

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
TUESDAY, DECEMBER 10, 2024, 6:00 PM, MT**
[Zoom Link](#)

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Susann Mills _____ Sam Baker _____ Ken Hart _____ Penny Bakefelt _____ Eddie Melendrez _____
Council President John Kirby _____ Mayor Deborah Folden _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on December 6, 2024. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) CONSENT AGENDA

- A) Approval of Council Meeting Minutes: November 12, 2024
- B) Liquor License: Brewsky's Broiler Change of Ownership
- C) Utility Billing Write-Offs
- D) 2025 Meetings Calendar

5) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) PRESENTATIONS

- A) Malheur Works Youth Program Update: Brian Bond, Youth Workforce Coordinator

7) OLD BUSINESS

- A) PERS Payment Update

8) NEW BUSINESS

- A) Recreation District/Aquatic Center: New Swimming Pool IGA
- B) Letter of Support: Edge Performance Sports
- C) Appointment to Planning Commission
- D) Resolution #2024-115: Abstract of Votes - 2024 General Election
- E) Bid Award: Old Water Treatment Plant Floc Mechanism Replacement Project (Desert View Construction)
- F) Safe Drinking Water State Revolving Loan Fund: Water Treatment Plant
- G) Task Order Amendment: Traffic Control for East Lane

9) PUBLIC HEARING

- A) Ordinance #2831-2024: Annexation of 6.958 Acres of Properties on Assessor's Map 18S47E33 and Rezoning from Urban Growth Area Light Industrial to City Light Industrial

10) DEPARTMENT HEAD UPDATES:

- A) Finance: Monthly Report
- B) Community Development: Quarterly Report
- C) Fire: Quarterly Report
- D) Public Works: Quarterly Report

The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, or Agents; (d) Labor Negotiations; (e) Real Property Transactions; (f) Exempt Public Records; (g) Trade Negotiations; (h) Litigation [Current or Potential]/Consult with Legal Counsel; (i) Performance Evaluation of Public Officers and Employees; (j) Trade Negotiations; and/or (l) Labor Negotiations.

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11) HAND-OUTS

- A) Monthly Department Stats: PW, OFR, OPD, CE
- B) Minutes: Parks 08-15-2024; Airport 11-04-2024; County Court 11-20-2024
- C) Check Register: November, 2024

12) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

13) ADJOURN



CITY COUNCIL MEETING MINUTES November 12, 2024

The scheduled meeting of the Ontario City Council was called to order by Mayor Deborah Folden at 6:00 p.m. on Tuesday, November 12, 2024, in the Council Chambers of City Hall. Council members present were Deborah Folden, Susann Mills, Ken Hart, John Kirby, Sam Baker, and Penny Bakefelt. Eddie Melendrez was excused.

Staff present were Dan Cummings, Tori Barnett, Corinna Hysell, Clint Benson, Jason Cooper, Tatiana Burgess, Marshall Pierce, Kari Ott, Al Haun, and Andy Wood.

The meeting was recorded, and copies are available at City Hall.

AGENDA

This Agenda was posted November 8, 2024. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

HART moved, BAKER seconded, **TO ADOPT THE AGENDA AS PRESENTED**. Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Kirby-yes; Folden-yes. Motion carried 6/0/1.

CONSENT AGENDA

HART moved, KIRBY seconded, **TO ADOPT THE CONSENT AGENDA, WHICH CONSISTED OF THE COUNCIL MEETING MINUTES OF OCTOBER 22, 2024**. Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Kirby-yes; Folden-yes. Motion carried 6/0/1.

PRESENTATIONS

Accept Sister City Flag: Osakasayama, Japan

Councilor Kirby stated: *Thank you Madam Mayor. It's good to see all my traveling mates here tonight. I haven't counted, but I think you're here. We had the opportunity to take 14 of our citizens to Osakasayama, Japan to celebrate the 50th anniversary of the formation of the Sister City Program. For citizens, I want to stress that there are no public funds involved in this. This is perpetuated over the years by the goodwill and dollars of those who participate in this. You have to get yourself to Japan, and the Japanese citizens have to get themselves to the United States, but then the rest of their needs are taken care of in an extraordinary ways. Before I call upon two of our travelers to give us their thoughts, I wanted to acknowledge the two individuals that started the Sister City Program, Mr. George Iseri and Mr. Robert Sullivan. They are both gone from this world, but they have left us a legacy that is wonderful. Tonight, David Sullivan, the son of Robert Sullivan, is here, and he made the trip with us for the 50th anniversary, and he also made the trip for the 25th anniversary. As we made a presentation from our city, which many people saw a couple weeks ago, which was a coin, David had ordered a painting done of the bridge at the Beck-Kiwanis Park, which was consigned and designed by the citizens of Osakasayama, and constructed by his father. It was a very appropriate gift to that city, and I thank you, David, very much for that. So, I'm going to read off the names of those who went. We had Marie Torland, Breanne Torland, Megan Cook, Avery Cook, Kelly Wolery, Becky Wolery, Ken Hart, Shiela Hart, David Sullivan, Lori Posey, Bob Komoto, Janet Komoto, Mike Miller, and myself. If we have enough time, maybe some of the rest of you can, but I've asked Avery and Breanne to come up to the podium and share some of their thoughts.*



Avery Cook stated: *Hi, my name is Avery Cook. I wasn't sure what to share. I was sort of more relying on the questions being asked, but I do want to say it was a very educational experience. I have been out of the country once before on vacation, to my knowledge, and we went to Cancun, Mexico, but Japan was very different for me because I got to experience a lot of the culture with the local people with their everyday lives. That was the most important part to me, was seeing where they lived, and how different it was to America. It was, I don't know how to say it other than very organized and efficient. There were trains that went immeasurable speeds, well, measurable, obviously, but like I couldn't tell you the exact, but it was really beautiful. The greenery of Japan was remarkable. Like, everything, I told my mom, it just seems greener over here. I don't know, brighter I guess. But, yeah.*

Councilor Hart asked Ms. Cook where she stayed while there.

Ms. Cook: *When I was in Osakasayama, I stayed with the family of a girl that my family hosted last year, right? Last fall, two years ago. We stayed with her family. It was really close to the meeting place that we met at a lot, and it was kind of like in a suburb kind of area.*

Councilor Kirby asked her what she thought of their schools.

Ms. Cook: *Their schools? I thought that it was really cool to see how different the, like, for example, in America we have some schools have like smart tables and they have very old-fashioned, like, tiny, tiny metal desks that were connected to their chairs and like with baskets underneath and even my school doesn't have that. We have plastic chairs that are separate from our desks, and everything seemed kind of much more old-fashioned and we took off our shoes as we went in and walked in slippers, but it was really cool. And the students were very interactive, and they seemed super engaged in the lessons.*

Brea Torland stated: *Hi, my name is Brea Torland, and I was part of the delegation that the visited our Sister City, Osakasayama. I'm incredibly grateful for this experience. ...with my mother, Maria Torland, who has always looks for opportunities to immerse my dad, my brother, and me, in cultures from around the world. My mom first signed us up for this program when I was three, and apparently my dad was not as excited as my mom. Left up to my three year old brain, I sadly do not recall this experience, but I do remember the four students we have hosted in the past ten years. Recently we have had, having the opportunity to reconnect with. We spent a total of two weeks in Japan, the first week exploring Tokyo with fellow delegates, Megan and Avery Cook, then taking the train to Osakasayama. We were greeted with a warm welcoming party and met our host family. The week was filled with early mornings, starting with delicious breakfasts prepared by our host mom. We had the opportunity to meet various city officials and community members who acted as experienced tour guides. Being locals, they knew the best places to visit, and the hidden gems of the restaurants tucked away around the corner that we would have never discovered on our own. My personal favorite was the Korean BBQ dinner we enjoyed. I also experienced Karaoke for the first time, and everyone went all out. The temples we visited were stunning. I still can't fathom how they were constructed without modern machinery. The hospitality received was incredible, and I can't express enough how grateful I am to the Japanese people who shared their culture with us. Visiting Japan as part of the Sister City Program was a memory I will always cherish.*

Councilor Hart asked her about her kimono experience.

Ms. Torland: *We woke up in the morning and we had breakfast again. We were staying in a guest house, so one of our host mom's friends came over and my mom went first, and they did our hair, and they wrapped us in all these layers, and they tightened them, and they're like, oh, let's put another layer on you, and tighten it down more. So, there's lots of layers and once you thought you had the first kimono on, they had like another one over it. So, it was really unique, though. We went to Guatemala, and we wore traditional dress, and it's similar, like a wraparound waist, but this was much more complicated and I'm really happy we experienced it. Yeah, it was really cool.*

Councilor Mills asked if they got to go shopping, and if yes, how was that experience compared to shopping here?

Ms. Torland: *Yes. There were lots of like, it was like escalators, and they, it was super tall, like multiple story buildings, and within the buildings, I would say it was similar to a mall, like the Boise mall, but taller, and like smaller, and there was also just like little, like, I don't know how to phrase it, like little shops, like around, but there was also like giant, and their foods, but the food wasn't in like specific food areas. It was dappled along with the shops, so I would say it was similar. Not being able to read anything was kind of difficult.*

Councilor Kirby stated that all around the city, signs were posted so the citizenry would know that there were visitors from the United States. It was an urban city of around 55,000 people, in the middle of a huge city. Another fellow traveler, Mike Miller, stayed with them all in Osakasayama, but then, on behalf of the Cultural Center, he looked at some of the gardens, and possibly arranged for some assistance to come to Ontario to do some things. He asked Mr. Miller to speak to that.

Mike Miller stated: *It was really a wonderful trip. One of my best, really, in the many times that I've been. I did have success with talking with Mayor Tarahito about a gardening group. We'd find a garden in Japan, and we'd share our garden with them, somehow. We'll see how that works out. Going to Megata, I had some success, and I think that we're going to bring a crew of 10 highly-trained professionals to redo the waterfall and stream and pond in the Japanese Garden here. They fly themselves over, they work for free, all we have to do is come up with the materials and we're very close on that number. So, they're planning to come for about 10 days to accomplish all this work, and there's a lot of work to do, but it's really going to be a remarkable improvement to what we have and put us on the garden map a little more so it could encourage tourism here that we haven't gotten before. I'm looking forward to it, and I think we'll get'er done.*

Janet Komoto asked if the community needed to provide home stays.

Mr. Miller: *Janet asked if we should do home stays, and I would really like to do that, in blending in with the Osakasayama Sister City thing; however, I know how these fellows work. I think that we're just going to find lodging for them in the same place. They love the comradery, and they can talk and work together, and we're arranging for meals and that sort of thing, so hopefully we have enough money to get that done. If anybody wants to help out with that, I'll shamelessly ask for it. But, ya, they'll get here, really focus on the work, and then they will want to do a little sightseeing as well, so we'll get them out into the desert prime evil, show them what real rock is like.*

Councilor Kirby indicated on the wall behind him was the flag that had been presented to the group, and all the delegation signed it. There were about 150 people in attendance that evening for the welcome given to the group. Many of the people had also been to Ontario.

David Sullivan stated: *My name is David Sullivan, and this is my third trip to Japan. I made it 25 years ago, roughly, and then 15 years before that. This is my favorite trip of all. I'm very proud of the people that we had the pleasure of traveling with. Everybody was great. They had great questions and a lot of energy. Our hosts were wonderful, as always. They kept us entertained, wore us out every night, even took us to sing Karaoke. It was just really, really special, and it really reenergized me with the whole Sister City Program, and I hope that we can show them the same hospitality when they come. It's really special. And like I said, this is my favorite trip of all, and I hope to go back again. I'm really, once again, really proud of the people we traveled with, just a wonderful travel party. Seeing the schools and all the things we got to encounter was very special. So I encourage anybody that would like to go, to certainly go see Osakasayama and the rest of Japan. It's a beautiful country.*

Councilor Kirby stated next year would be the World's Fair in Osaka, and run about six months. He showed a stuffed animal that was the mascot for Osaka, and it was on most of their literature. He thanked everyone who had traveled together, and this was a wonderful program. If anyone wanted to support it, either by hosting a family or making the trip, he encouraged them to do so.

Councilor Hart stated showing David's dedication to this Program, he missed the UofO/Ohio State football game, and that said a lot. He also offered thanks to the Komoto's, as they had pulled this together. It was important to have someone here coordinating with them over there. Very sincere thanks and appreciation.



Chamber of Commerce Annual Report

John Breidenbach, CEO, stated: *My name is John Breidenbach, and I have the pleasure of running the Ontario area Chamber of Commerce and Visitors & Conventions Bureau. Many years ago, 1987, the City of Ontario entered into a contract with the Chamber of Commerce to perform the duties of the destination marketing organization/tourism/visitors and conventions, so it's got many different names depending on where you're at in the state on what they call it. But, basically, what that means is when you do a TOT collection from the hotels, a portion of that goes to the Chamber of Commerce, so after the split with the streets and everything, we get 1%, and then we are, by state mandate and city ordinance, to use that to promote tourism for the City of Ontario and the surrounding areas to bring people into town. And then out of that pot of money, \$2,500 a month goes into a city grant fund for visitors and conventions and tourism. So on that committee, is myself as an ex-officio, your City Manager as an ex-officio, Ken Hart as a liaison, but yet a voting member, Cheryl Cruson, who is here tonight, is on that, Debbie Blackaby, Terry Dols, Lynelle Christiani, and Bob Quinn, who's chaired it since the beginning of time, no, since its inception. So it's a wonderful group, and many of you know, and you come to that. Is this video ready, Andy? Every month at the Chamber, of course, as the CEO of the Chamber I get a CEO report, and I am fortunate in our situation in our by-laws that our by-laws state that either the City Manager and/or the Mayor sit on the Chamber Board as an ex-officio. So, Mr. Cummings has missed no meetings except for one time when, I think, he was sick, so he's heard my report many times, and that's one of the reasons that I don't necessarily, it says annually, but I haven't always come annually, because some City Councils are like, oh, we read the minutes from the V&C meetings, and we have the ear of the City Manager, so...but we had an interesting tourist season with the summer, and we thought really, it's time to come back and share, and I was here a couple months ago just to kind of give you a quick overview, but let's start with this: A video was shown of the recent STOL competition at the Ontario Municipal Airport.*

Mr. Breidenbach continued: *Thank you, Andy. So as you can see that event took a lot of partners, and a lot of hard working individuals, both inside of the city, Public Works, and volunteers, your airport staff, and your Chamber of Commerce. So that was a big project that we funded with the TOT money that goes into the V&C pot. That \$2,500 a month had accumulated enough money that when they came for an ask of \$15,000, we were able to do that to bring that to town and get some publicity. There's another video on the Chamber's page where I had the opportunity to go talk to Kyle and another pilot from McMinnville and Cresswell, Oregon, and that area, who considered this their home track, and if you get a chance, go watch it. They talked about how wonderful it is to have a grass runway, and how pilots with back-country airplanes always looked for those kind of airports. So, STOL was very beneficial as far as return on investment with the TOT money. So, another project that we did, that I'm really excited about, and they will roll out in Spring of this year, is the Eastern Oregon Visitors Association, which we've been part of for many years, since its inception with Travel Oregon, did the same type of thing. They came here and filmed America's Global Village Festival, and we had a lot of opportunities, and they also took their drones downtown and highlighted the general area of Ontario, and so, in the Spring, we'll have another nice type YouTube type commercial for Ontario. That one didn't cost us nearly that amount of money because of relationships with EOVA and everything, we were only into that one about \$5,000, when it was all said and done. And the media company that they chose to use is named Sparkloft. They're out of Portland, and they're the one that Travel Oregon, who has millions of dollars, uses, so it's going to be well produced. So things that we did this year besides that, couple new events this year that we did, downtown we had an Autism Awareness Day, and many of you came down. We furnished some insurance on that, and helped them close the streets and that kind of stuff. We did, of course, we did the ComiCon, we did the Trunk or Treat. When I say we, I mean we helped support these. We didn't necessarily do that am. Truck or Treat and then another new event downtown was on Halloween weekend, three new businesses opened, and they did kind of a block party, a Halloween market thing. It was pretty cool. The Tater Tot Festival was a big success. I talked about that last time I was here. One of the things that we spent a lot of money on this year, like close to \$7,500, was a new sign out in front of the Chamber of Commerce that looks like the shape of Oregon, and has a heart where Ontario is. Remember that was going to be a star until one of your City Council people, who could be named Hart, said why don't you do a heart, so we came up with a heart, so that particular sign we saw at the convention, the Oregon Tourism, Governor's Convention on Tourism, which I've attended for many years as part of the Eastern Oregon Business Association, representing Ontario. If you're not at the table at those big conventions and making noise about where you're at in Ontario, that you're on a different time zone, they forget you're there, and so that's why we go. Anyway, we saw the sign, we talked about it because many, many, many people stop and take their pictures with the oxen and the wagon that Harry Hoch built that sits in front of our office, and we thought, well, wouldn't it be cool to have something new and*



something old, and so, I have a picture on my phone that I was going to put into a presentation of a nice couple from California who stopped in Ontario, told me how wonderful it was and how welcoming it was, and then had their picture taken by the sign and they did that. We have a wonderful picture of the Mayor and I in front of the sign. Last week, Mr. Hart stopped and took his picture, and it does get, Tatiana's had her picture there, it does get a lot, so if you have anybody in town, and all the Sister City people should come use that sign. I mean, it's amazing. So, I think it was well worth the money, too. I spent close to \$10K of V&C money, not the TOT that goes to the grant, but on marketing with the Oregonian this year. And we target marketing with digital social media plus print for Portland, which comes out to Hood River, is what they kind of consider Portland, and then the Bend market, the Boise market, and the Seattle market. The reason I chose the Seattle market is because especially during the pandemic for outdoor recreation we had people calling us all the time wanting to go to the Pillars of Rome, wanting to go to Leslie Gultch, and thought they could drive there in a day from Seattle, and I knew they were from Seattle and I knew that was a market for outdoor rec, which we have plenty of, so we did that. And, during the Tater Tot Festival we found success with that. We met the nice couple that was here from Seattle, that had seen it in the Seattle Times, it was picked up by the Oregonian, and so we have that story also online. And then there was a gentleman that was from Vancouver, Canada, who was going on a road trip, happened to see the Tater Tot Festival, and stopped and changed his plans and stayed overnight. And I had the opportunity to do that. So, other advertising, Ritz Hospitality, which is Intermountain West, been doing that one for years; Lewis & Clark Map, which is the Lewis and Clark trail, which adjacent to that, of course, we market the Oregon Trail all the time; and then our regular, I don't want to call them regular as if they're not good events, but our regular events that we put on every year and sponsor, of course, are America's Global Village Festival, which keeps growing, we are partners with National Night Out, partners with the Tater Tot Festival, partner with STOL, kind of picked up and ran with supporting and doing Frosty Fest, which happens to be coming in two weeks, 22nd and 23rd of November, downtown Ontario, using the new, you guys haven't been in there yet, you gotta come just to see it, Center Twin Event Center, which got their occupancy permit, and it's gorgeous inside of there, and on the 19th of November, and you're all invited, and I know that I think that Penny's going to be there, and couple other people, the Eastern Oregon Business Association is hosting their quarterly stakeholder meeting here in Ontario, and as long as it doesn't snow, it's going to happen. They always try and do it to me, in Ontario, they make me travel to them, but they always do Ontario's in the winter so they say they can't get over the mountain. But it will be in that event center on the 19th, so please plan on being there. We have the parade coming. The new chief is going to be driving the Junior Grand Marshall. We had the conversation. That is an event that we do. And then other things that we did this year, we spent \$13,500 on a new software system. I kind of mentioned that last time I was here, called Placer.ai. It's a geofencing so when we have events and/or businesses want to know who is going, I have the ability to go in and look at how many people are there, tracked by their cell phone. And we have that ability, and we did that. We bought a new reader board at the Lion's Park because the old reader board was in disarray. Still having a few technical difficulties with it, but it's working out really well, and, of course, the parade. And I want to make sure that the city and the citizens are aware of the fireworks on the 4th of July is funded with this Visitors and Convention money, which is allowed because it does bring tourists in from further away than 50 miles because you can track that on this little Placer.ai, and verify that. And since the Lion's Club does not have the fundraising breakfast like other groups, many towns have to go out and beat the businesses and beat the streets for that, so that was \$13,000 this year. Any questions besides from those two back there who said I only had seven minutes. Any questions? Well, thank you all very much, and thank you for supporting your Chamber of Commerce and all that you do. Thank you.

Ontario Recreation District Update

Andrew Maeda, District Director, stated: *City Council, thank you for having me tonight. For those who don't know me, my name is Andrew Maeda. I'm the Director for the Ontario Recreation District. I'm here tonight just to give you a brief update on our project, where we're at, where we're going, what the next steps are for the project overall. As of recently, I'm sure some of you have seen, we hit a roadblock. So, I'm going to back up and just explain where that roadblock came up, what happened there, and then how our District decided to move forward with it. Following a pretty unsuccessful bid opening date this year, which we had about eleven to twelve of the twenty scopes of work receive official bids on. When I say official bids, part of this process when you require a bonding on your projects, is that those sub-contractors that are submitting their official bids, also submit bonds with that. It puts a little bit of skin in the game for them. Obviously, they're required to have a small amount, or a decent amount of insurance, I mean, to have that bond with their business in order to submit that bid. If they don't submit a bond with that, their bid is considered unofficial. We don't have*



to accept it at that bid opening date; however, it is of interest, especially if you have zero bids submitted for a scope of work on your project. And so in that sense, we did receive several unofficial bids with outstanding costs towards the scope of work that we previously had estimates for. Following that bid opening date, the responsibility of our construction management team was to go out and get ahold of as many other sub-contractors within that scope of work that could accomplish that: demolition, pool consultants, concrete work, etc. Several of those are fairly easy to get. One of our big focuses here in Ontario was to try to get local sub-contractors, which, again, because of the bonding we learned wasn't as easy as we thought for some of our smaller, local sub-contractors. For some of the bigger work, like the demolition and the pool consultants, those required, obviously, to go above and beyond. Specifically, within the scope of work for the pool and the demolition because it wasn't just demolition, it wasn't pulling the building down on top of itself. It was much more detailed than that, and I can get into that here shortly. So following that, we had contacted quite a few others in every scope of work that had at least one or two unofficial bids back from those scopes of work, giving us numbers on what they could do for that project work that we'd given them, and that scope of work came from our construction documents. That estimate that we got back from those sub-contractors across demolition, pool, concrete work, etc., came back within budget. That was where we were really, really excited. My last update when I came through here and explained to you that we were ready to pull the trigger on it. Broke ground, ready to go with our project, and then because of the complexity explained to us by one of those sub-contractors, we were given a number that was half a million dollars more than what was previously given to us. That, of course, we were already operating at the limit of our budget. We had pushed our Rec District to put a contingency of a million dollars more than our previous project estimate to plan for those changes. We're very aware of this realm. To some extent, we knew that those costs would go up, no matter what. Also, because yes, our state has prevailing wage, which is similar to our federal government, they're almost the same wages.

So, with that being said, we had a bid adjusted, adjustment came back to us a half million dollars more. At that point, we, as a District, were left with two options. Outside of the traditional options which is you turn into and you go through value engineering. That value engineering process is to then go back through and try to find a way to cut half a million dollars out of your project, and find a way to bring this project that came in over bid, closer to, or within reason, for us to pull the trigger on it. Unfortunately, it's easier said than done. Value engineering half a million dollars out of our project, easier said by me, partly done by our engineers and architects, and so from that, we had decided that there's really two options there. Looking at the scope of work and looking at what we're trying to do there with the half a million dollar gap in how we go forward with that project. We can rebid that project at a later date, in the hopes that maybe we can track down other sub-contractors, try to find a way to make that small, that scope of work across twenty sub-contractors, maybe make it a little more hungry for them to give us a lower number or a more reasonable number, or find a way to redesign the project to cut out the demolition. Just to be clear, the demolition that was included in this project became very, very complex. Initially, when we had the original number they had come through and looked at the facility, we explained what we were doing, they had looked through the scope of work, and we were under the understanding that they were very aware of that. The later number explains specifically because of the complexity with value engineering and where you have to try to pull parts of that project out or cut them out to save money, the demo, the pool consultants, and the concrete work, were essentially the three areas that were either giving, adding more, or taking away from the project. So, for example, because the demo came back so high, half a million dollars, we then looked, and that was because we had asked them, and specifically within our scope of work, we were going with the cheapest possible option for our pool design. You know, the most basic, how do we get a simple outdoor pool for our community that we can afford long-term. The demo work there was constrained because of the fact that we were trying to keep the existing cement pool. The cement pool that we have is in good condition, it's still usable. It has a 3-foot scum guard around it, all the plumbing's exposed, there is very little work that needs to be done to readjust or refix some of the plumbing that goes into the facility. However, in order to do that, in order to save that pool, you would have to demo that facility very particularly. And this doesn't include the demo that the electricians and the plumbers also have to do on top of that, which is required for them to do that. This is the demo of taking that building apart safely. The other piece was the addition and the use of a crane for the property in order to get those large beams out of there, which are really big, they're super beautiful, but, again, cost wise, in keeping them or taking them out, was about the same because we would have to reinforce them to leave them up. So they broke even there. In order to get those down, we would need a large crane on the facility. This we went into quite a few ways with our value engineering. I told them if you damage our tennis courts, that's fine. That'll be

my reason to tell my board we need to redo our tennis courts. Because it was a large crane, they were very sure it's going to ruin the tennis courts to put the crane on there. We also contacted the prison and said if we can get these beams down and cut up into 10-foot sections, would you be willing to take this for your woodworking department, make benches, make seating, make something that we could repurpose for the pool, or you could just sell to the community. I really think the community might be interested in buying some of those. Which they weren't as interested just because of the size of the pieces, these 10-foot sections that are about six feet tall. They're giant sections. So, once we went through that value engineering and said okay well can we then just forget about the pool and so you bring the building down on top of itself and you didn't use the pool, that's fine. Well now our pool cost goes up to replace that pool, and that offset, again, half a million dollars difference is actually more than half a million dollars to replace a brand new pool in that same space. So those didn't offset at all in that value engineering process.

The second hiccup was could we make that facility more of an outdoor space with a covering to still provide some shade in our hot summertime, make it affordable for us to do this project and still have an outdoor pool project there. By state code, and, obviously I'm sure by county code, by exposing a certain portion of that building to the outdoors and opening that up like we planned to, it would still require the existing indoor walls and indoor spaces like the windows and your doors and whatnot, to be converted to exterior doors and windows and walls. They couldn't just remain as an interior door and wall, but would have to. Even if they are covered and that building still remains, but it's opened up, we are still required to do that, which, again, substantial cost to change that interior wall to an exterior wall, didn't make a difference there. So, our value engineering didn't quite work in trying to offset that by half a million dollars.

Following that, we were given two options. Again, rebid, like I previously explained, or go back through and try to redesign this project and cut out the things that are just causing this project to be super expensive. Why this option I'm about to explain wasn't pursued earlier, I couldn't tell you. Whether that's on me, or our Board, or our construction management team, or any of our committee members, or anyone in the community, I'm not quite sure why we were never given this idea. But, part of my coming tonight is to discuss this is to discuss this option as well. In 2022, the Lion's Park approved a gymnasium space on the Lion's Park master plan, adjacent to our splash park near our building at Lion's Park. That space, again, was to be served as a gymnasium space for our, the six phase plan that was originally designed in Ontario. That was to include the pool area, the skate park, the tennis courts, which are currently there, the splash park, and then the addition of the gymnasium space on the property. All of that space was, again, supposed to be the six-seven phase plan of the original design for this project. We've, of course, only been focusing on phase two there. So, phase two, ideally, and what was brought up as an option or a thought in moving forward, and trying to understand a little bit of the scope of work, what the costs would be here, what this project could look like if we did it this way, was the idea to switch these two and move the pool, existing pool area that we are renovating, to a space that the gymnasium was designated for on Lion's Park, and use that gymnasium space that was designated on Lion's Park and repurpose the existing Ontario Aquatic Center to be a gymnasium space as it's already covered and indoors, structurally sound, with a minimal renovations as it goes as far as not rebuilding a brand new facility. It also added just a lot of unique ideas that we ultimately could have seen, I'm sure, long term. On the side of the recreation facilities in general, I think the idea of having a gymnasium adjacent to our recently renovated peer center and having the access from our high school and middle school, who already go in there, to a gymnasium right beside it, which would also be adjacent to our skate park and tennis courts. It would allow us to close off those and allow one single entryway and exit way through that. It would allow for more of a recreation type facility, or rec center, here in town, rather than having the gymnasium beside the splash park, almost kind of separating the two between the pool and whatnot. The idea of the pool moving into that area, again, was to cut out three quarters of a million dollars in demolition work, to cut out another \$300,000-\$325,000 of concrete work, and then the pool bid that we did receive back was within budget, and that was two years ago, which was really surprising to see that.

So, with that being said, we looked at redesigning the project to move the pool adjacent to our splash park and what that would look like as far as square footage goes, as far as operations goes, as far as price goes for that project. So since all of that, we've gone through that entire value engineering phase, our board had recently approved the idea to move forward with this option, try to find out and get a little bit of an understanding of this option before we officially presented it to Council, or officially had that approval by Council. That has included, again, approximately 8,500 to 10,000 square foot space, which would be similar

to the exact space that they had put in the master plan for the Lion's Park, for the gymnasium space. Now a portion of that was the, is the current recreation property as well, but a portion of that was on Lion's Park. The estimates that we did receive back from our construction management team were between \$2.9-3.3M with a 10% contingency built into there, so that's a \$300,000. So roughly \$2.9-3.3M with \$300,000 of contingency built into that project. Effectively cutting this project by \$1M. The downside of that is yes, you're having to pay more for redesign, which is the whole purpose of us bringing in our construction management team early on, was to avoid redesign. I'll say avoid redesign due to a design error, not because of a complete redesign process, but the idea of our construction management team was to make sure we avoided those smaller areas, not so much as bigger ones. They were brought in now, and are still on this now, working through the schematic design that we have most recently started. The idea there again is to look at how feasible this is, what the possibilities are here, we have the rough estimates. The rough estimates on spacing requirements. We have a few questions left to answer such as existing facility space, the use of existing facility space, such as the restrooms on our current property, and those questions are all more specific to code requirements with the project.

Timeline wise what this looks like again, is we are adding what we believe to be, we can add on another five months. We have to basically add on five months to that construction process. One month for each design phase. Your schematic design, your design development, and your construction document phase, and then we believe that we can combine the permit and construction document approval from our city and county, which are really, really quick, and our state, which took three months. We believe we can push that through a little bit quicker now that we understand their timeline. And then also be able to, at the same time, put that out for bid and have those bids awarded within that two month time period instead. So, again, that puts us in that five month window to go through that redesign process completely, for approvals, and shovel ready to break ground on that. That, again, given that that project comes back within budget on what our current estimates are. To be clear, estimates that we received at the end of 2022 for this project that we were in, was \$2.5M, and our district added on another million dollars to prepare for the timeline that we expect to have over the course of the next year and a half before we broke ground. What's to say this isn't to happen, I can't be honest about that, I can't tell you what that forecast looks like. We're, of course, already above that budget, which is great. We're going to continue to go after funding opportunities for that. It's not going to stop us in our grant funds through the Oregon Recreation and Parks Association, though the legislative sessions this year, as well, however, the concern that our board has is continually chasing this project. Our Rec District can effectively budget about, we budget about 50% of our budget every year for the aquatic facility. Why not more is because our rec programs have taken off like a wildfire. They have not stopped growing, and between just myself and one other staff member, we are heavily busy keeping those going and keeping them operating. But we also need to budget for those programs, and the fact that those programs are across four different communities right now, you know, every Saturday right now in seven different gyms there are 380 little boys playing basketball, and then another 200 little girls in a couple months, 900 soccer kids after that, and so forth. We budget as much as we can, and even after the fact try to put what we can into the project.

Unfortunately, because of the size of our budget, the size of our district, chasing down a \$4M project is not feasible. It's not something that we believe is smart, and to try to chase that with \$300K every year, our concern is that if we were to rebid this project as one of the options earlier, that it would just come back at \$4.5M, \$4.7M, \$4.8M, and we would continue this process of our district saving funds and having to push projects down because grant timelines usually span about six to eight months at least. Can be pushed out to a year for some of your larger ones. So we are again chasing that project if we try to go through the rebidding process in our opinion.

So, with that being said, we are moving forward with that other option there, and I am at the mercy of the Council in the proposal to find some option or some way because my major concern with the use of the portion of Lion's Park property there is as we move forward our design team, engineers, and our construction management team, will not feel comfortable moving into your design development phase or your construction document phase, I believe so, if we don't have that property deeded over to us, or owned by us. The concern there again is they effectively don't want you to do that project on property that you don't own, which I completely understand. However, if we can do this at the same time and find a way to negotiate this, then it would at least save some time when it comes to that crunch time of the construction documents being submitted, being approved, awarding those bids to those sub-contractors, and moving forward on

construction. That timeline is very quick, and the faster we can make it, the better. If we have to wait another month, or a month after that, it pushes construction sub-contractors back on their timeline and when they want to pull the trigger on work. And what we want with this project, some of the larger firms have their summers already locked up well beforehand, so we need to make sure we have that timeline quickly and ready go to break ground. Any questions?

Mayor Folden asked if they had looked at the Lion's Park master plan for the property that they want to have deeded?

Mr. Maeda: *Well I'm referring to, yeah, the, I can't seem to find it. Dan can probably answer that a little bit better. The Lion's, the Parks Committee approved this back in 2022, but I wasn't sure if the Council had yet approved it or not for the Lion's Park master plan. I believe you guys did, but I'm not sure when or what timeline that was. I know on September 15th, the Parks Committee approved that plan. I wasn't quite sure of the Lion's Park, but yes, it is on there. It's adjacent to our splash park, right on the northwest corner of our current facility.*

Mayor Folden asked if the monument would have to be moved.

Mr. Maeda: *Part of my negotiating with the City Council and the city, is our District has already began the discussions. We feel like we are more than capable of managing the relocation of that monument. I was under the assumption in previous discussions that the monument wasn't from the Japanese community, but on further, when you actually look it's a dedication to World War II memorial. I know that we had looked at not the Rec District, but the City of Ontario, had looked at moving that over to the Four Rivers Cultural Center, but there was just preliminary discussions. I don't think there was concrete decisions there. I think that the veterans association also was really considerate of the monuments there and didn't want to take away from those, and I completely understand that. They'd also discussed maybe moving the monument to a corner of the park. I had talked about right where that water fountain is that's never used, or maybe not ever used, put it right there instead, right in the center of the park, But, again, that's up for a later discussion, more so that our Recreation District is open to that relocation of that in part of our project as well, or obviously before our project would begin. Additionally, I'm also aware that the Lion's Park has several trees that need to be removed, and/or trees that need to be replanted. Again, our District would be open to that discussion as well since that is also an addition to our property and most of the improvements on Lion's Park directly improve our Rec District's image as well. When people come to our district office, our splash park, that park is a part of that visit, that park is a part of the playground, all of that park is a part of that visit, as well.*

Councilor Kirby stated Mr. Maeda had written a letter to him and the Mayor, and he suggested in the future to send them to the City Manager. He had been out of the area, and had assumed that letter had also gone to Dan, but it hadn't, so it didn't get acted on until his return, and he apologized for that. He asked that future communication go to the City Manager. He stated that the memorial had been given by the Nikkei Jin Kai organization, for their appreciation to the City of Ontario for inviting Americans with Japanese ancestry to Ontario during World War II, offering freedom. It was done by the Japanese-American community to honor Ontario. He hoped, if moved, it would go to an appropriate location.

Councilor Bakefelt stated she felt Lion's Park was a major event center, and saw events growing. How might giving up space impact events?

Mr. Breidenbach stated both America's Global Village, which had been there for years, and the Tater Tot Festival, could move to the north, across the sidewalk, by the playground. If the community could get the outdoor pool finally up and running, he felt he could speak for the Chamber Board that that would add value tourism as much as anything else.

Mr. Maeda: *Council, yes, we definitely also think that addition of these facilities to those events, and being open for them during that, just adds to those events more so, you know, having a space where you can send your kids while you go and enjoy the park, or where you go enjoy what's going on in the park, we think that definitely adds to that, as well.*



Mayor Folden agreed, and believed everyone wanted the pool. She was asked at least weekly when the pool was going to open. She thanked him for his presentation. It helped when the Council had to tell others what was happening and gave them direction.

Mr. Maeda: *Absolutely. Just to add on to this, again, just to be very clear from our Recreation District. We would be seeking an approval by our City Council for use of the Lion's Park property for the proposed development of it. Again, I know this is an odd spot, especially within a public meeting because there's no legitimate coordinates, we have already ordered the land survey for the property for the area that we would need on that proposed space. We, of course, would cover that entire cost. City Council can't take action on that deed until that information is available to you, I do understand that, however, having some unconditional approval from the City Council to be able to move into our design development and construction document phase will most likely be needed. And so I know this a grey area, and having that information or feedback from you guys on what you would like to see or what you need in that meantime would be what we are requesting or wanting to understand a little bit more.*

Councilor Hart confirmed the Council wasn't meeting again in November. He was trying to figure a timeline for the official ask, as that night was not the official ask. One thing, while being extremely supportive of the pool, they needed input from the public. This would be the first time the public was hearing that they might take more of Lion's Park and dedicate it, deeding it to the Rec District. The Council wanted to move quickly to say yes or no, but they needed time to get input from the public for their thoughts or considerations, and specifically some plans around the monument and how it would be respectfully moved. When did the District need to know?

Mr. Maeda: *It would probably be a month for the schematic design phase to be accomplished, which was fairly simple from the design team right there, looking at your land survey, then looking at any of the underground electrical, water, sewer, anything going on under the property that you're going to work on. We're going to do a soil report on that property. All of that would be up to question as far as what they could do there, and what that would look like. And again, that is where I think the understanding on our end is, is once we're out of that phase, what can be accomplished there. I do understand, and would ask that the Council consider approval of some of these surveys to happen on the property as well. Again, I don't necessarily want to order an upcoming land survey without having the approval to do that on the property because that's going to be a big chunk of the property being dug out, so we don't necessarily want to have that done without the Council's approval as well.*

Councilor Kirby suggested Mr. Maeda spend some time with Dan.

Mr. Maeda: *The approval does come from the Council, or is he allowed to give that?*

Councilor Kirby stated he could not, but he had the background for surveying and knowledge of the property, he'd be able to speed up the process.

Mr. Maeda: *Okay. We do have, one of my board members is also here. Can she stand up and speak?*

Mayor Folden said absolutely.

