

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, NOVEMBER 12, 2024, 6:00 PM, MT**
[Zoom Link](#)

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Susann Mills ____ Sam Baker ____ Ken Hart ____ Penny Bakefelt ____ Eddie Melendrez ____
Council President John Kirby ____ Mayor Deborah Folden ____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on November 8, 2024. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) CONSENT AGENDA

A) Approval of Council Meeting Minutes: October 22, 2024

5) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) PRESENTATIONS

- A) Accept Sister City Flag: Osakasayama, Japan
- B) Chamber of Commerce Annual Report: John Breidenbach, CEO
- C) Ontario Recreation District Update

7) NEW BUSINESS

- A) Ordinance #2830-2024: Create OMC Title 2 Chapter 15 - CLG/Facade Committee
- B) Appointment to CLG Commission/Facade Grant Committee

8) DISCUSSION ITEMS

9) DEPARTMENT HEAD UPDATES

A) Airport: Quarterly Report

10) HAND-OUTS

- A) Minutes: County Court 10-16-2024, 10-23-2024; Airport 09-03-2024, 10-07-2024
- B) Monthly Department Stats: PW, OFR

11) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

12) ADJOURN

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation [Current or Potential]/Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

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CITY COUNCIL MEETING MINUTES October 22, 2024

The scheduled meeting of the Ontario City Council was called to order by Mayor Deborah Folden at 6:00 p.m. on Tuesday, October 22, 2024, in the Council Chambers of City Hall. Council members present were Deborah Folden, Susann Mills, Ken Hart, John Kirby, Eddie Melendrez, Sam Baker, and Penny Bakefelt.

Staff present were Dan Cummings, Tori Barnett, Corinna Hysell, Clint Benson, Jason Cooper, Tatiana Burgess, Casey Mordhorst, Marshall Pierce, Kari Ott, and Andy Wood.

The meeting was recorded, and copies are available at City Hall.

AGENDA

This Agenda was posted October 18, 2024. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

BAKER moved, KIRBY seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Kirby-yes; Folden-yes. Motion carried 7/0/0.

CONSENT AGENDA

KIRBY moved, BAKER seconded, **TO ADOPT THE CONSENT AGENDA, WHICH CONSISTED OF THE COUNCIL MEETING MINUTES OF SEPTEMBER 24, 2024, AND OCTOBER 8, 2024**. Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Kirby-yes; Folden-yes. Motion carried 7/0/0.

PUBLIC COMMENTS

Kristy Rodriguez Willard, Ontario, stated: *Good evening Madam Mayor and members of the Council. My name is Kristy Rodriguez Willard. I am the Executive Director of the Housing Authority of Malheur and Harney County. I just wanted to give you all a brief update as to how things are progressing with HB5019 funds that we have received into the county, as well as SB5511 and SB5713, I believe is what it is, don't quote me on that. Just want to let you know we're progressively moving strong, as far as utilizing all of the funds. The funds are to be spent by the 30th of June, 2025. We are to, our goal was to rapidly rehouse 34 individuals that are experiencing homelessness or at risk of homelessness, that are currently living out in the streets in Malheur County. Right now our goal is almost, we're almost at our goal, and we're not even near the 30th of June of 2025. So we've had 18 folks that have actually moved out of our Turnkey Project, and that's families with children. We also, Community in Action also has a 9-bed that we're working with them, and they are transitioning folks out into permanent housing, so we actually have 18 that have now moved into permanent housing where they have their own home and we're no longer assisting them. They are either paying rent on their own, or they are receiving some type or form of subsidy. And then we have 5 that are actually moving out of Project Turnkey this week. So, within the next couple days, and they are, they've all found permanent housing. So the program's working, and I just want to let you guys know that I know that we still see folks that are homeless out in the street, but we can only do so much, and so this is just a step towards the right direction, where we're trying to assist those, but we've definitely exceeded our numbers as far as people that are permanently housed now. We anticipated that one is great, but having 24 people that are now living in their own place to call home without any type of permanent assistance from the state, is fantastic. So, I just wanted to give you guys an update and let you guys know that we're working towards, we're working towards*

helping these individuals out. I don't see that this funding is going to end, so I'm hoping that this whole, this funding will continue into the 25-27 legislation when we're going to "...", so thank you.

Councilor Bakefelt voiced kudos to Kristy for doing a great job.

Councilor Melendrez thanked Kristy for all the work she was doing, along with Community in Action. He thought when they worked together, solutions could be brought to the city. For example, the unhoused site where they had shown support with the trash bin. He really appreciated that. If there was anything he could do to support their work, he was there for them. The updates put a human factor to their work and helped everyone see the work they were doing.

Jack Lester, Ontario, stated: *Good evening. I am a current resident of the Turnkey Project that Kristy said. It has helped. I also work there as a monitor. I monitor the grounds, make sure that people aren't meandering around and causing issues with each other in any part of that facility. I am soon to be in my own home, as well, through help with them and Community in Action. My wife and I are on the way to home ownership as well. We've got three children, and we moved back this last November, so it's been almost a year. Could not find a place to live. It was pretty bad. But, with her help and Community in Action, we are, we're on the right path. It's been a long battle, but it's a very eye-opening one at the same time, as to what's going on. So, I'm thankful for it. I just wanted to let you guys know, and I'm here on her behalf, and Project Turnkey, and it's great. It really is.*

Councilor Melendrez thanked Mr. Lester for sharing his story. It helped them see there were people benefiting from the program.

OLD BUSINESS

Ontario Sanitary Rate Increase

Travis Williams, District Manager, OSS, presented.

Mr. Williams stated he was there to request a 4% price increase for services. He had previously sent Mr. Cumings a letter regarding this, with a price sheet attached, showing what that increase would be for all levels of business. If approved, the effective date of the increase would be December 1, 2024. It basically equated to about 95¢ for the most frequently utilized service, which was residential trash service with recycling.

Councilor Kirby asked about the availability of dumpsters, and did they have the necessary equipment to move and place them in the appropriate place.

Mr. Williams stated yes, they had the equipment, and they had just received their second order of dumpsters, so there was currently every size available, plastics and metal containers.

Councilor Kirby asked for an update on the transfer station.

Mr. Williams stated they had been in discussions on the best way to move forward on reopening that to the public. It was currently being used for their cardboard that was baled and sent out. They were not currently doing public dumping, which was partly due to staffing issues. However, they were working on a plan to get that reopened for the public. It would be a different building, but in the same location.

Councilor Kirby verified the rates being presented would be applicable to that as well.

Mr. Williams stated yes. It would be by the pound.

Councilor Kirby asked if they had any timeline for opening that.

Mr. Williams stated he didn't want to say a hard date because they couldn't commit to a date specific, but possibly the middle of next year.



Councilor Bakefelt stated with regard to yard debris pick up, she couldn't recall the date this year....

Mr. Williams stated it was November 21st, the Thursday prior to Thanksgiving.

Councilor Bakefelt asked if there was a reason it wasn't done later. Sometimes all the leaves had not fallen.

Mr. Williams stated traditionally that was the last time leaves would fall, but it seemed like it was getting later. That might be something taken into account in the future, maybe extending that later into the year. He saw no issues with extending it, but it could not be changed for this year.

MILLS moved, KIRBY seconded, **THE CITY COUNCIL APPROVE THE 4% SOLID WASTE RATE INCREASE REQUESTED BY ONTARIO SANITARY SERVICE INC., FOR BOTH COMMERCIAL AND RESIDENTIAL SERVICES AS ALLOWED BY CONTRACT.** Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Kirby-yes; Folden-yes. Motion carried 7/0/0.

NEW BUSINESS

Airport Hangar Sales: 331 Echo and 326 Foxtrot

Andy Wood, Airport Manager, presented.

Current owner Kevin Berg wanted to sell Hangars 331 Echo and 326 Foxtrot to Nathan Morgan, an airline pilot waiting to use the facilities at the Ontario Airport. They just needed approval from the Council to conclude the transaction.

Councilor Hart asked if there were any other hangars currently available at the airport.

Mr. Wood stated there were two hangars that had spare space allocation for aircraft. One was a gentleman who had sold his plane and was in the process of acquiring another one. The other was Nathan Morgan, who had one plane to go in the hangar, and Mr. Wood had referred three sub-lessees to him to fill that spot. There was currently a waiting list of about 15.

Councilor Hart stated these hangars were being passed around, but there was a waiting list, so if you didn't know someone, you'd never get a chance to get a hangar. Why were they being assigned? Did they own those?

Mr. Cummings stated the city owned the land, and leased the ground to the people owned the building. The city was only approving a lease to a new person.

Councilor Hart confirmed it was a private sale between two hangar owners.

Mr. Cummings stated that was correct. The city was only approving the person making the purchase.

KIRBY moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE THE SALE OF HANGAR 331 ECHO AND 326 FOXTROT TO NATHAN MORGAN.** Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Kirby-yes; Folden-yes. Motion carried 7/0/0.

Airport Commercial Ground Lease Template: Aeronautical Use Improvements

Andy Wood, Airport Manager, presented.

The city was working to improve the Ontario Airport, which sometimes required that leases met the need to protect the airport and city in ensuring that all rules and regulations were being met, as well as conforming to the city agreement with FAA, who had made substantial monetary investments in the Ontario Airport. In the past, the city has had to spend quite a bit on attorney fees to enforce city regulations and FAA rules and therefore required a new, stronger Lease Agreement to be created to protect the city and taxpayers.

Staff, the City Attorney, and the Airport Committee worked on new templates for ground leases for both noncommercial and commercial lease agreements. The noncommercial lease had already been approved, and now the commercial lease needed to be finalized. It reflected the same changes as were now in the noncommercial lease with the addition of the commercial requirements. The editable template was created by the City Attorney.

KIRBY moved, MILLS seconded, **THE CITY COUNCIL APPROVE THE COMMERCIAL LEASE AGREEMENT TEMPLATE TO BE USED FOR ALL FUTURE NEW AND RENEWAL GROUND LEASES AND COMMERCIAL BUSINESSES.** Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Kirby-yes; Folden-yes. Motion carried 7/0/0.

Ontario Municipal Airport BLM Way: Gate and East Fence

Dan Cummings, City Manager, presented, along with Andy Wood, Airport Manager.

During the Budget Committee meetings, they put \$150k into the budget for this proposed fencing. This was the fencing and gate to support the BLM SEAT Base. Staff was applying for a ConnectOregon Grant. The Budget Committee suggested moving the \$150k, and placing it into Contingency until the city received the grant or not, at which time they could come back to Council. *[He referenced a printout of all the projects he'd provided to them that evening.]* This went through the SEACT that he sat on, and they had given presentations, including one by Toby Epler, the city's airport engineer. The city was bumped up the list to #16. The list before them was the projects that were awarded by the final committee, who was the TRC, Transportation Committee. The city's grant was approved. Since the city had that grant, they also applied for a COAR grant to cover the required matching funds of the previous grant, for the \$40,500 because that was a 10% match. If the city received that grant, it would leave a maximum due of \$4,500. Currently, with this grant, he had already put 66% of that into the BLM Lease Project, so they would be paying the \$29,700, leaving a maximum of \$15,300 for the city to cover. As previously stated, there was the \$150k that had been placed in Contingency, as well as the \$93k in the economic fund, which could be used for the \$15,300, and also the economic fund of the Stelling Property. But, if everything worked out, and the city received the COAR grant, then both the city and BLM won because that would reduce the amount owed to \$4,500, and BLM would pay 100% of that. The remainder of theirs would stay in their project, and there would be zero cost to the city for the fencing. Worse case as it currently stood, if the city did not receive the COAR grant, the city would be responsible for the \$15,300. Staff needed commitment for the grant, or it would be lost, which they really didn't want to do. But, they continued to hope for the COAR grant, which would mean the city had zero cost for the fencing project.

The BLM Project was extremely valuable to the city, and the fencing was something that was really needed. The existing ground lease with BLM, once built, basically gave the city a return of around \$40-50k a year, every year. Over the full 30-year run, the city would receive \$1.8M, plus the city would own the building. If BLM wanted to remain after that, the city would then negotiate a lease that BLM would pay to the city. Overall, this was a win-win for the city. Even if the city had to pay the \$15,300, it was a good investment.

Councilor Bakefelt asked when they thought they'd hear about the other grant.

Mr. Wood stated it would close on October 25th, so they'd probably hear mid-November.

Mr. Cummings stated if the city did not do the fencing project, the ConnectOregon Grant would be returned and awarded to someone else.

