

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**



**COUNCIL MEETING AGENDA
CITY COUNCIL – CITY OF ONTARIO OREGON
THURSDAY, AUGUST 3, 2017, 12:00 PM, MT**

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the City Council has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during the Study Session or Regular Meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Tessa Winebarger _____ Dan Capron _____ Marty Justus _____ Ramon Palomo _____
Betty Carter _____ Norm Crume _____ Mayor Ron Verini _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on August 1, 2017. Copies of the Agenda are available from the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Our of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) OLD BUSINESS

- A) Ordinance #2726-2017: Annexation and Rezone of Lots 4 and 11 of Ridge View Subdivision I - Residential-Urban Growth Area (R-UGA) to City Single Family Residential (RS-50) *Final Reading*

6) NEW BUSINESS

- A) Approval To Purchase A Five-Yard Dump Truck To Move Aggregate And To Assist In Snow Plowing

7) DEPARTMENT HEAD UPDATES

- A) Community Development Annual Report
B) Finance Monthly Update

8) HAND-OUTS/DISCUSSION ITEMS

- A) Police Monthly Stats: June, 2017
B) Ordinance Department Stats: June, 2017
C) Fire Monthly Stats: July, 2017
D) Malheur County Court Minutes: Jun 28, Jul 5, Jul12

9) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

10) ADJOURN



**AGENDA REPORT
OLD BUSINESS
August 3, 2017**

To: Mayor and City Council

FROM: Dan Cummings, Community Development Director

THROUGH: Adam J. Brown, City Manager

SUBJECT: **ORDINANCE #2726-2017: ANNEXATION AND REZONE OF LOTS 4 AND 11 OF RIDGE VIEW SUBDIVISION I - RESIDENTIAL-URBAN GROWTH AREA (R-UGA) TO CITY SINGLE FAMILY RESIDENTIAL (RS-50) *FINAL READING***

DATE: July 25, 2017

PROPOSED MOTION:

TWO MOTIONS ARE REQUIRED FOR APPROVAL ON THIS ACTION AND RECOMMENDED MOTIONS ARE NOTED BELOW:

- 1. I MOVE THAT THE CITY COUNCIL ADOPT ORDINANCE #2726-2017, AN ORDINANCE ANNEXING INTO THE CITY AND REZONING OF TWO PARCELS OF LAND ONE BEING LOCATED AT 1939 THOMAS CIRCLE AND THE OTHER AT 1936 BRADY CIRCLE IN THE RIDGE VIEW SUBDIVISION FROM RESIDENTIAL UGA TO CITY SINGLE FAMILY RESIDENTIAL (RS-50); ON SECOND AND FINAL READING BY TITLE ONLY.**
- 2. I MOVE THAT THE CITY COUNCIL ACCEPT AND APPROVE THE FINAL ORDER AND FINDINGS OF FACTS ON LAND USE ACTION 2017-04-04AZ.**

SUMMARY:

At its regular meeting of July 10, 2017, the Planning Commission heard the annexation and rezone proposal contained in Planning File 2017-04-04AZ, which was applicable to two properties located at 1939 Thomas Circle and 1936 Brady Circle, the properties being known as Tax Lots 8900 & 9600, on Assessor's Map 18S47E05AC.

The Planning Commission, based on finding and testimony, made a recommendation to the City Council to approve the annexation of the lands and not to rezone the property to City Duplex Residential (RD-40) as per the application, but to rezone the lands from Residential Urban Growth Area (R-UGA) to City Single Family Residential and set the side yard set back for the two properties to five feet.

At its regular meeting of July 18, 2017, the City Council, in a Public Hearing, heard the the

annexation and rezone proposal contained in Planning File 2017-04-04AZ and approved Ordinance 2726-2017 on First Reading by Title Only.

It was found that a sentence for approving the five foot set back was omitted in the second paragraph under the ordinance section in Ordinance 2726-2017 and is corrected in the attached ordinance.

BACKGROUND:

The applicants own lots in Ridge View Subdivision, known as 18S4705AC, Tax Lots #8900 and #9600. The applicants wish to connect to city water and sewer. In order to connect to city water and sewer, annexation into the city is necessary. This application, if approved, will result in the annexation of 16,816 square feet, plus the right of way for Brady Circle into the city and a rezone of the property from Urban Growth Area Residential (R-UGA) to City Residential (RD-40).

This request for annexation and rezone needs a recommendation for approval or rejection from the Planning Commission to the City Council. The Ontario Municipal Code (OMC) designates the Planning Commission as the decision making body for a request for rezone, without City Council participation. The OMC designates the City Council as the decision making body for a request for annexation, without Planning Commission participation. State Law requires an ordinance be adopted by the local governing body to accomplish a rezone. The city's governing body is the City Council, and they are the only body that may adopt an ordinance; therefore, a request for rezone should go before the Council for a final decision. Staff feels the best procedure is consistency with state law; therefore, this matter needs a recommendation from the Planning Commission, and then will be forwarded to the City Council for their decision.

RECOMMENDATION:

The Planning Commission at a Public Hearing on July 10, 2017, made a motion that the request for annexation be approved and rezoning of the subject property from UGA Residential to Duplex Residential (RD-40), as set forth in ACTION 2017-04-04AZ not be recommended for approval and recommended rezoning to City Single Family Residential RS-50 and set the side yard for the two lots to five feet to the City Council, based on the information, findings and conclusions at said Public Hearing.

The City Council at their regular meeting of July 18, 2017, approved Ordinance 2726-2017 for the annexation and rezone of said parcels on first reading.

Staff recommends the City Council approve Ordinance 2726-2017 on Final Reading and approve the Final Order on Planning Action 2017-04-04AZ.

ATTACHMENTS:

1. Ordinance #2726-2017
2. Final Order - Ord 2726-2017



ORDINANCE #2727-2017

AN ORDINANCE PROCLAIMING THE ANNEXATION AND REZONING OF CERTAIN TERRITORY TO THE CITY OF ONTARIO; AND WITHDRAWING SAID TERRITORY FROM THE ONTARIO RURAL FIRE PROTECTION DISTRICT; AND WITHDRAWING SAID TERRITORY FROM THE ONTARIO RURAL ROAD ASSESSMENT DISTRICT NO. 3.

- WHEREAS,** there has been submitted to the City of Ontario a written request for annexation and rezoning to the City signed by 100% of the owners of land within the affected territory to be annexed; and
- WHEREAS,** All of the owners of land in that territory have consented in writing to the annexation of their land in the territory and have filed a statement of their consent with the legislative body of the City; and
- WHEREAS,** The City Charter does not expressly require the City to submit a proposal of annexation of territory to the electors of the City; and
- WHEREAS,** All the owners has requested the lands to be rezoned from UGA Residential to City Duplex Residential (RD-40), but the Planning commission recommended the City Single Family Residential zone RS-50; and
- WHEREAS,** The City desires to withdraw the land to be annexed from the ONTARIO RURAL FIRE PROTECTION DISTRICT 7-302 and the ONTARIO RURAL ROAD ASSESSMENT DISTRICT NO. 3, pursuant to ORS 222.120(5) and has received assent from the Districts to do so;

NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:

1. Annexation Area. The following contiguous territory be and the same is hereby annexed: The property mapped and legally described in the attached Exhibits "A" and "B" respectively.
2. Rezoning. That based on the Planning Commission findings and recommendation the lands as shown and described in the attached Exhibits "A" and "B" be rezoned from UGA Residential to City Single Family Residential (RS-50) and establish the side yard setback for these two lots at 5 feet.
3. Withdrawing above described area from Ontario Rural Fire Protection District 7-302. The Common Council of the City of Ontario deems it in the best interest of the public of the City of Ontario and hereby declares that the real property described hereinabove is withdrawn from the Ontario Rural fire Protection District No. 7-302 on the effective date of this annexation pursuant to ORS 222.120(5).

4. Withdrawing above described area from the Ontario Rural Road Assessment District No. 3. The Common Council of the City of Ontario deems it in the best interest of the public of the City of Ontario and hereby declares that the real property described hereinabove is withdrawn from the Ontario Rural Road Assessment District No. 3 on the effective date of this annexation pursuant to ORS Sections 222.120(5) and 222.510.
5. Record. The City Planner shall submit to the Oregon Secretary of State (1) a copy of this Ordinance, (2) a copy of the statement of consent of the landowner in the territory annexed; and (3) Shall send a description by metes and bounds, or legal subdivision, and a map depicting the new boundaries of the City within 10 days of the effective date of annexation to the Malheur County Assessor, Malheur County Clerk and the State Department of Revenue.

PASSED AND ADOPTED by the Common Council of the City of Ontario this _____ day of _____, 2017 by the following vote:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this _____ day of _____, 2017.

ATTEST:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder

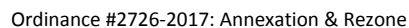
Exhibit "A"

Property Description for Annexation/Rezone

City Action No. 2017-04-04AZ

Land in Ridge View Subdivision I, within the SW1/4NE1/4 of Section 5, Township. 18 South, Range 47 East, W.M., Malheur County, Oregon according to the Official Plat thereof as Recorded under Instrument No. 98-4363 deed records of Malheur County, being Lot 4 and Lot 11 and all that portion of Brady Circle as shown and Platted on said Subdivision Plat.

Subject properties





**BEFORE THE CITY COUNCIL
CITY OF ONTARIO, OREGON**

In the matter of Land Use Action #2017-04-04AZ, a)
Request for annexation and rezone as filed by Jesus Arizmendi,))
Deisy Sanchez-Estrada and Carol Trevino)

**FINAL ORDER
And Findings of Fact**

ORDER in the **APPROVAL** of Land Use Action **2017-04-04AZ**, filed by Jesus Arizmendi, Deisy Sanchez-Estrada and Carol Trevino for the annexation, and rezone of .386 Acres of Land plus right of way, designated as Assessor's Map #18S4705AC; Tax Lots 8900 and 9600, City of Ontario, Oregon, located at 1939 Thomas Circle and 1936 Brady Circle respectively; said application filed as provided for in the Ontario Municipal Code.

WHEREAS:

This matter came before the Ontario Planning Commission and the Ontario City Council as an application for annexation and rezone of property in accordance with the City of Ontario Municipal Code. The application sought approval for the annexation and rezone of two parcels of land contiguous to the City Limits of the City of Ontario.

Public Hearings were held before the Ontario Planning Commission on July 10, 2017 and before the City Council on July 18, 2017, and on August 3, 2017 as matters duly set upon the agendas of its regular meetings and work session after giving public notice to affected property owners, agencies, the local newspaper and electronic media, and otherwise as set forth in Sections 10B-03 and 10B-45.

At the initial public hearing on said application evidence and testimony was presented by the Planning and Zoning Administrator in the form of a staff report and exhibits. The hearing was conducted according to the rules of procedure and conduct of hearings on annexations, and on land use matters, as set forth in the Ontario Municipal Code. The Planning Commission and City Council did receive oral testimony at the hearings concerning this application.

At the conclusion of the initial public hearing the City Council, after consideration and discussion of the evidence and testimony and recommendations, upon a motion duly made and seconded, voted to approve the request as set forth above and proposed in Application #2017-04-04AZ based on decision criteria, findings of fact and conclusions of law as set forth in said staff reports and public testimony.

At the August 3, 2017, public hearing the City Council, after giving public notice as required for a public meeting, did adopt Ordinance #2726-2017 on the second and final reading.

FINDINGS OF FACT:

- 1) The City Council adopts the findings and conclusion in the Staff Report as the basis for this decision; and
- 2) The City Council accepts and adopts the oral and written submittals of testimony of the July 18, 2017, hearing as additional basis for this decision.

CONCLUSIONS OF LAW

1. The burden of proof is upon the applicant in proving the proposal fully complies with applicable Code criteria, Oregon State Statutes and Oregon Administrative Rules.
2. The City Council finds that the Staff Report, and evidence and testimony presented at the hearings, address relevant comprehensive plan policies, standards of the Municipal Code, and Oregon State Statute and Administrative Rules sufficiently to support the burden of proof needed to approve the request for annexation and rezone.
3. The City Council finds that the applicant has met the burden of proof to support approval of the proposed application.

NOW THEREFORE LET IT HEREBY BE ORDERED that application #2017-04-04AZ, for the annexation, and rezone of property designated as Assessor's Map #18S4705AC; Tax Lot #8900 and 9600, City of Ontario, Oregon, filed by Jesus Arizmendi, Deisy Sanchez-Estrada and Carol Trevino be **APPROVED**:

Based upon the above, the City of Ontario City Council has concluded that Application #2017-04-04AZ, meets the standards set forth in the applicable sections of the Ontario City Code and therefore complies with the purposes of the Code.

This order in **APPROVAL** of Application #2017-04-04AZ reviewed and approved by the City Council on this 3rd day of August, 2017.