Megan Cook, Recreation District Board Member, stated: *Thank you for the opportunity to say a little bit more. And thank you to the City Council also for the donation that you guys have already put forth, or pledged. While I understand that you want to talk to the community members about whether or not they would be okay with the pool going there instead of inside the building, just as you expressed very strongly, everybody wants the pool. Everybody wants the pool. And for us to allow this to take longer, or for us to have to wait to have meetings with Dan and then come back to you guys, I know that's how things operate and that's how they're supposed to operate, but I'm just asking if there's any way that you guys can give approval today, contingent, just approval to get the surveys done so that we can come back in December, at your December meeting, and do the actual ask. Where we would have the coordinates at that time, because we would have your approval to get that survey done, so then we could come to the next meeting, so that we can stay within our timeline,*

because if our timeline goes away, that we are hoping that it go, we will still be breaking ground in the summer of 2025, next summer. And that's really, it needs to happen. Everybody knows, this is a project we've been talking about for way too long. And I know it's a lot to ask because you tend to take into consideration the community, but I feel like you guys area all Councilor members, you all have conversations as you have said with many, many people, about the pool, and nobody is against the pool. And I don't think moving it from one place to the other is going to, you're going to find that one person in town that's like nope, we don't want the pool anymore, don't do it that way, especially if it's saving that \$500K of the taxpayer's money.

Councilor Hart asked for input from Mr. Cummings.

Dan Cummings, City Manager, stated when asked before what master plan was being asked about, he hadn't known for sure, so he researched it. He presented a schematic, and indicated Mr. Maeda was correct in that in 2022, the Parks Committee approve the Lion's Park master plan, not the Council. On the plan, he had added the future gym location based on the 2017 master plan, that might be what Mr. Maeda was referring to, that had been created prior to the formation of the Recreation District, and adopted by the Aquatic Center Committee. As shown, the monument could stay, and the master plan from 2017 showed tying the gym with concrete, tying it into the splash park. With Council permission, he could save money by meeting with some members of the Rec Board members, getting the measurements of the pool, and confirming what area they actually needed, laying it out close enough for the Council to review and take action prior to spending money on a surveyor. Currently, the bold line around the splash park was the property that had been deeded to the Recreation District, which showed it attaching to an existing building. Was the new pool going to stay attached? Would there be a gap between them? He needed to know how large an area they were really speaking about, and he could lay it out and bring it to the Council showing just how much ground the District was asking for, so the Council could possibly take action on that.

Mr. Maeda: *So that would be substantial information for them to make approval for deeding the property, or for us to do a project on it.*

Mr. Cummings stated that was what he was proposing. If they got the dimensions right, he could lay it out on a schematic, they could determine the square footage and make the agreement. They could create an agreement, approve that agreement, so the District could move forward with the surveys. They'd probably do a property line adjustment, as it was the least costly.

Mr. Maeda: *Is that an approval that we can proceed tonight, then, in order to move forward, at least that portion of it?*

Councilor Kirby stated that Council just needed to give Mr. Cummings approval.

Mayor Folden stated it was conducive that they all work together. If they could share ideas and work together, that was a great idea.

Ms. Cook: *Thank you, really appreciate that. Just to go big or go home, if the city is wanting to get rid of some land to maintain, we would be interested in taking that whole side from the sidewalk because we would be able to develop into a field house. So, if we want to make it even easier, we could just do the whole side, the whole this side of the sidewalk to 9th. But I don't know if you guys have plans for that, so...*

Mr. Cummings stated in the southwest corner, closest to the street, the Legion had proposed a large monument in that area, in lieu of moving the WWII monument. The plan was going to the Cultural Center, but he didn't know if that was still the plan. They'd also need to talk the Council into giving up that \$40K gazebo they just built.

Mr. Breidenbach stated that's where they'd run into the event situation. They'd been using that for events for years. He suggested they all play nice for a while more, then talk.

Councilor Hart told her not overplay her hand.

Mayor Folden stated they all wanted the same thing. They just needed to discuss everything.

Mr. Cummings stated that same corner had been discussed for replacing the flag that used to be in the right of way, and needed a new place to be. He thought they might get a lot of people saying the city was giving up too much of the park.

Ms. Cook: *Then I'd like to take that back.*

Councilor Hart stated, to summarize, they were going to work with Mr. Cummings, come back to Council, say this is what we'd like, their "ask", for the Council at the December 10th, meeting, to vote to deed or move the property line to give more land to the Rec District, predicated that it be used for a pool at this time, which was the Council's caveat, and hopefully that would get to the press, and they could get feedback from the community. But, that should give the Council enough information to vote on an action at the December 10th meeting. If it failed, the District would need to work on another plan.

Mr. Cummings stated he suggested handling it the same way as the splash park. It be done in an agreement that it was going to happen, so the District could begin planning, and the actual deed would not happen until they were ready to officially have the ground to break. The commitment should get any grants they needed.

Ms. Cook: *I think it would get us to the point of actually pulling a permit.*

Mr. Maeda: *Yes, specifically I just do want to make sure that the work that we can accomplish with Dan is going to be sufficient to approve that, that's going to be required for the deeding of the property, correct? I just want to make sure that is what we're going for.*

Mr. Cummings stated that would give the public time to speak. It would have to be an action item before the Council, and people could attend and say yes or no.

Mr. Maeda: *Both papers were updated, one today, one yesterday.*

Mayor Folden thanked him, and Ms. Cook, for the presentation.

NEW BUSINESS

Ordinance #2830-2024: Create OMC Title 2, Chapter 15 – Certified Local Government Commission/Façade Grant Committee

Dan Cummings, City Manager, presented.

On July 12, 2018, the Council approved Ordinance #2739-2018, which repealed Title 10C-50 Historical Landmarks, and replaced it with Title 10C-60 Historical Landmarks under 10C-60-20 of the Planning Code. A Historical Preservation Commission was created, which included the creation of a Certified Local Government (CLG) Commission to oversee any state historical grants. That same commission also oversaw the city's Façade Grant Program. While both committees were created, it was not done formally. The two committees have already been functioning as one for processing actions for both.

The proposed ordinance would amend Ontario Municipal Code, Title 2 Boards, Commissions and Committees, by adding Chapter 15, formally creating the Certified Local Government Commission (CLG)/Façade Grant Committee to oversee both the Historical Grants and Façade Grant programs.

KIRBY moved, MILLS seconded, IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER, THE CITY COUNCIL APPROVE ORDINANCE #2830-2024, AN ORDINANCE CREATING TITLE 2, CHAPTER 15 OF THE ONTARIO MUNICIPAL CODE CREATING THE CERTIFIED LOCAL GOVERNMENT COMMISSION/FACADE GRANT PROGRAM COMMITTEE ON FIRST READING BY TITLE ONLY. Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Kirby-yes; Folden-yes. Motion carried 6/0/1.



KIRBY moved, MILLS seconded, IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER, THE CITY COUNCIL APPROVE ORDINANCE #2830-2024, AN ORDINANCE CREATING TITLE 2, CHAPTER 15 OF THE ONTARIO MUNICIPAL CODE CREATING THE CERTIFIED LOCAL GOVERNMENT COMMISSION/FACADE GRANT PROGRAM COMMITTEE ON SECOND READING BY TITLE ONLY. Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Kirby-yes; Folden-yes. Motion carried 6/0/1.

Appointment to the Certified Local Government Commission/Façade Grant Committee

Dan Cummings, City Manager, presented.

One of the original members resigned mid-term, leaving a vacancy on the committee with a term scheduled to expire in December, 2025. John Breidenbach submitted a request for appointment to fill that vacancy.

Council consensus to appoint John Breidenbach to the committee to fill the vacated position.

DEPARTMENT HEAD UPDATE

Airport: Quarterly Report

Andy Wood, Airport Manager, presented.

Councilors Bakefelt and Hart thanked him for his report.

Cheryl Cruson informed the Council that the STOL event had six hours of national coverage for Ontario. She appreciated everything Mr. Wood was doing at the airport. It was really looking great out there.

HAND-OUTS

Minutes

County Court 10-16-2024, 10-23-2024; Airport 09-03-2024, 10-07-2024

Monthly Department Stats (October, 2024)

Public Works, Fire & Rescue

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

Councilor Bakefelt stated the National Night Out Haunted Woods had been held at Montgomery Farms, and the hardest part was getting volunteers and actually running the event. They made \$2,000, through attendance and a donation from Montgomery Farms. She thanked those who volunteered to work the event. There was tons of things to do out there, including a huge slide, a zip line, and a pumpkin patch.

Councilor Mills congratulated John Kirby and Michael Braden for being elected to Council. The third spot was so close between Eddie Melendrez and Adrianna Contreras that it hadn't been confirmed yet.

Ms. Barnett stated the race between Councilor Melendrez and Ms. Contreras wouldn't be done until the 27th.

Ms. Barnett stated the next, and final Council meeting for 2024, would be December 10, 2024.

ADJOURN

HART moved, BAKER seconded, **THAT THE MEETING BE ADJOURNED**. Roll call vote: Mills-yes; Baker-yes; Hart-yes; Bakefelt-yes; Melendrez-out; Kirby-yes; Folden-yes. Motion carried 6/0/1.

ACCEPTED:

ATTEST:

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder





**AGENDA REPORT
CONSENT AGENDA
December 10, 2024**

To: Mayor and City Council

FROM: Jason Cooper, Police Lieutenant

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **LIQUOR LICENSE: BREWSKY'S BROILER CHANGE OF OWNERSHIP**

DATE: December 2, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL RECOMMEND THE CHANGE OF OWNER LIQUOR LICENSE APPLICATION FOR BREWSKY'S BROILER.

SUMMARY:

The restaurant located at 23 SE 1st Avenue, Ontario, Oregon is applying for a "Change of Owner" liquor license sale through the Oregon Liquor Control Commission.

All necessary paperwork has been completed. The Oregon Liquor Control Commission office is awaiting a recommendation from the Ontario City Council.

BACKGROUND:

Water Hole Saloon Inc. has purchased the restaurant Brewsky's Broiler located at 23 SE 1st Avenue, Ontario, Oregon. Water Hole Saloon Inc. is applying for a change of owner liquor license. The application forms have been filled out appropriately and the required fees will be paid upon completion. All permit and license requirements have been met.

CURRENT SITUATION:

Brewsky's Inc., operating under the trade name of Brewsky's Broiler, currently hold a Full On-Premises Commercial liquor license at 23 SE 1st Avenue, Ontario, Oregon. Brewsky's Inc. has sold this business to Water Hole Saloon Inc. The restaurant will continue to operate under the trade name of Brewsky's Broiler. The Oregon Liquor Control Commission requires a "Change of Ownership" application to change the liquor license ownership records for this establishment.

Once the recommendation step is completed, the new owners can submit the final application paperwork to the Oregon Liquor Control Commission to complete this process giving the new owners the necessary license for this location which will require renewal on a yearly basis.

ANALYSIS:

- A. **STRATEGIC PLAN** This application is a general action item showing an ownership change of an already established business within the City of Ontario, therefore does not have a direct effect on the city's current strategic plan.
- B. **FINANCIAL** There is no financial impact of this action.
- C. **TIMING** Approval is required to show new owners of this establishment.
- D. **POLICY/LLEGAL** All legal steps have been followed to completion, with no negative feedback.

ALTERNATIVES:

Not recommend the license application.

This has no true effect on the process, as the Oregon Liquor Control Commission may consider the city's objections to the action but is not obligated to do so. They are the ultimate authority on the issuance of the license.

RECOMMENDATION:

Staff recommends that the City Council approve the Change of Ownership liquor license for Brewsky's Broiler.

ATTACHMENTS:

None



**AGENDA REPORT
CONSENT AGENDA
December 10, 2024**

To: Mayor and City Council
FROM: Kari Ott, Finance Director
THROUGH: Danny K. Cummings, City Manager
SUBJECT: **UTILITY BILLING WRITE-OFFS**
DATE: December 3, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE LIST OF UTILITY BILLING WRITE-OFFS AS PRESENTED AND AUTHORIZE SENDING THE APPLICABLE ACCOUNTS TO COLLECTIONS.

SUMMARY:

Attached is the following document:

The list of utility billing accounts that are over 120 days old and proposed for write off/ sending to collections.

BACKGROUND:

As required by the Allowance for Bad Debts and Write Offs Policy, the Council needs to approve accounts to write-off before they are written off and/or sent to collections. The list of accounts proposed to write off is attached to the report, and are all over 120 days past due.

CURRENT SITUATION:

The collections agency (Advantage Financial Credit Services) will be sent accounts totaling \$23,452.37 (which includes the allowable interest). The remaining interest not allowed to go to collections will be written off. The last time utility accounts were written off was January 2023.

ANALYSIS:

- A. **STRATEGIC PLAN** No direct impact to the strategic plan.
- B. **FINANCIAL** \$23,452.37 in utility bills are deemed uncollectible by the city and will go to Advantage Financial Credit Services. The remaining interest of \$21,022.71 will be written off. The total amount to be written off the books is only approximately 0.6% of the \$7.2 million water, sewer, and storm revenues.
- C. **TIMING** Staff would like to get the utility accounts sent to collections as soon as possible.

- D. **POLICY/LEGAL** These write-offs need to be approved by the Council per the Allowance for Doubtful Accounts Policy.

ALTERNATIVES:

A. Take No Action - The Council could take no action on this matter; this would leave the past due accounts on the city's books.

RECOMMENDATION:

Staff recommends the City Council approve the utility billing accounts to be sent to collections.

ATTACHMENTS:

1. uncollectible list

ACCOUNT #	NAME	DATE FINALED	TOTAL DUE	FINAL BILL WAS	INTEREST TO WO	AMOUNT TO COLLECTIONS
003823-000	DONALD OSAKI	9/15/2022	\$ 601.86	\$ 162.87	\$ 366.43	\$ 235.43
004647-001	ROLAND DAVILA	11/14/2022	\$ 339.55	\$ 90.87	\$ 206.72	\$ 132.83
004893-000	MICHAEL DALE	7/20/2023	\$ 1,058.90	\$ 276.44	\$ 644.69	\$ 414.21
006502-000	MARTIN PAREDES	6/30/2023	\$ 837.61	\$ 217.79	\$ 509.96	\$ 327.65
006528-000	GILBERTO NUNEZ	5/17/2023	\$ 300.56	\$ 151.72	\$ 182.99	\$ 117.57
007769-003	ALEXANDER PARRAS	3/20/2023	\$ 200.62	\$ 52.16	\$ 122.14	\$ 78.48
008710-003	KARLA PATRICIA CHAVEZ	10/20/2023	\$ 609.70	\$ 194.92	\$ 317.18	\$ 292.52
010314-001	RUBEN LOPEZ	5/31/2024	\$ 69.47	\$ 41.70	\$ 27.77	\$ 41.70
011461-001	CODY COCHRANE	5/19/2023	\$ 664.48	\$ 172.78	\$ 404.55	\$ 259.93
012009-001	LIFESTYLE HOSPICE FOUNDATION INC	6/4/2024	\$ 313.73	\$ 191.85	\$ 30.45	\$ 283.28
012029-000	JOSE VASQUEZ DEANDA	10/17/2023	\$ 252.83	\$ 77.69	\$ 143.30	\$ 109.53
012658-000	HANNAH FREEMAN	2/21/2023	\$ 91.28	\$ 23.73	\$ 55.57	\$ 35.71
013160-000	TERRI SHARP	4/12/2023	\$ 1,404.91	\$ 379.25	\$ 855.35	\$ 549.56
013215-000	DONALD WOODS	5/9/2024	\$ 362.04	\$ 206.16	\$ 66.87	\$ 295.17
013472-001	DANIEL ROCHA	7/20/2023	\$ 123.71	\$ 32.16	\$ 75.32	\$ 48.39
013576-005	LESLIE HUERTA	4/20/2023	\$ 1,609.43	\$ 418.47	\$ 979.86	\$ 629.57
013580-001	CASSANDRA LEOS	4/20/2023	\$ 612.91	\$ 159.38	\$ 373.15	\$ 239.76
013657-000	LORI DELACERDA	10/19/2022	\$ 326.59	\$ 84.91	\$ 198.84	\$ 127.75
013846-000	"RON" MERRITTE PERCIFIELD	10/7/2022	\$ 373.68	\$ 99.04	\$ 227.50	\$ 146.18
013886-000	SAMUEL JEFFRYES	11/18/2022	\$ 163.84	\$ 42.60	\$ 99.75	\$ 64.09
014016-001	ABIELLE BERGAM/ TYLER TARVIN	8/16/2022	\$ 345.26	\$ 89.77	\$ 210.20	\$ 135.06
014021-000	ARROW EXPRESS	12/19/2023	\$ 40.26	\$ 16.05	\$ 16.11	\$ 24.15
014207-000	ANTONIO GOMEZ	5/16/2024	\$ 236.51	\$ 141.94	\$ 22.96	\$ 213.55
014284-001	KRISTIE KEHOE	5/20/2024	\$ 444.63	\$ 266.85	\$ 43.16	\$ 401.47
014426-001	TERRA CURTIS	9/5/2022	\$ 1,455.41	\$ 388.65	\$ 886.11	\$ 569.30
014546-000	NANCY ROJAS	1/3/2023	\$ 458.44	\$ 132.00	\$ 279.12	\$ 179.32
14565-000	MANUEL PEREZ JR	6/20/2023	\$ 307.20	\$ 79.87	\$ 157.22	\$ 149.98
014601-001	YARENY BERTO	4/25/2024	\$ 332.80	\$ 180.35	\$ 61.47	\$ 271.33
014601-002	YARENY BERTO	5/10/2024	\$ 50.01	\$ 30.02	\$ 4.85	\$ 45.16
014767-000	JASON SUTON	6/20/2023	\$ 1,122.93	\$ 291.96	\$ 683.68	\$ 439.25
014881-001	NIGEL BERGAM	11/18/2022	\$ 382.21	\$ 99.39	\$ 232.70	\$ 149.51
014985-000	JAMES KENNADAY	11/20/2023	\$ 654.91	\$ 231.31	\$ 334.45	\$ 320.46
015021-000	JOSE QUINTERO JR	10/19/2022	\$ 37.99	\$ 10.08	\$ 22.83	\$ 15.16
015066-000	JESUS PEREZ	5/10/2024	\$ 268.40	\$ 151.40	\$ 49.57	\$ 218.83
015125-000	CHEYENNE INGERSOLL	4/29/2024	\$ 754.62	\$ 408.94	\$ 139.39	\$ 615.23
015193-000	KYLE LEWIS	11/18/2022	\$ 824.81	\$ 216.88	\$ 502.17	\$ 322.64
015358-001	COREENA DEITER	5/31/2023	\$ 469.82	\$ 122.16	\$ 286.04	\$ 183.78
015512-000	CASSIOPEIA GOLDENSTEIN	3/17/2023	\$ 758.26	\$ 205.22	\$ 461.65	\$ 296.61
015516-000	KHLOE TIPTON	7/9/2023	\$ 879.13	\$ 231.75	\$ 535.24	\$ 343.89
015516-001	KHLOE TIPTON	2/29/2024	\$ 248.41	\$ 109.75	\$ 83.29	\$ 165.12
015623-000	NEPHI BLACKMON	12/20/2022	\$ 422.63	\$ 109.89	\$ 257.31	\$ 165.32
015671-000	TARAN PAVLACKY	8/21/2023	\$ 1,085.85	\$ 284.53	\$ 661.10	\$ 424.75
015827-000	JOSHUA MORGAN	7/20/2023	\$ 855.08	\$ 223.45	\$ 520.60	\$ 334.48
015872-000	MELONY BAKER	8/30/2022	\$ 1,005.31	\$ 261.39	\$ 612.06	\$ 393.25
015944-000	JOSIE CLEVELAND	4/19/2023	\$ 313.91	\$ 120.62	\$ 147.10	\$ 166.81
015962-000	JERILYN & MELISSA SMITH	9/15/2023	\$ 555.64	\$ 152.81	\$ 338.29	\$ 217.35
016084-000	IVAN RAMIREZ	6/20/2023	\$ 235.13	\$ 61.13	\$ 143.16	\$ 91.97
016120-001	ANGEL HOMES LLC	10/19/2022	\$ 544.52	\$ 141.58	\$ 331.51	\$ 213.01
016171-000	JERAMIAH CRABTREE	3/9/2023	\$ 530.37	\$ 142.43	\$ 322.90	\$ 207.47
016174-000	DIAMOND LOA	12/1/2023	\$ 158.05	\$ 55.82	\$ 80.71	\$ 77.34
016204-000	JOSHUA MAIR	8/26/2022	\$ 106.07	\$ 27.58	\$ 64.58	\$ 41.49
016237-000	NICHOLAS VENEMA JR	9/1/2023	\$ 763.20	\$ 200.25	\$ 464.65	\$ 298.55
016288-000	CHRISTOPHER & ELISABETH BOOTH	11/14/2022	\$ 1,495.50	\$ 400.17	\$ 910.51	\$ 584.99
016315-000	ANGELICA CISNEROS ALANIS	2/21/2024	\$ 4.43	\$ 4.00	\$ 0.43	\$ 4.00
016331-000	TYLER & BROOKE COLEMAN	9/7/2022	\$ 133.49	\$ 34.71	\$ 81.27	\$ 52.22
016365-000	FRED BRALEY	5/7/2024	\$ 171.47	\$ 98.60	\$ 31.67	\$ 139.80
016403-000	MIA MEUSE	9/20/2023	\$ 522.49	\$ 151.38	\$ 296.13	\$ 226.36
016408-000	ELISA LOPEZ	2/16/2024	\$ 194.76	\$ 84.70	\$ 77.87	\$ 116.89
016415-000	BRIANNA CHAVEZ	2/21/2023	\$ 470.45	\$ 126.21	\$ 286.42	\$ 184.03
016439-000	JAZMYNE RAMIREZ	5/17/2024	\$ 56.45	\$ 33.88	\$ 5.48	\$ 50.97
016443-000	DARLENE STOTTS	9/13/2022	\$ 552.33	\$ 152.37	\$ 335.83	\$ 216.50
016459-000	ALEXIS MCCARTY	1/25/2023	\$ 943.86	\$ 245.41	\$ 574.65	\$ 369.21
016469-000	LUIS ANGEL GASCA-PEREZ	2/15/2023	\$ 255.56	\$ 66.46	\$ 155.59	\$ 99.97
016470-000	PHILIP MAYNARD	12/19/2022	\$ 743.10	\$ 193.21	\$ 452.43	\$ 290.67
016478-000	CONSUELO ALMARAZ	1/20/2023	\$ 416.82	\$ 108.38	\$ 253.77	\$ 163.05
016600-000	CHRIS SANDOVAL	12/16/2022	\$ 475.84	\$ 123.73	\$ 289.70	\$ 186.14
016607-000	BEAU KLINE	9/19/2022	\$ 550.49	\$ 143.13	\$ 335.16	\$ 215.33
016629-000	MICHAEL GRIFFIN	11/18/2022	\$ 818.18	\$ 212.73	\$ 498.13	\$ 320.05

has current account with us

HOUSE BURNT

ACCOUNT #	NAME	DATE FINALED	TOTAL DUE	FINAL BILL WAS	INTEREST TO WO	AMOUNT TO COLLECTIONS
016676-000	MIGUEL MIRELES	2/21/2023	\$ 1,759.96	\$ 457.61	\$ 1,071.52	\$ 688.44
016681-000	MALLARD-DUCKS	5/20/2024	\$ 213.66	\$ 128.23	\$ 20.74	\$ 192.92
016682-000	NICOLE SPENCER	5/19/2023	\$ 964.90	\$ 250.88	\$ 587.46	\$ 377.44
016687-000	KRISTIN TATE	12/14/2022	\$ 984.11	\$ 264.76	\$ 599.15	\$ 384.96
016719-000	SHANNON CARROLL	1/19/2024	\$ 121.07	\$ 48.31	\$ 48.40	\$ 72.67
016741-000	JERRYS TIRE SHOP-JERRY REEVES	2/21/2023	\$ 578.64	\$ 150.46	\$ 352.29	\$ 226.35
016747-000	MICHELLE JONES	1/24/2023	\$ 818.82	\$ 212.91	\$ 498.51	\$ 320.31
016757-000	T MINUS LLC- JODY VOORHEES	10/19/2022	\$ 1,253.19	\$ 325.85	\$ 762.98	\$ 490.21
016773-000	COALTON WEBB	11/18/2022	\$ 378.31	\$ 98.37	\$ 230.33	\$ 147.98
016789-000	JAN ROBERTS	11/6/2023	\$ 1,292.18	\$ 423.78	\$ 672.20	\$ 619.98
016817-000	AROURAH SCHMIDT	3/15/2024	\$ 2,807.65	\$ 748.43	\$ 1,709.38	\$ 1,098.27
016833-000	MICHELLE FREY	5/2/2024	\$ 138.85	\$ 77.52	\$ 25.65	\$ 113.20
016842-000	SHAWNA SINCLAIR	2/21/2023	\$ 345.07	\$ 89.73	\$ 210.08	\$ 134.99
016870-000	ASHLEY CLAYTON	12/19/2023	\$ 680.45	\$ 266.18	\$ 311.70	\$ 368.75
016871-000	JASMINE SUAREZ	5/19/2023	\$ 559.38	\$ 145.44	\$ 340.57	\$ 218.81
016883-000	CHARLES GONZALEZ	4/13/2023	\$ 289.26	\$ 81.67	\$ 176.11	\$ 113.15
016888-000	SABRINA CUNA	2/21/2024	\$ 333.37	\$ 147.29	\$ 111.78	\$ 221.59
016934-000	EDGAR DE LA CRUZ	6/5/2023	\$ 213.26	\$ 45.21	\$ 145.25	\$ 68.01
016966-000	MIKE JONES	1/18/2024	\$ 311.67	\$ 124.34	\$ 124.61	\$ 187.06
016971-000	MARIA ARMAS	10/5/2023	\$ 322.64	\$ 97.55	\$ 182.87	\$ 139.77
016980-000	WILL SMITH	7/20/2023	\$ 259.50	\$ 62.05	\$ 167.84	\$ 91.66
017030-000	CARMEN SALGADO/ JORGE SARABIA	4/8/2024	\$ 503.70	\$ 251.88	\$ 168.89	\$ 334.81
017041-000	JOHN HIRCHERT	11/20/2023	\$ 406.97	\$ 143.74	\$ 207.84	\$ 199.13
017053-000	CHANA RUIZ	2/2/2024	\$ 402.38	\$ 164.95	\$ 160.88	\$ 241.50
017084-000	JASMINE GARCIA	6/7/2024	\$ 98.36	\$ 63.70	\$ 9.55	\$ 88.81
017096-000	LUIS GUTIERREZ	3/22/2024	\$ 376.90	\$ 184.42	\$ 99.44	\$ 277.46
017207-000	SABRINA SPERL/ OLIVER DALMAN	3/22/2024	\$ 36.27	\$ 17.75	\$ 9.57	\$ 26.70
017218-000	EMMA GALLEGOS	6/11/2024	\$ 191.81	\$ 121.42	\$ 18.62	\$ 173.19
017235-000	GABE CISNEROS	6/6/2024	\$ 219.87	\$ 136.59	\$ 21.34	\$ 198.53
017239-000	BEATRICE SANCHEZ	5/20/2024	\$ 326.31	\$ 195.85	\$ 31.67	\$ 294.64
			\$ 51,959.20	\$ 15,968.25	\$ 28,506.83	\$ 23,452.37

011997-000	RAYMOND SHIMELS	5/19/2023	\$ 252.31	\$ 23.86		DECEASED
004011-001	RITE AID CORP #5400	12/19/2023	\$ 327.18	\$ 295.42		BANKRUPTCY
015427-001	LISSA & CAMERON MILLER		\$ 567.46	226.38		BANKRUPTCY

January 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 CITY HALL CLOSED	2 V&C 7AM CHAMBER OFFICE	3	4
5	6 AIRPORT 6PM CITY HALL	7	8	9	10	11
12	13 PLANNING 6PM CITY HALL	14 COUNCIL 6PM CITY HALL	15 DIVERSITY 5:30PM CITY HALL	16 PARKS 6:00PM CITY HALL	17	18
19	20 CITY HALL CLOSED	21 PUBLIC WORKS 3PM CITY HALL	22	23	24	25
26	27	28 COUNCIL 6PM CITY HALL	29	30	31	

February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 AIRPORT 6PM CITY HALL	4	5	6 V&C 7AM CHAMBER OFFICE	7	8
9	10 PLANNING 6PM CITY HALL	11 COUNCIL 6PM CITY HALL	12	13	14	15
16	17 CITY HALL CLOSED	18 PUBLIC WORKS 3PM CITY HALL	19 DIVERSITY 5:30PM CITY HALL	20 PARKS 6:00PM CITY HALL	21	22
23	24	25 COUNCIL 6PM CITY HALL	26	27	28	

March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 AIRPORT 6PM CITY HALL	4	5	6 V&C 7AM CHAMBER OFFICE	7	8
9	10 PLANNING 6PM CITY HALL	11 COUNCIL 6PM CITY HALL	12	13	14	15
16	17	18 PUBLIC WORKS 3PM CITY HALL	19 DIVERSITY 5:30PM CITY HALL	20 PARKS 6:00PM CITY HALL	21	22
23	24	25 COUNCIL 6PM CITY HALL	26	27	28	29
30	31					

April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 V&C 7AM CHAMBER OFFICE	4	5
6	7 AIRPORT 6PM CITY HALL	8 COUNCIL 6PM CITY HALL	9	10	11	12
13	14 PLANNING 6PM CITY HALL	15 PUBLIC WORKS 3PM CITY HALL	16 DIVERSITY 5:30PM CITY HALL	17 PARKS 6:00PM CITY HALL	18	19
20	21	22 COUNCIL 6PM CITY HALL	23	24	25	26
27	28	29	30			

May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 V&C 7AM CHAMBER OFFICE	2	3
4	5 AIRPORT 6PM CITY HALL	6	7	8	9	10
11	12 PLANNING 6PM CITY HALL	13 COUNCIL 6PM CITY HALL	14	15 PARKS 6:00PM CITY HALL	16	17
18	19	20 PUBLIC WORKS 3PM CITY HALL	21 DIVERSITY 5:30PM CITY HALL	22	23	24
25	26 CITY HALL CLOSED	27 COUNCIL 6PM CITY HALL	28	29	30	31

June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 AIRPORT 6PM CITY HALL	3	4	5 V&C 7AM CHAMBER OFFICE	6	7
8	9 PLANNING 6PM CITY HALL	10 COUNCIL 6PM CITY HALL	11	12	13	14
15	16	17 PUBLIC WORKS 3PM CITY HALL	18 DIVERSITY 5:30PM CITY HALL	19 PARKS 6:00PM CITY HALL	20	21
22	23	24 COUNCIL 6PM CITY HALL	25	26	27	28
29	30					

July 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 V&C 7AM CHAMBER OFFICE	4 CITY HALL CLOSED	5
6	7 AIRPORT 6PM CITY HALL	8 COUNCIL 6PM CITY HALL	9	10	11	12
13	14 PLANNING 6PM CITY HALL	15 PUBLIC WORKS 3PM CITY HALL	16 DIVERSITY 5:30PM CITY HALL	17 PARKS 6:00PM CITY HALL	18	19
20	21	22 COUNCIL 6PM CITY HALL	23	24	25	26
27	28	29	30	31		

August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 AIRPORT 6PM CITY HALL	5	6	7 V&C 7AM CHAMBER OFFICE	8	9
10	11 PLANNING 6PM CITY HALL	12 COUNCIL 6PM CITY HALL	13	14	15	16
17	18	19 PUBLIC WORKS 3PM CITY HALL	20 DIVERSITY 5:30PM CITY HALL	21 PARKS 6:00PM CITY HALL	22	23
24	25	26 COUNCIL 6PM CITY HALL	27	28	29	30
31						

September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 CITY HALL CLOSED	2 AIRPORT 6PM CITY HALL	3	4 V&C 7AM CHAMBER OFFICE	5	6
7	8 PLANNING 6PM CITY HALL	9 COUNCIL 6PM CITY HALL	10	11	12	13
14	15	16 PUBLIC WORKS 3PM CITY HALL	17 DIVERSITY 5:30PM CITY HALL	18 PARKS 6:00PM CITY HALL	19	20
21	22	23 COUNCIL 6PM CITY HALL	24	25	26	27
28	29	30				

October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 V&C 7AM CHAMBER OFFICE	3	4
5	6 AIRPORT 6PM CITY HALL	7	8	9	10	11
12	13 PLANNING 6PM CITY HALL	14 COUNCIL 6PM CITY HALL	15 DIVERSITY 5:30PM CITY HALL	16 PARKS 6:00PM CITY HALL	17	18
19	20	21 PUBLIC WORKS 3PM CITY HALL	22	23	24	25
26	27	28 COUNCIL 6PM CITY HALL	29	30	31	

November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 AIRPORT 6PM CITY HALL	4	5	6 V&C 7AM CHAMBER OFFICE	7	8
9	10 PLANNING 6PM CITY HALL	11 CITY HALL CLOSED	12 COUNCIL 6PM CITY HALL	13	14	15
16	17	18 PUBLIC WORKS 3PM CITY HALL	19 DIVERSITY 5:30PM CITY HALL	20 PARKS 6:00PM CITY HALL	21	22
23	24	25 COUNCIL 6PM CITY HALL	26	27 CITY HALL CLOSED	28 CITY HALL CLOSED	29
30						

December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 AIRPORT 6PM CITY HALL	2	3	4 V&C 7AM CHAMBER OFFICE	5	6
7	8 PLANNING 6PM CITY HALL	9 COUNCIL 6PM CITY HALL	10	11	12	13
14	15	16 PUBLIC WORKS 3PM CITY HALL	17 DIVERSITY 5:30PM CITY HALL	18 PARKS 6:00PM CITY HALL	19	20
21	22	23 COUNCIL 6PM CITY HALL	24	25 CITY HALL CLOSED	26	27
28	29	30	31			

Malheur Works

Student Internship Program

2024 Program Review



MALHEUR
EDUCATION SERVICE DISTRICT



Oregon State University
Extension Service
Malheur County

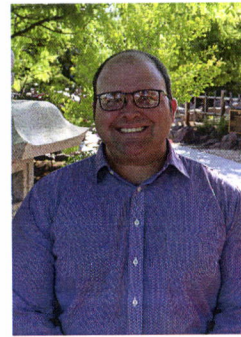
Malheur Works Team



Barbara Brody
Associate
Professor
OSU Extension -
Family and
Community
Malheur County



Yolanda Diaz
Family and
Community
Health Intern
OSU Extension
Malheur County



Brian Bond
Malheur Works
Internship
Coordinator
Malheur ESD

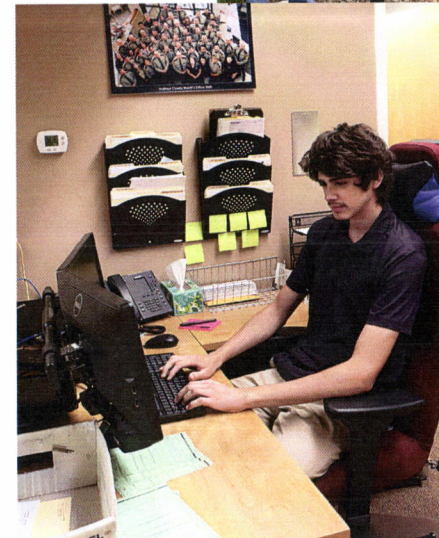


Nickie Shira
Director of the
Frontier STEM
Hub Malheur ESD

What is Malheur Works?

Our Mission:

To connect the learning needs of youth to the talent demands of industry resulting in a more inclusive and vibrant local economy by equipping young people with job-ready skills.



What is Malheur Works?

Our Program:

- ❑ 9-Week Paid Internships for Graduated Seniors
- ❑ Pair Employers with Prospective Talent
- ❑ Provide Meaningful Work Experience & Fill Labor Gap Faced by Industry
- ❑ Weekly Professional Development Workshops
- ❑ Mentorship Provided by Community Professionals



Why Internships?

Internships give students the opportunity to gain valuable applied experience and make connections in professional fields they are considering for career paths; and give employers the opportunity to guide and evaluate talent.



2024 Interns

- ❑ 23 Final Placements
- ❑ 4 School Districts
 - ❑ Harper
 - ❑ Nyssa
 - ❑ Ontario
 - ❑ Vale



Participant Demographics

- ❑ 40% Female, 60% Male
- ❑ 17% English Second Language
- ❑ 60% Minority Representation
- ❑ 60% Low Income
- ❑ 4% Previous or Current Foster
- ❑ 4% IEP/504



2024 Host Sites

2024 Host Sites

A host site in the Malheur Works program are local employers who agree to:

- ❑ Hire an intern at minimum wage or above
- ❑ Provide consistent work through the 9 weeks
- ❑ Supervise intern for optimal growth and performance

This partnership serves not only to build employable skills within the intern, but to fill a talent gap within the organization. By accessing a pipeline of readily available labor, companies stand to increase their productivity and improve their economic status.