KIRBY moved, BAKEFELT seconded, **THE CITY COUNCIL APPROVE THE ONTARIO MUNICIPAL AIRPORT BLM WAY GATE AND EAST FENCE PROJECT ESTIMATE FOR \$150,00.00, WITH THE ODOT CONNECTOREGON GRANT AT 70% \$105,000.00 AND THE CITY OF ONTARIO MATCHING FUND AT 30% EQUALING \$45,000.00 AND THE MAYOR AND CITY MANAGER TO SIGN ODOT CONNECTOREGON GRANT AGREEMENT AND ALL RELEVANT DOCUMENTATION FOR THE ONTARIO MUNICIPAL AIRPORT BLM WAY GATE AND EAST FENCE.** Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Kirby-yes; Folden-yes. Motion carried 7/0/0.



DEPARTMENT HEAD UPDATE**Finance: Monthly Report (August, 2024)**

Kari Ott, Finance Director, presented.

The city had their audit a few weeks ago, and she believed it went well, based on what the auditors told her. She had some things to finish up, then the auditors did as well, and they hoped to have it all wrapped up end of December.

Last fiscal year, because the audit was pretty well wrapped up, she still had to make one adjustment for property taxes. She looked at where the city ended compared to what had been budgeted for 24-25. Using rough figures, the city budgeted just over \$3.3M, and the city was coming out at least \$1M higher. There were three large factors that affected that: 1) the marijuana tax came in substantially higher than budgeted. That was because when the budget was done, there were still two payments outstanding, so they had budgeted conservatively; 2] the Idaho Power Franchise Fee came in about \$300k higher. They had budgeted higher for that in this current fiscal year due to an increase in rates; and 3] the city had planned on paying the new union contract before the end of the fiscal year, which had not happened, so that had not been deducted yet. Those three factors made a huge difference.

Councilor Kirby asked when the police union contract was accepted, would that be a retroactive payment back into last year, but booked in the current year?

Ms. Ott stated that was correct, because they city hadn't owed it as of June 30th because no agreement had been reached by that date. It would go retroactively back to January, so she'd have to prepare a budget resolution for that. The best thing to do was adjust the beginning balance to pay that additional cost.

Councilor Hart stated during the Budget Committee meetings, they had discussed delaying the PERS payment until they had more information, which they now had. Had she heard anything more on the matching funds from the state, any more clarity?

Ms. Ott stated yes. She had some emails about that process, where surveys had been sent out. They were attempting to get that done for next year, this calendar year, so she was hopeful that would hit in this fiscal year, but at this point, there was nothing set in stone. They were continuing to work on the process, which had been shared through various emails through PERS and employer emails.

Councilor Hart confirmed that it wouldn't happen this calendar year.

Ms. Ott stated no, it would not this *calendar* year, but it could happen this *fiscal* year.

Councilor Hart stated they had talked about the possibility of actually paying down some of that in this calendar year.

Ms. Ott stated they also discussed coming back in December, before anything changed. They could do that, and by then, she hoped, she'd have more information on the actual state program and the timing. The new rates for PERS had been released for the next biennium, and if it wasn't for the city's paydowns, the city would have been paying over 55% in PERS for employees.

Mr. Cummings stated the plans were to be discussed at the last meeting in December, to provide Council an update. This Council made the decision with the money, and hopefully they'd be able to make a decision as to how they wanted to proceed.

Councilor Hart stated there were two meetings scheduled, but assumed they'd just have one in December because of the conflict with Christmas.

Mr. Cummings stated that was possible.



Ms. Barnett reminded them that the second meeting in December was currently scheduled for Christmas Eve.

Many stated they would not be attending that meeting.

Mr. Cummings stated it appeared there would only be one meeting in December.

Councilor Baker asked if the city had paid PERS down this year? There had been money earmarked for that.

Ms. Ott stated no. That had been discussed in June of the last fiscal year, about paying it down, but because there was a new program coming through...again...like they had before with the 25% match of the paydown, they discussed waiting until December to make this year's payment, as well as last year's. To see if they were going to make that then, or wait and make that later to match that program. That's why no payment had been submitted yet.

Councilor Baker just wanted to make sure it didn't slip through the cracks as he believed they needed to get that paid down as much as possible without shorting the city on the other side.

Ms. Ott agreed, which was why it was going to be back before the Council in December. She'd be looking for a decision at that time as to paying it then, or wait for....she was hoping by then she'd have more definitive information on when the program was going to begin, and she'd be able to provide information to them to make the best decision. She knew the matching program wouldn't be ready by December, but hopefully by June.

Councilor Hart stated he'd like them to consider paying last year's in December, to not pay this year's, and wait for the match program. They might leave some money on the table, but the longer they kept rolling the money over and not paying it, people would start asking to spend it. Plus, some members of the Council would not be on the Council after December, one specifically since Sam wasn't running for reelection. They needed more information, and now they had it, except when they'd actually do a matching program. Did she recall how much had been budgeted for next year?

Councilor Bakefelt stated she'd like to know what they were leaving on the table.

Ms. Ott stated for the current fiscal year it was \$356,480, budgeted in this current year. For last year, it was \$498,689. That money was transferred into the PERS Reserve Fund, and was currently just sitting there. It would take a resolution to expend it.

Mr. Cummings stated current staff had no intention of asking for, or asking to use, those funds. Everyone wanted it paid off. Staff would not be coming after it, but he understood what Councilor Hart was saying.

Mayor Folden thanked Ms. Ott for the information, and for her work on the audit.

HAND-OUTS

Minutes

Airport 08-05-2024; County Court 09-09-2024, 09-18-2024, 09-25-2024, 10-02-2024

Check Register

September, 2024

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

Councilor Hart praised Ms. Ott and her team. The Audit Committee had met with the auditors, who had high praise. They still remembered when the City of Ontario did not have clean audits, but had significant issues instead. It took a lot of hard work, and he voiced appreciation to her and her staff on continuing to keep Ontario clean.



Councilor Kirby gave a report on his trip to Osakasayama, Japan, the City of Ontario's Sister City. He and Councilor Hart, among others, had been in the delegation to travel to Osaka, representing Ontario. He hoped at the next meeting, they would be presenting a flag signed by 150 people who had attended the commemorative dinner. The relationship was healthy, they'd all be warmly received, better than well-fed, and were hauled all over the place. Osaka and Ontario were two unique cities, but he could see why the relationship worked. They craved what Ontario had, which was open space. No one owned a lawn mower, because there was no grass. The streets were so narrow that if an Ontario fire truck faced on-coming traffic, the truck wouldn't get to the fire. However, their fire training center was new and modern. They also took them to a reservoir, which they stated was something like nine centuries old, and had been rebuilt over the years. At one point, some of the bypasses were made by hollow trees. Also, crypts, or caskets, which had been made of stone, were placed at the end so they could move water around. The city had constructed a museum explaining all that. It was a wonderful trip and encouraged any of them to take part. The plane ticket was expensive, but once there, you'd stay with a host family, be well-fed, and transported everywhere around Southern Japan. His intention was to present the flag at the next meeting. He believed it would be displayed at the Cultural Center in a case the city had on that site.

Councilor Melendrez gave credit to Mr. Cummings and Mr. Wood for the work at the airport. He appreciated the way Mr. Cummings explained how the grant process worked.

Councilor Melendrez wanted to plant a seed with the Council about learning how the process worked for the Sister City Program, and if something could be set up in the future for a Sister City in Mexico. He believed the Mexican ties were as deep as the Japanese ties. He'd like to learn more about that. However, that could be a one-on-one conversation between him and Mr. Cummings, or an email, or with the entire Council.

Mr. Cummings stated the city had received a Safe Streets for All grant, and staff would be doing a Safety Action Plan to determine how to make the city streets safe. The final open house was October 30th, 4-7pm, at the Four Rivers Cultural Center. He asked the Council to pass that around the community. There were information boards set up already, hoping that people who saw it at the Cetner, would make plans to attend the meeting. He invited everyone to attend – it was open to anyone and everyone.

Mayor Folden stated she had seen it on Facebook, and shared it. She encouraged others to do the same.

EXECUTIVE SESSION

Executive Session: ORS 192.660(2)(d)

An executive session was called at 6:49 p.m. under provisions of ORS 192.660(2)(d) to provide a Labor Negotiation update. Representatives of the news media and designated staff would be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media were specifically directed not to report on any of the deliberations during the executive session. No decision could be made in executive session. At the end of the executive session, the Council would return to open session and welcome the audience back into the room. The Council reconvened into regular session at 7:03 p.m.

ACTION FOLLOWING EXECUTIVE SESSION

BAKEFELT moved, HART seconded, **THE CITY COUNCIL APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE ONTARIO POLICE ASSOCIATION AND THE CITY OF ONTARIO POLICE DEPARTMENT FOR THE PERIOD OF JANUARY 1, 2024, THROUGH DECEMBER 31, 2026, THAT IS BASED ON THE CITY WHAT IF MEDIATION PACKAGE PROPOSAL DATED OCTOBER 2, 2024, THAT THE GUILD (ASSOCIATION) VOTED AND RATIFIED THE CONTRACT ON OCTOBER 10, 2024, AND AUTHORIZE THE MAYOR AND CITY MANAGER TO SIGN THE FINAL VERSION UPON RECEIVING THE ASSOCIATION SIGNED ORIGINAL.** Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Kirby-yes; Folden-yes. Motion carried 7/0/0.

Councilor Kirby verified legal counsel had reviewed the document.



Mr. Cummings indicated yes; he'd worked with it all the way through.

Councilor Hart recognized those who attended the meetings for this issue, and thanked them for their effort.

Councilor Bakefelt stated she was pleased that the police department would be getting more resources for their officers. She wished it could be more because they earned it every day. She appreciated the patience of the officers, too, as they all went through the negotiation process. She also thanked all those involved during this process.

ADJOURN

KIRBY moved, MILLS seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-yes; Kirby-yes; Folden-yes. Motion carried 7/0/0.

ACCEPTED:

ATTEST:

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder









**AGENDA REPORT
NEW BUSINESS
November 12, 2024**

To: Mayor and City Council

FROM: Dan Cummings, City Manager/Community Development Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **ORDINANCE #2830-2024: CREATE OMC TITLE 2 CHAPTER 15 - CLG/FACADE COMMITTEE**

DATE: October 28, 2024

PROPOSED MOTION:

IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER, I MOVE THE CITY COUNCIL TO APPROVE ORDINANCE #2830-2024, AN ORDINANCE CREATING TITLE 2, CHAPTER 15 OF THE ONTARIO MUNICIPAL CODE CREATING THE CERTIFIED LOCAL GOVERNMENT COMMISSION/FACADE GRANT PROGRAM COMMITTEE ON FIRST READING BY TITLE ONLY.

IF THE VOTE IS UNANIMOUS:

IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER, I MOVE THE CITY COUNCIL TO APPROVE ORDINANCE #2830-2024, AN ORDINANCE CREATING TITLE 2, CHAPTER 15 OF THE ONTARIO MUNICIPAL CODE CREATING THE CERTIFIED LOCAL GOVERNMENT COMMISSION/FACADE GRANT PROGRAM COMMITTEE ON SECOND READING BY TITLE ONLY.

SUMMARY:

This action is to amend Title 2 Boards, Commissions and Committees to add Chapter 15 creating the Certified Local Government Commission (CLG) and the Façade Committee under Title 2 of the Ontario Municipal Code (OMC).

Both committees were created before and function as one committee for both processes but were not formally created under Title 2.

BACKGROUND:

The Ontario City Council (Council) approved Ordinance #2739-2018 repealing Title 10C-50 Historical Landmarks, and replacing it with Title 10C-60 Historical Landmarks under 10C-60-20 of the Planning Code, a Historical Preservation Commission was created, which included the creation of a Certified Local Government (CLG) Commission to oversee any State Historical Grant as well as the same Commission oversees the City Façade Grant Program.

It was determined that this committee should also be created under Title 2 Boards, Commissions and Committees.

CURRENT SITUATION:

The City desires to amend Title 2 by adding Chapter 15, creating the Certified Local Government Commission/Façade Grant Committee to oversee both the Historical Grants and Façade Grant programs.

ANALYSIS:

- A. **STRATEGIC PLAN** Committees help to improve the desirability and growth of the City fulfilling some of the Council Strategic Plan.
- B. **FINANCIAL** There is no new financial responsibility for this action.
- C. **TIMING** There is no set timing that is needed for this action.
- D. **POLICY/LEGAL** The City Council is the Governing Body that sets the policies for the City as well as selects the City Committees.

ALTERNATIVES:

The Council could choose not to form this committee under Title 2 and continue the two committees as originally created.

RECOMMENDATION:

Staff recommends the City Council approve Ordinance #2830-2024 creating Title 2 Chapter 15 of OMC.