FOR THE CITY OF ONTARIO:

Mayor

Planning and Zoning Administrator



**AGENDA REPORT
NEW BUSINESS
August 3, 2017**

To: Mayor and City Council

FROM: Betsy Roberts, City Engineer

THROUGH: Adam J. Brown, City Manager

SUBJECT: APPROVAL TO PURCHASE A FIVE-YARD DUMP TRUCK TO MOVE AGGREGATE AND TO ASSIST IN SNOW PLOWING

DATE: July 24, 2017

PROPOSED MOTION:

I MOVE THE CITY COUNCIL APPROVE THE PURCHASE OF THE FIVE-YARD DUMP TRUCK FROM METROQUIP FOR \$171,860 TO HELP WITH THE TRANSPORT OF MATERIALS DURING THE WINTER AND FOR SNOW PLOWING.

SUMMARY:

The City of Ontario budgeted \$195,000 to be split between the Water and Sewer Funds in order to purchase a five-yard dump truck to assist with transportation of trench spoils, as well as imported aggregate as part of waterline and sewer line repairs. The truck will also be available to support plowing during the winter.

BACKGROUND:

Public Works staff does not currently have an operational 5-yard dump truck for the field services team that supports both the water distribution system and the sewer collection system. The 5-yard dump truck is a vital part of waterline and sewer line repairs. Additionally, this piece of equipment can be versatile and used to clear pavement during the winter. Besides being critical to moving the motoring public, clearing streets is essential for providing access to fire hydrants and pipes that burst from freezing.

CURRENT SITUATION:

The City Council approved a budget of \$195,000 to be split between the Water and Sewer Funds for the purchase of a new 5-yard dump truck. The city is a member of the National Joint Powers Alliance (NJPA) which is a purchasing cooperative. This allows the city to purchase equipment quickly at known prices from vendors who have been through a low bid process. MetroQuip is a local vendor who has been selected on the NJPA contract. Public Works staff received a bid for \$171,860 from MetroQuip for the desired truck. The bid is attached.

ANALYSIS:

- A. **FINANCIAL** The cost of the truck will be \$171,860, as identified in the attached bid. The cost split between the Water Fund and Sewer Funds results in the following amounts. Line Items amounts:

Water Fund 105-160-712100 Equipment Purchase - \$85,930

Sewer Fund 110-165-712100 Equipment Purchase - \$85,930

B. **TIMING** Because this is a long lead item and could take up to 6 months for delivery, Public Works staff is asking for rapid approval.

C. **POLICY/LEGAL** None.

ALTERNATIVES:

A. Approve the purchase of the dump truck.

1. By approving the purchase of the dump truck, the truck will be available to support city water and sewer needs, as well as assist with snow removal in the coming winter.

B. The city could choose to do nothing; however, by not acting, the city will not have use of the dump truck in a timely manner.

RECOMMENDATION:

Staff recommends that the City Council approve the purchase of the five-yard dump truck.

ATTACHMENTS:

1. Dump Truck Image
2. Dump Truck Quote
3. Dump Truck Body Specifications
4. Dump Truck Snow Plow Specifications





QUOTE

MetroQuip, Inc.

1953 E. Commercial

Meridian, ID 83642

ph:(208)344-3318 fax:(208)345-5931

rsmith@metroquip.net

QUOTATION NO. DUMPTRK108SD

DATE July 25, 2017

CUSTOMER ID CITYONTARIO

EXPIRATION DATE 9/25/2017

TO

Casey Mordhorst

CH2M Hill - City of Onatrio

1551 NW 9th Street

Ontario, OR 97914

(541) 870-2844

email: casey.mordhorst@ch2mhill.com

SALESPERSON	FOB	PAYMENT TERMS	DUE DATE
Ray Smith (208) 914-0916	Ontario	Standard Terms and Conditions	approx. 180days ARO

****Available on NJPA Government Contract #080114-HPI****

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	11ft Henderson Mark E series dump body, 10ft Henderson RSP 2-way Plow, Force America Hydraulic System w/ a Cab Mounted Tower, Electric Controls for Dump Body, Sander, De-Icing System, Speed Rate Control to Sander or De-Icing Systems, Hitch Plate w/ Electrical, Hydraulic Couplings, DOT Compliance Lighting, Body Painted White, Mounted on a 2018 Freightliner 4x2 108SD Chassis	\$171,860.00	\$171,860.00
See attached equipment brochures for additional information			
**Pricing includes all materials, labor, installation, delivery, freight			

This is a quotation on the goods named, subject to the conditions noted below.

This quotation is valid for 30 days from date shown above. These prices do not include any freight charges, sales tax, F.E.T., or other applicable taxes unless noted. All sales are subject to availability and/or prior sale.

SUBTOTAL	\$	171,860.00
SALES TAX		
TOTAL	\$	171,860.00

To Accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

Henderson
MARKTME

SINGLE AXLE DUMP BODY



All photos shown with optional equipment.

MARK ETM

SINGLE AXLE DUMP BODY

A. Choose A Hoist Configuration

Start by selecting a hoist. The hoist controls a number of factors: appearance, function, placement, capacity and mounting height.

Underbody Hoist (A-1): a traditional hoist and sub-frame. It stows underneath the body, providing a clean and clear head sheet.

Telescopic Hoist (A-2): available with internal or external mounting and single (power up) or double (power up and down) acting function. Our telescopic hoist packages offer the lowest possible mounting height (low center of gravity). The external telescopic hoist has the option of adding a full width cradle assembly which holds the hydraulic reservoir and valve enclosure. This provides a central location for your hydraulic components positioned conveniently between the cab and head sheet.



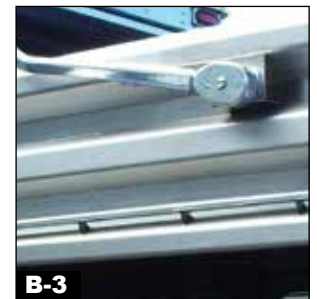
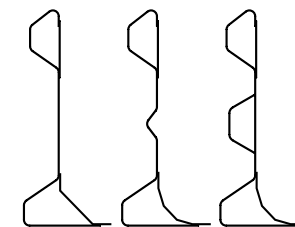
B. Choose A Side/Brace Configuration

Now we'll focus on appearance, side wall strength and ease of clean out. Remember to inquire about all available options. These options include walk rails, tarp rails, ladders, brackets and many more.

Smooth Sides (B-1): the basic style offered, reducing weight and cost. This design offers excellent strength and resistance to wear. Additional benefits include easy clean out and ideal advertising space. Proudly display your company logo or corporate message.

V-Crimp (B-2): the next level in side configuration. Designed to increase side wall strength and help maintain its outward appearance. Side walls may allow up to two v-crumps.

Weld-on Horizontal Brace (B-3): our "Top of the Line" side wall. This single weld-on brace runs the length of the body. It maintains smooth inside walls (easy clean out), provides the ultimate in side wall strength and is ideal for maintaining the body's outward appearance.



C. Choose A Side Profile

Side profile will determine your load hauling capacity and whether that capacity is fixed or flexible.

Straight Sides (C-1): the basic style offered. Like smooth sides, this option helps trim both weight and cost. It also provides the ability to add sideboard inserts (increased capacity). Steel sideboards are available for purchase or they can be fabricated out of other materials, such as wood.

Sloped Sides (C-2): a permanent solution to maximize load hauling capacity. The degree of slope is determined by desired capacity. Additional accessories and options become available when selecting sloped sides.



D. Choose A Rear Tailgate Configuration

The final step when configuring your MARK E dump body rests in the rear tailgate. This decision will focus on your primary application.

Straight Tailgate (D-1): our most commonly selected style due to its array of flexible options. A great general purpose tailgate.

Also available in **Sloped** or **Asphalt Style** configurations.



An American Evolution Build A Dump Body All Your Own



Value Added:

It all starts with the ability to configure your dump body based on any number of criteria. Recognizing not all budgets, applications or types of loads are identical, we asked our engineers to provide real world solutions without sacrificing quality. They responded by delivering the **MARK E** line of dump bodies. Designed for both single and tandem axle chassis.

All **MARK E** dump bodies are built cross-memberless. The benefits behind cross-memberless are many: elimination of washboard floors, huge reduction in the number of corrosion points, lower center of gravity, reduced body weight, increased payload, steady load discharge and easy clean out.

It doesn't stop there. Henderson's unibody design goes the extra mile. We continued by overlapping the floor and side walls to spread impact and side load forces. Then capped it off by incorporating two I-beam longitudinals, which run the length of the body. From the core out, the **MARK E** dump body equates to unmatched strength, durability and quality.



Continuing to address wants and needs...

Select Your Grade of Steel

- Grade 50
- AR400
- AR450
- 201 Stainless
- 304 Stainless
- 409 Stainless

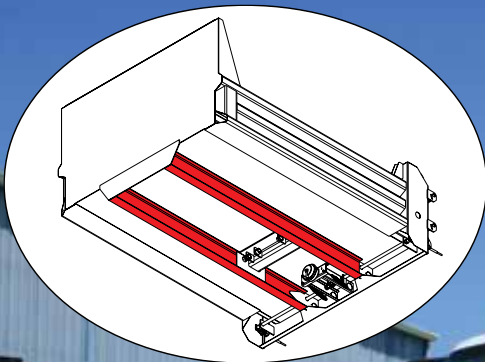
Or mix-n-match, as needed.

Accessories & Extras

- High Lift Tailgate
- Steps/Walk Rails
- Hydraulic Tanks
- Valve Enclosure
- Vibrator Mounts
- Ladders
- Tarp Shrouds
- Cab Shields
- Asphalt Lips
- Coal Chutes

And many more...

Cross-memberless & I-beam Longitudinals



A dump body from the Henderson **MARK** Series is NOT just another dump body. Our willingness and ability to deliver a customized dumping experience, built around your specific operation, is what sets Henderson apart.

Choose a hoist, side/bracing, side slope, tailgate, grade of steel and from a list of additional options to dial in the perfect dump body. It's truly an American Evolution.

A Henderson **MARK** Series dump body is a long-term investment. When you're ready to incorporate the world's most customizable and durable dump body series into your fleet of work trucks, give us a call. As always, we stand by our claim as...

The Dependable Ones™



MARK E SINGLE AXLE DIMENSIONS & CAPACITY CHART

LENGTH	HEIGHTS (.in)			CAPACITY (cu. yd.) SIDES/ENDS	RECOMMENDED CA	HOIST		
	SIDES	HEAD	TAILGATE			TYPE	CLASS (NTEA)	CAPACITY (Tons)
TELESCOPIC HOIST								
10'	24"	52"	32"	5.2/7.0	84	M90-4.5-3	50	21.5
10'	30"	52"	38"	6.5/8.3	84	M90-4.5-3	50	21.5
10'	36"	52"	44"	7.8/9.6	84	M90-4.5-3	50	21.5
10'	44"	52"	52"	9.6/11.3	84	M90-4.5-3	50	21.5
11'	24"	52"	32"	5.8/7.7	96	M100-4.5-3	60	21.6
11'	30"	52"	38"	7.2/9.1	96	M100-4.5-3	60	21.6
11'	36"	52"	44"	8.6/10.6	96	M100-4.5-3	60	21.6
11'	44"	52"	52"	10.6/12.5	96	M100-4.5-3	60	21.6
12'	24"	52"	32"	6.3/8.4	108	M110-4.5-3	60	17.5
12'	30"	52"	38"	7.9/10.0	108	M110-4.5-3	60	17.5
12'	36"	52"	44"	9.4/11.5	108	M110-4.5-3	60	17.5
12'	44"	52"	52"	11.5/13.6	108	M110-4.5-3	60	17.5
UNDERBODY HOIST								
10'	24"	52"	32"	5.3/7.1	84	7-17	50	14.2
10'	24"	52"	32"	5.3/7.1	84	8-17	50	18.7
10'	30"	52"	38"	6.6/8.4	84	8-17	50	18.7
10'	36"	52"	44"	8.0/9.7	84	8-17	50	18.7
10'	24"	52"	32"	5.3/7.1	84	8-21	60	24.1
10'	30"	52"	38"	6.6/8.4	84	8-21	60	24.1
10'	36"	52"	44"	8.0/9.7	84	8-21	60	24.1
10'	44"	52"	52"	9.7/11.5	84	8-21	60	24.1
11'	24"	52"	32"	5.8/7.8	96	8-21	60	21.4
11'	30"	52"	38"	7.3/9.2	96	8-21	60	21.4
11'	36"	52"	44"	8.8/10.7	96	8-21	60	21.4
12'	24"	52"	32"	6.4/8.5	108	8-21	60	19.2
12'	30"	52"	38"	8.0/10.1	108	8-21	60	19.2

*Consult your local Henderson Distributor, as CA and other installation related measurements may vary.
Additional accessories and options (not shown) are available.*

© Henderson Products, Inc., a division of Douglas Dynamics, L.L.C., reserves the right in pursuit of continuous product improvement to change specifications used herein.
As a custom manufacturer of truck bodies, truck equipment and brine systems, additional product options may be available that are not shown here.