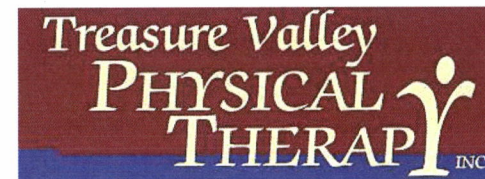
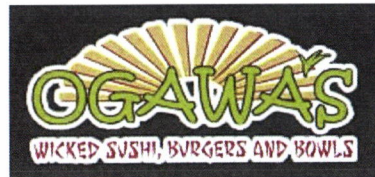
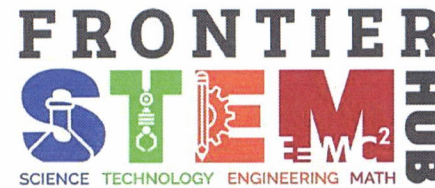


2024 Host Sites



- ❑ Total Sites Hosting: 17
- ❑ Total Positions Filled: 23
- ❑ Grant Funded Positions: 14
- ❑ Pay Range of \$13.70/hr to \$19/hr

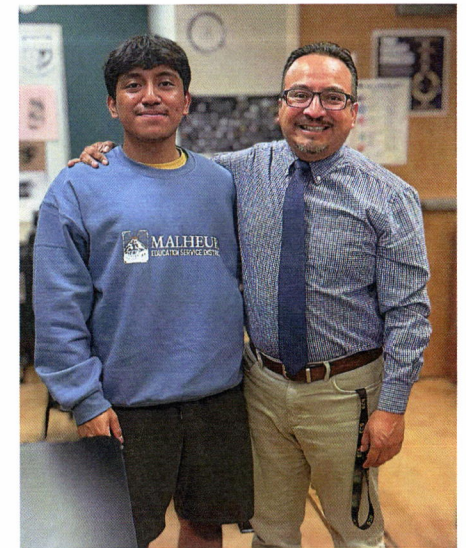
2024 Internship Host Sites



Mentorship Program

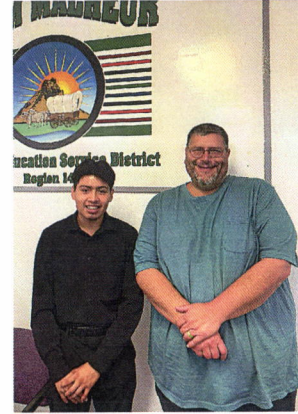
Mentorship Program

- ❑ Local professional volunteer
- ❑ Meets regularly with an intern
- ❑ Nurture development of essential life and employability skills
- ❑ Direct impact on intern success
- ❑ Establish lifelong connections



2024 Program Mentors

Abby Apodaca
Rod Belknap
Brian Bond
Yolanda Diaz
Sarah Ludovic Young
Kit Jones
Tammie Dockter
Katie Frazier
Russell
Smith-Ollivierre
Jake Captein
Jorge Mendieta



Marshall Hooker
Eddie Melendrez
Marisol Mendoza
Shay Meskill
Jed Myers
Shawn Reynolds
Rose Salomone
John Stroup
Jodi Westerberg
Alex Hartwell
Randall Llanas
Tucker Freeman

Professional Development

Professional Development

- ❑ 9 Weekly Workshops
 - ❑ Instructional Time
 - ❑ Group/Individual Activities
 - ❑ Create a Sense of Belonging by Building Camaraderie and Professional Relationships
 - ❑ Review Growth to Assess Effectiveness
- ❑ Provide Instruction and Reinforcement of Soft Skills and Workplace Abilities



Professional Development Workshops

- ❑ Work Ethic
- ❑ Professional Ethics
- ❑ Communication
- ❑ Personal Finance
- ❑ Career Exploration
- ❑ Self-Advocacy
- ❑ Entrepreneurship & Critical Thinking
- ❑ Resume & Cover Letters
- ❑ Evaluations/Thank You's



2024 Guest Speakers

Jodi Westerberg –
Malheur ESD

Barbara Brody –
Oregon State University
Malheur County Extension

Yolanda Diaz –
Oregon State University
Malheur County Extension

Peter Rector –
Oregon State Treasury



2024 Key Takeaways

2024 Key Takeaways

91%

of interns shared they gained skills that will impact their future

100%

of interns shared the professional development days were valuable and helped their work performance

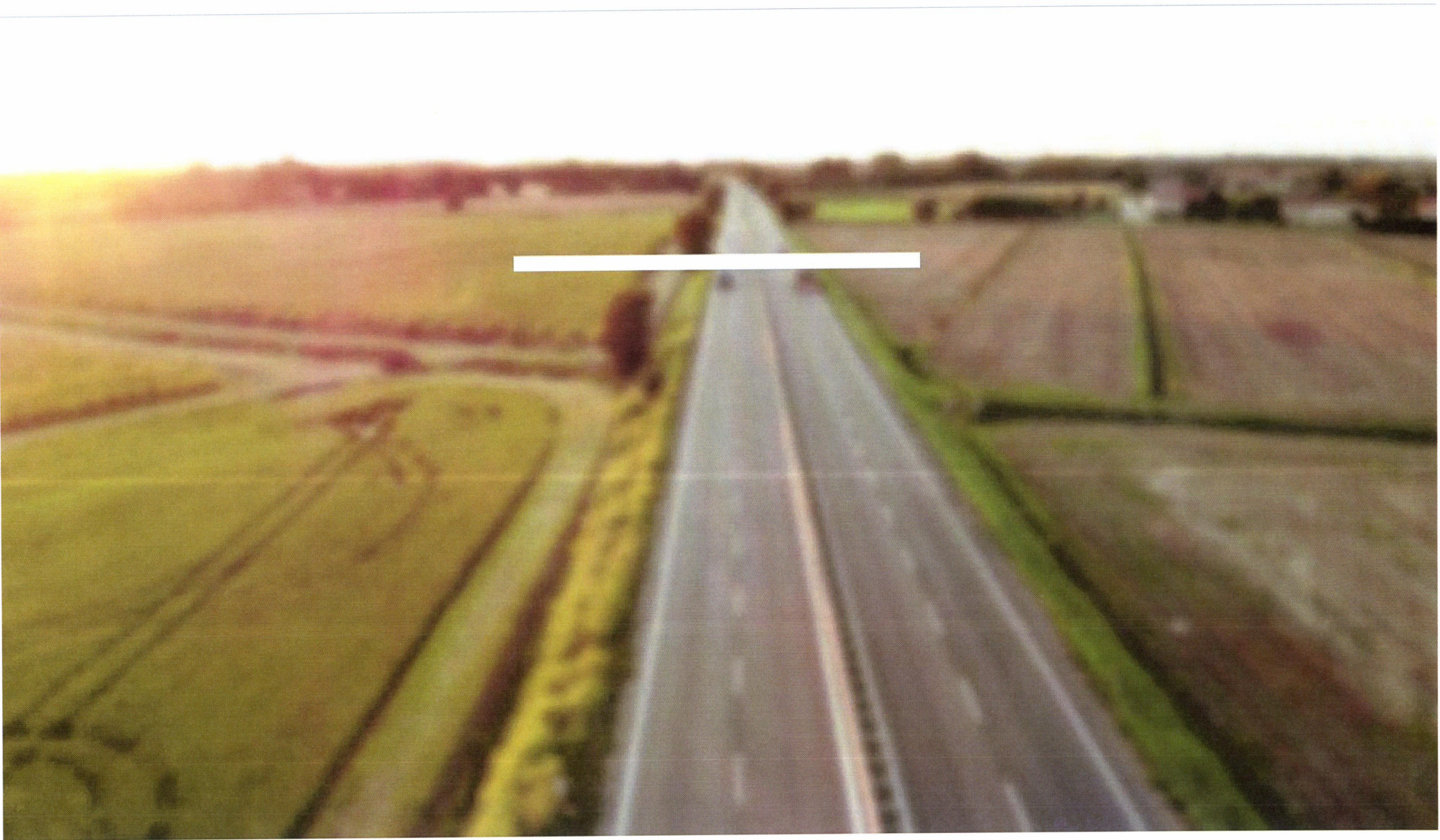
83%

of interns shared their long term goals/careers changed or are better defined after the program

74%

of interns shared they would not have participated if positions were unpaid

2024 Intern Impact



Malheur Works Timeline

Fall/Winter 2024

- ❑ Set up internship opportunities with local businesses and organizations
- ❑ Perform and review YouScience aptitude assessments
- ❑ Display available positions in schools
- ❑ Provide resume and interview workshops to help prepare potential interns

Malheur Works Timeline

Winter/Spring 2025

- ❑ Open Application Window
 - ❑ Students apply to internships with one application
 - ❑ Malheur Works reviews applications and helps as needed
 - ❑ Perform additional interview workshops
 - ❑ Packets sent to host sites for review
 - ❑ Host sites evaluate and interview desired applicants
 - ❑ Positions offered/accepted

How to Support Malheur Works

- ❑ Help spread the word
- ❑ Consider hosting an intern
- ❑ Consider mentoring an intern
- ❑ Contact Brian Bond at

brian.bond@malesd.org or 541-473-4846



**AGENDA REPORT
NEW BUSINESS
December 10, 2024**

To: Mayor and City Council

FROM: Dan Cummings, City Manager/Community Development Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **RECREATION DISTRICT/AQUATIC CENTER: NEW SWIMMING POOL IGA**

DATE: December 3, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE THE INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF ONTARIO AND THE ONTARIO RECREATION DISTRICT FOR THE CONSTRUCTION OF AN OUTDOOR SWIMMING POOL AS PRESENTED AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT UPON ACCEPTANCE AND SIGNING BY THE RECREATION DISTRICT.

SUMMARY:

The Ontario Recreation District is requesting ownership of an additional portion of land at the Ontario Lions Park for construction of a new outdoor swimming pool.

BACKGROUND:

The City of Ontario deeded a portion of the Lions Park area containing the existing Ontario Aquatic Center and Recreation Building to the Ontario Recreation District for use by the District for recreational purposes.

At the November 12, 2024, Council meeting, members of the District gave an update on the pool project and presented their request. The Council did not take action, but requested the District meet with the City Manager to work out some details of the proposal.

The existing facilities are short in needed parking area and the new splash pad was allowed to be constructed and opened without any additional parking due to the existing pool being closed.

CURRENT SITUATION:

It has been decided that it may be more cost-effective to build a new outdoor pool than to convert the existing indoor pool (which is closed down) into an outdoor pool, which would require the demolition of the building structure around the pool area.

To build a new outdoor pool in a new area, more land is being requested by the Recreation

District.

With the proposal of the pool being reopened or a new pool being constructed, new parking spaces are required either at the time of the pool construction or remodeling of the existing pool.

The staff working with the District has drafted an Intergovernmental Agreement (IGA) to address the requests for the new pool area, which includes addressing the new parking stalls.

ANALYSIS:

- A. **STRATEGIC PLAN** A pool would be part of the Desirability and Lifestyle of the Council Strategic plan.
- B. **FINANCIAL** All costs associated with this request would be covered by the Recreation District.
- C. **TIMING** The District needs an answer as soon as possible so that new design plans can be developed, and the project put back out to bid.
- D. **POLICY/LEGAL** The City Council is the governing body that has the authority to deed city land.

ALTERNATIVES:

The Council could amend the IGA to fit their requirements.

The Council could deny the request for more land.

RECOMMENDATION:

Staff recommends the Council approve the request based on the agreement attached to this report.

ATTACHMENTS:

- 1. 2025-26 Lion Park Rec Dist Future Parking Requirements
- 2. Lions Park Intergovernmental Agreement_New Pool area_12-10-24_Final

LIONS PARK MASTER PLAN IMPROVEMENTS
PROPOSED RECREATION DISTRICT BOUNDARY
CHANGE 12-02-24

PARKING REQUIREMENTS:
EXISTING ONSITE STALLS:
PARKING LOT: 31 (5HC)
TENNIS PARKING LOT:
9 STALLS.
TOTAL ON SITE: 40 STALLS

EXISTING OFFSITE STREET
PARKING:
SW 2ND AVENUE: 20 STALLS
SW 9TH STREET: 23 STALLS
SW 7TH STREET: 12 STALLS
TOTAL OFFSITE: 55 STALLS

TOTAL EXISTING STALLS: 95

PROPOSED NEW FUTURE STALLS
AS SHOWN ON PLAN: 51
STALLS.

TOTAL EXISTING & FUTURE
STALLS:
146 STALLS.





INTERGOVERNMENTAL AGREEMENT REGARDING CERTAIN RECREATION STRUCTURES IN LIONS PARK

THIS AGREEMENT, effective the 10th day of December 2024, is by and between the CITY OF ONTARIO, a municipal corporation organized under the laws of the State of Oregon, hereinafter referred to as the “City”; and the ONTARIO RECREATION DISTRICT, a park and recreation district organized under ORS Chapter 266, hereinafter referred to as the “Recreation District”.

RECITALS

WHEREAS, the City holds legal title to a municipal park in the City known as Lions Park; and

WHEREAS, in November 2018, the voters of the Ontario School District 8C approved the formation of, and a tax base for, the Recreation District for the purpose of operating and maintaining a recreation program to replace the programs provided through the City’s Recreation Department as well as the possibility to get a new pool open to the public; and

WHEREAS, on June 30, 2019, the City of Ontario and the Recreation District entered into an Intergovernmental Agreement for the existing structure and land used by the former Ontario Recreation Department; and

WHEREAS, the Recreation District has been trying to secure funding for the construction of a new swimming pool, but due to increasing construction costs have had to reconsider the location of the new pool area; and

WHEREAS, the City Council of the City of Ontario finds that the request for more land area for the new pool is in the best interest of the public, if the Recreation District assumes responsibility for the operation and maintenance of the new area and structures once constructed; and

WHEREAS, the Recreation District is ready, willing and able to take over the responsibility for the operation and maintenance of the Lions Park new area once funding is available for construction of the new pool subject to the conditions set forth in this Agreement; and

WHEREAS, ORS 190.010 authorizes the City and the Recreation District to enter into an intergovernmental agreement for the purposes set forth herein.

AGREEMENT

SECTION 1. TRUTH OF RECITALS.

The foregoing Recitals are true and correct and are incorporated by reference.

SECTION 2. ASSUMPTION OF MANAGEMENT OF LIONS PARK LAND AND STRUCTURES.

Effective upon the construction of the new pool building, the Recreation District shall assume all responsibility for the management and maintenance of the area of land subject to this IGA, subject to the terms and conditions of this Agreement.

SECTION 3. CONSTRUCTION OF SWIMMING POOL IMPROVEMENTS.

The City is currently maintaining the area, being requested for the construction of a new swimming pool and shall continue to maintain and have use of the area until such time that the Recreation District has the funding to start construction of the new pool building, subject to the condition that all construction activities of the new pool area are able to be completed at no cost to the City. It is further agreed that at or prior to the construction of the new pool, the Recreation District shall get permission and pay for the cost of the removal and reinstallation of the existing WWII monument at an agreed location by all parties.

SECTION 4. DEED TO REAL PROPERTY.

Upon the funding and start of the construction of the new pool, the City will convey to the Recreation District by a Property line adjustment deed for real property of the area of the new pool as shown on the attached exhibit, subject to a reversionary interest in the City if the real property ceases to be used for the purpose of public recreation. Once the final schematic design, design evaluation, and construction documents are completed the recreation department may submit the property line adjustment application to formally get the adjustment approved with the final deed being recorded at the time the building permit is issued, and the project is ready for construction. **All costs associated with the survey, application and deeding of the required property line adjustment and recording of the deed will be the responsibility of the Recreation District.**

SECTION 5. IMPROVEMENTS TO AQUATIC CENTER.

The Recreation District's goal is to obtain funding to construct a new swimming pool and future parking lot on the land in this agreement as well as the future parking lots on the city park area as shown on the attached exhibit "2". Until that time, the City shall continue to maintain these areas in its present condition and allow use of the area for other park use. Until the real property on which the new pool is planned is conveyed to the Recreation District by deed under Section 4, the City will reasonably cooperate with the Recreation District in submitting any grant applications and other funding applications on which the City's signature is required, as long as the City is not obligated to make any future financial commitments to the Recreation District in connection with any funding requests. The city agrees to allow the new Outdoor Pool to be constructed without any new parking area at this time if and only if the parking cannot be fit into the budget as mentioned below.

The Recreation District agrees to include in the design plans of the new outdoor pool, the design of the parking lots shown as parking Schedules 1, 2 and 3 in the attached Exhibit "2", and include these areas as bid schedules when they go out to bid. It is further agreed that these parking schedules will only be required to be constructed if they fit within the budget established for the new pool and only the schedules that fit within the budget. After receiving the bids, the recreation district will consult with the city to see what other options might be available to construct as many if any of the Parking Schedules as possible at the time of the new pool construction.

It is further understood by both parties that no use of the existing indoor pool area may be used for any recreational programming or gymnasium space use and is limited to periodic uses as needed for fundraising event tours, construction team meetings, and storage space for recreation district equipment.

SECTION 6. HOLD HARMLESS.

Each party shall indemnify and hold the other harmless for any claims brought against the other party for the performance of, or the failure to perform, any activities undertaken by each party pursuant to this Agreement, to the extent of the limits of the Oregon Tort Claims Act.

SECTION 7. NO THIRD-PARTY RIGHTS.

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the City and the Recreation District, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party on such Agreement. It is the express intention of the parties that any person other than the City and the Recreation District receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

SECTION 8. ENTIRE AGREEMENT.

This Agreement contains the sole and entire agreement between the parties regarding the subject matter contained in this IGA hereof and supersedes all prior agreements between the parties other than the IGA between both parties dated June 30, 2019, for the existing structures still apply. The parties acknowledge and agree that neither of them has made any representations with respect to the subject matter of this Agreement, or any representation inducing the execution and delivery hereof, except such representations as are specifically set forth herein, and each of the parties hereto acknowledges that it has relied on its own judgment in entering the same.

IN WITNESS WHEREOF the parties have executed this lease in duplicate originals to be effective on the date of the last signature required below.

CITY OF ONTARIO

By:

Deborah K. Folden, Mayor

ONTARIO RECREATION DISTRICT

By:

Megan Cook, Board Chair

Attest:

Tori Barnett, MMC, City Recorder

Exhibit “1”

Land in the City of Ontario, Malheur County Oregon in the SW1/4SE1/4 of Section 4, Township 18 South, Range 47 East, of the Willamette Meridian, within Blocks 297 and 298 and portions of Vacated Street and Alley rights of ways vacated under Ordinance number 752 in Wilson’s Supplemental Plat to the City of Ontario according to the Official Plat thereof and being a portion of Parcel 1 of Partition Plat 22-21 recorded under Instruments No. 2022-5169 more Particularly described as follows:

Commencing at the SE corner of said Block 298, also being the SE corner of Parcel 2 of said Partition Plat;

thence N. 77° 10’ 51” W. coincident with the south boundary of said Block 298 and said Parcel 2, 377.00 feet;

thence N. 12° 49’ 26” E., coincident with the east boundary of said Parcel 1, 88.00 feet;

thence N. 77° 10’ 51” W., coincident with said east boundary, 37.00 feet;

thence N. 12° 49’ 26” W., coincident with said east boundary, 46.00 feet;

thence S. 77° 10’ 51” E., coincident with said east boundary, 39.00 feet to the **Point of Beginning**;

thence leaving said east boundary, N. 12° 49’ 26” E., parallel with the east boundary of said Parcel 1, 116.00 feet;

thence S. 77° 10’ 15” E., 97.00 feet to a point between Parcel 1 and 2 of said Plat;

thence S. 12° 49’ 26” W., coincident with the boundary between Parcel 1 and 2, 97.00 feet, more or less, to the **Point of Beginning**.

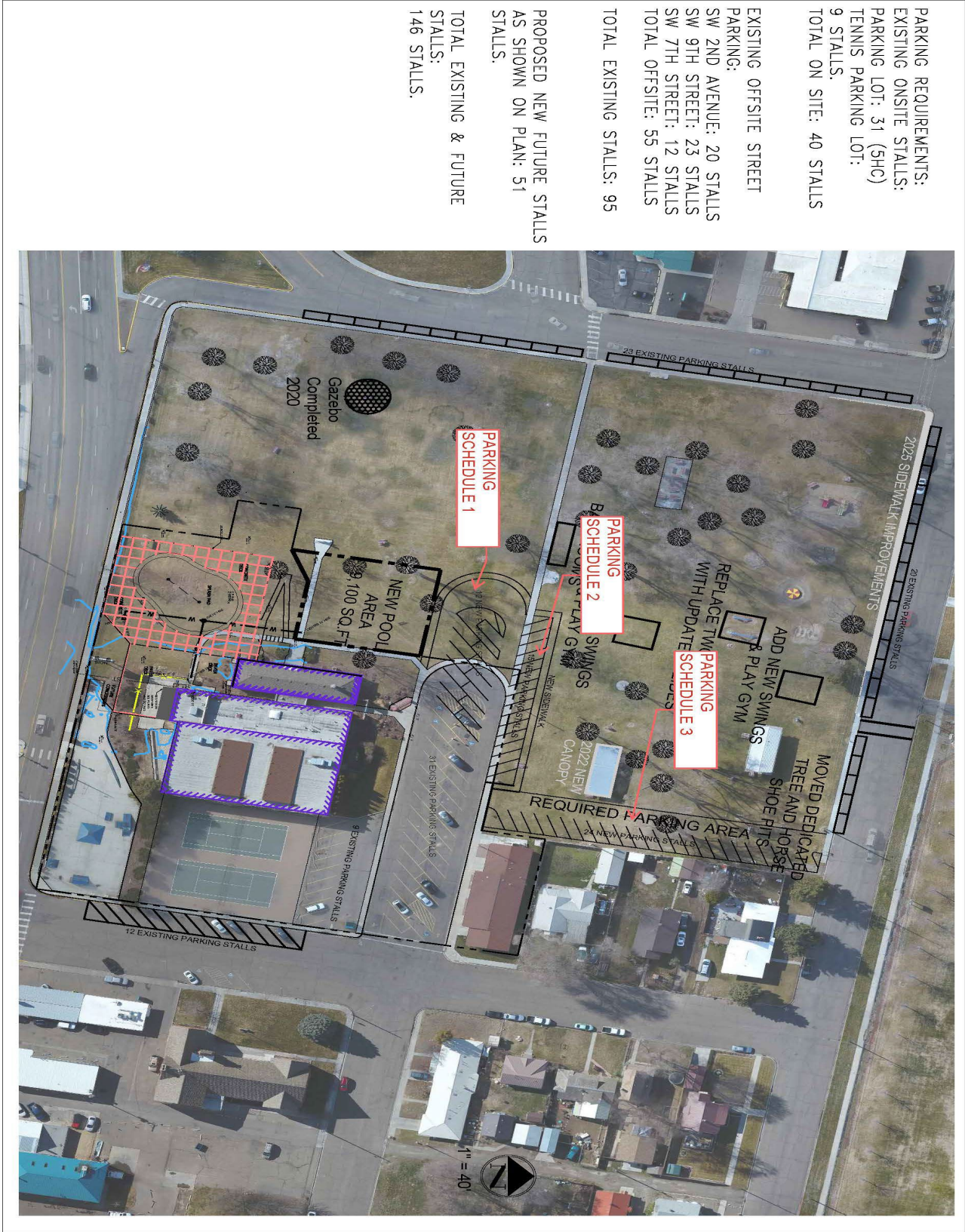
Containing 9,100 square feet, more or less.

The Basis of Bearings and distance for this description are based on the record Partition Plat 22-21 filed under County Survey Number 18-47-1032 filed in the office of the Malheur County Surveyor.

-End of Description-

Exhibit “2”

LIONS PARK MASTER PLAN IMPROVEMENTS PROPOSED RECREATION DISTRICT BOUNDARY CHANGE 12-02-24





**AGENDA REPORT
NEW BUSINESS
December 10, 2024**

To: Mayor and City Council

FROM: Dan Cummings, City Manager/Community Development Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **LETTER OF SUPPORT: EDGE PERFORMANCE SPORTS**

DATE: December 5, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE THE LETTER OF SUPPORT OF THE GRANT REQUEST BY EDGE PERFORMANCE SPORTS AND AUTHORIZE THE MAYOR TO SIGN THE LETTER OF SUPPORT

SUMMARY:

Edge performance is applying for a grant for expansion of their facility on North Oregon Street from the Eastern Oregon Boarder Board and has requested a letter of support from the city.

BACKGROUND:

Edge Performance Sports has been a long-standing business within the City of Ontario and is in need of expanding their facility to handle the growth of their business.

CURRENT SITUATION:

Edge Paerformance has applied for a grant and is asking for letters of support.

ANALYSIS:

- A. **STRATEGIC PLAN** Growth of the City.
- B. **FINANCIAL** None to the city
- C. **TIMING** The application has been submitted and a letter of support will supplement the application.
- D. **POLICY/LEGAL** City Council is the governing body to approve letters of support from the City Council.

ALTERNATIVES:

None given

RECOMMENDATION:

Staff recommends the Council approve the letter of support.

ATTACHMENTS:

1. Ontario City Council Letter of Support Edge Performance



City of Ontario

Office of the Mayor & Council
444 SW 4th Street
Ontario, OR 97914
Voice (541)881-3223
Fax (541)889-7121

December 10, 2024

Ryan Gentry
Edge Performance Sports
1625 N. Oregon Street
Ontario, OR 97914

RE: Letter of support

To Whom It May Concern:

As Mayor, along with the members of the Council for the City of Ontario, it is with great enthusiasm that we write this letter in support of Edge Performance Sports and their proposed remodel and development efforts. Edge Performance Sports has consistently demonstrated their commitment to our community, contributing to its growth, vitality, and overall well-being.

Edge Performance Sports has been a fantastic business partner for Ontario, working tirelessly to keep commerce thriving within our city limits. Their recent purchase of several acres of freeway frontage for development is an exciting step forward. This project holds the potential to become a landmark facility for Ontario, as Edge Performance Sports is one of the first businesses travelers see when entering our city.

Looking beyond their business development plans, Edge Performance Sports has been an invaluable supporter of many community events. Their contributions extend to assisting with various needs around town and actively supporting our agricultural community, which is the largest source of revenue for Malheur County. Their continued involvement indirectly supports numerous jobs and local businesses increasing the sustainability and enhancement of economic growth in our area.

The planned development by Edge not only increases the safety for pedestrians and drivers of the area by diverting traffic off a main road, it will also offer recreational activities and family-friendly spaces for our community, especially our youth, making Ontario truly appealing.

We are confident that this project will bring growth, attract visitors, and strengthen Ontario's reputation as a vibrant, business-friendly city. It exemplifies the kind of partnership that bolsters our local economy, while enriching the quality of life for our residents.

Edge Performance Sports has proven themselves to be trusted partners and a strong community advocate. We fully support their efforts to bring this exciting development to fruition and are confident in the significant benefits it will bring to Ontario and Malheur County.

Sincerely,

Deborah K. Folden
Mayor City of Ontario

Committee Appointments - 2024

Committee	New Term Expires	Current Member	Applicant-Interested
Airport [4 year term] Full			
Budget [4 year term] Full			
Business Loan Fund [Perpetual] Full			
CLG/Façade Grand [3 year term] Full			
Diversity Advisory [3 year term] Citizen at Large Citizen at Large Citizen at Large	12/24 12/24 12/25	Vacant Vacant Vacant	
Parks [3 year term] Citizen at Large	12/24	Vacant	
Planning Commission [4 year term] Citizen at Large Citizen at Large	12/25 12/26	Vacant Vacant	Al Christiani
Public Works [3 year term] Full			
V&C [3 year term] Full			

Airport: 1st Monday each month, 6:00 p.m. @ City Hall
Audit: As needed @ City Hall
Budget: As needed @ Public Safety Center
Business Loan Fund: As needed @ City Hall
Diversity Advisory: 3rd Wednesday each month, 5:30 p.m., @ City Hall
Parks: 3rd Thursday each month, 6:00 p.m. @ City Hall
Planning: 2nd Monday each month, 6:00 p.m. @ City Hall
Public Works: 3rd Tuesday each month, 3:00 p.m. @ City Hall
V&C: 1st Thursday each month, 7:00 a.m. @ Chamber Office

RECEIVED
11-19-2024

CITY OF ONTARIO

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail , email or personally deliver to: **City of Ontario -- City Recorder**
444 SW 4th St., Ontario, OR 97914
(541) 889-3232 tori.barnett@ontariooregon.org

The Ontario City Council appoints individuals to numerous Boards, Committees, and the Planning Commission. Persons who wish to serve need to provide the following information.

NAME: Christiani Al
Last First, Middle Initial

HOME ADDRESS: 385 NW 5th St Ont 97914
Street City Zip Code

TELEPHONE: 208 230-2130 a.christ@fntc.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board, Committee, or Commission for appointment requested:

1. Planning Commission 2. 3.

Community Activities/Civic Organization/Boards/Committees:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Public Works</u>	<u>3 yrs</u>	<u>vice chair</u>
<u>Knights of Columbus</u>	<u></u>	<u></u>
<u>Elks</u>	<u></u>	<u></u>

Employment:

<u>self</u>	<u>owner</u>	<u>2016</u>
Current Employer:	Position:	Dates of Employment:

Education:

Bachelor of Science University of Oregon

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I feel I can add value

Additional Information you feel may be helpful in considering your request for appointment:

Albert Christi
Signature:

11-19-2024
Date:



**AGENDA REPORT
NEW BUSINESS
December 10, 2024**

To: Mayor and City Council

FROM: Tori Barnett, City Recorder

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **RESOLUTION #2024-115: ABSTRACT OF VOTES - 2024 GENERAL ELECTION**

DATE: November 19, 2024

PROPOSED MOTION:

I MOVE THAT THE CITY COUNCIL ADOPT RESOLUTION #2024-115, A RESOLUTION ADOPTING THE ABSTRACT OF VOTES FOR THE NOVEMBER 5, 2024, GENERAL ELECTION.

SUMMARY:

Pursuant to state statute, the City Council is required to adopt a resolution accepting the Abstract of Votes as provided by the County Clerk, reflecting the results from an election.

BACKGROUND:

Every two years, the city participates in a General Election for half of the positions of City Councilor, and every four years for the position of Mayor. This year, November 5, 2024, an election was held for the positions of three Councilors. State statute requires the City Council to adopt a resolution accepting the results of the election, as provided by the county.

CURRENT SITUATION:

The Abstract of Votes for the November 5, 2024, General Election was received from the Malheur County Clerk on November 27, 2024. The Council needs to adopt a resolution accepting the results of the election.

ANALYSIS:

- A. **STRATEGIC PLAN** None.
- B. **FINANCIAL** None.
- C. **TIMING** The proposed resolution needs to be adopted prior to January 1, 2025.
- D. **POLICY/LEGAL** Adoption of a resolution by the City Council reflecting the results of an election is a requirement under state statute.

ALTERNATIVES:

The Council could choose not to adopt the resolution, which goes against the state requirement. This will not alter the results of the election as presented by the Malheur County Elections Clerk.

RECOMMENDATION:

Staff recommends adoption of Resolution #2024-115.

ATTACHMENTS:

1. Reso #2024-115 Declaring 2024 Election Results
2. Abstract of 2024 Election



RESOLUTION #2024-115

A RESOLUTION ACCEPTING THE ABSTRACT OF VOTES FOR THE NOVEMBER 5, 2024 GENERAL ELECTION

WHEREAS, at a general election held in the State of Oregon on November 5, 2024, in the City of Ontario, Oregon, there was submitted to the voters the candidates for office of three City Councilors; and

WHEREAS, the City Council of the City of Ontario has canvassed the results of said election and has found as follows:

COUNCILOR	TOTAL VOTES CAST
John D. Kirby	1995
Michael L. Braden	1680
Adrianna Contreras	1299
Eddie Melendrez	1280
Ramon Palomo	955
Martin Hernandez	936

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council to adopt the results from the General Election held November 5, 2024, as listed below:

1. John D. Kirby was elected as Councilor for the City of Ontario.
2. Michael L. Braden was elected as Councilor for the City of Ontario.
3. Adrianna Contreras elected as Councilor for the City of Ontario.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this 10th day of December, 2024, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Mayor this 10th day of December, 2024.

ATTEST:

Deborah K. Folden, Mayor

Tori Barnett, MMC, City Recorder

[illegible]



**AGENDA REPORT
NEW BUSINESS
December 10, 2024**

To: Mayor and City Council

FROM: Marshall Pierce, City Engineer/Project Manager

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **BID AWARD: OLD WATER TREATMENT PLANT FLOC MECHANISM
REPLACEMENT PROJECT (DESERT VIEW CONSTRUCTION)**

DATE: November 19, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE THE BID AWARD TO THE LOWEST RESPONSIVE BIDDER, DESERT VIEW CONSTRUCTION, FOR \$1,455,643, AND AUTHORIZE THE CITY MANAGER TO SIGN ALL DOCUMENTS.

SUMMARY:

The City of Ontario bid opening for the Old Water Treatment Plant equipment replacement project occurred on October 9, 2024. Only one bid was received, in the amount of \$1,687,243 including a \$100,000 construction contingency. With deduct bid alternates 1 and 2, the updated bid amount for award is \$1,455,643. After additional good-faith negotiations with the contractor, additional savings was found that amount to \$112,000. The plan will be to issue a deduct Change Order in this amount after bid award, for a revised contract amount of \$1,343,443.

BACKGROUND:

The City of Ontario's Old Water Treatment Plant flocculation and conveyor equipment is over 40 years old and is showing its age. Equipment replacement bidding for this project occurred on October 9, 2024. Only one bid was received, in the amount of \$1,687,243 including a \$100,000 construction contingency. With deduct bid alternates 1 and 2, the updated bid amount for award is \$1,455,643. After additional good-faith negotiations with the contractor, additional savings were found that amount to \$112,000. The plan will be to issue a deduct Change Order for this amount after the bid award, for a revised contract amount of \$1,343,443.

However, the city really needs the bid alternates awarded to obtain the proper equipment. As this project spans over two fiscal years, the city will need to allocate an additional \$296,975 for this project for next fiscal year (2025 to 2026).

CURRENT SITUATION:

The city received one bid for this project and is in a position to award the contract with deduct bid alternates exercised.

ANALYSIS:

- A. **STRATEGIC PLAN** The project is consistent with the improvements identified in the Water Master Plan.
- B. **FINANCIAL** The work will be funded by city funds and is over budget for this fiscal year. Propose to award the remaining amount next fiscal year as a construction change order. The city will need to allocate appropriate funds.
- C. **TIMING** The project needs to be awarded before the end of the year.
- D. **POLICY/LEGAL** The City Council is the approving authority for this action.

ALTERNATIVES:

Not moving forward with this project, risking the water treatment capacity and quality for our residents.

RECOMMENDATION:

Staff recommends bid ward to Desert View Construction in the amount of \$1,455,643.

ATTACHMENTS:

- 1. Desert View Construction - NOTICE OF AWARD

NOTICE OF AWARD

To: Desert View Construction, Inc.

21520 Ustick Road

Caldwell, ID 83607

Project: Old Water Treatment Plant Improvements, 2024

The OWNER has considered the BID submitted by you for the above described work in response to its Advertisement for Bids dated October 9, 2024, and Instructions to Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$1,455,643. The above amount is based on accepting the base bid price plus deduct alternates No. 1 and No.2.

You are required by the Instructions to Bidders to execute the Agreement and furnish the required Contractor's Performance BOND, Payment BOND, and certificate of insurance within fifteen (15) calendar days from the Notice of Award to you.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of December 2024.

City of Ontario, Oregon, OWNER

By: Dan Cummings

Title: City Manager

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by:

_____, this the _____ day of _____, 2024.

By _____

Title _____



**AGENDA REPORT
NEW BUSINESS**
December 10, 2024

To: Mayor and City Council

FROM: Marshall Pierce, City Engineer/Project Manager

THROUGH: Danny K. Cummings, City Manager

SUBJECT: SAFE DRINKING WATER STATE REVOLVING LOAN FUND: WATER TREATMENT PLANT

DATE: December 3, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL TO APPROVE THE LOAN AGREEMENT DOCUMENTS FOR THE SDWRLF AND THE WATER/WASTEWATER FINANCING PROGRAM FOR EXECUTION FOR THE SUPPORT, DESIGN, PERMITTING, AND CONSTRUCTION OF A NEW 3 MG STORAGE TANK AND BOOSTER PUMP STATION LOCATED AT THE EXISTING WATER TREATMENT PLANT.

SUMMARY:

The detail of the new loan proposed is as follows.

BACKGROUND:

At Council on April 9, 2024, it was moved to proceed with the SDWSRLF application to fund a new 3 MG storage tank and booster pump station at the Water Treatment Plant, replacing the two aging Eastside tanks and booster pump station located on SE 5th Avenue. The city subsequently applied and presented our project to Business Oregon and the IFA Board (Infrastructure Finance Authority), and it was approved. Loan agreement documents were delivered to the city in November and are ready for city signature.

The loan is broken into three components: A \$3,129,383 principal forgiveness loan, a \$2,870,617 30-year loan at 2.77% interest, and a \$1,670,000 Water/Wastewater Financing Program 30-year loan at 3.47% interest.

CURRENT SITUATION:

The city is proposing to move forward with signing loan agreement documents for the SDWRLF and the Water/Wastewater Financing Program for execution for the support, the design, permitting, and construction of a new 3 MG storage tank and booster pump station located at the existing Water Treatment Plant. The improvement is a component of the city's overall Drinking Water Master Plan approved by the Oregon Health Authority in 2021. The location of the project is at the city's Water Treatment Plant at 1900 SE 5th Avenue. The project benefits residents throughout the City of Ontario.

ANALYSIS:

- A. **STRATEGIC PLAN** The proposed application is consistent with the city's Strategic Plan and Water Master Plan.
- B. **FINANCIAL** The loan is broken into three components: A \$3,129,383 principal forgiveness loan, a \$2,870,617 30-year loan at 2.77% interest, and a \$1,670,000 Water/Wastewater Financing Program 30-year loan at 3.47% interest. If this is approved, a budget resolution will be brought to the council to approve the capital improvements budget.
- C. **TIMING** The city is in receipt of loan agreement documents now.
- D. **POLICY/LEGAL** The City Council must authorize the application.

ALTERNATIVES:

Not pursue loan funds. The existing Eastside storage tanks continue to degrade, and storage capacity not increased to accommodate future growth.

RECOMMENDATION:

Staff recommends signing the SDWRLF and Water/Wastewater Financing Program application to help fund a new 3.0 MG water storage tank and booster pump station to improve storage capacity and reliability for the drinking water system.

ATTACHMENTS:

None



**AGENDA REPORT
NEW BUSINESS
December 10, 2024**

To: Mayor and City Council

FROM: Marshall Pierce, City Engineer/Project Manager

THROUGH: Danny K. Cummings, City Manager

SUBJECT: TASK ORDER AMENDMENT: TRAFFIC CONTROL FOR EAST LANE

DATE: November 19, 2024

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE EAST LANE DESIGN TASK ORDER AMENDMENT IN THE AMOUNT OF \$10,000 TO PROVIDE A FULLY APPROVED TRAFFIC CONTROL PLAN, AND AUTHORIZE THE CITY MANAGER TO SIGN ALL DOCUMENTS.

SUMMARY:

The current Task Order scope does not include a full traffic control plan. Per ODOT's request, a full traffic control plan is desired due to the nature of the work and the traffic counts seen at the East Lane/Idaho intersection.

BACKGROUND:

The current design includes a high level concept for traffic control, with a final plan being submitted by the construction contractor during the submittal process. However, after meeting with ODOT, a full traffic control plan is desired due to the nature of the work and the traffic counts seen at the East Lane/Idaho intersection. This should streamline the construction process.

CURRENT SITUATION:

The current Task Order scope does not include a full traffic control plan. Per ODOT's request, a full traffic control plan is desired due to the nature of the work and the traffic counts seen at the East Lane/Idaho intersection. The city is in receipt of an amendment from JEG to design and provide a full traffic control plan.

ANALYSIS:

- A. **STRATEGIC PLAN** The project is consistent with the Strategic Plan goals of Beautification and Desirability.
- B. **FINANCIAL** This project is funded with ODOT exchange funds. Providing a traffic control plan now may be cheaper than putting it on the contractor later. Either way, this is a cost that will be required.

- C. **TIMING** The city would like to bid this project in February, 2025. A TO amendment this year would allow JEG to get started and complete the plan before the bid period next year.
- D. **POLICY/LEGAL** The City Council is the approving authority for this action.

ALTERNATIVES:

None. Not signing this amendment would likely halt the project and impact our relationship with ODOT.

RECOMMENDATION:

Staff recommends approval of the Task Order Amendment to JEG in the amount of \$10,000 and authorize the City Manager to sign all documents.