ATTACHMENTS:

1. Ord #2830-2024 Amend OMC 2-15 CLG-FACADE Committee

After recording, return to:
City of Ontario Attn:
City Recorder 444 SW
4th Street Ontario, OR
97914



ORDINANCE NO. 2830-2024

AN ORDINANCE CREATING TITLE 2, CHAPTER 15 OF THE ONTARIO MUNICIPAL CODE CREATING THE CERTIFIED LOCAL GOVERNMENT COMMISSION/FAÇADE GRANT PROGRAM COMMITTEE

- WHEREAS,** The Ontario City Council (Council) approved Ordinance #2739-2018 repealing Title 10C-50 Historical Landmarks, and replacing it with Title 10C-60 Historical Landmarks; and
- WHEREAS,** under 10C-60-20 of the Planning Code, a Historical Preservation Commission was created, which included the creation of a Certified Local Government (CLG) Commission to oversee any State Historical Grants; and
- WHEREAS,** the same Commission oversees the City Façade Grant Program; and
- WHEREAS,** the Council desires to amend Title 2 by adding Chapter 15 creating the Certified Local Government Commission/Façade Grant Committee to oversee both the Historical Grants and Façade Grant programs.

NOW, THEREFORE, the City of Ontario ordains as follows:

Title 2 Chapter 15 is created as follows:

Chapter 15 – Certified Local Government Commission/Façade Grant Committee

2-15-1 - Certified Local Government Commission/Facade Grant Committee Established

A Certified Local Government Commission/Facade Grant Committee is established composed of five members with demonstrated competence, knowledge, or interest in historic preservation with preference given to those with professional experience in the fields of preservation, architecture, archaeology, community history, building trades, real estate, or related specialties. One of the members will be the current Planning Director. Most of the members shall reside in the City of Ontario. Members shall serve without compensation, but are eligible for reimbursement of expenses related to their service.

2-15-2 - Term(s) of Office.

The Council, in the initial appointment of members, shall appoint one (1) member, the Planning Director as a permanent term; two (2) members for a two (2) year term; and two (2) members for a one (1) year term. Subsequent terms of appointment shall be for three years, or in the case of a replacement, for the remainder of the unexpired term. Members shall be eligible for reappointment.

2-15-3 - Quorum and Rules and Regulations for Meetings.

A simple majority of members shall constitute a quorum to conduct official business.

2-15-4 – Election of Officers.

A Chair and Vice-Chair shall be elected annually by and from the seated membership. Officers are eligible for reelection.

2-15-5 - Meetings.

The Commission should meet at least four times a year, or as necessary to approve applications and as required to conduct business in a timely fashion. The notice of the meetings shall be in accordance with applicable state law. Minutes, applications, staff reports, findings, and decisions of the Commission shall be maintained as public records in accordance with applicable state law.

2-15-6 – Duties and Responsibilities.

- A. Maintain specific guidelines for the designation of historical landmarks;
- B. Review and comment upon the conflicts of land use, housing, municipal improvements, and other programs undertaken by a government agency as they relate to the historic resources of the city;
- C. Employing the procedures and criteria in 10C-60-30, the Commission shall periodically identify and evaluate the historic resources of the City of Ontario and maintain an inventory of historic resources. At such times as surveys are being conducted, owners of the subject properties shall be notified and invited to provide comment and input.
- D. For purposes consistent with this ordinance and subject to the approval of the City Council, the Commission may seek, accept, and expend public appropriations; seek, accept, and expend grant and gift funds; cooperate with public and private entities; assist the owners of Landmarks in securing funding for the preservation of their properties; and report on such activities to the City Council.
- E. Designate properties to the Designated Landmarks Register.
- F. Review and act upon applications for the alteration, relocation, or demolition of designated landmarks.
- G. Review and approve applications for the Façade Grant programs under the City Façade Grant Criteria and Guideline requirements, adopted under Resolution #2015-139, dated July 20, 2015; and
- H. All other duties established under 10C-60.

2-15-7 – Members – Prohibited Acts.

A member of the Certified Local Government Commission/Facade Grant Committee shall not participate in any Committee proceeding or action in which the following has a direct or substantial financial interest:

A member or their spouse, brother, sister, child, parent, father-in-law, mother-in-law, any business in which they had been serving or had served in the previous two (2) years or any business with which they were negotiating for or has an arrangement or understanding concerning a prospective partnership or employment, any actual or potential interest shall be disclosed at a meeting of the Committee where the action is being taken.

PASSED AND ADOPTED by the City Council of the City of Ontario this ____ day of November, 2024, by the following vote:

AYES:

NAYES:

ABSENT

APPROVED by the Mayor this _____ day of _____, 2024.

Deborah K. Folden, Mayor

ATTEST:

Tori Barnett, MMC, City Recorder

Committee Appointments - 2024

Committee	New Term Expires	Current Member	Applicant-Interested
Airport [4 year term] Full			
Budget [4 year term] Full			
Business Loan Fund [Perpetual] Full			
CLG/Façade Grand [3 year term] Citizen at Large	12/25	Vacant	John Breidenbach
Diversity Advisory [3 year term] Citizen at Large Citizen at Large Citizen at Large	12/24 12/24 12/25	Vacant Vacant Vacant	
Parks [3 year term] Citizen at Large	12/24	Vacant	
Planning Commission [4 year term] Citizen at Large Citizen at Large	12/25 12/26	Vacant Vacant	
Public Works [3 year term] Full			
V&C [3 year term] Full			

Airport: 1st Monday each month, 6:00 p.m. @ City Hall
Audit: As needed @ City Hall
Budget: As needed @ Public Safety Center
Business Loan Fund: As needed @ City Hall
Diversity Advisory: 3rd Wednesday each month, 5:30 p.m., @ City Hall
Parks: 3rd Thursday each month, 6:00 p.m. @ City Hall
Planning: 2nd Monday each month, 6:00 p.m. @ City Hall
Public Works: 3rd Tuesday each month, 3:00 p.m. @ City Hall
V&C: 1st Thursday each month, 7:00 a.m. @ Chamber Office

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *City of Ontario -- City Recorder*
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 FAX (541) 889-7121

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Breidenbach John A
Last First, Middle Initial
HOME ADDRESS: 907 SW 4th St Ontario 97914
Street City Zip Code
TELEPHONE: 208-739-1640 ceo@ontariochamber.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

Facade Committee / CLG Committee
Facade Committee/CLG Committee (Certified Local Government Committee)

1. 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
Ontario Chamber	20 yrs	CEO
Ontario V&C	20	Director
Ontario Planing and Zoning	4	Chair man

Employment:

Ontario Chamber	CEO	4-15-2024-Present
Current Employer:	Position:	Dates of Employment:

Education:

High School , Some Collage at TVCC

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I belive with the knowage i have of these programs i can add value to the group

Additional Information you feel may be helpful in considering your request for appointment:

I have serve on many borads and commettes ing our area and will able to help .

John Breidenbach
John Breidenbach

Signature:

October 9, 2024

Date:

Submit

Reset



CERTIFIED LOCAL GOVERNMENT PROGRAM
HISTORIC PRESERVATION COMMISSION MEMBER FORM
for the
City of Ontario Historic Preservation Commission

1. Name: John Breidenbach Date: 10-9-2024
2. Address: 907 SW 4th St Ontario OR
3. Telephone Number: 208-7391640
4. Education: Colleges/universities attended with degrees, areas of study and dates completed.
TVCC

5. Occupation: CEO Ontario Chamber of Commerce
6. Positions and/or work experience.

Ontario Chamber and Ontario Visitor and Convention

7. Local history/historic preservation activities (publications, committee work, etc.)
Malheur Culutal Trust
Revital Ontario
Ontario Planning and Zoning
8. Community and other activities:
Saint Alphonsus- Ontario Foundation Board
Board Member Eastern Oregon Visitor Association



Ontario Airport

Semi-Annual Update (October 2024)



Agenda

- Life Flight
- Aviation Schools
- BLM and Farmers Aerial Applicators
- Airport Clubs / Volunteers
- Airport Events and Projects
- Questions



Life Flight Ontario

- Life Flight Ontario is staffed 24/7, 365 days a year.
- We typically have up to four people on duty at the base at all times.
 - A Pilot, Nurse, and Paramedic.
 - We also have an aircraft mechanic that is either available at the base or on call 24/7 as well.
- We typically cover about a 250 mile radius depending on flight related variables.
- We provide ICU level care to patients prior to arrival at the hospital, or while en route from one hospital to another.
- We respond to scene calls, and interfacility transports supporting hospitals, and EMS/ Fire/ LEO throughout southwestern Idaho, and Eastern Oregon.



Life Flight Ontario



A background image showing a biplane flying over a landscape with mountains and trees, overlaid with a teal diagonal design element.

Silverhawk Aviation Academy Ontario Overview:

- **Location:** Ontario, Oregon
- **Time Frame:** 2021–2024 (3 years)
- **Student Enrollment:**
 - **2021:** 1 student
 - **2022:** 15 students
 - **2023:** 50 students
 - **2024:** 75 students (PT and FT)
 - **Growth rate:** 7400% over three years.
- **Fleet Expansion:**
 - **2021:** 1 airplane
 - **2024:** 6 airplanes
 - **Fleet growth rate:** 500% over three years.



Academy Goals:

1. Enhancing Community Involvement & Support:

- Collaborate with local businesses and educational institutions to create partnerships and host events. This could help increase the percentage of students from Ontario and nearby towns.
- Outreach Programs: Partner with local schools and organizations to offer educational workshops. This can raise awareness and increase local enrollment.
- Sponsorships & Partnerships: Collaborate with local businesses for sponsorship opportunities or cross-promotional efforts, increasing visibility and fostering local support.

2. Maximizing Fleet Utilization:

- Optimize aircraft scheduling and maintenance to handle increased student numbers efficiently.

3. Improving the Ontario Facility:

- Facility Expansion: Assess the current space and explore opportunities to upgrade FBO, hangars, and student areas to accommodate growth and improve the training environment.
- Sustainability Initiatives: Energy-efficient improvements to the facility, i.e. solar panels, solar shades, etc.



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BLM - Ontario Airbase

2024 Year End Summary

U.S. DEPARTMENT OF THE INTERIOR
Bureau of Land Management



Ontario Airbase

Vale District Office



ONTARIO AIRBASE 2024 YEAR END SUMMARY

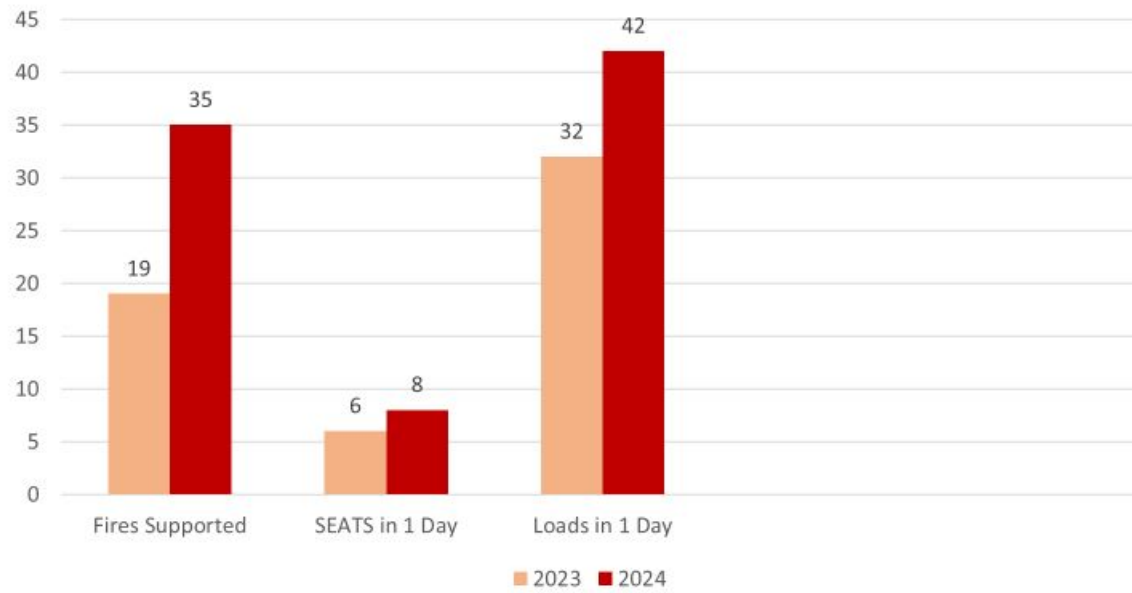
STAFFING

The main man, Brian Rindlisbacher, is still running the base, with the help of his assistant, Dan Cannon. Under them are 2 seasonals, Taylor “Puma” Viveiros and Graycie “Pack Rat” Huff, to help keep things lined out. With the busy season, some ADs, on district resources and on/off district trainees, also came out to help maintain full staffing. Keeping the right seat of 32GA warm, is the great Air Attack of Eastern Oregon, Mike Spelman.