1085 S. Third St., P.O. Box 40, Manchester, IA 52057
Toll Free: (800) 359-4970
www.hendersonproducts.com



HP-021 5M 01/17

Henderson[®] **SNOWFOE[®] RSP** REVERSIBLE SNOW PLOW

Henderson puts your snow and ice control program in the fast lane

Designed from the ground up to manhandle snow and ice, the **RSP** is state-of-the-art. Whether it be city, rural or interstate highway snow and ice control, the **RSP** (Reversible Snow Plow) takes an adversarial attitude toward the most demanding conditions. This entry into the snow and ice control field comes with an impressive pedigree: Henderson has long been recognized as a leader in spreaders and pre-wetting equipment, and the MARK Series of dump bodies is legendary.

Many innovative features have been engineered into the RSP to provide you with a plow that moves snow and ice cleaner and quicker because its unique moldboard curvature rolls material out of the way smoothly and effortlessly. With a self-cleaning design, the **RSP** reduces the chance for back-up and drift that can obscure driver vision.

The **RSP** is priced to help you stay within budget while its rugged design will serve you for years to come. Once again, you can rely on...

The Dependable Ones[™]



- Eight 1/2" x 3-1/2" ribs for extra strength and rigidity.
- Moldboard curvature is designed to improve snow moving capabilities while minimizing "drift".
- Supported by the Henderson Hitch, the plow in any position remains level to the road.
- One-piece moldboard is rolled instead of brake formed presenting a smooth, clean surface for better material flow.
- **OPTIONAL** - Two easily adjustable compression springs have five position settings for variable control of the trip force.
- **OPTIONAL** - Full-width push tube (14% longer than other makes) gives greater blade stability.
- Five moldboard-to-push frame pivot points more evenly distribute push force throughout the entire plow. (Six pivot points on adjustable cutting edge trip).
- 1-1/4" bushings are welded through ribs to provide greater pivot pin bearing surface and enhanced durability.
- Plow-mounted cushion valve is standard.
- Twin reversing cylinders are located above the push frame for protection against road debris.
- Three-position attack angle adjustment (5°, 10°, 20° approx.) to meet all snow and ice removal conditions.
- Moldboard height measures from the road surface to inside of arc - not top of ribs as with some manufacturers.
- Twin 3" x 10" nitrided hydraulic cylinders are double-acting for heavy-duty power reversing. Cylinders are common parts with most hitches.
- One-piece 5/8" x 8" cutting edge gives extended wear. (Carbide cutting edge optional.)
- Trip-spring anchor plates are encased and continuous welded to the push frame providing greater strength.
- All parts are continuous welded which minimizes corrosion points.
- All surfaces are high pressure cleaned and degreased with phosphate solution before powdercoat Highway Orange paint. Push frame assembly and hitch components are powder coat painted black.

FEATURES & SPECIFICATIONS

TWO MAJOR TYPES OF TRIP DESIGNS TO MEET YOUR PLOWING CONDITIONS



STANDARD NON-ADJUSTABLE SPRING SHOWN

FULL MOLDBOARD TRIP

- Twin compression springs
- Adjustable twin compression spring trip



SQUARE TORSION SPRINGS

ADJUSTABLE CUTTING EDGE TRIP

- One-piece trip edge with five 3/4" adjustable square torsion springs
- Zero insertion force for easy and safe spring replacement
- Each spring features individual three-position trip tension adjustment (wrench included)
- Cutting edge trip design allows for smoother trip action and minimizes shock to the truck chassis and driver



APPROX. ATTACK ANGLE ADJUSTMENT: 5°, 10°, AND 20°

SPECIFICATIONS

PLOW MODEL	LENGTH	HEIGHT	APPROX. WT. (lbs.)
RSP-10-36-FT-ST	10'	36"	1750
RSP-10-42-FT-ST	10'	42"	1760
RSP-10-48-FT-ST	10'	48"	1790
RSP-11-36-FT-ST	11'	36"	1815
RSP-11-42-FT-ST	11'	42"	1830
RSP-11-48-FT-ST	11'	48"	1860
RSP-12-36-FT-ST	12'	36"	1875
RSP-12-42-FT-ST	12'	42"	1890
RSP-12-48-FT-ST	12'	48"	1925

CUTTING PATH

Cutting path at 35° for a 10' length is 8'2"

Cutting path at 35° for a 11' length is 9'0"

Cutting path at 35° for a 12' length is 9'10"

MOLDBOARD

- "Level lift" design allows the plow to remain level with road in any position when using Henderson Hitch.
- 10-ga. Grade 50 rolled moldboard with 1/2" x 3-1/2" ribs.
- Continuous welded one-piece moldboard.
- Reinforced 4" x 4" x 3/4" bottom angle.
- 3-1/2" x 2-1/2" x 3/8" top angle with holes to allow moisture to escape moldboard.
- Two horizontal stiffeners for added rigidity.
- Attack angle is adjustable to approx. 5°, 10° and 20°.
- 5/8" x 8" one-piece cutting edge with AASHO punching is standard.

PUSH FRAME

- Push frame width is 96".
- Semi-circle is 3-1/2" x 3-1/2" x 1/2" angle welded to 4" x 4" x 3/8" structural tube.
- Five moldboard-to-push frame pivot points with 1-1/4" bushings pin to two 5/8" mounting ears. (Six pivot points on adjustable cutting edge trip).

OPTIONS

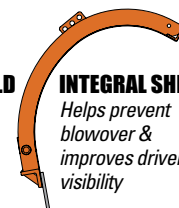
- Rectangular wear shoes, carbide shoes, mushroom shoes, 8" and 10" caster wheels, pneumatic wheels, moldboard shoes
- Curb bumper
- Wraparound curb guards
- Rubber deflector
- Sight markers
- 6" carbide cutting edge
- Rubber cutting edge
- 3/16" moldboard
- Full-width push frame
- 3" x 2" x 10" lift/reversing cylinder
- 4" x 2" x 10" lift/reversing cylinder
- Integral shield extends a minimum of 19" beyond cutting edge
- 4" x 4" x 3/4" semi circle
- Full moldboard trip exclusive, patented, five-position compression spring settings are easily adjustable to provide variable control of trip force for all snow and ice conditions
- Full moldboard cannon trip
- Tubular push frame and table

OPTIONAL 201 AND 304SS MOLDBOARD SHEET

- More corrosion resistant
- Higher brinell hardness increases wear resistance
- 201 and 304SS have a lower friction coefficient allowing snow to flow smoothly



STANDARD SHIELD



INTEGRAL SHIELD

Helps prevent blowover & improves driver visibility



I-STYLE SHIELD

Helps prevent blowover & improves driver visibility

© Henderson Products, Inc., a division of Douglas Dynamics, L.L.C., reserves the right in pursuit of continuous product improvement to change specifications used herein. As a custom manufacturer of truck bodies, truck equipment and brine systems, additional product options may be available that are not shown here.



1085 S. Third St., P.O. Box 40, Manchester, IA 52057
Toll Free: (800) 359-4970
www.hendersonproducts.com



HP-093 5M 05/15

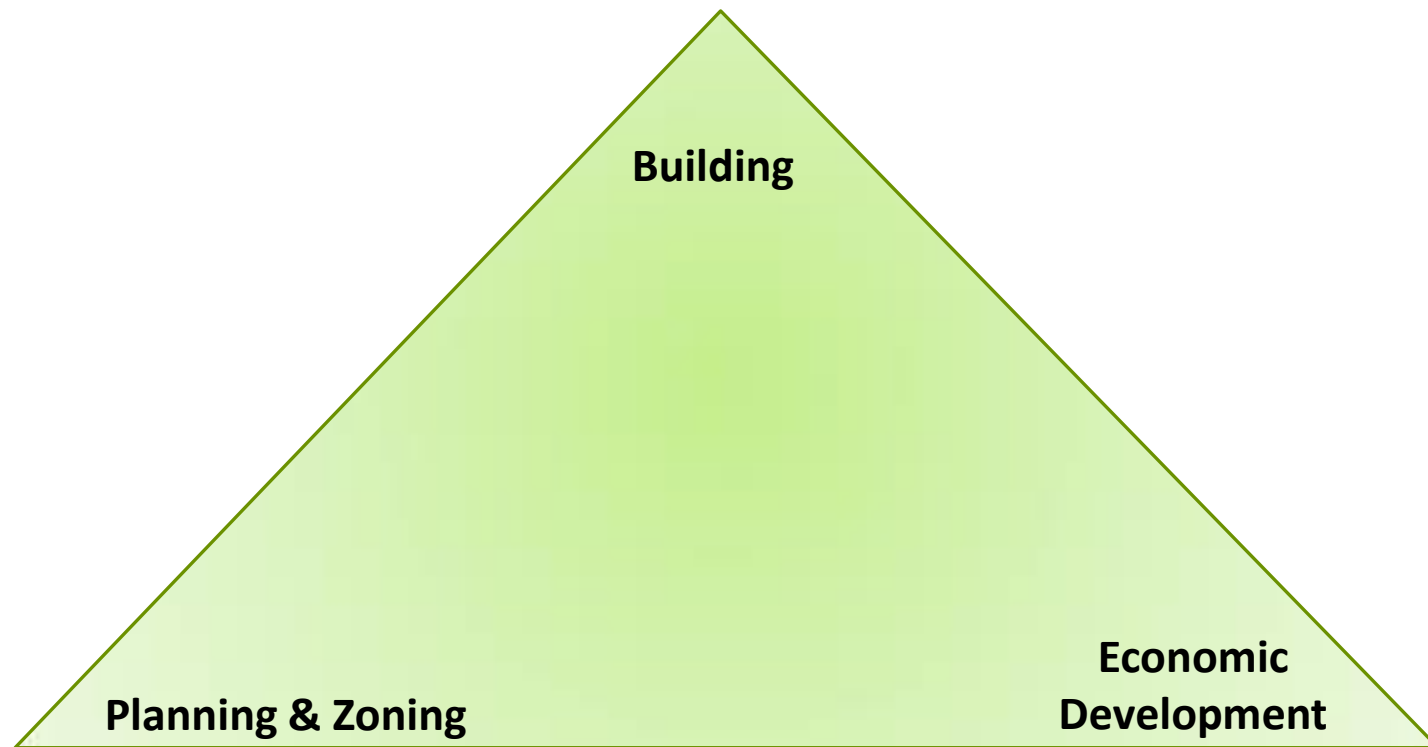


City of Ontario Community Development 2016-17 FY Yearly Presentation

Presentation by
Dan K. Cummings
August 3, 2017



What is Community Development ?



PLANNING & ZONING DEPARTMENT



The Planning and Zoning Department is the City of Ontario administrative office for Oregon's Land Use Program. The City's program is the State of Oregon's program in that the City is required by State Law to conduct planning and zoning; however, this State program is implemented in the City through a set of documents and regulation formulated and adopted by the City, for the City, under Title 10 of the Ontario Municipal Code.

The Planning and Zoning Staff have two functions, both of which are key to economic development within the City. In a nutshell, Staff are responsible for maintaining and updating the City's Comprehensive Plan, Plan Map, Zoning Regulations and Zoning Map, which is called "long-range planning"; and, to use these regulations to assist developers within the City, including within the Urban Growth Area, which is called "current planning".

This report includes statistics and text on the type and numbers of current planning activities, and the type of long range planning activities, the office is engaged in. Staff consists of the Community Development Director (who is also the Planning and Zoning Administrator) and the Planning Technician. The Planning and Zoning Administrator is Dan Cummings and the Planning Technician is Marcy Siriwardene.

In conjunction with the Planning Staff the City has a seven member Planning Commission that acts as the hearings officer when needed and acts on issues with recommendation to the City Council on all matters dealing with Land use issue presented to it by Staff. The Commission also acts as the appealing body if any action of the Planning Administrator is appealed.