ATTACHMENTS:

1. City of Ontario - East Ln TO Amendment

City of Ontario
East Lane, SE 5th Avenue to E Idaho Avenue Rehabilitation Project
Engineering Professional Services

SUPPLEMENTAL SCOPE OF WORK – Exhibit A

Date: November 7, 2024

Consultant Company Address:

Jacobs Engineering Group Inc. (JACOBS)
999 W Main St
Suite 1200
Boise, ID 83702

Consultant Project Manager/Contact:

Arthur M. Thomas, PE (Oregon)
(208)-521-0637 (Cell)
arthur.thomas@jacobs.com

Contract Amount: \$10,000.00 (Time & Materials Not to Exceed)

Duration: November 5, 2024 – February 28, 2025

Project Description, Assumption, and Scope of Work Explanation:

This scope of work is the first supplemental to the original Agreement to Provide Professional Services for the design of East Lane, SE 5th Avenue to E Idaho Avenue Rehabilitation Project executed by the City of Ontario and Jacobs Engineering Group Inc. (Jacobs) on November 6, 2023. As a result of Oregon Department of Transportation (ODOT) 90% plan review comments and review meetings, that occurred on August 27, 2024 and October 01, 2024 respectfully, the City of Ontario determined it would be beneficial to the project to incorporate a fully completed, ODOT-approved Traffic Control Plan. This Scope of Work is a supplement to the original agreement and therefore incorporates all of the information in the original agreement. The information shown here is in addition to that scope, and includes the following items:

- Update pavement marking plan to ensure that the north bound left turn lane que length is no shorter in length than the existing que length.
- Develop fully detailed traffic control plans of the East Lane Rehabilitation Project. Plans will be approved by ODOT.
- Develop construction phase durations estimate.
- Update specification to include time duration restrictions and construction traffic control requirements.

JACOBS has made the following Assumptions in preparing this Supplemental SOW:

- All assumptions made in the original scope of work apply unless modified by this supplemental

- Construction Traffic Control Plans will be developed from standards identified in 11th Edition of Manual on Uniform Traffic Control Devices for Streets and Highways (MTUCD).
- Jacobs will coordinate with Oregon Department of Transportation (ODOT) for the proposed pavement marking lane adjustments for East Lane. Any adjustments of existing traffic signals at the intersection of East Lane and E Idaho Ave are the responsibility of ODOT.
- Review Meetings with ODOT and CITY will be conducted via Microsoft Teams.
- The following items are not included with this scope of work. If the City of Ontario requires any of these items in the future, a supplemental will need to be negotiated.
 - o Traffic study for East Lane, SE 5th St, or E Idaho Ave to determine vehicle lane queue storage length.
 - o Engineer on Record and Construction Engineering & Inspection Services.
 - o Obtaining an Oregon Department of Transportation Right-Of-Way Permit.

JACOBS will complete the project coordination and Professional Engineering through the design and bidding phases of the Project.

TASK 1. Project Management

The following will be provided in addition to the current scope

- 1.6. ODOT/CITY COORDINATION MEETINGS** – JACBOS will schedule two review meetings with the CITY and ODOT to:
- 1.6.1. Select between a full-length half road closure or full width closure in thirds, and
 - 1.6.2. Complete a design review meeting for a detailed traffic control plan of the selected construction phasing plan. The design review meeting will be held in person at a location determine by ODOT, in Ontario, Or.

TASK 2. Design Services

2.3. PLANS, SPECIFICATIONS, And ESTIMATES (PS&E - 100% PLANS)

Delete paragraphs 2.3.1, 2.3.2 and 2.3.3 from the original scope and replace with the following Items:

- 2.3.1. Address Final Design Review Comments** – JACOBS will compile the Final Design Review Comments from the City/ODOT, respond to each comment, and resolve identified issues prior to incorporating into the PS&E plans.
- 2.3.2. Responses to ODOT 90% Comments** – JACOBS will provide responses to ODOT's review comment on the 90% East Lane Rehabilitation Plan set.
- 2.3.3. Construction Phasing Alternatives** – JACOBS will provide two concept level construction traffic control phasing options, one evaluating a full-length half road closure phasing option, and a second evaluating a three phased full width closure option. These options will be developed as exhibits to aid the CITY and ODOT in selecting of a traffic control phasing option for the project. Additionally, JACOBS will include an estimated construction phasing timeline for the two proposed options.

- 2.3.4. Detailed Construction Traffic Control Plans** – JACOBS will develop a detailed construction traffic control plan based on the selected construction phasing from Task 2.3.3. The construction traffic control plan will identify the type, number, and locations of signs, advanced warning boards, barricade, signal modifications and traffic delineators.
- 2.3.5. PS&E Plans** – JACOBS will complete the final plan revisions and prepare a complete set of PS&E plans.
- 2.3.6. PREPARE DESIGN FILES** – JACOBS will compile a project design file for submittal to the CITY as a record of the design process. The design file may include the final approved concept report, design review comments and responses, property owner contact information and correspondence records, utility contacts and correspondence records, design quantity calculations, special permit requirements, etc.

Project Schedule

Project schedule is anticipated to run from a Notice to Proceed in early November 2024 through final construction July 31, 2025. The following are approximate milestones:

- November 15 2024: NTP for Design Supplemental
- November 22, 2024: Responses to ODOT 90% Comments
- December 13, 2024: Construction Phasing Alternative Exhibits
- December 20, 2024: ODOT/CITY Phasing Alternative Meeting
- January 10, 2025: Detailed Construction Traffic Control Plans
- January 24, 2025: ODOT/CITY Detailed Construction Traffic Control Meeting
- February 7, 2025: Contract Documents Complete.
- February 10-28: Advertising and Bid Opening
- May – July 2025: Construction

Cost of Service

Services will be on a time and materials not-to-exceed (NTE) basis.

Total Cost of Services: \$10,000.00

Authorization. City hereby approves and authorizes, and Contractor agrees to complete and perform, the Requested Services described in this Order subject to and in accordance with the Task Order and Master Agreement.

CITY:
City of Ontario,
an Oregon municipal corporation

Contractor:

By: _____
Its: _____
Date: _____

By: _____
Its: _____
Date: _____



**AGENDA REPORT
PUBLIC HEARING
December 10, 2024**

To: Mayor and City Council

FROM: Tatiana Burgess, Planning Director

THROUGH: Danny K. Cummings, City Manager

SUBJECT: **ORDINANCE #2831-2024: ANNEXATION OF 6.958 ACRES OF PROPERTIES ON ASSESSOR'S MAP 18S47E33 AND REZONING FROM URBAN GROWTH AREA LIGHT INDUSTRIAL TO CITY LIGHT INDUSTRIAL**

DATE: November 19, 2024

PROPOSED MOTION:

A. APPROVAL:

1. I MOVE THAT THE CITY COUNCIL APPROVE THE FINDING OF FACTS AND RECOMMENDATION OF THE PLANNING COMMISSION FOR THE ANNEXATION AND REZONE OF 6.958 ACRES OF THE SUBJECT PROPERTIES FROM UGA LIGHT INDUSTRIAL (UGA I-1) TO CITY LIGHT INDUSTRIAL ZONE (CITY I-1) AS SET FORTH IN ACTION 2024-10-13AZ BASED ON THE INFORMATION, FINDINGS, AND CONCLUSIONS SET FORTH IN THIS REPORT.

2. IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER, I MOVE THAT THE CITY COUNCIL APPROVE ORDINANCE #2831-2024, AN ORDINANCE PROCLAIMING THE ANNEXATION AND REZONE OF 6.958 ACRES OF THE SUBJECT PROPERTIES FROM UGA LIGHT INDUSTRIAL (UGA I-1) TO CITY LIGHT INDUSTRIAL ZONE (CITY I-1) AS SET FORTH IN ACTION 2024-10-13AZ, AT A SINGLE MEETING BY TITLE ONLY.

IF VOTE IS UNANIMOUS:

3. IN ACCORDANCE WITH SECTION 8.2(2) OF THE CITY CHARTER, I MOVE THAT THE CITY COUNCIL APPROVE ORDINANCE #2831-2024 AN ORDINANCE PROCLAIMING THE ANNEXATION AND REZONE OF 6.958 ACRES OF THE SUBJECT PROPERTIES FROM UGA LIGHT INDUSTRIAL (UGA I-1) TO CITY LIGHT INDUSTRIAL ZONE (CITY I-1) AS SET FORTH IN ACTION 2024-10-13AZ, AT A SINGLE MEETING BY TITLE ONLY.

B. DENIAL:

1. I MOVE THAT THE CITY COUNCIL DENY THE REQUEST FOR ANNEXATION AND REZONE OF 6.958 ACRES OF THE SUBJECT PROPERTIES FROM UGA LIGHT INDUSTRIAL (UGA I-1) TO CITY LIGHT INDUSTRIAL ZONE (CITY I-1) AS SET FORTH IN ACTION 2024-10-13AZ, BASED ON THE FOLLOWING LEGAL REASONS (NEED TO LIST THE LEGAL DENIAL FINDINGS).

SUMMARY:

The applicants/owners own parcels of land, known as Tax Map 17S47E33C, tax lots 2301, 2400, 2500, 2600, 2700, 2800, 2801, 2900, 3000, 3100, 3200, 3300, 3301 and 3400 which said tax lots are currently zoned UGA Light Industrial, and would like to annex said parcels and rezone to City Light Industrial as shown in this report.

BACKGROUND:

The total subject area that is being proposed for annexation is approximately 6.958 ac and includes the rights-of-way along NW 18th Avenue, NW 13th Street, NW Washington Avenue, and US Hwy 201. The subject parcel are properties owned in fee title, by multiple parties: The Sullivan Group (owner of tax lots 2400, 2500, 2600, 2700, 2800, 2801, 2900), HEVN LLC (owner of tax lot 3300), Malheur County (owner of tax lots 2301, 3000, 3301) and Oregon Department of Transportation (ODOT) (owner of tax lots 2301, 3000, 3301).

The applicant initiated this request originally back in 2021, as they desire to develop more of the property, owned by The Sullivan Group LLC and HEVN LLC, and facilitate a subsequent replat of the privately-owned subject parcels. It was agreed that the properties owned by Malheur County and ODOT would be included in this annexation, to make the city limit expansion more coherent and provide for contiguous zoning expansion, without creating a zoning gap along US Hwy 201.

Required notices were sent to adjoining landowners, the Rural Fire Protection District, Rural Road Assessment District, Warm Springs Irrigation District, and published in the Argus Observer on November 6th, 2024. No objections were received by the Planning Department.

A Planning Commission hearing was held on November 18, 2024, and via a unanimous vote, it was recommended that the City Council approve this annexation.

CURRENT SITUATION:

All new proposed development must comply with applicable provisions of the OCC (City of Ontario Zoning Ordinance as set forth in the Ontario City Code), and the City of Ontario Comprehensive Plan. Generally, unless otherwise noted, if a request is found to be consistent with the Zoning Ordinance, it is considered to be consistent with the Comprehensive Plan and the planned development is an approved zoning under the comprehensive plan.

A. Rezone1. Section 10B-20-30 REQUIRED FINDINGS, DECISION CRITERIA. In preparing findings to support a quasi-judicial zoning map amendment decision, the following findings shall be addressed except when alternatives are set forth or where a required finding clearly does not apply to the current action:

- a. The zoning map amendment is in conformance with statewide planning goals and guidelines.
- b. The zoning map amendment is in conformity with the acknowledged comprehensive plan.
- c. The applicant has demonstrated a mistake or error in the original zone designation, or the applicant has demonstrated a change in physical, social or market conditions generally affecting the area which make the proposed change appropriate.

- d. A public need is demonstrated for this zoning at this location and is not the granting of a special privilege for a single property or small group of properties.
- e. The property affected by the change is adequate in size and shape to facilitate its use and development as permitted under the new zoning classification.
- f. The property affected by the proposed change of zone is properly related to streets and public facilities and with services adequate to meet the demands of the uses allowed in the new zone.
- g. The proposed zoning map change will not result in adverse effects upon surrounding properties or surrounding uses from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land.

Findings:

Explain how the proposed zoning map amendment is in conformance with statewide planning goals and guidelines. The City of Ontario, Malheur County and the State of Oregon have all agreed upon the Comprehensive Plan and Map. Within that map, the proposed annexation will expand City of Ontario's Light Industrial zoned land inventory in a harmonious way, as the subject area is directly adjacent to City Light Industrial zoned land to the east.

Due to the minimum parcel size limitations of properties within the urban growth area, the annexation will not only allow for a more functional reconfiguration of the subject properties, but will also allow for a better use for future developments consistent with the Light Industrial zone and promote economic growth and development of Ontario, Malheur County, and the State of Oregon.

2. Explain how the proposed zoning map amendment is in conformance with the Acknowledged Comprehensive Plan.

The property is within the City of Ontario UGA and the annexation and rezoning of the property is in compliance to the acknowledged Comprehensive Plan. The annexation will not render a change on allowed uses. The property zone will change from the Light Industrial zone within the Urban Growth Area, to the Light Industrial Zone within the City limits. The principal permitted and conditional uses will remain the same.

3. As applicant, you must explain how there has been a mistake or error in the original zone designation or a change in physical, social or market conditions generally affecting the area, which makes this proposed zone change appropriate.

The applicants requested zone change from UGA-Zone to City Zones does not imply that there has been a mistake or an error in the original zone. In fact, this request for annexation and zone change only shows that the original zone designation of UGA zones was done with future thought of economic growth in mind. What has changed is the growth and development around the subject area and the desire to potentially expand a Light-Industrial approved use. A proposed subsequent action, will be a replat, to reconfigure existing property lines to eliminate ownership on both sides of NW Washington, which will make better use of the property overall and avoid having unutilized lands.

4. As applicant, you must show a public need is demonstrated for this zoning at this location and is not the granting of a special privilege for a single property or small group of properties. The public will benefit by annexing and re-zoning this parcel into the city limits through

increased tax revenue, increased development and potential improvement the roads, curb, and gutter. This will also benefit the public by attracting business and employees at this location. The rezoning of the UGA Light Industrial to City Light Industrial, which matches the Comprehensive Plan, will allow for better use of the area. All surrounding properties are also zoned light-industrial, and the annexation will keep the proposal consistent with overall use of the area.

5. Explain how the property affected by the change, if approved, is adequate in size and shape to facilitate its use and development as permitted under the new zoning classification.

The minimum parcel size in the Light Industrial zone, once annexed, is 7,500 sq. ft. The total proposed annexation area is 6.958 acres, more or less, including rights-of-way, which is sufficient to reconfigure the subject property and still meet the required minimum parcel size, as needed for a use consistent with the Light-Industrial zone.

6. Explain how the property affected by the proposed change of zone is properly related to streets and other public facilities and with services adequate to meet the demands of the uses allowed in the new zone. This shall explain how this proposal will not absorb a disproportionate share of public facilities, utilities and general assets.

The parcels far exceed the minimum parcel size for each zoning area and will be able to be developed into large developments as planned in the comprehensive plan. The surrounding infrastructure is capable of handling traffic and expansion of services for future potential development of parcels. As part of the UGA the property has been part of the City Transportation Master Plan, Water Master Plan, Waster Water Master Plan and the City Storm Water Master Plan and therefore, has been approved to provide city services to the properties.

The properties, depending on their location, will each have access to existing rights-of-way: NW 13th St, NW 18th Ave, NW Washington Ave or Yturri Beltline (US Hwy 201).

7. Explain how the proposed change in zoning will not result in adverse effects upon surrounding properties or surrounding uses from dust, noise, vibration, odor, heat, glare, lighting, or discharges into the air, water or land.

The property is part of the city approved zoning and has been approved for the type of zoning once brought into the City limits and is in harmony with the surrounding developed property zoned accordingly and will not result in any adverse effects to the adjacent properties zoned the same.

The principal permitted uses will remain the same, and consistent with the Light-Industrial zone.

Summary Conclusions: Based on the findings above: The City of Ontario Municipal Code Implements policies contained in the City of Ontario Comprehensive Plan conform to the Statewide Planning Goals; generally, if a proposed rezone meets all criteria and standards contained in the OMC, the request will be consistent with Comprehensive Plan Policies and therefore conform to the Statewide Planning Goals. As this proposal meets the criteria in the above section, this proposal is consistent with Statewide Planning Goals. CRITERION IS MET

a. The findings 2 above show that the request is within goals and conformance of the Acknowledged Comprehensive plan. Therefore, this proposal has demonstrated to be

consistent with the Comprehensive Plan. CRITERION IS MET

b. The information in finding 3, indicates that there has been no mistake and the request is consistent with the Comprehensive Plan. Therefore, there is no mistake, and the request follows the comprehensive plan and approved zoning and demonstrates that this criterion is met. CRITERION IS MET

c. As noted in finding 4, rezoning from the UGA zones to City zones would not be considered as the granting of a special privilege for a single property or group of property owners as it is providing for the same zoning as the comprehensive plan and is the same zoning of the lands adjacent to these properties. CRITERION IS MET

d. As noted in the findings 5, the subject property size is adequate to demonstrate consistency with this criterion. CRITERION IS MET

e. As noted in the finding 6 above, the properties are properly related to streets and public facilities within the public streets and the existing uses and services demonstrate that uses allowed in the proposed zone are provided. CRITERION IS MET

f. In the finding 7 above, that while the impact on surrounding properties will be low, with the proposed change in zoning, compliance with present City of Ontario ordinances will be essential in eliminating these issues. The permitted uses will remain the same and be subject to change due the annexation. CRITERION IS MET

Final Conclusion: ALL CRITERIA ARE MET

B. Annexation:1. 10B-45-10 INITIATION OF ACTION. When a person, authorized by statute, wishes to extend the city's boundaries, an application on forms supplied by the city shall be filed with the Planning Director and which include: annexation consent forms, by the property owners, and by tenants if required by law or court decision; request for a change in zoning map designation, or plan change if required; request for other quasi-judicial action if required; fees, and other exhibits and requirements for a quasi- judicial action as set forth in this Title. All land use actions associated with the annexation shall be consolidated, as feasible, and one fee paid.

2. Oregon Revised Statute 222.125: Annexation by consent of all owners of land and majority of electors; proclamation of annexation. The legislative body of a city need not call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.

Findings:1. The applicants have paid the fees and provided the proper application with signatures.

2. The property is annexable because it lies inside the Urban Growth Boundary and is contiguous with the current city limits.

3. The property currently has three different UGA zones in the Urban Growth Area and the companion requested City zones are consistent with contiguous property.

4. Findings from preceding sections of this report are herein included by this reference. A change to the comprehensive plan map or text is not necessary to annex the property; however, the annexation of the property must be consistent with all applicable Comprehensive Plan Policies.

5. Annexation would benefit the city by increasing tax revenue, and by providing more potentially developable residential land.

Final Conclusion: All criteria and standards applicable to a request for annexation have been met. The properties may be annexed.

SUMMARY CONCLUSIONS AND PLANNING COMMISSION DECISION

A request for annexation and rezoning of property may be recommended for approval or denial by the Planning Commission to the City Council if all applicable decision criteria and standards are found met, or able to be met through appropriate conditions of approval. In this case, findings must be made by the Planning Commission that the specific criteria are either met, able to be met through conditions of approval, or not met; options and discussion are provided under “Findings:” and “Conclusion:” for each criterion. All the criteria and standards must be met in order for the request to be recommended for approval.

At the Planning Commission Public Hearing on November 18, 2024, the Planning Commission approved the findings of facts as presented and made a recommendation to the City Council to approve action 2024-10-13AZ.

ANALYSIS:

- A. **STRATEGIC PLAN** This project falls under the Growth goal of the City Council's strategic plan, specifically allowing for annexation of land to add growth and increase tax base. It allows for the development of the property.
- B. **FINANCIAL** This annexation will add to the city tax base.
- C. **TIMING** The rezoning of this property is needed in a timely manner to allow for development.
- D. **POLICY/LEGAL** The proposed development must comply with applicable provisions of the OCC (City of Ontario Zoning Ordinance as set forth in the Ontario City Code), and the City of Ontario Comprehensive Plan. Generally, unless otherwise noted, if a request is found to be consistent with the Zoning Ordinance, it is consistent with the Comprehensive Plan. An annexation and rezone must be done by an ordinance and the City Council is the Final Authority for approving a city ordinance.

ALTERNATIVES:

The City Council could table the action until a time certain if more information is needed to make a decision.

RECOMMENDATION:

Staff recommends that the City Council approve and adopt the findings of facts and approve the annexation and rezone from Urban Growth Area Light Industrial zone to City Light Industrial zone of the subject properties as per the report by adopting Ordinance #2831-2024.

ATTACHMENTS:

1. Ord #2831-2024 Annex & Rezone Complete with Exhibits

After Recording Return to:
City of Ontario
Attn. Tori Barnett
444 SW 4th Street
Ontario, OR 97914



ORDINANCE #2831-2024

AN ORDINANCE PROCLAIMING THE ANNEXATION AND REZONING OF CERTAIN TERRITORY TO THE CITY OF ONTARIO FROM URBAN GROWTH AREA LIGHT INDUSTRIAL (UGA I-1) ZONE TO CITY LIGHT INDUSTRIAL (I-1) ZONE, BEING 6.958 ACRES MORE OR LESS, WITHIN THE N1/2 OF SW1/4 OF SECTION 33, TOWNSHIP 17 SOUTH, RANGE 47 EAST, WILLAMETTE MERIDIAN

- WHEREAS,** There has been submitted to the City of Ontario a written request for annexation and rezoning to the city signed by 100% of the owners of land within the affected territory to be annexed; and
- WHEREAS,** All of the owners of land in that territory have consented in writing to the annexation of their land in the territory and have filed a statement of their consent with the legislative body of the city; and
- WHEREAS,** The City Charter and the City Code does not expressly require the city to submit a proposal of annexation of territory to the electors of the city; and
- WHEREAS,** All the owners have requested 6.958 acres be rezoned from Urban Growth Area Light Industrial Zone (UGA I-1) to City Light Industrial Zone (I-1); and

NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

1. Annexation Area. The following contiguous territory be and the same is hereby annexed: The property legally described and mapped in the attached Exhibits "A" and "B" respectively.
2. Rezoning. That based on the Planning Commission findings and recommendation in Planning Action 2024-10-13AZ, the lands as described and shown in the attached Exhibits "A" and "B" be rezoned from UGA Light Industrial to City Light Industrial being 6.958 acres, more or less.
3. Record. The City Planner shall submit to the Oregon Secretary of State (1) a copy of this Ordinance, (2) a copy of the statement of consent of the landowner in the territory annexed; and (3) shall send a description by metes and bounds, or legal subdivision, and a map depicting the new boundaries of the city within 10 days of the effective date of annexation to the Malheur County Assessor, Malheur County Clerk, and the State Department of Revenue.

PASSED AND ADOPTED by the Common Council of the City of Ontario this _____ day of _____, 2024, by the following vote:

AYES:
NAYES:
ABSENT:

APPROVED by the Mayor this _____ day of _____, 2024.

ATTEST:

Deborah Folden, Mayor

Tori Barnett, MMC, City Recorder

Exhibit "A"

Annexation Boundary Description

Land in Malheur County, Oregon, as follows:

A parcel of land being that portion of the N1/2 of the SW1/4 of Section 33, Township 17 South, Range 47 East, Willamette Meridian, Malheur County, Oregon, more particularly described as follows:

COMMENCING at a brass cap stamped PLS 2065 marking the W1/4 corner of said Section 33;

Thence S. 0°02'43" W., coincident with the west line of said SW1/4, a distance of 345.20 feet to the centerline extended of NW 20th Ave;

Thence S. 89°58'58" E., coincident with said centerline extended and the centerline of said NW 20th Ave, a distance of 1200.39 feet;

Thence S. 0°04'41" E., 212.44 feet to the NE corner of Tax Lot 2500 and the **POINT OF BEGINNING**;

Thence continuing, S. 0°04'41" W., coincident with the east line of said Tax Lot 2500, a distance of 10.00 feet;

Thence S. 89°58'58" E., 115.58 feet to the SE corner of Tax Lot 2200;

Thence N. 0°03'44" W., coincident with the east boundary line of said Tax Lot 2200, 100.08 feet to the SW corner of Tax Lot 3001; Thence S. 89°59'17" E., coincident with the south line and elongation of said Tax Lot 3001, a distance of 502.30 feet to the centerline of the Yturri Beltline;

Thence S. 32°21'09" W., coincident with said centerline, 506.10 feet to the centerline extended of NW 18th Ave;

Thence N. 89°58'58" W., coincident with said centerline extended and the centerline of said NW 18th Ave., 661.24 feet to the centerline of NW 13th St.;

Thence N. 0°00'56" W., coincident with said centerline, 383.62 feet to the centerline of NW Washington Ave;

Thence S. 65°15'08" E., coincident with said centerline, 110.26 feet to the north line extended of said Tax Lot 2500;

Thence S. 89°58'58" E., coincident with said north line extended and the north line of said Tax Lot 2500, a distance of 214.28 feet to the **POINT OF BEGINNING**.

Said Annexation Parcel contains 6.958 acres more or less.

- End of Description -

Annexation Boundary Map

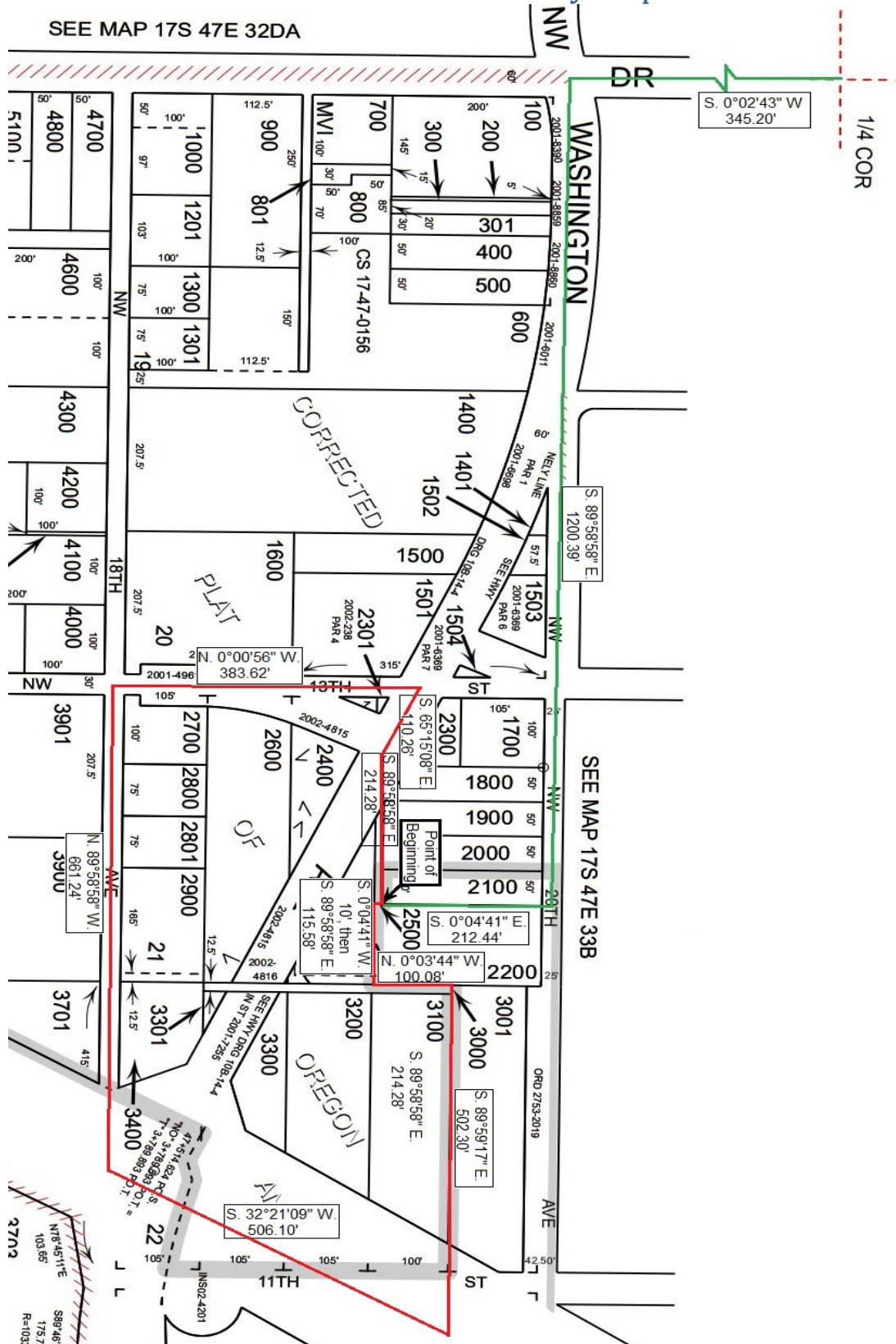


Exhibit "C"

Parcels Before Rezone

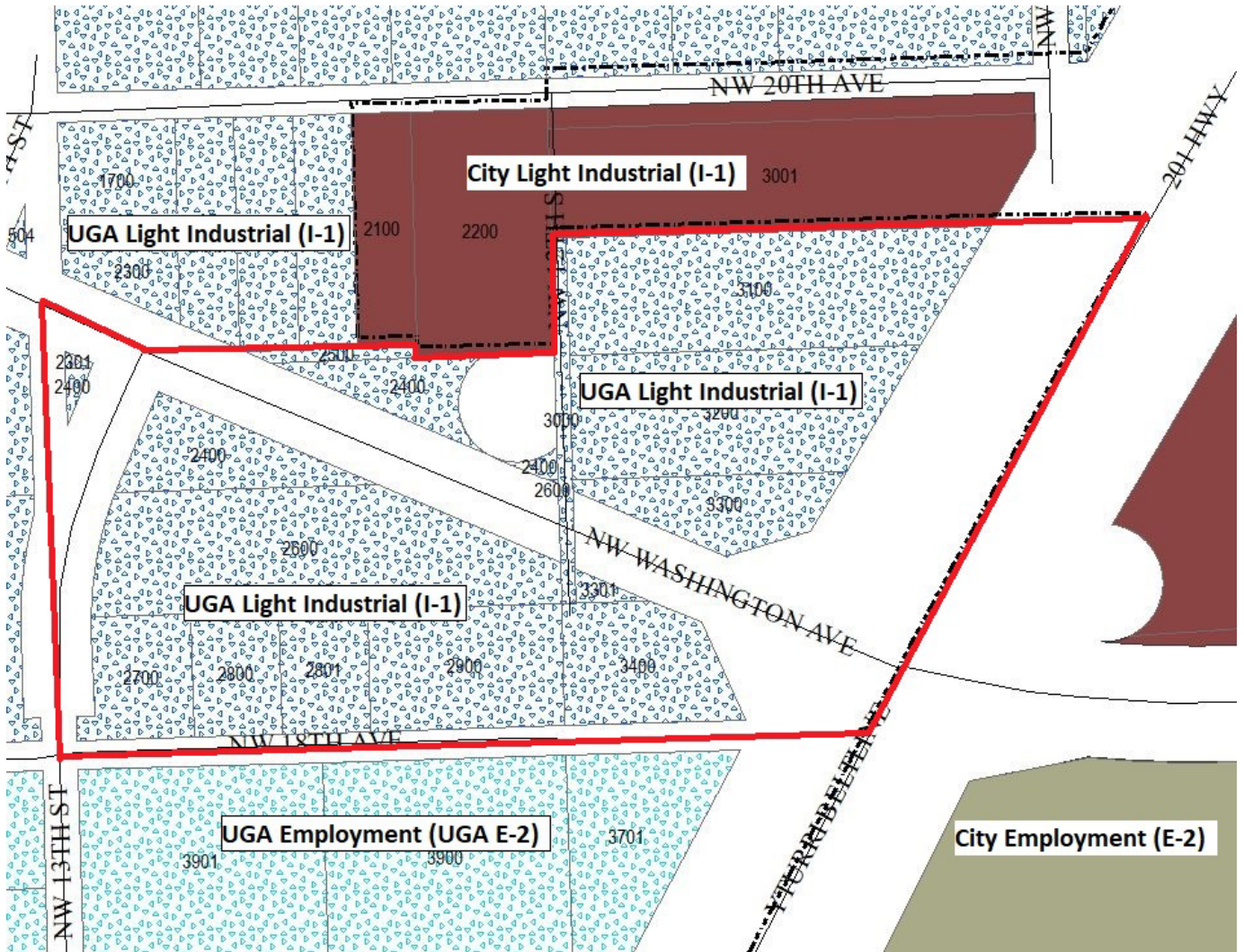
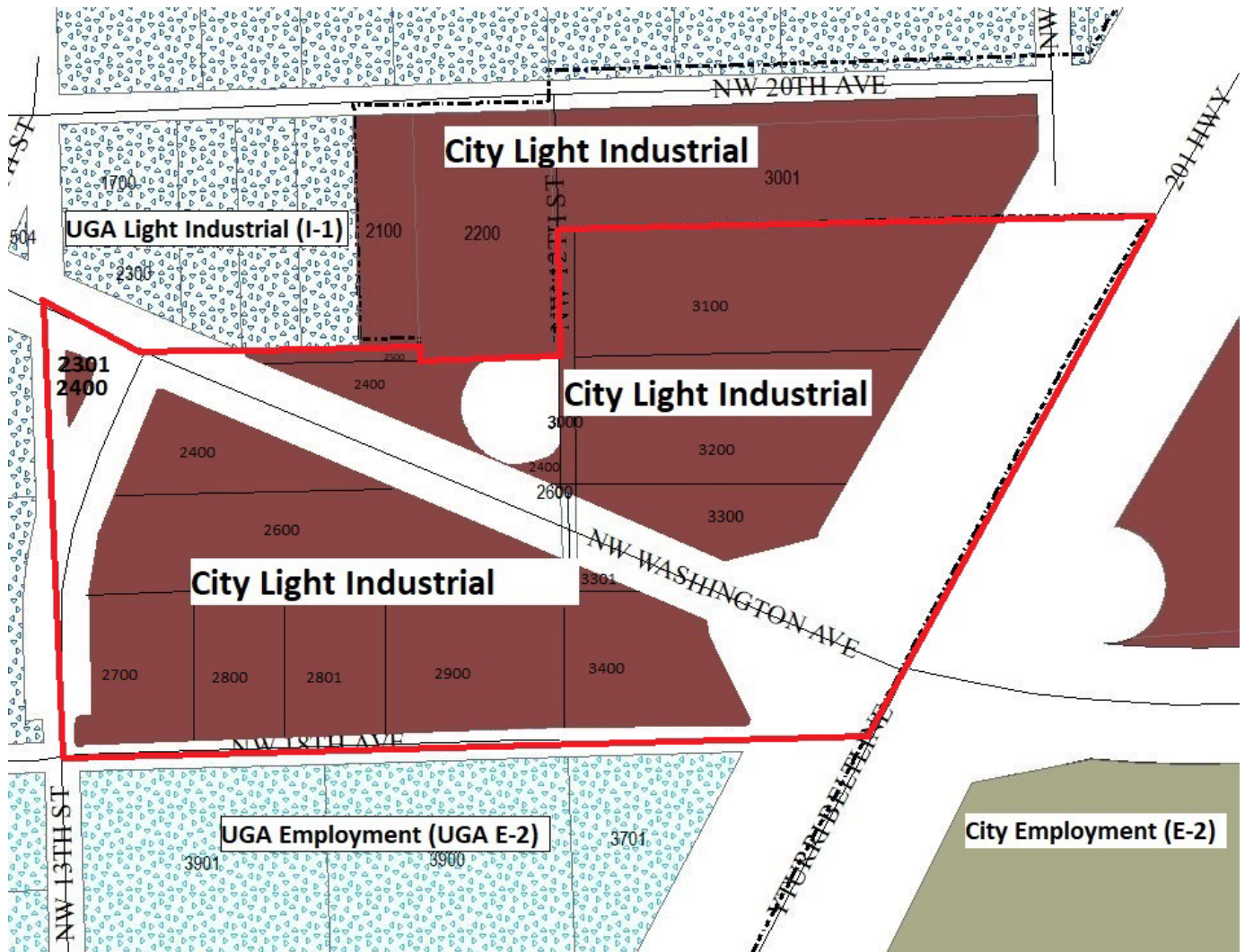


Exhibit "D"

Parcels After Rezone



**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
OCTOBER 31, 2024**

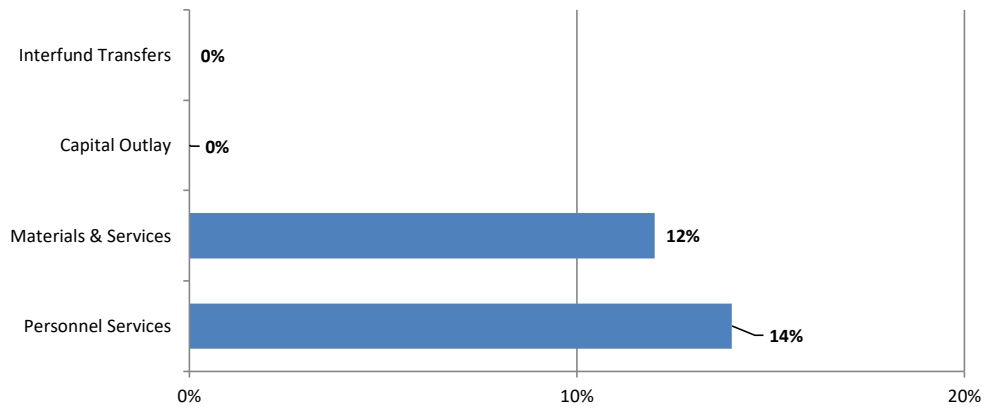
DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	3,356,532	5,106,916	152.1%	
Parks	111,020	53,126	47.9%	
Parks & Recreation	111,020	53,126	47.9%	
Fire	242,280	67,957	28.0%	
Code Enforcement	13,100	874	6.7%	
Police	458,885	134,566	29.3%	
Dispensary Business License	130,200	55,800	42.9%	
Public Safety Total	844,465	259,197	30.7%	
Interest	85,000	88,599	104.2%	
State Revenue Sharing	158,062	-	0.0%	
Administrative Services	497,148	165,716	33.3%	
Other General Revenues	8,000	24,063	300.8%	
Donations	-	-	#DIV/0!	
Property Taxes	4,404,315	468,675	10.6%	
Alcohol Bvg License & Fee	233,109	33,441	14.3%	
Cigarette tax	8,292	1,925	23.2%	
Marijuana tax	2,500,000	-	0.0%	
Franchise Fees	1,806,579	397,704	22.0%	
Cemetery	100,900	10,575	10.5%	\$70K budgeted is transfer from cem perpetual fund
General Government Total	9,801,405	1,190,699	12.1%	
Planning & Zoning	4,000	781	19.5%	
Community development	4,000	781	19.5%	
GENERAL FUND REVENUE TOTALS	\$ 10,760,890	\$ 1,503,803	14.0%	
YTD CURRENT YEAR PROFIT(LOSS)				\$ (1,396,398)
YTD BUDGET BENCHMARK				33.3% -19.4%

