Ontario Municipal Airport
444 SW 4th Street | Ontario, OR 97914
P: (541) 709-7651 | F: (541) 889-7121
andy.wood@ontariooregon.org

"The Gateway to Adventure"

Airport Committee Meeting Minutes

February 5, 2024

The committee meeting was called to order by Chairman Shawn Coleman at 6:05 pm.

Committee members present were John Freeburg, Shawn Coleman, Rick Todd, Mike Franks, Jim Beaumont and Dan Beaubien. Those absent were Bill Hagar and Gary Taylor.

Ex Officio members: John Kirby-Airport committee liaison and Dan Cummings-City Manager.

Airport Manager: Andy Wood.

Public attendees: Pete Morgan and Dan Cannon - BLM

Public comment: None

Approval of the agenda: Dan moved and Rick seconded to adopt the agenda as amended. Roll call vote: John-yes, Shawn– yes, Rick–yes, Mike–yes, Jim–yes and Dan -yes. Bill -out and Gary -out. Motion carried 6/0/2.

Approval of the minutes: Rick moved and John seconded to adopt the airport committee minutes from 1/2/2024 as amended. Roll call vote: John-yes, Shawn–yes, Rick–yes, Mike–yes, Jim–yes and Dan-yes. Bill-out and Gary-out. Motion carried 6/0/2.

Old Business: Dan Beaubien read a concise rendition of the airport committee meeting rules from the handout provided to all members in their packet that was set forth by the city of Ontario. This gave an overview of committee member responsibilities as well as descriptions of each elected office position.

Chairman Shawn opened the floor for nominations for the position of chairman. Jim nominated Dan. Dan accepted the nomination. Rick moved that the nominations be closed and Mike seconded. Roll call vote: John-yes, Shawn- yes, Rick– yes, Mike–yes, Jim–yes and Dan-yes. Bill-out and Gary-out. Motion carried 6/0/2. Shawn then asked for a roll call vote for Dan as chairman. Roll call vote: John-yes, Shawn-yes, Rick-yes, Jim-yes, Mike-yes, Dan-yes. Bill-out and Gary-out. Dan elected chairman. 6/0/2

Dan continued with the meeting thanking Shawn for his commitment as chairman during the past year. Nominations were opened for vice chairman. Shawn nominated Rick and John nominated Mike. Rick accepted the nomination and Mike declined the nomination. John moved to close the nominations and Shawn seconded. Roll call vote: John-yes, Shawn–yes, Rick–yes, Mike–yes, Jim– yes and Dan-yes. Bill-out and Gary-out. Dan asked for a roll call vote for Rick as vice

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chairman. Roll call vote: John-yes, Shawn-yes, Rick-yes, Jim-yes, Mike-yes, Dan-yes. Bill-out and Gary-out. Rick elected vice chairman. 6/0/2.

Dan then opened the nominations for secretary. Dan nominated Mike. Shawn moved to close the nominations and Jim seconded. Roll call vote: John-yes, Shawn-yes, Rick-yes, Jim-yes, Mike-yes, Dan-yes. Bill-out and Gary-out. Motion carried 6/0/2. Roll call vote for Mike as secretary: John-yes, Shawn–yes, Rick–yes, Mike–yes, Jim–yes and Dan-yes. Bill-out and Gary-out. Mike elected secretary 6/0/2.

The 2024 budget status review was presented by Andy who shared the tallied results of committee member rankings. Andy will share this with the city and budget committee next month.

New Business: Andy gave a presentation of the upcoming Short Take Off and Landing (STOL) competition at Ontario airport (ONO) September 5-7, 2024. He asked that we review the contract that was included in our packet. Rick moved and John seconded that we embrace the concept of the STOL competition at ONO and send the contract to the city for their review. Roll call vote: John-yes, Shawn–yes, Rick–yes, Mike–yes, Jim–yes and Dan-yes. Bill-out and Gary-out. Motion carried 6/0/2.

Andy shared the handout on the apron expansion independent fee. He explained the requirement for this process as Federal Aviation Administration (FAA) dollars are being spent on the project. Andy will take this fee estimate to the city.

Committee member comments: Shawn asked about the blades used for snow removal at the airport stating that steel carbide blades would damage the new paint and top coating done recently. Dan Cummings said he would look into the various blade used by Jacobs on their snow plow, backhoe and loader.

John commended Andy for his efforts he put into the airport and events at the airport.

Dan Beaubien thanked everyone for attending and asked for a motion to adjourn as there was no further business. Shawn moved to adjourn and John seconded. Roll call vote: John-yes, Shawn–yes, Rick–yes, Mike–yes, Jim–yes and Dan-yes. Bill -out and Gary-out. Motion carried 6/0/2.

The meeting was adjourned at 7:35 pm.

Next meeting: Monday March 4, 2024, at 6 pm at Ontario City Hall.

Dan Beaubien - Chairman

Mike Franks - Secretary