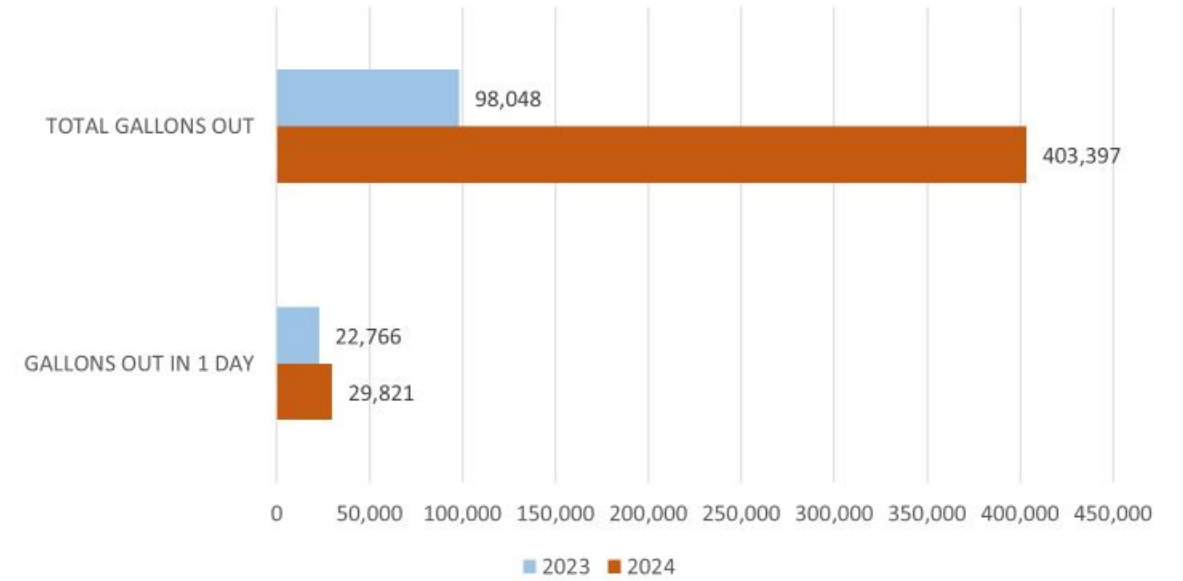
ACCOMPLISHMENTS & STATS

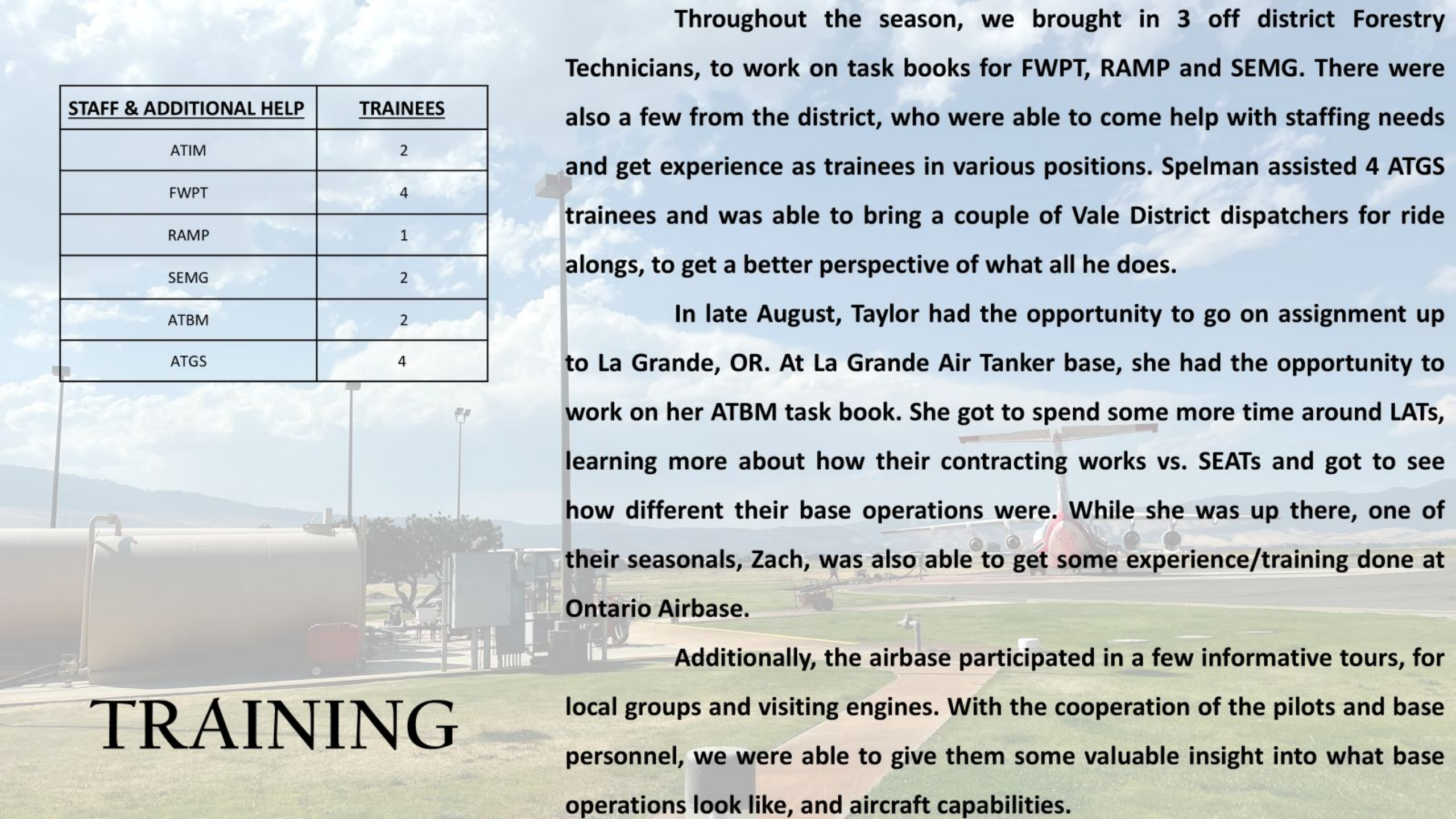
- Ontario SEATs assisted GBCC for 11 fires and supported a total of 35 fires.
- Loading anywhere from 1-8 SEATs at a time, including those who came from U76, BNO, MYL and LWL to assist on incidents.
- We flew out a total of 579 loads for 403,397 gallons of retardant.
- Throughout this season, we hosted 4 Exclusive Use SEATs and 5 On-Call SEATs for various lengths of time, racking up a total of 607.93 flight hours amongst them.
- Air Attack (32GA) has a total of 234.24 flight hours and 80 flights on the season so far, but continues to assist on incidents until further notice.

SEAT STATS FOR ONO



RETARDANT STATS FOR ONO





<u>STAFF & ADDITIONAL HELP</u>	<u>TRAINEES</u>
ATIM	2
FWPT	4
RAMP	1
SEMG	2
ATBM	2
ATGS	4

Throughout the season, we brought in 3 off district Forestry Technicians, to work on task books for FWPT, RAMP and SEMG. There were also a few from the district, who were able to come help with staffing needs and get experience as trainees in various positions. Spelman assisted 4 ATGS trainees and was able to bring a couple of Vale District dispatchers for ride alongs, to get a better perspective of what all he does.

In late August, Taylor had the opportunity to go on assignment up to La Grande, OR. At La Grande Air Tanker base, she had the opportunity to work on her ATBM task book. She got to spend some more time around LATs, learning more about how their contracting works vs. SEATs and got to see how different their base operations were. While she was up there, one of their seasonals, Zach, was also able to get some experience/training done at Ontario Airbase.

Additionally, the airbase participated in a few informative tours, for local groups and visiting engines. With the cooperation of the pilots and base personnel, we were able to give them some valuable insight into what base operations look like, and aircraft capabilities.

TRAINING

Farmers Aerial Applicators

Agricultural (AG) planes are more efficient than ground equipment for many reasons:

Aircraft can spray 60–70 acres per hour, while a tractor-drawn ground sprayer can only spray 100 acres per day. In one example, an Air Tractor AT-502B treated 1,800 acres in a 12-hour day, while a ground rig treated 450 acres.

Aircraft can operate for several hours without refueling, while spray drones have a limited flight time of 12–30 minutes per charge.

Aircraft can treat wet fields and spray when crop canopies are too thick for ground equipment.

Aerial application doesn't contribute to topsoil runoff like ground equipment does.

When pests or disease threaten a crop, time is critical, and aircraft can accomplish three times as much application work as ground equipment.

Precision agriculture technologies, such as GPS units, effective nozzles, and boom-lowering systems, can improve the accuracy and efficiency of aerial applications.





Changes in AG

Recent years have seen changes in farming practices

- Ground Sprayers - Auto Steer
- Drip Irrigation
 - water use efficiency 90 - 100%
 - clogged tape and disposal cost
 - expensive to install, and maintain, especially for large areas
- Thermal laser weed control
 - 1.75 acres/hr capable of running 24hrs
- UAV - Ag Drones
 - T10 drone 15 acres/hr, T20 drone 25 acres/hr, T30 drone 35 acres/hr
 - Drones are used to monitor field conditions, pest control and spot treatments



Annual Report

Fighting Classics Air Museum





Volunteer Driven

Our organization is 100% volunteer run. Outside of our 3 founding board members we have 4-5 volunteers who are at the museum on a regular basis. We started the year with just the 3 founding board members and now we have a total 8 individual volunteers.

Current Projects and Events

We have a variety of different projects from flying airplanes to static displays. We also host a range of events from Fly ins to the National STOL race award ceremony and our First annual Trunk or treat.



F-4 Progress Report

The museum got permission to spruce up the City's F-4 while a budget and plans are being finalized for its future. Our Volunteers have renewed the faded markings that were already on the plane at no cost of the city.

Before



After



S-2 Progress report

We have made great progress on the S-2 this year, We Ran the airplane for the first time in 28 years. We hope to have it flying next summer to participate in 3 or 4 airshows next year.



Navion progress report

This airplane has sat derelict on the airport for over 30 years. The team of volunteers at the museum have been working on bringing it back to life. We hope to run the Navion this winter and fly it by the end of next year. In the future this plane will be a great for rides and may even fly in an airshow or two.





Volunteer hours

Between all of these projects and events we have accumulated about 475 volunteer hours so far this year. If everything continues as planned we are projecting to have over 750 volunteer hours next year.

Aerohead Soaring Club (AHSC) 2024



- AHSC currently operates with 15 members using a tow plane, 2 gliders and a motorglider. We operate 6 months during peak summer season and often flying 2 days per week. Now in our fourth year of operation, 2024 was our busiest season to date with over 100 flights during the 24 weeks in operation.
- Additionally our partnership with the Air Force Auxiliary Civil Air Patrol saw 8 days of glider flying with over 40 Cadets receiving their first introductory flight.
- We look forward to even more growth in 2025.



Why Fly Gliders?

Aerohead Soaring club is vested in the belief that soaring offers a unique opportunity for the next generation of pilots. They can also begin the journey 2 years earlier than powered training, by starting at age 14.

- Gliding is an intellectual challenge that involves interpreting the wind and sun to stay aloft.
- Learning to fly a glider can make it easier to transition to powered airplanes. For an already rated pilot, learning to fly a glider can help you learn new skills.
- Gliding is often the cheapest way to get into aviation.
- Gliders are strongly built, and there's no engine to fail or fuel to burn in an accident.