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENDITURES
FOR THE PERIOD ENDED
OCTOBER 31, 2024**

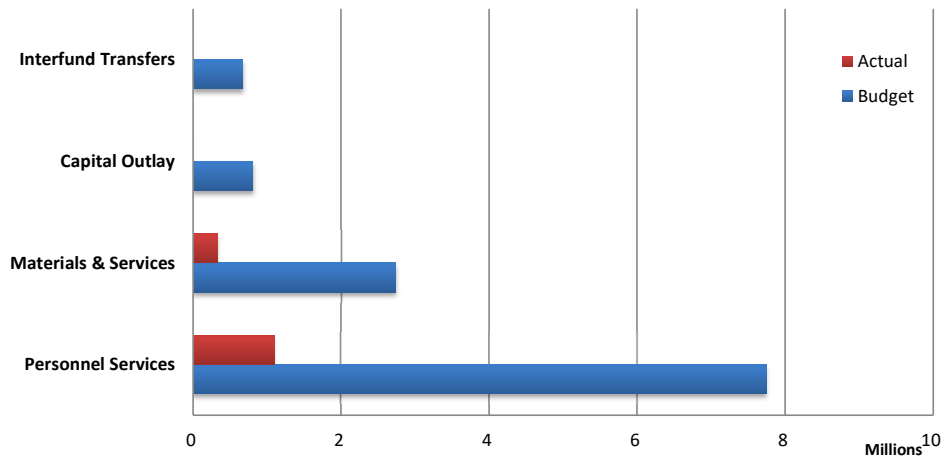
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	278,294	95,600	34.4%	
Parks & Recreation	278,294	95,600	34.4%	
Fire	2,300,409	675,018	29.3%	
Code Enforcement	165,030	28,381	17.2%	
Police	5,645,814	1,360,615	24.1%	
Public Safety Total	8,111,253	2,064,014	25.4%	
Administration	605,440	164,146	27.1%	
City Council	33,357	5,081	15.2%	
Business Registration	1,100	9	0.8%	
Cemetery	218,082	56,284	25.8%	
Finance	273,878	61,884	22.6%	
Technology	239,559	61,839	25.8%	
General Government Total	1,371,416	349,243	25.5%	
Community development	199,025	58,008	29.1%	
Community Development	199,025	58,008	29.1%	
Administrative Overhead	916,714	317,075	34.6%	
Non-Departmental Contributions	433,000	16,261	3.8%	
Other Total	1,349,714	333,336	24.7%	
Operating Transfers Out	639,558	-	0.0%	
GENERAL FUND TOTALS	\$ 11,949,260	\$ 2,900,201	24.3%	
YTD BUDGET BENCHMARK			33.3%	 24.3%

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENDITURES
FOR THE PERIOD ENDED
OCTOBER 31, 2024**

% Expended by Category



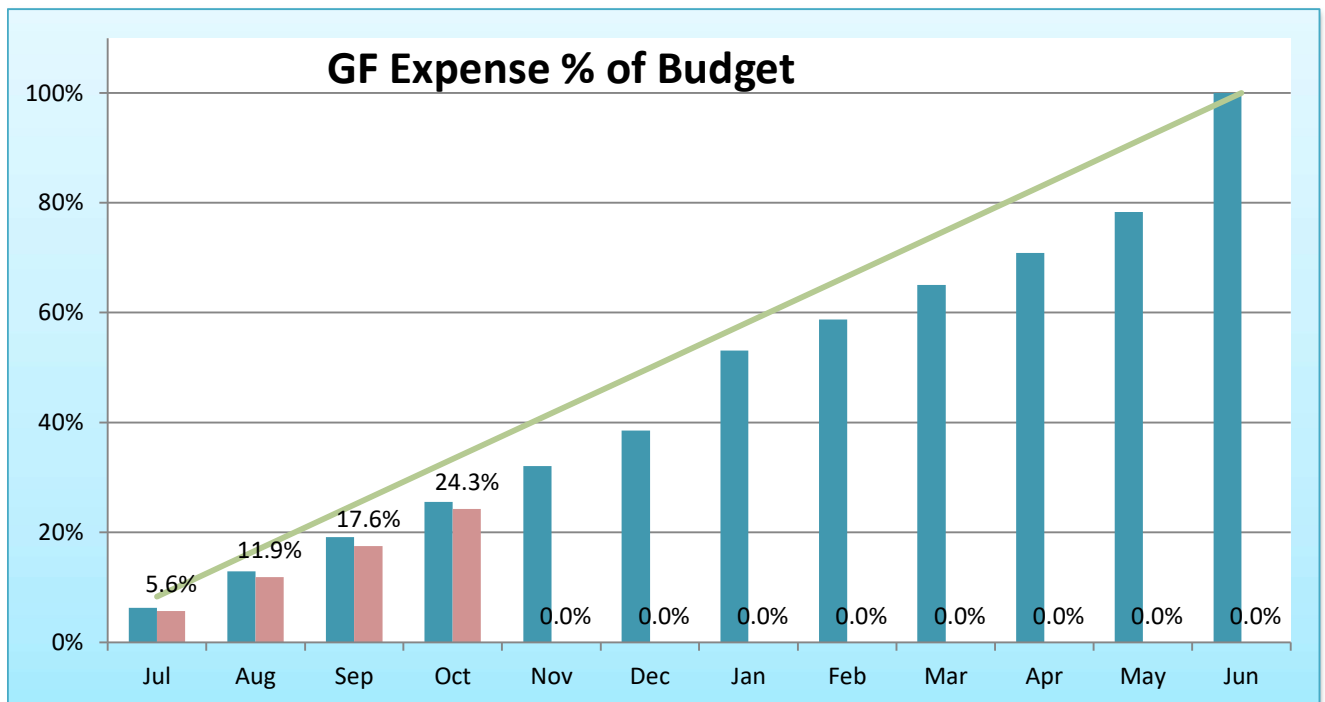
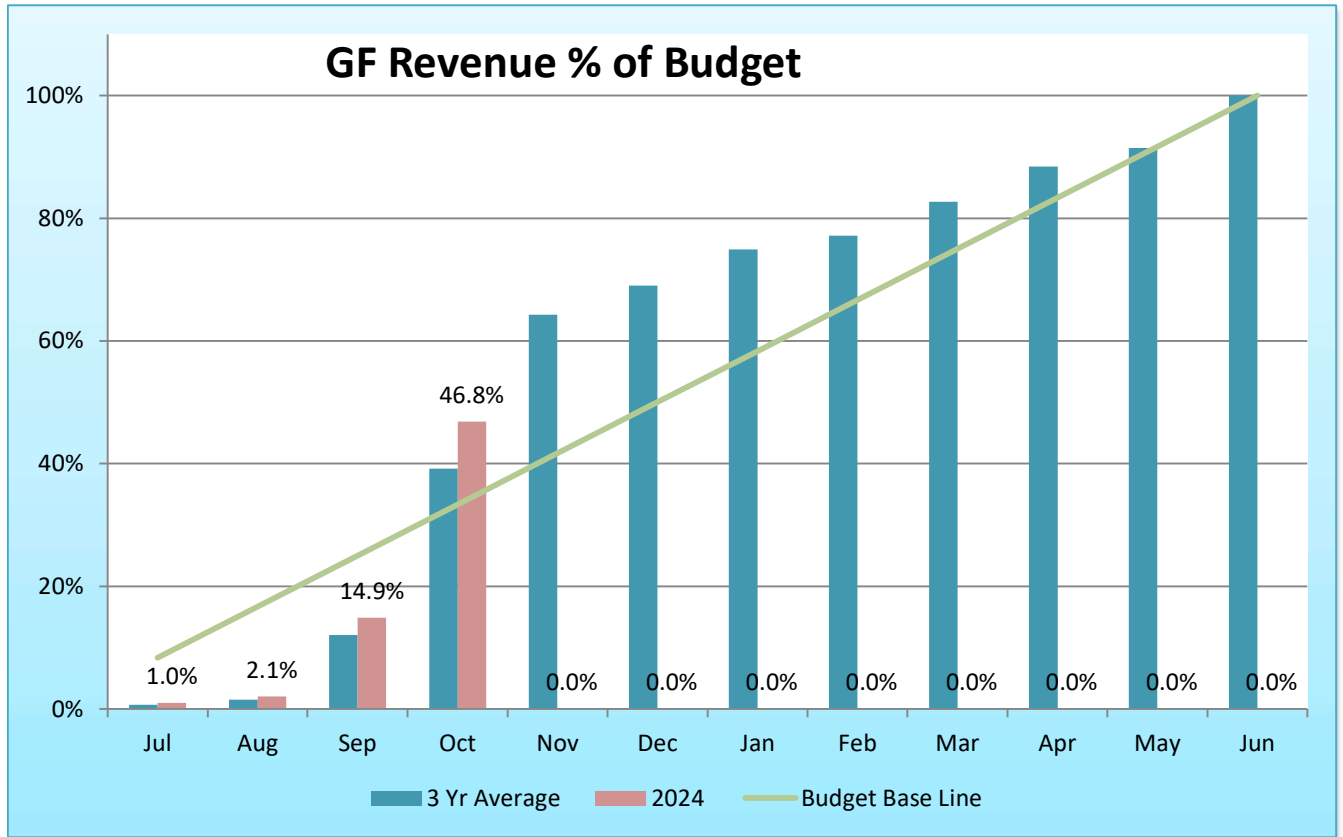
Budget to Actual by Category



**CITY OF ONTARIO
GENERAL FUND - LEGAL SERVICES
AS OF NOVEMBER 18, 2024**

LEGAL EXPENSES	
JULY	\$ 4,916
AUGUST	5,539
SEPTEMBER	5,204
OCTOBER	3,562
NOVEMBER	-
DECEMBER	-
JANUARY	-
FEBRUARY	-
MARCH	-
APRIL	-
MAY	-
JUNE	-
TOTAL	\$ 19,221
BUDGETED AMOUNT	\$ 150,000
(OVER) UNDER BUDGET AMOUNT	\$ 130,779
Budget remaining	87.2%

**CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
OCTOBER 31, 2024**



**CITY OF ONTARIO
OTHER FUNDS - EXPENDITURES
FOR THE PERIOD ENDED
OCTOBER 31, 2024**

DEPARTMENT/FUND	REVENUES				EXPENDITURES		
	BUDGET	ACTUAL	% REALIZED		BUDGET	ACTUAL	% EXPENDED
002 Marijuana Enforcement Fund	32,455	8,409	25.9%		32,455	-	0.0%
010 Grant Fund	1,611,652	18,000	1.1%		1,611,652	101,534	6.3%
027 Building Fund	790,653	109,572	13.9%		314,871	75,137	23.9%
030 Capital Projects Fund	7,005,638	252,500	3.6%		7,005,638	177,251	2.5%
031 SDC Fund	915,814	18,800	2.1%		915,814	-	0.0%
045 Street Fund	6,563,003	643,096	9.8%		6,563,003	1,404,416	21.4%
050 Trust Funds	1,398,836	271,530	19.4%		1,221,388	208,388	17.1%
055 Reserve Funds	4,475,406	209,700	4.7%		3,841,445	92,424	2.4%
060 Revolving Loan Fund	321,014	-	0.0%		321,014	10,000	3.1%
105 Water Fund	6,396,041	1,709,037	26.7%		4,771,578	1,324,404	27.8%
110 Sewer Fund	6,429,820	1,296,214	20.2%		4,765,641	1,178,537	24.7%
115 Storm Sewer Fund	479,590	43,497	9.1%		162,083	76,051	46.9%
120 Airport Fund	340,277	68,777	20.2%		340,277	113,539	33.4%

Comments:

YTD BUDGET BENCHMARK

33.3%



Presentation by Tatiana Burgess
Tuesday, December 10, 2024

CITY OF ONTARIO COMMUNITY DEVELOPMENT

Fiscal Year 2024-25
1st Quarter

Building
Department

Economic
Development

Planning and Zoning

Building Department Statistics



Jul-Sep 2024

Mechanical and Structural Permit Amounts and Fees Issued in 1st Quarter FY 24-25

- Total Permits Issued **104**
- Valuation Totals **\$ 3,628,348.83**
- Total Permit Fees **\$ 40,744.79**

Accela Permitting Software

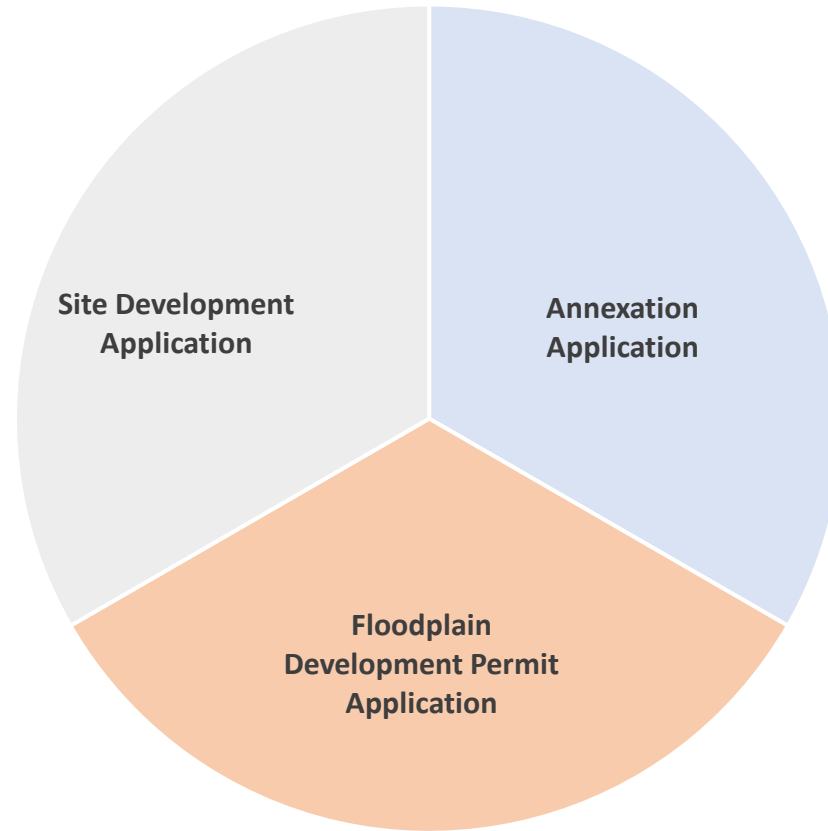
In preparation for the permitting software conversion, Building Department has completed its permitting fee adoption. Staff completed all mandatory training and onboarding requirements. Go-live date: November 18th 2024.

Building Department, in partnership with Oregon Building Codes Division, will hold an in-person contractor's training, set for January 14th, 2025.



Planning and Zoning Department

Jul, Aug, Sep 2024

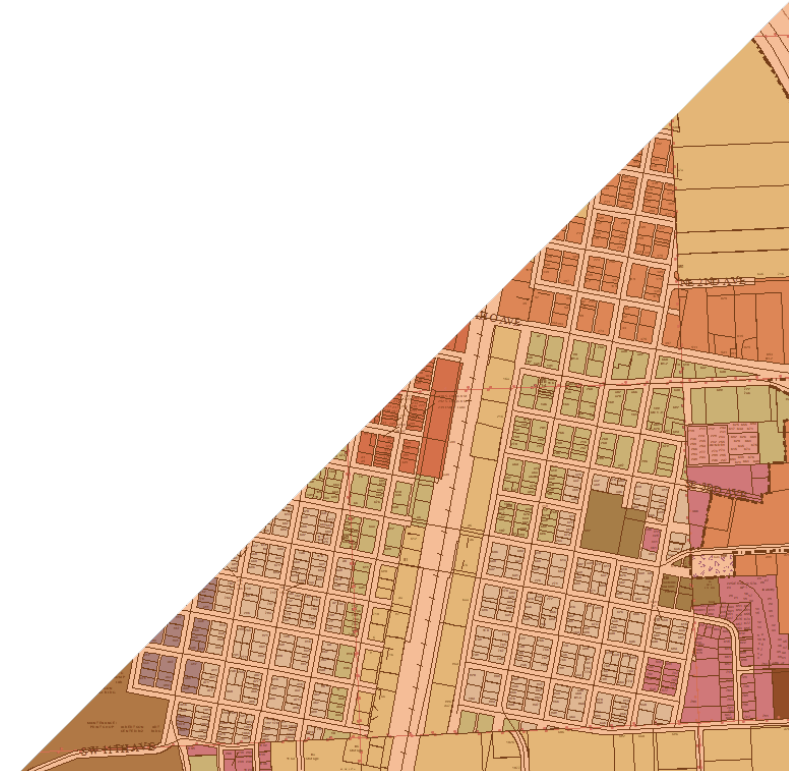


Total Land Use Applications

3

Total Fees for the Quarter

\$781.11



Planning and Zoning Department

Jul, Aug, Sep 2024

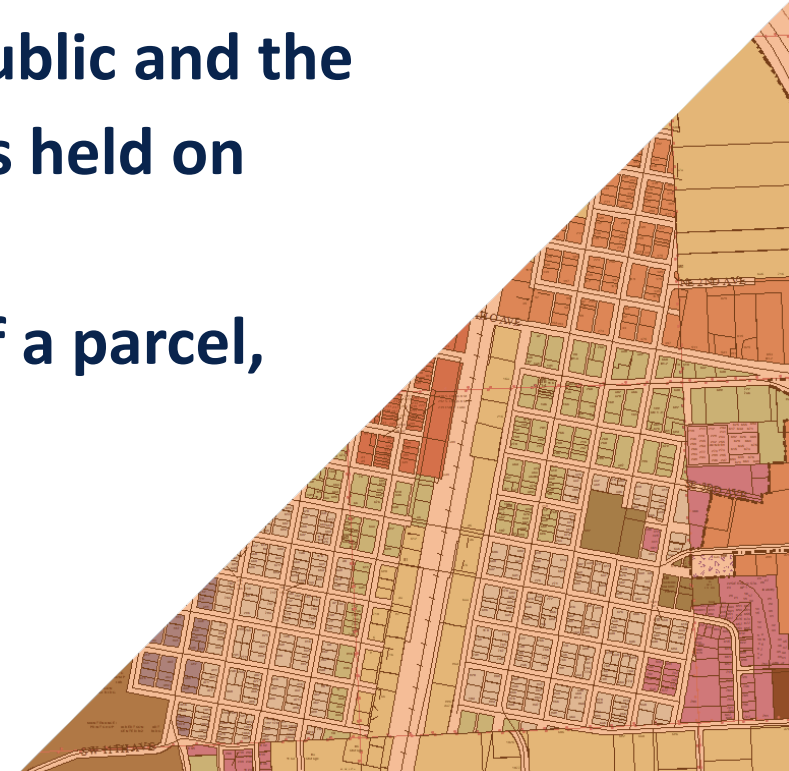


Planning Commission met on September 9th 2024.

One of agenda items was initiation of discussion to draft a short-term rental ordinance within City limits.

The hearing was not attended by any members of the public and the discussion was tabled for a following hearing, which was held on November 18th 2024.

The other agenda item to recommend the annexation of a parcel, was approved unanimously.



SW 4th Ave: from Yturri Beltline to Oregon Street
Idaho Ave: from NW 9th St to West side of I-84 Interchange
Oregon St: from SW 6th Ave to NW 8th Ave
SW 9th St: from SW 4th Ave to W Idaho Ave
SW 2nd St: from SW 5th Ave to W Idaho Ave
SW 1st St: from SW 5th Ave to W Idaho Ave
SE 2nd St: from SE 5th Ave to E Idaho Ave

Idaho Ave: from NW 9th St to West side of I-84 Interchange

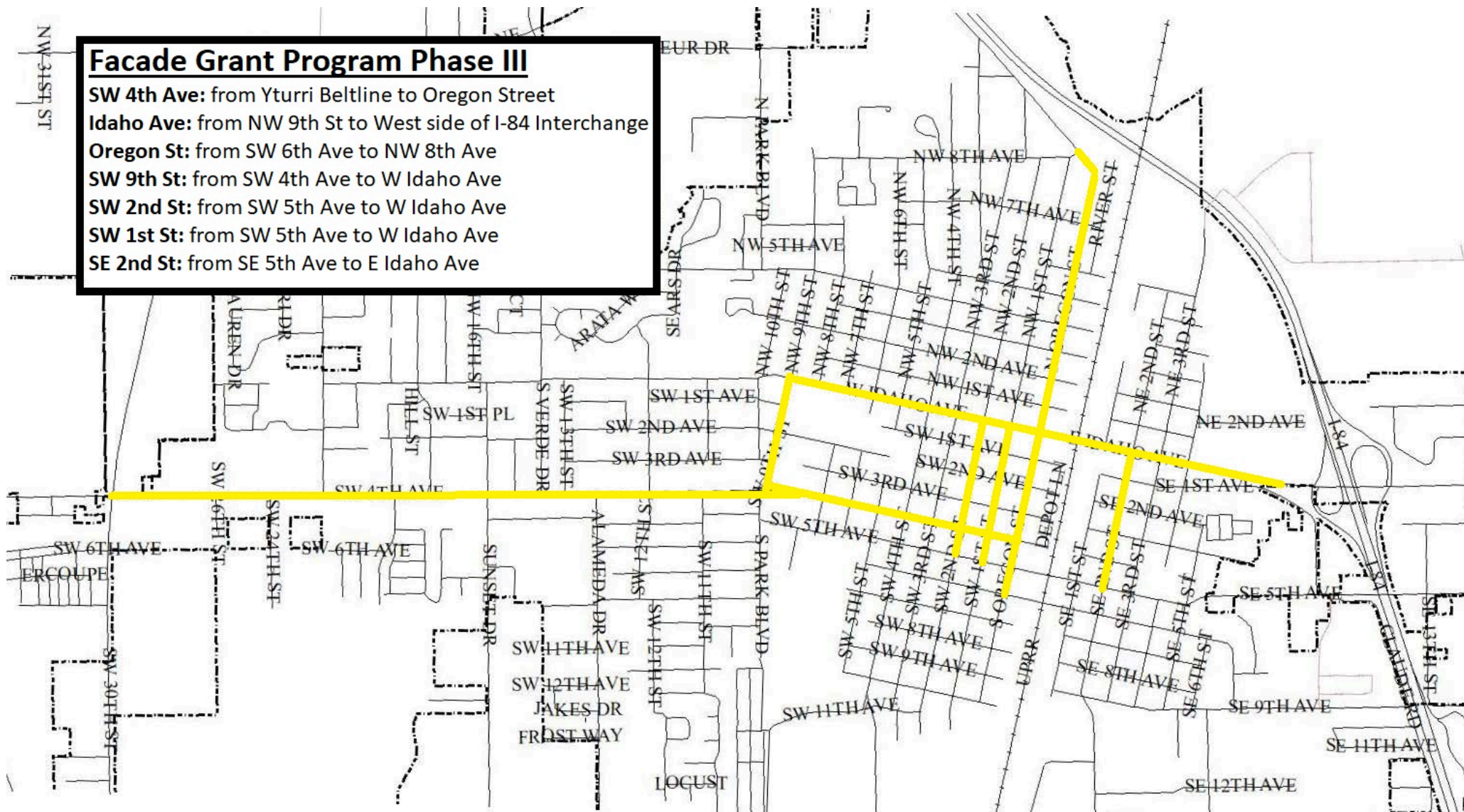
Oregon St: from SW 6th Ave to NW 8th Ave

SW 9th St: from SW 4th Ave to W Idaho Ave

SW 2nd St: from SW 5th Ave to W Idaho Ave

SW 1st St: from SW 5th Ave to W Idaho Ave

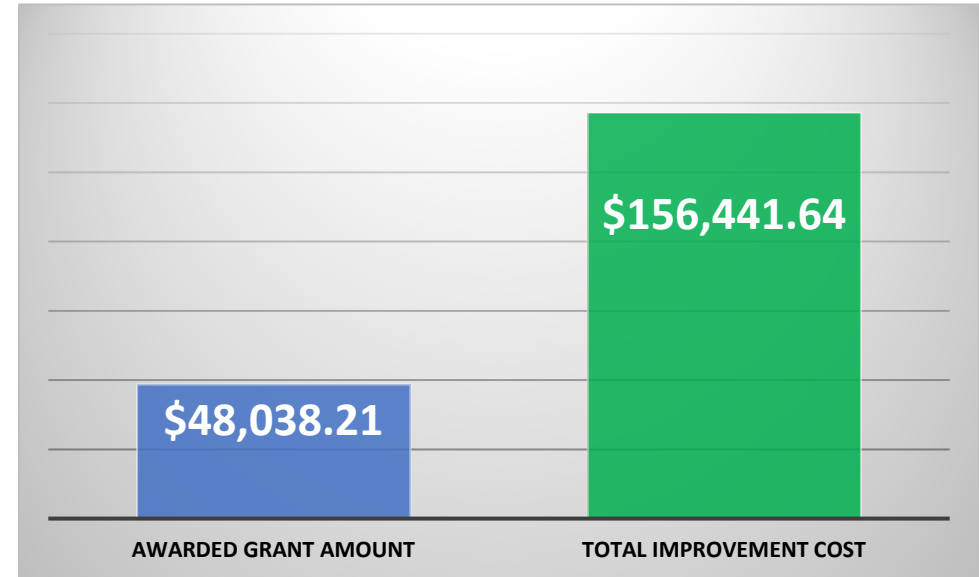
SE 2nd St: from SE 5th Ave to E Idaho Ave



Phase III Façade Grant Program



- Phase III was commenced in June. Two grants awarded to Barinaga Orthodontics and The Curb – total improvement cost: \$39,223.14
- Total awarded funds to-date: \$48,038.21 leveraged \$156,441.64 in improvement costs
- As of 10/01/2024 – available grant amount remaining is \$26,961.79



Ontario Economic Activity



Jul, Aug, Sep 2024

- Peterbuilt remodel – one of the existing structures was demolished and a new 16,000 sq.ft. facility will go in its place, project estimated value – more than \$4.5 million. Plan review completed and ready to issue permits.
- St. Alphonsus Medical Center – remodel and addition of new MRI installation.
- Malheur County Housing Authority, Brookdale Senior Living, Loft Properties, DHS, Davita Dialysis, Four Rivers Community School, Snake River Ventures, Calvary Chapel – installed upgrades to their heating or cooling systems.



Ontario Economic Activity

Continued

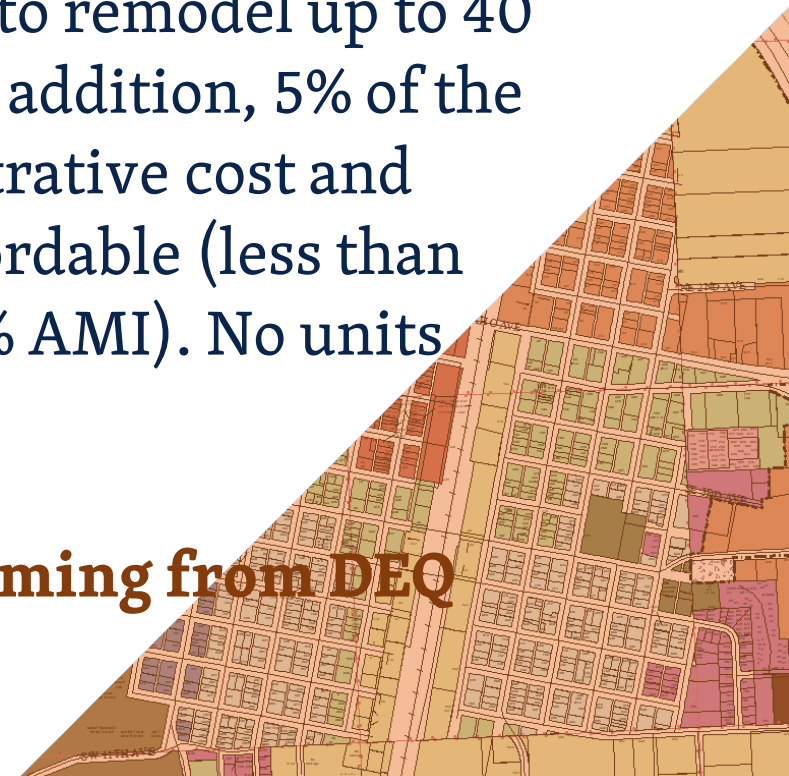


“Oregon’s Climate Equity and Resilience Through Action (CERTA) Grant”

Ontario was awarded \$1.8 million to distribute to local developers to remodel and reuse existing vacant or underutilized buildings for affordable and workforce housing. The awarded amount will be allocated to remodel up to 40 units, with a fixed incentive amount of up to \$45K/unit. In addition, 5% of the incentive allocation will be added to support local administrative cost and implementation. At least 25% of housing units must be affordable (less than 80% AMI) and all others must be workforce (less than 120% AMI). No units may be short term rentals.

Status: implementation date – 10/17/2024

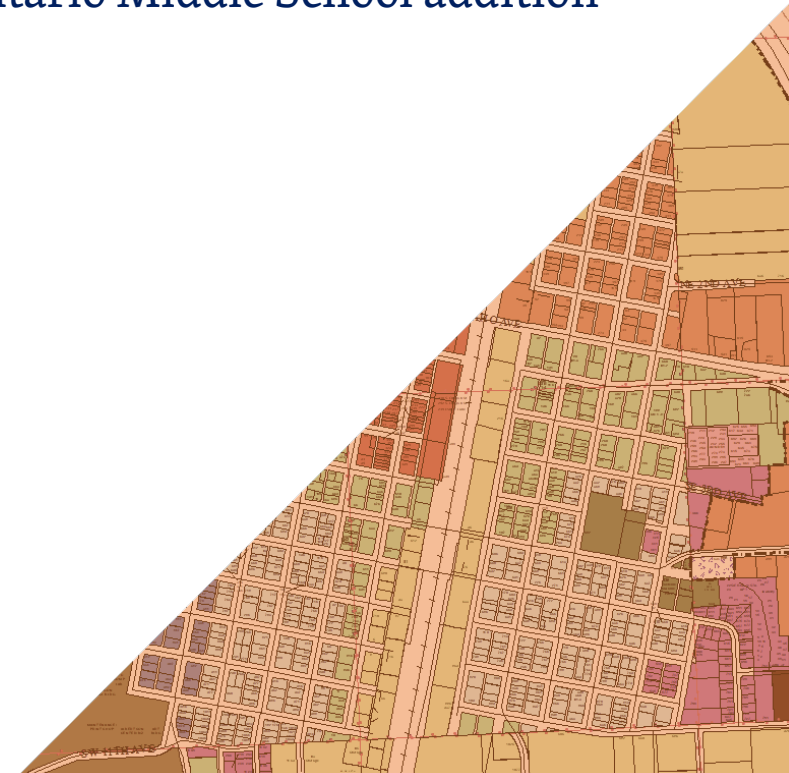
application and grant requirements are forthcoming from DEQ



Completed Projects



Ontario Middle School addition



Completed Projects



COMPLETED:
Harrah Heights Subdivision
1554 Skookum Dr



COMPLETED:
Harrah Heights
Subdivision
1565 Skookum Dr



Completed Projects



1251 and 1249 Phillips Circle



COMPLETED:
790 SE 6th St



COMPLETED:
798 SE 6th St

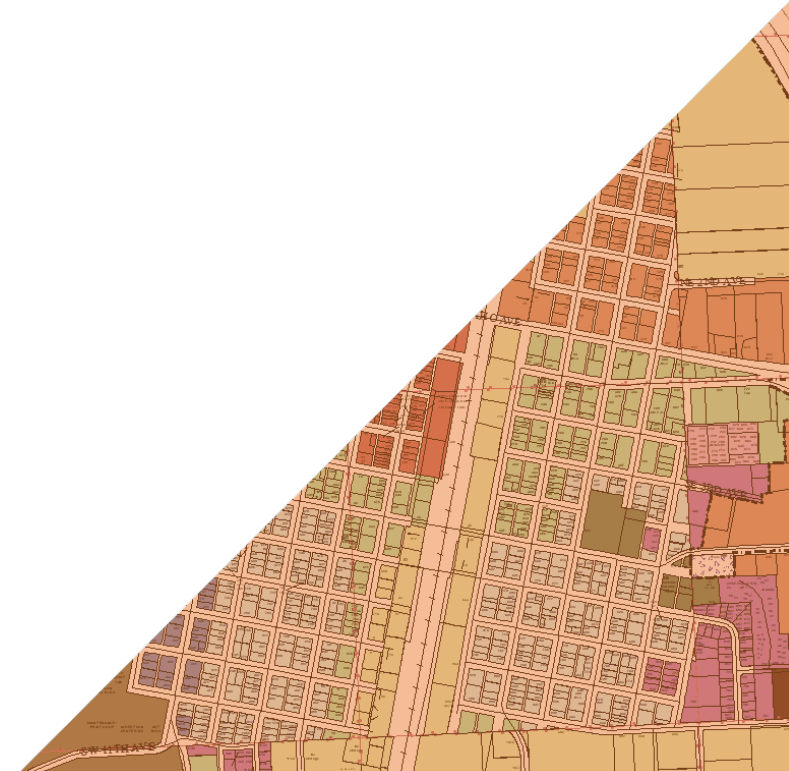
Baja Creek Subdivision



Completed Projects



TERRANOVA MOBILE HOME PARK
684 SE 10th Street
3 more manufactured homes added



Certificates of Occupancy

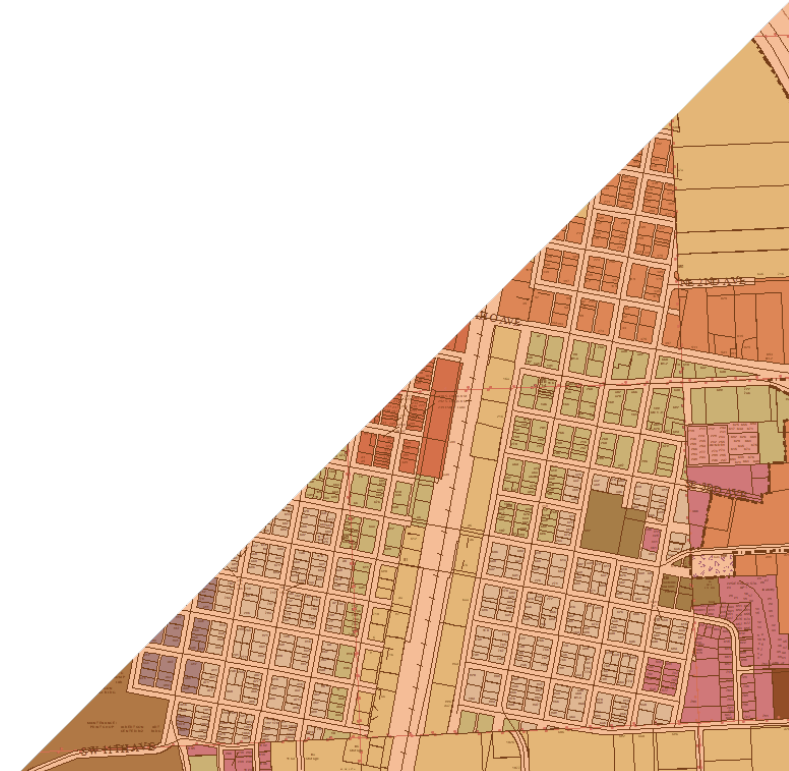


Commercial:

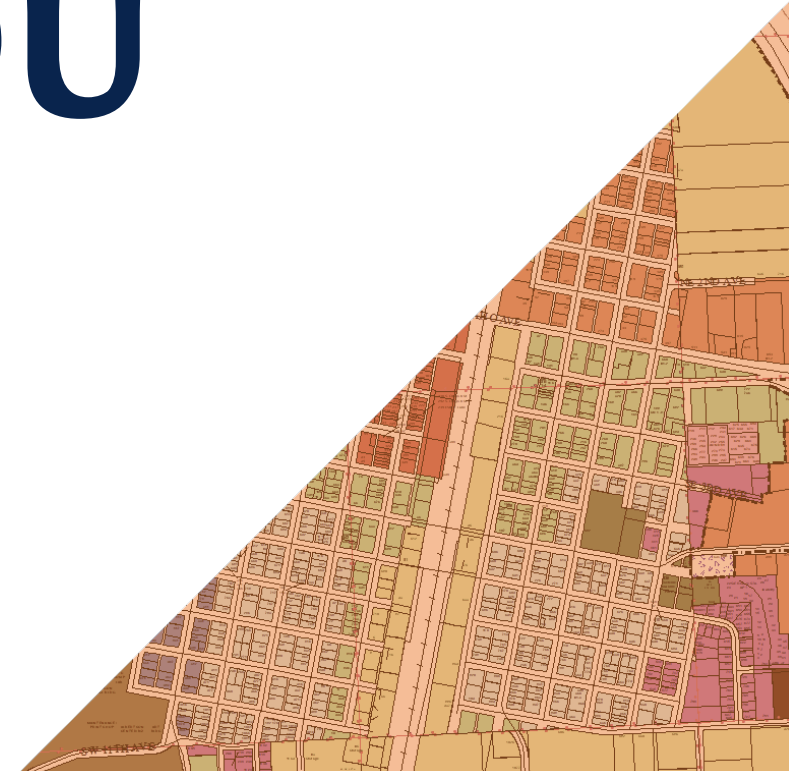
- Ontario 8C Middle School Addition (573 SW 2nd Ave)

Residential:

- Terranova Mobile Home Park (684 SE 10th St)
 - 3 Spaces: #29, #29, #33
- Harrah Heights (Skookum Dr)
 - Single Family Home: 1554 and 1565 Skookum Dr
- Baja Creek
 - Single Family Home: 790 and 798 SE 6th St



THANK YOU



ONTARIO FIRE & RESCUE 1st Quarter Report

July through September 2024



INCIDENT STATISTICS

Comparison to 2015 Quarterly Average

- 2% Increase in Medical Calls for Service
- 48% Increase in Fire Calls for Service

First Quarter 2024 Calls for Service	City	Rural	Total
Medical Emergencies	360	49	409
Tiered Medical Calls (Non-Emergency)	76	5	81
Fire Related Calls	73	53	126
Hazmat	1	0	1
Generals	9	17	26
Mutual Aid Given	2	10	12
Overdoses	13	3	16
Total	510	107	617

83% 17%



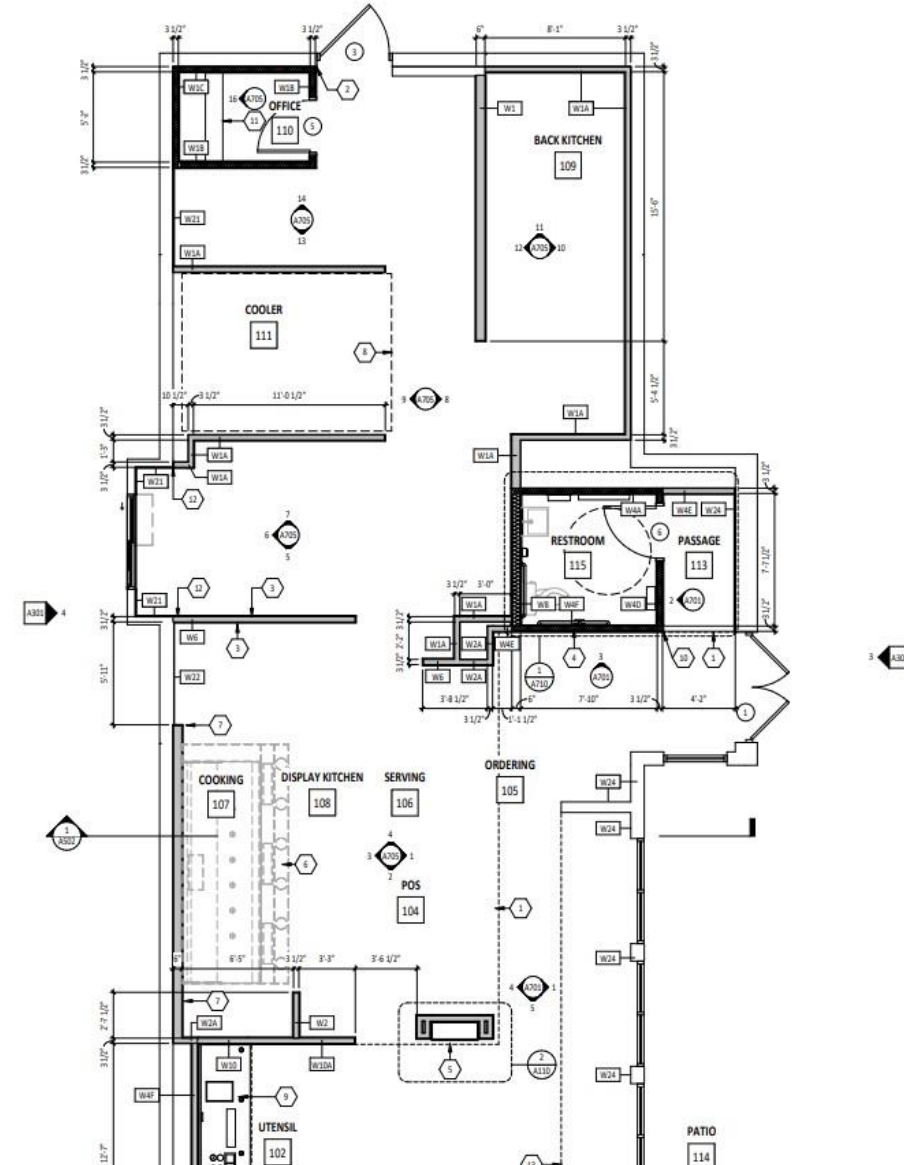
MAJOR INCIDENTS

- July 4th – Fire in our wildland-urban interface (Canyon 2 & Foothill Drive) caused by illegal fireworks.
- July 10th – Huntington Fire; We sent a brush truck and Chief Benson attended in his role as Malheur County Fire Defense Board Assistant Chief as requested by the OSFM's Office.
- July 11th – Cow Valley Fire; We sent multiple resources over several days to assist the Vale area community.
- The Cow Valley and Durkee fires burned together to create one of the top ten largest fires in Oregon's known history and at one time, the largest fire burning in the United States. The fire was within ten miles of Ontario. The Incident Command System was activated, and an Emergency Operations Center was established at our training center. Several agency partners assisted with resources.
- July 16th – Norco Propane Tank Leak; Evacuated nearby businesses and monitored air until crews successfully shut off the tank.
- August 7th – Paddock Fire; Assisted Payette and New Plymouth Fire Departments with structure protection.
- September 11th – Vehicle into occupied residence. Crews removed injured patient from residence.
- September 12th – Motel 6 Fire; an apparent lithium battery explosion severely injured a person and completely destroyed one hotel room. Crews made an excellent stop of the fire, keeping it from running through the attic.