Com Dev Yearly Report

CITY OF ONTARIO LAND USE ACTION **PERMIT TYPES**



- ☐ Site Development Permit
- ☐ Annexation/Rezone (Zone Change)
- ☐ Comprehensive Plan Amendment
- ☐ Zoning Regulation Amendment
- ☐ Partition
- ☐ Subdivision
- ☐ Property Line Adjustment
- ☐ Variance
- ☐ Conditional Use Permit
- ☐ Temporary Use Permit



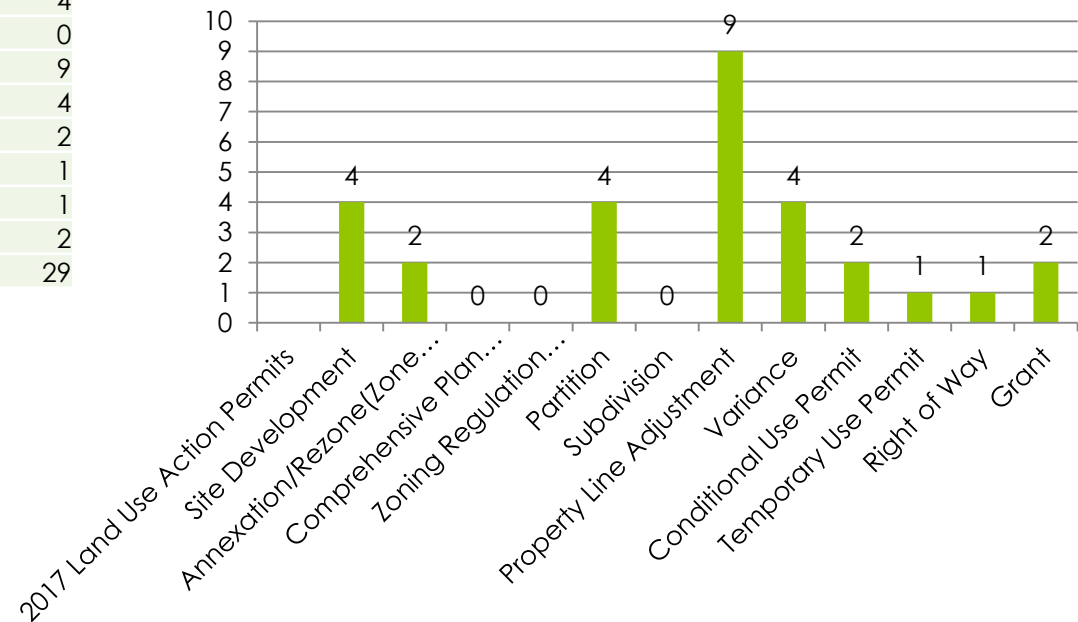
2016-17 Land Use Action Permits



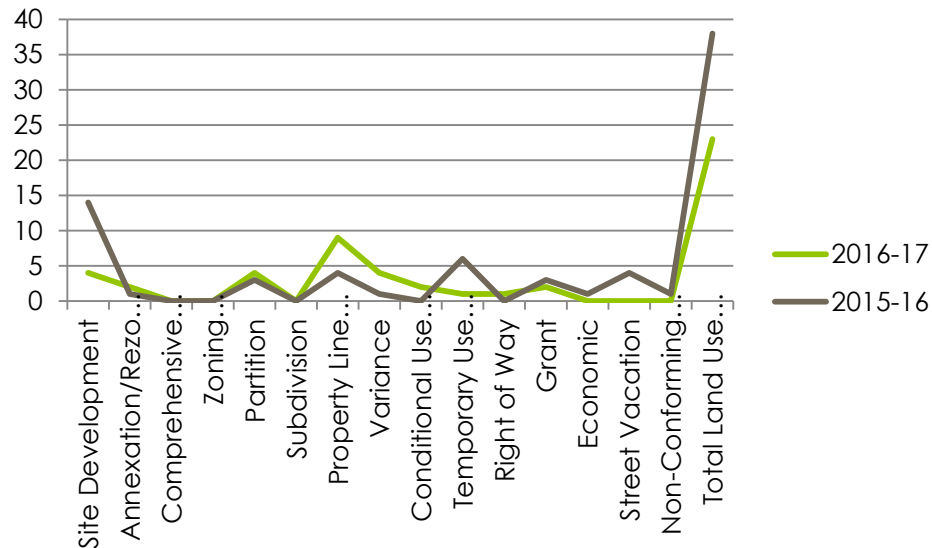
2017 Land Use Action Permits

Site Development	4
Annexation/Rezone (Zone Change)	2
Comprehensive Plan Amendment	0
Zoning Regulation Amendment	0
Partition	4
Subdivision	0
Property Line Adjustment	9
Variance	4
Conditional Use Permit	2
Temporary Use Permit	1
Right of Way	1
Grant	2
Total Land Use Actions	29

Land Use Action Permits Chart



2016-17 Land Use Action Permits Compared to last fiscal year



Land Use Action Permits	2016-17	2015-16
Site Development	4	14
Annexation/Rezone(Zone Change)	2	1
Comprehensive Plan Amendment	0	0
Zoning Regulation Amendment	0	0
Partition	4	3
Subdivision	0	0
Property Line Adjustment	9	4
Variance	4	1
Conditional Use Permit	2	0
Temporary Use Permit	1	6
Right of Way	1	0
Grant	2	3
Economic	0	1
Street Vacation	0	4
Non-Conforming Use	0	1
Total Land Use Actions	23	38

Other Current Planning

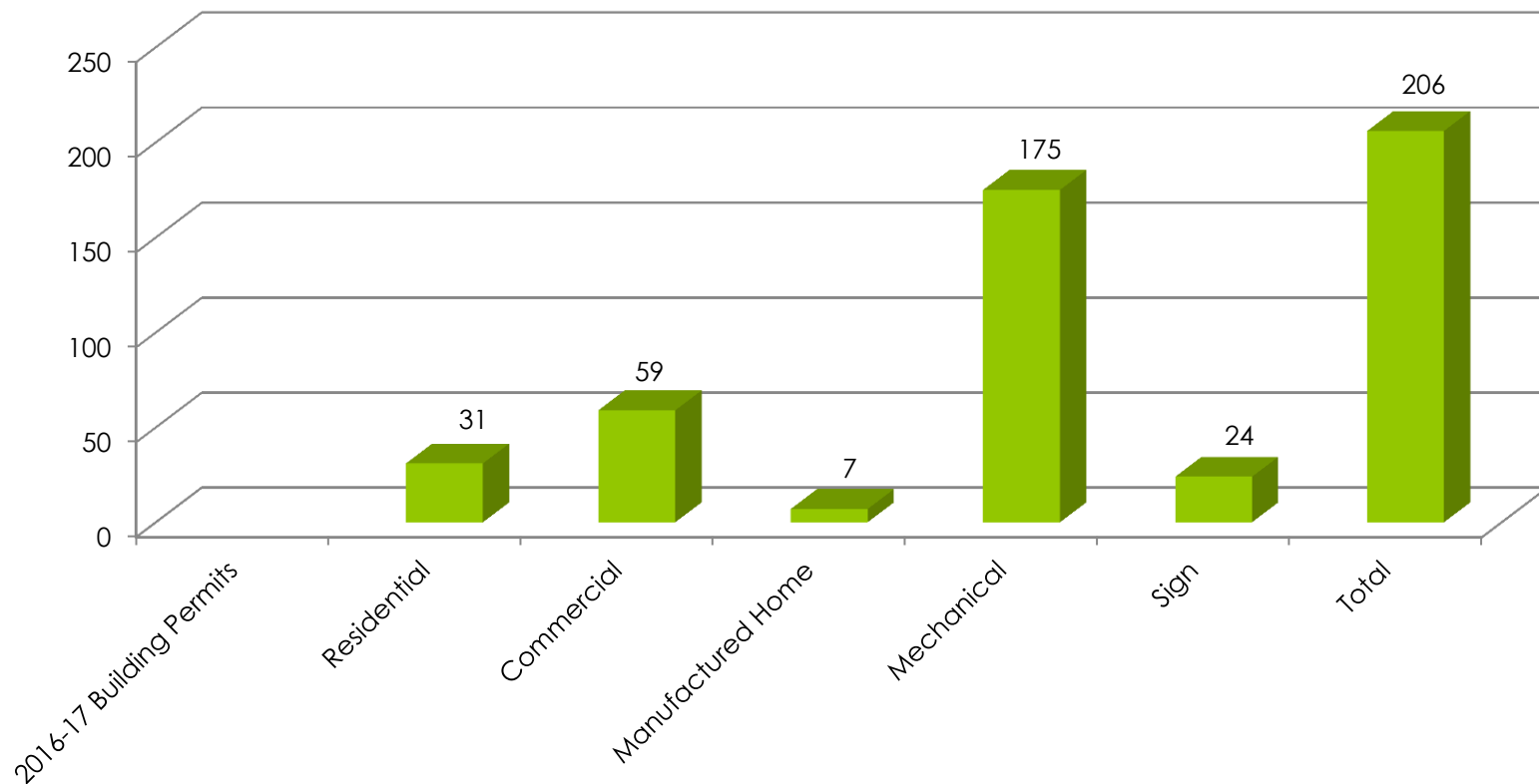


- Planning Staff are responsible for maintaining and updating the City's Comprehensive Plan, Plan Map, Zoning Regulations and Zoning Map, which is called "long-range planning"; and, to use these regulations to assist developers within the City, including within the Urban Growth Area, which is called "current planning". Preceding pages of this report have given an explanation of the type of current planning permit types and provided statistics on the numbers of actual land use actions for which applications have been received, processed and a written decision issued.
- For every land use action application received, there is a significant amount of time spent by staff in research and coordination with other City Departments and State Agencies, and with Special Districts. Roughly the same amount of time is spent doing the same tasks for questions that never result in an application, or that result in a building, public works, or other permit which is not shown in this report. **Staff estimates that the ratio of contacts that result in no permit, or other permit applications, to the contacts that do result in land use permits is in the neighborhood of 20 to 1;** this time must be included in the accounting for Current Planning.

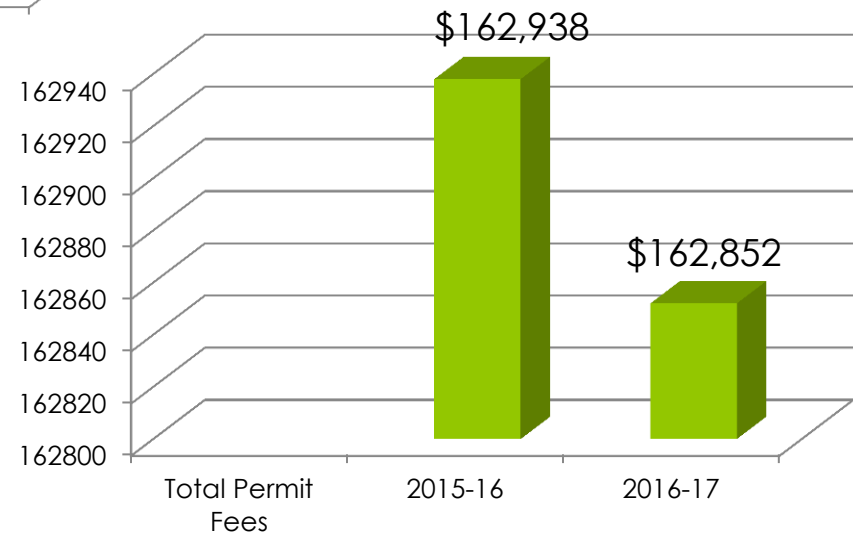
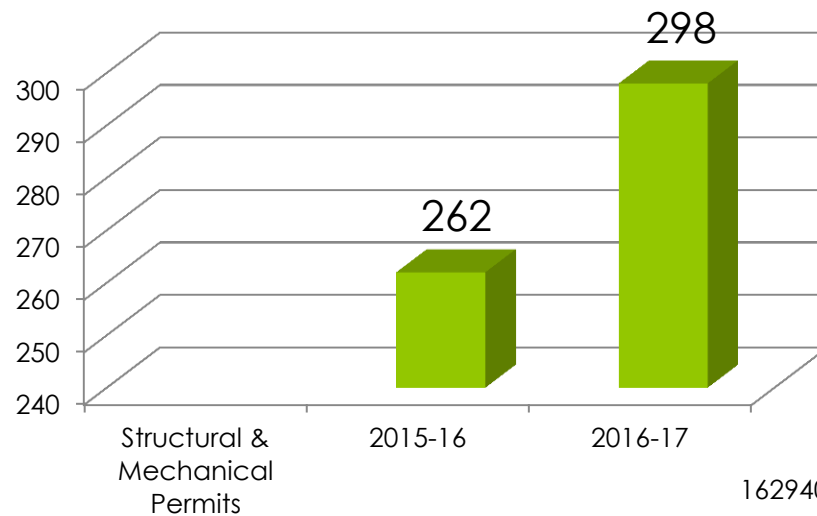
2016-17 Building Permits by Types



Building Permits by Type



2016-17 Building Permit Comparison to 2015-16



Comparison of Fiscal Year 2015-16 to 2016-17



2016-17 Mechanical Permits and Fees Issued

Mechanical Permits Issued	175
Total Mechanical Fees	\$20,409

2015-16 Mechanical Permits and Fees Issued

Mechanical Permits Issued	167
Total Mechanical Fees	\$20,801

2016-17 Structural Permits and Fees Issued

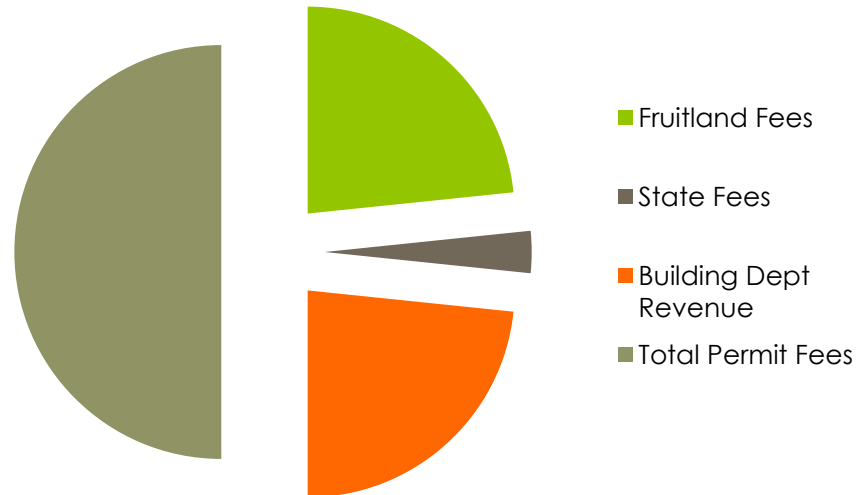
Structural Permits Issued	123
Total Structural Fees	\$142,443

2015-16 Structural Permits and Fees Issued

Structural Permits Issued	95
Total Structural Fees	\$142,137

Revenue Breakdown of Building Permits

2016-17 FY –Yearly Presentation



Fruitland Fees	\$75,951
State Fees	\$10,740
Misc Fees	\$210
Building Dept Revenue	\$75,951
Total Permit Fees	\$162,852

Preliminary Design Advisory Committee (PDAC) Meetings



It is required as per city code 10B-04-15(1) that any residential or commercial proposed development hold a PDAC meeting prior to their development. It gives an opportunity for both the developer/builder and City staff to ask questions to assist in clarifying the requirements and standards for the project. The applicant will meet with Fire, Public Works, Building, Planning, and any other needed departments at the same time. The PDAC meeting will provide both information and direction before the project begins.