Airport Events and Fly-Ins

- NSTOL - Fall Fly-In
- FAAST - First Responder Safety Training
- Spring and Fall Helping Hands with Grass strip preparations with the EAA
- Spring Fly-In was a great opportunity to showcase the Airport's assets
- Ontario Speedway events great food and friendly supporters
- Fighting Classic Air Museum Trunk or Treat
- Chamber of Commerce Network & Leadership Group Airport Tour
- Local Academy School and small local groups' field trips to the Airport
- Fundraising - Sponsorships for 2025





Event Recap



32,100

Views on Practice and Competition Videos as of 9/28

GROWTH POTENTIAL

More pilots and spectators in 2025, planned backcountry flying expeditions, potential move to May or June for cooler weather

Quick Stats

- 20 Competitors, plus their family/crew members
- 40 Volunteers, both local and from around the country
- 20 Spectator Campers
- 163 Presale Tickets
- Almost 200 Day of Ticket Sales
- Complimentary Passes for local Foster Families
- Including staff/shareholders, approximately 500 individuals specifically visiting Ontario for this event

Local Impact

- Approximately 200 nights in local accommodations
- AV Gas Purchases on site
- Staff and visitor spending at restaurants, stores, and gas stations throughout Ontario
- Statistics from similar events traditionally have more than 30% of attendees traveling from beyond a 100 mile radius to attend

Event Highlights

- Pilot, Staff, and Volunteer visits to Montgomery Farms and closing ceremony at the Fighting Classics Air Museum
- Meal Catering from Matsy's Restaurant
- Outstanding local support from the airport and EAA Chapter
- National STOL Series growth from being in a new geographic area near prime backcountry flying locations

MORE INFORMATION

nationalstol.com

karen@nationalstol.com





FAAST - First Responder Safety Training

FAAST - First Responder Safety Training

- 2-day Training
- 20 attendees
- 7 aircrafts

Next Training Scheduled for May 2025





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Snake River Valley EAA (SRVEAA)

1,807 Volunteer Hours

May Airport Day

- 144 volunteer hours

July Airport Appreciation Day

- 294 volunteer hours

NSTOL event days

- 1356 volunteer hours

Volunteer's Equipment

- lawn mowers, tractors, roller, drag

Volunteer hours for snow plowing airport

- 13 hours

10 New Members for 2024



Fighting Classic Air Museum Trunk or Treat

4 Sponsors

14 Volunteers

62 Volunteer hours

7 Aircraft decorated

3 Trunks

100s of glowsticks

50lbs of treats

1,400 visitors to Ontario Municipal Airport

3 Hour event one day



2025 Ontario Municipal Airport Sponsorships



We look forward to Ontario City Council's support in sponsoring and increasing the momentum in 2025 for wholesome family events at the "Gateway To Adventure" Ontario, Oregon.





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Questions

MALHEUR COUNTY COURT MINUTES

October 16, 2024

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Present in the meeting room were Economic and Community Development Coordinator Taylor Rembowski and Steven Mitchell with the Malheur Enterprise. Notice of the meeting was posted on the County website, Courthouse bulletin board, and emailed to the Argus Observer, Malheur Enterprise and those persons who have requested notice. The agenda is recorded as instrument # [2024-2865](#)

PLANNING DEPARTMENT

Planning Director Carol Parker met with the Court. Ms. Parker explained that beginning January 2025 Planning Commission meetings and Border Region Review Board meetings will be held at the Vale Seniors and Community Center. The facility will accommodate larger numbers of the public better than the current location at Justice Court. Commissioner Mendiola moved to authorize signing a rental agreement with Vale Seniors and Community Center for the monthly meetings. Commissioner Jacobs seconded and the motion passed unanimously.

LIFEWAYS

Lifeways CEO Steve Jensen met with the Court and provided an agency update. The grant request to the Governor's Office for Project Hope was submitted approximately four weeks ago and is under review.

Sheriff Travis Johnson joined the session.

Policy and procedures have been developed for the Deflection program. Training is completed and a training video is available; and staff have been hired. The Deflection program in Malheur county began October 1st.

Lifeways recently completed their State audit and results of the audit were phenomenal. Mr. Jensen shared some of the auditor's comments from the exit interview with the Court. Numerous community partners were contacted as part of the audit. There were four findings in the audit.

Mr. Mitchell left the meeting.

CROSSING PERMITS

Commissioner Jacobs moved to approve Crossing Permit #73-24 to Agri-Lines Irrigation/Aden Johnston for work on 12th Avenue E #736; and Permit #74-24 to Warrington Irrigation for work on Arabian Drive #1102. Commissioner Mendiola seconded and the motion passed unanimously. Original permits will be kept on file at the Road Department.

COURT MINUTES

Commissioner Mendiola moved to approve Court Minutes of October 2, 2024 as written. Commissioner Jacobs seconded and the motion passed unanimously.

VECTOR CONTROL DISTRICT

Commissioner Mendiola moved to reappoint Jimmy Simpson to the Vector Control Board of Trustees. Commissioner Jacobs seconded and the motion passed unanimously.

CONSENT TO ANNEXATION

Commissioner Jacobs moved to consent to the annexation of Ref #'s 19771; 19767; and 7390 into the City of Ontario. Commissioner Mendiola seconded and the motion passed unanimously. Fourteen tax lots owned by multiple owners in the area of NW Washington Avenue are annexing into the City of Ontario. The Sullivan Group LLC is acting as the applicant. All property owners, city and county representatives met in 2021 and agreed that the entire area needed to be annexed. See instrument # [2024-2866](#) for the Annexation and Rezone Application.

LETTER OF SUPPORT - CITY OF VALE

Commissioner Jacobs moved to approve a letter of support for the City of Vale's COAR (Critical Oregon Airport Relief) grant application for Miller Memorial Airport. Commissioner Mendiola seconded and the motion passed unanimously. The grant application is for construction of hangar lots at the airport. See instrument # [2024-2867](#)

EMPLOYMENT AGREEMENT - BOCCALEONI

Commissioner Jacobs moved to approve Temporary Employment Agreement for Part Time Courthouse Security Deputy - Malheur County Sheriff's Office with Rusty Boccaleoni. Commissioner Mendiola seconded and the motion passed unanimously. See instrument # [2024-2868](#)

LEGISLATIVE UPDATE

Senator Lynn Findley met with the Court and gave a legislative update and answered questions from the Court members. Senator Findley attended ten community meetings throughout the state to discuss funding issues for transportation and ODOT. ODOT's budget presented in August to the Governor's Office forecasted a \$354 million shortfall at current funding levels. The transportation workgroup is looking at transportation and funding mechanisms to build a path forward for legislation in the 2025 session.

The Governor has announced that she wants to find another \$1 billion for education. Oregon school districts must complete an estimated 146 reports to Oregon Department of Education annually.

Rural health care is another big issue. The hospital in Baker City closed its obstetrics department last year; several other hospitals in rural Oregon in Senator Findley's district are considering doing the same. Reimbursement rates are low and it is difficult to maintain the required staffing levels. Long-term care funding and regulations are another issue.

Senator Findley has introduced legislation for the next year regarding determining revenue for the CAT tax exemption- proposes to remove the sunset date for small pharmacies along with some other small changes. Additionally, this will be the seventh year that the estate tax relief program legislation will be introduced.

A wildfire funding package will be considered; the RFPA (Rural Fire Protection Agency) program needs to be updated.

Renewable energy will be a topic for consideration.

DEQ is going through the rulemaking process to develop a Climate Protection Program (CPP); this is not friendly to development, Oregonians, or industry and could have significant impacts to the cost of doing business in Oregon. Additionally, in 2021 a statewide recycling bill was passed.

Measure 110 is still a work in progress.

There is effort underway on how to fund a new courthouse facility in Malheur county and whatever the County can do to show it has "skin in the game" would be beneficial.

Commissioner Mendiola inquired as to the status of permitting for Grassy Mountain. Senator Findley explained that the State has notified Calico/Paramount Gold that all information has been submitted and accepted for the Environmental Evaluation. Theoretically a permit could be issued by the third quarter of 2025.

Commissioner Jacobs asked for any updates on the lithium exploration project or Senator Wyden's Malheur Community Empowerment for the Owyhee Act bill; Senator Findley did not have any updates.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.

MALHEUR COUNTY COURT MINUTES

October 23, 2024

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Present in the meeting room were Administrative Officer Lorinda DuBois and Economic and Community Development Coordinator Taylor Rembowski. Notice of the meeting was posted on the County website, Courthouse bulletin board, and emailed to the Argus Observer, Malheur Enterprise and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2024-2929](#)

REQUEST FOR PROPOSALS - SECTION 5310; 5311 FORMULA APPLICATION

One application for funding in response to the County's Request for Proposals for eligible transportation providers to apply for Federal assistance under 49 U.S.C. Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities Formula Program was received. MCOA&CS Transportation Manager Brittany White explained that the STIF (State Transportation Improvement Fund) Advisory Committee had reviewed the application, deemed it complete, and recommended award to the applicant, Malheur Council on Aging & Community Services. Funding is for the 2025/2027 biennium.

Ms. White also requested the County submit the Section 5311 Formula application for the 2025/2027 biennium.

Commissioner Jacobs moved to award the Section 5310 to MCOA&CS and authorized submittal of the 5310 grant application (after the protest period has expired); and moved to authorize submittal of the Section 5311 grant application. Commissioner Mendiola seconded and the motion passed unanimously.

COURT MINUTES

Commissioner Jacobs moved to approve Court Minutes of October 16, 2024 as written. Commissioner Mendiola seconded and the motion passed unanimously.

GRASSHOPPER COST SHARE PROGRAM

The Court reviewed two reimbursement applications for the County Grasshopper and Mormon Cricket Cost Share Program. (Applications were due by September 27, 2024.) Commissioner Jacobs moved to authorize reimbursement of 75% of the cost for treatment for each of the two applicants. Commissioner Mendiola seconded and the motion passed unanimously. The cost share program was developed under the terms of the County's grant agreement # ODA-4525-GR with Oregon Department of Agriculture.

EMPLOYMENT AGREEMENT - STONE

Commissioner Mendiola moved to approve Temporary Employment Agreement for Part Time Courthouse Security Deputy - Malheur County Sheriff's Office with Kendall Stone. Commissioner Jacobs seconded and the motion passed unanimously. See instrument # [2024-2930](#)

VOCA HUMAN TRAFFICKING GRANT

Commissioner Jacobs moved to approve Oregon Department of Justice VOCA Intergovernmental Grant Award 2023-2025 VOCA Human Trafficking Competitive Grant Agreement, VOCA-HT-2023-MalheurCo.DAVAP-00005. Commissioner Mendiola seconded and the motion passed unanimously. Grant funding is not-to-exceed \$249,532; the grant is managed by the District Attorney's Office. A copy will be returned for recording.

COURT ADJOURNMENT

Judge Joyce adjourned the meeting.



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"The Gateway to Adventure"

Ontario Municipal Airport
444 SW 4th Street | Ontario, OR 97914
P: (541) 709-7651 | F: (541) 889-7121
andy.wood@ontariooregon.org

Airport Committee Meeting Minutes

September 3, 2024

The committee meeting was called to order by Chairman Dan Beaubien at 6:03 pm.

- 1) **Roll Call:** Bill Hager-present, John Freeburg-present, Gary Taylor- present, Shawn Coleman-present, Michael Franks-Excused, Rick Todd-Present, Chairman Dan Beaubien-present, Alternate Jim Beaumont- present

Ex Officio members: John Kirby (City Council)-present, Dan Cummings (City Manager)-present.

Airport Manager: Andy Wood-present

FBO: Silverhawk: Absent

- 2) **PLEDGE OF ALLEGIANCE:** Led by Chairman.
- 3) **MOTION TO ADOPT THE AGENDA:** *Gary Taylor moved to approve the agenda as presented. Jim Beaumont second. Roll call vote: Bill-yes, John-yes, Gary-yes, Shawn-yes, Mike-out, Rick-yes, Dan-yes and Jim-yes. Motion carried 7/0/1.*
- 4) **APPROVAL OF MINUTES:** *Shawn Coleman moved to approve the minutes from 8/5/2024 as presented. Gary Taylor second. Roll call vote: Bill-yes, John-yes, Gary-yes, Shawn-yes, Mike-out, Rick-yes, Dan-yes and Jim-yes. Motion carried 7/0/1.*
- 5) **PUBLIC COMMENT** None
- 6) **NEW BUSINESS:** Commercial Lease Agreement. Dan Cummings walked through most of the changes. Some of the committee had not had a chance to review the document and wanted time to do that. *Bill Hagar moved to table the commercial lease agreement until out next regular meeting. Jim Beaumont seconded. Roll call vote: Bill-yes, John-yes, Gary-yes, Shawn-yes, Mike-out, Rick-yes, Dan-yes and Jim-yes. Motion carried 7/0/1.*
- 7) **HAND-OUTS/DISCUSSION ITEMS**
- A) **Airport Rates and Charges.** Andy shared statewide averages of various charged made by Oregon airports. The committee asked if he would bring this back to our next meeting with more specific details that pertain to the Ontario Municipal Airport.



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Ontario Municipal Airport

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- B) Airport Mail – RTS vs Cluster boxes. Andy asked the committee if we should get mail boxes for those individuals who are receiving mail at the airport. It was the consensus of the committee that individual hangar owners do not need to receive their mail at the airport.
- C) JUB, BLM, FBO, Flight School, City Andy reported for JUB that the Jet apron expansion will begin in October. No other reports were given.

- 8) **CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS** Andy provided an update on the National STOL competition. The online views were bringing in just over 2 million views. This is a great way to showcase Ontario in a positive way to the nation. Gary spoke of the need to have positive active support for the airport in order for it to grow. This means the FBO and City of Ontario as well as patrons. We would like to see paint shops, avionics shops, prop shops and other businesses come to Ontario as we look to grow.

