CITY COUNCIL MEETING MINUTES
October 28, 2025

The scheduled meeting of the Ontario City Council was called to order by Mayor Deborah Folden at 6:00 p.m. on Tuesday, October 28, 2025, in the Council Chambers of City Hall. Council members present were Deborah Folden, Ken Hart, Susann Mills, Michael Braden, John Kirby, and Adrianna Contreras. Penny Bakefelt was excused.

Staff present were Dan Cummings, Tori Barnett, Corinna Hysell, Andy Wood, Clint Benson, Kari Ott, Jason Cooper, Al Haun, and Marshall Pierce.

AGENDA

This Agenda was posted Friday, October 24, 2025. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website www.ontariooregon.org.

HART moved, MILLS seconded, **TO ADOPT THE AGENDA AS PRESENTED.** Roll call vote: Mills-yes; Braden-yes; Hart-yes; Contreras-yes; Kirby-yes; Bakefelt-out; Folden-yes. Motion carried 6/0/1.

CONSENT AGENDA

KIRBY moved, HART seconded, **TO ADOPT THE CONSENT AGENDA, WHICH CONSISTED OF ADOPTION OF THE COUNCIL MEETING MINUTES OF OCTOBER 14, 2025.** Roll call vote: Mills-yes; Braden-yes; Hart-yes; Contreras-yes; Kirby-yes; Bakefelt-out; Folden-yes. Motion carried 6/0/1.

OLD BUSINESS

Ordinance #2836-2025: Farmers Mutual Telephone Franchise Agreement
Dan Cummings, City Manager, presented.

At the October 14th meeting, the City Attorney provide a report on this subject, and asked the Council to review the ordinance. It was tabled to the next Council meeting, which was the current meeting. The attorney has asked to have it tabled again to the November 12th meeting as he was finetuning some language with Farmers. If the Council was amenable to that, staff would bring it back at that date for discussion. However, if there were comments or questions, he was open to address those.

KIRBY moved, HART seconded, **THE CITY COUNCIL TABLE ORDINANCE #2836-2025, UNTIL THE CITY COUNCIL MEETING OF NOVEMBER 12, 2025, TO PROVIDE ADDITIONAL TIME FOR THE CITY ATTORNEY TO RECEIVE FINAL ANSWERS REGARDING THE FRANCHISE AGREEMENT.** Roll call vote: Mills-yes; Braden-yes; Hart-yes; Contreras-yes; Kirby-yes; Bakefelt-out; Folden-yes. Motion carried 6/0/1.

Resolution #2025-126: Professional Service Contract Approval for Greenworks PC
Dan Cummings, City Manager, presented.

ODF was the recipient of a Federal Award from the United States Department of Agriculture Forest Service, for a program known as Growing Equity in Oregon's Urban and Community Forests. The amount granted by USDA FS to ODF under the federal award was $22,857,196.00. Under ORS 526.515(1), ODF had the authority to receive federal funds and disburse those funds as grants for the purpose of conducting an urban and community forestry program.

The City of Ontario was awarded a grant through the Oregon Department of Forestry in the amount of $573,100.00 for implementing the Ontario Greenspace Master Plan and Implementation Project. The grant was in three phases with Phase I being development of the Greenspace Master Plan.

The city put out a Request for Proposals for consultants to perform the Greenspace Master Plan and received proposals from three firms. The review committee ranked the proposals as: 1. Green Works of Portland, Oregon, 2. Cascadia Partner of Portland, Oregon, and 3. Breckon Land Design of Garden City, Idaho.

The negotiation team reviewed the proposal and cost proposal of the number one firm, Greenworks, PC, and believed they could provide the service required within the cost and time frame allowed in the grant. The committee started the negotiation process in September with Greenworks PC.

The cost of the project was being funded by the ODF grant awarded to the city, in the amount of $573,100. The agreement needed to be approved to move forward with the project to meet the grant time frame.

Councilor Kirby stated he had contacted Mr. Cummings that day with questions, but Mr. Cummings had addressed them in the report. In reviewing the company's qualifications and recommendations, this area was different than the rest of Oregon, and the soils in the valley were not like Redmond or Pendleton, and not like anywhere in the Willamette Valley. Because this would give the look of this community for at least the next 75+ years, and many of the trees in Lion's Park were 90 years old, they needed to ensure that the city had input into it. Not just the design that someone in Portland thought would look good in Ontario, because that might not fit this community. He hoped and encouraged local citizens to step forward and provide input and expertise. He appreciated the work in getting the grant, but because of federal requirements, they were taking $179k, leaving $400k, to acquire and plant the trees. He was overly pleased, but wanted it done right.

