

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY  
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**

**PUBLIC WORKS COMMITTEE AGENDA  
CITY OF ONTARIO OREGON  
TUESDAY, JULY 16, 2024, 3:00 PM, MT  
[Zoom Link](#)**



Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the Committee has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the meeting, as long as all public meeting notice requirements have been met.

**1) CALL TO ORDER**

Roll Call: Pat Woodcock \_\_\_\_ Jackson Fox \_\_\_\_ Jake Galeener \_\_\_\_ Al Christiani \_\_\_\_  
Sam "Mac" McMillen \_\_\_\_

City Council Ex-Officio \_\_\_\_ City Manager \_\_\_\_  
PW Director \_\_\_\_ Assistant Project Director \_\_\_\_ City Engineer \_\_\_\_

**2) PLEDGE OF ALLEGIANCE**

This Agenda was posted on July 12, 2024. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at [www.ontariooregon.org](http://www.ontariooregon.org).

**3) MOTION TO ADOPT THE AGENDA**

**4) MOTION TO ADOPT MINUTES**

A) June 18, 2024

**5) PUBLIC COMMENTS** Citizens may address the Public Works Committee. However, the Public Works Committee may not be able to provide an immediate answer or response. Out of respect to the members and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

**6) NEW BUSINESS**

A) ELECTION OF OFFICERS  
Chairman  
Vice-Chairman  
Secretary

**7) DISCUSSION ITEMS**

A) OPERATIONS UPDATE

**8) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS**

**9) ADJOURN**



## PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, June 18, 2024, 3:00 p.m. MT

**Jacobs**

The scheduled meeting of the Public Works was called to order by Vice-Chairman Jake Galeener at approximately 3:00 p.m. on Tuesday, June 18, 2024, in the Council Chambers of City Hall. Committee members present in person or attended via Zoom were Al Christiani, Jake Galeener, and Mac McMillen; Woodcock & Fox excused.

Others present in person or via Zoom were Al Haun, Marshall Pierce, and Alicia Cardozo.

### AGENDA

The press was notified; this Agenda was posted on June 17, 2024. Copies of the agenda and minutes are available at the Public Works Headquarters and on the city's website at [www.ontariooregon.org](http://www.ontariooregon.org).

**THE MOTION WAS MADE BY MR. CHRISTIANI, SECONDED BY MR. MCMILLEN TO ADOPT THE AGENDA AS PRESENTED: MOTION PASSED UNANIMOUSLY.**

### ADOPTION OF MINUTES – NOVEMBER 21, 2023

RESOLUTION, ACTION &/OR MOTION:

**THE MOTION WAS MADE BY MR. CHRISTIANI, SECONDED BY MR. MCMILLEN TO ADOPT THE MINUTES OF THE PREVIOUS MEETING, NOVEMBER 21, 2023: MOTION PASSED UNANIMOUSLY.**

### ELECTION OF OFFICERS

RESOLUTION, ACTION &/OR MOTION:

**THE MOTION WAS MADE BY MR. GALEENER, SECONDED BY MR. CHRISTIANI TO MOVE THE ELECTIONS TO NEXT MONTH: MOTION PASSED UNANIMOUSLY.**

### OPERATION UPDATES

- **SE 5<sup>TH</sup> AVE** –
  - *Getting underway.*
  - *Working on traffic control issues.*
- **WTP** –
  - *WesTech Cassette addition was performance tested about a month ago and it went really well.*
  - *Working on closing out the contractor.*
- **WWTP** –
  - *Annual report submitted to DEQ for the first quarter of this year.*
  - *Working with a new firm RH2 Engineering on getting a new headworks screen replaced.*
  - *Almost done with finalizing the scope and should be on the next council agenda or the one after.*
- **FARMERS LEASE** –
  - *The Farmers lease expires; this is their last season this year.*
  - *Working on revised lease language to make it a bit more incentivized for the farmer to irrigate as much as possible. (Continued discussion)*
  - *Mr. Galeener expressed concern/desire to have the city maintain the access roads throughout including goat head removal for hunters, specifically Pheasants Forever.*
  - *Jacobs to review the MOU, current contract responsibilities, and lease agreement to see if any language or revisions can be made.*

- **SAFE STREETS FOR ALL –**
  - *This is a Federal Highway Administration Grant.*
  - *Purpose is to come up with a comprehensive safety action plan for transportation in general. But that includes bicycles, multi-mobile, public, roads, crosswalks, etc., everything unsafe in Ontario.*
  - *Right now, there’s a survey out that closes in the middle of July, asking public where the hot spots are in the city, where would like to see them going, etc.*
- **2 WATER GRANTS –**
  - *CDGB, Community Development Block Grant – Secondary River Intake.*
  - *Just submitted an application for Safe Drinking Water for all, State Revolving Loan Fund – a new 3-million-gallon reservoir, which will replace the two at Eastside.*
- **EAST LANE –**
  - *Just received 90% drawings from Jacobs, a rehab from SE 5<sup>th</sup> Ave to E Idaho Ave.*
- **FEE INCREASES –**
  - *All Public Works fees. 2021 was the last meter cost increase. (Service installs)*
  - *Right of Way Permit costs have not been increased since before 2010.*
  - *Review at next meeting.*

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**ADJOURN ~ 3:35 P.M.**

Christiani moved; Galeener seconded **TO ADJOURN**: Motion passed unanimously.

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**APPROVED:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date