



Ontario Municipal Airport
444 SW 4th Street | Ontario, OR 97914
P: (541) 709-7651 | F: (541) 889-7121
andy.wood@ontariooregon.org

"The Gateway to Adventure"

Airport Committee Meeting Minutes

January 2, 2024

Dan Cummings approved the meeting to take place with three members serving as a quorum instead of the required four members due to the current vacancies.

The airport committee meeting was then called to order by Chairman Shawn Coleman at 6:06 pm.

Committee members present were John Freeburg, Shawn Coleman and Dan Beaubien. Those absent were Bill Hagar and Gary Taylor. Two regular positions and one alternate position were vacant at this time.

Ex Officio members: John Kirby-Airport committee liaison and Dan Cummings-City Manager.

Airport Manager: Andy Wood.

FBO: Steven Dunkin.

Public attendees: Dan Cannon-BLM, Pete Morgan, Rick Todd, Jim Beaumont, Mike Franks and Tori Barnett-City recorder.

Public comment: Pete Morgan showed a picture of the public restrooms on the field at the Hermiston airport. He was in favor of installing the same at the Ontario airport in the future.

Approval of the agenda: John Freeburg moved and Dan Beaubien seconded to adopt the agenda as presented. Roll call vote: John Freeburg-yes, Dan Beaubien-yes and Shawn Coleman-yes. Bill Hagar-out and Gary Taylor-out. Motion carried 3/0/2.

Approval of the minutes: Dan Beaubien moved and John Freeburg seconded to adopt the airport committee minutes from 12-04-2023 as presented. Roll call vote: Dan Beaubien-yes, John Freeburg-yes and Shawn Coleman-yes. Bill Hagar-out and Gary Taylor-out. Motion carried 3/0/2.

Old Business: The airport committee welcomed new member Dan Beaubien.

City recorder Tori Barnett presented an overview of public meeting requirements as set forth by state, federal and local laws and ordinances.



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New Business: Dan Cummings suggested that we table the election of officers until the next regular meeting due to the three new members that will be installed by then. Dan Beaubien moved and John Freeburg seconded to table the election of officers until the next regular meeting. Roll call vote: Dan Beaubien-yes, John Freeburg-yes and Shawn Coleman-yes. Bill Hagar-out and Gary Taylor-out. Motion carried 3/0/2.

Member discussion items: An overview of the 2024 airport budget was presented with a handout by Andy Wood who said that a more complete and detailed discussion would take place at the next regular meeting. Andy also handed out a rank order sheet of items needing attention at the airport. This will also be shared at the next regular meeting complete with tallies of how the airport members ranked each on importance to them.

The committee members were asked to review the *Municipal Airport Authority Standard Manual of Airport Rules and Regulations* to see if there were any updates or changes needed as it has been five years since the last review by the committee. The committee agreed to do a review and report back at a later date this year.

Committee member comments: Airport manager Andy Wood discussed the cameras. He said that the cameras were working but are still not accessible to the public due to a link issue which is being worked on. He also spoke of installing additional cameras on airport way and other areas.

Dan Cummings said that the city is investigating the cost of the Lou Echanis memorial as well as doing some fact checking into her flying background.

Adjournment: Dan Beaubien moved, and John Freeburg seconded that the airport committee meeting be adjourned at 8:02 pm. Roll call vote: Dan Beaubien-yes, John Freeburg-yes and Shawn Coleman-yes. Bill Hagar-out and Gary Taylor-out. Motion carried 3/0/2.

Next meeting: Monday February 5, 2024, at 6 pm at Ontario City Hall.

Dan Beaubien - Chairman

Mike Franks - Secretary