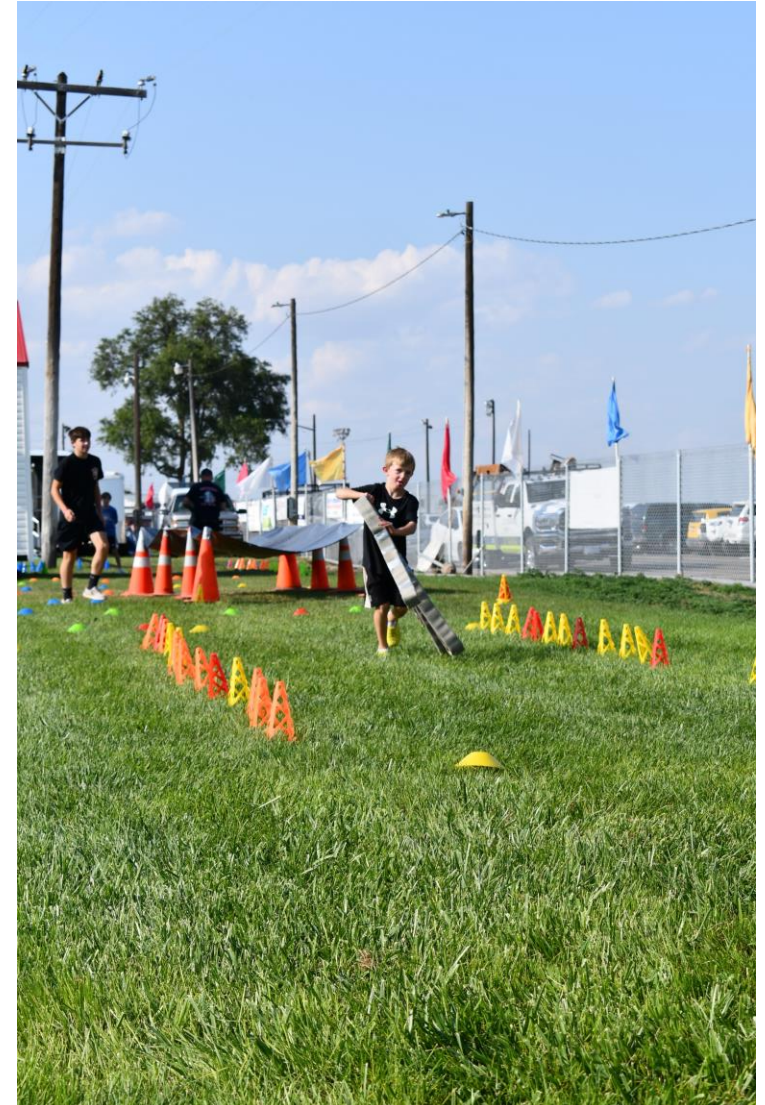
FIRE PREVENTION

- The Ontario Building Department is an invaluable partner in fire prevention.
- OSFM Deputy Randy Fales continues to assist Ontario Fire with facility inspections throughout the year. Deputy Fales is helping to train career firefighters in fire prevention inspections.
- Ontario Police Department continues to be a valuable partner in fire prevention as well.
- Fire prevention is a vital part of our operations and includes community education, plan review, inspections, code enforcement, fire investigation, and continuing education.



COMMUNITY ENGAGEMENT & EDUCATION

- Malheur County Fair: Smoke House and Obstacle Course
- Malheur County Local Emergency Planning Committee (LEPC)
- OHS Youth Soccer Camp – Engine sprayed water at the conclusion of the soccer camp
- Care packages for wildland firefighters working in our area.
- Oregon State Fire Marshal's Office Fire Defense Board Chiefs
- Snake River Valley Fire Danger Committee (BLM-lead)
- Snake River Valley Fire Chiefs Association
- Social media posts with information related to fire safety and prevention.
- Coffee with the Veterans – Captain Jared Gammage
- Ontario Area Chamber of Commerce
- National Night Out

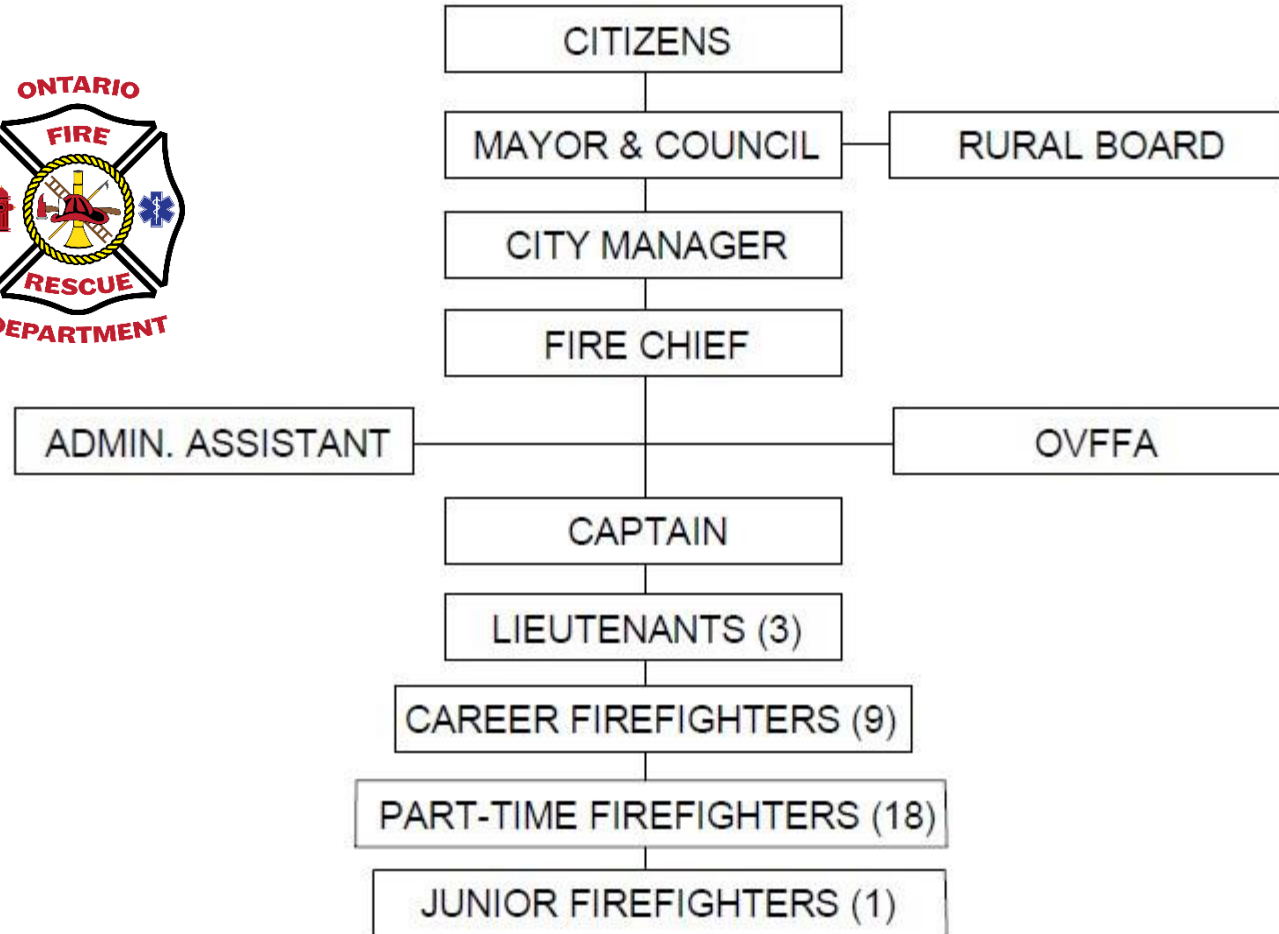


TRAINING & PROFESSIONAL DEVELOPMENT

- Regular Tuesday night trainings (drills). Part-time, on-call firefighters are required to attend at least 50% of drills.
- Daily training by duty crews – Our career firefighters are required to train a minimum of one-hour per shift.
- All training is designed to meet minimum State and Federal standards to keep all firefighters current with fire and EMS training standards.
- Snake River Valley Training Officers Association and Snake River Valley Fire Chiefs Association – Training and operations with 28 area fire departments, which also includes a mutual aid agreement. Mutual aid is becoming increasingly important to all fire departments in the area.



ORGANIZATIONAL CHART



PERSONNEL

- Our people are our greatest asset.
- Ontario Fire & Rescue currently operates with a minimum staffing level of two firefighter/EMTs covering our response area 24 hours a day, 365 days a year.
- 70% of the time we have three on duty. 30% of the time we operate with two on Rescue 1 due to vacation and sick time.
- The addition of the Captain position has greatly enhanced our safety and capabilities on Monday through Friday, 8:00 AM until 5:00 PM. This position provides 2-in-2-out around 23% of the time. It also provides for division supervision and greatly enhances our incident command system.
- Promotions: Part-time firefighter Cameron Saito was promoted to career firefighter; Career firefighter Lonnie Justus was promoted to Lieutenant; Lieutenant Jared Gammage was promoted to Captain.
- We are starting to see the decline of people interested in being part-time, on-call firefighters. This has been a nation-wide issue for several years.



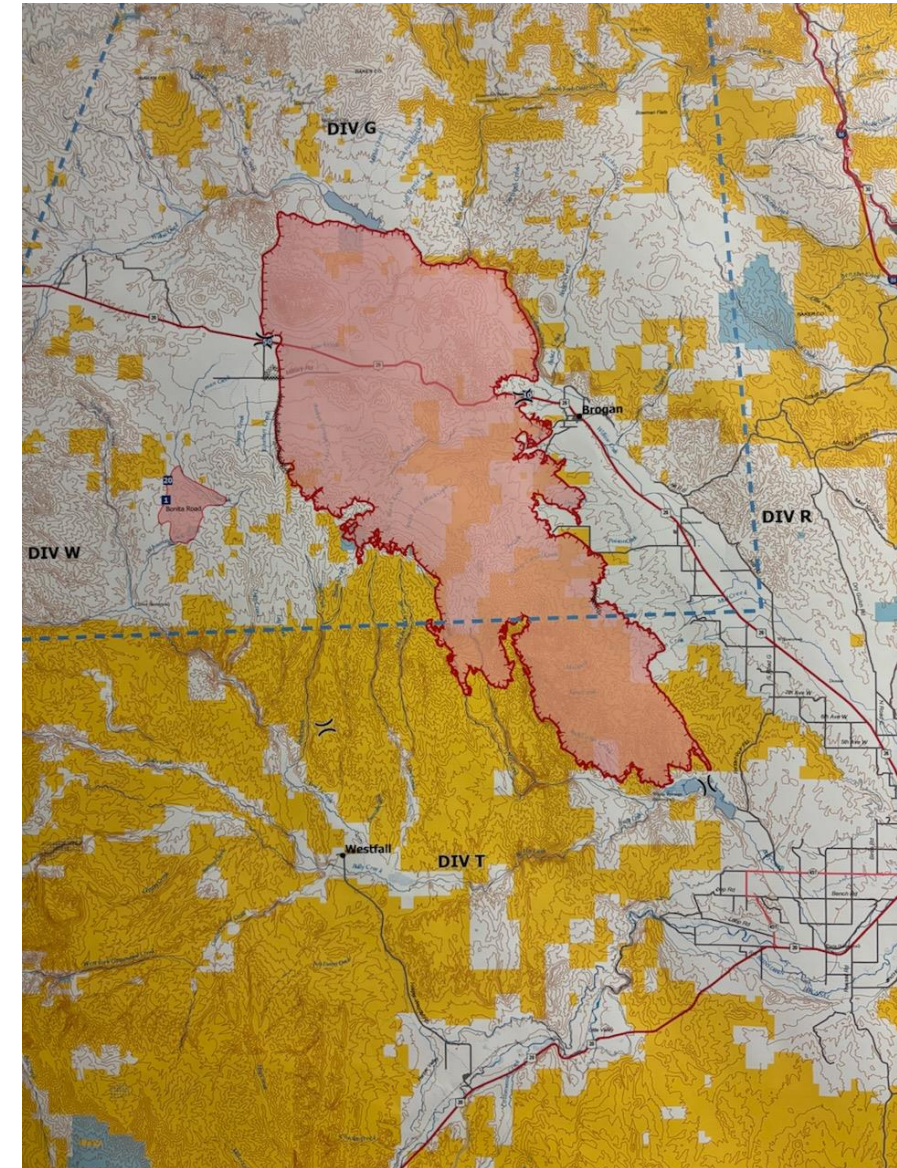
EQUIPMENT & FACILITIES

- The Ontario Rural Fire Protection District received Tender 158 through an OSFM Apparatus Grant. 158 is in service and adds 2000 gallons of mobile water supply to our arsenal.
- Fire Station 2 Addition concept plans are underway. We hope to go out to bid sometime this winter. The Ontario Rural Fire Protection District has earmarked \$425,000 in this year's budget for the project.



1ST QUARTER FINANCIAL IMPACT

- The State of Oregon had a historic wildfire season this year resulting in a record-setting 17 Governor-issued Conflagration Acts.
- OSFM deployed 88 task forces from Oregon's fire service, along with other Federal and out of state resources.
- The Cow Valley and Durkee fires threatened Ontario, resulting in an “all hands-on deck” approach to prepare for the potential impact to our community.
- The combination of local fuel conditions and fire responses, mutual aid assistance to help neighboring communities, and preparations for potential mega-fire impact in Ontario resulted in a higher-than-normal use of funds allocated for personnel and overtime.
- As of November 21, 2024, our remaining FY funding for part-time personnel is at 9.69%. This percentage will improve when funding from the OSFM Wildland Grant is added to the Personnel budget. Overtime remaining for this FY is at 55.8%.
- The OSFM Wildland Staffing Grant provided \$35,000 for Ontario. These funds were spent by the end of August and helped us upstaff during red flag warnings and other high fire risk conditions (example 4th of July).



STRATEGIC INITIATIVES

- Safe and adequate staffing levels. Our goal is to provide Ontario with a minimum staffing level of four firefighters/EMTs, 24 hours a day, 365 days a year. This goal not only provides a safer working environment for our firefighters, but also greatly increases our capability to aggressively attack fires and affect rescues in our community. We are working with the City Council and Staff, the Ontario Rural Fire Protection District, and other important stakeholders to explore funding options to reach this goal.
- Work with our partners to find ways to provide Ontario Police Department more space at City Hall. Success on the Station 2 addition project and construction of a new fire station 1 will free up space for Ontario Police Department.
- Community Risk Assessment / Standard of Cover project. ESCI is currently working to assist us with a community risk assessment, which will paint a good picture to our customers and stakeholders of what Ontario Fire and Rescue is tasked with protecting. The Standard of Cover will assist us with defining the level of service our community wants to support.
- Enhance the partnership between the City of Ontario and the Ontario Rural Fire Protection District. This relationship is vital to the success of your fire department.

THANK YOU!

We are continually grateful to
serve the citizens of Ontario!





ONTARIO
OREGON

Public Works Department

QUARTERLY PRESENTATION JULY - SEPTEMBER 2024

Engineering Development Review & Special Projects



- 15 Right of Way permits issued
- 12 PDAC meetings held
- 2 address changes or additions
- Multiple plan reviews
- SE 5th Ave Pedestrian Improvement Project construction
- Flocculation basin design and bid
- Sidewalk grant applications and construction inspection
- Multiple construction inspections



Engineering Development Review & Special Projects



- Lion's Park shelter
- Sidewalk grant program



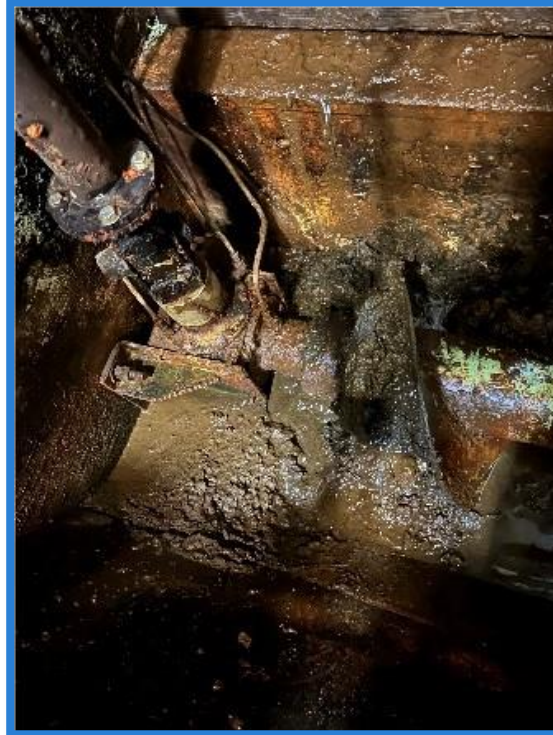
Water Treatment Plant



- Completed the Westech expansion project
- Replaced the #2 blower in Westech
- Replaced all 6 chlorine pumps
- Utilized all 3 Westech filters to perform maintenance on the old plant



Water Treatment Plant



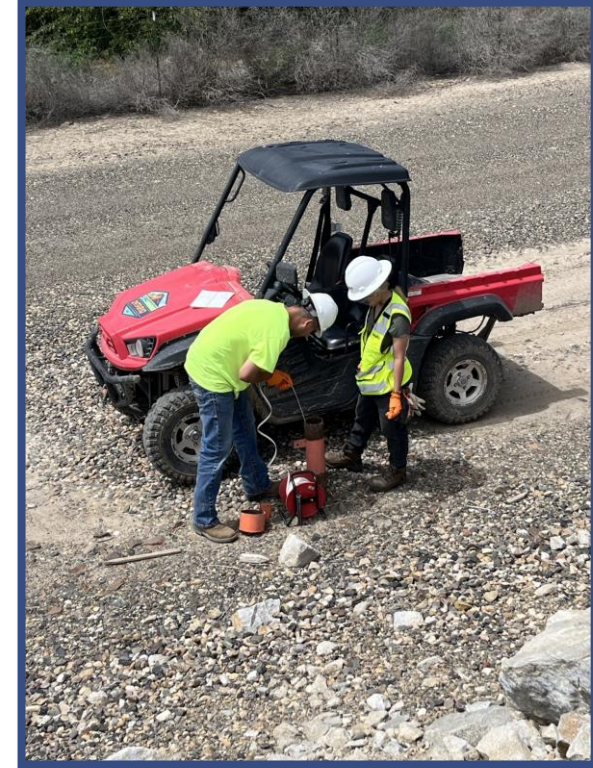
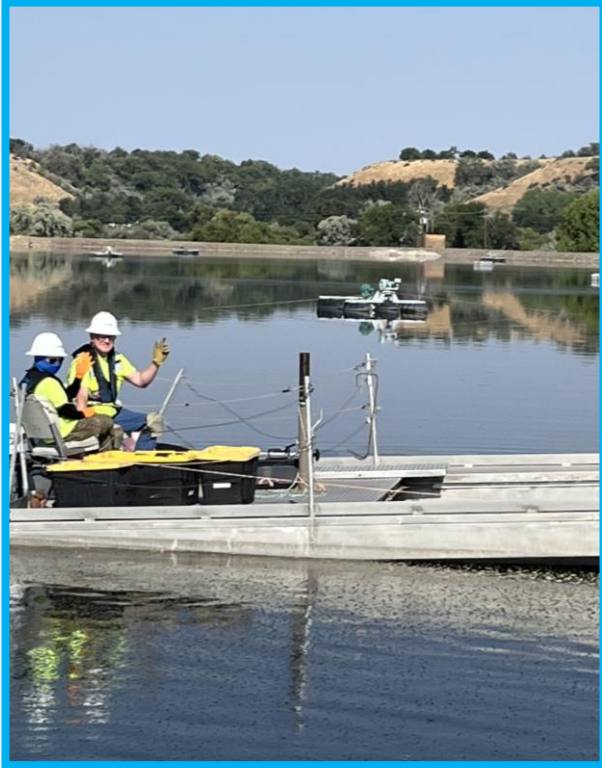
Wastewater Treatment Plant



- Replaced the new skyline motor with spare, sent back for warranty work
- Aerator maintenance quarterly and monthly inspections
- Mowed the buffer areas around the pivots
- Completed the quarterly P Well samples
- Annual MCC inspections completed
- Cleaned the contact east contact chamber



Wastewater Treatment Plant



Buildings, Parks & Cemeteries



- 21 funerals at Evergreen Cemetery
- Applied herbicide to the parks and cemeteries
- Raised over 70 sprinklers and replaced over 20 on the grass runway
- Mowing, trash, watering throughout the parks



Building, Parks & Cemeteries



ONTARIO
OREGON



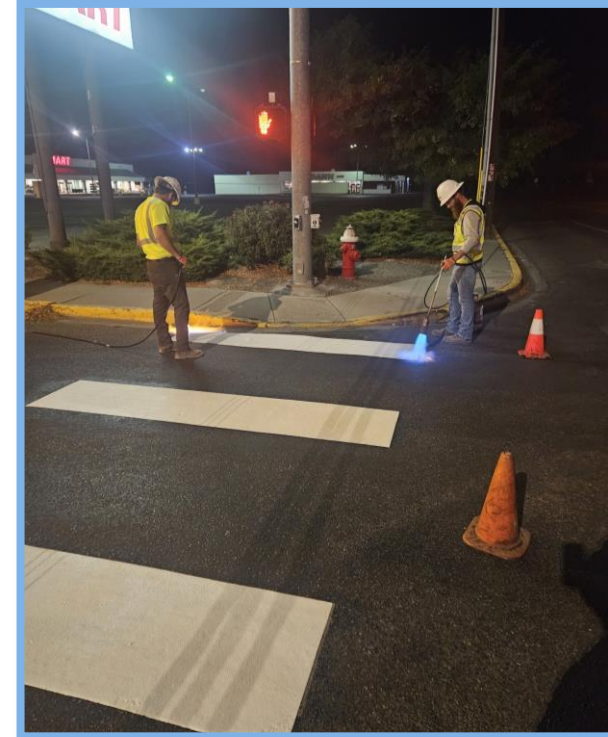
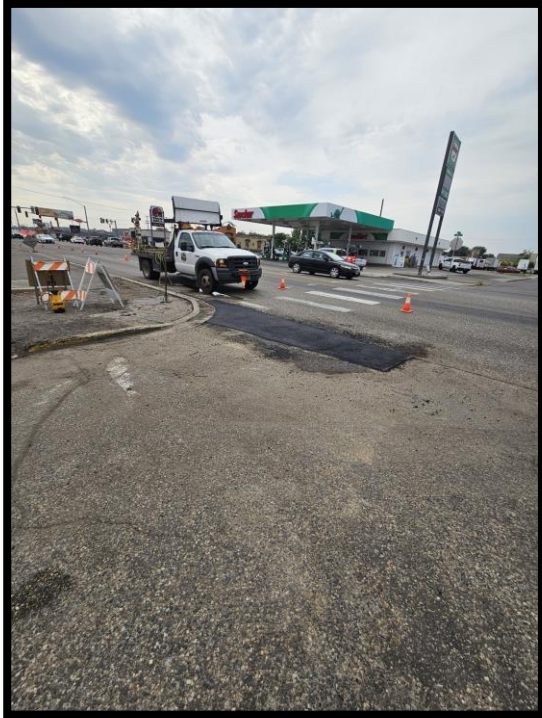
Field Services



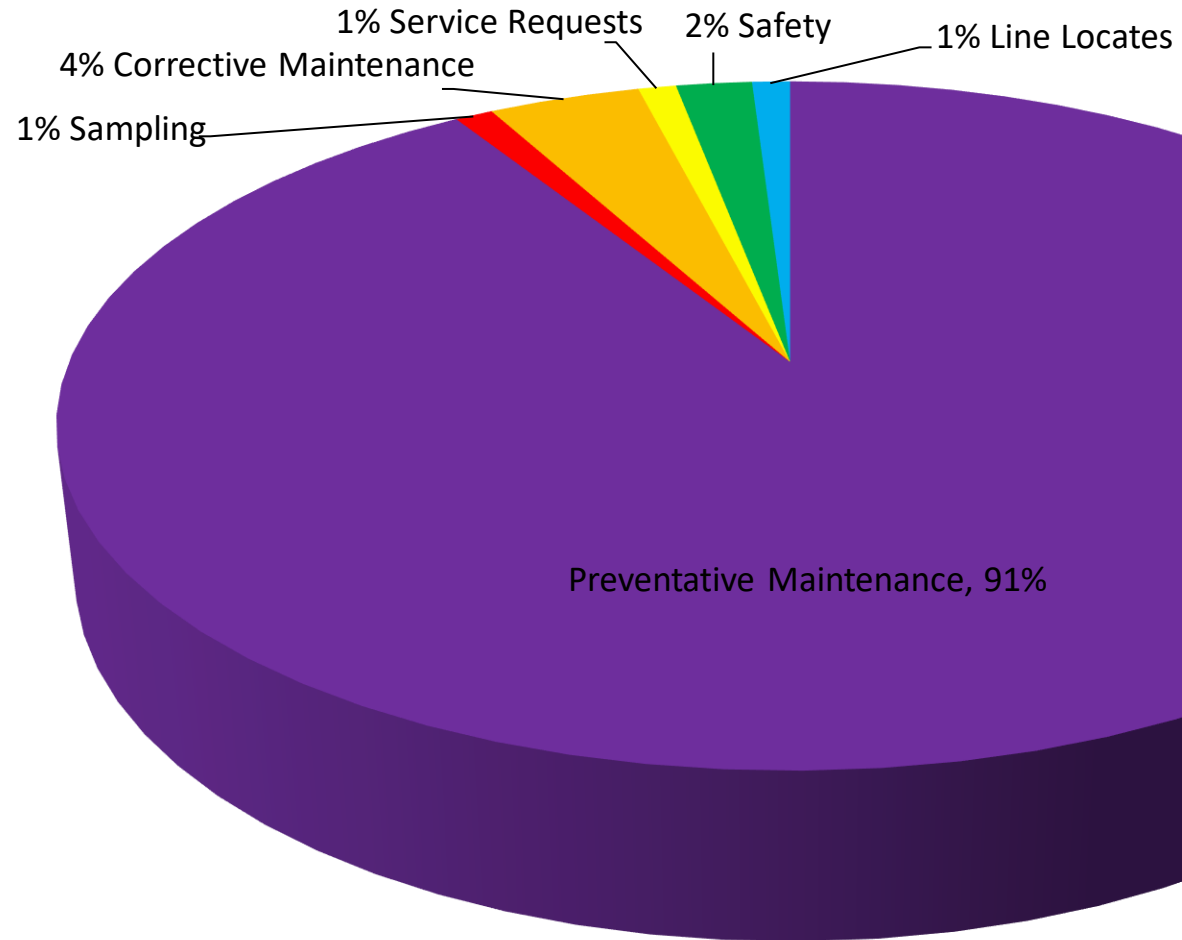
- Installed 6 new water service
- Replaced 190 water meters that failed
- 151 utility locates completed
- Paved back multiple asphalt patches from utility work, and potholes
- Repaired the broken pipe on Malheur Farm in pivot #1
- Primary and secondary routes swept, full town sweeping completed as well
- Painted crosswalks throughout town, started replacing thermos plastic crosswalks
- Repaired multiple water leaks



Field Services: Streets & Collection/Distribution



Department Summary





ONTARIO
OREGON

Questions?



Jacobs

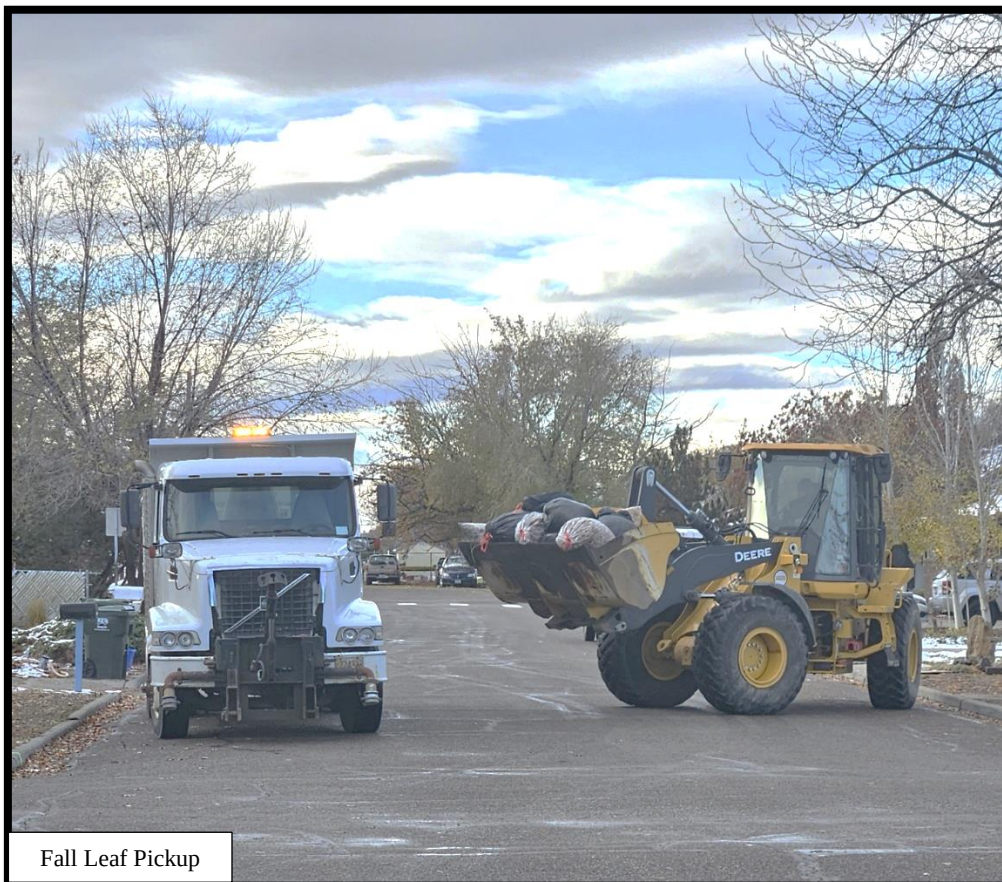
Public Works Department

Monthly Report

November 2024



Jacobs



Fall Leaf Pickup

Monthly Business Review

Public Works Department

Contents:

- ENGINEERING DEVELOPMENT REVIEW SUMMARY
- WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM SUMMARY
- WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
- OPERATIONS MAINTENANCE SUMMARY
- FACILITIES, CEMETERIES & PARKS
- APPENDIX



Loading salt for roads

November Business Review

DEVELOPMENT REVIEW

ACTIVITIES NOVEMBER 2024

- Issued 6 ROW Permits
- Attended 1 PDAC meeting to discuss the expansion of a business.
- Attended 1 PDAC meeting to discuss the addition of residential housing.
- Attended the Jacobs monthly safety meeting.
- Inspected the abandonment of 0 Backflow devices on irrigation systems.
- Multiple plan reviews for new construction
- Multiple construction inspections
- Beck Park Pond Trail was awarded to IRVCO and rehabilitation of the trail started November 18th but may be delayed due to the weather.
- SE 5th Ave Sidewalk Project- Substantial Completion was issued and we are working with IRVCO on punch list items. IPCO is scheduled to start the installation of the lighting the middle to the end of November.
- City Hall Elevator Modernization is still in the engineering process.
- Water Treatment Plant Expansion Project has been tested and is currently online. There are minor adjustments being made along with punch list items continue.
- East Lane Pavement Rehabilitation Project is at 90% design and bid documents are being drafted with plans to go out to bid in February.
- Safe Streets for All Grant- Kittleson is working on concept design for a short list of projects.
- Farm Lease- Lease renewal has been signed by the lessee.
- Headworks Screen Replacement- RH2 is continuing to work on concept design for the new Headworks Screen replacement.



Curb Forms



Dork Canal Culvert



Dork Canal Footing
Forms



Seepage bed

November Business Review

WATER: TREATMENT PLANT AND DISTRIBUTION SUMMARY

ACTIVITIES NOVEMBER 2024

- Water treatment staff run diagnostic checks (jar testing) weekly to ensure that the chemical dosing is correct for the river water quality.
- Monthly Bacterial samples taken.
- 3rd set of UCMR5 samples taken.
- Assisted with anchor cable installation at WWTP
- New VFDs installed on Wells 4 and 6
- 8 leak checks.
- 10 water meters turned on customer request.
- 2 meters checked for high consumption.
- 9 meters off customer request.
- 24 meters read verified.
- 25 meters off for non-payment.
- 23 meters on for payment.
- 35 utility locates completed.