Dan said that he would be stepping down from the airport committee after December. This year so far has seen the revision of the airport manual, approval of the non-commercial hangar lease agreement, the STOL contract and many other important matters addressed and the commercial lease agreement on next month's agenda. He said that we have had a quorum at every meeting complete with proper agendas and minutes. We even had a work session as an extra meeting. He complemented the committee on their dedication to the airport and their willingness to help guide the city council in decisions regarding the development of the Ontario Municipal airport.

- 9) **ADJOURN** *Moved by Bill Hager, Second by John Freeburg.*

Roll call vote: Rick-yes, Bill-yes, John-yes, Gary-yes, Shawn-yes, Mike-out, Dan-yes, and Jim-yes. *Motion carried 7/0/1.*

The meeting was adjourned at 7:50 pm.

Next meeting: Tuesday October 7, 2024, at 6 pm at Ontario City Hall.

Dan Beaubien - Chairman

Mike Franks - Secretary



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Airport Committee Meeting Minutes

October 7, 2024

The committee meeting was called to order by Vice Chair Rick Todd at 6:04pm.

- 1) Roll call: Bill Hager - Present, John Freeburg - Present, Gary Taylor – Excused, Shawn Coleman - Present, Secretary - Micheal Franks – Present, Vice-Chair - Rick Todd – Present, Chairman - Dan Beaubien – Excused, Alternate - Jim Beaumont – Present.

Ex Officio members: John Kirby-Airport committee liaison – Absent and Dan Cummings-City Manager - Absent.

Airport Manager: Andy Wood - Present.

FBO: Silverhawk: Absent

Public attendees: Kevin Berg and Spouse, Pete Morgan, Toby Epler - JUB, Charlotte Hatch - TVCC, and Devin Hagar

- 2) **Pledge of Allegiance:** Led by Rick Todd
- 3) **Approval of the agenda:** Bill Hager moved and Shawn Coleman seconded to adopt the agenda as presented. Roll call vote: Bill – yes, John-yes, Shawn– yes, Micheal – yes, Rick–yes, Jim–yes. Motion carried 6/0/2.
- 4) **Approval of the minutes:** John Freeburg moved and Micheal Franks seconded to adopt the minutes as presented. Roll call vote: Bill – yes, John-yes, Shawn– yes, Micheal – yes, Rick–yes, Jim–yes. Motion carried 6/0/2.
- 5) **Public comment:** Kevin Berg submits he is selling his hangar located at 331 Echo and 326 Foxtrot, with new owner information.
- 6) **Presentation:** None
- 7) **Old Business:**
 - A) Airport Ground Lease for Aeronautical Use Improvements – Commercial Ground Lease: Rick Todd raised Clause 5.2.1 adding the statement “with normal wear and tear”. Shawn Coleman moved and Jim Beaumont seconded to adopt the lease as amended. Roll call vote: Bill – yes, John-yes, Shawn– yes, Micheal – yes, Rick–yes, Jim–yes. Motion carried 6/0/2.
 - B) Airport Additional Parking Areas: Bill Hager moved and John Freeburg seconded to keep the parking policy as status quo. Roll call vote: Bill – yes, John-yes, Shawn– yes, Micheal – yes, Rick–yes, Jim–yes. Motion carried 6/0/2.
- 8) **New Business:**
 - A) Ontario Municipal Airport Snow Removal Plan: Some discussion by Shawn Coleman about snow removal equipment having better bits on blades to prevent



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asphalt and pavement paint damage. John Freeburg moved and Shawn Coleman seconded to accept the snow removal policy as is. Roll call vote: Bill – yes, John-yes, Shawn– yes, Micheal – yes, Rick–yes, Jim–yes. Motion carried 6/0/2.

- B) Sale of Hangar 331 Echo and 326 Foxtrot: Andy presented the hangar currently owned by Kevin Berg and Sale to Nathan Morgan. Pete Morgan present representing Nathan his nephew. Discussion around the transition of the hangar building and new non-commercial lease agreement with Nathan Morgan. Shawn Coleman moved and John Freeburg seconded to accept the sale and proceed to the City Council for lease signature and final approval. Roll call vote: Bill – yes, John-yes, Shawn– yes, Micheal – yes, Rick–yes, Jim–yes. Motion carried 6/0/2.

- 9) **Correspondence, Comments and Ex-Officio Reports:** Andy gave a final review of the Short Take Off and Landing (STOL) competition and future competitions at Ontario airport. Toby Epler updated the Jet Apron Expansion Project Pre-construction meeting scheduled for October 14, 2024.

- 10) **Adjourn:** Bill Hager moved and John Freeburg seconded to adjourn the meeting. Roll call vote: Bill – yes, John-yes, Shawn– yes, Micheal – yes, Rick–yes, Jim–yes. Motion carried 6/0/2.

The meeting was adjourned at 7:45 pm.

Next meeting: Monday, November 4, 2024, at 6 pm at Ontario City Hall.

Dan Beaubien - Chairman

Mike Franks - Secretary



October 2024 Monthly Report



October 2024



Response Stats

October 2024 Calls for Service	City	Rural	Total	
Medical Emergencies	124	20	144	
Tiered Medical Calls (Non-Emergency)	19	1	20	12%
Fire Related Calls	27	16	43	21%
Hazmat	0	0	0	
Generals	5	4	9	
Mutual Aid Given	2	1	3	
Overdoses	3	0	3	
Total	170	37	207	
	82%	18%		

Fire Prevention:

- Inspections
- Oregon Fire Defense Board
- Monthly dispensary inspections
- School education
- PDAC meetings
- Plan reviews
- Inspections

Burn Permits Issued:

City Open Burns – 4

City Burn Barrels - 2

Rural Open Burns – 88

Rural Burn Barrels - 17

Department Updates

Community Risk Assessment / Standards of Cover Study – We have completed the onboarding process and have been assigned to a case manager to start preparing for field visits. ESCI is planning a visit to Ontario December 9th and 10th.



October 2024 **Firefighter Training**

- Ropes and knots
- Vertical ventilation
- Tower 199 training
- Hose advancement
- Scene size-up
- Engine company search
- Pumper operator
- Flow and pressures
- Forcible Entry
- Ladders

Community Involvement

Smoke detectors

The month of October is Fire Prevention month. Each October we spend Tuesday evenings going door to door offering community members smoke detector checks and installs free of charge.

Trunk or Treat

Firefighters had a great time attending the Ontario High School and the Boys & Girls club trunk or treats. It is always great to get out into the community and to interact with our community members.

School visits

As part of Fire Prevention month, Firefighters visited many schools and provided fire prevention talks to students ranging in age from 3 – 12 years old. These talks provide students with a positive engagement with our firefighters and teach them crucial skills to keep them safe in the event of a fire. The students particularly enjoyed trying on the firefighters' turnouts and practicing testing the smoke detectors.

Alameda hero walkathon

It has become a yearly tradition to attend the Alameda Elementary School hero walkathon. Each year police, fire and EMS are invited to walk and support the students participating with the event. The students enjoy seeing the different first responders and giving them high 5's as they walk around the course.



October 2024



Significant Incidents

10/6 4321 Community Rd

Crews responded to a controlled burn that quickly got out of control due to wind conditions. R1 was able to get a quick stop on the fire and 156/157 assisted with mopping up the fire.

10/14 Canyon 3/Easley Rd

Crews responded twice to illegal burns of drip tape that were unattended in a pile next to the road.

10/19 1142 SE 11th Ave

General alarm was sent for a shed, fully involved, close to a vehicle and a trailer. R1 was able to get the fire knocked down quickly. 103 arrived on scene and assisted with mop up.

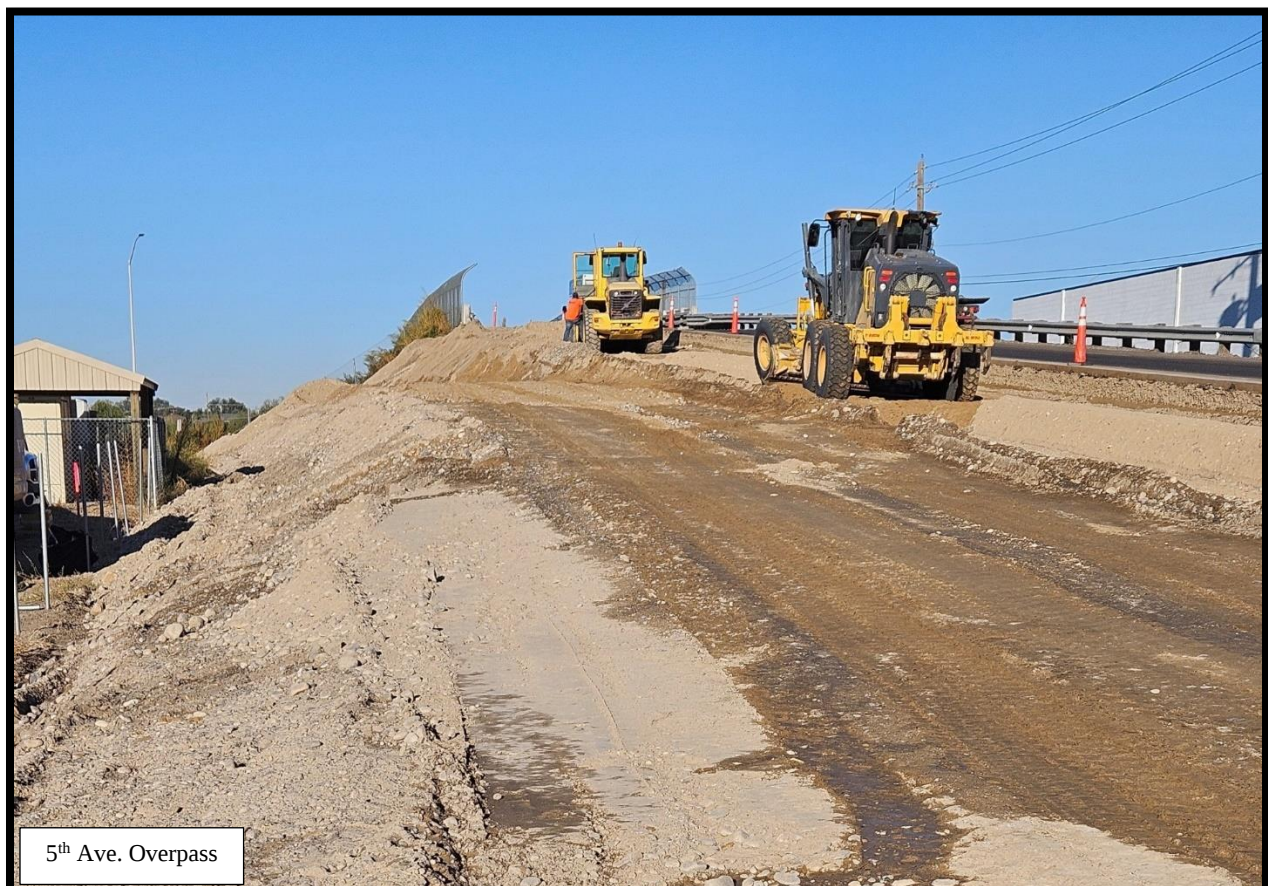
Crews have had an unusual number of fatal incidents in October. Please keep all our local responders in your thoughts and prayers. We have good programs and support in place for these types of incidents and the toll it takes on our people.