➤ OUR ECONOMIC DEPARTMENT:

- Supports a diverse economy to provide family jobs, employment from youth, and a positive environment for business creation.
- Recognizes value-added processing that contributes positively to economic well-being in all areas of productions.
- Views agriculture as a crucial segment of the economy, utilizing both traditional production and alternative methods in support of a strong industry.
- Encourages local financial institution and private investor collaboration and utilizing government economic development programs to promote small business growth, while supporting sustainable operations.
- Builds a flourishing, low-impact tourism collaboration to support the success of local businesses in the lodging, retail, and restaurant industries.

Economic Development

Department Activity

2016-17 FY –Yearly Presentation



Economic Activity

- City Façade Grants
- Project Waterflower
- Project Lavender
- Project Vera
- Project Clearwater Revival
- Project Cadet
- Project Indigo II
- Project SST
- Project Falcon
- Options for the use of the vacant Airport property
- Project One-1
- Project French
- Project Birdseye
- Possible data center
- Four to Five potential leases in the West Park Plaza
- Project Mall
- Staff presentation for the Business Loan Fund & Façade Grand Fund mixer
- Approved Brownfield Assessment Grant through Business Oregon
- 2017 EPA Brownfield Grant Approved
- Revitalize Downtown Committee-Downtown Parking
- Project SS Hill

FY 2016-17 Development Projects



Baker Packing-started



Jackson's Rebuild-started



3 Suites so far-T-Mobile, Metro PCS, & Starbucks-started



Energy Transport



Heinz building



T-Mobile, PCS, Starbucks
Near Completion



Baker Packing completed



Jackson's Rebuild-Idaho Ave



Oregon Child Development
Coalition School



Jackson's Rebuild-SW 4th Ave



Ontario Water Treatment Plant



Oregon Bottle Drop Center



Taco Bell Remodel



Red Lion



49 N Dorian Drive



1488 Crest Way Drive



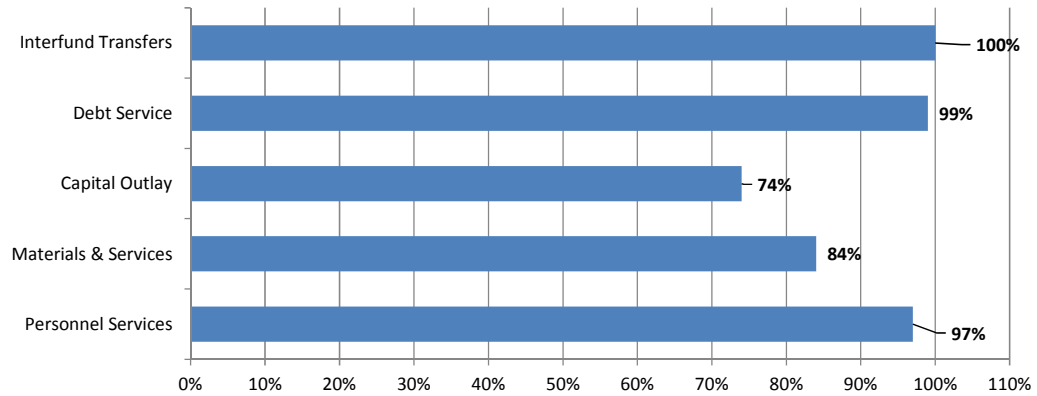
842 Reiter Drive

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
JUNE 30, 2017**

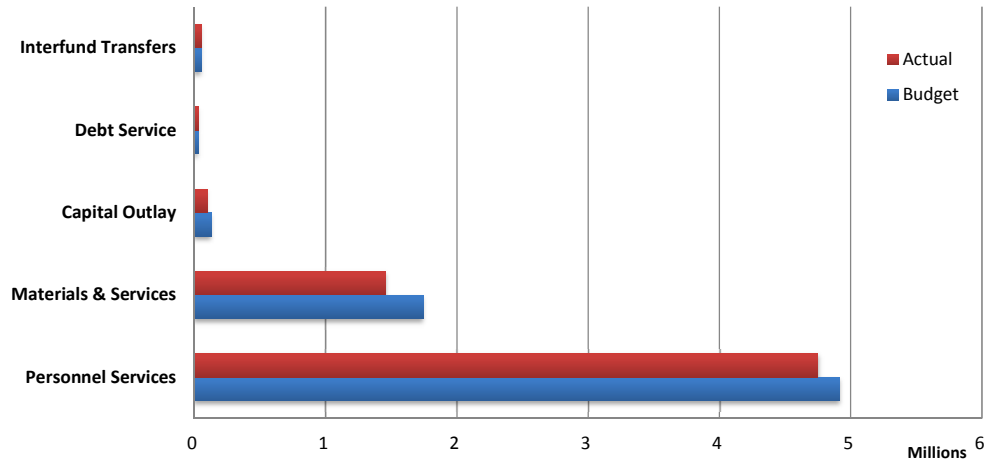
DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	210,630	209,379	99.4%	CH2M prepaid
Recreation	208,562	208,175	99.8%	
Parks & Recreation	419,192	417,554	99.6%	
Fire	1,397,043	1,351,588	96.7%	No training, lower abatements
Code Enforcement	146,516	120,339	82.1%	
Police	3,229,525	3,059,941	94.7%	carryover to 2017-2018
Police reserves	17,245	9,920	57.5%	
Emergency operations	58,580	71,807	122.6%	
Public Safety Total	4,848,909	4,613,596	95.1%	
Administration	371,829	342,105	92.0%	No SRCI labor One more Oster contract payment
Human Resources	102,549	92,996	90.7%	
Business Registration	950	426	44.9%	
Cemetery	159,343	135,415	85.0%	
Finance	231,570	205,980	88.9%	
Technology	116,278	99,418	85.5%	
General Government Total	982,519	876,340	89.2%	
Community development	182,821	131,577	72.0%	Building improvements not completed
Community Development	182,821	131,577	72.0%	
Administrative Overhead	396,121	312,447	78.9%	
Other Total	396,121	312,447	78.9%	
Operating Transfers Out	17,600	17,600	100.0%	The budgeted transfer to the grant fund has been recorded
GENERAL FUND TOTALS	\$ 6,847,162	6,369,113	93.0%	
YTD BUDGET BENCHMARK			100.0000%	 7.0%

**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT EXPENSE
FOR THE PERIOD ENDED
JUNE 30, 2017**

% Expended by Category



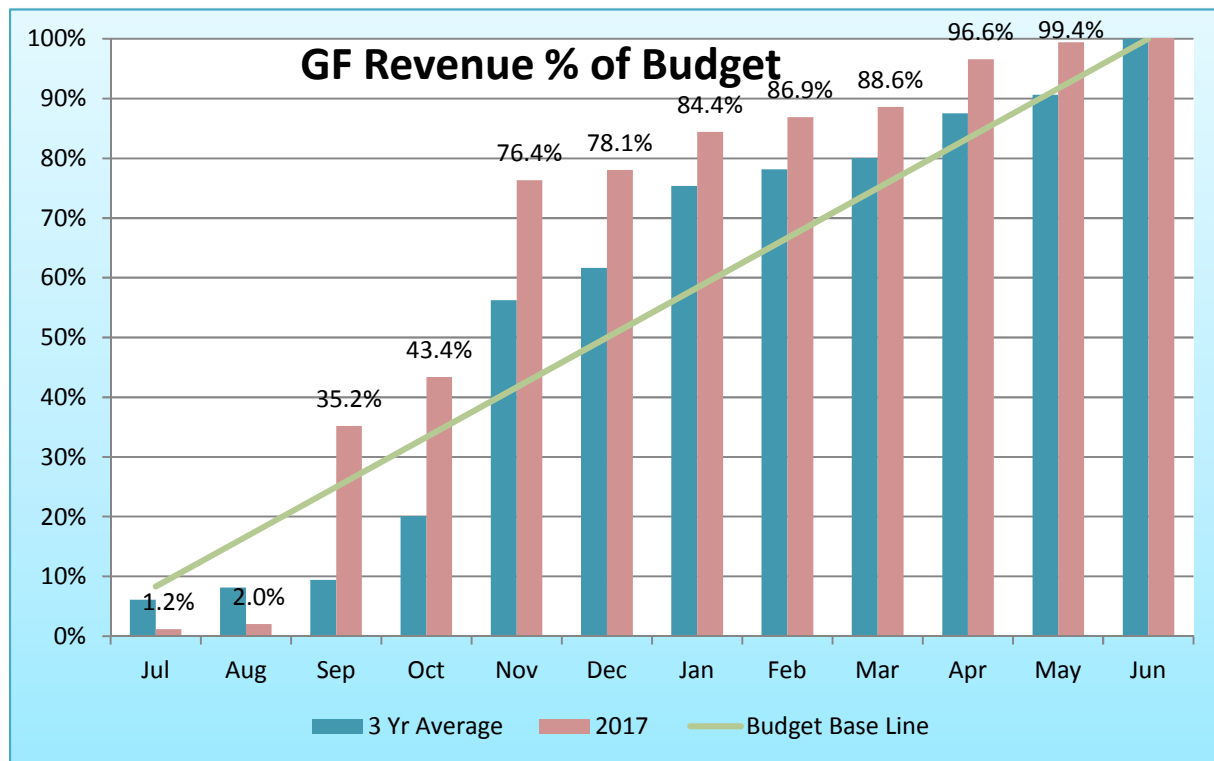
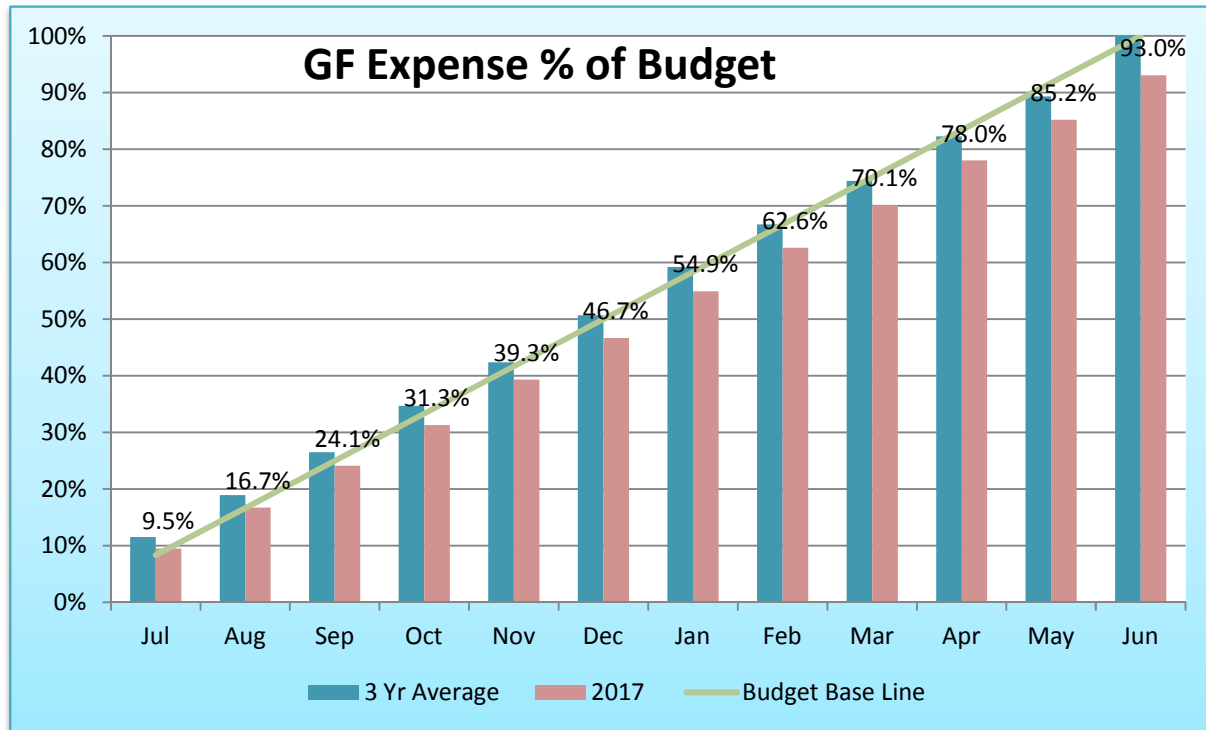
Budget to Actual by Category



