

**MISSION STATEMENT: TO CREATE A HEALTHY, SAFE, DIVERSE, AND PROSPEROUS CITY
BY ENGAGING COMMUNITY MEMBERS TO DEVELOP AN ENRICHED QUALITY OF LIFE.**



**PARKS COMMITTEE MEETING AGENDA
CITY OF ONTARIO OREGON
THURSDAY, AUGUST 20, 2026, 6:00 PM, MT**
[Zoom Link](#)

Pursuant to the Public Meetings Laws and Rules within the Oregon Revised Statutes, the Parks Committee has the authority, ability, and standing to take action on any items on the Agenda, or add items to the Agenda, during a meeting, as long as all public meeting notice requirements have been met.

1) CALL TO ORDER

Roll Call: Tom Thompson _____ Michael Braden _____ Andrew Maeda _____ Tyler Whitaker _____
Vice-Chair Michael Partin _____ Chair Mike Pratt _____ Sandy Shelton _____

Council Liaison _____ City Manager/Community Development Director _____ Public Works Director _____

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on August 18, 2026. Copies of the Agenda are available at City Hall and on the city's website at www.ontariooregon.org.

3) MOTION TO ADOPT THE AGENDA

4) MOTION TO ADOPT MINUTES

- A) March 19, 2026
- B) May 21, 2026

5) PUBLIC COMMENTS Citizens may address the Parks Committee; however, the Parks Committee may not be able to provide an immediate answer or response. Out of respect to the members and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

6) PRESENTATIONS

- A) Technical Advisory Committee for the Greenspace Master Plan presented by Greenworks PC

7) DISCUSSION ITEMS

- A) Moore Park Updates – Tom Thompson

8) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

9) ADJOURN



PARKS COMMITTEE MEETING MINUTES

Thursday, March 19, 2026, 6:00 p.m. MT

The scheduled meeting of the Parks Committee was called to order by committee member Mike Pratt at approximately 6:00 p.m. on Thursday, March 19, 2026, in the Council Chambers of City Hall. Committee members present in person or attended via Zoom were Mike Pratt, Michael Partin, Sandra Shelton, Michael Braden, Tyler Whitaker and Tom Thompson; Andrew Maeda – excused.

Others present in person or via Zoom were Casey Mordhorst, Al Haun, Dan Cummings, Ethan Saunders, Michael Miller and Antonio Sunseri, Argus Observer.

Michael Pratt led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on March 17, 2026. Copies of the agenda and minutes are available on the city's website at www.ontariooregon.org.

THE MOTION WAS MADE BY MR. WHITAKER AND SECONDED BY MR. PARTIN TO ADOPT THE AGENDA AS PRESENTED: MICHAEL BRADEN – YES; TYLER WHITAKER – YES; SANDY SHELTON – YES; MICHAEL PARTIN – YES; MIKE PRATT – YES; MOTION PASSED 5-0-2 (THOMPSON & MAEDA – EXCUSED)

ADOPTION OF MINUTES – FEBRUARY 19, 2026

RESOLUTION, ACTION &/OR MOTION:

THE MOTION WAS MADE BY MR. WHITAKER AND SECONDED BY MR. PARTIN TO ADOPT THE MINUTES OF THE PREVIOUS MEETING, FEBRUARY 19, 2026: MICHAEL BRADEN – YES; TYLER WHITAKER – YES; SANDY SHELTON – YES; MICHAEL PARTIN – YES; MIKE PRATT – YES; MOTION PASSED 5-0-2 (THOMPSON & MAEDA – EXCUSED)

PUBLIC COMMENTS

NONE

GREENWORKS-GREENSPACE MASTER PLAN DRAFT

- Green Works is the contractor working with us on the green space master plan.
- Please attend and promote the open house. It will be an in-person public event, probably in the summer.
- Part of the grant is to purchase and locate several trees across the city in a way that makes the most positive impact for the community.
- A city monitoring analysis that is going to understand the overall conditions. A tree inventory that's going to identify species, health and maintenance issues.
- The tree canopy analysis is looking at your current coverage of tree canopy and that's broken up by census data.
- Land coverage in tree canopy, and this is an aerial, high resolution aerial photography.
- Ontario is in what is called the Columbia tomato region; to grow in this type of environment you have to be really strategic and careful about the type of trees and conditions you're creating for them.
- Next steps – tree inventory, vulnerability assessment, and we can include some really basic, clear maintenance, cleaning, watering guidelines, full chain installation details.