Jacobs

Public Works Department

Monthly Report

October 2024



5th Ave. Overpass

Monthly Business Review

Public Works Department

Contents:

- ENGINEERING DEVELOPMENT REVIEW SUMMARY
- WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM SUMMARY
- WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
- OPERATIONS MAINTENANCE SUMMARY
- FACILITIES, CEMETERIES & PARKS
- APPENDIX

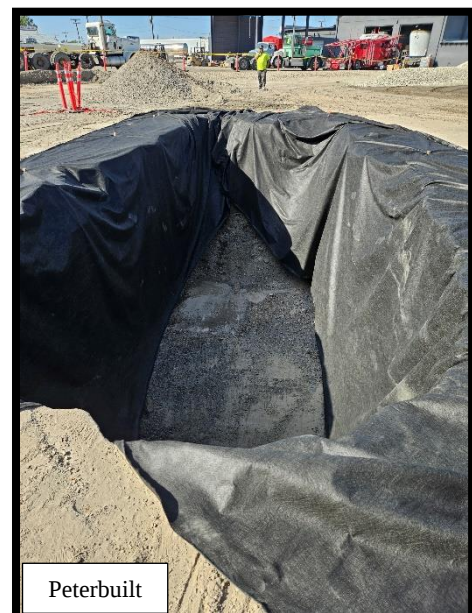
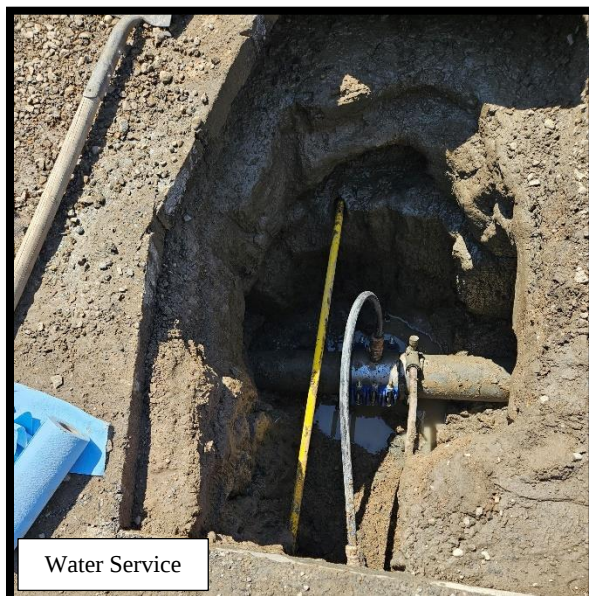


October Business Review

DEVELOPMENT REVIEW

ACTIVITIES OCTOBER 2024

- Issued 7 ROW Permits.
- Issued 1 New Address to Commercial lot.
- Attended 1 PDAC meeting to discuss new businesses.
- Attended 1 PDAC meetings to discuss the addition of residential housing.
- Attended the Jacobs monthly safety meeting.
- Multiple plan reviews for new construction
- Multiple construction inspections
- Sidewalk Incentive Grant applicant- 1 application has been complete.
- SE 5th Ave Sidewalk Project- The completion of the sidewalk was completed, and the landscape rock has started to be placed. Asphalt patch back will also take place the week of October 31st and the guard railing is scheduled to be completed by November 6th. IPCO is scheduled to start the installation of the lighting the middle to the end of November.
- City Hall Elevator Modernization is still in the engineering process.
- Water Treatment Plant Expansion Project has been tested and is currently online. There are minor adjustments being made along with punch list items continue.
- East Lane Pavement Rehabilitation Project is at 90% design and bid documents are being drafted with plans to go out to bid in February.
- Safe Streets for All Grant- Kittleson is working on concept design for a short list of projects.
- Farm Lease- Lease renewal in negotiations.
- Headworks Screen Replacement- RH2 is working on concept design for the new Headworks Screen replacement.



October Business Review



WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES OCTOBER 2024

- Water treatment staff run diagnostic checks (jar testing) weekly to ensure that the chemical dosing is correct for the river water quality.
- Monthly Bacterial samples taken.
- Lead and Copper samples taken.e are analyzed every 3 years.
- 6 new meters installed.
- 92 meters changed out.
- 5 leak checks.
- 20 water meters turned on customer request.
- 20 meters checked for high consumption.
- 12 meters off customer request.
- 18 meters read verified.
- 36 meters off for non-payment.
- 27 meters on for payment.
- 53 utility locates completed.

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY**ACTIVITIES OCTOBER 2024**

Clarifier #1 Auger gearbox change



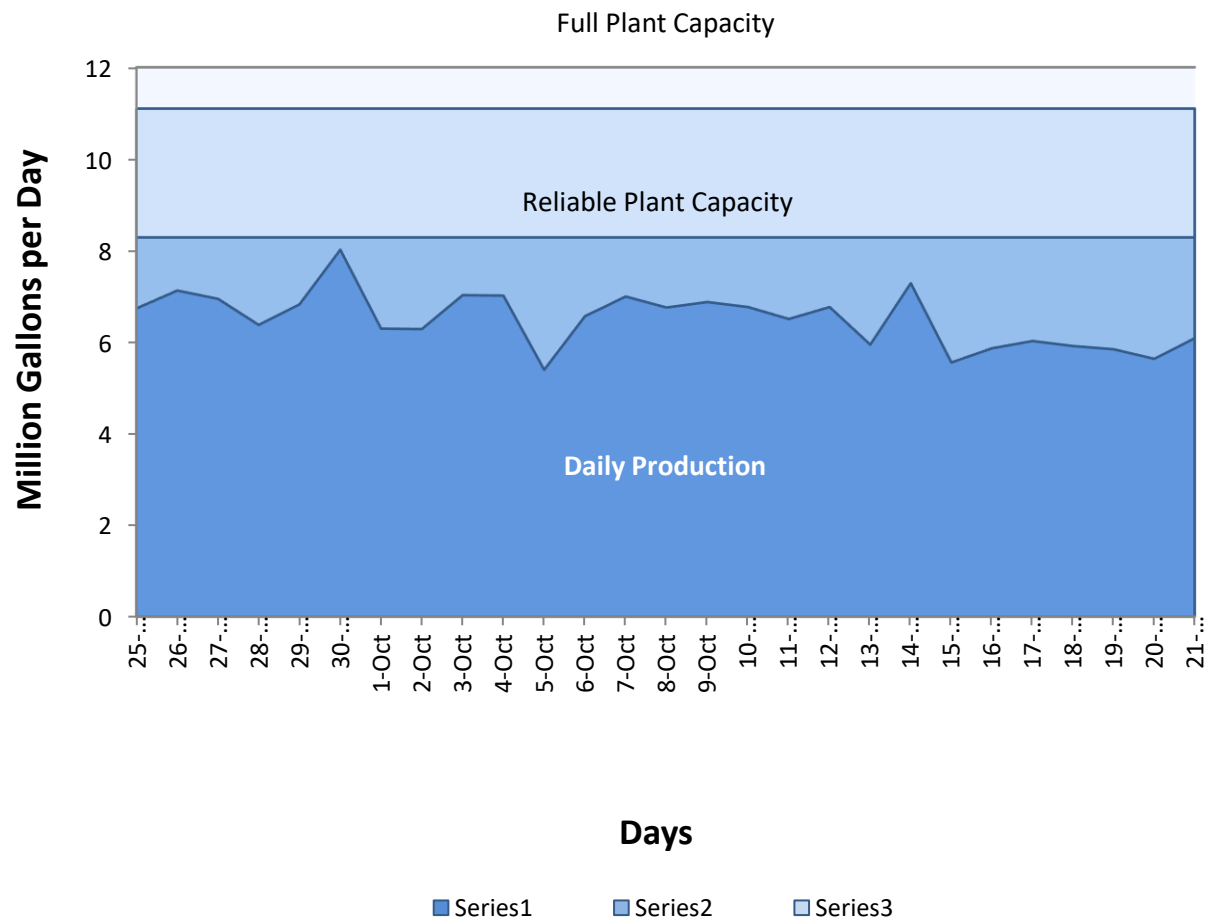
New Clearwell Exhaust fan installed.



Replaced failed primary drive shaft bearing on flocculator #2

WATER TREATMENT PLANT
PRODUCTION VS. CAPACITY

Demand vs. Availability
Sept 25 - Oct 29, 2024

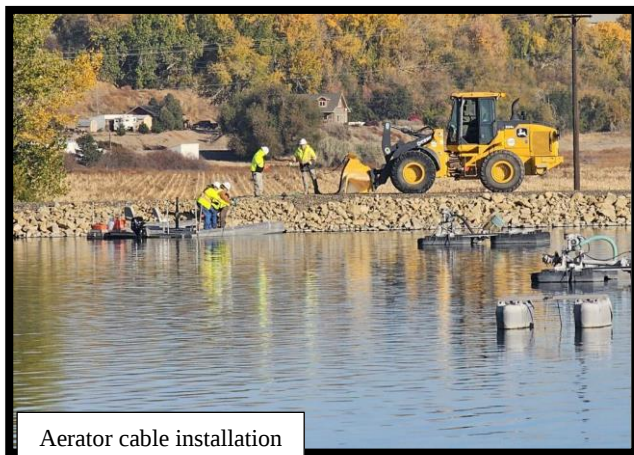


October Business Review

WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY ACTIVITIES OCTOBER 2024

- All sampling per the 2019 NPDES permit has been completed.
- All OSU samples were completed for the month.
- All piezometer readings taken for the month.
- We currently have 25 days of storage in the WWTP Lagoons.
- Skyline Reservoir is currently at 7.1 ft of storage.
- Plant effluent has been discontinued to skyline reservoir for the season.
- Aerator cable was installed in Lagoon #1.
- Annual Fire Extinguisher inspections were completed.
- A new Parma pump was purchased, this will give us a backup in case of pump failure at Malheur irrigation station.