**CITY OF ONTARIO
GENERAL FUND - DEPARTMENT REVENUE
FOR THE PERIOD ENDED
JUNE 30, 2017**

DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
GENERAL FUND BEGINNING FUND BALANCE	2,300,000	2,780,156	120.9%	(not calculated in totals)
Parks	1,900	1,667	87.7%	program timing
Recreation	71,400	78,882	110.5%	
Parks & Recreation	73,300	80,549	109.9%	
Fire	133,622	138,224	103.4%	less court revenues
Code Enforcement	10,048	19,180	190.9%	
Police	218,345	189,551	86.8%	
Public Safety Total	362,015	346,955	95.8%	
Interest	11,000	26,956	245.1%	higher interest rate than prior year
State Revenue Sharing	115,640	90,519	78.3%	Quarterly payments
Administrative Services	497,145	497,148	100.0%	
Other General Revenues	33,021	24,302	73.6%	Less Misc. revenue
Property Taxes	3,318,702	3,430,732	103.4%	P. taxes are due in November
Alcohol Bvg License & Fee	165,555	161,218	97.4%	Quarterly payments
Cigarette tax	13,414	13,167	98.2%	State slow on payments
Franchise Fees	1,665,241	1,337,936	80.3%	Quarterly payments
Business Registration	1,500	2,065	137.7%	
Cemetery	60,800	59,185	97.3%	
General Government Total	5,882,018	5,643,228	95.9%	
P&Z Hearings	1,500	3,847	256.5%	
Community development	1,500	3,847	256.5%	
Operating Transfers In	17,245	9,920	57.5%	Carryover to next year
Transfer Total	17,245	9,920	57.5%	
GENERAL FUND REVENUE TOTALS	\$ 6,336,078	\$ 6,084,500	96.0%	
YTD BUDGET BENCHMARK			100.0%	 -4.0%

**CITY OF ONTARIO
GENERAL FUND
FOR THE PERIOD ENDED
JUNE 30, 2017**



**CITY OF ONTARIO
OTHER FUNDS - DEPARTMENT EXPENSES AND REVENUE
FOR THE PERIOD ENDED
JUNE 30, 2017**

	EXPENDITURES				REVENUES		
DEPARTMENT/FUND	BUDGET	ACTUAL	% EXPENDED		BUDGET	ACTUAL	% REALIZED
005 Golf Course Fund	40,000	40,000	100.0%		40,000	46,802	117.0%
010 Grant Fund	480,000	199,915	41.6%		480,000	197,282	41.1%
027 Building Fund	218,600	159,248	72.8%		218,600	299,811	137.2%
030 Capital Projects Fund	550,108	108,637	19.7%		2,955,163	3,309,574	112.0%
031 SDC Fund	138,574	-	0.0%		138,574	210,140	151.6%
035 Debt Service Fund	64,084	64,084	100.0%		164,200	172,124	104.8%
045 Street Fund	1,851,192	1,828,550	98.8%		2,020,035	2,061,064	102.0%
050 Trust Funds	543,100	377,065	69.4%		692,283	752,136	108.6%
055 Reserve Funds	335,245	112,050	33.4%		1,700,080	1,874,086	110.2%
060 Revolving Loan Fund	551,764	7,982	1.4%		551,764	543,147	98.4%
065 Aquatic Donation Fund	25,000	-	0.0%		25,450	25,814	101.4%
066 Friends of the Aquatic	-	-	#DIV/0!		-	50	#DIV/0!
105 Water Fund	4,311,552	4,092,494	94.9%		4,809,950	5,193,551	108.0%
110 Sewer Fund	3,067,080	2,625,047	85.6%		3,495,030	4,117,944	117.8%
115 Storm Sewer Fund	138,077	89,289	64.7%		572,700	581,646	101.6%
120 Airport Fund	90,474	74,496	82.3%		90,474	83,667	92.5%
125 Aquatic Fund	20,000	15,387	76.9%		122,452	152,278	124.4%
YTD BUDGET BENCHMARK100.0%							



City of Ontario
POLICE DEPARTMENT
Office of the Chief
 443 W 4th Street
 Ontario, OR 97914

To: Ontario City Council
 Re: Department Statistics for June 2017

Activity	Month of June	Previous Month	Year to Date	Prior Year to Date
Calls for Service	1014	1011	5392	5074
Traffic Stops	125	120	622	645
Cited Traffic/Parking	115	87	574	435
Motor Vehicle Crashes	43	30	264	190
Arrests	85	72	386	451
Arrests w/ Use of Force	0	1	5	8
Citizen Complaints	0	0	0	0
Task Force Cases	1	3	22	18
SRO Cases	109	50	359	140
Gang Related Cases	15	11	50	29
Gang Designations	0	1	1	0
Graffiti	7	11	41	47
Death Investigations	1	0	7	11
Burglary	10	9	63	58
Robbery	1	0	3	2
Larceny	26	28	324	339
Assault	9	17	107	46
Homicide	0	0	2	0
Sex Crimes	1	1	6	5
Alarms	26	31	155	119
Ordinance Cases Total	127	186	699	745



ONTARIO POLICE DEPARTMENT

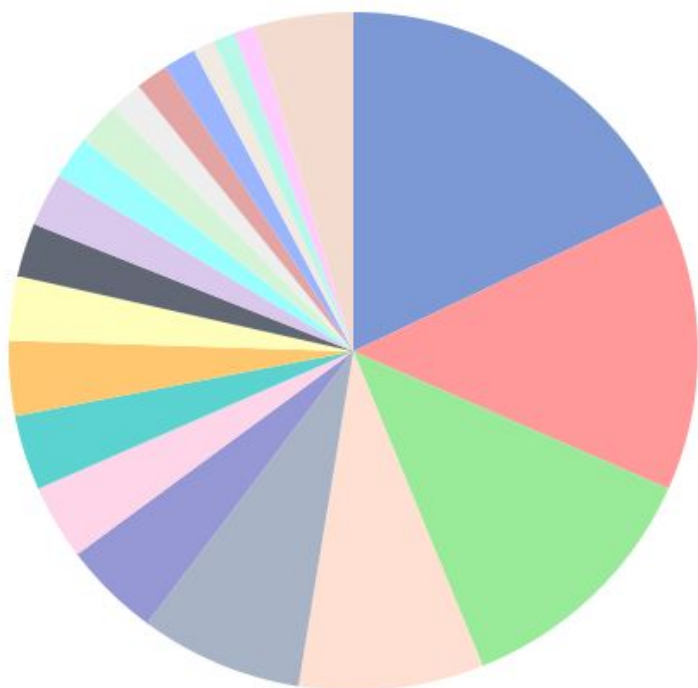
444 SW 4TH STREET, ONTARIO, OR 97914

OFFICE: (541) 889-7684 DISPATCH: (541) 473-5125 FAX: (541) 889-3026

Code Enforcement Stats June 2017

Open Date From:
Open Date To:

06/01/2017
06/30/2017



Violations by Violation Type		
Weeds	35	17.9%
Dog running at large	27	13.8%
Parking over 72 hours ? Abandoned Vehicle	24	12.2%
Prohibited parking and stopping	17	8.7%
Dog license required; No dog license	15	7.7%
AniCare Transport	9	4.6%
Animal Neglect II	7	3.6%
Graffiti prohibited	7	3.6%
Patrol Assist	7	3.6%
Parking Complaint	6	3.1%
Accumulation of Garbage	5	2.6%
Public nuisance	5	2.6%
Cruelty to animals	4	2.0%
Graffiti removal required	4	2.0%
Debris	3	1.5%
Agency Assist	3	1.5%
Storage of Junk	3	1.5%
Animal Carcasses, Offensive Substances	2	1.0%
Animal Complaint	2	1.0%
Littering	2	1.0%
All Others	9	4.6%

Total Violations	193
Total Cases	127
Garbage	5
Dogs running at large	27
Dogs taken to Ani-Care	9
Junk	3



July 2017 ACTIVITY REPORT

Emergency Medical:

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults, etc.)

CITY	165
RURAL	10

6 of these emergency calls required back-up crews to be called in to respond to 2nd call.

Hazmat Team Calls:

0

Fire Related Emergency Calls:

(Types of fire related calls responded to: Rescue calls, building fires, vehicle fires, smoke detector/fire alarm activation, unauthorized burning, etc.)

	TOTAL	General	Mutual Aid
CITY	22	3	
RURAL	14	4	3

TOTAL CALLS FOR MONTH

CITY	175
RURAL	36

FIREFIGHTER TRAINING:

06/27/17 High Rise Evolution

7/4/17 Fireworks Patrol

07/11/17 Circuit Drill

07/18/17 Air Pack

PERMITS ISSUED:

Burn Ban in Effect

City Open Burns 0

City Burn Barrels 0

Rural Open Burns 58
Rural Burn Barrels 2

INSPECTIONS:

07/18 Eastern Oregon Cycles
07/11 City Recreation building
07/06 Aaerastads
07/06 Treasure Valley Physical
07/05 Franz Bakery Outlet
07/03 Cari Osell Consignment
06/29 James Skouser, CPA
06/29 Lonny Hytrek, CPA

SCHOOL VISITS:

7/21- Aiken 50+ students

STATION TOURS:

COMMUNITY INVOLVEMENT:

06/24 MDA fill the boot Collected \$8,750
07/01 Grocery Outlet Ribbon cutting
07/15 Pet Sense Public safety for animals

Summary of Calls of Interest:

6/25/17 07:42 623 E. Idaho Kitchen fire,

Called out to a kitchen Fire at DJ's Restaurant. Arrived on scene with nothing showing from the exterior. Tried to enter into the restaurant through the back door and noticed it was locked. Approach the cook and asked if they had a fire. She yes we did have small fire behind one of fryers but was able to put it out with a fire extinguisher. Advised the cook that they needed to unlock the back door and keep it unlock during business hours. She had stated that the owner was the only person that had a key to the back door. Advised her that was a code violation to make sure that door is unlocked at all times during business hours. The back door was the only exit from that kitchen that was locked at the time.

6/26/17 11:31 610 NW 2nd st Grass fire, fireworks

Called to scene of grass fire at previous structure fire location. On scene neighbor had used a garden hose and extinguished fire. Fire was located in front yard of vacant house, where only dried weeds were present. The only start indicated located was a spent firework. Neighbors did not hear any activity and an OPD ordinance officer had just driven by and few minutes prior. R-1 did some mop up and then cleared scene.



7/2/17 14:29 685 SE 6th ave Oven fire,

R-1, diverted from initial medical call, responded lights and sirens. Incident address 685 S.E 6th AVE, upon arrival, 100 was on scene with initial size up, multi occupancy dwelling, no visible fire, will investigate. 100 was 685 S.E command. Upon further investigation, 100 informed R-1 of possible fire inside cooking oven, fire was out at time of arrival, but with the possibility of structure ventilation. Lt. Montgomery, was informed of occupant's activity prior to 911 call. Occupant stated that she was cleaning her oven and set it in the self-clean mode. Minutes later her children informed her that they could see visible flames and light smoke coming from the oven, they evacuated the residence and called 911. Upon investigation, 100 and R-1 crew determined that fire origin was inside oven due to heating of residual food accumulation at the bottom of the interior oven surface. R-1 and 100 proceeded to educate Ms. Ketchum about oven cleaning feature and how to possibly avoid future scares while cleaning her oven. Ms. Ketchum, proceeded to ask about smoke detector function inside her residence to which she had no functioning smoke detectors. Rescue One and 100 replaced batteries in one smoke detector located in the kitchen, and installed two new ten year smoke detectors, one in each of the bedrooms. R-1 educated Ms. Ketchum of smoke detectors function.

7/6/17 22:20 98 NW 10th st. Carbon Monoxide problem,

R1 called for carbon monoxide alarm alerting. R1 on scene with MSA 4 gas monitor. Upon entering the residence MSA monitor detected 20 ppm just inside front door. The residence's CO monitor was alerting and showing 55 ppm, R1 crew checking apartment and found door for closet containing hot water heater. the MSA monitor alerted at 25 ppm, when door was opened the MSA alerted at 65 ppm, then at 1 foot from the floor, the MSA alerted at 107 ppm. The pilot light on the hot water heater appeared to be out. The gas was shut off and the pilot light knob was put in the off position. The windows were opened to the apartment and the unit was aired out. R1 called for CNG and waited with the resident until their arrival. With CNG on scene they monitored the closet space and by now the CO readings were down to 1-2 ppm. CNG opened the gas line and reset the pilot light, turned on the unit and watched for changes in readings. There were no changes and unit appeared to be working properly. After speaking with the manager of the units, the equipment was turned off and so was the gas valve. He said he would check the unit tomorrow morning. But in the meantime CNG stated it would be safe for the resident to return to her apartment tonight. R1 and CNG were able to clear scene. It should be noted that while waiting for CNG the resident was checked and her O2 sats were checked. Her O2 sats were 95% at room air. Resident denied any symptoms, and did not want medical treatment.

