail fees	\$0
Todd Wickstrom, announcer	\$ 200.00
Paid Staff: Wade \$100, Bryson \$100, Brittney \$200	\$ 400.00
Patricia run gate	\$ 300.00
Website Maintenance	\$ 50.00
	\$0
Red Podium, monthly on-line registration fees	
refunds	
Misc.	
Total Expenses	\$4,339.00

Revenue

online ticket sales (\$10 x 30)	\$ 300.00
On-site camping	\$ -
On-line camping	
Entry Fees 70 X \$30	\$ 2,100.00
On-site ticket sales \$10 X 250	\$ 2,500.00
Chamber	1000
Edge	1000
Les Schwab	250
Bucks	250
Total revenue	\$7,400.00
total expenses	\$4,339.00
Event Net	\$3,061.00

Ontario V&C Minutes
February 1, 0204
7:00 am
Ontario Area Chamber of Commerce Office

The meeting was called to order at 7:00 am by Bob Quinn.

Roll Call – **Board Members present** Cheryl Cruson, Lynelle Christiani, Doug Dean, Terry Doles, and Ken Hart.

Board Members absent: Bob Quinn, Debbie Blackaby,

Ex-Officio Members Present: V&C Director John Breidenbach, City Manager Dan Cummings

NEW BUSINESS

Grant Request

- A. Comic- con the grant for \$2500 was approved by a 5-0 Vote Moved by Lynelle and Seconded by Terry Dols**
- B. Stol Event at Airport: The \$15000 grant was approved by a 5-0 Vote moved by Terry Dols and Seconded by Doug Dean.**

MINUTES/FINANCIALS

December 7, minutes were reviewed. Terry Dols motioned to approve, and Lynelle Christiani seconded.
Motion passed 5-0-0

Bob Quinn presented the financials. Ken Hart motioned to approve, and Lynelle Chrisitini seconded.
Motion passed 5-0-0

Adjourn: Motion by Cheryl Cruson motioned, and Lynelle Christiani seconded.
to adjourn at 8:30 am, the motion passed 5-0-0

CITY OF ONTARIO VISITORS AND CONVENTIONS BOARD ACTIVITY SUMMARY BEGINNING SEPTEMBER 1997				
DATE	REQUESTOR	REQUESTED	GRANTED	DISBURSED
SEP 2022	TREASURE VALLEY COMMUNITY COLLEGE <i>TVCC NEW STUDENT ORIENTATION</i>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
OCT 2022	NO NEW ACTIVITY	\$ -	\$ -	\$ -
NOV 2022	NO NEW ACTIVITY	\$ -	\$ -	\$ -
DEC 2022	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JAN 2023	BORDER TOWN COMIC CON <i>March 2023 Border Town Comic Con Festival</i>	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
FEB 2023	BOYS & GIRLS CLUB OF TREASURE VALLEY <i>August 2023 National Night Out</i>	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
MAR 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
APR 2023	TREASURE VALLEY COMMUNITY COLLEGE RODEO TEAM <i>2023 TVCC Rodeo</i>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
APR 2023	ONTARIO SPEEDWAY, LLC <i>Track Expansion & Spectator Capacity for ASBR Champion Series</i>	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
MAY 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JUN 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JUL 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
AUG 2023	TREASURE VALLEY COMMUNITY COLLEGE <i>TVCC New Student Orientation</i>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
SEP 2023	SNAKE RIVER VALLEY EAA CHAPTER 837 <i>Ontario Municipal Airport Fly-In</i>	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
OCT 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
NOV 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
DEC 2023	NO NEW ACTIVITY	\$ -	\$ -	\$ -
JAN 2024	GIGGLES & GRACE EARLY LEARNING CENTER <i>Teaching Conferences (Granted 9/7/23 - Issued for Payment 1/12/24)</i>	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
FEB 2024	BORDER TOWN COMIC CON <i>March 2023 Border Town Comic Con Festival</i>	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
FEB 2024	ONTARIO MUNICIPAL AIRPORT <i>National STOL Event</i>	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
		\$ -	\$ -	\$ -
2/27/2024		\$ 907,868.04	\$ 775,972.77	\$ 775,972.77

CITY OF ONTARIO VISITORS AND CONVENTIONS BOARD PROMOTIONS AND EVENT FUND BALANCES THROUGH DRAFT FEBRUARY 2024			
2023	RESOURCES	EXPENSES	BALANCE
BALANCE FORWARD	\$792,814.15	\$764,739.60	\$28,074.55
JULY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$30,574.55
AUGUST <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$2,000.00	\$31,074.55
SEPTEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$2,500.00	\$31,074.55
OCTOBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$33,574.55
NOVEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$36,074.55
DECEMBER <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$0.00	\$38,574.55
2024			
JANUARY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$5,000.00	\$36,074.55
FEBRUARY <i>T.O.T. Disbursement -\$2500</i>	\$2,500.00	\$17,500.00	\$21,074.55
MARCH <i>T.O.T. Disbursement -\$2500</i>			\$21,074.55
APRIL <i>T.O.T. Disbursement -\$2500</i>			\$21,074.55
MAY <i>T.O.T. Disbursement -\$2500</i>			\$21,074.55
JUNE <i>T.O.T. Disbursement -\$2500</i>			\$21,074.55
TOTAL FISCAL	\$20,000.00	\$27,000.00	
ACCRUALS FROM JULY 1997 TO PRESENT	\$812,814.15	\$791,739.60	\$21,074.55