

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**

AIRPORT COMMITTEE MEETING AGENDA

CITY OF ONTARIO OREGON

MONDAY, MAY 5, 2025, 6:00 PM, MT

[Zoom Link](#)



Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the Airport Committee has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during a meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Bill Hager _____ John Freeburg _____ Gary Taylor _____ Charlotte Hatch _____
Michael Franks _____ Vice-Chair Rick Todd _____ Chairman Shawn Coleman _____
Alternate: Jim Beaumont _____

Council Liaison _____ City Manager _____ Airport Manager _____ FBO _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on May 2, 2025. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) MOTION TO ADOPT MINUTES

A) Airport Committee Minutes: April 7, 2025

5) Public Comment Citizens may address the Airport Committee; however, the Committee may not be able to provide an immediate answer or response. Out of respect to the Committee and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) OLD BUSINESS

A) Hartman Land Lease

7) HAND-OUTS/DISCUSSION ITEMS

A) Airport Pest Control Report

8) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

A) Ray Foundation and Local Scholarship Updates: TVCC, EAA

9) ADJOURN



"The Gateway to Adventure"

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Airport Committee Meeting Minutes

April 7, 2025

The committee meeting was called to order by Chairman Shawn Coleman at 6:01 pm.

- 1) Roll Call:** Bill Hager-present, John Freeburg-present, Gary Taylor- absent, Charlotte Hatch-excused, Michael Franks-present, Rick Todd-present, Chairman Shawn Coleman-present, Alternate Jim Beaumont- present.

Ex Officio members: Ken Hart (City Council)-absent, Dan Cummings (City Manager)-excused.

Airport Manager: Andy Wood-present

FBO: Silverhawk: Absent

Public attendees: Toby Epler and colleague Lee (JUB Engineering), Julie Lynch (TVCC).

- 2) PLEDGE OF ALLEGIANCE:** Led by acting Chairman.
- 3) MOTION TO ADOPT THE AGENDA:** *John Freeburg moved to adopt the agenda as presented. Bill Hager second. Roll call vote: Bill-yes, John-yes, Gary-out, Charlotte-out, Mike-yes, Rick-yes, Shawn-yes, and Jim-yes. Motion carried 6/0/2.*
- 4) APPROVAL OF MINUTES:** *Rick Todd moved to approve the minutes from 3/3/2025. John Freeburg second. Roll call vote: Bill-yes, John-yes, Gary-out, Charlotte-out, Mike-yes, Rick-yes, Shawn-yes, and Jim-yes. Motion carried 6/0/2.*
- 5) PUBLIC COMMENT**

No public comments.
- 6) OLD BUSINESS**
 - A) Silverhawk Lease Renewal Review:** John Freeburg moved to table until February 2026. Bill Hager second. Roll call vote: Bill-yes, John-yes, Gary-out, Charlotte-out, Mike-yes, Rick-yes, Shawn-yes, and Jim-yes. *Motion carried 6/0/2.*
- 7) NEW BUSINESS:**
 - A) EAA Ray Foundation Scholarship:** The EAA is looking to get a tiered percentage for the scholarship from the city, TVCC, EAA, and independent organizations. Bill Hager motioned to recommend the city put 30% into the scholarship. Michael Franks



“The Gateway to Adventure”

second. Roll call vote: Bill-yes, John-yes, Gary-out, Charlotte-out, Mike-yes, Rick-yes, Shawn-yes, and Jim-yes. *Motion carried 6/0/2.*

Julie Lynch, Aviation Director at TVCC, asked for clarification on the scholarship to provide to the college on the possibility of donating a Redbird basic simulator to assist and to cater to the EAA’s younger audience.

B) *Sale of Hanger 335 Echo and 341 Delta:* Buyer requested to table this matter until May to do his due diligence Motion by Bill Hager. John Freeburg second. Roll call vote: Bill-yes, John-yes, Gary-out, Charlotte-out, Mike-yes, Rick-yes, Shawn-yes, and Jim-yes. *Motion carried 6/0/2.*

8) HAND-OUTS/DISCUSSION ITEMS

A) *Airport Budget Status – December 2024:* Andy Wood discussed the presented Airport Budget handout. Ken Hart highlighted the airport collected \$7212.50 in tiedown fees, which greatly exceeded the \$2000.00 budget. The fuel sales of \$12,477.44 also exceeded the budgeted \$11,200.00. Andy mentioned the possibility of using the land west of the runway for farming to increase airport revenue.

9) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

Toby Epler (JUB Engineering) announced that the corporate ramp paving will begin May 5th. The BLM signed off on 30% of their project, essentially the layout of the plan. They are expecting the plan should be completed by this fall and begin contractor bidding afterwards.

Rick Todd asked Andy Wood where unused airport funds go – they are reallocated to the general fund. Andy explained these funds get recycled into airport projects.

John Freeburg questioned why there is a tractor positioned near the runway. Andy explained he is testing some new crops on the available land west of the runway.

10) ADJOURN *Moved by Bill Hager, Second by John Freeburg.* Roll call vote: Bill-yes, John-yes, Gary-out, Charlotte-yes, Mike-yes, Rick-out, Shawn-out, and Jim-yes. *Motion carried 4/0/3.*

The meeting was adjourned at 6:58 pm.

Next meeting: Monday May 5, 2025, at 6 pm at Ontario City Hall.

Shawn Coleman - Chairman

Charlotte Hatch - Secretary

Land Involved In This Summary

Land Type	Uom	Total	Person-day-visits
PRIVATE LAND	ACRE	1	66
	Total	1	

Agreement/Property Summary

Total Agreements/Properties Worked: 1/1

Total Person-day-visits: 66

Agreement Number	Agreement Common Name	Property Name	Time	Person-day-visits
	ontario airport	ontario airport	257 : 00	66

Employee Summary - Total includes converted Hobbs

	FIELD WORK	AERIAL	OUTREACH	admin LEAVE	ADMIN	TOTAL
	hrs : mins	hobbs	hrs : mins	hrs : mins	hrs : mins	hrs : mins
<u>Phillips, Scott</u>	249 : 00		8 : 00			257 : 00
Total	249 : 00	0.0	8 : 00	0 : 00	0 : 00	257 : 00

Take Summary

Target Intentional

	Killed Euthanized	Transfer Custody	Relocated	Removed Destroyed	Freed Released	Dispersed	Surveyed	Immobilized	Collared	Treated
<u>Badgers</u>										
<u>snare, neck</u>	8									
<u>traps, foothold</u>	4									
Total	12									
<u>Coyotes</u>										
<u>firearms</u>	19									
<u>snare, neck</u>	21							1		
<u>traps, foothold</u>	8									

	Killed Euthanized	Transfer Custody	Relocated	Removed Destroyed	Freed Released	Dispersed	Surveyed	Immobilized	Collared	Treated
Total	48							1		
<u>Squirrels, Ground, Belding`s ACRE</u>										
zinc phosphide conc. (rodents/										300
Total										300
Bottom Line Total	60							1		300

Target Un-Intentional

no take data of this type.

Non-Target Un-Intentional

no take data of this type.

Damage Summary

Loss Reported

no loss data of this type.

Loss Verified

no loss data of this type.

Distinct Species/Resource Conflict Counts by Form Type

Total distinct TA Species/Resource conflicts: 0

Total distinct DC (all non TA) Species/Resource conflicts: 3

Samples Summary

no sample data

TA/Outreach by Species Summary

no TA data.

TA/Outreach by Employee Summary

no TA data.

Chemicals Summary

CHEMICALS: EPA-REGULATED

Component	Reg. Num.	Use Type	Qty	Uom	WTs
zinc phosphide conc. (rodents/lago.)	56228-6	applied/used	7	oz	1

CHEMICALS: EXPLOSIVE

no EXPLOSIVE chemical data.

CHEMICALS: I/E DRUGS

no I/E DRUGS chemical data.

CHEMICALS: NON-REGULATED

no NON-REGULATED PRDCT chemical data.

BIOLOGICS

no BIOLOGICS chemical data.

Equipment Loaned/Distributed/Sold Summary

no data.

Conflict Project Start Button Summary

Resource	Species	Proj Start Button	WTs (Occurs)
hlth/sfty, human (aviation)	badgers	0	37
hlth/sfty, human (aviation)	coyotes	0	58
hlth/sfty, human (aviation)	squirrels, ground, belding`s	0	4