October Business Review

**WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
ACTIVITIES OCTOBER 2024**

Aerator cable installation



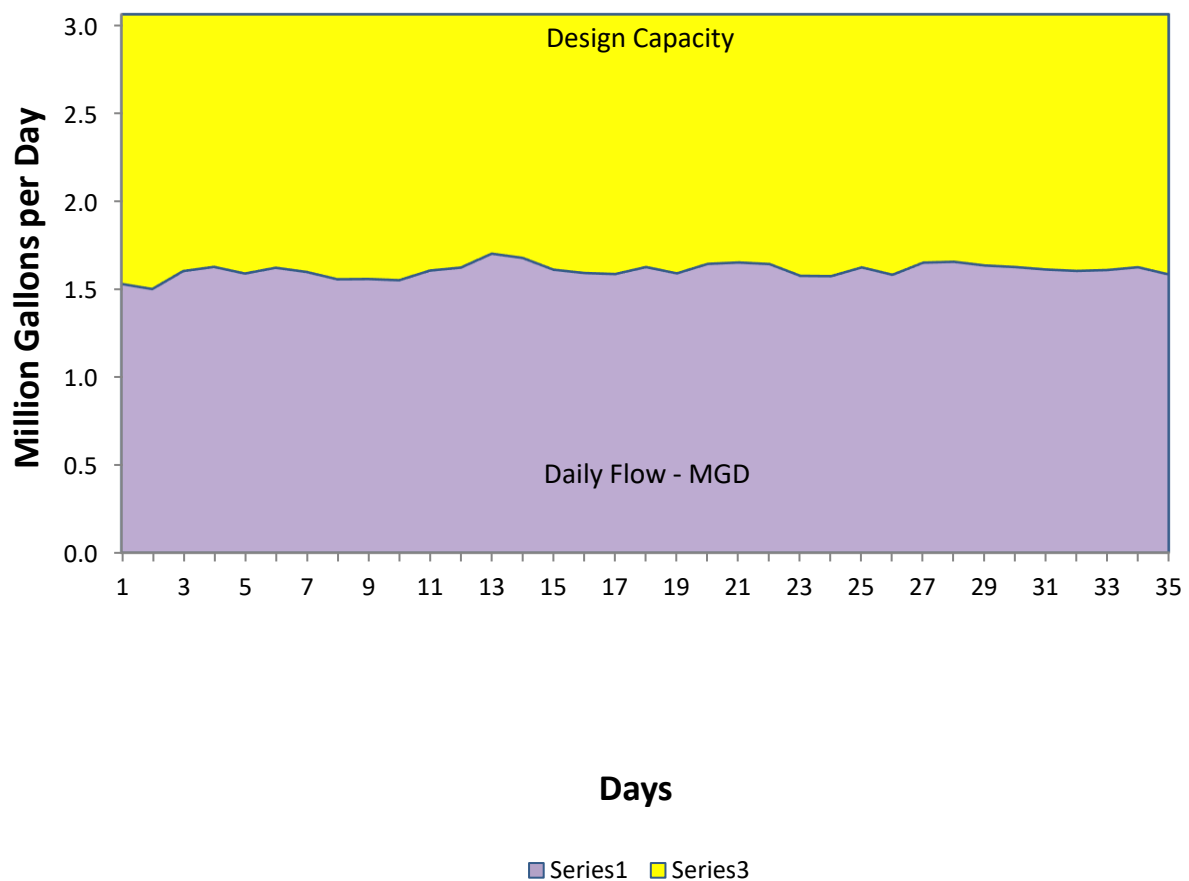
New Parma Pump



Aerator cable installation

WASTEWATER TREATMENT PLANT

Wastewater Treatment Flows Sept 24, 2024 - Oct 29, 2024

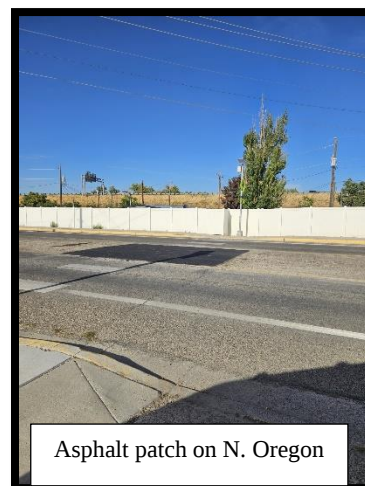


October Business Review

OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

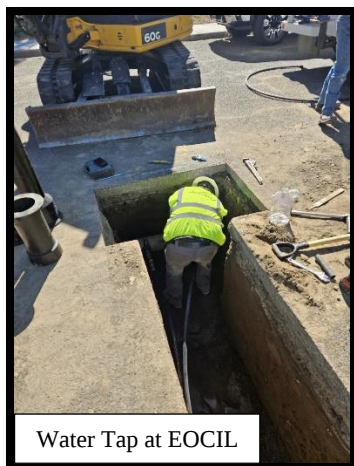
ACTIVITIES OCTOBER 2024

- Installed new batteries in school crossing on West Idaho Ave.
- Two rounds of underpass and downtown sweeping.
- Flushed Fire Hydrants at cookies.
- Cleared Verde pump of onion skins.
- Ground markings off road on NW 4TH ST.
- Pulled West Idaho lift station pump due to being clogged.
- Performed routine maintenance on equipment.
- Cleaned RV dump.
- Picked up homeless camp at unsheltered area.
- Ground markings on road on alameda dr.
- Replaced brushes on broom for the airport.
- Started painting in front of fire hydrants.
- Paint graffiti on both under pass tunnels.
- Performed water tap for fire service.
- Swept training center parking lot for seal coat.
- Installed new water box at RV dump.
- Performed water tap for new service at EOCIL.
- Set up event on Oregon ST.
- Set up traffic control for parade.
- Continue fire hydrant numbers.
- Removed concrete pad for crosswalk on N Oregon ST.
- Repaired water service at 52 NE 1ST ST.
- Finished painting curbs at school zones.
- Pulled West Idaho pump for repair.
- Lay out new traffic pattern on NW 4TH ST.
- Cleaned sewer pit.
- Repaired crosswalk sign at fairgrounds.
- Picked up weeds from alley on SE 9TH ST.
- Repaired water service at SKYHAWK DR.
- Asphalt patch on N OREGON ST.
- Asphalt patch on NW 4TH AVE.
- Repaired irrigation line at airport.
- Installed School crossing light on SW 4TH AVE.
- Repaired water service on NW 5TH ST.
- Repaired broken water box at 1143 SW 9TH AVE.



October Business Review

- Dug out 3 valve cans on SE 5TH AVE.
- Repaired water box at 1230 W IDAHO AVE.
- Installed new water service at Los Potrillos.
- Asphalt patch at Los Potrillos.
- Paint over Graffiti on N. Park Blvd.



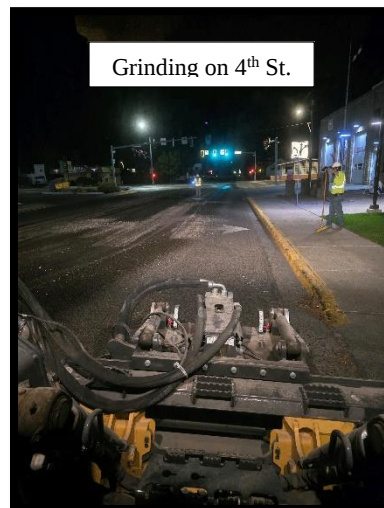
Water Tap at EOCIL



Graffiti on N. Park Barriers



Brushes on Airport Sweeper



Grinding on 4th St.



Clean up at Unhoused Camp



School Crossing Sign.



Water Service Repair

October Business Review

FACILITIES, CEMETERIES, AND PARKS SUMMARY

ACTIVITIES OCTOBER 2024

- Removed a water line for the Airport.
- Started mulching the leaves in the parks.
- Started blowing out the sprinkler systems.
- Beck Park restrooms are now closed for winter.
- Al Christiani got the bid to repair the pump house at Evergreen Cemetery.
- 2 burials at Evergreen Cemetery, and 0 at Sunset Cemetery.
- We continue to do the routine work in the parks and cemetery's that is mowing, Trimming, edging, dumping the trash cans, picking up the ground trash, and watering the flowers downtown.

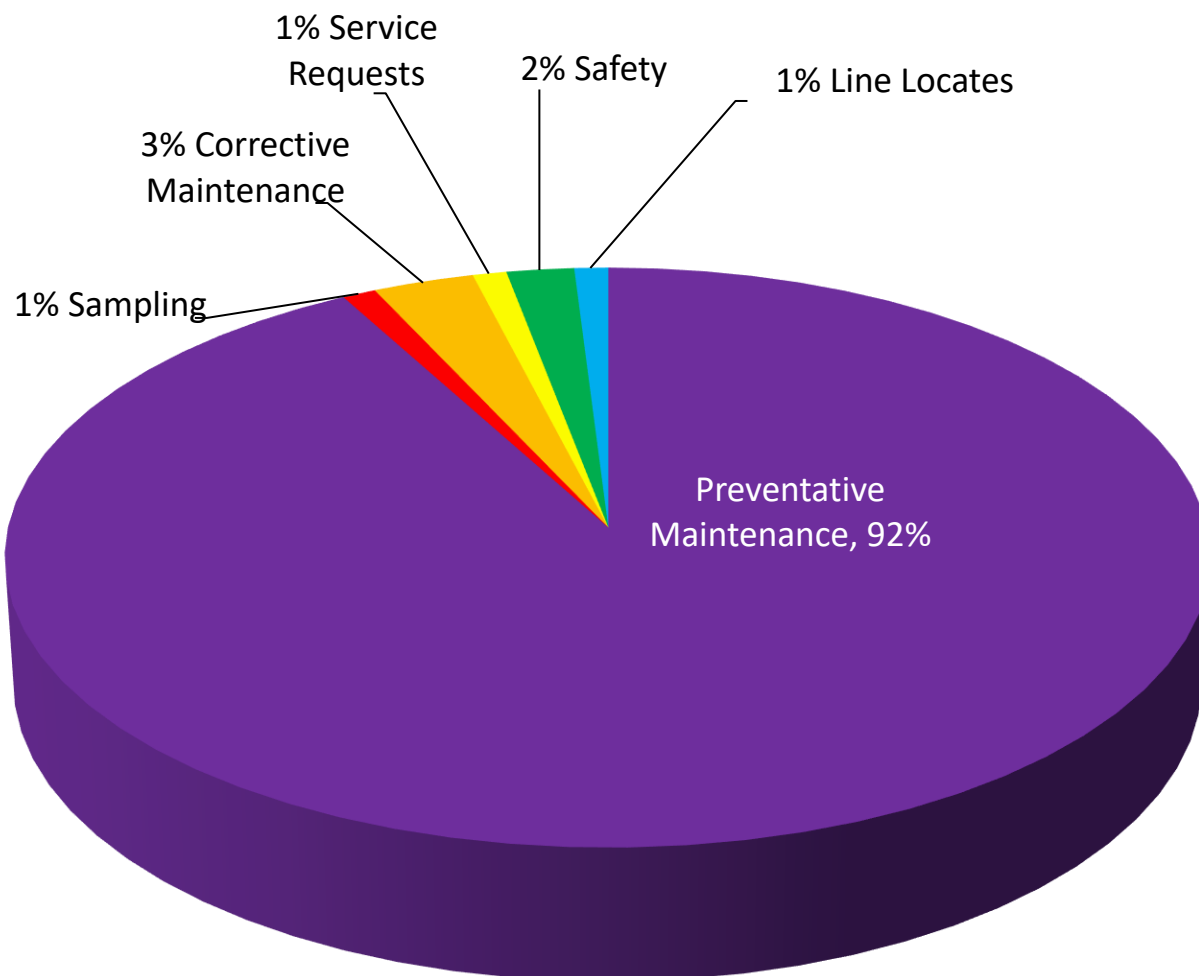


Blowing out Sprinklers



Mulching leaves

OPERATIONS MAINTENANCE: BUILDINGS, PARKS, CEMETERIES AND STREETS SUMMARY



APPENDIX

PUBLIC WORKS DEPARTMENT

The City of Ontario Public Works Department consists of five Divisions that include Administration, Engineering, Water Treatment and Distribution, Wastewater Treatment and Operations (Streets, Stormwater, Buildings, Parks and Cemeteries). The Department has 30 FTEs (full-time equivalent) employees. This service is provided via a Public-Private Partnership with Jacobs Engineering Group, INC.

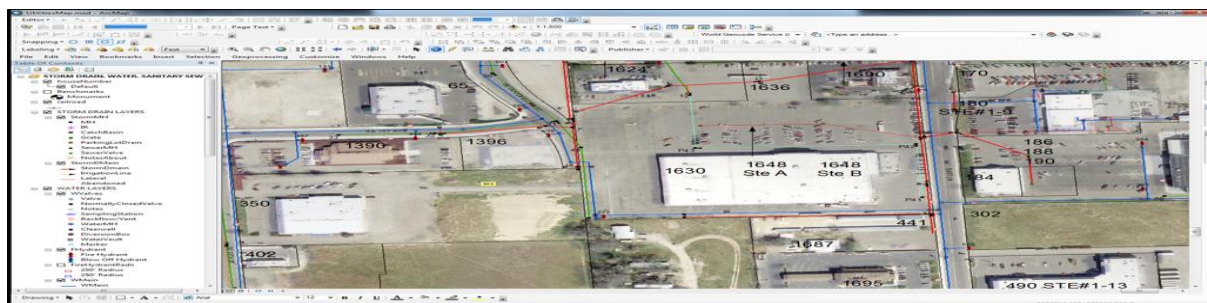
Public Works maintains a water system that complies with the EPA and Division of Health requirements. Staff also maintains the Wastewater Collection system and Wastewater Treatment facilities to meet DEQ standards. These same employees provide sewer and water line construction and maintenance to the City's transportation system (i.e.: streets, sidewalks, bicycle paths, storm-sewer systems, and other infrastructure within the city).

ADMINISTRATION

The Administration Division is responsible for the delivery of all of the contractual obligations and oversees the financial, human resource and all resource management processes. The Administrative Staff evaluate the needs for contracted services, implementing necessary service agreements, developing energy management strategies, and formulating short- and long-term programs and plans in conjunction with City Administration (City Management and City Council).

ENGINEERING

The Engineering Division Department works with other utilities, developers, and property owners in addressing utility issues, public improvements, subdivision development, local improvement districts and other municipal projects. The Department also maintains a set of Standard Specifications for providing uniform procedures for the installation. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents, and provide project management for Public Works Capital Improvement Program (CIP) project improvements.



October Business Review

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.

OPERATIONS MAINTENANCE

Public Works maintains more than 122 lane miles of improved streets and more than 9 miles of alleys and is responsible for resurfacing, repairing, and maintaining the streets, installing, and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. This Division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chip sealing, snow removal and sanding during the winter months, and weed control along the alleys. Public Works assist Ontario Chamber of Commerce by placing Holiday decorations on streetlights during the season.

ONTARIO PUBLIC WORKS MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS 9 MILES OF
ALLEYS CHIP SEALS LAST A MINIMUM OF 8 YEARS, AND
PUBLIC WORKS CHIP SEALS 7 MILES PER YEAR 56 MILES
OF STORM DRAIN COLLECTION LINES, AND 1,450 CATCH
BASINS

As part of the annual Street Maintenance Program, crews chip seal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. Chip seal roadway treatments help to maintain the existing pavement, delaying further aging resulting from water and sun,

and provides a moisture barrier to existing pavements by sealing surficial cracks. A chip seal application provides substantial savings to taxpayers and can last 8 to 10 years with just minimal roadway maintenance required. The city chip seals approximately 10 miles of streets per year.

The Ontario Park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park. There are two municipally owned and operated Cemeteries – Evergreen and Sunset Cemeteries. The Operations Division is responsible for the operation and maintenance of those areas. Included in their responsibilities are all municipal buildings. This includes general maintenance and repair work, the implementation of preventative maintenance programs, and the administering of service contracts (janitorial, HVAC, electrical, elevator, etc.). This division is also charged with the oversight of facility-related projects, including remodels and systems upgrades.

WATER TREATMENT PLANT

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly, and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an up-flow clarifier. The steps for treatment are flocculation, sedimentation, filtration, and disinfection, which meet the compliance of the Oregon Health Authority (OHA).

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including Snake River Correctional Institute (SRCI).

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

MAINTAINS 80 MILES OF WATER MAINS.

The Water Treatment Plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 Million Gallons Per Day (MGD) and a maximum capacity of 11 MGD. The water treatment plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 MGD of that water.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 MGD for municipal use. One hundred percent (100%) of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

Water Distribution System include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

*PUBLIC WORKS MAINTAINS 78 MILES OF SANITARY
SEWER LINES THROUGHOUT CITY LIMITS*

Average discharge volume is approximately 1.5 MGD. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm. Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a bar screen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.