Mr. Cummings added as part of the agreement, the city had to state that they were going to maintain the project. He had worked with Casey [Mordhorst, Public Works Director], as did Councilor Braden, who was part of the grant committee, in putting this all together.

KIRBY moved, CONTRERAS seconded, **THE CITY COUNCIL APPROVE THE PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF ONTARIO AND GREENWORKS PC, AN OREGON CORPORATION IN THE NOT TO EXCEED (NTE) AMOUNT OF $179,288.00.** Roll call vote: Mills-yes; Braden-yes; Hart-yes; Contreras-yes; Kirby-yes; Bakefelt-out; Folden-yes. Motion carried 6/0/1.

MILLS moved, HART seconded, **THE CITY COUNCIL APPROVE RESOLUTION #2025-126, A RESOLUTION APPROPRIATING FUNDS FROM THE OREGON DEPARTMENT OF FORESTRY GRANT.** Roll call vote: Mills-yes; Braden-yes; Hart-yes; Contreras-yes; Kirby-yes; Bakefelt-out; Folden-yes. Motion carried 6/0/1.

NEW BUSINESS

2026 Helipad Construction Project: FAA AIP 3-41-0044-025-2026 Grant Application

Andy Wood, Airport Manager, presented.

The Airport Committee, along with city staff, and city engineers JUB, had been working to find a suitable grant to fund this project. The 2026 COAR Grant Application opened October 13, 2025, and was open through October 31, 2025.

The City of Ontario Municipal Airport Layout Plan set forth the improvements of the west side of Silverhawk FBO or an alternate suitable location, for planned growth and development of the site. JUB completed the environmental request. The next stage was approval from the City Council to submit the grant application before October 31, 2025.

The helipad project was a single helipad that would accommodate up to the size of a Robinson R-44 helicopter. This would increase safety around the airport ramp in accordance with the Capital Improvement Plan and the Airport Master Plan, which was to separate fixed wing aircraft from rotary aircraft. This area would help reduce fueling incidents around the fuel farm by setting out a landing area for rotary aircraft.

The COAR Grant funding allocation was based on FAA at 90% for $263,889.00, ODAV at 9% for $11,111.00, and city matching funds at 1% for $2,778.00. During the 2025-2026 budget for Minor Airport Improvements, $3,000.00 was allocated for the helipad construction. The Ontario Municipal Airport helipad construction would meet all FAA, ODOT, and ODAV grant requirements.

Councilor Hart stated the Airport Committee strongly supported this proposed action.

Councilor Mills questioned Mr. Wood in that she thought it read East at the Airport.

Mr. Wood stated it was West. It was on the Eastside of the runway, but it was West of the FBO.

Councilor Mills thanked him for the clarification, as well as providing her a recent tour of the area.

MILLS moved, HART seconded, **THE CITY COUNCIL APPROVE THE COAR GRANT CYCLE 10 GRANT APPLICATION FOR CONSTRUCTING THE HELIPAD WEST OF THE SILVERHAWK FBO OFFICE OR A SUITABLE ALTERNATE LOCATION AND AUTHORIZE THE AIRPORT MANAGER TO SIGN ALL DOCUMENTS RELATING TO THE APPLICATIONS FOR THE GRANTS.** Roll call vote: Mills-yes; Braden-yes; Hart-yes; Contreras-yes; Kirby-yes; Bakefelt-out; Folden-yes. Motion carried 6/0/1.

DEPARTMENT HEAD UPDATES

Police: Quarterly Report
Jason Cooper, Police Chief, presented.

Airport: Semi-Annual Report
Andy Wood, Airport Manager, presented.

HAND-OUTS

Minutes
County Court: 10-08-2025; Parks 08-21-2025

Check Register
September 2025

ADJOURN

MILLS moved, HART seconded, **THE MEETING BE ADJOURNED**. Roll call vote: Mills-yes; Braden-yes; Hart-yes; Contreras-yes; Kirby-yes; Bakefelt-out; Folden-yes. Motion carried 6/0/1. Meeting concluded at 7:06 p.m.

ACCEPTED:

Deborah Folden

Deborah K. Folden, Mayor

ATTEST:

Tori Barnett

Tori Barnett, MMC, City Recorder