- We want to provide guidance for the future; if people are planting street trees they can reference this in general. It takes both public and private partnerships to keep the country healthy. Use this as a city guide for managing your public infrastructure.
- We will meet the city council in the next month or so, repeat this presentation and get their feedback on the process before starting to prepare for the open house in the summer.
- Then work with the community to finalize the plan and get its implementation.

MOORE PARK MASTERPLAN - TOM

- Breaking the plan into three phases:
 - o Phase 1 – Connecting sidewalks, behind the stage up against the fireplace and solon locations
 - o Phase 2 – Signage, art benches and tables
 - o Phase 3 – Fencing, landscaping and tree installation.

N. VERDE SPORTS COMPLEX

- Study completed on previous dump site has no major issues.
- Took all information to the city council, and now time to bring in the committees for discussion.
- The image provided was out of the master plan, however, does not mean this is exactly what we want.
- Would like to join a partnership with the recreation district and the schools. Similar to the swimming pool, where the city helps get it built, then lets them take it over to retain it.
- Keep this on your agenda as a talking point and hopefully the recreation district will make some meetings and be involved in it. It should be part of recreation.

ADJOURN ~ 7:15 P.M.

Committee members moved and seconded **TO ADJOURN**: Motion passed unanimously.

APPROVED:

Signature

Date

(Chairman Michael Pratt, Vice-Chairman Michael Partin)



PARKS COMMITTEE MEETING MINUTES

Thursday, May 21, 2026, 6:00 p.m. MT

The scheduled meeting of the Parks Committee was called to order by committee member Mike Pratt at approximately 6:00 p.m. on Thursday, May 21, 2026, in the Council Chambers of City Hall. Committee members present in person or attended via Zoom were Tom Thompson, Michael Braden, Michael Partin, Mike Pratt, and Sandra Shelton; Maeda and Whitaker – excused.

Others present in person or via Zoom were Dan Cummings, Ethan Saunders, Michael Miller and Laura Hiramatsu, Revitalize Ontario.

Michael Pratt led everyone in the Pledge of Allegiance.

AGENDA

This Agenda was posted on May 20, 2026. Copies of the agenda and minutes are available on the city's website at www.ontariooregon.org.

THE MOTION WAS MADE AND SECONDED BY COMMITTEE MEMBERS TO ADOPT THE AGENDA AS PRESENTED: TOM THOMPSON – YES; MICHAEL BRADEN – YES; MICHAEL PARTIN – YES; MIKE PRATT – YES; SANDY SHELTON – YES; MOTION PASSED 5-0-2 (MAEDA & WHITAKER – EXCUSED)

PUBLIC COMMENTS

NONE

GREENSPACE MASTER PLAN – GREENWORKS PC

- The Greenspace Master plan was complete and informative.
- The Tree Company will be on site doing their initial project in our parks on June 5th and 6th.
- All committee members were welcomed to discuss the tree planting and removal recommendations with this group, and tour the parks on these two days.

ROTARY LAXON PARK – MIKE PARTIN

- Mike Partin discussed some issues with Rotary Laxson Park- stressed the care that needs to be given to new plantings especially providing adequate water for new trees.

UPDATES

- **BID OPENING – LIONS PARK PARKING LOT:**
 - Combined the parking lot, the sidewalk on the north side (3rd Street), and the connecting path sidewalk from the north in line with the ball field and the Catholic Church; through the park to the center sidewalk where the water fountain is connected, and then a connecting sidewalk off of that through the first pavilion.
 - That makes it ADA accessible to the first pavilion and also ready for the ADA Lions playground equipment they've been working on getting.
 - There were five bids with one apparent low bidder that meets all the qualifications.

- **MOORE PARK:**

- o Received the Board of Board's grant for the engineering and planning phase.
- o They gave us a grant for \$100,000.
- o Working with Pat Woodcock of Engineering Northwest; about 80% done with the project.
- o Have an in-person meeting next week to tie up any questions or concerns.
- o Hoping to get it out to bid as soon as possible.

ADJOURN ~ 6:50 P.M.

Committee members moved and seconded **TO ADJOURN**: Motion passed unanimously.

APPROVED:

Signature

Date

(Chairman Michael Pratt, Vice-Chairman Michael Partin)