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BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**PARKS COMMITTEE MEETING AGENDA
CITY OF ONTARIO OREGON
THURSDAY, JUNE 20, 2024, 6:00 PM, MT
[Zoom Link](#)**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the Parks Committee has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during a meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Marc Berg _____ Michael Braden _____ Andrew Maeda _____ Deborah Folden _____
Vice-Chair Michael Partin _____ Chair Mike Pratt _____ Vacant _____

Ex-Officio City Manager Community Development Director _____ Public Works Director _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on June 19, 2024. Copies of the Agenda are available at City Hall and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) MOTION TO ADOPT MINUTES

A) May 16, 2024

5) PUBLIC COMMENTS Citizens may address the Parks Committee; however, the Parks Committee may not be able to provide an immediate answer or response. Out of respect to the members and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) DISCUSSION ITEMS

- A) Community Green Infrastructure Grant Program
- B) Growing Equity: Urban & Community Forestry Inflation Reduction Act
- C) Mike Partin - Raise the Flag Campaign
- D) Mike Pratt - Lions Park Update

7) COMMENTS FROM COMMITTEE MEMBERS

8) ADJOURN



**PARK'S
COMMITTEE MEETING MINUTES
Thursday May 16, 2023, 6:00 p.m. MT**

The scheduled meeting of the Park's Committee was called to order by Commissioner Michael Pratt at approximately 6:00 p.m. on Thursday, May 16th, 2023, in the Council Chambers of City Hall. Committee members present in person were Mike Pratt, Marc Berg, Michael Partin, Michael Braden; Andrew Maeda and Deborah Folden were excused.

Others present in person were, Ex-Officio City Manager/Ex-Officio Economic Development Director Dan Cummings, and Assistant Project Director, Al Haun.

Michael Pratt led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on May 14th, 2023; copies of the agenda and minutes are available at the Public Works Headquarters and on the city's website at www.ontariooregon.org.

MOTION PASSED UNANIMOUSLY TO ADOPT THE AGENDA AS PRESENTED

PUBLIC COMMENT

NONE

APPROVAL OF MINUTES

March 21, 2024

RESOLUTION, ACTION &/OR MOTION

THE MOTION WAS MADE BY MR. BRADEN SECONDED BY MR. PARTON TO ADOPT THE MARCH 21, 2024, MINUTES: MOTION PASSED UNANIMOUSLY

NEW BUSINESS

A) Lions Park ADA playground equipment proposal.

- Mike Pratt described suggestions for Lions Park.
- Example: the city has plans to fix the north sidewalk at the park including better access to the playground.
- A new ADA swing set would be installed west of the teeter totter, this would be adding new equipment.
- Questions about the cost and requirements for padding underneath were discussed.
- The new equipment would cost about \$4000.
- They were requesting ideas and suggestions from the city and from Jacobs public works.
- Al Haun offered to review their plans.
- Dan Cummings commented any surface underneath could not be too hard, that would injure kids if they fell,
- Not too soft, or wheelchairs would get stuck in sand, for example.
- Questions on the rubber and the costliness.
- An example was at Alameda Elementary.
- Lions Park has the new canopy up, but still needs to be painted.
- Vandalism report: they lost two benches to vandals.
- Someone put them together and jumped on both of them.
- Dan suggested that Jay Hysell be asked about replacing them.
- The full bench may cost as much as \$900 each.
- They will look into ordering just the replacement parts, instead of a full bench.
- The question came up for the matching funds from the city.
- Dan Cummings elaborated on his email.
- Two years prior, city Council approved to have a two-year maximum of rollover savings for the parks committees (clubs).
- Currently, with three clubs, there is \$60,000 total earmarked to be used by the clubs.
- Nothing was approved for new funds for next fiscal year.
- The clubs had some budgeting concerns and wanted to know that the money set aside for the parks as matching funds would not be removed to another department.
- Mr. Cummings wanted to emphasize \$20,000 is there, for now.
- The city council could still add money in the future.
- In general: for the past two fiscal years, there is \$10,000 per year, per club, of matching funds, that can carry over.
- Michael Braden asked if that can be documented.
- Dan Cummings again offered to create a memo of understanding or executive order to be written out, so there is less confusion on the matching funds.
- Funding issues:
- One example given was the pond at Beck Kiwanis Park.
- The trail around the pond needs to stay maintained.
- Michael Braden asked how much was budgeted for this year.
- \$15,000 for the upkeep.
- The state grant sought after was not awarded to Ontario.
- However, Public Works had a smaller amount budgeted from the general fund to keep the trail around the pond maintained.
- A question came up about two clubs, combining their funds together.
- Could one club donate to another club's project, similar to donating sick leave hours.