7/11/17 19:01 SW 4th ave and Sw 30th st. Vehicle extrication,

Called to Ford Ranger on its side after a MVC at the intersection of SW 4th Ave and SW 30th St. Upon arrival found victim trapped inside the pickup and could not get out. He did not have any injuries. We then broke the driver side window and victim crawled out of vehicle and refused any treatment.

7/12/17 08:00 456 SE 6th ave Structure fire

R-1 dispatched to confirmed structure fire, 456 SE 6th ave. R-1 responded code 3; R-1 on scene at 08:05, incident command was established by commanding officer 100. 100, confirmed this was an offensive mode fire, to perform an exterior attack on the Bravo, Charlie corner. R-1 staged Rescue 1 on the south west corner of SE 6th ave and SE 5th st. firefighter J. Rico pulled 150' 1.75" pre-connect hose and attacked the fire from the Bravo Charlie corner of the structure. There were visible flames coming from the Bravo, Charlie corner extending outward from the attic space of the residence. FF, J. Rico cooled the fire from exterior, suppressed the flames but there was still visible light grey smoke coming from a 5"x5" square in the soffit material. FF, Rico and FF, M. Mclean opened a larger opening in the area of ignition with hand tools, to inspect fire extension through the Charlie Bravo corner. The inspection hole showed no sign of charring on the particle board of the Charlie wall. All heat and charring signs appeared to extend upward towards the attic space. At this time FF, Mclean notices two male subjects that appeared to be trying to fight the fire from the exterior with the use of garden hoses. FF, Mclean asked both subjects to stop and to relocate to the street. Once the second engine arrived on scene, they proceeded to salvage operations inside the master bedroom and bathroom, located in the Bravo Charlie corner. Lt. Montgomery and FF Reeve, Watts, Romayor, proceeded to cover home owner's belongings from the bedroom and bathroom with salvage tarps, and proceeded to begin pulling ceiling from the Bravo Charlie corner to inspect for fire spread. Meanwhile Lt. Montgomery requested for positive pressure ventilation to begin at this time, while FF, Mclean and FF Rico began cutting a horizontal opening in the top center of the Bravo side gable. Fire stop was attained at 08:39 am, while Idaho Power

shut down electrical utilities right around this time. Fire investigation efforts began at around 08:51 with FF, Brule Lehman, FF, Lonnie Justus, FF, Mclean and FF, Rico, along with the help of commanding officer, Terry Leighton. The fire appeared to have possibly begun in the Bravo Charlie corner at around ground level. At this corner a cover for a crawl space entrance was located. The cover was approximately 3'x4' 16 gage iron sheet cover with tar shingles. This cover contained several objects piled on top, objects included, charred garden hoses, Christmas lights, children and adult female shoes. Fire appeared to have started at the base of the structure due to the fact that most of the plastic decorative paneling material showed most damage in this area. The damage included heavy melting of the plastic as well as charring on the exterior of the wafer board; this charring began at floor level of the Charlie Bravo corner and extended in a vertical pattern toward the attic space. Initial fire investigation showed some melting of a male and female receptacles one coming from a light gage extension cord and the male receptacle was connected to what appeared to be a holiday Christmas light strand piled on top of the crawl space covering located at the Bravo Charlie corner. No other ignition source was identified with the initial fire investigation. Engine 103 crew continued salvage and overhaul operations in interior, as well as continued to monitor for hot smoking spots in the attic space trust. At this time a second fire call was received, dispatch center paged out Ontario fire to 3505 NW 10th ave for confirmed structure fire. Rescue-1 and Engine 103 diverted to this fire, command 100 transferred command to Lt. Gammage at 10:05 am. Lt. Gammage and 156 crew wrapped up salvage operations and terminated command and returned property to home owner at 10:27 am.



7/19/17 11:39 1120 SW 12 th ave Carbon Monoxide problem

Dispatched for a residential carbon monoxide alarm. Arrived on scene to find LE speaking with the occupant. Audible alarms were going off. We assisted occupant outside onto a chair. We used two portable CO monitors which detected 50 PPM CO. We opened several windows and set up a positive pressure fan at the front door. After about ten minutes the CO levels were down to zero. We closed the windows and monitored CO levels for about 15 minutes. CO levels never came back. We made sure the occupant's alarm system and CO detectors were reset and then discussed our findings with her.

Rural structure fires

6/27/17 0100 Maag Rd Vale Brush fire

Brush 157 was dispatched via mutual aid request from Vale Rural Fire Dept. to a brush fire located approximately 14 miles north of Vale on Maag Road. Upon arrival 157 and crew was assigned to monitor the fire along a well-established dirt road and in the event the fire made a run to cross attempt to extinguish and hold that line of the fire. The fire was contained by a fire line being established by using a bull dozer so 157 was released without taking any real action other than being on standby.

7/2/17 15:39 6781 Blacks Bridge New Plymouth Vehicle fire, grass fire, mobile home fire

Dispatched for a mutual aid fire in New Plymouth. Arrived on scene to find several small structures burning as well as grass and other misc. debris. 155 crew provided man power as well as two loads of water.

7/5/17 12:05 2226 N. Oregon Electrical problem

R-1 dispatched to 2726 N. Oregon St. possible electrical fire at a residence. R-1 made contact with homeowner, who stated that he was in the process of connecting his irrigation pump to 110 power outlet located in exterior unattached garage, when he felt an electric shock on his right hand. At that particular moment he stated that he looked out the door of his garage and saw the power line that ran from the power pole and dropped to the residence arc and drop from the power poles transformer. This gentleman also stated that after this incident he lost complete power to his home and he could smell smoke inside the residence and the carbon monoxide alarm were alarming. R-1 proceeded to investigate requested power company to respond to this scene at 12:15, and entered the residence. Upon making entry, R-1 crew could smell smoke, but was unable to see any visual signs of smoke. Mark Saito proceeded to check the homes electrical panel, to which he was able to see that the kitchen breaker was tripped. Firefighter Rico checked the ceiling and walls throughout the home with the thermal imagine camera, which showed no temperature spikes. Everything in the home was ambient temperature. R-1 never received any reading on the four gas monitor. Upon consulting with Chief Leighton, Mark Saito shut off the main electrical breaker located on the home's exterior. R-1 then inspected the homes attic space. No temperature spikes or hot spots were found with the thermal imaging camera. Chief Leighton and Mark Saito inspected the 110 power outlet where the home owner

said he was shocked and found no discrepancies. R-1 waited for power company to arrive, upon arrival R-1 notified the power company of findings. The Power company personnel stated that it looked as if the grounding strap came off the transformer, which probably cause the homes electrical panel to receive "weird voltage spikes." R-1 notified the home owner that power company was on scene, and turned property back over to them. R-1 was clear and available at 12:54.

7/9/17 21:45 30757 Bully Creek Rd Vale Grass Fire, Hay stack

OFD was dispatched to assist Vale FD with a wind driven grass and haystack fire approximately 8-10 miles outside of Vale Oregon. OFD responded to the mutual aid request with Pumper/Tender 155 and a full crew of 5 personnel. Upon arrival 155 was assigned to extinguish a small fire that had developed along the exposed wall of a lean to structure as well as prevent fire spread from the ash being dropped by a strong wind into nearby trees and grass. 155 and crew then attempted to extinguish several small fires in smaller haystacks located outside of the main fire. OFD Fire Chief Leighton also responded to the fire in Command 100. Chief Leighton coordinated fire operations on the A side of the main fire and directed OFD personnel in their efforts to control the fire spread. As the wind speed and fire spread died down Vale Fire Command released OFD 155 and 100 both returned to Ontario Fire's District.



7/12/17 10:00 3505 NW 10th ave Structure fire,

E103 T155 R1 105 M1 responded to a mobile home fire. The crews responded from another structure fire on the east side of town so there was a slight response delay. Medic 1 arrived on scene first and reported the owner inside the residence and would not evacuate so they requested a sheriff officer. Upon the arrival of 103 and 105 100 gave a size up of a working fire with flames in the front entry area. 103 was assigned fire attack. The owner still would not leave the home and allow the crew to work. He finally exited but was still trying to fight the fire and disrupting our operation. I informed him to let us do our job or I was going to have him arrested. The owner finally settled down and then it was obvious that he had hurt his left shoulder when he was fighting the fire. I had our R1 crew along with M 1 check him out and he refused transport but went to the hospital POV. The fire was mostly contained to a few front porches and had a little bit of extension into the master bedroom. We used a fan on the delta side to clear the smoke from the interior and used a 1.75 line for fire attack. 155 assisted with ventilation and calming down the owner. The owner stated they have no insurance on the house. 100 investigated the cause and origin. There were good v pattern and char depths to determine that the fire started down low at the front corner of the front porch. There were some trash cans at that corner and then numerous bags of wood stove pellets on the porch. The porch was unprotected posts and rafters with fiberglass panels on the side walls. 100 did a lot of investigating but could not find a cause. I asked the occupants and everyone was still in bed but the grand children that live in a different building were the only people up and outside at the time. They are who discovered the fire and then went and told their mom who told the occupants. I did find a bbq lighter on the ground that had been burned about ten feet from the front porch. When I interview the two children 8 y/o male and 9 y/o female they said the fire was in the front corner of the porch about waist high but did not know how it started. I asked about lighters and smokers all were denied. I then showed along with took pictures of the scene with the lighter and showed one of the older occupants. When I returned to the scene the next day to investigate further the older occupant told me and the deputy fire marshal that his niece had started the fire right where we had determined and used the bbq lighter.



MALHEUR COUNTY COURT MINUTES

June 28, 2017

County Court met with Commissioner Larry Wilson presiding and Commissioner Don Hodge present. Staff present was Administrative Officer Lorinda DuBois and County Counsel Stephanie Williams.

Also present was John Braese of the Malheur Enterprise.

ANI-CARE ANIMAL SHELTER

Amanda Grosdidier and Kim Hansen from Ani-Care Animal Shelter Inc. met with the Court to discuss its contract with the County. The current contract expires June 30, 2017; Ms. Grosdidier would like to continue to contract with the County and has proposed some changes to the contract. Ms. Grosdidier explained some of the proposed changes: an increase of 20% to the monthly rate for the 2017 fiscal year, followed by an additional 20% increase in 2018 for 4 years; or a 40% increase for 4 years. Ms. Grosdidier explained the shelter is struggling financially and explained the shelter's need to have support from both the County and cities and a long-term contract. The shelter is a no-kill shelter, dogs are adopted, transferred, and donated. The facility currently has 36 pens and can house up to 72 dogs. The majority of the dogs are strays; owner surrenders are also accepted and a fee is charged. Ani-Care also contracts with Ontario and Nyssa; they do not have any contracts with Idaho entities; however, the shelter does do vicious dog holds for Payette County. All dogs are spayed/neutered, micro-chipped, and given a parvo booster.

Commissioner Wilson noted he is probably the closest neighbor to the facility; Ms. Grosdidier asked if noise was an issue and he explained the dogs can be heard. Ms. Hansen suggested possibly barrier bushes or trees could be planted. The dogs are kept inside the facility, except while exercised, but the facility is old and not sealed well or insulated. Upgrades to the facility are being done as funding allows.

Ms. Grosdidier explained she no longer works at the shelter; she is still the president of the corporation, and provides transportation services to the veterinarian and takes care of the social media, email, and website but there is no money available for salary. Ms. Grosdidier explained that the contracts with the cities and county help to keep the facility operating - utility costs,

insurance, lease, etc. and these costs exist no matter the number of dogs in the shelter.

Commissioner Hodge said he would like to tour the shelter. Open hours are Tuesday - Saturday from 11:00am - 5:00pm

Ms. DuBois explained that the budget for fiscal year 2017/2018 would allow for an increase to \$2404 for the fiscal year (currently contract is \$2236 a month).

Ms. Grosdidier will also be proposing the same increase to the contract amount from both the City of Ontario and the City of Nyssa (Ontario currently is \$1470; Nyssa currently is \$747). Vale does not contract with the shelter. Dogs brought in by Idaho residents are \$150 per dog. Malheur county residents who owner surrender a dog are charged \$65 if the dog is spayed/neutered and valid proof of shots is provided.

Dog food for the shelter is provided through donations. There is a lot of community involvement with the shelter and the shelter is active in social media. An Eagle Scout project was recently completed; several senior projects are a part of the shelter, the juvenile work crew works at the shelter, the Cross Country team exercises the dogs, and Lifeways clients visit the dogs as therapy. A dog trainer also comes to the facility and will be offering community training classes.

The Court agreed to a one month extension of the contract and efforts to negotiate a new contract agreeable by both parties will continue.

Ms. Grosdidier and Ms. Hansen left the meeting.

The Court continued to discuss the contract. Consensus was to offer \$2404 for the 2017/2018 fiscal year; and \$2500 for the following two years.

Mr. Braese left the meeting.