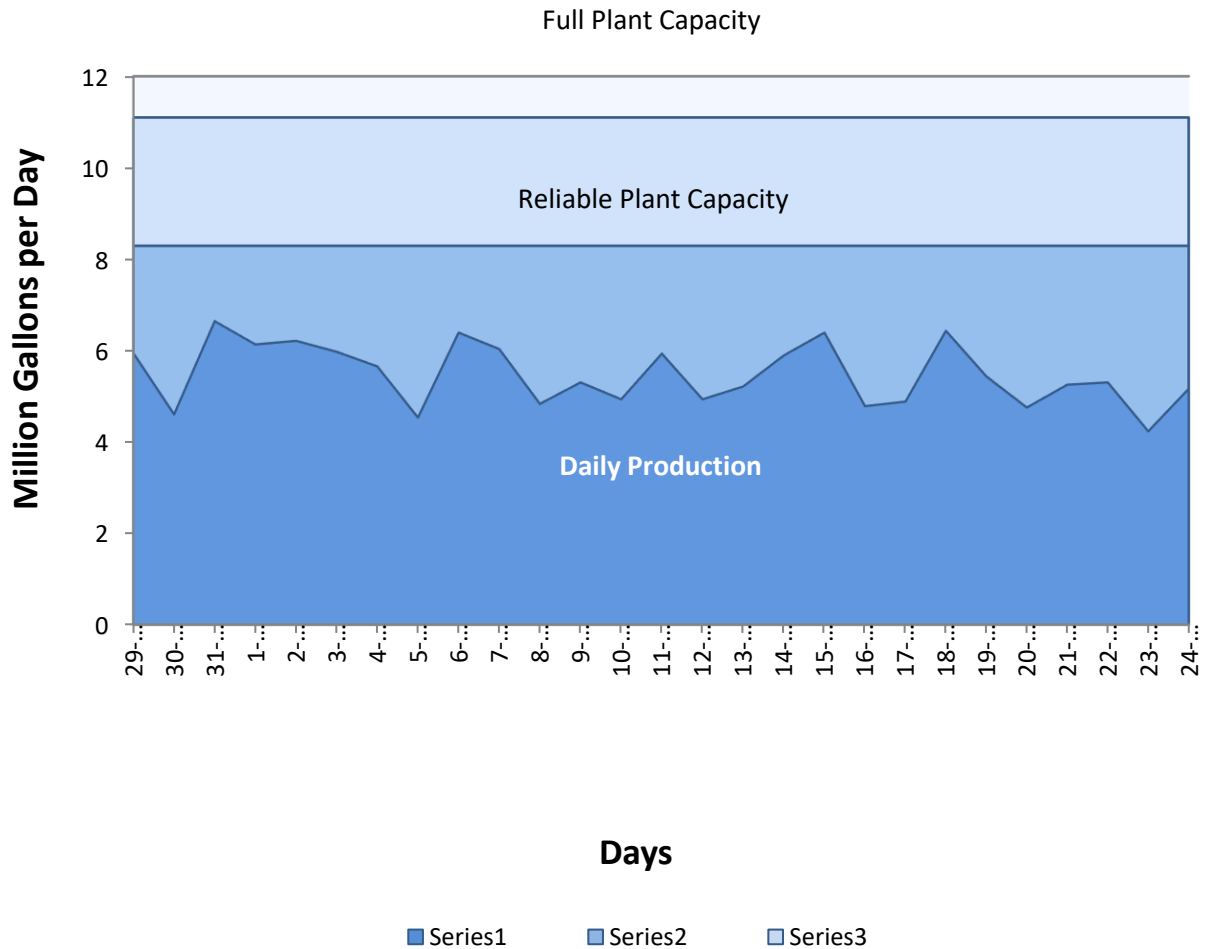
New plow and windshield on side by side



Replaced Harmonic Filter at Eastside Booster Station

WATER TREATMENT PLANT PRODUCTION VS. CAPACITY

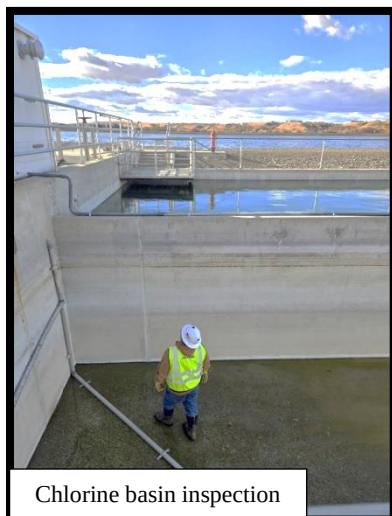
Demand vs. Availability Oct 29-Nov 26, 2024



November Business Review

**WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM SUMMARY
ACTIVITIES NOVEMBER 2024**

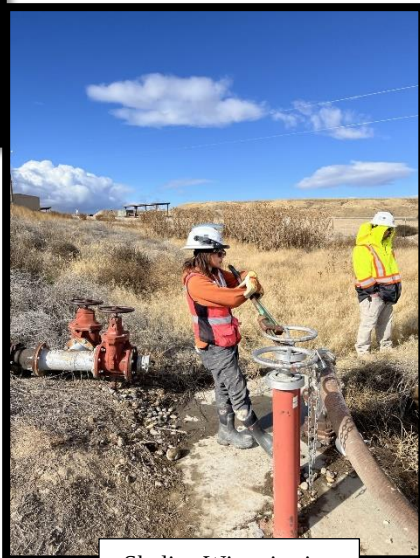
- All sampling per the 2019 NPDES permit has been completed.
- All OSU samples were completed for the month.
- All piezometer readings taken for the month.
- Monitoring well sampling were completed for the year.
- We currently have 5 days of storage in the WWTP Lagoons due to recent excessive rains.
- Skyline Reservoir is currently at 7.2 ft of storage.
- Plant effluent to the river started November 18th for the winter season.
- Hach Cl 17 analyzers were serviced.
- Skyline and Malheur irrigation systems were winterized.
- pH Adjustment line was repaired, and chlorine contact basins were inspected.



Chlorine basin inspection



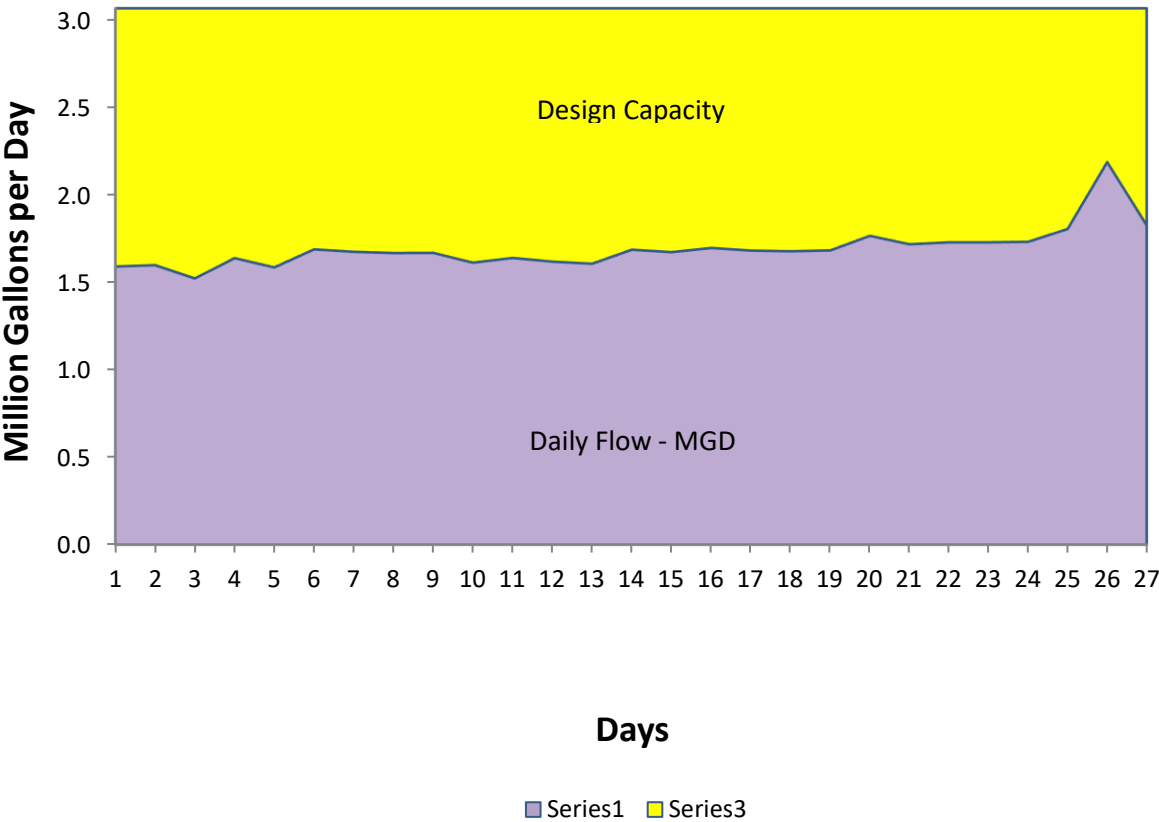
Skyline Winterization



Skyline Winterization

WASTEWATER TREATMENT PLANT

Wastewater Treatment Flows
Oct 29, 2024 - Nov 24, 2024



November Business Review

OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES NOVEMBER 2024

- Repaired water service at 726 SW 4TH ST.
- Two rounds of underpass and downtown sweeping.
- Applied thermoplastic arrows on NW 4TH ST.
- Setup event downtown for Halloween.
- Performed water tap for Peter Built.
- Pulled West Idaho lift station pump due to being clogged.
- Performed routine maintenance on equipment.
- Setup for Veterans Day parade.
- Started sewer cleaning.
- Started cleaning catch basins.
- Preparing trucks for leaf pickup.
- Helped WWTP with installing new cable.
- Cleaned lean-to at public works for netting.
- Performed water tap for fire service.
- Cleaned out hut that stores cold mix asphalt.
- 5 loads of salt delivered.
- Put salt box in 5-yard truck.
- Set up event on Oregon ST.
- Pothole to verify water line at SE 1ST ST.
- Picked up shopping carts on Tapadera Ave.
- Salted primary roads.
- Repaired water service at 690 SE 5TH AVE.
- Pothole to verify fiberoptic line on SE 5TH AVE.
- Repaired water main on SW 10TH AVE.
- Asphalt patches around town.
- Started round one of leaf pickup.
- Put up Christmas lights downtown.
- Swept E IDAHO due to concrete truck spillage.
- Six tons of cold mix asphalt put in hut.
- Installed new radios in school crossing lights on SW 4TH Ave.
- 12,500 feet of sewer main lines ran.
- 1 new meter installed.
- 7 meters changed out.



Asphalt Patch



Catch Basin Cleaning

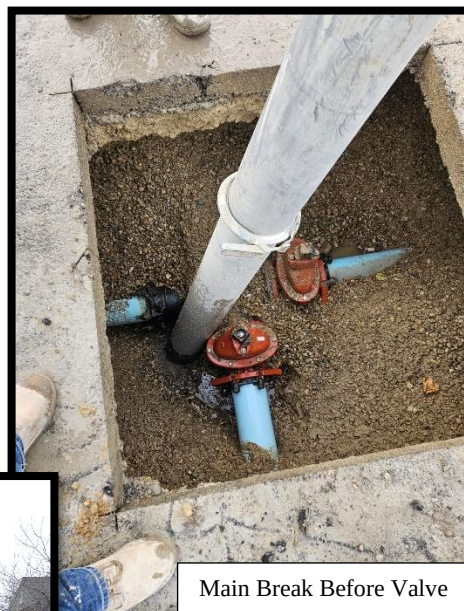
November Business Review

OPERATIONS MAINTENANCE: STREETS AND COLLECTION/DISTRIBUTION SUMMARY

ACTIVITIES NOVEMEBR 2024



Christmas Decorations

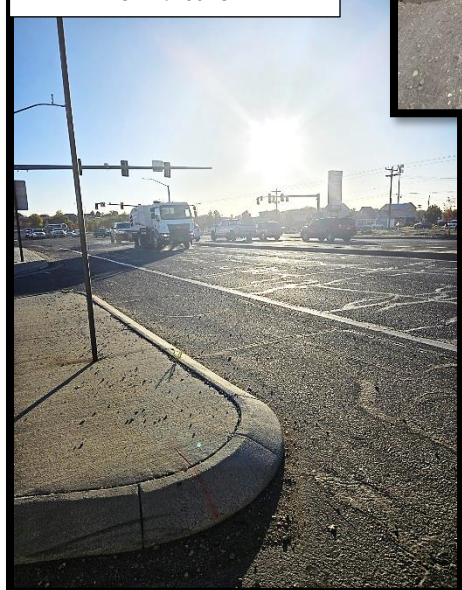


Main Break Before Valve



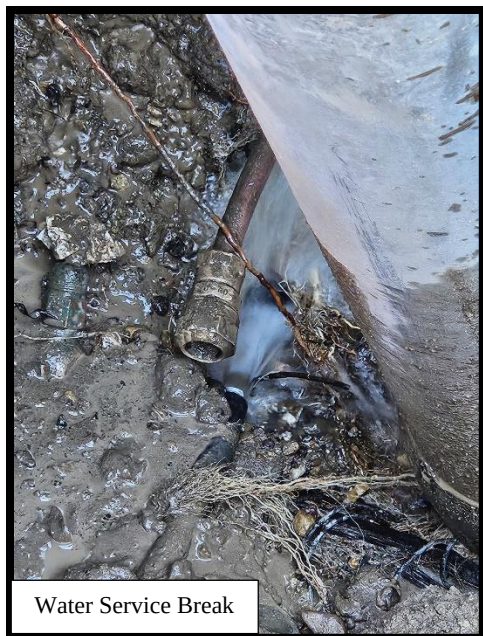
Main Break in Alley

Sweeper Picking up Gravel
on E. Idaho



Sewer Line Cleaning

November Business Review



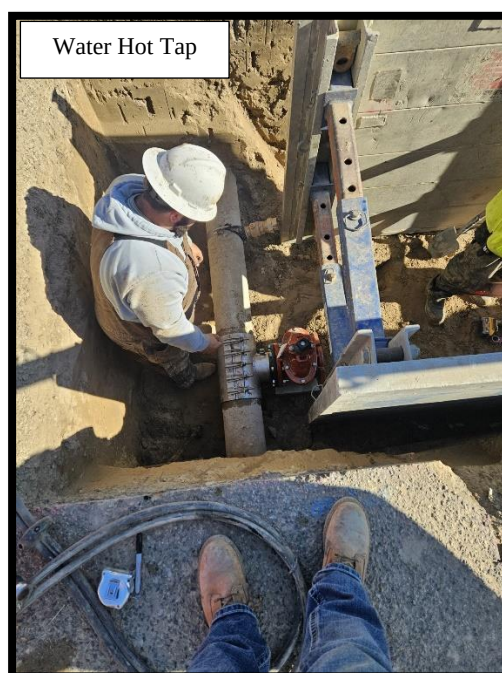
Water Service Break



Water Service Repair



Salting Roads



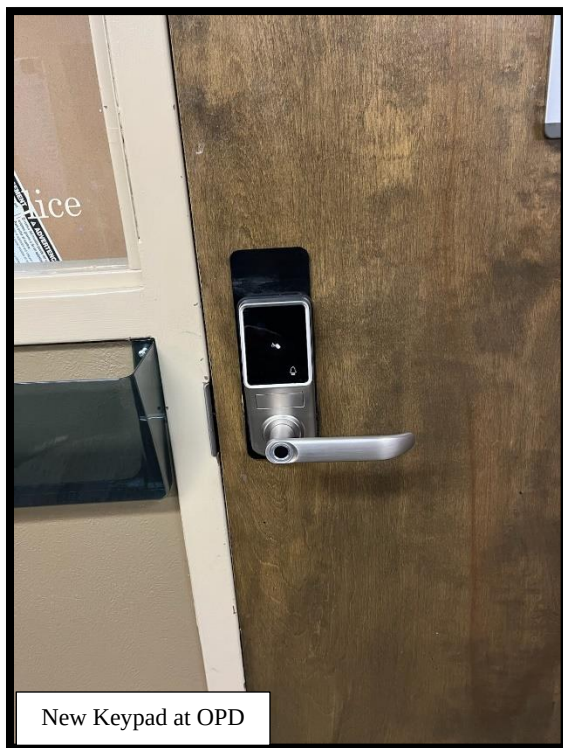
Water Hot Tap

November Business Review

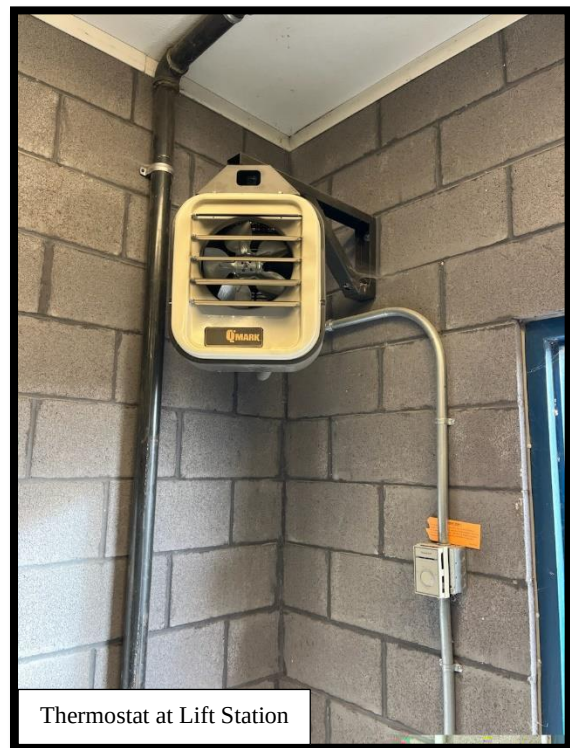
FACILITIES, CEMETERIES, AND PARKS SUMMARY

ACTIVITIES NOVEMBER 2024

- Continuing to mulch leaves in each park.
- Installed a new keypad doorknob in the OPD.
- Replaced the thermostat in a lift station.
- Relocating the picnic tables to Evergreen Cemetery for the winter.
- 4 funerals at Evergreen Cemetery, and 0 at Sunset Cemetery

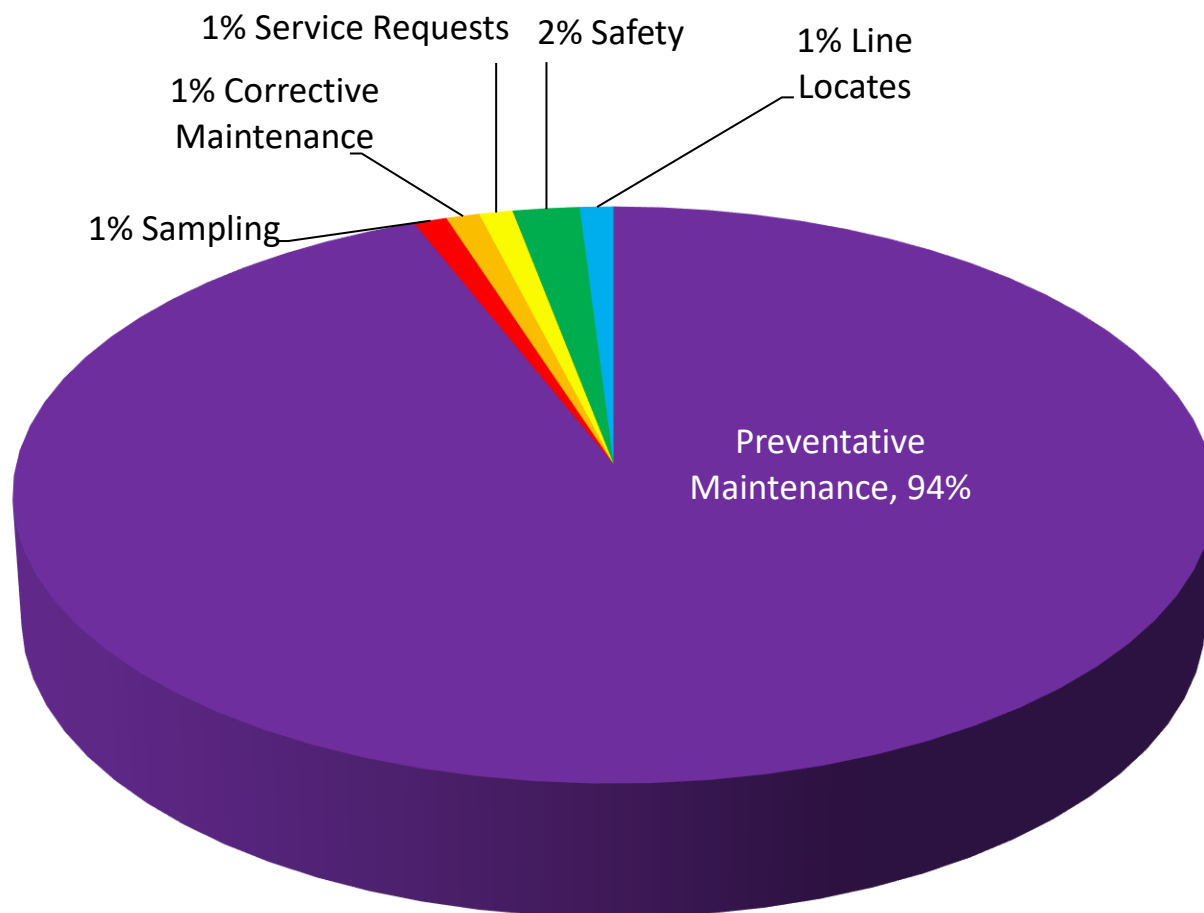


New Keypad at OPD



Thermostat at Lift Station

OPERATIONS MAINTENANCE: BUILDINGS, PARKS, CEMETERIES AND STREETS SUMMARY



APPENDIX

PUBLIC WORKS DEPARTMENT

The City of Ontario Public Works Department consists of five Divisions that include Administration, Engineering, Water Treatment and Distribution, Wastewater Treatment and Operations (Streets, Stormwater, Buildings, Parks and Cemeteries). The Department has 30 FTEs (full-time equivalent) employees. This service is provided via a Public-Private Partnership with Jacobs Engineering Group, INC.

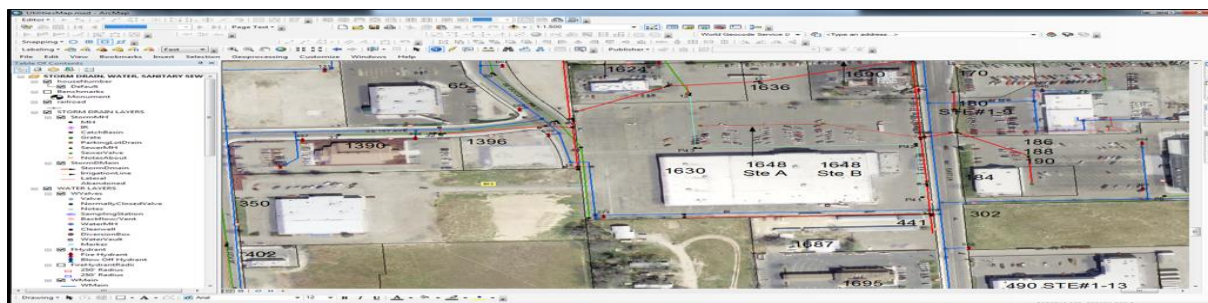
Public Works maintains a water system that complies with the EPA and Division of Health requirements. Staff also maintains the Wastewater Collection system and Wastewater Treatment facilities to meet DEQ standards. These same employees provide sewer and water line construction and maintenance to the City's transportation system (i.e.: streets, sidewalks, bicycle paths, storm-sewer systems, and other infrastructure within the city).

ADMINISTRATION

The Administration Division is responsible for the delivery of all of the contractual obligations and oversees the financial, human resource and all resource management processes. The Administrative Staff evaluate the needs for contracted services, implementing necessary service agreements, developing energy management strategies, and formulating short- and long-term programs and plans in conjunction with City Administration (City Management and City Council).

ENGINEERING

The Engineering Division Department works with other utilities, developers, and property owners in addressing utility issues, public improvements, subdivision development, local improvement districts and other municipal projects. The Department also maintains a set of Standard Specifications for providing uniform procedures for the installation. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents, and provide project management for Public Works Capital Improvement Program (CIP) project improvements.



The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also provides support to the city by creating, analyzing, and maintaining the city's geographical digital data. They provide updates to the record maps for all city utilities, right-of-way, easements, land division plots, and city base maps.

OPERATIONS MAINTENANCE

Public Works maintains more than 122 lane miles of improved streets and more than 9 miles of alleys and is responsible for resurfacing, repairing, and maintaining the streets, installing, and maintaining street signs and markings, tree trimming, and repairing all established pavement markings. This Division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chip sealing, snow removal and sanding during the winter months, and weed control along the alleys. Public Works assist Ontario Chamber of Commerce by placing Holiday decorations on streetlights during the season.

ONTARIO PUBLIC WORKS MAINTAINS MORE THAN
122 LANE MILES OF IMPROVED STREETS 9 MILES OF
ALLEYS CHIP SEALS LAST A MINIMUM OF 8 YEARS, AND
PUBLIC WORKS CHIP SEALS 7 MILES PER YEAR 56 MILES
OF STORM DRAIN COLLECTION LINES, AND 1,450 CATCH
BASINS

As part of the annual Street Maintenance Program, crews chip seal street surfaces in the summer months to protect them from water and weather damage and to keep them in good condition. Chip seal roadway treatments help to maintain the existing pavement, delaying further aging resulting from water and sun,

and provides a moisture barrier to existing pavements by sealing surficial cracks. A chip seal application provides substantial savings to taxpayers and can last 8 to 10 years with just minimal roadway maintenance required. The city chip seals approximately 10 miles of streets per year.

The Ontario Park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park, and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The city also owns the Wayne King Skateboard Park. There are two municipally owned and operated Cemeteries – Evergreen and Sunset Cemeteries. The Operations Division is responsible for the operation and maintenance of those areas. Included in their responsibilities are all municipal buildings. This includes general maintenance and repair work, the implementation of preventative maintenance programs, and the administering of service contracts (janitorial, HVAC, electrical, elevator, etc.). This division is also charged with the oversight of facility-related projects, including remodels and systems upgrades.

WATER TREATMENT PLANT

Water treatment plant staff is responsible for treatment of the city's drinking water supply. They must reliably produce high-quality water in adequate volume to meet city needs. Besides the daily laboratory checks, there are monthly, quarterly, and yearly reports.

There are two sources of water for Ontario's estimated 11,090 residents: 80 percent comes from the Snake River and 20 percent comes from wells. Two plants treat the City's water. One is a conventional filtration plant and the other is an up-flow clarifier. The steps for treatment are flocculation, sedimentation, filtration, and disinfection, which meet the compliance of the Oregon Health Authority (OHA).

The Oregon Health Authority requires an operator be on duty 365 days a year. Ontario customers account for 3,845 water services, not including Snake River Correctional Institute (SRCI).

THE WATER TREATMENT PLANT HAS A RELIABLE CAPACITY OF 8.3 MGD AND A MAXIMUM CAPACITY OF 11 MGD.

APPROXIMATELY 80 PERCENT OF WATER COMES FROM THE SNAKE RIVER, THE OTHER 20 PERCENT FROM WELLS.

MAINTAINS 80 MILES OF WATER MAINS.

The Water Treatment Plant has a reliable capacity (capacity with the largest pump out of service) of 8.3 Million Gallons Per Day (MGD) and a maximum capacity of 11 MGD. The water treatment plant average production is 6 MGD and the City's largest industrial user, Heinz Frozen Foods, uses an average of 2.2 MGD of that water.

The City retains surface and groundwater rights permits for a combined total of 38.23 cubic feet per second (cfs), 24.71 MGD for municipal use. One hundred percent (100%) of the City's potable water is treated and disinfected at the water treatment plant. The plant has an original 8-MGD design capacity based on the optimum filter loading rates. The City expanded its treatment capacity in 2006, through the addition of two adsorption clarification and filtration tanks.

Water Distribution System include maintenance and repair of approximately 97 miles of water lines and 3,625 services that include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

WASTEWATER TREATMENT PLANT

The wastewater treatment plant collects wastewater from the entire city and SRCI. The prison accounts for approximately 16 percent of the flow to the plant.

Wastewater treatment plant operators use a conventional treatment system of aerated lagoons and secondary chlorination treatment. Effluent from the treatment process is used to irrigate forage crops during the growing season. Nine lift stations transport sanitary sewer waste to the Wastewater Treatment Plant. Wastewater is screened and the flow measured at the headworks. Five cells (lagoons) with 25 mechanical aerators assist with biological treatment. Onsite generation of chlorine is used for disinfection.

*PUBLIC WORKS MAINTAINS 78 MILES OF SANITARY
SEWER LINES THROUGHOUT CITY LIMITS*

Average discharge volume is approximately 1.5 MGD. Winter discharge is to the Snake River from November through March. Summer discharge is land applied to approximately 353 acres of cropland at the Skyline Farm. Sewer collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the city. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a bar screen and one lift station from SRCI. The city has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout city limits. Duties include storm drain maintenance and repair, cleaning of approximately 11 miles of storm drain lines, and cleaning the catch basins.



November 2024 Monthly Report



November 2024



Response Stats

November 2024 Calls for Service	City	Rural	Total
Medical Emergencies	115	22	137
Tiered Medical Calls (Non-Emergency)	19	2	21
Fire Related Calls	18	12	30
Hazmat	0	0	0
Generals	1	6	7
Mutual Aid Given	1	2	3
Overdoses	1	1	2
Total	152	36	188

13%

16%

81%

19%

Significant Incidents

- 11/8/24 Fire at The Flats involving two RVs and a portion of a residence.
- 11/11/24 Mutual Aid to Vale to assist with structure fire.
- 11/16/24 Structure fire in vacant residence; total loss; no injuries.
- 11/18/24 RV fire with extension to a passenger vehicle and a portion of a shop. One occupant suffered minor burns, and multiple canines were lost in the fire. Chaplain Rhoades assisted by setting up grief counseling for the family members, as well as access for proper cremation for their canines.
- 11/19/24 Mutual Aid to Payette to assist with a structure fire.
- 11/23/24 Structure fire in vacant residence – Arson Fire.
- 11/25/24 Mutual Aid to assist Fruitland Fire with a church and residence fire.

Fire Prevention:

- Oregon Fire Defense Board
- Monthly dispensary inspections
- School & Community Education
- Inspections: Rusty's, Wiggle's Giggles Day Care, Albertsons, Peterbuilt, Old Center Twin Theater, and Holiday Inn.
- PDAC Meetings
- Plan Reviews
- Burn Permits



November 2024



Burn Permits Issued:

City Open Burns – 5
City Burn Barrels - 2

Rural Open Burns – 32
Rural Burn Barrels - 2

Department Updates

Community Risk Assessment / Standards of Cover Study – We have completed the onboarding process and have been assigned to a case manager to start preparing for field visits. ESCI is planning a visit to Ontario December 9th and 10th.

Community Involvement

Four Rivers Soccer Girls:

- Tower 199 flew our National Flag at the Four Rivers Girls Soccer game.
- We were proud to escort the Four Rivers Girls Soccer Team as they headed off to their State competition on Friday, November 8th.

Veteran's Day Parade: We were honored to participate in the Ontario Veteran's Day Parade on Saturday, November 9th. Six trucks were present for the parade.

Ontario American Legion Auxiliary Unit 67 visited to drop off decorated candy bags for our Fire Fighters to hand out at the Dec. 7th Christmas Parade.

Malheur County Local Emergency Planning Committee (LEPC) monthly meeting.

Snake River Valley Fire Chiefs Association monthly meeting.

Coffee with Veterans- Captain Jared Gammage.



November 2024



Training & Professional Development

- Regular Tuesday night trainings (drills).
- Daily training by duty crews
- Seven of our career firefighters completed company inspector class put on by the OSFM.
- Snake River Valley Training Officers Association and Snake River Valley Fire Chiefs Association.
- Chief Benson completed an International Code Council class focused on Type 1 fire suppression hood systems.
- Oregon DPSST visited Ontario as part of the accreditation process. Ontario Fire increased our accreditation level for the next three years.
- The Captain, three Lieutenants, and the Chief are working through a leadership book together and completing the Blue Card program which helps improve our incident command capabilities.

Firefighter Training

- | | |
|------------------------------------|--|
| • Hypothermia (Nov.5) | • Flammable Liquids and Gas |
| • Drone Observer Training (Nov.12) | Live Fire Training (Nov.19 th) |
| • Company Inspector Class (Nov.12) | • Target Hazard Training |
| | (Nov. 20) |

Personnel

- **Administrative Assistant:** Brooke Winston has joined Our Team!

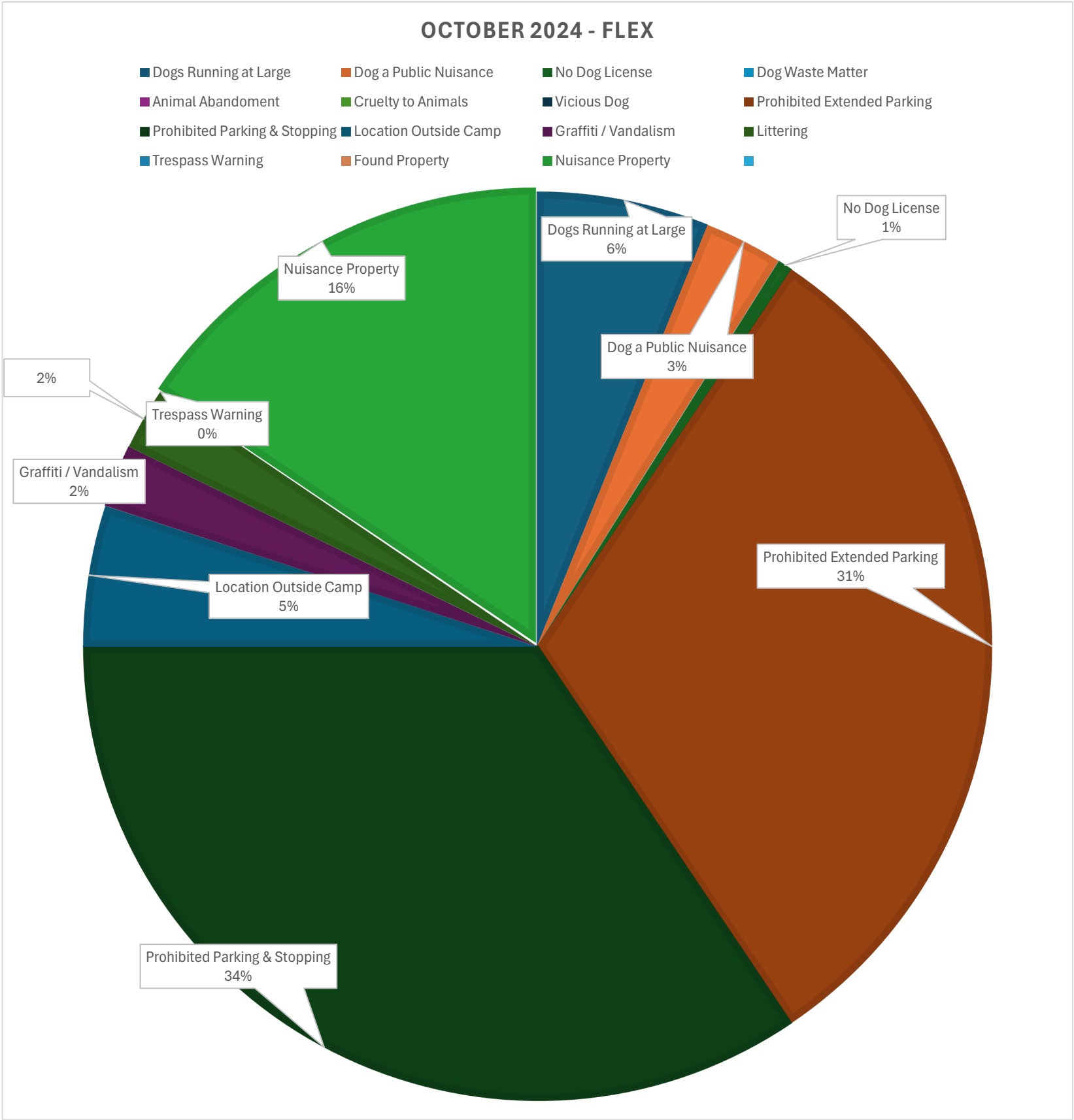
Equipment & Facilities

- Fire Station 2 Addition concept plans are underway. We hope to go out to bid sometime this winter. The Ontario Rural Fire Protection District has allocated \$425,000 in this year's budget for the project.
- Tower 199 is currently in Star, Idaho for Warranty work. We hope to have it back very soon!

CODE ENFORCEMENT

October: 2024 STATS

Violation	Oct-24
Dogs Running at Large	11
Dog a Public Nuisance	5
No Dog License	1
Dog Waste Matter	0
Animal Abandonment	0
Cruelty to Animals	0
Vicious Dog	0
Prohibited Extended Parking	56
Prohibited Parking & Stopping	62
Location Outside Camp	9
Graffiti / Vandalism	4
Littering	4
Trespass Warning	0
Found Property	0
Nuisance Property	28
October Summary	180





Police Stat Report

OCTOBER 2024

Activity	2024 August	2024 September	2024 October	YTD 2024	PRIOR YTD 2023
Calls for Service	1152	1146	1101	11050	13046
Total Incidents	1073	1091	1035	9270	8035
Murder	0	0	1	1	0
Robbery	2	2	0	14	8
Sex Crimes	6	6	5	44	102
Burglary	9	6	2	84	73
Assault	22	17	20	185	120
Arson	2	2	6	10	2
UUMV / Auto Theft	2	5	4	57	73
Arrests	53	62	57	527	874
Arrests w/Use of Force	0	3	2	25	25
Gang Related Cases	0	1	4	10	27
Graffiti	1	2	0	5	34
Death Investigations	2	5	2	15	21
SRO Cases	0	0	6	59	91
Thefts	55	67	59	574	593
Traffic Stops	301	256	241	2132	1284
Cited Traffic/Parking	52	48	62	688	963
Traffic Crashes	33	43	50	423	434
Alarms	22	25	25	257	312



Police Stat Report

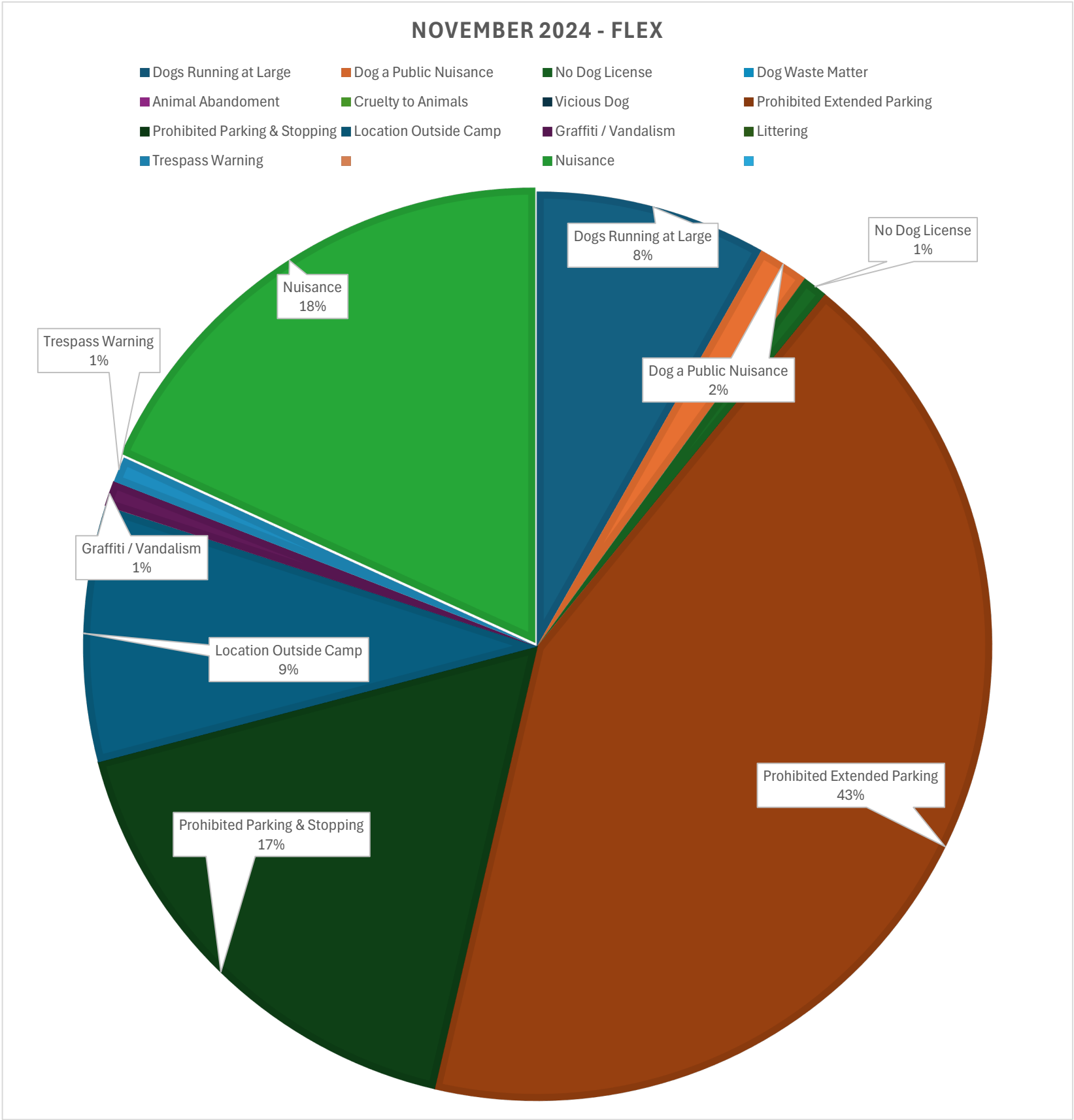
NOVEMBER 2024

Activity	2024 September	2024 October	2024 November	YTD 2024	PRIOR YTD 2023
Calls for Service	1146	1101	1037	12087	14239
Total Incidents	1091	1035	947	10217	8780
Murder	0	1	0	1	0
Robbery	2	0	1	15	9
Sex Crimes	6	5	2	46	105
Burglary	6	2	7	91	78
Assault	17	20	13	198	131
Arson	2	6	1	11	3
UUMV / Auto Theft	5	4	5	62	75
Arrests	62	57	52	579	938
Arrests w/Use of Force	3	2	1	26	26
Gang Related Cases	1	4	6	16	27
Graffiti	2	0	0	5	38
Death Investigations	5	2	0	15	25
SRO Cases	0	6	13	72	92
Thefts	67	59	42	616	644
Traffic Stops	256	241	277	2409	1394
Cited Traffic/Parking	48	62	59	747	1023
Traffic Crashes	43	50	44	467	466
Alarms	25	25	37	294	345

CODE ENFORCEMENT

November: 2024 STATS

Violation	Nov-24
Dogs Running at Large	9
Dog a Public Nuisance	2
No Dog License	1
Dog Waste Matter	0
Animal Abandonment	0
Cruelty to Animals	0
Vicious Dog	0
Prohibited Extended Parking	47
Prohibited Parking & Stopping	19
Location Outside Camp	10
Graffiti / Vandalism	1
Littering	0
Trespass Warning	1
Nuisance	20
November Summary	110



**ORIGINAL****Jacobs**

**PARK'S
COMMITTEE MEETING MINUTES
Thursday August 15, 2024, 6:00 p.m. MT**

The scheduled meeting of the Park's Committee was called to order by Commissioner at approximately 6:00 p.m. on Thursday, August 15, 2024, in the Council Chambers of City Hall. Committee members present in person were Mike Pratt, Michael Partin, Marc Berg, Michael Braden, & Deborah Folden; Andrew Maeda was excused.