- Mr. Cummings commented that as the budget stands currently, if approved on the 28th without any changes, the \$20,000 for each club is untouched.
- He wanted to emphasize that it is better if the funds get used, instead of sitting unused.
- The perception from city council might be that it is unwanted or under-utilized funding.
- Each club can show progress for current projects through their parks master plan.

RESOLUTION, ACTION &/OR MOTION

NO RESOLUTION, ACTION &/OR MOTION WAS MADE.

DISCUSSION ITEMS**A) Serve Day:**

- Marc Berg gave an update on the airport fencing and Eastside Lanterman park project from serve day.
- There were some setbacks with a sprinkler line being hit while digging post holes.
- The west side fence was installed.
- The south side fence will still be installed at a later date.
- The fencing is still available, as Kiwanis only used a small fraction of fencing, which is available at the airport.
- Kiwanis club offered to help pick up and store the fencing parts.
- Mr. Cummings will need to coordinate with the fire chief on the storing of equipment at the Terry Layton fire training center.
- Mr. Cummings offered his help if airport manager Andy Woods is out of town on personal business.
- Lions Park flagpole:
 - A future project coming up will be to replace the flagpole into the southwest corner of Lions Park.
 - A new pole could cost as much as \$28,000.
 - A request was made with Idaho power; to see if they could help acquire a power pole big enough to support a large flag.
 - The original flag was sponsored by Mr. Sullivan.
 - There is a plaque cemented in, but the current cement will need to come out.
 - A new plaque will most likely need to be purchased.
- Mr. Cummings asked the question if the different clubs would be willing to donate money to this project.
- The clubs can go back and discuss the donation for a future flagpole.
- The location is in a public right of way, even if on city property.
- There is a certain amount of liability with electric wires nearby.
- For the new flag to go in, as many as three different trees would need to be removed.
- Mr. Cummings can get more information as the project progresses.
- Rotary club update:
 - The club was out of town during serve day, but they did manage to get three trees planted at Laxon Park since then.
 - The dirt was dug out by volunteers.
 - It felt nearly impossible with the hardness of the soil.
 - The club would like to continue watering during the hot summer months.
 - The question was asked if watering equipment could be stored in the closed bathroom in the area.
 - With the city allow them to have a key so as not to haul the equipment back-and-forth from Fruitland.

- Mr. Cummings requested that, if possible, they would only ask that doors stayed locked and keys were tipped secured.
- There was a nursery in Fruitland, Idaho, which closed down several years back.
- One club has been in touch with the property owner.
- They were able to purchase some dollar trees at a large discount.
- The property owner only sells trees as a side business.
- If other clubs were interested, they could ask about purchasing locust, elm, box elder, etc.
- A question was brought up about repairs at the parks if observed.
- Repairs can go through Mr. Jay Hysell of Jacobs.
- Kiwanis reminded the other clubs of state grant funding for trees.
- Mrs. Brittany Oxford would be in Ontario next week on Tuesday Wednesday.
- She will be presenting to the Kiwanis club over the lunch hour at the college on Wednesday.
- This was federal funding through the inflation reduction act, to go to underserved communities.
- Mike also asked about lights going in at Laxson Park.
- From a previous discussion, they were curious if they could be installed over a covered shelter.
- Mr. Cummings estimated it would be several thousand dollars to install power to the park.
- One suggestion made was solar powered lights.
- Mike agreed and said the club would try this out and see if they last.
- Vandalism tends to be a high concern at this location.
- He also commented on the number of graffiti and phallic symbols is rampant.
- SE Fifth Avenue roadwork is to begin next month.
- They impacted area will be the street north of Lanterman Park, down to the highway overpass.

RESOLUTION, ACTION &/OR MOTION**NO RESOLUTION, ACTION &/OR MOTION WAS MADE.**
-----**COMMENTS FROM COMMITTEE MEMBERS****ADJOURN****RESOLUTION, ACTION &/OR MOTION****THE MOTION TO ADJOURN WAS MADE BY MICHAEL BRADEN AT 6:43 PM;
SECONDED BY MICHAEL PARTON: MOTION PASSED UNANIMOUSLY.**

NEXT MEETING SCHEDULED FOR JUNE 20, 2024, AT 6:00PM.

Approved:

Signature_____
Date

(Chairman Michael Pratt, Vice-Chairman Michael Partin)

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