MAP AGREEMENT; CROSSING PERMIT; GRANT MATCH

Road Supervisor Richard Moulton met with the Court. Mr. Moulton presented the Maintenance Assistance Program (MAP) agreement with the Marine Board. Commissioner Hodge moved to approve Malheur County Allocation Certification Agreement Maintenance Assistance Program (MAP) 2017-18. Commissioner Wilson seconded and the motion passed. Funding is in the amount of \$8,812 to be used to maintain facilities at Beulah Reservoir, Bully

Creek Reservoir, and Malheur Reservoir. A copy will be returned for recording.

Commissioner Hodge moved to approve Crossing Permit #31-17 to JA Miller to bore Lucky Lane #1563 to replace a cable for Cable One. Commissioner Wilson seconded and the motion passed. The original permit will be kept on file at the Road Department.

Mr. Moulton explained that a match is needed for the grant he has applied for to resurface the parking area at Bully Creek Reservoir. It is an approximate \$112,000 project and the match needed is \$7700. Commissioner Hodge moved to commit to the match amount of \$7700 with the funds to be taken from the Economic Development budget. Commissioner Wilson seconded and the motion passed.

Commissioner Wilson asked about the status of the closed boat ramp at Lake Owyhee. Mr. Moulton explained he had visited with Bureau of Reclamation and was told that Owyhee Irrigation was going to partner with BOR for that area; it is considered an access area to the irrigation company's facility rather than a boat ramp so ADA requirements are not a factor. Mr. Moulton also expressed safety concerns with the ramp and his desire to not be responsible for it.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of June 21, 2017 as written. Commissioner Wilson seconded and the motion passed unanimously.

TATTLETALE LANE

Ms. Williams explained she is working with Mr. Moulton regarding Tattletale Lane; Mr. Moulton believes there is documentation on Tattletale Lane and will locate the information and provide it to her. There are notes that the County does maintain the road to the bridge only; the equipment would turn around at the bridge but a few years ago the landowners added an arch and railing to the bridge and the equipment cannot turn around at the bridge now and must go down to the Nevada Ditch to turn around.

CHECK REGISTER

Commissioner Wilson moved to approve the Accounts Payable register for May 2017. Commissioner Hodge seconded and the motion passed unanimously.

CONTRACT FOR JAIL MEDICAL SERVICES

Commissioner Wilson explained that Malheur Memorial Hospital District is having difficulties hiring nurses for the jail at the rate allowed in the contract with the County. Additionally, the District is losing approximately \$500 to \$600 monthly under the terms of the contract. The contract expires June 2018 and the terms may need to be renegotiated. It may be advisable to do a Request For Proposals (RFP) when the current contract expires.

COMMITTED FUND BALANCES

Commissioner Wilson moved that the Malheur County Court hereby report the 2016/2017 ending fund balances of the following Special Revenue Funds as "Committed Fund Balances." These committed fund balance amounts can only be used for the specific purposes for which they were imposed unless the Malheur County Court removes or changes the specified use by taking the same type of action (legislation, resolution, or ordinance) it employed to previously commit those amounts.

The Special Revenue Funds are: Major Bridge, Surveyor Corner Preservation, Community Corrections, Law Library, Boat License, Corrections Assessment, DA Enforcement, Taylor Grazing, Task Force, Ambulance Service District, Juvenile Crime Prevention, Wolf Depredation Fund, Economic Development, Agricultural Educational Extension Service District, 911 Fund, Traffic Safety, Court Facilities Security, State Drug Court, State Mediation, CVSO (County Veterans Service Officer) Expansion, Search & Rescue, GIS (Geographical Information System) Maintenance, Clerk's Record Fund, Special Transportation Fund, Work Release Construction, Federal Forfeitures Fund, 45 Parallel Fund, and Elevator Fund.

Commissioner Hodge seconded and the motion passed. This motion is effective as of June 28, 2017.

CONTRACT WITH GLENN BROTHERS

Commissioner Hodge moved to approve Agreement between Malheur County and Glenn Brothers Construction Inc for demolition and repair of select buildings at the fairgrounds nunc pro tunc to June 23, 2017. Commissioner Wilson seconded and the motion passed unanimously. See instrument #[2017-2572](#)

CONTRACTS TO SALE - SEPULVEDA

Commissioner Hodge moved to approve Contract to Sell/Installment Agreement Pursuant to ORS 275.190 with Juan Manuel Nuno Sepulveda for Ref. #8466 purchased at the recent County land sale; and Contract to Sell/Installment Agreement Pursuant to ORS 275.190 with Juan Manuel Nuno Sepulveda for Ref. #3045 purchased at the recent County land sale. Commissioner Wilson seconded and the motion passed. See instrument #[2017-2574](#) and [2017-2573](#)

UPDATE - DAMAGE ASSESMENT GRANT WITH BUSINESS OREGON

Ms. Williams updated the Court on the status of the damage assessment project. The project is completed and engineers assessed all the eligible buildings (approximately 88 buildings). \$250,000 was allocated for the project and \$101,000 is remaining. Business Oregon is asking the County if there are any other projects that could benefit from the remaining funds. Staff has suggested funds to repack the onion disposal trench at the landfill and cleanup of the Slipper property. Commissioner Wilson suggested funds for Snake River Produce for rebuilding in Nyssa. Ms. Williams will forward the suggestions to Business Oregon for determination if any of the projects would be eligible for funding.

COURT ADJOURNMENT

Court was adjourned.

MALHEUR COUNTY COURT MINUTES

July 5, 2017

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

Public present was Vale Schools Superintendent Scott Linenberger; and John Braese of the Malheur Enterprise.

COMMUNITY IN ACTION (CinA)

Kathy Markee from Community in Action met with the Court and requested support for a USDA Section 533 Housing Preservation Grant application for fiscal year 2017. If received, the grant funds will provide additional rehabilitation efforts within the housing repair program. Consensus of the Court was to submit a letter of support for the grant application. See instrument # [2017-2658](#)

COURT MINUTES

Commissioner Wilson moved to approve Court Minutes of June 28, 2017 as written. Commissioner Hodge seconded and the motion passed. (Judge Joyce was not present on June 28, 2017)

CONTRACT TO SELL- KINCADE

Commissioner Hodge moved to approve Contract to Sell/Installment Agreement Pursuant to ORS 275.190 with Michael Kincade Revocable Trust of 2014 for Ref. #12186 recently purchased at the County land sale. Commissioner Wilson seconded and the motion passed unanimously. See instrument # [2017-2661](#)

CONTRACT AMENDMENT - GREG SMITH

Commissioner Wilson moved to approve Fourth Amendment to Contract for Personal Services: Malheur County Economic Development Consultant/Coordinator. Commissioner Hodge seconded and the motion passed unanimously. The current contract is extended to June 30, 2018. See instrument # [2017-2659](#)

BURN BAN

Commissioner Hodge moved to approve Order No. GO-07-17: Order Prohibiting Open Burning in Unincorporated Areas of Malheur County Located Outside of a Fire District. Commissioner Wilson seconded and the motion passed unanimously. The order becomes effective July 10, 2017. See instrument # [2017-2660](#)

FAIR UPDATE

Fair Manager Lynelle Christiani met with the Court and provided a monthly update. In a couple of weeks a prison work crew will paint the Red Barn in front of the food booths and the inside of the Commercial Building. The floor project in the Commercial Building will be done the third week of July; additionally the lighting system in the Commercial Building will be upgraded. Farm Bureau, with funds that originated from Scotts Miracle-Gro, donated \$10,000 to the fairgrounds which will be used to pay the deductibles from the losses of the winter damage. The rebuild project will probably go out for bid around November. Tents and temporary buildings will be used for this year's fair; they will be set up where the actual buildings will be constructed in the future. It was discovered that there is no sewer system for the hog barn; the system was hooked to the sheep and goat wash rack, which was hooked to Girvin Hall which was destroyed last winter; the plumber is setting up a temporary system for the wash rack. Gate prices have been reduced to \$5.00 per person (\$3.00 on Tuesday); and tickets will only be sold at the main gate by the fair office. A community appreciation event will be held on Thursday night of the fair and invitations will be sent to specific persons for the event. The Clover Buds will be participating in programs at the fair this year and the Court members were invited to participate in the project. Euvalcree has held a couple of rodeos at the fairgrounds recently with great attendance; and Euvalcree will be painting the shelving that the fair received from D&B. Also, a church youth group recently painted the bleachers.

COURT ADJOURNMENT

The meeting was adjourned.

MALHEUR COUNTY COURT MINUTES

July 12, 2017

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

Also present was John Braese of the Malheur Enterprise.

HEALTH DEPARTMENT - VACANCIES

Health Department Director Angie Gerrard met with the Court to follow-up on the staff vacancies at the Health Department. Mr. Gerrard explained that she had visited with the State about the County exploring the option of contracting the public health services of the Health Department out to a different agency and said that Bobby Green from Oregon Health Authority would be contacting the Court; Ms. Gerrard also requested that Dr. Morris Smith be included in the conversations. (Mr. Green has made contact with Judge Joyce.) Ms. Gerrard contacted ESD about their billing system; ESD does Medicaid Administrative Claiming and it is done in-house with essentially the same process the Health Department uses. Commissioner Wilson said that Malheur Memorial is in the process of converting systems and will visit with Ms. Gerrard after the conversion is completed. The written compliance report from the State's May review was received and the TPEP program is out of compliance as it is inadequately staffed to accomplish enough of the work activities; the WIC program is also out of compliance due to not having all of the required roles designated (coordinator, training supervisor, breastfeeding coordinator). Ms. Grosvenor has declined the Court's offer of one additional day to her contract to fulfill the WIC Coordinator duties at the hourly rate of \$26.01. The WIC training supervisor role must be filled by an individual who holds at minimum a bachelor's degree in a health related field.

Shelly Dennis joined the meeting.

The idea to consolidate all clinical programs to one entrance of the facility and reduce one OA II staff member position and use those funds for a second Health Specialist position was explored. The design of the facility is not ideal for this idea, however, it could be done. Reducing an OA II

position in exchange for a Health Specialist position would have to go through the union process.

The Accounting Specialist position (biller) is still vacant. Ms. DuBois indicated she was supportive of filling this position as soon as possible. The bulk of the department's insurance billing is done through the EOCCO and helpful provider education is offered. The Electronic Health Records (EHR) company is also very responsive to assistance needs of staff. Various programs of the Health Department have different funding requirements than those of private clinics and require a specialized knowledge in the billing procedures that is learned by working in the program(s) at the department. The position could possibly be reduced from 1 FTE to .8 FTE if necessary; and would no longer do some of the backup duties that were done in the past. Ms. Gerrard stressed the need to have this position filled as soon as possible.

Commissioner Hodge indicated he was supportive of moving forward with advertising/hiring for the Accounting Specialist (biller) position. Commissioner Wilson requested additional time to consider the matter.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of July 5, 2017 as written. Commissioner Wilson seconded and the motion passed unanimously.

SUPPLEMENTAL BUDGET RESOLUTION

Commissioner Hodge moved to approve Resolution No. R17-27: In the Matter of Fiscal Year 2017/2018 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Wilson seconded and the motion passed unanimously. The supplemental budget allocates insurance funds that were received but not anticipated when the adopted budget was prepared. The funds are to be used to pay for Fair expenses related to losses due to snow damage. See instrument # 2017-2762

COUNTY CLERK APPOINTMENT - INTERVIEWS

The Court held interviews for the position of County Clerk. This is an appointed position for the period of August 1, 2017 through December 31, 2018. Five persons submitted applications and were interviewed. The interview panel consisted of the County Court members and public members Linda Simmons and John Gaskill. Administrative Officer Lorinda DuBois was present for the interviews. Surveyor/Engineer Tom Edwards was present for all the interviews except for Mr. Johnson's. The panel interviewed Gayle Trotter, Shawn Smith, Shannon Foster, Fred Johnson, and Matt Mejia. After all the interviews were conducted the panel discussed the applicant's. The number one candidate choice was unanimously Gayle Trotter. It was discussed if a second interview was warranted and consensus was that a second interview was not necessary. It was discussed that other applicants may have had the qualifications for the position but Ms. Trotter had extensive working experience within the Clerk's Office. After discussions, Commissioner Wilson moved to appoint Gayle Trotter as County Clerk, effective August 1, 2017. Commissioner Hodge seconded and the motion passed unanimously. Ms. Trotter was contacted and accepted the appointment. The Court signed Resolution No. R17-26, In the Matter of Resolution Appointing Gayle V. Trotter to Position of County Clerk. See instrument #2017-2761

CROSSING PERMIT

Commissioner Hodge moved to approve Crossing Permit # 32-17 to Oregon Department of Transportation to upgrade a culvert on Imperial Avenue # 844 Commissioner Wilson seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

EXCHANGE FUND AGREEMENT

Commissioner Hodge moved to approve 2017 Fund Exchange Agreement No. 32128 with Department of Transportation. Commissioner Wilson seconded and the motion passed unanimously. This agreement replaces the agreement previously signed on May 3, 2017 as some of the verbiage in the agreement was modified. A copy will be returned for recording.

COURT ADJOURNMENT

The meeting was adjourned.