Others present in person include:

Ex-Officio City Manager/Ex-Officio Economic Development Director Dan Cummings was excused.

Public Works Director, Casey Mordhorst.

City Airport Manager Andy Wood

Mike Pratt led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on August 13, 2024; copies of the agenda and minutes are available at the Public Works Headquarters and on the city's website at www.ontariooregon.org.

**THE MOTION WAS MADE BY MICHAEL BRADEN, SECONDED BY DEBORAH FOLDEN.
MOTION PASSED UNANIMOUSLY TO ADOPT THE AGENDA AS PRESENTED**

PUBLIC COMMENT

NONE

APPROVAL OF MINUTES

July 18, 2024

RESOLUTION, ACTION &/OR MOTION

THE MOTION TO ADOPT THE JULY 18, 2024, MINUTES WAS MADE BY MICHAEL BRADEN, SECONDED BY DEBORAH FOLDEN.: MOTION PASSED UNANIMOUSLY

NEW BUSINESS

- Michael Partin gave an update on Laxon Park. Their board would like a master planning document for the park. They would also like to get a set of simple workout equipment to install around the park. They have previously mentioned the new swing set: Two Bay ADA Compliant Wheelchair Swing Set with Swings - Pediatric Swings and Swing Frames. (estimate \$4,000)
- A simple pull-up bar can cost as much as \$2,300. They are looking for alternatives. Their club is asking: Can we make something similar, and have it installed? Can we use it as an Eagle Scout Project?
They have some contacts in Fruitland High School, who are asking Rotary Club for scouting projects.

RESOLUTION, ACTION &/OR MOTION

NO RESOLUTION, ACTION &/OR MOTION

DISCUSSION ITEMS

A) Kiwanis Club - Update on the IRA grant through ODF

- The new title is "Growing Equity: Urban and Community Forestry Subaward Program" but is still through Oregon Department of Forestry (ODF) Urban & Community Forestry (UCF). Applications are due at the end of September.
\$12.5 million available to all eligible entities in the State of Oregon, but Ontario would max out at \$750,000.

Mr. Dave Banks from ODFW has offered suggestions and presented in the past to the City of Ontario. Beck Pond is still ODFW property.
Kiwanis will submit a proposal under the Kiwanis Club name but would like to add as many parks projects as possible.

- Kiwanis Park
- Fairgrounds
- TVCC
- Alameda Schoolyard Project
- Lanterman Park
- Beck Pond
- Laxon Park
- Lions Park
- ORD locations
- OHS Soccer fields.
- Future Sunset Park

- To complete the application, Kiwanis will need any input from other clubs in the next few weeks. Michael Braden is another city point of contact for this grant proposal. Michael mentioned that he is working with city leads, Ms. Burgess, the new Planning Director, a state historic society, etc. The funding would ideally be for hiring an arborist, landscape architect, and planning for the next 3-5 years.

RESOLUTION, ACTION &/OR MOTION**NO RESOLUTION, ACTION &/OR MOTION**

COMMENTS FROM COMMITTEE MEMBERS

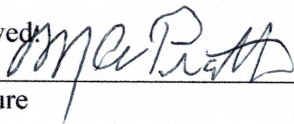
NONE

ADJOURN**RESOLUTION, ACTION &/OR MOTION****THE MOTION TO ADJOURN WAS MADE BY MICHAEL BRADEN; SECONDED BY: DEBORAH FOLDEN. MOTION PASSED UNANIMOUSLY.**

NEXT MEETING SCHEDULED FOR SEPTEMBER 19, 2024, AT 6:00PM.

Approved: _____

Signature



11/21/24

Date

(Chairman Michael Pratt, Vice-Chairman Michael Partin)



ONTARIO
OREGON

"The Gateway to Adventure"

Ontario Municipal Airport
444 SW 4th Street | Ontario, OR 97914
P: (541) 709-7651 | F: (541) 889-7121
andy.wood@ontariooregon.org

Airport Committee Meeting Minutes

November 04, 2024

The committee meeting was called to order by Chairman Dan Beaubien at 6:01 pm.

- 1) **Roll Call:** Bill Hager-present, John Freeburg-present, Gary Taylor- absent, Shawn Coleman-present, Michael Franks-Present, Rick Todd-Present, Chairman Dan Beaubien-present, Alternate Jim Beaumont- present

Ex Officio members: John Kirby (City Council)-present, Dan Cummings (City Manager)-present.

Airport Manager: Andy Wood-present

FBO: Silverhawk: Charlotte Hatch

- 2) **PLEDGE OF ALLEGIANCE:** Led by Chairman.
- 3) **MOTION TO ADOPT THE AGENDA:** *Rick Todd moved to approve the agenda as presented. Shawn Coleman second. Roll call vote: Bill-yes, John-yes, Gary-out, Shawn-yes, Mike-yes, Rick-yes, Dan-yes and Jim-out. Motion carried 6/0/2.*
- 4) **APPROVAL OF MINUTES:** *John Freeburg moved to approve the minutes from 10/7/2024 as presented. Mike Franks second. Roll call vote: Bill-yes, John-yes, Gary-out, Shawn-yes, Mike-yes, Rick-yes, Dan-yes and Jim-out. Motion carried 6/0/2.*
- 5) **PUBLIC COMMENT** None
- 6) **NEW BUSINESS:**
- A) *Airport Advisory Committee Application.* Chairman Dan Beaubien introduced Charlotte Hatch who has applied for a position on the airport advisory committee anticipating the opening that will take place in January 2025 as Dan Beaubien's resignation will take effect. Charlotte has a private pilot's license, instrument rating, commercial, multi engine rating, CFI, CFII and sea plane rating. She is the lead flight instructor for the TVCC flight school having graduated from UND's flight training



ONTARIO
OREGON

Ontario Municipal Airport

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"The Gateway to Adventure"

program in North Dakota. She possesses a skill set of organization, typing and knowledge of aviation as well as management skills.

- B) *2025 Oregon Trail STOL Agreement.* Airport Manager Andy Wood presented next years STOL agreement for the City of Ontario to sign. The agreement was in our packet. There were 20 competitors and 32,800 views just during the practice before the contest. Final number were not presented as of yet. The STOL competition was put in a better place on the circuit which moved our date to May of next year. Andy said that \$15,000 was needed sooner because to the competition taking place earlier on the schedule next year. Dates and deadlines were discussed but no motions were made.
- C) *Letter of support for COAR Grant2024 for the city of Vale Grant application at Miller Memorial Airpark.* Andy presented the letter from Luke Keller asking for support for the grant. It was decided that the grant due date was past and so no action was taken.
- D) *Ontario Municipal Airport Budget needs and Assessment.* The rank ordered list of needs and the airport was provided in our packet and Andy presented and overview. Andy was asked by the committee to assign what items are covered by the FAA, City and volunteer or aviation groups.

7) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

Toby Epler from JUB engineering said the jet apron was moving forward and should start this Wednesday after the storm water permit comes in. The ground work should be completed this fall and paving will be in the spring as temperatures warm up.

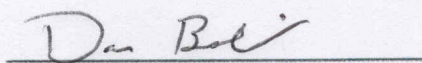
Dan Cummings has been working on the locates this week and the Connect Oregon grant for the east fencing project. He is hoping for a 30% match from the COAR grant.

8) ADJOURN *Moved by Bill Hager, Second by Jim Beaumont.*

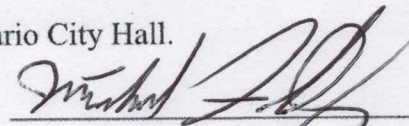
Roll call vote: Bill-yes, John-yes, Gary-out, Shawn-yes, Mike-yes, Rick-yes, Dan-yes, and Jim-yes. *Motion carried 7/0/1.*

The meeting was adjourned at 7:32 pm.

Next meeting: Monday December 2, 2024, at 6 pm at Ontario City Hall.



Dan Beaubien - Chairman



Mike Franks - Secretary

MALHEUR COUNTY COURT MINUTES

November 20, 2024

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce with Commissioner Ron Jacobs and Commissioner Jim Mendiola present. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Present in the meeting room were Administrative Officer Lorinda DuBois, Building Official Adele Schaffeld, Economic and Community Development Coordinator Taylor Rembowski, public member John Messick and public member Kelly Johnson. Notice of the meeting was posted on the County website, Courthouse bulletin board, and emailed to the Argus Observer, Malheur Enterprise and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # [2024-3184](#)

EASTERN OREGON BORDER BOARD

Commissioner Jacobs moved to submit the following names to the Governor to fill a vacancy on the Eastern Oregon Border Economic Development Board: David Herrera, David Ingram, Daniel Longoni, Juan Munoz and Emelia Padilla. Commissioner Mendiola seconded and the motion passed unanimously. Border Board has solicited for persons interested in serving on the board and these individuals have expressed interest. There is one vacancy on the Board; the Governor makes the appointment.

CROSSING PERMIT

Commissioner Jacobs moved to approve Crossing Permit #85-24 to Rally Networks for work on Clark Boulevard #755 and Park Avenue #857. Commissioner Mendiola seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

COURT MINUTES

Commissioner Mendiola moved to approve Court Minutes of November 6, 2024 and November 13, 2024. Judge Joyce seconded and the motion passed. Commissioner Jacobs abstained as he was not present on November 13, 2024.

SUPPLEMENTAL BUDGET RESOLUTION

Commissioner Jacobs moved to approve Supplemental Budget Resolution R24-26: In the Matter of Fiscal Year 2024/2025 Supplemental Budget by Resolution Under Local Budget Law ORS (Oregon Revised Statutes) 294.471. Commissioner Mendiola seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate Homeland Security grant funds that were not anticipated when the budget was adopted - these funds are to be used for securing the courthouse basement windows and door; and to allocate additional Oregon Department of Justice VOCA Human Trafficking Grant funds that were not included when the budget was adopted - these funds are to be used for projects set out in the grant documents. See instrument # [2024-3185](#)

NACO DUES

Commissioner Mendiola moved to approve payment of National Association of Counties (NACo) membership dues for 2025 in the amount of \$631.00 Commissioner Jacobs seconded and the motion passed unanimously.

EASTERN OREGON BORDER BOARD

Eastern Oregon Border Board Executive Director Shawna Peterson offered to answer any questions the Court may have had regarding the persons recommended for consideration by the Governor for appointment to the Board. The Court had no questions.

AUDIT

John Russell of Zwygart John & Associates, Certified Public Accountants, met with the Court and reviewed the County's 2023-2024 Audit. Zwygart John & Associates audited the modified cash basis financial statements of the government activities, the business-type activities, each major fund, and the aggregate remaining fund information of Malheur County for the year ended June 30, 2024, and the related notes to the financial statements. Funds with expenditures over appropriations was the Special Transportation fund; and the County had two budget increases over 10% with no public hearing. See instrument # [2024-3189](#) for the complete audit; and instrument # [2024-3193](#) and [2024-3194](#) for supplemental documents. The audit will also be placed on the County website.

PUBLIC COMMENT

Kelly Johnson commented on the condition of Crowley Road (roughly 70 miles from Harper to Hwy 78) and the need for maintenance and improvements on the road. Mr. Johnson commented that a section of the road (near Frying Pan Ranch) has not been graded in nearly three years. Mr. Johnson suggested that cutting blind corners, and improving humps and grades would generate 200,000-300,000 thousand yards of material in the County's 60-foot right-of-way.

COURT ADJOURNMENT

The meeting was adjourned.

Accounts Payable

Checks by Date - Summary by Check Date

User: kari.ott
Printed: 12/3/2024 10:33 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
132307	282601	Oregon State Police	10/02/2024	14,883.50
Total for 10/2/2024:				14,883.50
132308	879893	John P Barinaga, DMD, LLC	10/04/2024	4,338.21
132309	879894	Angela Broughman	10/04/2024	5,000.00
132310	UB*12125	JOSE CARDOZO JR	10/04/2024	324.66
132311	879736	Desert Sage Event Center	10/04/2024	4,369.84
132312	&260	Four Rivers Cultural Center	10/04/2024	34,731.63
132313	376000	Idaho Power	10/04/2024	72.87
132314	879890	Alicia Kay	10/04/2024	6,000.00
132315	UB*12215	LASSITER ROOFING TEAM	10/04/2024	41.29
132316	879647	Eddie Melendrez	10/04/2024	483.87
132317	539200	Ontario Area Chamber of Commerce	10/04/2024	28,962.74
132318	545001	William J Snyder	10/04/2024	236.00
Total for 10/4/2024:				84,561.11
132319	033300	Argus Observer 117-A	10/07/2024	644.18
132320	626400	Campo & Poole Distributing, LLC	10/07/2024	10,179.72
132321	528405	Oster Professional Group, CPA's PC	10/07/2024	82,511.73
132322	879469	SBRK Finance Holdings, Inc.	10/07/2024	1,627.00
132323	879680	U.S. Bank Equipment Finance	10/07/2024	1,497.00
Total for 10/7/2024:				96,459.63
132324	130624	B & W Car Wash	10/08/2024	18.00
132325	637828	Century Link Communications, LLC	10/08/2024	47.96
132326	879653	FileOnQ, Inc	10/08/2024	650.00
132327	879641	Garrett's Dry Cleaning, LLC	10/08/2024	82.02
132328	382005	Interpath Laboratory, Inc.	10/08/2024	115.71
132329	879191	Kristy Lynn Janti	10/08/2024	48.00
132330	413204	Kenworth Sales Company, Inc.	10/08/2024	2.44
132331	879417	LightSpeed Networks, Inc.	10/08/2024	1,213.59
132332	470102	Motorola Solutions, Inc.	10/08/2024	900.00
132333	602320	NAPA Auto Parts	10/08/2024	49.39
132334	583352	State of Oregon Department of Consumer a	10/08/2024	224.00
132335	242083	State of Oregon Department of Transportati	10/08/2024	8.95
132336	333809	State of Oregon Government Ethics Commi	10/08/2024	1,513.09
132337	879226	PortaPros	10/08/2024	2,850.40
132338	642093	Red's Automotive Repair, Inc.	10/08/2024	90.41
132339	644210	Roadrunner Towing, Inc.	10/08/2024	445.09
132340	716553	Saint Luke's	10/08/2024	80.00
132341	879803	SAR, Inc.	10/08/2024	626.38
132342	879764	T&Z Hardware, Inc.	10/08/2024	7.31
132343	879553	Training & Employment Consortium	10/08/2024	264.00
132344	879122	Uline	10/08/2024	298.94

Check No	Vendor No	Vendor Name	Check Date	Check Amount
132345	879212	Uniforms 2 Gear	10/08/2024	22.00
132346	879733	Waste Connections of Oregon, Inc.	10/08/2024	444.10
Total for 10/8/2024:				10,001.78
132349	0143466	Amazon Capital Services	10/10/2024	499.00
132350	879631	Applied Concepts, Inc.	10/10/2024	3,285.45
132351	033300	Argus Observer 117-A	10/10/2024	36.27
132352	879494	Bruneel, LLC	10/10/2024	2,212.96
132353	180798	CIS Trust	10/10/2024	305.32
132354	879641	Garrett's Dry Cleaning, LLC	10/10/2024	55.45
132355	360015	Home Depot Credit Services	10/10/2024	46.46
132356	451600	Malheur County Administration Office	10/10/2024	200.00
132357	&509	Matsy's Restaurant & Catering	10/10/2024	90.00
132358	461500	MetroQuip, Inc.	10/10/2024	1,671.20
132359	461607	MicroTechnology Systems, Inc.	10/10/2024	13,082.84
132360	642093	Red's Automotive Repair, Inc.	10/10/2024	953.31
132361	788402	TransUnion Risk & Alternative Data Soluti	10/10/2024	75.00
132362	879212	Uniforms 2 Gear	10/10/2024	309.66
Total for 10/10/2024:				22,822.92
132363	0143466	Amazon Capital Services	10/11/2024	181.77
132364	037600	AT&T	10/11/2024	25.46
132365	130624	B & W Car Wash	10/11/2024	6.00
132366	21409	Big Sky Sportswear	10/11/2024	50.26
132367	879326	The Biz Zone	10/11/2024	69.03
132368	879637	Bryant Lovlien & Jarvis PC Attorneys at La	10/11/2024	2,825.00
132369	879451	CDR Labor Law, LLC	10/11/2024	2,378.50
132370	637830	Century Link	10/11/2024	529.00
132371	368200	Hughes Fire Equipment, Inc.	10/11/2024	1,222.21
132372	879191	Kristy Lynn Janti	10/11/2024	28.00
132373	441140	Looks Nu, Inc.	10/11/2024	287.00
132374	456402	Malheur County Clerk	10/11/2024	127.00
132375	879301	Net Assets Corporation	10/11/2024	300.00
132376	240100	State of Oregon Dept of Consumer & Busir	10/11/2024	2,885.05
132377	879551	Painter Holdings & Business Ventures, Inc.	10/11/2024	32.75
132378	666052	SAIF Corporation	10/11/2024	256.50
132379	702008	Staples Business Credit	10/11/2024	646.99
132380	879764	T&Z Hardware, Inc.	10/11/2024	39.98
132381	879595	T-Mobile USA, Inc.	10/11/2024	115.00
132382	774300	T-N-T Signs & Graphics	10/11/2024	8.00
132383	879151	Waste-Pro	10/11/2024	50.24
132384	879635	Western Building Maintenance, Inc.	10/11/2024	300.00
132385	879897	Karen Whittet	10/11/2024	27.95
Total for 10/11/2024:				12,391.69
132386	183201	CK3, LLC	10/14/2024	670.00
132387	22427	Conсор North America, Inc.	10/14/2024	16,479.00
132388	336725	Core & Main	10/14/2024	123,856.20
132389	879530	Nicholas Ducote	10/14/2024	522.50
132390	270200	Emergency Services Consulting Internation	10/14/2024	6,000.00
132391	879819	Express Services, Inc.	10/14/2024	400.00
132392	412500	Keller Associates, Inc.	10/14/2024	9,399.75
132393	879865	Kittelsohn & Associates, Inc.	10/14/2024	25,874.10

Check No	Vendor No	Vendor Name	Check Date	Check Amount
132394	468350	Motion Industries, Inc.	10/14/2024	17,435.50
132395	644110	Riverside, Inc.	10/14/2024	24,687.68
132396	22427	Consor North America, Inc.	10/14/2024	1,553.00
Total for 10/14/2024:				226,877.73
132397	879745	AT&T Mobility, LLC	10/15/2024	1,288.96
132398	376000	Idaho Power	10/15/2024	1,934.15
132399	130950	Sparklight Business	10/15/2024	140.72
Total for 10/15/2024:				3,363.83
ACH	879900	State of Oregon Military Department	10/18/2024	3,360.00
132400	0143466	Amazon Capital Services	10/18/2024	246.02
132401	21409	Big Sky Sportswear	10/18/2024	1,153.44
132402	879902	Louis E Butler	10/18/2024	16,597.20
132403	144000	Cascade Natural Gas Corporation	10/18/2024	95.34
132404	180798	CIS Trust	10/18/2024	2,871.50
132405	879891	Elva De Boer	10/18/2024	6,000.00
132406	333890	Graphix Wear	10/18/2024	204.00
132407	451600	Malheur County Administration Office	10/18/2024	200.00
132408	583450	State of Oregon Dept of Corrections	10/18/2024	4,000.00
132409	879226	PortaPros	10/18/2024	639.40
132410	641142	The Radar Shop, Inc.	10/18/2024	1,202.00
132411	879803	SAR, Inc.	10/18/2024	469.28
132412	879901	Zachary Schacher	10/18/2024	6,000.00
132413	879903	Sleep Inn	10/18/2024	1,379.55
132414	879764	T&Z Hardware, Inc.	10/18/2024	20.97
132415	879720	Total Package Enterprises, LLC	10/18/2024	164.29
132416	879680	U.S. Bank Equipment Finance	10/18/2024	1,497.00
132417	879212	Uniforms 2 Gear	10/18/2024	626.54
132418	879898	Avidity Solutionz	10/18/2024	41,748.70
132419	336725	Core & Main	10/18/2024	25,363.52
132420	879163	McCurry Ontario Motors, LLC	10/18/2024	1,471.80
132421	110805	State of Oregon Bureau of Labor & Industri	10/18/2024	859.79
132422	879896	RH2 Engineering, Inc.	10/18/2024	27,258.42
Total for 10/18/2024:				143,428.76
ACH	878915	Jacobs Engineeering Group, Inc.	10/24/2024	13,616.79
ACH	878915	Jacobs Engineeering Group, Inc.	10/24/2024	504,270.56
ACH	878915	Jacobs Engineeering Group, Inc.	10/24/2024	12,684.41
132423	879028	Dan Cummings	10/24/2024	115.00
132424	704400	Star Fire District	10/24/2024	6,162.49
Total for 10/24/2024:				536,849.25
132425	0143466	Amazon Capital Services	10/25/2024	65.48
132426	UB*12217	SHERYL & ROBERT BAKER	10/25/2024	70.16
132427	637830	Century Link	10/25/2024	699.19
132428	UB*12218	SARAH CLANCY	10/25/2024	33.15
132429	879653	FileOnQ, Inc	10/25/2024	650.00
132430	376000	Idaho Power	10/25/2024	2,235.78
132431	UB*12216	TIMOTHY LUCKEY	10/25/2024	2.37
132432	451650	Malheur County Tax Collector	10/25/2024	66.73
132433	461607	MicroTechnology Systems, Inc.	10/25/2024	9,894.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
132434	602320	NAPA Auto Parts	10/25/2024	89.44
132435	T7125	Snake River Valley EAA Chapter 837	10/25/2024	1,200.00
132436	879212	Uniforms 2 Gear	10/25/2024	1,056.18
132437	183201	CK3, LLC	10/25/2024	2,480.00
132438	22427	Conсор North America, Inc.	10/25/2024	9,562.38
132439	393500	Irvco Asphalt & Gravel, Inc.	10/25/2024	258,887.00
132440	879895	Prime Construction & Asphalt	10/25/2024	14,950.00
132441	879120	Record Steel and Construction, Inc.	10/25/2024	81,652.80
132442	183201	CK3, LLC	10/25/2024	1,947.50
132443	879895	Prime Construction & Asphalt	10/25/2024	9,313.40
Total for 10/25/2024:				394,855.56
132444	879736	Desert Sage Event Center	10/28/2024	3,815.07
132445	&260	Four Rivers Cultural Center	10/28/2024	30,324.43
132446	539200	Ontario Area Chamber of Commerce	10/28/2024	24,970.47
Total for 10/28/2024:				59,109.97
ACH	PRAFLAC	AMERICAN FAMILY LIFE ASSURANCE	10/31/2024	534.37
ACH	PRAMERF	AMERICAN FUNDS GROUP	10/31/2024	300.00
ACH	PRCCIS	E B S TRUST	10/31/2024	74,826.44
ACH	PRCOLONI	COLONIAL LIFE	10/31/2024	688.02
ACH	PRFED	PAYROLL TAXES	10/31/2024	90,153.52
ACH	PRNATW	NATIONWIDE RETIREMENT SOLUTIO	10/31/2024	500.00
ACH	PRORJU	OREGON DEPARTMENT OF JUSTICE	10/31/2024	102.63
ACH	PRORTAX2	OREGON DEPARTMENT OF REVENUE	10/31/2024	3,879.50
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	10/31/2024	23,721.14
ACH	PROSGP	OREGON SAVINGS & GROWTH PLAN	10/31/2024	3,793.72
ACH	PRPERS	OREGON PERS	10/31/2024	122,373.05
132447	130624	B & W Car Wash	10/31/2024	10.00
132448	UB*12219	MICHELLE CASTILLO	10/31/2024	84.74
132449	879445	Connected Professional Accountants, LLC	10/31/2024	19,275.00
132450	879749	Stephanie Cummings	10/31/2024	268.00
132451	UB*12220	LIR EQUIPMENT CORP	10/31/2024	99.87
132452	879225	Malheur Media, LLC	10/31/2024	80.00
132453	&509	Matsy's Restaurant & Catering	10/31/2024	90.00
132454	878978	National Hose Testing, Specialties, Inc.	10/31/2024	3,761.30
132455	UB*12212	OFFER NOW IDAHO LLC	10/31/2024	82.01
132456	583450	State of Oregon Dept of Corrections	10/31/2024	4,800.00
132457	879012	State of Oregon Dept of Public Safety Stan	10/31/2024	46.25
132458	879904	Oregon Police Officers Association	10/31/2024	218.00
132459	642093	Red's Automotive Repair, Inc.	10/31/2024	2,332.42
132460	879145	Silver Signet, LLC	10/31/2024	16.11
132461	21014	Snake River Economic Development Allian	10/31/2024	15.00
132462	879845	Student Loan Fund of Idaho Marketing Ass	10/31/2024	4,718.75
132463	879764	T&Z Hardware, Inc.	10/31/2024	15.99
132464	288897	Verizon	10/31/2024	1,346.96
132465	22427	Conсор North America, Inc.	10/31/2024	1,392.50
132466	461607	MicroTechnology Systems, Inc.	10/31/2024	2,735.04
132467	468350	Motion Industries, Inc.	10/31/2024	7,639.08
132468	785101	Treasure Valley Plumbing & Drain Svc, Inc	10/31/2024	4,300.00
132469	PRSFIRE	UMPQUA BANK	10/31/2024	750.00
Total for 10/31/2024:				374,949.41

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	583401	State of Oregon Department of Environmen	11/05/2024	859.00
ACH	878915	Jacobs Engineering Group, Inc.	11/05/2024	3,159.59
ACH	878915	Jacobs Engineering Group, Inc.	11/05/2024	1,933.32
Total for 11/5/2024:				5,951.91
132470	0143466	Amazon Capital Services	11/08/2024	373.57
132471	879870	Anvil Northwest	11/08/2024	422.20
132472	033300	Argus Observer 117-A	11/08/2024	91.98
132473	037600	AT&T	11/08/2024	25.71
132474	879494	Bruneel, LLC	11/08/2024	170.58
132475	637828	Century Link Communications, LLC	11/08/2024	56.16
132476	879641	Garrett's Dry Cleaning, LLC	11/08/2024	28.02
132477	879191	Kristy Lynn Janti	11/08/2024	80.00
132478	879417	LightSpeed Networks, Inc.	11/08/2024	1,213.59
132479	451600	Malheur County Administration Office	11/08/2024	200.00
132480	879301	Net Assets Corporation	11/08/2024	255.00
132481	242083	State of Oregon Department of Transportati	11/08/2024	7.95
132482	879551	Painter Holdings & Business Ventures, Inc.	11/08/2024	19.50
132483	879803	SAR, Inc.	11/08/2024	1,074.00
132484	879469	SBRK Finance Holdings, Inc.	11/08/2024	1,585.00
132485	879145	Silver Signet, LLC	11/08/2024	204.05
132486	130950	Sparklight Business	11/08/2024	140.72
132487	702008	Staples Business Credit	11/08/2024	1,220.44
132488	879553	Training & Employment Consortium	11/08/2024	456.00
132489	788402	TransUnion Risk & Alternative Data Soluti	11/08/2024	75.00
132490	879340	TWW Hanson, Inc.	11/08/2024	1,702.65
132491	879212	Uniforms 2 Gear	11/08/2024	2,226.76
132492	879733	Waste Connections of Oregon, Inc.	11/08/2024	444.10
132493	879151	Waste-Pro	11/08/2024	50.24
132494	879530	Nicholas Ducote	11/08/2024	1,100.00
132495	879819	Express Services, Inc.	11/08/2024	250.00
132496	879865	Kittelson & Associates, Inc.	11/08/2024	26,040.38
132497	879530	Nicholas Ducote	11/08/2024	440.00
Total for 11/8/2024:				39,953.60
ACH	PRFED	PAYROLL TAXES	11/12/2024	50,081.07
ACH	PRORTAX2	OREGON DEPARTMENT OF REVENUE	11/12/2024	2,107.67
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	11/12/2024	13,251.33
ACH	PRPERS	OREGON PERS	11/12/2024	68,718.96
ACH	PRFED	PAYROLL TAXES	11/12/2024	619.96
ACH	PRORTAX2	OREGON DEPARTMENT OF REVENUE	11/12/2024	32.86
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	11/12/2024	177.71
Total for 11/12/2024:				134,989.56
132498	0143466	Amazon Capital Services	11/18/2024	115.84
132499	879637	Bryant Lovlien & Jarvis PC Attorneys at La	11/18/2024	675.00
132500	879910	Joshua L. Buchholz	11/18/2024	20,000.00
132501	626400	Campo & Poole Distributing, LLC	11/18/2024	9,571.10
132502	144000	Cascade Natural Gas Corporation	11/18/2024	297.09
132503	879451	CDR Labor Law, LLC	11/18/2024	2,887.00
132504	637830	Century Link	11/18/2024	529.00
132505	879906	Ashton Chapman	11/18/2024	3,600.00
132506	879062	Compass Minerals America, Inc.	11/18/2024	14,842.66

Check No	Vendor No	Vendor Name	Check Date	Check Amount
132507	COOPJ	Jason Cooper	11/18/2024	102.00
132508	UB*12222	CAROL COX	11/18/2024	55.00
132509	376000	Idaho Power	11/18/2024	2,889.07
132510	879756	Joshua D Jacobson	11/18/2024	1,500.00
132511	879191	Kristy Lynn Janti	11/18/2024	112.00
132512	440000	L.N. Curtis and Sons	11/18/2024	608.85
132513	441140	Looks Nu, Inc.	11/18/2024	231.00
132514	UB*12223	VICTOR MACHUCA	11/18/2024	142.03
132515	879912	Sean McDougal	11/18/2024	276.29
132516	232058	State of Oregon Department of Administrat	11/18/2024	1,000.00
132517	516494	State of Oregon Department of Transportati	11/18/2024	17,152.44
132518	528405	Oster Professional Group, CPA's PC	11/18/2024	27,503.91
132519	879226	PortaPros	11/18/2024	639.40
132520	879672	R & R Promotions	11/18/2024	1,000.00
132521	879616	Donald L. and Elayne M. Ray	11/18/2024	1,500.00
132522	879909	Paul Revelle	11/18/2024	6,000.00
132523	879803	SAR, Inc.	11/18/2024	125.00
132524	879854	Linda Thode Smith	11/18/2024	1,500.00
132525	SMITHS	Sheri Smith	11/18/2024	135.88
132526	21014	Snake River Economic Development Allian	11/18/2024	20.00
132527	738001	James Swank	11/18/2024	102.00
132528	879907	Treasure Valley Community College	11/18/2024	2,500.00
132529	879590	Yvette Muniz Tuckness	11/18/2024	1,500.00
132530	879212	Uniforms 2 Gear	11/18/2024	90.42
132531	879733	Waste Connections of Oregon, Inc.	11/18/2024	162.68
132532	879635	Western Building Maintenance, Inc.	11/18/2024	12,187.95
132533	UB*12221	YRS MGMT SYSTEMS LTD	11/18/2024	74.17
Total for 11/18/2024:				131,627.78
ACH	PRFED	PAYROLL TAXES	11/19/2024	5,816.42
ACH	PRORTAX2	OREGON DEPARTMENT OF REVENUE	11/19/2024	297.93
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	11/19/2024	1,673.09
ACH	PRPERS	OREGON PERS	11/19/2024	5,361.25
Total for 11/19/2024:				13,148.69
ACH	879504	Zions Bank Corporate Trust-Oregon Bond I	11/22/2024	275,474.32
ACH	879504	Zions Bank Corporate Trust-Oregon Bond I	11/22/2024	246,229.95
ACH	878915	Jacobs Engineeering Group, Inc.	11/22/2024	9,102.26
ACH	878915	Jacobs Engineeering Group, Inc.	11/22/2024	6,425.35
ACH	878915	Jacobs Engineeering Group, Inc.	11/22/2024	7,085.00
ACH	878915	Jacobs Engineeering Group, Inc.	11/22/2024	528,949.12
132534	879745	AT&T Mobility, LLC	11/22/2024	1,288.96
132535	879455	Carquest Auto Parts	11/22/2024	5.99
132536	UB*12224	ROGELIO COVARRUBIAS PALACIOS	11/22/2024	95.45
132537	376000	Idaho Power	11/22/2024	1,496.27
132538	405945	Jeremy Jones	11/22/2024	350.00
132539	456402	Malheur County Clerk	11/22/2024	321.00
132540	461607	MicroTechnology Systems, Inc.	11/22/2024	9,894.00
132541	500400	Norco, Inc.	11/22/2024	102.90
132542	UB*12225	LOGAN PENNINGTON	11/22/2024	54.29
132543	879166	Pitney Bowes Global Financial Services, LI	11/22/2024	882.93
132544	879913	Pablo Ponce Leyva	11/22/2024	2,720.00
132545	879803	SAR, Inc.	11/22/2024	535.50
132546	879145	Silver Signet, LLC	11/22/2024	28.80
132547	T7125	Snake River Valley EAA Chapter 837	11/22/2024	600.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
132548	879680	U.S. Bank Equipment Finance	11/22/2024	2,534.00
135549	879914	Premier Roofing Solutions, LLC	11/22/2024	390.00
135550	879896	RH2 Engineering, Inc.	11/22/2024	16,607.08
135551	644110	Riverside, Inc.	11/22/2024	12,375.78
135552	879138	Stantec Consulting Services, Inc.	11/22/2024	1,808.75
Total for 11/22/2024:				1,125,357.70
132553	637830	Century Link	11/26/2024	699.19
132554	376000	Idaho Power	11/26/2024	1,203.62
132555	UB*11590	SCHOOL DIST 8C BB	11/26/2024	41.20
132556	UB*11956	SCHOOL DIST 8-C IRRIGATION	11/26/2024	62.14
132557	288897	Verizon	11/26/2024	1,346.96
132558	0143466	Amazon Capital Services	11/26/2024	119.93
132559	879494	Bruneel, LLC	11/26/2024	728.68
132560	216000	D & B Supply Company	11/26/2024	15.13
132561	879653	FileOnQ, Inc	11/26/2024	650.00
132562	879911	Flight Light, Inc.	11/26/2024	465.18
132563	879884	Lakeyland, Inc.	11/26/2024	190.13
132564	&509	Matsy's Restaurant & Catering	11/26/2024	45.00
132565	879163	McCurry Ontario Motors, LLC	11/26/2024	1,164.98
132566	&266	Charles S. Oakes, Attorney at Law	11/26/2024	146.76
132567	642093	Red's Automotive Repair, Inc.	11/26/2024	237.37
132568	183201	CK3, LLC	11/26/2024	3,288.55
132569	376002	Idaho Power - Payette Operations Center	11/26/2024	3,179.00
132570	412500	Keller Associates, Inc.	11/26/2024	2,895.00
132571	879817	TK Elevator Corporation	11/26/2024	29,659.75
Total for 11/26/2024:				46,138.57
ACH	PRAFLAC	AMERICAN FAMILY LIFE ASSURANCE	11/29/2024	534.37
ACH	PRAMERF	AMERICAN FUNDS GROUP	11/29/2024	300.00
ACH	PRCCIS	E B S TRUST	11/29/2024	73,594.69
ACH	PRCOLONI	COLONIAL LIFE	11/29/2024	688.02
ACH	PRFED	PAYROLL TAXES	11/29/2024	84,063.58
ACH	PRNATW	NATIONWIDE RETIREMENT SOLUTIO	11/29/2024	500.00
ACH	PRORJU	OREGON DEPARTMENT OF JUSTICE	11/29/2024	121.63
ACH	PRORTAX2	OREGON DEPARTMENT OF REVENUE	11/29/2024	3,680.85
ACH	PRORTAXE	OREGON DEPARTMENT OF REVENUE	11/29/2024	23,486.28
ACH	PROSGP	OREGON SAVINGS & GROWTH PLAN	11/29/2024	2,784.11
ACH	PRPERS	OREGON PERS	11/29/2024	117,795.59
132573	879128	Life Flight Network	11/29/2024	1,800.00
132574	PRSFIRE	UMPQUA BANK	11/29/2024	675.00
Total for 11/29/2024:				310,024.12
Report Total (311 checks):				3,787,747.07